



This Open Meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, §§551.001 through 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of Board Relations. Per Texas Government Code §551.1282, this meeting is being broadcast over the Internet in the manner prescribed by Texas Government Code, §551.128. In accordance with Texas Government Code §551.127 one or more members of the Board of Trustees may participate in the meeting via videoconference in accordance with the provisions thereof.

**NOTICE OF REGULAR MEETING OF THE BOARD OF TRUSTEES FOR
DALLAS COLLEGE AND RICHLAND COLLEGIATE HIGH SCHOOL
Thursday, February 8, 2024 | 4:00 PM**

Administrative Office

1601 Botham Jean Blvd., Room #007, Dallas, Texas 75215

www.dallascollege.edu/boardmeetingslive

Persons who address the Board are reminded that the Board may not take formal action on matters that are not part of the meeting agenda and may not discuss or deliberate on any topic that is not specifically named in the agenda. For any non-agenda topic introduced during this meeting, there are three (3) permissible responses: 1) to provide a factual answer to a question; 2) to cite specific Board Policy relevant to a topic; or 3) the topic may, at a later date, be placed on a Board Agenda for a subsequent meeting.

Speakers shall direct their presentations to the Board Chair, or the Board, as a whole.

Regular Meeting Agenda

- 1. Roll Call - Announcement of Quorum**
- 2. Certification of Notice Posted for the Meeting**
- 3. Pledges of Allegiance to U.S. and Texas Flags**
- 4. Citizens Desiring to Address the Board**

5. Special Presentations

- 5.1. Fall Campus Best of Show Award Winners
- 5.2. Visual Arts Founder's Foyer Award Winners
- 5.3. Avocados From Mexico: Spark the Good Scholarship Program
- 5.4. World Food Championships Award Winners

6. Chancellor and Board Announcements

(Comments on Accomplishments; Awards Received; Appointments at the Local, State, and National Level; Published Articles and Newspaper Reports; District/College Reports/Metrics, and Upcoming Events; Workshops, Seminars, and Conferences taking place at the District or any of its Colleges)

- 6.1. Announcements from the Chancellor
- 6.2. Announcements from the Board Chair and/or Trustees

7. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda

8. Consent Agenda

(Consent Agenda items may be approved by a single motion and vote or, alternatively, upon request of a Trustee(s); any listed item can be removed and considered individually.)

- 8.1. Meeting Minutes
 - a. Approval of Regular Meeting Minutes for December 5, 2023
- 8.2. Finance Items
 - a. Approval of Fourth Amendment to Ground Lease with Dallas College and Irving Independent School District (IISD)
- 8.3. Policy Items
 - a. Approval of TASB Cumulative Updates
- 8.4. Resolutions
 - a. Adoption of Resolution Authorizing Joint Election Agreement between Dallas College, Numerous Public Entities and the Dallas County Elections Department and Adopting a Voting System

- b. Adoption of Resolution Establishing County Voter Precinct Boundaries for the May 4, 2024, Trustee Election
- c. Adoption of Resolution Regarding the Employment of Chaplains or Acceptance of Chaplains as Volunteers

- 8.5. Richland Collegiate High School Items
 - a. Approval of the 2023-2024 Academic Calendar for Richland Collegiate High School

9. Policy Items - First Reading

- 9.1. Approval of Amendment to Policies Concerning Facilities Construction – CM (LOCAL)

10. Informative Reports

- 10.1. Committee Reports
(Committee notes are listed only after they have been reviewed and approved by the committee in question.)
 - a. Education Workforce Committee Notes for December 5, 2023
 - b. Finance Committee Notes for December 5, 2023
- 10.2. Current Funds Operating Budget Report (December 2023)
- 10.3. Monthly Award and Change Order Summary (November 2023)
- 10.4. Monthly Award and Change Order Summary (December 2023)
- 10.5. Dallas College Foundation Report (December 2023)
- 10.6. Notice of Grant Awards (February 2024)
- 10.7. Workforce and Advancement Ascend Institute Report (November 2023)
- 10.8. Dallas College Human Capital New Hire/Position Report (November 13, 2023 - January 12, 2024)
- 10.9. 1st Quarter Facilities Improvement Plan
- 10.10. 1st Quarter Investment Transactions

10.11. 1st Quarter Budget Book Vendor Summary

10.12. 1st Quarter Bond Program Status Report (December 2023)

11. Executive Session (if needed)

11.1. Consultation with Attorney Regarding Legal Matters or Pending and/or Contemplated Litigation or Settlement Offers - Section 551.071

11.2. Personnel Matters Relating to Appointment, Employment, Evaluation, Assignments, Duties, Discipline, or Dismissal of Officers or Employees - Section 551.074

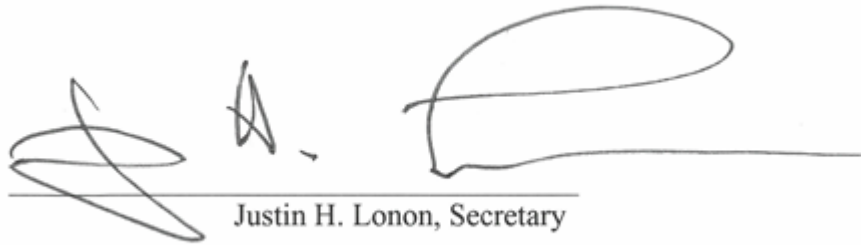
11.3. Deliberate Regarding Real Property Since Open Deliberation would have a Detrimental Effect Upon Negotiations with a Third Person - Section 551.072

11.4. Deliberate Regarding Security Devices or Security Audits Sections 551.076 and 551.089

12. Adjournment

*CERTIFICATION OF NOTICE POSTED FOR THE FEBRUARY REGULAR MEETING OF DALLAS COLLEGE
AND RICHLAND COLLEGIATE HIGH SCHOOL BOARD OF TRUSTEES*

I, Justin H. Lonon, Secretary of the Board of Trustees of Dallas College, do certify that a copy of the notice for this meeting was posted on the 2nd day of February 2024 in compliance with the applicable provisions of the Texas Open Meetings Act.



Justin H. Lonon, Secretary

CONSENT AGENDA NO. 8.1.a.

Approval of Regular Meeting Minutes for December 5, 2023

It is recommended that the Board approve the minutes of the December 5, 2023, Regular Board meeting.

A Regular meeting of the Board of Trustees of Dallas College was held Tuesday, December 5, 2023, beginning at 4:04 p.m. and was broadcasted via the streaming link: www.dallascollege.edu/boardmeetingslive. The meeting was convened by Chair Bravo.

Board Members and Officers Present

Mr. Cliff Boyd
Ms. Monica Lira Bravo (Chair)
Ms. Charletta Rogers Compton
Ms. Diana Flores
Dr. Catalina E. Garcia
Dr. Justin H. Lonon (Secretary and Chancellor)
Mr. Paul Mayer
Mr. Phil Ritter (Vice Chair)

Board Members Absent

None.

1. **Roll Call - Announcement of Quorum** confirmed by Chair Bravo.
2. **Certification of Notice Posted for the Meeting** confirmed by Chancellor Lonon in accordance with section 551.054 of the Texas Government code.
3. **Pledges of Allegiance to U.S. and Texas Flags** recited by Board members.
4. **Citizens Desiring to Address the Board**
No citizen requests were received.
5. **Special Presentations**
Chancellor Lonon invited Josh Skolnick, Executive Director of Dallas College Foundation, to introduce student scholarship recipients. Skolnick shared an overview of the Josephine Lepper Scholarship, a memorial endowed scholarship of \$950,000 left by the estate of Josephine Lepper, a

former educator.

1. Josephine Leeper Scholars

Executive Director Skolnick said this scholarship is directed toward single parents, and having experienced that himself, he knows the importance of this scholarship grant. He also noted the many connections Josephine and her friend Mrs. Osentowski had with Dallas College. Mr. Skolnick asked Dr. Carlos Cruz, Associate Vice Chancellor of Well Being and Social Support, to come forward and introduce the student scholars.

Dr. Carlos Cruz said he was honored to introduce the students who had benefited from this scholarship and our family care initiative. He introduced student scholar Marla Smith and shared that she earned her Associates of Arts at Dallas College and is set to receive her bachelor's degree in early childhood education in December. He said she is employed by the Carrollton Farmers Branch School District and aspires to be a teacher.

Marla Smith addressed the board and revealed that on December 7 she will have completed her bachelor's degree in early childhood education. She spoke about her struggles and hardships as a student during her educational pursuit. Smith pointed to the assistance she received from the emergency aid fund and the Josephine Leeper scholarship as being critical to feeding her and her child and paying for her education. She closed by thanking Dallas College for being a positive impact on her life.

Cruz introduced student scholar Eva Marroquin. He said she is a first-generation full-time student and single mother of a 1-year-old. Dr. Cruz said that she was motivated by her parents' immigrant background and lack of education Eva was inspired to become a social worker. She actively participates in the Family Care Initiative Program and Student Care Network at Dallas College.

Eva Marroquin thanked Dallas College and spoke about what the scholarship meant to her, a 22-year-old and first-generation college student as well as a daughter of immigrants. She has almost finished her degree in social work and will continue her education by transferring to UTA to get her bachelor's degree. Marroquin said this scholarship has allowed her to be at home with her son as he grows up and to focus on her studies. She also mentioned the family care initiative and her case manager, Ms. Castillo, for her help in pursuing her education.

Chair Bravo thanked the student scholars for coming forward and sharing their stories.

Chancellor Lonon asked the Josephine Leeper scholars to come forward for a picture with the Board of Trustees.

2. PepsiCo Uplift Scholars

Chancellor Lonon asked Executive Director Skolnick to come forward and introduce the PepsiCo Uplift scholars. He said Dallas College is one of the first four academic partners of the Pepsi Foundations' \$40 million investment in supporting students. Dr. Lonon said PepsiCo partnered with our Foundation and awarded \$600,000 to provide more than 170 students scholarships over the last two years.

Josh Skolnick spoke about the support from PepsiCo to Dallas College and how the public and private support has transformed student lives. He introduced the PepsiCo employees present: Rebecca Acuna, Director of PepsiCo Public Policy and Government Affairs; Johnathan George, North America Foundation Lead at PepsiCo Foundation; Mitchell Porter, Fleet Manager at PepsiCo; Jesse Prelou, HR Manager at PepsiCo; Meredith Shaw, Manager at PepsiCo Foundation; and Matt Smith, Senior Director at PepsiCo Foundation. Skolnick asked Matt Smith to come forward and speak on behalf of PepsiCo Foundation.

Senior Director Smith came forward, thanked Dallas College and spoke about their partnership with the college. He spoke about being in the barrier busting business and about obstacles students face. He thanked all those present assisting and investing in our students.

Skolnick next introduced student scholar Marcus Russell saying he is an entrepreneur, a Dallas College alumnus and former employee. He recently completed the Mechatronics program and is currently employed with Walmart.

Student scholar Marcus Russell talked about his history with Dallas College and said they were the first ones who believed in him and gave him a job in Upward Bound. He started out at Mountain View as an unpaid mentor but was hired within a few days, switched to the Tech Prep program then went to Cedar Valley and helped build the program there. Later, Mr. Russell became a student at Dallas College, enrolled in the Mechatronics program and helped market it.

After he completed the program, he was hired by Walmart as a supervisor and has been with them seven months. He talked about what the Mechatronics certification program and the PepsiCo scholarship have meant to him.

Trustee Flores thanked him for his efforts.

Chair Bravo thanked PepsiCo students and the PepsiCo representatives for attending.

Chancellor Lonon asked the PepsiCo scholars to come forward for a picture with the Board of Trustees.

3. Visual Arts Founders Foyer Awards

This presentation was postponed to the February Board meeting.

4. Dallas College National Junior College Athletic Association (NJCAA) Championship Teams

a. Brookhaven Campus Women's Soccer

Chancellor Lonon said we have many coaches and student athletes to celebrate. He asked Dr. Slejko to come forward and talk about the Brookhaven Women's Soccer team. Dr. Lonon also stated this is their third straight Junior College Athletic Association Division National Championship and their fifth since 2017.

Brookhaven President Dr. Slejko talked about the successes of the Lady Bears and introduced new Brookhaven Athletic Director Danielle Johnson. She asked Assistant Coach Robert Williams to introduce our two student speakers.

Williams came forward and introduced their captain, Bailey Clark.

Clark talked about being a student athlete, the commitment it took and the time management skills she learned in the process.

Williams introduced freshman goalkeeper and defensive MVP at the national tournament, Ema Garces.

Garces talked about her experience and the expectations going into the season. She also noted the impact of the help and support of everyone.

Williams talked about the great experience she had coaching this

group of athletes with Coach Jimmy Elders. He spoke about their teams' accomplishments both in the classroom and on the field including their 23-1 record. He concluded by noting those by name who supported them.

Chancellor Lonon thanked them for their leadership and asked the Lady Bears and coach to come forward for a picture with the Board of Trustees.

b. Eastfield Campus Women's Volleyball

Chancellor Lonon asked Dr. Tealer, Eastfield President, to come forward and talk about the Eastfield Women's Volleyball team second national title with a record of 35-0. They became the first team in division volleyball history to go both undefeated and win a national championship.

Tealer recognized the Harvester Bees volleyball team for their championship performance and all our teams that brought home a championship for Dallas College. He also acknowledged the leadership of Vice Chancellor Joseph and Athletic Director Sadiia Jones. Dr. Tealer talked about the recruiting efforts of their coaches and the team they were able to assemble from those efforts. He asked volleyball coach, Phil Nichols, who was honored for the National Coach of the Year Award to come forward and speak about the team.

Coach Nichols thanked the board, Chancellor Lonon, President Tealer, and the administration. He stated the championship was a team effort and with that came individual awards. Coach Nichols named those individuals and the awards they received. He introduced sophomore Aleyna Gerlack and freshman Taryn Doiron.

Gerlack addressed the board saying the hard work, dedication, and teamwork they put in clearly paid off with an undefeated season and national title.

Doiron recognized those individuals who supported them and cheered for them during games and pointed out that this is the kind of community Dallas College creates.

Chancellor Lonon noted that after speaking to many of these student athletes about their intentions when they leave Dallas College we will be well represented. He thanked each of them

and the coaching staff that supports them.

Trustee Boyd asked each athlete present to stand and say what high school they are from.

Chair Bravo asked the Eastfield student athletes and Dr. Tealer to come forward for a photo with the Board of Trustees.

c. Richland Campus Men's Soccer

Chancellor Lonon invited Richland President, Dr. Eggleston, to come forward and introduce the Richland campus Men's Soccer team. Dr. Lonon said they were celebrating their sixth championship in a row and twelfth overall. He also noted that 15 members of last year's team have transferred to 4-year programs.

Eggleston spoke about the honor of coming before the board six consecutive years to celebrate the men's soccer team and their championships. She introduced Coach Raul Herrera's sharing that his recipe for success is instilling discipline, building character and a winning culture in his student athletes.

Herrera talked about winning six championships in a row, he was here for five of those. He recognized those who supported the program and thanked his team and pointed to the importance of them to keep going. Herrera noted the team's winning record but said the most important statistic is the number of athletes who continued to 4-year universities. He introduced two student guest speakers: Luis Vargas and Enrique Alvarez.

Vargas introduced himself saying he is from South Oak Cliff. He said the reason he was there was to seek out a better life through education and thanked those present for that opportunity.

Alvarez introduced himself and said he was from Dripping Springs, a small town near Austin, Texas. He said he came to Richland campus because of their past success. Alvarez revealed that he plans to continue at a 4-year university and get his degree in business administration and continue playing soccer.

Chair Bravo asked the student athletes to state where they went to high school.

Chancellor Lonon asked the Richland campus men's soccer team and coaches to come forward for a picture with the Board.

6. Chancellor and Board Announcements

1. Announcements from the Chancellor

Chancellor Lonon noted the awards received by various departments including Student Success and the financial team that support our students and communities.

Dr. Lonon also mentioned that we were named Partner of the Year for the work we do to assist students to get into the construction field by Texo, which is the Construction Association. He recognized all those administrators who supported that effort.

He concluded by thanking all for the work they have done throughout the year.

2. Announcements from the Board Chair and/or Trustees

Trustee Boyd thanked Athletic Director, Sadiia Jones, for participating as a guest speaker at the Duncanville Rotary Club. She gave a summary of the Dallas College athletic program and the opportunities that students have. She also observed how quickly our eSports program was growing.

Trustee Flores spoke about the retreat of the Greater Dallas Hispanic Chamber Board of Directors saying it was good for the board to see what we do to provide for students in that space. She thanked those who facilitated and hosted them.

Trustee Flores also said that on December 6, 2023 the Chamber, in collaboration with Dallas College and four or five other community organizations, would hold its annual holiday celebration party with a cause. Clothing would be collected for the Dallas College Clothes Closet to provide for those in need.

She thanked all those who answered the call to help the North Texas Food Bank on December 15. The overwhelming volunteer response caused a maximum number to be reached in a short three days.

Trustee Compton thanked those who participated in the leadership survey that the Board of Trustees sent out and noted they had over two thirds participate.

She also noted that on January 13, 2024, the Martin Luther King Center would be hosting its awards and scholarship gala. The Reverend Dr. Frederick Haynes would be the keynote speaker and

County Commissioner John Wiley Price would be awarded as the 2024 Trail Blazer. Dallas College would be participating in the parade.

Chair Bravo thanked everyone who came forward today and all the hard work throughout the year.

She also reminded everyone about the annual Pack the Pantry food drive. This initiative would continue through December 17, 2023.

There were no retirees to acknowledge this month.

7. Opportunity for Members of the Board and Chancellor to Declare Conflicts of Interest Specific to this Agenda

No conflicts were declared.

8. Consent Agenda

Chair Bravo said they would pull item 8.6 from the consent agenda as requested by Trustee Garcia and that it would be considered separately.

Trustee Garcia said she would like to abstain from voting on the approval of the annual comprehensive financial report because she was unable to sufficiently review it due to time constraints.

Chair Bravo asked to entertain a motion to approve consent agenda items 8.1, 8.2, 8.3, 8.4, and 8.5.

Trustee Boyd motioned to approve.

Trustee Flores seconded the motion.

The motion passed with no abstentions at 5:13pm.

Chair Bravo said we will now consider separately consent agenda item 8.6 and asked for a motion to approve.

Trustee Flores motioned to approve.

Trustee Boyd seconded the motion.

Motion passed at 5:14 p.m. with one abstention from Trustee Garcia.

1. Meeting Minutes

- a. Approval of the Work Session Meeting Minutes for November 7, 2023
 - b. Approval of Regular Meeting Minutes for November 7, 2023
 - c. Approval of the Work Session Meeting Minutes for November 8, 2023
- 2. Finance Item
 - a. Approval of the Endowment Agreement Between Dallas College and the Dallas College Foundation, Inc.
- 3. Policy Items
 - a. Approval of Amendment to Policies Concerning Employee Standards of Conduct – DH (LOCAL)
- 4. Richland Collegiate High School Items
 - a. Approval of The Texas Education Agency Waiver for Richland Collegiate High School 2023-2024 Emergency Operation Plans
- 5. Resolutions
 - a. Adoption of Resolution Ordering Election for May 4, 2024, in Trustee Districts 1 and 7
- 6. Recommendation from the Audit Committee
 - a. Approval of Annual Comprehensive Financial Report for the College and Richland Collegiate High School and Single Audit Report of Federal and State Awards together with Reports of Independent Auditors, for the Fiscal Years Ended August 31, 2023, and 2022

9. Policy Items – First Reading

- 1. Approval of TASB Cumulative Updates

Tricia Horatio, Deputy General Counsel, explained that there were eleven policy items covering three of our policy chapters, which were governance, business, and personnel. It will be brought to the board in February for approval.

10. Informative Reports

No comments were made on the informative reports.

- 1. Committee Reports
 - a. Audit Committee Notes for September 12, 2023
 - b. Education Workforce Committee Notes for October 3, 2023
 - c. Finance Committee Notes for October 3, 2023
- 2. Current Funds Operating Budget Report (October 2023)
- 3. Monthly Change Order Summary (October 2023)
- 4. Dallas College Foundation Report (October 2023)
- 5. Notice of Grant Awards (December 2023)
- 6. Workforce & Advancement Ascend Institute Report (October 2023)

7. Dallas College Human Capital New Hire/New Position Report (October 13, 2023 - November 12, 2023)
8. Richland Collegiate High School Financial Integrity Rating System of Texas Financial Management Report for 2022-2023

11. Executive Session

No executive session was called.

12. Adjournment

Adjourned at 5:15 p.m.

Captioned video and transcripts for Dallas College Board Meetings are available at our website, www.dallascollege.edu/boardmeetingslive, under the Archived Videos section.

FINANCIAL ITEM NO. 8.2.a.

Approval of Fourth Amendment to Ground Lease with Dallas College and Irving Independent School District (IISD)

The Chancellor recommends that authorization be given to approve the following fourth amendment to ground lease between Dallas College and Irving Independent School District (IISD).

Purpose

This amendment will allow IISD to construct a 22,265 square foot Professional Learning and Wellness Center to be used for general office, administrative, educational offerings and classes, and other related lawful purposes consistent with a public institution of secondary and higher education.

With proper notification and assumed availability, Dallas College will be allowed use of the new facility.

Background

Dallas College and IISD entered into a ground lease agreement in 1999 to accommodate IISD's need for land to build additional academic related facilities. This agreement resulted in the construction of Singley Academy. The agreement expires in 2049 with a renewal option for an additional 10 years.

The following amendments have occurred since the initial agreement:

- In 2005, an amendment allowed for the construction of an outdoor basketball court on the southwest quadrant of the land adjacent to MacArthur Boulevard.
- In 2008, an amendment allowed for the construction of an auditorium, fine arts area, classrooms, and gymnasium.
- In 2014, an amendment allowed for the construction of an outdoor learning center building and related amenities

Funding Source

Irving Independent School District

Resource Contacts

Tiska Thomas, Chief Financial Officer

Scott Wright, Chief Facilities Officer

POLICY ITEM NO. 8.3.a.

Approval of TASB Cumulative Updates

The Chancellor recommends that the Board of Trustees adopt the following revisions to College District local policies, as proposed by the Texas Association of School Boards (TASB).

Effective Date

Upon Board Approval

| LOCAL POLICY | EXPLANATORY NOTES |
|-----------------------------------|--|
| BBB – Board Members, Elections | Revisions would add additional detail on the Board’s terms and election schedule. |
| | |
| BBE – Board Members, Authority | Revisions to provisions of BBE would clarify the Board’s right to access College District records and request reports and the responsibilities that accompany that right. |
| | |
| BE – Policy and Bylaw Development | Revisions would clarify that the College District’s legally referenced policies are not adopted by the Board and that the policy manual is the sole responsibility of the Chancellor. |
| | |
| CDB – Accounting, Inventories | Revisions would add new policy to include financial reporting requirements and guidance from the state Budget Requirements and Annual Financial Reporting Requirements for Texas Public Community Colleges and the Governmental Accounting Standards Board (GASB) Implementation Guide relating to the Capitalization Threshold for individual and group assets. |
| | |
| CHA – Site Management, Security | Revisions would add language regarding the use of force and the use of force by drone, in accordance with the Texas Penal Code. |
| | |
| CHF – Site Management, Weapons | In response to the removal of firearm silencers from the legal definition of prohibited weapons in the Texas Penal Code, revisions would add firearm silencers to the College District’s locally developed list of prohibited weapons. |
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|---|---|
| CIA – Records Management | Revisions would address recently revised Administrative Code provisions related to the management of electronic records. |
| | |
| CKD – Health and Insurance | Revisions would clarify the College District’s contribution to employee health and life insurance programs and continuation of coverage while an employee is on paid leave. |
| | |
| CM – Facilities Construction | Revisions would add language that reflects the Board’s delegation of authority to the Chancellor to, under certain circumstances, contract for the replacement, construction or repair of College District equipment or facilities in the event of a catastrophe, emergency, or natural disaster. |
| | |
| DHA– Searches and Alcohol/Drug Testing | Revisions would relocate provisions relating to searches and alcohol/drug testing, currently included in DHB, and reorganize the content to distinguish between Department of Transportation Requirements and those imposed by the College District. |
| | |
| DHB – Child Abuse and Neglect Reporting | Revisions would delete content relating to searches and alcohol/drug testing, relocating to DHA, and add to DHB new content relating to child abuse and neglect reporting to comply with Texas Education Code requirements. |
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|---|---|
| Election DateDates | <u>Unless otherwise provided or permitted by law, The the general election of Board members shall be on <u>the May uniform election date in an even-numbered year.</u>the second Saturday in May.</u> |
| Membership | The Board shall consist of <u>seven</u> seven members. |
| Method of Election | <u>Election of Board members shall be by single-member districts.</u> |
| <u>Terms and Election Schedule</u> | Board members shall be elected <u>by single-member districts for six-year terms, with elections conducted biennially, as follows:</u> |
| <u>Districts 1 and 7</u> | <u>The election for single-member district numbers 1 and 7 shall be held in 2024, 2030, 2036, and in six-year intervals thereafter.</u> |
| <u>Districts 5 and 6</u> | <u>The election for single-member district numbers 5 and 6 shall be held in 2026, 2032, 2038, and in six-year intervals thereafter.</u> |
| <u>Districts 2, 3, and 4</u> | <u>The election for single-member district numbers 2, 3, and 4 shall be held in 2028, 2034, 2040, and in six-year intervals thereafter.</u> by single-member districts. |

Individual Access to Information

Limitations

If a Board member is not acting in the member's official capacity, the Board member has no greater right to College District records than a member of the public.

Requests for Records

Individual members seeking access to or copies of records shall direct their request to the Chancellor or a designee who shall direct the request to the appropriate College employee. The employee providing access to or copies of the records shall maintain a record of the records provided to be shared with the Chancellor, upon request.

~~Individual members shall seek access to records or request copies of records from the Chancellor or other designated custodian of records. When a custodian of records other than the Chancellor provides access to records or copies of records to individual Board members, the provider shall inform the Chancellor of the records provided.~~

Requests for Reports

No individual Board member shall direct or require College District employees to prepare reports derived from an analysis of information in existing College District records or to create a new record compiled from information in existing College District records.

Confidentiality

At the time Board members are provided access to confidential records or to reports compiled from such records, the Chancellor or other College District employee shall advise them of their responsibility to comply with confidentiality requirements and the College District's information security controls.

Adoption

The Board shall have the sole right to adopt local policies. Policies delineated as "Legal" are not adopted by the Board.

Official Policy Manual

The Board shall designate one copy of the local policy manual as the official policy manual of the College District. The official copy shall be kept in the central administration~~General Counsel's~~ office, and the Chancellor~~General Counsel or designee~~ shall be responsible for its accuracy and integrity and shall maintain a historical record of the College District's policy manual.

**Capitalization
Threshold**

The capitalization threshold for purposes of classifying individual capital assets shall be \$5,000.

The Chancellor or designee shall determine the capitalization threshold for a group of assets, the individual cost of which does not exceed the capitalization threshold above but for which the cost in the aggregate is significant.

Use of Force

The use of force, including deadly force, shall be authorized only when reasonable and necessary, as outlined in the department regulations manual.

By Drone

The College District shall not use force by means of a drone.

Peace Officer Leave

For provisions regarding mental health leave and quarantine leave for peace officers, see DEC.

Other Weapons and Devices Prohibited

The College District prohibits the use, possession, or display of any location-restricted knives, clubs~~knife, club~~, knuckles, firearm silencers, or prohibited weapons~~weapon~~, as defined by law, on College District property or at a College District-sponsored or -related activity, unless written authorization is granted in advance by the Chancellor or designee.

Additionally, the following weapons are prohibited on College District property or at any College District-sponsored or -related activity:

1. Fireworks of any kind;
2. Incendiary devices;
3. Instruments designed to expel a projectile with the use of pressurized air, like a BB gun;
4. Razors;
5. Chains; or
6. Martial arts throwing stars.

The possession or use of articles not generally considered to be weapons may be prohibited when the Chancellor or designee determines that a danger exists for any student, College District employee, or College District property by virtue of possession or use.

Violations

Individuals found to be in violation of this policy or applicable law may be subject to disciplinary action up to and including expulsion, termination of employment, severance of a business relationship, and/or criminal prosecution.

Electronic Records

The records management officer shall develop procedures for the management of electronic records that comply with the College District's records control schedules and meet the minimum components required by law.

The procedures shall:

1. Specify the objectives of the electronic records management program;
2. Identify the responsibilities of employees who create, receive, or maintain electronic records;
3. Ensure the maintenance of electronic records until the expiration of the applicable retention period and final disposition; and
4. Ensure that electronic records that must be protected from unauthorized use or disclosure are appropriately protected as required by law, regulation, or other applicable requirements.

Records Control Schedules

The records management officer shall file with the TSLAC a written certification that the College District has adopted records control schedules that comply with records retention schedules issued by the TSLAC as provided by law.

**College District
Contribution**

The College District shall contribute the following amounts to the health insurance premiums for employees eligible to participate in the Texas Employees Uniform Group Insurance Program:

1. For an eligible full-time employee who works at least 30 hours per week, 100 percent to the premiums for the employee and 50 percent to the premiums for that employee's eligible dependents.

The Board may allocate funds as part of the annual budget development and adoption process for contributions to employee premiums for any additional health and life insurance programs available to employees.

**Continuation
Coverage**

The College District shall continue its contribution toward the cost of the employee's group health insurance coverage while the employee is on paid leave or, if applicable, while the employee is on family and medical leave. [See DEC]

The College District shall not otherwise expend public funds for group health insurance coverage of an employee who is not on paid leave status. However, an employee who is not on paid leave status or Family and Medical Leave Act (FMLA) leave shall be allowed to continue group health insurance coverage, at his or her own expense, for the period specified in the College District's group health insurance plan

~~The following group benefits and programs are provided for all full-time employees of the College District. Eligibility for all benefits and programs is based upon written information provided by an employee. Verbal information provided by an employee shall have no force and effect in eligibility determinations.~~

~~Wellness program. The College District provides the opportunity for employees to participate in a program during the work week to enhance physical well-being. The College District will allow an employee a maximum of one and one-half hours during the work week to participate in the program under procedures established by the Chancellor if the employee contributes an equal amount of personal time to the program. Participation in the program is optional.~~

~~Employee/Dependent Assistance Program. The College District provides a counseling program for employees and their dependents. The College District may charge an administrative fee for this program.~~

Disclaimer

The descriptions of benefits and programs contained in this manual or other information provided by the College District, are intended as summaries to identify various options available to employees. For specific details of coverage and benefits, employees should consult the booklet certificates which are available from the carriers. The benefits described are subject to the provisions, definitions, exceptions, and limitations which are contained in the master policies or agreements and/or various laws and regulations. If there are differences between the benefit descriptions herein or any representations by the College District or its employees and such master policies or other laws or regulations, the language of the master policies and/or laws and/or regulations shall prevail.

Compliance with Law

The Chancellor or designee shall establish procedures ensuring that all facilities within the College District comply with applicable laws and local building codes.

Construction Contracts

Emergency Exception

In the event of a catastrophe, emergency, or natural disaster affecting the College District, the Board delegates to the Chancellor the authority to contract for the replacement, construction, or repair of College District equipment or facilities in accordance with law if emergency replacement, construction, or repair is necessary for the health and safety of College District students and staff. The Chancellor shall report to the Board at the next regular meeting any contract made under this authority.

Change Orders

Change orders permitted by law shall be approved by the Board or its designee prior to executing any changes in the approved plans or in the actual construction of the facility.

Reasonable
Suspicion Searches

The College District reserves the right to conduct searches when the College District has reasonable cause to believe that a search will uncover evidence of work-related misconduct. The College District may search the employee, the employee's personal items, work areas, lockers, and private vehicles parked on College District premises or worksites or used in College District business. Searches that reveal a violation of the College District's standards of conduct may result in disciplinary action. [See DH]

Reasonable
Suspicion Alcohol
and Drug Testing

The College District may remove an employee from duty and require testing if there is reasonable suspicion that the employee is under the influence of alcohol or drugs used in violation of College District policy. The determination of reasonable suspicion may be based on specific observations of the appearance, behavior, speech, or body odors of the employee whose motor ability, emotional equilibrium, or mental acuity seems to be impaired while on duty or other relevant information. Any employee who is asked to submit to drug or alcohol screening shall be given the opportunity to provide relevant information about prescription or nonprescription medications that may affect the screening.

A College District employee who refuses to comply with a directive to submit to testing based upon reasonable suspicion shall be subject to disciplinary action, up to and including termination.

A College District employee confirmed to have violated the College District's policy pertaining to alcohol or drugs may be subject to disciplinary action. [See DM series and DH]

Note: The following provisions apply to employees who are covered by the federal Department of Transportation (DOT) rules.

Federally Required
DOT Testing
Program

In accordance with DOT rules, the College District shall establish an alcohol and controlled substances testing program to help prevent accidents and injuries resulting from the misuse of alcohol and controlled substances by the drivers of commercial motor vehicles. The primary purpose of the testing program is to prevent impaired employees from performing safety-sensitive functions.

The Chancellor shall designate a College District official who shall be responsible for ensuring that information is disseminated to employees covered under this testing program regarding prohibited driver conduct, alcohol and controlled substances tests, and the consequences that follow positive test results.

Drug-related
Violations

The following constitute drug-related violations under the DOT rules:

| | |
|--|--|
| | <ol style="list-style-type: none"> <u>1. Refusing to submit to a required test for alcohol or controlled substances.</u> <u>2. Providing an adulterated, diluted, or substituted specimen on an alcohol or controlled substances test.</u> <u>3. Testing positive for alcohol, at a concentration of 0.04 or above, in a post-accident test.</u> <u>4. Testing positive for controlled substances in a post-accident test.</u> <u>5. Testing positive for alcohol, at a concentration of 0.04 or above, in a random test.</u> <u>6. Testing positive for controlled substances in a random test.</u> <u>7. Testing positive for alcohol, at a concentration of 0.04 or above, in a reasonable suspicion test.</u> <u>8. Testing positive for controlled substances in a reasonable suspicion test.</u> <p><u>An employee who operates a commercial motor vehicle, including a bus, and commits a drug-related DOT violation as defined above may be reinstated as a driver if he or she successfully completes a return-to-duty test. The employee may also be subject to follow-up tests.</u></p> |
| <u>Alcohol Results Between 0.02 and 0.04</u> | <p><u>In accordance with DOT rules, a driver tested under this policy and found to have an alcohol concentration of 0.02 or greater, but less than 0.04, shall be suspended from driving duties for at least 24 hours.</u></p> <p><u>[In the event of a subsequent positive test result for alcohol of 0.02 or greater but less than 0.04, see the disciplinary consequences at College District-Imposed Consequences, below.]</u></p> |
| <u>Reasonable Suspicion DOT Testing</u> | <p><u>Only supervisors specifically trained in accordance with federal regulations may, based upon reasonable suspicion, remove a driver from a safety-sensitive position and require testing for alcohol and/or controlled substances. The determination of reasonable suspicion shall be based on specific observations of the appearance, behavior, speech, or body odors of the driver whose motor ability, emotional equilibrium, or mental acuity seems to be impaired. Such observations must take place just preceding, during, or just after the period of the workday that the driver is on duty.</u></p> <p><u>The observations may include indication of the chronic and withdrawal effects of controlled substances. Within 24 hours of the ob-</u></p> |

College District-
Imposed
Consequences

served behavior, the supervisor shall provide a signed, written record documenting the observations leading to a controlled substance reasonable suspicion test.

In addition to the consequences established by federal law, a College District employee confirmed to have violated the College District's policy pertaining to alcohol or controlled substances, including a second or subsequent positive test result for alcohol of 0.02 or greater but less than 0.04, shall be subject to College District-imposed discipline, as determined by his or her supervisor(s) and the Chancellor. Such discipline may include any appropriate action from suspension without pay during the period of removal from safety-sensitive functions, up to and including termination of employment.

In cases where a driver is also employed in a nondriving capacity by the College District, disciplinary action imposed for violation of alcohol and controlled substances policies shall apply to the employee's functions and duties that involve driving. Additionally, upon recommendation of the employee's supervisor, disciplinary measures up to and including termination of employment with the College District may be considered.

REASONABLE
SUSPICION
SEARCHES
REPORTING

~~The College District reserves the right to conduct searches when the College District~~Any person who has reasonable cause to believe that a child's physical or mental health or welfare has been adversely affected by abuse or neglect has a responsibility under state law to immediately report the suspected abuse or neglect to an appropriate authority. For purposes of this policy a child is a person under 18 years of age, who is not and has not been married or who has not had the disabilities of minority removed for general purposes.

As defined in state law, child abuse and neglect include both sex and labor trafficking of a child.

A professional who has reasonable cause to believe that a child has been or may be abused or neglected or may have been a victim of indecency with a child has an additional legal obligation to submit a written or oral report within 48 hours after the professional first has reasonable cause to believe the abuse or neglect has occurred or may be occurring. A "professional" is anyone licensed or certified by the state who has direct contact with children in the normal course of duties for which the individual is licensed or certified.

A person is required to make a report if the person has reasonable cause to believe that an adult was a victim of abuse or neglect as a child and the person determines in good faith that disclosure of the information is necessary to protect the health and safety of another child or an elderly or disabled person.

MAKING A REPORT

Reports may be made to any of the following:

1. A state or local law enforcement agency;
2. The Child Protective Services (CPS) division of the Texas Department of Family and Protective Services (DFPS) at (800) 252-5400 or the Texas Abuse Hotline Website¹;
3. A local CPS office; or
4. If applicable, the state agency operating, licensing, certifying, or registering the facility in which the suspected abuse or neglect occurred.

However, if the suspected abuse or neglect involves a person responsible for the care, custody, or welfare of the child, the report must be made to DFPS, unless the report is to the state agency that operates, licenses, certifies, or registers the facility where the suspected abuse or neglect took place; or the report is to the Texas Juvenile Justice Department as a report of suspected abuse or neglect in a juvenile justice program or facility.

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| | <p><u>An individual does not fulfill the person's responsibilities under the law by only reporting suspicion of abuse or neglect to the Chancellor or another College District staff member. The College District shall not require an employee to first report the employee's suspicion to a College District or campus administrator.</u></p> |
| <u>CONFIDENTIALITY</u> | <p><u>In accordance with state law, the identity of a person making a report of suspected child abuse or neglect shall be kept confidential and shall be disclosed only in accordance with the rules of the investigating agency.</u></p> |
| <u>IMMUNITY</u> | <p><u>A person who in good faith reports or assists in the investigation of a report of child abuse or neglect is immune from civil or criminal liability.</u></p> |
| <u>FAILURE TO REPORT</u> | <p><u>By failing to report suspicion of child abuse or neglect, an employee:</u></p> <ol style="list-style-type: none"> <u>1. May be placing a child at risk of continued abuse or neglect;</u> <u>2. Violates the law and may be subject to legal penalties, including criminal sanctions for knowingly failing to make a required report; and</u> <u>3. Violates Board policy and may be subject to disciplinary action, including possible termination of employment.</u> <p><u>It is a criminal offense to coerce someone into suppressing or failing to report child abuse or neglect.</u></p> |
| <u>RESPONSIBILITIES REGARDING INVESTIGATIONS</u> | <p><u>In accordance with law, College District officials shall be prohibited from:</u></p> <ol style="list-style-type: none"> <u>1. Denying an investigator's request to interview a child on campus in connection with an investigation of child abuse or neglect;</u> <u>2. Requiring a parent or College District employee be present during the interview; or</u> <u>3. Coercing someone into suppressing or failing to report child abuse or neglect.</u> <p><u>College District personnel shall cooperate fully and without parental consent with an investigation of reported child abuse or neglect.</u></p> |
| <u>ADVERSE EMPLOYMENT ACTION PROHIBITED</u> | <p><u>The College District prohibits any adverse employment action, including termination or discrimination, against any employee who in good faith reports child abuse or neglect or participates in a related investigation.</u></p> |
| <u>TRAINING</u> | |

The College District shall provide training to employees as required by law. Training shall address reporting requirements and techniques to help prevent and recognize sexual abuse, trafficking and all other maltreatment of children.

~~search will uncover evidence of work-related misconduct. The College District may search the employee, the employee's personal items, work areas, lockers, and private vehicles parked on College District premises or worksites or used in College District business.~~

~~**Note:** The following provisions apply to employees who are covered by the federal Department of Transportation (DOT) rules.~~

DEPARTMENT OF
TRANSPORTATION
TESTING PROGRAM

~~The College District shall establish an alcohol and controlled substances testing program to help prevent accidents and injuries resulting from the misuse of alcohol and controlled substances by the drivers of commercial motor vehicles. The primary purpose of the testing program is to prevent impaired employees from performing safety sensitive functions.~~

DRUG-RELATED
VIOLATIONS

~~The following constitute drug-related violations:~~

- ~~1. Refusing to submit to a required test for alcohol or controlled substances.~~
- ~~2. Providing an adulterated, diluted, or a substituted specimen on an alcohol or drug test.~~
- ~~3. Testing positive for alcohol, at a concentration of 0.04 or above, in a postaccident test.~~
- ~~4. Testing positive for controlled substances in a postaccident test.~~
- ~~5. Testing positive for alcohol, at a concentration of 0.04 or above, in a random test.~~
- ~~6. Testing positive for controlled substances in a random test.~~
- ~~7. Testing positive for alcohol, at a concentration of 0.04 or above, in a reasonable suspicion test.~~
- ~~8. Testing positive for controlled substances in a reasonable suspicion test.~~

~~The Chancellor shall designate a College District official who shall be responsible for ensuring that information is disseminated to employees regarding prohibited driver conduct, alcohol and controlled~~

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| | <p>substances tests, and the consequences that follow positive test results.</p> |
| CONSORTIUM | <p>With specific Board approval, the Chancellor may contract on behalf of the College District with outside consultants and contractors and work with a consortium of other local governments to secure the testing services, educational materials, and other component elements needed for this program.</p> <p>Under such contract, the consortium shall be responsible for implementing, directing, administering, and managing the alcohol and controlled substances program within the U.S. Department of Transportation guidelines. The consortium shall serve as the principal contact with the laboratory and for collection activities in assuring the effective operation of the testing portion of the program.</p> |
| REASONABLE SUSPICION TESTING | <p>Only supervisors specifically trained in accordance with federal regulations may, based upon reasonable suspicion, remove a driver from a safety sensitive position and require testing for alcohol and/or controlled substances. The determination of reasonable suspicion shall be based on specific observations of the appearance, behavior, speech, or body odors of the driver whose motor ability, emotional equilibrium, or mental acuity seems to be impaired. Such observations must take place just preceding, during, or just after the period of the workday that the driver is on duty.</p> <p>The observations may include indication of the chronic and withdrawal effects of controlled substances. Within 24 hours of the observed behavior, the supervisor shall provide a signed, written record documenting the observations leading to a controlled substance reasonable suspicion test.</p> |
| CONSEQUENCES OF POSITIVE TEST RESULTS | <p>In addition to the consequences established by federal law, a College District employee confirmed to have violated the College District's policy pertaining to alcohol or controlled substances shall be subject to College District imposed discipline, as determined by his or her supervisor(s) and the Chancellor. Such discipline may include any appropriate action from suspension without pay during the period of removal from safety sensitive functions, up to and including termination of employment.</p> <p>In cases where a driver is also employed in a nondriving capacity by the College District, disciplinary action imposed for violation of alcohol and controlled substances policies shall apply to the employee's functions and duties that involve driving. Additionally, upon recommendation of the employee's supervisor, disciplinary measures up to and including termination of employment with the College District may be considered.</p> |

~~ALCOHOL RESULTS
BETWEEN 0.02 AND
0.04~~

~~A driver tested under this policy and found to have an alcohol concentration of 0.02 or greater, but less than 0.04, shall be suspended without pay from driving duties for 24 hours. A subsequent violation may subject the driver to termination in accordance with Board policy.~~

ⁱ [Texas Abuse Hotline Website: https://www.txabusehotline.org](https://www.txabusehotline.org)

RESOLUTION NO. 8.4.a.

Adoption of Resolution Authorizing Joint Election Agreement between
Dallas College, Numerous Public Entities and the Dallas County
Elections Department and Adopting a Voting System

It is recommended that the Board of Trustees of the Dallas College approve the adoption of the attached resolution authorizing the Board to enter into the attached Joint Election Agreement with the Dallas County Elections Department (the “Department”) and other public entities for the Department to conduct the May 4, 2024, Dallas College Board of Trustees election, and adopting the voting system to be used in the election.

The estimated cost of the election is \$446,512.33 but may be more or less depending on the number of participating entities.

Effective Date

Upon Board Approval

RESOLUTION
AUTHORIZING A JOINT ELECTION AGREEMENT
BETWEEN
DALLAS COLLEGE, NUMEROUS PUBLIC ENTITIES AND THE DALLAS
COUNTY ELECTIONS DEPARTMENT AND ADOPTING A VOTING
SYSTEM

WHEREAS Dallas College will hold an election on May 4, 2024, for the purpose of electing three (3) members to the Board of Trustees of Dallas College, one in each of the Trustee Districts, 1, and 7;

WHEREAS, Dallas College desires to share the cost of the election with Town of Addison, Town of Highland Park, Town of Sunnyvale, City, City of Balch Springs, City of Combine, City of Cedar Hill, City of Cockrell Hill, City of Coppell, City of Desoto, City of Duncanville, City of Farmers Branch, City of Garland, City of Grand Prairie, City of Hutchins, City of Irving, City of Lewisville, Dallas County Park Cities Municipal Utilities District, Dallas County Appraisal District, City of Sachse, City of Seagoville, City of University Park, City of Wilmer, City of Wylie, Coppell Independent School District, Carrollton-Farmers Branch Independent School District, Dallas College, Dallas Independent School District, Desoto Independent School District, Duncanville Independent School District, Garland Independent School District, Grand Prairie Independent School District, Ferris Independent School District, Highland Park Independent School District, Mesquite Independent School District, Richardson Independent School District,

WHEREAS Dallas College wishes for the Dallas County Elections Department (the Department”) to conduct the May 4, 2024, Board of Trustees election as a joint election pursuant to joint election agreement with the Department and the above-named public entities;

WHEREAS, the Department has provided that such joint election will be conducted using a voting system approved by the Texas Secretary of State in accordance with the Texas Election Code and the Texas Administrative Code, and adopted by the Dallas County Commissioners Court (the “County Election System”), specifically described in Section 4 of this Resolution; and

WHEREAS Dallas College finds it to be in the public interest to adopt the County Election System for use in the May 4th Board of Trustees election;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE:

Section 1. That the Board of Trustees of Dallas College is authorized and intends to enter into an agreement with the Department, and numerous other public entities specified above in this resolution, to conduct the election on May 4, 2024, for Trustee Districts 1 and 7.

Section 2. That under the terms and conditions of the Joint Election Agreement, the Department provides:

- a. Voting locations during early voting and election day;
- b. Voting systems on which voters will cast their ballots and other necessary equipment for the joint election;
- c. Election judges and alternates; and
- d. The unofficial canvass report that the Board of Trustees will rely upon for its canvass.

Section 3. That, pursuant to the Joint Election Agreement, Dallas College's estimated share of the election costs and expenses is projected to be \$446,512.33, but may be more or less than projected, depending on the number of entities participating in the May 4, 2024, joint election. Dallas College's estimated share will be made payable and tendered to the Dallas County Treasurer no later than the date prescribed by the Department.

Section 4: That, pursuant to the Joint Election Agreement, the Board of Trustees hereby adopts the following County Election System for use in the May 4, 2024, Board of Trustees election ordered by the Board of Trustees of Dallas College:

ES&S ExpressVote Universal Voting System Ballot Marking Devices ("BMD(s)"); the ES&S DS200 Digital Vote Center Scanner, ("Tabulators"), including all required ancillary parts and services required to operate and maintain said voting tabulation system equipment.

Section 5. That this resolution is effective upon adoption by the Board of Trustees of Dallas College.

DALLAS COLLEGE

By: _____
Monica Lira Bravo, Chair
Board of Trustees

ATTEST

By: _____
Justin H. Lonon, Secretary
Board of Trustees

Adopted: February 8, 2024

RESOLUTION NO. 8.4.b.

Adoption of Resolution Establishing County Voter Precinct Boundaries
for the May 4, 2024, Trustee Election

The Chancellor recommends that the Board of Trustees of Dallas College adopt the attached resolution that establishes the same county voting precinct boundaries for the May 4, 2024, election as adopted by the Dallas County Commissioners Court for its use.

Effective Date

Upon Board Approval

RESOLUTION ESTABLISHING
COUNTY VOTER PRECINCT
BOUNDARIES

WHEREAS, Section 42.061, Election Code, authorizes the Board of Trustees of Dallas College to establish election precincts for any elections ordered by the Board of Trustees; and

WHEREAS, the Board of Trustees of Dallas College desires to have the same voting precincts as adopted by the Commissioners Court of Dallas County for the May 4, 2024 election; NOW THEREFORE;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COLLEGE:

Section 1. That the boundaries of the voting precincts for the May 4, 2024, election to elect a total of three (2) members to the Board of Trustees of Dallas College, one in each of the Trustee Districts 1, and 7 shall be the same precinct boundaries that were created and defined by the Commissioners Court of Dallas County, Texas for its use.

Section 2. That this resolution is effective upon adoption by the Board of Trustees of Dallas College and shall be signed by the Chair of the Board of Trustees.

DALLAS COLLEGE

By: _____
Monica Lira Bravo, Chair
Board of Trustees

ATTEST:

By: _____
Justin H. Lonon, Secretary
Board of Trustees

Adopted: February 8, 2024

INFORME DE POLÍTICA N.º

[Oficina del Canciller SOLAMENTE: haga clic **AQUÍ** y escriba #]

Aprobación de la resolución que establece los límites de los distritos electorales del condado para la elección de administrador del 4 de mayo de 2024

El Canciller recomienda que la Junta Directiva de Dallas College adopte la resolución adjunta que establece los mismos límites de los distritos electorales del condado para las elecciones del 4 de mayo de 2024 adoptados por el Tribunal de Comisionados del Condado de Dallas para su uso.

Fecha de entrada en vigor: Tras la aprobación de la junta

RESOLUCIÓN POR LA QUE SE ESTABLECEN
LOS LÍMITES DE LOS DISTRITOS ELECTORALES
DEL CONDADO

POR CUANTO, la Sección 42.061 del Código Electoral autoriza a la Junta Directiva de Dallas College a establecer distritos electorales para cualquier elección ordenada por la Junta Directiva; y

POR CUANTO, la Junta Directiva de Dallas College quiere tener los mismos distritos electorales adoptados por el Tribunal de Comisionados del Condado de Dallas para las elecciones del 4 de mayo de 2024; AHORA POR TANTO;

SE RESUELVE POR LA JUNTA DIRECTIVA DE DALLAS COLLEGE:

Sección 1. Que los límites de los distritos electorales para las elecciones del 4 de mayo de 2024 para elegir un total de dos (2) miembros de la Junta Directiva de Dallas College, uno en cada uno de los Distritos de Administración 1 y 7, serán los mismos límites de distritos que fueron creados y definidos por el Tribunal de Comisionados del Condado de Dallas, Texas para su uso.

Sección 2. Que esta resolución entra en vigor una vez adoptada por la Junta Directiva de Dallas College y deberá ser firmada por el Presidente de la Junta Directiva.

DALLAS COLLEGE

Por: _____
Mónica Lira Bravo, Presidenta
Junta Directiva

DA FE:

Por: _____
Justin H. Lonon, Secretario
Junta Directiva

Adoptado: 8 de febrero de 2024

BÁO CÁO CHÍNH SÁCH SỐ

[CHỈ tại văn phòng của Hiệu Trưởng Danh Dự: hãy nhập vào **ĐÂY** và nhập số báo cáo]

Phê duyệt Nghị quyết Thiết lập Ranh giới Khu vực Bầu cử của Cử tri Quận cho Cuộc bầu cử Ủy viên Quản trị Ngày 4 tháng 5 năm 2024

Hiệu Trưởng Danh Dự khuyến nghị Hội đồng Quản trị của Dallas College thông qua nghị quyết đính kèm nhằm thiết lập ranh giới khu vực bỏ phiếu tương tự của quận cho cuộc bầu cử ngày 4 tháng 5 năm 2024 như đã được Tòa án Ủy viên Quận Dallas thông qua để sử dụng.

Ngày hiệu lực: Sau khi được Hội đồng phê duyệt

NGHỊ QUYẾT THIẾT LẬP
RANH GIỚI KHU VỰC BẦU CỬ CỦA
CỬ TRI QUẬN

XÉT RẰNG, Mục 42.061, Bộ luật Bầu cử (Election Code), ủy quyền cho Hội đồng Quản trị của Dallas College thiết lập các khu vực bầu cử cho bất kỳ cuộc bầu cử nào theo lệnh của Hội đồng Quản trị; và

XÉT RẰNG, Hội đồng Quản trị của Dallas College mong muốn có các khu vực bỏ phiếu giống như đã được Tòa án Ủy viên Quận Dallas thông qua cho cuộc bầu cử ngày 4 tháng 5 năm 2024; DO ĐÓ, HIỆN TẠI;

HỘI ĐỒNG QUẢN TRỊ CỦA DALLAS COLLEGE BAN HÀNH NGHỊ QUYẾT NHƯ SAU:

Mục 1. Rằng ranh giới của các khu vực bỏ phiếu cho cuộc bầu cử ngày 4 tháng 5 năm 2024 để bầu tổng cộng hai (2) thành viên vào Hội đồng Quản trị của Dallas College, một người ở mỗi Khu vực Quản trị 1 và 7, sẽ là cùng một ranh giới khu vực bầu cử được tạo ra và theo quy định của Tòa án Ủy viên Quận Dallas, Texas để sử dụng.

Mục 2. Rằng nghị quyết này có hiệu lực sau khi được Hội đồng Quản trị Dallas College thông qua và sẽ được Chủ tịch Hội đồng Quản trị ký.

DALLAS COLLEGE

Bởi: _____
Monica Lira Bravo, Chủ tịch
Hội đồng Quản trị

CHỨNG THỰC:

Bởi: _____
Justin H. Lonon, Thư ký
Hội đồng Quản trị

Được thông qua: 8 Tháng Hai, 2024

RESOLUTION NO. 8.4.c.

Adoption of Resolution Regarding the Employment of Chaplains or
Acceptance of Chaplains as Volunteers

Senate Bill (SB) 763 requires each governing board of an open-enrollment charter school to take a record vote on whether to adopt a policy authorizing a campus of the school to employ or accept as a volunteer a chaplain under Chapter 23 of the Texas Education Code.

To comply with the requirements of SB 763, the Chancellor recommends that the Board of Trustees of Dallas College approve the adoption of the attached resolution regarding the hiring or acceptance as volunteers of chaplains to provide, support, services, and programs for Richland Collegiate High School students as assigned by the Board.

Effective Date

Upon Board Approval

**RESOLUTION OF THE BOARD OF TRUSTEES
OF DALLAS COLLEGE
REGARDING THE EMPLOYMENT OF
CHAPLAINS OR ACCEPTANCE OF CHAPLAINS
AS VOLUNTEERS**

WHEREAS, section 23.001 of the Texas Education Code permits school districts or open-enrollment charter schools to employ or accept as a volunteer a chaplain to provide support, services, and programs for students as assigned by the board of trustees of the district or the governing body of the school;

WHEREAS, the enabling legislation for section 23.001, Senate Bill (S.B.) 763, passed by the 88th Texas Legislature, requires the board of trustees of a school district and each governing board of an open-enrollment charter school to take a record vote on whether to adopt a policy authorizing a campus of the district or school to employ or accept as a volunteer a chaplain to perform such services;

WHEREAS, Dallas College, a Texas political subdivision of higher education, operates and holds an open-enrollment charter for Richland Collegiate High School (the “RCHS”), a Generation 11 charter school, located at 12800 Abrams Rd, Dallas, Texas 75243;

WHEREAS, Dallas College employs licensed counselors for the purpose of providing support, services, and programs for students, including students of RCHS;

WHEREAS, the Dallas College Board of Trustees (the “Board”) has determined that it is in the best interest of RCHS students to continue its practice of allowing qualified, licensed counselors, who meet the requirements of Dallas College Board policies and procedures and applicable laws, to engage in and provided the activities and services contemplated under S.B. 763;

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE DALLAS COLLEGE BOARD OF TRUSTEES:

Section 1. That the Board declines to expand the current support, services, and programs for RCHS, as permitted under Chapter 23 of the Texas Education Code, to include employing or accepting as a volunteer a chaplain for the purpose of supplanting or performing the functions of professional or paraprofessional employees.

Section 2. That the Board does not permit employing or accepting as volunteer a chaplain to serve in the capacity or to perform the functions of a licensed counselor or

mental or behavioral health professional at RCHS, except that they, like all applicants of Dallas College, shall remain eligible for hire if they meet all requirements and qualifications for the position and are deemed the best candidate.

Section 3. That this resolution is effective upon adoption by record vote of the Dallas College Board of Trustees.

Section 4. That this Resolution shall be made a part of the official minutes of the Dallas College Board of Trustees meeting at which it is adopted.

DALLAS COLLEGE

By: Monica Lira Bravo, Chair
Board of Trustees

ATTEST

By: Justin H. Lonon, Secretary
Board of Trustees

Adopted: February 8, 2024

RICHLAND COLLEGIATE HIGH SCHOOL ITEM NO. 8.5.a.

Approval of the 2023-2024 Academic Calendar for Richland Collegiate High School

The Chancellor recommends that the Board of Trustees approve the adoption of the 2023-2024 Academic Calendar for Richland Collegiate High School (RCHS).

RCHS 2023-2024 Academic Calendar

| Fall 2023 Semester | |
|-----------------------|---|
| July 28 | Orientation - Incoming Juniors |
| July 31 | First Class Day (August Term) |
| August 18 | Student Holiday (RCHS Staff Development Day-Waiver Day) |
| August 21 | Fall Semester Begins |
| September 4 | High School Closed (Labor Day Holiday) |
| November 23-24 | High School Closed (Thanksgiving Holiday) |
| December 4-7 | Final Exams |
| December 7 | Fall Semester Ends |
| December 7-January 15 | High School Closed (Winter Break) |
| Spring 2024 Semester | |
| January 8-12 | Orientation - Incoming Juniors |
| January 15 | High School Closed (Martin Luther King Jr. Holiday) |
| January 16 | Spring Semester Begins |
| February 29 | Student Holiday (RCHS Staff Development Day-Waiver Day) |
| March 11-15 | High School Closed (Spring Break) |
| March 29 | High School Closed (Holiday) |
| May 6-9 | Final Exams |
| May 9 | Last Day of School |

Background

Revisions to the 2023-2024 academic calendar include staff development day changes from February 22-23 to February 29-March 1, 2024.

The 2023-2024 RCHS Academic Calendar includes one Institutions of Higher Education (IHE) and two staff development day waivers (August 18, 2023, and February 22, 2024). Texas Education Code Title 2, Subtitle C, Chapter 11, Subchapter A, Sections 11.151 and 11.1511 list general and specific powers and duties of the school board. Approval of a school's calendar is considered the responsibility of the school board; therefore, RCHS is required to have board approval for each academic calendar, which includes appropriate waivers for staff development days, early release, and modified assessment.

POLICY ITEM – FIRST READING NO. 9.1.

Approval of Amendment to Policies Concerning Facilities Construction – CM (LOCAL)

The Chancellor recommends the following revisions to local policy CM (LOCAL) to assist the College District in determining if a change in land use at a given location is aligned with the mission and priorities of the College District.

Effective Date
Upon Board Approval

LOCAL POLICY EXPLANATORY NOTES

CM – Facilities
Construction

Revisions to local policy would establish the following:

- Principles that will guide the use of College District land assets.
- The purpose, character, and conditions for use of College District land assets; and
- College District priorities for the disposition and development of College District land assets.

**Compliance with
Law**

The Chancellor or designee shall establish procedures ~~ensuring to ensure that the use of College District land assets and~~ all facilities within the College District comply with College District policies and applicable federal, state and local laws, regulations, ordinances and local building codes.

Land Use

In alignment with the strategic priorities of the College District, the following principles shall guide the use of College District land assets:

1. Increasing the accessibility and functionality of College District services and opportunities;
2. Reducing economic disparities for College District students, faculty, and staff, and the communities served by the College District;
3. Growing the College District's position as a regional leader and driver in workforce and economic development; and
4. Supporting innovation, particularly when it addresses enduring community and social challenges and needs.

Appropriate Use

The following purposes will be considered an appropriate use of College District land assets:

1. **Academic:** Land use that meets demonstrated academic needs and supports the College District in the fulfillment of its mission.
2. **Administrative:** Land use that accommodates facilities that support College District administrative functions, i.e., enhance the College's ability to attract qualified and talented employees.
3. **Economic Development:** Land use that supports and drives equitable economic development, i.e., economic development that reduces economic disparity.
4. **Community:** Land use that meets community needs, as demonstrated through engagement and analysis. When determining if a proposed use of College District land assets qualifies as an appropriate community use, the College District will consider the proposed programming for the existing space or proposed development and how it may benefit the surrounding community.

Character and
Conditions

5. **Housing:** Land use that provides housing will be considered an appropriate use if it helps prospective students of the College District overcome a barrier that would otherwise prevent them from accessing College District programs, courses, or services.

When evaluating a proposed use of land assets, the College District shall prioritize the following.

1. **Value Return:** The College District will, in accordance with applicable laws, seek to maximize the value of its land assets, whether financial value or commensurate community impact.
2. **Transit Accessibility:** The College District will utilize its land assets in a way that maximizes accessibility by:
 - a. Supporting increased mobility options (e.g., direct transportation infrastructure investments);
 - b. Increasing the accessibility of College District services (e.g., determining use based on transit accessibility of the service location);
 - c. Increasing the accessibility of employment opportunities for College District students; and
 - d. Improving how students access key resources, including but not limited to, affordable food, housing, childcare, healthcare, and recreation.
3. **Density:** The College District will prioritize higher density development when such development is in alignment with College District priorities and student needs.
4. **Sustainability and Resilience:** The College District will require in facilities built on its land high standards of sustainability, building performance, and resilience that require:
 - a. Incorporating best practices in sustainable construction and building operations, whether in new or renovated facilities;
 - b. Minimizing the environmental impact of the development and operation of College District facilities on surrounding communities; and
 - c. Selecting development sites and construction methods that are appropriate for the intended programming and that maximize resilience to climate-related challenges such as extreme heat and flooding.

Disposition and
Development

5. **Community Integration:** The College District will prioritize the thoughtful integration of developments on College District land into existing surrounding communities, including but not limited to, considering the character of the surrounding built environment and maximizing mutual benefits and connectivity through the thoughtful placement of roads, trails and other infrastructure and amenities.

In the procurement of development and design services, contractors, tenants, and other beneficiaries of the development of College District land assets, the College District will, whenever possible, prioritize the provision of opportunities for College District students, small business owners and entrepreneurs to ensure that those benefiting from the development of College District land reflect the College District community.

In all cases, the College District shall:

1. Endeavor to retain control of land (i.e., through a lease or ground lease arrangement) and maintain the asset in the College District portfolio, unless the sale of the asset is determined, in accordance with applicable College District policies procedures, to be aligned with College District priorities and would help reduce or eliminate unnecessary costs for the College District.
2. Consider the long-term impact of its land-use decisions, including but not limited to, considering the potential best use of the land over different spans of time (e.g., 10 years, 50 years, and 100 years), and when possible, ensuring the ability of the College District to reassess and re-evaluate such use, as necessary.

COMMITTEE REPORT NO. 10.1.a.

Education Workforce Committee Notes for December 5, 2023

The Education Workforce Committee Meeting of the Board of Trustees of Dallas College was held Tuesday, December 5, 2023, beginning at 1:36 p.m. at the administrative office in room 036 and was broadcasted via the streaming link www.dallascollege.edu/boardmeetingslive. This meeting was convened by Committee Chair Paul Mayer.

Board Members and Officers Present

Mr. Cliff Boyd

Mrs. Monica Lira Bravo

Ms. Charletta Rogers Compton

Ms. Diana Flores

* Dr. Catalina E. Garcia

Dr. Justin H. Lonon (secretary and chancellor)

* Mr. Paul Mayer (committee chair)

* Mr. Philip J. Ritter

* *Denotes a committee member*

Members Absent

None

1. Roll Call - Announcement of a Quorum was confirmed by Committee Chair Paul Mayer.

2. Certification of Notice Posted for the Meeting was confirmed by Chancellor Lonon in accordance with section 551.054 of the Texas Government code.

3. Citizens Desiring to Address the Board
There were no citizen requests received.

4. Committee Presentations

1. *An Aerospace Sector Strategy: Putting Strategy into Practice*
Presenters
Beatriz Joseph, Greg Morris, Gloria Smith, Veronique Tran, Usamah Rodgers (Desoto ISD Superintendent)

Trustee Mayer requested the board to hold all questions until the end of the presentation. Dr. Shawnda Floyd, Provost, introduced the presenters.

Morris gave an overview of the aerospace industry program and its three strategies. He shared there was a need for airframe and power plant or aviation mechanic technicians and the cost that came with the program's implementation. The presentation highlighted critical roles of internal stakeholders and key roles played by the City of Dallas and ISD partners.

Joseph stated that the presentation only covered one program and not the entire sector. She elaborated on the work individuals have done and the timely manner of communication involving project management and sector development. Dr. Joseph spoke about internal stakeholders expressed appreciation for their work.

Tran stated that the number of paid jobs for aircraft mechanics and service technicians in the DFW and Arlington area were 7,000 and the median salary was nearly \$78,000 which exceeds the national average. They anticipate 250 job openings within the next three years.

Tran stated the training for aviation maintenance technician was key for meeting the regional need for pursuit of jobs. Potential students would be veterans with some aviation mechanical experience. Prior learning credit models would be developed providing credit for military experience. She highlighted the impact on other learners.

Tran described the different program delivery models. She explained that the Fast-Track Continuing Education model would deliver training quickly unlike traditional semesters. Upon completion, students gain equivalencies for the credit course. Tran discussed stackable pathways focusing on the level one CTE certificates and ways students could earn AAS degrees.

Morris shared the current and projected timeline managed by the incubator. Morris introduced members of the incubator team. He reported several milestones accomplished over the last few months, including the application to the Federal Aviation Administration, where industry partnerships have continued to expand, defense contractors have joined the advisory board, and new ISD partners.

Smith spoke on securing the Dallas Executive Airport to develop a workforce training partnership. The location of the airport was ideal because of proximity.

Rodgers spoke about her vision for DeSoto ISD students through collaboration and the program's benefit.

Chair Bravo asked about proposed student enrollment in the program in the spring of 2025 and the goal.

Morris replied the FAA had restrictions on the number of students in a cohort. The program cohort is set at 25 students and, space permitting, they would run multiple cohorts throughout the week, weekend, and evening, along with possible apprenticeship programs.

Trustee Flores asked about community announcements about the program.

Smith replied there would be a targeted marketing campaign in summer 2024. The program would be incorporated into information sessions along with community engagement outreach activities.

Trustee Flores wondered if skills would be transferable to larger aircrafts.

Smith shared why Tran's approach to developing apprenticeship partnerships was helpful. They hope to work with the employer partners on this effort.

Trustee Flores inquired on the anticipated cost for certificates and the associate degree.

Smith replied they would be evaluating and revisiting tuition rates and would present findings later.

Trustee Flores asked if workforce development funds could offset the cost of the program.

Smith responded they would leverage adult education and literacy funds, Workforce, and Innovation Opportunity Act (WIOA) funds, and other grant funds available, and in some cases, sponsor students

at no cost. She said ultimately that was the goal. Economic development corporations in the southern sector were also contacted for collaboration for funding through regional partnerships.

Trustee Ritter commented that the sector initiative was started around airframe and power plant and expanded to other areas of aviation. He asked if the team spoke to partners about expansion.

Tran stated there was some overlap in the manufacturing space in terms of the aerospace defense and gave some explanation.

Trustee Ritter asked how this approach intersected with Dallas College's support for small business and minority women owned businesses.

Smith replied they have met with the economic development boards in the southern region. Tran expressed that businesses do not often have the capacity for in-house training so by building an infrastructure in those training programs, businesses would be able to upskill employees at Dallas College.

Trustee Flores inquired about future reports on innovative models on the community campuses.

Dr. Lonon stated future sector presentations focusing on the schools would include the community campuses.

Trustee Flores asked about a timeline on procedure implementation.

Floyd replied that a timeline was forthcoming. She presented a template that showed the design of the community campuses. El Centro West and Pleasant Grove would relaunch and align with sectors.

Trustee Mayer commented that the first few classes could be filled up with military who are mostly trained but would need conversion to a Cessna X. He recommended reaching out to veterans and the previously incarcerated.

Morris replied they have had conversations with a military program. One of the high priorities of the program was to help with

military onboarding and encourage veterans to finish the curriculum.

Trustee Compton inquired about using the airport in Lancaster.

Smith replied that space was offered at the Lancaster airport, but the challenge of access arose to those without transportation. They have been communicating with the City of Lancaster on partnership in a regional approach to serve individuals.

Trustee Compton asked to be kept informed on transportation challenges for students who live in Lancaster and Wilmer and those outlying DART service areas. Smith agreed to keep the board informed. Trustee Boyd suggested incorporating on-demand cost-efficient service through a contract signed with Duncanville, Cedar Hill, and Lancaster for transportation other than DART.

2. *The Impact of Social Innovation on Student Outcomes:*

Understanding and Assessing Our Student Needs

Presenters

Carlos Cruz, Beatriz Joseph

Joseph introduced the presentation that highlighted the ecosystem of support provided for students. She acknowledged members of their team.

Cruz reported that the student experience involved a myriad of different teams, different partners, and different stakeholders to ensure students have what they need to be successful. Cruz said the Student Care Network differs from other institutions because resources and programs evolved to benefit community members.

Cruz reported that pantries were operational, mobile food drives are continuing, and student care coordinators were working with success coaches, financial aid, and faculty to ensure proper student action plans.

Cruz shared staffing numbers for counseling, basic needs, and health care across the College.

Cruz pointed out that a variety of legislations that passed, one of which focused on hiring a student parent liaison for Dallas College

ensuring that student parents have priority registration and looking into certain leave policies for them as well.

Cruz reported that last year they received \$240,000 from the Texas Higher Education Coordinating Board to focus on student parents. The Family Care initiative would help students using a three-tiered approach.

Cruz reported that students were returning with high persistence and retention rates. He also shared numbers for engagement in each of the service areas. He explained the Continuous Quality Improvement Approach describing 5 tiers being focused on to ensure the proper resources were available.

Cruz shared the results of two surveys sent to students. He touched on five common themes from the assessments. Cruz indicated that student parents had a variety of needs and issues that were more complex than most traditional students. To make students more aware of services being offered, they collaborated with the Dallas College marketing team to create Happy Meal boxes. He explained the purpose of the boxes and the distribution schedule.

Cruz expressed importance of student parents to have drop-in childcare on the campuses. In partnership with the YMCA, they acquired a space at El Centro Campus and explored North Lake Campus for childcare opportunities. The goal was to have a childcare facility at all campuses.

Cruz stated the Mountain View Welcome Center would serve as a model of community and student engagement. He detailed services that would be offered.

Cruz indicated the food pantries expanded to the Pleasant Grove Center and West Dallas Center last year. They partnered with the North Texas Food Bank and their retail program, currently located only at the Eastfield and Pleasant Grove campuses. The retail program offered a partnership with ALDI to provide nutritious meals for students. They hoped to expand to all the campuses.

Cruz talked about expanding the ecosystem of resources through partnering with Uber to provide an emergency rideshare program for students.

Jennifer Wadsworth of MetroCare announced their partnership with Dallas College to establish care coordination with Dallas College staff to service students for long term therapy support. She explained that MetroCare was the largest nonprofit provider of outpatient mental health and substance use services.

Trustee Garcia asked how quickly students get referred and seen.

Wadsworth shared that they would have staff on site and could see over 150 people in a day without an appointment.

Trustee Compton asked about the source of the \$800,000 emergency aid funding.

Cruz replied those funds come from the Dallas College Foundation.

Trustee Compton questioned the difference between the Dallas College Foundation and the Dallas Foundation grant.

Cruz explained that the Dallas Foundation was a grant that they originally got to have drop-in childcare and the Dallas College Foundation operates and owns the monies for emergency aid.

Trustee Compton asked if they had partnerships with area high schools.

Cruz replied they partnered with all Dallas College's ISD partners. Joseph added, all students that come to Dallas College, whether dual credit or early high school students, could access services.

Trustee Compton requested a clearer explanation of the food security graph.

Cruz explained the graph in greater detail.

Trustee Compton asked if childcare was relegated just to Mountain View.

Cruz replied any Dallas College student could use childcare services. Dr. Joseph reiterated that there was a location in at El Centro and they were looking to open one at North Lake.

Trustee Compton questioned the potential for liability in the event of an accident with a child.

Rob Wendland, General Counsel, explained unavoidable liability when serving children. He assured the board of their work with the partners to ensure avoidance of risk to the extent possible. He explained that insurance measures were in place as the College had minors on all the campuses.

Trustee Ritter asked what MetroCare does regarding veteran support and services.

Wadsworth replied that the Steven A Cohen Military Clinic serves veterans and their families. The care coordinators would lead students and family members to those services.

Trustee Garcia commended the presenters on their work and asked how many care workers are needed per number of children.

Cruz replied they were currently operating under the original intent of what the model was to serve. Cruz indicated upcoming conversations would consist of more detailed assessments that would give them a data informed decision-making process of how they would staff areas.

Trustee Flores asked about the Family Resource Initiative grant.

Cruz replied the \$247,000 they received to help student parents was the Family Care Initiative.

Trustee Flores asked if that was going to be a sustainable funding from the coordinating Board.

Dr. Cruz replied they were going to build in some funds this year and incorporate it in the next budget cycle.

Trustee Flores inquired about the Leeper Scholarship.

Dr. Cruz replied \$950,000 was in the fund.

Trustee Flores asked if that amount of money grows. Skolnick added that a portion grows over time, and some is immediately available.

Trustee Flores asked how one identifies student parents who need help regarding the Family Care Initiative.

Cruz answered as part of the Family You initiative, they have worked with Strategic Research Analytics to identify students. Joseph added that Dr. Shah, Associate Vice Chancellor for Strategic Analytics, and team, would identify participating students.

Trustee Flores requested an explanation of re-enrollment from Spring to Fall.

Dr. Cruz explained the Student Care Network and stated each of the care areas detailed the number of unduplicated students who received services and returned the following term.

Trustee Flores asked about the retention goal.

Joseph replied 63% was the target this year.

Trustee Flores wanted more information about Uber service.

Cruz explained they had an on-demand emergency rideshare program. Students could work with the care coordinators to arrange a ride setup with Uber to get picked up and/or dropped off.

Trustee Flores asked how many students used the on-demand emergency rideshare program.

Cruz answered 100 students were helped in the Fall term and would get more data on utilization of the rideshare program.

Trustee Flores asked which divisions Dr. Joseph managed and Joseph shared a list of her areas of oversight.

Trustee Flores asked had there been a report on student life and engagement.

Joseph replied that all areas are scheduled to be covered in future presentations.

Cruz thanked multiple people for their collaboration in helping to provide the comprehensive basic needs report.

5. Items for Review

1. Committee Notes

a. Education Workforce Committee Notes for October 3, 2023

No comments or edits were made.

6. Executive Session

None.

7. Adjournment

The meeting was adjourned at 3:44pm.

Captioned video and transcripts for Dallas College Board Meetings are available at our website, www.dallascollege.edu/boardmeetingslive, under the Archived Videos section.

COMMITTEE REPORT NO. 10.1.b.

Finance Committee Notes for December 5, 2023

The Finance Committee Meeting of the Board of Trustees of Dallas College was held Tuesday, December 5, 2023, beginning at 11:04 a.m. at the administrative office in room 036 and was broadcasted via the streaming link www.dallascollege.edu/boardmeetingslive. This meeting was convened by Committee Chair Cliff Boyd.

Board Members and Officers Present

- * Mr. Cliff Boyd (committee chair)
- * Mrs. Monica Lira Bravo
Ms. Charletta Rogers Compton
Ms. Diana Flores
- * Dr. Catalina E. Garcia
Dr. Justin H. Lonon (secretary and chancellor)
Mr. Paul Mayer
Mr. Philip J. Ritter

- * *Denotes a committee member*

Members Absent

None.

1. **Roll Call - Announcement of a Quorum** confirmed by Committee Chair Boyd.
2. **Certification of Notice Posted for the Meeting** confirmed by Chancellor Lonon.
3. **Citizens Desiring to Address the Board**
There were no citizens desiring to address the Board.
4. **Committee Presentations**
 1. Compensation Study Review
Presenter: Louis Burrell

Louis Burrell, Interim Chief Human Resources Officer (CHRO), introduced Andrea Averill and Ruth Ann Eledge, compensation consultants from Segal.

The consultants lead a compensation study to benchmark the College in comparison with the market. The compensation study began in January 2022 and analyzed current pay practices to determine whether salaries were competitive for the industry and in compliance with federal, state, and local labor laws.

Overall findings showed that administrator and staff positions were aligned with the market median, salaries were competitive with 80 percent of individuals at or above market, and 20 percent of individuals' salaries were below market. Differences in salary occurred based on individuals' time in position, skills, and experience.

Trustee Flores gave an example of deans with varied years of experience and different salaries.

Trustee Garcia asked about the trend in position or departments with below market findings.

Burrell responded that variances were based on roles and market position. Human Resources (HR) would continue working on this item.

Trustee Ritter asked for more information on compression.

The consultants responded that compression occurs when new market rates are higher than those of current employees and requires a review of range of pay and employees' experience.

Chancellor Lonon commented that the College will start conducting a market study every 3-5 years to address compression issues and pay inequities.

Trustee Flores advocated for setting the standard for faculty pay.

Burrell stressed the importance of attracting and retaining talent.

Trustee Compton asked what the industry standard was for market review. The consultants recommended every 3-5 years.

Trustee Mayer asked what employee levels were reviewed in the study.

Burrell stated that the study reviewed staff and administrators, including L2s and L3s.

Key findings from the study showed that salaries were above the median with a small percentage below the market.

Key deliverables from the study included total compensation philosophy, job documentation, staff job classification, initial pay equity, and staff salary market assessment. The compensation study would conclude with the staff salary program.

Compensation implementation for Phase 1 included:

- New safety/security salary schedule
- New minimums for full-time faculty salary schedule
- Across the board raises for administrators, faculty, and staff
- New livable wage increase (\$18.24 per hour)
- Increased market disparity stipend for Nursing faculty
- New relocation assistance up to \$10,000

In Phase 2, HR planned to address employees who are below market, identify Information Technology pay gaps, perform an equity analysis, and review faculty compression issues.

Phase 3 would include a review of police salary compression and introduce merit pay.

The consultants recommended using market data results as a guide for making compensation decisions. Market data results would provide a range of value for a position but would not indicate the specific rate for an individual.

Trustee Ritter asked whether the market data analysis assessed productivity of employees.

Burrell responded that merit pay may recognize and reward employees for productivity.

Trustee Ritter recommended setting standards for rewarding the best performers in their roles.

Burrell spoke about the Total Rewards program being developed to reward and recognize employee performance, provide competitive benefits, allow for career growth opportunities, and include well-being offerings.

Trustee Garcia spoke about ensuring that employees are trained to serve non-English speaking people.

Trustee Mayer spoke about the importance of skill level for supervisors.

Burrell stated that HR is developing programs focusing on leadership development.

Trustee Flores spoke about employee compensation for speaking other languages.

Dr. Beatriz Joseph, Vice Chancellor of Student Success, stated that the College does have a stipend for employees who demonstrate proficiency in other languages.

Trustee Boyd requested updates on the progress of compensation. He also asked to establish an organized and structured program

for new employees and future leadership, recognizing and developing employees' leadership qualities.

Trustee Compton identified a potential benefit for employees and asked for a discussion. Chancellor Lonon offered to further discuss the benefit at a later time.

Trustee Flores spoke about the importance of continuing the compensation study on a three-year cycle.

5. Overview of Regular Meeting Agenda Items

1. Finance Item

- a. Approval of the Endowment Agreement Between Dallas College and the Dallas College Foundation, Inc.

Josh Skolnick, executive director for Dallas College Foundation, introduced Foundation board members, Clint McDonnough, chair, and Brian Olson, Treasurer. Foundation was established 50 years ago to serve the College.

Through the sale of long-term assets, the College gained \$36 million. Pending Board approval, the College would establish an endowment fund at the Foundation for the benefit of future generations of Dallas College students.

Trustees Boyd, Flores, and Ritter, along with Chair Bravo and Chancellor Lonon, spoke in appreciation of the Foundation.

6. Items for Review

1. Committee Notes

- a. Finance Committee Notes for October 3, 2023
No comments or edits were made.

7. Executive Session began at 12:01 p.m. and returned at 1:35 p.m.

8. Adjournment was at 1:36 p.m.

Captioned video and transcripts for Dallas College Board Meetings are available at our website, www.dallascollege.edu/boardmeetingslive, under the Archived Videos section.

INFORMATIVE REPORT NO. 10.2.

Current Funds Operating Budget Report (December 2023)

The Chancellor presents the report of the current funds operating budget for review for the period ending December 31, 2023.

For Revenues

Use of Cash Reserves was approved to fund projects specified in the Budget Book. The project areas include Technology (Wi-Fi Refresh and Campus Refresh), Facilities (Deferred Maintenance/FIP, Campus Furniture Refresh at CVC/MVC, Safety & Security at NLC), New & Expanded Programming (B.S. in Nursing, B.A. in Technology, Cybersecurity, Air Frame Maintenance Tech), Innovation, and Strategic Funding.

For Expenditures:

The allocated budgets of *Purchased Services*, *Operating Expenses*, and *Supplies and Equipment* include the budget for Facilities Improvement Projects.

Supplies and Equipment allocated budget is less than the approved budget since part of the estimates for *Supplies and Equipment* was allotted to *Operating Expenses*.

Use of Cash Reserves budget was dispersed to *Operating Expenses* and *Allowance: Operating Contingency*. As the projects progress, the contingency amount will be allocated to the corresponding spend categories. The actuals of the projects will be reflected in the actuals of the spend categories.

DALLAS COLLEGE
2023-2024 CURRENT FUNDS OPERATING BUDGET
REVENUES & EXPENDITURES - UNRESTRICTED FUND
33.3% of Fiscal Year Elapsed

| | December 31, 2023 | | | | December 31, 2022 | | |
|---|----------------------|----------------------|----------------------|----------------|----------------------|----------------------|----------------|
| | Approved Budget | Allocated Budget | Year-To-Date Actuals | Percent Budget | Allocated Budget | Year-To-Date Actuals | Percent Budget |
| REVENUES | | | | | | | |
| Tuition | \$133,200,000 | \$133,200,000 | \$105,806,790 | 79.4% | \$127,600,000 | \$ 94,181,116 | 73.8% |
| Less: Waivers & Discounts | (26,245,000) | (26,245,000) | (11,846,819) | 45.1% | (26,150,000) | (12,451,897) | 47.6% |
| Less: TPEG Set Aside | (6,590,000) | (6,590,000) | (2,861,954) | 43.4% | (6,450,000) | (2,759,173) | 42.8% |
| Net Tuition | 100,365,000 | 100,365,000 | 91,098,017 | 90.8% | 95,000,000 | 78,970,046 | 83.1% |
| State Appropriations | 96,999,738 | 96,999,738 | 48,499,869 | 50.0% | 91,194,679 | 42,665,618 | 46.8% |
| Financial Aid for Swift Transfer (FAST) | 3,700,000 | 3,700,000 | - | 0.0% | - | - | n/a |
| Taxes | 352,100,000 | 352,100,000 | 111,352,329 | 31.6% | 338,000,000 | 112,082,090 | 33.2% |
| Grants & Contracts (Work Study) | 1,825,000 | 1,825,000 | 365,074 | 20.0% | 1,100,000 | 643,833 | 58.5% |
| Investment Income | 11,500,000 | 11,500,000 | 5,211,464 | 45.3% | 1,025,000 | 1,183,148 | 115.4% |
| General Revenue | 1,500,000 | 1,500,000 | 188,955 | 12.6% | 2,500,000 | 72,399 | 2.9% |
| Subtotal | 567,989,738 | 567,989,738 | 256,715,708 | 45.2% | 528,819,679 | 235,617,134 | 44.6% |
| CARES Lost Revenue Recovery | - | - | - | n/a | 3,300,000 | 3,300,000 | 100.0% |
| Transfers-in from Other Funds | | | | | | | |
| Encumbrances & Carry-Forwards | - | 3,982,399 | - | n/a | 29,227,709 | - | n/a |
| Use of Cash Reserves | 89,600,000 | 89,600,000 | - | n/a | - | - | n/a |
| Total Revenue | \$657,589,738 | \$661,572,137 | \$256,715,708 | 38.8% | \$561,347,388 | \$238,917,134 | 42.6% |
| EXPENDITURES | | | | | | | |
| Salaries and Wages | \$339,992,246 | \$334,574,573 | \$120,960,742 | 36.2% | \$309,874,528 | \$109,351,396 | 35.3% |
| Staff Benefits | 39,000,000 | 41,232,569 | 13,033,262 | 31.6% | 37,631,700 | 13,570,032 | 36.1% |
| Purchased Services | 93,454,393 | 100,954,449 | 11,478,381 | 11.4% | 87,167,867 | 23,230,136 | 26.6% |
| Operating Expenses | 51,171,661 | 81,453,010 | 19,227,778 | 23.6% | 68,564,610 | 16,430,771 | 24.0% |
| Supplies and Equipment | 27,571,700 | 15,621,252 | 2,834,566 | 18.1% | 45,108,683 | 7,047,754 | 15.6% |
| Subtotal | 551,190,000 | 573,835,853 | 167,534,728 | 29.2% | 548,347,388 | 169,630,090 | 30.9% |
| Allowance: Operating Contingency | 4,299,738 | 75,206,284 | - | 0.0% | - | - | n/a |
| Allowance: Compensation Study Impact | 9,000,000 | 9,000,000 | - | 0.0% | 9,500,000 | - | 0.0% |
| Use of Cash Reserves | 89,600,000 | - | - | n/a | - | - | n/a |
| Transfers-out to Other Funds | | | | | | | |
| Grant Match | 3,500,000 | 3,500,000 | 1,323,548 | 37.8% | 3,500,000 | 1,167,465 | 33.4% |
| Total Expenditures | \$657,589,738 | \$661,572,137 | \$168,888,277 | 25.5% | \$561,347,388 | \$170,797,555 | 30.4% |

INFORMATIVE REPORT NO. 10.3.

Monthly Change Order Summary (November 2023)

Listed below are the awards and change orders approved by the Chief Financial Officer in November 2023.

CHANGE ORDERS

| | |
|--|--|
| A Light Construction | Electrical Lighting Demolition – Workforce Center at Red Bird |
| <u>Purchase Order</u> 000005985 | <u>Change Order</u> # 1 |
| <u>Scope</u> To remove existing electrical raceways, cable trays, and power poles. | |
| <u>Change</u> This change order provides additional wall receptacles needed to power monitors in the virtual training laboratory. | |
| Contract Amount | \$14,460 |
| Net Change | \$2,860 |
| Revised Contract Amount | \$17,320 |
| Acumen Enterprises Inc. | Masonry Department Awning – Northlake Campus |
| <u>Purchase Order</u> B 39903 | <u>Change Order</u> #1 |
| <u>Scope</u> To construct an exterior awning for the Masonry Department at North Lake Campus. | |
| <u>Change</u> This change order includes a credit for reduced scope and materials. | |
| Contract Amount | \$363,411 |
| Net Change | (\$34,434) |
| Revised Contract Amount | \$329,068 |
| A Light Construction | Renovations – Brookhaven Campus |
| <u>Purchase Order</u> 000006419 | <u>Change Order</u> # 1 |

| | |
|---|----------|
| <u>Scope</u> | |
| To provide and install materials for renovations for Texas A&M University to move from One Main Place to the Brookhaven Campus. | |
| <u>Change</u> | |
| This change order provides additional electrical outlets and low voltage conduit. | |
| Contract Amount | \$92,912 |
| Net Change | \$2,380 |
| Revised Contract Amount | \$95,292 |

| | |
|--|------------------------------------|
| All Points of Texas | CAED Relocation – El Centro Campus |
| <u>Purchase Order</u> 000008000 | <u>Change Order</u> # 1 |
| <u>Scope</u> | |
| Provide moving services for the relocation of the School of Creative Arts, Entertainment and Design from One Main Place to the El Centro Campus. | |
| <u>Change</u> | |
| This change order includes additional moves and disposal of furniture no longer needed in the newly renovated area. | |
| Contract Amount | \$21,794 |
| Net Change | \$2,419 |
| Revised Contract Amount | \$24,212 |

| | |
|---|---|
| Casteel & Associates, Inc. | Rebranding – Richland Campus & Garland Center |
| <u>Purchase Order</u> B 39234 | <u>Change Order</u> #3 |
| <u>Scope</u> | |
| Dallas College rebranding at the Richland Campus and the Garland Center. | |
| <u>Change</u> | |
| This change order includes the relocation of the Walnut Street marquee sign and an increase of electrical capacity per the City of Dallas requirements. | |
| Contract Amount | \$31,942 |
| Prior Change Order (s) Amount | \$172,601 |
| Net Change | \$19,854 |
| Revised Contract Amount | \$224,398 |

INFORMATIVE REPORT NO. 10.4.

Monthly Change Order Summary (December 2023)

Listed below are the awards and change orders approved by the Chief Financial Officer in December 2023.

CHANGE ORDERS

| | |
|---|---|
| All Points of Texas | Creative Arts, Entertainment and Design Relocation – El Centro Campus |
| <u>Purchase Order</u> 000008000 | <u>Change Order</u> #2 |
| <u>Scope</u> Provide moving service for the relocation of the School of Creative Arts, Entertainment and Design from One Main Place to the El Centro Campus. | |
| <u>Change</u> This change order includes moving additional furniture from One Main Place to the El Centro Campus. | |
| Contract Amount | \$21,794 |
| Prior Change Order(s) Amount | \$2,419 |
| Net Change | \$23,133 |
| Revised Contract Amount | \$47,345 |

| | |
|---|---------------------------------------|
| Con Real Support Group Partner | Welcome Center - Mountain View Campus |
| <u>Purchase Order</u> B 40432 | <u>Change Order</u> #1 |
| <u>Scope</u> Provide construction management at risk services for the Welcome Center at the Mountain View Campus. | |
| <u>Change</u> This change order includes an increase in the scope of work to perform site utility work for all bond related projects at the Mountain View Campus, which includes sanitary sewer, storm sewer, telecommunications, and electrical services. | |
| Contract Amount | \$13,871,359 |
| Net Change | \$286,391 |
| Revised Contract Amount | \$14,157,750 |

| | |
|---|--|
| JMS Integrated Building Solutions, LLC | HVAC Equipment supplies & Installation – Brookhaven Campus |
| <u>Purchase Order</u> B 39905 | <u>Change Order</u> #1 |
| <u>Scope</u> Replace existing building automation system equipment and controls in several Brookhaven Campus buildings. | |
| <u>Change</u> This change order includes the modification of 14 air handling units and a contract extension of 122 days. | |
| Contract Amount | \$566,976 |
| Net Change | \$40,296 |
| Revised Contract Amount | \$607,272 |

| | |
|--|---------------------------------------|
| RNDI Companies, Inc | Asbestos Abatement – El Centro Campus |
| <u>Purchase Order</u> 000007564 | <u>Change Order</u> #1 |
| <u>Scope</u> Flooring removal and associated abatement of asbestos at the El Centro Campus. | |
| <u>Change</u> This change order includes asbestos abatement of the basement of R building to facilitate the move from One Main Place. | |
| Contract Amount | \$9,111 |
| Net Change | \$5,996 |
| Revised Contract Amount | \$15,107 |

| | |
|--|---|
| Satterfield & Pontikes Construction, Inc | Early College High School – Richland Campus |
| <u>Purchase Order</u> B 39788 | <u>Change Order</u> #3 |
| <u>Scope</u> Construction manager at risk services for the construction of the Early College Center at the Richland Campus. | |
| <u>Change</u> This change order includes additional mechanical equipment, ductwork, and lights in several mechanical rooms. | |
| Contract Amount | \$36,570,732 |
| Prior Change Order (s) Amount | \$851,621 |
| Net Change | \$173,639 |
| Revised Contract Amount | \$37,595,992 |

INFORMATIVE REPORT NO. 10.5

Dallas College Foundation Report (December 2023)

The Foundation presents the monthly activity report reflecting incoming donations for scholarships, programs, and services.

Dallas College Foundation Net Assets

09/01/18 \$56,485,722
09/01/19 \$57,812,606
09/01/20 \$64,519,027
09/01/21 \$78,742,047
09/01/22 \$67,927,834
09/01/23 \$73,436,181

Gifts Reported in Fiscal Year 2023-2024

| <u>Month Reported</u> | <u>Scholarships</u> | <u>Programs & Services</u> | <u>Total</u> |
|-----------------------|---------------------|--------------------------------|--------------------|
| September 2023 | \$ 10,092 | \$ 373,621 | \$ 383,713 |
| October 2023 | \$ 20,851 | \$ 372,308 | \$ 393,159 |
| November 2023 | \$ 834 | \$ 943,206 | \$ 944,040 |
| December 2023 | \$ 18,065 | \$ 705,713 | \$ 723,778 |
| January 2024 | | | |
| February 2024 | | | |
| March 2024 | | | |
| April 2024 | | | |
| May 2024 | | | |
| June 2024 | | | |
| July 2024 | | | |
| August 2024 | | | |
| Total | \$ 49,842 | \$ 2,394,848 | \$2,444,690 |

INFORMATIVE REPORT NO. 10.6.

Notice of Grant Awards (February 2024)

The Notice of Grants Awards report reflects alignment with the current Dallas College Strategic Priorities. The report references the following seven priorities:

1. Strengthen the Career Connected Learner Network and Implement the Student-Centric One College Organization.
2. Streamline and Support Navigation to and Through Our College and Beyond.
3. Impact Income Disparity throughout our community.
4. Foster an Equitable, Diverse and Inclusive Environment for Employees and Students.
5. Create a high-performance work and learning culture that develops leaders at all levels, increases skill proficiency, and supports collaboration and equity.
6. Serve as the Primary Provider in the Talent Supply Chain Throughout the Region.
7. Leverage college facilities, land, technology, programs, partnerships, and other capabilities to strengthen and build our communities and workforce, now and for the future.

Funding agencies define fiscal years for each grant, which often does not align with Dallas College's fiscal year. Dallas College administers grants in accordance with the requirements of the funding agency and its own policies and procedures.

| | | | | |
|---|---------------------------------|--------------------------------|----------------------------|---------------------------------|
| <u>RECIPIENT</u> Dallas College Workforce Education | | | | |
| <u>PURPOSE</u> Provide Youth services in Dallas County to disconnected youth ages 16-24. | | | | |
| <u>PRIORITY</u> 3, 6 | <u>FUNDING SOURCE</u> DCLWDB | <u>STUDENTS SERVED</u> 250+ | <u>AMOUNT</u> \$900,000 | <u>TERM</u> 7/1/23 – 6/30/24 |

| | | | | |
|--|------------------------------|-------------------------------------|---------------------------|--------------------------------------|
| <u>RECIPIENT</u> Dallas College School of Education | | | | |
| <u>PURPOSE</u> Tuition support for students | | | | |
| <u>PRIORITY</u> 5 | <u>FUNDING SOURCE</u> PNC | <u>STUDENTS SERVED</u> Up to 200 | <u>AMOUNT</u> \$50,000 | <u>TERM</u> 10/31/23 – 8/30/24 |

| | | | | |
|--|--------------------------------|-------------------------------|----------------------------|--------------------------------------|
| <u>RECIPIENT</u> Dallas College School of Education | | | | |
| <u>PURPOSE</u> To increase and improve teacher pipeline for paraprofessionals in Dallas Country. This is a registered apprenticeship Program. (RAP) | | | | |
| <u>PRIORITY</u> 6 | <u>FUNDING SOURCE</u> USDOE | <u>STUDENTS SERVED</u> 700 | <u>AMOUNT</u> \$544,559 | <u>TERM</u> 10/1/23- 9/30/2028 |

| | | | | |
|--|---|---------------------------------|----------------------------|-------------------------------------|
| <u>RECIPIENT</u> Dallas College Advancement and Innovation - Economic Opportunity | | | | |
| <u>PURPOSE</u> The purpose of the student supports position is to support alignment and rigor of career pathways, designing and implementing work-based learning experiences, building seamless transitions to support postsecondary success; and closing equity gaps for students. | | | | |
| <u>PRIORITY</u> 1, 2 | <u>FUNDING SOURCE</u> JPMC/ Dallas Thrives | <u>STUDENTS SERVED</u> 1,500 | <u>AMOUNT</u> \$175,000 | <u>TERM</u> 10/30/23- 3/31/25 |

| | | | | |
|---|--|---|--|------------------------------------|
| <u>RECIPIENT</u> Dallas College - Student Success | | | | |
| <u>PURPOSE</u> To launch a world-class training center for case managers, success coaches, care navigators and other professionals who help individuals access the social services and other resources they need to succeed. This program, called the Case Management Studio at Dallas College ("CMS"), will train participants on the foundational pillars of case management, social services, support navigation and success coaching. The budget will support the program part-time staff payroll and travel expenses, in and out of area. | | | | |
| <u>PRIORITY</u> 5 | <u>FUNDING SOURCE</u> McKesson Foundation | <u>STUDENTS SERVED</u> Up to 200 student success staff | <u>AMOUNT</u> \$32,000 (\$100,000 to Foundation) | <u>TERM</u> 12/15/23 – 12/14/24 |

| | | | | |
|--|--|---|--|----------------------------------|
| <u>RECIPIENT</u> Dallas College - Student Success | | | | |
| <u>PURPOSE</u> To launch a world-class training center for case managers, success coaches, care navigators and other professionals who help individuals access the social services and other resources they need to succeed. This program, called the Case Management Studio at Dallas College ("CMS"), will train participants on the foundational pillars of case management, social services, support navigation and success coaching. The budget will support the program professional staff payroll. | | | | |
| <u>PRIORITY</u> 5 | <u>FUNDING SOURCE</u> Harold Simmons Foundation | <u>STUDENTS SERVED</u> Up to 200 student success staff | <u>AMOUNT</u> \$87,000 (\$100,000 to Foundation) | <u>TERM</u> 8/24/23 – 8/23/24 |

| | | | | |
|---|-------------------------------|-------------------------------|----------------------------|----------------------------------|
| <u>RECIPIENT</u> Dallas College- TRIO Student Support Services | | | | |
| <u>PURPOSE</u> Increase post-secondary completion and transfer rates of first-generation, low- income, and students with disabilities. | | | | |
| <u>PRIORITY</u> 4 | <u>FUNDING SOURCE</u> USDE | <u>STUDENTS SERVED</u> 283 | <u>AMOUNT</u> \$375,039 | <u>TERM</u> 9/01/20 – 8/31/25 |

| | | | | |
|--|--|---|--------------------------|--------------------------------|
| <u>RECIPIENT</u> Dallas College- Academic Affairs | | | | |
| <u>PURPOSE</u> The project is designed to enhance the research and academic skills of Georgian early-stage faculty and advanced doctoral scholars by providing intensive training at UT Dallas for eight weeks to two separate cohorts. | | | | |
| <u>PRIORITY</u> 1 | <u>FUNDING SOURCE</u> Department of State | <u>STUDENTS SERVED</u> Up to 12 advanced doctoral scholars | <u>AMOUNT</u> \$6,700 | <u>TERM</u> 9/5/20 – 9/4/24 |

| | | | | |
|---|--|---|---|----------------------------------|
| <u>RECIPIENT</u> Dallas College Student Success | | | | |
| <u>PURPOSE</u> To launch a world-class training center for case managers, success coaches, care navigators and other professionals who help individuals access the social services and other resources they need to succeed. This program, called the Case Management Studio at Dallas College ("CMS"), will train participants on the foundational pillars of case management, social services, support navigation and success coaching. The budget will support the program administrator payroll. | | | | |
| <u>PRIORITY</u> 5 | <u>FUNDING SOURCE</u> Addy Foundation | <u>STUDENTS SERVED</u> Up to 200 student success staff | <u>AMOUNT</u> \$182,000 (\$300,000 to Foundation) | <u>TERM</u> 3/20/23 – 3/19/24 |

| GRANT AWARDS REPORTED IN FISCAL YEAR 2023-2024 | |
|--|-----------------|
| September 2023 | \$1,067,460.00 |
| October 2023 | \$1,071,124.00 |
| November 2023 | \$6,113,449.00 |
| December 2023 | \$4,599,870.00 |
| January 2024 | \$0 |
| February 2024 | \$2,352,298.00 |
| March 2024 | |
| Total to Date | \$15,204,201.00 |



Workforce and Advancement Ascend Institute Report (November 2023)

| Company | Types of Training | Participants | Industry Sector | Training Hours | Reimbursable Hours | Certifications | Revenue | Funding Source |
|--|--|--------------|----------------------------------|----------------|--------------------|-----------------------|----------------------|----------------|
| Comm-Fit Holdings | Sales | 10 | Marketing, Sales and Services | 48 | 480 | N/A | \$ 13,200.00 | CT |
| City of Lancaster | Business Productivity and Leadership | 15 | Local Government | 32 | 480 | N/A | \$ 23,400.00 | CT |
| Dallas County Human Resources | Business/Human Resources/First Aid | 100 | Local Government | 2 - 7 | 21 | N/A | \$ 9,650.00 | CT |
| Desoto ISD | Medical | 12 | Healthcare | 12 | 1,152 | N/A | \$ 12,810.00 | CT |
| Education To Go | Business/Language | 3 | Business/Communication | 24 | 0 | N/A | \$ 198.00 | CT |
| Epiroc | Safety/First Aid | 43 | Manufacturing | 7 - 8 | 323 | Yes | \$ 9,600.00 | CT |
| NE Texas Chapter ACI | Concrete Technology | 30 | Building and Construction Trades | 42 | 1,260 | N/A | \$ 3,000.00 | CT |
| Brookshire Brothers, Inc. | Organizational Behavior | 1 | Retail | 48 | 48 | Retail Management | \$ 237.00 | ST |
| Rockwall County EMS | EMS Preparatory Practices, Assessment with Trauma, Pharmacology and Cardiac Crisis | 36 | Health and Safety | 48-96 | 2,496 | Paramedic Licensure | \$ 13,262.00 | ST |
| Grand Prairie Fire Department | EMS Preparatory Practices, Assessment with Trauma, Pharmacology and Cardiac Crisis | 7 | Health and Safety | 48-144 | 560 | Paramedic Licensure | \$ 2,740.00 | ST |
| Dallas Fire-Rescue | EMT, EMT Paramedic | 90 | Health and Safety | 7-8 | 671 | NREMT-B Certification | \$ 12,455.00 | ST |
| Town of Westlake Fire-EMS | EMT Paramedic | 1 | Health and Safety | 8 | 8 | NREMT-B Certification | \$ 250.00 | ST |
| Construction Education Foundation | Plumbing, Bluebeam, Roofing, Spanish, Excel | 67 | Construction | 12-88 | 2,448 | N/A | \$ 12,585.00 | ST |
| North Texas Electrical & Joint Apprenticeship Fund | Electrical Calculations | 48 | Electrical | 48 | 2,304 | N/A | \$ 6,632.00 | ST |
| Texas Instruments Inc | Co-op Ed Engineering | 24 | Engineering | 176 | 4,224 | N/A | \$ 3,792.00 | ST |
| Construction Education Fundation | Construction | 262 | Construction | 3 - 40 | 2,407 | N/A | \$ 165,289.00 | Grant |
| Gainwell | IT | 48 | IT | 16-40 | 1,360 | N/A | \$ 81,600.00 | Grant |
| Business Consortium (OTSL/Kpost/Mint/TRG) | Logistics/Dental/Construction | 143 | Logistics/Dental/Construction | 6-24 | 1,696 | N/A | \$ 77,032.00 | Grant |
| City of Dallas Fire Rescue Dept | Health/Safety | 1218 | Government | 4 | 0 | CPR | \$ 92,568.00 | CT |
| City of Dallas Fire Rescue Dept | Safety | 118 | Government | 7 - 8 | 922 | N/A | \$ 2,950.00 | CT |
| November 2023 FY24 | TOTAL: | 2,276 | | | 22,860 | | \$ 543,250.00 | |

CT Reimbursable Yes (Y) or No (N)

Certifications: If Certifications are not earned an "N/A" will be recorded. If Certifications are earned through the training, either Institution (I) or Industry Recognized (IR) will be noted.

| FY24 Cumulative Totals | Participants | Reimbursable Hours | Revenue |
|--------------------------------|---------------|--------------------|------------------------|
| September 2023 FY24 | 6,470 | 175,112 | \$ 1,165,994.35 |
| October 2023 FY24 | 1,674 | 23,537 | \$ 484,866.00 |
| November 2023 FY24 | 2,276 | 22,860 | \$ 543,250.00 |
| 2023 - 2024 YTD TOTALS: | 10,420 | 221,509 | \$ 2,194,110.35 |

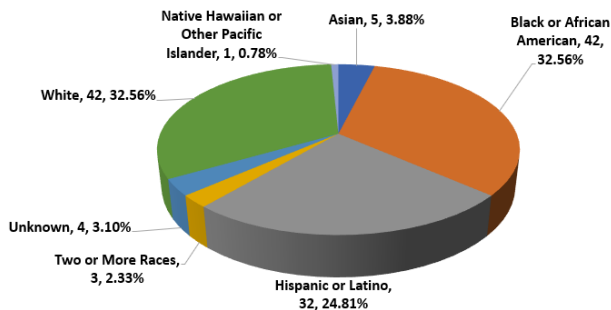


Dallas College Human Capital New Hire/Position Report Nov 13, 2023 – Jan 12, 2024

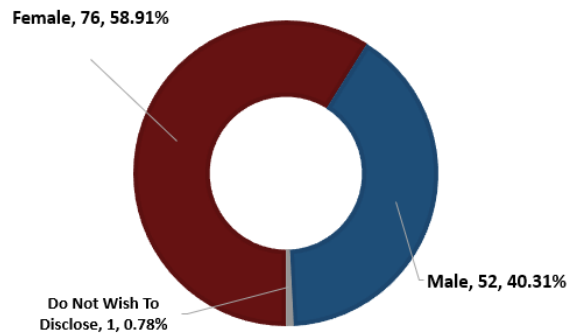
TALENT ACQUISITION PROFILE

The Talent Acquisition Profile represents all full-time employees that were hired, promoted, or placed during the reporting period.

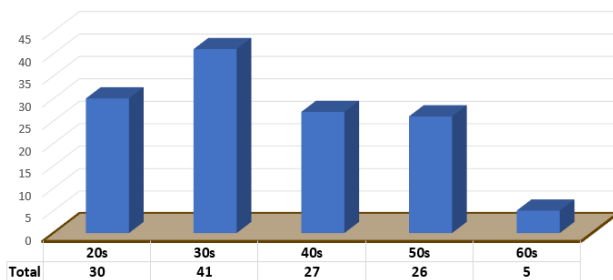
Ethnicity



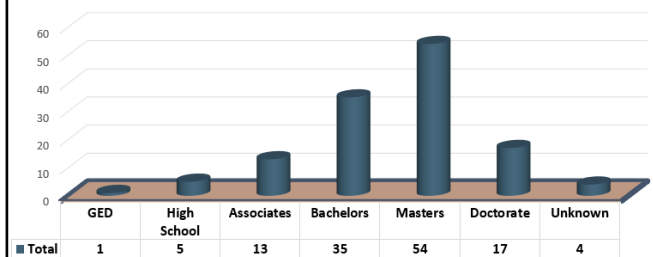
Gender



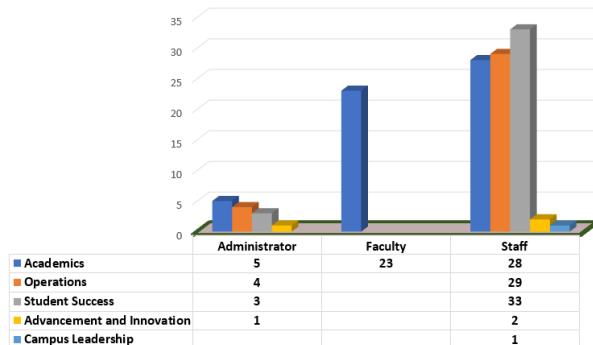
Age



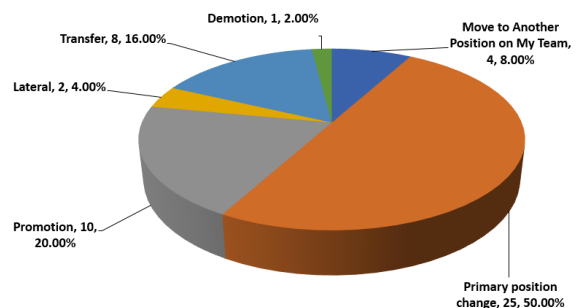
Education



Functional Areas by Position Type



Position Changes





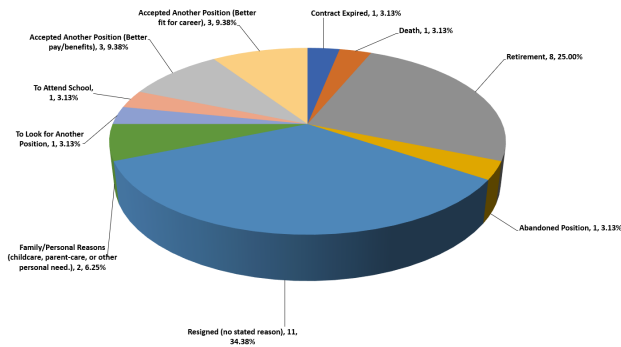
Dallas College Human Capital New Hire/Position Report

Nov 13, 2023 – Jan 12, 2024

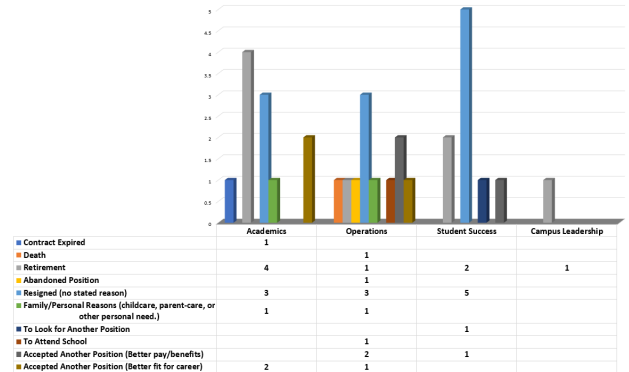
FULL-TIME TERMINATION PROFILE

This profile represents all full-time employees terminated for reasons such as resignation, retirement, misconduct, death, etc.

Terminations



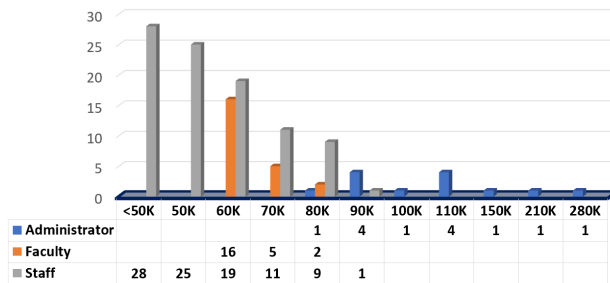
Terminations by Functional Area



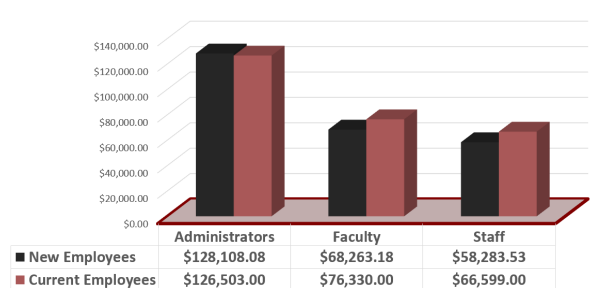
COMPENSATION PROFILE

The graphics represent the rates of new salaried full-time employees as well as a comparative analysis of their salaries and the salaries of current employees.

Salary Ranges by Position Type



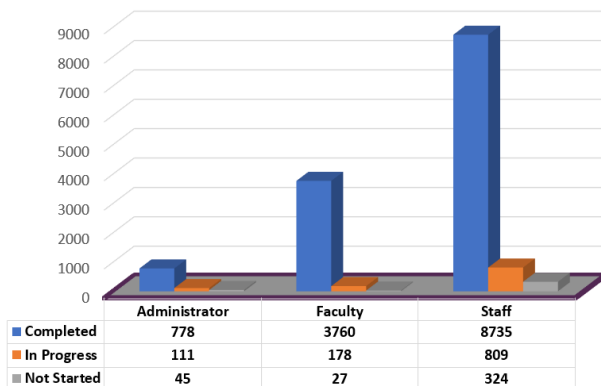
Salary Averages



EMPLOYEE TRAINING PROFILE

The charts below represent Professional Development training sessions tracked through Cornerstone.

Training Completion Hours by Position Type



Top 5 Training Topic Completions

| Training Titles | Completions |
|--|-------------|
| 2023-2024 Annual Accessibility Training | 2347 |
| 2023-2024 Cybersecurity Awareness Training | 1995 |
| 2023-2024 Emergency Preparedness Training | 1983 |
| 2023-2024 FERPA Training | 1911 |
| 2023-2024 Title IX and Sexual Harassment Prevention Training | 1852 |

Note: "Completion" indicates employees who enrolled, attended, and successfully completed.



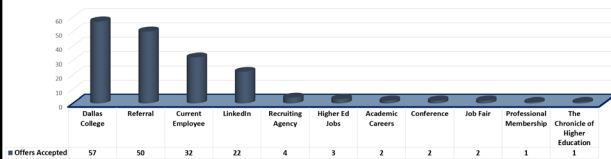
Dallas College Human Capital New Hire/Position Report

Nov 13, 2023 – Jan 12, 2024

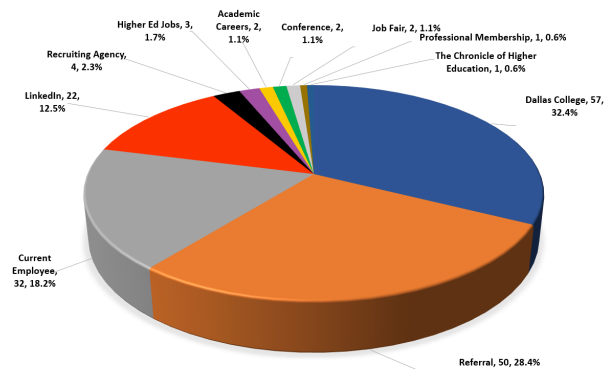
RECRUITING PROFILE

This profile is an overview of Dallas College's presence in multiple recruiting markets. These charts are representative of all job types.

All Recruiting Methods



All Recruiting Methods (Offers Accepted)



1st Quarter Facilities Improvement Plan (Original Projects)

| Campus | Project | Budget | Status |
|---------------|--|---------------|----------------------|
| College | Rebranding | \$500,000 | Ongoing |
| College | Furniture/Renovations | \$300,000 | Ongoing |
| College | Elevator Modernizations | \$2,780,000 | 20% Complete |
| College | Athletic Improvements | \$1,000,000 | Ongoing |
| College | Contingency | \$492,412 | N/A |
| MV, CV | Furniture Upgrades | \$5,300,000 | Ongoing |
| NL | Lake Dredging | \$381,445 | 25% Complete |
| NL | Install New Electronic Access Controls | \$4,000,000 | 90% Design Complete |
| BH | Indoor/Outdoor Improvements | \$1,200,000 | 100% Design Complete |
| BH | F Building Weatherproofing | \$240,000 | 80% Complete |
| BH | Police Driveway Drainage | \$463,715 | 15% Complete |
| BH | Cooling Tower Improvements | \$264,980 | 15% Complete |
| RL | Design and Construction- East Circle Concrete | \$1,112,000 | 65% Complete |
| EF | Replace Exterior Doors/Vestibules, Concrete | \$1,807,000 | 100% Design Complete |
| EF | Design to Mitigate Drainage Problems and Basement Flooding | \$201,000 | 25% Complete |
| EF | Building Automation System - Phase 1 Infrastructure | \$360,000 | 25% Complete |
| EF | Building Envelope Waterproofing | \$600,000 | 75% Complete |
| BJP | Design Welding Exhaust | \$103,180 | 100% Design Complete |
| CV | Air Handler Replacement | \$2,186,085 | 15% Complete |
| CV | Replace Central Plant Boilers | \$1,457,390 | 100% Design Complete |
| CV | M Building HVAC Units | \$264,980 | 100% Design Complete |
| MV | Replace Central Plant Boilers | \$1,589,880 | 50% Design Complete |
| MV | Design to Replace Fire Alarm | \$250,580 | 70% Complete |
| EC | Replace Paramount Boilers | \$662,450 | 100% Design Complete |
| EC | Fire Alarm Replacement | \$1,800,000 | 10% Complete |

INFORMATIVE REPORT NO. 10.10.

1st Quarter Investment Transactions

The 1st Quarter investment transactions are presented as provided by Board Policy CAK (Legal), which states:

Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.

The 1st Quarter investment transaction report is typical for this phase of the annual financial cycle.

Dallas College
Investment Portfolio Summary Report
Activity for the 1st Quarter Ended November 30, 2023

| INVESTMENTS | QUARTER ENDING | MARKET VALUE | ACCRUED INTEREST | WEIGHTED AVERAGE MATURITY | YIELD TO MATURITY |
|------------------------------------|-------------------|----------------|------------------|---------------------------|-------------------|
| Beginning Portfolio Balance | August 31, 2023 | \$ 784,522,635 | \$ 2,833,885 | 333 | 3.13% |
| Purchases | | 214,845,556 | | | |
| Matured/Sold | | (268,833,357) | | | |
| Market Value Change | | 4,014,390 | | | |
| Ending Portfolio Balance | November 30, 2023 | \$ 734,549,225 | \$ 1,747,195 | 280 | 3.08% |

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the Dallas College Board of Trustees, and the Public Funds Investment Act, as amended.

/s/ John Robertson

John Robertson, Chief Financial Officer

/s/ Tiska Thomas

Tiska Thomas, Deputy Chief, Business Officer

Investment Portfolio Transaction Report

| Investment ID | CUSIP No. | Description | Purchase Date | Maturity Date | Face Amount | Yield |
|-----------------------------|-----------|--------------------------------|---------------|---------------|-----------------------|-------|
| Investment Pools | | | | | | |
| FROST | | FROST CASH MGR DDA | 1-Sep-13 | N/A | \$ 8,098,769 | 1.00% |
| LOGIC I&S | | LOGIC DEBT SERVICE | 14-Jan-14 | N/A | 7,332,468 | 5.56% |
| LOGIC OP | | LOGIC OPERATING | 19-Dec-12 | N/A | 23,708,474 | 5.56% |
| LOGIC M&O | | LOGIC M&O | 1-Nov-15 | N/A | 19,374,868 | 5.56% |
| LONE STAR | | LONE STAR | 3-Dec-12 | N/A | 22,482,404 | 5.65% |
| LONE STAR 2020TN | | LONE STAR 2020 Tax Notes | 7-Oct-20 | N/A | 12,890,939 | 5.65% |
| TEXAS RANGE | | TEXAS RANGE | 17-Nov-15 | N/A | 51,500,606 | 5.37% |
| TEXAS CLASS | | TEXAS CLASS | 17-Nov-15 | N/A | 23,071,642 | 5.59% |
| TEXAS CLASS 2023GO | | TEXAS CLASS 2023 GO Bonds | 5-Jan-23 | N/A | 179,078,995 | 5.59% |
| TEXSTAR | | TEXSTAR | 23-Jun-03 | N/A | 350,451 | 5.33% |
| Subtotal | | | | | 347,889,616 | |
| Commercial Paper | | | | | | |
| 17071-D | 22533UW58 | CREDIT AGRICOLE CORP | 8-Mar-23 | 5-Sep-23 | - | 5.15% |
| 17072-D | 69448XXR8 | PACIFIC LIFE SHORT TERM CP | 25-Apr-23 | 25-Oct-23 | - | 5.47% |
| 17073-D | 63873KYU5 | NATIXIS N Y BRH DISC CP | 14-Jul-23 | 28-Nov-23 | - | 5.73% |
| Subtotal | | | | | - | |
| Treasury Securities | | | | | | |
| 13103-D | 912828X70 | UST | 14-Jul-23 | 30-Apr-24 | 10,000,000 | 5.26% |
| Subtotal | | | | | 10,000,000 | |
| Municipal Securities | | | | | | |
| 14007-P | 283770AB1 | EL PASO ISD QUAL SCH CONSTR | 12-May-20 | 15-Aug-25 | 5,000,000 | 1.40% |
| 14008-P | 899593MK0 | TULSA CNTY OK ISD 5 JENKS TXBL | 18-Jun-20 | 1-Jun-24 | 2,750,000 | 1.15% |
| 14013-P | 34679TUY9 | FORT BEND CNTY TX LEEVEE IMPT | 23-Sep-20 | 1-Sep-23 | - | 0.45% |
| 14014 | 696572ME3 | PALM BEACH CNTY FL WTR & SWR | 27-Oct-20 | 1-Oct-25 | 5,345,000 | 0.65% |
| 14015-P | 235219SM5 | DALLAS TX TXBL REF SER B | 12-Nov-20 | 15-Feb-24 | 10,000,000 | 0.79% |
| 14017 | 040664EL4 | ARIZONA BRD OF RGTS GREEN | 28-Apr-21 | 1-Jul-25 | 1,750,000 | 0.91% |
| 14018-P | 235308D67 | DALLAS ISD GO UNLTD | 22-Apr-21 | 15-Aug-24 | 2,000,000 | 0.45% |
| 14019-P | 235308D67 | DALLAS ISD GO UNLTD | 22-Apr-21 | 15-Aug-24 | 6,995,000 | 0.45% |
| 14021-P | 88213ABW4 | TEXAS A&M UNIV REV TXBL | 1-Feb-22 | 15-May-25 | 2,000,000 | 1.53% |
| Subtotal | | | | | 35,840,000 | |
| Agency Securities | | | | | | |
| 16471 | 3133EMGF3 | FFCB | 16-Nov-20 | 16-May-24 | 10,000,000 | 0.35% |
| 16473 | 3135GA6P1 | FNMA | 24-Dec-20 | 24-Jun-25 | 10,000,000 | 0.50% |
| 16474 | 3130AKNA0 | FHLB | 26-Jan-21 | 26-Jan-26 | 10,000,000 | 0.62% |
| 16475 | 3130AKPW0 | FHLB | 28-Jan-21 | 28-Jan-26 | 10,000,000 | 0.61% |
| 16476 | 3130AKZG4 | FHLB | 18-Feb-21 | 18-Feb-26 | 10,000,000 | 0.61% |
| 16477 | 3130AKUY0 | FHLB | 10-Feb-21 | 10-Nov-25 | 10,000,000 | 0.56% |
| 16478A | 3130ALGJ7 | FHLB | 23-Mar-21 | 23-Mar-26 | 9,750,000 | 1.00% |
| 16481-D | 3133EMSJ2 | FFCB | 9-Mar-21 | 3-Mar-25 | 10,000,000 | 0.58% |
| 16482 | 3133EMVD1 | FFCB | 5-Apr-21 | 5-Apr-24 | 10,000,000 | 0.33% |
| 16483 | 3130ALV35 | FHLB | 13-Apr-21 | 13-Apr-26 | 10,000,000 | 0.50% |
| 16484 | 3130ALWZ3 | FHLB | 22-Apr-21 | 22-Jul-24 | 10,000,000 | 0.50% |
| 16486 | 3130AMBE1 | FHLB | 12-May-21 | 12-May-26 | 10,000,000 | 1.02% |
| 16487-D | 3133EMU94 | FFCB | 15-Jun-21 | 15-Sep-23 | - | 0.18% |
| 16488 | 3130AMZH8 | FHLB | 12-Jul-21 | 12-Jul-24 | 15,000,000 | 0.52% |
| 16489 | 3130ANH9 | FHLB | 7-Sep-21 | 26-Jun-24 | 5,070,000 | 0.42% |
| 16490 | 3130ANXF2 | FHLB | 29-Sep-21 | 29-Sep-25 | 10,000,000 | 0.40% |
| 16491 | 3130ANXT2 | FHLB | 28-Sep-21 | 28-Jun-24 | 10,000,000 | 0.40% |
| 16492 | 3130APL45 | FHLB | 28-Oct-21 | 28-Apr-25 | 10,000,000 | 1.00% |
| 16496 | 3130AQWQ2 | FHLB | 28-Feb-22 | 28-May-24 | 10,000,000 | 1.45% |
| 16497 | 3130AQYK3 | FHLB | 10-Mar-22 | 28-Mar-24 | 15,000,000 | 1.66% |
| 16498 | 3130AR3S8 | FHLB | 30-Mar-22 | 29-Aug-25 | 15,000,000 | 2.01% |
| 16500 | 3130ARJG7 | FHLB | 22-Apr-22 | 22-Oct-24 | 10,000,000 | 2.63% |
| 16501-D | 3133ENMS6 | FFCB | 1-Apr-22 | 1-Feb-28 | 10,000,000 | 2.92% |
| 16503 | 3130ART76 | FHLB | 12-May-22 | 12-May-25 | 10,000,000 | 3.15% |
| 16504 | 3130ARV65 | FHLB | 20-May-22 | 17-May-24 | 10,000,000 | 3.00% |
| 16505 | 3130ARS77 | FHLB | 28-Apr-22 | 28-Jul-25 | 10,000,000 | 3.00% |
| 16506 | 3134GXVM3 | FHLMC | 23-Jun-22 | 23-Sep-24 | 5,000,000 | 3.00% |
| 16509 | 3134GYJ7 | FHLMC | 23-Feb-23 | 23-Aug-24 | 10,000,000 | 5.25% |
| 16510-D | 3130ATVD6 | FHLB | 17-Feb-23 | 13-Sep-24 | 15,000,000 | 4.96% |
| 16511 | 3133EPCW3 | FFCB | 10-Mar-23 | 10-Mar-25 | 10,000,000 | 5.00% |
| 16512 | 3130AV4J8 | FHLB | 20-Mar-23 | 20-Jun-24 | 10,000,000 | 5.40% |
| 16513 | 3134GYNA6 | FHLMC | 27-Mar-23 | 27-Mar-26 | - | 6.04% |
| 16514 | 3135GAGN5 | FNMA | 13-Apr-23 | 12-Apr-24 | 10,000,000 | 5.00% |
| 16515 | 3134GYPP1 | FHLMC | 24-Apr-23 | 24-Jun-26 | 15,000,000 | 5.32% |
| 16516 | 3133EPLG8 | FFCB | 2-Jun-23 | 2-Jun-25 | 10,000,000 | 5.25% |
| 16517 | 3130AWLT5 | FHLB | 28-Jul-23 | 25-Jul-25 | - | 6.00% |
| 16518 | 3134GYG1 | FHLMC | 16-Aug-23 | 16-Aug-27 | 10,000,000 | 6.00% |
| Subtotal | | | | | 354,820,000 | |
| Portfolio Volume | | | | | \$ 748,549,616 | |

- TexSTAR yields vary daily. The Average Monthly Rate as of 8/31/23 was 5.2974%. The Average Monthly Rate as of 11/30/23 was 5.3307%.
- LOGIC yields vary daily. The Average Monthly Rate as of 8/31/23 was 5.4721%. The Average Monthly Rate as of 11/30/23 was 5.5598%.
- Lone Star yields vary daily. The Average Monthly Rate as of 8/31/23 was 5.53%. The Average Monthly Rate as of 11/30/23 was 5.65%.
- Texas Range yields vary daily. The Average Monthly Rate as of 8/31/23 was 5.33%. The Average Monthly Rate as of 11/30/23 was 5.37%.
- Texas CLASS yields vary daily. The Average Monthly Rate as of 8/31/23 was 5.4752%. The Average Monthly Rate as of 11/30/23 was 5.5859%.

Market Transactions

| Investment ID | Market Value 8/31/23 | Securities Purchased | Securities Matured/Sold | Market Value Change | Market Value 11/30/23 |
|-----------------------------|-------------------------|-----------------------|----------------------------|------------------------|--------------------------|
| Investment Pools | | | | | |
| FROST | \$ 4,277,832 | \$ 3,820,937 | \$ - | \$ - | \$ 8,098,769 |
| LOGIC I&S | 5,303,494 | 2,029,474 | (500) | - | 7,332,468 |
| LOGIC OP | 11,455,669 | 73,252,805 | (61,000,000) | - | 23,708,474 |
| LOGIC M&O | 10,833,903 | 43,991,386 | (35,450,421) | - | 19,374,868 |
| LONE STAR | 21,768,498 | 29,713,905 | (29,000,000) | - | 22,482,404 |
| LONE STAR 2020TN | 15,119,275 | 190,627 | (2,418,964) | - | 12,890,939 |
| TEXAS RANGE | 56,371,673 | 10,628,933 | (15,500,000) | - | 51,500,606 |
| TEXAS CLASS | 6,933,203 | 48,638,438 | (32,500,000) | - | 23,071,642 |
| TEXAS CLASS 2023GO | 193,468,027 | 2,574,441 | (16,963,472) | - | 179,078,995 |
| TEXSTAR | 345,843 | 4,608 | - | - | 350,451 |
| Subtotal | 325,877,417 | 214,845,556 | (192,833,357) | - | 347,889,616 |
| Commercial Paper | | | | | |
| 17071-D | 9,992,640 | - | (10,000,000) | 7,360 | - |
| 17072-D | 19,835,240 | - | (20,000,000) | 164,760 | - |
| 17073-D | 9,863,400 | - | (10,000,000) | 136,600 | - |
| Subtotal | 39,691,280 | - | (40,000,000) | 308,720 | - |
| Treasury Securities | | | | | |
| 13103-D | 9,777,344 | - | - | 88,281 | 9,865,625 |
| Subtotal | 9,777,344 | - | - | 88,281 | 9,865,625 |
| Municipal Securities | | | | | |
| 14007-P | 4,675,450 | - | - | 46,750 | 4,722,200 |
| 14008-P | 2,664,970 | - | - | 30,195 | 2,695,165 |
| 14013-P | 1,000,000 | - | (1,000,000) | - | - |
| 14014 | 4,873,892 | - | - | 72,158 | 4,946,049 |
| 14015-P | 9,781,300 | - | - | 122,600 | 9,903,900 |
| 14017 | 1,618,225 | - | - | 19,740 | 1,637,965 |
| 14018-P | 1,973,220 | - | - | 7,900 | 1,981,120 |
| 14019-P | 6,901,337 | - | - | 27,630 | 6,928,967 |
| 14021-P | 1,925,600 | - | - | 10,440 | 1,936,040 |
| Subtotal | 35,413,994 | - | (1,000,000) | 337,413 | 34,751,406 |
| Agency Securities | | | | | |
| 16471 | 9,641,365 | - | - | 130,112 | 9,771,476 |
| 16473 | 9,190,383 | - | - | 136,337 | 9,326,720 |
| 16474 | 9,079,349 | - | - | 148,877 | 9,228,226 |
| 16475 | 9,036,590 | - | - | 148,170 | 9,184,760 |
| 16476 | 9,055,504 | - | - | 147,987 | 9,203,492 |
| 16477 | 9,127,326 | - | - | 137,240 | 9,264,566 |
| 16478A | 8,844,236 | - | - | 99,939 | 8,944,175 |
| 16481-D | 9,317,007 | - | - | 114,524 | 9,431,531 |
| 16482 | 9,696,002 | - | - | 133,606 | 9,829,608 |
| 16483 | 9,183,295 | - | - | 140,931 | 9,324,226 |
| 16484 | 9,568,441 | - | - | 128,606 | 9,697,047 |
| 16486 | 9,030,326 | - | - | 138,436 | 9,168,762 |
| 16487-D | 9,977,142 | - | (10,000,000) | 22,858 | - |
| 16488 | 14,372,617 | - | - | 193,982 | 14,566,599 |
| 16489 | 4,863,872 | - | - | 66,948 | 4,930,820 |
| 16490 | 9,253,567 | - | - | 139,021 | 9,392,587 |
| 16491 | 9,589,959 | - | - | 132,322 | 9,722,281 |
| 16492 | 9,328,802 | - | - | 117,521 | 9,446,322 |
| 16496 | 9,719,695 | - | - | 96,609 | 9,816,305 |
| 16497 | 14,673,544 | - | - | 150,838 | 14,824,382 |
| 16498 | 14,119,221 | - | - | 152,549 | 14,271,770 |
| 16500 | 9,692,122 | - | - | 49,782 | 9,741,904 |
| 16501-D | 8,902,055 | - | - | 71,702 | 8,973,757 |
| 16503 | 9,655,260 | - | - | 72,896 | 9,728,156 |
| 16504 | 9,821,743 | - | - | 58,490 | 9,880,233 |
| 16505 | 9,596,824 | - | - | 85,892 | 9,682,716 |
| 16506 | 4,873,066 | - | - | 33,552 | 4,906,617 |
| 16509 | 9,950,374 | - | - | 21,965 | 9,972,339 |
| 16510-D | 14,935,028 | - | - | 18,209 | 14,953,236 |
| 16511 | 9,983,395 | - | - | 8,976 | 9,992,372 |
| 16512 | 9,977,993 | - | - | 21,382 | 9,999,375 |
| 16513 | 9,966,046 | - | (10,000,000) | 33,954 | - |
| 16514 | 9,959,905 | - | - | 25,653 | 9,985,559 |
| 16515 | 14,842,304 | - | - | 65,828 | 14,908,132 |
| 16516 | 9,999,912 | - | - | 44 | 9,999,955 |
| 16517 | 14,949,661 | - | (15,000,000) | 50,339 | - |
| 16518 | 9,988,674 | - | - | (16,099) | 9,972,575 |
| Subtotal | 373,762,601 | - | (35,000,000) | 3,279,977 | 342,042,577 |
| Portfolio Volume | \$ 784,522,635 | \$ 214,845,556 | \$ (268,833,357) | \$ 4,014,390 | \$ 734,549,225 |

- TexSTAR yields vary daily. The Average Monthly Rate as of 8/31/23 was 5.2974%. The Average Monthly Rate as of 11/30/23 was 5.3307%.
- LOGIC yields vary daily. The Average Monthly Rate as of 8/31/23 was 5.4721%. The Average Monthly Rate as of 11/30/23 was 5.5598%.
- Lone Star yields vary daily. The Average Monthly Rate as of 8/31/23 was 5.53%. The Average Monthly Rate as of 11/30/23 was 5.65%.
- Texas Range yields vary daily. The Average Monthly Rate as of 8/31/23 was 5.33%. The Average Monthly Rate as of 11/30/23 was 5.37%.
- Texas CLASS yields vary daily. The Average Monthly Rate as of 8/31/23 was 5.4752%. The Average Monthly Rate as of 11/30/23 was 5.5859%.

Investment Portfolio Market Transaction Summary

| Security Type | Market Value 8/31/23 | Securities Purchased | Securities Matured / Sold | Market Value Change | Market Value 11/30/23 | Face Value 11/30/23 |
|------------------------|-------------------------|-------------------------|------------------------------|------------------------|--------------------------|------------------------|
| Investment Pools | \$ 325,877,417 | \$ 214,845,556 | \$ (192,833,357) | \$ - | \$ 347,889,616 | \$ 347,889,616 |
| Commercial Paper | 39,691,280 | - | (40,000,000) | 308,720 | - | - |
| Treasury Securities | 9,777,344 | - | - | 88,281 | 9,865,625 | 10,000,000 |
| Municipal Securities | 35,413,994 | - | (1,000,000) | 337,413 | 34,751,406 | 35,840,000 |
| Agency Securities | 373,762,601 | - | (35,000,000) | 3,279,977 | 342,042,577 | 354,820,000 |
| Portfolio Total | \$ 784,522,635 | \$ 214,845,556 | \$ (268,833,357) | \$ 4,014,390 | \$ 734,549,225 | \$ 748,549,616 |

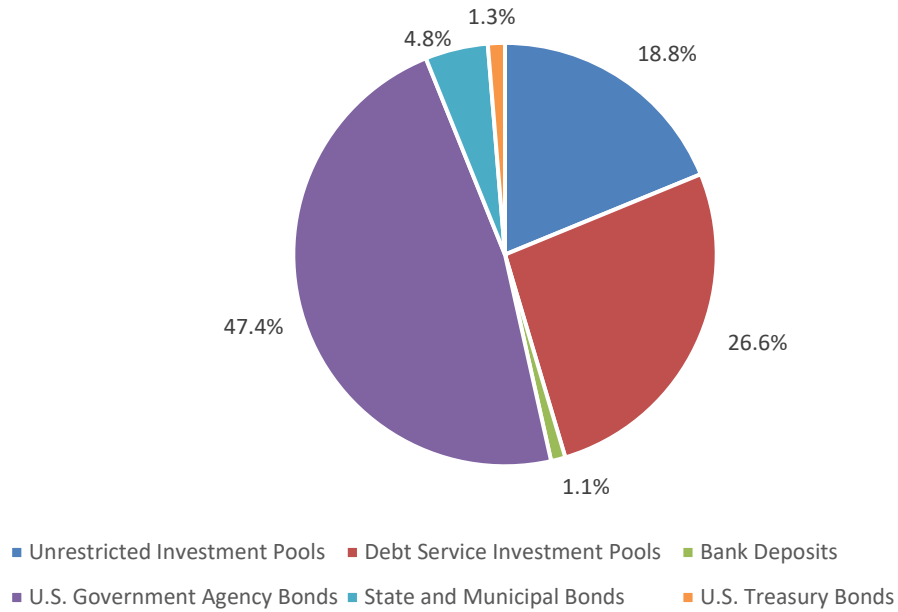
Investment Portfolio by Percentage

| Security Type | Maximum Allowable | Portfolio % 8/31/23 | Market Value 8/31/23 | Portfolio % 11/30/23 | Market Value 11/30/23 |
|------------------------|----------------------|------------------------|-------------------------|-------------------------|--------------------------|
| Investment Pools | 85.00% | 41.54% | \$ 325,877,417 | 47.37% | \$ 347,889,616 |
| Commercial Paper | 30.00% | 5.06% | 39,691,280 | 0.00% | - |
| Treasury Securities | 100.00% | 1.25% | 9,777,344 | 1.34% | 9,865,625 |
| Municipal Securities | 20.00% | 4.51% | 35,413,994 | 4.73% | 34,751,406 |
| Agency Securities | 85.00% | 47.64% | 373,762,601 | 46.56% | 342,042,577 |
| Portfolio Total | | 100.00% | \$ 784,522,635 | 100.00% | \$ 734,549,225 |

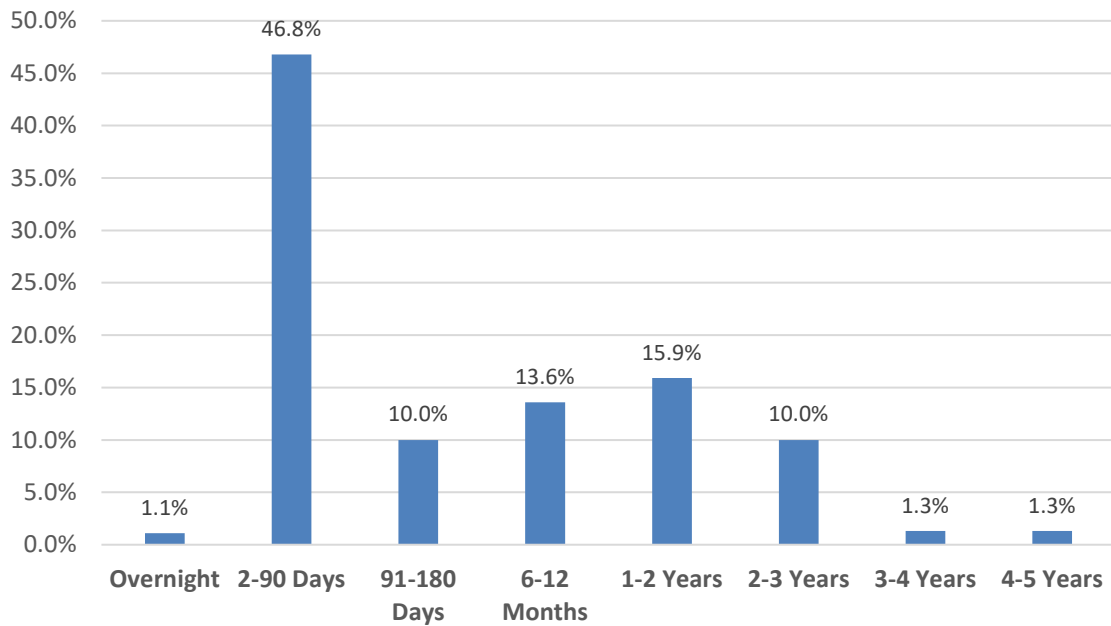
Investment Portfolio by Fund Type

| Fund Description | Market Value 8/31/23 | Market Value 11/30/23 |
|------------------------|-------------------------|--------------------------|
| Unrestricted Funds | \$ 570,631,840 | \$ 535,246,823 |
| Restricted Funds | 213,890,796 | 199,302,402 |
| Portfolio Total | \$ 784,522,635 | \$ 734,549,225 |

Allocation by Security Type As of 11/30/2023



Maturity Distribution Total Portfolio As of 11/30/2023



INFORMATIVE REPORT NO. 10.11.

1st Quarter Budget Book Vendor Summary

Below is a summary of changes made to vendors listed in the original Budget Book submitted for 2023 - 2024.

| | LOCATION | PAGE #, LINE # |
|---|--|-----------------------|
| <u>Vendor/Supplier</u> Zenith Roofing and Waterproofing | EFC | Page 48, Line 154 |
| <u>Award</u> \$426,680.26 | TIPS 210205 | |
| <u>Comments</u> Roof and Water Infiltration Repairs | | |
| <u>Vendor/Supplier</u> Tint Spec | RLC | Page 48, Line 154 |
| <u>Award</u> \$1,000,000 | TIPS 2301040 | |
| <u>Comments</u> Window and Door Tint | | |
| <u>Vendor/Supplier</u> Vaughn Construction | ECC | Page 48, Line 144 |
| <u>Award</u> \$305,030 | Choice Facilities Partners Contract 20-017 MR | |
| <u>Comments</u> C300 Fashion Renovation | | |
| <u>Vendor/Supplier</u> Marrero and Sayre Enterprises/Northstar | BHC, ECC, NLC, RLC | Page 148, Line 150 |
| <u>Award</u> \$1,695,881.99 | NCPA 02-69 | |
| <u>Comments</u> Elevator Modernization | | |

| | | |
|---|---------------|-------------------|
| <u>Vendor/Supplier</u> | CVC | Page 48, Line 154 |
| F&P Construction | | |
| <u>Award</u> | TIPS 23010402 | |
| \$376,522 | | |
| <u>Comments</u> | | |
| Buildings B, C, and G Restroom Remodels | | |

| | | |
|-----------------------------|---------------|-------------------|
| <u>Vendor/Supplier</u> | CVC | Page 48, Line 154 |
| Acumen Enterprises | | |
| <u>Award</u> | TIPS 23010402 | |
| \$1,608,860 | | |
| <u>Comments</u> | | |
| Building D AHU Replacements | | |

| | | |
|------------------------------------|---------------|-------------------|
| <u>Vendor/Supplier</u> | BHC | Page 48, Line 154 |
| Coryell Roofing | | |
| <u>Award</u> | TIPS 21060302 | |
| \$296,119.23 | | |
| <u>Comments</u> | | |
| Buildings ABCDFJMQTU Gutter Change | | |

| | | |
|------------------------|-------------|-------------------|
| <u>Vendor/Supplier</u> | BHC | Page 48, Line 154 |
| MEXZIM Corporation | | |
| <u>Award</u> | TIPS 211011 | |
| \$298,576 | | |
| <u>Comments</u> | | |
| Access Improvements | | |

| | | |
|------------------------|-------------|-------------------|
| <u>Vendor/Supplier</u> | EFC | Page 48, Line 154 |
| A Light Construction | | |
| <u>Award</u> | TIPS 211001 | |
| \$299,781.40 | | |
| <u>Comments</u> | | |
| Concrete | | |

1st Quarter Bond Program Status Report (December 2023)



2019 DALLAS COLLEGE BOND PROGRAM MONTHLY STATUS REPORT

(Information through November 30, 2023) **December 2023**



Program Description

The Bond Team is providing Program Management Services inclusive of planning, design coordination, budget and cost control, program scheduling, construction and oversight for Dallas College’s 2019 Bond Capital Improvement Program. Phase 1 of the 2019 Bond Capital Improvement Program includes ten major projects on six campuses.

Bond Program Summary – Scope of Work

| Phase 1 2019 Bond Program Projects | Original Bond Funds | Other Funds | Revised Bond Funds |
|--|---------------------|----------------|--------------------|
| Brookhaven Campus – Early College Center & Renovation Building W & J-122 – (BHC – ECC) | \$ 31,100,000 | \$ 110,043 | \$ 31,210,043 |
| Cedar Valley Campus – Commercial HVAC Program Renovation - (CV – HVAC) | \$ 4,200,000 | \$ (1,218,850) | \$ 2,981,150 |
| Cedar Valley Campus – Early College Center & Academic Building – (CV – ECC) | \$ 25,700,000 | \$ 3,651,357 | \$ 29,351,357 |
| Cedar Valley Campus – One Stop Shop Renovation - (CV – OSS) | \$ 6,000,000 | \$ 361,500 | \$ 6,361,500 |
| Eastfield Campus – Student Success Center & Academic Building – (EFC – SCC) | \$ 62,400,000 | \$ (2,527,292) | \$ 59,872,708 |
| El Centro West – Renovation for Early College Center Student Space - (ECC – SC) | \$ 3,872,800 | \$ 1,678,431 | \$ 5,551,231 |
| Mountain View Campus – Early College Center Building (MV – ECC) | \$ 24,300,000 | \$ 4,997,851 | \$ 29,297,851 |
| Mountain View Campus – Nursing & Allied Health Building (MV – NAHB) | \$ 20,600,000 | \$ 7,976,712 | \$ 28,576,712 |
| Mountain View Campus – Welcome Center (prototype) (MV – WC) | \$ 6,000,000 | \$ 13,957,700 | \$ 19,957,700 |
| Richland College – Early College Center & School of Business (RLC – ECC) | \$ 52,900,000 | \$ (1,425,393) | \$ 51,474,607 |
| 2019 Bond Capital Improvement Program Total | \$ 237,072,800 | \$ 27,562,058 | \$ 264,634,858 |

Budget Changes

Dallas College supplemented funds for El Centro West – Renovation for ECC Student Space has been utilized. Additionally, Dallas College increased the Bond budget as a result of escalation, added scope for unanticipated utility work and enhanced programming.

Program Status

The Mountain View Welcome Center (MV-WC) and Early College Center (ECC) are both in active construction. The MV Nursing and Allied Health Building (MV-NAHB) building permit is ready to pick up, but construction has been put on hold by the College. The Bond Team continues to make progress on the seven projects in construction: Brookhaven Campus Early College Center and Campus Renovations; Cedar Valley Early College Center and Academic Building; Cedar Valley One Stop Shop Renovation; Eastfield Campus Student Success Center and Academic Building; Mountain View Early College Center; Mountain View Welcome Center; and Richland Campus Early College Center and School of Business. The Cedar Valley Early College Center is scheduled to receive substantial completion on 15 Dec 2023. The projects Brookhaven, Cedar Valley, Eastfield, and Richland campuses will achieve substantial completion in Q1 2024. The Bond team is busy coordinating final completions, city inspections, and furniture move-in.

The projects listed below are CMAR projects.

- 1) Brookhaven Campus – Early College Center & Campus Renovation Building W & J-122

2) Cedar Valley Campus – Early College Center & Academic Building

3) Eastfield Campus – Student Success Center & Academic Building

4) Mountain View Campus – Early College Center Building
- 5) Mountain View Campus – Nursing & Allied Health Building

6) Mountain View Campus – Welcome Center

7) Richland College – Early College Center & School of Business
- 8) El Centro West – Renovation for Early College Center Student Space

9) Cedar Valley Campus – Commercial HVAC Program Renovation

The following projects have received final completion and are closed out.

The project listed below is a CSP and is under construction.

- 10) Cedar Valley Campus – One Stop Shop Renovation
- Schedule

Q4 2024 is the anticipated construction completion date for Phase 1 2019 Bond Capital Improvement Program. Closeout completion is anticipated to be in Q4 of 2024.



DALLAS COLLEGE 2019 BOND PROGRAM - PHASE 1

Month of: October 2023

- Project Name
- ☐ BHC - ECC/ECE Expansion
 - ☐ CVC - Commercial HVAC Program Renovation
 - ☐ CVC - ECC & Academic Building
 - ☐ CVC - One Stop Shop Renovation
 - ☐ ECC West - Renovation for ECC Student Space
 - ☐ EFC - Student Success Center & Academic Bui...
 - ☐ MVC ECC - Early College Center
 - ☐ MVC NAH - Nursing & Allied Health Bldg
 - ☐ MVC WC - Welcome Center
 - ☐ RLC - ECC & School of Business

| # of Projects | | | |
|----------------------|----------|--------------|-------|
| Project Type / Phase | Complete | Construction | Total |
| New | | 7 | 7 |
| Renovation | 2 | 1 | 3 |
| Total | 2 | 8 | 10 |

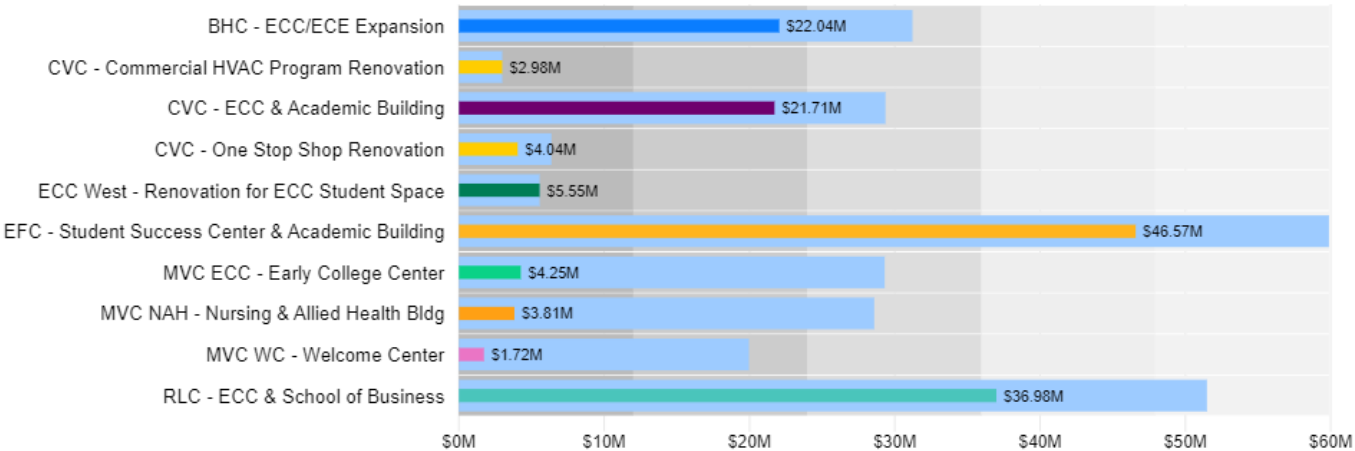
\$264.6M
Current Budget

\$231.8M
Current Commitments

\$149.7M
Expenditures



Financials Summary



SUPPLIER DIVERSITY REPORT
REPORT DATE
12/2023



| M/WBE Contracts | |
|---|---------------|
| Total M/WBE Contract Dollars Awarded | \$ 69,327,017 |
| Total M/WBE Contracts Awarded Percentage | 31.05% |
| Total Number of Contracts (Prime/Subconsultant/Subcontractor) | 442 |

| M/WBE Payments through September 2023 | |
|---------------------------------------|---------------|
| Total Dollars Paid to M/WBE Firms | \$ 64,047,392 |
| Total Percentage Paid to M/WBE Firms | 45.68% |

| Categories | Prime Contracts Awarded | M/WBE Contracts Awarded | M/WBE Contract % Achieved | M/WBE Primes 2nd Tier Subconsultants Subcontractors Contracts | Total Contracts Including Subcontractors | M/WBE Contracts |
|-----------------------------|-------------------------|-------------------------|---------------------------|---|--|-----------------|
| Program Management | \$ 14,911,161 | \$ 5,555,849 | 37.26% | N/A | 6 | 5 |
| Architectural & Engineering | \$ 15,526,194 | \$ 8,656,317 | 55.75% | \$ 1,006,192 | 75 | 50 |
| General Contracting | \$ 192,808,919 | \$ 55,114,851 | 28.59% | \$ 9,306,730 | 131 | 23 |
| Non M/WBE Subs | | | | | 230 | |
| TOTAL | \$ 223,246,274 | \$ 67,327,017 | 31.05% | \$ 10,312,922 | 442 | 78 |

| Categories | Payments to Primes | Payments to M/WBE | M/WBE Payment % Achieved | M/WBE Primes 2nd Tier Subconsultants Subcontractors Payments | % of Awarded Dollars Paid to Date |
|-----------------------------|--------------------|-------------------|--------------------------|--|-----------------------------------|
| Program Management | \$ 12,415,509 | \$ 5,265,595 | 42.41% | N/A | 83% |
| Architectural & Engineering | \$ 14,207,713 | \$ 7,670,074 | 53.99% | \$ 2,218,760 | 92% |
| General Contracting | \$ 113,579,811 | \$ 51,111,724 | 45.00% | \$ 1,193,743 | 59% |
| Other Services | | | 0% | | 0% |
| TOTAL | \$ 140,203,033 | \$ 64,047,392 | 45.68% | \$ 3,412,504 | 63% |

