# Dallas College in blue letters with the Red and Blue letter D to the left.

# **Transfer Planning Guide Checklist**

This checklist will assist students in developing a timeline for completing a transfer plan while utilizing key milestones to ensure a seamless transfer experience.

## **Identification of Transfer Options | 0-15 Credit Hours Milestones**

\_\_ Explore [Transfer Services](https://www.dallascollege.edu/services/academic-support/transfer-students/pages/default.aspx) to research and select universities aligned with career pathway

\_\_ Assist students in choosing the right University major for transfer

\_\_ Explore available [transfer pathways](https://www.dallascollege.edu/services/academic-support/transfer-students/pages/transfer-pathways.aspx) and alignment with current [guided pathways](https://www.dallascollege.edu/cd/gps/pages/about.aspx)

\_\_ Review university catalog for program degree requirements

## **Develop Transfer Plan | 16-30 Credit Hours Milestones**

\_\_ Research transfer admissions requirements for university and chosen major

\_\_ Explore financial aid and transfer scholarship options

\_\_ Confirm deadlines and requirements

\_\_ Research university campus visits/transfer fair dates

## **Update Transfer Plan | 31-45 Credit Hours Milestones**

\_\_ Research university deadlines

\_\_ Transfer admissions

\_\_ Financial aid/transfer scholarships

\_\_ Explore application fees, waivers/deposits

\_\_ Visit transfer universities

\_\_ Tour university in person

\_\_ Virtual tours

\_\_ Attend university transfer fairs

## **Complete Transfer Plan | 46-60 Credit Hours Milestones**

\_\_ Finalize university choice

\_\_ Submit university admissions application, financial aid, transfer scholarship applications and fees/waivers

\_\_ Send copy of [final transcript](https://www.dallascollege.edu/resources/transcripts/Pages/default.aspx) to university

\_\_ Commit to university choice

\_\_ Complete all requirements for university enrollment

\_\_ Apply for [graduation](https://www.dallascollege.edu/resources/graduation/Pages/default.aspx)