

CONSENT AGENDA NO. 4

Approval of Minutes of the July 17-18, 2007 Planning and Budget
Committee Meeting

It is recommended that the Board approve the minutes of the July 17-18,
2007 Board of Trustees Planning and Budget Committee Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
PLANNING AND BUDGET COMMITTEE MEETING MINUTES
JULY 17-18, 2007**

Attendees: Mrs. Kitty Boyle, Diana Flores (Committee Chair), Ms. Charletta Compton, Mr. Bob Ferguson, Mr. Jerry Prater (Board Chair) and Mrs. Martha Sanchez Metzger

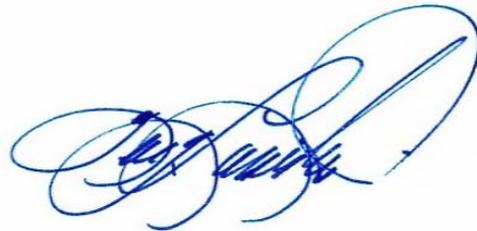
Absent: Mr. JL Sonny Williams

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mrs. Kathryn Tucker, and Mr. Robert Young

Committee Chair Ms. Diana Flores convened the meeting at 9:10 AM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JULY 17-18, 2007
PLANNING & BUDGET COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 13th day of July, 2007 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 13th day of July, 2007 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

2007-08 Proposed Budgets

Vice Chancellor DesPlas presented a summary report of proposed budgets for fiscal year 2007-08.

Chancellor Lassiter will provide Board members with additional information about proportion of revenue from the State, tuition and taxes (allocation ratios contrasted with contribution ratios displayed in the presentation). He will also provide an analysis of fund balance, an explanation for the decrease in staff benefits, and a revised presentation of college budget allocations compared to contact hours so that it is more “apples-to-apples” for lay readers.

Presidents Zamora, Glasscock, Mittelstet, Blackman and Brown and Vice President Flemming acting on behalf of Interim President Jackson, presented information about plans and accomplishments at their respective colleges.

Chancellor Lassiter will facilitate arrangements for Trustee Flores to visit “Minds in Motion” at North Lake College. He will also provide Board members with information about NLC’s construction campus,

Committee Chair Flores adjourned the first day of the meeting at 3 PM.

On Wednesday, July 18, Committee Chair Flores re-convened the meeting at 9:10 AM.

District administrators Jones, Reid, Blell, Lonon, Hall and DesPlas presented information about plans and accomplishments in their respective operations.

Chancellor Lassiter will provide Board members with additional information about specific plans in the community development department, program plans related to countries in the Middle East, instituting a program whereby Rising Star recipients mentor other students, the conflict reduction plan in the staff development department, and e-newsletters to students. He will also assemble information that may assist the Board in establishing or revising policies concerning desirable levels of fund balance, employee and student diversity, cost containment especially in central administration, and tax policy for the next four to five years when new buildings will be coming on line. Dr. Lassiter will send Board members copies of the retention, diversity and transfer reports mentioned on page 75 in Susan Hall’s report, and, information about how administration is addressing the “culture and climate” findings in the Visiting Scholar report. Chancellor Lassiter will provide Board members with a proposal for trustee orientation and training within the next two to three months. He will also bring several financial models for planning the 2008-09 budget, and, in anticipation of

the 81st legislative session, will oversee actions to improve communication of the content of proposed legislation

The Board went into executive session at 1:30 PM as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel. This Executive Session involved discussions concerning Consent Agenda Item #25, Employment of Contractual Personnel. At approximately 2:20 PM the Board re-convened the Planning and Budget Committee meeting.

Adjournment

Committee Chair Flores adjourned the meeting at 2:25 PM on Wednesday, July 18.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary