

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations ONLY to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, March 1, 2011
4:00 PM**

AGENDA

- I. Certification of Posting of Notice of the Meeting
- II. Special presentation featuring student delegates to ACCT's 2011 National Legislative Seminar, Matthew Detweiler and Glendolyn Stallworth – Mr. Justin Lonon, vice chancellor for public and governmental affairs
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Richland Collegiate High School Status Report presented by Superintendent Donna Walker (Individual Items Nos.7 and 8, pp. 24 and 25)
- V. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda (p. 5)
- VI. Consideration of Bids
 1. Best Proposal: Recommendation for award to Global Financial Aid Services in an estimated amount of \$3,060,000 for a five-year contractual period
- VII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

2. Approval of Minutes of the February 11, 2011 Work Session
3. Approval of Minutes of the February 11, 2011 Regular Meeting

Policy Report

4. Approval of Revised Mission Statement of Eastfield College

Financial Reports

5. Approval of Expenditures for January 2011
6. Acceptance of Gifts

VIII. Individual Items

7. Approval of the Application for Missed Instructional Days 2010-2011 School Year for Richland Collegiate High School (RCHS)
8. Approval of Revision to Board Policy Concerning Hiring Practices for the Charter High School
9. Approval of Revision to Minutes of the October 5, 2010 Regular Meeting
10. Approval of Agreement with Dallas CBD Enterprises, Inc.
11. Approval of Third Amendment of the Agreement with 4150 North Macarthur Boulevard Holdings Limited Partnership, The Four Seasons Resort and Club
12. Acceptance of Retirement
13. Employment of Contractual Personnel
14. Approval of Short-term Sabbatical Leaves for 2011-2012
15. Approval of Long-term Sabbatical Leaves for 2011-2012
16. Approval of Revision to Board Policy Concerning Retirement Programs for Phased Faculty Retirement & Voluntary Retirement Allowance
17. Approval of Reduction of Administrator's Business & Travel and Reduction in Chancellor's Employment Contract
18. Approval of Reduction of Formula Pay

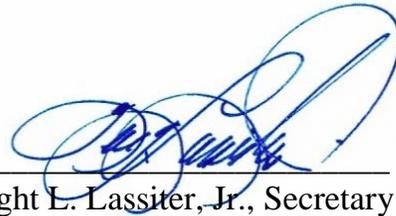
IX. Informative Reports

19. Notice of Grant Awards
20. Presentation of Contracts for Educational Services
21. Presentation of Current Funds Operating Budget Report Jan. 2011
22. Monthly Award and Change Order Summary
23. Payments for Goods and Services
24. Progress Report on Construction Projects
25. Facilities Management Project Report
26. Report of M/MWBE Participation of Maintenance and SARS Report on Projects

- 27. Reports of Full-time Employees by Ethnicity and Salary and Part-time Employees by Ethnicity and Hourly Rate
 - 28. Military Enrollments
 - 29. Quality Enhancement Plans for DCCCD Colleges
 - 30. Dedication of *GREEN*Richland Commons honoring Dr. Stephen K. Mittelstet
 - 31. Annual Racial Profiling Reports
- X. Questions/Comments from the Board and Chancellor
- 32. Costs and Benefits of Buying Tickets, Table Sponsorships, Special Designations as Partner, Gold, Silver or Platinum Sponsor, etc. from Community and Professional Organizations (Board Chair Prater, Trustee Williams, Chancellor Lassiter)
- XI. Citizens Desiring to Appear Before the Board
- XII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and any prospective employee who is noted in Employment of Contractual Personnel.
- As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.
- The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.
- XIII. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE MARCH 1, 2011
REGULAR MEETING
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 25th February 2011, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 25th February 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

V. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. “Local government officers” are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

ACS, A Xerox Company
Cisco-Eagle, Inc.
Dallas CBD Enterprises, Inc.
David Gray Financial Services
EdFinancial Services
Frontrange Solutions USA, Inc.
Global Financial Aid Services
Greenwood & Hall
Info USA Marketing, Inc.
Numara Software, Inc.
Sunview Software, Inc.
Systems Integration
The Four Seasons Resort and Club
Vangent, Inc

Chapter 176 of the Texas Local Government Code Disclosure of Certain Relationships with Local Government Officers; Providing Public Access to Certain Information

Chapter 176 of the Texas Local Government Code was approved by the Legislature and it is effective January 2006. In an effort to comply with this law, the District provides annual training to the Board of Trustees, the Superintendent and its employees that are involved in the monitoring and approval of contracts with vendors.

Applicable to:

1. Board of Trustees
2. Superintendent
3. Principal, Director level and above [See Policy DBD Local]
4. Vendors and potential vendors

On May 23, 2005, the Texas Senate passed House Bill No. 914, adding Chapter 176 to the Local Government Code, and imposing new disclosure and reporting obligations on vendors and potential vendors to local government entities beginning on January 1, 2006. This includes School Districts.

Failure to abide by these new statutory requirements can result in possible criminal penalties.

Legal FAQs

The following has been provided by the Texas Association of School Boards

Q: What is HB 914?

A: Adopted by the 79th Legislature, House Bill 914 (HB 914) added chapter 176 to the Texas Local Government Code. HB 914 requires the disclosure of certain conflicts of interest by local government officers and by vendors who sell goods or services to local government entities.

Q: What does HB 914 require from local government officers?

A: HB 914 requires “local government officers” (LGOs) to complete forms disclosing their relationships with actual or potential vendors. In a school district, LGOs must file these forms with the district’s superintendent.

Q: What is a “local government officer”?

A: An LGO is a member of the governing body of a local government entity (LGE). An LGO is also a director, superintendent, administrator, president, or other person designated as the executive officer of the LGE. For school districts, “local government officers” are board members and superintendents.

Q: What are the forms called and where can we find them?

A: The form for LGOs is a conflicts disclosure statement, or “CIS.” The form for vendors is a “questionnaire,” or “CIQ.” The Texas Ethics Commission was charged with developing these forms. The forms are posted at www.ethics.state.tx.us/whatsnew/conflict_forms.htm.

Q: When do LGOs have to file CIS forms?

A: An LGO must file a CIS regarding a specific vendor if the LGO has an employment or business relationship with the vendor and the district has contracted with the vendor or is considering doing business with the vendor. The form must be filed within seven days of the date the LGO becomes aware of facts requiring disclosure.

Q: What relationships must be disclosed?

A: An LGO must disclose a relationship with a vendor if the officer or a member of his family (see below) receives taxable income because of an employment or business relationship with the vendor. An LGO must also disclose gifts offered to the LGO or his family members by a vendor within the past 12 months if the value of the gifts was \$250 or more.

Q: What family relationships are covered?

A: For purposes of the disclosure requirements, family relationships include first-degree relatives, both by consanguinity (blood) and by affinity (marriage). This includes the LGO’s parents, children, spouse, the spouses of the LGO’s parents and children, and the parents and children of the LGO’s spouse. See DBE(EXHIBIT).

Q: When does an LGO have to disclose gifts?

A: An LGO must disclose a vendor’s offer of gifts worth \$250 or more. The CIS form requires an LGO to disclose an offer of a gift even if the officer refused the gift. However, an LGO does not have to disclose food, lodging, transportation, or entertainment accepted as a guest, even if the value exceeded \$250.

Q: Does the LGO still have to file the “substantial interest” affidavit under Texas Local Government Code chapter 171?

A: Yes. These are separate and independent requirements. Thus, an LGO who has a substantial interest in a transaction involving the district may need to complete both the CIS and the substantial interest affidavit. See BBFA(LEGAL).

Q: What if I or a family member has an interest-bearing savings account at the district’s depository bank?

A: Under a conservative reading of the statute, an LGO must disclose that he or a family member receives taxable income from the district’s bank, even if the LGO or family member receives only \$.01 of interest income each year. The statute refers to “taxable income” and does not contain a threshold dollar amount. Recently, state representatives Beverly Woolley and John Smithee submitted a request to the attorney general for clarification of several issues, including this one.

Q: What if an LGO owns a business that is entering into a contract with the district?

A: An LGO who owns a business that contracts with the district must file a CIS, in his capacity as a board member or superintendent, and a CIQ, in his capacity as a vendor.

Q: What if the LGO or vendor has nothing to disclose?

A: The statute does not require an LGO to file a CIS if he has nothing to disclose. Unfortunately, however, the statute does not clarify whether vendors with nothing to disclose have to file CIQ with school districts. This is one of the many questions asked in the pending Attorney General request. Until further clarification, vendors may submit “blank” CIQs out of an abundance of caution.

Q: Does HB 914 apply to employees of the district?

A: The only employee to whom the statute directly applies is the superintendent. A board of trustees may extend the disclosure requirements, subject to criminal penalties, to all or a group of district employees. Because of the additional administrative burden this may create, TASB Legal Services recommends that a board consult with its school attorney before extending these requirements to additional employees.

Q: Does an LGO have to file a CIS if one of the LGO’s relatives is employed

by the district?

A: No. HB 914 does not apply when a district employs a relative of an LGO as a district employee. Such relationships continue to be regulated by the nepotism laws. See BBFB(LEGAL).

Q: What is the penalty for a violation?

A: There is a criminal penalty for failing to file a required disclosure statement. Knowing failure to file the conflicts disclosure statement is a Class C misdemeanor. It is a defense to prosecution if the officer files the statement within seven business days of receiving notice of a violation.

Q: What forms are vendors required to file?

A: An individual or business entity that contracts or seeks to contract for the sale or purchase of property, goods, or services with a district must file a CIQ. This includes individuals and entities that seek to purchase goods and services from school districts, as well as those who seek to sell goods and services to school districts. An “agent” of a vendor in the vendor’s business with the district must also file a CIQ.

Q: When and where must a vendor file the CIQ?

A: The CIQ must be filed with the superintendent within seven days of beginning contract negotiations, or submitting an application, bid, response to a request for proposal, correspondence, or other writing related to a potential agreement with a district. The forms must be updated annually.

Q: What should the superintendent do with the forms he receives?

A: The district has a responsibility to make public the information received under this statute. The superintendent must post CIS forms received from LGOs and CIQ forms received from vendors on the district’s internet Web site. The superintendent is also responsible for maintaining a list of LGOs at the district and making that list available to the public.

Q: What is the district’s obligation to notify vendors of this requirement?

A: The statute does not require school districts or other LGEs to inform vendors of the disclosure requirements, nor does the statute impose a penalty on districts for doing business with vendors who fail to file CIQs. However, the vendors face criminal liability. TASB Legal Services recommends that districts take reasonable

steps to notify vendors of the requirement through bid documents, website postings, and other avenues of communication.

Q: If the district does business with another district or an ESC, does it have to complete a CIQ?

A: No. The State of Texas, a political subdivision of the state, the federal government, and foreign governments are not subject to the disclosure requirements.

Q: Why did TASB send our district a CIQ?

A: In addition to the services and resources TASB provides to school districts as a benefit of membership, TASB provides a number of products and services to school districts and other LGEs for a fee. For this reason, TASB is complying with the new requirements like any other vendor. After the January 1, 2006 effective date of the new requirements, TASB sent school districts and other LGEs its completed CIQ. In many cases, TASB was unable to identify an actual or potential conflict, but TASB submitted a form to ensure compliance. Districts should post the TASB CIQ in the same manner as other CIQs. If you have questions about TASB's CIQ, contact Mary Ann Briley, TASB Associate Executive Director, Member Services, 800-580-8272, extension 3594.

Q: Where can I get more information?

A: In the October 2005 Texas Lone Star, TASB Legal Services overviewed these new requirements. The requirements of House Bill 914 are also reflected in Update 77 at BBFA(LEGAL) and DBD(LEGAL).

February 2006

This document is provided for educational purposes only and contains information to facilitate a general understanding of the law. It is not an exhaustive treatment of the law on this subject nor is it intended to substitute for the advice of an attorney. It is important for you to consult with your own attorneys in order to apply these legal principles to specific fact situations.

(Tab 1) RECOMMENDATION FOR AWARD – RFP NO. 11837
FINANCIAL AID FILE REVIEW SERVICES
DISTRICT-WIDE
MARCH 2, 2011 through FEBRUARY 28, 2016

RESPONSE: Request for proposals were sent to nine companies, and six responses were received.

COMPARISON OF BIDS:

	(5-year estimate)
ACS, A Xerox Company	\$ 3,314,658
David Gray Financial Services	\$ 6,240,000
EdFinancial Services	\$ 6,443,100
Global Financial Aid Services	\$ 3,060,000
Greenwood & Hall	\$18,904,800
Vangent, Inc	\$ 4,129,500

RECOMMENDATION FOR AWARD:

GLOBAL FINANCIAL AID SERVICES \$3,060,000

BEST PROPOSAL

BACKGROUND:

As part of the financial aid application process, colleges are required to collect documents such as IRS tax returns and other financial statements to verify that the information students submit on their federal aid application form is accurate. Historically, about thirty percent of the applications filed each year were selected for “verification”. In the past two years that percentage has risen to over fifty percent of the total volume of applications. At the same time, the total volume of applications submitted to the colleges has seen double digit increases for the last three years, with almost no increase in staffing. In 2009-10 and again in 2010-11, the volume of applications and the increased verification rate have exceeded the capacity of the college financial aid offices to process applications before the start of the fall semester to the point that the colleges’ ability to comply with Title IV regulations regarding administrative capability is compromised. To ensure compliance with Title IV regulations and to provide adequate service to DCCCD students, a plan was proposed to outsource the document collection and verification processes to a third party company that could complete the processes within the time necessary to meet student needs and Title IV regulations.

Under the current organizational structure the colleges have about thirty FTE staff working on document collection and verification. As part of an overall restructuring of the district's financial aid administration, staff whose verification duties are being replaced with the third party service would be given the opportunity to become part of a centralized financial aid information center that is being created to handle the volume of calls and emails that are coming into the financial aid offices.

The annual cost to implement this plan is estimated to be approximately \$200,000 less than increasing internal staffing to the level needed to accomplish the same goals.

COMMENTS:

This service is to perform financial aid verification document collection and tracking processes for the district. The selected company will provide highly automated document and review processes that will result in the virtual elimination of paper documents collected from students by district staff.

During the past year the district processed approximately 35,000 records for verification. For the coming year a 25% increase in volume is projected. While future volume is uncertain, a 5% increase per year for four years is included in the estimated cost.

While each of the competing companies presented offers that partially met the districts needs, in the professional opinion of the evaluators, the recommended company will provide the best service, value and will best serve the interest of the district.

It is further recommended that the Director of Purchasing be authorized to contract with the next bidder offering the greatest discount for each product line in the event the initial awardee fails to perform satisfactorily, loses its status as an authorized dealer for the specified brand, goes out of business, or any other reason which warrants revocation of the initial awardee.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

CONSENT AGENDA NO. 2

Approval of Minutes of the February 11, 2011 Work Session

It is recommended that the Board approve the minutes of the February 11, 2011 Board of Trustees Work Session.

Board Members and Officers Present:

Mr. Jerry Prater (chair)
Ms. Charletta Rogers Compton (vice chair)
Mrs. Kitty Boyle
Mr. Bob Ferguson
Ms. Diana Flores (arrived 3:40 PM)
Dr. Wright Lassiter (secretary and chancellor)
Mr. JL Sonny Williams

Board Members and Officers Absent: Mr. Bill Metzger

Board Chair Jerry Prater convened the meeting at 2:47 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE FEBRUARY 11, 2011
WORK SESSION OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 7th day of February, 2011, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 7th day of February, 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Chancellor Lassiter and Executive Vice Chancellor for Business Affairs DesPlas discussed the following agenda items with the Board:

- Legislative Budget Update (HB 1 and SB 1)
- Current Approach to Funding (Formula funding vs. Benefits funding)
- Measures to Meet Financial Challenges
- Voluntary Retirement Proposal
- Comprehensive Compensation Plan Report
- Amount of Decrease in State Funding – preliminary proposal to address the 2010 state fund reduction of 2% to 3% and the 10% state fund reduction for the 2011=12 and 2012-13 fiscal plan.

Mr. DesPlas gave three handouts to the Board – Measures to Meet Financial Challenges (copy of PowerPoint presentation used during the meeting), Comparison of DCCCD Faculty Pay to Administrator Pay, and Administrative Costs as a Percent of Total Costs.

The following three agenda items were not addressed:

- Financial Aid Centralization Plan
- Marketing and Communications Plan
- Human Resources Plan.

Citizens Desiring to Appear Before the Board

Dr. Daniel Ulibarri, president of Ulibarri-Mason Global HR LP, reported his firm was engaged by Dallas Community College Faculty Association, whose representatives said Chancellor Lassiter had asked DCCCD's Faculty Council to suggest strategies for budget reductions. UMGHR's analysis found that of the ten largest community colleges in Texas, DCCCD receives the greatest value with respect to faculty productivity.

Executive Session

There was no executive session.

Other Comments

Chancellor Lassiter will follow-up to answer Chairman Prater's question about how many faculty receive formula pay and Trustee Flores' questions about whether there are legal constraints to employee layoffs and how three-year contracts are handled in case of layoffs.

Adjournment

Mr. Prater adjourned the work session at 4:35 PM.

Approved:

A handwritten signature in blue ink, appearing to be 'Wright L. Lassiter, Jr.', written in a cursive style.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 3

Approval of Minutes of the February 11, 2011 Regular Meeting

It is recommended that the Board approve the minutes of the February 11, 2011 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Ms. Charletta Rogers Compton (vice chair)

Ms. Diana Flores

Mr. Bob Ferguson

Dr. Wright Lassiter (secretary and chancellor)

Mr. JL Sonny Williams

Board Members and Officers Absent: Mr. Jerry Prater, Mrs. Kitty Boyle and Mr. Bill Metzger

Vice Chair Charletta Rogers Compton convened the meeting at 4:50 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE FEBRUARY 11, 2011
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 7th day of February, 2011, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 7th day of February, 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the board regarding agenda items.

Asian American and Middle Eastern American Studies – a special presentation by Professor Elaine Cho, Eastfield College

Professor Cho and members of the Board discussed aspects of the curriculum and its potential impact on students.

Richland Collegiate High School Status Report presented by Superintendent Donna Walker (Informative Report No. 16)

Superintendent Walker presented information about Richland Collegiate High School.

Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

No conflicts of interest were declared.

Consideration of Bids

Ms. Flores moved and Mr. Ferguson seconded a motion to approve Items #1-2 in the Consideration of Bids section of the agenda. Motion passed. (See February 11, 2011, Board Meeting, Consideration of Bids, Agenda Items #1-2, which are made part of and incorporated into the approved minutes as though fully set out in the minutes.

Consent Agenda

Ms. Flores moved and Mr. Ferguson seconded a motion to approve Items # 3-10, with the exception of Item # 9 in the Consent Agenda. Motion passed. Mr. Williams moved and Mr. Ferguson seconded a motion to table Item #9. Motion passed. (See February 11, 2011, Board Meeting, Consent Agenda, Agenda Items #3-10 which are made a part of and incorporated into the approved minutes as though fully set out in the minutes).

Individual Items

Ms. Flores moved and Mr. Ferguson seconded a motion to approve Items # 11-13. Motion passed. (See February 11, 2011, Board Meeting, Agenda Items #11-13. These items are all made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

(See February 11, 2011, Board Meeting, Agenda Items #14-27, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

Vice Chair Compton asked Mrs. Kathryn Tucker to poll each trustee asking if he/she were amenable to a 30-minute presentation by Dr. Tommy Thompson, president of DCCCD Faculty Council, on the subject of faculty suggestions for budget reductions, in a work session on March 1, 2011, preceding the regular business meeting of the Board.

Trustee Flores asked that if the faculty were allowed to make a presentation, administrators and professional support staff be invited to do so also.

Chancellor Lassiter will provide information in response to Trustee Flores' question about whether a 30-hour week is the norm for faculty at other higher education institutions.

Citizens Desiring to Appear Before the Board

There were no citizens desiring to appear before the Board.

Executive Session

There was no Executive Session.

Adjournment

Ms. Flores moved and Mr. Ferguson seconded a motion to adjourn the meeting at 5:56 PM. Motion passed.

Approved:

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter, Jr.', is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 4

Approval of Revised Mission Statement of Eastfield College

The Chancellor recommends that the Board of Trustees of the Dallas County Community College District approve the following revised Mission Statement of Eastfield College:

“The mission of Eastfield College is to provide excellence in teaching and learning.

Eastfield College is a comprehensive community college founded by the Dallas County Community College District in 1970. The college anticipates and responds to the educational needs of students and employers by providing three types of programs: academic credit-transfer, technical-occupational, and non-credit continuing education. Eastfield delivers educational services at its main campus in Mesquite, at a community campus in the Pleasant Grove area of Dallas, at selected community locations, and through distance learning.

Eastfield College embraces an environment that reflects, respects, and celebrates diversity. The college offers an educational experience that emphasizes critical thinking, decision-making, reflection, and creativity. It is committed to being accessible, adaptable, and accountable to students, the community, and other stakeholders.

To accomplish this mission, Eastfield College has identified the following strategic goals: 1) advancing student success, 2) enabling employee success, 3) ensuring institutional effectiveness, and 4) meeting community educational needs.

This mission is carried out in a culture that values integrity, scholarship, success, honesty, person-centeredness, stewardship, innovation, responsibility, fairness, collaboration, diversity, and joy.”

Policy Reminders

Board policies pertinent to evaluating a recommendation to approve a revised college mission statement include:

The purpose of the College District is as set forth in Education Code 130.003, as follows:

1. *The purpose of each public community college shall be to provide:*
 - a. *Technical programs up to two years in length leading to associate degrees or certificates;*
 - b. *Vocational programs leading directly to employment in semi-skilled and skilled occupations;*
 - c. *Freshman and sophomore courses in arts and sciences;*
 - d. *Continuing adult education programs for occupational or cultural upgrading;*
 - e. *Compensatory education programs designed to fulfill the commitment of an admissions policy allowing the enrolment of disadvantaged students;*
 - f. *A continuing program of counseling and guidance designed to assist students in achieving their individual educational goals;*
 - g. *Workforce development programs designed to meet local and statewide needs;*
 - h. *Adult literacy and other basic skills programs for adults; and*
 - i. *Such other purposes as may be prescribed by the Texas Higher Education Coordinating Board or local governing boards in the best interest of postsecondary education in Texas.*

2. *The mission of the College District is to equip students for successful living and responsible citizenship in a rapidly changing local, national and world community.*

3. *The Board endorses and supports the Texas Higher Education Coordinating Board's plan for higher education, Closing the Gaps by 2015.*

4. *The focus of the College District shall be increasing educational attainment as delineated in the Coordinating Board's plan to higher education. The plan in effect at the time of adoption of this policy is titled Closing the Gaps by 2015. BAA (LOCAL), BOARD LEGAL STATUS; POWERS, DUTIES, RESPONSIBILITIES; EXTENT OF STATE AND LOCAL CONTROL.*

NOTE: For colleges seeking reaffirmation of accreditation, the Southern Association of College and Schools, Commission of Colleges (SACS/COC) Comprehensive Standard 3.1.1 requires the following: "The mission statement is current and comprehensive, accurately guides the institution's operations, is periodically reviewed and updated, and is approved by the governing board, and is communicated to the institution's constituencies."

FINANCIAL REPORT NO. 5

Approval of Expenditures for January 2011

The chancellor recommends approval of expenditures in the amount of \$67,753,996 in the month of January 2011.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of expenditures include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

The College District shall not lend its credit or gratuitously grant public money or things of value in aid of any individual, association, or corporation. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art. III, Sec 52; Brazoria County v. Perry, 537 S.W.2d 89 (Civ. App. 1976)

The College District shall not grant any extra compensation, fee, or allowance to a public officer, agent, servant, or contractor after service has been rendered or a contract entered into and performed in whole or in part. Nor shall the College district pay or authorize the payment of any claim against the College District under agreement or contract made without authority of law. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art III, Sec 53; Harlingen ISD v. C.H. Page and Bro., 48 S.W.2d 983 (Comm. App. 1932)

Board responsibilities shall be to...provide ways and means of financial support; approve the annual budget; review and approve expenditures. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES

The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, board policy, and the College District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Chancellor or designee who shall ensure that funds are expended in accordance with the adopted budget. CC (LOCAL), BUDGET ADOPTION

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

FINANCIAL REPORT NO. 6

Acceptance of Gifts

Administration recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in February 2010</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Chancellor's Council	11	100 - 5,000	7,959
	Programs and Services	8	100 - 5,000	7,469
	Programs and Services	2	5,001 - 50,000	55,000
	Scholarships ¹	9	100 - 5,000	7,126
	Scholarships ¹	1	5,001 - 20,000	17,689
	Rising Star	4	100 - 5,000	1,200
Total	n/a	35	n/a	96,443

¹The "Scholarships" category does not include gifts to the Rising Star program, which are reported as a separate line item.

<u>Gifts Reported in Fiscal Year 2010-11</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September 2010	17,639	3,100	44,960	65,699
October 2010	0	9,059	27,110	36,169
November 2010	0	868	49,305	50,173
December 2010	0	275,200	61,402	336,602
January 2011	15,518	650	124,442	140,610
February 2011	0	1,200	95,243	96,443
March 2011				
April 2011				
May 2011				
June 2011				
July 2011				
August 2011				
Total To Date	33,157	290,077	402,462	725,696

<u>Gifts Reported in Fiscal Years 2003-04 through 2009-10</u>							
<u>Type</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Equipment	\$ 187,915	\$ 137,643	\$ 396,503	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567
Rising Star	439,556	728,836	492,032	57,068	163,227	978,546	1,327,400
Other Gifts	1,135,653	939,058	1,432,358	972,010	879,876	1,204,822	1,382,297
Total	\$1,763,124	\$1,805,537	\$2,320,893	\$1,093,908	\$1,263,668	\$2,974,409	\$2,806,264

In January 2011, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	3	\$ 2,251
Programs and Services	23	13,594
Total	26	\$15,845

POLICY REPORT NO. 7

Approval of the Application for Missed Instructional Days 2010-2011
School Year for Richland Collegiate High School (RCHS)

It is recommended that the Board of Trustees approve submission of the Texas Education Agency (TEA) Application for Missed Instructional Days for Richland Collegiate High School (RCHS).

The Texas Education Agency (TEA) requires public schools to make-up two missed instructional days when campuses are closed due to safety or severe weather reasons. When campuses are closed for more than two instructional days, TEA allows the districts to apply for a waiver to excuse the additional days.

Submission and approval of the Application for Missed Instructional Days will allow RCHS to be excused from making up three of the five instructional days missed due to inclement weather without impacting funding. If approved for waiver, RCHS will conduct two make-up days in accordance with TEA guidelines.

A record vote must be taken on this agenda item.

POLICY REPORT NO. 8

Approval of Revision to Board Policy Concerning Hiring Practices for the Charter High School

It is recommended that the Board amend DC(LOCAL) only as follows:

Effective date: March 1, 2011

HIRING PRACTICES

DC
(LOCAL)

“CHARTER HIGH SCHOOL Since the College District has a charter high school at one of its colleges, the college is required to comply with laws that apply to an open-enrollment charter school. These laws include, among other things, that certain employees at this college undergo a National Criminal History Record Information Review by the Texas Education Agency, which includes fingerprinting. These laws require the use of different methods and standards than the College District requires when reviewing criminal history of employees. After an employee, including an employee hired after the effective date of this policy, completes a criminal history review required by laws applicable to a charter school, the employee is exempt from a criminal history check conducted by the College District. To ensure compliance with law, no employee may refuse to provide services to a charter high school student who is enrolled at a college.”

Policy Reminders

Board policy pertinent to Charter Schools include *EBC (LEGAL)*:

The State Board of Education (SBOE) may grant a charter upon application of a College District for an open-enrollment charter school to operate on the campus of the College District or in the same county in which the campus of the College District is located.

*Education Code Chapter 12, Subchapter D applies to a College District charter school as though this school were granted a charter under that subchapter.
Education Code 12.156(a)*

INDIVIDUAL ITEM NO. 9

Approval of Revision to Minutes of the October 5, 2010 Regular Meeting

Trustee Bill Metzger requests that minutes of the Board of Trustees regular meeting on October 5, 2010, be amended to place in the record that he voted against recommendation #12, an increase to tuition, as follows (underlining denotes the revision):

“Mrs. Boyle moved and Mr. Williams seconded a motion to approve recommendation #12 in the Consent Agenda. Motion passed. Mr. Metzger voted no. See October 5, 2010, Board Meeting, Consent Agenda Item #12 which is made a part of and incorporated into the approved minutes as though fully set out in the minutes).”

FINANCIAL REPORT NO. 10

Approval of Agreement with Dallas CBD Enterprises, Inc.

It is recommended that authorization be given to approve an agreement with Dallas CBD Enterprises, Inc., a Texas nonprofit corporation (DCBDE), in an amount not to exceed \$232,500 to provide management and improvement services for the District's downtown locations. The initial term of the contract will run from January 1, 2011 through December 31, 2013, and may be extended for an additional three year period upon written approval by both parties.

The City of Dallas (the City) passed a resolution on August 9, 2006, to authorize and re-establish the Dallas Downtown Improvement District as a Public Improvement District in accordance with Chapter 372 of the Texas Local Government Code. The City entered into a contract for management services and improvements with DCBDE on January 1, 2007. In 2008, the administration of the Dallas County Community College District decided that the management, services and improvements supplied to the Public Improvement District by DCBDE provided benefits to the DCCCD District as a property owner and therefore recommended participation in this program.

The annual participation amount is based on a percentage of the assessed value of the DCCCD District's property in the area being benefited, which includes El Centro and its Center for Allied Health (the Paramount Building) and 701 Elm. The first year assessment of \$77,500 is based on \$0.1190 per \$100 of assessed value discounted by approximately 58%.

Financial resources are budgeted in unrestricted funds.

Policy Reminder

Board policies pertinent to evaluating a recommendation for approval of a contract or agreement include:

Board approval is required of all contracts, unless authority is delegated to the Chancellor or designee by CF(LOCAL). The Chancellor or designee is authorized to approve all proposed contracts that require the expenditure of less than \$50,000 or the contribution of in-kind services, materials, or equipment that have a value of less than \$50,000 unless otherwise provided herein or unless a quotation, proposal, or competitive bid is required under CF(LOCAL). Prior to approval by the Chancellor, any contract (other than an employment contract) shall be submitted to the Vice Chancellor of Business Affairs for recommendation to the Chancellor. CF(Regulation)

The power to contract on behalf of the College District is vested in the Board and no contract or agreement shall be entered into without approval of the Board unless the authority to contract is expressly delegated in this policy. Delegations of contractual authority to various personnel who are specified in this policy are necessary and appropriate for the timely, efficient administration of the College District. The following guidelines should be rigidly adhered to and strictly construed to prevent unauthorized transactions and activities.
CF (LOCAL)

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

FINANCIAL REPORT NO. 11

Approval of Third Amendment of the Agreement with 4150 North Macarthur Boulevard Holdings Limited Partnership, The Four Seasons Resort and Club

It is recommended that authorization be given to approve a third amendment to the agreement with 4150 North Macarthur Boulevard Holdings Limited Partnership in order to adjust the lease payment to the Dallas County Community College District in exchange for in-kind services for the current ten year lease period beginning January 1, 2011 through December 31, 2020.

The original contract was approved on December 14, 1982 to lease approximately 96 acres for use as a golf course for the Four Seasons Resort and Club. The first two amendments allowed the lessee to assign its interest to other entities as outlined in item B of the amendment. The second amendment also allowed the lessee to option, in advance, the first renewal period. This third amendment changes the elements of the first renewal period commencing January 1, 2011 through December 31, 2020. The changes include a reduced lease payment in years 1-5 from \$450,000 to \$250,000, and \$400,000 in years 6-10. In exchange, as detailed in section 2.b. of the amendment, the district will receive a hosted gala for 300 people each year, and will receive the equivalent of 20 nights stay at the Four Seasons Resort and Club each year, for a use to benefit the DCCCD.

Policy Reminder

Board policies pertinent to evaluating a recommendation for approval of a contract or agreement include:

The power to contract on behalf of the College District is vested in the Board and no contract or agreement shall be entered into without approval of the Board unless the authority to contract is expressly delegated in this policy. Delegations of contractual authority to various personnel who are specified in this policy are necessary and appropriate for the timely, efficient administration of the College District. The following guidelines should be rigidly adhered to and strictly construed to prevent unauthorized transactions and activities.

CF (LOCAL)

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

PERSONNEL REPORT NO. 12

Acceptance of Retirement

The Chancellor recommends that the Board of Trustees accept the following request for retirement from the following employee:

RETIREMENT - 1

Joy Arndt
Director of Student Life
Length of Service: 25 years

Effective Date: January 31, 2011
Campus: Brookhaven College

PERSONNEL REPORT NO. 14

Approval of Short-term Sabbatical Leaves for 2011-2012

The chancellor recommends that short-term sabbatical leaves be authorized for Sherry Dean, Rica Garcia, and Christina Tomczak.

Contractual employees who have satisfactorily completed a minimum sequence of seven full years of service may be granted sabbatical leave for purpose of study or travel that will benefit the institution, the students and the employees. A faculty member may apply for either a one-year sabbatical leave in which compensation will equal half salary or a one-semester sabbatical leave in which full salary will be paid. An administrator may be granted a sabbatical for the period of one semester only, to be compensated at full pay. An approved sabbatical leave carries with it an obligation of at least two (2) years of continued service immediately after completion of the leave, if the individual is tendered contracts for such periods.

The procedure for administrative sabbaticals calls for consideration and support for the written proposal by the senior location administrator before forwarding to District Human Resources for verification. There is one administrator being recommended for approval for the coming year. Last year, two administrators were recommended and approved for short-term sabbaticals.

Proposals for faculty sabbaticals are made in writing to the college president. Following college recommendation, the proposals are reviewed and recommended by the District Faculty Cabinet and sent to the Executive Vice Chancellor of Educational Affairs (EVCEA). The EVCEA reviews the recommendations and forwards them to the Chancellor for presentation to the Board. Last year, one faculty members were approved for short-term sabbatical leaves. There are two faculty members recommended for approval for short-term sabbatical leave.

Administrator Short-Term Sabbatical

Dean, Sherry - Humanities – Richland College

Period of Leave: Summer I, 2011

Synopsis: This sabbatical request is for travel to Mexico 1) to take an intensive intermediate Spanish course at the University of Guadalajara and 2) to develop Spanish language proficiency to better serve a growing Spanish-speaking student population.

Faculty Short-Term Sabbatical

Garcia, Rica – World Languages, Cultures, & Communications – Richland College

Period of Leave: Summer I, 2011

Synopsis: (*Title- Writing What I Know: A Teacher at Work*) The purpose of this sabbatical is to allow me to write—both creative writing and exposition—just as I teach my students to do. The benefit to my students will be a teacher who has “walked the walk” (recently) and knows the challenges of going through the creative process to produce writing. Part of my plan is to capture for the audience of college teachers some of what I know about online teaching.

Tomczak, Christina M. – Liberal Arts – Cedar Valley College

Period of Leave: Maymester & Summer I, 2011

Synopsis: (*Title- Philosophy 2321 New Course Development*) The work proposed during this sabbatical leave is for the development of Philosophy 2321, Philosophy of Religion, which is a course newly incorporated into the DCCCD Core Curriculum. This course will expand course offerings available for transfer students, especially to Baylor University programs. In addition it will offer opportunities to compare eastern, western traditions and Arabic on specific issues including sustainability, religious tolerance, and diversity.

PERSONNEL REPORT NO. 15

Approval of Long-term Sabbatical Leaves for 2011-2012

The chancellor recommends that long-term sabbatical leaves be authorized for Susan Barkley, Gabriel Bach, Young Eui Choi, Fred Newbury, Maurice Pouban, Louis Stone, and LaQueta Wright.

Administrative Long-Term Sabbatical

Barkley, Susan – World Languages, Cultures and Communications

Period of Leave: Fall 2011

Synopsis: This sabbatical request is for travel to China, Vietnam and Thailand for 1) the recruitment of international students for the American English and Culture Institute; 2) to promote international courses with students from China, Vietnam and Thailand and DCCCD students; and 3) to promote newly developed on-line courses with international appeal for ESOL students and instructors.

Faculty Long-Term Sabbatical

Bach, Gabriel – Liberal Arts – North Lake College

Period of Leave: Fall 2011

Synopsis: (*Title- Water: A Strategic Resource in North Texas. A Bibliography*) Water issues and programs are compartmentalized in North Texas between and within federal, state, and local institutions. Information integration has not been attempted. This proposal is to locate and record all the resources disseminated among federal, regional, state, and local agencies and institutions and make them more easily accessible to interested students and academia in the district. The focus of this study is on North Texas. This project will benefit North Lake College and DCCCD students as it will provide faster data access in their quest for a better understanding of water sustainability needs in North Texas.

Eui Choi, Young – World Languages, Cultures & Communications – Richland College

Period of Leave: Fall 2011

Synopsis: (*Title- Global Korea: Exploration and Exchanges by a Korean-American Professor*) To explore globalized Korea in various aspects and exchange my ideas and resources with the Korean people. This will be a very special journey for me, a Korean-American professor of English who has been in the United States for two decades. I will get most up-to-date insights into my native country while offering my expertise gained in my new home, America. This will help me become a better global citizen and educator with a fresh, in-depth, and realistic perspective, while strengthening my identity as a more informed, connected bi-cultural being in

the 21st century, a valuable lift of my intercultural competence. This will benefit my teaching as well as my colleagues and DCCCD as I share my discoveries with them.

Newbury, Fred – Engineering, Business & Technology – Richland College

Period of Leave: Fall 2011

Synopsis: (*Title- Development of Viable International Programs Through Online Courses*) The purpose for this proposal is to provide: (1) Time for personal renewal through research and study. (2) Opportunity for international travel to promote and encourage enrollment in the international “Co-Op” Programs, i.e., International Business Certificate Program, Languages and English as a Second Language. (3) Support the follow-up grant proposal for 2011-2012 for the existing Title VI B Business/International Education grant (second phase).

Poublan, Maurice – World Languages, Cultures & Communities – Richland College

Period of Leave: Spring 2012

Synopsis: (*Title- Japanese Study Guide*) The purpose for this sabbatical is to build the material for the soon-to-be-created JAPN2306 conversational course and also to build French material for FREN2306. The creation of this study guide will provide an attractive, concise, easy-to-grasp, logically presented format more suited to the college approach and places students at the focus of our attention.

Stone, Louis – Ethnic Studies, Social Science & Physical Education – Richland College

Period of Leave: Fall 2011

Synopsis: (*Title- Diversity of Physical Education Course Offerings*) The purpose for this sabbatical request is to find diversity of Physical Education offerings by numerous community colleges and institutions of higher learning. The goal from this knowledge would be to shore up our course offerings to benefit the students.

Wright, LaQueta L. – Division Ethnic Studies, Social Science & Physical Education – Richland College

Period of Leave: Spring 2012

Synopsis: (*Title- Institutional Effects of Colleges and Universities on Black Students*) The purpose of the request for a long-term sabbatical is to write and publish research on African-American retention and graduation at predominantly White colleges and universities. In addition to writing an article for publication, I will be collecting data on diversity and minority student initiatives at U.S. colleges and universities.

PERSONNEL REPORT NO. 16

Approval of Revision to Board Policy Concerning Retirement Programs
for Phased Faculty Retirement and Voluntary Retirement

It is recommended that the Board amend DF(LOCAL) only as follows:

Effective date: March 1, 2011

RETIREMENT PROGRAMS

DF
(LOCAL)

“PHASED RETIREMENT
ELIGIBILITY

The Chancellor is authorized to extend the phased retirement option to faculty who, by September 1, 2003, have at least ten years of continuous full-time service with the College District and:

1. Are 65 years of age or older; or
2. Satisfy the “Rule of 80” as defined by the State of Texas.

Eligible faculty members may participate in the program any time after September 1, 2003. The phased retirement program includes a final three-year employment contract at less than 50 percent workload after a faculty member’s election to retire and to participate in the program. The Chancellor shall promulgate additional conditions under which the phased retirement option will be administered.

This provision entitled Phased Retirement ends at 5:00 p.m. on March 31, 2011.

VOLUNTARY
RETIREMENT

The Chancellor is authorized to promulgate necessary regulations to implement the voluntary retirement incentives in this policy. These incentives are available to all full-time and limited full-time employees who, by August 31, 2010, meet one of the following criteria:

1. Are 65 years of age or older and have at least 10 years of continuous full-time or limited full-time service with the College District.
2. Meet the “Rule of 80” as defined by the State of Texas.

An employee may elect one of the following incentives:

1. Elect not later than 5:00 p.m. on May 16, 2011 to retire no later than August 31, 2011 and receive a lump sum payment of 80% of the employee’s annual base salary.
2. Elect not later than 5:00 p.m. on September 30, 2011 and retire no later than January 31, 2012 and receive a lump sum payment of 50% of the employee’s annual base salary.

These incentives represent a one-time option for employees.”

PERSONNEL REPORT NO. 17

Approval of Reduction of Administrator's Business & Travel Allowance
and Reduction in Chancellor's Employment Contract

It is recommended that the Board of Trustees authorize the Chancellor to take all necessary actions to reduce the business and travel allowance of administrators, other than the Chancellor, by fifty per cent.

In addition, it is recommended that the Chancellor's employment contract be amended to reflect a reduction of \$20,000 until the contract ends or the business and travel allowance is restored, whichever comes first.

Effective date: September 1, 2011

PERSONNEL REPORT NO. 18

Approval of Reduction of Formula Pay

It is recommended that the Board of Trustees authorize the Chancellor to take all necessary actions to reduce Formula Pay by fifty (50) percent.

Effective: September 1, 2011

Background: As a result of review and analysis it is anticipated that savings will be recognized by the DCCCD. Our review identified that 83% of full-time faculty received formula pay during the 2009-2010 academic year.

INFORMATIVE REPORT NO. 19

Notice of Grant Awards

Grant Awards Reported in March 2011

Source: Texas Workforce Commission – Skills Development Fund Program in partnership with Owens Corning – Irving Roofing & Asphalt LLC
Beneficiary: North Lake College
Amount: \$100,740
Term: January 17, 2011 – January 31, 2012
Purpose: To provide customized training to 52 incumbent workers and 5 new hires in electrical, mechanical, management and leadership positions.

Grant Awards Reported in Fiscal Year 2010-2011

September 2010	7,323,417
October 2010	2,714,178
November 2010	4,456,459
December 2010	242,748
January 2011	700,963
February 2011	147,680
March 2011	100,740
April 2011	
May 2011	
June 2011	
July 2011	
August 2011 ¹	
Total To Date	<u>15,686,185</u>

Grant Awards Reported in Fiscal Years 2003-04 through 2009-10

Type	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10
Competitive	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315
Pell Grants ¹	29,899,662	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845
Total	<u>\$48,649,756</u>	<u>\$53,586,988</u>	<u>\$49,147,481</u>	<u>\$46,582,796</u>	<u>\$51,523,931</u>	<u>\$49,199,612</u>	<u>\$94,356,160</u>

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*. Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

INFORMATIVE REPORT NO. 20

Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

Policy Reminders

Board policies pertinent to evaluating an educational contracts report include:

The Board must be sensitive to the hopes and ambitions of the community and be able to adapt readily to community needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES

In addition to goals enumerated in the Coordinating Board's plan for higher education, Closing the Gaps by 2015, the Board establishes these goals for the College District: ...

9. The College District will collaborate with private, public, and community partners to identify and respond to recruitment, training, and educational needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES, ESTABLISH GOALS

The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions. CF (LOCAL), DELEGATION OF CONTRACTUAL AUTHORITY

The provost of the Bill J. Priest Institute for Economic Development of College President is authorized to execute contracts for educational services, as defined in CF (LOCAL), provided the contract is less than \$250,000. Educational services to not include providing a service or classroom instruction that is open to the public, but rather providing the services to business, industry and other institutions. An administrator designated by the provost or College President may execute a contract for educational services if the contract is less than \$10,000. The provost and College Presidents shall report monthly through the Chancellor to the Board regarding contracts for educational services. CF (REGULATION), DELEGATION OF AUTHORITY

Note: (LEGAL) denotes the subject is regular by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

BROOKHAVEN COLLEGE - \$25,781

Ford	Automotive
GM	Automotive
GEICO	Accounting I
GEICO	Business Law
Society of Petroleum Engineers	Introduction to Petroleum Land Management
YjUSA	Excellence in Supervision... First Time Supervisors

CEDAR VALLEY COLLEGE - \$42,717

Federal Corrections Institute	Customer Relations
Federal Corrections Institute	Principles of Retailing
Federal Corrections Institute	Business Correspondence & Communication
Federal Corrections Institute	Introduction to Business
Federal Corrections Institute	Business Math
Federal Corrections Institute	Special Topics in Computers and Information Systems
Texans Can	Ibasic Electricity for HVAC
Texans Can	Introduction to Automotive Technology
Texas Department of Criminal Justice	Introduction to Business
Texas Department of Criminal Justice	Organizational Behavior
Texas Department of Criminal Justice	Principles of Management
Texas Department of Criminal Justice	Business Correspondence & Communication
Texas Department of Criminal Justice	Customer Relations
Texas Department of Criminal Justice	Advertising & Sales Promotion
Texas Department of Criminal Justice	Principles of Marketing
Texas Department of Criminal Justice	Principles of Selling
Texas Department of Criminal Justice	Principles of Retailing
Texas Department of Criminal Justice	Human Resources Management
Texas Department of Transportation	Legal Workshop 1

EASTFIELD COLLEGE - \$2,330

Iris USA, Inc. Billings	First Aid & CPR
Baylor Health Care System	Communications Improvement
MoGo Enterprises	Lighting
MoGo Enterprises	Lighting

MoGo Enterprises
MoGo Enterprises

Lighting
Changes in NEC 2008

EL CENTRO COLLEGE - \$3,810

Los Barrios Unidos Community Clinic	Professional Development
Youth Village Foundation	Introduction to Computers
Youth Village Foundation	Introduction to Computers

MOUNTAIN VIEW COLLEGE – \$50,000

Clear Technologies, Inc.	Sales Training
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NORTH LAKE COLLEGE - \$15,438

DW Distribution, Inc.	Leadership Model Workplace Skills
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RICHLAND COLLEGE – \$7,908

Alliance for Employee Growth	Excel III, Part I
Alliance for Employee Growth	Excel III, Part II
Alliance for Employee Growth	Technical Support
City of Sachse	Leadership
Dallas County	Customer Service Training
Plastipak	CPR (Group 1)
Plastipak	CPR (Group 2)
Presbyterian Village North	Emeritus
Presbyterian Village North	Emeritus
CC Young	Emeritus
Chambrell	Emeritus
Christian Care	Emeritus
The Forum	Emeritus
Meadowstone	Emeritus
Monticello West	Emeritus

Contracts for Educational Services Reported in 2010-11

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2010	\$ 23,958	\$ 6,100	\$ 1,400	\$ 21,025	\$ 3,840	\$ 9,951	\$ 15,585	\$ 81,859
October 2010	\$ 17,722	\$ 24,731	\$ 5,825	\$ 112,445	\$ 5,280	\$ 61,816	\$ 20,201	\$ 248,020
November 2010	\$ 27,165	\$ 15,319	\$ 200	\$ 36,073	\$ 9,450	\$ 73,025	\$ 15,663	\$ 176,895
December 2010	\$ 15,777	\$ 2,306	\$ 1,020	\$ 572	\$ 55,020	\$ 5,438	\$ 17,395	\$ 97,528
January 2011	\$ 13,137	\$ 18,669	\$ 1,200	\$ 6,000	\$ 12,000	\$ 24,430	\$ 2,320	\$ 77,756
February 2011	\$ 25,781	\$ 42,717	\$ 2,330	\$ 3,810	\$ 50,000	\$ 15,438	\$ 7,908	\$ 147,984
March 2011								
April 2011								
May 2011								
June 2011								
July 2011								
August 2011								
Total To Date	\$123,540	\$109,842	\$11,975	\$179,925	\$135,590	\$190,098	\$79,072	\$830,042

Contracts for Educational Services Reported in Fiscal Years 2003-04 through 2009-10

<u>Campus</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
BHC	\$ 369,414	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712
CVC	198,999	563,088	501,655	886,499	804,523	829,174	\$ 288,150
EFC	156,515	72,145	125,727	122,943	95,796	63,986	\$ 26,951
ECC	555,163	117,300	646,509	312,686	500,707	560,228	\$ 509,510
MVC	250,008	202,878	202,246	137,995	164,883	119,534	\$ 68,387
NLC	791,704	624,729	428,096	424,961	431,473	270,759	\$ 373,172
RLC	291,799	343,528	238,414	196,645	173,689	139,100	\$ 141,494
BPI	195,066	326,457	115,575 ¹	0	0	0	0
Total	\$2,808,668	\$2,561,108	\$2,530,913	\$2,426,380	\$2,434,990	\$2,242,153	\$1,703,376

¹The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO. 21

Presentation of Current Funds Operating Budget Report for January 2011

The chancellor presents the report of the current funds operating budget for January 2011 for review.

Policy Reminders

Board policies pertinent to evaluating a current funds operating budget report include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

In the execution of his or her duties, the Chancellor must: ... Operate the College District with a budget balanced by current funds revenue except in instances when the Board approves use of fund balance for specific purposes. BAA (LOCAL), PROVIDE DIRECTION

In the execution of his or her duties, the Chancellor must: ... Promote fiscal integrity by avoiding material deviations of actual expenditures from the budget. BAA (LOCAL), PROVIDE DIRECTION

The College District should operate on a budget balanced with current funds except as the Board may give specific approval to use fund balance for nonrecurring expenses. BAA (LOCAL), ANNUAL BUDGET

Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the College District's programs and activities and provides the resources to implement them. In the planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered. Budget planning and evaluation are continuous processes and should be part of each month's activities. CC (LOCAL), BUDGET PLANNING

Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts. These financial and budget progress reports shall indicate all receipts and their sources for the period, expenditures and their classification for the period, and the various fund balances at the beginning and the end of the period. CDA (LOCAL)

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2010-11 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date January 31, 2011
41.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 91,676,880	\$ 39,318,582	\$ 52,358,298	42.9%	39.8-48.1%	
Tuition	88,505,701	68,064,674	20,441,027	76.9%	74.1-86.5%	
Taxes for Current Operations	120,222,660	84,022,253	36,200,407	69.9%	60.8-73.7%	
Federal Grants & Contracts	1,037,885	489,048	548,837	47.1%	22.7-52.9%	
State Grants & Contracts	126,452	-	126,452	0.0%	n/a	
General Sources:						
Investment Income	2,900,000	908,767	1,991,233	31.3%	31.4-52.5%	(1)
General Revenue	2,962,947	1,290,784	1,672,163	43.6%	n/a	
Subtotal General Sources	5,862,947	2,199,551	3,663,396	37.5%	36.2-55.6%	
SUBTOTAL UNRESTRICTED	307,432,525	194,094,108	113,338,417	63.1%	n/a	
Use of Fund Balance & Transfers-in	26,715,215	-	26,715,215	0.0%	n/a	
TOTAL UNRESTRICTED	334,147,740	194,094,108	140,053,632	58.1%	54.0-61.1%	
AUXILIARY FUND						
Sales & Services	5,482,698	1,594,686	3,888,012	29.1%	25.7-35.3%	
Investment Income	174,132	70,612	103,520	40.6%	31.1-55.1%	
Transfers-in	4,290,797	4,290,797	-	100.0%	n/a	
Use of Fund Balance	807,854	-	807,854	0.0%	n/a	
TOTAL AUXILIARY	10,755,481	5,956,095	4,799,386	55.4%	32.1-68.2%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	27,573,949	11,071,277	16,502,672	40.2%	n/a	
SBDC State Match	2,037,102	817,548	1,219,554	40.1%	n/a	
ARRA	780,000	227,669	552,331	29.2%	n/a	
Subtotal State Appropriations	30,391,051	12,116,494	18,274,557	39.9%	n/a	
Grants, Contracts & Scholarships:						
Federal	106,968,784	54,841,316	52,127,468	51.3%	n/a	
State	8,314,598	3,209,396	5,105,202	38.6%	n/a	
Local	6,085,578	6,620,403	(534,825)	108.8%	n/a	
Transfers-in	825,744	135,039	690,705	16.4%	n/a	
Subtotal Grants, Contracts & Scholarships	122,194,704	64,806,154	57,388,550	53.0%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	152,585,755	76,922,648	75,663,107	50.4%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,965,387	1,055,589	1,909,798	35.6%	n/a	
Investment Income	8,000	3,099	4,901	38.7%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,973,387	1,058,688	1,914,699	35.6%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 500,462,363	\$ 278,031,539	\$ 222,430,824	55.6%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2010-11 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date January 31, 2011
41.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 138,544,080	\$ 60,613,836	\$ 77,930,244	43.8%	42.0-44.7%	
Public Service	6,836,651	2,027,888	4,808,763	29.7%	31.3-46.6%	(2)
Academic Support	18,628,219	7,716,926	10,911,293	41.4%	37.8-44.1%	
Student Services	29,025,755	11,798,196	17,227,559	40.6%	39.8-41.0%	
Institutional Support	62,101,817	28,267,256	33,834,561	45.5%	37.2-47.6%	
Staff Benefits	11,388,009	5,761,805	5,626,204	50.6%	5.5-81.0%	
Operations & Maintenance of Plant	32,312,911	17,226,917	15,085,994	53.3%	46.3-52.3%	(3)
Repairs & Rehabilitation	22,359,542	6,203,178	16,156,364	27.7%	3.2-40.5%	
Special Items:						
Reserve - Campus	1,587,294	-	1,587,294	n/a	n/a	
Reserve - Compensation	-	-	-	n/a	n/a	
Reserve - Retention	-	-	-	n/a	n/a	
Reserve - State Funding Reduction	-	-	-	n/a	n/a	
Reserve - Operating	1,936,547	-	1,936,547	n/a	n/a	
Reserve - Enrollment Growth	-	-	-	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	-	-	-	n/a	n/a	
Reserve - Non-operating	-	-	-	n/a	n/a	
TOTAL UNRESTRICTED	324,720,825	139,616,002	185,104,823	43.0%	39.5-42.8%	(4)
AUXILIARY FUND						
Student Activities	7,296,225	2,899,586	4,396,639	39.7%	35.8-45.6%	
Sales & Services	2,632,138	1,164,633	1,467,505	44.2%	39.9-48.9%	
Reserve - Campus	574,377	-	574,377	n/a	n/a	
Reserve - District	132,191	-	132,191	n/a	n/a	
Transfers-out	120,550	57,495	63,055	47.7%	0.0-118.0%	
TOTAL AUXILIARY	10,755,481	4,121,714	6,633,767	38.3%	26.5-56.4%	
RESTRICTED FUND						
State Appropriations	27,573,949	11,071,277	16,502,672	40.2%	0.0-80.9%	
Grants & Contracts	29,306,928	10,414,250	18,892,678	35.5%	n/a	
Scholarships	95,704,878	55,437,121	40,267,757	57.9%	n/a	
Subtotal Grants, Contracts & Scholarships	152,585,755	76,922,648	75,663,107	50.4%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	152,585,755	76,922,648	75,663,107	50.4%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	2,973,387	813,939	2,159,448	27.4%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,973,387	813,939	2,159,448	27.4%	n/a	
SUBTOTAL EXPENDITURES & USES	491,035,448	221,474,303	269,561,145	45.1%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,290,005	239,618	90.5%	19.0-101.6%	
Institutional Matching-Contracts/Grants	30,500	309,357	(278,857)	1,014.3%	0.0-202.6%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	(0)	100.0%	n/a	
Unexpended Plant Fund	-	-	-	n/a	n/a	
Debt Service Fund	2,575,995	643,999	1,931,996	25.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	9,426,915	7,534,158	1,892,757	79.9%	n/a	
TOTAL EXPENDITURES & USES	\$ 500,462,363	\$ 229,008,461	\$ 271,453,902	45.8%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2010-11 CURRENT FUNDS OPERATING BUDGET
EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date January 31, 2011
41.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$217,177,668	\$ 92,478,228	\$124,699,440	42.6%
Staff Benefits	11,388,009	5,761,805	5,626,204	50.6%
Purchased Services	20,243,083	10,663,229	9,579,854	52.7%
Operating Expenses	69,156,470	27,351,362	41,805,108	39.5%
Supplies & Materials	11,531,138	6,337,187	5,193,951	55.0%
Minor Equipment	4,527,643	1,580,914	2,946,729	34.9%
Capital Outlay	6,266,504	2,119,656	4,146,848	33.8%
Charges	(19,093,531)	(6,676,379)	(12,417,152)	35.0%
SUBTOTAL UNRESTRICTED	321,196,984	139,616,002	181,580,982	43.5%
Reserve - Campus	1,587,294	-	1,587,294	n/a
Reserve - Compensation	-	-	-	n/a
Reserve - Retention	-	-	-	n/a
Reserve - State Funding Reduction	-	-	-	n/a
Reserve - Operating	1,936,547	-	1,936,547	n/a
Reserve - Enrollment Growth	-	-	-	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	-	-	-	n/a
Reserve - Non-operating	-	-	-	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,529,623	2,290,005	239,618	90.5%
Institutional Matching - Contracts/Grants	30,500	309,357	(278,857)	1,014.3%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,290,797	4,290,797	(0)	100.0%
Unexpended Plant Fund	-	-	-	n/a
Debt Service Fund	2,575,995	643,999	1,931,996	25.0%
TOTAL UNRESTRICTED	334,147,740	147,150,160	186,997,580	44.0%
AUXILIARY FUND	10,755,481	4,121,714	6,633,767	38.3%
RESTRICTED FUND	152,585,755	76,922,648	75,663,107	50.4%
RICHLAND COLLEGIATE HIGH SCHOOL	2,973,387	813,939	2,159,448	27.4%
TOTAL EXPENDITURES & USES	\$500,462,363	\$ 229,008,461	\$271,453,902	45.8%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2010-11 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 41.7% of Fiscal Year Elapsed

	January 31, 2011			January 31, 2010		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 91,676,880	\$ 39,318,582	42.9%	\$ 96,381,533	\$ 41,620,919	43.2%
Tuition	88,505,701	68,064,674	76.9%	79,906,374	66,806,979	83.6%
Taxes for Current Operations	120,222,660	84,022,253	69.9%	126,151,795	83,803,252	66.4%
Federal Grants & Contracts	1,037,885	489,048	47.1%	1,245,261	402,058	32.3%
State Grants & Contracts	126,452	-	0.0%	125,661	125,661	100.0%
General Sources:						
Investment Income	2,900,000	908,767	31.3%	5,050,000	1,670,424	33.1%
General Revenue	2,962,947	1,290,784	43.6%	3,024,673	1,419,952	46.9%
Subtotal General Sources	5,862,947	2,199,551	37.5%	8,074,673	3,090,376	38.3%
SUBTOTAL UNRESTRICTED	307,432,525	194,094,108	63.1%	311,885,297	195,849,245	62.8%
Use of Fund Balance & Transfers-in	26,715,215	-	0.0%	41,588,740	-	0.0%
TOTAL UNRESTRICTED	334,147,740	194,094,108	58.1%	353,474,037	195,849,245	55.4%
AUXILIARY FUND						
Sales & Services	5,482,698	1,594,686	29.1%	5,911,796	1,612,503	27.3%
Investment Income	174,132	70,612	40.6%	230,702	108,058	46.8%
Transfers-in	4,290,797	4,290,797	100.0%	5,175,797	5,175,797	100.0%
Use of Fund Balance	807,854	-	0.0%	994,040	-	0.0%
TOTAL AUXILIARY	10,755,481	5,956,095	55.4%	12,312,335	6,896,358	56.0%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	27,573,949	11,071,277	40.2%	26,411,849	10,551,887	40.0%
SBDC State Match	2,037,102	817,548	40.1%	1,841,483	954,948	51.9%
ARRA	780,000	227,669	29.2%	1,612,555	-	0.0%
Subtotal State Appropriations	30,391,051	12,116,494	39.9%	29,865,887	11,506,835	38.5%
Grants, Contracts & Scholarships:						
Federal	106,968,784	54,841,316	51.3%	70,302,377	47,340,460	67.3%
State	8,314,598	3,209,396	38.6%	5,631,808	3,914,992	69.5%
Local	6,085,578	6,620,403	108.8%	5,520,623	3,390,128	61.4%
Transfers-in	825,744	135,039	16.4%	144,528	5,271	3.6%
Subtotal Grants, Contracts & Scholarships	122,194,704	64,806,154	53.0%	81,599,336	54,650,851	67.0%
Richland Collegiate High School	-	-	n/a	48,308	-	n/a
TOTAL RESTRICTED	152,585,755	76,922,648	50.4%	111,513,531	66,157,686	59.3%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,965,387	1,055,589	35.6%	2,724,878	907,176	33.3%
Investment Income	8,000	3,099	38.7%	10,800	5,798	53.7%
TOTAL COLLEGIATE HIGH SCHOOL	2,973,387	1,058,688	35.6%	2,735,678	912,974	33.4%
TOTAL REVENUES & ADDITIONS	\$ 500,462,363	\$ 278,031,539	55.6%	\$ 480,035,581	\$ 269,816,263	56.2%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2010-11 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 41.7% of Fiscal Year Elapsed

	January 31, 2011			January 31, 2010		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 138,544,080	\$ 60,613,836	43.8%	\$ 133,952,705	\$ 60,316,083	45.0%
Public Service	6,836,651	2,027,888	29.7%	6,880,367	3,139,536	45.6%
Academic Support	18,628,219	7,716,926	41.4%	19,041,385	7,585,289	39.8%
Student Services	29,025,755	11,798,196	40.6%	28,768,141	11,841,716	41.2%
Institutional Support	62,101,817	28,267,256	45.5%	64,110,626	29,874,815	46.6%
Staff Benefits	11,388,009	5,761,805	50.6%	11,468,744	5,050,246	44.0%
Operations & Maintenance of Plant	32,312,911	17,226,917	53.3%	32,469,503	15,987,266	49.2%
Repairs & Rehabilitation	22,359,542	6,203,178	27.7%	33,090,855	6,040,522	18.3%
Special Items:						
Reserve - Campus	1,587,294	n/a	n/a	6,056,371	n/a	n/a
Reserve - Compensation	-	n/a	n/a	60,364	n/a	n/a
Reserve - Retention	-	n/a	n/a	803,200	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	-	n/a	n/a
Reserve - Operating	1,936,547	n/a	n/a	3,373,923	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	1,400,000	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	-	n/a	n/a	1,587,990	n/a	n/a
TOTAL UNRESTRICTED	324,720,825	139,616,002	43.0%	343,064,174	139,835,473	40.8%
AUXILIARY FUND						
Student Activities	7,296,225	2,899,586	39.7%	7,385,190	3,199,389	43.3%
Sales & Services	2,632,138	1,164,633	44.2%	3,629,831	1,644,406	45.3%
Reserve - Campus	574,377	-	n/a	800,548	n/a	n/a
Reserve - District	132,191	-	n/a	381,279	n/a	n/a
Transfers-out	120,550	57,495	47.7%	115,487	56,242	48.7%
TOTAL AUXILIARY	10,755,481	4,121,714	38.3%	12,312,335	4,900,037	39.8%
RESTRICTED FUND						
State Appropriations	27,573,949	11,071,277	40.2%	26,411,848	10,551,887	40.0%
Grants & Contracts	29,306,928	10,414,250	35.5%	34,302,683	13,388,570	39.0%
Scholarships	95,704,878	55,437,121	57.9%	50,750,692	42,217,229	83.2%
Subtotal Grants, Contracts & Scholarships	152,585,755	76,922,648	50.4%	111,465,223	66,157,686	59.4%
Richland Collegiate High School	-	-	n/a	48,308	-	n/a
TOTAL RESTRICTED	152,585,755	76,922,648	50.4%	111,513,531	66,157,686	59.3%
RICHLAND COLLEGIATE H.S.						
Expenditures	2,973,387	813,939	27.4%	2,735,678	963,116	35.2%
TOTAL COLLEGIATE HIGH SCHOOL	2,973,387	813,939	27.4%	2,735,678	963,116	35.2%
SUBTOTAL EXPENDITURES & USES	491,035,448	221,474,303	45.1%	469,625,718	211,856,312	45.1%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,290,005	90.5%	2,322,986	1,053,375	45.3%
Institutional Matching-Contracts/Grants	30,500	309,357	1,014.3%	32,243	72,413	224.6%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	5,175,797	5,175,797	100.0%
Unexpended Plant Fund	-	-	n/a	20,870	20,870	100.0%
Debt Service Fund	2,575,995	643,999	25.0%	2,857,967	740,155	25.9%
TOTAL TRANSFERS & DEDUCTIONS	9,426,915	7,534,158	79.9%	10,409,863	7,062,610	67.8%
TOTAL EXPENDITURES & USES	\$ 500,462,363	\$ 229,008,461	45.8%	\$ 480,035,581	\$ 218,918,922	45.6%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2010-11 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 41.7% of Fiscal Year Elapsed

	January 31, 2011			January 31, 2010		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$217,177,668	\$ 92,478,228	42.6%	\$207,412,551	\$ 91,308,925	44.0%
Staff Benefits	11,388,009	5,761,805	50.6%	11,468,744	5,050,246	44.0%
Purchased Services	20,243,083	10,663,229	52.7%	22,233,164	10,966,908	49.3%
Operating Expenses	69,156,470	27,351,362	39.5%	83,039,843	26,661,409	32.1%
Supplies & Materials	11,531,138	6,337,187	55.0%	12,738,677	7,852,451	61.6%
Minor Equipment	4,527,643	1,580,914	34.9%	5,736,493	2,008,764	35.0%
Capital Outlay	6,266,504	2,119,656	33.8%	6,057,596	2,795,953	46.2%
Charges	(19,093,531)	(6,676,379)	35.0%	(18,904,742)	(6,809,183)	36.0%
SUBTOTAL UNRESTRICTED	321,196,984	139,616,002	43.5%	329,782,326	139,835,473	42.4%
Reserve - Campus	1,587,294	n/a	n/a	6,056,371	n/a	n/a
Reserve - Compensation	-	n/a	n/a	60,364	n/a	n/a
Reserve - Retention	-	n/a	n/a	803,200	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	-	n/a	n/a
Reserve - Operating	1,936,547	n/a	n/a	3,373,923	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	1,400,000	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	-	n/a	n/a	1,587,990	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	2,290,005	90.5%	2,322,986	1,053,375	45.3%
Institutional Matching - Contracts/Grants	30,500	309,357	1,014.3%	32,243	72,413	224.6%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	5,175,797	5,175,797	100.0%
Unexpended Plant Fund	-	-	n/a	20,870	20,870	100.0%
Debt Service Fund	2,575,995	643,999	25.0%	2,857,967	740,155	25.9%
TOTAL UNRESTRICTED	334,147,740	147,150,160	44.0%	353,474,037	146,898,083	41.6%
AUXILIARY FUND	10,755,481	4,121,714	38.3%	12,312,335	4,900,037	39.8%
RESTRICTED FUND	152,585,755	76,922,648	50.4%	111,513,531	66,157,686	59.3%
RICHLAND COLLEGIATE HIGH SCHOOL	2,973,387	813,939	27.4%	2,735,678	963,116	35.2%
TOTAL EXPENDITURES & USES	\$500,462,363	\$ 229,008,461	45.8%	\$480,035,581	\$ 218,918,922	45.6%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) *Actual Investment Income* is slightly below control limits due to market conditions. Interest rates continue to remain low. Interest income will be re-evaluated for Spring Budget Revision.
- (2) *Public Service* is below control limits because Bill J. Priest had several grants that were projected in the budget that did not materialize and the funds have been placed in reserves. Revenues will be re-evaluated for Spring Budget Revision.
- (3) *Operations & Maintenance of Plant* is slightly higher than the normal percent of budget, but this increase does not appear to be related to any isolated incident.
- (4) *Total Unrestricted* is higher than the normal percent of budget because the Instruction percent of budget is at the higher end of the control limits due to increased enrollments.

INFORMATIVE REPORT NO. 22

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in January 2011.

AWARDS:

11773	METAL WORKBENCHES WITH TOOL CARTS - BHC Cisco-Eagle, Inc.	\$35,598
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This recommendation consists of the labor and materials necessary to fabricate, deliver, and install twenty steel workbenches with mobile carts/drawers for the Automotive Department. The workbenches will be used by students for various workstations and labs. Included in the price is a twelve month warranty to replace, repair or restore parts or components provided that fail or are defective, at no cost to the District.

5D37171	RENEWAL OF ANNUAL LICENSE AGREEMENT – BJP/ECC Info USA Marketing, Inc.	\$26,852
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This request renews licensing for the “Reference USA” web-based reference service used by the North Texas SBDCs (Small Business Development Centers). The service is a vital marketing research tool used in consulting activities with SBDC clients across the North Texas SBDC network.

The total annual cost of \$26,852 represents a 10% increase (\$2,335) related to a new release of the system with added search capability, as well as an additional \$1,167 to fund access to three additional databases. The databases added are Canadian Business, New Movers, and Lifestyles. The total annual cost to the SBDCs remain less than 50% of the normal Reference USA subscription rate.

Walter P. Moore
Water drainage in tunnel at Bldg's B, C and D - CVC
Purchase Order No. B14748
Change Order No. 01

Change: Planter Modification to extend plaza over Building D.

Original Contract Amount	\$37,450.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	3,575.00
Revised Contract Amount	\$41,025.00

Board approved original award 12/16/2008. This is for CVC project #1, *Progress Report on Construction Projects*.

C. D. Henderson Construction – Bid #11780
EFC paving and drainage - EFC
Purchase Order No. B17219
Change Order No. 01

Change: Reconstruction of 3 active Atmos Gas Services (4", 3" and 1") in conflict with excavation. Extra Work.

Original Contract Amount	\$320,400.00
Change Order Limit/Contingency	48,060.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	16,788.00
Revised Contract Amount	\$337,188.00

Board approved original award 09/07/2010. This is for EFC project #7, *Progress Report on Construction Projects*.

C. D. Henderson Construction – Bid #11781
Replace asphalt parking lots W-32E-1 - EFC
Purchase Order No. B17217
Change Order No. 01

Change: Start date for notice to proceed is changed to December 1, 2010.

Original Contract Amount	\$1,069,300.00
Change Order Limit/Contingency	160,395.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	.00
Revised Contract Amount	\$1,069,300.00

Board approved original award 09/07/2010. This is for EFC project #4, *Progress Report on Construction Projects*.

C. D. Henderson Construction – Bid #11781
Repair Upper Courtyard - EFC
Purchase Order No. B17215
Change Order No. 01

Change: Start date for notice to proceed is changed to December 1, 2010.

Original Contract Amount	\$360,400.00
Change Order Limit/Contingency	54,060.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	.00
Revised Contract Amount	\$360,400.00

Board approved original award 09/07/2010. This is for EFC project #3, *Progress Report on Construction Projects*.

C. D. Henderson Construction – Bid #B11781
Sidewalk Repairs - EFC
Purchase Order No. B17214
Change Order No. 01

Change: Start date for notice to proceed is changed to December 1, 2010.

Original Contract Amount	\$159,200.00
Change Order Limit/Contingency	23,880.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	.00
Revised Contract Amount	\$159,200.00

Board approved original award 09/07/2010. This is for EFC project #8, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 23

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of January 31, 2011.

September & October 2010 Compared to September & October 2009

Ethnicity/ Gender	September 10		October 10		September 09		October 09	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	3,525	0.1	4,665	.2	54,743	0.3	9,455	0.1
Black/African-American	416,601	7.1	24,915	1.2	547,012	2.6	1,020,111	6.7
Asian Indian	199,940	3.4	258,915	12.3	1,030,571	5.0	494,339	3.3
Anglo-American, Female	1,202,989	20.4	311,628	14.8	1,726,382	8.4	1,648,059	10.9
Asian Pacific	753	0.0	352	0.0	10,439	0.1	36,715	0.2
Hispanic/Latino/Mex-American	733,242	12.4	198,253	9.4	1,982,617	9.6	1,566,096	10.3
Other Female	10,137	0.2	133,143	6.3	56,882	0.3	85,006	0.6
Total M/WBE	2,567,187	43.5	931,872	44.3	5,408,645	26.2	4,859,780	32.1
Not Classified	3,330,616	56.5	1,171,910	55.7	15,239,773	73.8	10,283,161	67.9
Subtotal for Discretionary Payments	5,897,803	100.0	2,103,782	100.0	20,648,418	100.0	15,142,941	100.0
Non-discretionary Payments	8,301,695		6,456,873		2,950,476		2,546,863	
Total Payments	14,199,498		8,560,655		23,598,893		17,689,804	

November & December 2010 Compared to November & December 2009

Ethnicity/ Gender	November 10		December 10		November 09		December 09	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	18,861	0.4	8,647	0.4	5,634	0.1	1,683	0.1
Black/African-American	470,032	10.1	225,707	10.3	435,464	4.6	429,581	3.5
Asian Indian	216,676	4.7	98,553	4.5	988,845	10.4	949,305	7.8
Anglo-American, Female	531,972	11.4	148,449	6.8	1,346,777	14.1	1,498,801	12.2
Asian Pacific	8,174	0.2	2,665	.1	5,072	0.1	13,220	0.1
Hispanic/Latino/Mex-American	585,142	12.6	483,937	22.1	579,192	6.1	1,174,661	9.6
Other Female	19,320	0.4	3,880	0.1	399,182	4.2	59,228	0.5
Total M/WBE	1,850,177	39.8	971,842	44.5	3,760,166	39.5	4,126,481	33.8
Not Classified	2,797,547	60.2	1,208,990	55.4	5,761,318	60.5	8,080,251	66.2
Subtotal for Discretionary Payments	4,647,724	100.0	2,180,833	100.0	9,521,484	100.0	12,206,733	100.0
Non-discretionary Payments	6,820,058		6,138,921		1,616,628		2,170,879	
Total Payments	11,467,782		8,319,755		11,138,113		14,377,613	

January & February 2011 Compared to January & February 2010

Ethnicity/ Gender	January 11		February 11		January 10		February 10	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	0	0.0			1,406	0.0		
Black/African-American	217,693	7.8			291,921	2.6		
Asian Indian	135,976	4.9			650,293	5.8		
Anglo-American, Female	486,944	17.4			1,792,084	16.2		
Asian Pacific	2,784	0.1			41,796	0.3		
Hispanic/Latino/Mex-American	153,581	5.5			2,045,372	18.5		
Other Female	10,439	0.3			264,867	2.4		
Total M/WBE	1,007,417	36.0			5,087,739	45.8		
Not Classified	1,793,839	64.0			6,003,942	54.2		
Subtotal for Discretionary Payments	2,801,256	100.0			11,091,681	100.0		
Non-discretionary Payments	5,465,660				1,019,691			
Total Payments	8,266,916				12,111,372			

Payments to M/WBEs in Fiscal Years 2002/03 – 2009/10

	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10
American Indian/ Alaskan Native	2,735,072	3,849,775	300,869	976,953	1,098,580	293,244	304,324	174,963
Black/African- American	2,292,519	3,205,921	4,404,239	4,706,496	3,125,284	14,934,516	40,748,128	6,337,986
Asian Indian	66,670	148,477	468,352	1,112,483	3,170,023	3,494,574	12,392,237	6,947,151
Anglo-American, Female	1,615,111	1,237,126	5,569,275	4,684,336	3,902,023	4,893,713	14,952,024	13,742,587
Asian Pacific	236,225	286,589	995,558	25,793	26,035	656,552	1,099,847	1,184,614
Hispanic/Latino/ Mex-American	1,019,652	816,123	2,574,890	4,034,906	1,993,010	11,019,093	30,260,832	14,711,676
Other Female	13,991	11,092	33,805	712,096	695,800	940,788	1,545,232	1,989,424
HUB	N/A	N/A	1,363,959	N/A	N/A	N/A	N/A	N/A
Total paid to M/WBEs	7,979,240	9,555,103	15,710,947	16,253,063	14,010,755	36,232,480	101,302,624	45,088,401
% of all payments	12.02%	14.33%	24.78%	22.27%	20.07%	21.69%	37.87%	30.10%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

INFORMATIVE REPORT NO. 24

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of January 31, 2011

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	BHC																		
1	Police Communication system																		
2	Upgrade restrooms campus-wide																		
3	Update/replace exterior signage																		
4	Replace walkways/sidewalks campus wide																		
5	Replace 700T centrifugal chiller bldg B																		
6	Relocate & remodel police & communication center																		
7	Parking lots expansion																		
8	Soccer field replacement																		
9	Police Department remodel																		
	Bond Program																		
10	Construct Science & Allied Health Bldg																		
11	Expand automotive technology																		
12	Construct Workforce & Continuing Education Bldg																		
	CVC																		
1	Correct subsurface drainage bldgs B, C, D																		
2	Replace glass doors & related store fronts bldgs C & E																		
3	Update fire sprinkler systems bldgs D, E, F, G																		
	Bond Program																		
4	Expand mechanical infrastructure																		
5	Construct Science bldg																		
6	Construct Industrial Tech bldg																		
	DO																		
1	Dock lift																		
	Bond Program																		
2	District Admin. Center																		
	DSC																		
1	Upgrade security system																		
2	Replace motor VFD etc. TAB, AHU 6 @ Purchasing																		
3	Refurbish cooling tower																		
4	Maintenance specification for elevators BHC/MVC/ECC/ RLC																		
	D-W																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure (Hold)																		
2	D-W ADA assessment																		
	ECC																		
1	Welding exhaust system BJP																		
2	Replace & seal all ext. windows, Paramount																		
3	Replace roof bldg A & Penthouse																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of January 31, 2011

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	█ Project Status																		
4	Replace AHU drives, shaft, bearing, controls @ BJP																		
5	Structural analysis of bldg. A,B,C																		
6	Replace surge suppressors @ distribution panels																		
7	Installation 21 wind turbines																		
8	Elevator lobby remodel																		
	Bond Program																		
9	Develop West Campus																		
10	Build Center for Allied Health & Nursing																		
11	Back fill Adaptive Remodel																		
	EFC																		
1	Repair foam roof bldgs C,L,M,N,P (Hold)																		
2	Refurbish restrooms																		
3	Repair upper courtyard																		
4	Replace asphalt parking lots																		
5	CCTV (Hold)																		
6	Re-route Oates to Loop Road																		
7	Oates/Spur paving drain																		
8	Remove/replace sidewalks campus wide																		
	Bond Program																		
9	Develop South Campus																		
10	Expand mechanical infrastructure																		
11	Build learning center																		
12	Remodel vacated space																		
13	Construct Continuing Education Workforce & Criminal Justice Bldg																		
14	Construct center for child & family studies																		
15	Construct Technology Bldg																		
	MVC																		
1	Replace hall carpet, main campus																		
2	Replace 1000T chiller																		
3	Replace motors & VFD's on AHUs																		
	Bond Program																		
4	Build soccer fields & community recreation complex																		
5	Expand mechanical infrastructure																		
6	Construct Science Bldg																		
7	Construct Performance Hall																		
8	Remodel vacated space																		
9	Construct Economic & Workforce Center																		
10	Construct Student Center																		
	NLC																		
1	Building A elevator																		
2	Replace roofs bldgs H & K																		
3	Repair/replace concrete steps, bldg A waterproof																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of January 31, 2011

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
4	Repair roofs, exterior stucco water leaks bldg R																		
5	Repair high priority water infiltration points campus wide																		
6	Repair piping insulation in section of tunnel																		
7	Replace buried utility pipe in section of tunnel																		
8	Replace Performance Hall seating, 405 seats																		
9	Repair tunnel soils @ bldg F & A300																		
10	Repair lab flooring Bldg C																		
11	Performance Hall upgrades																		
12	Life safety study Perf. Hall																		
13	H200 student life renovation																		
14	New & replace sidewalks																		
15	Structural analysis all parking lots' lights																		
16	Performance Hall rigging: feasibility study																		
17	North Campus improvements																		
	Bond Program																		
18	Develop South Campus																		
19	Develop North Campus																		
20	Expand mechanical infrastructure																		
21	Construct Science Bldg																		
22	Construct General Purpose Bldg																		
23	Workforce Development Center																		
24	Remodel vacated space																		
25	Repair structural/waterproofing																		
	RLC																		
1	Repair sinkhole south end of lake																		
2	Replace underground West side HVAC piping																		
3	Replace 900T chiller #2																		
4	Replace original entrance doors phase II																		
5	Refurbish existing cooling towers, 3 - 750T																		
6	Replace 84 store front doors																		
7	Magnetic locks on interior (Hold)																		
8	Re-route HX piping																		
9	TAB Pecos HVAC																		
10	Traffic Control study @ Abrams, Shadow Dr. & Walnut Street																		
11	Relocate HVAC piping under lake: feasibility study																		
12	Repair parking lot A asphalt (Hold)																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of January 31, 2011

PROJECTS		DESIGN							CONSTRUCTION										
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	Bond Program																		
13	Construct Science Bldg & expand parking/Mechanical Infrastructure																		
14	Renovate Sabine Hall																		
15	Develop Garland Campus																		
	LCET																		
1	Replace damper & actuators, AHU 1 & 2 @ LCET																		

FACILITIES HOLD PROJECTS - PER CAMPUS REQUEST

1. Feasibility study (IT environment upgrades) administrative cabling infrastructure (DW)
2. Repair foam roof bldgs. C,L,M,N,P (EFC)
3. CCTV (EFC)
4. Magnetic locks on interior (RLC)
5. Repair parking lot A asphalt (RLC)

FACILITIES COMPLETED/CANCELED PROJECTS
LAST REPORT TO APPEAR

1. Police Department remodel (BHC)
2. Upgrade security system 701 (DSC)
3. Structural analysis of bldg. A,B,C (ECC)
4. Life safety study Perf. Hall (NLC)
5. Performance Hall rigging: feasibility study (NLC)
6. Re-route HX piping (RLC)

BOND PROGRAM 100% COMPLETED PROJECTS – ONGOING

1. Expand Automotive Technology (BHC)
2. Construct Science & Allied Health Bldg (BHC)
3. Construct Workforce & Continuing Education Bldg (BHC)
4. Expand Mechanical Infrastructure (CVC)
5. Construct Science Bldg (CVC)
6. Construct Industrial Tech Bldg (CVC)
7. District Admin. Center (DO)
8. Build Center for Allied Health & Nursing (ECC)
9. Develop West Campus (ECC)
10. Back fill Adaptive Remodel (ECC)
11. Develop South Campus (EFC)
12. Expand Mechanical Infrastructure (EFC)
13. Build Learning Center (EFC)
14. Remodel vacated space (EFC)
15. Construct Continuing Education Workforce & Criminal Justice Bldg (EFC)
16. Construct Center for Child & Family Studies (EFC)
17. Construct Technology Bldg (EFC)
18. Build Soccer Fields & Community Recreation Complex (MVC)
19. Expand Mechanical Infrastructure (MVC)
20. Construct Science Bldg (MVC)
21. Construct Performance Hall (MVC)

22. Remodel vacated space/Adaptive Remodel (MVC)
23. Construct Economic & Workforce Development Center (MVC)
24. Construct Student Center (MVC)
25. Develop South Campus (NLC)
26. Develop North Campus (NLC)
27. Expand Mechanical Infrastructure (NLC)
28. Construct Science Bldg (NLC)
29. Construct General Purpose Bldg (NLC)
30. Workforce Development Center (NLC)
31. Remodel vacated space/Adaptive Remodel (NLC)
32. Repair structural/waterproofing (NLC)
33. Construct Science Bldg & expand parking/Mechanical Infrastructure (RLC)
34. Develop Garland Campus (RLC)
35. Renovate Sabine Hall (RLC)

INFORMATIVE REPORT NO. 25

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending January 31, 2011.

Brookhaven College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc
1) Mep Upgrade/ Restroom Renovations (D195) Estimated Cost: \$1,017,336 Revised Cost: \$ Awarded Amount: \$950,718	90,252	831,316	28,428	722
	Start Date: April 09 Projected Completion Date: March 11			
2) Update/Replace Exterior Signage (D208) Estimated Cost: \$138,225 Revised Cost: \$ Awarded Amount: \$13,226	9,363	0	3,863	0
	Start Date: December 09 Projected Completion Date: April 11			
3) Replace Walkways/ Sidewalks Campus-Wide (D205) Estimated Cost: \$364,260 Revised Cost: \$ Awarded Amount: \$193,354	24,342	138,151	10,043	20,818
	Start Date: December 09 Projected Completion Date: January 11			

Brookhaven College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc
4) Replace 700T Centrifugal Chiller, Building B (D207)	33,705	332,551	13,905	234
Estimated Cost: \$497,610 Revised Cost: \$ Awarded Amount: \$380,395	Start Date: December 09 Projected Completion Date: March 11			
BHC Maintenance Summary	Total Estimated Cost: \$2,017,431	Total Revised Cost: \$0	Total Awarded Amount: \$1,537,693	

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Police Communication System (BHC310)	90,950	0	0	19,200
Estimated Cost: \$1,214,286 Revised Cost: \$ Awarded Amount: \$110,150	Start Date: August 08 Projected Completion Date: July 11			
2) Parking Lots Expansion (BHC314)	17,774	672,000	0	232
Estimated Cost: \$209,414 Revised Cost: \$756,974 Awarded Amount: \$690,006	Start Date: November 10 Projected Completion Date: January 11			
3) Relocate and Remodel Police and Communication system (BHC316)	29,960	0	0	0
Estimated Cost: \$529,960 Revised Cost: \$ Awarded Amount: \$29,960	Start Date: September 10 Projected Completion Date: TBD*			

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Soccer Field Replacement (BHC317)		49,999		
Estimated Cost: \$75,000 Revised Cost: \$ Awarded Amount: \$49,999	Start Date: September: December 10 Projected Completion Date: TBD			
BHC SAR Summary	Total Estimated Cost: \$2,028,660	Total Revised Cost: \$0	Total Awarded Amount: \$880,115	

*TBD - To Be Determined

Cedar Valley College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Correct Water Drainage, Bldg. B,C,D (D200) Estimated Cost: \$552,900 Revised Cost: \$ Awarded Amount: \$102,731	41,025	44,590	15,450	1,666
	Start Date: December 08 Projected Completion Date: February 11			
2) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207) Estimated Cost: \$1,144,503 Revised Cost: \$ Awarded Amount: \$109,517	77,522	0	31,982	13
	Start Date: December 09 Projected Completion Date: June 11			
3) Replace Glass in Bldg C,E (D195) Estimated Cost: \$525,256 Revised Cost: \$597,504 Awarded Amount: \$425,657	50,244	360,500	14,678	235
	Start Date: April 09 Projected Completion Date: January 11			
CVC Maintenance Summary	Total Estimated Cost: \$2,222,659	Total Revised Cost: \$0	Total Awarded Amount: \$637,905	

Eastfield College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair Foam Roofs: Bldgs C, L, N, P (D198) Estimated Cost: \$204,439 Revised Cost: \$310,714 Awarded Amount: \$292,078	13,662	270,850	5,636	1,930
	Start Date: February 09 Projected Completion Date: Hold			
2) Repair Upper Courtyard (D210) Estimated Cost: \$629,890 Revised Cost: \$ Awarded Amount: \$433,710	55,544	360,400	17,366	400
	Start Date: December 09 Projected Completion Date: June 11			
3) Refurbish Restrooms, C3RW2, F2RM1, F2RW1, L3RM1, L3RW1 (D208) Estimated Cost: \$154,812 Revised Cost: \$370,743 Awarded Amount: \$324,569	10,486	309,505	4,326	252
	Start Date: December 09 Projected Completion Date: December 10			

Eastfield College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Replace Asphalt Parking Lots (D210)	147,038	1,069,300	50,058	44,765
Estimated Cost: \$1,815,696 Revised Cost: \$ Awarded Amount: \$1,311,161	Start Date: December 09 Projected Completion Date: June 11			
EFC Maintenance Summary	Total Estimated Cost: \$2,804,837	Total Revised Cost: \$0	Total Awarded Amount: \$2,361,518	

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) CCTV (EFC301) Estimated Cost: \$3,370 Revised Cost: \$ Awarded Amount: \$3,370	3,370	0	0	0
Start Date: September 08 Projected Completion Date: Hold				
2) Re-Route Oates to Loop Road & Oates/Spur paving and drainage (EFC 296/276) Estimated Cost: \$1,679,900 Revised Cost: \$ Awarded Amount: \$1,649,281	109,900	1,444,700	74,226	20,455
Start Date: October 09 Projected Completion Date: June 11				
3) Sidewalk Repair, Improvements & Replacement (EFC 299) Estimated Cost: \$318,160 Revised Cost: \$ Awarded Amount: \$194,552	34,980	159,200	0	372
Start Date: October 09 Projected Completion Date: June 11				
EFC SAR Summary	Total Estimated Cost: \$2,001,430	Total Revised Cost: \$0	Total Awarded Amount: \$1,847,203	

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Replace & Seal All Exterior Windows, Paramount (D208) Estimated Cost: \$277,169 Revised Cost: \$ Awarded Amount: \$26,520	18,774	0	7,746	0
	Start Date: December 09 Projected Completion Date: June 11			
2) Replace Roof, Bldg A and Penthouse (D205) Estimated Cost: \$359,385 Revised Cost: \$ Awarded Amount: \$38,628	24,343	0	10,043	4,242
	Start Date: December 09 Projected Completion Date: June 11			
3) Replace AHU Drives, Shaft, Bearings, Controls, 9 Each @ BJP (D207) Estimated Cost: \$193,515 Revised Cost: \$ Awarded Amount: \$71,867	13,107	53,352	5,408	0
	Start Date: December 09 Projected Completion Date: June 11			

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Replace Surge Suppressors at Distribution Panels @ BJP (D207)	3,745	54,718	1,545	0
Estimated Cost: \$55,290 Revised Cost: \$ Awarded Amount: \$60,008	Start Date: December 09 Projected Completion Date: June 11			
ECC Maintenance Summary	Total Estimated Cost: \$885,359	Total Revised Cost: \$0	Total Awarded Amount: \$197,023	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Structural Analysis Report Adding 21 Wind Turbines on Bldg A and Solar Thermal Array on Bldg B&C (ECC225) Estimated Cost: \$5,885 Revised Cost: \$ Awarded Amount: \$12,385	12,385	0	0	0
	Start Date: June 10 Projected Completion Date: June 11			
2) Elevator Lobby Remodel (ECC226) Estimated Cost: \$295,000 Revised Cost: \$ Awarded Amount: \$20,223	20,223	0	0	0
	Start Date: December 10 Projected Completion Date: TBD			
3) Welding Exhaust System (BJP60) Estimated Cost: \$300,000 Revised Cost: \$ Awarded Amount: \$11,380	11,380	0	0	0
	Start Date: August 10 Projected Completion Date: August 11			
ECC SAR Summary	Total Estimated Cost: \$600,885	Total Revised Cost: \$0	Total Awarded Amount: \$43,988	

Mountain View College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Replace 1000T Centrifugal Chiller, CH-2 (D206) Estimated Cost: \$829,350 Revised Cost: \$ Awarded Amount: \$579,310	56,175	499,698	23,175	262
	Start Date: December 09 Projected Completion Date: March 11			
2) Replace Motors and VFDs on AHUs A-1, A-2, A- 3 & A-4 (D206) Estimated Cost: \$110,580 Revised Cost: \$ Awarded Amount: \$10,615	7,490	0	3,090	35
	Start Date: December 09 Projected Completion Date: March 11			
3) Replace Hall Carpet, All Levels, Main Campus, 158,000 SF (D208) Estimated Cost: \$652,422 Revised Cost: \$ Awarded Amount: \$62,423	44,192	0	18,231	0
	Start Date: December 09 Projected Completion Date: March 11			
MVC Maintenance Summary	Total Estimated Cost: \$1,592,352	Total Revised Cost: \$0	Total Awarded Amount: \$652,348	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair Tunnel Soils @ Bldg F & A300 (D203) Estimated Cost: \$702,386 Revised Cost: \$ Awarded Amount: \$70,065	52,609	0	7,880	9,576
	Start Date: December 09 Projected Completion Date: August 11			
2) Replace Roofs, Bldgs. H & K Waterproofing (D209) Estimated Cost: \$333,438 Revised Cost: \$ Awarded Amount: \$31,585	22,283	0	9,192	110
	Start Date: December 09 Projected Completion Date: August 11			
3) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209) Estimated Cost: \$119,169 Revised Cost: \$ Awarded Amount: \$24,779	21,383	0	3,286	110
	Start Date: December 09 Projected Completion Date: August 11			

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Repair Roofs, Exterior Stucco, Water Infiltration, Bldg. R (D209) Estimated Cost: \$364,260 Revised Cost: \$ Awarded Amount: \$34,495	24,342	0	10,043	110
	Start Date: December 09 Projected Completion Date: August 11			
5) Repair High Priority Water Infiltration Points, Campus Wide (D209) Estimated Cost: \$119,169 Revised Cost: \$ Awarded Amount: \$18,115	14,719	0	3,286	110
	Start Date: December 09 Projected Completion Date: August 11			
6) Replace Piping Insulation in Section of Tunnel (D206) Estimated Cost: \$199,044 Revised Cost: \$ Awarded Amount: \$19,044	13,482	0	5,562	0
	Start Date: December 09 Projected Completion Date: August 11			

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
7) Replace Buried Utility Pipe in Section of Tunnel (D206)	6,741	0	2,781	0
Estimated Cost: \$99,522 Revised Cost: \$ Awarded Amount: \$9,522	Start Date: December 09 Projected Completion Date: August 11			
8) Repair/ Re-Upholster Performance Hall Seating (D208)	14,726	0	6,075	0
Estimated Cost: \$217,422 Revised Cost: \$ Awarded Amount: \$20,801	Start Date: December 09 Projected Completion Date: February 11			
NLC Maintenance Summary	Total Estimated Cost: \$2,154,410	Total Revised Cost: \$0	Total Awarded Amount: \$228,406	

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Student Life Center (NLC278) Estimated Cost: \$3,800,000 Revised Cost: \$ Awarded Amount: \$1,802,272	273,372	1,471,780	56,460	660
Start Date: March 08 Projected Completion Date: February 11				
2) Bldg A Elevator (NLC328) Estimated Cost: \$1,146,428 Revised Cost: \$ Awarded Amount: \$730,880	80,250	629,000	21,630	0
Start Date: April 09 Projected Completion Date: April 11				
3) Repair Lab Flooring Bldg C (NLC335) Estimated Cost: \$146,742 Revised Cost: \$ Awarded Amount: \$70,492	10,272	60,220	0	0
Start Date: July 09 Projected Completion Date: June 10				

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Performance Hall Upgrades/Life Safety Analysis (NLC339) Estimated Cost: \$6,923 Revised Cost: \$ Awarded Amount: \$9,705	6,923	0	0	2,782
Start Date: May 10 Projected Completion Date: August 11				
5) North Campus Improvements (NLC343) Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,891	7,981	0	0	0
Start Date: November 10 Projected Completion Date: TBD				
6) Structural Analysis all Parking Lot Lights (NLC340) Estimated Cost: \$20,725 Revised Cost: \$20,725 Awarded Amount: \$20,725	20,725			
Start Date: May 10 Projected Completion Date: TBD				

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
7) New and Replace Sidewalks (NLC341)	164,295			
Estimated Cost: \$164,295 Revised Cost: \$164,295 Awarded Amount: \$164,295	Start Date: September: July 10 Projected Completion Date: TBD			
NLC SAR Summary	Total Estimated Cost: \$5,309,513	Total Revised Cost: \$0	Total Awarded Amount: \$2,806,260	

Richland College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Replace Underground West Side HVAC Piping (D211) Estimated Cost: \$707,712 Revised Cost: \$ Awarded Amount: \$247,512	47,896	179,709	19,776	131
	Start Date: December 09 Projected Completion Date: March 11			
2) Replace 900 Ton Chiller No. 2 (D211) Estimated Cost: \$552,900 Revised Cost: \$627,900 Awarded Amount: \$600,757	37,418	547,787	15,450	102
	Start Date: December 09 Projected Completion Date: March 11			
3) Replace Original Entrance Doors, Phase II (D208) Estimated Cost: \$404,722 Revised Cost: \$ Awarded Amount: \$353,060	27,413	314,080	11,308	259
	Start Date: December 09 Projected Completion Date: June 11			

Richland College Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) Refurbish Existing Cooling Towers, 750 Ton, 3 Each (D211) Estimated Cost: \$315,153 Revised Cost: \$357,904 Awarded Amount: \$327,044	21,329	296,850	8,807	58
	Start Date: December 09 Projected Completion Date: March 11			
5) Replace Damper and Actuators, AHU 1 & AHU-2 @ LCET (D207) Estimated Cost: \$7,740 Revised Cost: \$ Awarded Amount: \$740	524	0	216	0
	Start Date: December 09 Projected Completion Date: March 11			
RLC Maintenance Summary	Total Estimated Cost: \$1,988,227	Total Revised Cost: \$0	Total Awarded Amount: \$1,529,113	

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) 84 Store Front Doors (RLC290) Estimated Cost: \$231,911 Revised Cost: \$ Awarded Amount: \$235,054	45,065	189,500	0	489
	Start Date: February 08 Projected Completion Date: TBD			
2) Sink Hole at South End of Lake (RLC296) Estimated Cost: \$2,004,286 Revised Cost: \$ Awarded Amount: \$207,671	207,671	0	0	0
	Start Date : October 08 Projected Completion Date: September 11			
3) Magnetic Locks on Interior (RLC303) Estimated Cost: \$250,000 Revised Cost: \$ Awarded Amount: \$18,725	18,725	0	0	0
	Start Date: November 08 Projected Completion Date: Hold			

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) Repair Parking Lot A (Asphalt) (RLC308) Estimated Cost: \$256,700 Revised Cost: \$ Awarded Amount: \$19,227	19,227	0	0	0
Start Date: December 09 Projected Completion Date: Hold				
5) Traffic Control Study at Abrams and Shadow Dr and Walnut Street (RLC309) Estimated Cost: \$519,714 Revised Cost: \$ Awarded Amount: \$51,480	51,480	0	0	0
Start Date: February 10 Projected Completion Date: August 11				
6) Relocating the Swimming Pool Heat Exchange Piping (RLC311) Estimated Cost: \$109,583 Revised Cost: \$ Awarded Amount: \$38,955	7,169	31,786	0	0
Start Date: July 10 Projected Completion Date: January 11				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
7) Relocation HVAC Piping Under Lake (RLC314) Estimated Cost: \$10,000 Revised Cost: \$ Awarded Amount: \$10,000	10,000	0	0	0
	Start Date: September 10 Projected Completion Date: September 12			
RLC SAR Summary	Total Estimated Cost: \$3,382,194	Total Revised Cost: \$0	Total Awarded Amount: \$581,112	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Replace Motor, VFD, Belts/Sheaves, TAB, AHU-6 Purchasing (D207) Estimated Cost: \$44,832 Revised Cost: \$ Awarded Amount: \$4,510	2,996	0	1,236	278
	Start Date: December 09 Projected Completion Date: January 11			
2) Refurbish Cooling Tower (D207) Estimated Cost: \$44,232 Revised Cost: \$ Awarded Amount: \$13,416	2,996	9,184	1,236	0
	Start Date: December 09 Projected Completion Date: January 11			
3) Maintenance specifications for elevators BHC/MVC/ECC/RLC (DSC111) Estimated Cost: \$878,000 Revised Cost: \$ Awarded Amount: \$422,252	43,833	378,419	0	0
	Start Date: March 10 Projected Completion Date: March 11			

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) District Wide ADA Assessment (D 212) Estimated Cost: \$144,765 Revised Cost: \$ Awarded Amount: \$139,100	139,100	0	0	0
Start Date: August 10 Projected Completion Date: TBD				
5) Feasibility Study Administrative Cabling Infrastructure District Wide (D192) Estimated Cost: \$5,062,857 Revised Cost: \$ Awarded Amount: \$245,844	58208	187,636	0	0
Start Date: October 07 Projected Completion Date: Hold				
DSC Maintenance Summary	Total Estimated Cost: \$6,174,686	Total Revised Cost: \$0	Total Awarded Amount: \$825,122	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Dock Lift (D205)	749	0	309	0
Estimated Cost: \$11,058 Revised Cost: \$ Awarded Amount: \$1,058	Start Date: December 09 Projected Completion Date: May 11			
DO Maintenance Summary	Total Estimated Cost: \$11,058	Total Revised Cost: \$0	Total Awarded Amount: \$1,058	

INFORMATIVE REPORT NO. 26

Report of M/WBE Participation of Maintenance and SARS Report on
Projects

The status of M/WBE Participation as of January 31, 2011 for Maintenance and SARS projects assigned to contracted construction program managers.

Maintenance and SARS Projects - as of January 31, 2011

Definitions:

Total Estimated Cost: The total estimated dollars assigned to this project.

Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

Notes:

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %	
BHC - Maintenance Projects	MEP Upgrade/Restroom renovations	\$1,017,336							
	Architect			\$90,252	\$90,252	100%	\$0	0%	
	Construction			\$831,316	\$0	0%	\$831,316	100%	
	Construction Manager			\$28,428	\$28,428	100%	\$0	0%	
	Misc. Consulting Services			\$722	\$722	100%	\$0	0%	
	Update/replace exterior signage	\$138,225							
	Architect			\$9,363	\$9,363	100%	\$0	0%	
	Construction			\$0	\$0	0%	\$0	0%	
	Construction Manager			\$3,863	\$0	0%	\$3,863	100%	
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%	
	Replace walkways/sidewalks campus-wide	\$364,260							
	Architect			\$24,342	\$24,342	100%	\$0	0%	
	Construction			\$138,151	\$138,151	100%	\$0	0%	
	Construction Manager			\$10,043	\$10,043	100%	\$0	0%	
	Misc. Consulting Services			\$20,818	\$20,818	100%	\$0	0%	
	Replace 700T centrifugal chiller - Bldg. B	\$497,610							
	Architect			\$33,705	\$33,705	100%	\$0	0%	
	Construction			\$332,551	\$332,551	100%	\$0	0%	
	Construction Manager			\$13,905	\$0	0%	\$13,905	100%	
	Misc. Consulting Services			\$234	\$234	100%	\$0	0%	
	BHC Maintenance Projects Sub-total		\$2,017,431		\$1,537,693	\$688,609	45%	\$849,084	55%
	BHC SARS Projects	Police Communication System	\$1,214,286						
		Architect			\$90,950	\$90,950	100%	\$0	0%
Construction				\$0	\$0	0%	\$0	0%	
Construction Manager				\$0	\$0	0%	\$0	0%	
Misc. Consulting Services				\$19,200	\$19,200	100%	\$0	0%	
Parking Lots Expansion		\$209,414							
Architect				\$17,774	\$0	0%	\$17,774	100%	
Construction				\$672,000	\$672,000	100%	\$0	0%	
Construction Manager				\$0	\$0	0%	\$0	0%	
Misc. Consulting Services				\$232	\$232	100%	\$0	0%	

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
BHC SAR Projects (con't)								
	Relocate and Remodel Police and Communication System	\$529,960						
	Architect			\$29,960	\$29,960	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Soccer Field Replacement	\$75,000						
	Architect			\$0	\$0	0%	\$0	0%
	Construction			\$49,999	\$49,999	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	BHC SAR Projects Subtotal	\$814,374		\$769,965	\$752,191	98%	\$17,774	2%
	BHC Projects Total	\$2,831,805		\$2,307,658	\$1,440,800	62%	\$866,858	38%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC Maintenance Projects								
	Correct Water Drainage, Bldg. B, C, D	\$552,900						
	Architect			\$41,025	\$41,025	100%	\$0	0%
	Construction			\$44,590	\$44,590	100%	\$0	0%
	Construction Manager			\$15,450	\$15,450	100%	\$0	0%
	Misc. Consulting Services			\$1,666	\$1,666	100%	\$0	0%
	Update Sprinkler Systems - Bldgs D, E, F and G	\$1,144,503						
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	Replace Glass in Building C, E	\$525,256						
	Architect			\$50,243	\$50,243	100%	\$0	0%
	Construction			\$360,500	\$360,500	100%	\$0	0%
	Construction Manager			\$14,678	\$14,678	100%	\$0	0%
	Misc. Consulting Services			\$235	\$235	100%	\$0	0%
	CVC Maintenance Projects Subtotal	\$2,222,659		\$637,904	\$605,922	95%	\$31,982	5%

Note: CVC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC Maintenance Projects								
	Repair Foam Roofs on Bldg C, L, N, P	\$204,439	\$310,714					
	Architect			\$13,662	\$13,662	100%	\$0	0%
	Construction			\$270,850	\$0	0%	\$270,850	100%
	Construction Manager			\$5,636	\$5,636	100%	\$0	0%
	Misc. Consulting Services			\$1,930	\$1,930	100%	\$0	0%
	Repair Upper Courtyard	\$629,890						
	Architect			\$55,544	\$55,544	100%	\$0	0%
	Construction			\$360,400	\$360,400	100%	\$0	0%
	Construction Manager			\$17,366	\$17,366	100%	\$0	0%
	Misc. Consulting Services			\$400	\$0	0%	\$400	100%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC Maintenance Projects (con't)								
	Refurbish five restrooms	\$154,812						
	Architect			\$10,486	\$10,486	100%	\$0	0%
	Construction			\$309,505	\$309,505	100%	\$0	0%
	Construction Manager			\$4,326	\$0	0%	\$4,326	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace Asphalt Parking Lots	\$1,815,696						
	Architect			\$147,038	\$147,038	100%	\$0	0%
	Construction			\$1,069,300	\$1,069,300	100%	\$0	0%
	Construction Manager			\$50,058	\$50,058	100%	\$0	0%
	Misc. Consulting Services			\$44,765	\$44,765	100%	\$0	0%
	EFC Maintenance Summary Subtotal	\$2,804,837		\$2,361,266	\$2,085,690	88%	\$275,576	12%
EFC SARS Projects								
	Sidewalk Repair, Improvements&Replacement	\$318,160						
	Architect			\$34,980	\$34,980	100%	\$0	0%
	Construction			\$159,200	\$159,200	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$372	\$372	100%	\$0	0%
	CCTV	\$3,370						
	Architect			\$3,370	\$3,370	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	100%	\$0	0%
	Replace Exterior Doors	\$123,000						
	Architect			\$15,825	\$15,825	100%	\$0	0%
	Construction			\$152,286	\$0	0%	\$152,286	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Re-Route Oates to Loop Road	\$1,679,900						
	Architect			\$109,900	\$0	0%	\$109,900	100%
	Construction			\$1,444,700	\$1,444,700	100%	\$0	0%
	Construction Manager			\$74,226	\$74,226	0%	\$0	0%
	Misc. Consulting Services			\$20,455	\$20,455	100%	\$0	0%
	EFC SARS Projects Subtotal	\$2,124,430		\$2,015,314	\$1,753,128	87%	\$262,186	13%
	EFC Projects Total	\$4,929,267		\$4,376,580	\$3,838,818	88%	\$537,762	12%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC Maintenance Projects								
	Replace and Seal all Exterior windows at Paramount	\$277,169						
	Architect			\$18,774	\$18,774	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$7,746	\$0	0%	\$7,746	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace Roof on Bldg A and penthouse	\$359,385						
	Architect			\$24,343	\$24,343	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$10,043	\$10,043	100%	\$0	0%
	Misc. Consulting Services			\$4,242	\$4,242	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC Maintenance Projects (con't)								
	Replace AHU drives, shaft, bearings, controls - 9 each at BJP	\$193,515						
	Architect			\$13,107	\$13,107	100%	\$0	0%
	Construction			\$53,352	\$53,352	100%	\$0	0%
	Construction Manager			\$5,408	\$0	0%	\$5,408	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace Surge Suppressors at Distribution Panels - BJP	\$55,290						
	Architect			\$3,745	\$3,745	100%	\$0	0%
	Construction			\$54,718	\$54,718	100%	\$0	0%
	Construction Manager			\$1,545	\$0	0%	\$1,545	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC Maintenance Projects Subtotal	\$885,359		\$197,023	\$182,324	93%	\$14,699	7%

ECC SARS Projects								
	Structural Analysis Report adding 21 wind turbines on Bldg. A and solar thermal array on Bldg. B&C	\$5,885						
	Architect			\$12,385	\$12,385	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Elevator Lobby Remodel (ECC226)	\$295,000						
	Architect/Engineer			\$20,223	\$20,223	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Welding Exhaust System	\$300,000						
	Architect/Engineer			\$11,380	\$11,380	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC SARS Project Subtotal	\$600,885		\$43,988	\$43,988	100%	\$0	0%
	ECC Projects Total	\$1,486,244		\$241,011	\$226,312	94%	\$14,699	6%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
MVC Maintenance Projects								
	Replace 1000T centrifugal chiller - CH-2	\$829,350						
	Architect			\$56,175	\$56,175	100%	\$0	0%
	Construction			\$499,698	\$499,698	100%	\$0	0%
	Construction Manager			\$23,175	\$23,175	100%	\$0	0%
	Misc. Consulting Services			\$262	\$262	100%	\$0	0%
	Replace motors and VFD's on AHUs A-1, A-2, A-3 and A-4	\$110,580						
	Architect			\$7,490	\$7,490	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,090	\$3,090	100%	\$0	0%
	Misc. Consulting Services			\$35	\$35	0%	\$0	0%
	Replace Hall Carpet, all levels, main campus, 158,000 square feet	\$652,422						
	Architect			\$44,192	\$44,192	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$18,231	\$0	0%	\$18,231	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	MVC Maintenance Projects Subtotal	\$1,592,352		\$652,348	\$634,117	97%	\$18,231	3%

Note: MVC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC Maintenance Projects								
	Repair Tunnel Soils @Bldg F & A300	\$702,386						
	Architect			\$52,609	\$0	0%	\$52,609	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$7,880	\$0	0%	\$7,880	100%
	Misc. Consulting Services			\$9,576	\$0	0%	\$9,576	100%
	Replace Roofs Bldgs H&K Waterproofing	\$333,438						
	Architect			\$22,283	\$0	0%	\$22,283	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$9,192	\$0	0%	\$9,192	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Repair/Replace Concrete Stairs, Bldg. A, waterproofing	\$119,169						
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Repair Roofs, exterior stucco, water infiltration, Bldg. R	\$364,260						
	Architect			\$24,342	\$0	0%	\$24,342	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$10,043	\$0	0%	\$10,043	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Repair high priority water infiltration points, campus-wide	\$119,169						
	Architect			\$14,719	\$0	0%	\$14,719	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace piping insulation in section of tunnel	\$199,044						
	Architect			\$13,482	\$13,482	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$5,562	\$5,562	100%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace buried utility pipe in section of tunnel	\$99,522						
	Architect			\$6,741	\$6,741	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$2,781	\$2,781	100%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Repair/re-upholster performance hall seating,	\$217,422						
	Architect			\$14,726	\$14,726	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$6,075	\$0	0%	\$6,075	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC Maintenance Projects Subtotal	\$2,154,410		\$228,186	\$43,512	19%	\$184,674	81%
NLC SAR Projects								
	Student Life Center	\$3,800,000						
	Architect			\$270,162	\$270,162	100%	\$0	0%
	Construction			\$1,471,780	\$1,471,780	100%	\$0	0%
	Construction Manager			\$56,460	\$0	0%	\$56,460	100%
	Misc. Consulting Services			\$660	\$660	100%	\$0	0%
	Bldg. A Elevator	\$1,146,428						
	Architect			\$80,250	\$80,250	100%	\$0	0%
	Construction			\$629,000	\$629,000	100%	\$0	0%
	Construction Manager			\$21,630	\$21,630	100%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC SAR Projects (con't)	Repair lab flooring Bldg. C	\$146,742						
	Architect			\$10,272	\$10,272	100%	\$0	0%
	Construction			\$60,220	\$0	0%	\$60,220	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Performance Hall upgrades/Life Safety Analysis (NLC 339)	\$6,923						
	Architect			\$6,923	\$0	0%	\$6,923	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$2,782	\$2,782	100%	\$0	0%
	North Campus Improvements (NLC343)	\$24,400						
	Architect/Engineer			\$7,891	\$7,891	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Structural Analysis all Parking Lot Lights	\$20,725						
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	New and replace sidewalks	\$164,295						
Architect/Engineer			\$164,295	\$0	0%	\$164,295	0%	
Construction			\$0	\$0	0%	\$0	0%	
Construction Manager			\$0	\$0	0%	\$0	0%	
Misc. Consulting Services			\$0	\$0	0%	\$0	0%	
NLC SAR Project Subtotal		\$5,309,513		\$2,803,050	\$2,494,427	89%	\$308,623	11%
NLC Projects Total		\$7,463,923		\$3,031,236	\$2,537,939	84%	\$493,297	16%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC Maintenance Projects	Replace underground west side HVAC piping	\$707,712						
	Architect			\$47,896	\$0	0%	\$47,896	100%
	Construction			\$179,709	\$179,709	100%	\$0	0%
	Construction Manager			\$19,776	\$19,776	100%	\$0	0%
	Misc. Consulting Services			\$131	\$131	100%	\$0	0%
	Replace 900 Ton Chiller No. 2	\$552,900						
	Architect			\$37,418	\$0	0%	\$37,418	100%
	Construction			\$547,787	\$547,787	100%	\$0	0%
	Construction Manager			\$15,450	\$15,450	100%	\$0	0%
	Misc. Consulting Services			\$102	\$102	100%	\$0	0%
	Sidewalk and Ramp Reconstruction	\$629,257						
	Architect			\$44,048	\$44,048	100%	\$0	0%
	Construction			\$168,272	\$0	0%	\$168,272	100%
	Construction Manager			\$9,116	\$0	0%	\$9,116	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace original entrance doors, Phase II	\$404,722						
	Architect			\$27,413	\$27,413	100%	\$0	0%
Construction			\$314,080	\$314,080	100%	\$0	0%	
Construction Manager			\$11,308	\$0	0%	\$11,308	100%	
Misc. Consulting Services			\$259	\$259	100%	\$0	0%	

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC Maintenance Projects (con't)								
	Refurbish existing cooling towers, 750 Ton, 3 each	\$315,153						
	Architect			\$21,329	\$0	0%	\$21,329	100%
	Construction			\$296,850	\$296,850	100%	\$0	0%
	Construction Manager			\$8,807	\$0	0%	\$8,807	100%
	Misc. Consulting Services			\$58	\$58	100%	\$0	0%
	Replace damper and actuators, AHU 1 & AHU-2 at LCET	\$7,740						
	Architect			\$524	\$524	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$216	\$0	0%	\$216	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC Maintenance Projects Subtotal	\$2,617,484		\$1,750,549	\$1,446,187	83%	\$304,362	17%
RLC SAR Projects								
	84 Store Front doors	\$231,911						
	Architect			\$45,065	\$0	0%	\$45,065	100%
	Construction			\$189,500	\$189,500	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$489	\$489	100%	\$0	0%
	Sink Hole at South End of Lake	\$2,004,286						
	Architect			\$207,671	\$207,671	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Magnetic Locks on Interior	\$250,000						
	Architect			\$18,725	\$18,725	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Repair parking lot A	\$256,700						
	Architect			\$19,227	\$19,227	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Traffic Control Study at Abrams, Shadow Drive and Walnut Street	\$519,714						
	Architect			\$51,480	\$51,480	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Relocating the Swimming Pool heat exchange piping	\$109,583						
	Architect			\$7,169	\$7,169	100%	\$0	0%
	Construction			\$31,786	\$31,786	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Relocation HVAC Piping Under Lake	\$10,000						
	Architect			\$10,000	\$10,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC SAR Projects Subtotal	\$3,382,194		\$581,112	\$536,047	92%	\$45,065	8%
	RLC Project Total	\$5,999,678		\$2,331,661	\$1,982,234	85%	\$349,427	15%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DSC Maintenance Projects								
	Feasibility Study Administrative Cabling Infrastructure - D-W	\$5,062,857						
	Architect			\$58,208	\$58,208	100%	\$0	0%
	Construction			\$187,636	\$0	0%	\$187,636	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace motor, VFD, belts/sheaves, TAB,AHU-6	\$44,832						
	Architect			\$2,996	\$2,996	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$1,236	\$0	0%	\$1,236	100%
	Misc. Consulting Services			\$278	\$278	100%	\$0	0%
	Refurbish cooling tower	\$44,232						
	Architect			\$2,996	\$2,996	100%	\$0	0%
	Construction			\$9,184	\$9,184	100%	\$0	0%
	Construction Manager			\$1,236	\$0	0%	\$1,236	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Maintenance specifications for elevators	\$878,000						
	Architect			\$43,833	\$43,833	0%	\$0	0%
	Construction			\$378,419	\$378,419	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	District-Wide ADA Assessment	144,765						
	Architect			\$139,100	\$139,100	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DSC Maintenance Total	\$6,174,686		\$825,122	\$635,014	77%	\$190,108	23%

Note: DSC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DO Maintenance Projects								
	Dock Lift	\$11,058						
	Architect			\$749	\$749	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$309	\$0	0%	\$309	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DO Maintenance Total	\$11,058		\$1,058	\$749	71%	\$309	29%

Note: DO has no SAR Projects

Prepared by EVCBA Ed DesPlas
February 18, 2011

INFORMATIVE REPORT NO. 27

Reports of Full-time Employees by Ethnicity and Salary and Part-time Employees by Ethnicity and Hourly Rate

Trustee Diana Flores asked staff to develop reports of full-time employees by ethnicity and salary and part-time employees by ethnicity and hourly rate, District-wide and by college, as a further means of monitoring DCCCD's commitment to racial and ethnic diversity in its workforce. Data in the report are drawn from payroll files, making this report a better indicator of compliance with policy than monthly recommendations for employment, reclassifications, resignations, retirements, and non-renewals.

% Full-time Employees as of November 1

AFRICAN-AMERICAN

Administrators

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
20%	22%	23%	25%	23%	24%	23%

Faculty

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
12%	14%	14%	15%	15%	15%	15%

Professional Support Staff

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
26%	26%	27%	28%	30%	29%	30%

HISPANIC

Administrators

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
11%	10%	11%	10%	11%	11%	11%

Faculty

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
12%	13%	13%	13%	12%	12%	12%

Professional Support Staff

<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
14%	15%	16%	16%	16%	17%	17%

WHITE

Administrators

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
	65%	64%	61%	60%	59%	58%	60%

Faculty

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
	70%	67%	66%	65%	65%	65%	64%

Professional Support Staff

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
	55%	53%	51%	50%	48%	47%	47%

% Part-time Employees as of Last Day of Month

AFRICAN-AMERICAN

	<u>2008</u>		<u>2009</u>		<u>2010</u>	
	<u>Feb</u>	<u>Oct</u>	<u>Feb</u>	<u>Oct</u>	<u>Feb</u>	<u>Oct</u>
Not Adjunct	27%	29%	28%	34%	34%	32%
Adjunct	16%	16%	16%	16%	17%	18%

HISPANIC

	<u>2008</u>		<u>2009</u>		<u>2010</u>	
	<u>Feb</u>	<u>Oct</u>	<u>Feb</u>	<u>Oct</u>	<u>Feb</u>	<u>Oct</u>
Not Adjunct	20%	21%	23%	23%	23%	23%
Adjunct	6%	8%	8%	8%	8%	9%

WHITE

	<u>2008</u>		<u>2009</u>		<u>2010</u>	
	<u>Feb</u>	<u>Oct</u>	<u>Feb</u>	<u>Oct</u>	<u>Feb</u>	<u>Oct</u>
Not Adjunct	53%	51%	49%	43%	43%	45%
Adjunct	78%	76%	75%	76%	76%	73%

Notes:

- 1) Categories of ethnicity are those addressed in THECB's plan for higher education, *Closing the Gaps*
- 2) Sources of data: Integrated Postsecondary Education Data System (IPEDS) for full-time employees, DCCCD Human Resources for part-time employees,
- 3) Limitation: % part-time employees is calculated only against African-American, Hispanic and White employees (not comparable to % in general)

population).

4) The full report (27 pages) is available in the office of board relations.

Policy Reminders

The specific responsibilities of the Board are as follows:

4. The Board is committed to having the demographic profile of the College District's employees and students mirror that of persons 18 years of age and older in Dallas County. The Board recognizes there are challenges to attaining this profile in categories of employment that require graduate degrees. The profile of those categories shall mirror market availability of advanced degree holders based on the most recently updated demographic data for advanced degree holders nationally and in the state. The state demographer's office and U.S. Census Bureau (interim reports) shall be considered reliable sources for estimating availability. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES, SPECIFIC RESPONSIBILITIES

A College District shall not fail or refuse to hire or discharge any individual, or otherwise discriminate against any individual with respect to compensation, terms, conditions, or privileges of employment on the basis of any of the following protected characteristics:

- 1. Race, color, or national origin;*
- 2. Sex;*
- 3. Religion;*
- 4. Age (applies to individuals who are 40 years of age or older);*
- 5. Disability; or*
- 6. Genetic information.*

DAA (LEGAL), NONDISCRIMINATION IN GENERAL, 42 U.S.C. 1981; 42 U.S.C. 2000e et seq. (Title VII); 20 U.S.C. 1681 et seq. (Title IX); 42 U.S.C. 12111 et seq. (Americans with Disabilities Act), 29 U.S.C. 621 ET SEQ. (Age Discrimination in Employment Act); 29 U.S.C. 793, 794 (Rehabilitation Act); U.S. Const. Amend. I; Human Resources Code 121.003(f); Labor Code Chapter 21 (Texas Commission on Human Rights act); Labor Code Chapter 21, Subchapter H (genetic information)

INFORMATIVE REPORT NO. 28

Military Enrollments

At the Board’s regular business meeting on November 9, 2010, Trustee Bob Ferguson asked to know what enrollments have been throughout the course of DCCCD’s work with the U.S. military. Records for these enrollments are not consistently identifiable in the early years; reliable data are available beginning with 2000-01.

There were 9,023 enrollments for the period September 2000 through August 2010, through nine branches of service or programs:

- Army Air Force Exchange Service
- Army
- Army/GoArmyEd
- Military Career Advancement Account (for spouses)
- U.S. Navy, Navy College Program for Afloat College Education
- U.S. Air Force voluntary Education Program
- U.S. Coast guard voluntary Education Program
- U.S. Marines Voluntary Education Program
- U.S. Navy.

For the past six years, annual enrollment has hovered around 1,000 annually, as seen in the following table:

ANNUAL MILITARY ENROLLMENTS									
For Year Ended August 31									
<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
99	165	1,980	307	859	1,137	1,369	1,093	976	1,038

Completion rates among the branches of service and programs ranged from 74% to 95% for year ended August 31, 2010, as follows:

- 95% - GoArmyEd
- 95% - Military Career Advancement Account (for spouses)
- 94% - U.S. Coast Guard Voluntary Education Program
- 93% - A.S. Air Force voluntary Education Program
- 90% - U.S. Navy
- 88% - Army Air Force Exchange Service
- 85% - Army
- 81% - U.S. Navy, Navy College Program for Afloat College Education
- 74% - U.S. Marines Voluntary Education Program.

INFORMATIVE REPORT NO. 29

Quality Enhancement Plans at DCCCD Colleges

DCCCD colleges are presently engaged in preparing for reaffirmation of regional accreditation from the Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC). Each DCCCD college is separately accredited by SACSCOC, and each applies for reaffirmation of its accreditation every 10 years.

The colleges are on the same 10-year cycle for reaffirmation of accreditation. The current cycle of preparation for reaffirmation began in April 2010 and will conclude by June 2013. Interim milestones are enumerated in *Board Briefs* newsletter, Volume 1, Issue 15, published August 2009.

In Spring 2011, the work for DCCCD colleges is to determine topics (or fine-tune their final selection of topics) to propose to SACSCOC for Quality Enhancement Plans (QEPs). A QEP is a core requirement of the accreditation process that reflects and affirms the commitment of SACSCOC 1) to the enhancement of the quality of higher education and 2) to the proposition that student learning is at the heart of the mission of all institutions of higher learning.

By definition, the QEP should describe a carefully designed course of action to address a well-defined and focused topic or issue related to enhancing student learning. SACSCOC broadly defines student learning as changes in knowledge, skills, behaviors, or values.

SACSCOC expects that processes for developing QEPs will differ among colleges, depending on size, campus culture, internal governance structures, mission, the focus of the QEP, physical and human resources, and other variables that may determine what is appropriate or even possible. Developing a QEP is recursive rather than linear; a substantial amount of ambiguity is to be expended during the creative phase of the development process.

Whatever the process used for selecting the topic for the QEP, one of SACSCOC's primary concerns is that colleges ensure widespread participation by constituent groups – faculty, administrators, students, and perhaps even alumni and trustees.

SACSCOC encourages colleges to base selection of the topic for their QEPs on empirical data and an analysis of these data. A QEP topic based on a needs assessment will have more validity and credibility than one that does not. Data such as attendance figures, survey feedback, student satisfaction and nationally

standardized measures are examples of information that can be used to justify the need for improvement.

A critical factor in the selection of the topic is the determination of the scope of the initiative. Successful QEP topics skillfully balance significance and institutional capacity. They also stem from a realistic assessment of what the institution can afford and what the institution can expect to achieve over the course of five years, the duration of plan required by SACSCOC.

Following is a report of the current status of QEP topic selection at each DCCCD college. There has been and continues to be widespread participation in selecting the topic at each of the colleges. At some colleges, topics are selected or nearly so, having narrowed the list of potential topics to three or fewer. Other colleges intend to make their selections later in the Spring semester.

DCCCD Board of Trustees is invited to examine the status reports in the dual contexts of 1) SACSCOC expectations, as previously described in this report, and 2) its own policy statement that complements the aim of QEPs, which is: *The Board's major focus will be on the intended long-term impacts that the organization addresses, i.e., increasing educational attainment, not on the administrative or programmatic means of attaining them.* [Board Policy BAA (LOCAL), adopted April 2008]

Brookhaven College (one of the following two)

Reading. A QEP based on reading will focus on improving students' critical reading skills in college-level courses. These skills include active reading, comprehension of diverse reading materials and high-level abilities like analysis, synthesis, and evaluation. A reading-based QEP might also create a "culture of reading" by integrating support services like tutoring and workshops and/or building on initiatives like the Open Book Project (a common reader wherein a number of courses require at least one of the same books so that discussions across disciplines can take place in planned and unplanned events).

Learning Skills. A QEP based on learning skills will focus on improving students' study skills (such as reading actively and taking notes) and related abilities like setting goals, managing time and taking responsibility for their learning. A learning skills-based QEP might also contain elements related to DCCCD's required course for new-to-college students (EDUCATION 1300, Learning Frameworks, a pre-core course designed to increase student success) and/or support services like orientation, success coaching, tutoring and advising.

Cedar Valley College (final selection)

Developmental Math. “It’s all about ME – Math Empowerment” is designed to be a sustainable plan for success in developmental mathematics at Cedar Valley College. By providing students with innovative, intensive and active learning experiences both inside and outside the classroom, we will improve student success, retention and persistence in developmental math courses. The QEP will involve a series of student interventions including active learning strategies, boot-camps (2-day intensive math refresher courses focusing on core concepts offered to incoming students prior to placement assessments), peer-to-peer tutoring, supplemental instruction, service learning and improved student advising.

Eastfield College

Eastfield College is still in the process of selecting its Quality Enhancement Plan topic. The QEP Research Team has conducted a comprehensive literature review, reviewed a substantial cache of institutional data, and conducted inquiries of stakeholders (including students, staff, faculty, administrators, business leaders, and community members). Eastfield’s QEP team is still looking forward to receiving input from the Board before selecting its Quality Enhancement Plan topic later in the spring, 2011, semester.

El Centro College

Dr. Paul McCarthy, president

El Centro College started discussions of the QEP topic in spring 2010. Input was obtained from faculty, staff, advisory councils and students. The results of this input, along with internal data and student learning outcomes assessment, were analyzed by five sub-committees of the QEP Topic Selection Committee. Five white papers were developed based on this work. The college will continue to hone the topic this Spring and with feedback from SACS and the college community. The current topics for discussion include student readiness, communication, critical thinking, and distance education. The final topic will likely include elements from more than one of these areas.

Mountain View College (final selection)

Writing: The Mountain View College Quality Enhancement plan will produce a community of life-long learners who actively and confidently use appropriate forms of writing to empower effective and ethical communication. The QEP will focus upon the mechanics and processes of writing by integrating resources and assignments and implementing college-wide communication initiatives.

North Lake College

North Lake College is leveraging its participation in Achieving the Dream as a tool for identifying QEP topics that can have the highest impact. Achieving the Dream analysis of cohort data is in progress and the Data Team is charged with identifying significant gaps in student success by mid-February. During the spring semester, the single QEP topic will be selected from the list of identified performance gaps using broad input from students, staff, and community. Current topics that are emerging from the analysis include developmental education as well as gate-keeper courses, which are those courses that slow or halt a student's progress toward a degree.

Richland

In April 2011, Richland College will select one of three subject-matter areas as the basis for its Quality Enhancement Plan. Resulting from college-wide input, subject-matter areas being considered are mathematics, reading, and writing. In determining QEP topic selection, Richland will analyze the three areas using: 1) its institutional data trends for *closing the gaps* in student success in core curriculum courses; 2) findings from *Achieving the Dream* initiatives; 3) best practices from benchmarked institutions; 4) current research on the brain and student learning; and 5) identification of fiscal and physical resources necessary for sustainable implementation.

INFORMATIVE REPORT NO. 30

Dedication of *GREEN*Richland Commons to Honor Retired Richland College President Emeritus Dr. Stephen K. Mittelstet

Richland College will honor retired Dr. Stephen K. Mittelstet, Richland College president emeritus, for his 30-year legacy of visionary leadership as president of Richland College during a college- and community-wide dedication/retirement ceremony on April 20, 2011. During the ceremony the *GREEN*Richland Commons outdoor plaza will be named in his honor.

Dr. Stephen K. Mittelstet served as Richland College president from 1979 to 2010 and through his leadership helped shape a college culture dedicated to its mission of *teaching, learning, community building*.

During his 30-year legacy of visionary leadership, Dr. Mittelstet led Richland College in establishing its core teaching-learning-organizational approach to achieving its vision of whole-person development and behavior, undergirded by whole-organization behavior in partnership with other organizations to build whole community in an effort to sustain a whole, healthy planet. His legacy inspires Richland College students, faculty, and staff to strive to learn, teach, and grow throughout their lives in building sustainable local and world community.

The LEED Platinum-designed and constructed Sabine Hall science building has become the most tangible symbolic and physical facility overlooking the *GREEN*Richland Commons, bounded by Sabine, Wichita, Crockett, and Alamito halls. The Commons serves as a daily physical and metaphorical reminder that everything students, faculty, and staff learn, feel, and do regarding sustainable community must hold in common the goal to achieve an essential balance of *social Equity and justice, Economic viability, and Environmental vitality.*

To honor his legacy, the outdoor Commons will be named in his honor as the *Stephen K. Mittelstet *GREEN*Richland Commons*.

INFORMATIVE REPORT NO. 31

Annual Racial Profiling Reports

In accordance with the state racial profiling law, each college police department of the District is required to submit an annual report to the Board of Trustees, in addition to submitting it to the Texas Commission on Law Enforcement Standards and Education (“TCLEOSE”). These reports contain data that was gathered from stops made by campus police in their police vehicles. This data is categorized by ethnicity. El Centro College is exempt from the racial profiling law since the college does not make traffic stops.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approving racial profiling reports include:

A College District police department shall compile and analyze the incident-based data contained in each report received by the department. Not later than March 1 of each year, each College District police department shall submit a report containing the information compiled during the previous calendar year, in accordance with Code of Criminal Procedure 2.134, to the TCLEOSE and to the governing body of each county or municipality served by the department. CHA (LEGAL), SITE MANAGEMENT SECURITY: MOTOR VEHICLE STOPS: REPORTS REQUIRED

A peace officer and College District’s chief of police are exempt from the reporting requirements described above if:

1. *During the calendar year preceding the date that the department’s report is required to be submitted:*
 - a. *Each law enforcement motor vehicle regularly used by an officer employed by the department to make motor vehicle stops is equipped with video camera and transmitter-activated equipment and each law enforcement motorcycle regularly used to make motor vehicle stops is equipped with transmitter-activated equipment; and*
 - b. *Each motor vehicle stop made by an officer employed by the agency that is capable of being recorded by video and audio or audio equipment, as appropriate, is recorded by using the equipment. CHA (LEGAL), SITE MANAGEMENT SECURITY: MOTOR VEHICLE STOPS: EXEMPTION*

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of Brookhaven College
(Tier 1, Page 1 of 4)

Department Name Brookhaven College
Agency Number 113016
Chief Administrator Name John Klingensmith
Reporting Name John Klingensmith
Contact Number 972-860-4290
E-Mail Address JMK2870@DCCCD.EDU

Certification to Report 2.132 (Tier 1) – Partial Exemption

Policy Requirements (2.132(b) CCP):

Each law enforcement agency in this State shall adopt a detailed written policy on racial profiling. The policy must:

- (1) clearly define acts constituting racial profiling;
- (2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;
- (3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;
- (4) Provide public education relating to the agency's complaint process;
- (5) Require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;
- (6) Require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A). The race or ethnicity of the individual detained;
 - (B). Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C). Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- (7) Require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - (A). The Commission on Law Enforcement Officer Standards and Education; and
 - (B). The governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality or other political subdivision of the state.

These policies are in effect.

John Klingensmith 2/17/11
Chief Administrator Date

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
Brookhaven College
(Tier 1, Page 2 of 4)

Video and Audio Equipment Exemption

Partial Exemption Claimed by (2.135(a) (CCP):

XX	All cars regularly used for motor vehicle stops are equipped with video camera and transmitter-activated equipment and each motor stop is recorded and the recording of the stop is retained for at least 90 days after the stop.
-----------	--

OR

	In accordance with 2.135(a)(2) the agency has requested and not received funds to install the recording equipment.
--	---

I claim this exemption.

John Klingensmith 2/7/11
Chief Administrator Date

Partial Exemption Racial Profiling Reporting

Report Submitted to DCCCD's Board of Trustees on Behalf of Brookhaven College

(Tier 1, Page 3 of 4)

(This form is a Word document of TCLEOSE's recommended form. The information contained in this form is identical to TCLEOSE's recommended form.)

Brookhaven College has submitted a report to TCLEOSE claiming a partial exemption. This format was used to report the data to TCLEOSE.

Instructions: Please fill out all boxes. If zero, use 0.

1. Total on lines 4, 11, 14 and 17 must be equal; and
2. Total on line 20 must equal line 15.

Number of motor vehicle stops:

	1.	<u>297</u>	citation only
Mark only 1 category per vehicle stop.	2.	<u>21</u>	arrest only
	3.	<u>0</u>	both
	4.	<u>318</u>	Total

Race or Ethnicity	5.	<u>68</u>	African
	6.	<u>20</u>	Asian
	7.	<u>162</u>	Caucasian
	8.	<u>59</u>	Hispanic
	9.	<u>7</u>	Middle Eastern
	10.	<u>2</u>	Native American
	11.	<u>318</u>	Total

Race or Ethnicity known prior to stop?	12.	<u>0</u>	Yes
	13.	<u>318</u>	No
	14.	<u>318</u>	Total

Search conducted?	15.	<u>0</u>	Yes
	16.	<u>318</u>	No
	17.	<u>318</u>	Total

Was search consented?	18.	<u>0</u>	Yes
	19.	<u>0</u>	No
	20.	<u>0</u>	Total must equal #15

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
Brookhaven College
(Tier 1, Page 4 of 4)

Option to submit required data by utilizing agency report

I have submitted my report to TCLEOSE in PDF format

Electronic Submission of data required by 2.132(b)(6) CCP

- (6). require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
- (A). The race or ethnicity of the individual detained;
 - (B). Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C). Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

This report meets the above requirements.


Chief Administrator

2/7/11
Date

The entire agency report for Brookhaven College has been sent electronically to:

www.tcleose.state.tx.us

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of Cedar Valley College
(Tier 1, Page 1 of 4)

Department Name **CEDAR VALLEY COLLEGE POLICE DEPARTMENT**
Agency Number **113014**
Chief Administrator Name **TIMOTHY W. STEWART**
Reporting Name **TIMOTHY W. STEWART**
Contact Number **972-860-8287**
E-Mail Address **twstewart@dcccd.edu**

Certification to Report 2.132 (Tier 1) – Partial Exemption

Policy Requirements (2.132(b) CCP):

Each law enforcement agency in this State shall adopt a detailed written policy on racial profiling. The policy must:

- (1) clearly define acts constituting racial profiling;
- (2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;
- (3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;
- (4) Provide public education relating to the agency's complaint process;
- (5) Require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;
- (6) Require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A). The race or ethnicity of the individual detained;
 - (B). Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C). Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- (7) Require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - (A). The Commission on Law Enforcement Officer Standards and Education; and
 - (B). The governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality or other political subdivision of the state.

These policies are in effect.



Chief Administrator

02-07-2011

Date

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of Cedar
Valley College
(Tier 1, Page 2 of 4)

Video and Audio Equipment Exemption

Partial Exemption Claimed by (2.135(a) (CCP):

X	All cars regularly used for motor vehicle stops are equipped with video camera and transmitter-activated equipment and each motor stop is recorded and the recording of the stop is retained for at least 90 days after the stop.
----------	--

OR

	In accordance with 2.135(a)(2) the agency has requested and not received funds to install the recording equipment.
--	---

I claim this exemption.



02-07-2011

Chief Administrator

Date

Partial Exemption Racial Profiling Reporting

Report Submitted to DCCCD's Board of Trustees on Behalf of Cedar Valley College

(Tier 1, Page 3 of 4)

(This form is a Word document of TCLEOSE's recommended form. The information contained in this form is identical to TCLEOSE's recommended form.)

Cedar Valley College has submitted a report to TCLEOSE claiming a partial exemption. This format was used to report the data to TCLEOSE.

Instructions: Please fill out all boxes. If zero, use 0.

1. Total on lines 4, 11, 14 and 17 must be equal; and
2. Total on line 20 must equal line 15.

Number of motor vehicle stops:

	1.	<u> 22 </u>	citation only
Mark only 1 category per vehicle stop.	2.	<u> 0 </u>	arrest only
	3.	<u> 0 </u>	both
	4.	<u> 22 </u>	Total

Race or Ethnicity	5.	<u> 16 </u>	African
	6.	<u> 0 </u>	Asian
	7.	<u> 2 </u>	Caucasian
	8.	<u> 4 </u>	Hispanic
	9.	<u> 0 </u>	Middle Eastern
	10.	<u> 0 </u>	Native American
	11.	<u> 22 </u>	Total

Race or Ethnicity known prior to stop?	12.	<u> 0 </u>	Yes
	13.	<u> 22 </u>	No
	14.	<u> 22 </u>	Total

Search conducted?	15.	<u> 0 </u>	Yes
	16.	<u> 22 </u>	No
	17.	<u> 22 </u>	Total

Was search consented?	18.	<u> 0 </u>	Yes
	19.	<u> 0 </u>	No
	20.	<u> 0 </u>	Total must equal #15

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of Cedar
Valley College
(Tier 1, Page 4 of 4)

Option to submit required data by utilizing agency report

I have submitted my report to TCLEOSE in PDF format

Electronic Submission of data required by 2.132(b)(6) CCP

- (6). require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A). The race or ethnicity of the individual detained;
 - (B). Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C). Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

This report meets the above requirements.



Chief Administrator

02-07-2011

Date

The entire agency report for Cedar Valley College has been sent electronically to:

www.tcleose.state.tx.us

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of Eastfield College
(Tier 1, Page 1 of 4)

Department Name Eastfield College Police Department
Agency Number 113007
Chief Administrator Name Tyler J. Moore
Reporting Name Timothy Ellington
Contact Number 972-860-8347
E-Mail Address TXE4870@dcccd.edu

Certification to Report 2.132 (Tier 1) – Partial Exemption

Policy Requirements (2.132(b) CCP):

Each law enforcement agency in this State shall adopt a detailed written policy on racial profiling. The policy must:

- (1) clearly define acts constituting racial profiling;
- (2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;
- (3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;
- (4) Provide public education relating to the agency's complaint process;
- (5) Require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;
- (6) Require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A). The race or ethnicity of the individual detained;
 - (B). Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C). Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- (7) Require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - (A). The Commission on Law Enforcement Officer Standards and Education; and
 - (B). The governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality or other political subdivision of the state.

These policies are in effect.



Chief Administrator

02-10-2011

Date

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
EFC College
(Tier 1, Page 2 of 4)

Video and Audio Equipment Exemption

Partial Exemption Claimed by (2.135(a) (CCP):

X	All cars regularly used for motor vehicle stops are equipped with video camera and transmitter-activated equipment and each motor stop is recorded and the recording of the stop is retained for at least 90 days after the stop.
----------	--

OR

	In accordance with 2.135(a)(2) the agency has requested and not received funds to install the recording equipment.
--	---

I claim this exemption.



Chief Administrator

02-10-2011

Date

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
Eastfield College
(Tier 1, Page 3 of 4)

(This form is a Word document of TCLEOSE's recommended form. The information contained in this form is identical to TCLEOSE's recommended form.)

Eastfield College has submitted a report to TCLEOSE claiming a partial exemption. This format was used to report the data to TCLEOSE.

Instructions: Please fill out all boxes. If zero, use 0.

1. Total on lines 4, 11, 14 and 17 must be equal; and
2. Total on line 20 must equal line 15.

Number of motor vehicle stops:

	1.	<u>211</u>	citation only
Mark only 1 category per vehicle stop.	2.	<u>0</u>	arrest only
	3.	<u>7</u>	both
	4.	<u>218</u>	Total

Race or Ethnicity	5.	<u>73</u>	African
	6.	<u>0</u>	Asian
	7.	<u>78</u>	Caucasian
	8.	<u>57</u>	Hispanic
	9.	<u>10</u>	Middle Eastern
	10.	<u>0</u>	Native American
	11.	<u>218</u>	Total

Race or Ethnicity known prior to stop?	12.	<u>3</u>	Yes
	13.	<u>215</u>	No
	14.	<u>218</u>	Total

Search conducted?	15.	<u>6</u>	Yes
	16.	<u>212</u>	No
	17.	<u>218</u>	Total

Was search consented?	18.	<u>1</u>	Yes
	19.	<u>5</u>	No
	20.	<u>6</u>	Total must equal #15

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
Eastfield College
(Tier 1, Page 4 of 4)

Option to submit required data by utilizing agency report

I have submitted my report to TCLEOSE in PDF format

Electronic Submission of data required by 2.132(b)(6) CCP

- (6). require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A). The race or ethnicity of the individual detained;
 - (B). Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C). Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

This report meets the above requirements.



Chief Administrator

02-10-2011

Date

The entire agency report for Eastfield College has been sent electronically to:

www.tcleose.state.tx.us

Full Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of El
Centro College
(Tier 2, Page 1 of 1)

(If you claim a full exemption, this information is mandatory)

Department Name **EL CENTRO COLLEGE POLICE DEPT**

Agency Number **113006**

Chief Administrator
Name **CALVIN R RICHARD**

Reporting Name **CALVIN R RICHARD**

Contact Number **214-860-2134**

E-Mail Address **crichard@dcccd.edu**

Article 2.132 CCP Law Enforcement Policy on Racial Profiling

(a) In this article:

(1) "Law enforcement agency" means an agency of the state, or of a county, municipality, or other political subdivision of the state, that employs peace officers who make traffic stops in the routine performance of the officers' official duties.

I certify it is not the policy of this agency (El Centro College) to make traffic stops in the routine performance of the officers' official duties.


Calvin R Richard
Chief Administrator

02-10-2011
Date

In compliance with the Racial Profiling Statute, El Centro College has already completed this information online and sent it electronically to TCLEOSE.

www.tcleose.state.tx.us

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of Mountain View
College
(Tier 1, Page 1 of 4)

Department Name **Mountain View College Police Department**
Agency Number **113005**
Chief Administrator Name **Chief Clark Price**
Reporting Name **Lt. Cary S. Lynch**
Contact Number **(214) 860-8876**
E-Mail Address **csi6870@dcccd.edu**

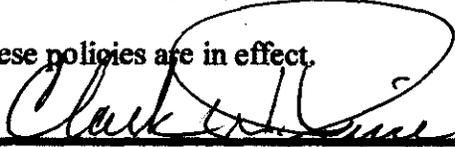
Certification to Report 2.132 (Tier 1) – Partial Exemption

Policy Requirements (2.132(b) CCP):

Each law enforcement agency in this State shall adopt a detailed written policy on racial profiling. The policy must:

- (1) clearly define acts constituting racial profiling;
- (2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;
- (3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;
- (4) Provide public education relating to the agency's complaint process;
- (5) Require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;
- (6) Require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A). The race or ethnicity of the individual detained;
 - (B). Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C). Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- (7) Require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - (A). The Commission on Law Enforcement Officer Standards and Education; and
 - (B). The governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality or other political subdivision of the state.

These policies are in effect.



Chief Administrator

02/17/2011

Date

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of Mountain
View College
(Tier 1, Page 2 of 4)

Video and Audio Equipment Exemption

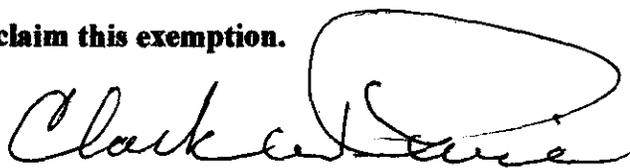
Partial Exemption Claimed by (2.135(a) (CCP):

✓	All cars regularly used for motor vehicle stops are equipped with video camera and transmitter-activated equipment and each motor stop is recorded and the recording of the stop is retained for at least 90 days after the stop.
---	--

OR

	In accordance with 2.135(a)(2) the agency has requested and not received funds to install the recording equipment.
--	---

I claim this exemption.



02/17/2011

Chief Administrator

Date

Partial Exemption Racial Profiling Reporting

Report Submitted to DCCCD's Board of Trustees on Behalf of Mountain View College

(Tier 1, Page 3 of 4)

(This form is a Word document of TCLEOSE's recommended form. The information contained in this form is identical to TCLEOSE's recommended form.)

Mountain View College has submitted a report to TCLEOSE claiming a partial exemption. This format was used to report the data to TCLEOSE.

Instructions: Please fill out all boxes. If zero, use 0.

1. Total on lines 4, 11, 14 and 17 must be equal; and
2. Total on line 20 must equal line 15.

Number of motor vehicle stops:

	1.	959	citation only	
Mark only 1 category per vehicle stop.	2.	0	arrest only	
	3.	0	both	
			4.	959 Total

Race or Ethnicity	5.	306	African	
	6.	14	Asian	
	7.	152	Caucasian	
	8.	473	Hispanic	
	9.	12	Middle Eastern	
	10.	2	Native American	
			11.	959 Total

Race or Ethnicity known prior to stop?	12.	0	Yes	
	13.	959	No	
			14.	959 Total

Search conducted?	15.	1	Yes	
	16.	958	No	
			17.	959 Total

Was search consented?	18.	0	Yes	
	19.	1	No	
	20.	1	Total must equal #15	

**Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of Mountain
View College
(Tier 1, Page 4 of 4)**

Option to submit required data by utilizing agency report

I have submitted my report to TCLEOSE in PDF format

Electronic Submission of data required by 2.132(b)(6) CCP

- (6). require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
- (A). The race or ethnicity of the individual detained;
 - (B). Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C). Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

This report meets the above requirements.



02/17/2011

Chief Administrator

Date

The entire agency report for Mountain View College has been sent electronically to:

www.tcleose.state.tx.us

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of North Lake College
(Tier 1, Page 1 of 4)

Department Name North Lake College Police Department
Agency Number 113017
Chief Administrator Name JC Drake
Reporting Name JC Drake
Contact Number 972-275-3301
E-Mail Address jcdrake@dcccd.edu

Certification to Report 2.132 (Tier 1) – Partial Exemption

Policy Requirements (2.132(b) CCP):

Each law enforcement agency in this State shall adopt a detailed written policy on racial profiling. The policy must:

- (1) clearly define acts constituting racial profiling;
- (2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;
- (3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;
- (4) Provide public education relating to the agency's complaint process;
- (5) Require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;
- (6) Require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A). The race or ethnicity of the individual detained;
 - (B). Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C). Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- (7) Require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - (A). The Commission on Law Enforcement Officer Standards and Education; and
 - (B). The governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality or other political subdivision of the state.

These policies are in effect.

JC Drake _____ 02/14/2011
Chief Administrator **Date**

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
North Lake **College**
(Tier 1, Page 2 of 4)

Video and Audio Equipment Exemption

Partial Exemption Claimed by (2.135(a) (CCP):

✓	All cars regularly used for motor vehicle stops are equipped with video camera and transmitter-activated equipment and each motor stop is recorded and the recording of the stop is retained for at least 90 days after the stop.
---	--

OR

	In accordance with 2.135(a)(2) the agency has requested and not received funds to install the recording equipment.
--	---

I claim this exemption.



Chief Administrator



Date

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
North Lake College
 (Tier 1, Page 3 of 4)

(This form is a Word document of TCLEOSE's recommended form. The information contained in this form is identical to TCLEOSE's recommended form.)

North Lake College has submitted a report to TCLEOSE claiming a partial exemption. This format was used to report the data to TCLEOSE.

Instructions: Please fill out all boxes. If zero, use 0.

1. Total on lines 4, 11, 14 and 17 must be equal; and
2. Total on line 20 must equal line 15.

Number of motor vehicle stops:

	1.	<u>351</u>	citation only	
Mark only 1 category per vehicle stop.	2.	<u>0</u>	arrest only	
	3.	<u>15</u>	both	
	4.	<u>366</u>	Total	

Race or Ethnicity	5.	<u>94</u>	African	
	6.	<u>18</u>	Asian	
	7.	<u>152</u>	Caucasian	
	8.	<u>61</u>	Hispanic	
	9.	<u>41</u>	Middle Eastern	
	10.	<u>0</u>	Native American	
	11.	<u>366</u>	Total	

Race or Ethnicity known prior to stop?	12.	<u>8</u>	Yes	
	13.	<u>358</u>	No	
	14.	<u>366</u>	Total	

Search conducted?	15.	<u>6</u>	Yes	
	16.	<u>360</u>	No	
	17.	<u>366</u>	Total	

Was search consented?	18.	<u>6</u>	Yes	
	19.	<u>0</u>	No	
	20.	<u>6</u>	Total must equal #15	

**Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
North Lake College
(Tier 1, Page 4 of 4)**

Option to submit required data by utilizing agency report

I have submitted my report to TCLEOSE in PDF format

Electronic Submission of data required by 2.132(b)(6) CCP

- (6). require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A). The race or ethnicity of the individual detained;
 - (B). Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C). Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

This report meets the above requirements.



Chief Administrator

02/14/2011

Date

The entire agency report for North Lake College has been sent electronically to:

www.tcleose.state.tx.us

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of Richland College
(Tier 1, Page 1 of 4)

Department Name **Richland College Police Department**
Agency Number **113013**
Chief Administrator Name **Robert D. Baker**
Reporting Name **Robert D. Baker**
Contact Number **972-238-6176**
E-Mail Address rbaker1@dccc.edu

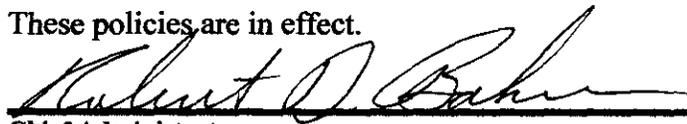
Certification to Report 2.132 (Tier 1) – Partial Exemption

Policy Requirements (2.132(b) CCP):

Each law enforcement agency in this State shall adopt a detailed written policy on racial profiling. The policy must:

- (1) clearly define acts constituting racial profiling;
- (2) strictly prohibit peace officers employed by the agency from engaging in racial profiling;
- (3) implement a process by which an individual may file a complaint with the agency if the individual believes that a peace officer employed by the agency has engaged in racial profiling with respect to the individual;
- (4) Provide public education relating to the agency's complaint process;
- (5) Require appropriate corrective action to be taken against a peace officer employed by the agency who, after an investigation, is shown to have engaged in racial profiling in violation of the agency's policy adopted under this article;
- (6) Require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A) The race or ethnicity of the individual detained;
 - (B) Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C) Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and
- (7) Require the chief administrator of the agency, regardless of whether the administrator is elected, employed, or appointed, to submit an annual report of the information collected under Subdivision (6) to:
 - (A) The Commission on Law Enforcement Officer Standards and Education; and
 - (B) The governing body of each county or municipality served by the agency, if the agency is an agency of a county, municipality or other political subdivision of the state.

These policies are in effect.


Chief Administrator

February 16, 2011

Date

**Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
Richland College
(Tier 1, Page 2 of 4)**

Video and Audio Equipment Exemption

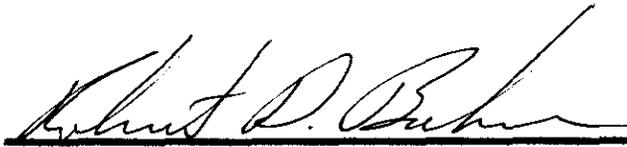
Partial Exemption Claimed by (2.135(a) (CCP):

X	All cars regularly used for motor vehicle stops are equipped with video camera and transmitter-activated equipment and each motor stop is recorded and the recording of the stop is retained for at least 90 days after the stop.
----------	--

OR

	In accordance with 2.135(a)(2) the agency has requested and not received funds to install the recording equipment.
--	---

I claim this exemption.



Chief Administrator

February 16, 2011

Date

Partial Exemption Racial Profiling Reporting

Report Submitted to DCCCD's Board of Trustees on Behalf of Richland College

(Tier 1, Page 3 of 4)

(This form is a Word document of TCLEOSE's recommended form. The information contained in this form is identical to TCLEOSE's recommended form.)

Richland College has submitted a report to TCLEOSE claiming a partial exemption. This format was used to report the data to TCLEOSE.

Instructions: Please fill out all boxes. If zero, use 0.

1. Total on lines 4, 11, 14 and 17 must be equal; and
2. Total on line 20 must equal line 15.

Number of motor vehicle stops:

	1.	204 citation only	
Mark only 1 category per vehicle stop.	2.	34 arrest only	
	3.	0 both	
			4. 238 Total

Race or Ethnicity	5.	63 African	
	6.	25 Asian	
	7.	85 Caucasian	
	8.	48 Hispanic	
	9.	17 Middle Eastern	
	10.	0 Native American	
			11. 238 Total

Race or Ethnicity known prior to stop?	12.	9 Yes	
	13.	229 No	
			14. 238 Total

Search conducted?	15.	44 Yes	
	16.	194 No	
			17. 238 Total

Was search consented?	18.	22 Yes	
	19.	22 No	
	20.	44 Total must equal #15	

Partial Exemption Racial Profiling Reporting
Report Submitted to DCCCD's Board of Trustees on Behalf of
Richland College
(Tier 1, Page 4 of 4)

Option to submit required data by utilizing agency report

I have submitted my report to TCLEOSE in PDF format

Electronic Submission of data required by 2.132(b)(6) CCP

- (6). require collection of information relating to motor vehicle stops in which a citation is issued and to arrests made as a result of those stops, including information relating to:
 - (A). The race or ethnicity of the individual detained;
 - (B). Whether a search was conducted and, if so, whether the individual detained consented to the search; and
 - (C). Whether the peace officer knew the race or ethnicity of the individual detained before detaining that individual; and

This report meets the above requirements.



Chief Administrator

February 16, 2011

Date

The entire agency report for Richland College has been sent electronically to:

www.tcleose.state.tx.us