

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations *ONLY* to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office  
1601 South Lamar Street  
Lower Level, Room 007  
Dallas, TX 75215  
Tuesday, October 2, 2012  
4:00 PM**

**AGENDA**

- I. Certification of notice posted for the meeting
- II. Pledges of allegiance to U.S. and Texas flags
- III. Public Hearing for Richland Collegiate High School Financial Integrity Ratings for 2010-2011 (as required by statute) with opening statement by Superintendent Donna Walker *Informative Report No. 24 pp. 62-66*
- IV. Special presentation – An update on Proposed Vitruvian Park South Entrance and Connectivity to Brookhaven College by Dr. Thom Chesney, president *Informative Report No. 25, pp. 67-70*
- V. Citizens desiring to address the Board regarding agenda items
- VI. Opportunity for members of the Board and chancellor to declare conflicts of interest specific to this agenda *p. 5*
- VII. Consideration of Bids
  1. Low Bid: Recommendation for price agreement with Western-BRW Paper Company in an amount of \$145,000 over a twenty-three month period for cut fine paper, District-wide (Bid No. 11959) *pp. 6-7*
  2. Best Proposals: Recommendation for price agreement with C&G Wholesale and GST Public Safety Supply, LLC in an amount of \$127,000 over a three-year period for police uniforms and

- accessories, District-wide, (RFP No. 11963) *pp. 8-10*
3. Best Proposals: Recommendation for price agreement with Labatt Food Service and Oak Farms Dairy in an amount of \$90,000 over a twenty-three month period for food and sundries for child care program, Eastfield College (RFP No. 11964) *p. 11*
  4. Low Bid: Recommendation for award to Campat Machine Tool, Inc. in an amount of \$79,950 for vertical CNC machining center, Richland College (Bid No. 11965) *p. 12*
  5. Sole Sources: Recommendation for price agreement with Achieve Global, Command Spanish, Inc., Development Dimensions International, Inc., and Resource Unlimited in an amount of \$140,000 over a twenty-three month period, District-wide *p. 13*

VIII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

#### Minutes

6. Approval of Minutes of the September 4, 2012 Work Session *pp. 14-15*
7. Approval of Minutes of the September 4, 2012 Regular Meeting *pp. 16-20*

#### Policy Reports

8. Approval of Academic Calendar for 2013-2014 *pp. 21-23*
9. Approval of dual credit courses and innovative courses for Richland Collegiate High School *pp. 24-28*
10. Approval of Local Graduation Requirements Policy for Richland Collegiate High School *pp. 27-28*
11. Approval of Authorization of District Legal Counsel to Execute State Form Citing District's Authority to Exercise Eminent Domain *pp. 29-32*

#### Financial Reports

12. Approval of Expenditures for August 2012 *p. 33*
13. Acceptance of Gifts *pp. 34-35*
14. Approval of Brokers-Dealers *pp. 36-40*
15. Approval of Agreement with American Animal Hospital Association *p. 41*
16. Approval of Interlocal Contracts for Services Provided by DCCCD to Cedar Hill Independent School District and Dallas Independent School District *p. 42*

IX. Individual Items

Policy Reports for Individual Action

17. Approval of Resolution Reflecting Review and Revisions to Investment Policy *pp. 43-52*

Personnel Reports for Individual Action

18. Acceptance of Resignations *p. 53*
19. Approval of Warrants of Appointment for Security Personnel *p. 54*
20. Employment of Contractual Personnel *pp. 55-56*
21. Reclassification of Instructors *p. 57*

Building and Grounds Reports for Individual Action

22. Approval of Resolution for Sale of Property to Texas Department of Transportation at North Lake College – North for Right-of-Way *pp. 58-59*
23. Approval of Amendment to Agreement with Camargo Copeland Architects, LLP *pp. 60-61*

X. Informative Reports

24. Richland Collegiate High School Financial Integrity Rating System of Texas Financial Management Report *pp. 62-66*
25. Update on Vitruvian Park Proposal to Construct a South Entrance and Connectivity to Brookhaven College *pp. 67-70*
26. Presentation of Current Funds Operating Budget Report for August 2012 *pp. 71-78*
27. Monthly Award and Change Order Summary *pp. 79-82*
28. Payments for Goods and Services *pp. 83-85*
29. Progress Report on Construction Projects *pp. 86-88*
30. Report of M/WBE Participation of Maintenance and SARS Projects Report *pp. 89-96*
31. Facilities Management Project Report *pp. 97-118*
32. Notice of Grant Awards - October 2012 *pp. 119-121*
33. Presentation of Contracts for Educational Services *pp. 122-124*
34. Presentation of 4th Quarter Investment Transactions *pp. 125-138*

XI. Questions/comments from members of the Board and chancellor

35. Discussion on moving the meeting time for the regular board meetings (Trustee Metzger)

XII. Citizens desiring to appear before the Board

XIII. Executive session

The Board may conduct an executive session as authorized under 551.074

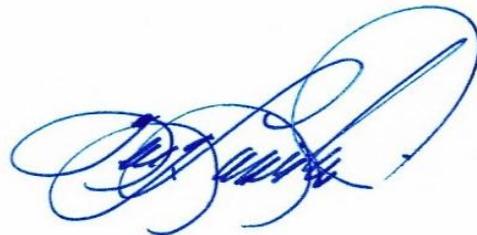
of the Texas Government Code to deliberate on personnel matters, including reorganization of the Board officers, commencement of annual evaluation and/or consideration of contract of the Chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

XIV. Adjournment of regular meeting

**CERTIFICATION OF NOTICE POSTED  
FOR THE OCTOBER 2, 2012  
REGULAR MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28<sup>th</sup> of September 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 28<sup>th</sup> of September 2012, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.



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Wright L. Lassiter, Jr., Secretary

VI. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. "Local government officers" are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

Achieve Global	Olmsted-Kirk Paper Co.
Ambius, Inc.	Resource Unlimited
American Animal Hospital Association	Sunshine Imaging
Artistic Painting Company, Inc.	Texas Pottery Supply & Clay Co.
Business Resource Services, Inc.	TM Television
C & G Wholesale	Trinity Ceramic Supply, Inc.
Campat Machine Tool, Inc.	Uniforms, Inc.
Cedar Hill Independent School District	Western-BRW Paper Company
Clampitt Paper Co. of Dallas, Ltd	Z Floor Co., Ltd.
Command Spanish, Inc.	
Dallas Independent School District	
Dallas Public Safety Supply	
Desantis Holster & Leather Goods	
Development Dimensions International, Inc.	
Ellucian, Inc.	
Gomez Floor Covering	
GST Public Safety Supply, LLC	
Harlequin Floors	
Hartwig, Inc.	
JPON Glass Company, Inc.	
Labatt Food Service	
Lawmen's & Shooters' Supply	
Lemco Construction Services, L. P.	
Mart, Inc.	
Mcdowell Machinery & Supply Co. Inc.	
Oak Farms Dairy	

(Tab 1) RECOMMENDATION FOR AWARD – BID NO. 11959  
CUT FINE PAPER  
PRICE AGREEMENT, DISTRICT-WIDE  
OCTOBER 3, 2012 THROUGH AUGUST 31, 2014

RESPONSE: Requests for bids were sent to 44 companies, and three responses were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

	(twenty-three month estimate)
WESTERN-BRW PAPER COMPANY	\$145,000

LOW BID

COMMENTS: This award will provide all district locations with such printing stock as standard bond paper for office printers and facsimile machines, colored and specialty stock for all types of in-house printing projects, plus multi-part carbonless stock for business applications.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

Bid No. 11959, Cut Fine Paper

item #	description	qty/ year	Western-BRW Paper Co. price/M	Clampitt Paper Co. of Dallas, Ltd. price/M	Olmsted-Kirk Paper Co. price/M
<b>SECTION I. BOND, COLOR COPY, LASER &amp; MULTI-USE PAPERS</b>					
1	Multi-Use Paper # 20 lb.; white 8 1/2" x 11"	8000	5.25	5.53	6.60
2	Multi-Use Paper # 20 lb.; white 8-1/2 x 14"	25	7.86	7.59	8.85
3	Multi-Use Paper Weight 20 lb.; white 11 x 17"	15	12.34	11.94	13.90
4	Multi-Use Paper. Use in copiers, inkjet, laser, & multi-function printers.	2150	6.86	7.97	8.50
5	Color Copy Paper. # 28 lb. 8-1/2 X 11"	36	10.46	12.16	14.35
6	Laser Paper, # 24; 8-1/2 x 11"	130	7.48	10.35	10.50
7	Multipurpose Paper. Pastel Colors 8-1/2 x 11	540	7.48	8.10	8.25
8	Multipurpose Paper. Color. # 20 lb.; Bright Colors 8-1/2 x 11	35	12.74	11.73	10.64
<b>SECTION II. OFFSET PAPER</b>					
9	Offset Paper, Text, opaque white, # 70#, 11" x 17";	4.5	19.82	19.96	23.93
<b>SECTION III. TEXT PAPER</b>					
10	Text paper, White & Colors, 60#; 8-1/2 x 11"	435	9.10	13.57	9.17
11	Text paper, Bright Colors, Weight 60#, 8-1/2 x 11"	255	12.74	12.89	13.51
<b>SECTION IV. INDEX</b>					
12	Index paper, Pastel Colors; 90#; 8-1/2 x11"	8	19.16	19.46	19.88
13	Index paper, White; 110#; 8-1/2 x11"	8	21.60	22.58	22.31
<b>SECTION V. BRISTOL VELLUM</b>					
14	Vellum, Bristol. White; 8-1/2 x 11"	6	15.96	16.16	16.47
<b>SECTION VI. PRECOLLATED CARBONLESS BOND - BLACK IMAGE</b>					
15	CARBONLESS BOND 3-Part 8-1/2 x 11"	25	15.34	17.25	39.80
16	CARBONLESS BOND 2-Part, 8 1/2"x 11"	15	13.62	15.30	35.40
17	Padding compound for precollated carbonless bond (quart)	5	28.00	23.50	33.90
<b>SECTION VII. COVER PAPERS</b>					
18	Offset Paper, Cover, Natural White; Weight 80#, 8-1/2" x11"	16	22.52	41.41	31.73
19	Cover paper, Bright Colors, Weight 65#, 8-1/2 X 11"	4	25.76	25.52	14.02
<b>SECTION VIII. STATIONERY, WRITING PAPER, 25% COTTON FIBER</b>					
20	Writing, 25% cotton, white, 24# 8 1/2" x 11"	5	22.18	23.62	24.30
<b>SECTION IX. BOND, LINEN</b>					
21	Paper, Linen embossed. Color & White, 70# 8-1/2 x 11"	9	24.34	22.08	22.97
total/year			\$72,204.01	\$79,844.42	\$92,190.67

(Tab 2) RECOMMENDATION FOR AWARD – RFP NO. 11963  
POLICE UNIFORMS AND ACCESSORIES  
PRICE AGREEMENT, DISTRICT-WIDE  
NOVEMBER 1, 2012 THROUGH OCTOBER 31, 2015

RESPONSE: Requests for proposals were sent to 32 companies, and six responses were received.

COMPARISON OF BIDS:

Tabulation of proposals attached.

RECOMMENDATION FOR AWARD:

C & G WHOLESALE	(3-year estimate)
GST PUBLIC SAFETY SUPPLY, LLC	\$127,000

BEST PROPOSALS

COMMENTS: This award is for a price agreement to purchase police uniforms, jackets, rainwear, battle dress apparel, neckwear, badges, insignia, belts, bicycle patrol gear, body armor, duty gear (handcuffs, gear bags, batons, defense spray, flares, vest, gloves, etc.), flashlights, buttons, shoulder cords, pant piping, headwear and engraving products as needed for campus police departments. Pricing based on percentage discount from manufacturer's list price.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

## RFP #11963

## Police Uniforms and Accessories

item/brand	C & G Wholesale	Dallas Public Safety Supply	Desantis Holster & Leather Goods	GST Public Safety Supply	Lawmen's & Shooters' Supply	Uniforms, Inc.
<b>1. Shirts:</b>						
Blauer				20%		
Fechheimer	35%			20%		18%
Horace Small	30%			5%		18%
Leventhal Ltd.	35%					
<b>2. Trousers:</b>						
Blauer				20%		
Fechheimer	40%			20%		18%
Horace Small	35%			5%		18%
Leventhal Ltd.	35%					
<b>3. Jackets and/or Outerwear:</b>						
Blauer				20%		
Dutyman	35%			20%	15%	
Fechheimer	35%			20%		18%
Horace Small	30%			5%		18%
511	20%					
<b>4. Rainwear:</b>						
Fechheimer	35%			20%		18%
Gerber Outerwear						18%
Neese Industries	35%			20%	10%	10%
<b>5. BDU Apparel:</b>						
Propper	35%			15%		10%
TRU-SPEC	35%			15%	15%	10%
<b>6. Neckwear:</b>						
Samuel Broome	\$4.99 - \$5.99					10%
Wolfmark				net		
<b>7. Badges:</b>						
Blackinton				10%	25%	10%
Dutyman	35%			10%	15%	10%
Nametag - V1	\$6.95					10%
Smith & Warren Badge		32.1%			30%	
<b>8. Insignia/Emblems or Chevrons:</b>						
Blackinton				10%	25%	10%
Classic Cap Company				net		
Premier Emblem	35%			net		10%
Uniforms Inc.						custom
Smith & Warren Badge		32.1%				
<b>9. Belts:</b>						
Bianchi International	38%			10%		10%
DeSantis Holster Equal			40%			
Dutyman	35%			20%	15%	10%
Galco Gunleather		17.1%				
Gould & Goodrich	38%	31.75%			35%	10%
Safariland	38%			10%		10%
Strong Leather Co		26.1%				

item/brand	C & G Wholesale	Dallas Public Safety Supply	Desantis Holster & Leather Goods	GST Public Safety Supply	Lawmen's & Shooters' Supply	Uniforms, Inc.
<b>10. Bicycle Patrol Gear:</b>						
DeSantis Holster Equal			40%			
Mocean	30%			15%		10%
Olympic Uniforms	30%			0%		10%
<b>11. Body Armor:</b>						
Armor Express		43.1%				20%
Gator Hawk				15%		
Point Blank				30%		10%
Safariland				20%		
Survival Armor	40%					
United Shield Int'l		33.3%				
<b>12. Duty Gear: (handcuffs, gear bags, batons, holsters, flares, defense sprays, vest, gloves, whistles, etc.)</b>						
Armament Systems & Procedures		23.1%				
Bianchi	38%			10%		10%
DeSantis Holster Equal			40%			
Dutyman	35%			20%	15%	10%
Gould & Goodrich	38%	31.75%			35%	10%
Peerless					20%	
Safariland	38%			10%		10%
Security Equipment Corp-Sabre Red		17.1%				
<b>13. Flashlights:</b>						
Maglite	30%				20%	10%
Pelican						10%
Streamlight	45%	40.5%-43.5%		10%		10%
Surefire	30%	22.7%		5%	10%	
<b>14. Buttons:</b>						
Waterbury	.75 shirts .95 coats			net		10%
<b>15. Cording/Piping</b>						
Shoulder Cord/ Loop and/or Piping	\$ 2.50 – \$10.00			net		10%
<b>16. Headwear:</b>						
Midway USA	\$31.95			net		10%
Outdoor Cap	20%					10%
<b>17. Engraving Products:</b>						
Gravograph				net		

(Tab 3) RECOMMENDATION FOR AWARD – RFP NO. 11964  
FOOD AND SUNDRIES FOR CHILD CARE PROGRAM  
PRICE AGREEMENT, EASTFIELD COLLEGE  
OCTOBER 3, 2012 THROUGH AUGUST 31, 2014

RESPONSE: Requests for proposals were sent to 74 companies, and two responses were received.

RECOMMENDATION FOR AWARD:

LABATT FOOD SERVICE	(twenty-three month estimate)
OAK FARMS DAIRY	\$90,000

#### BEST PROPOSALS

COMMENTS: This award is for food products for campus staff to prepare meals and/or snacks five days a week for children attending the parent/child study center. Items to be provided include various quantities and types of meat, frozen food, bread, dairy, fresh produce, canned goods, juices, tableware, and sundries. To estimate the annual cost of food, bidders were asked to provide pricing for 150 benchmarked items and quantities, including partial cases. Actual costs will be determined by the prices in effect at the time an order is processed and may vary depending on the quantity, packaging, and diversity of products.

Labatt Food Service is a full service distributor offering a variety of food products and sundries while Oak Farms Dairy offers dairy and juices only. Award to both companies is recommended to maximize product availability.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 4) RECOMMENDATION FOR AWARD – BID NO. 11965  
VERTICAL CNC MACHINING CENTER  
RICHLAND COLLEGE

RESPONSE: Requests for bids were sent to 27 companies, and three responses were received.

COMPARISON OF BIDS:

Campat Machine Tool, Inc.	\$79,950
Mcdowell Machinery & Supply Co. Inc.	\$129,306
Hartwig, Inc.	\$134,058

RECOMMENDATION FOR AWARD:

CAMPAT MACHINE TOOL, INC.	\$79,950
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LOW BID

COMMENTS: This award is for the purchase and installation of a vertical machining center with a computerized numerical control (CNC) system to be used in the Engineering, Business and Technology Division to train students in metal stamping, machining and fabrication.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 5) RECOMMENDATION FOR AWARD  
CORPORATE TRAINING PROGRAM MATERIALS  
PRICE AGREEMENT, DISTRICT-WIDE  
OCTOBER 3, 2012 THROUGH AUGUST 31, 2014

BACKGROUND:

To support the business community and individual needs for training and individual learning opportunities, the colleges' Corporate Services, Workforce Development, Continuing Education and Contract Training Departments offer a wide variety of professional services and customized training programs tailored to meet their requirements. The board of trustees has previously authorized the departments to purchase training materials from the various companies based on corporate requests for specialized training for its employees. These training materials include programs such as management skills, personality profiling and assessment, language training, workplace skills, health care, manufacturing and construction, customer service skills, leadership skills, and personal effectiveness. This recommendation is to allow Corporate Services, Workforce Development, Contract Training and Continuing Education programs at all district locations to purchase these training programs on an as-required basis.

RECOMMENDATION FOR AWARD:

ACHIEVE GLOBAL	
COMMAND SPANISH, INC.	(twenty-three month estimate)
DEVELOPMENT DIMENSIONS	\$140,000
INTERNATIONAL, INC.	
RESOURCE UNLIMITED	

SOLE SOURCES

COMMENTS: Through approval of this award, the companies will provide instructional materials to departments using their programs, curricula, and instructional strategies.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

CONSENT AGENDA NO. 6

Approval of Minutes of the September 4, 2012 Work Session

It is recommended that the Board approve the minutes of the September 4, 2012 Board of Trustees Work Session.

**Board Members and Officers Present:**

Mr. Bob Ferguson  
Mr. Wesley Jameson  
Dr. Wright Lassiter (secretary and chancellor)  
Mr. Bill Metzger (joined the meeting at 3:28 p.m.)  
Mr. JL Sonny Williams

**Members Absent:**

Mr. Jerry Prater, Chair  
Ms. Charletta Rogers Compton  
Ms. Diana Flores

Trustee Ferguson convened the meeting at 2:32 p.m. Dr. Wright Lassiter certified the meeting notice had been posted.

**CERTIFICATION OF NOTICE POSTED  
FOR THE SEPTEMBER 4, 2012  
WORK SESSION OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 31<sup>st</sup> day of August 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 31<sup>st</sup> day of August 2012 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

**Special presentation on upcoming SACS 2012 reaffirmation site visits**

Don Perry, Executive District Director, Educational Planning, was joined by Presidents Zamora and Wimbish in providing details on the fall visits of the SACSCOC. Other presidents were included in the discussion with the Board. Chancellor Lassiter encouraged the trustees to use the details to refresh themselves on the process and requirements, as he expects some teams to ask to visit with one or more members of the trustees during site visits, as has already occurred for Cedar Valley College. Short briefings for each college, similar to the Cedar Valley example used in the presentation, will be provided to the Board.

**Citizens desiring to appear before the board**

There were none.

**Executive Session**

There was none.

**Adjournment**

Trustee Jameson moved and Williams seconded a motion to adjourn. Trustee Ferguson adjourned the Work Session at 3:30 p.m.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 7

Approval of Minutes of the September 4, 2012 Regular Meeting

It is recommended that the Board approve the minutes of the September 4, 2012 Board of Trustees Regular Meeting.

**Board Members and Officers Present:**

Mr. Jerry Prater, Chair  
Ms. Charletta Rogers Compton  
Mr. Bob Ferguson  
Ms. Diana Flores  
Mr. Wesley Jameson  
Dr. Wright Lassiter (secretary and chancellor)  
Mr. Bill Metzger  
Mr. JL Sonny Williams

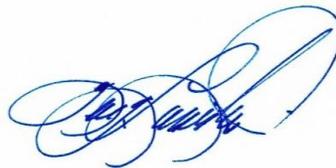
**Members Absent:**

None

Chairman Prater convened the meeting at 4:04 p.m.

**CERTIFICATION OF NOTICE POSTED  
FOR THE SEPTEMBER 4, 2012  
REGULAR MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 31<sup>st</sup> day of August 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 31<sup>st</sup> day of August 2012 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

### **Certification of Notice Posted for the Meeting**

Dr. Lassiter certified the notice had been posted as required.

### **Pledges of Allegiance to U.S. and Texas Flags**

Pledges of allegiance to the flags were recited.

### **Public Hearing on Budget for 2012-2013**

Chair Prater opened the public hearing at 4:06 p.m., recognizing the following speakers who had registered to speak on the topic:

1. Paul Hoffman (against)
2. Mary Bosworth (against)
3. Ruth Alhilazi (for)
4. Sally Johnson (against)
5. James Kilmer (for)
6. Robert Stankiewicz (against)
7. Dorothy Zimmerman (against)
8. Larry Jeffus (against)

The public hearing was closed at 4:30 p.m.

### **Richland Collegiate High School status report presented by Superintendent Donna Walker**

Supt. Walker shared a recap of special education compliance requirements included in the #16 policy item and fall enrollment updates as referenced in #38. The trustees received clarification on the source of policy wording, the estimated student population directly impacted, and enrollment qualification/limitation for the high school in general.

### **Citizens Desiring to Address the Board Regarding Agenda Items**

Chair Prater recognized the following speakers:

1. Dorothy Zimmerman who addressed the Board on bid items and possible cost-saving actions.
2. Joanne Shields who addressed the Board on #24, proposed tuition increases, and unemployment statistics.
3. Mary Ann Harper who addressed the Board on #21-24, budget, taxes and tuition, asking for delaying increases to 2013.
4. Paul Mayer who addressed the Board on #21, supporting the increase in budget to address continuing need for redevelopment of citizens.
5. Mary Ann Harman who addressed the Board on #21-24, asking for “no” votes on all items.

**Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda**

There were none.

**Consideration of Bids**

Trustee Ferguson moved and Trustee Flores seconded a motion to approve Items 1 - 10. Motion passed.

Related to Award 11931 - Canteen Vending Services, Trustee Metzger requested additional information regarding the Enterprise Scholarship Fund, including how dollars are distributed among and used by colleges.

(See September 4, 2012, Board Meeting, Consideration of Bids 1-10, which are made part of and incorporated into the approved minutes as though fully set out in the minutes.)

**Consent Agenda**

Trustee Ferguson moved and Trustee Jameson seconded a motion to approve Items 11-20. Motion passed.

(See September 4, 2012, Board Meeting, Consent Agenda, Items 11-20, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

**Individual Items**

Chair Prater advised the Board that Items 21-23 would be voted in order, and a roll-call vote would be taken for each item. He asked if any of the trustees had questions or comments prior to the official vote. Each member addressed the audience with their individual thanks for input, noting their concerns for financial impacts on students and taxpayers, recognizing shift in funding patterns and increasing enrollment, the need for education as a foundation for economic development, and concerns for maintaining and updating facilities and technology.

Chair Prater closed the discussion with his thanks for the significant interest demonstrated in the work of the District, a reflection on the conservative actions of the Board since 1997, and a recap of facts and figures bringing the Board to a vote on the 2012-2013 budget, which included a recommendation to increase taxes and tuition.

Trustee Flores asked for clarification on the order of the items to be voted, and Legal Counsel confirmed that state law requires that the budget be voted on prior to tax related items.

Trustee Metzger requested detail for the \$2 million technology upgrade proposed, and Executive Vice Chancellor Ed DesPlas confirmed that the detailed priority listing for approximately \$16 million noted as highest priority in “unfunded needs” would be provided later in the semester.

Trustee Flores requested that the Chancellor provide a summary of any personnel or other positive budget impacts resulting from increased tax and tuition.

### **Approval of Budget for 2012-2013**

Trustee Flores moved and Trustee Jameson seconded a motion to approve Item #21, which included budget for the District Office, the District Service Center, the LeCroy Center for Educational Telecommunication, Brookhaven College, Cedar Valley College, Eastfield College, El Centro College, Mountain View College, North Lake College, and Richland College. A roll-call vote was completed with Trustees Compton, Ferguson, Flores, Jameson, Prater and Williams voting for the budget. The single dissenting vote was registered by Trustee Metzger. The motion passed.

### **Approval of Resolution Levying the Maintenance and Operation Component of the Ad Valorem Tax Rate for Tax Year 2012**

Trustee Flores moved, saying, “I move that the property tax rate be increased by the adoption of a maintenance and operations tax rate of \$.098605 per \$100 of assessed valuation, which is effectively a 25.4 % increase in the tax rate,” and Trustee Jameson seconded a motion to approve Item #22. A roll-call vote was completed with Trustees Compton, Ferguson, Flores, Jameson, Prater and Williams voting for the M&O rate. The single dissenting vote was registered by Trustee Metzger. The motion passed.

### **Approval of Resolution Levying the Interest and Sinking (I&S) Component of the Ad Valorem Tax Rate for Tax Year 2012**

Trustee Williams moved, saying, “I move to adopt the property tax interest and sinking fund rate of \$.02077 per \$100 assessed valuation, which is a 0% change in the tax rate,” and Trustee Ferguson seconded a motion to approve Item #23. A roll-call vote was completed with Trustees Compton, Ferguson, Flores, Jameson, Prater and Williams voting for the I&S rate. The single dissenting vote was registered by Trustee Metzger. The motion passed.

### **Approval of Revision to Policy FBB (Local) Regarding Semester Tuition**

Trustee Flores moved and Trustee Ferguson seconded a motion to approve #24. Trustee Metzger requested a roll-call vote. A roll-call vote was completed with Trustees Compton, Ferguson, Flores, Jameson, Prater and Williams voting for the tuition increase. The single dissenting vote was registered by Trustee Metzger. Motion passed.

### **All Other Individual Items**

Trustee Compton moved and Trustee Jameson seconded a motion to approve remaining individual items, #25-37. The motion passed. (See September 4, 2012, Board Meeting Individual Items, Items #21-37 which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Informative Reports**

Trustees reviewed the informative reports. (See September 4, 2012 Board Meeting, Agenda Items #38-48, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Question/Comments from the Board and Chancellor**

Trustee Flores commented on her recent attendance at the SE Hispanic Chamber Scholarship event, citing the award of 23 student scholarships, and commending Eastfield for their partnership with the organization.

Trustee Compton confirmed that full access for all Board agendas is available to the public via the internet posting on DCCCD webpages.

Chancellor Lassiter thanked the Board for their adoption of the budget and related increases, confirming a “pledge to be good stewards” in continuing to provide quality education and improvements in support of student success.

### **Citizens desiring to appear before the Board**

There were none.

### **Executive Session**

There was no executive session held.

### **Adjournment**

Trustee Flores moved and Trustee Ferguson seconded a motion to adjourn. Chair Prater adjourned the regular meeting at 6:14 p.m.

Approved:



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Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 8

Approval of Academic Calendar for 2013-2014

It is recommended that the Board of Trustees adopt the Academic Calendar and related language for 2013-2014, as presented.

Mini-semesters, flexible-entry classes, and other alternative schedules along with their withdrawals and final exam dates may be offered between or during regular semesters by some of the Dallas County Community Colleges.

Students should register as early as possible. By registering early, students may take full advantage of academic advisement, and may have more course options available.

Please check with the colleges or online at [www.dcccd.edu](http://www.dcccd.edu) for course information, class schedules, and registration times.

<b>Fall Academic Semester 2013</b>	
<b>August 19 (M)</b>	<b>Faculty Reports</b>
<b>August 26 (M)</b>	<b>Classes Begin</b>
<b>September 2 (M)</b>	<b>Labor Day Holiday</b>
<b>September 9 (M)</b>	<b>12<sup>th</sup> Class Day</b>
<b>November 14 (R)</b>	<b>Last Day to Withdraw</b>
<b>November 28 (R)</b>	<b>Thanksgiving Holidays Begin</b>
<b>December 2 (M)</b>	<b>Classes Resume</b>
<b>December 9-12 (M-R)</b>	<b>Final Exams</b>
<b>December 12 (R)</b>	<b>Semester Ends</b>
<b>December 16 (M)</b>	<b>Last Day for faculty to submit grades electronically through eConnect to the Registrar's Office.</b>
<b>December 24 (T)</b>	<b>College buildings &amp; offices close for the holidays at end of workday.</b>

A mini-mester may be scheduled during December 13, 2013 through January 12, 2014. Contact colleges for availability and schedules.

<b>Spring Academic Semester, 2014</b>	
<b>January 2 (R)</b>	<b>College buildings &amp; offices open</b>
<b>January 13 (M)</b>	<b>Faculty Reports</b>
<b>January 20 (M)</b>	<b>MLK Day Holiday</b>
<b>January 21 (T)</b>	<b>Classes Begin</b>
<b>February 3 (M)</b>	<b>12<sup>th</sup> Class Day</b>
<b>February 6 (R)</b>	<b>Employee Development Day-day and evening classes will not meet.</b>
<b>February 7 (F)</b>	<b>Employee Development Day/Day of Service- Friday day classes will not meet. Friday evening, Saturday and Sunday classes will meet.</b>
<b>February 10 (M)</b>	<b>Classes Resume</b>
<b>March 17- 21 (M-F)</b>	<b>Spring Break- College buildings &amp; offices will be closed for the week.</b>
<b>March 24 (M)</b>	<b>Classes Resume</b>
<b>April 17 (R)</b>	<b>Last Day to Withdraw</b>
<b>April 18 (F)</b>	<b>Holiday Begins</b>
<b>April 21 (M)</b>	<b>Classes Resume</b>
<b>May 12 – 15 (M-R)</b>	<b>Final Exams</b>
<b>May 15 (R)</b>	<b>Semester Ends</b>
<b>May 19 (M)</b>	<b>Last Day for faculty to submit grades electronically through eConnect to the Registrar's Office.</b>
<b>May Graduation</b>	<b>Ceremony dates may vary at the colleges depending on space available.</b>

A mini-mester may be scheduled during May 16, 2014 through June 3, 2014. Contact colleges for availability and schedules.

<b>Summer I: (Summer I includes classes meeting on the following Fridays- June 6 and 13 as class days.)</b>	
<b>May 26 (M)</b>	<b>Memorial Day Holiday</b>
<b>June 4 (W)</b>	<b>Classes Begin</b>
<b>June 7 (S)</b>	<b>4th Class Day</b>
<b>June 25 (W)</b>	<b>Last Day to Withdraw</b>
<b>July 3 (R)</b>	<b>Final Exams/Summer I Ends</b>
<b>July 4 (F)</b>	<b>Fourth of July Holiday</b>
<b>July 8 (T)</b>	<b>Last Day for faculty to submit grades electronically through eConnect to the Registrar's Office.</b>
<b>Summer II: (Summer II includes classes meeting on the following Fridays-July 11 and 18 as class days.)</b>	
<b>July 9 (W)</b>	<b>Classes Begin</b>
<b>July 12 (S)</b>	<b>4th Class Day</b>
<b>July 30 (W)</b>	<b>Last Day to Withdraw</b>
<b>August 7 (R)</b>	<b>Final Exams/Summer II Ends</b>
<b>August 11 (M)</b>	<b>Last Day for faculty to submit grades electronically through eConnect to the Registrar's Office.</b>

## Calendar Calculations

### Fall Semester, 2013

MWF 43 meetings at 55 minutes each and final exam at 110 minutes (2475 total minutes)

MW & TR 29 meetings at 80 minutes each and final exam 110 minutes (2430 total minutes)

### Spring Semester, 2014

MWF 42 meetings at 55 minutes each and final exam at 110 minutes (2420 total minutes)

MW & TR 29 meetings at 80 minutes each and final exam at 110 minutes (2430 total minutes)

### Summer Sessions, 2014

19 class meetings + exam equivalent to 1 class meeting = 20 total class meetings.

20 class meetings X 120 minutes = 2400 class minutes.

**Calendar calculations for all other classes are the responsibility of the college.**

POLICY REPORT NO. 9

Approval of dual credit courses and innovative courses for Richland Collegiate High School

It is recommended that the Board of Trustees adopt additional dual credit and innovative course numbers for Richland Collegiate High School.

PEIMS #	High School Course	Richland Course	Credits
03241401	Contemporary Media	JOUR/COMM 1307	1.0
03330100	United States Government	GOVT 2305 or GOVT 2301	0.5
03380002	Special Topics in Social Studies	GOVT 2306 or GOVT 2302	0.5
12701500 12701510	Problems & Solutions I or Problems & Solutions II (2 <sup>nd</sup> time taken)	TNLZ 1000 Senior Capstone	1.0
03500500	Art II Drawing	ARTS 1311 and ARTS 1312	0.5
03501300	Art III Drawing	ARTS 1316 and ARTS 1317	0.5
03502300	Art IV Drawing	ARTS 2323 and ARTS 2324 or ARTS 2311 and ARTS 2312	0.5 0.5 0.5 0.5
03501400	Art III Painting	ARTS 2316 and ARTS 2317 or ARTS 2366 and ARTS 2367	0.5 0.5 0.5 0.5
03501500	Art III Printmaking	ARTS 2333 and ARTS 2334	0.5 0.5
03501900	Art III Sculpture	ARTS 2326 and ARTS 2327	0.5 0.5
03501800	Art III Ceramics	ARTS 2346 and ARTS 2347	0.5 0.5
03501700	Art III History	ARTS 1301 or ARTS 1303 and ARTS 1304	0.5 0.5 0.5
03502000	Art III Jewelry	ARTS 2341 and ARTS 2342	0.5 0.5
03503400 03503500	Art III Electronic Media or Art IV Electronic Media	ARTS 2348 and ARTS 2349	0.5 0.5
0350200	Art III Photography	ARTS 2356/COMM	0.5

		1318 And ARTS 2357/COMM 1319	0.5 0.5
13008800	Graphic Design and Illustration	ARTC 1353 and ARTC 1302	0.5 0.5
N1300993	Video Game Design	GAME 1303	1.0
N1303751	Engineering: The Digital Future (Infinity)	ENGR 1201	0.5
13036800	Electronics	CETT 1403 and CETT 1405	0.5 0.5
13036900	Advanced Electronics	CETT 1429 and CETT 1425	1.0 1.0
13036600	Advanced Engineering and Design	DFGT 2332	2.0
N1110018	Multivariable Calculus	MATH 2415	1.0
N1110021	Linear Algebra	MATH 2418	0.5
N1110023	Discrete Mathematics	MATH 2420	0.5
N1110030	Strategic Learning for High School Math	TNLZ 1000 Math Lab	1.0
N1120027	Organic Chemistry	CHEM 2323 and CHEM 2425	0.5 0.5
N1290051	Path College Career I	TNLZ 1000 August Term	1.0
N1290052	Path College Career II	EDUC 1300	1.0
N1290053	Path College Career III	TNLZ 1000 College and Career (fall)	1.0
N1290054	Path College Career IV	TNLZ 1000 College and Career (spring)	1.0
03152700	Music Theory	MUSI 1301 and MUSI 1302 Or MUSI 1300 and MUSI 1304	0.5 0.5 0.5 0.5
03380042	Special Topics in Social Studies	PSYC 2315	0.5
13011800	Global Business	IBUS 1305	0.5
13034700	Marketing Dynamics	IBUS 1354 and/or MRKG 1311	0.5 0.5
13016300	Banking & Finance Services	IBUS 2338 and	0.5

		BUSI 1307	0.5
13011700	Business Law	IBUS 2335 and/or BUSI 2301	0.5 0.5
13011400	Business Info Management I	POFI 1341	1.0
13011500	Business Info Management II	POFI 1104	0.5
13012200	Pract in Business Management	POFT 1309 and POFT 1380 or POFT 1382	1.0 or 2.0
13012210	Pract in Business Management II	POFT 1319 and POFT 2380 or POFT 2382	1.0 or 2.0
13011600	Business English	POFT 1301 and POFT 2312	0.5 0.5
13011300	Touch Sys Data Entry	POFTI 1329 or POFT 2301 or POFT 1127	1.0 1.0 0.5
13027200	Principles of Info Tech	POFI 1301	0.5
03990100	Exploratory Languages	Any level I or II RLC foreign language class	0.5 To 1.0
03250100	Theatre Arts I	DRAM 1310 and DRAM 1220	0.5 0.5
03250200	Theatre Arts II	DRAM 1351 and DRAM 1220	0.5 0.5
03250300	Theatre Arts III	DRAMA 1352 and DRAM 1221	0.5 0.5
03250400	Theatre Arts IV	DRAM 2351 and DRAM 2220 or DRAM 1323 and DRAM 2220	0.5 0.5 0.5 0.5
03250600	Technical Theatre II	DRAM 1330 and DRAM 1220	0.5 0.5
03251100	Technical Theatre III	DRAM 2331 and DRAM 1221	0.5 0.5
03251200	Technical Theatre IV	DRAM 2374 and DRAM 2220 or DRAM 1341 and DRAM 2220	0.5 0.5 0.5 0.5
03250900	Theatre Production III	DRAM 1121	0.5
03251000	Theatre Production IV	DRAM 2336	0.5

Effective Date: Starting 2012/2013 School Year (no end date)

## POLICY REPORT NO. 10

### Approval of Local Graduation Requirements Policy for Richland Collegiate High School

It is recommended that the Board of Trustees adopt the updated local graduation requirement policies for Richland Collegiate High School (RCHS).

In accordance with local district policy, a student may satisfy a graduation requirement for which there are multiple options with one-half credit of one allowable option and one-half credit of a second allowable option if neither course has an end-of-course assessment.

Effective Date: Starting 2012/2013 School Year

#### Background

The Texas Education Agency (TEA), via the Regional Education Centers, is encouraging local education agencies (LEAs) to create policies that detail how each will address student identification at the time of enrollment and how each LEA will define graduation requirements for the fourth science, fourth math, and fine arts courses in terms of earning credits and sequencing.

TEA, in an effort to reduce the number of student personal identification errors across the state, is requesting that LEAs adopt a policy in which student data already in the TEA student system is used by each LEA when a student transfers to a new school. The student's birth certificate information should be used for enrollment purposes for students enrolling in a Texas public school for the first time.

RCHS staff reviewed how local districts are addressing these identified areas for local policies and assessed what policies would best serve RCHS students.

Approval of the local policies will allow RCHS to improve the enrollment process so that student identification errors at the state level are decreased. Approval of the updated graduation requirements will allow students more autonomy and flexibility in selecting courses of interest to meet graduation requirements.

RCHS will use existing student identification data entered into the Texas Education Agency's Public Information Education Management System (PEIMS) at the time of enrollment for all students who have been enrolled in a Texas public school at some point in their academic career. Personal identification information from the student's birth certificate will be used for students who have never been

enrolled in a Texas public school.

Richland County High School (RCHS) students may earn a full credit or combine two half credits of TEA approved fourth math, fourth science, and fine arts courses to meet graduation requirements. In addition, RCHS students may take fine arts courses in any sequence with advisor approval based on an assessment of student needs and readiness, and if the students meet Richland College course prerequisites.

POLICY REPORT NO. 11

Approval of Authorization of District Legal Counsel to Execute State Form Citing District's Authority to Exercise Eminent Domain

It is recommended that the Board of Trustees authorize District Legal Counsel to sign the State's Required Documentation of Eminent Domain authority in Texas form. Senate Bill 18, enacted by the 82<sup>nd</sup> Legislature, requires all public and private entities that exercise the power of eminent domain in Texas to submit a letter to the Comptroller of Public Accounts verifying their legal authority to excise this power. This form is attached.

Effective Date: October 2, 2012



# Required Documentation of Eminent Domain Authority in Texas

**What action must be taken:** Per Senate Bill 18 enacted by the 82nd Legislature, all public and private entities authorized to exercise the power of eminent domain in Texas are required to submit a letter to the Comptroller of Public Accounts detailing their legal authority to exercise this power. The letter must be sent by certified, return receipt mail not later than December 31, 2012. (Per the bill, the authority of an entity to exercise the power of eminent domain expires on September 1, 2013, unless the letter has been submitted by the deadline.)

**About this form:** This form is designed to guide entities in submitting the required information on eminent domain authority. Once the fields have been completed, the form can be printed and mailed via certified, return receipt to the address provided to meet the requirements of the bill.

### Entity Information

1. Full, legal name of entity: Dallas County Community College District

2. Alternate name of entity (if any): N/A

3. Primary address: Street or P.O. Box 1601 South Lamar Street  
City, State, Zip Code Dallas, TX 75215

4. Primary phone number (with area code): (214) 378-1703

5. Entity contact: First name Robert Last name Young  
Phone number (with area code): (214) 378-1703 E-mail address: RYoung@DCCCD.edu

6. Alternate contact: First name David Last name Hay  
Phone number (with area code): (214) 378-1701 E-mail address: DHay@DCCCD.edu

### Eminent Domain Authority

7. Does your entity have eminent domain authority in Texas?  Yes  No
8. If "yes" to question 7, please identify all of the applicable provisions of state law that grant eminent domain authority to this entity. Please cite as Title of Code or Article, Section Number/Name (for example, Texas Government Code, Section 43.136 or Article 7849, Auxiliary Water Laws).

Attorney General Opinion No. M-700 (1970)  
Tex. Educ. Code Ann section 11.155 (Vernon 2012)  
See also EXHIBIT A

9. Please indicate the first year in which this entity exercised eminent domain authority (if known): 1966

**DISCLAIMER:** Chapter 2206, Subchapter C, Government Code (as added by Senate Bill 18, 82nd Regular Session) requires the Comptroller of Public Account to collect information and report to the Legislature all entities in the state of Texas that have the authority to exercise the power of eminent domain. Entities that provide information to the Comptroller represent and warrant that the information is accurate and complete to the best of their knowledge. Entities that provide information to the Comptroller to submit a letter by certified mail, return receipt requested to the Comptroller's office, indicating that the Entity is authorized to exercise eminent domain authority and to identify each law that grants such authority. The Entity further acknowledges that the Comptroller's office is not responsible to submit said letter, nor is it responsible for the Entity's failure to submit said letter as required by law, and that such failure may cause the entity's power of eminent domain to expire on September 1, 2013. The Entity also acknowledges that the Comptroller of Public Accounts is a state agency subject to Chapter 552 of the Texas Gov't Code (the "Texas Public Information Act") and court interpretations thereof, and that the information submitted to this office may be subject to disclosure to the public under Section 552.101, et seq., of the Code.

Under Ch. 559, Government Code, you are entitled to review, request, and correct information we have on file about you, with limited exceptions in accordance with Ch. 552, Government Code. To request information for review or to request error correction, contact us at the address on this form or sb18compliance@cpa.state.tx.us.

By signing, I agree that the information is true and correct.

Mail this form via certified mail to:  
COMPTROLLER OF PUBLIC ACCOUNTS  
P.O. Box 13942  
Austin, Texas 78711

sign here

Signature

Robert Young / DCCCD Legal Counsel

Print Name/Title

Date

(214) 378-1703

Phone (area code and number)

For questions or additional information, please e-mail [sb18compliance@cpa.state.tx.us](mailto:sb18compliance@cpa.state.tx.us) or go to [www.window.texas.gov/sb18compliance](http://www.window.texas.gov/sb18compliance)

## EXHIBIT A to Form - Required Documentation of Eminent Domain Authority in Texas

### **Eminent Domain Authority**

The Dallas County Community College District ("DCCCD") identifies the following applicable provisions of state law that grant it eminent domain authority, and/or discuss or relate to its exercise of condemnation procedures. DCCCD hereby gives notice that it may exercise its authority to implement one or all forms of authority enumerated herein, within the discretion of the governing board of DCCCD.

(1) Statutory Grants of Authority:

- (a) Tex. Educ. Code § 11.155;
- (b) Tex. Educ. Code § 130.084(a), thereby adopting by reference all general law empowering independent school districts to exercise powers or authorities of eminent domain;
- (c) Tex. Educ. Code § 130.002 – the general grant of authority to junior college districts, to the extent that it grants, in whole or in part, powers or authorities of eminent domain;
- (d) Tex. Educ. Code § 11.151, to the extent that it grants, in whole or in part, powers or authorities of eminent domain;
- (e) Tex. Educ. Code § 45.161, to the extent that it grants, in whole or in part, powers or authorities of eminent domain;
- (f) Tex. Loc. Gov't Code Chapter 273, to the extent that it grants, in whole or in part, powers or authorities of eminent domain;
- (g) Tex. Loc. Gov't Code § 572.012;
- (h) Tex. Loc. Gov't Code § 572.013;
- (i) Tex. Nat. Res. Code § 52.092;
- (j) Tex. Nat. Res. Code § 52.093;
- (k) DCCCD hereby identifies and incorporates by reference, all other Texas statutory provisions, which grant or authorize, in whole or in part, a community college to condemn property, including but not limited to all applicable provisions of the Texas Education Code, Texas Local Government Code, Texas Government Code, Texas Property Code and Texas Natural Resources Code. Thus, it is the intent of DCCCD to broadly incorporate herein all Texas statutory authority which specifically permits the exercise of condemnation rights by a community college, and/or which generally grants those same rights to all local governmental bodies/political subdivisions within the state of Texas.

(2) Texas Common Law Authority / Attorney General's Opinions:

- (a) To the extent that the Texas common law grants, authorizes or expands, in whole or in part, a community college's ability to condemn property, those authorities are incorporated by reference herein. See cases including, but not limited to: *Dealey v. Dallas County Junior College District*, 434 S.W.2d 724 (Tex.Civ.App.-Waco 1968, writ

ref'd n.r.e.); Attorney General Opinion No. M-700 (1970); Attorney General Opinion No. GA-0786 (2010).

(3) Texas Constitutional Authority:

- (a) Tex. Const. art. III, § 52j, to the extent that it grants, in whole or in part, powers or authorities of eminent domain;
- (b) DCCCD hereby identifies and incorporates by reference, all other Texas Constitutional provisions, which grant or authorize, in whole or in part, a community college to condemn property. Thus, it is the intent of DCCCD to broadly incorporate herein each Texas Constitutional authority which specifically permits the exercise of condemnation rights by a community college, and/or which generally grants those same rights to all local governmental bodies/political subdivisions within the state of Texas.

(4) Texas Administrative Code Authority:

- (a) To the extent that any Texas Administrative Code provisions, grant or authorize, in whole or in part, a community college district to condemn property, those authorities are incorporated by reference herein.

FINANCIAL REPORT NO. 12

Approval of Expenditures for August 2012

The chancellor recommends approval of expenditures in the amount of \$60,634,789 in the month of August 2012.

FINANCIAL REPORT NO. 13

Acceptance of Gifts

The Chancellor recommends the Board of Trustees accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in September 2012</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
	Equipment	1	\$ 100 - 5,000	\$ 100
	Chancellor's Council	2	\$ 100 - 5,000	\$ 417
DCCCD	Programs and Services	15	\$ 100 - 5,000	\$12,219
	Programs and Services	2	\$5,001 - 25,000	\$30,616
	Scholarship	5	\$ 100 - 5,000	\$ 4,825
	Scholarship	1	\$5,001 - 25,000	\$11,000
<b>Total</b>		<b>26</b>		<b>\$59,177</b>

<u>Gifts Reported in Fiscal Year 2012-13</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September	\$100	\$0	\$59,077	\$59,177
October				
November				
December				
January				
February				
March				
April				
May				
June				
July				
August				
<b>Total</b>	<b>\$100</b>	<b>\$0</b>	<b>\$59,077</b>	<b>\$59,177</b>

<u>Gifts Reported 2005-06 Through 2011-12</u>							
<u>Type</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
Equipment	\$ 396,503	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567	\$ 183,113	\$ 130,313
Rising Star	492,032	57,068	163,227	978,546	1,327,400	941,177	303,418
Other Gifts	1,432,358	972,010	879,876	1,204,822	1,382,298	1,294,760	1,296,482
<b>Total</b>	<b>\$2,320,893</b>	<b>\$1,093,908</b>	<b>\$1,263,668</b>	<b>\$2,974,409</b>	<b>\$2,806,265</b>	<b>\$2,419,050</b>	<b>\$1,730,213</b>

In August 2012, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	3	\$ 1,292
Programs and Services	66	\$134,839
<b>Total</b>	<b>69</b>	<b>\$136,131</b>

In addition to activity from the preceding month the following is a cumulative summary of gifts pledged for major initiatives, such as the Health Careers Resource Center Endowment and the Rising Star Endowment. See table below.

<u>Strategic Initiatives</u>	<u>Pledged</u>
Health Careers Resource Center Endowment	\$ 416,667
Rising Star Endowment	\$2,750,000
<b>Total</b>	<b>\$3,166,667</b>

FINANCIAL REPORT NO. 14

Approval of Brokers-Dealers

The chancellor recommends that the Board of Trustees approve the attached list of broker-dealers, as provided by Board Policy CAK (LEGAL), which states: *The Board or a designated investment committee, shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the College District.*

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

## **LIST OF QUALIFIED BROKER-DEALERS**

### **INVESTMENT POOLS RECOMMENDED**

The investment pools listed in this report, TexPool and TexSTAR were organized in accordance with The Interlocal Cooperation Act and the Public Funds Investment Act, (Chapters 791 and 2256) of the Texas Government Code. These two acts provide for the creation of public funds investment pools and permit eligible governmental entities to jointly invest their funds in authorized investments.

**TexPool:** TexPool is a local government investment pool created in 1989, on behalf of Texas entities whose investment objectives are preservation and safety of principal, liquidity and yield consistent with the Public Funds Investment Act. The State Comptroller of Public Accounts oversees TexPool. Federated Investors manages the assets and provides service. TexPool offers a convenient and effective choice for the investment of local funds. As a Standard & Poor's AAAM rated local government investment pool.

**TexSTAR:** TexSTAR was created in April 2002 through a contract among its participating governing units. The pool is governed by a board of directors to provide for the joint investment of participants' public funds under their control. TexSTAR is administered by JP Morgan Chase and First Southwest Asset Management, Inc. TexSTAR is organized in full compliance with the Texas Public Funds Investment Act. TexSTAR maintains a Standard & Poor's AAAM rating.

**TexSTAR LOGIC:** TexSTAR's Local Government Investment Cooperative (LOGIC) is managed by JP Morgan Chase and First Southwest Asset Management, Inc. in compliance with the Texas Public Funds Investment Act. LOGIC carries Standard & Poor's AAAM rating. In addition to investing in U.S. Treasury and Agency Securities, LOGIC provides additional diversification by investing in repurchase agreements and prime commercial paper.

**LONE STAR Investment Pool:** The Lone Star Investment Pool was created pursuant to Texas Government Code, Chapter 791, and the Public Funds Investment Act, Chapter 2256. Lone Star maintains Standard & Poor's AAA rating. The pool only holds investments authorized under the PFIA. Lone Star's Government Overnight Fund offers safety of principal, daily liquidity and competitive rates of return.

## **BROKERS-DEALERS**

Annually the District performs due diligence on the brokers/dealers that are approved to do business with the District. This is accomplished by verifying each brokers/dealers: registration with the Texas State Securities Board, membership in the Securities Investor Protection Corporation, and good standing with the Financial Industry Regulatory Authority. Further, due diligence included researching the record of actions taken by individuals and filed with the National Association of Security Dealers. Each of the following brokers/dealers has been reviewed. None have actions that involve any criminal activity. The actions listed are various lawsuits and arbitration actions taken by the SEC that are not material in effect.

All brokers/dealers are registered with the Security and Exchange Commission (SEC), the Texas State Securities Board (TSSB), members of the Securities Investor Protection Corporation (SIPC) and in good standing with the Financial Industry Regulatory Authority (FINRA) formerly known as the National Association of Securities Dealers (NASD). Primary brokers/dealers may perform treasury and federal agency notes transactions and repurchase transactions with the District. Secondary brokers/dealers may perform only treasury and federal agency notes transactions for the District.

## **PRIMARY DEALERS**

**Bank of America, Merrill Lynch:** This firm is a subsidiary of Bank of America Corporation (NYSE:BAC) and is a product of the firm's 2009 merger with Merrill Lynch. The company's Global Capital Markets and Investment Banking (GCIB) group provides investment banking, equity and debt capital raising, research, trading, risk management, treasury management and financial advisory services. Through offices in 35 countries, GCIB serves domestic and international corporations, institutional investors, financial institutions and government entities.

**Deutsche Bank Alex Brown Securities Inc.:** This firm is a subsidiary of Deutsche Bank (NYSE:DB). One of the world's largest and most respected global financial institutions, Deutsche Bank today serves 31 million clients in 74 countries around the world. Deutsche Bank Alex. Brown is the private wealth management subsidiary of Deutsche Bank. Deutsche Bank Alex. Brown and its 260 Client Advisors operate in 16 branch offices around the United States. These Client Advisors deliver information, advice and investment solutions to a highly sophisticated client base that includes high net worth individuals and families, institutions and corporate clients.

**Cantor Fitzgerald L. P.:** Cantor Fitzgerald, a privately owned, premier global financial services firm. Formed in 1945, Cantor Fitzgerald is one of only 18 primary dealers authorized to trade U.S. government securities with The Federal Reserve Bank of New York. One of the few remaining private partnerships on Wall Street, Cantor Fitzgerald is a preeminent capital markets investment bank, recognized for its strengths in the equity and fixed income capital markets. Cantor operates trading desks in every major financial center in the world, including Dallas, Texas.

**UBS Financial Services, Inc.** UBS AG is the parent of the UBS Group (NYSE: UBS) which includes primary dealer, UBS Securities, LLC, and UBS Financial Services Inc. UBS Financial Services Inc. provides advice-based solutions through financial advisors who deliver a fully integrated set of products and services specifically designed to address the needs of public and private institutions, and high net worth individuals and families. UBS Financial Services Inc. also provides advanced research on capital markets, municipal and commodity markets, and the global economy in order to present a broad analysis of specific economic topics that provide an understanding of the current and prospective investment environment.

**RBC Capital Markets:** This is a wholly owned subsidiary of Royal Bank of Canada (NYSE: RY). The company's broker-dealer, RBC Dain Rauscher Inc., serves institutional investors, individual investors and small business owners through offices across the United States, including an office in Dallas, Texas. RBC provides personal and commercial banking, wealth management and investment banking services to personal, business, public sector and institutional clients.

### **SECONDARY DEALERS**

**Wells Fargo Brokerage Services, LLC** is a national financial services firm with an experienced team of brokers, traders and sales assistants who are affiliated with Wells Fargo Institutional Securities, LLC. They are members of FINRA and SIPC. They provide a full-service approach with support in sales of treasuries, agency securities, and other money market securities. Wells Fargo is a primary dealer of agency securities and a secondary dealer of treasuries.

**Coastal Securities L.P.:** Headquartered in Houston, Texas, Coastal Securities L.P. was founded in 1991 as a broker-dealer of fixed income securities. Coastal Securities L.P. serves as either an underwriter or financial advisor to a variety of public entities. In June 1996, Coastal Securities L.P. acquired another Houston-based securities firm, confirming Coastal's commitment to the fixed income market.

**Robert W. Baird & Company:** Baird is an employee-owned wealth management, capital markets, asset management and private equity firm with client assets of more than \$78 billion. Founded in 1919, Baird has grown from its Midwestern roots into an international financial services firm recognized for the quality advice and service we provide our clients. Baird has extensive experience and expertise in serving the specialized investment needs of corporations and institutions.

**Gilford Securities Incorporated:** Founded in 1979, Gilford Securities is an investment boutique that offers T-Bills, U.S. Treasury Notes, Municipal Bonds and Agency securities. Headquartered in Irvine, California, Gilford's trade volume in U.S. Government and Agency securities was approximately \$5 billion in 2011.

**Multi-Bank Securities, Inc.:** Founded in 1987, Multi-Bank Securities is an investment fixed-income securities dealer that offers Bank CDs, U.S. Agency securities, U.S. Treasury Notes and T-Bills. Headquartered in Southfield, Michigan, MBS's trade volume in U.S. Government and Agency securities was approximately \$3.8 billion in 2011.

**Great Pacific Securities:** Founded in 1990, Great Pacific is a secondary dealer of U.S. Treasury Notes and T-Bills, and is an underwriter for FHMLC, FHLB and Farmer Mac. Headquartered in Costa Mesa, California, GPS's trade volume in U.S. Government and Agency securities was approximately \$29 billion in 2011.

## FINANCIAL REPORT NO. 15

### Approval of Agreement with American Animal Hospital Association

The chancellor recommends that authorization be given to approve an agreement with the American Animal Hospital Association (AAHA) in an amount not to exceed \$750,000 for the period September 1, 2012 through August 31, 2014, to provide advertising, development of textbooks and media, and direct marketing to their 50,000 members for recruitment of students for Cedar Valley College.

Cedar Valley College and AAHA became pioneers in the Veterinary Technology industry by jointly starting the Distance Education Veterinary Technology Program (DEVTP) in 2001. Prior to that time, only 2 other distance education programs for Veterinary Technicians existed in the entire United States. Since that time period, they have jointly produced hundreds of competent Veterinary Technicians. This partnership has filled a great need in the Veterinary Industry, and allowed students options beyond the traditional classroom for their education.

This is a sole source agreement because AAHA helped create and develop this program, and they continue to be the only source for marketing directly to their members.

Note: This is a retroactive approval request. A few minor changes had to be made to the final contract before it was approved by AAHA. By the time the wording was finalized, and signatures from AAHA obtained, the September submission deadline for board documents had already passed.

FINANCIAL REPORT NO. 16

Approval of Interlocal Contracts for Services Provided by DCCCD to Cedar Hill Independent School District and Dallas Independent School District

The chancellor recommends that authorization be given to approve the following interlocal contracts for services provided by DCCCD:

- For high school dual credit courses provided by Cedar Valley College to Cedar Hill Independent School District for the period August 15, 2012 through August 15, 2013. Approximately 750 students are currently enrolled in regular dual credit or the Early College High School. Expenses not to exceed \$95,000.

Note: Retroactive approval is requested because the Cedar Hill Independent School District did not sign the contract in a timely fashion.

- For dual credit courses provided by Mountain View College to Dallas Independent School District for the period August 1, 2012 through June 30, 2015. Estimated revenues from rental fees are \$50,000 annually related to use of college facilities with regard to classroom, faculty and administrative space.

This is a continuing partnership between Mountain View College and the Dallas Independent School District to continue with the Trinidad “Trini” Garza Early College High School (ECHS) on the Mountain View College campus. The partnership began in the fall of 2006. During this academic year, 2012-2013, the ECHS will have its maximum of 400 students, 100 at each grade level. The ECHS is a charter campus of the Dallas Independent School District and is targeted toward economically and educationally disadvantaged students who are unlikely to pursue postsecondary education. Students will be able to earn both a high school diploma and an Associate’s Degree, or alternatively, two years of college credit toward a Bachelor’s Degree.

Note: Retroactive approval is requested because the Dallas Independent School District did not sign the contract in a timely fashion.

POLICY REPORT NO. 17

Approval of Resolution Reflecting Review and Revisions to Investment Policy

It is recommended that the Board of Trustees adopt the attached resolution, which affirms the Board's review of the Board's investment policy and strategies and amends that policy [CAK (LOCAL)] only as follows.

Effective date: October 2, 2012

Background

Board Policy CAK (LEGAL), paragraph on ANNUAL REVIEW, states: *The Board shall adopt a written instrument stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.*

The Audit Committee reviewed investment policies and strategies on October 2, 2012. Trustees who serve on the Audit Committee are Mr. Bob Ferguson, (chair), Ms. Charletta Compton and Mr. Sonny Williams.

APPROPRIATIONS AND REVENUE SOURCES  
INVESTMENTS

CAK  
(LOCAL)

“SAFETY AND  
INVESTMENT  
MANAGEMENT

The College District and its investment officer shall ensure that all available funds are invested to the maximum extent possible at the highest rates obtainable at the time of investment in conformance with the Public Funds Investment Act and this policy. The College District's investment strategy is as follows:

1. Preservation and safety of principal.
2. Maintenance of sufficient liquidity to meet operational needs.
3. Security of College District funds and investments.
4. Diversification of investments to avoid unreasonable or avoidable risks.

The College District's portfolio is designed and managed in a manner to promote the best interest of the College District and the public. The College District's conservative investment strategy is rooted in the Public Funds Investment Act's Standard of Care, which states: "Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering probable safety of capital and probable income to be derived.

All investment transactions except investment pool funds and mutual funds shall be executed on a delivery-versus-payment basis.

#### SCOPE

This policy applies to all investment activity of the College District, including Brookhaven College, Cedar Valley College, Eastfield College, El Centro College, Mountain View College, North Lake College, and Richland College.

#### AUTHORIZED INVESTMENTS INSTRUMENTS

The College District may make investments only in the following types of instruments:

1. Treasury bills, treasury notes, and treasury bonds of the United States and other direct obligations of the agencies and instrumentalities of the United States as permitted by Government code 2256.009.
2. Fully collateralized repurchase agreements and reverse repurchase agreements permitted by Government Code 2256.011.
3. Certificates of deposit and share certificates that are fully guaranteed or insured by the FDIC, through an authorized broker/dealer to one or more than one depository institution, as permitted by Government Code 2256.010.

4. Public funds investment pools as permitted by Government Code 2256.016.
5. A securities lending program as permitted by Government Code 2256.0115.
6. No-load money market mutual funds as permitted by Government Code 2256.014.
7. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
8. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than AA or its equivalent as permitted by Government Code 2256.009(a).
9. Investments that are fully guaranteed or insured by the FDIC.
10. Commercial Paper with a maximum maturity of 181 days, rated A1/P1 by a nationally recognized rating agency.

Investment in any and all types of derivatives is prohibited.

All investments are prohibited unless expressly described in this policy in the section, AUTHORIZED INVESTMENTS INSTRUMENTS, which are made in conformity to the Public Funds Investment Act.

**MONITORING  
MARKET  
PRICES AND RATING  
CHANGES**

In accordance with Government Code 2256(b), t(F)he investment officer shall monitor investments acquired with public funds for market prices and rating changes. Monitoring shall be done monthly and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the

type of investment as well as using nationally recognized rating agencies. The investment officer shall keep the Board informed of significant changes in ratings and/or declines in the market value of the College District's investment portfolio at least quarterly. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisors, and representatives/advisors of investment pools or money market funds.

The investment officer shall take all prudent measures that are consistent with its investment policy to liquidate an investment if the investment:

1. does not have a minimum rating; or
2. significantly changes its rating or declines in market value.

## LIQUIDITY AND DIVERSIFICATION

The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer. The following are guidelines for maximums:

- |           |  |            |
|-----------|--|------------|
| 1.        | U.S. Treasury Securities   | 100%       |
| 2.        | Agencies and Instrumentalities   | 85%        |
| 3.        | Insured or collateralized Certificates of Deposit  | 100%       |
| 4.        | Repurchase Agreements*   | 20%        |
| 5.        | Money Market Mutual Funds  | 50%        |
| 6.        | Authorized Investment Pools  | 50%        |
| <u>7.</u> | <u>Commercial Paper with a maximum maturity of 181 days, rated A1/P1 by a nationally recognized rating agency and not more than 5% in any single issuer.</u> | <u>15%</u> |

\*Excluding flexible repurchase agreements for bond

proceeds investments.

To maintain a sufficient level of liquidity, at least ten percent of the portfolio will be maintained in investment pools.

#### MATURITY AND LIQUIDITY

The College District will only make investments as defined in this policy, in the section AUTHORIZED INVESTMENTS INSTRUMENTS, for a term of no greater than six years with the condition that the average maturity of the portfolio will be no more than four years. A reverse repurchase agreement may not exceed 90 days and may not be used to purchase any investment whose final maturity date exceeds the expiration date of the reverse repurchase agreement. The College District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.

#### INTEREST RATE RISK

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the College District shall use final and weighted-average-maturity limits and diversification.

The College District shall monitor interest rate risk using weighted average maturity and specific identification.

#### AUTHORITY

The executive vice chancellor of business affairs or associate vice chancellor of business affairs or his or her designee shall serve as the investment officer of the College District and shall invest College District funds as directed by the Board and in accordance with the College District's written investment policies.

#### REVIEW AND TRAINING

The Board shall review its investment policy and investment strategy at least once each year and adopt a resolution that evidences the review. The Board shall, at least annually, review, revise, and adopt a list of qualified brokers who are authorized to engage in investment transactions with the College District.

Each member of the Board and the investment officer shall attend at least one training session relating to the person's responsibilities under the Public Funds Investment Act within six months after taking office or assuming duties. In addition, the investment officer shall attend a training session during each state

fiscal biennium and may receive training from any independent source approved by the Board. The investment officer may also require other staff to complete investment training during each state fiscal biennium. The investment officer shall prepare a report describing changes in the law and their impact on the College District's investment policy and strategy. The report shall be delivered to the Board no later than the 180th day after the last day of each regular session of the legislature.

#### ADMINISTRATION OF INVESTMENTS

The administration and procedures for investing College District funds and for requiring ethics disclosures of investment advisors shall be prescribed by the executive vice chancellor of business affairs in the appropriate section of the College District business procedures manual, as amended. The administration and procedures shall be consistent with this policy.

#### FUNDS / STRATEGIES

Investments of the following fund categories shall be consistent with this policy and in accordance with the strategy defined below. For pooled investments, the College District will consolidate cash balances from all funds in the pool to maximize investment earnings. The earnings will be allocated to the various funds participating in the pool based on their respective participation and in accordance with generally accepted accounting principles.

**OPERATING FUNDS:** Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

**QUASI-ENDOWMENT FUNDS:** Investment strategies for quasi-endowments funds (including any commingled pools containing quasi-endowment funds) shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

**DEBT SERVICE FUNDS:** Investment strategies for debt service funds shall have as their objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Reserve funds for

revenue debt may be invested for long-term maturity in order to maximize return on investment. Maturities longer than one year are authorized provided legal limits are not exceeded.

**UNEXPENDED PLANT FUNDS:** Investment strategies for capital projects in the unexpended plant funds shall have as their objective sufficient investment liquidity to timely meet capital project obligations.

#### **SAFEKEEPING AND CUSTODY**

The College District shall retain clearly marked receipts providing proof of the College District's ownership. The College District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with College District funds by the investment pool. The College District shall contract with a bank or banks for the safekeeping of securities either owned by the College District as part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the College District shall be held in the College District's name as evidenced by safekeeping receipts of the institution holding the securities.

#### **COLLATERALIZED DEPOSITS**

Collateral for deposits will be held by a third party custodian designated by the College District and pledged to the College District as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the depository bank's trust department, a Federal Reserve bank or a branch of a Federal Reserve bank, or a third party bank approved by the College District.

#### **BROKERS / DEALERS**

Prior to handling investments on behalf of the College District, brokers/dealers must submit required written documents in accordance with law. Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA). Those firms that request to become qualified bidders for securities transactions will be required to provide (1) a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation and (2) a certification stating the firm

has received, read and understood the College District's investment policy and agree to comply with the policy. Authorized firms may include primary dealers or regional dealers that qualify under Securities Exchange Commission rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories.

#### SOLICITING BIDS FOR CD'S OR OTHER SECURITIES

In order to get the best return on its investments, the College District may solicit bids for certificates of deposit or other securities in writing, by telephone, or electronically, or by a combination of these methods. It is the policy of the College District to require competitive bidding for all individual security purchases and sales except for: (a) transactions with money market mutual funds and local government investment pools and (b) treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.

#### INTERNAL CONTROLS

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, controls shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the College District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.

7. Avoidance of bearer-form securities.

These controls shall be reviewed by the College District's independent auditing firm during the College District's annual financial audit."

RESOLUTION  
OF THE BOARD OF TRUSTEES  
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

WHEREAS, the Audit Committee of the Board of Trustees of Dallas County Community College District in its quarterly meeting on October 2, 2012, reviewed the Board's investment policy and strategies;

WHEREAS, the Audit Committee further recommended certain changes to CAK (LOCAL) as delineated in the Board of Trustees agenda at its October 2, 2012 meeting; and

WHEREAS, the Audit Committee's review and recommendation was considered by the Board of Trustees at its regular meeting on October 2, 2012;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the Audit Committee's review of the Board's investment policy and strategies is accepted and approved.

Section 2. That the recommended changes to CAK(LOCAL) as cited above by the Audit Committee and its recommendation is accepted and approved.

Section 3. That this resolution is effective upon adoption by the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Jerry M. Prater, Chair  
Board of Trustees

ATTEST

By: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary to  
The Board of Trustees  
Dallas County Community College District

Adopted: October 2, 2012

PERSONNEL REPORT NO. 18

Acceptance of Resignations

The Chancellor recommends that the Board of Trustees accept the following requests for resignations from the following employees:

RESIGNATIONS - 3

LaRell Tolbert  
Campus Peace Officer (Part-time)  
Length of Service: 1 year  
Reason for resigning: Assignment ended.  
Effective Date: September 6, 2012  
Campus: Cedar Valley College

Theresa Sternat  
Director of the Center for Independent  
Study  
Length of Service: 25 years  
Reason for resigning: For personal reasons.  
Effective Date: August 31, 2012  
Campus: Eastfield College

Curtis Darrough II  
Campus Peace Officer  
Length of Service: 1 month  
Reason for resigning: For personal reasons.  
Effective Date: September 6, 2012  
Campus: Richland College



PERSONNEL REPORT NO. 20

Employment of Contractual Personnel

The Chancellor recommends that the Board of Trustees authorize execution of written contracts of employment with the following persons on the terms and at the compensations stated.

GRANT-FUNDED APPOINTMENT ADMINISTRATOR - 1

Bryan Reece  
Annual Salary: \$68,131/Band IV  
Campus: El Centro College  
Effective Dates: October 3, 2012 through August 31, 2013  
Monthly Business and Travel Allowance: \$90  
Director IV/STEM Grant  
Biographical Sketch: Ph.D., Texas Tech University, Lubbock, TX; M.S., East Tennessee State University, Johnson City, TN; B.S., Missouri Western State University, Saint Joseph, MO  
Experience: Adjunct Faculty and Project Director/STEM Grant, El Centro College; STEM Research Associate, Texas Tech University, Lubbock, TX

SPECIAL ADMINISTRATIVE APPOINTMENT PROGRAM - 1

William Foy  
Annual Salary: \$53,694/Band II  
Campus: Richland College  
Effective Dates: October 8, 2012 through August 31, 2013  
Monthly Business and Travel Allowance: \$62.50  
College Director, Athletic Program  
Biographical Sketch: M.A., Prairie View A&M University, Prairie View, TX; B.A., Indiana University, Bloomington, IN  
Experience: Head Basketball Coach, Lee Junior College, Baytown, TX; Head Basketball Coach, Paris Junior College, Paris, TX; Assistant Basketball Coach, University Of North Texas, Denton, TX

TEMPORARY APPOINTMENT FACULTY - 2

Laurey Fontaine  
Annual Salary (Range): \$44,485/F01  
Campus: Brookhaven College  
Effective Dates: October 3, 2012 through May 16, 2013  
Instructor, English  
Biographical Sketch: M.A. and B.A., University of Texas at Austin, Austin, TX  
Experience: Adjunct Faculty, Brookhaven College; Instructor, University of New Orleans, New Orleans, LA; Instructor, The Winston School, Dallas, TX

Sally Hill  
Annual Salary (Range): \$44,485/F01

Campus: Richland College  
Effective Dates: October 8, 2012  
through December 17, 2012

Instructor, Computer Sciences

Biographical Sketch: Ph.D. and M.A., Texas Woman's University, Denton, TX;  
B.A., Bernard College-Columbia University, New York, NY

Experience: Adjunct Faculty, Texas Woman's University, Denton, TX; Associate  
Faculty, Collin County College-Spring Creek Campus, Plano, TX; Adjunct Faculty,  
Richland College

RESCISSION OF APPROVED LONG-TERM SABBATICAL AGREEMENT - 1

Teresa Edrich  
Executive Director, Human Resources

Campus: Brookhaven College  
Effective Dates: October 1, 2012  
through February 7, 2013

Note: It is recommended that Ms. Edrich's sabbatical be rescinded.

CORRECTION TO AUGUST 7, 2012 PERSONNEL REPORT - 1

Jennifer Rose  
Annual Salary (Range): \$64,797/F02

Campus: Richland College  
Effective Dates: August 13, 2012  
through July 15, 2013

Instructor, Ceramics

Note: It is recommended that Ms. Rose salary be corrected.

PERSONNEL REPORT NO. 21

Reclassification of Instructors

In accordance with District policy, the following instructors have met requirements to reclassify on the 2012-2013 Faculty Salary Schedule through the attainment of additional college hours and/or degrees:

<u>NAME</u>	<u>NEW CLASSIFICATION</u>
Adhikari, Prem (Eastfield)	F04
Applewhite, Myesha (Eastfield)	F03
Newman, Glynn (Eastfield)	F04
Passley, Oscar (Eastfield)	F04
Stone, Michael (El Centro)	F04
Unruh, Kendra (Richland)	F04

BUILDING AND GROUNDS REPORT NO. 22

Approval of Resolution for Sale of Property to Texas Department of  
Transportation at North Lake College – North for Right-of-Way

The chancellor recommends that the Board of Trustees adopt the attached resolution, which authorizes the Chairman of the Board of Trustees to execute a deed for property at North Lake College – North to the Texas Department of Transportation for the purpose of a right-of-way in exchange for \$88,025. The property is 8,359 square feet at approximately the southern border of Sandy Lake Road at its intersection with State Highway 121.

Effective date: October 2, 2012

**RESOLUTION  
THE BOARD OF TRUSTEES OF  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a Texas political subdivision of higher education;

WHEREAS, North Lake College – North Campus is a DCCCD campus located in the City of Coppell and Dallas County;

WHEREAS, Texas Department of Transportation requires a Right-of-Way through sale of property and a deed prior to the start of construction of improvements;

WHEREAS, the property is 8,359 square feet at approximately the southern border of Sandy Lake Road at its intersection with State Highway 121 and is further described in the deed for the property;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNTION COLLEGE DISTRICT:**

Section 1. That the Board Chairman, Jerry Prater is authorized to execute the attached deed for the above described property on behalf of DCCCD.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Jerry Prater, Chairman Board of Trustees

ATTEST

By: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted: October 2, 2012

BUILDING AND GROUNDS REPORT NO. 23

Approval of Amendment to Agreement with Camargo Copeland Architects, LLP.

The chancellor recommends that authorization be given to approve an amendment to the agreement with Camargo Copeland Architects, LLP in an amount not to exceed \$31,211 for additional services at Richland College.

Original agreement	\$24,701.00
Previous amendment(s)	8,316.00
Amendment amount	<u>31,211.00</u>
Revised agreement	\$64,228.00

This is RLC project #2, *Progress Report on Construction Projects* (Informative Reports section of this agenda). Construction was 38% complete as of September 9, 2012.

The EVCBA approved the original contract with Camargo Copeland Architects, LLP on October 26, 2011 in the amount of \$24,701. The purpose of the agreement was to provide construction plans to remodel existing Bonham/Lavaca elevators and corridors to meet ADA standards. Estimated completion date is October 31, 2012.

Board Approved	EVCBA Approved	Amend. No.	Amount	Revised Contract	Contingency Remaining
	4/6/12	1	\$2,816	\$27,517	\$-0-
	7/30/12	2	\$5,500	\$33,017	\$-0-
pending		3	\$31,211	\$64,228	\$-0-

Amendment #1 provided for permit fees for the Richland College elevator renovation project.

Amendment #2 provided for conceptual planning for the reconfiguration of existing computer classrooms associated with the Richland College Lavaca building ADA accessible elevator renovation project.

This amendment of \$31,211 provides for detail planning, construction documents, and construction administration for the computer classroom/reconfiguration resulting from the ADA accessibility renovations. This amendment is inclusive of MEP engineering fees and furniture scope. This amendment does not change the completion date.

This recommendation increases the cost to \$64,228 which is \$39,527 (160%) over the original amount.

INFORMATIVE REPORT NO. 24

Financial Integrity Rating System of Texas Financial Management Report

Richland Collegiate High School's Financial Integrity Rating System of Texas (FIRST) Financial Management Report for the 2010-2011 fiscal year includes the status ratings and summary schedule for compensation and/or reimbursements to the RCHS Superintendent and Board of Trustees members.

Status Rating for Fiscal Year Ending August 31, 2011

RCHS received an "Above Standard Achievement" status under the FIRST guidelines. (Score ranges for items 7-19 is 0-5 with 5 as the highest score)

Report requirements:

Indicator Description	Score
1. Did the Charter School Avoid Holds on Payments That Were Not Cleared Within 30 Days, As a Result of Untimely Deposits to TRS or TWC?	Yes
2. Was the Total Net Asset Balance In The Statement Of Financial Position For the Charter School Greater Than Zero? (If The Charter School's Five-Year Percent Change In Students Was A 10% Increased Or More, Then The Charter School Passes This Indicator.)	Yes
3. Were There No Disclosures In The Charter Holder's Annual Financial Report And/Or Other Sources Of Information Concerning Default On Debt?	Yes
4. Was The Charter Holder's Annual Financial Report Filed Within One Month After The November 27 <sup>th</sup> Or January 28 <sup>th</sup> Deadline Depending Upon The Charter School's Fiscal Year End Date (June 30 <sup>th</sup> or August 31)?	Yes
5. Was There An Unqualified Opinion In The Charter Holder's Annual Financial Report?	Yes
6. Did The Charter Holder's Annual Financial Report Not Disclose Any Instance(s) Of Material Weaknesses In Internal Controls?	Yes
7. Are The Charter School's Liabilities Less Than 80% Of Its Assets?	5
8. Did The Comparison Of PEIMS Data To Like Information In The Charter School's Annual Financial Report Result In An Aggregate Variance Of Less Than 3% Of All Expenses?	5
9. Were The Charter School's Debt Related Expenses Less Than	5

\$200 Per Student?	
10. Was There No Disclosure In The Charter Holder's Annual Audit Report Of Material Noncompliance?	5
11. Did The Charter School Have Full Accreditation Status In Relation To Financial Management Practices? (E.G., No Conservator, Monitor, Management Team, Or Board Of Managers Assigned)	5
12. Was The Charter School's Aggregate Of Budgeted Expenses Less Than The Aggregate Of Budgeted Revenues And Cash And Investments At The Beginning Of The Year?	5
13. Was The Charter School's Current Ratio For All Net Asset Groups Greater Than Or Equal To 1:1?	5
14. Was The Charter School's Administrative Cost Ratio Less Than The Threshold Ratio?	5
15. Was The Ratio Of Students To Teachers Within The Ranges According To Charter School Size?	0
16. Was The Ratio Of Students To Staff Within The Ranges According To Charter School Size	0
17. Was The Decrease In The Charter School's Total Net Assets Less Than 20% Over Two Fiscal Years?	5
18. Was The Charter School's Aggregate Total Of Cash And Investments More Than Zero?	5
19. Did The Charter School's Investment Earnings In All Net Asset Groups Meet Or Exceed The Average 3-Month Treasury Bill Rate?	5
Score	55

Previous three years Financial Integrity Rating System of Texas Information

Fiscal Year	Rating
2007-2008	Meets Standard
2008-2009	Standard Achievement
2009-2010	Standard Achievement

RCHS received the highest possible rating for the three previous fiscal years under the former rating guidelines.

Summary of total salaries and benefits received by the Superintendent or board members

Name or Title	Compensation
Jerry Prater	\$0
Charletta Rogers Compton	\$0
Bob Ferguson	\$0
Diana Flores	\$0
Wesley Jameson	\$0
Bill Metzger	\$0
JL SonnyWilliams	\$0
Superintendent	\$55,525.02

Summary of total reimbursements and compensations received by the Superintendent or board members

Reimbursements received by the superintendent and Board members for the twelve-month period ended August 31, 2011. Description of reimbursements: meals, lodging, transportation, fuel, other items excluding supplies and materials purchased for the school

Name or Title	Reimbursements
Jerry Prater	\$0
Charletta Rogers Compton	\$0
Bob Ferguson	\$0
Diana Flores	\$0
Wesley Jameson	\$0
Bill Metzger	\$0
JL Sonny Williams	\$0
Superintendent	\$1,463.72

Description of Reimbursements:

Meals	\$165.75
Lodging	\$443.78
Transportation	\$329.19
Other*	\$525.00

\*\* Conference registration fees, parking, taxi fares

Outside compensation and/or fees received by the superintendent for professional consulting and/or other personal services for the twelve-month period ended August 31, 2011.

Superintendent	\$0
----------------	-----

Gifts received by executive officers and Board members (and first-degree relatives, if any) (gifts that had an economic value of \$250 or more in the aggregate in the fiscal year) for the twelve-month period ended August 31, 2011.

Jerry Prater	\$0
Charletta Rogers Compton	\$0
Wesley Jameson	\$0
Bob Ferguson	\$0
Diana Flores	\$0
Bill Metzger	\$0
JL Sonny Williams	\$0

Business transactions between school district and Board members for the twelve-month period ended August 31, 2011

Jerry Prater	\$0
Charletta Rogers Compton	\$0
Wesley Jameson	\$0
Bob Ferguson	\$0
Diana Flores	\$0
Bill Metzger	\$0
JL Sonny Williams	\$0

Summary Schedule of Data Submitted under the Financial Solvency Provision of Texas Education Code §39.0822

2010-2011 General Fund First Quarter Net Asset Expenditures

Objective Code	Amount
Payroll	\$ 0.00
Contract Costs	\$614,158.00
Other Operating Costs	\$ 300.00
Supplies	\$ 1,252.00
Debt Service	\$ 0.00
Capital Outlay	\$ 0.00

RCCHS has not borrowed funds to pay for operating expenses without repaying the funds within twelve months from the time they were borrowed.

RCCHS has not declared bankruptcy within the past two years.

RCHS has had two different superintendents and one business manager within the last three years.

The Weighted Average Daily Attendance-to-staff ratio is not applicable to RCHS.

### Background

The Texas Education Agency and the Texas Administrative Code, Chapter 19.109.1002(e) require charter schools to report to the Board of Trustees the school's most recent FIRST status which includes a schedule of summary of total reimbursements and compensation received by the superintendent or board members.

Beginning with fiscal year 2010-2011, the financial accountability rating of an open-enrollment charter school is based on its overall performance on certain financial measurements, ratios, and other indicators established by the commissioner of education on the financial accountability rating form.

Under the new rating system, charter schools can be awarded one of five ratings – “Superior Achievement, Above Standard Achievement, Standard Achievement, Substandard Achievement, and Suspended.”

Rating	Points
Superior Achievement	60-65
Above Standard Achievement	55-59
Standard Achievement	50-54
Substandard Achievement	0-49
Suspended	0-0

RCHS was awarded zero points on financial indicators 15 and 16 as a result of having no faculty or staff employed by the high school. Richland College is the employer of RCHS faculty and staff. The rating reflects the highest attainable rating under the RCHS organizational structure and relationship with Richland College.

INFORMATIVE REPORT NO. 25

Update on Vitruvian Park Proposal to Construct a South Entrance and Connectivity to Brookhaven College

An update for the DCCCD Trustees regarding an exploratory discussion between Brookhaven College, UDR, Inc. (a developer), the Town of Addison and the City of Farmers Branch about a mutual interest in pursuing a southern entrance to the Vitruvian Park development intersecting with the northern rim of the College property.

## Overview of a Proposed Vitruvian Park South Entrance and Connectivity to Brookhaven College

### **Background:**

Brookhaven College was first approached in early 2012 by representatives from UDR (a developer), the Town of Addison and the City of Farmers Branch to discuss progress on current and future phases of the Vitruvian Park development and specifically about a proposal to construct an extension road off Alpha Road on the northern boundary of the college to form a southern vehicular entrance into Vitruvian Park. The proposal included the offer to construct simultaneously a northern vehicular entrance into the college at no cost to the College.

### **Proposed Project Scope:**

Design and construct a two-lane extension road off of Alpha Road on the northern boundary of Brookhaven College. This road will provide a southern connecting entrance into the Vitruvian Park development. The road would follow the Brookhaven College property line west off of Alpha Road and continue to follow the property line north into the Vitruvian Park development. In return for extending Alpha Road across college property, UDR is offering to build a northern entrance into the college. The final design and location of the Vitruvian Park connector and the Brookhaven College northern entrance will be subject to approval from the DCCCD.

### **Benefits from the connection:**

1. The connection will provide the college with a much needed third entrance.
2. The connection will provide an additional means of egress from the college in the event of an emergency.
3. The connection will provide students living in Vitruvian Park a more direct route into the college. Brookhaven has over 200 students enrolled this fall from Vitruvian Park. Some of these students presently hike across this otherwise undeveloped land to class.
4. The connection will provide additional marketing opportunities and exposure for the college to commuters using the new roadway.
5. The connector will be mutually beneficial to the college and our community partners: Town of Addison, City of Farmers Branch, and area residents and businesses.

### **Financial Implications:**

All funding will come from external sources. No financial contribution is requested of Brookhaven College; however, if the project were approved, the college will be responsible for maintaining its portion of the connector.

**Impact on the College:**

1. The college is seeking permission from the DCCCD Board of Trustees to pursue formally this project with the developer.
2. The college/DCCCD will determine the appropriate method for allowing the construction of the Vitruvian Park connector on college property and will seek final DCCCD Board approval before any construction begins.
3. The college/DCCCD will review, comment and approve design and construction drawings.
4. The college/DCCCD will provide record drawings for existing underground facilities to ensure there are no conflicts with the proposed connection.
5. The college will be responsible for maintaining the portion of the connector that forms the northern college entrance.

**The Vitruvian Park Development**

Vitruvian Park is a mixed used development of just over 120 acres located in the Southwest quadrant of Addison, Texas bordered by Spring Valley Road to the North, Marsh Lane to the West, an OnCor Utility Easement to the East, and the Brookhaven Community College Campus to the South. The property line between Vitruvian Park and Brookhaven Community College also defines the boundary between Addison and Farmers Branch. Within its boundaries, UDR, the owner and developer of Vitruvian Park, acquired several apartment properties, a shopping center and an office building.

Since the first acquisition in 2006, four of the original nine properties have been cleared for future re-development. UDR has built the first two phases of the new urban plan, Savoye and Savoye, which total 739 apartment homes, 30,000 ft of retail space, and 16,000 ft of office space. The third phase broke ground September 2011, and will add another 391 apartment homes starting in April 2013.

Along with the aforementioned private development, the centerpiece of the development, Vitruvian Park, has been completed. Vitruvian Park is a visually striking 12.5 acre park that borders each side of the Farmers Branch Creek. This \$13 million park includes an interconnected bridge and trail system, a 320-seat amphitheater and multiple art galleries to which Brookhaven College has already been invited to engage in programming, over 7,000 square feet of observation deck area, and a grotto fountain with an elaborate waterfall.

Upon complete build out, the Vitruvian Park development will include over 5,500 homes in an urban high density setting. It is expected that these homes will be occupied by close to 10,000 people. There also will be vibrant entertainment and

shopping options to be enjoyed by the Addison, Farmers Branch, and Greater North Dallas communities.

INFORMATIVE REPORT NO. 26

Presentation of Current Funds Operating Budget Report for August 2012

The chancellor presents the report of the current funds operating budget for August 2012 for review.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2011-12 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date August 31, 2012  
100.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 89,930,932	\$ 89,930,932	\$ -	100.0%	90.1-106.6%	
Tuition	87,997,938	84,151,069	3,846,869	95.6%	94.7-105.8%	
Taxes for Current Operations	120,222,660	121,266,595	(1,043,935)	100.9%	99.7-103.3%	
Federal Grants & Contracts	1,037,885	715,418	322,467	68.9%	83.0-119.5%	(1)
State Grants & Contracts	126,452	121,248	5,204	95.9%	n/a	
General Sources:						
Investment Income	2,726,000	2,101,660	624,340	77.1%	62.7-148.9%	
General Revenue	3,003,276	3,011,341	(8,065)	100.3%	n/a	
Subtotal General Sources	5,729,276	5,113,001	616,275	89.2%	79.5-143.3%	
SUBTOTAL UNRESTRICTED	305,045,143	301,298,263	3,746,880	98.8%	n/a	
Use of Fund Balance & Transfers-in	22,981,275	1,950,562	21,030,713	8.5%	n/a	
TOTAL UNRESTRICTED	328,026,418	303,248,825	24,777,593	92.4%	83.1-100.2%	
<b>AUXILIARY FUND</b>						
Sales & Services	5,164,506	4,478,162	686,344	86.7%	70.8-105.4%	
Investment Income	201,422	144,492	56,930	71.7%	65.6-120.7%	
Transfers-in	4,290,797	4,290,797	-	100.0%	n/a	
Use of Fund Balance	930,448	-	930,448	n/a	n/a	
TOTAL AUXILIARY	10,587,173	8,913,451	1,673,722	84.2%	61.0-102.8%	
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	14,766,881	14,770,014	(3,133)	100.0%	n/a	
SBDC State Match	2,398,785	1,504,501	894,284	62.7%	n/a	
Subtotal State Appropriations	17,165,666	16,274,515	891,151	94.8%	n/a	
Grants, Contracts & Scholarships:						
Federal	106,081,575	108,608,084	(2,526,509)	102.4%	n/a	
State	11,262,440	8,774,409	2,488,031	77.9%	n/a	
Local	9,138,989	7,713,814	1,425,175	84.4%	n/a	
Transfers-in	91,959	42,617	49,342	46.3%	n/a	
Subtotal Grants, Contracts & Scholarships	126,574,963	125,138,924	1,436,039	98.9%	n/a	
Richland Collegiate High School	82,764	11,122	71,642	13.4%	n/a	
TOTAL RESTRICTED	143,823,393	141,424,561	2,398,832	98.3%	n/a	
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,946,875	2,659,690	287,185	90.3%	n/a	
Investment Income	8,000	20,485	(12,485)	256.1%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,954,875	2,680,175	274,700	90.7%	n/a	
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 485,391,859</b>	<b>\$ 456,267,012</b>	<b>\$ 29,124,847</b>	<b>94.0%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2011-12 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date August 31, 2012  
100.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 130,481,434	\$ 125,137,816	\$ 5,343,618	95.9%	92.8-99.2%	
Public Service	5,820,793	4,129,575	1,691,218	70.9%	75.1-106.8%	(2)
Academic Support	16,722,941	14,847,341	1,875,600	88.8%	88.4-97.5%	
Student Services	28,420,472	27,928,757	491,715	98.3%	88.6-100.5%	
Institutional Support	59,710,286	52,234,353	7,475,933	87.5%	85.5-97.1%	
Staff Benefits	25,970,721	26,375,410	(404,689)	101.6%	67.6-118.3%	
Operations & Maintenance of Plant	29,904,393	26,494,310	3,410,083	88.6%	82.1-101.1%	
Repairs & Rehabilitation	17,924,285	6,785,812	11,138,473	37.9%	14.5-76.3%	
Special Items:						
Reserve - Campus	2,929,181	-	2,929,181	n/a	n/a	
Reserve - Benefits	-	-	-	n/a	n/a	
Reserve - Health Premiums Salary Increase	-	-	-	n/a	n/a	
Reserve - Technology	155,000	-	155,000	n/a	n/a	
Reserve - Operating	946	-	946	n/a	n/a	
Reserve - Enrollment Growth	-	-	-	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	-	-	-	n/a	n/a	
Reserve - Potential State Reduction/ERS Fees	-	-	-	n/a	n/a	
TOTAL UNRESTRICTED	318,040,452	283,933,374	34,107,078	89.3%	82.4-97.3%	
<b>AUXILIARY FUND</b>						
Student Activities	7,672,073	6,803,229	868,844	88.7%	79.2-101.6%	
Sales & Services	2,306,194	2,281,993	24,201	99.0%	68.5-101.4%	
Reserve - Campus	360,213	-	360,213	n/a	n/a	
Reserve - District	145,793	-	145,793	n/a	n/a	
Transfers-out	102,900	307,165	(204,265)	298.5%	0.0-311.2%	
TOTAL AUXILIARY	10,587,173	9,392,387	1,194,786	88.7%	74.1-96.1%	
<b>RESTRICTED FUND</b>						
State Appropriations	14,766,881	14,770,014	(3,133)	100.0%	0.0-304.2%	
Grants & Contracts	33,633,386	24,432,707	9,200,679	72.6%	n/a	
Scholarships	95,340,362	102,165,026	(6,824,664)	107.2%	n/a	
Subtotal Grants, Contracts & Scholarships	143,740,629	141,367,747	2,372,882	98.3%	n/a	
Richland Collegiate High School	82,764	56,814	25,950	68.6%	n/a	
TOTAL RESTRICTED	143,823,393	141,424,561	2,398,832	98.3%	n/a	
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,954,875	2,214,277	740,598	74.9%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,954,875	2,214,277	740,598	74.9%	n/a	
SUBTOTAL EXPENDITURES & USES	475,405,893	436,964,599	38,441,294	91.9%	n/a	
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,724,608	(194,985)	107.7%	88.2-118.8%	
Institutional Matching-Contracts/Grants	99,419	73,003	26,416	73.4%	37.2-183.4%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,295,797	4,290,797	5,000	99.9%	n/a	
Unexpended Plant Fund	606,625	1,472,229	(865,604)	242.7%	n/a	
Debt Service Fund	2,454,502	-	2,454,502	n/a	n/a	
TOTAL TRANSFERS & DEDUCTIONS	9,985,966	8,560,637	1,425,329	85.7%	n/a	
TOTAL EXPENDITURES & USES	\$ 485,391,859	\$ 445,525,236	\$ 39,866,623	91.8%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2011-12 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date August 31, 2012  
100.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
<b>UNRESTRICTED FUND</b>				
Salaries & Wages	\$206,781,375	\$ 196,391,014	\$ 10,390,361	95.0%
Staff Benefits	25,970,721	26,375,410	(404,689)	101.6%
Purchased Services	21,341,470	18,635,602	2,705,868	87.3%
Operating Expenses	66,544,398	50,317,528	16,226,870	75.6%
Supplies & Materials	9,378,635	8,285,044	1,093,591	88.3%
Minor Equipment	2,904,413	1,585,385	1,319,028	54.6%
Capital Outlay	5,153,889	3,308,397	1,845,492	64.2%
Charges	(23,119,576)	(20,965,006)	(2,154,570)	90.7%
<b>SUBTOTAL UNRESTRICTED</b>	<b>314,955,325</b>	<b>283,933,374</b>	<b>31,021,951</b>	<b>90.2%</b>
Reserve - Campus	2,929,181	-	2,929,181	n/a
Reserve - Benefits	-	-	-	n/a
Reserve - Health Premiums Salary Increase	-	-	-	n/a
Reserve - Technology	155,000	-	155,000	n/a
Reserve - Operating	946	-	946	n/a
Reserve - Enrollment Growth	-	-	-	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	-	-	-	n/a
Reserve - Potential State Reduction/ERS Fees	-	-	-	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,529,623	2,724,608	(194,985)	107.7%
Institutional Matching - Contracts/Grants	99,419	73,003	26,416	73.4%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,295,797	4,290,797	5,000	99.9%
Unexpended Plant Fund	606,625	1,472,229	(865,604)	242.7%
Debt Service Fund	2,454,502	-	2,454,502	n/a
<b>TOTAL UNRESTRICTED</b>	<b>328,026,418</b>	<b>292,494,011</b>	<b>35,532,407</b>	<b>89.2%</b>
<b>AUXILIARY FUND</b>	<b>10,587,173</b>	<b>9,392,387</b>	<b>1,194,786</b>	<b>88.7%</b>
<b>RESTRICTED FUND</b>	<b>143,823,393</b>	<b>141,424,561</b>	<b>2,398,832</b>	<b>98.3%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,954,875</b>	<b>2,214,277</b>	<b>740,598</b>	<b>74.9%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$485,391,859</b>	<b>\$ 445,525,236</b>	<b>\$ 39,866,623</b>	<b>91.8%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2011-12 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date - 100.0% of Fiscal Year Elapsed

	August 31, 2012			August 31, 2011		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 89,930,932	\$ 89,930,932	100.0%	\$ 89,227,028	\$ 89,478,155	100.3%
Tuition	87,997,938	84,151,069	95.6%	87,484,608	84,241,965	96.3%
Taxes for Current Operations	120,222,660	121,266,595	100.9%	120,222,660	121,618,473	101.2%
Federal Grants & Contracts	1,037,885	715,418	68.9%	1,037,885	1,000,370	96.4%
State Grants & Contracts	126,452	121,248	95.9%	126,452	129,613	102.5%
General Sources:						
Investment Income	2,726,000	2,101,660	77.1%	2,726,000	2,318,605	85.1%
General Revenue	3,003,276	3,011,341	100.3%	3,084,574	3,251,954	105.4%
Subtotal General Sources	5,729,276	5,113,001	89.2%	5,810,574	5,570,559	95.9%
SUBTOTAL UNRESTRICTED	305,045,143	301,298,263	98.8%	303,909,207	302,039,135	99.4%
Use of Fund Balance & Transfers-in	22,981,275	1,950,562	8.5%	27,270,150	-	0.0%
TOTAL UNRESTRICTED	328,026,418	303,248,825	92.4%	331,179,357	302,039,135	91.2%
<b>AUXILIARY FUND</b>						
Sales & Services	5,164,506	4,478,162	86.7%	5,167,128	4,498,108	87.1%
Investment Income	201,422	144,492	71.7%	210,977	158,365	75.1%
Transfers-in	4,290,797	4,290,797	100.0%	4,290,797	4,290,797	100.0%
Use of Fund Balance	930,448	-	n/a	1,175,854	-	0.0%
TOTAL AUXILIARY	10,587,173	8,913,451	84.2%	10,844,756	8,947,270	82.5%
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	14,766,881	14,770,014	100.0%	27,573,949	25,154,206	91.2%
SBDC State Match	2,398,785	1,504,501	62.7%	2,514,616	1,604,800	63.8%
ARRA	-	-	n/a	938,265	937,757	99.9%
Subtotal State Appropriations	17,165,666	16,274,515	94.8%	31,026,830	27,696,763	89.3%
Grants, Contracts & Scholarships:						
Federal	106,081,575	108,608,084	102.4%	112,191,629	110,888,299	98.8%
State	11,262,440	8,774,409	77.9%	10,937,743	6,041,452	55.2%
Local	9,138,989	7,713,814	84.4%	8,520,584	11,129,008	130.6%
Transfers-in	91,959	42,617	46.3%	489,613	344,088	70.3%
Subtotal Grants, Contracts & Scholarships	126,574,963	125,138,924	98.9%	132,139,569	128,402,847	97.2%
Richland Collegiate High School	82,764	11,122	13.4%	169,259	107,572	63.6%
TOTAL RESTRICTED	143,823,393	141,424,561	98.3%	163,335,658	156,207,183	95.6%
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,946,875	2,659,690	90.3%	2,921,536	2,664,092	91.2%
Investment Income	8,000	20,485	256.1%	8,000	7,181	89.8%
TOTAL COLLEGIATE HIGH SCHOOL	2,954,875	2,680,175	90.7%	2,929,536	2,671,273	91.2%
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 485,391,859</b>	<b>\$ 456,267,012</b>	<b>94.0%</b>	<b>\$ 508,289,307</b>	<b>\$ 469,864,861</b>	<b>92.4%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2011-12 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date - 100.0% of Fiscal Year Elapsed

	August 31, 2012			August 31, 2011		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 130,481,434	\$ 125,137,816	95.9%	\$ 138,110,140	\$ 132,198,162	95.7%
Public Service	5,820,793	4,129,575	70.9%	6,517,478	4,856,473	74.5%
Academic Support	16,722,941	14,847,341	88.8%	18,271,817	17,056,120	93.3%
Student Services	28,420,472	27,928,757	98.3%	28,720,430	27,861,302	97.0%
Institutional Support	59,710,286	52,234,353	87.5%	62,376,607	58,636,859	94.0%
Staff Benefits	25,970,721	26,375,410	101.6%	11,512,900	25,672,259	223.0%
Operations & Maintenance of Plant	29,904,393	26,494,310	88.6%	32,559,735	29,543,220	90.7%
Repairs & Rehabilitation	17,924,285	6,785,812	37.9%	22,531,305	11,080,641	49.2%
Special Items:						
Reserve - Campus	2,929,181	n/a	n/a	732,982	n/a	n/a
Reserve - Benefits	-	n/a	n/a	-	n/a	n/a
Reserve - Health Premiums Salary Increase	-	n/a	n/a	-	n/a	n/a
Reserve - Technology	155,000	n/a	n/a	-	n/a	n/a
Reserve - Operating	946	n/a	n/a	208,993	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Potential Reduction/ERS Fees	-	n/a	n/a	-	n/a	n/a
<b>TOTAL UNRESTRICTED</b>	<b>318,040,452</b>	<b>283,933,374</b>	<b>89.3%</b>	<b>321,542,387</b>	<b>306,905,036</b>	<b>95.4%</b>
<b>AUXILIARY FUND</b>						
Student Activities	7,672,073	6,803,229	88.7%	7,537,368	6,847,351	90.8%
Sales & Services	2,306,194	2,281,993	99.0%	2,623,435	2,614,844	99.7%
Reserve - Campus	360,213	-	n/a	411,807	-	n/a
Reserve - District	145,793	-	n/a	150,596	-	n/a
Transfers-out	102,900	307,165	298.5%	121,550	114,205	94.0%
<b>TOTAL AUXILIARY</b>	<b>10,587,173</b>	<b>9,392,387</b>	<b>88.7%</b>	<b>10,844,756</b>	<b>9,576,400</b>	<b>88.3%</b>
<b>RESTRICTED FUND</b>						
State Appropriations	14,766,881	14,770,014	100.0%	27,573,949	25,154,206	91.2%
Grants & Contracts	33,633,386	24,432,707	72.6%	36,973,616	26,355,731	71.3%
Scholarships	95,340,362	102,165,026	107.2%	98,618,834	104,637,982	106.1%
Subtotal Grants, Contracts & Scholarships	143,740,629	141,367,747	98.3%	163,166,399	156,147,919	95.7%
Richland Collegiate High School	82,764	56,814	68.6%	169,259	59,264	35.0%
<b>TOTAL RESTRICTED</b>	<b>143,823,393</b>	<b>141,424,561</b>	<b>98.3%</b>	<b>163,335,658</b>	<b>156,207,183</b>	<b>95.6%</b>
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,954,875	2,214,277	74.9%	2,929,536	1,960,616	66.9%
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,954,875</b>	<b>2,214,277</b>	<b>74.9%</b>	<b>2,929,536</b>	<b>1,960,616</b>	<b>66.9%</b>
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>475,405,893</b>	<b>436,964,599</b>	<b>91.9%</b>	<b>498,652,337</b>	<b>474,649,235</b>	<b>95.2%</b>
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,724,608	107.7%	2,529,623	2,737,950	108.2%
Institutional Matching-Contracts/Grants	99,419	73,003	73.4%	240,555	349,444	145.3%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,295,797	4,290,797	99.9%	4,290,797	4,290,797	100.0%
Unexpended Plant Fund	606,625	1,472,229	242.7%	-	21,464	n/a
Debt Service Fund	2,454,502	-	n/a	2,575,995	2,575,995	100.0%
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>9,985,966</b>	<b>8,560,637</b>	<b>85.7%</b>	<b>9,636,970</b>	<b>9,975,650</b>	<b>103.5%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 485,391,859</b>	<b>\$ 445,525,236</b>	<b>91.8%</b>	<b>\$ 508,289,307</b>	<b>\$ 484,624,885</b>	<b>95.3%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2011-12 CURRENT FUNDS OPERATING BUDGET  
**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date - 100.0% of Fiscal Year Elapsed

	August 31, 2012			August 31, 2011		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Salaries & Wages	\$206,781,375	\$196,391,014	95.0%	\$216,400,402	\$208,835,935	96.5%
Staff Benefits	25,970,721	26,375,410	101.6%	11,512,900	25,672,259	223.0%
Purchased Services	21,341,470	18,635,602	87.3%	21,014,037	17,757,637	84.5%
Operating Expenses	66,544,398	50,317,528	75.6%	69,397,261	52,948,227	76.3%
Supplies & Materials	9,378,635	8,285,044	88.3%	11,670,181	10,851,562	93.0%
Minor Equipment	2,904,413	1,585,385	54.6%	3,836,111	3,101,923	80.9%
Capital Outlay	5,153,889	3,308,397	64.2%	5,971,647	4,491,427	75.2%
Charges	(23,119,576)	(20,965,006)	90.7%	(19,202,127)	(16,753,934)	87.3%
<b>SUBTOTAL UNRESTRICTED</b>	<b>314,955,325</b>	<b>283,933,374</b>	<b>90.2%</b>	<b>320,600,412</b>	<b>306,905,036</b>	<b>95.7%</b>
Reserve - Campus	2,929,181	n/a	n/a	732,982	n/a	n/a
Reserve - Benefits	-	n/a	n/a	-	n/a	n/a
Reserve - Health Premiums Salary Increase	-	n/a	n/a	-	n/a	n/a
Reserve - Technology	155,000	n/a	n/a	-	n/a	n/a
Reserve - Operating	946	n/a	n/a	208,993	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Potential State Reduction/ERS Fees	-	n/a	n/a	-	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,724,608	107.7%	2,529,623	2,737,950	108.2%
Institutional Matching - Contracts/Grants	99,419	73,003	73.4%	240,555	349,444	145.3%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,295,797	4,290,797	99.9%	4,290,797	4,290,797	100.0%
Unexpended Plant Fund	606,625	1,472,229	242.7%	-	21,464	n/a
Debt Service Fund	2,454,502	-	n/a	2,575,995	2,575,995	100.0%
<b>TOTAL UNRESTRICTED</b>	<b>328,026,418</b>	<b>292,494,011</b>	<b>89.2%</b>	<b>331,179,357</b>	<b>316,880,686</b>	<b>95.7%</b>
<b>AUXILIARY FUND</b>	<b>10,587,173</b>	<b>9,392,387</b>	<b>88.7%</b>	<b>10,844,756</b>	<b>9,576,400</b>	<b>88.3%</b>
<b>RESTRICTED FUND</b>	<b>143,823,393</b>	<b>141,424,561</b>	<b>98.3%</b>	<b>163,335,658</b>	<b>156,207,183</b>	<b>95.6%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,954,875</b>	<b>2,214,277</b>	<b>74.9%</b>	<b>2,929,536</b>	<b>1,960,616</b>	<b>66.9%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$485,391,859</b>	<b>\$445,525,236</b>	<b>91.8%</b>	<b>\$508,289,307</b>	<b>\$484,624,885</b>	<b>95.3%</b>

## NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Federal Grants and Contracts* reflects a lower than normal percent of budget due to delays in the awarding process.
- (2) Actual *Public Service* reflects a lower percentage than the control limits due to the elimination of two training contracts at the BJP location.



Z Floor Co., LTD.

\$28,500

This award is to provide/install a “sprung” flooring system approximately 28’ x 48’ in room M206, which is frequently used for dance classes. This is a specialized type of floating floor covering designed to absorb shock and provide a softer feel.

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5D45095      RADIOGRAPHY READER - ECC

Sunshine Imaging

\$30,543

This award is for the purchase of an iCR3600 digital radiography reader. The iCR3600 offers a patented True Flat Scan Path which ensures the phosphor plate never leaves the cassette to avoid any plate handling, damage or wear during the scan process, making 300,000+ images per plate a reality and allowing for exceptional image quality at a low cost of ownership. The system has been designed to be used in general radiology, orthopedics, dental, and pediatric applications. The throughput of up to 90 plates per hour makes it ideal for medium to high volume environments and allows students to actually create images digitally like hospitals do, giving them practical hands-on experience. Also included in the purchase are the software licenses for input/viewing, installation and applications training for end-users, and a two-year preventative maintenance warranty.

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5DB0002      SOFTWARE LICENSE AGREEMENT – ECC/BPI

Business Resource Services, Inc.

\$45,000

This award is for a three-year license agreement for the use of Profit Mastery *Creating Value and Building Wealth*, which will allow SBDC to offer the following program and products on its website: online access to the Profit Mastery University website, access to all video modules by all SBDC counselors and clients, and online access to 24x7x365 support services. The program which employs online streaming video curriculum for counselors and clients, provides financial and management training programs and educational services to business owners, managers and advisors of independent businesses throughout the world to contribute to their overall success. The service will be used by 18 small business center offices throughout Texas, representing over 49 counties.

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6D69558      PAINTING OF CLASSROOM WALLS - MVC

Mart, Inc.

\$39,750

This award consists of labor and materials necessary to paint two walls in each of

14 classrooms in various buildings with Walltalkers Erase-Rite dry erase wall covering to provide increased writing surface and projection screen areas. The walls will be cleaned, sanded, patched, repaired, and primed as needed before painting.

This work is part of a current Department of Education grant to increase and diversify faculty's teaching methods. With support from this and other grants, MVC has numerous faculty who are well trained in a variety of teaching methodologies that include cooperative learning, learning communities and other innovative strategies. However, current classrooms are designed only for lecture teaching and it is difficult for faculty to accommodate their skills with the classroom set-ups as they exist. These rooms are being scheduled specifically for faculty who has been trained in the various new methods.

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LD76608	STUDIO CONTROL EQUIPMENT - LCET TM Television	\$42,847
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This award is for the purchase and installation of an Avid 24-channel control system, consisting of specialized equipment and Pro Tools software to be used for studio recording, editing, routing, and mixing functions. This system allows for the interfacing of Mac or PC consoles, microphones, instruments, and line-level devices directly to the control surface's audio inputs. Training for up to six people is also included in the package.

Requests for quotes were sent to 10 companies included on the district-wide price agreement for audio visual equipment, in addition to TM Television, the suggested vendor from the campus. TM Television was the only company that submitted a quote for the complete package, as specified. As this is very specialized equipment, rebidding would not be expected to yield a better result.

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**CHANGE ORDERS:**

Cactus Abatement & Demolition, LLC – Bid #NA  
Asbestos abatement - RLC  
Purchase Order No. B19899  
Change Order No. 1

Change: Additional fee to cut, remove and dispose of five 3” asbestos containing transite pipes.

Original Contract Amount	\$13,400.00
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Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net <b>Increase</b> this Change Order	3,300.00
Revised Contract Amount	\$16,700.00

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INFORMATIVE REPORT NO. 28

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of August 31, 2012.

Comparison September 2011/2010 & October 2011/2010

Ethnicity/ Gender	September 11		September 10		October 11		October 10	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	440	0.0	3,525	0.1	1,342	0.1	4,665	.2
Black/African-American	73,690	1.7	416,601	7.1	22,728	1.3	24,915	1.2
Asian Indian	439,843	10.3	199,940	3.4	15,000	0.9	258,915	12.3
Anglo-American, Female	645,628	15.1	1,202,989	20.3	148,812	8.8	311,628	14.8
Asian Pacific	0.00	0.0	753	0.0	54,277	3.2	353	0.0
Hispanic/Latino/Mex-American	36,705	0.9	733,242	12.4	157,234	9.3	198,253	9.4
Other Female	1,658	0.0	10,137	0.2	4,643	0.3	133,143	6.3
Total M/WBE	1,197,963	28.0	2,567,187	43.5	404,036	23.9	931,871	44.2
Not Classified	3,075,711	72.0	3,330,616	56.5	1,292,483	76.1	1,171,910	55.8
Subtotal for Discretionary Payments	4,273,674	100.0	5,897,803	100.0	1,696,519	100.0	2,103,782	100.0
Non-discretionary Payments	7,184,964		8,301,695		4,146,924		6,456,873	
Total Payments	11,458,638		14,199,498		5,843,443		8,560,655	

Comparison November 2011/2010 & December 2011/2010

Ethnicity/ Gender	November 11		November 10		December 11		December 10	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	259	0.0	18,861	0.4	22	0.0	8,648	0.4
Black/African-American	130,018	5.6	470,032	10.1	23,854	1.0	225,707	10.3
Asian Indian	19,208	0.8	216,676	4.7	68,428	3.0	98,554	4.5
Anglo-American, Female	190,085	8.2	531,972	11.4	369,076	16	148,449	6.8
Asian Pacific	5,389	0.2	8,174	0.2	4	0.0	2,665	.1
Hispanic/Latino/Mex-American	79,226	3.4	585,142	12.6	396,411	17.1	483,938	22.1
Other Female	3,670	0.2	19,320	0.4	690	0.0	3,881	0.1
Total M/WBE	427,855	18.4	1,850,177	39.8	858,485	37.1	971,842	44.3
Not Classified	1,899,375	81.6	2,797,547	60.2	1,453,445	62.9	1,208,991	55.7
Subtotal for Discretionary Payments	2,327,230	100.0	4,647,724	100.0	2,311,930	100.0	2,180,833	100.0
Non-discretionary Payments	3,038,160		6,820,058		3,875,011		6,138,921	
Total Payments	5,365,390		11,467,782		6,186,941		8,319,754	

Comparison January 2012/2011 & February 2012/2011

<u>Ethnicity/ Gender</u>	<u>January 12</u>		<u>January 11</u>		<u>February 12</u>		<u>February 11</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	16	0.0	0	0.0	500	0.0	1,056	0.0
Black/African-American	42,517	2.4	217,693	7.8	113,520	3.8	273,933	10.7
Asian Indian	37,024	1.3	135,976	4.9		0.0	224,910	8.7
Anglo-American, Female	57,797	3.2	486,944	17.4	142,811	4.8	264,533	10.3
Asian Pacific		0.0	2,784	0.1	176	0.0	14,580	0.5
Hispanic/Latino/Mex-American	56,751	3.2	153,581	5.5	39,881	1.3	328,153	12.8
Other Female	1,582	0.4	10,439	0.3	4,264	0.1	58,382	2.2
Total M/WBE	195,687	10.4	1,007,417	36.0	301,152	10.0	1,165,547	45.2
Not Classified	1,688,323	89.6	1,793,839	64.0	2,706,406	90.0	1,393,292	54.8
Subtotal for Discretionary Payments	1,884,010	100.0	2,801,256	100.0	3,007,558	100.0	2,558,839	100.0
Non-discretionary Payments	3,008,782		5,465,660		3,689,529		2,940,708	
Total Payments	4,892,792		8,266,916		6,697,087		5,499,547	

Comparison March 2012/2011 & April 2012/2011

<u>Ethnicity/ Gender</u>	<u>March 12</u>		<u>March 11</u>		<u>April 12</u>		<u>April 11</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	65	0.0	20,475	0.6	41	0.0	4,281	0.2
Black/African-American	136,993	5.4	167,815	5.2	217,829	14	51,233	2.7
Asian Indian	35,769	1.4	206,999	6.4	46,264	3.0	21,945	1.2
Anglo-American, Female	140,383	5.6	310,386	9.7	93,511	6.0	120,340	6.3
Asian Pacific	-	0.0	985	0.0	565	0.0	5,823	0.3
Hispanic/Latino/Mex-American	54,455	2.2	102,460	3.2	101,690	6.4	139,723	7.2
Other Female	6,483	0.3	31,962	1.0	3,034	0.2	61	0.0
Total M/WBE	374,148	14.9	841,082	26.1	462,934	29.6	343,406	17.9
Not Classified	2,143,948	85.1	2,356,777	73.9	1,105,733	70.4	1,573,147	82.1
Subtotal for Discretionary Payments	2,518,097	100.0	3,197,859	100.0	1,568,667	100.0	1,916,553	100.0
Non-discretionary Payments	2,410,420		6,249,934		4,291,844		4,218,803	
Total Payments	4,928,516		9,447,793		5,860,511		6,135,356	

Comparison May 2012/2011 & June 2012/2011

<u>Ethnicity/ Gender</u>	<u>May 12</u>		<u>May 11</u>		<u>June 12</u>		<u>June 11</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	657	0.0	3,206	0.0	199	0.0	453	0.0
Black/African-American	158,626	4.7	213,289	6.2	20,015	0.9	80,427	2.9
Asian Indian	74,720	2.2	307,115	8.9	47,050	2.2	165,184	6.2
Anglo-American, Female	366,405	10.8	169,842	4.9	621,112	28.6	371,636	13.8
Asian Pacific	-	0.0	529	0.0		0.0	4,019	0.2
Hispanic/Latino/Mex-American	5,929	0.2	130,458	3.8	119,346	5.5	96,412	3.6
Other Female	16,611	0.5	3,838	0.1	14,277	0.7	5,252	0.2
Total M/WBE	622,948	18.4	828,277	23.9	821,999	37.9	723,383	26.9
Not Classified	2,769,579	81.6	2,634,865	76.1	1,346,482	62.1	1,963,651	73.1
Subtotal for Discretionary Payments	3,392,527	100.0	3,463,142	100.0	2,168,483	100.0	2,687,034	100.0
Non-discretionary Payments	3,847,717		4,381,188		3,482,217		5,236,463	
Total Payments	7,240,244		7,844,330		5,650,699		7,923,497	

Comparison July 2012/2011 & August 2012/2011

Ethnicity/ Gender	July 12		July 11		August 12		August 11	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	69	0.0	105	0.0	1,425	0.0	3,426	0.1
Black/African-American	369,010	15	46,065	2.4	404,603	10.4	38,762	1.2
Asian Indian	513	0.0	110,593	5.4	110,630	2.9	235,877	6.9
Anglo-American, Female	884,722	35.8	155,415	7.6	854,268	22.0	283,793	8.4
Asian Pacific	84,223	3.4	16	0.0	0.0	0.0	11,006	0.3
Hispanic/Latino/Mex-American	60,980	2.5	83,039	4.0	292,431	7.6	111,468	3.3
Other Female	19,635	0.8	18,455	0.9	22,055	0.6	10,105	0.3
<b>Total M/WBE</b>	<b>1,419,152</b>	<b>57.5</b>	<b>413,688</b>	<b>20.3</b>	<b>1,685,412</b>	<b>43.5</b>	<b>694,437</b>	<b>20.5</b>
Not Classified	1,049,030	42.5	1,629,752	79.7	2,187,614	56.5	2,692,583	79.5
Subtotal for Discretionary Payments	2,468,182	100.0	2,043,440	100.0	3,873,026	100.0	3,387,020	100.0
Non-discretionary Payments	3,383,833		3,531,911		5,103,497		5,817,167	
Total Payments	5,852,015		5,575,351		8,976,523		9,204,187	

Payments to M/WBEs in Fiscal Years 2003/04 – 2010/11

	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	YTD 2011- 12
American Indian/ Alaskan Native	300,869	976,953	1,098,580	293,244	304,324	174,963	68,700	5,035
Black/African- American	4,404,239	4,706,496	3,125,284	14,934,516	40,748,128	6,337,986	2,226,472	1,713,403
Asian Indian	468,352	1,112,483	3,170,023	3,494,574	12,392,237	6,947,151	2,182,683	894,220
Anglo-American, Female	5,569,275	4,684,336	3,902,023	4,893,713	14,952,024	13,742,587	4,357,927	3,955,610
Asian Pacific	995,558	25,793	26,035	656,552	1,099,847	1,184,614	51,686	144,634
Hispanic/Latino/ Mex-American	2,574,890	4,034,906	1,993,010	11,019,093	30,260,832	14,711,676	3,145,868	1,401,039
Other Female	33,805	712,096	695,800	940,788	1,545,232	1,989,424	304,974	98,602
HUB	1,363,959	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total paid to M/WBEs	15,710,947	16,253,063	14,010,755	36,232,480	101,302,624	45,088,401	12,338,310	8,212,543
% of all payments	24.78%	22.27%	20.07%	21.69%	37.87%	30.10%	32.33%	27.8%

**Note:** Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

INFORMATIVE REPORT NO. 29

PROGRESS REPORT ON CONSTRUCTION PROJECTS  
 Status Report as of August 31, 2012

PROJECTS		DESIGN								CONSTRUCTION									
Project Status		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	<b>BHC</b>																		
1	Update/replace exterior signage																		
2	Police Communication system																		
3	ADA upgrades																		
	<b>CVC</b>																		
1	Update fire sprinkler systems bldgs. D, E, F, G (Hold)																		
2	Cooling tower structural repair																		
3	Solar digital sign																		
4	Investigate erosion @ East side bldg. "A"																		
5	Install auto clave, Biology classroom																		
6	Beautification Lancaster Road																		
7	Office of Student Life																		
8	Soccer field improvements																		
9	ADA upgrades																		
	<b>DO</b>																		
1	Dock lift (Hold)																		
	<b>DSC/D-W</b>																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure (Hold)																		
2	DSC & 1601ADA upgrades																		
3	EFC S, RLC G, LeCroy ADA upgrades																		
	<b>ECC</b>																		
1	Installation 21 wind turbines																		
2	Elevator lobby remodel																		
3	Central plant upgrades																		
4	Paramount 5 <sup>th</sup> floor renovation for FBI (Hold)																		
5	Roof Replacement @ BJP																		
6	ADA upgrades																		
7	Expansion welding lab exhaust system @ BJP																		
	<b>EFC</b>																		
1	Wireless security system (corrected CCTV Hold)																		
2	Electrical survey building C																		
3	ADA upgrades																		
	<b>MVC</b>																		
1	Campus way finding																		
2	Utility relocate																		
3	ADA upgrades																		
	<b>NLC</b>																		
1	Repair/replace concrete steps, bldg A waterproof																		
2	Repair roofs, exterior stucco water leaks bldg R																		

**PROGRESS REPORT ON CONSTRUCTION PROJECTS**  
 Status Report as of August 31, 2012

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
3	Repair high priority water infiltration points campus wide																		
4	Performance Hall upgrades																		
5	Performance Hall upgrades theater stage rigging																		
6	Structural analysis all parking lots' lights (Hold)																		
7	New & replace sidewalks																		
8	North Campus improvements																		
9	Electrical distribution maintenance																		
10	Renovate restroom bldg. A & J																		
11	Interior signage																		
12	Soccer improvements																		
13	NLC ADA upgrades																		
14	NLC S/N/DFW ADA upgrades																		
15	Leed Certification "H" bldg..																		
	<b>RLC</b>																		
1	Relocate HVAC piping under lake																		
2	Bonham Hall elevator remodel																		
3	Traffic improvement @ East entrance																		
4	Replace two emergency generators																		
5	Replace two boilers																		
6	CCTV Fannin/EI Paso Halls card access all classrooms																		
7	Electrical transformer/metering system maintenance																		
8	Carpet replacement																		
9	RLC ADA upgrades																		
	<b>VIRTUAL COLLEGE</b>																		
1	Replace light dimming system & fixtures R012 & R019																		

**FACILITIES HOLD PROJECTS - PER CAMPUS REQUEST**

1. Update fire sprinkler systems bldgs. D, E, F, G (CVC)
2. Dock lift (DO)
3. Feasibility study (IT environment upgrades) administrative cabling infrastructure (DW)
4. Paramount 5<sup>th</sup> floor renovation for FBI (ECC)
5. Wireless security system (corrected CCTV) (EFC)
6. Structural analysis all parking lots' lights (NLC)

FACILITIES COMPLETED/CANCELLED PROJECTS  
LAST REPORT TO APPEAR

1. Repair roofs, exterior stucco water leaks bldg R (NLC)
2. Performance Hall upgrades theater stage rigging (NLC)
3. Soccer improvements (NLC)

INFORMATIVE REPORT NO. 30

M/WBE Participation of Maintenance and SARS Projects Report

The status of M/WBE Participation as of August 31, 2012 for Maintenance and SARS projects assigned to contracted construction program managers.

**Maintenance and SARS Projects - as of August 31, 2012**

**Definitions:**

Total Estimated Cost: The total estimated dollars assigned to this project.  
 Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.  
 Dollars Allocated: The dollars currently assigned for work.  
 Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.  
 Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.  
 M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.  
 M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

**Notes:**

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>BHC Maintenance Projects</b>								
	<b>Update/replace exterior signage</b>	\$138,225	\$157,238					
	Architect			\$9,363	\$9,363	100%	\$0	0%
	Construction			\$128,590	\$128,590	100%	\$0	0%
	Construction Manager			\$3,863	\$0	0%	\$3,863	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>BHC ADA Upgrades</b>	\$92,035	\$0					
	Architect			\$92,035	\$0	0%	\$92,035	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>BHC Maintenance Projects Sub-total</b>	<b>\$230,260</b>	<b>\$157,238</b>	<b>\$233,851</b>	<b>\$137,953</b>	<b>59%</b>	<b>\$95,898</b>	<b>41%</b>
<b>BHC SAR Projects</b>								
	<b>Police Communication System</b>	\$1,214,286	\$0					
	Architect			\$131,498	\$131,498	100%	\$0	0%
	Construction			\$513,010	\$0	0%	\$513,010	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$286,176	\$19,200	7%	\$266,976	93%
	<b>BHC SAR Projects Subtotal</b>	<b>\$1,214,286</b>	<b>\$0</b>	<b>\$930,684</b>	<b>\$150,698</b>	<b>16%</b>	<b>\$779,986</b>	<b>84%</b>
	<b>BHC Projects Total</b>	<b>\$1,444,546</b>	<b>\$157,238</b>	<b>\$1,164,535</b>	<b>\$288,651</b>	<b>25%</b>	<b>\$875,884</b>	<b>75%</b>
<b>CVC Maintenance Projects</b>								
	<b>Update Sprinkler Systems - Bldgs D, E, F and G</b>	\$1,144,503	\$0					
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	<b>CVC ADA Upgrades</b>	\$39,066	\$0					
	Architect			\$39,066	\$39,066	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>CVC Maintenance Projects Subtotal</b>	<b>\$1,183,569</b>	<b>\$0</b>	<b>\$148,583</b>	<b>\$116,601</b>	<b>78%</b>	<b>\$31,982</b>	<b>22%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>CVC SAR Projects</b>								
	<b>Cooling Tower Structural Repair</b>	\$4,800	\$41,685					
	Architect			\$4,800	\$4,800	100%	\$0	0%
	Construction			\$30,035	\$30,035	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$6,850	\$0	0%	\$6,850	100%
	<b>Solar Digital Sign</b>	\$25,000	\$0					
	Architect			\$24,642	\$24,642	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Install Auto Clave, Biology Classroom</b>	\$5,000	\$23,591					
	Architect			\$4,066	\$0	0%	\$4,066	100%
	Construction			\$19,525	\$19,525	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>CVC SAR Projects Subtotal</b>	<b>\$34,800</b>	<b>\$65,276</b>	<b>\$89,918</b>	<b>\$79,002</b>	<b>88%</b>	<b>\$10,916</b>	<b>12%</b>
	<b>CVC Projects Total</b>	<b>\$1,218,369</b>	<b>\$65,276</b>	<b>\$238,501</b>	<b>\$195,603</b>	<b>82%</b>	<b>\$42,898</b>	<b>18%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>EFC Maintenance Projects</b>								
	<b>EFC ADA Upgrades</b>	\$105,101	\$0					
	Architect			\$105,101	\$105,101	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>EFC Maintenance Projects Subtotal</b>	<b>\$105,101</b>	<b>\$0</b>	<b>\$105,101</b>	<b>\$105,101</b>	<b>100%</b>	<b>\$0</b>	<b>0%</b>
<b>EFC SARS Projects</b>								
	<b>Wireless Security System</b>	\$3,370	\$0					
	Architect			\$3,370	\$3,370	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Electrical Survey Building C</b>	\$2,782	\$0					
	Architect			\$2,782	\$0	0%	\$2,782	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>EFC SARS Projects Subtotal</b>	<b>\$6,152</b>	<b>\$0</b>	<b>\$6,152</b>	<b>\$3,370</b>	<b>55%</b>	<b>\$2,782</b>	<b>45%</b>
	<b>EFC Projects Total</b>	<b>\$111,253</b>	<b>\$0</b>	<b>\$111,253</b>	<b>\$108,471</b>	<b>97%</b>	<b>\$2,782</b>	<b>3%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>ECC Maintenance Projects</b>								
	<b>ECC R, ECC W, ECC Paramount, &amp; BJP ADA Upgrades</b>	\$54,271	\$0					
	Architect			\$54,271	\$0	0%	\$54,271	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>ECC ADA Upgrades</b>	\$74,891	\$0					
	Architect			\$74,891	\$0	0%	\$74,891	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>ECC Maintenance Projects Subtotal</b>	<b>\$129,162</b>	<b>\$0</b>	<b>\$129,162</b>	<b>\$0</b>	<b>0%</b>	<b>\$129,162</b>	<b>100%</b>
<b>ECC SARS Projects</b>								
	<b>Installation 21 Wind Turbines</b>	\$5,885	\$16,885					
	Architect/Engineer			\$16,885	\$16,885	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Elevator Lobby Remodel</b>	\$295,000	\$175,466					
	Architect/Engineer			\$20,223	\$20,223	100%	\$0	0%
	Construction			\$155,065	\$0	0%	\$155,065	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$178	\$0	0%	\$178	100%
	<b>Central Plant Upgrades</b>	\$39,204	\$87,154					
	Architect/Engineer			\$39,204	\$39,204	100%	\$0	0%
	Construction			\$47,950	\$47,950	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Paramount 5th Floor Renovation for FBI</b>	\$25,698	\$0					
	Architect/Engineer			\$25,698	\$25,698	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Roof Replacement @ BJP</b>	\$267,500	\$0					
	Architect/Engineer			\$26,147	\$26,147	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>ECC SARS Project Subtotal</b>	<b>\$633,287</b>	<b>\$279,505</b>	<b>\$331,350</b>	<b>\$176,107</b>	<b>53%</b>	<b>\$155,243</b>	<b>47%</b>
	<b>ECC Projects Total</b>	<b>\$762,449</b>	<b>\$279,505</b>	<b>\$460,512</b>	<b>\$176,107</b>	<b>38%</b>	<b>\$284,405</b>	<b>62%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>MVC Maintenance Projects</b>								
	<b>MVC ADA Upgrades</b>	\$54,503	\$0					
	Architect/Engineer			\$54,503	\$0	0%	\$54,503	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>MVC Maintenance Project Subtotal</b>	<b>\$54,503</b>	<b>\$0</b>	<b>\$54,503</b>	<b>\$0</b>	<b>0%</b>	<b>\$54,503</b>	<b>100%</b>
<b>MVC SARS Projects</b>								
	<b>Campus Way Finding</b>	\$7,490	\$98,265					
	Architect/Engineer			\$7,490	\$7,490	100%	\$0	0%
	Construction			\$90,775	\$90,775	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>MVC SARS Project Subtotal</b>	<b>\$7,490</b>	<b>\$98,265</b>	<b>\$98,265</b>	<b>\$98,265</b>	<b>100%</b>	<b>\$0</b>	<b>0%</b>
	<b>MVC Projects Total</b>	<b>\$61,993</b>	<b>\$98,265</b>	<b>\$152,768</b>	<b>\$98,265</b>	<b>64%</b>	<b>\$54,503</b>	<b>36%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>NLC Maintenance Projects</b>								
	<b>Repair/Replace Concrete Stairs, Bldg. A, waterproofing</b>	\$119,169	\$448,566					
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$376,400	\$188,200	50%	\$188,200	50%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	<b>Repair Roofs, exterior stucco, water infiltration, Bldg. R</b>	\$364,260	\$0					
	Architect			\$24,342	\$0	0%	\$24,342	100%
	Construction			\$81,791	\$59,791	73%	\$22,000	27%
	Construction Manager			\$10,043	\$0	0%	\$10,043	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	<b>Repair high priority water infiltration points, campus-wide</b>	\$119,169	\$307,124					
	Architect			\$14,719	\$0	0%	\$14,719	100%
	Construction			\$287,660	\$129,898	45%	\$157,762	55%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	<b>NLC N, NLC S &amp; NLC DFW ADA Upgrades</b>	\$17,084	\$0					
	Architect/Engineer			\$17,084	\$17,084	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>NLC ADA Upgrades</b>	\$116,680	\$0					
	Architect/Engineer			\$116,680	\$116,680	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>NLC Maintenance Projects Subtotal</b>	<b>\$736,362</b>	<b>\$755,690</b>	<b>\$957,004</b>	<b>\$511,983</b>	<b>53%</b>	<b>\$445,021</b>	<b>47%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>NLC SAR Projects</b>								
	<b>Performance Hall upgrades/Life Safety Analysis (NLC 339)</b>	\$6,923	\$199,517					
	Architect			\$6,923	\$0	0%	\$6,923	100%
	Construction			\$173,227	\$173,227	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$19,367	\$19,367	100%	\$0	0%
	<b>Structural Analysis all Parking Lot Lights</b>	\$20,725	\$0					
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>New and replace sidewalks</b>	\$164,295	\$171,583					
	Architect/Engineer			\$171,222	\$0	0%	\$171,222	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$361	\$361	100%	\$0	0%
	<b>North Campus Improvements (NLC343)</b>	\$24,400	\$0					
	Architect/Engineer			\$7,981	\$7,981	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Electrical Distribution Maintenance</b>	\$150,000	\$0					
	Architect			\$6,420	\$0	0%	\$6,420	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Renovate Restroom, Bldg. A &amp; J</b>	\$12,000	\$0					
	Architect			\$10,313	\$10,313	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Leed Certification "H" Bldg.</b>	\$6,953	\$0					
	Architect			\$6,953	\$6,953	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>NLC SAR Project Subtotal</b>	<b>\$385,296</b>	<b>\$371,100</b>	<b>\$423,492</b>	<b>\$218,202</b>	<b>52%</b>	<b>\$205,290</b>	<b>48%</b>
	<b>NLC Projects Total</b>	<b>\$1,121,658</b>	<b>\$1,126,790</b>	<b>\$1,380,496</b>	<b>\$730,185</b>	<b>53%</b>	<b>\$650,311</b>	<b>47%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>RLC Maintenance Projects</b>								
	<b>RLC ADA Upgrades</b>	\$212,919	\$0					
	Architect/Engineer			\$212,919	\$212,919	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>RLC Maintenance Project Subtotal</b>	<b>\$212,919</b>	<b>\$0</b>	<b>\$212,919</b>	<b>\$212,919</b>	<b>100%</b>	<b>\$0</b>	<b>0%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>RLC SAR Projects</b>								
	<b>Relocation HVAC Piping Under Lake</b>	\$1,300,000	\$1,465,302					
	Architect			\$107,502	\$107,502	100%	\$0	0%
	Construction			\$1,162,000	\$1,162,000	100%	\$0	0%
	Construction Manager			\$30,900	\$30,900	100%	\$0	0%
	Misc. Consulting Services			\$22,111	\$0	0%	\$22,111	100%
	<b>Bonham Hall Elevator Remodel</b>	\$361,567	\$0					
	Architect			\$33,017	\$0	0%	\$33,017	100%
	Construction			\$273,260	\$0	0%	\$273,260	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$291	\$0	0%	\$291	100%
	<b>Traffic Improvement at East Entrance</b>	\$41,882	\$0					
	Architect			\$41,882	\$41,882	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Replace Two Emergency Generators</b>	\$128,900	\$0					
	Architect			\$0	\$0	0%	\$0	0%
	Construction			\$128,900	\$0	0%	\$128,900	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Carpet Replacement</b>	\$487,000	\$0					
	Architect			\$35,113	\$35,113	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>RLC SAR Projects Subtotal</b>	<b>\$2,319,349</b>	<b>\$1,465,302</b>	<b>\$1,834,976</b>	<b>\$1,377,397</b>	<b>75%</b>	<b>\$457,579</b>	<b>25%</b>
	<b>RLC Projects Total</b>	<b>\$2,532,268</b>	<b>\$1,465,302</b>	<b>\$2,047,895</b>	<b>\$1,590,316</b>	<b>78%</b>	<b>\$457,579</b>	<b>22%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>DSC Maintenance Projects</b>								
	<b>Feasibility Study Administrative Cabling Infrastructure - D-W</b>	\$5,062,857	\$0					
	Architect			\$99,008	\$99,008	100%	\$0	0%
	Construction			\$187,636	\$0	0%	\$187,636	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>DSC and DO ADA Upgrades</b>	\$18,717	\$0					
	Architect/Engineer			\$18,717	\$18,717	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>EFC S, RLC G, AND LeCroy ADA Upgrades</b>	\$13,377	\$0					
	Architect/Engineer			\$13,377	\$13,377	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>DSC Maintenance Total</b>	<b>\$5,094,951</b>	<b>\$0</b>	<b>\$318,738</b>	<b>\$131,102</b>	<b>41%</b>	<b>\$187,636</b>	<b>59%</b>

Note: DSC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>DO Maintenance Projects</b>								
	<b>Dock Lift</b>	\$11,058	\$0					
	Architect			\$7,437	\$7,437	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$309	\$0	0%	\$309	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>DO Maintenance Total</b>	<b>\$11,058</b>	<b>\$0</b>	<b>\$7,746</b>	<b>\$7,437</b>	<b>96%</b>	<b>\$309</b>	<b>4%</b>
	<b>Note: DO has no SAR Projects</b>							
<b>Grand Totals</b>		<b>\$12,358,545</b>	<b>\$3,192,376</b>	<b>\$5,882,444</b>	<b>\$3,326,137</b>	<b>57%</b>	<b>\$2,556,307</b>	<b>43%</b>

Prepared by EVCBA Ed DesPlas  
September 20, 2012

INFORMATIVE REPORT NO. 31

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending August 31, 2012.

<b>Brookhaven College Maintenance</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) Update/Replace Exterior Signage (D208)</b>	9,363	128,590	3,863	0
Estimated Cost: \$138,225  Revised Cost: \$157,238  Awarded Amount: \$141,816	Start Date: December 09 Projected Completion Date: December 12			
<b>2) BHC ADA Upgrades (D213)</b>	92,035	0	0	0
Estimated Cost: \$92,035  Revised Cost: \$  Awarded Amount: \$92,035	Start Date: June 12 Projected Completion Date: TBD*			
<b>BHC Maintenance Summary</b>	<b>Total Estimated Cost: \$230,260</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$233,851</b>	

\*TBD- To Be Determined

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Police Communication System (BHC310)</b>	131,498	513,010	0	286,176
Estimated Cost: \$1,214,286  Revised Cost: \$  Awarded Amount: \$930,684	<p style="text-align: right;">Start Date: August 08 Projected Completion Date: August 12</p>			
<b>BHC SAR Summary</b>	<b>Total Estimated Cost: \$1,214,286</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$930,684</b>	

Cedar Valley College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207)</b> Estimated Cost: \$1,144,503 Revised Cost: \$ Awarded Amount: \$109,517	77,522	0	31,982	13
Start Date: December 09 Projected Completion Date: Hold				
<b>2) CVC ADA Upgrades (D222)</b> Estimated Cost: \$39,066 Revised Cost: \$ Awarded Amount: \$39,066	39,066	0	0	0
Start Date: June 12 Projected Completion Date: TBD				
<b>CVC Maintenance Summary</b>	<b>Total Estimated Cost: \$1,183,569</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$148,583</b>	

Cedar Valley College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Cooling Tower Structural Repair (CVC212)</b>  Estimated Cost: \$4,800  Revised Cost: \$41,685  Awarded Amount: \$41,685	4,800	30,035	0	6,850
Start Date: June 11 Projected Completion Date: August 12				
<b>2) Solar Digital Sign (CVC213)</b>  Estimated Cost: \$25,000  Revised Cost: \$  Awarded Amount: \$24,642	24,642	0	0	0
Start Date: December 11 Projected Completion Date: January 13				
<b>3) Install Auto Clave, Biology Classroom (CVC215)</b>  Estimated Cost: \$5,000  Revised Cost: \$23,591  Awarded Amount: \$23,591	4,066	19,525	0	0
Start Date: January 12 Projected Completion Date: November 12				
<b>CVC SAR Summary</b>	<b>Total Estimated Cost: \$34,800</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$89,918</b>	

<b>Eastfield College Maintenance</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) EFC ADA Upgrades (D221)</b>	105,101	0	0	0
Estimated Cost: \$105,101  Revised Cost: \$  Awarded Amount: \$105,101	Start Date: June 12 Projected Completion Date: TBD			
<b>EFC Maintenance Summary</b>	<b>Total Estimated Cost: \$105,101</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$105,101</b>	

<b>Eastfield College SAR</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) Wireless Security System (EFC301)</b> Estimated Cost: \$3,370 Revised Cost: \$ Awarded Amount: \$3,370	3,370	0	0	0
Start Date: September 08 Projected Completion Date: Hold				
<b>2) Electrical Survey Building C (EFC306)</b> Estimated Cost: \$2,782 Revised Cost: \$ Awarded Amount: \$2,782	2,782	0	0	0
Start Date: June 12 Projected Completion Date: September 12				
<b>EFC SAR Summary</b>	<b>Total Estimated Cost: \$6,152</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$6,152</b>	

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) ECC R, ECC W ECC Paramount, and BJP ADA Upgrades (D214)</b> Estimated Cost: \$54,271 Revised Cost: \$ Awarded Amount: \$54,271	54,271	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			
<b>2) ECC ADA Upgrades (D215)</b> Estimated Cost: \$74,891 Revised Cost: \$ Awarded Amount: \$74,891	74,891	0	0	0
	Start Date: June 12 Projected Completion Date: TBD			
<b>ECC Maintenance Summary</b>	<b>Total Estimated Cost: \$129,162</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$129,162</b>	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Installation 21 Wind Turbines (ECC225)</b> Estimated Cost: \$5,885 Revised Cost: \$16,885 Awarded Amount: \$16,885	16,885	0	0	0
Start Date: June 10 Projected Completion Date: January 13				
<b>2) Elevator Lobby Remodel (ECC226)</b> Estimated Cost: \$295,000 Revised Cost: \$175,466 Awarded Amount: \$175,466	20,223	155,065	0	178
Start Date: December 10 Projected Completion Date: August 12				
<b>3) Central Plant Upgrades (ECC227)</b> Estimated Cost: \$39,204 Revised Cost: \$87,154 Awarded Amount: \$87,154	39,204	47,950	0	0
Start Date: May 11 Projected Completion Date: December 12				

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Paramount 5<sup>th</sup> Floor Renovation for FBI (ECC228)</b>	25,698	0	0	0
Estimated Cost: \$25,698  Revised Cost: \$ Awarded Amount: \$25,698	Start Date: March 12 Projected Completion Date: Hold			
<b>5) Roof Replacement @ BJP (BJP62)</b>	26,147	0	0	0
Estimated Cost: \$267,500  Revised Cost: \$ Awarded Amount: \$26,147	Start Date: May 12 Projected Completion Date: January 13			
<b>ECC SAR Summary</b>	<b>Total Estimated Cost: \$633,287</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$331,350</b>	

<b>Mountain View College Maintenance</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) MVC ADA Upgrades (D216)</b>	54,503	0	0	0
Estimated Cost: \$54,503  Revised Cost: \$  Awarded Amount: \$54,503	Start Date: June 12 Projected Completion Date: TBD			
<b>MVC Maintenance Summary</b>	<b>Total Estimated Cost: \$54,503</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$54,503</b>	

<b>Mountain View College SAR</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) Campus Way Finding (MVC206)</b>	7,490	90,775	0	0
Estimated Cost: \$7,490  Revised Cost: \$98,265  Awarded Amount: \$98,265	<p style="text-align: right;">Start Date: July 11 Projected Completion Date: September 12</p>			
<b>MVC SAR Summary</b>	<b>Total Estimated Cost: \$7,490</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$98,265</b>	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209)</b>  Estimated Cost: \$119,169  Revised Cost: \$448,566  Awarded Amount: \$401,179	21,383	376,400	3,286	110
	Start Date: December 09 Projected Completion Date: November 12			
<b>2) Repair Roofs, Exterior Stucco, Water Infiltration, Bldg. R (D209)</b>  Estimated Cost: \$364,260  Revised Cost: \$  Awarded Amount: \$116,286	24,342	81,791	10,043	110
	Start Date: December 09 Projected Completion Date: September 12			
<b>3) Repair High Priority Water Infiltration Points, Campus Wide (D209)</b>  Estimated Cost: \$119,169  Revised Cost: \$307,124  Awarded Amount: \$305,775	14,719	287,660	3,286	110
	Start Date: December 09 Projected Completion Date: September 12			

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) NLC N, NLC S, and NLC DFW ADA Upgrades (D220)</b> Estimated Cost: \$17,084 Revised Cost: \$ Awarded Amount: \$17,084	17,084	0	0	0
Start Date: June 12 Projected Completion Date: TBD				
<b>5) NLC ADA Upgrades (D223)</b> Estimated Cost: \$116,680 Revised Cost: \$ Awarded Amount: \$116,680	116,680	0	0	0
Start Date: June 12 Projected Completion Date: TBD				
<b>NLC Maintenance Summary</b>	<b>Total Estimated Cost: \$736,362</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$957,004</b>	

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Performance Hall Upgrades/Life Safety Analysis (NLC339)</b> Estimated Cost: \$6,923 Revised Cost: \$199,517 Awarded Amount: \$199,517	6,923	173,227	0	19,367
	Start Date: May 10 Projected Completion Date: August 12			
<b>2) Structural Analysis all Parking Lot Lights (NLC340)</b> Estimated Cost: \$20,725 Revised Cost: \$ Awarded Amount: \$20,725	20,725	0	0	0
	Start Date: May 10 Projected Completion Date: Hold			
<b>3) New and Replace Sidewalks (NLC341)</b> Estimated Cost: \$164,295 Revised Cost: \$171,583 Awarded Amount: \$171,583	171,222	0	0	361
	Start Date: September: July 10 Projected Completion Date: August 13			

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) North Campus Improvements (NLC343)</b> Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,981	7,981	0	0	0
Start Date: November 10 Projected Completion Date: TBD				
<b>5) Electrical Distribution Maintenance (NLC344)</b> Estimated Cost: \$150,000 Revised Cost: \$ Awarded Amount: \$6,420	6,420	0	0	0
Start Date: September 11 Projected Completion Date: December 12				
<b>6) Renovate Restroom, Bldg. A &amp; J (NLC345)</b> Estimated Cost: \$12,000 Revised Cost: \$ Awarded Amount: \$10,313	10,313	0	0	0
Start Date: November 11 Projected Completion Date: TBD				

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>7) Leed Cert. "H" Bldg. (NLC347)</b>	6,953	0	0	0
Estimated Cost: \$6,953	Start Date: June 12 Projected Completion Date: TBD			
Revised Cost: \$				
Awarded Amount: \$6,953				
<b>NLC SAR Summary</b>	<b>Total Estimated Cost: \$385,296</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$423,492</b>	

<b>Richland College Maintenance</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) RLC ADA Upgrades (D217)</b>	212,919	0	0	0
Estimated Cost: \$212,919  Revised Cost: \$  Awarded Amount: \$212,919	Start Date: June 12 Projected Completion Date: TBD			
<b>RLC Maintenance Summary</b>	<b>Total Estimated Cost: \$212,919</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$212,919</b>	

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>1) Relocate HVAC Piping Under Lake (RLC314)</b> Estimated Cost: \$1,300,000 Revised Cost: \$1,465,302 Awarded Amount: \$1,322,513	107,502	1,162,000	30,900	22,111
Start Date: September 10 Projected Completion Date: December 12				
<b>2) Bonham Hall Elevator Remodel (RLC316)</b> Estimated Cost: \$361,567 Revised Cost: \$ Awarded Amount: \$306,568	33,017	273,260	0	291
Start Date: December 10 Projected Completion Date: August 12				
<b>3) Traffic Improvement at East Entrance (RLC317)</b> Estimated Cost: \$41,882 Revised Cost: \$ Awarded Amount: \$41,882	41,882	0	0	0
Start Date: January 12 Projected Completion Date: December 12				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>4) Replace Two Emergency Generators (RLC319)</b> Estimated Cost: \$128,900 Revised Cost: \$ Awarded Amount: \$128,900	0	128,900	0	0
Start Date: November 11 Projected Completion Date: November 12				
<b>5) Carpet Replacement (RLC320)</b> Estimated Cost: \$487,000 Revised Cost: \$ Awarded Amount: \$35,113	35,113	0	0	0
Start Date: May 12 Projected Completion Date: December 12				
<b>RLC SAR Summary</b>	<b>Total Estimated Cost:</b> <b>\$2,319,349</b>	<b>Total Revised Cost:</b> <b>\$0</b>	<b>Total Awarded Amount:</b> <b>\$1,834,976</b>	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>1) Feasibility Study</b> <b>Administrative Cabling Infrastructure District Wide (D192)</b> Estimated Cost: \$5,062,857 Revised Cost: \$ Awarded Amount: \$286,644	99,008	187,636	0	0
Start Date: October 07 Projected Completion Date: Hold				
<b>2) DSC and DO ADA Upgrades (D218)</b> Estimated Cost: \$18,717 Revised Cost: \$ Awarded Amount: \$18,717	18,717	0	0	0
Start Date: June 12 Projected Completion Date: TBD				
<b>3) EFC S, RLC G, and LeCroy ADA Upgrades (D219)</b> Estimated Cost: \$13,377 Revised Cost: \$ Awarded Amount: \$13,377	13,377	0	0	0
Start Date: June 12 Projected Completion Date: TBD				
<b>DSC Maintenance Summary</b>	<b>Total Estimated Cost:</b> <b>\$5,094,951</b>	<b>Total Revised Cost:</b> <b>\$0</b>	<b>Total Awarded Amount:</b> <b>\$318,738</b>	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Dock Lift (D205)</b>	7,437	0	309	0
Estimated Cost: \$11,058  Revised Cost: \$  Awarded Amount: \$7,746	Start Date: December 09 Projected Completion Date: Hold			
<b>DO Maintenance Summary</b>	<b>Total Estimated Cost: \$11,058</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$7,746</b>	

INFORMATIVE REPORT NO. 32

Notice of Grant Awards (October 2012)

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

*Source:* Texas Higher Education Coordination Board/ Carl D. Perkins Grant  
*Beneficiary:* DCCCD  
*Amount:* \$1,390,099  
*Term:* September 1, 2012 – August 31, 2013  
*Purpose:* To assist in planning and implementation of improvements to career and technical education as prescribed in Title I of the Carl D. Perkins Vocational and Technical Education Act of 1988.

<u>College/Location</u>	<u>Amount</u>
Brookhaven	\$ 171,552
Cedar Valley	\$ 150,840
District Office	\$ 13,900
Eastfield	\$ 253,846
El Centro	\$ 265,018
LeCroy Center	\$ 13,900
Mountain View	\$ 138,981
North Lake	\$ 151,653
Richland	\$ 230,409

*Source:* U.S. Department of Education/Federal TRIO Program  
*Beneficiary:* Eastfield College  
*Amount:* Increase \$ 302,934      New Total \$ 918,793  
*Term:* September 1, 2012 – August 31, 2013  
*Purpose:* To provide support services to specified population of low income, first generation, and disabled students per Department of Education criteria and grant objectives.

*Source:* Texas Workforce Commission/In Partnership with a Manufacturing Consortium  
*Beneficiary:* Brookhaven College  
*Amount:* \$ 373,985  
*Term:* August 31, 2012 – August 31, 2013  
*Purpose:* To provide skills training for 285 existing employees and 45 projected new employees in job classification in different areas. The courses were customized to the strengths and weaknesses assessed in their current staff and those anticipated new hires during the grant period.

*Source:* U.S. Department of Education/Upward Bound  
*Beneficiary:* Eastfield College  
*Amount:* \$ 291,663  
*Term:* September 1, 2012 – August 31, 2013  
*Purpose:* Provides fundamental support to participants in their preparation for college entrance. The program will give opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. It serves high school students from low-income families and high schools students from families in which neither parent holds a bachelor's degree. The goal is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

*Source:* U.S. Dept. of Education/Talent Search-Federal Trio Program  
*Beneficiary:* Eastfield College  
*Amount:* \$ 230,000  
*Term:* September 1, 2012 – August 31, 2013  
*Purpose:* To identify and assist individuals from disadvantaged backgrounds who have the potential to succeed in higher education, to provide academic, career, and financial counseling to its participants and encourage them to graduate from high school and continue on to and complete their postsecondary education, and to publicize the availability of financial aid and assist participants with the postsecondary application process.

Grant Awards Reported in Fiscal Year 2012-2013

September 2012	\$1,670,641
October 2012	\$2,588,681
November 2012	
December 2012	
January 2013	
February 2013	
March 2013	
April 2013	
May 2013	
June 2013	
July 2013	
August 2013	
<b>Total To Date</b>	<b><u>\$4,259,322</u></b>

Grant Awards Reported in Fiscal Years 2004-05 through 2010-11

Type	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-2012
Competitive	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315	\$20,985,883	\$16,071,651
Pell Grants <sup>1</sup>	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845	\$69,080,553	\$69,080,553
<b>Total</b>	<b><u>\$53,586,988</u></b>	<b><u>\$49,147,481</u></b>	<b><u>\$46,582,796</u></b>	<b><u>\$51,523,931</u></b>	<b><u>\$49,199,612</u></b>	<b><u>\$94,356,160</u></b>	<b><u>\$90,066,436</u></b>	<b><u>\$85,152,240</u></b>

<sup>1</sup>The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student aid.

INFORMATIVE REPORT NO. 33

Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

**BROOKHAVEN COLLEGE - \$16,572**

Ford	Automotive
GM	Automotive
North Texas Tollway Authority	Building Effective Teams -Total Team Performance
North Texas Tollway Authority	Communication Skills

**CEDAR VALLEY COLLEGE - \$14,584**

Federal Correction Institute	Heating/Air Conditioning, Landscaping Computer and Building Trades
Methodist Hospital	Computer & English as a Second Language
Solar Turbines Inc.	Supply Chain Certification

**EASTFIELD COLLEGE - \$3,200**

International School	Professional Truck Driver
Motorcycle Training Center	Basic Motorcycle Training
Riggins Moreland Bill Company	Electrical
PPG Bill Company	Auto Body/Paint

**EL CENTRO COLLEGE – \$180**

Mary Kay Cosmetics	English Proficiency
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**MOUNTAIN VIEW COLLEGE – \$11,230**

AT&T	Digital 2 Fundamentals
AT&T	Computer Fundamentals
AT&T	INTO to Telecommunication
Faith Family Academy	ESL Basics
Faith Family Academy	ESL Level 1
Faith Family Academy	Beginning Spanish

**NORTH LAKE COLLEGE - \$21,534**

Aviall	Fundamentals of Management
Aviall	Leadership Skills for Manager/Supervisor
Aviall	Advanced Spreadsheets
Aviall	Advanced Spreadsheets
Conexis	Introduction to Programming Languages
Lone Star College System	Effective Communication
Lone Star College System	Accountability
Construction Education Foundation	Career Training

**RICHLAND COLLEGE – \$27,680**

Chambrel at Club Hill	Emeritus
The Forum	Emeritus
Meadowstone	Emeritus
Monticello West	Emeritus
Presbyterian Village North	Emeritus (A)
Presbyterian Village North	Emeritus (B)
Atlas Copco	Transitioning to MS Excel 2010 (A)
Atlas Copco	Transitioning to MS Excel 2010 (B)
Atlas Copco	Transitioning to MS Powerpoint 2010 (A)
AT&T Services	Math for Electronics
BCBS of South Carolina	Leadership
BCBS of South Carolina	Leadership
Christian Care Centers	Principles of Leadership
Christian Care Centers	Workplace Communication, Level IB
Dallas County	Business Productivity
Dallas County	Business Productivity
Dallas County	Business Productivity
Plastipak Packaging	PLC Fundamentals

**Contracts for Educational Services Reported in 2012-13**

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2012	\$ 16,572	\$ 14,584	\$ 3,200	\$ 180	\$ 11,230	\$ 21,534	\$ 27,680	\$ 94,980
October 2012	\$	\$	\$	\$	\$	\$	\$	\$
November 2012	\$	\$	\$	\$	\$	\$	\$	\$
December 2012	\$	\$	\$	\$	\$	\$	\$	\$
January 2013	\$	\$	\$	\$	\$	\$	\$	\$
February 2013	\$	\$	\$	\$	\$	\$	\$	\$
March 2013	\$	\$	\$	\$	\$	\$	\$	\$
April 2013	\$	\$	\$	\$	\$	\$	\$	\$
May 2013	\$	\$	\$	\$	\$	\$	\$	\$
June 2013	\$	\$	\$	\$	\$	\$	\$	\$
July 2013	\$	\$	\$	\$	\$	\$	\$	\$
August 2013	\$	\$	\$	\$	\$	\$	\$	\$
<b>Total To Date</b>	<b>\$ 16,572</b>	<b>\$ 14,584</b>	<b>\$ 3,200</b>	<b>\$ 180</b>	<b>\$ 11,230</b>	<b>\$ 21,534</b>	<b>\$ 27,680</b>	<b>\$ 94,980</b>

**Contracts for Educational Services Reported in Fiscal Years 2005-06 through 2011-12**

<u>Campus</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-12</u>
BHC	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712	\$ 245,537	\$ 295,804
CVC	501,655	886,499	804,523	829,174	\$ 288,150	\$ 195,226	\$ 206,792
EFC	125,727	122,943	95,796	63,986	\$ 26,951	\$ 26,605	\$ 25,800
ECC	646,509	312,686	500,707	560,228	\$ 509,510	\$ 294,024	\$ 339,423
MVC	202,246	137,995	164,883	119,534	\$ 68,387	\$ 179,830	\$ 86,943
NLC	428,096	424,961	431,473	270,759	\$ 373,172	\$ 406,059	\$ 466,720
RLC	238,414	196,645	173,689	139,100	\$ 141,494	\$ 170,260	\$ 143,847
BPI	115,575 <sup>1</sup>	0	0	0	0	0	0
<b>Total</b>	<b>\$2,530,913</b>	<b>\$2,426,380</b>	<b>\$2,434,990</b>	<b>\$2,242,153</b>	<b>\$1,703,376</b>	<b>\$1,517,541</b>	<b>\$1,565,329</b>

<sup>1</sup>The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO. 34

Presentation of 4th Quarter Investment Transactions

The 4th Quarter investment transactions are presented as provided by Board Policy CAK (Legal), which states: *Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.*

The 4th Quarter investment transaction report is typical for this phase of the annual financial cycle.

# DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



## **Investment Portfolio**

*As of August 31, 2012*

**Dallas County Community College District**  
**4th Quarter Report of Investment Transactions**  
**Executive Summary**

The District's investment portfolio is summarized in the table, Investment Portfolio Summary Report. The purchase date, maturity date, yield to maturity, book value, and market value as of August 31, 2012, are shown in the Investment Portfolio Transaction Summary Report. The allocation of the portfolio for the quarters ending May 31, 2012 and August 31, 2012, are shown in the Investment Portfolio Percentage Report, see Figure 1. The portfolio is invested 69.12% in Agency Securities, 16.40% in Investment Pools, 13.58% in Treasury Securities and 0.90% in Municipal Securities.

No security has a term of more than six years. The portfolio's weighted average maturity is 2.96 years. An analysis of the portfolio maturity is shown in Figure 3.

In the fourth quarter, U.S. Agency and Treasury security market yields remained within the general range of market yields from the prior year. U.S. Treasury yields for investments of two years or less, as of August 31, 2012, were 0.022%, compared to 0.020% as of August 31, 2011. The difference in U.S. Treasury yields for investments of three years or less were 0.030% as of August 31, 2012, compared to 0.033% as of August 31, 2011.

The District portfolio currently has coupons that range in yield from 0.20% to 2.42%. For securities with maturities between one and two years, the District portfolio outperformed the Treasury yield curve as of August 31, 2012, excluding pools, by 1.48%. This was the maximum difference between the DCCCD portfolio yield and the Treasury yield curve. The District portfolio outperformed the Treasury yield curve by 1.20% for securities with maturities of one year and less, by 0.81% for securities with maturities between two and three years, by 0.59% for securities with maturities between four and five years, and by 0.56% for securities with maturities between three and four years. The Treasury yield curve outperformed the District portfolio by 0.43% for securities with maturities between five and six years. The latter was the minimum difference between the DCCCD portfolio yield and the Treasury yield curve. An analysis of the District's portfolio yield compared with the Treasury yield at August 31, 2012 and August 31, 2011 is shown in Figure 4.

Note: There is a *Glossary of Investment Terms* at the end of this report.

*Dallas County Community College District*  
*Investment Portfolio Summary Report*  
*Activity for the 4th Quarter Ended August 31, 2012*

INVESTMENTS:		MARKET	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY
<b>Beginning of Period</b>	May 31, 2012	\$ 258,296,241	\$ 662,144	1190	1.07%
Purchases		\$ 58,692,255			
Maturities / Sold		\$ (90,697,180)			
Market Value Change		\$ (158,865)			
<b>End of Period</b>	August 31, 2012	\$ 226,132,451	\$ 653,919	1107	1.04%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the DCCCD Board of Trustees, and the Public Funds Investment Act, as amended.

/s/ Edward M. DesPlas

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Edward M. DesPlas, Executive Vice Chancellor, Business Affairs

/s/ John Robertson

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John Robertson, Associate Vice Chancellor of Business Affairs

*Dallas County Community College District  
Investment Portfolio Transaction Summary Report  
Activity for the 4th Quarter Ended August 31, 2012  
By Type of Investment*

	<b>Market Transactions</b>					
	Market Value 5/31/2012	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 8/31/2012	Face Value 8/31/2012
<b>SUMMARY:</b>						
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 29,100,521	\$ 58,692,255	\$ (50,697,180)	\$ -	\$ 37,095,596	\$ 37,095,596
MUNICIPAL SECURITIES	4,068,760	-	(2,000,000)	(29,580)	2,039,180	2,000,000
TREASURY SECURITIES	33,817,760	-	(3,000,000)	(99,597)	30,718,163	30,000,000
AGENCY SECURITIES	191,309,200	-	(35,000,000)	(29,688)	156,279,512	155,000,000
<b>PORTFOLIO TOTAL</b>	<b>\$ 258,296,241</b>	<b>\$ 58,692,255</b>	<b>\$ (90,697,180)</b>	<b>\$ (158,865)</b>	<b>\$ 226,132,451</b>	<b>\$ 224,095,596</b>

	<b>Book Transaction Excludes Unrealized Gain and Loss</b>					
	Book Value 5/31/2012	Securities Purchased	Securities Matured / Sold	Securities Disc. / (Prem.)	Book Value 8/31/2012	Face Value 8/31/2012
<b>SUMMARY:</b>						
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 29,100,521	\$ 58,692,255	\$ (50,697,180)	\$ -	\$ 37,095,596	\$ 37,095,596
MUNICIPAL SECURITIES	4,057,973	-	(2,000,000)	(28,088)	2,029,885	2,000,000
TREASURY SECURITIES	33,062,669	-	(3,000,000)	(20,258)	30,042,411	30,000,000
AGENCY SECURITIES	190,013,385	-	(35,000,000)	(13,385)	155,000,000	155,000,000
<b>PORTFOLIO TOTAL</b>	<b>\$ 256,234,548</b>	<b>\$ 58,692,255</b>	<b>\$ (90,697,180)</b>	<b>\$ (61,731)</b>	<b>\$ 224,167,892</b>	<b>\$ 224,095,596</b>

*Dallas County Community College District*  
*Investment Portfolio Transaction Report*  
*Activity for the 4th Quarter Ended August 31, 2012*

Invest. ID	Cusip Number	Description	Purchase Date	Call Date	Maturity Date	Face Amount	Yield
<b>MONEY MARKET FUNDS / INVESTMENT POOLS</b>							
		JPMC ACCESS DDA	03-Aug-10	0	N/A	\$ 6,527,369	
73190		TEXPOOL	30-Jul-90	00-Jan-00	N/A	\$ 1,235,541	(1)
1111		TEXSTAR	23-Jun-03	00-Jan-00	N/A	\$ 17,543,130	(2)
2003		TEXSTAR (TAX NOTE)	06-Aug-03	00-Jan-00	N/A	\$ 1,347,562	(2)
2004		TEXSTAR (TAX NOTE)	06-Apr-04	00-Jan-00	N/A	\$ 316,638	(2)
40-0		TEXSTAR (GO)	14-Sep-04	00-Jan-00	N/A	\$ 10,110,230	(2)
40-2		TEXSTAR (GO 2009)	05-Jun-09	00-Jan-00	N/A	\$ 15,126	(2)
<b>TREASURY SECURITIES</b>							
16347	912828LQ1	U.S. T Notes	9-Oct-09	0-Jan-00	30-Sep-14	7,000,000	2.321%
13083-P	912828LS7	U.S. T Notes	4-Nov-09	0-Jan-00	31-Oct-14	5,000,000	2.305%
F92-38-D	912828MN7	U.S. T Notes	18-Feb-10	0-Jan-00	15-Feb-13	3,000,000	1.432%
13087-D	912828KN9	U.S. T Notes	22-Apr-10	0-Jan-00	30-Apr-14	2,000,000	2.123%
13088-P	912828NS5	U.S. T Notes	23-Jul-10	0-Jan-00	30-Jun-12	-	0.548%
13089-P	912828LX6	U.S. T Notes	11-Feb-11	0-Jan-00	15-Nov-12	10,000,000	0.716%
13090-P	912828KN9	U.S. T Notes	18-Feb-11	0-Jan-00	30-Apr-14	3,000,000	1.403%
<b>AGENCY SECURITIES</b>							
16305	3133XWZE2	FHLB(NO CALLS)	12-Feb-10		12-Aug-13	15,000,000	1.760%
16308	3133XY3Q6	FHLB(NO CALLS)	14-Apr-10		13-Aug-14	15,000,000	2.420%
16309-P	31398AYM8	FNMA(NO CALLS)	22-Apr-10		10-Aug-12	-	1.750%
16332	3134G2W57	FHLMC CALL	19-Oct-11		19-Apr-16	10,000,000	1.250%
16333	3134G23T7	FHLMC CALL	7-Nov-11		7-Nov-17	10,000,000	2.000%
16334	3134G3EZ9	FHMLC	28-Dec-11		28-Dec-16	5,000,000	1.000%
16336	31331K6D7	FFCB	13-Jan-12		13-May-13	10,000,000	0.200%
16337	3136FTA82	FNMA Step-Up	30-Jan-12		30-Oct-17	10,000,000	1.000%
16338	31337XK6	FHLB Step-Up	30-Jan-12	30-Jul-12		-	1.000%
16339	3133782K6	FHLB Step-Up	6-Feb-12		6-Nov-17	10,000,000	1.000%
16340	313378CB5	FHLB	17-Feb-12		30-Jul-15	15,000,000	0.600%
16341	3136FTN21	FNMA Step-Up	22-Feb-12		22-Nov-17	10,000,000	1.000%
16342	313378FY2	FHLB	28-Feb-12		30-May-14	10,000,000	0.375%
F92-39	3136FTC98	FNMA Step-Up	25-Jan-12		25-Jan-16	5,000,000	0.500%
16343	3135G0HV8	FNMA	6-Mar-12		6-Mar-17	10,000,000	1.200%
16344	313378BJ9	FHLB Step-Up	12-Mar-12	12-Jun-12		-	1.125%
16345	3136FTX79	FNMA	13-Mar-12		13-Mar-17	10,000,000	1.250%
16346	313378T68	FHLB	2-Apr-12		15-May-15	10,000,000	0.700%
<b>MUNICIPAL SECURITIES</b>							
14001-P	414004ZX2	HARRIS CNTY TEXAS	15-Oct-10		15-Aug-12	0	0.780%
14003-P	8821355D4	TEXAS A&M UNIV REVS	10-Mar-11		15-May-13	2,000,000	0.850%
<b>PORTFOLIO VOLUME</b>						<u>\$ 224,095,596</u>	

(1) TexPool yields vary daily. The Average Monthly Rate as of August 31, 2012, was 0.1313%. The Average Monthly Rate as of May 31, 2012 was 0.1246%.  
(2) TexSTAR yields vary daily. The Average Monthly Rate as of August 31, 2012, was 0.1326%. The Average Monthly Rate as of May 31, 2012 was 0.1273%.

## Book Transaction Excludes Unrealized Gain and Loss

Invest. ID	Book Value 5/31/2012	Securities Purchased	Securities Matured / Sold	Securities Disc./(Prem.)	Book Value 8/31/2012
<b>MONEY MARKET FUNDS / INVESTMENT POOLS</b>					
73190	9,039,433	-	(2,512,064)	-	6,527,369
73190	1,235,124	417	-	-	1,235,541
1111	7,061,052	58,667,194	(48,185,116)	-	17,543,130
2003	1,347,102	460	-	-	1,347,562
2004	295,910	20,728	-	-	316,638
40-0	10,106,779	3,451	-	-	10,110,230
40-1	-	-	-	-	-
40-2	15,121	5	-	-	15,126
<b>SUB-TOTAL</b>	<b>29,100,521</b>	<b>58,692,255</b>	<b>(50,697,180)</b>	<b>-</b>	<b>37,095,596</b>
<b>TREASURY SECURITIES</b>					
16347	7,008,206	-	-	(886)	7,007,320
13083-P	5,007,951	-	-	(828)	5,007,123
F92-38-D	2,998,997	-	-	355	2,999,352
13087-D	1,990,929	-	-	1,194	1,992,123
13088-P	3,000,188	-	(3,000,000)	(188)	0
13089-P	10,030,006	-	-	(16,432)	10,013,574
13090-P	3,026,392	-	-	(3,473)	3,022,919
<b>SUB-TOTAL</b>	<b>33,062,669</b>	<b>-</b>	<b>(3,000,000)</b>	<b>(20,258)</b>	<b>30,042,411</b>
<b>AGENCY SECURITIES</b>					
16305	15,000,000	-	-	-	15,000,000
16308	15,000,000	-	-	-	15,000,000
16309-P	15,013,385	-	(15,000,000)	(13,385)	0
16332	10,000,000	-	-	-	10,000,000
16333	10,000,000	-	-	-	10,000,000
16334	5,000,000	-	-	-	5,000,000
16336	10,000,000	-	-	-	10,000,000
16337	10,000,000	-	-	-	10,000,000
16338	10,000,000	-	(10,000,000)	-	0
16339	10,000,000	-	-	-	10,000,000
16340	15,000,000	-	-	-	15,000,000
16341	10,000,000	-	-	-	10,000,000
16342	10,000,000	-	-	-	10,000,000
F92-39	5,000,000	-	-	-	5,000,000
16343	10,000,000	-	-	-	10,000,000
16344	10,000,000	-	(10,000,000)	-	0
16345	10,000,000	-	-	-	10,000,000
16346	10,000,000	-	-	-	10,000,000
<b>SUB-TOTAL</b>	<b>190,013,385</b>	<b>-</b>	<b>(35,000,000)</b>	<b>(13,385)</b>	<b>155,000,000</b>
<b>MUNICIPAL SECURITIES</b>					
14001-P	2,017,389	-	(2,000,000)	(17,389)	0
14003-P	2,040,584	-	-	(10,699)	2,029,885
<b>SUB-TOTAL</b>	<b>4,057,973</b>	<b>-</b>	<b>(2,000,000)</b>	<b>(28,088)</b>	<b>2,029,885</b>
<b>PORTFOLIO TOTAL</b>	<b>256,234,548</b>	<b>58,692,255</b>	<b>(90,697,180)</b>	<b>(61,731)</b>	<b>224,167,892</b>

## Market Transactions

Invest. ID	Market Value 5/31/2012	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 8/31/2012
<b>MONEY MARKET FUNDS / INVESTMENT POOLS</b>					
73190	9,039,433	-	(2,512,064)	-	6,527,369
73190	1,235,124	417	-	-	1,235,541
1111	7,061,052	58,667,194	(48,185,116)	-	17,543,130
2003	1,347,102	460	-	-	1,347,562
2004	295,910	20,728	-	-	316,638
40-0	10,106,779	3,451	-	-	10,110,230
40-2	15,121	5	-	-	15,126
<b>SUB-TOTAL</b>	<b>29,100,521</b>	<b>58,692,255</b>	<b>(50,697,180)</b>	<b>-</b>	<b>37,095,596</b>
<b>TREASURY SECURITIES</b>					
16347	7,337,960	-	-	(26,242)	7,311,718
13083-P	5,246,500	-	-	(17,984)	5,228,516
F92-38-D	3,025,080	-	-	(8,674)	3,016,406
13087-D	2,060,620	-	-	(5,854)	2,054,766
13088-P	3,001,170	-	(3,000,000)	(1,170)	-
13089-P	10,055,500	-	-	(30,891)	10,024,609
13090-P	3,090,930	-	-	(8,782)	3,082,148
<b>SUB-TOTAL</b>	<b>33,817,760</b>	<b>-</b>	<b>(3,000,000)</b>	<b>(99,597)</b>	<b>30,718,163</b>
<b>AGENCY SECURITIES</b>					
16305	15,268,050	-	-	(59,597)	15,208,453
16308	15,660,150	-	-	(53,427)	15,606,723
16309-P	15,045,900	-	(15,000,000)	(45,900)	-
16332	10,023,200	-	-	(10,553)	10,012,647
16333	10,052,100	-	-	(24,384)	10,027,716
16334	5,018,000	-	-	(6,520)	5,011,480
16336	9,996,800	-	-	(2,337)	9,994,463
16337	10,014,200	-	-	2,253	10,016,453
16338	10,010,800	-	(10,000,000)	(10,800)	-
16339	10,006,300	-	-	(16,611)	9,989,689
16340	15,006,750	-	-	112,935	15,119,685
16341	10,005,400	-	-	28,466	10,033,866
16342	10,003,100	-	-	7,443	10,010,543
F92-39	5,001,150	-	-	320	5,001,470
16343	10,101,800	-	-	130	10,101,930
16344	10,001,900	-	(10,000,000)	(1,900)	-
16345	10,047,800	-	-	(4,495)	10,043,305
16346	10,045,800	-	-	55,289	10,101,089
<b>SUB-TOTAL</b>	<b>191,309,200</b>	<b>-</b>	<b>(35,000,000)</b>	<b>(29,688)</b>	<b>156,279,512</b>
<b>MUNICIPAL SECURITIES</b>					
14001-P	2,018,200	-	(2,000,000)	(18,200)	-
14003-P	2,050,560	-	-	(11,380)	2,039,180
<b>SUB-TOTAL</b>	<b>4,068,760</b>	<b>-</b>	<b>(2,000,000)</b>	<b>(29,580)</b>	<b>2,039,180</b>
<b>PORTFOLIO TOTAL</b>	<b>258,296,241</b>	<b>58,692,255</b>	<b>(90,697,180)</b>	<b>(158,865)</b>	<b>226,132,451</b>

*Dallas County Community College District*  
*Investment Portfolio Percentage Report*  
*Activity for the 4th Quarter Ended August 31, 2012*

Type of Security	Portfolio Pct 5/31/2012	Market Value 5/31/2012	Portfolio Pct 8/31/2012	Market Value 8/31/2012
MONEY MKT FUNDS & INVESTMENT POOLS	11.27%	\$ 29,100,521	16.40%	\$ 37,095,596
TREASURY SECURITIES	13.09%	33,817,760	13.58%	30,718,163
AGENCY SECURITIES	74.06%	191,309,200	69.12%	156,279,512
MUNICIPAL SECURITIES	1.58%	4,068,760	0.90%	2,039,180
<b>PORTFOLIO TOTAL</b>	<b>100.00%</b>	<b>\$258,296,241</b>	<b>100.00%</b>	<b>\$226,132,451</b>

Portfolio Percent by Investment Type

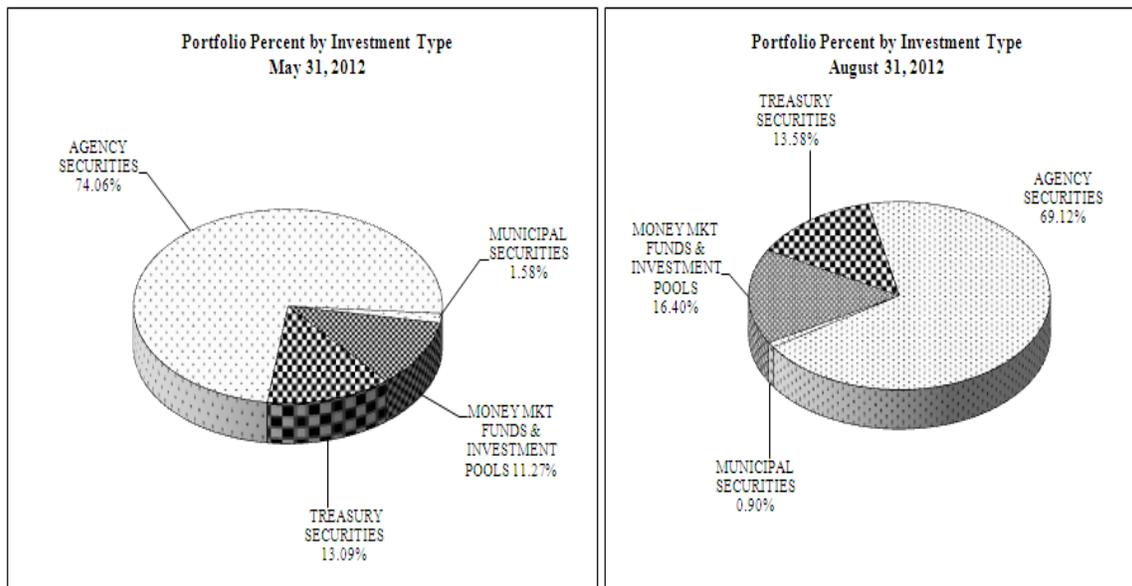


Figure 1 - Investment Portfolio Percentage Report

*Dallas County Community College District  
Investment Pool Report by Fund Type  
Activity for the 4th Quarter Ended August 31, 2012*

Fund Description	Portfolio Pct 5/31/2012	Market Value 5/31/2012	Portfolio Pct 8/31/2012	Market Value 8/31/2012
Unrestricted Fund	78.22%	\$ 223,698,938	72.62%	\$ 164,212,227
Auxiliary Fund	7.43%	\$ 21,251,457	7.78%	\$ 17,603,755
Plant Funds	11.97%	\$ 34,236,142	17.30%	\$ 39,112,850
Quasi - Endowment Fund	2.38%	\$ 6,802,815	2.30%	\$ 5,203,619
<b>PORTFOLIO TOTAL</b>	<b>100.00%</b>	<b>\$ 285,989,352</b>	<b>100.00%</b>	<b>\$ 226,132,451</b>

Portfolio Pool Allocation Percent by Fund Type

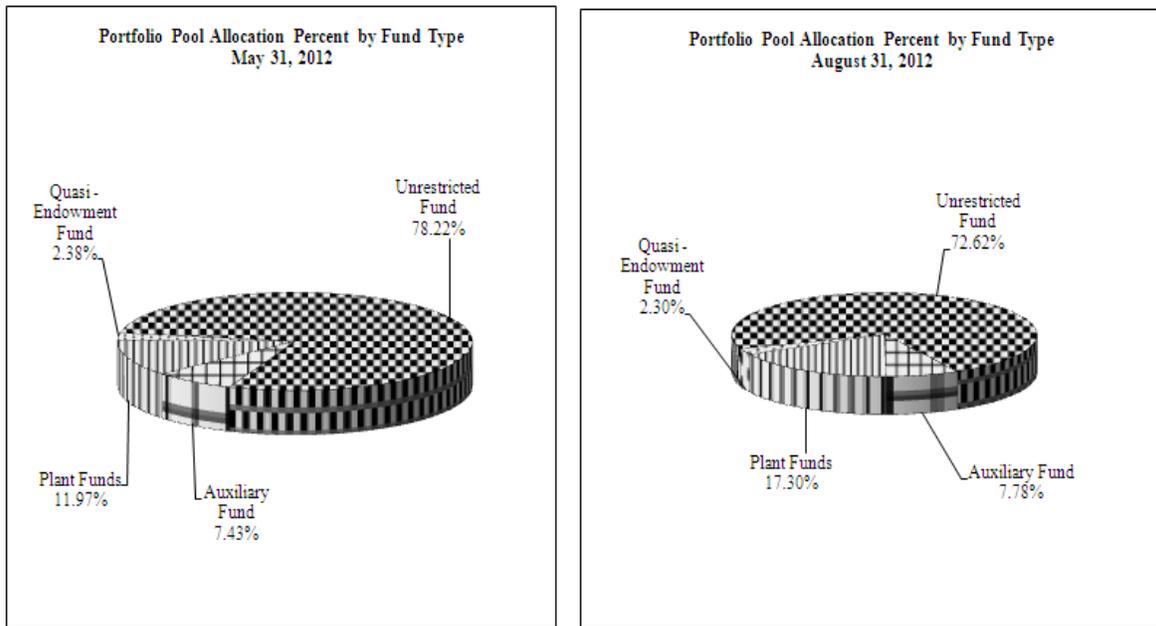


Figure 2 - Investment Portfolio Fund Report

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**  
**Investment Portfolio Maturity Analysis**  
as of August 31, 2012 (Including Pools)

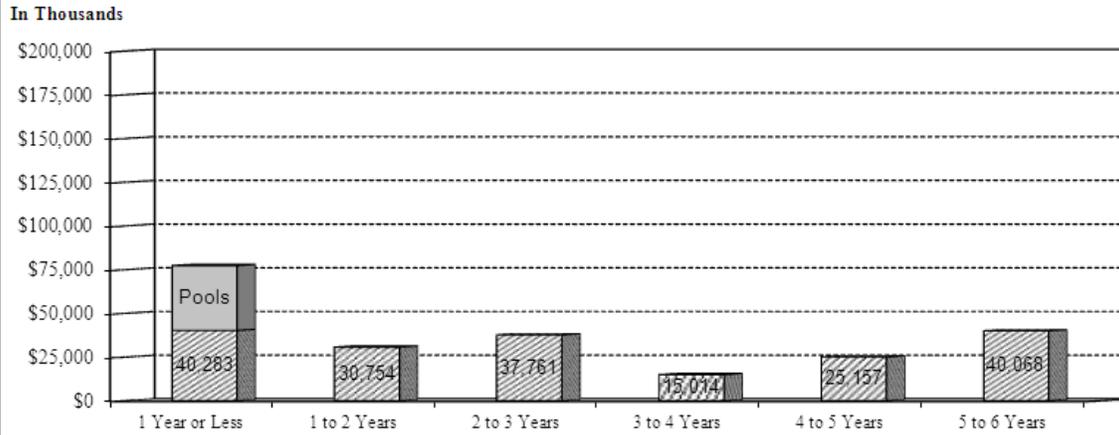


Figure 3 - Investment Portfolio Maturity Analysis

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**  
**Securities Yield-to-Maturity Analysis by Year (Excluding Pools)**

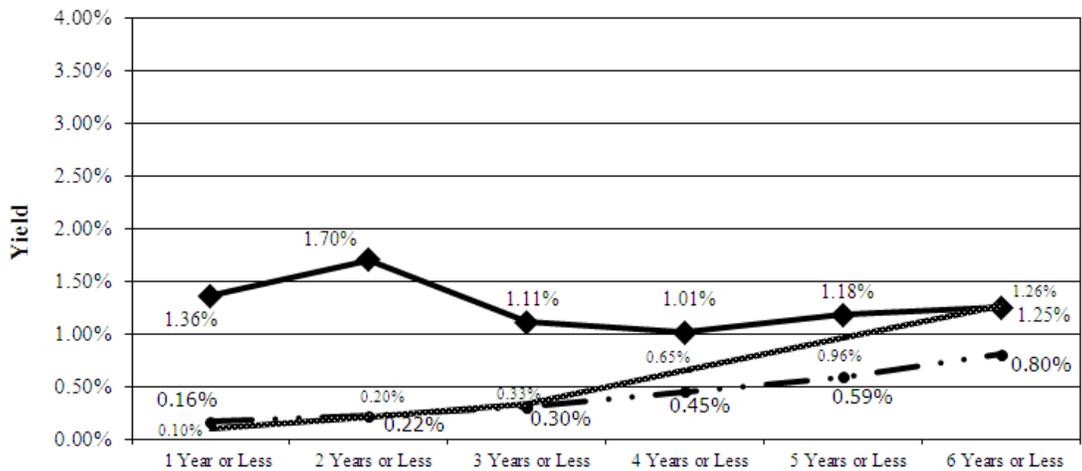


Figure 4 - Yield-to-Maturity Analysis by Year

DCCCD Yield at 08/31/12    
 Treasury Yield at 08/31/12    
 Treasury Yield at 08/31/11

## GLOSSARY OF INVESTMENT TERMS

**Agency:** A security that is issued with an implied or actual pledge of the credit of the U.S. government. The agency is a department of the government or a pseudo-agency that is providing a governmental function (e.g., SLMA, FHLB).

**Arbitrage:** Arbitrage involves the simultaneous purchase of a security in one market and the sale of it or a derivative product in another market to profit from price differentials between the two markets. As used in municipal finance, it represents the spread between bond interest rates and the interest rate on investments of proceeds. Generally these earnings are limited by IRS requirements to spend proceeds quickly, usually within 24 months.

**Basis point:** 1/100th of a point (i.e., 50 basis points = .50 % or one half of one percent).

**Bond:** A long-term promissory note in which the issuer agrees to pay the owner the amount of the face value on a future date and to pay interest at a specified rate at regular intervals.

**Broker/dealer:** An individual or firm who acts as an intermediary between a buyer and seller, usually charging a commission.

**Call:** The right to redeem outstanding bonds before their scheduled maturity.

**Coupon:** The stated interest payment that is based on the face amount of a fixed income security. This amount is usually redeemable at a specific date for a specific payment.

**Delivery vs. payment:** The control feature that will not allow a security to be paid unless the security is delivered in the exact amount of value as the payment. This transaction usually involves a third party, usually the safekeeping department of a bank.

**Discount:** The amount of reduction from the face of a fixed income security to compensate for the difference in coupon price and the market value.

**GASB 31:** A pronouncement by the Governmental Accounting Standards Board that required a “mark to market” for the value of investments on a regular basis, with a recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

**GO bond:** A bond which is supported by general obligation tax revenues of a governmental entity.

**Liquidity:** The liquidity of a security is the ease with which the market can absorb volume buying or selling without dramatic fluctuation in price, i.e., ease of entry/exit into/from a market.

**Market value:** The market value of a security is the last-sale price multiplied by total units outstanding. It is calculated throughout the trading day and is related to the total value of the index.

**Maturity:** The date that a security comes due. The issuer must pay the holder the face amount of the security.

**Municipal bonds:** Bonds issued by states, cities, counties, and towns to fund public capital projects like roads, schools, sanitation facilities, bridges, as well as operating budgets. These bonds are exempt from federal taxation and from state and local taxes for the investors who reside in the state where the bond is issued.

**Premium:** The amount of extra price that is added above the face of a fixed income security to compensate for the difference in coupon price and the market value (which takes into consideration the current interest market compared to the stated coupon).

**Repurchase agreement:** Agreement between a seller and a buyer, usually of agency or treasury securities, where the seller agrees to repurchase the securities at an agreed upon price and date. A “flex-repo” allows periodic draws against the overall value without a complete repurchase of all principal values.

**Revenue bond:** A bond which is supported by pledged revenues of the entity.

**Settlement:** The conclusion of a securities transaction; a broker/dealer buying securities pays for them; a selling broker delivers the securities to the buyer's broker.

**Treasury:** A security that is issued with the full faith and credit of the United States government.

**Underwriter:** An investment banker who assumes the risk of bringing a new securities issue to market. The underwriter will buy the issue from the issuer and guarantee sale of a certain number of shares to investors; this is firm-commitment underwriting. To spread the risk of purchasing the issue, the underwriter often will form a syndicate (underwriting group, purchase group) among other investment

firms. If the investment firm is unwilling to buy the issue outright, other underwriting forms may be used.

**Unrealized gain or loss:** The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.