

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations *ONLY* to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, February 7, 2012
4:00 PM**

AGENDA

- I. Certification of notice posted for the meeting
- II. Pledges of allegiance to U.S. and Texas flags
- III. Richland Collegiate High School status report presented by Superintendent Donna Walker *Informative Report No. 17, p. 46*
- IV. Special presentation about Eastfield College Quality Enhancement Plan (QEP) presented by Dr. Jean Conway, president
- V. Overview of Brookhaven College Trail Connection Project by Dr. Thom Chesney, president *Informative Report No. 28, pp. 100-103*
- VI. Citizens desiring to address the Board regarding agenda items
- VII. Opportunity for members of the Board and Chancellor to declare conflicts of interest specific to this agenda *p. 5*
- VIII. Consideration of Bids
 1. Low Bid and Low Bid Meeting Specifications: Recommendation for award to Advance Technologies Consultants, Inc., in an amount of \$29,650, and to Hampden Engineering Corporation in an amount of \$187,475, for student trainer systems. *pp. 6-7*

- IX. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

2. Approval of Minutes of the January 3, 2012 Regular Meeting *pp. 8-11*

Financial Reports

3. Approval of Expenditures for December 2011 *p. 12*
4. Acceptance of Gifts *pp. 13-14*
5. Approval of Tuition for Continuing Education Courses *pp. 15-22*
6. Approval of Agreement with APICS North Texas Chapter *p. 23*
7. Approval of Interlocal Contract for Services Provided by DCCCD to Lewisville Independent School District *p. 24*

X. Individual Items

Personnel Reports for Individual Action

8. Acceptance of Resignations and Retirement *p. 25*
9. Approval of Warrant of Appointment for Security Personnel *p. 26*
10. Employment of Contractual Personnel *pp. 27-28*

Building & Grounds Report for Individual Action

11. Approval of Change Order with J. Reynolds & Company Inc *pp. 29-30*

Policy Reports for Individual Action

12. Approval of Revised Mission Statement of Eastfield College *pp. 31-32*
13. Approval of Revision to Board Policy Concerning Individuals 65 Years or Older Who Are Not Seeking a Degree *p. 33*
14. Approval of Resolution Establishing County Voter Precinct Boundaries for the May 12, 2012 Trustee Election *pp. 34-36*
15. Approval of Resolution Ordering Election for May 12, 2012, in Trustee Districts 1, 5 and 7 *pp. 37-42*

Financial Reports for Individual Action

16. Approval of Resolution to Transfer Funds to Institutional Scholarships *pp. 43-45*

XI. Informative Reports

17. Richland Collegiate High School status report *p. 46*
18. Presentation of Current Funds Operating Budget Report for December 2011 *pp. 47-54*

19. Monthly Award and Change Order Summary *pp. 55-58*
20. Payments for Goods and Services *pp. 59-60*
21. Progress Report on Construction Projects *pp. 61-63*
22. Report of M/WBE Participation of Maintenance and SARS Report on Projects *pp. 64-70*
23. Facilities Management Project Report *pp. 71-88*
24. Notice of Grant Awards – January 2012 *pp. 89-90*
25. Notice of Grant Awards – February 2012 *pp. 91-92*
26. Presentation of Contracts for Educational Services *pp. 93-95*
27. Report on Sabbatical Experiences (Executive Summaries) *p. 96-99*
28. Brookhaven College Trail Connection Project *p. 100-103*

XII. Questions/comments from members of the Board and Chancellor

XIII. Citizens desiring to appear before the Board

XIV. Executive session

The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of The Chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

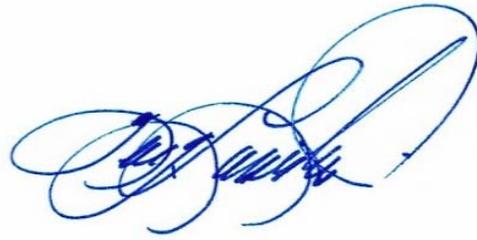
The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session, including a date for the District's general election for trustees.

The Board may conduct an executive session under §551.076 of the Texas Government Code to deliberate regarding the deployment or specific occasions for implementation of security personnel or devices.

XV. Adjournment of regular meeting

**CERTIFICATION OF NOTICE POSTED
FOR THE
FEBRUARY 7, 2012
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 3rd of February 2012, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 3rd of February 2012, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.



Wright L. Lassiter, Jr., Secretary

VII. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. “Local government officers” are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

Advance Technologies Consultants, Inc.
American Production and Inventory
Control Society (APICS) North Texas
Chapter
AppAssure Software, Inc.
Competitive Edge Software, Inc.
Computer Information Systems, Inc.
Covermaster, Inc.
End2End Public Safety, Inc.
EventDeck
GreatMats.Com
Hampden Engineering Corporation
IP Networks, Inc.
IPro Media
Lewisville Independent School District
Storage Assessments, LLC
Virtual Graffiti

(Tab 1) RECOMMENDATION FOR AWARD – BID NO. 11921
STUDENT TRAINING SYSTEMS
CEDAR VALLEY COLLEGE

RESPONSE: Requests for bids were sent to 86 companies, and 2 responses were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

ADVANCE TECHNOLOGIES CONSULTANTS, INC. item 3	\$29,650
HAMPDEN ENGINEERING CORPORATION items 1, 2, 4, and 5	\$187,475
total	\$217,125

LOW BID: items 2, 3, and 4

LOW BID MEETING SPECIFICATIONS: items 1 and 5

JUSTIFICATION:

The low bidder for item #1 is not recommended because the unit quoted has 85 watts of power, three 124 VDC breakers, and a 3-position negative bus rather than 130 watts, 150 breakers, and 6-position bus as specified.

The low bidder for item #5 is not recommended because the unit quoted has one condenser and a two-horsepower compressor rather than two condensers and a 3-horsepower compressor as specified.

COMMENTS: This award is for the purchase and installation of equipment in the Industrial Technology Building; it will be used with various student training systems for class/lab demonstration in the new On-Site Power Generation and Renewable Energy courses of the Residential/Commercial Building Performance Technology Program. Students will be trained in the areas of photovoltaic/solar energy system installation, recirculating principles of air conditioning, home weatherization and energy auditing, multi-zone building energy management, and industrial refrigeration.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

Item		Advance Technologies Consultants, Inc.	Hampden Engineering Corp.
1	photovoltaic installation trainer	\$19,875	\$44,110
2	recirculating air conditioning trainer	\$64,304	\$62,990
3	home weatherization/energy audit trainer	\$29,650	\$89,203
4	multi-zone building energy trainer	\$105,500	\$20,375
5	industrial refrigeration trainer	\$ 42,900	\$60,000

CONSENT AGENDA NO. 2

Approval of Minutes of the January 3, 2012 Regular Meeting

It is recommended that the Board approve the minutes of the January 3, 2012 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Mr. Jerry Prater (chair)

Mr. Bob Ferguson

Ms. Diana Flores

Mr. W. Wesley Jameson

Dr. Wright Lassiter (board secretary and chancellor)

Mr. Bill Metzger

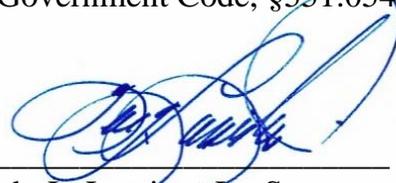
Board Members and Officers Absent:

Charletta Rogers Compton, JL Sonny Williams

Chairman Prater convened the meeting at 4:20 p.m.

**CERTIFICATION OF NOTICE POSTED
FOR THE JANUARY 3, 2012
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 23rd day of December 2011, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 23rd day of December 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Pledges of Allegiance to U.S. and Texas Flags

Pledges of allegiance to the flags were recited.

Oath of Office for Appointed Trustee in District V

Mrs. Maria Miller, district legal assistant, administered the oath of office to Mr. Wesley Jameson.

Richland Collegiate High School status report presented by Superintendent Donna Walker

Supt. Walker presented the monthly status report.

Recognition of Student Lauren MacKnight/League for Innovation National Student Art Competition

As referenced in Informative Report No. 30, Brookhaven College President Thom Chesney presented Student Lauren MacKnight, recognizing her as the winner of a 2nd Place Juror's Award in the League for Innovation National Student Art Competition.

An Overview of North Lake College's Quality Enhancement Plan (QEP)

Interim President Christa Slejko introduced Faculty member Mary Ann McGuirk who presented information about North Lake's QEP.

Citizens Desiring to Address the Board Regarding Agenda Items

Brad Shankle, Rafael McDonnell, Maeve O'Connor, Daniel Cates, and Omar Narveaz spoke in support of Item 19, Approval of Adding Gender Identity and Gender Expression to Various Policies.

Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

There were none.

Consideration of Bids

Ms. Flores moved and Mr. Ferguson seconded a motion to approve Item 1. Motion passed. (See January 3, 2012, Board Meeting, Consideration of Bids, Item 1, which is made part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Ms. Flores moved and Mr. Metzger seconded a motion to approve Items 2-11. Motion passed. (See January 3, 2012, Board Meeting, Consent Agenda, Items 2-11 which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Ms. Flores moved and Mr. Ferguson seconded a motion to approve Items 12 through 18. Motion passed. (See January 3, 2012, Board Meeting Individual Items, Items 12-18, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Ms. Flores moved and Mr. Ferguson seconded a motion to approve Item 19. Motion passed. (See January 3, 2012, Board Meeting Individual Item 19, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Trustees reviewed the informative reports. (See January 3, 2012 Board Meeting, Agenda Items #20-30, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Question/Comments from the Board and Chancellor

Mr. Metzger requested information to confirm the staffing changes resulting from the voluntary retirement program.

Mr. Metzger requested an itemized breakdown of District legal costs. Mr. Prater requested that a copy of the job description for Legal Counsel be provided as well.

Ms. Flores requested a future work session item regarding the results of previous special retention emphasis in the area of developmental math.

Mr. Jameson thanked trustees for their support of his appointment to the Board.

Chancellor Lassiter confirmed that a follow-up meeting has been scheduled for January 12 with Bill Hammond, representing the Texas Association of Business, to discuss retention and completion initiatives in the DCCCD.

Citizens desiring to appear before the Board

There were none.

Executive Session

There was no Executive Session.

Adjournment

Chairman Prater adjourned the regular meeting at 5:25 p.m.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", written in a cursive style.

Wright L. Lassiter, Jr., Secretary

FINANCIAL REPORT NO. 3

Approval of Expenditures for December 2011

The chancellor recommends approval of expenditures in the amount of \$ 29,309,296 for the month of December 2011.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of expenditures include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

The College District shall not lend its credit or gratuitously grant public money or things of value in aid of any individual, association, or corporation. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art. III, Sec 52; Brazoria County v. Perry, 537 S.W.2d 89 (Civ. App. 1976)

The College District shall not grant any extra compensation, fee, or allowance to a public officer, agent, servant, or contractor after service has been rendered or a contract entered into and performed in whole or in part. Nor shall the College district pay or authorize the payment of any claim against the College District under agreement or contract made without authority of law. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art III, Sec 53; Harlingen ISD v. C.H. Page and Bro., 48 S.W.2d 983 (Comm. App. 1932)

Board responsibilities shall be to...provide ways and means of financial support; approve the annual budget; review and approve expenditures. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES

The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, board policy, and the College District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Chancellor or designee who shall ensure that funds are expended in accordance with the adopted budget. CC (LOCAL), BUDGET ADOPTION

FINANCIAL REPORT NO. 4

Acceptance of Gifts

The Chancellor recommends the Board of Trustees accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in January 2012</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Equipment	1	\$ 100 - 5,000	\$ 355
	Equipment	1	\$5,001 - 15,000	\$ 10,335
	Chancellor's Council	24	\$ 100 - 5,000	\$ 30,125
	Programs and Services	14	\$ 100 - 5,000	\$ 14,634
	Programs and Services	2	\$5,001 - 25,000	\$ 45,000
	Rising Star	5	\$ 100 - 5,000	\$ 4,518
	Scholarship	32	\$ 100 - 5,000	\$ 16,170
Total		79		\$121,137

<u>Gifts Reported in Fiscal Year 2011-12</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September	\$ 6,277	\$ 0	\$ 29,281	\$ 35,558
October	0	0	196,436	196,436
November	5,400	200	66,101	71,701
December	6,700	275,500	44,672	326,872
January	10,690	4,518	105,929	121,137
February				
March				
April				
May				
June				
July				
August				
Total	\$29,067	\$280,218	\$442,419	\$751,704

<u>Gifts Reported 2004-05 Through 2010-11</u>							
<u>Type</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
Equipment	\$ 137,643	\$ 396,503	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567	\$ 183,113
Rising Star	728,836	492,032	57,068	163,227	978,546	1,327,400	941,177
Other Gifts	939,058	1,432,358	972,010	879,876	1,204,822	1,382,297	1,294,760
Total	\$1,805,537	\$2,320,893	\$1,093,908	\$1,263,668	\$2,974,409	\$2,806,264	\$2,419,050

In December 2011, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	9	\$ 5,947
Programs and Services	36	\$190,846
Total	45	\$196,793

In addition to activity from the preceding month, DCCCD Foundation, Inc. will provide a cumulative summary of gifts pledged for major initiatives, such as the health careers resource center endowment and the Rising Star endowment. See table below.

<u>Strategic Initiatives</u>	<u>Pledged</u>
Health Careers Resource Center Endowment	\$ 150,000
Rising Star Endowment	\$2,750,000
Total	\$2,900,000

FINANCIAL REPORT NO. 5

Approval of Tuition for Continuing Education Courses

The chancellor recommends that approval be given to the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

There are three attached lists compiled from information supplied by deans of continuing education at the colleges. The first list is *Retroactive Approval for Workforce Education CEU Reimbursable Courses* and contains courses not included on the November 2011 board agenda that need to be reported for 2nd quarter reimbursement. The second list is *New Tuition for Workforce Education CEU Reimbursable Courses* and represents changes in tuition costs beginning 3rd quarter. The third list, *New Workforce Education CEU Courses*, contains courses being offered for the first time during 3rd quarter. Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1st quarter: September – November, 2nd quarter: December – February, 3rd quarter: March – May, 4th quarter: June - August).

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 3rd QUARTER (MARCH 1, 2012 – MAY 31, 2012)**

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	ECC	MSST	2031	Medical Staff Services III	\$ 150	48	Setup after submission of last report.
2.	ECC	MSST	1041	Performance Improvement	\$ 150	48	See ID #1
3.	ECC	DFTG	1025	Blueprint Reading & Sketching	\$ 406	48	See ID #1
4.	ECC	OSHT	1017	Basic Safety Communications	\$ 95	20	See ID #1
5.	ECC	ITNW	1007	Internet Basic	\$ 47	10	See ID #1
6.	ECC	BUSG	1005	Introduction to Customer Service	\$ 167	35	See ID #1
7.	ECC	HAMG	1021	Introduction to Hospitality Industry	\$ 142	64	See ID #1
8.	ECC	POFT	1006	Job Search & Employment Skills	\$ 190	40	See ID #1
9.	ECC	BMGT	1022	Workplace Communications	\$ 117	25	See ID #1
10.	ECC	FDST	2033	Wine Fundamentals I & II	\$ 1,500	84	See ID #1
11.	MVC	HITT	1019	Professionalism & Customer Service in a Health	\$ 25	20	See ID #1
12.	MVC	HITT	2011	Configuring EHR's	\$ 25	64	See ID #1
13.	MVC	HITT	2013	Working With Health IT Systems	\$ 25	64	See ID #1
14.	MVC	HITT	2021	EHR Training Methods	\$ 25	32	See ID #1
15.	MVC	HITT	2022	Team Dynamics in Health	\$ 25	48	See ID #1
16.	MVC	HITT	2023	Health IT Leadership	\$ 25	36	See ID #1
17.	MVC	HITT	2026	Project Management For Health Professions	\$ 25	48	See ID #1
18.	MVC	HITT	2029	Installation & Maintenance of Health IT Systems	\$ 25	64	See ID #1
19.	MVC	HITT	2051	Networking & Health Information Exchange	\$ 25	36	See ID #1
20.	MVC	HITT	2053	Workflow Analysis & Redesign of Health IT Systems	\$ 25	36	See ID #1
21.	MVC	ITSC	1022	Computers 101	\$ 150	30	See ID #1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
22.	MVC	ITSC	1022	Las Computadoras 101	\$ 150	30	See ID #1
23.	MVC	POFT	1010	Keyboarding, Basic	\$ 50	18	See ID #1
24.	NLC	BMGT	1012	Movement to Management	\$ 200	16	See ID #1
25.	NLC	CNBT	1001	Introduction to Construction Industry	\$ 177	96	See ID #1
26.	NLC	CNBT	1016	Construction Technology	\$ 110	96	See ID #1
27.	NLC	CRPT	1000	Basic Carpentry	\$ 41	30	See ID #1
28.	NLC	ELPT	1002	Basic Electrical	\$ 41	30	See ID #1
29.	NLC	HART	1003	HVAC Maintenance Technical Training I	\$ 110	64	See ID #1
30.	NLC	HART	2002	Non-Technical Fundamentals of HVAC Systems	\$ 144	80	See ID #1
31.	NLC	HART	2034	HVAC Maintenance Technical Training II	\$ 110	112	See ID #1
32.	NLC	ITSW	1022	Excel I, Introduction – For Work	\$ 108	10	See ID #1
33.	NLC	OSHT	2011	OSHA 30 hour	\$ 73	37	See ID #1
34.	NLC	PFPB	1011	Basic Plumbing	\$ 41	30	See ID #1
35.	NLC	POFT	1004	Business Writing – For Work	\$ 100	8	See ID #1
36.	NLC	WLDG	1015	Basic Welding	\$ 41	30	See ID #1
37.	NLC	BMGT	1022	Workplace Oral and Written Communications	\$ 94	20	See ID #1
38.	NLC	BUSG	1005	Customer Service Essentials	\$ 95	20	See ID #1
39.	NLC	FLMC	2008	Business Aspects of Video Technology	\$ 135	48	See ID #1
40.	NLC	ITSW	1001	Microsoft Word 2010 – For Work	\$ 180	112	See ID #1
41.	NLC	MCHN	1001	Sheet Metal Preseason	\$ 267	80	See ID #1
42.	NLC	PFPB	1011	Plumbing IC	\$ 134	40	See ID #1
43.	NLC	PFPB	1035	Plumbing ID	\$ 407	40	See ID #1
44.	NLC	PFPB	1043	Pipefitting IB	\$ 565	120	See ID #1
45.	NLC	PFPB	2034	Plumbing IVA	\$ 189	40	See ID #1
46.	NLC	PFPB	2035	Plumbing IIIA	\$ 271	40	See ID #1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
47.	RLC	HITT	2011	Configuring EHR's	\$ 25	64	See ID #1
48.	RLC	HITT	2021	EHR Training Methods	\$ 25	32	See ID #1
49.	RLC	HITT	2023	Health IT Leadership	\$ 25	36	See ID #1
50.	RLC	HITT	1008	Health Management Information Systems	\$ 25	36	See ID #1
51.	RLC	HITT	1012	History of Health Information Technology in the U.S.	\$ 25	36	See ID #1
52.	RLC	HITT	2029	Installation & Maintenance of Health IT Systems	\$ 25	64	See ID #1
53.	RLC	HITT	1015	Introduction to Public Health	\$ 25	36	See ID #1
54.	RLC	TECM	1013	Math for Electronics	\$ 71	24	See ID #1
55.	RLC	LEAD	1000	Principles of Leadership for Supervisors and Production Leads	\$ 600	24	See ID #1
56.	RLC	LEAD	2000	Principles of Leadership for Managers	\$ 840	28	See ID #1
57.	RLC	HITT	1006	Language of Healthcare and Public Health	\$ 25	32	See ID #1
58.	RLC	HITT	2051	Networking & Health Information Exchange	\$ 25	36	See ID #1
59.	RLC	HITT	1019	Professionalism & Customer Service in a Health Environment	\$ 25	20	See ID #1
60.	RLC	HITT	2026	Project Management for Health Professions	\$ 25	48	See ID #1
61.	RLC	HITT	2025	Public Health Information Technology	\$ 25	32	See ID #1
62.	RLC	HITT	2043	Quality Assessment and Performance Improvement	\$ 25	48	See ID #1
63.	RLC	HITT	2022	Team Dynamics in Health	\$ 25	48	See ID #1
64.	RLC	HITT	1002	The Culture of Healthcare	\$ 25	36	See ID #1
65.	RLC	HITT	2024	Usability & Human Factors in Health Professions	\$ 25	32	See ID #1
66.	RLC	HITT	2027	Vendor Specific HIT Systems	\$ 25	48	See ID #1
67.	RLC	HITT	2053	Workflow Analysis & Redesign of Health IT Systems	\$ 24	36	See ID #1
68.	RLC	HITT	2013	Working with Health IT Systems	\$ 25	64	See ID #1
69.	RLC	FITT	1037	Personal Trainer Certification	\$ 679	32	See ID #1

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 3RD QUARTER (MARCH 1, 2012 – MAY 31, 2012)

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
70.	BHC	WLDG	1003	Oxy-Acetylene and Gas Metal Arc Welding Techniques for the Craftsman	\$ 240	42
71.	BHC	WLDG	1009	Oxy-Acetylene and Arc Welding Techniques for the Craftsman	\$ 240	42
72.	BHC	FMKT	1005	Identification and Techniques for Flowers and Foliage	\$ 110	15
73.	BHC	FMKT	1010	Floral Arrangements for Sympathy	\$ 115	12
74.	RLC	EMSP	1020	CPR/First Aid/AED	\$ 150	7
75.	RLC	INMT	1000	5S Implementation	\$ 400	24

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 3RD QUARTER (MARCH 1, 2012 – MAY 31, 2012)**

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
76.	BHC	IMED	1040	Web Pages, Advanced	\$ 110	24
77.	BHC	GERS	1053	Integrative Mental Health	\$ 150	24
78.	BHC	ACNT	1010	Peachtree Accounting 2012	\$ 100	24
79.	BHC	CJLE	1094	Protection Officer	\$ 895	50
80.	BHC	COMG	1009	Mastering Public Speaking	\$ 100	24
81.	BHC	EDTC	1093	Teaching Students with Attention Deficit Hyperactivity Disorder (ADHD)	\$ 100	24
82.	BHC	CDEC	1092	Differentiating K-12 Assessments	\$ 100	24
83.	BHC	CDEC	1091	Child Development: Option I	\$ 35	7
84.	BHC	CDEC	1091	Child Development: Option II	\$ 35	7
85.	BHC	CDEC	1091	Child Development: Option III	\$ 35	7
86.	BHC	CDEC	1091	Classroom Management: Option I	\$ 35	7
87.	BHC	CDEC	1091	Classroom Management: Option II	\$ 35	7
88.	BHC	CDEC	1091	Classroom Management: Option III	\$ 35	7
89.	BHC	CDEC	1091	Professional Development: Option I	\$ 35	7
90.	BHC	CDEC	1091	Professional Development: Option II	\$ 35	7
91.	BHC	CDEC	1091	Professional Development: Option III	\$ 35	7
92.	CVC	CNBT	1010	Basic Construction Safety	\$ 415	32
93.	CVC	CNBT	1016	Construction Technology I	\$ 1,440	112
94.	CVC	CNBT	1050	Construction Technology II	\$ 825	64
95.	CVC	CNBT	1002	Mechanical, Plumbing and Electrical Systems in Plumbing	\$ 620	48
96.	CVC	CNSE	1003	Forklift Operator Certification	\$ 975	16
97.	ECC	ETWR	1000	How To Write A Successful Grant	\$ 200	21
98.	ECC	BUSG	1024	Starting A Non-Profit Organization	\$ 200	24

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
99.	ECC	SLPS	2000	Non-Commission Level II	\$ 65	8
100.	ECC	SLPS	1013	Commissioned Level III	\$ 175	32
101.	ECC	SLPS	1013	Personal Protection Officer Level IV	\$ 200	40
102.	ECC	SLPS	2059	Advance Instructor Course	\$ 200	40
103.	ECC	SLPS	2000	Security Firearms Requalification	\$ 75	7
104.	ECC	POFT	2012	Business and Communications	\$ 225	48
105.	ECC	CMDR	2070	Introduction to Law for Mediators	\$ 135	48
106.	ECC	CMDR	2071	Dispute Resolution System Design	\$ 135	48
107.	ECC	CMDR	2072	Dispute Resolution in Education	\$ 135	48
108.	ECC	CMDR	2073	Online Dispute Resolution	\$ 135	48
109.	ECC	PHRA	1043	Pharmacy Technician Certification Review	\$ 249	40
110.	MVC	ACNT	1010	QuickBooks Pro I for Small Business	\$ 200	24
111.	MVC	BMGT	1012	Nonprofit Management	\$ 125	8
112.	MVC	BMGT	1095	Small Business Management	\$ 200	12
113.	MVC	BMGT	2002	Contracts and Bids	\$ 125	8
114.	MVC	BUSG	1005	Customer Service Introduction	\$ 125	8
115.	MVC	BUSG	1020	Financial Statements and Taxes	\$ 125	16
116.	MVC	BUSG	1026	Franchising 101	\$ 125	8
117.	MVC	BUSG	1026	Business Law Introduction	\$ 200	12
118.	MVC	BUSG	1091	Exploring Entrepreneurship	\$ 200	12
119.	MVC	HITT	2024	Usability & Human Factors in Health Professions	\$ 25	32
120.	MVC	HRPO	1000	Human Resource Management	\$ 200	8
121.	MVC	ITSC	1022	Technology 101 for Small Business	\$ 125	8
122.	MVC	MRKG	1091	Social Media/Marketing for Small Business	\$ 200	18
123.	MVC	POFT	1004	Writing a Business Plan	\$ 125	10
124.	RLC	DFTG	1023	Basic Manufacturing Skills	\$ 225	36

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
125.	RLC	MRKG	1000	Customer Service	\$ 100	16
126.	RLC	MCHN	1091	Machine Shop Overview	\$ 480	53
127.	RLC	ITSW	1022	Excel I	\$ 160	8
128.	RLC	ITSW	1046	Excel II	\$ 160	8
129.	RLC	ITSW	2049	Excel III	\$ 160	8
130.	RLC	ITSW	2049	Excel III	\$ 160	8
131.	RLC	DFTG	2039	Geometric Dimensioning & Tolerancing	\$ 450	16
132.	RLC	INMT	1091	5S Implementation	\$ 900	16
133.	RLC	INMT	1001	SMED Training	\$ 267	20
134.	RLC	MAIR	1021	HVAC Fundamentals	\$ 800	24
135.	RLC	COMG	1000	Workplace Communications for Healthcare, Level I	\$ 270	60
136.	RLC	HITT	1004	IT for Health Professions	\$ 25	36
137.	RLC	ITSW	1054	Introduction to Database Administration	\$ 395	40
138.	RLC	ITSW	1054	Administering MySQL	\$ 395	40
139.	RLC	ITSW	2047	Creating a Data Warehouse	\$ 395	40
140.	RLC	ITNW	1013	Computer Virtualization	\$ 180	112

FINANCIAL REPORT NO. 6

Approval of Agreement with APICS North Texas Chapter

The chancellor recommends that authorization be given to approve an agreement with American Production and Inventory Control Society (APICS) North Texas Chapter in an amount not to exceed \$77,745 for the period February 8, 2012 through November 30, 2012, to provide Supply Chain Management Training courses to be facilitated by Cedar Valley College. The courses will be conducted at Solar Turbines. Cedar Valley College will provide a Certification in Production and Inventory Management (CPIM).

Policy Reminder

Board policies pertinent to evaluating a recommendation for approval of a contract or agreement include:

Board approval is required of all contracts, unless authority is delegated to the Chancellor or designee by CF(LOCAL). The Chancellor or designee is authorized to approve all proposed contracts that require the expenditure of less than \$50,000 or the contribution of in-kind services, materials, or equipment that have a value of less than \$50,000 unless otherwise provided herein or unless a quotation, proposal, or competitive bid is required under CF(LOCAL). Prior to approval by the Chancellor, any contract (other than an employment contract) shall be submitted to the Vice Chancellor of Business Affairs for recommendation to the Chancellor. CF(Regulation)

The power to contract on behalf of the College District is vested in the Board and no contract or agreement shall be entered into without approval of the Board unless the authority to contract is expressly delegated in this policy. Delegations of contractual authority to various personnel who are specified in this policy are necessary and appropriate for the timely, efficient administration of the College District. The following guidelines should be rigidly adhered to and strictly construed to prevent unauthorized transactions and activities. CF (LOCAL)

FINANCIAL REPORT NO. 7

Approval of Interlocal Contract for Services Provided by DCCCD to Lewisville Independent School District

The chancellor recommends approval of the following interlocal contract for services provided by DCCCD:

- For non-credit courses provided by Eastfield College to Lewisville Independent School District in an amount not to exceed \$2,700 for the period March 1, 2012 through August 31, 2014. The college shall provide a 4 hour renewal course on electrical coding.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of an interlocal contract for services provided by DCCCD include:

To increase efficiency and effectiveness, the College District may contract or agree with other local governments and with state agencies, including the comptroller, to perform some of its purchasing functions.

An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party.

An interlocal contractual payment must be in an amount that fairly compensates the performing party for the services or functions performed under the contract. The contract may be renewed annually. CF (LEGAL), PURCHASING AND ACQUISITION, INTERLOCAL AGREEMENTS, Gov't Code 791.001, 791.011, 791.025, 791.011(d)–(f)

PERSONNEL REPORT NO. 8

Acceptance of Resignations and Retirements

The Chancellor recommends that the Board of Trustees accept the following requests of resignations and retirements from the following employees:

RESIGNATIONS - 4

Alene Denson
District Contracts and Grants
Accounting Director
Length of Service: 3 years
Reason for resigning: Personal reasons.
Effective Date: November 30, 2011
Campus: District Service Center

Alishia Nelson Spriggins
Manager, Academic Partnerships
Length of Service: 2 years
Reason for resigning: To accept a position with Federal Express.
Effective Date: January 18, 2012
Campus: LeCroy Center

Christina Mewhinney
Instructor, Chemistry
Length of Service: 21 years
Reason for resigning: Personal reasons.
Effective Date: May 10, 2012
Campus: Brookhaven College

Daniel Hubbard
Dean, Planning, Research and
Institutional Effectiveness
Length of Service: 10 years
Reason for resigning: To participate in the School of Behavioral and Brain Sciences at the University of Texas at Dallas doctoral program.
Effective Date: January 18, 2012
Campus: Cedar Valley College

RETIREMENTS - 2

Larry Hamilton
Coordinator Small Business Management
Length of Service: 10 years
Effective Date: March 31, 2012
Campus: El Centro College

Mohammad-Hassan Kadjar
Instructor, Geology
Length of Service: 8 years
Effective Date: July 15, 2012
Campus: El Centro College

PERSONNEL REPORT NO. 9

Approval of Warrant of Appointment for Security Personnel

The Chancellor recommends that the Board of Trustees approves the following warrant of appointment for the Peace Officer listed below for the period indicated.

WARRANT OF APPOINTMENT - 1

Dena Vines

Campus: Mountain View College

Full-time

Effective: February 8, 2012

Through: Termination of employment with DCCCD

PERSONNEL REPORT NO. 10

Employment of Contractual Personnel

The Chancellor recommends that the Board of Trustees authorize execution of written contracts of employment with the following persons on the terms and at the compensations stated.

REGULAR APPOINTMENT ADMINISTRATOR - 1

Nancy Harrison
Annual Salary: \$65,925/Band III
Campus: District Service Center
Effective Dates: February 8, 2012
through August 31, 2012
Monthly Business and Travel Allowance: \$75
District Contracts and Grants Accounting Director
Biographical Sketch: M.S., University of Tulsa, Tulsa, OK; B.S., Oklahoma State University, Stillwater, OK
Experience: Senior Accountant, Director, Business Office and College Director, Business Operations, LeCroy Center

SPECIAL ADMINISTRATIVE APPOINTMENT PROGRAM - 1

Donald Hellstern
Annual Salary: \$55,507/Band III
Campus: Brookhaven College
Effective Dates: February 8, 2012
through August 31, 2012
Monthly Business and Travel Allowance: \$75
Dean of Education Center
Biographical Sketch: M.S., University of Houston, Houston, TX; B.S., University of Hawaii, Honolulu, HI
Experience: Adjunct Faculty, Executive Dean, Science and Physical Education and Full-time Faculty, Eastfield College

GRANT-FUNDED APPOINTMENT ADMINISTRATOR - 1

Maribel DeLeon
Annual Salary: \$40,022/Band I
Campus: El Centro College
Effective Dates: February 8, 2012
through August 31, 2012
Monthly Business and Travel Allowance: \$47.50
Coordinator of Small Business Management Counseling
Biographical Sketch: B.A., Northwood University, Cedar Hill, TX
Experience: Director, Procurement and Business Development, Greater Dallas Hispanic Chamber of Commerce, Dallas, TX

EXTENSION OF VISITING SCHOLAR/ALTERNATIVE APPOINTMENT
FACULTY - 1

Michaëlle O'Quin-Norman

Campus: Cedar Valley College
Effective Dates: January 5, 2012
through January 4, 2013

Faculty/Counselor

Note: It is recommended that Ms. O'Quin-Norman's visiting scholar/alternative contract be extended for a second year.

CORRECTION TO JANUARY 3, 2012, PERSONNEL REPORT - 1

Robyn Robertson

Campus: Richland College
Effective Dates: January 9, 2012
through May 10, 2012

Instructor, Accounting

Note: It is recommended that Ms. Robertson's classification be corrected from F04 to F01.

TITLE CHANGE ONLY ADMINISTRATOR - 1

Susan Hall

Campus: District Office
Effective Dates: February 8, 2012
through August 31, 2012

From Associate Vice Chancellor, Chief Learning and Training Officer to Executive Director of Board Relations

TITLE/LOCATION CHANGE ADMINISTRATOR - 1

John Criswell

Campus: District Service Center
Effective Dates: February 8, 2012
through August 31, 2012

From Dean, Educational and Administrative Technology at Eastfield College to Chief Educational Resource Support Officer at the District Service Center

BUILDING AND GROUNDS REPORT NO. 11

Approval of Change Order with J. Reynolds & Company Inc.

It is recommended that authorization be given to approve change order no. 1 with J. Reynolds & Company Inc. in an amount not to exceed \$56,463 to provide correction of defective work for Eastfield College.

Original agreement	\$199,033.00
Previous change order(s)	.00
Change order amount	<u>56,463.00</u>
Revised agreement	\$255,496.00

This is *EFC project #1 Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for roof repairs. Construction was 95% complete as of September 9, 2011.

The Board approved the recommendation for award for bid no. 11883 for emergency roof repairs on October 4, 2011. The original contract amount was \$199,033 plus 0% contingency, for a total of \$199,033. The project was to be completed on September 9, 2011. Change order no. 1 adds 113 days, changing the date of substantial completion to February 15, 2012.

As provided by Board Policy CF (LOCAL),

Board Approval	EVCBA Approval	Change Order No.	Amount	Revised Contract	Contingency
Pending		1	\$56,463	\$255,496	-0-

Change order no. 1 provides for correction of defective work.

This recommendation increases the project cost to \$255,496, which is \$56,463 or 28% over the original amount.

Policy Reminders

Board policies pertinent to evaluating a recommendation for contract amendment or change order include:

In the execution of his or her duties, the Chancellor must: ...

p. Ensure careful planning that minimizes need for change orders and amendments to contracts for facilities projects, and provide oversight for those that are deemed essential. BAA (LOCAL), POWERS, DUTIES, RESPONSIBILITIES: PROVIDE DIRECTION

Certain officials of the District are hereby expressly authorized to contract on behalf of the District as follows:

1. Capital improvement change orders. The Chancellor or Vice-Chancellor of Business Affairs may authorize a capital improvement change order if the amount of the change order is less than \$50,000 and is less than 25 percent of the original contract. The Board may delegate its authority to approve a change order of \$50,000 or more to the Chancellor or Vice-Chancellor if the board authorizes a contingency fund and the change order does not exceed the contingency fund. Otherwise, a change order of \$50,000 or more must be taken to the board for approval. CF (LOCAL), PURCHASING AND ACQUISITION: DELEGATION OF CONTRACTUAL AUTHORITY

POLICY REPORT NO. 12

Approval of Revised Mission Statement of Eastfield College

The Chancellor recommends that the Board of Trustees of the Dallas County Community College District approve the following minor wording revisions to the Eastfield College Mission Statement:

“The mission of Eastfield College is to provide excellence in teaching and learning.

Eastfield College is a comprehensive community college founded by the Dallas County Community College District in 1970. The college anticipates and responds to the educational needs of students and employers by providing four (~~three~~) types of programs: academic credit-transfer, college-readiness, technical-occupational, and non-credit continuing education. Eastfield delivers educational services at its main campus in Mesquite, at a community campus in the Pleasant Grove area of Dallas, at selected community locations, and through distance learning.

Eastfield College embraces an environment that reflects, respects, and celebrates diversity. The college offers an educational experience that emphasizes critical thinking, decision-making, reflection, and creativity. It is committed to being accessible, adaptable, and accountable to students, the community, and other stakeholders.

To accomplish this mission, Eastfield College has identified the following strategic goals: 1) advancing student success, 2) enabling employee success, 3) ensuring institutional effectiveness, and 4) meeting community educational needs.

This mission is carried out in a culture that values integrity, scholarship, success, honesty, person-centeredness, stewardship, innovation, responsibility, fairness, collaboration, diversity, and joy.”

Policy Reminders

Board policies pertinent to evaluating a recommendation to approve a revised college mission statement include:

The purpose of the College District is as set forth in Education Code 130.003, as follows:

1. *The purpose of each public community college shall be to provide:*
 - a. *Technical programs up to two years in length leading to associate degrees or certificates;*
 - b. *Vocational programs leading directly to employment in semi-skilled and skilled occupations;*
 - c. *Freshman and sophomore courses in arts and sciences;*
 - d. *Continuing adult education programs for occupational or cultural upgrading;*
 - e. *Compensatory education programs designed to fulfill the commitment of an admissions policy allowing the enrollment of disadvantaged students;*
 - f. *A continuing program of counseling and guidance designed to assist students in achieving their individual educational goals;*
 - g. *Workforce development programs designed to meet local and statewide needs;*
 - h. *Adult literacy and other basic skills programs for adults; and*
 - i. *Such other purposes as may be prescribed by the Texas Higher Education Coordinating Board or local governing boards in the best interest of postsecondary education in Texas.*
2. *The mission of the College District is to equip students for successful living and responsible citizenship in a rapidly changing local, national, and world community.*
3. *The Board endorses and supports the Texas Higher Education Coordinating Board's plan for higher education, Closing the Gaps by 2015.*
4. *The focus of the College District shall be increasing educational attainment as delineated in the Coordinating Board's plan to higher education. The plan in effect at the time of adoption of this policy is titled Closing the Gaps by 2015. BAA (LOCAL), BOARD LEGAL STATUS; POWERS, DUTIES, RESPONSIBILITIES; EXTENT OF STATE AND LOCAL CONTROL.*

NOTE: For colleges seeking reaffirmation of accreditation, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Comprehensive Standard 3.1.1 requires the following: "The mission statement is current and comprehensive, accurately guides the institution's operations, is periodically reviewed and updated, and is approved by the governing board, and is communicated to the institution's constituencies."

POLICY REPORT NO. 13

Approval of Revision to Board Policy Concerning Individuals 65 Years or Older Who Are Not Seeking a Degree

It is recommended that the Board amend FBA(LOCAL) only as follows and Re-Number Accordingly:

Effective date: March 5, 2012

ADMISSIONS AND ATTENDANCE
ADMISSIONS REQUIREMENTS

FBA
(LOCAL)

“STUDENTS 65 YEARS OR OLDER

10. The Chancellor is authorized to promulgate regulations regarding individuals who are 65 years or older and are not seeking a degree from a District college.”

POLICY REPORT NO. 14

Approval of Resolution Establishing County Voter Precinct Boundaries
for the May 12, 2012 Trustee Election

It is recommended that the Board of Trustees of the Dallas County Community College District adopt the attached resolution that establishes the same county voting precinct boundaries for the May 12, 2012 election as adopted by the Dallas County Commissioners Court for its use.

Effective Date: February 7, 2012

RESOLUTION ESTABLISHING
COUNTY VOTER PRECINCT
BOUNDARIES

WHEREAS, Section 42.061, Election Code, authorizes the Board of Trustees of Dallas County Community College District to establish election precincts for any elections ordered by the Board of Trustees; and

WHEREAS, the Board of Trustees desire to have the same voting precincts as adopted by the Commissioners Court of Dallas County for the May 12, 2012 election; NOW THEREFORE;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the boundaries of the voting precincts for the May 12, 2012 election to elect three (3) members of the Board of Trustees of Dallas County Community College District in Districts 1, 5 and 7 shall be the same precinct boundaries that were created and defined by the Commissioners Court of Dallas County, Texas for its use.

Section 2. That simultaneously with the adoption of this resolution, a Spanish version of this resolution is adopted.

Section 3. That this resolution is effective upon adoption by the Board of Trustees of Dallas Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE
DISTRICT

By: _____
Jerry Prater, Chairman
Board of Trustees

ATTEST:

By: _____
Wright L. Lassiter, Jr., Secretary
Board of Trustees

Adopted: February 7, 2012

RESOLUCIÓN QUE ESTABLECE
LOS LÍMITES DE LOS
DISTRITOS ELECTORALES PARA EL VOTANTE DEL CONDADO

POR CUANTO, el Artículo 42.061, Código Electoral, autoriza a la Junta de Síndicos del Distrito del Colegio Comunitario del Condado de Dallas a establecer distritos electorales para una votación ordenada por la Junta de Síndicos; y

POR CUANTO, la Junta de Síndicos desea tener los mismos distritos electorales que los adoptados por el Tribunal de Comisionados del Condado de Dallas para la elección del 12 de mayo del 2012; POR LO TANTO;

LA JUNTA DE SÍNDICOS DEL DISTRITO DEL COLEGIO COMUNITARIO DEL CONDADO DE DALLAS RESUELVE QUE:

Artículo 1. Los límites de los distritos electorales para la votación del 12 de mayo del 2012 para elegir tres (3) miembros de la Junta de Síndicos del Distrito del Colegio Comunitario del Condado de Dallas en los Distritos 1, 5, y 7 serán los mismos límites de los distritos electorales que fueron creados y definidos por el Tribunal de Comisionados del Condado de Dallas, Texas, para su uso.

Artículo 2. Simultáneamente con la adopción de esta resolución, se adopta la versión en idioma español de la misma.

Artículo 3. Esta resolución entrará en vigor en el momento en que sea adoptada por la Junta de Síndicos del Distrito del Colegio Comunitario del Condado de Dallas. La misma será firmada por el Presidente de la Junta de Síndicos.

DISTRITO DEL COLEGIO COMUNITARIO DEL
CONDADO DE DALLAS

Por: _____
Jerry Prater, Presidente
Junta de Síndicos

DOY FE:

Por _____
: Wright L. Lassiter, Jr., Secretario
Junta de Síndicos

Adoptada: 7 de febrero del 2012

POLICY REPORT NO. 15

Approval of Resolution Ordering Election for May 12, 2012, in Trustee Districts 1, 5 and 7

It is recommended that the Board of Trustees of the Dallas County Community College District order an election and other matters related to the election by adopting the attached Election Order Resolution. The election will be held on May 12, 2012 in Trustee Districts 1, 5 and 7. In addition, the Election Calendar is attached.

Effective Date: February 7, 2012

Policy Reminders

Board policies pertinent to evaluating a recommendation for ordering the Board of Trustees election include:

The Board has the legal power and duty to:

13. Order elections as required by law. BAA (LEGAL), POWERS, DUTIES, RESPONSIBILITIES: ELECTIONS Education Code 130.082(f), 130.122(b)

The Board shall call the election not later than the 62nd day before election day, except that for an election to be held on a uniform election date other than the date of the general election for state and county officers, the election shall be ordered not later than the 71st day before election day. Election Code 3.004 -.005

Each election order must state the date of the election, the offices or measures to be voted on, the location of the main early voting polling place, the dates and hours for early voting, the dates and hours of any Saturday and Sunday early voting, and the early voting clerk's official mailing address. A board shall retain the election order for at least 6 months after election day. BBB (LEGAL), BOARD MEMBERS ELECTIONS, ELECTION ORDER Election Code 3.006, 3.008, 66.058(a), 83, 010, 85.004, 85.007

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

ELECTION ORDER
RESOLUTION

WHEREAS, Section 3.004, Election Code, and Section 130.082, Education Code, requires the Board of Trustees of Dallas Community College District to order an election to elect certain members of the Board of Trustees in even-numbered years; and

WHEREAS, various provisions of the Election Code require the election order to contain certain information; NOW THEREFORE;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That an election shall be held on the second Saturday in May, 2012, which is the twelfth day of May, 2012, to elect three (3) members of the Board of Trustees of Dallas County Community College District in Trustee Districts 1, 5 and 7.

Section 2. That Toni Pippins-Poole is the early voting clerk for the May 12, 2012 election. Early voting by mail shall be conducted at Dallas County Elections Department, eighth floor, 2377 North Stemmons Freeway, Suite 820, Dallas, Texas 75207. Early voting by mail begins March 13, 2012 and ends May 4, 2012.

Section 3. The deputy early voting clerks for conducting early voting by personal appearance will be designated by Toni Pippins-Poole.

The early polling location for voting by personal appearance is on the first floor of the Records Building, 509 Main Street, Dallas, Texas 75202 and other locations as designated by the Board of Trustees of Dallas County Community College District.

Early voting dates and times:

April 30 through May 4	(Monday thru Friday)	8:00 am to 5:00 pm
May 5	(Saturday)	8:00 am to 5:00 pm
May 6	(Sunday)	1:00 pm to 6:00 pm
May 7 & May 8	(Monday and Tuesday)	7:00 am to 7:00 pm

Section 4. That the date of the final canvass of returns for the May 12, 2012 election is Wednesday, May 23, 2012, at 1601 South Lamar Street, Dallas, Texas 75215 and the presiding officer of the canvass is Jerry Prater.

Section 5. That simultaneously with the adoption of this resolution, a Spanish version of this resolution is adopted.

Section 6. That this resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and that this resolution shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE
DISTRICT

By: _____
Jerry Prater, Chairman
Board of Trustees

ATTEST:

By: _____
Wright L. Lassiter, Jr., Secretary
Board of Trustees

Adopted: February 7, 2012

RESOLUCIÓN DE LA ORDEN DE ELECCIÓN

POR CUANTO, el Artículo 3.004, Código Electoral, y el Artículo 130.082, Código de Educación, requieren que la Junta de Síndicos del Distrito del Colegio Comunitario del Condado de Dallas ordene una elección para elegir a ciertos miembros de la Junta de Síndicos en años pares; y

POR CUANTO, varias disposiciones del Código Electoral requieren que la orden de elección contenga cierta información, POR LO TANTO;

LA JUNTA DE SÍNDICOS DEL DISTRITO DEL COLEGIO COMUNITARIO DEL CONDADO DE DALLAS RESUELVE QUE:

Artículo 1. Se celebrará una votación el segundo sábado de mayo del 2012, el cual es el 12 de mayo del 2012, para elegir tres (3) miembros de la Junta de Síndicos del Distrito del Colegio Comunitario del Condado de Dallas en los Distritos de Síndicos 1, 5, y 7.

Artículo 2: Toni Pippins-Poole es la empleado a cargo de la votación anticipada para la elección del 12 de mayo del 2012. La votación anticipada por correo se realizará en el Departamento de Elecciones del Condado de Dallas, octavo piso, 2377 North Stemmons Freeway, Oficina 820, Dallas, Texas 75207. La votación anticipada por correo comienza el 13 de marzo del 2012 y concluye el 4 de mayo del 2012.

Artículo 3. Toni Pippins-Poole designará a los empleados suplentes a cargo de la votación anticipada en persona.

El lugar para votar en forma anticipada en persona es en el primer piso del Edificio de Registros, 509 Main Street, Dallas, Texas 75202 y los demás lugares designados por la Junta de Síndicos del Distrito del Colegio Comunitario del Condado de Dallas.

Días y horario para votar en forma anticipada:

30 de abril hasta el 4 de mayo	lunes a viernes	8:00 a.m. hasta las 5:00 p.m.
5 de mayo	sábado	8:00 a.m. hasta las 5:00 p.m.
6 de mayo	domingo	1:00 p.m. hasta las 6:00 p.m.
7 de mayo y 8 de mayo	lunes y martes	7:00 a.m. hasta las 7:00 p.m.

Artículo 4. La fecha para presentar el escrutinio final de la elección del 12 de mayo del 2012 es el miercoles, 23 de mayo del 2012, 1601 S. Lamar Street, Dallas,

Texas 75215 y Jerry Prater es el funcionario que preside el escrutinio electoral.

Artículo 5. Simultáneamente con la adopción de esta resolución, se adopta la versión en idioma español de la misma.

Artículo 6. Esta resolución entrará en vigor en el momento en que sea adoptada por la Junta de Síndicos del Distrito del Colegio Comunitario del Condado de Dallas. La misma será firmada por el Presidente de la Junta de Síndicos.

DISTRITO DEL COLEGIO COMUNITARIO DEL
CONDADO DE DALLAS

Por: _____
Jerry Prater, Presidente
Junta de Síndicos

DOY FE:

Por: _____
Wright L. Lassiter, Jr., Secretario
Junta de Síndicos

Adoptada: 7 de febrero del 2012

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
Board of Trustees Election
Districts 1, 5, & 7
May 12, 2012**

Election Calendar

<u>Day / Date, 2012</u>	<u>Event</u>
Monday, February 6	First day to accept candidate application and to appoint campaign treasurer upon filing application.
Monday, March 5	Last day to accept candidate application by 5:00 p.m.
Tuesday, March 6	Drawing for position on ballot at 10:00 a.m.
Tuesday, March 13	First day to accept application for early voting by mail.
Monday, April 30	First day for early voting by personal appearance.
Friday, May 4	Last day to accept application for early voting by mail.
Tuesday, May 8	Last day for early voting by personal appearance.
Saturday, May 12	ELECTION DAY
Wednesday, May 23	Special Board Meeting after Election Final canvass of election returns Runoff Election ordered by Board, <i>if necessary</i> Drawing for position on runoff ballot Certify placement of candidates on ballot for runoff
Tuesday, June 5	First Regular Board Meeting after Election Administer Oath of Office and conduct swearing in ceremonies. Reorganize Board, if no runoff.
Saturday, June 9	RUNOFF ELECTION DAY

FINANCIAL REPORT NO. 16

Approval of Resolution to Transfer Funds to Institutional Scholarships

It is recommended that the Board approve a resolution authorizing the transfer of \$200,000 from the Bill J. Priest Institute for Economic Development's (BJPIED) fund balance to provide institutional scholarships for the instruction and training of students enrolled at the BJPIED.

In August of 2006, a fund was established within the Institutional Scholarships Fund to receive transfers of funds from the Business Incubator Center (BIC) of the Bill J. Priest Institute for Economic Development (BJPIED) as deemed necessary. The BIC currently has a fund balance in excess of \$400,000.

In an effort to diversify the revenue stream for the Bill J. Priest Institute for Economic Development (BJPIED) and to offer more training and instruction for students seeking the services of the BJPIED, it is recommended that \$200,000 of the fund balance of the Business Incubator Center be transferred into the established fund for institutional scholarships.

RESOLUTION

THE STATE OF TEXAS

THE COUNTY OF DALLAS

RESOLUTION EXPRESSING OFFICIAL INTENT OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT TO TRANSFER SPECIFIC AUXILIARY ENTERPRISE FUND BALANCE TO INSTITUTIONAL SCHOLARSHIPS

WHEREAS, the Dallas County Community College District (the DCCCD) is a community college district and political subdivision of the State of Texas; and

WHEREAS, the DCCCD has accumulated fund balance in its auxiliary enterprise specifically resulting from the operations of the Business Incubator Center of the Bill J. Priest Institute for Economic Development; and

WHEREAS, this specific fund balance has exceeded amounts to be considered normal and prudent reserves for the purpose and needs of the Business Incubator Center of the Bill J. Priest Institute for Economic Development; and

WHEREAS, the DCCCD considers institutional scholarships to be an appropriate use for such excess fund balance and such scholarship program to serve a public purpose in accordance with provisions under article III, section 52(a) of the Texas Constitution and pursuant to section 20.48 of the Education Code; NOW THEREFORE;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the DCCCD transfer \$200,000 from the fund balance of the Business Incubator Center of the Bill J. Priest Institute of Economic Development to the agency fund for institutional scholarships.

Section 2. That the institutional scholarships created by this action be used for the instruction and training of students enrolled at the Bill J. Priest Institute of Economic Development.

Section 3. That the DCCCD shall place sufficient controls on the institutional scholarship program to ensure that the public purpose is carried out.

Section 4. That this Resolution shall become effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Jerry Prater, Chairman Board of Trustees

ATTEST

By: _____
Wright L. Lassiter, Jr, Secretary Board of Trustees

Adopted: _____

INFORMATIVE REPORT NO. 17

Richland Collegiate High School status report

Richland Collegiate High School's (RCHS) Debate Club competed at its first District 5 Conference on December 10. All eight debate club students qualified for the State Conference held in January at the Texas State Capital. Sarah Levitt, one RCHS debate team member, earned the Distinguished Delegate Award, the highest level of achievement for the legislative branch in the Youth and Government Program. At the district level only five students are selected for this honor from a pool of more than 700 students.

The current RCHS enrollment for spring 2012 is 231 juniors and 193 seniors with a total enrollment of 424 students. Spring 2011 enrollment was 230 juniors and 152 seniors, totaling 382 students. RCHS increased its 2012 spring enrollment by a total of 42 students.

RCHS is also currently in the process of conducting information sessions for the incoming class of 2014. The high school will accept applications through the first week of July 2012.

INFORMATIVE REPORT NO. 18

Presentation of Current Funds Operating Budget Report for December 2011

The chancellor presents the report of the current funds operating budget for December 2011 for review.

Policy Reminders

Board policies pertinent to evaluating a current funds operating budget report include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

In the execution of his or her duties, the Chancellor must: ...Operate the College District with a budget balanced by current funds revenue except in instances when the Board approves use of fund balance for specific purposes. BAA (LOCAL), PROVIDE DIRECTION

In the execution of his or her duties, the Chancellor must: ...Promote fiscal integrity by avoiding material deviations of actual expenditures from the budget. BAA (LOCAL), PROVIDE DIRECTION

The College District should operate on a budget balanced with current funds except as the Board may give specific approval to use fund balance for nonrecurring expenses. BAA (LOCAL), ANNUAL BUDGET

Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the College District's programs and activities and provides the resources to implement them. In the planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered. Budget planning and evaluation are continuous processes and should be part of each month's activities. CC (LOCAL), BUDGET PLANNING

Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts. These financial and budget progress reports shall indicate all receipts and their sources for the period, expenditures and their classification for the period, and the various fund balances at the beginning and the end of the period. CDA (LOCAL)

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date December 31, 2011
33.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 89,955,380	\$ 39,761,863	\$ 50,193,517	44.2%	39.7-48.1%	
Tuition	91,353,559	58,657,678	32,695,881	64.2%	59.0-69.0%	
Taxes for Current Operations	120,222,660	32,130,873	88,091,787	26.7%	13.9-32.9%	
Federal Grants & Contracts	1,037,885	76,728	961,157	7.4%	24.7-50.7%	(1)
State Grants & Contracts	126,452	-	126,452	0.0%	n/a	
General Sources:						
Investment Income	2,726,000	693,078	2,032,922	25.4%	22.7-38.9%	
General Revenue	3,131,283	873,954	2,257,329	27.9%	n/a	
Subtotal General Sources	5,857,283	1,567,032	4,290,251	26.8%	25.9-40.5%	
SUBTOTAL UNRESTRICTED	308,553,219	132,194,174	176,359,045	42.8%	n/a	
Use of Fund Balance & Transfers-in	20,042,527	-	20,042,527	0.0%	n/a	
TOTAL UNRESTRICTED	328,595,746	132,194,174	196,401,572	40.2%	32.7-41.2%	
AUXILIARY FUND						
Sales & Services	5,193,294	1,362,874	3,830,420	26.2%	19.6-28.1%	
Investment Income	210,977	49,294	161,683	23.4%	22.2-42.5%	
Transfers-in	4,290,797	-	4,290,797	0.0%	n/a	
Use of Fund Balance	816,948	-	816,948	0.0%	n/a	
TOTAL AUXILIARY	10,512,016	1,412,168	9,099,848	13.4%	34.3-62.6%	(2)
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	14,766,881	5,977,816	8,789,065	40.5%	n/a	
SBDC State Match	2,397,785	682,077	1,715,708	28.4%	n/a	
Subtotal State Appropriations	17,164,666	6,659,893	10,504,773	38.8%	n/a	
Grants, Contracts & Scholarships:						
Federal	106,070,499	21,619,982	84,450,517	20.4%	n/a	
State	9,517,003	1,380,480	8,136,523	14.5%	n/a	
Local	8,709,156	1,163,860	7,545,296	13.4%	n/a	
Transfers-in	196,017	1,993	194,024	1.0%	n/a	
Subtotal Grants, Contracts & Scholarships	124,492,675	24,166,315	100,326,360	19.4%	n/a	
Richland Collegiate High School	81,234	2,213	79,021	2.7%	n/a	
TOTAL RESTRICTED	141,738,575	30,828,421	110,910,154	21.8%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,946,875	774,795	2,172,080	26.3%	n/a	
Investment Income	8,000	6,185	1,815	77.3%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,954,875	780,980	2,173,895	26.4%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 483,801,212	\$ 165,215,743	\$ 318,585,469	34.1%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date December 31, 2011
33.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 130,345,545	\$ 49,605,756	\$ 80,739,789	38.1%	36.0-38.3%	
Public Service	6,119,755	1,292,975	4,826,780	21.1%	23.6-40.9%	(3)
Academic Support	17,384,099	5,325,832	12,058,267	30.6%	32.1-36.6%	(4)
Student Services	28,309,582	9,374,581	18,935,001	33.1%	32.1-33.3%	
Institutional Support	58,009,077	19,186,569	38,822,508	33.1%	29.5-40.4%	
Staff Benefits	25,745,581	8,897,508	16,848,073	34.6%	9.4-65.5%	
Operations & Maintenance of Plant	29,273,780	14,371,041	14,902,739	49.1%	32.7-50.7%	
Repairs & Rehabilitation	16,055,895	4,174,234	11,881,661	26.0%	3.0-36.7%	
Special Items:						
Reserve - Campus	3,251,593	-	3,251,593	n/a	n/a	
Reserve - Benefits	-	-	-	n/a	n/a	
Reserve - Health Premiums Salary Increase	-	-	-	n/a	n/a	
Reserve - Technology	330,000	-	330,000	n/a	n/a	
Reserve - Operating	377,000	-	377,000	n/a	n/a	
Reserve - Enrollment Growth	-	-	-	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	-	-	-	n/a	n/a	
Reserve - Potential State Reduction/ERS Fees	2,714,498	-	2,714,498	n/a	n/a	
TOTAL UNRESTRICTED	317,916,405	112,228,496	205,687,909	35.3%	32.8-36.3%	
AUXILIARY FUND						
Student Activities	7,521,056	2,549,087	4,971,969	33.9%	31.0-37.9%	
Sales & Services	2,302,369	1,057,542	1,244,827	45.9%	33.1-43.2%	(5)
Reserve - Campus	435,095	-	435,095	n/a	n/a	
Reserve - District	150,596	-	150,596	n/a	n/a	
Transfers-out	102,900	35,668	67,232	34.7%	4.3-105.3%	
TOTAL AUXILIARY	10,512,016	3,642,297	6,869,719	34.6%	24.6-47.9%	
RESTRICTED FUND						
State Appropriations	14,766,881	5,977,816	8,789,065	40.5%	0.0-65.2%	
Grants & Contracts	31,813,671	8,100,712	23,712,959	25.5%	n/a	
Scholarships	95,076,789	16,693,079	78,383,710	17.6%	n/a	
Subtotal Grants, Contracts & Scholarships	141,657,341	30,771,607	110,885,734	21.7%	n/a	
Richland Collegiate High School	81,234	56,814	24,420	69.9%	n/a	
TOTAL RESTRICTED	141,738,575	30,828,421	110,910,154	21.8%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	2,954,875	451,282	2,503,593	15.3%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,954,875	451,282	2,503,593	15.3%	n/a	
SUBTOTAL EXPENDITURES & USES	473,121,871	147,150,496	325,971,375	31.1%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	1,194,285	1,335,338	47.2%	36.8-50.2%	
Institutional Matching-Contracts/Grants	99,419	57,936	41,483	58.3%	0.0-275.9%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,295,797	-	4,295,797	0.0%	n/a	
Unexpended Plant Fund	1,300,000	650,000	650,000	n/a	n/a	
Debt Service Fund	2,454,502	-	2,454,502	0.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	10,679,341	1,902,221	8,777,120	17.8%	n/a	
TOTAL EXPENDITURES & USES	\$ 483,801,212	\$ 149,052,717	\$ 334,748,495	30.8%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date December 31, 2011
33.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$207,391,055	\$ 73,244,643	\$134,146,412	35.3%
Staff Benefits	25,745,581	8,897,508	16,848,073	34.6%
Purchased Services	20,437,679	8,002,023	12,435,656	39.2%
Operating Expenses	64,218,928	22,972,658	41,246,270	35.8%
Supplies & Materials	8,842,977	4,391,670	4,451,307	49.7%
Minor Equipment	2,967,706	624,928	2,342,778	21.1%
Capital Outlay	4,682,164	859,594	3,822,570	18.4%
Charges	(23,042,776)	(6,764,528)	(16,278,248)	29.4%
SUBTOTAL UNRESTRICTED	311,243,314	112,228,496	199,014,818	36.1%
Reserve - Campus	3,251,593	-	3,251,593	n/a
Reserve - Benefits	-	-	-	n/a
Reserve - Health Premiums Salary Increase	-	-	-	n/a
Reserve - Technology	330,000	-	330,000	n/a
Reserve - Operating	377,000	-	377,000	n/a
Reserve - Enrollment Growth	-	-	-	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	-	-	-	n/a
Reserve - Potential State Reduction/ERS Fees	2,714,498	-	2,714,498	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,529,623	1,194,285	1,335,338	47.2%
Institutional Matching - Contracts/Grants	99,419	57,936	41,483	58.3%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,295,797	-	4,295,797	0.0%
Unexpended Plant Fund	1,300,000	650,000	650,000	n/a
Debt Service Fund	2,454,502	-	2,454,502	0.0%
TOTAL UNRESTRICTED	328,595,746	114,130,717	214,465,029	34.7%
AUXILIARY FUND	10,512,016	3,642,297	6,869,719	34.6%
RESTRICTED FUND	141,738,575	30,828,421	110,910,154	21.8%
RICHLAND COLLEGIATE HIGH SCHOOL	2,954,875	451,282	2,503,593	15.3%
TOTAL EXPENDITURES & USES	\$483,801,212	\$ 149,052,717	\$334,748,495	30.8%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 33.3% of Fiscal Year Elapsed

	December 31, 2011			December 31, 2010		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 89,955,380	\$ 39,761,863	44.2%	\$ 91,676,880	\$ 39,318,582	42.9%
Tuition	91,353,559	58,657,678	64.2%	88,505,701	57,237,616	64.7%
Taxes for Current Operations	120,222,660	32,130,873	26.7%	120,222,660	35,921,419	29.9%
Federal Grants & Contracts	1,037,885	76,728	7.4%	1,037,885	420,395	40.5%
State Grants & Contracts	126,452	-	0.0%	126,452	-	0.0%
General Sources:						
Investment Income	2,726,000	693,078	25.4%	2,900,000	717,276	24.7%
General Revenue	3,131,283	873,954	27.9%	2,962,947	887,371	29.9%
Subtotal General Sources	5,857,283	1,567,032	26.8%	5,862,947	1,604,647	27.4%
SUBTOTAL UNRESTRICTED	308,553,219	132,194,174	42.8%	307,432,525	134,502,659	43.8%
Use of Fund Balance & Transfers-in	20,042,527	-	0.0%	26,715,215	-	0.0%
TOTAL UNRESTRICTED	328,595,746	132,194,174	40.2%	334,147,740	134,502,659	40.3%
AUXILIARY FUND						
Sales & Services	5,193,294	1,362,874	26.2%	5,482,698	1,223,118	22.3%
Investment Income	210,977	49,294	23.4%	174,132	56,682	32.6%
Transfers-in	4,290,797	-	0.0%	4,290,797	4,290,797	100.0%
Use of Fund Balance	816,948	-	0.0%	807,854	-	0.0%
TOTAL AUXILIARY	10,512,016	1,412,168	13.4%	10,755,481	5,570,597	51.8%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	14,766,881	5,977,816	40.5%	27,573,949	8,926,382	32.4%
SBDC State Match	2,397,785	682,077	28.4%	2,037,102	536,370	26.3%
ARRA	-	-	0.0%	780,000	166,953	21.4%
Subtotal State Appropriations	17,164,666	6,659,893	38.8%	30,391,051	9,629,705	31.7%
Grants, Contracts & Scholarships:						
Federal	106,070,499	21,619,982	20.4%	106,968,784	15,554,696	14.5%
State	9,517,003	1,380,480	14.5%	8,314,598	2,143,131	25.8%
Local	8,709,156	1,163,860	13.4%	6,085,578	5,018,682	82.5%
Transfers-in	196,017	1,993	1.0%	825,744	135,039	16.4%
Subtotal Grants, Contracts & Scholarships	124,492,675	24,166,315	19.4%	122,194,704	22,851,548	18.7%
Richland Collegiate High School	81,234	2,213	2.7%	-	-	n/a
TOTAL RESTRICTED	141,738,575	30,828,421	21.8%	152,585,755	32,481,253	21.3%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,946,875	774,795	26.3%	2,965,387	714,500	24.1%
Investment Income	8,000	6,185	77.3%	8,000	2,542	31.8%
TOTAL COLLEGIATE HIGH SCHOOL	2,954,875	780,980	26.4%	2,973,387	717,042	24.1%
TOTAL REVENUES & ADDITIONS	\$ 483,801,212	\$ 165,215,743	34.1%	\$ 500,462,363	\$ 173,271,551	34.6%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 33.3% of Fiscal Year Elapsed

	December 31, 2011			December 31, 2010		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 130,345,545	\$ 49,605,756	38.1%	\$ 138,544,080	\$ 51,712,532	37.3%
Public Service	6,119,755	1,292,975	21.1%	6,836,651	1,661,161	24.3%
Academic Support	17,384,099	5,325,832	30.6%	18,628,219	6,458,420	34.7%
Student Services	28,309,582	9,374,581	33.1%	29,025,755	9,536,603	32.9%
Institutional Support	58,009,077	19,186,569	33.1%	62,101,817	23,500,545	37.8%
Staff Benefits	25,745,581	8,897,508	34.6%	11,388,009	4,754,439	41.7%
Operations & Maintenance of Plant	29,273,780	14,371,041	49.1%	32,312,911	15,564,810	48.2%
Repairs & Rehabilitation	16,055,895	4,174,234	26.0%	22,359,542	5,271,173	23.6%
Special Items:						
Reserve - Campus	3,251,593	n/a	n/a	1,587,294	n/a	n/a
Reserve - Benefits	-	n/a	n/a	-	n/a	n/a
Reserve - Health Premiums Salary Increase	-	n/a	n/a	-	n/a	n/a
Reserve - Technology	330,000	n/a	n/a	-	n/a	n/a
Reserve - Operating	377,000	n/a	n/a	1,936,547	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Potential Reduction/ERS Fees	2,714,498	n/a	n/a	-	n/a	n/a
TOTAL UNRESTRICTED	317,916,405	112,228,496	35.3%	324,720,825	118,459,683	36.5%
AUXILIARY FUND						
Student Activities	7,521,056	2,549,087	33.9%	7,296,225	2,491,212	34.1%
Sales & Services	2,302,369	1,057,542	45.9%	2,632,138	1,009,049	38.3%
Reserve - Campus	435,095	-	n/a	574,377	n/a	n/a
Reserve - District	150,596	-	n/a	132,191	n/a	n/a
Transfers-out	102,900	35,668	34.7%	120,550	47,972	39.8%
TOTAL AUXILIARY	10,512,016	3,642,297	34.6%	10,755,481	3,548,233	33.0%
RESTRICTED FUND						
State Appropriations	14,766,881	5,977,816	40.5%	27,573,949	8,926,382	32.4%
Grants & Contracts	31,813,671	8,100,712	25.5%	29,306,928	8,416,148	28.7%
Scholarships	95,076,789	16,693,079	17.6%	95,704,878	15,138,723	15.8%
Subtotal Grants, Contracts & Scholarships	141,657,341	30,771,607	21.7%	152,585,755	32,481,253	21.3%
Richland Collegiate High School	81,234	56,814	69.9%	-	-	n/a
TOTAL RESTRICTED	141,738,575	30,828,421	21.8%	152,585,755	32,481,253	21.3%
RICHLAND COLLEGIATE H.S.						
Expenditures	2,954,875	451,282	15.3%	2,973,387	404,933	13.6%
TOTAL COLLEGIATE HIGH SCHOOL	2,954,875	451,282	15.3%	2,973,387	404,933	13.6%
SUBTOTAL EXPENDITURES & USES	473,121,871	147,150,496	31.1%	491,035,448	154,894,102	31.5%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	1,194,285	47.2%	2,529,623	1,116,210	44.1%
Institutional Matching-Contracts/Grants	99,419	57,936	58.3%	30,500	309,357	1,014.3%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,295,797	-	0.0%	4,290,797	4,290,797	100.0%
Unexpended Plant Fund	1,300,000	650,000	n/a	-	-	n/a
Debt Service Fund	2,454,502	-	0.0%	2,575,995	643,999	25.0%
TOTAL TRANSFERS & DEDUCTIONS	10,679,341	1,902,221	17.8%	9,426,915	6,360,363	67.5%
TOTAL EXPENDITURES & USES	\$ 483,801,212	\$ 149,052,717	30.8%	\$ 500,462,363	\$ 161,254,465	32.2%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 33.3% of Fiscal Year Elapsed

	December 31, 2011			December 31, 2010		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$207,391,055	\$ 73,244,643	35.3%	\$217,177,668	\$ 77,319,569	35.6%
Staff Benefits	25,745,581	8,897,508	34.6%	11,388,009	4,754,439	41.7%
Purchased Services	20,437,679	8,002,023	39.2%	20,243,083	8,388,773	41.4%
Operating Expenses	64,218,928	22,972,658	35.8%	69,156,470	23,927,931	34.6%
Supplies & Materials	8,842,977	4,391,670	49.7%	11,531,138	5,878,895	51.0%
Minor Equipment	2,967,706	624,928	21.1%	4,527,643	1,318,160	29.1%
Capital Outlay	4,682,164	859,594	18.4%	6,266,504	1,931,897	30.8%
Charges	(23,042,776)	(6,764,528)	29.4%	(19,093,531)	(5,059,981)	26.5%
SUBTOTAL UNRESTRICTED	311,243,314	112,228,496	36.1%	321,196,984	118,459,683	36.9%
Reserve - Campus	3,251,593	n/a	n/a	1,587,294	n/a	n/a
Reserve - Benefits	-	n/a	n/a	-	n/a	n/a
Reserve - Health Premiums Salary Increase	-	n/a	n/a	-	n/a	n/a
Reserve - Technology	330,000	n/a	n/a	-	n/a	n/a
Reserve - Operating	377,000	n/a	n/a	1,936,547	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Potential State Reduction/ERS Fees	2,714,498	n/a	n/a	-	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	1,194,285	47.2%	2,529,623	1,116,210	44.1%
Institutional Matching - Contracts/Grants	99,419	57,936	58.3%	30,500	309,357	1,014.3%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,295,797	-	0.0%	4,290,797	4,290,797	100.0%
Unexpended Plant Fund	1,300,000	650,000	n/a	-	-	n/a
Debt Service Fund	2,454,502	-	0.0%	2,575,995	643,999	25.0%
TOTAL UNRESTRICTED	328,595,746	114,130,717	34.7%	334,147,740	124,820,046	37.4%
AUXILIARY FUND	10,512,016	3,642,297	34.6%	10,755,481	3,548,233	33.0%
RESTRICTED FUND	141,738,575	30,828,421	21.8%	152,585,755	32,481,253	21.3%
RICHLAND COLLEGIATE HIGH SCHOOL	2,954,875	451,282	15.3%	2,973,387	404,933	13.6%
TOTAL EXPENDITURES & USES	\$483,801,212	\$ 149,052,717	30.8%	\$500,462,363	\$ 161,254,465	32.2%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Federal Grants and Contracts* reflects a lower than normal percent of budget due to delays in the awarding process.
- (2) *Total Auxiliary* is below control limit because to date there has been no unrestricted fund Transfers-in activity.
- (3) Actual *Public Service* reflects a lower percentage than the control limits due to the elimination of two training contracts at the BJP location. The budget will be reviewed for changes during the Spring Budget Revision process.
- (4) Actual *Academic Support* is slightly lower than the control limits, but does not appear to be related to any isolated incident.
- (5) *Sales and Services* are slightly higher than normal percent of budget. This is due to an increase in departmental operating expenses at the LeCroy location.

INFORMATIVE REPORT NO. 19

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in December 2011.

AWARDS:

2D80715	COMPUTER-AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM - BHC End2End Public Safety, Inc.	\$26,000.00
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Requests for quotes were sent to three companies, and three responses were received.

This award consists of the purchase of a computer-aided dispatch (CAD) and records management system (RMS) to be used by the Police Department. The ARMS Enterprise software is developed on Microsoft .NET and SQL server technologies and consists of many modules such as case management, parking permits/citations, tow records, moving/criminal citations, arrests, crime analysis, and reporting which will allow the department to more effectively manage resources, responses, and all dispatching activities. In addition, it allows officers access to data in the RMS whether working in the office or on a mobile device.

4048	NETWORK EQUIPMENT & TECHNICAL SUPPORT - DSC IPro Media	\$49,247.25
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Requests for quotes were sent to four companies, and three responses were received.

This award consists of the purchase, installation and one year of technical support for network equipment used to manage bandwidth on our Internet connection, preventing recreational (typically peer-to-peer networking) users from dominating the connection.

Allot NetEnforcer AC-3000 is designed to manage broadband Internet traffic on multiple Ethernet links at speeds of up to 6 Gbps. Providing real-time monitoring, QoS policy enforcement and traffic steering, this flexible device helps operators control bandwidth utilization and costs while ensuring quality of experience (QoE) for all network users. It provides continuous traffic monitoring for fast

troubleshooting, usage tracking and capacity planning, and allows detection of traffic anomalies and mitigation of network attacks/security threats by immediate isolation of malicious traffic, without interrupting regular traffic.

7D78542 CARPET TILE AND TRANSPORT CART – NLC
GreatMats.Com \$26,630.50

Of three prospective bidders who were contacted for quotes, three responses were received.

This award is for specialized interlocking carpet tiles for use in protecting the wood playing floor for non-athletic events held in the gymnasium; a cart to transport the tiles to/from storage is included, as well as shipping charges.

LD76683 APPASSURE DATA BACKUP AND REPLICATION
SOFTWARE - LCET
AppAssure Software, Inc. \$34,096.25

Requests for quotes were sent to three companies, and two responses were received.

This award consists of the purchase of AppAssure data backup and disaster recovery software for the eCampus system. The new software will replace two existing products which are not allowing enough retention of data, and also have limited deduplicating features. Deduplication reduces the amount of storage needed for a given set of files. In the case of data backups, which routinely are performed to protect against data loss, most of the data in a given backup isn't changed from the previous backup. An analysis of the data occurs, comparing the new data to the stored copy and whenever a match occurs, the redundant data is replaced with a small reference that points to the stored data, thus greatly reducing the amount of data that must be stored or transferred.

Location personnel evaluating a trial version of AppAssure have determined that this product will sufficiently meet their data backup needs, and also allows for continued use of the existing storage area network space, which the other respondent did not, resulting in a much higher cost.

CHANGE ORDERS:

Battson Contracting, Inc. – Bid #NA
Water improvements, waterline M Building South - BHC
Purchase Order No. B19442
Change Order No. 01

Change: Add 30 LF water pipe for revised tie-in location.

Original Contract Amount	\$18,131.15
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	727.50
Revised Contract Amount	\$18,858.65

This is for BHC project #3, *Progress Report on Construction Projects*.

Link America – Bid #11855
Police communication system - BHC
Purchase Order No. PO164788
Change Order No. 01

Change: The consultant for the RFP has recommended the District purchase an additional 18 portable radios, 2 mobile radios and 7 call box radios due to the addition of new remote campuses, officer hires, police vehicle purchases, and new call box installations since the requested equipment counts were originally submitted.

Original Contract Amount	\$241,526.00
Change Order Limit/Contingency	67,271.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	25,450.00
Revised Contract Amount	\$266,976.00

Board approved original award 11/01/2011. This is for BHC project #1, *Progress Report on Construction Projects*.

Trott Communications – Bid #NA

Police Communications System - BHC
Purchase Order No. B13489
Change Order No. 02

Change: Additional professional service fees for system installation phase and project closeout post system installation phase.

Original Contract Amount	\$90,950.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	18,760.00
Net Increase this Change Order	21,787.50
Revised Contract Amount	\$131,497.50

Board approved original award 08/05/2008. This is for BHC project #1, *Progress Report on Construction Projects*.

JRJ Paving – Bid #11877
Parking lot improvements - RLC
Purchase Order No. B18429
Change Order No. 01

Change: Remove and dispose damaged curb, gutter and sidewalk. Regrade subgrade as needed to drain. Install new curb, gutter and sidewalk.

Original Contract Amount	\$318,461.94
Change Order Limit/Contingency	47,769.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	20,315.15
Revised Contract Amount	\$338,777.09

Board approved original award 08/02/2011. This is for RLC project #4, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 20

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of December 31, 2011.

Comparison September 2011/2010 & October 2011/2010

Ethnicity/ Gender	September 11		September 10		October 11		October 10	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	440	0.0	3,525	0.1	1,342	0.1	4,665	.2
Black/African-American	73,690	1.7	416,601	7.1	22,728	1.3	24,915	1.2
Asian Indian	439,843	10.3	199,940	3.4	15,000	0.9	258,915	12.3
Anglo-American, Female	645,628	15.1	1,202,989	20.3	148,812	8.8	311,628	14.8
Asian Pacific	0.00	0.0	753	0.0	54,277	3.2	353	0.0
Hispanic/Latino/Mex-American	36,705	0.9	733,242	12.4	157,234	9.3	198,253	9.4
Other Female	1,658	0.0	10,137	0.2	4,643	0.3	133,143	6.3
Total M/WBE	1,197,963	28.0	2,567,187	43.5	404,036	23.9	931,871	44.2
Not Classified	3,075,711	72.0	3,330,616	56.5	1,292,483	76.1	1,171,910	55.8
Subtotal for Discretionary Payments	4,273,674	100.0	5,897,803	100.0	1,696,519	100.0	2,103,782	100.0
Non-discretionary Payments	7,184,964		8,301,695		4,146,924		6,456,873	
Total Payments	11,458,638		14,199,498		5,843,443		8,560,655	

Comparison November 2011/2010 & December 2011/2010

Ethnicity/ Gender	November 11		November 10		December 11		December 10	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	259	0.0	18,861	0.4	22	0.0	8,648	0.4
Black/African-American	130,018	5.6	470,032	10.1	23,854	1.0	225,707	10.3
Asian Indian	19,208	0.8	216,676	4.7	68,428	3.0	98,554	4.5
Anglo-American, Female	190,085	8.2	531,972	11.4	369,076	16	148,449	6.8
Asian Pacific	5,389	0.2	8,174	0.2	4	0.0	2,665	.1
Hispanic/Latino/Mex-American	79,226	3.4	585,142	12.6	396,411	17.1	483,938	22.1
Other Female	3,670	0.2	19,320	0.4	690	0.0	3,881	0.1
Total M/WBE	427,855	18.4	1,850,177	39.8	858,485	37.1	971,842	44.3
Not Classified	1,899,375	81.6	2,797,547	60.2	1,453,445	62.9	1,208,991	55.7
Subtotal for Discretionary Payments	2,327,230	100.0	4,647,724	100.0	2,311,930	100.0	2,180,833	100.0
Non-discretionary Payments	3,038,160		6,820,058		3,875,011		6,138,921	
Total Payments	5,365,390		11,467,782		6,186,941		8,319,754	

Payments to M/WBEs in Fiscal Years 2003/04 – 2010/11

	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
American Indian/ Alaskan Native	3,849,775	300,869	976,953	1,098,580	293,244	304,324	174,963	68,700
Black/African- American	3,205,921	4,404,239	4,706,496	3,125,284	14,934,516	40,748,128	6,337,986	2,226,472
Asian Indian	148,477	468,352	1,112,483	3,170,023	3,494,574	12,392,237	6,947,151	2,182,683
Anglo-American, Female	1,237,126	5,569,275	4,684,336	3,902,023	4,893,713	14,952,024	13,742,587	4,357,927
Asian Pacific	286,589	995,558	25,793	26,035	656,552	1,099,847	1,184,614	51,686
Hispanic/Latino/ Mex-American	816,123	2,574,890	4,034,906	1,993,010	11,019,093	30,260,832	14,711,676	3,145,868
Other Female	11,092	33,805	712,096	695,800	940,788	1,545,232	1,989,424	304,974
HUB	N/A	1,363,959	N/A	N/A	N/A	N/A	N/A	N/A
Total paid to M/WBEs	9,555,103	15,710,947	16,253,063	14,010,755	36,232,480	101,302,624	45,088,401	12,338,310
% of all payments	14.33%	24.78%	22.27%	20.07%	21.69%	37.87%	30.10%	32.33%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

INFORMATIVE REPORT NO. 21

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of December 31, 2011

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	BHC																		
1	Police Communication system																		
2	Update/replace exterior signage																		
3	Reroute waterline																		
	CVC																		
1	Update fire sprinkler systems bldgs D, E, F, G																		
2	Investigate erosion @ East side bldg "A"																		
3	Cooling tower structural repair																		
4	Solar digital sign																		
5	Biological preserve (corrected Environmental Learning Center)																		
	DO																		
1	Dock lift (Hold)																		
	D-W																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure (Hold)																		
2	D-W ADA assessment																		
3	DSC & 1601ADA upgrades																		
	ECC																		
1	Welding exhaust system BJP																		
2	Replace roof bldg A & Penthouse																		
3	Installation 21 wind turbines																		
4	Elevator lobby remodel																		
5	Central plant upgrades																		
6	Paramount 5 th floor renovation for FBI																		
	EFC																		
1	Repair foam roof bldgs C,L,M,N,P																		
2	Refurbish restrooms																		
3	Wireless security system (corrected CCTV Hold)																		
4	Install wind turbine & geothermal																		
5	"F" bldg signage																		
6	Electronic sign @ Pleasant Grove																		
7	Electrical survey building C																		
	MVC																		
1	Campus way finding																		
	NLC																		
1	Replace roofs bldgs H & K																		
2	Repair/replace concrete steps, bldg A waterproof																		
3	Repair roofs, exterior stucco water leaks bldg R																		
4	Repair high priority water infiltration points campus wide																		
5	Replace Performance Hall seating, 405 seats																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of December 31, 2011

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
6	Repair tunnel soils @ bldg F & A300																		
7	Performance Hall upgrades																		
8	New & replace sidewalks (Hold)																		
9	Structural analysis all parking lots' lights (Hold)																		
10	North Campus improvements																		
11	Electrical distribution maintenance																		
12	Interior signage																		
13	Performance Hall upgrades theater stage rigging																		
	RLC																		
1	Repair sinkhole south end of lake																		
2	Magnetic locks on interior (Hold)																		
3	Relocate HVAC piping under lake:feasibility study																		
4	Repair parking lot A asphalt																		
5	Parking lot lights																		
6	Bonham Hall elevator remodel																		
7	Replace two emergency generators																		
8	Replace two boilers																		
9	CCTV Fannin/El Paso Halls																		
10	Card access all classrooms																		
	LCET																		
1	Replace damper & actuators, AHU 1 & 2 @ LCET																		

FACILITIES HOLD PROJECTS - PER CAMPUS REQUEST

1. Dock lift (DO)
2. Feasibility study (IT environment upgrades) administrative cabling infrastructure (DW)
3. Wireless security system (corrected CCTV) (EFC)
4. New & replace sidewalks (NLC)
5. Structural analysis all parking lots' lights (NLC)
6. Magnetic locks on interior (RLC)

FACILITIES COMPLETED/CANCELED PROJECTS
LAST REPORT TO APPEAR

1. Reroute waterline (BHC)
2. Welding exhaust system BJP (ECC)
3. Replace Performance Hall seating, 405seats (NLC)
4. Repair parking lot A asphalt (RLC)

INFORMATIVE REPORT NO. 22

Report of M/WBE Participation of Maintenance and SARS Report on
Projects

The status of M/WBE Participation as of December 31, 2011 for Maintenance and SARS projects assigned to contracted construction program managers.

Maintenance and SARS Projects - as of December 31, 2011

Definitions:

Total Estimated Cost: The total estimated dollars assigned to this project.

Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

Notes:

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
BHC - Maintenance Projects								
	Update/replace exterior signage	\$138,225						
	Architect			\$9,363	\$9,363	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,863	\$0	0%	\$3,863	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	BHC Maintenance Projects Sub-total	\$138,225	\$0	\$13,226	\$9,363	71%	\$3,863	29%
BHC SAR Projects								
	Police Communication System	\$1,214,286						
	Architect			\$131,498	\$131,498	100%	\$0	0%
	Construction			\$431,193	\$0	0%	\$431,193	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$286,176	\$19,200	7%	\$266,976	93%
	Re-route Waterline	\$7,600	\$25,731					
	Architect			\$7,600	\$7,600	100%	\$0	0%
	Construction			\$18,131	\$18,131	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	BHC SAR Projects Subtotal	\$1,221,886	\$25,731	\$874,598	\$176,429	20%	\$698,169	80%
	BHC Projects Total	\$1,360,111	\$25,731	\$887,824	\$185,792	21%	\$702,032	79%
		Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC Maintenance Projects								
	Update Sprinkler Systems - Bldgs D, E, F and G	\$1,144,503						
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	CVC Maintenance Projects Subtotal	\$1,144,503	\$0	\$109,517	\$77,535	71%	\$31,982	29%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC SAR Projects								
	Cooling Tower Structural Repair	\$4,800	\$11,650					
	Architect			\$4,800	\$4,800	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$6,850	\$0	0%	\$6,850	100%
	Biological Preserve & Demonstration Garden (Environmental Learning Center)	\$15,435						
	Architect			\$15,435	\$15,435	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Solar Digital Sign	\$25,000						
	Architect			\$24,642	\$24,642	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC SAR Projects Subtotal	\$45,235	\$11,650	\$51,727	\$44,877	87%	\$6,850	13%
	CVC Projects Total	\$1,189,738	\$11,650	\$161,244	\$122,412	76%	\$38,832	24%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC Maintenance Projects								
	Repair Foam Roofs on Bldg C, L, N, P	\$204,439	\$559,940					
	Architect			\$27,347	\$27,347	100%	\$0	0%
	Construction			\$469,883	\$0	0%	\$469,883	100%
	Construction Manager			\$15,936	\$15,936	100%	\$0	0%
	Misc. Consulting Services			\$1,930	\$1,930	100%	\$0	0%
	Refurbish five restrooms	\$154,812	\$382,242					
	Architect			\$11,611	\$11,611	100%	\$0	0%
	Construction			\$365,147	\$365,147	100%	\$0	0%
	Construction Manager			\$4,326	\$0	0%	\$4,326	100%
	Misc. Consulting Services			\$994	\$994	100%	\$0	0%
	EFC Maintenance Summary Subtotal	\$359,251	\$942,182	\$897,174	\$422,965	47%	\$474,209	53%
EFC SARS Projects								
	Wireless Security System	\$3,370						
	Architect			\$3,370	\$3,370	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Install Wind Turbine and Geothermal	\$11,770						
	Architect			\$13,170	\$0	0%	\$13,170	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	"F" Building Signage	\$3,210						
	Architect			\$3,210	\$0	0%	\$3,210	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC SARS Projects Subtotal	\$18,350	\$0	\$19,750	\$3,370	17%	\$16,380	83%
	EFC Projects Total	\$377,601	\$942,182	\$916,924	\$426,335	46%	\$490,589	54%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC Maintenance Projects								
	Replace Roof on Bldg A and penthouse	\$359,385	\$563,952					
	Architect			\$24,343	\$24,343	100%	\$0	0%
	Construction			\$480,133	\$480,133	100%	\$0	0%
	Construction Manager			\$10,043	\$10,043	100%	\$0	0%
	Misc. Consulting Services			\$4,652	\$4,652	100%	\$0	0%
	ECC Maintenance Projects Subtotal	\$359,385	\$563,952	\$519,171	\$519,171	100%	\$0	0%
ECC SARS Projects								
	Elevator Lobby Remodel (ECC226)	\$295,000						
	Architect/Engineer			\$20,223	\$20,223	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Welding Exhaust System	\$300,000						
	Architect/Engineer			\$11,380	\$11,380	100%	\$0	0%
	Construction			\$181,265	\$181,265	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$238	\$238	100%	\$0	0%
	Central Plant Upgrades							
	Architect/Engineer	\$39,204		\$39,204	\$39,204	100%	\$0	0%
	Construction			\$47,950	\$47,950	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC SARS Project Subtotal	\$634,204	\$0	\$300,260	\$300,260	100%	\$0	0%
	ECC Projects Total	\$993,589	\$563,952	\$819,431	\$819,431	100%	\$0	0%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
MVC Projects								
	Note: MVC has no SAR or Maintenance Projects	\$0	\$0	\$0	\$0	0%	\$0	0%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC Maintenance Projects								
	Repair Tunnel Soils @Bldg F & A300	\$702,386						
	Architect			\$52,609	\$0	0%	\$52,609	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$7,880	\$0	0%	\$7,880	100%
	Misc. Consulting Services			\$9,576	\$0	0%	\$9,576	100%
	Replace Roofs Bldgs H&K Waterproofing	\$333,438						
	Architect			\$22,283	\$0	0%	\$22,283	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$9,192	\$0	0%	\$9,192	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Repair/Replace Concrete Stairs, Bldg. A, waterproofing	\$119,169						
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%

	Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars
NLC Maintenance Projects (con't)								
	Repair Roofs, exterior stucco, water infiltration, Bldg. R	\$364,260						
	Architect			\$24,342	\$0	0%	\$24,342	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$10,043	\$0	0%	\$10,043	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Repair high priority water infiltration points, campus-wide	\$119,169						
	Architect			\$14,719	\$0	0%	\$14,719	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Repair/re-upholster performance hall seating	\$217,422						
	Architect			\$14,726	\$14,726	100%	\$0	0%
	Construction			\$108,899	\$108,899	100%	\$0	0%
	Construction Manager			\$6,075	\$0	0%	\$6,075	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC Maintenance Projects Subtotal	\$1,855,844	\$0	\$308,739	\$124,065	40%	\$184,674	60%
NLC SAR Projects								
	Performance Hall upgrades/Life Safety Analysis (NLC 339)	\$6,923	\$194,073					
	Architect			\$6,923	\$0	0%	\$6,923	100%
	Construction			\$167,782	\$167,782	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$19,367	\$19,367	100%	\$0	0%
	North Campus Improvements (NLC343)	\$24,400						
	Architect/Engineer			\$7,981	\$7,981	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Structural Analysis all Parking Lot Lights	\$20,725						
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	New and replace sidewalks	\$164,295						
	Architect/Engineer			\$164,295	\$0	0%	\$164,295	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Electrical Distribution Maintenance	\$150,000						
	Architect			\$6,420	\$0	0%	\$6,420	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC SAR Project Subtotal	\$366,343	\$194,073	\$393,493	\$195,130	50%	\$198,363	50%
	NLC Projects Total	\$2,222,187	\$194,073	\$702,232	\$319,195	45%	\$383,037	55%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC SAR Projects								
	Sink Hole at South End of Lake	\$2,004,286						
	Architect			\$207,671	\$207,671	100%	\$0	0%
	Construction			\$286,250	\$286,250	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Magnetic Locks on Interior	\$250,000						
	Architect			\$18,725	\$18,725	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Repair parking lot A	\$256,700	\$337,689					
	Architect			\$19,227	\$19,227	100%	\$0	0%
	Construction			\$318,462	\$318,462	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Relocation HVAC Piping Under Lake	\$10,000	\$1,310,000					
	Architect			\$107,502	\$107,502	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Parking Lot Lights	\$500,000						
	Architect			\$8,613	\$8,613	100%	\$0	0%
	Construction			\$470,465	\$470,465	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Bonham Hall Elevator Remodel	\$361,567						
	Architect			\$24,701	\$0	0%	\$24,701	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC SAR Projects Subtotal	\$3,382,553	\$1,647,689	\$1,461,616	\$1,436,915	98%	\$24,701	2%

Note: RLC has no Maintenance Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
LCET Maintenance Projects								
	Replace damper and actuators, AHU 1& AHU-2 at LCET	\$7,740	\$14,260					
	Architect			\$524	\$524	100%	\$0	0%
	Construction			\$12,670	\$12,670	100%	\$0	0%
	Construction Manager			\$216	\$0	0%	\$216	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	LCET Maintenance Projects Subtotal	\$7,740	\$14,260	\$13,410	\$13,194	98%	\$216	2%

Note: LCET has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DSC Maintenance Projects								
	District-Wide ADA Assessment	144,765						
	Architect			\$141,900	\$139,400	98%	\$2,500	2%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Feasibility Study Administrative Cabling Infrastructure - D-W	\$5,062,857						
	Architect			\$99,008	\$99,008	100%	\$0	0%
	Construction			\$187,636	\$0	0%	\$187,636	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DSC Maintenance Total	\$5,207,622	\$0	\$428,544	\$238,408	56%	\$190,136	44%

Note: DSC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DO Maintenance Projects								
	Dock Lift	\$11,058						
	Architect			\$7,437	\$7,437	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$309	\$0	0%	\$309	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DO Maintenance Total	\$11,058	\$0	\$7,746	\$7,437	96%	\$309	4%

Note: DO has no SAR Projects

Prepared by EVCBA Ed DesPlas
January 20, 2012

INFORMATIVE REPORT NO. 23

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending December 31, 2011.

Brookhaven College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc
1) Update/Replace Exterior Signage (D208)	9,363	0	3,863	0
Estimated Cost: \$138,225 Revised Cost: \$ Awarded Amount: \$13,226	Start Date: December 09 Projected Completion Date: March 12			
BHC Maintenance Summary	Total Estimated Cost: \$138,225	Total Revised Cost: \$0	Total Awarded Amount: \$13,226	

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Police Communication System (BHC310)	131,498	431,193	0	286,176
Estimated Cost: \$1,214,286 Revised Cost: \$ Awarded Amount: \$848,867	Start Date: August 08 Projected Completion Date: August 12			
2) Re-route Waterline (BHC318)	7,600	18,131	0	0
Estimated Cost: \$7,600 Revised Cost: \$25,731 Awarded Amount: \$25,731	Start Date: June 11 Projected Completion Date: December 11			
BHC SAR Summary	Total Estimated Cost: \$1,221,886	Total Revised Cost: \$0	Total Awarded Amount: \$874,598	

Cedar Valley College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207) Estimated Cost: \$1,144,503 Revised Cost: \$ Awarded Amount: \$109,517	77,522	0	31,982	13
Start Date: December 09 Projected Completion Date: TBD*				
CVC Maintenance Summary	Total Estimated Cost: \$1,144,503	Total Revised Cost: \$0	Total Awarded Amount: \$109,517	

*TBD- To Be Determined

Cedar Valley College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Cooling Tower Structural Repair (CVC212) Estimated Cost: \$4,800 Revised Cost: \$11,650 Awarded Amount: \$11,650	4,800	0	0	6,850
Start Date: June 11 Projected Completion Date: February 12				
2) Biological Preserve and Demonstration Garden (CVC214) Estimated Cost: \$15,435 Revised Cost: \$ Awarded Amount: \$15,435	15,435	0	0	0
Start Date: September 11 Projected Completion Date: March 12				
3) Solar Digital Sign (CVC213) Estimated Cost: \$25,000 Revised Cost: \$ Awarded Amount: \$24,642	24,642	0	0	0
Start Date: December 11 Projected Completion Date: September 12				
CVC SAR Summary	Total Estimated Cost: \$45,235	Total Revised Cost: \$0	Total Awarded Amount: \$51,727	

Eastfield College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair Foam Roofs: Bldgs C, L, N, P (D198) Estimated Cost: \$204,439 Revised Cost: \$559,940 Awarded Amount: \$515,096	27,347	469,883	15,936	1,930
	Start Date: February 09 Projected Completion Date: January 12			
2) Refurbish Restrooms, C3RW2, F2RM1, F2RW1, L3RM1, L3RW1 (D208) Estimated Cost: \$154,812 Revised Cost: \$382,242 Awarded Amount: \$382,078	11,611	365,147	4,326	994
	Start Date: December 09 Projected Completion Date: January 12			
EFC Maintenance Summary	Total Estimated Cost: \$359,251	Total Revised Cost: \$0	Total Awarded Amount: \$897,174	

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Wireless Security System (EFC301) Estimated Cost: \$3,370 Revised Cost: \$ Awarded Amount: \$3,370	3,370	0	0	0
Start Date: September 08 Projected Completion Date: Hold				
2) Install Wind Turbine and Geothermal (EFC303) Estimated Cost: \$11,770 Revised Cost: \$ Awarded Amount: \$13,170	13,170	0	0	0
Start Date: April 11 Projected Completion Date: April 12				
3) "F" Building Signage (EFC304) Estimated Cost: \$3,210 Revised Cost: \$ Awarded Amount: \$3,210	3,210	0	0	0
Start Date: August 11 Projected Completion Date: Hold				
EFC SAR Summary	Total Estimated Cost: \$18,350	Total Revised Cost: \$0	Total Awarded Amount: \$19,750	

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Replace Roof, Bldg A and Penthouse (D205)	24,343	480,133	10,043	4,652
Estimated Cost: \$359,385 Revised Cost: \$563,952 Awarded Amount: \$519,171	Start Date: December 09 Projected Completion Date: January 12			
ECC Maintenance Summary	Total Estimated Cost: \$359,385	Total Revised Cost: \$0	Total Awarded Amount: \$519,171	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Elevator Lobby Remodel (ECC226) Estimated Cost: \$295,000 Revised Cost: \$ Awarded Amount: \$20,223	20,223	0	0	0
Start Date: December 10 Projected Completion Date: TBD				
2) Welding Exhaust System (BJP60) Estimated Cost: \$300,000 Revised Cost: \$ Awarded Amount: \$192,883	11,380	181,265	0	238
Start Date: August 10 Projected Completion Date: January 12				
3) Central Plant Upgrades (ECC227) Estimated Cost: \$39,204 Revised Cost: \$ Awarded Amount: \$87,154	39,204	47,950	0	0
Start Date: May 11 Projected Completion Date: February 12				
ECC SAR Summary	Total Estimated Cost: \$634,204	Total Revised Cost: \$0	Total Awarded Amount: \$300,260	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair Tunnel Soils @ Bldg F & A300 (D203) Estimated Cost: \$702,386 Revised Cost: \$ Awarded Amount: \$70,065	52,609	0	7,880	9,576
Start Date: December 09 Projected Completion Date: November 12				
2) Replace Roofs, Bldgs. H & K Waterproofing (D209) Estimated Cost: \$333,438 Revised Cost: \$ Awarded Amount: \$31,585	22,283	0	9,192	110
Start Date: December 09 Projected Completion Date: November 12				
3) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209) Estimated Cost: \$119,169 Revised Cost: \$ Awarded Amount: \$24,779	21,383	0	3,286	110
Start Date: December 09 Projected Completion Date: November 12				

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Repair Roofs, Exterior Stucco, Water Infiltration, Bldg. R (D209) Estimated Cost: \$364,260 Revised Cost: \$ Awarded Amount: \$34,495	24,342	0	10,043	110
	Start Date: December 09 Projected Completion Date: November 12			
5) Repair High Priority Water Infiltration Points, Campus Wide (D209) Estimated Cost: \$119,169 Revised Cost: \$ Awarded Amount: \$18,115	14,719	0	3,286	110
	Start Date: December 09 Projected Completion Date: November 12			
6) Repair/ Re-Upholster Performance Hall Seating (D208) Estimated Cost: \$217,422 Revised Cost: \$ Awarded Amount: \$129,700	14,726	108,899	6,075	0
	Start Date: December 09 Projected Completion Date: December 11			
NLC Maintenance Summary	Total Estimated Cost: \$1,855,844	Total Revised Cost: \$0	Total Awarded Amount: \$308,739	

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Performance Hall Upgrades/Life Safety Analysis (NLC339) Estimated Cost: \$6,923 Revised Cost: \$194,073 Awarded Amount: \$194,072	6,923	167,782	0	19,367
	Start Date: May 10 Projected Completion Date: January 12			
2) North Campus Improvements (NLC343) Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,981	7,981	0	0	0
	Start Date: November 10 Projected Completion Date: TBD			
3) Structural Analysis all Parking Lot Lights (NLC340) Estimated Cost: \$20,725 Revised Cost: \$ Awarded Amount: \$20,725	20,725	0	0	0
	Start Date: May 10 Projected Completion Date: Hold			

North Lake College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) New and Replace Sidewalks (NLC341) Estimated Cost: \$164,295 Revised Cost: \$ Awarded Amount: \$164,295	164,295	0	0	0
Start Date: September: July 10 Projected Completion Date: Hold				
5) Electrical Distribution Maintenance (NLC344) Estimated Cost: \$150,000 Revised Cost: \$ Awarded Amount: \$6,420	6,420	0	0	0
Start Date: September 11 Projected Completion Date: September 12				
NLC SAR Summary	Total Estimated Cost: \$366,343	Total Revised Cost: \$0	Total Awarded Amount: \$393,493	

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Sink Hole at South End of Lake (RLC296) Estimated Cost: \$2,004,286 Revised Cost: \$ Awarded Amount: \$493,921	207,671	286,250	0	0
Start Date : October 08 Projected Completion Date: March 12				
2) Magnetic Locks on Interior (RLC303) Estimated Cost: \$250,000 Revised Cost: \$ Awarded Amount: \$18,725	18,725	0	0	0
Start Date: November 08 Projected Completion Date: Hold				
3) Repair Parking Lot A (Asphalt) (RLC308) Estimated Cost: \$256,700 Revised Cost: \$337,689 Awarded Amount: \$337,689	19,227	318,462	0	0
Start Date: December 09 Projected Completion Date: January 12				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) Relocate HVAC Piping Under Lake (RLC314) Estimated Cost: \$10,000 Revised Cost: \$1,310,000 Awarded Amount: \$107,502	107,502	0	0	0
	Start Date: September 10 Projected Completion Date: September 12			
5) Parking Lot Lights (RLC313) Estimated Cost: \$500,000 Revised Cost: \$ Awarded Amount: \$479,078	8,613	470,465	0	0
	Start Date: August 10 Projected Completion Date: January 12			
6) Bonham Hall Elevator Remodel (RLC316) Estimated Cost: \$361,567 Revised Cost: \$ Awarded Amount: \$24,701	24,701	0	0	0
	Start Date: December 10 Projected Completion Date: August 12			
RLC SAR Summary	Total Estimated Cost: \$3,382,553	Total Revised Cost: \$0	Total Awarded Amount: \$1,461,616	

Lecroy Center for Educational Tele-communications Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Replace Damper and Actuators, AHU 1 & AHU-2 @ LCET (D207)	524	12,670	216	0
Estimated Cost: \$7,740 Revised Cost: \$14,260 Awarded Amount: \$13,410	Start Date: December 09 Projected Completion Date: January 12			
LCET Maintenance Summary	Total Estimated Cost: \$7,740	Total Revised Cost: \$0	Total Awarded Amount: \$13,410	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) District Wide ADA Assessment (D 212) Estimated Cost: \$144,765 Revised Cost: \$ Awarded Amount: \$141,900	141,900	0	0	0
Start Date: August 10 Projected Completion Date: December 12				
2) Feasibility Study Administrative Cabling Infrastructure District Wide (D192) Estimated Cost: \$5,062,857 Revised Cost: \$ Awarded Amount: \$286,644	99,008	187,636	0	0
Start Date: October 07 Projected Completion Date: Hold				
DSC Maintenance Summary	Total Estimated Cost: \$5,207,622	Total Revised Cost: \$0	Total Awarded Amount: \$428,544	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Dock Lift (D205)	7,437	0	309	0
Estimated Cost: \$11,058 Revised Cost: \$ Awarded Amount: \$7,746	Start Date: December 09 Projected Completion Date: Hold			
DO Maintenance Summary	Total Estimated Cost: \$11,058	Total Revised Cost: \$0	Total Awarded Amount: \$7,746	

INFORMATIVE REPORT NO. 24

Notice of Grant Awards (January 2012)

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Source: University of Texas at Austin/Substance Abuse & Mental Health
Beneficiary: Eastfield College
Amount: \$22,000
Term: September 30, 2011 – September 29, 2012
Purpose: To conduct surveys that will be used for developing best practices models for substance abuse. To provide technical assistance and workshops for the community.

Source: U.S. Department of Education/CCAMPIS
Beneficiary: Eastfield College
Amount: \$49,022 (year 1)
Term: October 1, 2011 – September 30, 2012
Purpose: To provide childcare services at a sliding scale rate to children of students attending school at Eastfield College.

Source: U.S. Department of Education/ HIS STEM & Articulation
Beneficiary: Mountain View College
Amount: \$816,185 (year 1)
Term: October 1, 2011 – September 30, 2012
Purpose: Designed to increase the number of students who will attain their STEM degree and transfer to a four-year Institution of Higher Education (IHE). As part of this effort, staff will utilize student data to promote a STEM SUCCESS community with education and industry representatives who will actively engage in the establishment of a data-based decision-making environment to advance STEM SUCCESS

goals, objectives and outcomes.

Source: Texas Workforce Commission/H.I.S. Bridge Builders
Beneficiary: Mountain View College
Amount: \$6,954
Term: September 2, 2011 – September 1, 2012
Purpose: This is the ADMIN portion that MVC will receive per the MOU between DCCCD and H.I.S Bridge Builders.

<u>Grant Awards Reported in Fiscal Year 2011-2012</u>	
September 2011	\$ 900,366
October 2011	\$3,967,785
November 2011	\$6,335,349
December 2011	\$3,041,687
January 2012	\$ 894,161
February 2012	
March 2012	
April 2012	
May 2012	
June 2012	
July 2012	
August 2012	
Total To Date	\$15,139,348

<u>Grant Awards Reported in Fiscal Years 2004-05 through 2010-11</u>								
<u>Type</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-2012</u>
Competitive	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315	\$20,985,883	\$20,013,499
Pell Grants ¹	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845	\$69,080,553	\$69,080,553
Total	\$53,586,988	\$49,147,481	\$46,582,796	\$51,523,931	\$49,199,612	\$94,356,160	\$90,066,436	\$89,428,302

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications

INFORMATIVE REPORT NO. 25

Notice of Grant Awards (February 2012)

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Source: U.S. Department of Education/AANAPISI
Beneficiary: Richland College
Amount: \$327,806 Increase New Total \$686,937
Term: October 1, 2011 – September 30, 2012
Purpose: To improve academic quality, increase self sufficiency and strengthen capacity to make substantial contribution to higher education resources by improving graduation rates, course completion rates and developing programs that are designed to increase completion rates.

Source: University of Texas at Dallas/NSF Dallas STEM Gateways Collaborative
Beneficiary: Richland College
Amount: \$40,000 Increase New Total \$411,137
Term: August 15,2009 – July 31, 2012
Purpose: To enhance student recruitment, engagement, retention and faculty engagement in the Gateway STEM experience.

Source: Texas Women's University/National Institute of Health/ North Texas Transition Program in Biomedical Science
Beneficiary: Brookhaven College
Amount: \$6,885 Increase New Total \$24,699
Term: July 1, 2011 – June 30, 2012
Purpose: To create STEM research internships for students interested in purposing STEM careers.

Source: Texas Workforce Commission/In partnership with BrightStar Healthcare of Texas

Beneficiary: Mountain View College
Amount: \$394,507
Term: February 1, 2012 – February 02, 2013
Purpose: In partnership with BrightStar Healthcare of Texas; MVC staff will train 251 trainees resulting in 127 upgraded positions and 124 new jobs. Courses offered to the trainees will include “Dietary Restrictions for the Elderly” and “Intravenous Infusion Therapy.”

Source: Small Business Administration/ North Texas Small Business Development Center
Beneficiary: El Centro College
Amount: \$25,000
Term: October 1, 2011 – September 30, 2012
Purpose: NTSBDC is a comprehensive small business assistance program which assists clients with international trade, government contracting, trademarks, copyrights and patents, risk management and manufacturing assistance.

<u>Grant Awards Reported in Fiscal Year 2011-2012</u>	
September 2011	\$ 900,366
October 2011	\$3,967,785
November 2011	\$6,335,349
December 2011	\$3,041,687
January 2012	\$ 894,161
February 2012	\$ 794,198
March 2012	
April 2012	
May 2012	
June 2012	
July 2012	
August 2012	
Total To Date	\$15,933,546

<u>Grant Awards Reported in Fiscal Years 2004-05 through 2010-11</u>								
<u>Type</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-2012</u>
Competitive	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315	\$20,985,883	\$20,807,697
Pell Grants ¹	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845	\$69,080,553	\$69,080,553
Total	\$53,586,988	\$49,147,481	\$46,582,796	\$51,523,931	\$49,199,612	\$94,356,160	\$90,066,436	\$89,888,250

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student aid.

INFORMATIVE REPORT NO. 26

Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

Policy Reminders

Board policies pertinent to evaluating an educational contracts report include:

The Board must be sensitive to the hopes and ambitions of the community and be able to adapt readily to community needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES

In addition to goals enumerated in the Coordinating Board's plan for higher education, Closing the Gaps by 2015, the Board establishes these goals for the College District: ...

9. The College District will collaborate with private, public, and community partners to identify and respond to recruitment, training, and educational needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES, ESTABLISH GOALS

The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions. CF (LOCAL), DELEGATION OF CONTRACTUAL AUTHORITY

The provost of the Bill J. Priest Institute for Economic Development of College President is authorized to execute contracts for educational services, as defined in CF (LOCAL), provided the contract is less than \$250,000. Educational services to not include providing a service or classroom instruction that is open to the public, but rather providing the services to business, industry and other institutions. An administrator designated by the provost or College President may execute a contract for educational services if the contract is less than \$10,000. The provost and College Presidents shall report monthly through the Chancellor to the Board regarding contracts for educational services. CF (REGULATION), DELEGATION OF AUTHORITY

Note: (LEGAL) denotes the subject is regular by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

BROOKHAVEN COLLEGE - \$29,804

Ford	Automotive
GM	Automotive
Center for Non-Profit	Non-Profit Certification Courses
Dallas County Public Works	SAME Infrastructure Symposium
Irving ISD	EMS Training
North Texas Tollway Authority	Business Writing

CEDAR VALLEY COLLEGE - \$13,211

Texans CAN!	Automotive
Federal Correction Institute	Horticulture, Computer & Construction

EASTFIELD COLLEGE - \$800

International School	Professional Truck Driver
MTC	Motorcycle Training

EL CENTRO COLLEGE – \$2,439

Parkland Health & Hospital System	Pharmacology
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MOUNTAIN VIEW COLLEGE – \$ 0

NORTH LAKE COLLEGE - \$13,351

Lone Star College System	Moving Beyond Conflict
Lone Star College System	Stress Management
Lone Star College System	Adapting to Change
Lone Star College System	Adapting to Change
Lone Star College System	Adapting to Change
Lone Star College System	Adapting to Change
Construction Education Foundation	Career Training
City of Coppell	DiSC Personal Profile Assessments

RICHLAND COLLEGE – \$13,825

Alliance for Employee Growth	Personal Enrichment Training
Alliance for Employee Growth	Technical Support
City of Garland	Business Productivity
City of Plano	Business Productivity
City of Plano	Business Productivity
Dallas County	Customer Care II
Dal-Tile	Leadership for Supv/Leads

Dal-Tile
Plastipak Packaging

Leadership for Managers
HVAC Fundamentals

Contracts for Educational Services Reported in 2011-12

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2011	\$ 36,723	\$ 1,872	\$ 2,300	\$ 3,539	\$ 40,550	\$ 12,611	\$ 7,942	\$ 105,537
October 2011	\$ 26,026	\$ 13,994	\$ 0	\$ 14,226	\$ 2,625	\$ 27,738	\$ 4,785	\$ 89,394
November 2011	\$ 18,356	\$ 22,653	\$ 1,200	\$ 1,188	\$ 8,100	\$ 117,454	\$ 20,725	\$ 189,676
December 2011	\$ 16,244	\$ 14,550	\$ 1,000	\$ 3,619	\$ 0	\$ 23,892	\$ 21,900	\$ 81,205
January 2012	\$ 29,804	\$ 13,211	\$ 800	\$ 2,439	\$ 0	\$ 13,351	\$ 13,825	\$ 73,430
February 2012	\$	\$	\$	\$	\$	\$	\$	\$
March 2012	\$	\$	\$	\$	\$	\$	\$	\$
April 2012	\$	\$	\$	\$	\$	\$	\$	\$
May 2012	\$	\$	\$	\$	\$	\$	\$	\$
June 2012	\$	\$	\$	\$	\$	\$	\$	\$
July 2012	\$	\$	\$	\$	\$	\$	\$	\$
August 2012	\$	\$	\$	\$	\$	\$	\$	\$
Total To Date	\$127,153	\$ 66,280	\$ 5,300	\$ 25,011	\$ 51,275	\$ 195,046	\$ 69,177	\$ 539,242

Contracts for Educational Services Reported in Fiscal Years 2004-05 through 2010-11

<u>Campus</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
BHC	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712	\$ 245,537
CVC	563,088	501,655	886,499	804,523	829,174	\$ 288,150	\$ 195,226
EFC	72,145	125,727	122,943	95,796	63,986	\$ 26,951	\$ 26,605
ECC	117,300	646,509	312,686	500,707	560,228	\$ 509,510	\$ 294,024
MVC	202,878	202,246	137,995	164,883	119,534	\$ 68,387	\$ 179,830
NLC	624,729	428,096	424,961	431,473	270,759	\$ 373,172	\$ 406,059
RLC	343,528	238,414	196,645	173,689	139,100	\$ 141,494	\$ 170,260
BPI	326,457	115,575 ¹	0	0	0	0	0
Total	\$2,561,108	\$2,530,913	\$2,426,380	\$2,434,990	\$2,242,153	\$1,703,376	\$1,517,541

¹The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO. 27

Reports of Sabbatical Experiences

Policy Reminders

Board policies pertinent to sabbaticals include:

Sabbatical leaves of up to one year may be granted by the Board to professional personnel for the purpose of study or travel that will benefit the institution, the students, and the employee. Administrative procedures govern the application and time of sabbatical leaves. DEC (LOCAL), COMPENSATION AND BENEFITS – LEAVES AND ABSENCES

Report of Sabbatical Leave during Fall Semester 2011
Young Eui Choi, Richland College
January 11, 2012

Purpose of the Sabbatical

The purpose was to explore globalized Korea in various aspects and exchange my ideas and resources with the Korean people.

Results

The sabbatical was very fulfilling and beneficial as I participated in many meaningful activities like exchanging ideas with the Korean Ministry of Education, The National Research Foundation, co-facilitating poetry therapy workshops at Seoul National University and at the Korean Institute of Poetry Therapy, exchanging teaching pedagogies with English professors, locating institutions with successful Study Abroad programs, visiting a model high school “English Only” classroom, giving special lectures at middle schools, getting the insights into Korean politics, economy, and culture, teaching poetry classes with a poet, winning the Grand Prize from a writing contest on a Green city development, being featured in several newspapers and a magazine, being invited to publishing ceremonies, meeting with a city mayor and his committee staff, visiting many historical and cultural places, attending art performances and my 30th high school reunion, collaborating with a poet for a possible translation project, and reconnecting with my family and friends.

The experience will have many benefits to Richland, DCCCD, and my students as follows: the college and the district are introduced to more Koreans now through my interactions with them. DCCCD now has a more informed, experienced, resourceful liaison to Korea, who can provide practical guidance to Korean issues, culture, literature, and joint projects. The sabbatical also serves as a good practice of building sustainable global community via this instructor who has been revitalized with more confident global identity and responsibilities. As I share my experience with the district employees, they will gain more understanding of Korea, too. My effort will also enhance student success as students will get to see many faces of Korea while I incorporate my experience and materials in my teaching as examples of Diaspora narratives, comparison-contrast, Korean literature, global citizenship, K-Pop (Korean Pop Culture), and so forth. In addition, they will have more empathy from me as I will interact with them as individuals, honoring where they are from, no matter where it might be. The outcomes of this sabbatical are many, including creating new networks with many constituencies, getting a positive assessment of my ability which can be contributed to both countries, gaining the first-hand insights into the current Korean society and its education system, getting the information on joint research procedures, and starting a translation project.

Report of Sabbatical Leave during Fall Semester 2011
Louis Stone, Richland College
January 8, 2012

Purpose of the Sabbatical

The purpose of this sabbatical was to review the physical education courses offered in neighboring colleges and universities, to evaluate our 1-hour fitness program in relation to alternate 3-hour programs offered at other colleges, offer additional programs to increase our enrollment and total contact hours, offer more diverse physical education courses, increase our retention rates and thereby improve student success. This purpose would also include “fine tuning” our current curriculum based on findings from these other schools.

Results

I reviewed and explored the physical education programs at numerous institutions of higher learning. I visited a total of ten (10) colleges and universities including Lubbock Christian University, North Central Texas College, Tarrant County and Weatherford Community Colleges while driving close to 1800 miles. These included public and private, two and four year schools across contiguous states of Oklahoma, Louisiana, Missouri and here in Texas. My goal was to benchmark physical education programs in other institutions and look at differences found within other states. While on these visits I talked with students, faculty and department heads seeking to know which offerings were available, most popular with students, and which created the most versatility. Having served on numerous visiting teams, I was able to review, evaluate and critique these physical education programs for diversity among other factors. These visits and subsequent evaluations will allow me, my colleagues and the district wide physical education curriculum committee to enhance student success and retention by reviewing our current physical education courses, proposing new job related certificate and degree programs such as massage therapy and other industry demand courses. The learning outcomes to be achieved will be an ongoing review of data and information derived from this sabbatical experience. These reviews should promote added student success with more diversity and improved communication skills while surveying the students for new offering, if warranted. Another outcome will be to shift away from “old ways”, if warranted. The tendency to find comfort in long term approaches will be challenged and evaluated with meaningful dialogue both in-house and district wide.

Report of Sabbatical Leave during Fall Semester 2011
Fred Newbury, Richland College
January 9, 2012

Results

The purpose of this sabbatical was to provide time for study, research, and travel to better understand international events and the impact on our economy and our students. In addition, these efforts were directed toward promoting growth in our International Business Certificate, ESOL and various co-op programs; and to provide information to support grant proposal for the existing Title VI B International Education grant.

Scope: China and Russia were selected as destinations (one month each) for the following reasons: China has become the “engine of economic growth” in the past decade and has impacted economies throughout the world. The cultural and economic changes that have taken place are striking and without historical parallel. As an economics instructor this was an opportunity to witness first-hand these world-changing events. I have chaired the Education Subcommittee for the Dallas/Saratov Sister City Committee since 2005. For the past 20 years, the organization has worked to encourage interaction between civic, cultural, religious, educational and medical organizations in Dallas and Russia. I first visited Saratov in 2005, led a City of Dallas delegation trip in 2009, and since then have facilitated several delegation visits to Dallas. The opportunity to return as a visiting guest lecturer to Saratov State University allowed me to explore the development of meaningful cooperative international programs in Southern Russia. I also spoke at a number of area high schools as well as civic and business organizations; including a special meeting with the Governor of the Saratov Region.

Activities: In China, I visited historic sites, colleges, high schools, businesses and civic leaders in Beijing, Xian, Chongqing, and the Yangtze River basin, Three Gorges Dam, Wuhan, Shanghai, Hangzhou, Guilin and Hong Kong. A number of on-line programs were discussed that could help to internationalize our curriculum and market our course offerings, particularly in ESOL, International Management and Economics. To travel and observe first-hand allowed me to develop more strategic teaching methodologies. As a result of my interactions, a number of potential joint-programs were discussed. Specifically, classes in ESOL (Train the Teacher), International Management and Global Economic Issues will be offered Spring 2012, through Continuing Education.

INFORMATIVE REPORT NO. 28

Brookhaven College Trail Connection Project

An update for the DCCCD Trustees regarding Brookhaven College's continuing discussion with representatives from the Town of Addison, City of Farmers Branch and UDR, Inc (developer) about the Town of Addison's interest in pursuing a connection of their walking and biking trails with Brookhaven College.

Overview of Brookhaven Trail Project as of January 13, 2012

Background:

In 2007, the college met with representatives from the Town of Addison, City of Farmers Branch and UDR, Inc (developer) to discuss the Vitruvian Park development north of the campus at which time the college learned about the Town of Addison's interest in pursuing a connection of their walking and biking trails with Brookhaven College. The college indicated its interest in the trails connecting with our walking path on the campus, but advised that neither the college nor District had available funds to contribute to the project. Town of Addison representatives indicated that they would be pursuing a grant from the county to support the trail project that would include a connection with the college and beyond to south of LBJ Freeway. The college and the City of Farmers Branch indicated interest in supporting the grant proposal. Addison representatives believed the outlook was good to receive some funds for this project.

The Town of Addison provided an update on the project in spring 2010 announcing that Addison had received two grants to fund the project from (1) the Dallas County Commissioner's Court and (2) the North Central Texas Council of Governments (NCTCOG). Over the ensuing eighteen months Brookhaven staff, District Legal Council and District Facilities have met with representatives from Dallas County, Town of Addison, City of Farmers Branch and the NCTCOG to discuss options for the Brookhaven Trail Connection. The project is now at a point in the process where it needs input from the DCCCD Board of Trustees. We are seeking the Board's direction and interest in the college's continued participation in the project. If the Board is interested in allowing this project to continue, Brookhaven will bring at least two action items for the Board to consider in spring or summer of 2012. Those actions are described in the narrative that follows, and the remainder of this overview describes the project scope, impact on the college, financial implications, benefits and preliminary timeline for the project. Two schematic depictions are also included to help the Board visualize the scope and impact of the project. The first is a birds-eye view of the complete proposed Addison Trail Connection. The second is a depiction of the proposed north and west trail option on the Brookhaven campus.

Proposed Project Scope:

Design and construct two concrete trail segments north and west on the Brookhaven campus. The final design and location of the segments will be subject to both approvals from the DCCCD and City of Farmers Branch. The trail segments are proposed to be 10' - 12' wide with 2' -3' wide unimproved shoulders, wherever possible, as recommended by the AASHTO Guide for the Development of Bicycle Facilities. The trail will be constructed with a useful life span estimated at 40 years.

The northern segment will connect from the north edge of Brookhaven College campus core northward to the Addison trail network and the Vitruvian Park development. This segment is proposed to be far enough east from the main Farmers Branch Creek to be on stable ground but still within the fringe of the 100-year event flood plain. This will ensure that the trail will not interfere with any potential future campus expansion northward onto land that is outside the flood plain. A one-piece pedestrian bridge will span the Farmers Branch Creek tributary that flows east to west on the northern portion of the college.

The proposed western segment will form a potential multiuse pathway around the western side of the campus. It will complement and in some instances parallel the existing college jogging path. The western segment has been designed to minimize the number of intersections with the jogging trail. All intersections will be perpendicular to the jogging path and appropriately signed for safety. First priority for construction will be the northern segment to complete a significant regional trail connection from the Addison trail network and Vitruvian Park mixed-use development to the Brookhaven College campus. Construction of the west segment will follow to complete the connection.

Impact on the Campus:

1. The college will seek permission from the DCCCD Board to participate in the project and provide updates as required on the project's progress.
2. The college/DCCCD will issue trail easement documents with the City of Farmers Branch dedicating the trail for public use in perpetuity on the Brookhaven College campus. The college will retain the right to relocate any portion of the trail as needed at the college's expense to accommodate future college needs. (The easement will require future Board action.)
3. The college/DCCCD will enter into an interlocal agreement with Dallas County to provide temporary construction easements in order to construct the trail and place staging materials. The easement will expire upon completion of the project. (The interlocal agreement providing the temporary easement will require future Board action.)
4. The college/DCCCD will review, comment and approve design and construction drawings in a timely manner.
5. The college/DCCCD will provide the county with record drawings for existing underground facilities to ensure there are no conflicts with the proposed trail construction.
6. The college will be responsible for maintaining the portion of the trail on college property.

Financial Implications:

Funding sources for the project total \$1,426,875 including:

1. \$250,000 - Major Capital Improvement Program (MCIP) funding commitment from the Dallas County Commissioners Court for the Addison Trail project that includes the proposed connection to Brookhaven College.
2. \$1,176,875 - NCTCOG Sustainable Development grant awarded to the Town of Addison.
3. \$0 - City of Farmers Branch.
4. \$0 - Brookhaven College (The college will be responsible for maintaining the portion of the trail on college property.)

Benefits from the Trail Connection:

- The connection will provide residents with a green alternative for coming to the college.
- The connection will provide valuable exposure for the college from those using the trail.
- The connection will provide an additional means of egress in the event of an emergency.
- The connection will hook up with the existing network of area trails and on-street bike routes.
- The connection will provide residents with additional access to the DART bus which stops at BHC and continues on to the new DART light rail station in Farmers Branch.

Tentative and Preliminary Timeline:

- Spring 2012: Task Force meetings to facilitate interlocal agreements and review alignments.
- Summer 2012: Execute interlocal agreements and begin design.
- Fall 2012: Complete right-of-way, easement documents and seek final approval.
- Winter 2013: Complete design, bid project, award project.
- Spring 2013: Begin construction.
- Winter 2014: Trail opens to the public.