

# GUIDED PATHWAY: AUTO BODY SHOP MANAGEMENT CERTIFICATE

MANUFACTURING and INDUSTRIAL TECHNOLOGY CAREER PATH



For more information, visit the [Dallas College Auto Body webpage](http://www.dcccd.edu/AutoBody) [www.dcccd.edu/AutoBody] and your academic advisor at the Eastfield Campus.

This is an example course sequence for students interested in pursuing a certificate in Auto Body Shop Management. It does not represent a contract, nor does it guarantee course availability. Following this pathway will help you earn an Auto Body Shop Management Certificate. Courses from this certificate may apply to the related A.A.S. degree. Students must earn at least 25% of the credit hours required for graduation through instruction by Dallas College. See catalog for [official certificate requirements](#).

The Certificate in Auto Body Shop Management provides preparation for positions in management of auto collision facilities. Management positions include shop supervisors and managers, insurance estimators, supply sales, and factory products representatives. Courses that complete the Auto Body Shop Management Certificate are noted below.

Students pursuing this certificate are waived from the [Texas Success Initiative \(TSI\)](#) standards, but must meet course prerequisites, as long as the student completes the TSI waiver form prior to enrollment.

<b>Catalog Year</b>	2020-2021	You may use this pathway if you entered Dallas College on or before this date.
<b>Degree Type</b>	Level I Certificate	
<b>GPA Requirement</b>	Student must earn a GPA of 2.0 or higher	
<b><a href="#">TSI</a></b>	May be Exempt	

## SEMESTER-BY-SEMESTER MAP FOR FULL-TIME STUDENTS

All plans can be modified to fit the needs of part-time students. This is not an official degree plan. See catalog for [official certificate requirements](#).

### CERTIFICATE MINIMUM: 24 SEMESTER CREDIT HOURS

#### SEMESTER 1

**Total Hours: 14**

[ABDR 1419](#) – Basic Metal Repair

[ABDR 2541](#) – Major Collision Repair and Panel Replacement

[ABDR 2537](#) – Structural Analysis and Damage Repair V

#### SEMESTER 1 ACTION ITEMS

1. Meet with your advisor to confirm your academic/career goals before the end of the semester.
2. Meet with a career advisor or coach to research your career options and opportunities for job shadowing.

#### SEMESTER 2

**Total Hours: 10**

[ABDR 1431](#) – Basic Refinishing

[ABDR 2357](#) – Collision Repair Shop Management

[ABDR 2355](#) – Collision Repair Estimating

#### SEMESTER 2 ACTION ITEMS

1. Meet with a career advisor or coach for assistance in preparing for job search.
2. Meet with your advisor to apply for the Auto Body Shop Management Certificate.

**PATHWAY TOTAL: 24 SEMESTER CREDIT HOURS**