**PSYCHIATRIC TECHNICIAN PROGRAM APPLICATION**

**PSYCHIATRIC TECHNICIAN CHECKLIST**

Please send items required from checklist to the following email address for processing:

## [AlliedHealth-CE@dallascollege.edu](mailto:AlliedHealth-CE@dallascollege.edu)

Provide all required documents.

|  |
| --- |
| **Required Items for Registration** |
| 1. Application |
| 2. High School Diploma/GED |
| 3. Driver’s License or Picture ID |
| 4. Immunization history, TB skin test screening |
| 5. CPR (Basic Life Support for Health Care Providers) |
| 6. Completed Background Check |
| 7. Drug Screening |
| 8. Once items 1-7 are received, student will be registered in required courses |
| **Items to Complete After Registration** |
| 9. Dallas College Student ID Badge – Click on link: [https://www.dcccd.edu/resources/id-](https://www.dcccd.edu/resources/id-cards/pages/default.aspx)  [cards/pages/default.aspx](https://www.dcccd.edu/resources/id-cards/pages/default.aspx) |
| 10. Textbook(s) – Purchase online; Instructor will give information about books for each class. Click  on link to purchase books: <https://www.dcccd.edu/resources/books/pages/bookstores.aspx> |

## Psychiatric Technician

The Psychiatric Technician Program is designed to equip students with the knowledge and skills needed to assist mental health professionals in caring for individuals with mental illnesses and developmental disabilities. The program focuses on both theoretical and practical aspects of psychiatric care, preparing students to support patients in a variety of settings, such as hospitals, residential care facilities, and outpatient clinics.

Students in this program will typically learn about:

1. **Mental Health Disorders**: Understanding common psychiatric conditions, including mood disorders, schizophrenia, and anxiety disorders.
2. **Patient Care Techniques**: Developing skills in direct patient care, including monitoring patient behavior, administering medications, and assisting with daily living activities.
3. **Communication and Documentation**: Learning how to effectively communicate with patients, families, and healthcare teams, as well as how to document patient progress and observations.
4. **Crisis Intervention**: Training on how to manage challenging behaviors and de-escalate potentially dangerous situations.
5. **Ethical and Legal Considerations**: Understanding the rights of patients and the ethical responsibilities of healthcare workers in mental health settings.

Upon completion of the program, graduates are prepared for entry-level roles as psychiatric technicians or mental health technicians, where they can contribute to the care and support of patients with psychiatric or developmental challenges.

This 192-hour program can typically be completed in 8 weeks. The tuition is $2880. Dallas College can change tuition and, therefore, **tuition does not include textbooks.**

**Students will need Internet access and a computer or laptop to access coursework.** Mobile phones will not work for this program.

Students must purchase textbook for the program. Students must also [set up an eCampus account](http://www.ecampus.dcccd.edu/) at

**my.dallascollege.edu**. This is where all online coursework is accessed.

**Program Outline**

|  |  |  |
| --- | --- | --- |
| **Course** | **Contact Hours** | **Tuition** |
| PMHS 1009 Psychiatric Technician I | 96 | $1440 |
| PMHS 1060 Clinical - Psychiatric/Mental Health Services Technician | 96 | $1440 |
| **TOTAL** | **192** | **$2880** |

# Psychiatric Technician Application Checklist

Name: Email: Student ID#

**Submit application and all required documents in PDF to the following email address:**

## [AlliedHealth-ce@dallascollege.edu](mailto:AlliedHealth-ce@dallascollege.edu)

**CLEAR COPIES** of documentation. Do not submit original documents.

Program Application

Copy of Valid Identification

Copy of signed Social Security Card

Copy of high school diploma with graduation date/GED/ or high school transcript

Copy of Proof of Personal Health Insurance (front and back of card)

Copy of American Heart Association Basic Life Support for Health Care Provider Card (front and back of ca

Copy of all listed immunizations: TB, Flu shot, Hep B( 3 series), Tdap Tetanus), Chickenpox, Measles, Mumps, and Rubella, and Meningococcal (if under the age of 22)

**Criminal Background check and Drug Screen will be completed once you have been accepted into program.**

For Office Use Only:

Reviewed by: Date:

Comments:

# PSYCHIATRIC TECHNICIAN PROGRAM APPLICATION

Applicants to Continuing Education Allied Health Programs are responsible for retaining a photocopy of all documentation submitted. Once this documentation has been submitted to Continuing Education the documentation becomes the sole property of Continuing Education and will not be returned nor photocopied for the applicant, instructors, or any other party.

NAME BIRTHDATE

DALLS COLLEGE ID#

GENDER

ETHNICITY

ADDRESS

Street City and State ZIP

TELEPHONE

Home Business/Mobile

EMAIL:

**FINANCIAL AID QUESTIONS**

**FINANCIAL AID QUESTIONS**

1. **Financial Aid:** Applicant should apply for Financial Aid well in advance of program application date by visiting: [Federal Student Aid](http://www.fafsa.ed.gov/) Eligibility is based on financial need. Upon program approval applicant must register and fill out a TPEG application. Then, applicant must submit TPEG application and fee receipt to Financial Aid. Visit financial aid website for more information or contact Dallas College Financial Aid call center 972-669-6400, or email at [financialaid@dallascollege.edu](mailto:financialaid@dallascollege.edu)
2. Financial Aid will not pay for books, supplies, and vendor fees. **Dallas College’s Federal School Code is 004453**.