

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations *ONLY* to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office  
1601 South Lamar Street  
Lower Level, Room 007  
Dallas, TX 75215  
Tuesday, June 5, 2012  
4:00 PM**

**AGENDA**

- I. Certification of notice posted for the meeting
- II. Pledges of allegiance to U.S. and Texas flags
- III. Oaths of Office for Trustees in Districts 1, 5, and 7 *p. 5*
- IV. Board Internal Organization *p. 6*
- V. Special Presentation: An update on student retention presented by Sharon Blackman, Provost of Educational Affairs
- VI. Richland Collegiate High School status report presented by Superintendent Donna Walker *Informative Report No. 28 , p. 104*
- VII. Citizens desiring to address the Board regarding agenda items
- VIII. Opportunity for members of the Board and Chancellor to declare conflicts of interest specific to this agenda *p. 7*
- IX. Consideration of Bids
  1. Best and Only Proposal: Recommendation for price agreement with Texas Health Ben Hogan Sports Medicine in an estimated amount of \$200,000, over a two-year period, for on-site athletic trainer services, District-wide (RFP No. 11923) *p. 8*

2. Low Overall Bids: Recommendation for price agreement with Mission Linen and UniFirst Corporation in an estimated amount of \$100,000, over a three-year period, for floor mat and linen service, District-wide (Bid No. 11933) *pp. 9-10*
3. Low Bid: Recommendation for award to IDG Services, Inc., in the amount of \$273,260 for elevator replacement at Richland College (Bid No. 11937) *p. 11*
4. Sole Source: Recommendation for award to Pearson Learning Solutions in the amount of \$83,000 for apprenticeship training materials, District-wide *p. 12*

X. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

#### Minutes

5. Approval of Minutes of the April 3, 2012 Regular Meeting *pp. 13-19*
6. Approval of Minutes of the May 1, 2012 Work Session *pp. 20-21*
7. Approval of Minutes of the May 1, 2012 Planning & Budget Committee Meeting *pp. 22-23*
8. Approval of Minutes of the May 1, 2012 Regular Meeting *pp. 24-73*
9. Approval of Minutes of the May 23, 2012 Special Meeting *pp. 74-75*

#### Financial Reports

10. Approval of Schedule for Tax Rate and Budget Adoption *pp. 76-77*
11. Approval of Expenditures for April 2012 *p. 78*
12. Acceptance of Gifts *pp. 79-80*
13. Approval of Interlocal Contract for Services Provided by DCCCD to Irving Independent School District *p. 81*
14. Approval of Agreement with Cistercian Preparatory School *p. 82*
15. Approval of Lease Agreement with Responsive Education Solutions *p. 83*

XI. Individual Items

#### Personnel Reports for Individual Action

16. Acceptance of Resignations *p. 84*
17. Approval of Warrants of Appointment for Security Personnel *pp. 85-86*
18. Employment of Contractual Personnel *pp. 87-93*

Policy Reports for Individual Action

19. Approval of Settlement Agreement with Ronald J Spencer *p. 94*

Building and Grounds Reports for Individual Action

20. Approval of Resolution for Drainage and Slope Easement with Dallas County Public Works at Cedar Valley College *p. 95-96*
21. Approval of Agreement with Dimensions Architects *p. 97*
22. Approval of Agreement with Moody Nolan VAI *p. 98*
23. Approval of Agreement with Veritas Works *p. 99*
24. Approval of Agreement with Yingling Architects *p. 100*
25. Approval of Agreement with McAfee 3 Architects *p. 101*
26. Approval of Agreement with Dewberry Architects Inc *p. 102*
27. Approval of Agreement with Booziotis & W. Architects *p. 103*

XII. Informative Reports

28. Richland Collegiate High School status report *p. 104*
29. Presentation of Current Funds Operating Budget Report for April 2012 *pp. 105-112*
30. Monthly Award and Change Order Summary *pp. 113-117*
31. Payments for Goods and Services *pp. 118-119*
32. Progress Report on Construction Projects *pp. 120-121*
33. Report of M/WBE Participation of Maintenance and SARS Report on Projects *pp. 122-128*
34. Facilities Management Project Report *pp. 129-146*
35. Notice of Grant Awards – June 2012 *pp. 147-148*
36. Presentation of Contracts for Educational Services *pp. 149-151*

XIII. Questions/comments from members of the Board and Chancellor

37. Comments regarding personnel and diversity issues in DCCCD (Trustee Flores)

XIV. Citizens desiring to appear before the Board

XV. Executive session

The Board may conduct an executive session as authorized under 551.074 of the Texas Government Code to deliberate on personnel matters, including reorganization of the Board officers, commencement of annual evaluation and/or consideration of contract of the Chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

The Board may conduct an executive session under §551.071 of the

Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

The Board may go into an executive session to receive advice from counsel regarding a settlement agreement with Ronald J. Spencer. As provided by §551.071 of the Texas Government Code, the Board of Trustees may conduct an executive session regarding a settlement or to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

XVI. Adjournment of regular meeting

**CERTIFICATION OF NOTICE POSTED  
FOR THE JUNE 5, 2012  
REGULAR MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1<sup>st</sup> of June 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 1<sup>st</sup> of June 2012, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.



Wright L. Lassiter, Jr., Secretary

### III. Oath of Office for Newly Elected Board Members

The constitutional oath of office will be administered to J.L. Sonny Williams, unopposed candidate whom the Board of Trustees declared elected as a result of canceling the May 12, 2012 election in Trustee District 1. The constitutional oath of office will also be administered to W. Wesley Jameson and Charletta Rogers Compton in Trustee Districts 5 and 7, respectively, who have been declared elected by the final canvassing authority as a result of the May 12, 2012 Trustees election.

Effective Date: June 5, 2012

#### Policy Reminders

Board policies pertinent to evaluating a recommendation for authorizing administering the oath of office include:

*After the statement has been signed and certificates of election have been issued, but before entering upon the duties of the office, the Trustee shall take the oath of affirmation of office and shall file it with the President of the Board. BBB (LEGAL), BOARD MEMBERS ELECTIONS: OATH OF OFFICE*

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

#### IV. Board Internal Organization

##### Policy Reminders

Board policies pertinent to Board of Trustees internal organization include:

*Officers of the Board shall be elected at the first regular meeting of the Board following the regular election of Board members in even-numbered years, or at any time thereafter in order to fill a vacancy. The Board shall be authorized to elect:*

- 1. A President, who shall be a member of the Board.*
- 2. A Secretary, who may or may not be a member of the Board.*
- 3. Any other officers, as deemed necessary or advisable. [BCA (LEGAL), BOARD INTERNAL ORGANIZATION, BOARD OFFICERS AND OFFICIALS, education Code 130.082(d)]*

*In addition to the required post-election organization, the Board may also organize at other times. [Atty. Gen. Op. MW-531 (1982)]*

*The Board may from time to time as it deems necessary create committees to facilitate the efficient operation of the Board.... [BCB (LEGAL), BOARD INTERNAL ORGANIZATION, BOARD COMMITTEES, education Code 11.061(c)(3); Atty. Gen. Op. Nos. DM-284 (1994), JM-1072 (1989), H-3 (1973); see also Atty. Gen. Op. LO-97-058 (1997).]*

VIII. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. “Local government officers” are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

Cistercian Preparatory School  
D4 Construction, Inc.  
IDG Services, Inc.  
Irving Independent School District  
Mart, Inc.  
Mission Linen  
Pearson Learning Solutions  
Priorclave North America  
Responsive Education Solutions  
Sawyers Construction, Inc.  
Teaching Systems, Inc.  
Texas Health Ben Hogan Sports  
Medicine  
UniFirst Corporation

(Tab 1) RECOMMENDATION FOR AWARD –RFP NO. 11923  
ON-SITE ATHLETIC TRAINER SERVICES  
PRICE AGREEMENT, DISTRICT-WIDE  
SEPTEMBER 1, 2012 THROUGH AUGUST 31, 2014

RESPONSE: Requests for proposals were sent to 11 companies, and one proposal was received.

RECOMMENDATION FOR AWARD:

TEXAS HEALTH BEN HOGAN	(2-year estimate)
SPORTS MEDICINE	\$200,000

BEST AND ONLY PROPOSAL

COMMENTS: This award is for certified athletic trainers to attend all campus-sponsored practices and games; on-site services include training to help prevent injuries, sports injury evaluation, immediate first aid care of acute injuries, and treatment/rehabilitation services as needed. Pricing is based on a flat all-inclusive annual fee.

Award is recommended to the single bidder as this is a highly specialized service and rebidding is not expected to yield more competition; in addition, this vendor is the current provider of these services and has performed satisfactorily.

The previous contract had a three-year term with annual expenditures between \$85,000 and \$100,000. The contract provided approximately 2,100 hours of service and included in the completion of an average of 500 preseason physicals each year.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 2) RECOMMENDATION FOR AWARD – BID NO. 11933  
MAT AND LINEN SERVICE  
PRICE AGREEMENT, DISTRICT-WIDE  
JULY 1, 2012 THROUGH JUNE 30, 2015

RESPONSE: Requests for bids were sent to 24 companies, and two bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

MISSION LINEN	(3-year estimate)
UNIFIRST CORPORATION	\$100,000

LOW OVERALL BIDS

COMMENTS: Award is recommended to the overall low bidder for the rental and cleaning of walk-off floor mats, which are placed in the doorways at building entrances for safety and cleanliness.

Award is also recommended to the overall low bidder for the rental and cleaning of linen such as chef coats, napkins, tablecloths, and bar mop towels for hospitality programs and special events, as well as shop rags/towels, machinist aprons, mops, and auto fender covers for automotive programs.

The previous contract term was for three years, with total expenditures of \$82,000.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

BID NO. 11933  
 FLOOR MAT AND LINEN SERVICES  
 PRICE AGREEMENT, DISTRICT WIDE

	Mission Linen	Unifirst Corp.
<b>MAT SERVICE</b>		
3 x 5 solid color mat	\$7,020	\$3,285
3 x10 solid color mat	\$2,106	\$1,390
4 x 6 solid color mat	\$72,072	\$48,803
4 x 6 logo mat	\$2,652	\$1,572
6 x 5 logo mat	\$8,190	\$6,973
3 x 5 scraper	\$234	\$183
4 x 6 scraper	\$1,872	\$2780
2 x 3 anti-fatigue	\$1,248	\$730
TOTAL, 3 years	\$95,394	\$65,716
<b>LINEN SERVICE</b>		
Bar mop towel. Approx. 16" x 19"	\$11,232	\$15,444
Napkin. White. Poly/Cotton blend.	\$1,872	\$2,496
Tablecloth. White. Poly/Cotton blend. Approx. 61" x 61"	\$66	\$150
Tablecloth. White. Poly/Cotton blend. Approx. 52" x 120"	\$4,680	\$2,496
Tablecloth. White. Poly/Cotton blend. Approx. 71" x 71"	\$4,056	\$4,368
Chef Coat. White. Spun poly. Small - 2XL.	\$1,014	\$328
Shop rags/towels. Blue. 100% cotton. Approx. 13" x 14"	\$5,460	\$7,644
Auto fender covers. Cotton. Approx. 36" x 60". (2 covers/set)	\$1,427.40	\$1,170
Wet mop head, 24 oz. Synthetic fibers. Nylon headband. Complete with handles.	\$819	\$445
Machinist apron. Blue. Cotton canvas. Four pockets. One size fits all.	\$951.60	\$1,092
TOTAL, 3 years	\$31,578	\$35,633

(Tab 3) RECOMMENDATION FOR AWARD – BID NO. 11937  
ELEVATOR REPLACEMENT  
RICHLAND COLLEGE

RESPONSE: Of 13 companies that attended the mandatory prebid meeting, four bids were received.

COMPARISON OF BIDS:

IDG Services, Inc.	\$273,260
Mart, Inc.	\$279,500
Sawyers Construction, Inc.	\$280,600
D4 Construction, Inc.	\$339,000

RECOMMENDATION FOR AWARD:

IDG SERVICES, INC.	\$273,260
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LOW BID

COMMENTS: This project is to replace the existing elevator in Bonham Hall to bring it into code compliance; includes associated renovations to adjacent walls, ceiling, lighting, paint, and carpet.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 4) RECOMMENDATION FOR AWARD  
APPRENTICESHIP TRAINING MATERIALS  
DISTRICT-WIDE

RECOMMENDATION FOR AWARD:

PEARSON LEARNING SOLUTIONS \$83,000

SOLE SOURCE

COMMENTS: This award is for the purchase of student training materials to be utilized in skills training courses in the electrical trades. This vendor is the sole provider of student training materials for the National Apprenticeship Curriculum Program sponsored by the trades group Independent Electrical Contractors, Inc., which is an alliance intent on protecting the health and safety of its members through programs such as prevention of workplace hazards, improved communications, and identification of best practices among trades. The electrical apprentice kits include textbooks, student manuals, and workbooks.

The Apprenticeship Training Program is overseen by the district to prepare students for skilled trades by combining on-the-job training supervised by journey workers with related classroom teaching by IEC instructors. This program typically serves 300 to 350 students annually.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

CONSENT AGENDA NO. 5

Approval of Minutes of the April 3, 2012 Regular Meeting

It is recommended that the Board approve the minutes of the April 3, 2012 Board of Trustees Regular Meeting

**Board Members and Officers Present:**

Mr. Jerry Prater (Chair)  
Charletta Rogers Compton (Vice-Chair)  
Mr. Bob Ferguson  
Ms. Diana Flores  
Mr. Wesley Jameson  
Dr. Wright Lassiter (board secretary and chancellor)  
Mr. Bill Metzger  
JL Sonny Williams

Absent: None

Vice Chair Compton convened the meeting at 5:04 p.m.

**CERTIFICATION OF NOTICE POSTED  
FOR THE APRIL 3, 2012  
REGULAR MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 30<sup>th</sup> day of March 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 30<sup>th</sup> day of March 2012, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

### **Pledges of Allegiance to U.S. and Texas Flags**

Pledges of allegiance to the flags were recited.

### **Richland Collegiate High School status report presented by Superintendent Donna Walker**

Supt. Walker presented the monthly status report as summarized in Informative Report #23. Trustee Compton offered the congratulations of the Board on continued success of current students and graduates.

### **Special presentation about El Centro College Quality Enhancement Plan (QEP)**

President Paul McCarthy, with staff members Karen Stills and Dr. Norm Howden, Faculty Cassandra Bowell and Student Paige Blue Jacket, presented information about El Centro's QEP, entitled "CT3: Critically Thinking Things Through."

### **Special presentation of Board of Trustees' nominee for ACCT's annual Faculty Member Award, and 2012 Faculty Excellence in Teaching/Miles Production Award Winner**

President Felix Zamora introduced long-time faculty member, Dr. Paul Benson to the Board, in celebration of his winning the DCCCD 2012 Faculty Excellence in Teaching award and in being recommended by the Board as a nominee for the Association of Community College Trustees' national faculty award as well.

### **Citizens Desiring to Address the Board Regarding Agenda Items**

There were none.

### **Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda**

There were none.

### **Consideration of Bids**

Trustee Compton moved and Trustee Ferguson seconded a motion to approve Items 1-7. Motion passed. (See April 3, 2012, Board Meeting, Consideration of Bids, 1-7, which is made part of and incorporated into the approved minutes as though fully set out in the minutes.)

With some discussion related to previously conducted disparity studies, Trustee Williams requested a review of that work as a part of a future work session in lieu of a written reference only.

Related to Bid 6, Chair Prater indicated that he had been contacted by an unsuccessful bidder, and requested that Executive Vice Chancellor Ed DesPlas comment. Mr. DesPlas responded that he had full confidence in the staff

recommendation as a result of his review of the process and documentation, including evaluation criteria applied by the broad-based bid evaluation team.

### **Consent Agenda**

Trustee Compton requested that Item 11 be voted on separately.

Trustee Ferguson moved and Trustee Jameson seconded a motion to approve Items 8-10 and 12-14. Motion passed.

Trustee Compton moved and Trustee Ferguson seconded a motion to approve Item 11, Election Cancellation, confirming Trustee Williams as the winner of the uncontested District 1 seat previously scheduled for May election.

(See April 3, 2012, Board Meeting, Consent Agenda, Items 8-14, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Individual Items**

Trustee Metzger moved and Trustee Jameson seconded a motion to approve Item #15. Motion passed.

Trustee Compton moved and Trustee Metzger seconded a motion to approve Item #16. Motion passed.

Item #17 was removed from consideration by the Chancellor as noted in the earlier Work Session.

Trustee Compton moved and Trustee Flores seconded a motion to approve Items #18-20. Motion passed.

(See April 3, 2012, Board Meeting Individual Items, Items 15-20, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Informative Reports**

Trustees reviewed the informative reports. (See April 3, 2012 Board Meeting, Agenda Items #21-31, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Question/Comments from the Board and Chancellor**

In answer to a question from Trustee Flores, the Chancellor confirmed that a \$500 sponsorship had been purchased in support of the Native American Youth Alliance.

Related to Item #32, statement of concern regarding diversity in DCCCD employment and procurement, Trustee Flores apologized to those individual interims referenced in her remarks, citing policy compliance concerns and not personal attacks, and requested that her statement be added to the minutes verbatim. She read from a prepared text which is now incorporated here:

“As a member of this Board, I have continuing concern about staff commitment to and implementation of DCCCD Board policy concerning diversity of students, staff and procurement.

The information I requested regarding the Chancellor’s appointment of Interim Presidents during his tenure reflects that he has appointed 6 interim presidents. Of the 6, only one was from a racial/ethnic group.

Of the 3 college presidents he has hired thus far, 2 are Anglo males and 1 is an Anglo female. As stated in my remarks for the record at the March Board meeting, the Chancellor chose to disregard HR Operating Guidelines for Presidential searches and approved the Presidential Search Committee’s request to send only two finalists to him – the HROG requires that 3-5 finalists be sent to him for consideration. The third finalist by ranking was Hispanic.

The Chancellor, in the area of diversity for those he directly hires, receives an “F” from me for failure to demonstrate commitment and implementation of Board policy regarding diversity.

My question still remains, if we cannot expect the leader of this institution to comply with and fully implement this Board policy, how can we expect the colleges and all its departments that hire employees to have full commitment and implementation of this Board policy?

The policy on interim positions as established in May 1, 1995, required that the person serving in the interim position must vacate the position if they were going to apply for the full-time position.

The policy was revised on February 13, 2008, and for administrators it stated: “Employees opting to fill an interim position that is slotted in Bands IV, V or the unbanded ranges of the administrative salary schedule are not eligible to apply for the position in which they are filling the interim role.” This change did not allow them to vacate the position if they were going to apply for the full-time position – it stated that interims in the upper administrative echelons could not apply for the full-time position.

In February 2010, the interim policy was again revised. It stated: "In order to ensure that the affairs of the District/College are managed without interruption, individuals serving in interim roles are eligible to apply for permanent position once it is advertised. It will not be necessary for the person in the interim role to abandon the interim position in order to apply for the permanent position. There are no guarantees that this individual service in the interim role will be selected for the permanent position, however, everyone is encouraged to apply."

From when an interim policy was first adopted in May 1995 until the most current revision in February 2010, the Board, to my recollection, was never informed that the interim policies we had in place prior to the February 2010 revision negatively impacted the affairs of the District/College being managed without interruption.

I find it no coincidence that the Chancellor asked the Board to approve this revision AFTER he had appointed interim presidents for Eastfield College (appointed 2-2-09) and Richland College (appointed 10-60-09). The Eastfield College presidency is now filled permanently by the interim appointment. I think no one will be surprised when the same happens on his decision for the full-time Richland College President appointment. I will have more to say on that matter when it is placed on the agenda for approval, together with documents to add to the record as a part of my statement for the record.

Please make no mistake about my commitment to allow our employees to be able to go up the career ladder through additional education, training, internships, interim positions, etc. But when you change an interim policy midcourse and end up hiring the interim in the full-time position, how is that equal opportunity? Individuals have an equal opportunity to apply but, in my opinion, they do not have an equal opportunity to be hired because it is a forgone conclusion as to who will be hired. That has been proven in one instance; I believe it will soon be proved again when the Chancellor makes his decision for Richland College. In these instances, true equal opportunity does not exist. There have been additional presidential vacancies in our system. There was additional opportunity and will continue to be opportunity when vacancies arise for interims to apply for those positions in which they are not serving in the interim. That, to me, does afford an improved probability of equal opportunity than what this Chancellor has done.

Again, as an elected member of this Board, as a Board member who has advocated for increased diversity at all levels in the interest of fairness and justice for our taxpayers, constituents and students, I am greatly disturbed by actions of the Chancellor that do not appear to support the Board's diversity policy. I will continue to speak on this issue and vote accordingly until I have strong proof that my assumptions are false and that we are truly adhering to this policy at all levels of the organization as is legally allowable."

Chancellor Lassiter briefly summarized the current search process and requested that his response statement be added to the minutes verbatim and he read from a prepared text which is now incorporated here:

“In the Human Resources Operational Guidelines (HROG) on the Presidential Search Process – Procedure #9 stipulates that the LST (local search team) will narrow the finalists to a total of three individuals to be recommended to the Chancellor, unranked.

This was observed in the presidential search for El Centro College, Brookhaven College and Eastfield College.

The LST never gave the Chancellor a report from the search committee with two finalists. This incorrect statement was made by a senior official who is no longer employed by the District.

As a further matter of information, all aspects of the search process were verified as a result of a legal review occasioned by the incorrect statement, and other actions, by the former senior official. This report was presented to the board of trustees.

Finally, all three finalists appeared in individual campus visits that included a community forum.”

Chair Prater reminded the Board that an outside attorney was engaged to review the Eastfield presidential search process and no wrong-doing on the part of the Chancellor was noted. He added that the Board had previously admonished Trustee Flores for her actions related to this search. Trustee Flores confirmed that her error was in contacting a senior District official, other than the Chancellor, and thanked the Board for the opportunity to engage in the discussion.

In answer to a question regarding the possibility of the Board looking at the diversity of search pools, Chair Prater reminded trustees that there are checks-and-balances in the current policy and process, and that a review of such detail was beyond the scope of the Board.

On the topic of fund balance, Trustee Ferguson requested current status. Mr. DesPlas confirmed that it was equivalent to 5.2 months of operating expenses on 08/31/2011, dropping to 4.7 months after the Fall 2011 revision. Trustee Metzger asked about the target, and it was confirmed by the Executive Vice Chancellor as 4-6 months per Board policy.

Trustee Flores commended Mountain View on its recent national high school award, with Trustee Jameson adding his congratulations and providing details about his attendance at the “I Commit” ceremony as part of the formal celebration.

The Chancellor recognized Betheny Reid, President of the DCCCD Foundation, congratulating her as the 2012 recipient of the Council for the Advancement and Support of Education’s (CASE) Commonfund Institutionally Related Foundation Award.

The Chancellor read a letter from Mrs. Margaret McDermott as follows: “It gives Trustees of The Eugene McDermott Foundation pleasure to enclose \$25,000 to the Dallas County Community College District Foundation for scholarships. At my one hundredth birthday party, which you attended, I expressed my thirty years of pride for my association and involvement in DCCCD programs. One of its greatest achievements is the scholarships available to your fine young scholars. It gives us special satisfaction to contribute again to this fund...”

**Citizens desiring to appear before the Board**

Citizen Dorothy Zimmerman addressed the Board regarding the January 2012 policy revision on gender identity and expression.

**Executive Session**

The Board adjourned to executive session at 6:52 p.m. for the purpose of discussing the chancellor’s contract.

The regular meeting was reconvened at 7:39 p.m.

**Adjournment**

Chairman Prater adjourned the regular meeting at 7:40 p.m.

Approved:



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Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 6

Approval of Minutes of the May 1, 2012 Work Session

It is recommended that the Board approve the minutes of the May 1, 2012 Board of Trustees Work Session.

**Board Members and Officers Present:**

Mr. Jerry Prater (chair)

Ms. Charletta Rogers Compton (joined the meeting at 1:32 p.m.)

Mr. Bob Ferguson

Ms. Diana Flores

Mr. Wesley Jameson

Dr. Wright Lassiter (board secretary and chancellor)

Absent:

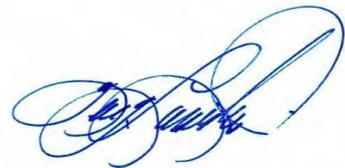
Mr. Bill Metzger

Mr. JL Sonny Williams

Chairman Prater convened the meeting at 1:20 p.m.

**CERTIFICATION OF NOTICE POSTED  
FOR THE MAY 1, 2012  
WORK SESSION OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 27<sup>th</sup> day of April 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 27th day of April 2012, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054



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Wright L. Lassiter, Jr., Secretary

**Certification of Notice Posted for the Meeting**

Dr. Lassiter certified the notice had been posted as required.

**Special presentation by Presidents McCarthy (ECC) and Zamora (MVC) on Early College High Schools and other alternative models in the DCCCD**

President McCarthy introduced Principal Eric Markinson and a 2012 graduating student, Jose (Angel) Diaz. A historical perspective of the high school development was provided. Mr. Diaz shared his personal story with the Board, including completion of 90 credits, transferring to the University of Denver with a 3.95 GPA.

President Zamora introduced Principal, Dr. Janice Lombardi, who shared insight into the continuing success of the nationally recognized Trini Garza Early College High School, including a video. The Board engaged in dialogue confirming that TEA rules require that 85% of those students enrolled must be considered “at risk” and/or “first generation in college.” A lottery is used at Mountain View, filling 100 available spaces from 500 applications.

Briefly, President Jean Conway, Eastfield College, updated the trustees on the interlocal agreement with DISD (W.W. Samuell High School) presented for approval in the regular meeting, which will represent another early college high school effort in the DCCCD.

**Executive Session**

There was no Executive Session.

**Adjournment**

Chairman Prater adjourned the work session at 2:15 p.m.

Approved:



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Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 7

Approval of Minutes of the May 1, 2012 Planning and Budget Committee Meeting

It is recommended that the Board approve the minutes of the May 1, 2012 Planning and Budget Committee Meeting.

**Board Members and Officers Present:**

Mr. Jerry Prater (Chair)

Ms. Charletta Rogers Compton (rejoined the meeting at 3:00 p.m.)

Mr. Bob Ferguson

Ms. Diana Flores

Mr. Wesley Jameson

Dr. Wright Lassiter (board secretary and chancellor)

Absent:

Mr. Bill Metzger

Mr. JL Sonny Williams

Chair Prater convened the meeting at 2:32 p.m. Dr. Wright Lassiter certified the meeting notice had been posted.

**CERTIFICATION OF NOTICE POSTED  
FOR THE MAY 1, 2012  
PLANNING AND BUDGET COMMITTEE MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 27<sup>th</sup> day of April 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 27<sup>th</sup> day of April 2012, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054



Wright L. Lassiter, Jr., Secretary

**Presentation of updated three-year financial plan (FY2012-2014) as provided by Board Policy BAA (Local)**

Executive Vice Chancellor DesPlas provided information, including an overview of the assumptions, provisions, and a prioritized listing of outstanding needs totaling \$40.8 million.

**Presentation of recommendations for revisions to the 2011-2012 budgets as provided by Board Policies BFA1 (Local) and CC (Local)**

The trustees reviewed proposed adjustments to the budget.

**Citizens desiring to appear before the Board**

There were none.

**Executive Session**

There was no Executive Session.

**Adjournment**

Chairman Prater adjourned the planning and budget committee meeting at 3:55 p.m.

Approved:

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter, Jr.', is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 8

Approval of Minutes of the May 1, 2012 Regular Meeting

It is recommended that the Board approve the minutes of the May 1, 2012 Board of Trustees Regular Meeting.

**Board Members and Officers Present:**

Mr. Jerry Prater (Chair)  
Ms. Charletta Rogers Compton (Vice-Chair)  
Mr. Bob Ferguson  
Ms. Diana Flores  
Mr. Wesley Jameson  
Dr. Wright Lassiter (board secretary and chancellor)  
Mr. JL Sonny Williams

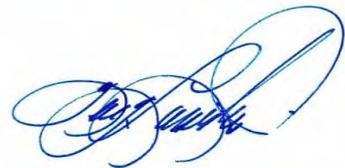
Absent:

Mr. Bill Metzger

Chair Prater convened the meeting at 4:17 p.m.

**CERTIFICATION OF NOTICE POSTED  
FOR THE MAY 1, 2012  
REGULAR MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 27<sup>th</sup> day of April 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 27<sup>th</sup> day of April 2012, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054



\_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary

### **Pledges of Allegiance to U.S. and Texas Flags**

Pledges of allegiance to the flags were recited.

### **Richland Collegiate High School status report presented by Superintendent Donna Walker**

Supt. Walker presented the monthly status report as summarized in Informative Report #20.

### **Special presentation of Spring 2012 “Completion Week” presented by Justin Lonon, Vice Chancellor of Public & Governmental Affairs**

Vice Chancellor Lonon, speaking on behalf of the District –wide effort, confirmed participation by more than 2000 students. Cedar Valley faculty members, Rebekah Rios-Harris and Anaka Johnston provided their perspective on the local, campus-wide enthusiasm as well as the national commitment of Phi Theta Kappa. North Lake students Melvin Hernandez and Daniel Tran recognized the support of Professor John Hitt and spoke of the involvement of honor society representatives as well as the PTK chapter.

### **Special recognition of the Cedar Valley Mens’ Basketball Team – and the presentation of their 2<sup>nd</sup> place national trophy to the Board of Trustees**

President Jennifer Wimbish was joined by CVC Athletic Director/District Director of the Metro Athletic Conference Kezia Drake and CVC Mens’ Basketball Coach Ron McDowell in sharing their Region V Championship Trophy and their 2012 NJCAA Division III National Runner-Up recognition with the Board. Bakari Turner was named as a NJCAA First Team All-American.

### **Citizens Desiring to Address the Board Regarding Agenda Items**

The following individuals registered to speak in support of the personnel recommendation to approve Dr. Kay Eggleston as President of Richland College: Mark King, Bill Sproull, Jeanne Hooker, Chris Luna, Paul Mayer, Tom Trenary, Chris Tedford, Chad Brumit, Tom Sadler, Ayako Schuster, and Joe Costantin. Remarks were made by Mark King, representing the Garland Chamber of Commerce, and Bill Sproull, representing the Richardson Chamber of Commerce.

### **Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda**

There were none.

### **Consideration of Bids**

Trustee Flores moved and Trustee Ferguson seconded a motion to approve Item 1. Motion passed. (See May 1, 2012, Board Meeting, Consideration of Bid 1, which is made part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Consent Agenda**

Trustee Flores asked that Item 4, Approval of the Minutes of the April 3, 2012 Regular Meeting, be removed from consideration until the June 5 Board Meeting. Chair Prater polled the Board for support and the item was delayed.

Trustee Ferguson moved and Trustee Compton seconded a motion to approve Items 2-3, and 5-9. Motion passed.

(See May 1, 2012, Board Meeting, Consent Agenda, Items 2-3, and 5-9, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Individual Items**

Trustee Flores moved and Trustee Ferguson seconded a motion to approve Item #10. Motion passed.

Trustee Compton moved and Trustee Ferguson seconded a motion to approve Item #11 and Items 13-19. Motion passed.

Trustee Flores asked for a recorded vote on Item #12, making the following statement for the record prior to the vote:

#### **“Statement on Appointment of Richland College President Contained in Personnel Report No. 12, May 1, 2012 Board Meeting**

Since it is not our practice to vote on employment contracts individually, I will be voting no on Personnel Report #12 for the following reasons:

The January 12, 2009 audit report revealed that the individual being recommended for the RLC Presidency submitted timesheets to be paid for time when the RLC President was not actually absent from his duties. These timesheets were submitted as a requirement of the Supplemental Service Agreements she was receiving for coverage of the President during his absences.

The January 12, 2009 audit report causes me to question whether these types of practices will continue, especially since now, as President, no one will question her expenditures, just as they were not questioned by anyone, RLC HR, District HR, nor the Chancellor, when these inaccurate timesheets were being submitted.

I ask that the following documents be attached to my statement for the record and be made a part of the minutes:

1. January 12, 2009 Memo to DCCCD Board of Trustees containing the

Special Audit Request and audit findings regarding the Supplemental Employment Agreements for Steve Mittelstet and Kay Eggleston consisting of 4 pages.

2. Steve Mittelstet's contract and timesheets for Fall '08.
3. Kay Eggleston's SEA's for 08/06 thru 12/08, noting that SEA for Fall '07 was not located on Paperwise."

(See Addendum related to Personnel Report No. 12, which are made a part of and incorporated into the approved minutes.)

Chairman Prater responded by confirming that the Board had reviewed the results of the related audit in an executive session, noting Trustee Flores' absence. Trustee Flores agreed that she was absent, saying that she chose not to attend in order to avoid being bound by the rules of confidentiality. Chairman Prater reminded the trustees that the audit confirmed that Dr. Lassiter acted within his authority, and that the Board had directed contact with the Texas Education Agency for purposes of clarifying the role and compensation for superintendents.

Trustee Williams moved and Trustee Ferguson seconded a motion to approve Item #12. All members present voted for the personnel recommendations included in this item, with the exception of Trustee Flores who voted "no." Motion passed.

(See May 1, 2012, Board Meeting Individual Items, Items 10-19, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Informative Reports**

Trustees reviewed the informative reports. (See May 1, 2012 Board Meeting, Agenda Items #20-27, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Question/Comments from the Board and Chancellor**

Related to Item #28, statement regarding continuing concerns with diversity and trust issues, Trustee Flores deferred her comments to the June meeting of the Board.

### **Citizens desiring to appear before the Board**

Citizen Dorothy Zimmerman addressed the Board on the potential financial impacts of facility modifications that she believes are required by a January 2012 policy decision related to gender identity and expression.

Citizen Ronald Spencer addressed the Board regarding loss of his veterans' benefits as a result of a 2008/2009 coding error at Brookhaven College,

confirming that both President Thom Chesney and Chancellor Wright Lassiter have been actively involved in this discussion. Trustee Flores requested a written report be shared with all members of the Board to summarize the history and confirm actions when available.

**Executive Session**

There was no executive session.

**Adjournment**

Chairman Prater adjourned the regular meeting at 5:27 p.m.

Approved:

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter, Jr.', is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

ADDENDUM RELATED TO PERSONNEL REPORT NO. 12



**MEMORANDUM**

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
SERVICE CENTER

**To:** DCCCD Board of Trustees

**From:** Rafael J. Godinez, CPA

**Date:** January 12, 2009

**Re:** Special Audit Request

This audit report was prepared pursuant to requests from Trustee Diana Flores for additional information and clarification of a finding reported in the quarterly Audit Committee Report dated December 4, 2008, and subsequent information that had come to her attention. The finding in the quarterly report pertained to the lack of adequate supporting documentation authorizing the awarding of a Supplemental Employment Agreement (SEA) to the executive vice president at Richland College, Kay Eggleston, for *"Coverage for college president to include speeches, presentations, meetings, administrative, and other designated duties."* As stated in the report, there is no known precedent for issuing an SEA to someone to "fill in" when a president is out of the office.

An SEA was first awarded for the fall 2006 semester for 135 hours at an hourly rate of \$83.03 not to exceed \$11,209.05. Additional contracts were issued for the subsequent semesters through December 2008. Total actual payments for these contracts for calendar 2006, 2007, and 2008 were \$9,880.58, \$20,425.40, and \$25,884.62 respectively. On September 1, 2008, Dr. Eggleston received a salary increase of 20.88% representing a new title of executive vice president and which, as Internal Audit was informed, was to compensate expanded duties in lieu of any additional SEA's. After inquiring as to why the SEA was continued during the fall 2008 semester, I was advised by Mr. Luis Camacho, Associate Vice Chancellor for HR, that "this would be the final contract", as per Chancellor Lassiter.

Hourly contracts require the completion of time sheets to record when the work is performed. The work may be performed either during or after the normal work day and on weekends. If the contract duties are during the normal work day, then those hours are made up either in the evening or on weekends. Verification of the actual time incurred is basically impossible – for lack of a better term, it's on the "honor system." However, since the SEA's to Dr. Eggleston were issued to "fill in" for the president, presumably during his absence, Internal Audit reviewed the days on which the contract was charged versus the days when Dr. Mittelstet was out on either personal or professional leave.

Based on Internal Audit's review of personal and professional leave documentation for calendar years 2007 and 2008, Dr. Mittelstet was out of the office a total of 84 work days and 59 work days, respectively. During the same period, Dr. Eggleston recorded hours to the contracts a total of 116 days and 152 days in 2007 and 2008, respectively. However, hours recorded to the contract on days when Dr. Mittelstet was out of the office on professional or personal leave amounted to 50 days in 2007 and 34 days in 2008. In other words, excluding Saturdays and Sundays, Dr. Eggleston charged time to the contracts to "fill in" as president on 63 work days in 2007 and 123 work days in 2008 when Dr. Mittelstet was not out of office on professional or personal leave.

Trustee Flores also requested that Internal Audit verify whether an SEA had been issued to Dr. Mittelstet for duties as superintendent of the Richland Collegiate High School, and if so, to report as to the terms and conditions of the contract. Additionally, Trustee Flores inquired as to any other SEA's issued regarding the high school or contracts issued to other vice presidents or vice chancellors for non-teaching duties.

On September 7, 2008, an SEA for Dr. Mittelstet was signed by Chancellor Lassiter. The contract was for a maximum of 140 hours at \$83.03 per hour between September 7<sup>th</sup> and December 24<sup>th</sup> not to exceed \$11,624.20 for "*Superintendent's administrative oversight of Richland Collegiate High School including ensuring compliance with all regulatory agencies for operating a charter school.*" On December 1, 2008, the Chancellor approved three time sheets for Dr. Mittelstet for the period beginning September 9<sup>th</sup> and ending November 25<sup>th</sup> for a total of 140 hours. There were no contracts issued to Dr. Mittelstet prior to this one during 2006 or 2007.

Internal Audit prepared a query of the Payroll System for any administrators with hourly pay during the period beginning September 1, 2007 through December 24, 2008. Based on the payroll information and the corresponding contract documents, the following vice presidents received non-teaching hourly pay for the period in review:

1. Rodger Bennett – Vice President, Instruction BHC – for the months of June, July and August 2008 for duties as interim vice president of instruction.
2. Savannah Jones – Vice President, Instruction CVC – for the months of June, July and August 2008 for duties as part-time grant administrator. Ms. Jones did not become a full-time employee until September 1, 2008.
3. James Jones – Vice President, Business EFC – various months (8) for duties as evening administrator.
4. Tony Summers – Vice President, Student Development RLC – monthly contracts for 16-month period under review for duties as RLC director of athletic programs.
5. Donna Walker – Associate Vice President Ed. Transitions/Deputy Superintendent CHS – for the period August 20, 2007 through August 15, 2008 to oversee operations of the RCHS as liaison with RLC divisions. (A similar contract was issued the prior academic year.)

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In an earlier email message dated December 18, 2008, Trustee Flores inquired as to assurances that the services contracted under the SEA with Dr. Mittelstet were provided *“above and beyond normal work hours and that there was no illegal double dipping involved.”* As stated earlier in this report and in prior audit reports involving time sheets, we must rely on supervisors and on the honesty of the employees to accurately report the time incurred in those particular activities.

Finally, based on the work performed with regards to this report and based on over twenty years of audit experience with The District, I am not aware of any other president, chancellor or vice chancellor who received an SEA

for non-teaching duties. I would like to close by including the comments made by Dr. Lassiter in his email response to Trustee Flores' communication.

From: Wright Lassiter <W.Lassiter@dcccd.edu>  
Date: Thu, Dec 18, 2008 at 2:16 PM  
Subject: Re: Extra Service Contracts at RLC  
To: dianaflores5@gmail.com

*I just thought that I should advise that I have never received an extra service contract while serving as president of El Centro or in my present role. I agree with your conclusion that such would not pass the smell test. In these roles you are called to service 24/7 and should not be compensated beyond what your contract authorizes.*

  
Rafael J. Godnez, CPA  
Executive District Director,  
Internal Audit



SACUBO Annual Meeting  
April 19-21, 2009  
Hot Springs, Virginia

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*Steve Mittelsted's  
Contract and time  
sheets for Fall '08.*

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT** *gab*

THIS AGREEMENT is made and entered into between the Dallas County Community College District, as Employer, and the undersigned Employee for the term, purpose and consideration herein stated and is subject to schedule changes, sufficient enrollment and/or personnel changes based upon administrative decisions. The OBLIGATIONS OF THE EMPLOYER are conditioned upon the faithful and timely performance by the Employee of duties herein described and such other duties and requirements as may be specified by the attachments hereto, and subject to the "General Responsibilities" listed on the reverse side or attached to this agreement. The employee should read and initial the "General Responsibilities" statement that accompanies this contract.

Place of Performance: Richland College  
 Department: Administration

Employee Name: Stephen K Mittelstet Employee ID Number: 0002021 Status: FT  
 Home Address: 1505 Elm #1104 City: Dallas State: Texas Zip Code: 75201  
 Home Telephone Number: 469.834.7500 Business Telephone Number: 972.238.6364 Cell Telephone Number:  
 Payment Period: Monthly  Quarterly E-Mail Address: stevem@dccc.edu

IR USE ONLY	GENERAL LEDGER NUMBER	PAY RATE	CONTRACT MAX HRS.	START DATE	END DATE	CONTRACT AMOUNT	ASSIGNMENT / ACTIVITY
XXX A56 pb	11-08-101011/20553	83.03	140 hrs	09/07/08	12/24/08	\$11,624.20	Superintendent's administrative oversight of Richland Collegiate High School including ensuring compliance with all regulatory agencies for operating a charter school.

**CALCULATION/COMMENTS:**  
 Timesheet Only. Employee may work nights and weekends as needed.

**TO BE COMPLETED/VERIFIED BY THE EMPLOYEE:** Please contact your primary Human Resources Office if any information is incorrect.  
 Administrator  Full-time Faculty  Full-time  Part-time Professional Support Staff  Full-time  Limited Full-time  Part-time  
 Please verify your Social Security No.  Correct  Incorrect Primary DCCCD Payscale: Administration

Are you currently teaching additional courses for DCCCD?  YES  NO If yes, please circle locations: BHC BUP CVC EFC ECC LCET MVC NLC RLC  
 Are you currently employed Full-time elsewhere and participating in Teachers Retirement System?  YES  NO If yes, list the School District  
 Are you retired from Teachers Retirement System:  YES  NO If yes, give date

EMPLOYEE SIGNATURE / DATE: [Signature] 11/19/08  
 IMMEDIATE SUPERVISOR SIGNATURE / DATE: [Signature] 11/25/08  
 LOCAL HUMAN RESOURCES / DATE: [Signature] 11/25/08  
 REPORT BY / DATE: [Signature] 11/25/08

**AYROLL TIME SHEET  
 ICCCD**

TO BE PAID ON: 12/31/2008

Stephen K. Mittelstet  
Employee Name

08110  
BATCH NO.  
 Pay Period

This time sheet must be completed in INK before submission. Time sheets submitted after  
 a Location Human Resources Office will not be processed until the next pay period.

DUE DATE

<u>0002021</u>	<u>DA5L-08-101011</u>	<u>19.25</u>	<u>20553</u>	<u>08</u>	<u>11</u>	<u>101011</u>	<u>\$83.03</u>
<small>15 min = 0.25</small>		<small>30 min = 0.50</small>		<small>45 min = 0.75</small>		<small>60 min = 1.0</small>	

COMPLETE HRS. / QUARTERS	M			P			M			P		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY												
							5:30	8:45	3.15			
MONDAY												
				5:30	7:30	2.0						
TUESDAY							6:45	8:30	1.75			
WEDNESDAY												
				7:00	8:45	1.75						
THURSDAY												
				5:30	8:30	3.0						
				9:45	10:30	1.5						
FRIDAY												
				6:00	8:00	2.00						
				8:30	10:30	2.00						
SATURDAY												
				5:30	7:30	2.00						
<b>PAY PERIOD TOTALS</b>												
HRS WORKED				4.5			9.75			5.0		
IF HRS WORKED (-)												
HRS WORKED (-)												
IF HRS TAKEN (+)												
PAID AT REG. RATE (+)				4.5			9.75			6.0		

Verification of this document may result in disciplinary action, including termination of employment.

Steph Mittelstet - 11.25.08  
Employee Signature Date

[Signature] - 12/1/08  
Supervisor Signature Date

1st Level Supervisor  
 2nd Level Supervisor  
 Please check the box for the supervisor whose signature appears above.

NO. 0175-0292



TO BE PAID ON: 11/30/08

Stephen K. Mittelstet  
 Employee Name

08110  
 MATCH NO.

This time sheet must be completed in INK before submission. Time sheets submitted after  
 in Location Human Resources Office will not be processed until the next pay period.

11/10/2008  
 DATE

0002021	PA-56-08-101011	55 ✓	20553	08	11	101011	\$ 83.03
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COMPLETE HRS. / QUARTERS	15 min = 0.25			30 min = 0.50			45 min = 0.75			60 min = 1.0		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY	[Crossed out]											
MONDAY	[Crossed out]											
TUESDAY	[Crossed out]											
WEDNESDAY	[Crossed out]											
THURSDAY	[Crossed out]											
FRIDAY	[Crossed out]											
SATURDAY	[Crossed out]											
PAY PERIOD TOTALS												
HOURS WORKED	12.75			12.5			18.25			11.5		
COMP. HRS. WORKED (+)	12.75			12.5			18.25			11.5		
C.T. HRS. WORKED (-)												
COMP. HRS. TAKEN (-)												
HRS. PAID AT REG. RATE (+)	12.75			12.5			18.25			11.5		

Forgery of this document may result in disciplinary action, including termination of employment.

Stephen K. Mittelstet - 11-7-08  
 Employee Signature Date

[Signature] - 11/10/08  
 Supervisor Signature Date

1st Level Supervisor  
 2nd Level Supervisor  
 Please check the box for the supervisor whose signature appears above.

DRII No. 9722383704



TO BE PAID ON: 10/31/08

Stephen K. Mittelstet  
 Employee Name

UNION NO.  
 08310

This time sheet must be completed in INK before submission. Time sheets submitted after  
 in Location Human Resources Office will not be processed until the next pay period.  
 Pay Date: 10/13/08

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	UNION NO.	FUND	PROGRAM AREA	RATE
0002021	PA56-08-10101	65.75	20553	08	11	101011	\$83.03

COMPLETE HRS. / QUARTERS	WEEK BEGINS 09/07/08			WEEK BEGINS 09/14/08			WEEK BEGINS 09/21/08			WEEK BEGINS 09/28/08			WEEK BEGINS 10/05/08		
	FROM	TO	HRS												
SUNDAY															
MONDAY															
TUESDAY															
WEDNESDAY															
THURSDAY															
FRIDAY															
SATURDAY															
<b>PAY PERIOD TOTALS</b>	WEEK BEGINS 09/13/08			WEEK BEGINS 09/20/08			WEEK BEGINS 09/27/08			WEEK BEGINS 10/04/08			WEEK BEGINS 10/11/08		
HOURS WORKED	11.0			11.0			16.0			12.0			15.75		
COMP. HRS. WORKED (1)	11.0			11.0			16.0			12.0			15.75		
O.T. HRS. WORKED (2)															
COMP. HRS. TAKEN (3)															
HRS. PAID AT REG. RATE (4)	11.0			11.0			16.0			12.0			15.75		

Classification of this document may result in disciplinary action, including termination of employment.

Stephen K. Mittelstet 10-11-08  
 Employee Signature Date  
[Signature]  
 Supervisor Signature Date

1st Level Supervisor  
 2nd Level Supervisor  
 Please check the box for the supervisor whose signature appears above.

FORM NO. 0175-0280

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80 81 82 83 84 85 86 87 88 89 90 91 92 93 94 95 96 97 98 99 100



SACUBO Annual Meeting  
April 19-21, 2009  
Hot Springs, Virginia

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Ray Eggleston is SEA's  
for 8/06 thru 12/08.

SEA for Fall '07 was  
not located on  
Paperwise.

**EMPLOYMENT AGREEMENT**  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Place of Performance: RICHLAND  
Department: ADMINISTRATION

THIS AGREEMENT is made and entered into between the Dallas County Community College District, as Employer, and the undersigned Employee for the term, purpose and consideration herein stated and is subject to schedule changes, sufficient enrollment and/or personnel changes based upon administrative decisions. THE OBLIGATIONS OF THE EMPLOYER are conditioned upon the faithful and timely performance by the Employee of duties herein described and such other duties and requirements as may be specified by the attachments hereto, and subject to the "General Responsibilities" listed on the reverse side or attached to this agreement.

Employee Name: KATHRYN KROSTON ID Number: 0002233 Status: AF  
Home Address: 4520 ISABELLA DRIVE City: DALLAS State: TEXAS Zip Code: 75229  
Home Telephone Number: 214-29-9621 Business Telephone Number: 972-239-6202 SF 06  
Payment Period:  Monthly  Hourly

11-02-10/01-2005-3	83.03	135	8/20/06	12/22/06	\$11,109.05	COVERAGE FOR COLLEGE TRAVEL TO INCLUDE MEETINGS AND OTHER DESIGNATED DUTIES.
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CALCULATION/COMMENTS:

TO BE COMPLETED/VERIFIED BY THE EMPLOYEE: Please contact your primary Human Resources Office if any information is incorrect.  
 Administrator  Full-time Faculty  Full-time  Part-time Professional Support Staff  Full-time  Limited Full-time  Part-time  
 Please verify your Social Security No.  Correct  Incorrect Primary DCCCD Paystation: \_\_\_\_\_  
 Are you currently teaching additional courses for DCCCD?  YES  NO If yes, please circle location: BHC BJP CVC EFC ECC LOET MVC NLC RLC  
 Are you currently employed Full-time elsewhere and participating in Teachers Retirement System?  YES  NO If yes, list the School District \_\_\_\_\_  
 Are you retired from Teachers Retirement System:  YES  NO If yes, give date \_\_\_\_\_

EMPLOYEE SIGNATURE / DATE: Kathryn Kroston 8/25/06  
 DCCCD APPROVAL / DATE: [Signature] 10/10/06  
 HUMAN RESOURCES OFFICE: [Signature] 10/16/06  
 FOR INFO: File

*Enlarged copy*

**EMPLOYMENT AGREEMENT**  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Place of Performance: Richland College  
Department: Administration

THIS AGREEMENT is made and entered into between the Dallas County Community College District, as Employer, and the undersigned Employee for the term, purpose and consideration herein stated and is subject to schedule changes, sufficient enrollment and/or personnel changes based upon administrative decisions. THE OBLIGATIONS OF THE EMPLOYER are conditioned upon the faithful and timely performance by the Employee of duties herein described and such other duties and requirements as may be specified by the attachments hereto, and subject to the "General Responsibilities" listed on the reverse side or attached to this agreement.

Employee Name: Kathryn Eggleston  
 Home Address: 4530 Isabella Lane  
 Home Telephone Number: 214-369-9632  
 Payment Period:  Monthly  Hourly

City: Dallas ID Number: 0002273  
 State: TX Zip Code: 75229  
 Business Telephone Number: 972-238-6196  
 E-Mail Address: keggleston@dcccd.edu

11.08.101011.20553	93.03	120	1/08/07	5/10/07	\$9,863.60	Coverage for college President to include administrative and other designated duties.
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CALCULATION/COMMENTS:  
 PASG-BS-101011



TO BE COMPLETED/VERIFIED BY THE EMPLOYEE: Please contact your primary Human Resources Office if any information is incorrect.  
 Administrator  Full-time Faculty  Full-time  Part-time Professional Support Staff  Full-time  Limited Full-time  Part-time  
 Please verify your Social Security No.  Correct  Incorrect Primary DCCCD Paystation: \_\_\_\_\_  
 Are you currently teaching additional courses for DCCCD?  YES  NO If yes, please circle locations: BHC BJP CVC EFC ECC LCET MVC NLC RLC  
 Are you currently employed Full-time elsewhere and participating in Teachers Retirement System?  YES  NO If yes, list the School District \_\_\_\_\_  
 Are you retired from Teachers Retirement System?  YES  NO If yes, give date \_\_\_\_\_

EMPLOYEE SIGNATURE / DATE <i>Kathryn Eggleston</i> / 1-8-07	LOCATION APPROVAL / DATE <i>[Signature]</i> / 1/20/07
DISCOUNT SUPERVISOR SIGNATURE / DATE <i>[Signature]</i> / 1-11-07	INPUT BY / DATE <i>[Signature]</i> / PASG is getting in College etc 1/18/07

Enlarged copy



**EMPLOYMENT AGREEMENT  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

Place of Performance: Richland Collegé  
Department: Administration

THIS AGREEMENT is made and entered into between the Dallas County Community College District, as Employer, and the undersigned Employee for the term, purpose and consideration herein stated and is subject to schedule changes, sufficient enrollment and/or personnel changes based upon administrative decisions.  
THE OBLIGATIONS OF THE EMPLOYER are conditioned upon the faithful and timely performance by the Employee of duties herein described and such other duties and requirements as may be specified by the attachments hereto, and subject to the "General Responsibilities" listed on the reverse side or attached to this agreement.

Employee Name: Kathryn Eggleston ID Number: 0002273 Status: \_\_\_\_\_  
 Home Address: 4530 Isabella Lane State: Texas Zip Code: 75229  
 Home Telephone Number: 214.369.9632 City: Dallas  
 Payment Period:  Monthly  Hourly Business Telephone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

HR USE ONLY	GENERAL LEDGER NUMBER	PAY RATE	CONTRACT MAX HRS.	START DATE	END DATE	CONTRACT AMOUNT	ASSIGNMENT / ACTIVITY	LOCATION, SEMESTER, COURSE, SECTION
XXX	11-08-101011/20553	83.03	80 hrs	05/11/07	08/17/07	\$6,642.40	Coverage for college President to include speeches, presentations, meetings, administrative and other designated duties	

**CALCULATION/COMMENTS:**  
Timesheet Only.

**TO BE COMPLETED/VERIFIED BY THE EMPLOYEE:** Please contact your primary Human Resources Office if any information is incorrect.  
 Administrator  Full-time Faculty  Full-time  Part-time Professional Support Staff  Full-time  Limited Full-time  Part-time  
 Please verify your Social Security No. 0002273  Correct  Incorrect Primary DCCCD Paystation: Administration 00560  
 Are you currently teaching additional courses for DCCCD?  YES  NO If yes, please circle locations: BHC BJP CVC EFC ECC LCET MVC NLC RLC  
 Are you currently employed Full-time elsewhere and participating in Teachers Retirement System?  YES  NO If yes, list the School District  
 Are you retired from Teachers Retirement System:  YES  NO If yes, give date

EMPLOYEE SIGNATURE / DATE  
Kathryn Eggleston 5/9/07  
 IMMEDIATE SUPERVISOR SIGNATURE / DATE  
[Signature] 5-9-07  
 LOCATION APPROVAL / DATE  
\_\_\_\_\_  
 INPUT BY / DATE  
\_\_\_\_\_

FORM NO. 0090.0004

**EMPLOYMENT AGREEMENT**  
**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

N/S

Place of Performance: Richard College  
 Department: Administration

THIS AGREEMENT is made and entered into between the Dallas County Community College District, as Employer, and the undersigned Employee for the term, purpose and consideration herein stated and is subject to schedule changes, sufficient enrollment and/or personnel changes based upon administrative decisions.

THE OBLIGATIONS OF THE EMPLOYER are conditioned upon the faithful and timely performance by the Employee of duties herein described and such other duties and requirements as may be specified by the attachments hereto, and subject to the "General Responsibilities" listed on the reverse side or attached to this agreement.

Employee Name: Kathryn Eggleston  
 Home Address: 4530 Isabella Lane  
 Home Telephone Number: 214.369.9632  
 Payment Period:  Monthly  Hourly

City: Dallas ID Number: 0002273 Status:   
 Business Telephone Number:  State: Texas Zip Code: 75229  
 E-Mail Address:

HR USE ONLY	GENERAL LEDGER NUMBER	PAY RATE	CONTRACT HRS	START DATE	END DATE	CONTRACT AMOUNT	ASSIGNMENT/ACTIVITY
XXX	11-08-101011/20553	83.03	140 hrs	01/02/08	05/09/08	\$11,624.20	Coverage for College President presentations, meetings, administrative, community and other assignments.

**CALCULATION/COMMENTS:**

Timesheet Only. This employee may work nights and weekends as needed.

TO BE COMPLETED/VERIFIED BY THE EMPLOYEE: Please contact your primary Human Resources Office if any information is incorrect.  
 Administrator  Full-time  Part-time  
 Faculty  Full-time  Part-time  
 Please verify your Social Security No.  Correct  Incorrect Primary DCCCD Paystation: Administration

Are you currently teaching additional courses for DCCCD?  YES  NO If yes, please specify locations: BHC BJP CVC EFC ECC LCET MVC NLC RLC  
 Are you currently employed Full-time elsewhere and participating in Teachers Retirement System?  YES  NO If yes, give date

EMPLOYEE SIGNATURE / DATE  
Kathryn Eggleston 11/2/08  
 IMMEDIATE SUPERVISOR SIGNATURE / DATE  
[Signature] 11/14/08

Fall '07  
 Contract renewed  
 located.

APPROVAL / DATE  
[Signature] 1/24/08

**EMPLOYMENT AGREEMENT**  
**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**



Place of Performance: Richard College  
Department: Administration

THIS AGREEMENT is made and entered into between the Dallas County Community College District, as Employer, and the undersigned Employee for the term, purpose and consideration herein stated and is subject to schedule changes, sufficient enrollment and/or personnel changes based upon administrative decisions. THE OBLIGATIONS OF THE EMPLOYER are conditioned upon the faithful and timely performance by the Employee of duties herein described and such other duties and requirements as may be specified by the attachments hereto, and subject to the "General Responsibilities" listed on the reverse side or attached to this agreement. The employee should read and initial the "General Responsibilities" statement that accompanies this contract.

Employee Name: Kathryn Eggleston Employee ID Number: 0002273 Status: Administrative  
 Home Address: 4530 Isabella Lane City: Dallas State: Texas Zip Code: 75229  
 Home Telephone Number: 214.369.9632 Business Telephone Number: 972.238.6195 Cell Telephone Number:  
 Payment Period:  Monthly  Hourly E-Mail Address: Kegg1eston@dcccd.edu

HR USE ONLY	GENERAL LEDGER NUMBER	PAY RATE	CONTRACT MAX HRS.	START DATE	END DATE	CONTRACT AMOUNT	ASSIGNMENT / ACTIVITY LOCATION, SEMESTER, COURSE, SECTION
XXX	11-08-101011/20553	83.03	100 hrs	05/12/08	08/15/08	\$8,303.00	Coverage for college President when away from campus to include speeches, presentations, meetings, administrative, community and other designated chief operating officer duties.

**CALCULATION/COMMENTS:**  
 Timesheet Only.  This employee may work nights and weekends as needed. Dickinson College  
ES & PD AUG 12 2008

**TO BE COMPLETED/VERIFIED BY THE EMPLOYEE:** Please contact your primary Human Resources Office if any information is incorrect.  
 Administrator  Full-time Faculty  Full-time  Part-time Professional Support Staff  Full-time  Limited Full-time  Part-time  
 Please verify your Social Security No.  Correct  Incorrect Primary DCCCD Paystation: Administration  
 Are you currently teaching additional courses for DCCCD?  YES  NO If yes, please circle locations: BHC BJP CVC EFC ECC LCET MVC NLC RLC  
 Are you currently employed Full-time elsewhere and participating in Teachers Retirement System?  YES  NO If yes, list the School District  
 Are you retired from Teachers Retirement System:  YES  NO If yes, give date

EMPLOYEE SIGNATURE / DATE: Kathryn Eggleston 8/11/08  
 AMBASSADOR SUPERVISOR SIGNATURE / DATE: [Signature] 8/18/08  
 LOCATION APPROVAL / DATE: [Signature] 8/18/08  
 INPUT BY / DATE: [Signature] 8/20/08

FORM NO. 0059-0707



**EMPLOYMENT AGREEMENT  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

NS

PAGE 12

THIS AGREEMENT is made and entered into between the Dallas County Community College District, as Employer, and the undersigned Employee for the term, purpose and consideration herein stated and is subject to schedule changes, sufficient enrollment and/or personnel changes based upon administrative decisions. The OBLIGATIONS OF THE EMPLOYER are conditioned upon the faithful and timely performance by the Employee of duties herein described and such other duties and requirements as may be specified by the attachments hereto, and subject to the "General Responsibilities" listed on the reverse side or attached to this agreement. The employee should read and initial the "General Responsibilities" statement that accompanies this contract.

Place of Performance: Richard College  
Department: Administration

Employee Name: Kathryn Eggleston Employee ID Number: 0002273 Status: State  
Home Address: 4530 Isabella Lane City: Dallas State: Texas Zip Code: 75229  
Home Telephone Number: 214.369.9632 Business Telephone Number: 972.238.6195 Call Telephone Number:  
Payment Period:  Monthly  Hourly E-Mail Address: Keggleston@dcccd.edu

HR/USE ONLY	GENERAL LEDGER NUMBER	PAY RATE	CONTRACT MAX HRS	START DATE	END DATE	CONTRACT AMOUNT	ASSIGNMENT / ACTIVITY LOCATION SEMESTER / COURSE SECTION
XXX	11-08-101011/20553	83.03	140 hrs	08/18/08	12/24/08	\$11,624.20	Coverage for college President when away from campus to include speeches, presentations, meetings, administrative, community and other designated chief operating officer duties.

**CALCULATION/COMMENTS:**  
Timesheet Only.  Employee may work nights and weekends as needed. AUG 21 2008

**TO BE COMPLETED/VERIFIED BY THE EMPLOYEE:** Please contact your primary Human Resources Office if any information is incorrect.  
Administrator  Full-time  Part-time Professional Support Staff  Full-time  Limited Full-time  Part-time  
Please verify your Social Security No.  Correct  Incorrect Primary DCCCD Paystation: Administration  
Are you currently teaching additional courses for DCCCD?  YES  NO If yes, please circle location: BHC BJP CVC EFC ECC LCET MVC NILC RLC  
Are you currently employed Full-time elsewhere and participating in Teachers Retirement System?  YES  NO If yes, give date  
Are you retired from Teachers Retirement System:  YES  NO If yes, give date

EMPLOYEE SIGNATURE / DATE: Kathryn Eggleston 8/18/08  
IMMEDIATE SUPERVISOR SIGNATURE / DATE: [Signature] 8/18/08  
CRAND SIGNATURE: [Signature] 8/18/08  
LOCATION APPROVAL / DATE: [Signature] 8/25/08  
INPUT BY / DATE: [Signature] 8/25/08  
Position active in Dallas District 9/12/08



SACUBO Annual Meeting  
April 19-21, 2009  
Hot Springs, Virginia

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*Ray Eggleston's time  
sheets 9/06 thru 12/08*

**PAYROLL TIME SHEET**  
**DCCC**

08/13/06 **BE PAID ON: 09/09/06** **Richland College**  
 Employee Name: Kathryn (Kay) Eggleston Station: 242  
 OCT 12 2006 09/11/06

This time sheet must be completed in INK before submission. Time sheets submitted after  
 in Location Human Resources Office will not be processed until the next **PS&PD** DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS	ACCOUNTING NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	A56 -101011	31.0	20553 11-08-101011	8	11	11-08-101011	\$ 83.02

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK BEGINNING 08/13/06			WEEK BEGINNING 08/20/06			WEEK BEGINNING 08/27/06			WEEK BEGINNING 09/03/06			WEEK BEGINNING		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY	m														
	m														
	m														
	m														
MONDAY	m									7:00	9:00	2.0			
	m														
	m														
	m														
TUESDAY	m														
	m														
	m														
	m														
WEDNESDAY	m									5:00	7:00	2.0	8:00	8:00	0.5
	m									9:00	11:00	2.0			
	m														
	m									5:00	8:00	3.0			
THURSDAY	m									8:00	8:00	0.5			
	m									8:00	8:00	3.0			
	m														
	m									5:00	7:00	2.5			
	m									9:00	11:00	2.0			
FRIDAY	m									8:00	8:00	0.5			
	m									5:00	7:00	2.0			
	m														
	m														
SATURDAY	m									1:00	4:00	3.0	2:00	4:00	2.0
	m														
	m														
	m														
<b>PAY PERIOD TOTALS</b>	WEEK BEGINNING 08/19/06			WEEK BEGINNING 08/26/06			WEEK BEGINNING 09/02/06			WEEK BEGINNING 09/09/06			WEEK BEGINNING		
HOURS WORKED							13.0			18.0					
COMP. HRS. WORKED (-)															
O.T. HRS. WORKED (-)															
COMP. HRS. TAKEN (+)															
HRS. PAID AT REG. RATE (-)															

Classification of this document may result in disciplinary action, including termination of employment.

Employee Signature: Kay Eggleston Date: 10/11/06  
 Supervisor Signature: [Signature] Date: 10/11/06

1st Level Supervisor       2nd Level Supervisor  
 Please check the box for the supervisor whose signature appears above.

FORM NO. 0170-05/05



**PAYROLL TIME SHEET  
DCCCD**

09/10/06 BE PAID ON: 10/14/06

Kathryn (Kay) Eagleston  
Employee Name

96.5

BATCH NO. 192  
10/16/06  
Pay Date

This time sheet must be completed in INK before submission. Time sheets submitted after  
in Location Human Resources Office will not be processed until the next pay period.

DUEDATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	A56-101011	65.5	20553	8	11	11-08-101011	83.03
15 min = 0.25		30 min = 0.50		45 min = 0.75		60 min = 1.0	

COMPLETE HRS. / QUARTERS	Week ended 09/10/06			Week ended 09/17/06			Week ended 09/24/06			Week ended 10/01/06			Week ended 10/08/06		
	FROM	TO	HRS												
SUNDAY				10 <sup>00</sup>	3 <sup>00</sup>	5.0									
	3 <sup>00</sup>	7 <sup>00</sup>	4.0				7 <sup>00</sup>	10 <sup>00</sup>	3.0						
MONDAY	7 <sup>00</sup>	8 <sup>00</sup>	1.0	7 <sup>00</sup>	8 <sup>00</sup>	1.5	8 <sup>00</sup>	10 <sup>00</sup>	2.0						
	5 <sup>00</sup>	7 <sup>00</sup>	2.0	5 <sup>00</sup>	8 <sup>00</sup>	3.0							9 <sup>00</sup>	11 <sup>00</sup>	2.5
TUESDAY	8 <sup>00</sup>	8 <sup>30</sup>	0.5										8 <sup>00</sup>	8 <sup>30</sup>	0.5
	5 <sup>00</sup>	7 <sup>00</sup>	2.0				9 <sup>00</sup>	11 <sup>30</sup>	2.5	3			7 <sup>30</sup>	11 <sup>00</sup>	3.5
WEDNESDAY							8 <sup>00</sup>	8 <sup>30</sup>	0.5						
	9 <sup>00</sup>	11 <sup>00</sup>	2.0	6 <sup>00</sup>	9 <sup>00</sup>	3.0	9 <sup>00</sup>	11 <sup>30</sup>	2.5	8 <sup>00</sup>	10 <sup>00</sup>	2.0			
THURSDAY	8 <sup>00</sup>	8 <sup>30</sup>	0.5										7 <sup>00</sup>	7 <sup>30</sup>	0.5
	5 <sup>00</sup>	7 <sup>00</sup>	2.0	9 <sup>00</sup>	11 <sup>00</sup>	2.0	6 <sup>30</sup>	9 <sup>30</sup>	3.0						
FRIDAY	8 <sup>00</sup>	8 <sup>30</sup>	0.5				7 <sup>00</sup>	8 <sup>00</sup>	1.0						
	5 <sup>00</sup>	7 <sup>00</sup>	2.0												
SATURDAY	1 <sup>00</sup>	4 <sup>00</sup>	3.0	1 <sup>00</sup>	6 <sup>00</sup>	5	1 <sup>00</sup>	4 <sup>00</sup>	3.0						
PAY PERIOD TOTALS	09/10/06			09/23/06			09/30/06			10/07/06			10/14/06		
HOURS WORKED	19.5			19.5			17.5			2.5			6.5		
COMP. HRS. WORKED (-)															
O.T. HRS. WORKED (-)															
COMP. HRS. TAKEN (+)															
HRS. PAID AT REG. RATE (-)															

Classification of this document may result in disciplinary action, including termination of employment.

Kay Eagleston  
Employee Signature  
Richland College  
Date: 10/11/06

[Signature]  
Supervisor Signature  
Date: 10/11/06

OCT 12 2006

ES & PD

1st Level Supervisor  
 2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

FORM NO. 0178-05/05



**PAYROLL TIME SHEET**  
DCCCD

10/15/06 BE PAID ON: 11/11/06

Total = 22.5  
10 ct # 12

Eggleston Kathryn A.  
Employee Name

BATCH NO.  
11/13/06  
Pay Period

This time sheet must be completed in INK before submission. Time sheets submitted after in Location Human Resources Office will not be processed until the next pay period.

DUPLICATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-1010	17.5	20501	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK BEGINNING 10/15/06			WEEK BEGINNING 10/22/06			WEEK BEGINNING 10/29/006			WEEK BEGINNING 11/05/06			WEEK BEGINNING			
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	
SUNDAY	m															
	m															
	m	1:30	5:00	3.5						2:00	5:00	3				
	m															
MONDAY	m				8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5			
	m															
	m				5:00	6:30	1.5				5:00	6:30	1.5			
	m															
TUESDAY	m				8:00	8:30	0.5	8:00	8:30	0.5						
	m															
	m				5:00	6:30	1.5	5:00	6:30	1.5						
	m															
WEDNESDAY	m															
	m															
	m	7:00	11:00	2.0												
THURSDAY	m															
	m															
	m															
FRIDAY	m	8:00	8:30	0.5												
	m															
	m															
SATURDAY	m															
	m															
	m															
<b>PAY PERIOD TOTALS</b>	<b>WEEK ENDING</b>	<b>10/21/06</b>			<b>WEEK ENDING</b>	<b>10/28/06</b>			<b>WEEK ENDING</b>	<b>11/04/06</b>			<b>WEEK ENDING</b>	<b>11/11/06</b>		
HOURS WORKED		6.0			4.0			2.50			5.00					
COMP. HRS. WORKED (-)																
O.T. HRS. WORKED (-)																
COMP. HRS. TAKEN (+)																
HRS. PAID AT REG. RATE (w)																

**Forgery of this document may result in disciplinary action, including termination of employment.**

Kathy Eggleston - 12/5/06  
Employee Signature      Date

[Signature] - 12/6/06  
Supervisor Signature      Date

1st Level Supervisor       2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

FORM NO. 9178-06/05





**PAYROLL TIME SHEET  
DCCCD**

TO BE PAID ON: 01/31/2007

BATCH NO. 292

EGGLESTON, KATHRYN, A

08560 - ECON DEV

Employee Name

Pay Station

This time sheet must be completed in INK before submission. Time sheets submitted after 01/16/2007  
In Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	5	20501	08	11	101011	83.03

15 min = 0.25

30 min = 0.50

45 min = 0.75

60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK BEGINNING 12/10/06			WEEK BEGINNING 12/17/06			WEEK BEGINNING 12/24/06			WEEK BEGINNING 12/31/06			WEEK BEGINNING 01/07/07		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY	m			m											
	m			m											
	m			m											
	m			m											
MONDAY	m						HOL	DAY		HOL	DAY				
	m														
	m														
	m														
TUESDAY	m						HOL	DAY					7:00	8:30	1.5
	m														
	m														
	m														
WEDNESDAY	m						HOL	DAY					5:00	6:00	1.0
	m												7:00	8:30	1.5
	m														
	m														
THURSDAY	m						HOL	DAY							
	m														
	m														
	m														
FRIDAY	m						HOL	DAY							
	m														
	m														
	m														
SATURDAY	m														
	m														
	m														
	m														
<b>PAY PERIOD TOTALS</b>	WEEK ENDING 12/16/06			WEEK ENDING 12/23/06			WEEK ENDING 12/30/06			WEEK ENDING 01/06/07			WEEK ENDING 01/13/07		
HOURS WORKED															5.0
COMP. HRS. WORKED (-)															
O.T. HRS. WORKED (-)															
COMP. HRS. TAKEN (+)															
HRS. PAID AT REG. RATE (+)															

**Falsification of this document may result in disciplinary action, including termination of employment.**

Kathy Eggleston 1/12/07  
Employee Signature Date

[Signature] 1/12/07  
Supervisor Signature Date

1st Level Supervisor  2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

FORM NO. 0179-05/05



**PAYROLL TIME SHEET  
DCCCD**

TO BE PAID ON: 02/28/07

BATCH NO.

EGGLESTON, KATHRYN, A

08560 - ECON DEV.

Employee Name

Pay Station

This time sheet must be completed in INK before submission. Time sheets submitted after 02/12/2007 In Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011.	16.5	20501	08	11.	101011	83.03

15 min = 0.25

30 min = 0.50

45 min = 0.75

60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK BEGINNING 01/14/07			WEEK BEGINNING 01/21/07			WEEK BEGINNING 01/28/07			WEEK BEGINNING 02/04/07			WEEK BEGINNING		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY	m														
	m														
	m														
	m														
MONDAY	m									7:00	8:30	1.5			
	m									5:00	6:00	1.0			
	m														
	m														
TUESDAY	m														
	m														
	m														
	m														
WEDNESDAY	m														
	m														
	m														
	m														
THURSDAY	m	7:00	8:30	1.5											
	m														
	m														
	m														
FRIDAY	m	7:00	8:30	1.5											
	m														
	m	5:00	6:00	1.0											
	m														
	m														
SATURDAY	m														
	m														
	m	2:00	6:00	4.0											
	m														
PAY PERIOD TOTALS															
	WEEK ENDING				WEEK ENDING			WEEK ENDING		WEEK ENDING			WEEK ENDING		
HOURS WORKED			8.0			6.0			0			2.5			
COMP. HRS. WORKED (-)															
O.T. HRS. WORKED (-)															
COMP. HRS. TAKEN (+)															
HRS. PAID AT REG. RATE (+)															

Falsification of this document may result in disciplinary action, including termination of employment.

Kathryn Eggleston 2/8/07  
Employee Signature Date

[Signature] -2-8-07  
Supervisor Signature Date

1st Level Supervisor  2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

FORM NO. 0178-05/05



**PAYROLL TIME SHEET  
DCCCD**

TO BE PAID ON: 03/31/2007

**EGGLESTON, KATHRYN, A**

**08560 - ECOM DEV**

This time sheet must be completed in INK before submission. Time sheets submitted after 03/12/2007 in Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	9.5	20553	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK 02/11/07			WEEK 02/18/07			WEEK 02/25/07			WEEK 03/04/07			WEEK BEGINNING		
	FROM	TO	HRS	FROM	TO	HRS									
SUNDAY	m														
	m														
	m														
	m														
MONDAY	m														
	m														
	m														
TUESDAY	m														
	m														
	m														
WEDNESDAY	m														
	m														
	m														
THURSDAY	m														
	m														
	m														
FRIDAY	m														
	m														
	m														
SATURDAY	m														
	m														
	m														
<b>PAY PERIOD TOTALS</b>	WEEK 02/17/07			WEEK 02/24/07			WEEK 03/03/07			WEEK 03/10/07			WEEK ENDING		
HOURS WORKED	0			2.00			5.00			2.50					
COMP. HRS. WORKED (-)															
O.T. HRS. WORKED (-)															
COMP. HRS. TAKEN (+)															
HRS. PAID AT REG. RATE (+)															

**Falsification of this document may result in disciplinary action, including termination of employment.**

*Kathryn Eggleston*  
Employee Signature

- 3/9/07  
Date

*[Signature]*  
Supervisor Signature

- 3/9/07  
Date

1st Level Supervisor       2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

FORM NO. 0179-05/05



**PAYROLL TIME SHEET**  
DCCCB

TO BE PAID ON: 04/30/2007

BATCH NO.

EGGLESTON, KATHRYN, A  
Employee Name

02560 - ECON DEV  
Pay Station

This time sheet must be completed in INK before submission. Time sheets submitted after 04/09/2007 in Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION / FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	7.5	20553	08 11	101011	83.03

15 min = 0.25

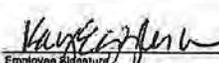
30 min = 0.50

45 min = 0.75

60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK BEGINNING 03/11/07			WEEK BEGINNING 03/18/07			WEEK BEGINNING 03/25/07			WEEK BEGINNING 04/01/07			WEEK BEGINNING		
	FROM	TO	HRS	FROM	TO	HRS									
SUNDAY	m			m			m			m			m		
MONDAY	m			m			m			m			m		
TUESDAY	m			m			m			m			m		
WEDNESDAY	m			m			m			m			m		
THURSDAY	m			m			m			m			m		
FRIDAY	m			m			m			m			m		
SATURDAY	m			m			m			m			m		
PAY PERIOD TOTALS	WEEK ENDING 03/17/07			WEEK ENDING 03/24/07			WEEK ENDING 03/31/07			WEEK ENDING 04/07/07			WEEK ENDING		
HOURS WORKED	0			1.0			1.5			3.0					
COMP. HRS. WORKED (-)															
O.T. HRS. WORKED (-)															
COMP. HRS. TAKEN (+)															
HRS. PAID AT REG. RATE (+)															

**Falsification of this document may result in disciplinary action, including termination of employment.**

 - 4/5/07  
 Employee Signature Date

 - 4/5/07  
 Supervisor Signature Date

1st Level Supervisor  
 2nd Level Supervisor  
 Please check the box for the supervisor whose signature appears above.

FORM NO. 0178-05/05



**PAYROLL TIME SHEET  
DCCCD**

TO BE PAID ON: 05/31/2007

6195

**EGGLESTON, KATHRYN, A**

BATCH NO.  
**08560 - ECON DEV**

This time sheet must be completed in INK before submission. Time sheets submitted after 05/07/2007 in Location Human Resources Office will not be processed until the next pay period.

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	23	20553	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK BEGINNING 04/08/07			WEEK BEGINNING 04/15/07			WEEK BEGINNING 04/22/07			WEEK BEGINNING 04/29/07			WEEK BEGINNING		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY	m														
MONDAY	m														
	m	8:00	8:30	0.5						8:00	8:30	0.5			
	m	5:00	7:00	2.0						5:00	7:30	2.5			
TUESDAY	m														
	m									8:00	8:30	0.5			
	m									5:00	7:00	2.0			
WEDNESDAY	m														
	m														
	m														
THURSDAY	m														
	m	8:00	8:30	0.5						8:00	8:30	0.5			
	m									7:00	9:00	2.0			
FRIDAY	m														
	m	7:30	8:30	1.0						8:00	8:30	0.5			
	m	5:00	7:00	2.0						5:00	8:00	3.0			
SATURDAY	m														
	m														
	m														
PAY PERIOD TOTALS	WEEK ENDING	04/14/07	WEEK ENDING	04/21/07	WEEK ENDING	04/28/07	WEEK ENDING	05/05/07	WEEK ENDING						
HOURS WORKED		5.5		0		9.0		8.5							
COMP. HRS. WORKED (-)															
O.T. HRS. WORKED (-)															
COMP. HRS. TAKEN (+)															
HRS. PAID AT REG. RATE (-)															

**Falsification of this document may result in disciplinary action, including termination of employment.**

*Kathryn Eggleston*      5/4/07  
Employee Signature      Date

*[Signature]*      - 5-4-07  
Supervisor Signature      Date

1st Level Supervisor       2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

FORM NO. 0178-05/05



**PAYROLL TIME SHEET  
DCCCD**

TO BE PAID ON: 06/30/2007

**EGGLESTON, KATHRYN, A**

BATCH NO. **08560 - ECON DEV**

This time sheet must be completed in **INK** before submission. Time sheets submitted after 06/11/2007 in Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	38.5	20553	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK 05/06/07			WEEK 05/13/07			WEEK 05/20/07			WEEK 05/27/07			WEEK 06/03/07					
	FROM	TO	HRS															
SUNDAY																		
MONDAY	8:00	8:30	0.5	8:00	8:30	0.5	7:30	8:30	1.0	HOLIDAY				8:00	8:30	0.5		
				5:00	7:00	2.0	5:00	7:00	2.0				7:00	9:30	2.5			
TUESDAY							7:30	8:30	1.0	7:30	8:30	1.0						
				7:00	9:00	2.0	5:00	7:00	2.0	5:00	7:00	2.0						
WEDNESDAY							7:30	8:30	1.0	7:30	8:30	1.0						
							5:00	7:00	2.0	5:00	7:00	2.0						
THURSDAY							7:30	8:30	1.0	7:30	8:30	1.0	7:30	8:30	1.0			
										5:00	7:00	2.0	5:00	7:00	2.0			
FRIDAY				8:00	8:30	0.5	7:30	8:30	1.0	7:30	8:30	1.0						
				5:00	7:00	2.0	5:00	7:00	2.0	5:00	7:00	2.0						
SATURDAY																		
<b>PAY PERIOD TOTALS</b>	WEEK 05/12/07			WEEK 05/19/07			WEEK 05/26/07			WEEK 06/02/07			WEEK 06/09/07					
HOURS WORKED	0.5			7.0			13.0			12.0			6.0					
COMP. HRS. WORKED (-)																		
O.T. HRS. WORKED (-)																		
COMP. HRS. TAKEN (+)																		
HRS. PAID AT REG. RATE (+)																		

**Falsification of this document may result in disciplinary action, including termination of employment.**

*Kathryn Eggleston*      6/11/07  
Employee Signature      Date

*[Signature]*      6/11/07  
Supervisor Signature      Date

1st Level Supervisor       2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

FORM NO. 0178-0505



**PAYROLL TIME SHEET  
DCCCD**

TO BE PAID ON: 07/31/2007

**EGGLESTON, KATHRYN, A**

BATCH NO. **08560 - ECON DEV**

This time sheet must be completed in INK before submission. Time sheets submitted after 07/09/2007 in Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	24.5	20553	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK BEGINNING 06/10/07			WEEK BEGINNING 06/17/07			WEEK BEGINNING 06/24/07			WEEK BEGINNING 07/01/07			WEEK BEGINNING		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY	m														
MONDAY	m	8:00	8:30	0.5											
	m	5:00	7:00	2.0	5:00	7:00	2.0								
	m														
TUESDAY	m	8:00	8:30	0.5	8:00	8:30	0.5								
	m	5:00	7:00	2.0	5:00	7:00	2.0								
	m														
WEDNESDAY	m				8:00	8:30	0.5								
	m	5:00	7:00	2.0	5:00	7:00	2.0								
	m	9:00	10:30	1.5											
THURSDAY	m							8:00	8:30	0.5					
	m	5:00	7:00	2.0				5:00	7:00	2.0					
	m														
FRIDAY	m							8:00	8:30	0.5					
	m	5:00	7:00	2.0				5:00	7:00	2.0					
	m														
SATURDAY	m														
	m														
	m														
<b>PAY PERIOD TOTALS</b>	WEEK ENDING	06/16/07	WEEK ENDING	06/23/07	WEEK ENDING	06/30/07	WEEK ENDING	07/07/07	WEEK ENDING						
HOURS WORKED		12.0		7.5		5.0									TOTAL 24.5
COMP. HRS. WORKED (-)															
O.T. HRS. WORKED (-)															
COMP. HRS. TAKEN (+)															
HRS. PAID AT REG. RATE (-)															

**Falsification of this document may result in disciplinary action, including termination of employment.**

*Kathryn Eggleston* 8/13/07  
Employee Signature Date

*[Signature]* - 8/13/07  
Supervisor Signature Date

1st Level Supervisor       2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

FORM NO. 0178-05/05



**PAYROLL TIME SHEET  
DCCCD**

TO BE PAID ON: 08/31/2007

24.5 + 9.5 = 34 ✓

EGGLESTON, KATHRYN, A

BATCH NO. 08560 - ECON DEV

This time sheet must be completed in INK before submission. Time sheets submitted after 08/13/2007 In Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	9.5	20553	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK BEGINNING 07/08/07			WEEK BEGINNING 07/15/07			WEEK BEGINNING 07/22/07			WEEK BEGINNING 07/29/07			WEEK BEGINNING 08/05/07		
	FROM	TO	HRS												
SUNDAY	m														
MONDAY	m														
TUESDAY	m			5:00	7:00	2.0									
WEDNESDAY	m			5:00	7:00	2.0	8:00	8:30	0.5	8:00	8:30	0.5			
THURSDAY	m														
FRIDAY	m						5:00	7:00	2.0	5:00	7:00	2.0			
SATURDAY	m														
PAY PERIOD TOTALS	WEEK ENDING	07/14/07		WEEK ENDING	07/21/07	4.0	WEEK ENDING	07/28/07	2.5	WEEK ENDING	08/04/07	3.0	WEEK ENDING	08/11/07	TOTAL 9.5
HOURS WORKED															
COMP. HRS. WORKED (-)															
O.T. HRS. WORKED (-)															
COMP. HRS. TAKEN (+)															
HRS. PAID AT REG. RATE (+)															

**Falsification of this document may result in disciplinary action, including termination of employment.**

Kathryn Eggleston - 8/13/07  
Employee Signature      Date

[Signature] 8/13/07  
Supervisor Signature      Date

1st Level Supervisor       2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

FORM NO. 0178-05/05



**WORK TIME SHEET  
CCCC**

TO BE PAID ON: 09/30/2007

BATCH NO.

GGLESTON, KATHRYN, A  
Employee Name

03560 - ECON DEV  
Pay Station

This time sheet must be completed in INK before submission. Time sheets submitted after 09/10/2007  
Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	<u>13</u>	20553	02	11	101011	<u>83.03</u>

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK 08/12/07			WEEK 08/19/07			WEEK 08/26/07			WEEK 09/02/07			WEEK BEGINNING		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY	m														
MONDAY	m	8:00	8:30	0.5			8:00	8:30	0.5	HOLIDAY					
	m	5:00	6:30	1.5			5:00	6:00	1.0						
	m														
TUESDAY	m	8:00	8:30	0.5						8:00	8:30	0.5			
	m	5:00	6:30	1.5						5:00	6:00	1.0			
	m														
WEDNESDAY	m									8:00	8:30	0.5			
	m									5:00	6:00	1.0			
	m														
THURSDAY	m														
	m						5:00	6:30	1.5						
	m														
FRIDAY	m						8:00	8:30	0.5						
	m	5:00	6:00	1.0			6:00	6:30	1.5						
	m														
SATURDAY	m														
	m														
	m														
<b>PAY PERIOD TOTALS</b>	WEEK 08/13/07			WEEK 08/25/07			WEEK 09/01/07			WEEK 09/08/07			WEEK ENDING		
HRS WORKED	5.00						5.00			2.00					
MP. HRS. WORKED (-)															
MP. HRS. TAKEN (+)															
S. PAID AT REG. RATE (+)															

**Dissemination of this document may result in disciplinary action, including termination of employment.**

Kathryn A. Ggleston      9/10/07  
Employee Signature      Date

[Signature]      9/10/07  
Supervisor Signature      Date

1st Level Supervisor       2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

IRM NO. 0178-05/05



**AYROLL TIME SHEET  
CCCD**

TO BE PAID ON: 10/31/2007

BATCH NO.

GGLESTON, KATHRYN, A

Employee Name

08560 - ECDN DEV

Pay Station

This time sheet must be completed in INK before submission. Time sheets submitted after 10/15/2007  
Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	31.0	20553	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK 09/09/07 BEGINNING			WEEK 09/16/07 BEGINNING			WEEK 09/23/07 BEGINNING			WEEK 09/30/07 BEGINNING			WEEK 10/07/07 BEGINNING		
	FROM	TO	HRS												
SUNDAY															
MONDAY	8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5
	5:00	6:00	1.0	5:00	7:00	2.0				5:00	6:00	1.0	5:00	7:00	2.0
TUESDAY	7:30	8:30	1.0	8:00	8:30	0.5				7:00	8:30	1.5	8:00	8:30	0.5
	5:00	6:30	1.5	5:00	6:30	1.5	5:00	6:30	1.5				5:00	6:30	1.5
WEDNESDAY	8:00	8:30	0.5				8:00	8:30	0.5						
	5:00	7:00	2.0				5:00	6:00	1.0						
THURSDAY	7:30	8:30	1.0							7:00	9:00	2.0			
	5:00	6:00	1.0							8:00	8:30	0.5			
FRIDAY	8:00	8:30	0.5				8:00	8:30	0.5						
	5:00	6:30	1.5				5:00	7:30	2.5						
SATURDAY															
<b>PAY PERIOD TOTALS</b>	WEEK 09/15/07 ENDING			WEEK 09/22/07 ENDING			WEEK 09/29/07 ENDING			WEEK 10/06/07 ENDING			WEEK 10/13/07 ENDING		
HRS WORKED	10.5			4.5			8.5			3.0			4.5		
IMP. HRS. WORKED (-)															
T. HRS. WORKED (-)															
IMP. HRS. TAKEN (+)															
IS. PAID AT REG. RATE (-)															

**Isification of this document may result in disciplinary action, including termination of employment.**

*Employee MUST work nights and WEEKENDS!*

Employee Signature: Kathryn Ggleston Date: 10/14/07

Supervisor Signature: ADD M. Clark Date: 10/15/07

*FOR SKM.*

1st Level Supervisor       2nd Level Supervisor

Please check the box for the supervisor whose signature appears above.

CRM NO. 0178-05/05



**ROLL TIME SHEET  
CCD**

TO BE PAID ON: 11/30/2007

BATCH NO.

GLESTON, KATHRYN, A  
Employee Name

08560 - ECON DEV  
Pay Station

This time sheet must be completed in INK before submission. Time sheets submitted after 11/12/2007  
Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-C8-101011	37	20553	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK BEGINNING 10/14/07			WEEK BEGINNING 10/21/07			WEEK BEGINNING 10/28/07			WEEK BEGINNING 11/04/07			WEEK BEGINNING		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY	m														
MONDAY	m	8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5		
	m	5:00	7:00	2.0				5:00	7:00	2.0	5:00	6:00	1.0		
	m														
TUESDAY	m	8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5		
	m	5:00	6:00	1.0	5:00	6:30	1.5	5:00	7:00	2.0	5:00	6:00	1.5		
	m														
WEDNESDAY	m	8:00	8:30	0.5	8:00	8:30	0.5								
	m							5:00	6:00	1.0					
	m														
THURSDAY	m	8:00	8:30	0.5				8:00	8:30	0.5	8:00	8:30	0.5		
	m	5:00	6:30	1.5	5:00	7:00	2.0	5:00	6:30	1.5					
	m										7:00	10:00	3.0		
FRIDAY	m	8:00	8:30	0.5	8:00	8:30	0.5								
	m	5:00	6:30	1.5	5:00	7:00	2.0								
	m														
SATURDAY	m										2:00	4:00	2.0		
	m														
	m														
<b>DAY PERIOD TOTALS</b>	WEEK ENDING	10/20/07	WEEK ENDING	10/27/07	WEEK ENDING	11/03/07	WEEK ENDING	11/10/07	WEEK ENDING						
HRS WORKED		8.5		7.5		8.0		9.0							
P. HRS. WORKED (-)															
HRS. WORKED (-)															
P. HRS. TAKEN (+)															
PAID AT REG. RATE (-)															

**Verification of this document may result in disciplinary action, including termination of employment.**

*Kathryn A. Gleston* - 11/12/07  
Employee Signature      Date

*R.M. Ch...* - 11/12/07  
Supervisor Signature      Date

Authorized to work  
Weekends.  
*R.Ch...*

1st Level Supervisor       2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

M NO. 0178-05/05



**PAYROLL TIME SHEET  
DCC&D**

TO BE PAID ON: 12/31/2007

**EGGLESTON, KATHRYN, A**

BATCH NO. **08560 - ECUN DEV**

This time sheet must be completed in INK before submission. Time sheets submitted after 12/10/2007 in Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	35	20553	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK BEGINNING 11/11/07			WEEK BEGINNING 11/18/07			WEEK BEGINNING 11/25/07			WEEK BEGINNING 12/02/07			WEEK BEGINNING			
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	
SUNDAY	m															
	m															
	m															
	m															
MONDAY	m	8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5			
	m															
	m	5:00	8:00	3.5				5:00	6:30	1.5	5:00	6:30	1.5			
	m				7:00	8:00	1.0									
	m															
TUESDAY	m	8:00	8:30	0.5				8:00	8:30	0.5						
	m															
	m	5:00	6:30	1.5				5:00	7:00	2.0						
	m															
WEDNESDAY	m	8:00	8:30	0.5				8:00	8:30	0.5	8:00	8:30	0.5			
	m															
	m	5:00	6:30	1.5				5:00	6:30	1.5						
	m															
THURSDAY	m	8:00	8:30	0.5	HOLIDAY			8:00	8:30	0.5	8:00	8:30	0.5			
	m															
	m	5:00	6:30	1.5				5:00	7:30	2.5						
	m															
FRIDAY	m	8:00	8:30	0.5	HOLIDAY						8:00	8:30	0.5			
	m															
	m	5:00	6:30	1.5				5:00	6:30	1.5						
	m															
SATURDAY	m															
	m															
	m															
	m															
	m															
PAY PERIOD TOTALS	WEEK ENDING	11/17/07			WEEK ENDING	11/24/07			WEEK ENDING	12/01/07			WEEK ENDING	12/08/07		
HOURS WORKED		12.0			1.5			11.0			10.5					
COMP. HRS. WORKED (-)																
J.T. HRS. WORKED (-)																
COMP. HRS. TAKEN (+)																
IRS. PAID AT REG. RATE (-)																

**Forgery of this document may result in disciplinary action, including termination of employment**

Employee Signature: Kathryn Eggleston Date: 12/7/07 Supervisor Signature: [Signature] Date: 12-7-07

1st Level Supervisor  2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

FORM NO. 0178-05/05





**PAYROLL TIME SHEET**  
**JCCCD**

TO BE PAID ON: 02/29/2008

BATCH NO. 08560 - ECON DEV

EGGLESTON, KATHRYN, A  
 Employee Name

08560 - ECON DEV  
 Pay Station

This time sheet must be completed in **INK** before submission. Time sheets submitted after 02/11/2008 in Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	28.5	20553	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK BEGINNING 01/13/08			WEEK BEGINNING 01/20/08			WEEK BEGINNING 01/27/08			WEEK BEGINNING 02/03/08			WEEK BEGINNING		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY	m														
	m														
	m														
	m														
MONDAY	m	8:00	8:30	0.5	HOLIDAY						8:00	8:30	0.5		
	m	5:00	6:30	1.5							5:00	7:00	2.0		
	m														
TUESDAY	m	8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5		
	m	5:00	6:00	1.0	5:00	7:00	2.0	5:00	6:00	1.0	5:00	7:00	2.0		
	m														
WEDNESDAY	m						8:00	8:30	0.5	8:00	8:30	0.5			
	m						5:00	7:00	2.0	6:00	8:00	2.0			
	m														
THURSDAY	m						8:00	8:30	0.5	8:00	8:30	0.5			
	m						5:00	6:30	1.5	5:00	9:00	4.0			
	m														
FRIDAY	m				8:00	8:30	0.5				8:00	8:30	0.5		
	m				5:00	6:30	1.5				5:00	7:00	2.0		
	m														
SATURDAY	m														
	m														
	m														
	m														
<b>PAY PERIOD TOTALS</b>															
HOURS WORKED			3.5			4.5			6.0			14.5			
COMP. HRS. WORKED (-)															
I.T. HRS. WORKED (-)															
COMP. HRS. TAKEN (+)															
HRS. PAID AT REG. RATE (=)															

**Classification of this document may result in disciplinary action, including termination of employment.**

Employee Signature: Kathryn Eggleston Date: 2/11/08  
 Supervisor Signature: For: Ron Clark Date: 2/11/08

1st Level Supervisor       2nd Level Supervisor  
 Please check the box for the supervisor whose signature appears above.

FORM NO. 0178-05/05



**PAYROLL TIME SHEET  
DCCCD**

TO BE PAID ON: 03/31/2008

BATCH NO.

EGGLESTON, KATHRYN, A  
Employee Name

09560 - FCIN DEV  
Pay Station

This time sheet must be completed in INK before submission. Time sheets submitted after 03/10/2008 in Location Human Resources Office will not be processed until the next pay period. DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	29	20553	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK 02/10/08 BEGINNING			WEEK 02/17/08 BEGINNING			WEEK 02/24/08 BEGINNING			WEEK 03/02/08 BEGINNING			WEEK BEGINNING		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY	m														
	m														
	m														
	m														
MONDAY	m			8:00	8:30	0.5	8:00	8:30	0.5						
	m														
	m			5:00	7:00	2.0	5:00	7:00	2.0						
	m														
TUESDAY	m	8:00	8:30	0.5	8:00	8:30	0.5	8:00	8:30	0.5					
	m														
	m	5:00	6:30	1.5	5:00	7:00	2.0								
	m														
WEDNESDAY	m	8:00	8:30	0.5			8:00	8:30	0.5	8:00	8:30	0.5			
	m														
	m	5:00	6:30	1.5	5:00	6:30	1.5	6:00	8:30	2.5	5:00	6:00	1.0		
	m										8:00	10:00	2.0		
	m														
THURSDAY	m	8:00	8:30	0.5	HOLIDAY		8:00	8:30	0.5						
	m														
	m	5:00	6:30	1.5	5:00	7:00	2.0	5:00	6:00	1.0					
	m														
FRIDAY	m	8:00	8:30	0.5	8:00	8:30	0.5				8:00	8:30	0.5		
	m														
	m	5:00	7:00	2.0	5:00	6:00	1.0				5:00	6:00	1.0		
	m														
	m														
SATURDAY	m														
	m														
	m														
	m														
PAY PERIOD TOTALS	WEEK ENDING	02/16/08	WEEK ENDING	02/23/08	WEEK ENDING	03/01/08	WEEK ENDING	03/08/08	WEEK ENDING						
HOURS WORKED			6.5		10.0		7.5		5.0						
COMP. HRS. WORKED (-)															
O.T. HRS. WORKED (-)															
COMP. HRS. TAKEN (+)															
HRS. PAID AT REG. RATE (*)															

**alsification of this document may result in disciplinary action, including termination of employment.**

Kathryn A. Eggleston - 3/1/08  
Employee Signature      Date

[Signature] 3/7/08  
Supervisor Signature      Date

1st Level Supervisor       2nd Level Supervisor  
Please check the box for the supervisor whose signature appears above.

FORM NO. 0178-05/05





**PAYROLL TIME SHEET**  
**DCCCD**

TO BE PAID ON: 05/31/2008

BATCH NO.  
08560 - ECUN DEV

EGGLESTON, KATHRYN, A  
Employee Name

Pay Station

This time sheet must be completed in **INK** before submission. Time sheets submitted after 05/05/2008 DUE DATE  
**n Location Human Resources Office will not be processed until the next pay period.**

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	19.5	20553	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK 04/06/08			WEEK 04/13/08			WEEK 04/20/08			WEEK 04/27/08			WEEK 05/04/08		
	FROM	TO	HRS												
SUNDAY	m														
	m														
	m														
	m														
MONDAY	m														
	m														
	m														
	m														
TUESDAY	m														
	m														
	m														
	m														
WEDNESDAY	m														
	m														
	m														
	m														
THURSDAY	m														
	m														
	m														
	m														
FRIDAY	m														
	m														
	m														
	m														
SATURDAY	m														
	m														
	m														
	m														
<b>PAY PERIOD TOTALS</b>	WEEK 04/12/08			WEEK 04/19/08			WEEK 04/26/08			WEEK 05/03/08			WEEK 05/10/08		
HOURS WORKED	3.0			8.5			1.5			6.5					
COMP. HRS. WORKED (-)															
J.T. HRS. WORKED (-)															
COMP. HRS. TAKEN (+)															
HRS. PAID AT REG. RATE (-)															

**falsification of this document may result in disciplinary action, including termination of employment**

Kathy Eggleston - 5/2/08      [Signature] - 5/2/08  
Employee Signature      Date      Supervisor Signature      Date

1st Level Supervisor       2nd Level Supervisor  
 Please check the box for the supervisor whose signature appears above.

FORM NO. 0178-05/05





**PAYROLL TIME SHEET**  
**0CC0D**

TO BE PAID ON: 07/31/2008

EGGLESTON, KATHRYN, A

BATCH NO.  
08560 - ECUN DEV

This time sheet must be completed in **INK** before submission. Time sheets submitted after 07/07/2008  
**n Location Human Resources Office will not be processed until the next pay period.** DUE DATE

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS.	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	40.5	20553	08	11	101011	83.03

15 min = 0.25      30 min = 0.50      45 min = 0.75      60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK 06/08/08			WEEK 06/15/08			WEEK 06/22/08			WEEK 06/29/08			WEEK 07/06/08			
	FROM	TO	HRS	FROM	TO	HRS										
SUNDAY	m									2:15	6:45	4.5				
MONDAY	m															
	m	5:00	7:00	2.0	5:00	7:00	2.0	5:00	7:00	2.0	5:00	7:30	2.5			
TUESDAY	m															
	m	5:00	7:00	2.0				5:00	8:30	3.5	7:00	8:30	1.5			
WEDNESDAY	m															
	m	5:00	7:00	2.0				5:00	8:00	3.0	5:00	8:30	3.5			
THURSDAY	m															
	m	5:00	7:00	2.0	5:00	7:00	2.0	6:00	9:00	3.0	5:00	6:30	1.5			
FRIDAY	m															
	m	5:00	6:30	1.5				5:00	7:00	2.0	HOLIDAY					
SATURDAY	m															
	m															
	m															
	m															
<b>PAY PERIOD TOTALS</b>																
	WEEK ENDING	06/14/08			06/21/08			06/28/08			07/05/08			WEEK ENDING		
HOURS WORKED		9.5			4.0			13.5			13.5					
COMP. HRS. WORKED (-)																
N.T. HRS. WORKED (-)																
COMP. HRS. TAKEN (+)																
HRS. PAID AT REG. RATE (+)																

**Classification of this document may result in disciplinary action, including termination of employment**

Employee may work weekends + nights as per contract.  
 signed in wrong place.  
 Kathryn Eggleston - 7/3/08

Employee Signature: Kathryn Eggleston Date: 7/3/08  
 Supervisor Signature: [Signature]  
 1st Level Supervisor       2nd Level Supervisor  
 Please check the box for the supervisor whose signature appears above.

FORM NO. 0178-05/05



**ROLL TIME SHEET**  
**CCD**

TO BE PAID ON: 08/31/2008

BATCH NO.

08560 - ECON DEV

GLESTON, KATHRYN, A

Employee Name

Pay Station

This time sheet must be completed in INK before submission. Time sheets submitted after 08/11/2008

DUE DATE

Location Human Resources Office will not be processed until the next pay period.

EMPLOYEE NUMBER	POSITION ID	TOTAL HRS	ACCOUNT NO.	LOCATION	FUND	PROGRAM AREA	RATE
0002273	PA56-08-101011	28.5	20553	08	11	101011	83.03

15 min = 0.25

30 min = 0.50

45 min = 0.75

60 min = 1.0

COMPLETE HRS. / QUARTERS	WEEK 07/06/08			WEEK 07/13/08			WEEK 07/20/08			WEEK 07/27/08			WEEK 08/03/08		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY													8:00	12:00	4
MONDAY													5:00	7:30	2.5
TUESDAY													5:00	7:00	2.0
WEDNESDAY													5:00	6:00	1.0
THURSDAY													5:00	7:00	2.0
FRIDAY													5:00	7:00	2.0
SATURDAY													11:00	2:00	3.0
<b>WEEK TOTALS</b>															
HRS WORKED			6.5			10.5							5.0		6.5
MP. HRS. WORKED (-)															
HRS. WORKED (-)															
MP. HRS. TAKEN (+)															
PAID AT REG. RATE (-)															

Administrative  
 Secretary (part-time)

**Verification of this document may result in disciplinary action, including termination of employment.**  
 EMPLOYEE MAY WORK WEEKENDS AND NIGHTS AS PER CONTRACT.

Kathryn Gleston - 8/11/08  
 Employee Signature Date

R. M. Clark 8/12/08  
 Supervisor Signature Date

1st Level Supervisor AUG 12 2008  2nd Level Supervisor  
 Please check the box for the supervisor whose signature appears above.



DCCGD

150.83.03

TO BE PAID ON: 09/30/2008

toe



EGGLESTON, KATHRYN, A

Employee Name

BATCH NO.

08560 - ECON DEY

Pay Station

This time sheet must be completed in INK before submission. Time sheets submitted after 09/08/2008 in Location Human Resources Office will not be processed until the next pay period.

09/08/2008 DUE DATE

0002273

PA55-08-101011

16

20553

08

11

101011

83.03

15 min = 0.25

30 min = 0.50

45 min = 0.75

60 min = 1.0

COMPLETE HRS. / QUARTERS	30 min = 0.50			45 min = 0.75			60 min = 1.0		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY				8/27/08			8/24/08		
							8/31/08		9/7
MONDAY									
	5:00	7:00	2.0						
TUESDAY									
	5:00	7:00	2.0				8:00	8:30	0.5
WEDNESDAY									
	5:00	7:00	2.0	5:00	7:00	2.0	6:00	7:00	2.0
THURSDAY									
							8:00	8:30	0.5
FRIDAY									
							5:00	7:00	2.0
SATURDAY									
							5:00	6:00	1.0
PERIOD TOTALS									
WORKED			6.0			2.0			7.0
RS. WORKED (-)									
WORKED (+)									1.0
S. TAKEN (-)									
AT REG. RATE (-)									

Submission of this document may result in disciplinary action, including termination of employment. Employees may work evenings + weekends as per contract.

Signature: [Handwritten Signature] Date: 9/5/08

Signature: [Handwritten Signature] Date: 9/6/08

1st Level Supervisor [ ] 2nd Level Supervisor [ ] Please check the box for the supervisor whose signature appears above.

TO BE PAID ON: 10/31/08

EGGLESTON, KATHRYN, A  
 Employee Name

BATCH NO.  
08560 - ECON DEV

This time sheet must be completed in INK before submission. Time sheets submitted after 10/13/2008 in Location Human Resources Office will not be processed until the next pay period.

0002273	PA56-08-101011	25	20553	08	11	101011	83.03
15 min = 0.25		30 min = 0.50		45 min = 0.75		60 min = 1.0	

COMPLETE HRS. / QUARTERS	9/7		9/14		9/21		9/28		10/5			
	FROM	TO	FROM	TO	FROM	TO	FROM	TO	FROM	TO		
SUNDAY												
MONDAY							8:00	8:30	0.5			
	5:00	7:00	2.0	5:00	7:00	2.0	5:00	7:00	2.0	5:00	7:00	2.0
TUESDAY												
WEDNESDAY												
	5:00	7:00	2.0	5:00	6:00	1.0						
							5:00	7:00	2.0	5:00	7:00	2.0
THURSDAY												
	5:00	7:00	2.0	5:00	6:00	1.0	5:00	7:00	2.0			
FRIDAY												
							8:00	8:30	0.5			
SATURDAY												
PERIOD TOTALS												
WORKED	6.0		4.0		4.5		4.5		6.0			
HRS. WORKED (-)												
HRS. WORKED (+)												
HRS. TAKEN (+)												
PAY AT REG. RATE (-)												

Retention of this document may result in disciplinary action, including termination of employment.

Kathy Eggleston 10/2/08  
 Signature Date

[Signature] - 10/2/08  
 Supervisor Signature Date

1st Level Supervisor  2nd Level Supervisor  
 Please check the box for the supervisor whose signature appears above.

TO BE PAID ON: 11/30/2008

EGGLESTON, KATHRYN, A

Employee Name

BATCH NO. 08560 - ECON DEV

This time sheet must be completed in INK before submission. Time sheets submitted after 11/10/2008 in Location Human Resources Office will not be processed until the next pay period.

Pay Status

11/10/2008

DUE DATE

EMPLOYEE NUMBER	PA56-08-101011	17	20553	08	11	101011	83.03
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15 min = 0.25

30 min = 0.50

45 min = 0.75

60 min = 1.0

COMPLETE HRS. / QUARTERS	10/12		10/13		10/26		10/27		11/9			
	FROM	HRS	FROM	HRS	FROM	HRS	FROM	HRS	FROM	HRS		
SUNDAY												
MONDAY	8:00	8:30	0.5	8:00	8:30	0.5	5:00	6:00	1.0	5:00	6:30	1.5
TUESDAY	5:00	6:00	1.0	5:00	6:00	1.0	8:00	8:30	0.5	5:00	6:00	1.0
WEDNESDAY	5:00	7:30	2.5									
THURSDAY				5:00	7:00	2.0				5:00	6:00	1.0
FRIDAY	8:00	8:30	0.5	8:00	8:30	0.5						
SATURDAY												

PERIOD TOTALS										
HRS. WORKED		3.5		5.0		3.0		3.5		
HRS. TAKEN										
WD AT REG. RATE										

Violation of this document may result in disciplinary action, including termination of employment. Employee may work evenings and weekends.

Signature: [Handwritten Signature] Date: 11/1/08

Supervisor Signature: [Handwritten Signature] Date: 11/10/08

1st Level Supervisor [ ] 2nd Level Supervisor [ ] Please check the box for the supervisor whose signature appears above.

TO BE PAID ON: 12/31/2008

**EGGESTON, KATHRYN, A**

Employee Name

BATCH NO. **08560 - ECUN DEV**

Pay Station

This time sheet must be completed in INK before submission. Time sheets submitted after 12/08/2008  
 Location Human Resources Office will not be processed until the next pay period.

DUE DATE

EMPLOYEE NUMBER	POSITION	COUNT	CP	CC	CD	PROGRAM AREA	RATE
0002273	PA56-08-101011	13	20553	08	11	101011	83.03
15 min = 0.25		30 min = 0.50		45 min = 0.75		60 min = 1.0	

COMPLETE HRS. / QUARTERS	11/19			11/16			11/23			11/30		
	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS	FROM	TO	HRS
SUNDAY												
MONDAY	8:00	8:30	0.5	5:00	6:00	1.0						
TUESDAY	5:00	7:30	2.5	8:00	8:30	0.5						
WEDNESDAY	8:00	8:30	0.5	5:00	6:30	1.5						
THURSDAY				8:00	8:30	0.5				8:00	8:30	0.5
FRIDAY										5:00	6:30	1.5
SATURDAY												
PERIOD TOTALS	5.0			6.0			0			2.0		
WOKED	5.0			6.0			0			2.0		
IRS. WORKED (-)												
L. WORKED (-)												
RE. TAKEN (+)												
D AT REG. RATE (+)												

Retention of this document may result in disciplinary action, including termination of employment.

*Kary Eggeston* - 12/2/08  
 Signature Date

*[Signature]* - 12/2/08  
 Supervisor Signature Date  
 for SKM.

1st Level Supervisor  2nd Level Supervisor  
 Please check the box for the supervisor whose signature appears above.

0178-06/05

FOR INFORMATION ONLY: THIS DOCUMENT IS NOT VALID UNLESS SIGNED BY THE HUMAN RESOURCES OFFICE

CONSENT AGENDA NO. 9

Approval of Minutes of the May 23, 2012 Special Meeting

It is recommended that the Board approve the minutes of the May 23, 2012 Board of Trustees Special Meeting

**Board Members and Officers Present:**

Mr. Jerry Prater (chair)

Mr. Wesley Jameson

Dr. Wright Lassiter (board secretary and chancellor)

Mr. JL Sonny Williams

Absent:

Ms. Charletta Rogers Compton

Mr. Bob Ferguson

Ms. Diana Flores

Mr. Bill Metzger

Chairman Prater convened the meeting at 4:10 p.m.

**CERTIFICATION OF NOTICE POSTED  
FOR MAY 23, 2012  
SPECIAL MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOLS  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 18<sup>th</sup> day of May, 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 18<sup>th</sup> day of May, 2012, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



\_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary

**Certification of Notice Posted for the Meeting**

Dr. Lassiter certified the notice had been posted as required.

**Approval of Resolution Canvassing Returns and Declaring Election Results of the May 12, 2012 Election in Trustee District 5 & 7**

Trustee Prater read the resolution. Robert Young, DCCCD Legal Counsel, stated votes were unofficial until Board acts and details of totals were attached to the resolution. Trustees Jameson & Williams reviewed the votes. Chair Prater congratulated all three newly elected trustees (Compton, Jameson, Williams). Trustee Jameson moved and Trustee Williams seconded a motion to approve the resolution. (See May 23, 2012 Special Board Meeting agenda for resolution, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes)

**Executive Session**

There was no Executive Session.

**Adjournment**

Chairman Prater adjourned the special meeting at 4:15 p.m.

Approved:



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Wright L. Lassiter, Jr., Secretary

FINANCIAL REPORT NO. 10

Approval of Schedule for Tax Rate and Budget Adoption

Tuesday, June 5	Approval of Schedule for 2012 Tax Rate and Budget Adoption by DCCCD Board
Wednesday, July 25	Dallas Central Appraisal District certifies tax roll
Friday, August 3	72-hour notice for August 7 Board meeting. (Open Meetings Notice)
Tuesday, August 7	Public hearing on Richland Collegiate High School (RCHS) budget for 2012-13.
Tuesday, August 7	Regular Board meeting with agenda item to discuss the proposed tax rate. Take a record vote and schedule public hearings if the proposed tax rate will exceed the effective tax rate.
Tuesday, August 7	Regular Board meeting to include an agenda item to adopt Richland Collegiate High School (RCHS) budget for 2012-13.
Wednesday, August 8	Publication of effective and rollback tax rates, statements and schedules and send to governing body on this date or as soon as practical.
Thursday, August 9	“Notice of Public Hearing” on tax increase if required (1 <sup>st</sup> quarter-page ad published in newspaper and website at least seven (7) days before August 21 public hearing).
Friday, August 17	72-hour notice for August 21 public hearing on tax rate. (Open Meetings Notice)
Tuesday, August 21	First of two public hearings on the tax rate, if required.
Friday, August 24	72-hour notice for August 28, the second of two public hearings on tax rate, if required.
Friday, August 24	“Notice of Public Hearing” on adoption of the budget in newspaper and website posted 10 days prior to September 4

Board meeting.

- |                         |  |
|-------------------------|--|
| Tuesday,<br>August 28   | Second of two public hearings on the tax rate, if required. Schedule and announce meeting to adopt tax rate 3-14 days from this date.  |
| Monday,<br>August 27    | “Notice of Tax Revenue Increase” if required (quarter-page ad published in newspaper and website at least seven (7) days before meeting to adopt tax rate).  |
| Friday,<br>August 31    | 72-hour notice for September 4 Board meeting at which the tax rate and budget will be adopted. (Open Meetings Notice)  |
| Tuesday,<br>September 4 | Regular Board meeting with agenda to include public hearing on the budget for 2012-13, adoption of the 2012-13 budget and approval of resolutions levying ad valorem and debt service tax rates for 2012-13. |

The calendar for adoption of the tax rate and budget is largely determined by requirements set forth in the Texas Property Tax Code, which was enacted in 1979. The Texas Comptroller of Public Accounts publishes a Truth in Taxation Manual each year that includes an up-to-date history of amendments to the code.

The Property Tax Code establishes target dates for many truth-in-taxation activities. Although circumstances may force appraisal districts or taxing units to alter their timetables, the target dates provide a framework for activities.

FINANCIAL REPORT NO. 11

Approval of Expenditures for April 2012

The chancellor recommends approval of expenditures in the amount of \$29,235,935 in the month of April 2012.

FINANCIAL REPORT NO. 12

Acceptance of Gifts

The Chancellor recommends the Board of Trustees accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in May 2012</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
	Equipment	3	\$ 100 - 5,000	\$ 1,613
	Equipment	1	\$5,001 - 50,000	\$ 45,057
	Chancellor's Council	8	\$ 100 - 5,000	\$ 15,250
	Chancellor's Council	1	\$5,001 - 50,000	\$ 35,000
DCCCD	Programs and Services	20	\$ 100 - 5,000	\$ 10,413
	Programs and Services	3	\$5,001 - 50,000	\$ 75,000
	Scholarship	13	\$ 100 - 5,000	\$ 6,875
	Scholarship	3	\$5,001 - 50,000	\$ 71,991
<b>Total</b>		<b>52</b>		<b>\$261,199</b>

<u>Gifts Reported in Fiscal Year 2011-12</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September	\$ 6,277	\$ 0	\$ 29,281	\$ 35,558
October	0	0	196,436	196,436
November	5,400	200	66,101	71,701
December	6,700	275,500	44,672	326,872
January	10,690	4,518	105,929	121,137
February	44,426	200	87,830	132,456
March	1,500	0	108,718	110,218
April	0	0	194,360	194,360
May	46,670	0	214,529	261,199
June				
July				
August				
<b>Total</b>	<b>\$121,663</b>	<b>\$280,418</b>	<b>\$1,047,856</b>	<b>\$1,449,937</b>

<u>Gifts Reported 2004-05 Through 2010-11</u>							
<u>Type</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
Equipment	\$ 137,643	\$ 396,503	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567	\$ 183,113
Rising Star	728,836	492,032	57,068	163,227	978,546	1,327,400	941,177
Other Gifts	939,058	1,432,358	972,010	879,876	1,204,822	1,382,297	1,294,760
<b>Total</b>	<b>\$1,805,537</b>	<b>\$2,320,893</b>	<b>\$1,093,908</b>	<b>\$1,263,668</b>	<b>\$2,974,409</b>	<b>\$2,806,264</b>	<b>\$2,419,050</b>

In April 2012, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	2	\$ 320
Programs and Services	34	\$102,561
<b>Total</b>	<b>36</b>	<b>\$102,881</b>

In addition to activity from the preceding month the following is a cumulative summary of gifts pledged for major initiatives, such as the Health Careers Resource Center Endowment and the Rising Star Endowment. See table below.

<u>Strategic Initiatives</u>	<u>Pledged</u>
Health Careers Resource Center Endowment	\$ 150,000
Rising Star Endowment	\$2,750,000
<b>Total</b>	<b>\$2,900,000</b>

FINANCIAL REPORT NO. 13

Approval of Interlocal Contract for Services Provided by DCCCD to  
Irving Independent School District

The chancellor recommends that authorization be given to approve the following interlocal contract(s) for services provided by DCCCD:

- For non-credit courses provided by Mountain View College to Irving Independent School District in an amount not to exceed \$50,000 for the period May 22, 2012 through May 22, 2013. Note: Retroactive approval is requested, as Irving Independent School District could not obtain signatures before the cutoff date for the May Board.

FINANCIAL REPORT NO. 14

Approval of Agreement with Cistercian Preparatory School

The chancellor recommends that authorization be given to approve an agreement with Cistercian Preparatory School in an amount not to exceed \$50,000 for the period August 27, 2012 through August 8, 2013, to provide dual credit academic courses for Cistercian Preparatory School for North Lake College.

Since the opening in 1977, North Lake College has offered dual credit enrollment in college-level English, government, calculus, biology, chemistry, and physics courses for seniors enrolled in Cistercian Preparatory School. Approximately 345 students each semester will enroll in these dual credit courses.

FINANCIAL REPORT NO. 15

Approval of Lease Agreement with Responsive Education Solutions

The chancellor recommends that authorization be given to approve a lease agreement with Responsive Education Solutions in an amount not to exceed \$350,000 for the period July 1, 2012 through June 30, 2014, to provide operating two open-enrollment charter schools for North Lake College.

Responsive Education Solutions (RES) will be leasing space at the South Campus and sub-leasing at the West Campus for the sole purpose of operating two open-enrollment charter schools.





Through: Termination of employment with DCCCD

Dinalisa Vines

Campus: North Lake College

Part-time

Effective: June 6, 2012

Through: Termination of employment with DCCCD

PERSONNEL REPORT NO. 18

Employment of Contractual Personnel

The Chancellor recommends that the Board of Trustees authorize execution of written contracts of employment with the following persons on the terms and at the compensations stated.

REGULAR APPOINTMENT ADMINISTRATOR - 5

Cristin Thomas  
Annual Salary: \$53,200/Band II  
Campus: LeCroy Center  
Effective Dates: June 6, 2012 through August 31, 2012  
Monthly Business and Travel Allowance: \$62.50  
Manager, Academic Partnerships  
Biographical Sketch: M.B.A. and B.A., Texas Woman's University, Denton, TX; M.A., Louisiana State University, Baton Rouge, LA  
Experience: Managing Artistic Director, Playmakers of Baton Rouge, Baton Rouge, LA; Executive Director, Tejas Storytelling, Denton, TX; Coordinator, Grants Management and Compliance, El Centro College

Donald Hellstern  
Annual Salary: \$64,668/Band III  
Campus: Brookhaven College  
Effective Dates: August 20, 2012 through August 31, 2012 and September 1, 2012 through August 31, 2013  
Monthly Business and Travel Allowance: \$75  
Dean, Education Center  
Biographical Sketch: M.S., University of Houston, Houston, TX; B.S., University of Hawaii, Honolulu, HI  
Experience: Adjunct Faculty, Interim, Executive Dean and Full-time Faculty, Eastfield College

Kimberly Moore  
Annual Salary: \$54,753/Band II  
Campus: Eastfield College  
Effective Dates: June 19, 2012 through August 31, 2012

Monthly Business and Travel Allowance: \$62.50

Director, Academic Advising and TSI

Biographical Sketch: Ph.D., University of North Texas, Denton, TX; M.S., California State University, Long Beach, CA

Experience: Assistant Director of Academic Support Services, Wilberforce University, Xenia, OH; Assistant Director of Academic Support and Assistant Director of University College/Undergrad Advising, University of North Texas, Denton, TX

Marvis Mosley, Sr.  
Annual Salary: \$50,719/Band II  
Campus: Mountain View College  
Effective Dates: June 6, 2012 through August 31, 2012

Monthly Business and Travel Allowance: \$62.50

Director, College Police II

Biographical Sketch: B.S., University of North Texas, Denton, TX

Experience: Corporal College Police, Cedar Valley College; Lieutenant College Police, Eastfield College

Zarina Blankenbaker  
Annual Salary: \$112,000/Band V  
Campus: Richland College  
Effective Dates: June 6, 2012 through August 31, 2012

Monthly Business and Travel Allowance: \$117.50

Vice President, Academic Affairs and Student Success

Biographical Sketch: Ph.D., University of North Texas, Denton, TX; M.A. and B.A., Indiana University, Bloomington, IN

Experience: Dean of Instruction, Associate Vice President of Instruction and Interim Vice President, Teaching and Learning, Richland College

#### INTERIM APPOINTMENT ADMINISTRATOR - 1

Pamela Mays  
Annual Salary: \$51,109/Band II  
Campus: North Lake College  
Effective Dates: June 6, 2012 through August 31, 2012

Monthly Business and Travel Allowance: \$62.50

Director, Business Operations

Biographical Sketch: A.A.S., North Lake College

Experience: Accounting Clerk C, Assistant Accountant, Accountant and Assistant Director, Business Operations, North Lake College



Courtney Brazile  
Annual Salary (Range): \$41,000/F01  
Campus: Eastfield College  
Effective Dates: Academic Year 2012-2013

Instructor, Speech  
Biographical Sketch: M.A. and B.A., University of North Texas, Denton, TX  
Experience: Adjunct Faculty and Visiting Scholar Faculty, Eastfield College

Lloyd Gregory III  
Annual Salary (Range): \$44,000/F01  
Campus: El Centro College  
Effective Dates: Academic Year 2012-2013

Instructor, ESOL Coordinator  
Biographical Sketch: M.S., Reformed Theological Seminary, Jackson, MS; B.A., University of Texas at Austin, Austin, TX  
Experience: Teacher, James Hogg Elementary-Dallas Independent School District, Dallas, TX; Instructional Support Associate, Temporary Full-time Faculty and Adjunct Faculty, El Centro College

Darius Frasure  
Annual Salary (Range): \$44,100/F02  
Campus: Mountain View College  
Effective Dates: Academic Year 2012-2013

Instructor, Developmental Writing  
Biographical Sketch: M.F.A., National University, La Jolla, CA; B.S., Paul Quinn College, Dallas, TX  
Experience: Teacher, A.W. Brown Fellowship-Leadership Academy, Dallas, TX; Adjunct Faculty, Mountain View College

Alicia Hinojosa  
Annual Salary (Range): \$42,800/F01  
Campus: Mountain View College  
Effective Dates: Academic Year 2012-2013

Instructor, Developmental Writing  
Biographical Sketch: M.A., California State University, Sacramento, CA; B.A., University of California, Davis, CA  
Experience: Graduate Teaching Assistant, Sacramento State University, Sacramento, CA; Adjunct Faculty, Mountain View College

Auksuole Rubavichute  
Annual Salary (Range): \$44,625/F01  
Campus: Mountain View College  
Effective Dates: Academic Year 2012-2013

Instructor, Government  
Biographical Sketch: M.A., University of Dallas, Irving, TX; B.A., Thomas Aquinas College, Santa Paula, CA  
Experience: Adjunct Faculty and Visiting Scholar-Faculty, Mountain View College



ADMINISTRATOR ACCEPTANCE OF PSS POSITION - 1

Jacqueline Glee

Campus: District Office

Senior Program Services Coordinator

Note: Ms. Glee has accepted a position on the PSS salary schedule effective June 6, 2012. This entry will void her administrative contract, effective June 5, 2012.

ALTERNATIVE APPOINTMENT/VISITING SCHOLAR FACULTY -1

Beth Mendel

Campus: Brookhaven College

Annual Salary (Range): \$51,332/F01

Effective Dates: August 1, 2012 through  
May 31, 2013

Instructor, Nursing

Biographical Sketch: M.S., Texas Women's University, Denton, TX; B.S., Ohio State University, Columbus, OH

Experience: Staff Nurse ER/Critical Care, Continuum Staffing, Dallas, TX; Nursing Supervisor, UT Southwestern Medical Center, Dallas, TX; Adjunct Faculty, Brookhaven College

DEVELOPMENTAL LEAVE PROFESSIONAL SUPPORT STAFF - 1

Ryder Richards

Campus: Richland College

Instructional Specialist III

Effective Dates: August 24, 2012  
through September 15, 2013

Note: It is recommended that Mr. Richards be approved for a developmental leave of absence for the period indicated.

CORRECTION TO FACULTY RANGE/SALARY - 1

Charles Siegel

Campus: North Lake College

Annual Salary (Range): \$48,400/F03

Effective Dates: Academic Year 2011-  
2013

Instructor, Biology

Note: This entry is to correct salary and range for Mr. Siegel. Mr. Siegel was initially submitted to the July, 2011 Board with the wrong range and annual salary.

CORRECTION TO MAY 1, 2012 PERSONNEL REPORT - 1

Richard Conroy

Campus: Eastfield College

Effective Dates: June 4, 2012 through  
August 31, 2012

Note: It is recommended that a correction be made to Mr. Conroy's start date.

CORRECTION TO MAY 1, 2012 FACULTY LIST

Last Name	First Name	Campus	Range	Period of Employment
Miller	Ryan	3	F04	Visiting Scholar-Fall Semester Only
Paul	Duncan	3	F01	three years beginning Academic Year 2012-2013
Vega	Gerardo	3	F03	three years beginning Academic Year 2012-2013
Buck	Kassandra	4	F01	Visiting Scholar-Academic Year 2012-2013
Cloer	Katherine	4	F01	Visiting Scholar-Academic Year 2012-2013
Anderson	Marilyn	5	F01	three years beginning Academic Year 2012-2013
Crawford	Pamela	5	F01	three years beginning Academic Year 2012-2013
Crow-McDowell	Valerie	5	F01	Alternative Faculty three years beginning July 1, 2012
Griffin	Denise	5	F01	three years beginning Academic Year 2012-2013
Mabine	Nicole	7	F01	Visiting Scholar-Academic Year 2012-2013
Peterson	Sarah	7	F02	Visiting Scholar-Academic Year 2012-2013
Daniel	Sarah	8	F03	three years beginning Academic Year 2012-2013
Dean	Sherry	8	F04	Alternative Faculty three years beginning August 1, 2012
Ganga	Mrundula	8	F04	Visiting Scholar-Academic Year 2012-2013

POLICY REPORT NO. 19

Approval of Settlement Agreement with Ronald J. Spencer

It is recommended that the Board of Trustees authorize the Chancellor to enter into a settlement agreement with Ronald J. Spencer. The Board will discuss the terms and conditions of this agreement in executive session prior to a vote on the matter.

Effective Date: June 5, 2012

Policy Reminders

The Board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. *Gov't Code 551.071*

BUILDING AND GROUNDS REPORT NO. 20

Approval of Resolution for Drainage and Slope Easement with Dallas County Public Works at Cedar Valley College

The chancellor recommends that the Board of Trustees grant an easement to Dallas County which permits Dallas County Public Works to construct and maintain a new slope and drainage line at Cedar Valley College. The chancellor further recommends that the Board Chairman be authorized to sign the easement.

This proposed easement site will initiate the approval of a new drainage and slope easement agreement with Dallas County Public Works, for Cedar Valley College. The easement agreement will bind Dallas County Public Works, to preserve and protect the District property upon installation of the new drainage and slope service. The District will have the right to review, approve design and construction of this work.

The agreement will be effective as of June 5, 2012.

**RESOLUTION  
THE BOARD OF TRUSTEES OF  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a community college district in Dallas County, Texas;

WHEREAS, Cedar Valley College is a DCCCD campus located in the City of Dallas, Texas;

WHEREAS, DCCCD desires to construct Drainage and Slope improvements on the Cedar Valley College campus;

WHEREAS, Dallas County Public Works requires a Drainage and Slope Easement be signed by DCCCD prior to the start of construction of such improvements;

WHEREAS, a copy of the Drainage and Slope Easement is attached to this Resolution;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:**

Section 1. That the Chancellor, Dr. Wright L. Lassiter, Jr. is authorized to execute the attached Drainage and Slope Easement on behalf of DCCCD.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Jerry Prater, Chairman Board of Trustees

ATTEST

By: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted: \_\_\_\_\_

BUILDING AND GROUNDS REPORT NO. 21

Approval of Agreement with Dimensions Architects

The chancellor recommends that authorization be given to approve an agreement with Dimensions Architects in an amount not to exceed \$92,035.29 to provide architectural and design services for Brookhaven College.

This project is not listed on the *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for professional architectural and design services for the upgrade of existing Brookhaven College campus facilities to meet the 2010 Americans with Disabilities Act Accessibility Guidelines (ADAAG).

The facilities management staff pre-qualifies architectural and engineering firms and selected Dimensions Architects from its pool of pre-qualified firms. The agreement was made as of June 5, 2012. Compensation is to be a fee not to exceed \$89,354.65 plus reimbursable expenses not to exceed \$2,680.64.

BUILDING AND GROUNDS REPORT NO. 22

Approval of Agreement with Moody Nolan VAI

The chancellor recommends that authorization be given to approve an agreement with Moody Nolan VAI in an amount not to exceed \$74,891.06 to provide architectural and design services for El Centro College.

This project is not listed on the *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for professional architectural and design services for the upgrade of existing EL Centro campus facilities to meet the 2010 Americans with Disabilities Act Accessibility Guidelines (ADAAG).

The facilities management staff pre-qualifies architectural and engineering firms and selected Moody Nolan VAI from its pool of pre-qualified firms. The agreement was made as of June 5, 2012. Compensation is to be a fee not to exceed \$72,709.77 plus reimbursable expenses not to exceed \$2,181.29.

## BUILDING AND GROUNDS REPORT NO. 23

### Approval of Agreement with Veritas Works

The chancellor recommends authorization be given to approve an agreement with Veritas Works in an amount not to exceed \$54,271.11 to provide architectural and design services for EL Centro College and Bill J. Priest campus.

This project is not listed on the *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for professional architectural and design services for the upgrade of existing EL Centro Paramount Building, Bill J. Priest campus, EL Centro West, and EL Centro Building R (701 Lamar) facilities to meet the 2010 Americans with Disabilities Act Accessibility Guidelines (ADAAG).

The facilities management staff pre-qualifies architectural and engineering firms and selected Veritas Works from its pool of pre-qualified firms. The agreement was made as of June 5, 2012. Compensation is to be a fee not to exceed \$52,690.40 plus reimbursable expenses not to exceed \$1,580.71.

BUILDING AND GROUNDS REPORT NO. 24

Approval of Agreement with Yingling Architects

The chancellor recommends that authorization be given to approve an agreement with Yingling Architects in an amount not to exceed \$105,101.47 to provide architectural and design services for Eastfield College.

This project is not listed on the *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for professional architectural and design services for the upgrade of existing Eastfield College campus facilities to meet the 2010 Americans with Disabilities Act Accessibility Guidelines (ADAAG).

The facilities management staff pre-qualifies architectural and engineering firms and selected Yingling Architects from its pool of pre-qualified firms. The agreement was made as of June 5, 2012. Compensation is to be a fee not to exceed \$102,040.26 plus reimbursable expenses not to exceed \$3,061.21.

BUILDING AND GROUNDS REPORT NO. 25

Approval of Agreement with McAfee 3 Architects

The chancellor recommends that authorization be given to approve an agreement with McAfee 3 Architects in an amount not to exceed \$54,502.91 to provide architectural and design services for Mountain View College.

This project is not listed on the *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for professional architectural and design services for the upgrade of existing Mountain View College campus facilities to meet the 2010 Americans with Disabilities Act Accessibility Guidelines (ADAAG).

The facilities management staff pre-qualifies architectural and engineering firms and selected McAfee 3 Architects from its pool of pre-qualified firms. The agreement was made as of June 5, 2012. Compensation is to be a fee not to exceed \$52,915.45 plus reimbursable expenses not to exceed \$1,587.46.

BUILDING AND GROUNDS REPORT NO. 26

Approval of Agreement with Dewberry Architects Inc.

The chancellor recommends that authorization be given to approve an agreement with Dewberry Architects Inc. in an amount not to exceed \$116,680.22 to provide architectural and design services for North Lake College.

This project is not listed in the *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for professional architectural and design services for the upgrade of existing North Lake College campus facilities to meet the 2010 Americans with Disabilities Act Accessibility Guidelines (ADAAG).

The facilities management staff pre-qualifies architectural and engineering firms and selected Dewberry Architects Inc. from its pool of pre-qualified firms. The agreement was made as of June 5, 2012. Compensation is to be a fee not to exceed \$113,281.77 plus reimbursable expenses not to exceed \$3,398.45.

BUILDING AND GROUNDS REPORT NO. 27

Approval of Agreement with Booziotis & W. Architects

The chancellor recommends that authorization be given to approve an agreement with Booziotis & W. Architects in an amount not to exceed \$212,919.16 to provide architectural and design services for Richland College.

This project is not listed on the *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for professional architectural and design services for the upgrade of existing Richland College campus facilities to meet the 2010 Americans with Disabilities Act Accessibility Guidelines (ADAAG).

The facilities management staff pre-qualifies architectural and engineering firms and selected Booziotis & W. Architects from its pool of pre-qualified firms. The agreement was made as of June 5, 2012. Compensation is to be a fee not to exceed \$206,717.63 plus reimbursable expenses not to exceed \$6,201.53.

INFORMATIVE REPORT NO. 28

Richland Collegiate High School

Forty Richland Collegiate High School (RCHS) students applied to participate in the Mayor's Fellow Intern Program which offers high school sophomores and juniors meaningful career experiences with paid summer employment at Dallas-area companies, universities, and organizations. As interns, students learn job-related skills and useful information about the institution, its industry, and working in general. Student interns also shadow experienced employees and interact with company executives. Out of 700 students chosen for interviews, only 150 students were offered internships which included 14 RCHS students.

The RCHS senior class participated in Richland College's graduation ceremony at the Curtis Culwell Center in Garland on May 10. The high school also honored its valedictorian, salutatorian, graduates in the top 10% of grade point averages, and other students receiving special awards during the RCHS Senior Celebration held on June 1 at Richland College.

INFORMATIVE REPORT NO. 29

Presentation of Current Funds Operating Budget Report for April 2012

The chancellor presents the report of the current funds operating budget for April 2012 for review.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2011-12 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date April 30, 2012  
66.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 89,955,380	\$ 56,493,035	\$ 33,462,345	62.8%	57.3-69.6%	
Tuition	91,353,559	76,775,080	14,578,479	84.0%	86.0-92.9%	
Taxes for Current Operations	120,222,660	119,478,159	744,501	99.4%	98.2-100.1%	
Federal Grants & Contracts	1,037,885	473,824	564,061	45.7%	58.2-96.9%	(1)
State Grants & Contracts	126,452	124,725	1,727	98.6%	n/a	
General Sources:						
Investment Income	2,726,000	1,433,630	1,292,370	52.6%	47.3-93.1%	
General Revenue	3,131,283	1,824,592	1,306,691	58.3%	n/a	
Subtotal General Sources	5,857,283	3,258,222	2,599,061	55.6%	55.5-89.9%	
<b>SUBTOTAL UNRESTRICTED</b>	<b>308,553,219</b>	<b>256,603,045</b>	<b>51,950,174</b>	<b>83.2%</b>	<b>n/a</b>	
Use of Fund Balance & Transfers-in	20,042,527	1,950,562	18,091,965	9.7%	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>328,595,746</b>	<b>258,553,607</b>	<b>70,042,139</b>	<b>78.7%</b>	<b>74.0-81.2%</b>	
<b>AUXILIARY FUND</b>						
Sales & Services	5,193,294	3,040,028	2,153,266	58.5%	51.5-65.5%	
Investment Income	210,977	98,622	112,355	46.7%	45.7-82.6%	
Transfers-in	4,290,797	4,290,797	-	100.0%	n/a	
Use of Fund Balance	816,948	-	816,948	0.0%	n/a	
<b>TOTAL AUXILIARY</b>	<b>10,512,016</b>	<b>7,429,447</b>	<b>3,082,569</b>	<b>70.7%</b>	<b>48.1-84.8%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	14,766,881	10,515,546	4,251,335	71.2%	n/a	
SBDC State Match	2,397,785	1,006,198	1,391,587	42.0%	n/a	
Subtotal State Appropriations	17,164,666	11,521,744	5,642,922	67.1%	n/a	
Grants, Contracts & Scholarships:						
Federal	106,070,499	63,015,721	43,054,778	59.4%	n/a	
State	9,517,003	5,257,928	4,259,075	55.2%	n/a	
Local	8,709,156	4,230,887	4,478,269	48.6%	n/a	
Transfers-in	196,017	1,994	194,023	1.0%	n/a	
Subtotal Grants, Contracts & Scholarships	124,492,675	72,506,530	51,986,145	58.2%	n/a	
Richland Collegiate High School	81,234	2,213	79,021	2.7%	n/a	
<b>TOTAL RESTRICTED</b>	<b>141,738,575</b>	<b>84,030,487</b>	<b>57,708,088</b>	<b>59.3%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,946,875	1,724,243	1,222,632	58.5%	n/a	
Investment Income	8,000	13,067	(5,067)	163.3%	n/a	
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,954,875</b>	<b>1,737,310</b>	<b>1,217,565</b>	<b>58.8%</b>	<b>n/a</b>	
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 483,801,212</b>	<b>\$ 351,750,851</b>	<b>\$ 132,050,361</b>	<b>72.7%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2011-12 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date April 30, 2012  
66.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 130,345,545	\$ 92,975,923	\$ 37,369,622	71.3%	69.2-71.8%	
Public Service	6,119,755	2,450,840	3,668,915	40.0%	49.2-70.3%	(2)
Academic Support	17,384,099	9,915,162	7,468,937	57.0%	62.4-65.6%	(3)
Student Services	28,309,582	18,395,331	9,914,251	65.0%	62.3-65.7%	
Institutional Support	58,009,077	37,119,253	20,889,824	64.0%	59.1-67.6%	
Staff Benefits	25,745,581	17,436,707	8,308,874	67.7%	11.4-140.3%	
Operations & Maintenance of Plant	29,273,780	20,212,925	9,060,855	69.0%	64.5-69.1%	
Repairs & Rehabilitation	16,055,895	5,349,440	10,706,455	33.3%	7.1-53.3%	
Special Items:						
Reserve - Campus	3,251,593	-	3,251,593	n/a	n/a	
Reserve - Benefits	-	-	-	n/a	n/a	
Reserve - Health Premiums Salary Increase	-	-	-	n/a	n/a	
Reserve - Technology	330,000	-	330,000	n/a	n/a	
Reserve - Operating	377,000	-	377,000	n/a	n/a	
Reserve - Enrollment Growth	-	-	-	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	-	-	-	n/a	n/a	
Reserve - Potential State Reduction/ERS Fees	2,714,498	-	2,714,498	n/a	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>317,916,405</b>	<b>203,855,581</b>	<b>114,060,824</b>	<b>64.1%</b>	<b>61.4-66.7%</b>	
<b>AUXILIARY FUND</b>						
Student Activities	7,521,056	4,841,648	2,679,408	64.4%	59.9-67.3%	
Sales & Services	2,302,369	1,640,785	661,584	71.3%	54.0-70.5%	(4)
Reserve - Campus	435,095	-	435,095	n/a	n/a	
Reserve - District	150,596	-	150,596	n/a	n/a	
Transfers-out	102,900	284,829	(181,929)	276.8%	43.8-109.3%	(5)
<b>TOTAL AUXILIARY</b>	<b>10,512,016</b>	<b>6,767,262</b>	<b>3,744,754</b>	<b>64.4%</b>	<b>52.6-70.5%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations	14,766,881	10,515,546	4,251,335	71.2%	0.0-123.3%	
Grants & Contracts	31,813,671	14,079,437	17,734,234	44.3%	n/a	
Scholarships	95,076,789	59,378,690	35,698,099	62.5%	n/a	
Subtotal Grants, Contracts & Scholarships	141,657,341	83,973,673	57,683,668	59.3%	n/a	
Richland Collegiate High School	81,234	56,814	24,420	69.9%	n/a	
<b>TOTAL RESTRICTED</b>	<b>141,738,575</b>	<b>84,030,487</b>	<b>57,708,088</b>	<b>59.3%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,954,875	1,350,708	1,604,167	45.7%	n/a	
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,954,875</b>	<b>1,350,708</b>	<b>1,604,167</b>	<b>45.7%</b>	<b>n/a</b>	
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>473,121,871</b>	<b>296,004,038</b>	<b>177,117,833</b>	<b>62.6%</b>	<b>n/a</b>	
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,317,740	211,883	91.6%	69.7-103.3%	
Institutional Matching-Contracts/Grants	99,419	52,997	46,422	53.3%	1.7-201.0%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,295,797	4,290,797	5,000	99.9%	n/a	
Unexpended Plant Fund	1,300,000	1,472,229	(172,229)	113.2%	n/a	(6)
Debt Service Fund	2,454,502	-	2,454,502	0.0%	n/a	
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>10,679,341</b>	<b>8,133,763</b>	<b>2,545,578</b>	<b>76.2%</b>	<b>n/a</b>	
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 483,801,212</b>	<b>\$ 304,137,801</b>	<b>\$ 179,663,411</b>	<b>62.9%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2011-12 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date April 30, 2012  
66.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
<b>UNRESTRICTED FUND</b>				
Salaries & Wages	\$207,391,055	\$ 141,308,457	\$ 66,082,598	68.1%
Staff Benefits	25,745,581	17,436,707	8,308,874	67.7%
Purchased Services	20,437,679	14,434,698	6,002,981	70.6%
Operating Expenses	64,218,928	35,950,318	28,268,610	56.0%
Supplies & Materials	8,842,977	5,551,950	3,291,027	62.8%
Minor Equipment	2,967,706	967,841	1,999,865	32.6%
Capital Outlay	4,682,164	2,118,977	2,563,187	45.3%
Charges	(23,042,776)	(13,913,367)	(9,129,409)	60.4%
<b>SUBTOTAL UNRESTRICTED</b>	<b>311,243,314</b>	<b>203,855,581</b>	<b>107,387,733</b>	<b>65.5%</b>
Reserve - Campus	3,251,593	-	3,251,593	n/a
Reserve - Benefits	-	-	-	n/a
Reserve - Health Premiums Salary Increase	-	-	-	n/a
Reserve - Technology	330,000	-	330,000	n/a
Reserve - Operating	377,000	-	377,000	n/a
Reserve - Enrollment Growth	-	-	-	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	-	-	-	n/a
Reserve - Potential State Reduction/ERS Fees	2,714,498	-	2,714,498	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,529,623	2,317,740	211,883	91.6%
Institutional Matching - Contracts/Grants	99,419	52,997	46,422	53.3%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,295,797	4,290,797	5,000	99.9%
Unexpended Plant Fund	1,300,000	1,472,229	(172,229)	113.2%
Debt Service Fund	2,454,502	-	2,454,502	0.0%
<b>TOTAL UNRESTRICTED</b>	<b>328,595,746</b>	<b>211,989,344</b>	<b>116,606,402</b>	<b>64.5%</b>
<b>AUXILIARY FUND</b>	<b>10,512,016</b>	<b>6,767,262</b>	<b>3,744,754</b>	<b>64.4%</b>
<b>RESTRICTED FUND</b>	<b>141,738,575</b>	<b>84,030,487</b>	<b>57,708,088</b>	<b>59.3%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,954,875</b>	<b>1,350,708</b>	<b>1,604,167</b>	<b>45.7%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$483,801,212</b>	<b>\$ 304,137,801</b>	<b>\$179,663,411</b>	<b>62.9%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2011-12 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date - 66.7% of Fiscal Year Elapsed

	April 30, 2012			April 30, 2011		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 89,955,380	\$ 56,493,035	62.8%	\$ 91,676,880	\$ 56,068,392	61.2%
Tuition	91,353,559	76,775,080	84.0%	88,505,701	76,966,431	87.0%
Taxes for Current Operations	120,222,660	119,478,159	99.4%	120,222,660	119,708,846	99.6%
Federal Grants & Contracts	1,037,885	473,824	45.7%	1,037,885	776,729	74.8%
State Grants & Contracts	126,452	124,725	98.6%	126,452	129,613	102.5%
General Sources:						
Investment Income	2,726,000	1,433,630	52.6%	2,900,000	1,613,702	55.6%
General Revenue	3,131,283	1,824,592	58.3%	2,962,947	2,026,730	68.4%
Subtotal General Sources	5,857,283	3,258,222	55.6%	5,862,947	3,640,432	62.1%
<b>SUBTOTAL UNRESTRICTED</b>	<b>308,553,219</b>	<b>256,603,045</b>	<b>83.2%</b>	<b>307,432,525</b>	<b>257,290,443</b>	<b>83.7%</b>
Use of Fund Balance & Transfers-in	20,042,527	1,950,562	9.7%	26,715,215	-	0.0%
<b>TOTAL UNRESTRICTED</b>	<b>328,595,746</b>	<b>258,553,607</b>	<b>78.7%</b>	<b>334,147,740</b>	<b>257,290,443</b>	<b>77.0%</b>
<b>AUXILIARY FUND</b>						
Sales & Services	5,193,294	3,040,028	58.5%	5,482,698	3,148,377	57.4%
Investment Income	210,977	98,622	46.7%	174,132	111,580	64.1%
Transfers-in	4,290,797	4,290,797	100.0%	4,290,797	4,290,797	100.0%
Use of Fund Balance	816,948	-	0.0%	807,854	-	0.0%
<b>TOTAL AUXILIARY</b>	<b>10,512,016</b>	<b>7,429,447</b>	<b>70.7%</b>	<b>10,755,481</b>	<b>7,550,754</b>	<b>70.2%</b>
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	14,766,881	10,515,546	71.2%	27,573,949	17,806,407	64.6%
SBDC State Match	2,397,785	1,006,198	42.0%	2,037,102	1,152,620	56.6%
ARRA	-	-	0.0%	780,000	560,896	71.9%
Subtotal State Appropriations	17,164,666	11,521,744	67.1%	30,391,051	19,519,923	64.2%
Grants, Contracts & Scholarships:						
Federal	106,070,499	63,015,721	59.4%	106,968,784	61,721,647	57.7%
State	9,517,003	5,257,928	55.2%	8,314,598	4,980,161	59.9%
Local	8,709,156	4,230,887	48.6%	6,085,578	8,124,941	133.5%
Transfers-in	196,017	1,994	1.0%	825,744	247,717	30.0%
Subtotal Grants, Contracts & Scholarships	124,492,675	72,506,530	58.2%	122,194,704	75,074,466	61.4%
Richland Collegiate High School	81,234	2,213	2.7%	-	-	n/a
<b>TOTAL RESTRICTED</b>	<b>141,738,575</b>	<b>84,030,487</b>	<b>59.3%</b>	<b>152,585,755</b>	<b>94,594,389</b>	<b>62.0%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,946,875	1,724,243	58.5%	2,965,387	1,554,771	52.4%
Investment Income	8,000	13,067	163.3%	8,000	5,112	63.9%
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,954,875</b>	<b>1,737,310</b>	<b>58.8%</b>	<b>2,973,387</b>	<b>1,559,883</b>	<b>52.5%</b>
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 483,801,212</b>	<b>\$ 351,750,851</b>	<b>72.7%</b>	<b>\$ 500,462,363</b>	<b>\$ 360,995,469</b>	<b>72.1%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2011-12 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date - 66.7% of Fiscal Year Elapsed

	April 30, 2012			April 30, 2011		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 130,345,545	\$ 92,975,923	71.3%	\$ 138,544,080	\$ 96,824,929	69.9%
Public Service	6,119,755	2,450,840	40.0%	6,836,651	3,229,925	47.2%
Academic Support	17,384,099	9,915,162	57.0%	18,628,219	11,652,001	62.6%
Student Services	28,309,582	18,395,331	65.0%	29,025,755	18,521,765	63.8%
Institutional Support	58,009,077	37,119,253	64.0%	62,101,817	40,541,002	65.3%
Staff Benefits	25,745,581	17,436,707	67.7%	11,388,009	9,336,155	82.0%
Operations & Maintenance of Plant	29,273,780	20,212,925	69.0%	32,312,911	22,248,318	68.9%
Repairs & Rehabilitation	16,055,895	5,349,440	33.3%	22,359,542	7,335,769	32.8%
Special Items:						
Reserve - Campus	3,251,593	n/a	n/a	1,587,294	n/a	n/a
Reserve - Benefits	-	n/a	n/a	-	n/a	n/a
Reserve - Health Premiums Salary Increase	-	n/a	n/a	-	n/a	n/a
Reserve - Technology	330,000	n/a	n/a	-	n/a	n/a
Reserve - Operating	377,000	n/a	n/a	1,936,547	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Potential Reduction/ERS Fees	2,714,498	n/a	n/a	-	n/a	n/a
<b>TOTAL UNRESTRICTED</b>	<b>317,916,405</b>	<b>203,855,581</b>	<b>64.1%</b>	<b>324,720,825</b>	<b>209,689,864</b>	<b>64.6%</b>
<b>AUXILIARY FUND</b>						
Student Activities	7,521,056	4,841,648	64.4%	7,296,225	4,629,279	63.4%
Sales & Services	2,302,369	1,640,785	71.3%	2,632,138	1,715,374	65.2%
Reserve - Campus	435,095	n/a	n/a	574,377	-	n/a
Reserve - District	150,596	n/a	n/a	132,191	-	n/a
Transfers-out	102,900	284,829	276.8%	120,550	75,341	62.5%
<b>TOTAL AUXILIARY</b>	<b>10,512,016</b>	<b>6,767,262</b>	<b>64.4%</b>	<b>10,755,481</b>	<b>6,419,994</b>	<b>59.7%</b>
<b>RESTRICTED FUND</b>						
State Appropriations	14,766,881	10,515,546	71.2%	27,573,949	17,806,407	64.6%
Grants & Contracts	31,813,671	14,079,437	44.3%	29,306,928	17,462,756	59.6%
Scholarships	95,076,789	59,378,690	62.5%	95,704,878	59,325,225	62.0%
Subtotal Grants, Contracts & Scholarships	141,657,341	83,973,673	59.3%	152,585,755	94,594,388	62.0%
Richland Collegiate High School	81,234	56,814	69.9%	-	-	n/a
<b>TOTAL RESTRICTED</b>	<b>141,738,575</b>	<b>84,030,487</b>	<b>59.3%</b>	<b>152,585,755</b>	<b>94,594,388</b>	<b>62.0%</b>
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,954,875	1,350,708	45.7%	2,973,387	1,144,896	38.5%
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,954,875</b>	<b>1,350,708</b>	<b>45.7%</b>	<b>2,973,387</b>	<b>1,144,896</b>	<b>38.5%</b>
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>473,121,871</b>	<b>296,004,038</b>	<b>62.6%</b>	<b>491,035,448</b>	<b>311,849,142</b>	<b>63.5%</b>
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,317,740	91.6%	2,529,623	2,290,005	90.5%
Institutional Matching-Contracts/Grants	99,419	52,997	53.3%	30,500	350,293	1,148.5%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,295,797	4,290,797	99.9%	4,290,797	4,290,797	100.0%
Unexpended Plant Fund	1,300,000	1,472,229	113.2%	-	-	n/a
Debt Service Fund	2,454,502	-	0.0%	2,575,995	1,287,998	50.0%
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>10,679,341</b>	<b>8,133,763</b>	<b>76.2%</b>	<b>9,426,915</b>	<b>8,219,093</b>	<b>87.2%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 483,801,212</b>	<b>\$ 304,137,801</b>	<b>62.9%</b>	<b>\$ 500,462,363</b>	<b>\$ 320,068,235</b>	<b>64.0%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2011-12 CURRENT FUNDS OPERATING BUDGET  
**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date - 66.7% of Fiscal Year Elapsed

	April 30, 2012			April 30, 2011		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Salaries & Wages	\$207,391,055	\$141,308,457	68.1%	\$217,177,668	\$148,780,688	68.5%
Staff Benefits	25,745,581	17,436,707	67.7%	11,388,009	9,336,155	82.0%
Purchased Services	20,437,679	14,434,698	70.6%	20,243,083	13,610,147	67.2%
Operating Expenses	64,218,928	35,950,318	56.0%	69,156,470	36,358,427	52.6%
Supplies & Materials	8,842,977	5,551,950	62.8%	11,531,138	7,828,375	67.9%
Minor Equipment	2,967,706	967,841	32.6%	4,527,643	1,804,584	39.9%
Capital Outlay	4,682,164	2,118,977	45.3%	6,266,504	2,556,033	40.8%
Charges	(23,042,776)	(13,913,367)	60.4%	(19,093,531)	(10,584,545)	55.4%
<b>SUBTOTAL UNRESTRICTED</b>	<b>311,243,314</b>	<b>203,855,581</b>	<b>65.5%</b>	<b>321,196,984</b>	<b>209,689,864</b>	<b>65.3%</b>
Reserve - Campus	3,251,593	n/a	n/a	1,587,294	n/a	n/a
Reserve - Benefits	-	n/a	n/a	-	n/a	n/a
Reserve - Health Premiums Salary Increase	-	n/a	n/a	-	n/a	n/a
Reserve - Technology	330,000	n/a	n/a	-	n/a	n/a
Reserve - Operating	377,000	n/a	n/a	1,936,547	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Potential State Reduction/ERS Fees	2,714,498	n/a	n/a	-	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,317,740	91.6%	2,529,623	2,290,005	90.5%
Institutional Matching - Contracts/Grants	99,419	52,997	53.3%	30,500	350,293	1,148.5%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,295,797	4,290,797	99.9%	4,290,797	4,290,797	100.0%
Unexpended Plant Fund	1,300,000	1,472,229	113.2%	-	-	n/a
Debt Service Fund	2,454,502	-	0.0%	2,575,995	1,287,998	50.0%
<b>TOTAL UNRESTRICTED</b>	<b>328,595,746</b>	<b>211,989,344</b>	<b>64.5%</b>	<b>334,147,740</b>	<b>217,908,957</b>	<b>65.2%</b>
<b>AUXILIARY FUND</b>	<b>10,512,016</b>	<b>6,767,262</b>	<b>64.4%</b>	<b>10,755,481</b>	<b>6,419,994</b>	<b>59.7%</b>
<b>RESTRICTED FUND</b>	<b>141,738,575</b>	<b>84,030,487</b>	<b>59.3%</b>	<b>152,585,755</b>	<b>94,594,388</b>	<b>62.0%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,954,875</b>	<b>1,350,708</b>	<b>45.7%</b>	<b>2,973,387</b>	<b>1,144,896</b>	<b>38.5%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$483,801,212</b>	<b>\$304,137,801</b>	<b>62.9%</b>	<b>\$500,462,363</b>	<b>\$320,068,235</b>	<b>64.0%</b>

## NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Federal Grants and Contracts* reflects a lower than normal percent of budget due to delays in the awarding process.
- (2) Actual *Public Service* reflects a lower percentage than the control limits due to the elimination of two training contracts at the BJP location.
- (3) Actual *Academic Support* is slightly lower than the control limits mainly due to two new contracts at the BJP location that will start later this year.
- (4) Actual *Sales & Services* are slightly higher than the control limit, but this does not appear to be related to any isolated incident.
- (5) Actual *Transfers-out* exceeded the normal control limits due to the transfer from the BJP for Economic Development’s (BJPIED) fund balance to provide institutional scholarships for the instruction and training of students enrolled at the BJPIED. This transfer was approved in the February 2012 Board meeting.
- (6) Actual *Unexpended Plant Fund* has exceeded 100% of budget due to the campus subsidy transfer-in for the utility bridge project at the RLC location.

INFORMATIVE REPORT NO. 30

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in April 2012.

**AWARDS:**

4079	AUTOCLAVE - CVC Priorclave North America	\$31,255
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Requests for quotes were sent to five companies, and one response was received.

This award is for the purchase of a large-capacity Priorclave front-loading autoclave, model PS/QCS/EH200. The unit contains a 19.7" x 40.2" chamber with a 200L capacity, which can be heated either electrically or by direct steam, and will be used for the sterilization of non-ferrous metal instruments, glassware, small dishes, and some plastics in the life science and biology labs to provide a safe and sterile environment for students. The TACTROL microprocessor control system allows for temperature and time settings to be fully adjustable, and shows the cycle status with digital readouts. After the required operating parameters are set, the unit performs a fully automatic cycle.

It is not expected that re-quoting this would result in a better response, as a search of the internet found that although several other companies can provide autoclaves, they do not offer units in this large-capacity size.

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8D19205	INTERACTIVE TRAINING PROGRAM SYSTEM- RLC Teaching Systems, Inc.	\$39,385
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This award consists of the purchase of an Interactive Technology for Sign Language Studies and Interpreter Training Program system. This interactive technology suite, designed specifically for ASL and interpreter training applications, includes the Sony Virtuoso ASL instructor control software and the Sony Soloist ASL Digital Comparative Recorder software for each student. Both components include high quality video cameras, providing clear visual communication between the instructor and all of the students, a selected student, or several students working together with the ability for the instructor to review student work when convenient on any PC, at home, in your office, anywhere using the ASL player software applet provided. Instructor's comments may be added to student files as well.

Teaching Systems, Inc. is the only authorized reseller for this system in the state of Texas. A copy of the vendor's sole source letter and a sole source justification form from the campus are on file with the DCCCD.

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**CHANGE ORDERS:**

Mart, Inc. – Bid #11831  
Ext. window glazing - ECC  
Purchase Order No. B18256  
Change Order No. 01

Change: Credit for 5<sup>th</sup> floor and deduct window cleaning on 1<sup>st</sup> floor.

Original Contract Amount	\$275,000.00
Change Order Limit/Contingency	41,250.00
Prior Change Order Total Amounts	.00
Net <b>Decrease</b> this Change Order	9,382.02
Revised Contract Amount	\$265,617.98

Board approved original award 04/05/2011. This is for ECC project #2, *Progress Report on Construction Projects reported in January 3, 2012 board agenda.*

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Nations Roof Central – Bid #11897  
Roof replacement Bldg. H & K - NLC  
Purchase Order No. B19670  
Change Order No. 1 & 2

Change: Change Order #1 is to exchange the 2.5” Paratherm insulation with fiberglass facer with 3.3” Paratherm insulation with fiberglass facer. Total cost for Change Order #1 is \$11,308. Change Order #2 is to cut existing sheet metal thru-wall flashing even with face of brick (approximately 50 LF) and remove 3 courses of brick – a 2 step process by removing 6’ of brick and leaving 4’ of brick. Install new 22 gauge galvanized thru-wall flashing at 6’ opening including a flexible membrane adhering to substrate and flashing over metal thru-wall. Install 3 courses of brick at 6’ opening and remove remaining 4’ section of brick. Total cost for Change Order #2 is \$3,780.

Original Contract Amount	\$322,750.00
Change Order Limit/Contingency	48,412.00

Prior Change Order Total Amounts	.00
Net <b>Increase</b> this Change Order	15,088.00
Revised Contract Amount	\$337,838.00

Board approved original award 12/06/2011. This is for NLC project #2, *Progress Report on Construction Projects*.

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Secoa, Inc. – Bid #11900  
 Stage rigging - NLC  
 Purchase Order No. B19584  
 Change Order No. 2

Change: Provides for new pipe brackets and install of batten for 1<sup>st</sup> electric.

Original Contract Amount	\$167,782.00
Change Order Limit/Contingency	25,167.30
Prior Change Order Total Amounts	3,100.00
Net <b>Increase</b> this Change Order	2,345.00
Revised Contract Amount	\$173,227.00

Board approved original award 11/01/2011. This is for NLC project #7, *Progress Report on Construction Projects*.

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Supreme Systems, Inc. – Bid #B11896  
 Roof replacement Bldg. R - NLC  
 Purchase Order No. B19683  
 Change Order No. 2

Change: Time extension due to delays resulting from submittal returns. The contract time will be increased by 30 days. The date of substantial completion as of the date of this change order is April 30, 2012.

Original Contract Amount	\$73,020.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	865.00
Net <b>Increase</b> this Change Order	.00
Revised Contract Amount	\$73,885.00

Board approved original award 12/06/2011. This is for NLC project #4, *Progress Report on Construction Projects*.

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Vendigm Construction – Bid #11898  
Replace concrete stairs, Bldg. A - NLC  
Purchase Order No. B19633  
Change Order No. 01

Change: Contractor is requesting an additional 32 days to complete the Bldg. A stair replacement project due to the seasonal rain conditions as well as the labor intensive removal of the previous water proofing materials to the requested specifications of the Hydrotech representative for warranting proposes.

Original Contract Amount	\$376,400.00
Change Order Limit/Contingency	56,460.00
Prior Change Order Total Amounts	.00
Net <b>Increase</b> this Change Order	.00
Revised Contract Amount	\$376,400.00

Board approved original award 12/06/2011. This is for NLC project #3, *Progress Report on Construction Projects*.

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Vendigm Construction – Bid #11907  
Utility tunnel replacement - NLC  
Purchase Order No. B19634  
Change Order No. 1 & 2

Change: Change Order #1 is to saw cut approximately 48 linear feet X 12” in the tunnel where the bottom of the grade beams blew out of the formboards during the initial pour. This will ensure a straighter edge in which to work from when installing the Gabion (Basket) Walls. Total cost for Change Order #1 is \$2,700. Change Order #2 is to pump approximately 30 cubic yards of flowable fill (non-shrink) concrete in the void measuring approximately 800 cubic feet underneath the sidewalk located on the side of the Building F just in front of the planter running along the building. Core one 2” hole for pumping and one 1” hole for fill verification and air removal. Holes are to be sealed at completion of pumping. Total cost for Change Order #2 is \$4,140.

Original Contract Amount	\$386,000.00
Change Order Limit/Contingency	57,900.00
Prior Change Order Total Amounts	.00

Net <b>Increase</b> this Change Order	6,840.00
Revised Contract Amount	\$392,840.00

Board approved original award 12/06/2011. This is for NLC project #1, *Progress Report on Construction Projects*.

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Camargo Copeland and Architects, LLP – Bid #NA  
Elevator renovation - RLC  
Purchase Order No. B19528  
Change Order No. 01

Change: Additional services in relation to the permitting fees.

Original Contract Amount	\$24,701.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net <b>Increase</b> this Change Order	2,816.00
Revised Contract Amount	\$27,517.00

This is for RLC project #5, *Progress Report on Construction Projects*.

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INFORMATIVE REPORT NO. 31

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of April 30, 2012.

Comparison September 2011/2010 & October 2011/2010

<u>Ethnicity/ Gender</u>	<u>September 11</u>		<u>September 10</u>		<u>October 11</u>		<u>October 10</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	440	0.0	3,525	0.1	1,342	0.1	4,665	.2
Black/African-American	73,690	1.7	416,601	7.1	22,728	1.3	24,915	1.2
Asian Indian	439,843	10.3	199,940	3.4	15,000	0.9	258,915	12.3
Anglo-American, Female	645,628	15.1	1,202,989	20.3	148,812	8.8	311,628	14.8
Asian Pacific	0.00	0.0	753	0.0	54,277	3.2	353	0.0
Hispanic/Latino/Mex-American	36,705	0.9	733,242	12.4	157,234	9.3	198,253	9.4
Other Female	1,658	0.0	10,137	0.2	4,643	0.3	133,143	6.3
Total M/WBE	1,197,963	28.0	2,567,187	43.5	404,036	23.9	931,871	44.2
Not Classified	3,075,711	72.0	3,330,616	56.5	1,292,483	76.1	1,171,910	55.8
Subtotal for Discretionary Payments	4,273,674	100.0	5,897,803	100.0	1,696,519	100.0	2,103,782	100.0
Non-discretionary Payments	7,184,964		8,301,695		4,146,924		6,456,873	
Total Payments	11,458,638		14,199,498		5,843,443		8,560,655	

Comparison November 2011/2010 & December 2011/2010

<u>Ethnicity/ Gender</u>	<u>November 11</u>		<u>November 10</u>		<u>December 11</u>		<u>December 10</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	259	0.0	18,861	0.4	22	0.0	8,648	0.4
Black/African-American	130,018	5.6	470,032	10.1	23,854	1.0	225,707	10.3
Asian Indian	19,208	0.8	216,676	4.7	68,428	3.0	98,554	4.5
Anglo-American, Female	190,085	8.2	531,972	11.4	369,076	16	148,449	6.8
Asian Pacific	5,389	0.2	8,174	0.2	4	0.0	2,665	.1
Hispanic/Latino/Mex-American	79,226	3.4	585,142	12.6	396,411	17.1	483,938	22.1
Other Female	3,670	0.2	19,320	0.4	690	0.0	3,881	0.1
Total M/WBE	427,855	18.4	1,850,177	39.8	858,485	37.1	971,842	44.3
Not Classified	1,899,375	81.6	2,797,547	60.2	1,453,445	62.9	1,208,991	55.7
Subtotal for Discretionary Payments	2,327,230	100.0	4,647,724	100.0	2,311,930	100.0	2,180,833	100.0
Non-discretionary Payments	3,038,160		6,820,058		3,875,011		6,138,921	
Total Payments	5,365,390		11,467,782		6,186,941		8,319,754	

Comparison January 2012/2011 & February 2012/2011

Ethnicity/ Gender	January 12		January 11		February 12		February 11	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	16	0.0	0	0.0	500	0.0	1,056	0.0
Black/African-American	42,517	2.4	217,693	7.8	113,520	3.8	273,933	10.7
Asian Indian	37,024	1.3	135,976	4.9		0.0	224,910	8.7
Anglo-American, Female	57,797	3.2	486,944	17.4	142,811	4.8	264,533	10.3
Asian Pacific		0.0	2,784	0.1	176	0.0	14,580	0.5
Hispanic/Latino/Mex-American	56,751	3.2	153,581	5.5	39,881	1.3	328,153	12.8
Other Female	1,582	0.4	10,439	0.3	4,264	0.1	58,382	2.2
Total M/WBE	195,687	10.4	1,007,417	36.0	301,152	10.0	1,165,547	45.2
Not Classified	1,688,323	89.6	1,793,839	64.0	2,706,406	90.0	1,393,292	54.8
Subtotal for Discretionary Payments	1,884,010	100.0	2,801,256	100.0	3,007,558	100.0	2,558,839	100.0
Non-discretionary Payments	3,008,782		5,465,660		3,689,529		2,940,708	
Total Payments	4,892,792		8,266,916		6,697,087		5,499,547	

Comparison March 2012/2011 & April 2012/2011

Ethnicity/ Gender	March 12		March 11		April 12		April 11	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	65	0.0	20,475	0.6	41	0.0	4,281	0.2
Black/African-American	136,993	5.4	167,815	5.2	217,829	14	51,233	2.7
Asian Indian	35,769	1.4	206,999	6.4	46,264	3.0	21,945	1.2
Anglo-American, Female	140,383	5.6	310,386	9.7	93,511	6.0	120,340	6.3
Asian Pacific	-	0.0	985	0.0	565	0.0	5,823	0.3
Hispanic/Latino/Mex-American	54,455	2.2	102,460	3.2	101,690	6.4	139,723	7.2
Other Female	6,483	0.3	31,962	1.0	3,034	0.2	61	0.0
Total M/WBE	374,148	14.9	841,082	26.1	462,934	29.6	343,406	17.9
Not Classified	2,143,948	85.1	2,356,777	73.9	1,105,733	70.4	1,573,147	82.1
Subtotal for Discretionary Payments	2,518,097	100.0	3,197,859	100.0	1,568,667	100	1,916,553	100.0
Non-discretionary Payments	2,410,420		6,249,934		4,291,844		4,218,803	
Total Payments	4,928,516		9,447,793		5,860,511		6,135,356	

Payments to M/WBEs in Fiscal Years 2003/04 – 2010/11

	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	YTD 2011-12
American Indian/ Alaskan Native	300,869	976,953	1,098,580	293,244	304,324	174,963	68,700	2,685
Black/African- American	4,404,239	4,706,496	3,125,284	14,934,516	40,748,128	6,337,986	2,226,472	761,149
Asian Indian	468,352	1,112,483	3,170,023	3,494,574	12,392,237	6,947,151	2,182,683	661,307
Anglo-American, Female	5,569,275	4,684,336	3,902,023	4,893,713	14,952,024	13,742,587	4,357,927	1,788,102
Asian Pacific	995,558	25,793	26,035	656,552	1,099,847	1,184,614	51,686	60,411
Hispanic/Latino/ Mex-American	2,574,890	4,034,906	1,993,010	11,019,093	30,260,832	14,711,676	3,145,868	922,353
Other Female	33,805	712,096	695,800	940,788	1,545,232	1,989,424	304,974	26,024
HUB	1,363,959	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Total paid to M/WBEs	15,710,947	16,253,063	14,010,755	36,232,480	101,302,624	45,088,401	12,338,310	4,222,259
% of all payments	24.78%	22.27%	20.07%	21.69%	37.87%	30.10%	32.33%	21.6%

**Note:** Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

INFORMATIVE REPORT NO. 32

**PROGRESS REPORT ON CONSTRUCTION PROJECTS**  
**Status Report as of April 30, 2012**

PROJECTS		DESIGN								CONSTRUCTION									
Project Status		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
		<b>BHC</b>																	
1	Update/replace exterior signage																		
2	Police Communication system																		
<b>CVC</b>																			
1	Update fire sprinkler systems bldgs. D, E, F, G (Hold)																		
2	Cooling tower structural repair																		
3	Solar digital sign																		
4	Investigate erosion @ East side bldg. "A"																		
5	Install auto clave, Biology classroom																		
6	Beautification Lancaster Road																		
7	Office of Student Life																		
<b>DO</b>																			
1	Dock lift (Hold)																		
<b>DSC/D-W</b>																			
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure (Hold)																		
2	DSC & 1601ADA upgrades																		
<b>ECC</b>																			
1	Replace roof bldg A & Penthouse																		
2	Installation 21 wind turbines																		
3	Elevator lobby remodel																		
4	Central plant upgrades																		
5	Paramount 5 <sup>th</sup> floor renovation for FBI																		
6	Roof Replacement @ BJP																		
<b>EFC</b>																			
1	Wireless security system (corrected CCTV Hold)																		
2	"F" bldg signage																		
3	Electronic sign @ Pleasant Grove																		
4	Electrical survey building C																		
<b>MVC</b>																			
1	Campus way finding																		
2	Utility relocate																		
<b>NLC</b>																			
1	Repair tunnel soils @ bldg. F & A300																		
2	Replace roofs bldgs. H & K																		
3	Repair/replace concrete steps, bldg A waterproof																		
4	Repair roofs, exterior stucco water leaks bldg R																		
5	Repair high priority water infiltration points campus wide																		
6	Performance Hall upgrades																		

**PROGRESS REPORT ON CONSTRUCTION PROJECTS**  
**Status Report as of April 30, 2012**

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
7	Performance Hall upgrades theater stage rigging																		
8	Structural analysis all parking lots' lights (Hold)																		
9	New & replace sidewalks																		
10	North Campus improvements																		
11	Electrical distribution maintenance																		
12	Renovate restroom bldg. A & J																		
13	Interior signage																		
14	Soccer improvements																		
	<b>RLC</b>																		
1	Repair sinkhole south end of lake																		
2	Magnetic locks on interior (Hold)																		
3	Parking lot lights																		
4	Relocate HVAC piping under lake																		
5	Bonham Hall elevator remodel																		
6	Traffic improvement @ East entrance																		
7	Replace two emergency generators																		
8	Replace two boilers																		
9	CCTV Fannin/El Paso Halls																		
10	Card access all classrooms																		
11	Electrical transformer/metering system maintenance																		
12	Carpet replacement																		

**FACILITIES HOLD PROJECTS - PER CAMPUS REQUEST**

1. Update fire sprinkler systems bldgs. D, E, F, G (CVC)
2. Dock lift (DO)
3. Feasibility study (IT environment upgrades) administrative cabling infrastructure (DW)
4. Wireless security system (corrected CCTV) (EFC)
5. Structural analysis all parking lots' lights (NLC)
6. Magnetic locks on interior (RLC)

**FACILITIES COMPLETED/CANCELED PROJECTS**  
**LAST REPORT TO APPEAR**

1. Repair sinkhole south end of lake (RLC)

INFORMATIVE REPORT NO. 33

Report of M/WBE Participation of Maintenance and SARS Report on  
Projects

The status of M/WBE Participation as of April 30, 2012 for Maintenance and SARS projects assigned to contracted construction program managers.

**Maintenance and SARS Projects - as of April 30, 2012**

**Definitions:**

Total Estimated Cost: The total estimated dollars assigned to this project.

Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

**Notes:**

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>BHC - Maintenance Projects</b>								
	<b>Update/replace exterior signage</b>	\$138,225						
	Architect			\$9,363	\$9,363	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,863	\$0	0%	\$3,863	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>BHC Maintenance Projects Sub-total</b>	<b>\$138,225</b>	<b>\$0</b>	<b>\$13,226</b>	<b>\$9,363</b>	<b>71%</b>	<b>\$3,863</b>	<b>29%</b>
<b>BHC SAR Projects</b>								
	<b>Police Communication System</b>	\$1,214,286						
	Architect			\$131,498	\$131,498	100%	\$0	0%
	Construction			\$513,010	\$0	0%	\$513,010	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$286,176	\$19,200	7%	\$266,976	93%
	<b>BHC SAR Projects Subtotal</b>	<b>\$1,214,286</b>	<b>\$0</b>	<b>\$930,684</b>	<b>\$150,698</b>	<b>16%</b>	<b>\$779,986</b>	<b>84%</b>
	<b>BHC Projects Total</b>	<b>\$1,352,511</b>	<b>\$0</b>	<b>\$943,910</b>	<b>\$160,061</b>	<b>17%</b>	<b>\$783,849</b>	<b>83%</b>
<b>CVC Maintenance Projects</b>								
	<b>Update Sprinkler Systems - Bldgs D, E, F and G</b>	\$1,144,503						
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	<b>CVC Maintenance Projects Subtotal</b>	<b>\$1,144,503</b>	<b>\$0</b>	<b>\$109,517</b>	<b>\$77,535</b>	<b>71%</b>	<b>\$31,982</b>	<b>29%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>CVC SAR Projects</b>								
	<b>Cooling Tower Structural Repair</b>	\$4,800	\$32,139					
	Architect			\$4,800	\$4,800	100%	\$0	0%
	Construction			\$20,489	\$20,489	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$6,850	\$0	0%	\$6,850	100%
	<b>Solar Digital Sign</b>	\$25,000						
	Architect			\$24,642	\$24,642	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Install Auto Clave, Biology Classroom</b>	\$5,000						
	Architect			\$4,066	\$0	0%	\$4,066	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>CVC SAR Projects Subtotal</b>	<b>\$34,800</b>	<b>\$32,139</b>	<b>\$60,847</b>	<b>\$49,931</b>	<b>82%</b>	<b>\$10,916</b>	<b>18%</b>
	<b>CVC Projects Total</b>	<b>\$1,179,303</b>	<b>\$32,139</b>	<b>\$170,364</b>	<b>\$127,466</b>	<b>75%</b>	<b>\$42,898</b>	<b>25%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>EFC SARS Projects</b>								
	<b>Wireless Security System</b>	\$3,370						
	Architect			\$3,370	\$3,370	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>"F" Building Signage</b>	\$3,210						
	Architect			\$3,210	\$0	0%	\$3,210	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Electronic Sign at Pleasant Grove</b>	\$47,353						
	Architect			\$47,353	\$47,353	0%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>EFC SARS Projects Subtotal</b>	<b>\$53,933</b>	<b>\$0</b>	<b>\$53,933</b>	<b>\$50,723</b>	<b>94%</b>	<b>\$3,210</b>	<b>6%</b>

Note: EFC has no Maintenance Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>ECC Maintenance Projects</b>								
	<b>Replace Roof on Bldg A and penthouse</b>	\$359,385	\$563,952					
	Architect			\$24,343	\$24,343	100%	\$0	0%
	Construction			\$522,949	\$522,949	100%	\$0	0%
	Construction Manager			\$10,043	\$10,043	100%	\$0	0%
	Misc. Consulting Services			\$4,652	\$4,652	100%	\$0	0%
	<b>ECC Maintenance Projects Subtotal</b>	<b>\$359,385</b>	<b>\$563,952</b>	<b>\$561,987</b>	<b>\$561,987</b>	<b>100%</b>	<b>\$0</b>	<b>0%</b>

		Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>ECC SARS Projects</b>								
	<b>Installation 21 Wind Turbines</b>	\$5,885	\$16,885					
	Architect/Engineer			\$16,885	\$16,885	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Elevator Lobby Remodel</b>	\$295,000						
	Architect/Engineer			\$20,223	\$20,223	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Central Plant Upgrades</b>	\$39,204	\$87,154					
	Architect/Engineer			\$39,204	\$39,204	100%	\$0	0%
	Construction			\$47,950	\$47,950	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Paramount 5th Floor Renovation for FBI</b>	\$25,698						
	Architect/Engineer			\$25,698	\$25,698	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>ECC SARS Project Subtotal</b>	<b>\$365,787</b>	<b>\$104,039</b>	<b>\$149,960</b>	<b>\$149,960</b>	<b>100%</b>	<b>\$0</b>	<b>0%</b>
	<b>ECC Projects Total</b>	<b>\$725,172</b>	<b>\$667,991</b>	<b>\$711,947</b>	<b>\$711,947</b>	<b>100%</b>	<b>\$0</b>	<b>0%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>MVC Projects</b>								
	<b>Campus Way Finding</b>	\$7,490	\$98,265					
	Architect/Engineer			\$7,490	\$7,490	100%	\$0	0%
	Construction			\$90,775	\$90,775	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>MVC SARS Project Subtotal</b>	<b>\$7,490</b>	<b>\$98,265</b>	<b>\$98,265</b>	<b>\$98,265</b>	<b>100%</b>	<b>\$0</b>	<b>0%</b>

Note: MVC has no Maintenance Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>NLC Maintenance Projects</b>								
	<b>Repair Tunnel Soils @Bldg F &amp; A300</b>	\$702,386	\$562,655					
	Architect			\$52,609	\$0	0%	\$52,609	100%
	Construction			\$392,840	\$57,900	15%	\$334,940	85%
	Construction Manager			\$7,880	\$0	0%	\$7,880	100%
	Misc. Consulting Services			\$9,576	\$0	0%	\$9,576	100%
	<b>Replace Roofs Bldgs H&amp;K Waterproofing</b>	\$333,438	\$403,265					
	Architect			\$22,283	\$0	0%	\$22,283	100%
	Construction			\$337,838	\$227,702	67%	\$110,136	33%
	Construction Manager			\$9,192	\$0	0%	\$9,192	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>NLC Maintenance Projects (con't)</b>								
	<b>Repair/Replace Concrete Stairs, Bldg. A, waterproofing</b>	\$119,169	\$448,566					
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$376,400	\$188,200	50%	\$188,200	50%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	<b>Repair Roofs, exterior stucco, water infiltration, Bldg. R</b>	\$364,260						
	Architect			\$24,342	\$0	0%	\$24,342	100%
	Construction			\$73,885	\$51,885	70%	\$22,000	30%
	Construction Manager			\$10,043	\$0	0%	\$10,043	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	<b>Repair high priority water infiltration points, campus-wide</b>	\$119,169	\$282,259					
	Architect			\$14,719	\$0	0%	\$14,719	100%
	Construction			\$237,340	\$79,578	34%	\$157,762	66%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	<b>NLC Maintenance Projects Subtotal</b>	<b>\$1,638,422</b>	<b>\$1,696,745</b>	<b>\$1,597,342</b>	<b>\$605,705</b>	<b>38%</b>	<b>\$991,637</b>	<b>62%</b>
<b>NLC SAR Projects</b>								
	<b>Performance Hall upgrades/Life Safety Analysis (NLC 339)</b>	\$6,923	\$199,517					
	Architect			\$6,923	\$0	0%	\$6,923	100%
	Construction			\$173,227	\$173,227	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$19,367	\$19,367	100%	\$0	0%
	<b>Structural Analysis all Parking Lot Lights</b>	\$20,725						
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>New and replace sidewalks</b>	\$164,295	\$171,222					
	Architect/Engineer			\$171,222	\$0	0%	\$171,222	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>North Campus Improvements (NLC343)</b>	\$24,400						
	Architect/Engineer			\$7,981	\$7,981	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Electrical Distribution Maintenance</b>	\$150,000						
	Architect			\$6,420	\$0	0%	\$6,420	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Renovate Restroom, Bldg. A &amp; J</b>	\$12,000						
	Architect			\$9,363	\$9,363	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>NLC SAR Project Subtotal</b>	<b>\$378,343</b>	<b>\$370,739</b>	<b>\$415,228</b>	<b>\$209,938</b>	<b>51%</b>	<b>\$205,290</b>	<b>49%</b>
	<b>NLC Projects Total</b>	<b>\$2,016,765</b>	<b>\$2,067,484</b>	<b>\$2,012,570</b>	<b>\$815,643</b>	<b>41%</b>	<b>\$1,196,927</b>	<b>59%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>RLC SAR Projects</b>								
	<b>Sink Hole at South End of Lake</b>	\$2,004,286						
	Architect			\$207,671	\$207,671	100%	\$0	0%
	Construction			\$385,657	\$385,657	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Magnetic Locks on Interior</b>	\$250,000						
	Architect			\$18,725	\$18,725	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Parking Lot Lights</b>	\$500,000						
	Architect			\$8,613	\$8,613	100%	\$0	0%
	Construction			\$481,100	\$481,100	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Relocation HVAC Piping Under Lake</b>	\$10,000	\$1,310,000					
	Architect			\$107,502	\$107,502	100%	\$0	0%
	Construction			\$1,162,000	\$1,162,000	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$198	\$0	0%	\$198	100%
	<b>Bonham Hall Elevator Remodel</b>	\$361,567						
	Architect			\$27,517	\$0	0%	\$27,517	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Traffic Improvement at East Entrance</b>	\$41,882						
	Architect			\$41,882	\$41,882	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>RLC SAR Projects Subtotal</b>	<b>\$3,167,735</b>	<b>\$1,310,000</b>	<b>\$2,440,865</b>	<b>\$2,413,150</b>	<b>99%</b>	<b>\$27,715</b>	<b>1%</b>

Note: RLC has no Maintenance Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>DSC Maintenance Projects</b>								
	<b>Feasibility Study Administrative Cabling Infrastructure - D-W</b>	\$5,062,857						
	Architect			\$99,008	\$99,008	100%	\$0	0%
	Construction			\$187,636	\$0	0%	\$187,636	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>DSC Maintenance Total</b>	<b>\$5,062,857</b>	<b>\$0</b>	<b>\$286,644</b>	<b>\$99,008</b>	<b>35%</b>	<b>\$187,636</b>	<b>65%</b>

Note: DSC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>DO Maintenance Projects</b>								
	<b>Dock Lift</b>	\$11,058						
	Architect			\$7,437	\$7,437	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$309	\$0	0%	\$309	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>DO Maintenance Total</b>	<b>\$11,058</b>	<b>\$0</b>	<b>\$7,746</b>	<b>\$7,437</b>	<b>96%</b>	<b>\$309</b>	<b>4%</b>
	<b>Note: DO has no SAR Projects</b>							
<b>Grand Totals</b>		<b>\$13,576,824</b>	<b>\$4,175,879</b>	<b>\$6,726,244</b>	<b>\$4,483,700</b>	<b>67%</b>	<b>\$2,242,544</b>	<b>33%</b>

Prepared by EVCBA Ed DesPlas  
May 21, 2012

INFORMATIVE REPORT NO. 34

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending April 30, 2012.

<b>Brookhaven College Maintenance</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc</b>
<b>1) Update/Replace Exterior Signage (D208)</b>	9,363	0	3,863	0
Estimated Cost: \$138,225  Revised Cost: \$  Awarded Amount: \$13,226	Start Date: December 09 Projected Completion Date: September 12			
<b>BHC Maintenance Summary</b>	<b>Total Estimated Cost: \$138,225</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$13,226</b>	

<b>Brookhaven College SAR</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) Police Communication System (BHC310)</b>	131,498	513,010	0	286,176
Estimated Cost: \$1,214,286 Revised Cost: \$ Awarded Amount: \$930,684	Start Date: August 08 Projected Completion Date: August 12			
<b>BHC SAR Summary</b>	<b>Total Estimated Cost: \$1,214,286</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$930,684</b>	

<b>Cedar Valley College Maintenance</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207)</b>	77,522	0	31,982	13
Estimated Cost: \$1,144,503  Revised Cost: \$  Awarded Amount: \$109,517	Start Date: December 09 Projected Completion Date: Hold			
<b>CVC Maintenance Summary</b>	<b>Total Estimated Cost: \$1,144,503</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$109,517</b>	

Cedar Valley College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Cooling Tower Structural Repair (CVC212)</b> Estimated Cost: \$4,800 Revised Cost: \$32,139 Awarded Amount: \$32,139	4,800	20,489	0	6,850
Start Date: June 11 Projected Completion Date: May 12				
<b>2) Solar Digital Sign (CVC213)</b> Estimated Cost: \$25,000 Revised Cost: \$ Awarded Amount: \$24,642	24,642	0	0	0
Start Date: December 11 Projected Completion Date: August 12				
<b>3) Install Auto Clave, Biology Classroom (CVC215)</b> Estimated Cost: \$5,000 Revised Cost: \$ Awarded Amount: \$4,066	4,066	0	0	0
Start Date: January 12 Projected Completion Date: August 12				
<b>CVC SAR Summary</b>	<b>Total Estimated Cost: \$34,800</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$60,847</b>	

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Wireless Security System (EFC301)</b> Estimated Cost: \$3,370 Revised Cost: \$ Awarded Amount: \$3,370	3,370	0	0	0
Start Date: September 08 Projected Completion Date: Hold				
<b>2) "F" Building Signage (EFC304)</b> Estimated Cost: \$3,210 Revised Cost: \$ Awarded Amount: \$3,210	3,210	0	0	0
Start Date: August 11 Projected Completion Date: Hold				
<b>3) Electronic Sign at Pleasant Grove (EFC305)</b> Estimated Cost: \$47,353 Revised Cost: \$ Awarded Amount: \$47,353	47,353	0	0	0
Start Date: November 11 Projected Completion Date: June 12				
<b>EFC SAR Summary</b>	<b>Total Estimated Cost:</b> \$53,933	<b>Total Revised Cost:</b> \$0	<b>Total Awarded Amount:</b> \$53,933	

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Replace Roof, Bldg A and Penthouse (D205)</b>	24,343	522,949	10,043	4,652
Estimated Cost: \$359,385  Revised Cost: \$563,952  Awarded Amount: \$561,987	Start Date: December 09 Projected Completion Date: June 12			
<b>ECC Maintenance Summary</b>	<b>Total Estimated Cost: \$359,385</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$561,987</b>	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Installation 21 Wind Turbines (ECC225)</b> Estimated Cost: \$5,885 Revised Cost: \$16,885 Awarded Amount: \$16,885	16,885	0	0	0
Start Date: June 10 Projected Completion Date: January 13				
<b>2) Elevator Lobby Remodel (ECC226)</b> Estimated Cost: \$295,000 Revised Cost: \$ Awarded Amount: \$20,223	20,223	0	0	0
Start Date: December 10 Projected Completion Date: August 12				
<b>3) Central Plant Upgrades (ECC227)</b> Estimated Cost: \$39,204 Revised Cost: \$87,154 Awarded Amount: \$87,154	39,204	47,950	0	0
Start Date: May 11 Projected Completion Date: August 12				

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Paramount 5<sup>th</sup> Floor Renovation for FBI (ECC228)</b>	25,698	0	0	0
Estimated Cost: \$25,698  Revised Cost: \$  Awarded Amount: \$25,698	Start Date: March 12 Projected Completion Date: August 12			
<b>ECC SAR Summary</b>	<b>Total Estimated Cost: \$365,787</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$149,960</b>	

<b>Mountain View College SAR</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) Campus Way Finding (MVC206)</b>	7,490	90,775	0	0
Estimated Cost: \$7,490  Revised Cost: \$98,265  Awarded Amount: \$98,265	Start Date: July 11 Projected Completion Date: June 12			
<b>MVC SAR Summary</b>	<b>Total Estimated Cost: \$7,490</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$98,265</b>	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Repair Tunnel Soils @ Bldg F &amp; A300 (D203)</b>  Estimated Cost: \$702,386  Revised Cost: \$562,655  Awarded Amount: \$462,905	52,609	392,840	7,880	9,576
Start Date: December 09 Projected Completion Date: November 12				
<b>2) Replace Roofs, Bldgs. H &amp; K Waterproofing (D209)</b>  Estimated Cost: \$333,438  Revised Cost: \$403,265  Awarded Amount: \$369,423	22,283	337,838	9,192	110
Start Date: December 09 Projected Completion Date: June 12				
<b>3) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209)</b>  Estimated Cost: \$119,169  Revised Cost: \$448,566  Awarded Amount: \$401,179	21,383	376,400	3,286	110
Start Date: December 09 Projected Completion Date: November 12				

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Repair Roofs, Exterior Stucco, Water Infiltration, Bldg. R (D209)</b> Estimated Cost: \$364,260 Revised Cost: \$ Awarded Amount: \$108,380	24,342	73,885	10,043	110
Start Date: December 09 Projected Completion Date: June 12				
<b>5) Repair High Priority Water Infiltration Points, Campus Wide (D209)</b> Estimated Cost: \$119,169 Revised Cost: \$282,259 Awarded Amount: \$255,455	14,719	237,340	3,286	110
Start Date: December 09 Projected Completion Date: June 12				
<b>NLC Maintenance Summary</b>	<b>Total Estimated Cost: \$1,638,422</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$1,597,342</b>	

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Performance Hall Upgrades/Life Safety Analysis (NLC339)</b> Estimated Cost: \$6,923 Revised Cost: \$199,517 Awarded Amount: \$199,517	6,923	173,227	0	19,367
	Start Date: May 10 Projected Completion Date: June 12			
<b>2) Structural Analysis all Parking Lot Lights (NLC340)</b> Estimated Cost: \$20,725 Revised Cost: \$ Awarded Amount: \$20,725	20,725	0	0	0
	Start Date: May 10 Projected Completion Date: Hold			
<b>3) New and Replace Sidewalks (NLC341)</b> Estimated Cost: \$164,295 Revised Cost: \$171,222 Awarded Amount: \$171,222	171,222	0	0	0
	Start Date: September: July 10 Projected Completion Date: August 13			

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) North Campus Improvements (NLC343)</b> Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,981	7,981	0	0	0
Start Date: November 10 Projected Completion Date: TBD*				
<b>5) Electrical Distribution Maintenance (NLC344)</b> Estimated Cost: \$150,000 Revised Cost: \$ Awarded Amount: \$6,420	6,420	0	0	0
Start Date: September 11 Projected Completion Date: September 12				
<b>6) Renovate Restroom, Bldg. A &amp; J (NLC345)</b> Estimated Cost: \$12,000 Revised Cost: \$ Awarded Amount: \$9,363	9,363	0	0	0
Start Date: November 11 Projected Completion Date: TBD				
<b>NLC SAR Summary</b>	<b>Total Estimated Cost: \$378,343</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$415,228</b>	

\*TBD- To Be Determined

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>1) Sink Hole at South End of Lake (RLC296)</b> Estimated Cost: \$2,004,286 Revised Cost: \$ Awarded Amount: \$593,328	207,671	385,657	0	0
Start Date : October 08 Projected Completion Date: May 12				
<b>2) Magnetic Locks on Interior (RLC303)</b> Estimated Cost: \$250,000 Revised Cost: \$ Awarded Amount: \$18,725	18,725	0	0	0
Start Date: November 08 Projected Completion Date: Hold				
<b>3) Parking Lot Lights (RLC313)</b> Estimated Cost: \$500,000 Revised Cost: \$ Awarded Amount: \$489,713	8,613	481,100	0	0
Start Date: August 10 Projected Completion Date: May 12				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>4) Relocate HVAC Piping Under Lake (RLC314)</b> Estimated Cost: \$10,000 Revised Cost: \$1,310,000 Awarded Amount: \$1,269,700	107,502	1,162,000	0	198
	Start Date: September 10 Projected Completion Date: December 12			
<b>5) Bonham Hall Elevator Remodel (RLC316)</b> Estimated Cost: \$361,567 Revised Cost: \$ Awarded Amount: \$27,517	27,517	0	0	0
	Start Date: December 10 Projected Completion Date: August 12			
<b>6) Traffic Improvement at East Entrance (RLC317)</b> Estimated Cost: \$41,882 Revised Cost: \$ Awarded Amount: \$41,882	41,882	0	0	0
	Start Date: January 12 Projected Completion Date: December 12			
<b>RLC SAR Summary</b>	<b>Total Estimated Cost:</b> <b>\$3,167,735</b>	<b>Total Revised Cost:</b> <b>\$0</b>	<b>Total Awarded Amount:</b> <b>\$2,440,865</b>	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Feasibility Study	99,008	187,636	0	0
Administrative Cabling Infrastructure District Wide (D192)	Start Date: October 07 Projected Completion Date: Hold			
Estimated Cost: \$5,062,857				
Revised Cost: \$				
Awarded Amount: \$286,644				
<b>DSC Maintenance Summary</b>	<b>Total Estimated Cost: \$5,062,857</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$286,644</b>	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Dock Lift (D205)</b>	7,437	0	309	0
Estimated Cost: \$11,058  Revised Cost: \$  Awarded Amount: \$7,746	Start Date: December 09 Projected Completion Date: Hold			
<b>DO Maintenance Summary</b>	<b>Total Estimated Cost: \$11,058</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$7,746</b>	

INFORMATIVE REPORT NO. 35

Notice of Grant Awards (June 2012)

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

*Source:* Cincinnati State Technical and Community College/  
Health Professions Pathways Consortium  
*Beneficiary:* El Centro College  
*Amount:* \$1,501,237  
*Term:* October 1, 2011 – September 30, 2014  
*Purpose:* To promote the development of highly skilled  
healthcare workers and redesign related education and  
training

*Source:* Texas Workforce Commission/ Summer Merit  
Program  
*Beneficiary:* Cedar Valley College  
*Amount:* \$70,665  
*Term:* April 2, 2012 – August 31, 2012  
*Purpose:* To provide scholarships for Texas middle and high  
school students to increase the number of students  
served in STEM skills related summer camp programs.

*Source:* Texas Workforce Commission in Partnership with  
Technology Consortium  
*Beneficiary:* Cedar Valley College  
*Amount:* \$565,363  
*Term:* May 13, 2012 – May 31, 2013  
*Purpose:* Skills Development Fund training grant for technology  
consortium consisting of the following companies:  
McGraw-Hill, Nsync Services Inc., The Paper Plate  
Inc., Qnet Inc., and The Wilkins Group Inc.

*Source:* Comptroller of Public Accounts/State Energy Conservation Office (SECO)  
*Beneficiary:* Cedar Valley College  
*Amount:* \$49,920  
*Term:* Date fully executed – 5/30/13  
*Purpose:* To develop and deliver online hybrid curriculum for certifications in Residential/Commercial Auditing, Renewable Energy and Energy Management and complete a certification track that will lead to an Associate of Science in Energy Management and Systems Technology/Technician.

<u>Grant Awards Reported in Fiscal Year 2011-2012</u>	
September 2011	\$ 900,366
October 2011	\$ 3,967,785
November 2011	\$ 6,335,349
December 2011	\$ 3,041,687
January 2012	\$ 894,161
February 2012	\$ 794,198
March 2012	\$ 370,603
April 2012	\$ 10,000
May 2012	n/a
June 2012	\$ 2,187,185
July 2012	
August 2012	
<b>Total To Date</b>	<b><u>\$18,501,334</u></b>

<u>Grant Awards Reported in Fiscal Years 2004-05 through 2010-11</u>							
<u>Type</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
Competitive	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315	\$20,985,883
Pell Grants <sup>1</sup>	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845	\$69,080,553
<b>Total</b>	<b><u>\$53,586,988</u></b>	<b><u>\$49,147,481</u></b>	<b><u>\$46,582,796</u></b>	<b><u>\$51,523,931</u></b>	<b><u>\$49,199,612</u></b>	<b><u>\$94,356,160</u></b>	<b><u>\$90,066,436</u></b>

<sup>1</sup>The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student aid.

INFORMATIVE REPORT NO. 36

Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

**BROOKHAVEN COLLEGE - \$26,521**

Ford	Automotive
GM	Automotive
DART	A/C Chiller and Air Compressor PMI
DART	Reading Schematics and Wiring Diagrams
Huangyan School	ESL Training
North Texas Tollway Authority	Building Effective Teams – Total Team Performance

**CEDAR VALLEY COLLEGE - \$14,686**

Solar Turbines, Inc.	Supply Chain Management
City of Duncanville	Sexual Harassment
Methodist Hospital	Computer Training
Federal Correction Institute	Automotive, HVAC, Landscape, Building Trades, Computer

**EASTFIELD COLLEGE - \$2,350**

International School	Professional Truck Driver
Iris USA	Excel Computer
CT Bill Company	Auto Painting
City of Dallas Convention Services	Auto Body Training
Cougar Electric	Electric

**EL CENTRO COLLEGE – \$83,974**

Ernst & Young	Enrolled Agent Review
UT Southwestern Medical Center	Paramedic Continuing Education
Lone Star College	Introduction to Homeland Security and Intelligence Analysis
AT&T	U-Verse Installation, Training, Customer Service
AAA-Automobile Club of Southern California	Insurance Sales & Management

**MOUNTAIN VIEW COLLEGE – \$1,850**

Girls, Inc.

Spanish

**NORTH LAKE COLLEGE - \$155,171**

Aviall	Executive Business Writing
Aviall	Basic Excel
Aviall	Basic Excel
Aviall	Business Writing
Aviall	Business Writing
Conexis	MS Project 2010
Gaedeke Group, LLC	Negotiation Skills
Lone Star College System	Adapting to Change
Construction Education Foundation	Career Training
Construction Education Foundation	Career Training
Construction Education Foundation	Career Training
Dallas Joint Electrical Training Center	Career Training
Dallas Joint Plumbers and Pipefitters	Career Training

**RICHLAND COLLEGE – \$10,890**

Chambrel at Club Hill	Emeritus
The Forum	Emeritus
Meadowstone	Emeritus
Monticello West	Emeritus
Presbyterian Village North	Emeritus (A)
Presbyterian Village North	Emeritus (B)
AT&T	AccTT/Intro to Communications
City of Plano	Good to Great Workshop, Part I
City of Plano	Business Productivity
Dallas County	Business Productivity
Dallas County	Business Productivity
SST Truck	Project Management

**Contracts for Educational Services Reported in 2011-12**

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2011	\$ 36,723	\$ 1,872	\$ 2,300	\$ 3,539	\$ 40,550	\$ 12,611	\$ 7,942	\$ 105,537
October 2011	\$ 26,026	\$ 13,994	\$ 0	\$ 14,226	\$ 2,625	\$ 27,738	\$ 4,785	\$ 89,394
November 2011	\$ 18,356	\$ 22,653	\$ 1,200	\$ 1,188	\$ 8,100	\$ 117,454	\$ 20,725	\$ 189,676
December 2011	\$ 16,244	\$ 14,550	\$ 1,000	\$ 3,619	\$ 0	\$ 23,892	\$ 21,900	\$ 81,205
January 2012	\$ 29,804	\$ 13,211	\$ 800	\$ 2,439	\$ 0	\$ 13,351	\$ 13,825	\$ 73,430
February 2012	\$ 38,464	\$ 2,634	\$ 1,500	\$ 49,557	\$ 2,175	\$ 28,504	\$ 14,235	\$ 137,069
March 2012	\$ 24,128	\$ 35,161	\$ 8,850	\$ 7,238	\$ 13,437	\$ 4,000	\$ 20,590	\$ 113,404
April 2012	\$ 20,557	\$ 8,061	\$ 3,350	\$ 52,329	\$ 2,175	\$ 29,830	\$ 6,843	\$ 123,145
May 2012	\$ 26,521	\$ 14,686	\$ 2,350	\$ 83,974	\$ 1,850	\$ 155,171	\$ 10,890	\$ 295,442
June 2012	\$	\$	\$	\$	\$	\$	\$	\$
July 2012	\$	\$	\$	\$	\$	\$	\$	\$
August 2012	\$	\$	\$	\$	\$	\$	\$	\$
<b>Total To Date</b>	<b>\$236,823</b>	<b>\$126,822</b>	<b>\$ 21,350</b>	<b>\$ 218,109</b>	<b>\$ 70,912</b>	<b>\$ 412,551</b>	<b>\$121,735</b>	<b>\$ 1,208,302</b>

**Contracts for Educational Services Reported in Fiscal Years 2004-05 through 2010-11**

<u>Campus</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
BHC	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712	\$ 245,537
CVC	563,088	501,655	886,499	804,523	829,174	\$ 288,150	\$ 195,226
EFC	72,145	125,727	122,943	95,796	63,986	\$ 26,951	\$ 26,605
ECC	117,300	646,509	312,686	500,707	560,228	\$ 509,510	\$ 294,024
MVC	202,878	202,246	137,995	164,883	119,534	\$ 68,387	\$ 179,830
NLC	624,729	428,096	424,961	431,473	270,759	\$ 373,172	\$ 406,059
RLC	343,528	238,414	196,645	173,689	139,100	\$ 141,494	\$ 170,260
BPI	326,457	115,575 <sup>1</sup>	0	0	0	0	0
<b>Total</b>	<b>\$2,561,108</b>	<b>\$2,530,913</b>	<b>\$2,426,380</b>	<b>\$2,434,990</b>	<b>\$2,242,153</b>	<b>\$1,703,376</b>	<b>\$1,517,541</b>

<sup>1</sup>The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.