DALLAS COLLEGE

International Admissions and Compliance

Dallas College Application Guide

Quick guide on how to apply to Dallas College

Dallas College Application Guide

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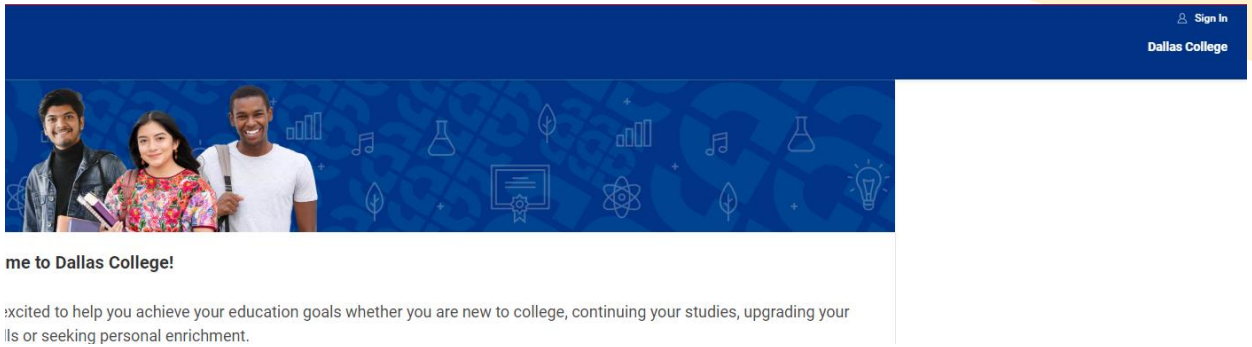
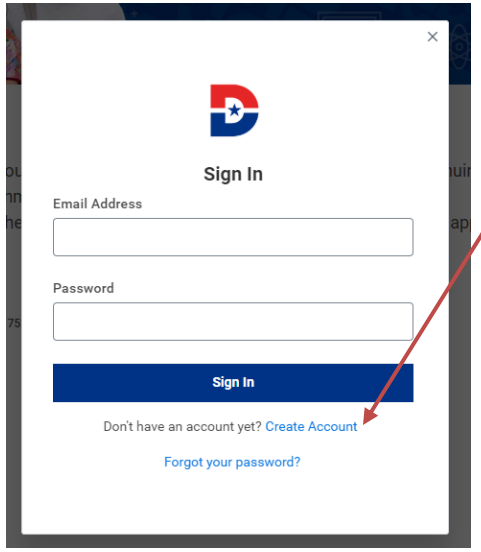
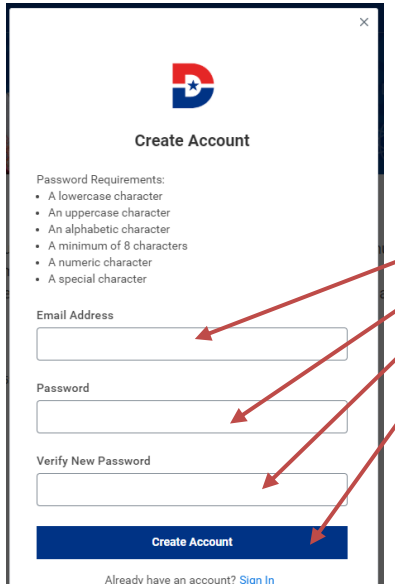


1. Go to https://wd1-student.myworkdaysite.com/dallascollege/Undergraduate_External_Student_Site

2. Click on Sign In



3. Click on Create Account



4. Use your email address, create password, confirm password, and Create Account

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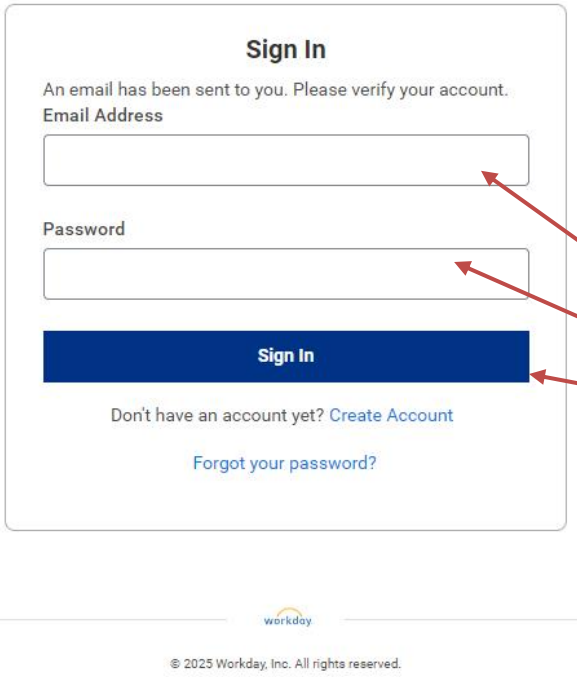

5. After creating your account, an email will be sent to you. Verify your account in your email

6. After verifying your account, sign in using your email address and password

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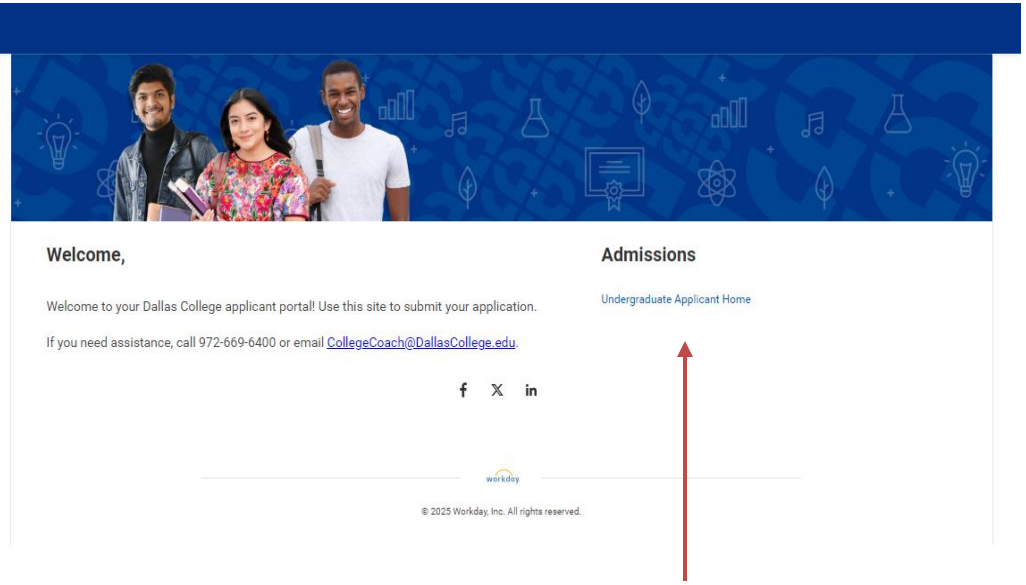
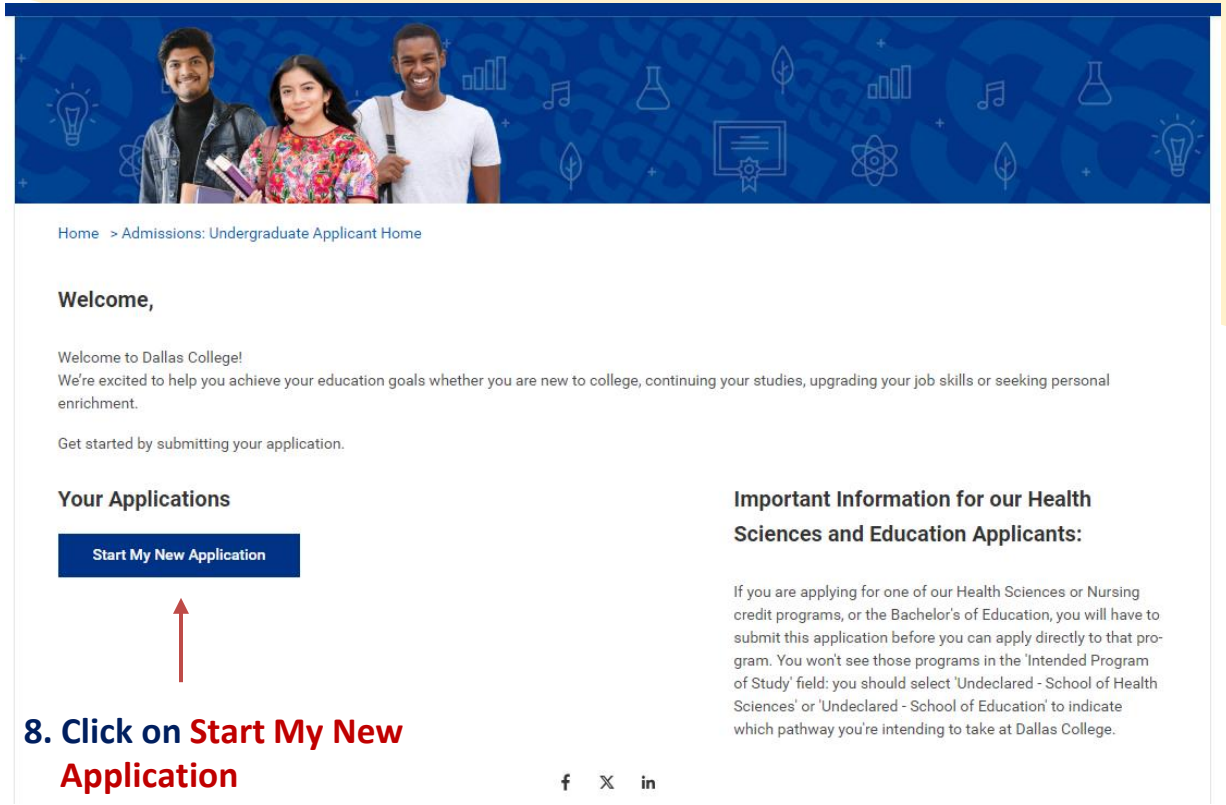


7. Click on Undergraduate Applicant Home to start your new application



8. Click on Start My New Application

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Initial Admissions Application

This information is used to guide which questions you will receive on the application, so please be sure it is accurate before continuing.

Confirm you are planning to pursue credit courses by selecting 'Undergraduate' below. *
× Undergraduate

Applicant Type *
× International

Program of Study *
× Undeclared - School of Education

Anticipated Start *
× 2025 Fall Semester

Campus Location *
× North Lake Campus

OK Cancel

9. Select **Undergraduate**

10. Select **International**

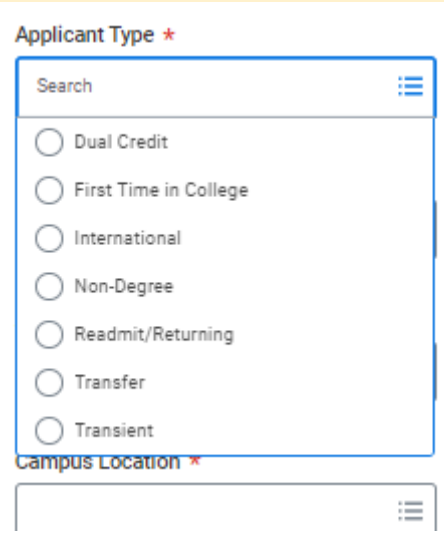
11. Select your desired **Program of Study**

12. Select your desired **Semester to start**

13. Select your desired **Campus Location**

14. Click on **OK** to continue

If you are not an International student, select another option



Important: This information is used to guide which questions you will receive on the application, so please be sure it is accurate before continuing.

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Application

Welcome to the Dallas College application process! The application is divided into several sections, and you can complete them in any order that works best for you. Be sure to address all questions marked with a red asterisk (*), as these are mandatory and must be answered before you can submit your application. Some questions may lead to additional required questions based on your answers.

You can save your progress anytime and return to finish or submit later.

Personal Information — Start

15. Click on Start to continue

16. Enter your personal information. Fields marked with a red asterisk (*) are required

← Back to Application Overview

Personal Information

Please enter your information in each of the following sections. Fields marked with a red asterisk (*) are required and must be completed before you can submit your application.

Biographical Information

Legal Name

Country *
Colombia

Given Name(s) *
David

Middle Name

Father's Family Name *
Garcia

Mother's Family Name

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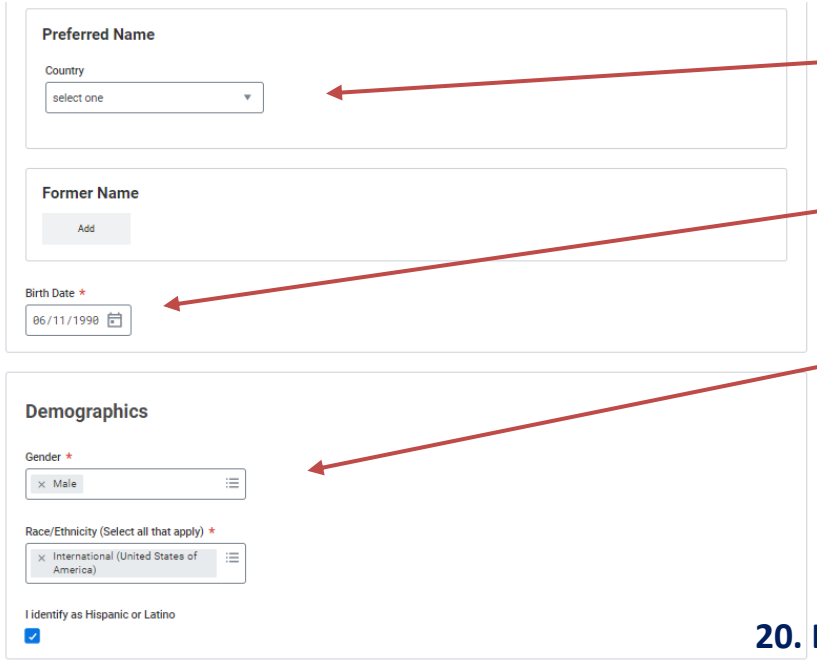
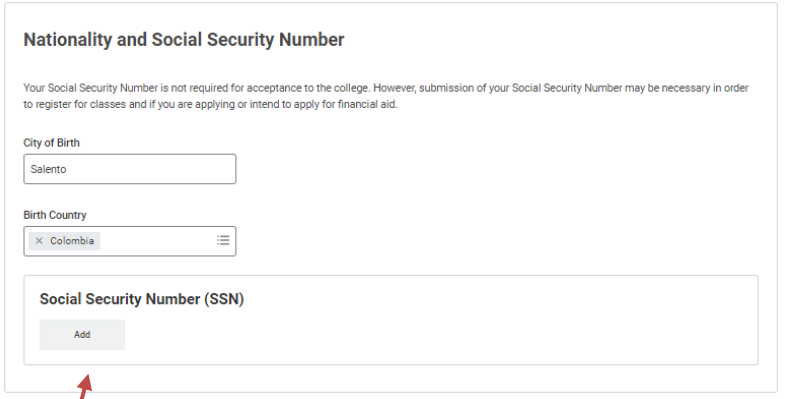


17. If you have a **Preferred Name**, enter the necessary information

18. Enter your **Birth Date**

19. Select your **Gender, Race,** and mark if you **identify as Hispanic or Latino**



20. Enter your **City of Birth**

21. Enter your **Birth Country**

Important: If you do not have a Social Security Number, skip this part

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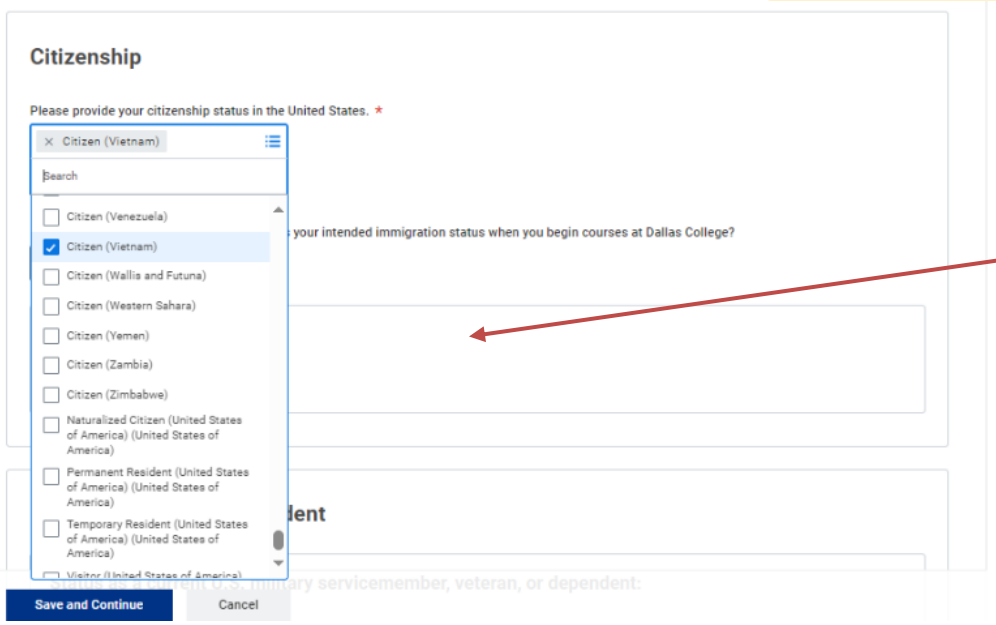
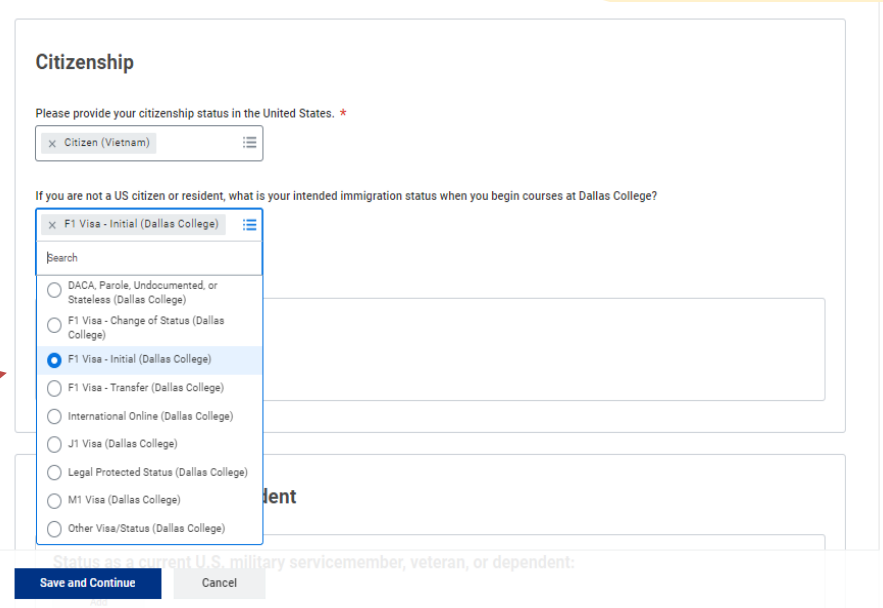


22. Select your country of citizenship or U.S. citizenship status



23. Select your intended immigration status

24. Click on Save and Continue

Important: If you are not an F-1 student, select the status that most fits your intended immigration status while studying at Dallas College.

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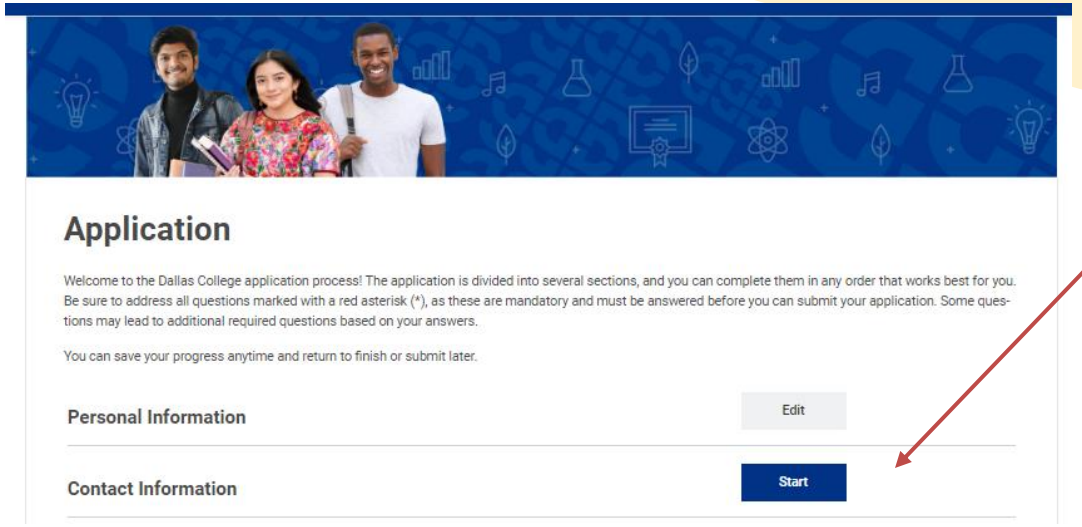
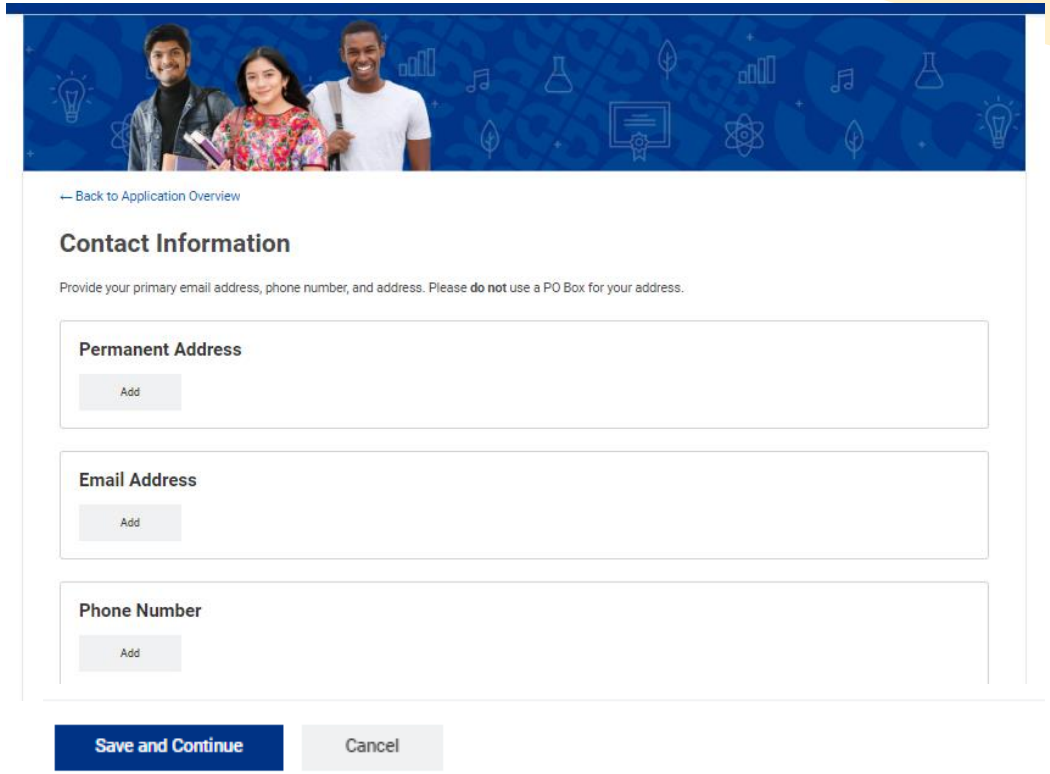


25. Click on Start to continue



26. Enter your Permanent Address, Email Address, and Phone Number

27. Click on Save and Continue

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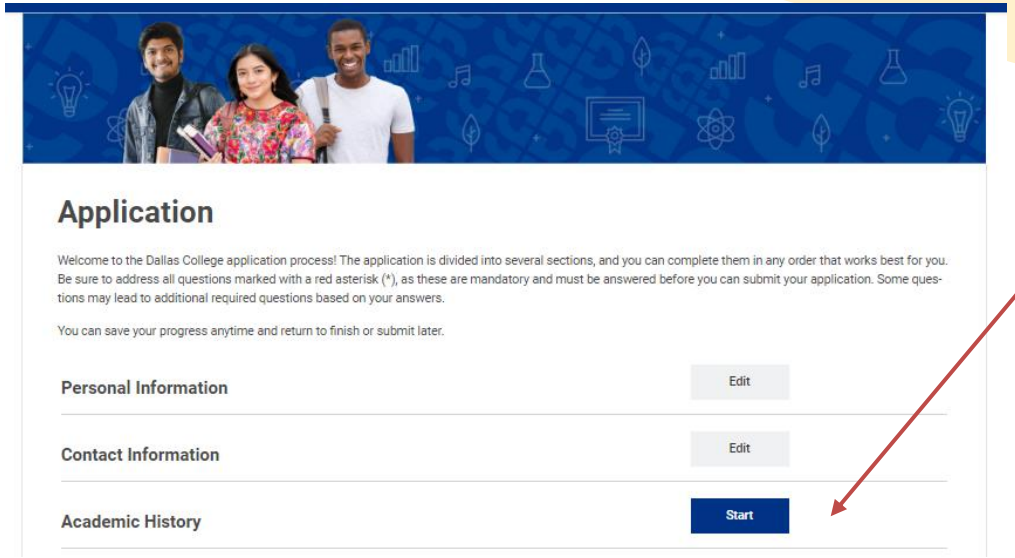
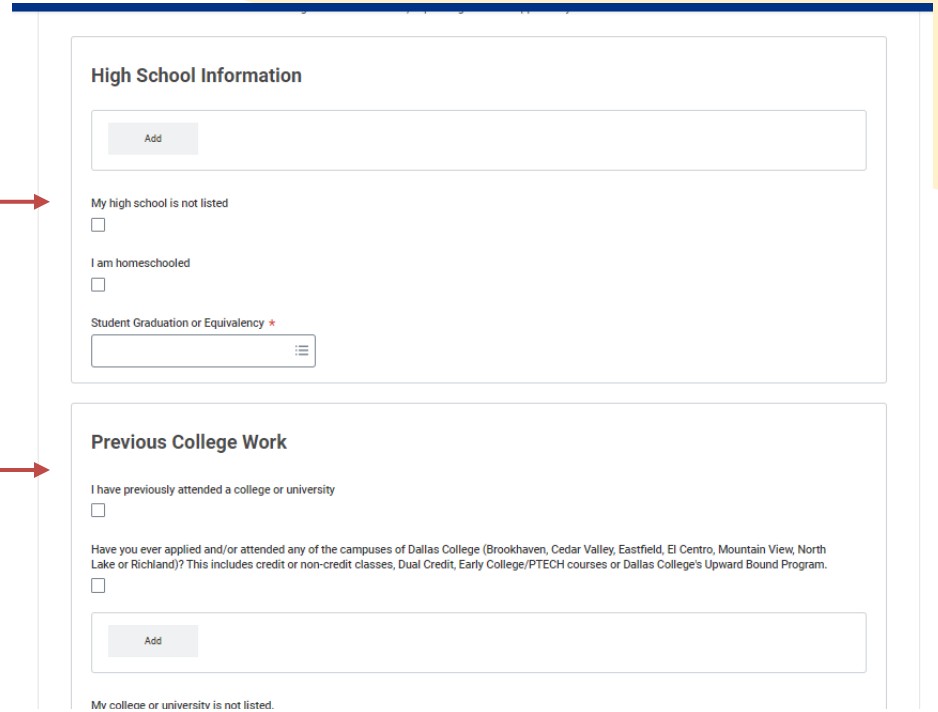


28. Click on Start to enter your Academic History

29. Add your High School Information



30. Enter you Previous College Work

31. Click on Save and Continue

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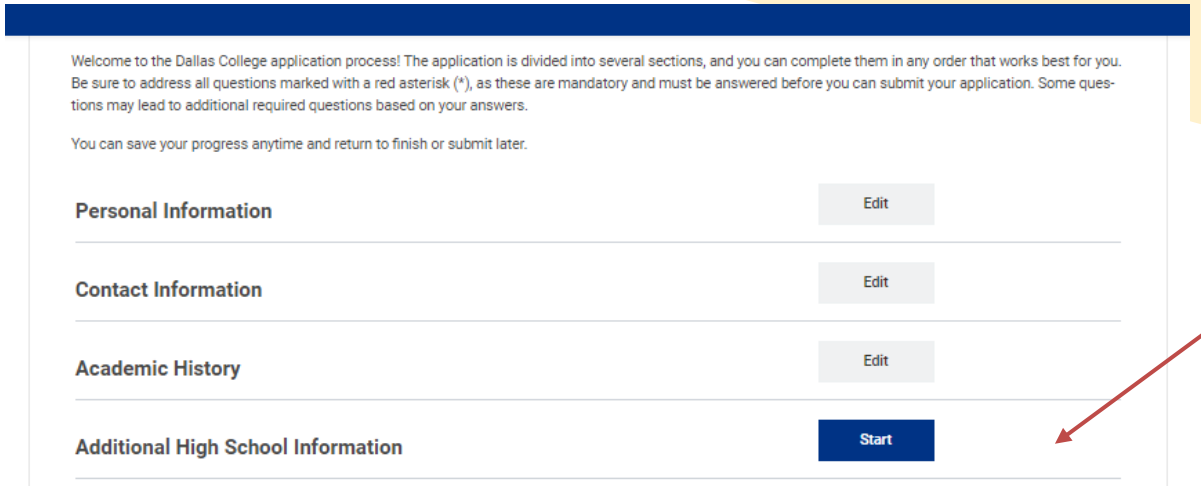
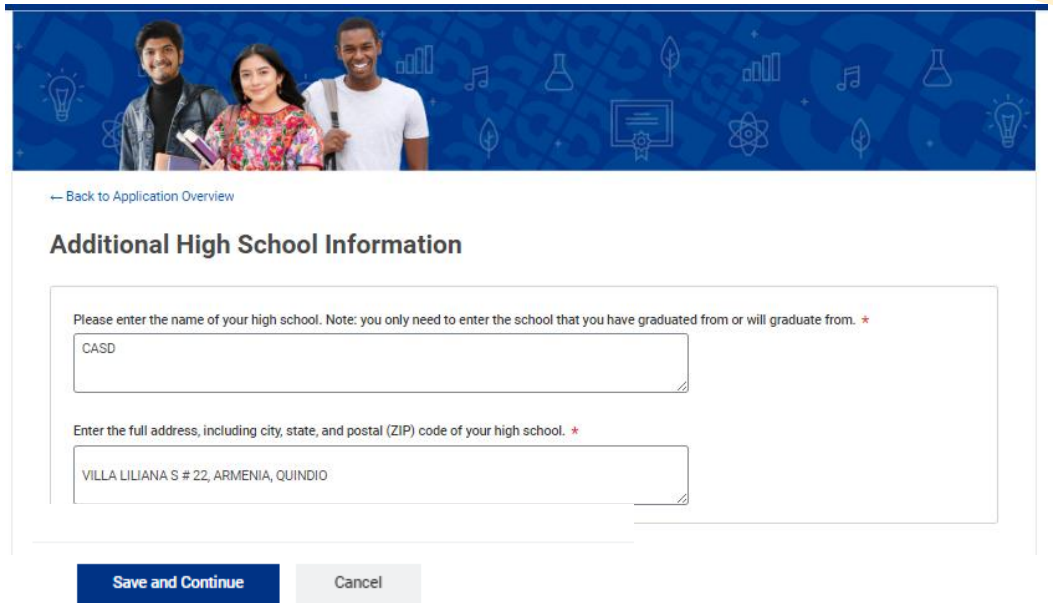


32. Click on Start to enter your High School Information

33. Enter your High School Information



34. Click on Save and Continue

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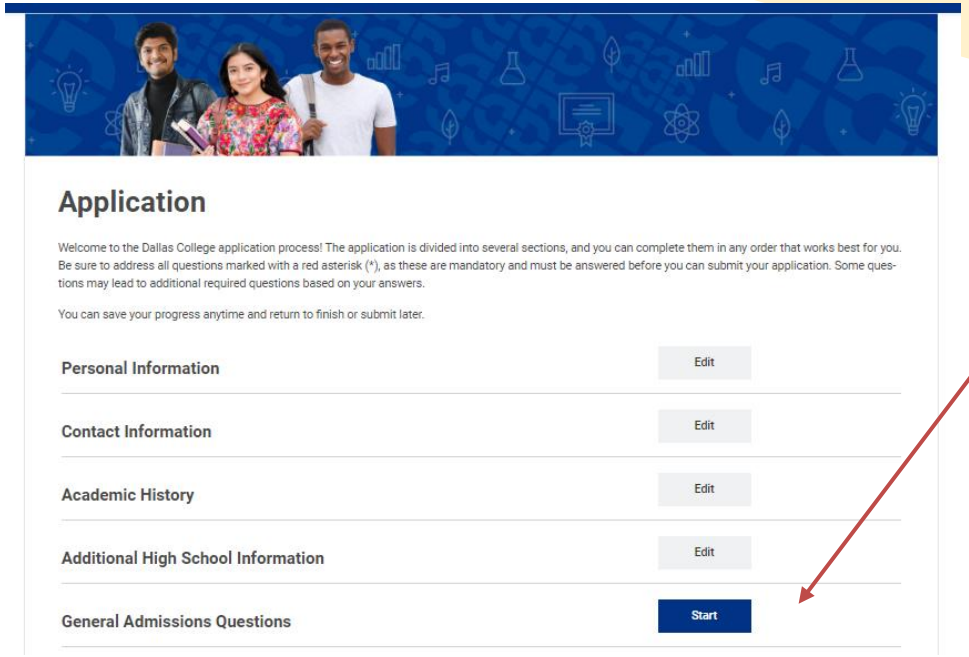
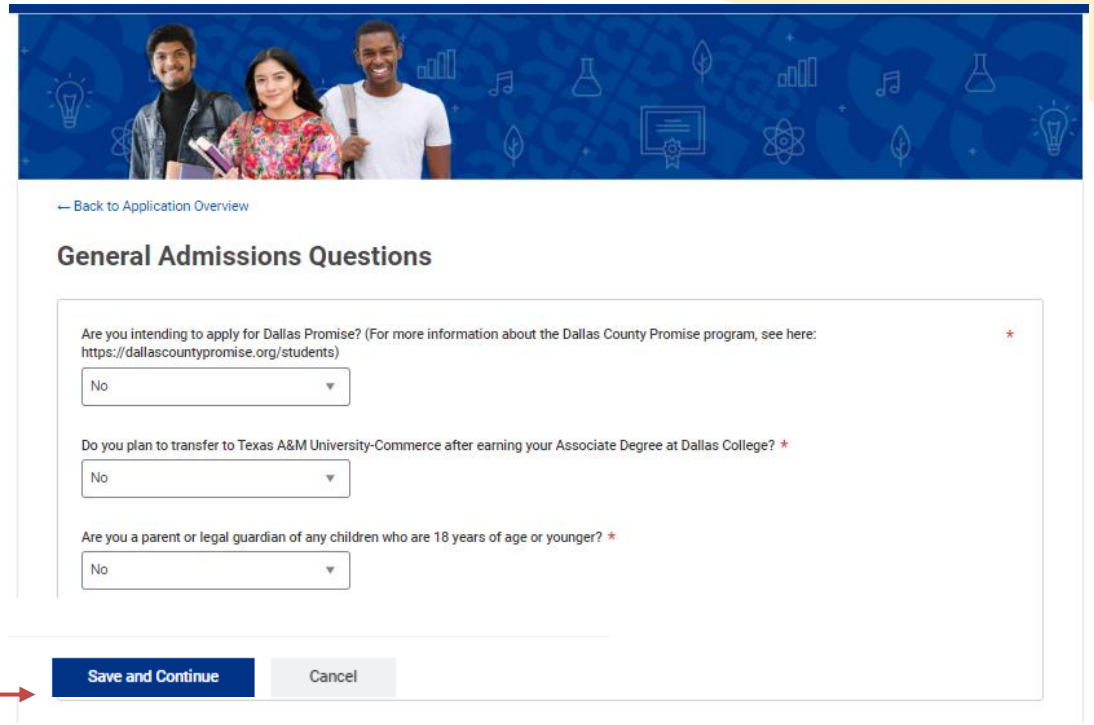


35. Click on Start to answer General Admissions Questions



36. Answer the questions based on your individual situation

37. Click on Save and Continue

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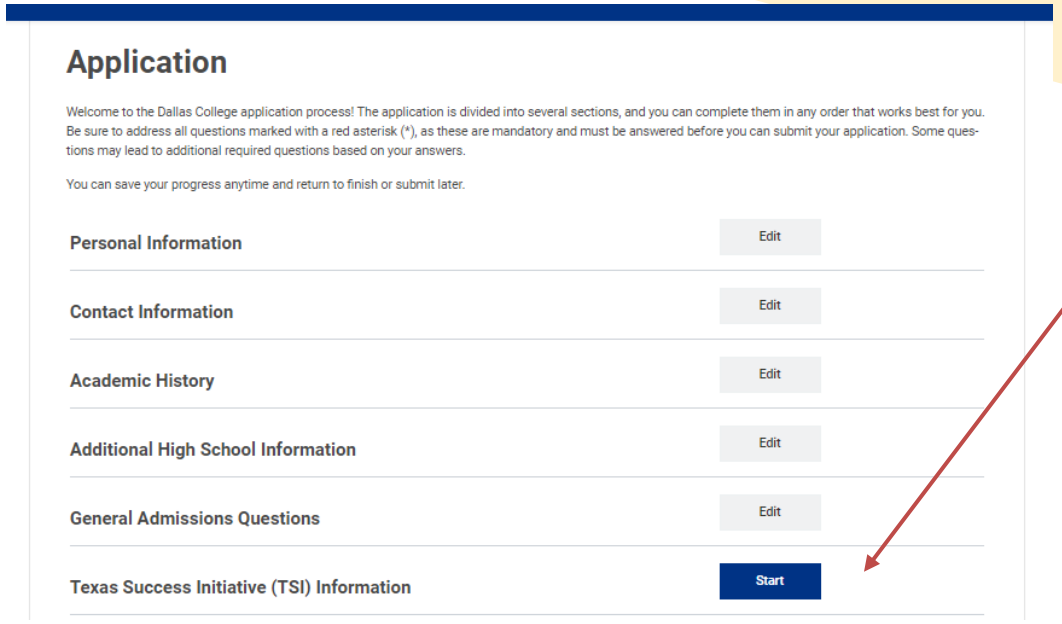
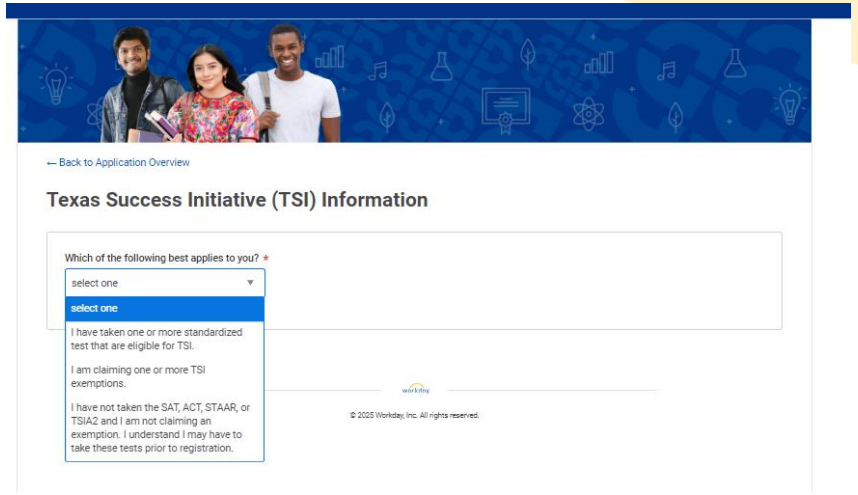


38. Click on Start



39. Select the option that most fits your situation

40. Click on Save and Continue

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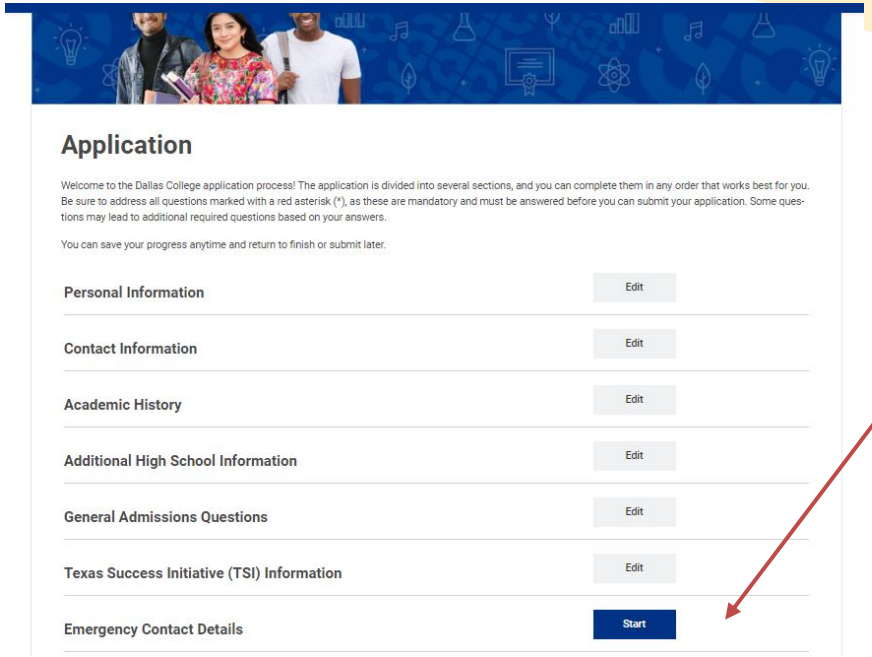
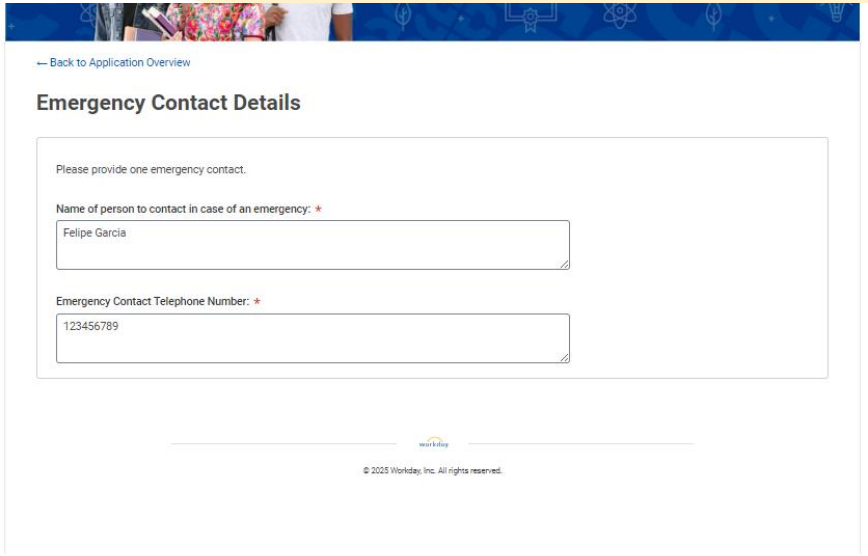


39. Click on Start

40. Enter your Emergency Contact Details



41. Click on Save and Continue

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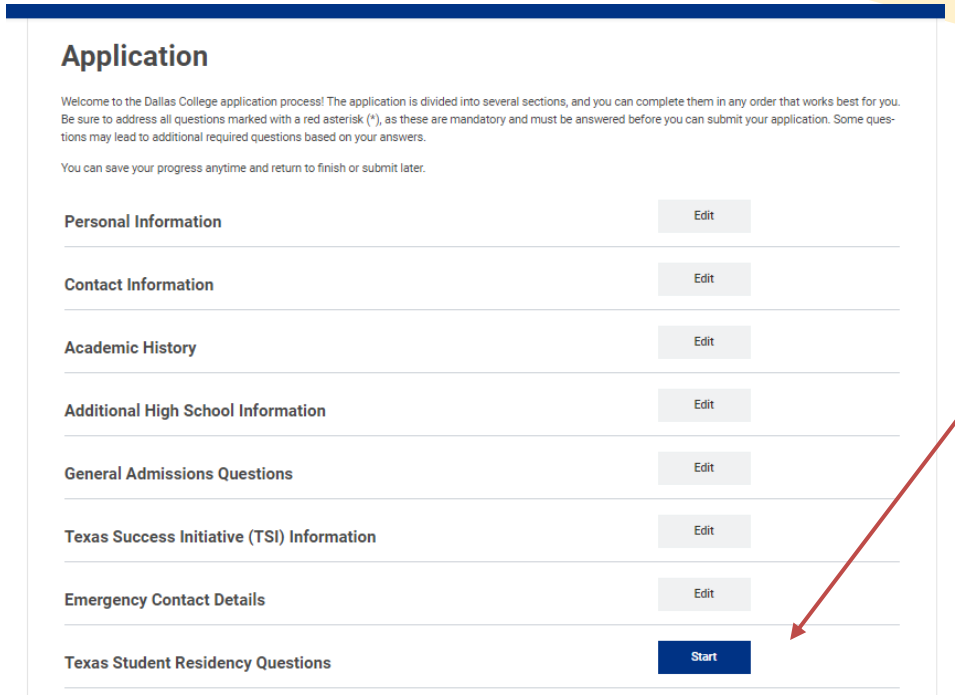
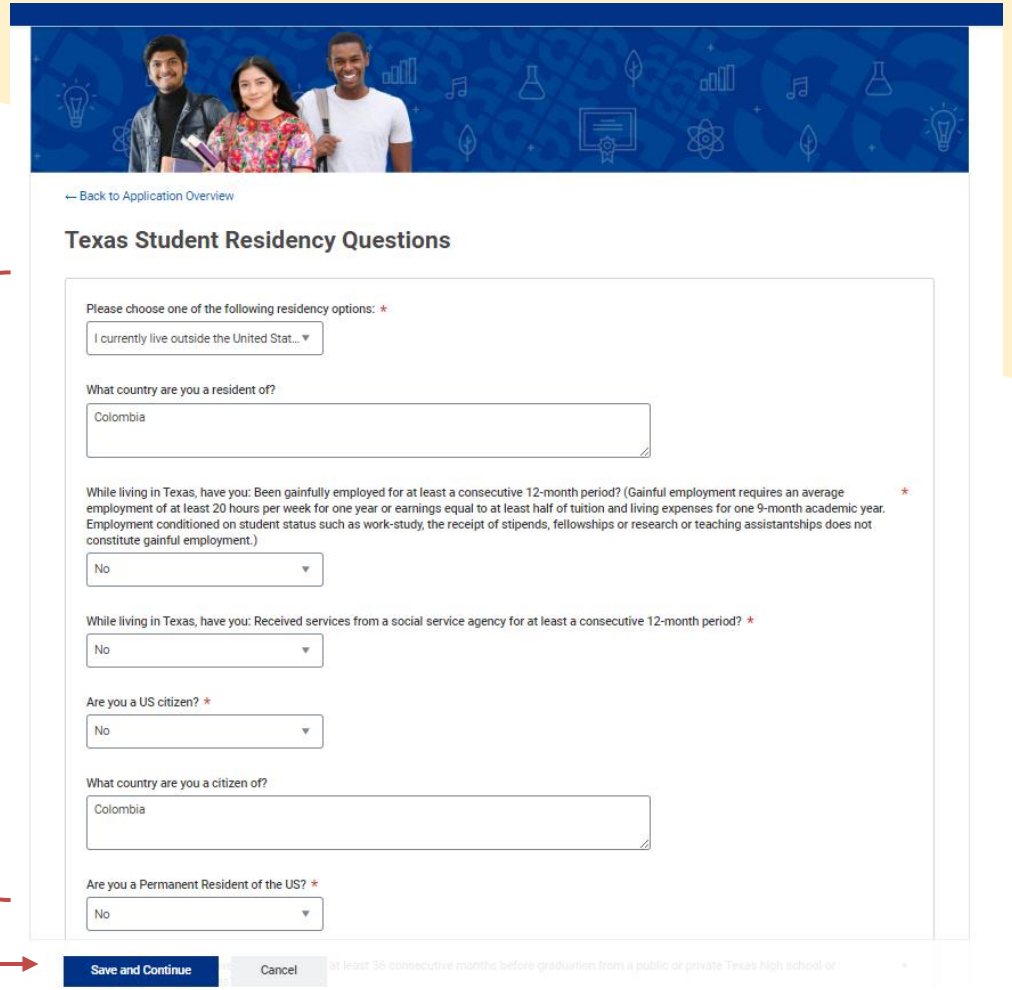


42. Click on Start

43. Select the options that most fit your situation

44. Click on Save and Continue



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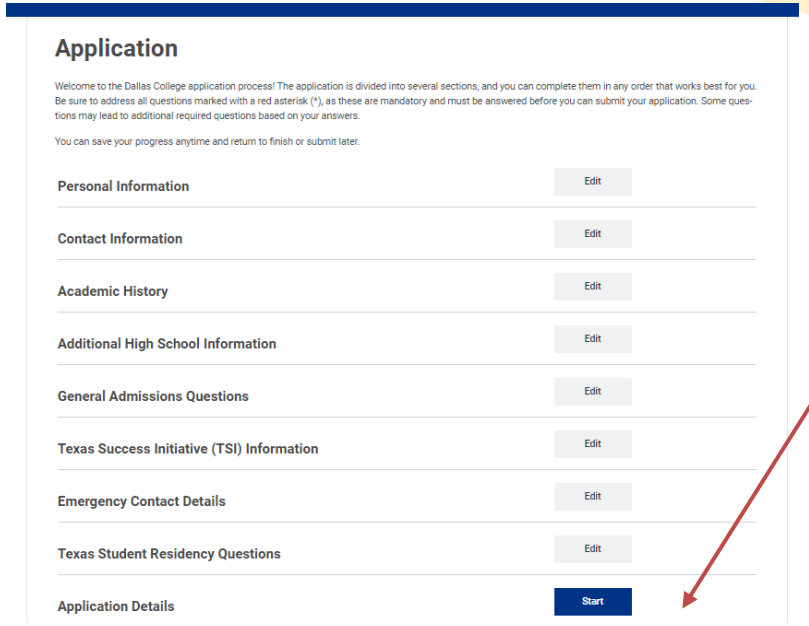
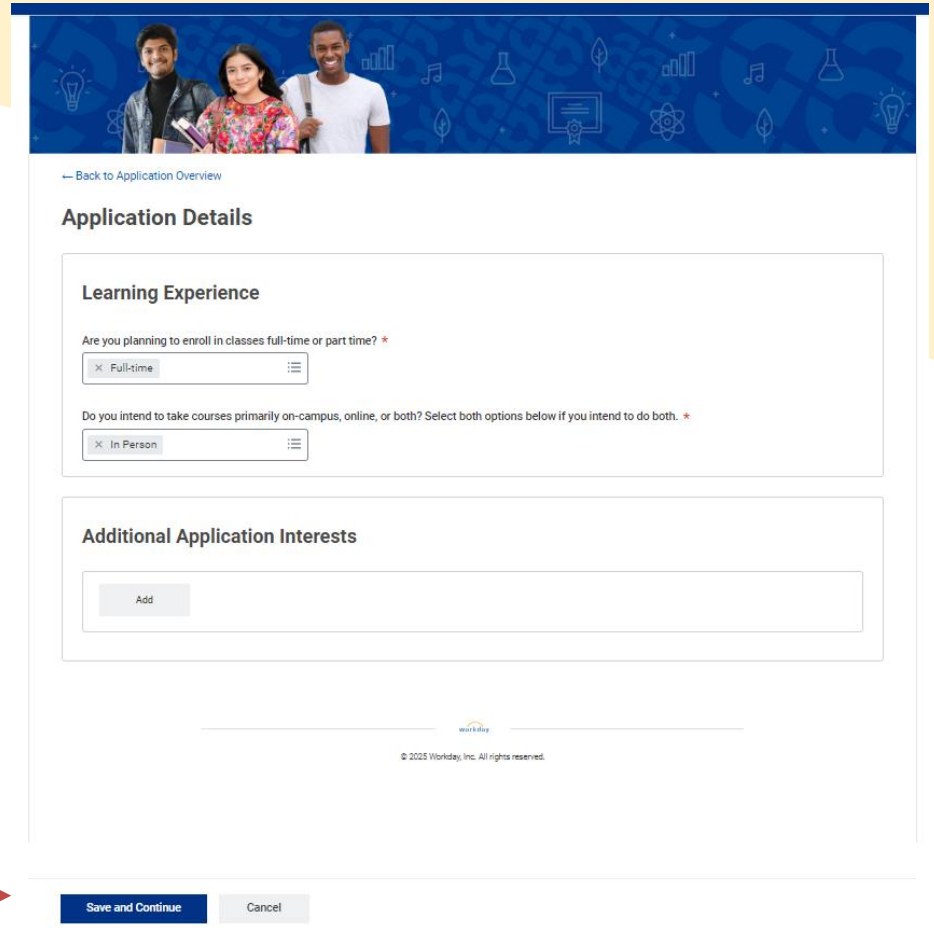


45. Click on Start

46. Answer the questions regarding your Learning Experience



44. Click on Save and Continue

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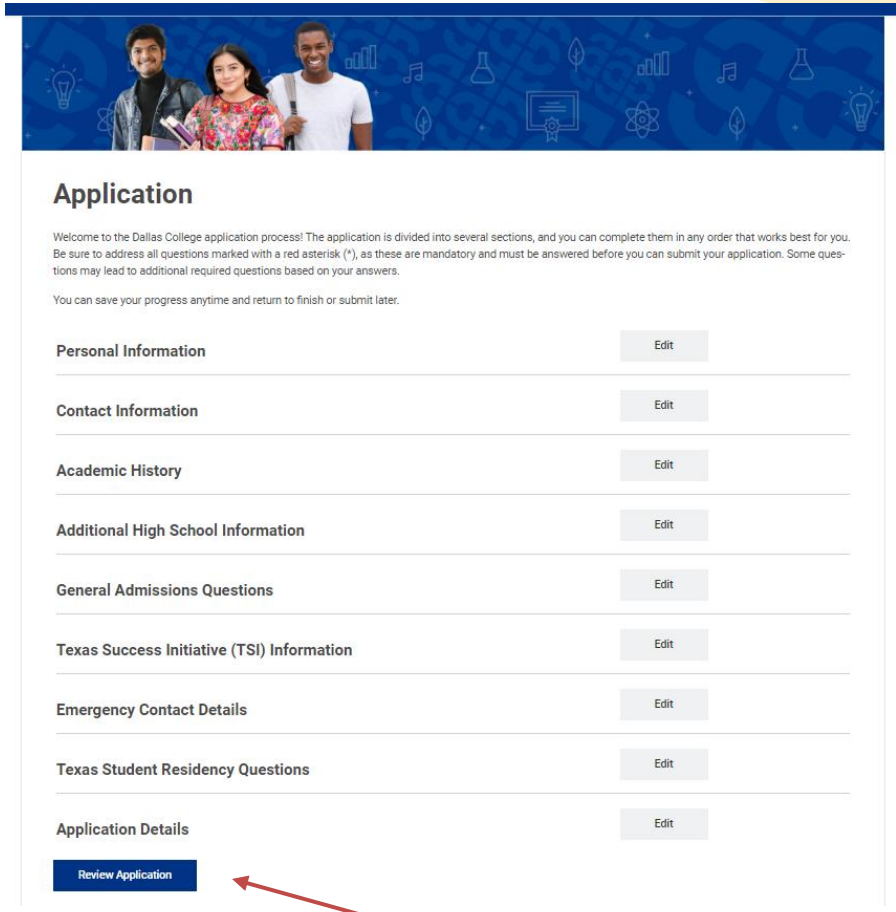

Application

Welcome to the Dallas College application process! The application is divided into several sections, and you can complete them in any order that works best for you. Be sure to address all questions marked with a red asterisk (*), as these are mandatory and must be answered before you can submit your application. Some questions may lead to additional required questions based on your answers.

You can save your progress anytime and return to finish or submit later.

Personal Information	Edit
Contact Information	Edit
Academic History	Edit
Additional High School Information	Edit
General Admissions Questions	Edit
Texas Success Initiative (TSI) Information	Edit
Emergency Contact Details	Edit
Texas Student Residency Questions	Edit
Application Details	Edit

Review Application

45. Click on Review Application

46. Review all the information entered, and if accurate, accept the terms and conditions

Learning Experience

Are you planning to enroll in classes full-time or part time? *

Full-time

Do you intend to take courses primarily on-campus, online, or both? Select both options below if you intend to do both. *

In Person

Additional Application Interests

Terms and Conditions

I understand that officials of my college will use the information submitted on this form to determine my status for **residency eligibility**. I authorize the college/university to verify the information I have provided and obtain my Texas Success Initiative (TSI) test scores and residency information as necessary. I agree to notify the proper officials of the institution of any changes in the information provided. I certify that the information in this application is complete and correct and I understand that the submission of false information is grounds for rejection of my application, withdrawal of any offer of acceptance, cancellation of enrollment, or appropriate disciplinary action.

I understand that my electronic signature below verifies that I understand and will comply with the Meningitis requirement and Residency Oath stated above. I will submit all official transcripts from all U.S. accredited institutions previously attended. I also verify that I have received or will receive information about bacterial meningitis from the college as required by Section 51.9191 of the Texas Education Code.

The Admissions/Registrars Office reserves the right to request additional information in order to comply with state residency requirements prior to enrollment.

Students found to have been incorrectly classified as a resident for tuition purposes due to information/documentation submitted must begin to pay the nonresident rate immediately and have a maximum of 30 days to repay all previous terms.

DOCUMENTS SUBMITTED TO MEET ADMISSIONS AND RESIDENCY REQUIREMENTS BECOME THE PROPERTY OF THE COLLEGE.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. The information collected about you is not disclosed to any non-affiliated entity, except as permitted by law. For information see the online catalog FERPA page(opens in new window); for more details. If you wish to protect your directory information from disclosure, proceed to the following website or contact the Admissions/Registrars Office. For information see: Admission/Registrars Office.

I accept the terms and conditions *

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47. Click on Submit Application

Submit Application | Cancel

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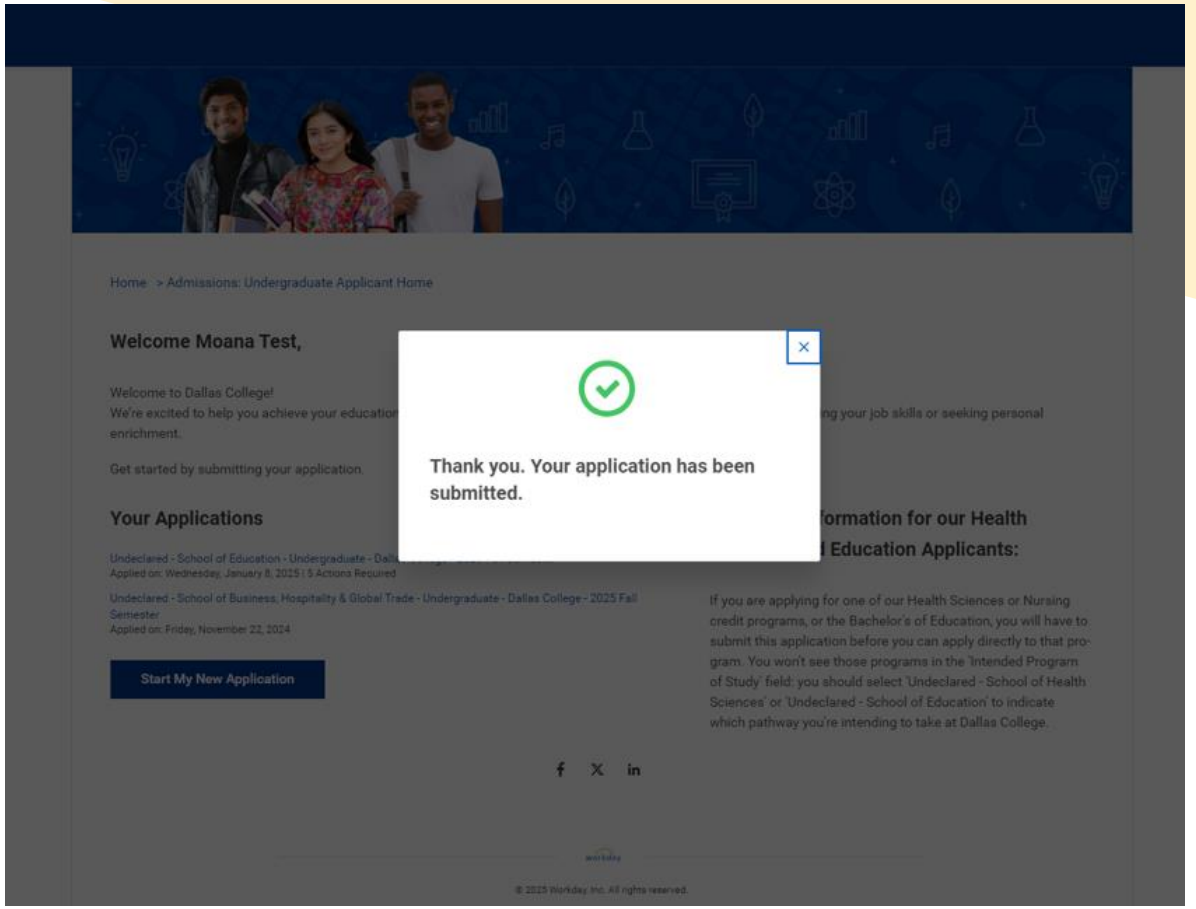
You will get this screen confirming your application was **successfully submitted** to Dallas College



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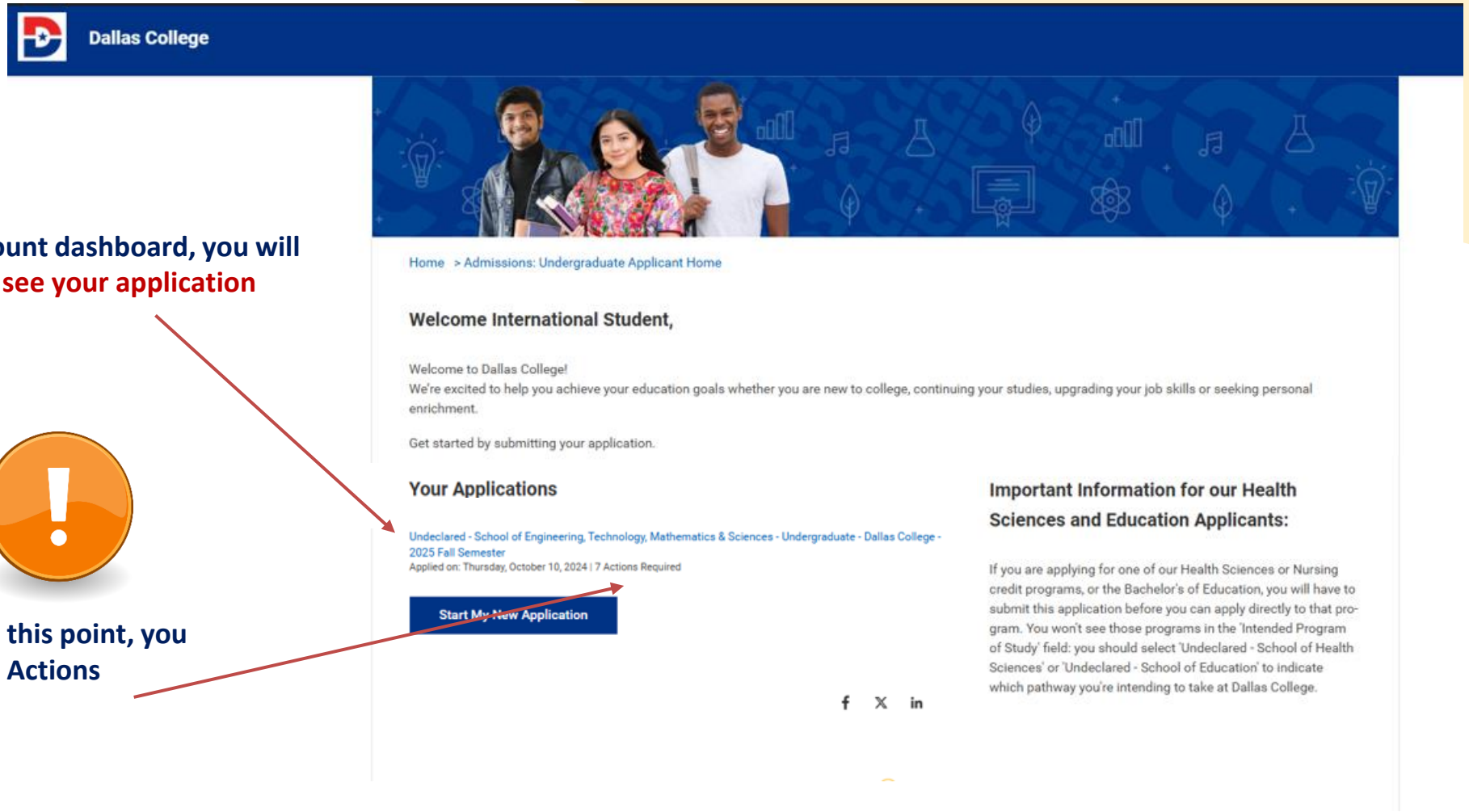
On your account dashboard, you will be able to see your application

Important: At this point, you will see the Actions Required



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Application For: Undergraduate - Dallas College - 2025 Fall Semester

Application Details

Applied To

Academic Level
Undergraduate

Academic Unit
Dallas College

Program of Study
Undeclared - School of Engineering, Technology, Mathematics & Sciences

Academic Period
2025 Fall Semester

Campus
Brookhaven Campus

Program Focus
Not Applicable

Application Requirements

Incomplete

- Foreign Credential Evaluation
  Requested | For international students under 18, this is required to prove U.S. high school education equivalency.
- Affidavit of Support Form
  Requested | Sponsor oath and affirmation to meet all expenses of the applicant for the duration of their studies at Dallas College. Please fill in the document below and upload to this action item.Affidavit of Support...
- Proof of Financial Support
  Requested | 01/15/2025, 10:25 AM PST | International applicants must prove sponsorship with a bank letter or statement showing a current minimum of $27,641 USD, translated into English with U.S. currency by a professional translator. If children...
- Proof of English Proficiency
  Requested | International students who are applying from outside of the U.S. or for a Change of Status within the U.S. are required to provide proof of their English proficiency level. This can be met with qualifying...
- TSIA2 - Math
  Requested | Texas Success Initiative college-level qualifying scores in Math. This can be met with ACT, SAT, IB, or AP scores and/or college level course work.
- TSIA2 - Writing
  Requested | Texas Success Initiative college-level qualifying score in Writing. This can be met with ACT, SAT, IB, or AP scores and/or college level course work.
- TSIA2 - Reading
  Requested | Texas Success Initiative college-level qualifying score in Reading. This can be met with ACT, SAT, IB, or AP scores and/or college level course work.

Completed

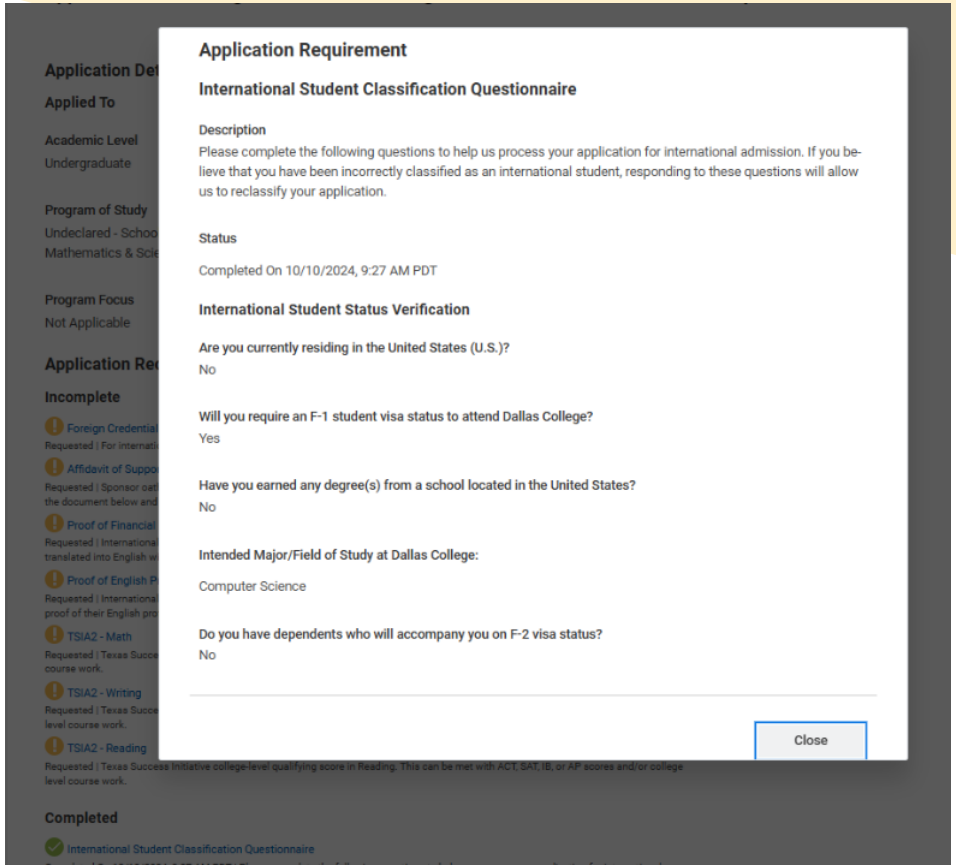
- International Student Classification Questionnaire
  Completed On 10/10/2024, 9:27 AM PDT | Please complete the following questions to help us process your application for international admission. If you believe that you have been incorrectly classified as an international student, responding...
- Passport - Biographical Page
  Completed On 01/06/2025, 1:38 PM PST | International applicants must scan and submit a copy of the biographical page of their non-U.S. passport.

Important Dates

Application Due:
Saturday, December 6, 2025

Upload the **incomplete items** listed on your application details

Complete the **International Student Classification Questionnaire** first so that we can verify your intended immigration status. If you believe that you have been incorrectly classified as an international student, responding to these questions will allow us to **reclassify your application**



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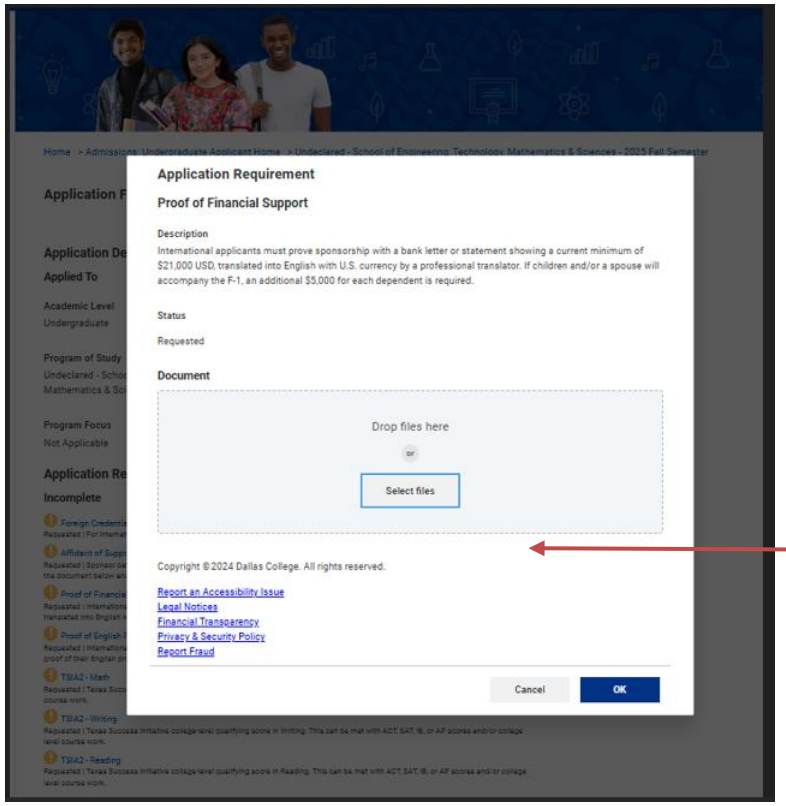
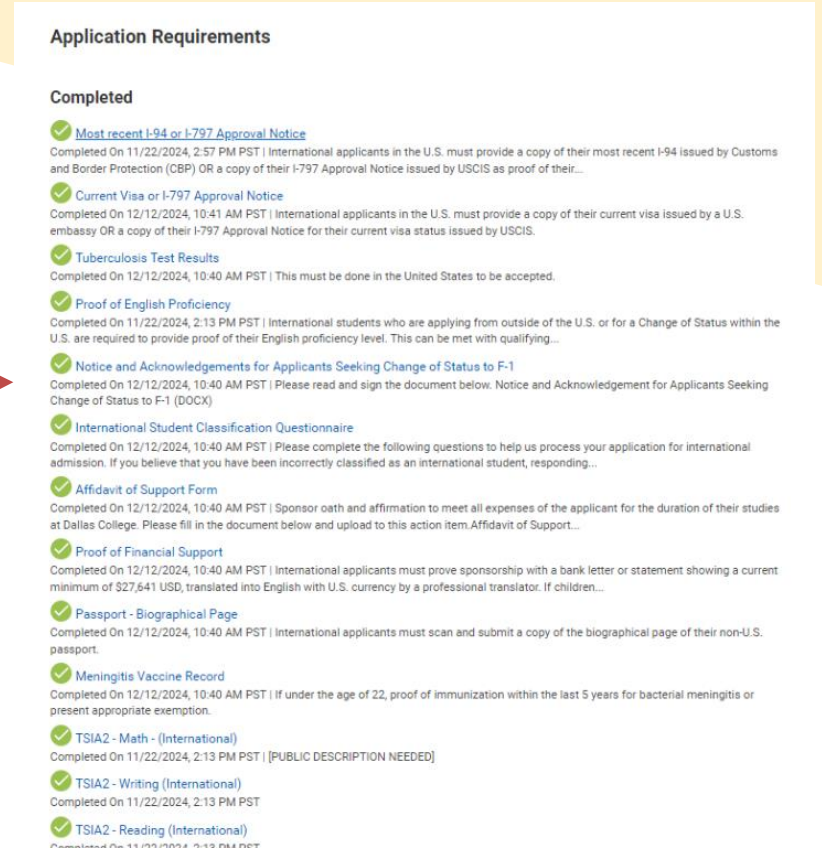


After clicking on each incomplete item, you will upload the required information

Upload the items listed on your application details until all of them are marked complete



Important: To ensure your documents are processed successfully, please make sure they are in PDF format, well-scanned, legible, and complete. Incomplete or illegible documents will not be accepted for processing.

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Thank you