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**Health Occupations Admissions Office**

**COURSEWORK FROM FOREIGN UNIVERSITIES**

Science and math courses completed at colleges and universities outside the United States may be considered for transfer toward a health occupations program. Examples include sciences courses such as anatomy, physiology, microbiology, chemistry, and physics. The courses must be evaluated as equivalent to U.S. grade scales and semester credit hours and must include a laboratory component. Math courses must be college level algebra or calculus. **No other courses will be considered for transfer credit.** Science courses are subject to the five-year time limit for certain programs. Please refer to your program information packet for details.

The following materials must be presented to the Health Occupations Admissions Office:

* Official college transcript with English translation (if applicable).
* Original course-by-course evaluation of the official transcripts by an approved evaluation agency. (A list of approved evaluation agencies is attached and is available at all Dallas College Registrar’s Offices.)
* A photocopy of the official course description or syllabus of each science or math course to be reviewed.

**NOTE:** An individual must be enrolled in credit classes at a Dallas College campus during the semester in order that their courses may be reviewed for transfer

The Health Occupations Admissions Office will request that the courses be reviewed by the District Transcript Evaluation Center (TEC). If determined to be transferable, the course evaluation and course descriptions/syllabi will be submitted to the specific academic division office for a formal course substitution review. The academic division will determine the equivalency of the course(s) to that of Dallas College courses and either approve or disapprove the course for transfer. Approved courses for transfer equivalency will be posted to a student’s degree plan ***after*** they are accepted to a health occupations program.

Please note this entire evaluation process may take as long as 4-6 weeks to complete. Therefore, it is to the applicant’s advantage to request evaluation of coursework from foreign universities at their earliest convenience prior to application to a health occupations program.

***The El Centro campus Health Occupations Admissions Office and the Health Sciences Division reserves the right to accept or reject any coursework completed outside Dallas College presented for transfer evaluation toward Health Occupations programs despite whether the course work was approved by other U.S. college and universities including Dallas College campuses.***

**Foreign Credential Evaluators**

**American Association of Collegiate Registrars & Admissions Officers (AACRAO)**

International Education Services

One Dupont Circle, NW

Suite #520

Washington, DC 20036-1135

Phone: 202-296-3359

FAX: 202-822-3940

Email: oies@aacrao.org

[**American Education Research Corporation**](http://www.CredentialsEvaluation.com)

P.O. Box 996

West Covina, CA 94793-0996

Phone: 626-339-4404

FAX: 626-339-9081

[**Career Consulting International**](http://www.thedegreepeople.com)

1304 SW 160th Avenue #203

Sunrise, FL 33326

Phone: 800-771-4723 (USA toll-free)

Phone: 954-384-9541 (International)

FAX: 866-585-1409 (USA toll-free)

FAX: 917-522-9657 (International)

Email: cci@cci123.com

**CEIE SPECS, INC**

10575 Katy Freeway #432

Houston, TX 77024-1025

Phone: 713-952-6753

FAX: 713-467-2474

Email: sant2@aol.com

[**Center of Applied Research, Evaluation & International Education Service**](http://www.iescaree.com)

P.O. Box 18358

Anaheim, CA 92817-8358

Phone: 714-237-9274 or 714-237-9276

FAX: 714-237-9279

Email: info@iescaree.com

[**Educational Assessment, Inc.**](http://www.educassess.com/)

College Square Building

191 East Broad St. Suite 300

Athens, GA 30601

Standard Academic

Standard Experiential

Fees will be established on a case by case basis

**Educational Credential Evaluators, Inc.**

P.O. Box 514070

Milwaukee, WI 53203-3470

Phone: 414-289-3400

FAX: 414-289-3411

[**Educational Perspectives**](http://www.edpersepctive.org)

P.O. Box 618056

Chicago, IL 60661-8056

Phone: 312-421-9300

Fax: 312-421-9353

Email: info@edpersepctive.org

**Educational Evaluators International, Inc.**

11 South Angell Street #348

Providence, RI 02906

Phone: 210-745-1015 or 401-521-5340

FAX: 401-437-6474

Email: sarah@educei.com

Translation services available.

For discount, write DCCCD120CBC in the top right hand corner of application.

[**Education International, Inc.**](http://www.educationinternational.org)

29 Denton Road

Wellesley, MA 02482

Phone: 617-235-7425

Joel B. Slocum, Director

Phone: 731-235-7425

FAX: 731-235-6831

[**Educational Records Evaluation Service, Inc.**](http://www.eres.com/)

601 University Ave., Suite 127

Sacramento, CA 95825

Phone: 916-921-0790

FAX: 916-921-0793

[**Evaluation Services, Inc.**](http://www.evaluationservice.net/)

P.O. Box 85

Hopewell Junction, NY 12533

Phone: 845-223-6455

FAX: 845-223-6454

[**Foundation for International Services, Inc.**](http://www.fis-web.com/)

21540 30th Drive SE, Suite 320

Bothwell, WA 98021

Phone: 425-487-2245

FAX: 425-487-1989

[**Foreign Academic Credentials Services, Inc.**](http://www.facsusa.com/)

P.O. Box 400

Glen Carbon, IL 62034

Phone: 618-656-5291

FAX: 618-656-5292

[**Foreign Credential Evaluations, Inc.**](http://www.fceatlanta.com/)

1425 Market Boulevard Suite 330

Roswell, GA 30076

Phone: 770-642-1108

FAX: 770-641-8381

[**Foreign Credentialing Commission on Physical Therapy, Inc. (FCCPT)**](http://www.FCCPT.org)

124 West Street South, 3rd floor

Alexandria,VA 22314-2825

Phone: 703-684-8406

FAX: 703-684-8715

[**GCE Mid-Atlantic Global Credential Evaluators, Inc.**](http://www.gcevaluators.com/)

P.O. Box 36

28 Westhampton Way

Richmond, VA 23173-0036

Phone: 804-639-3660

[**GCE West Global Credential Evaluators, Inc.**](http://www.gcevaluators.com/)

P.O. Box 6526

Glendale, AZ 85312

Phone: 602-769-7825

[**Global Education Group**](http://www.globaledu.com)

1650 Alton Road

Miami Beach, FL 33139

Phone: 305-534-8745

FAX: 305-534-3487

**Global Services Associates, Inc.**

2554 Lincoln Blvd. #445

Marina del Rey, CA 90291-5082

[**HR Analytical Services**](http://hranalytical.com/index.html)

9910 West Layton Ave

Greenfield, WI 5322-3363

Phone: 414-525-1972

FAX: 414-525-9547

[**International Consultants of Delaware, Inc.**](http://www.cgfns.org/)

625 Barksdale Rd. Suite 109

Newark, DE 19711-3258

Phone: 302-737-8715

FAX: 302-737-8756

[**International Education Evaluations, Inc. (IEE Inc.)**](http://www.iee1981.com/)

5030 Flagstone Court

Harrisburg, NC 28075

Phone: 704-455-6154

FAX: 704-455-6155

[**International Education Research Foundation, Inc. Credentials Evaluation Service**](http://www.ierf.org/)

P.O. Box 3665

Culver City, CA

Phone: 310-258-9451

FAX: 310-342-7086

[**The International Academic Credential Evaluators, Inc.**](http://www.iacei.net/)

P.O. Box 2465

Denton, TX 76202-2465

Phone: 940-383-7498

FAX: 940-382-4874

**[Josef Silney & Associates, Inc. (JS&A)](http://www.jsilny.com/)**

**[International Education Consultants](http://www.jsilny.com/)**

P.O. Box 248233

Coral Gables, FL 33124

Phone: 305-273-1616

FAX: 305-273-1338

**Lisano International**

P.O. Box 407

Auburn, AL 36831-0407

Phone/FAX: 334-745-0425

**RIA International Education Consultants**

9461 LBJ Freeway

Suite 206

Dallas, TX 75243

(corner of Hwy 635 and Abrams)

Phone: 214-575-5404

Mobile: 214-770-4919

FAX: 214-575-5608

800-895-4021 ext. 0 (International)

800-895-4021 ext. 1 (International Fax)

Email: info@riainternationaleducation.com

**SDR Educational Consultants**

10134 Hammerly #192

Houston, TX 77080

Phone: 713-460-3525

FAX: 713-460-5344

Email: sdrodrig@aol.com

[**Span Tran Educational Services, Inc.**](http://www.spantran-edu.com)

7211 Regency Square Blvd. Suite 205

Houston, TX 77036-3197

Phone: 713-266-8805

FAX: 713-789-6022

[**The Trustforte Corporation**](http://www.trustfortecorp.com/contact.html)

271 Madison Ave. 3rd floor

New York, NY 10016

Phone: 212-481-4870

FAX: 212-481-4971

**Washington Evaluation Service**

Dr. Terry Erb

210 Justice Court NE

Washington, DC 20002

Phone: 202-543-2595

FAX: 202-543-8001

[**World Education Services Foreign Academic Credential Evaluation**](http://www.wes.org/splash.html)

P.O. Box 745

Old Chelsea Station

New York, NY 10113-0745

Phone: 212-966-6311

FAX: 212-739-6100

[**World Credential Diagnostics**](http://www.wcdiagnostics.com)

P.O. Box 836343

Richardson, TX 75083-6343

Phone: 469-951-5770

FAX: 972-788-0961

Email: info@wcdiagnostics.com