

CONSENT AGENDA NO. 2

Approval of Minutes of the April 3, 2007 Regular Meeting

It is recommended that the Board approve the minutes of the April 3, 2007 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
APRIL 3, 2007**

**Attendees:** Mrs. Kitty Boyle, Ms. Charletta Compton (present at 4:13 PM), Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

**Absent:** None

**Staff:** Dr. Wright Lassiter, Mr. Ed DesPlas, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Kathryn Tucker, Mr. Robert Young, and Mr. Denys Blell

Board Chair Mr. Jerry Prater convened the meeting at 4:09 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE APRIL 3, 2007  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 30<sup>th</sup> day of March, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 30<sup>th</sup> day of March, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

### **Special Presentation**

Dr. Steve Mittelstet, Richland College president, presented *Richland Journalism at 35* – a description of Richland’s journalism program and recent collaborative initiatives with Mountain View’s journalism program. Students in the program used the presentation as if reporting on an event in progress, broadcasting audio over the Internet, videotaping the proceedings, and taking notes for follow-up print stories.

### **Citizens Desiring to Address the Board Regarding Agenda Items**

Ms. Sandra Lugo-Camacho addressed the board concerning agenda items #7, #35 and #36.

### **Consideration of Bids**

Ms. Diana Flores moved and Mrs. Martha Metzger seconded a motion to approve all bids, in the Consideration of Bids section of the agenda. Motion passed. (See April 3, 2007, Board Meeting, Consideration of Bids, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Consent Agenda**

Mrs. Kitty Boyle moved and Mr. Bob Ferguson seconded a motion to approve recommendations #1- 34, with corrections to pages 16 and 73 of 177, in the Consent Agenda. Motion passed. (See April 3, 2007, Board Meeting, Agenda Items #1-34, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes, and, also corrected pages 16 and 73 of 177 attached to these minutes.)

### **Individual Items**

Ms. Flores moved and Mr. JL Sonny Williams seconded a motion to approve recommendation #35 in the Individual Items section of the agenda. Motion passed. (See April 3, 2007, Board Meeting, Agenda Item #35, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mrs. Metzger moved and Ms. Flores seconded a motion to approve recommendation #36 in the Individual Items section of the agenda. Motion passed. (See April 3, 2007, Board Meeting, Agenda Item #36, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mrs. Boyle moved and Mr. Ferguson seconded a motion to approve recommendation #37, with correction to page 137 of 177, in the Individual Items section of the agenda. Motion passed. (See April 3, 2007, Board Meeting, Agenda Item #37, which is made a part of and incorporated into the approved

minutes as though fully set out in the minutes, and, also corrected page 137 of 177.)

Mrs. Boyle moved and Mrs. Metzger seconded a motion to approve recommendations #38 in the Individual Items section of the agenda. Motion passed. (See April 3, 2007, Board Meeting, Agenda Item #38, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Informative Reports**

Dr. Wright Lassiter reviewed the informative reports. (See April 3, 2007, Board Meeting, Agenda Items #40-45, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Questions/Comments from the Board and Chancellor**

Dr. Lassiter will follow up with information to the Board about costs for textbooks, pricing for food and beverages from college food services and vending machines, non-discrimination policies and practices related to sexual orientation, traffic ticketing practices at Mountain View College (especially point-of-origin for non-students who were ticketed as report in Policy Report #10), actions college presidents are taking to recruit Hispanic adjunct faculty (including a description of hiring processes and adopting one another's successful practices), follow-up to the internal audit report about employee leave reporting, and inclusion of community input in the El Centro College presidential search. He will also take steps to assure the district's name is presented in Board agendas as either DCCCD or Dallas County Community College District, not DCCC District, and to provide more than summary minutes for Board committee meetings.

### **Citizens Desiring to Appear Before the Board**

Ms. Sandra Lugo-Camacho addressed the board about her experiences as a student at Mountain View College. She suggested that college officials should be more accessible, that more police surveillance is needed inside the campus, and that student input should be considered when making decisions about faculty re-employment.

### **Executive Session**

The Board went into executive session at 5:50 PM to deliberate on agenda item #39, Employment of Contractual Personnel, as provided by §551.074 of the Texas Government Code. At approximately 6:15 PM the Board re-convened in its regular meeting. Mrs. Metzger moved and Mr. Ferguson seconded a motion to approve agenda item #39. Motion passed. (See April 3, 2007, Board Meeting, Agenda Item #39, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

**Adjournment**

Mrs. Boyle moved and Mr. Ferguson seconded a motion to adjourn. Motion passed. The meeting was adjourned at 6:19 PM.

Approved:

A handwritten signature in blue ink, appearing to be 'Wright L. Lassiter Jr.', written in a cursive style.

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Wright L. Lassiter Jr., Secretary

**Summary of Recommendations for Awards  
With Minority and Woman Owned Businesses**

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	1	11	7,776,000.00	98
WBE	0	0	0	0
Not classified	8	89	154,062.07	2
Total	9	100	7,930,062.07	100

Bidders and Proposers from Which Recommendations for Awards  
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	4	29
WBE	0	0
Not classified	10	71
Total	14	100

Recommendations for Awards in the Consideration of Bids Sections  
September 5, 2006 – April 3, 2007

	# awards	% awards	\$ amount	% amount
MBE	1	5	7,776,000.00	40
WBE	0	0	0	0
Not classified	20	95	11,455,855.12	60
Total	21	100	19,231,855.12	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

**BUILDING & GROUNDS REPORT NO. 16**

**Approval of Amendment to Agreement with F & S Partners, Inc.**

It is recommended that authorization be given to approve an amendment to the agreement with F & S Partners, Inc. in an amount not to exceed \$78,980 for additional services for North Lake College.

Original Agreement	\$559,370
Previous Amendment (s)	0
Amendment	<u>\$78,980</u>
Revised Agreement	\$638,350

**Background**

The Board approved the original contract with F & S Partners, Inc. on September 5, 2006 in the amount of \$559,370 for professional architectural and design services for the south education campus for North Lake College. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
09/05/2006			\$559,370	
	01/29/2007	1	\$0	\$559,370
Pending		2	\$78,980	\$638,350

Change order No. 1 was a clarification of agreement wording and did not change the scope of the project.

This amendment of \$78,980 provides for additional design services due to the incorporation of 1) hazardous materials survey and abatement documents, 2) hazardous materials abatement bidding and construction administration services, 3) demolition documents, and 4) demolition bidding and construction administration services.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD's legal counsel.

PERSONNEL REPORT NO. 37

Consideration of Resignations, Retirement and Phased Faculty Retirement

RESIGNATIONS

Rodríguez, Johnny (Eastfield) (Full-time)	Campus Peace Officer	February 9, 2007
Burross, Robert (Mountain View) (Part-time)	Campus Peace Officer	February 22, 2007
Aguilar, Maricela (Richland)	Visiting Scholar-Director Career Services	February 28, 2007

RETIREMENT

Warrick, Frances (El Centro)	Instructor, Nursing	August 31, 2007
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PHASED FACULTY RETIREMENT

McElveen, Jerry (Richland)	Instructor, English	Academic Year 2007- 2008
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Background

Resignations; Mr. Johnny Rodriguez (Eastfield) is resigning for personal reasons. Mr. Robert Burross (Mountain View) is resigning for personal reasons. Ms. Maricela Aguilar (Richland) is resigning her Visiting Scholar contract to accept a position outside the district.

Retirement: Ms. Frances Warrick (El Centro) is retiring after serving the District for fifteen years.

Phased Faculty Retirement: Mr. Jerry McElveen (Richland) has declared his participation in the Phased Faculty Retirement program after serving the District for thirty-eight years.