

Community Health Worker

The Dallas College Community Health Worker program is a 160-hour curriculum leading to a certification as a Certified Community Health Worker through the Texas Department of State Health Services. The program is based at several campuses: El Centro – West and Redbird Center.

### NOTE: Mandatory Information Session is required prior to approval for Health Occupation Programs. All documents must be received prior to approval. Provide copies of all needed records. All records will become property of Dallas College and will not be returned.

Acceptance to the Community Health Worker program is based on successful completion of your application. Limited seating is available; once the class is full, the Instructional CE Coordinator will not accept packets until the next available semester is open.

This information packet contains specific application guidelines and requirements. By applying, an individual verifies that they have 1) read the packet thoroughly, 2) obtained all necessary documents, and 3) understood the policies and procedures for application and acceptance to the program.

## APPLICATION REQUIREMENTS TO THE COMMUNITY HEALTH WORKER PROGRAM

*Application to the Community Health Worker Program requires:*

* Submission of copy of High School Diploma or High School Equivalency (HSE).
* Submission of a valid non-expired U.S. or State Government issued identification.

### NOTE: Dallas College will not require a background check or drug screening test for this program. However, to pursue a career within the hospital environment you will be required to pass an initial background check and drug screening test.

## Community Health Worker Application Packet Submission

**READ THE FOLLOWING INSTRUCTIONS CAREFULLY**. Applicants must submit complete Community Health Worker application materials to the program coordinator either in person or by email.

**Instructional CE Coordinator: Angelina Rose**

**Located at Dallas College Eastfield Campus**

[**AlliedHealth-CE@dallascollege.edu**](mailto:AlliedHealth-CE@dallascollege.edu)

**Application packets with incomplete materials will be disqualified. Documents submitted via email must be password protected. Failure to submit documents password protected will result in application not being considered.**

The Community Health Worker program application materials must be submitted at least 4 business days before program start date and include the following documentation to be considered complete and valid:

1. Copy of High School Diploma or High School Equivalency Certificate

\*Student may submit a copy of high school transcript in lieu of high school diploma. Transcript must have graduation date. A copy of unofficial transcript will be accepted.

1. Copy of a valid (non-expired) U.S. or state government-issued photo I.D. (i.e., passport, driver’s license, state identification card)

### Submitting incomplete application materials will disqualify the application. If seats are available, students missing documentation will have an opportunity to submit missing documents to be reconsidered for the program. Students are advised to retain a photocopy of all materials submitted as their application packet.

**IMPORTANT NOTE: Late applications will be considered for the Community Health Worker program upon program coordinator availability.**

**CE Academic Advisors for School of Health Sciences:**

[ContinuingEd@dallascollege.edu](mailto:ContinuingEd@dallascollege.edu)

## GENERAL INFORMATION

* The Dallas College Community Health Worker program accepts approximately 15\* students each fall, spring, and summer semester. Community Health Workers are non-medical public health workers who connect communities to health care and social service providers.

\* Subject to change at the discretion of the Dallas College Continuing Education Division.

1. The Community Health Worker program consists of two courses that are equivalent to 180 hours. Upon approval to the program, the applicant must register for courses CHLT 1001 and CHLT 1002. The applicant will receive a certificate of completion of the program at the end of the courses upon successful completion. These courses will provide the applicant with the knowledge and skills required by The Texas Department of State Health Services (DSHS) for certification as a Certified Community Health Worker (CHW).
2. Applicants who are enrolled at Dallas College in 96 contact hours or more during a fall or spring semester and 48 contact hours or more during a summer semester are entitled to a free DART train/bus pass for that semester.
3. Applicants are responsible for their own transportation arrangements to the college. El Centro does not have a parking garage. Applicant is responsible for parking and parking costs.
4. Financial Aid

Applicant should apply for Financial Aid well in advance of program application by visiting [Federal Student Aid](https://studentaid.gov/h/apply-for-aid/fafsa) . Eligibility is based on financial need. Upon program approval applicant must register and fill out a TPEG application. Then, applicant must submit TPEG application and fee receipt to Financial Aid Office of the selected campus. Visit financial aid website for more information or contact Dallas College Financial Aid Office, phone call center 972-587-2599.

Financial Aid will not pay for books, supplies, and vendor fees. **Dallas College Federal School Code 004453**.

1. Upon registration applicant will need to take paid fee receipt to the Office of Student Life. Dallas College requires all student and/or staff to wear an I.D Badge throughout the facility always.
2. All Community Health Worker applicants are required to wear solid color scrubs during their participation in the program. Applicants will need to purchase scrubs outside of Dallas College (color is navy blue). Applicants must purchase Community Health Worker textbook prior to first day of class. Textbook may be purchased at Dallas College bookstore.

ESTIMATED EXPENSES FOR THE

COMMUNITY HEALTH WORKER PROGRAM

Intro to Community Health (CHLT.1001) $1200

Wellness and Health Promotion (CHLT.1002) $1200

Textbook\* $125

Total Estimated Program Expense + $2525

\*Tuition and other fees subject to change. Tuition above is current as of Fall 2024.

Other costs to consider: transportation, and parking fees.

# COMMUNITY HEALTH WORKER APPLICATION CHECKLIST

### This checklist is provided to assist you in following the steps toward program application.

1. Obtain Community Health Worker Program information packet.

### Compile the following materials as your complete Community Health Worker Application packet:

1. Photocopy of High School Diploma or High School Equivalency Certificate.
2. Photocopy of valid non-expired U.S. or State Government issued identification.