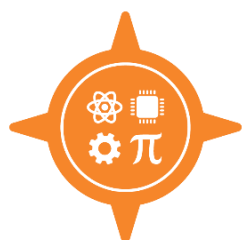


GUIDED PATHWAY: INFORMATION TECHNOLOGY SUPPORT SPECIALIST I OCCUPATIONAL SKILLS AWARD

ENGINEERING, TECHNOLOGY, MATHEMATICS and SCIENCES CAREER PATH



For more information, visit the [Dallas College Computer Information Technology webpage](http://www.dcccd.edu/cit) [www.dcccd.edu/cit] and your academic advisor at the El Centro Campus.

This is an example course sequence for students interested in pursuing the Information Technology (IT) Support Specialist I Occupational Skills Award. It does not represent a contract, nor does it guarantee course availability. Following this pathway will help you earn an IT Support Specialist I Occupation Skills Award. Courses from this certificate may apply to the related A.A.S. degree. Students must earn at least 25% of the credit hours required for graduation through instruction by Dallas College. See catalog for [official certificate requirements](#).

This award is designed to provide training for those individuals interested in developing their knowledge and skills as application software professionals, with an emphasis in preparation for Microsoft Office certification examinations. Courses that complete the IT Support Specialist I Occupation Skills Award are noted below. This award is offered only at the El Centro Campus. El Centro offers an additional skills award, the IT Support Specialist II Occupation Skills Award. Speak with your advisor for more information on course requirements.

Students pursuing this certificate are waived from the [Texas Success Initiative \(TSI\)](#) standards, but must meet course prerequisites, as long as the student completes the TSI waiver form prior to enrollment.

Catalog Year	2020-2021	You may use this pathway if you entered Dallas College on or before this date.
Degree Type	Occupational Skills Award	
GPA Requirement	Student must earn a GPA of 2.0 or higher	
TSI	May be Exempt	

SEMESTER-BY-SEMESTER MAP FOR FULL-TIME STUDENTS

All plans can be modified to fit the needs of part-time students. This is not an official degree plan. See catalog for [official certificate requirements](#).

CERTIFICATE MINIMUM: 12 SEMESTER CREDIT HOURS

SEMESTER 1	Total Hours: 12
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CHOOSE THREE COURSES from the following:

- [ITSW 1401](#) – Introduction to Word Processing
- [ITSW 1404](#) – Introduction to Spreadsheets
- [ITSW 1407](#) – Introduction to Database
- [ITSC 1409](#) – Integrated Software Applications I
- [ITSW 1410](#) – Introduction to Presentation Graphics Software

SEMESTER 1 ACTION ITEMS

1. Meet with your advisor to confirm academic and career goals before the end of the semester.
2. Meet with a career advisor or coach to research your career options and opportunities for job shadowing in preparing for job search.
3. Meet with your advisor to apply for the Information Technology Support Specialist I Occupational Skills Award.

PATHWAY TOTAL: 12 SEMESTER CREDIT HOURS