

CONSENT AGENDA NO. 3

Approval of Minutes of the May 14, 2013 Special Meeting

It is recommended that the Board approve the minutes of the May 14, 2013 Board of Trustees Special Meeting (Chancellor's Search Committee).

**Board Members and Officers Present:**

Mr. Jerry Prater, Chair  
Mr. Bob Ferguson, Search Committee Chair  
Ms. Diana Flores  
Dr. Wright Lassiter (secretary and chancellor)  
Mr. JL Sonny Williams

**Members Absent:**

Ms. Charletta Rogers Compton  
Mr. Wesley Jameson  
Mr. Bill Metzger

Committee Chair Ferguson convened the meeting at 3:20 p.m.

**CERTIFICATION OF NOTICE POSTED  
FOR THE MAY 14, 2013  
SPECIAL MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 10th day of May 2013, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 10th day of May 2013 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

### **Certification of Notice Posted for the Meeting**

Dr. Lassiter certified the notice had been posted as required.

### **Citizens desiring to address the board regarding agenda items**

There were none.

### **Approval of minutes of the April 29, 2013 Special Board Meeting**

Trustee Prater moved and Trustee Flores seconded a motion to approve the minutes. Motion passed.

### **Executive Session**

Chair Ferguson called for an executive session for the purpose of consulting with legal counsel, and that session began at 3:25 and ended at 4:15, whereupon the public meeting was gaveled back into session.

### **Overview of process details, including timeline, advertising, profile/description, and other topics as identified by the consultant, with opportunity for the board to review, discuss and take action**

Consultants Jan Greenwood and Marion Frenche, representing Greenwood/Asher & Associates, provided details and recommendations related to the Chancellor's search.

Attending members of the committee confirmed their interest in adopting the "Search Committee Code of Ethics" as recommended by Dr. Greenwood. Members absent will be updated about the meeting discussion. A copy of the code, including a signature line for each committee member, will be prepared for completion.

The Board was encouraged to finalize the profile as this content is required to finalize the position description and advertising. Staff was directed to work with Dr. Greenwood to prepare a draft for final review by the committee. While Dr. Greenwood indicated that she would like to have that finalized document by Friday, May 24, the Board did not confirm.

Dr. Greenwood asked that the "Questions for Prospects" be reviewed, with suggestions for questions 1-6 sent to staff.

### **Review, discuss & take action on other search related details**

To assist absent members in remaining current in the discussion and process, staff was directed to provide handouts, a copy of "Who," along with discussion notes in the weekend packet.

### **Question/Comments from the Board and Chancellor**

**Executive Session**

Time beginning 3:25 p.m. and time ending 4:15 p.m.

**Adjournment**

Committee Chair Ferguson adjourned the special session at 5:33 p.m. with a motion by Trustee Flores and a second by Trustee Williams.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", written over a horizontal line.

Wright L. Lassiter, Jr., Secretary