

*Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.*

*Speakers shall direct their presentations ONLY to the Board Chair or the Board as a whole.*

**MEETING OF THE BOARD OF TRUSTEES  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office  
1601 South Lamar Street  
Lower Level, Room 007  
Dallas, TX 75215  
Friday, February, 11, 2011  
4:00 PM**

**AGENDA**

- I. Certification of Posting of Notice of the Meeting
- II. Citizens Desiring to Address the Board Regarding Agenda Items
- III. Asian American and Middle Eastern American Studies – a special presentation by Professor Elaine Cho, Eastfield College
- IV. Richland Collegiate High School Status Report presented by Superintendent Donna Walker (Informative Report No.16, p. 72)
- V. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda (p. 5)
- VI. Consideration of Bids
  1. Best Proposals: Recommendation for price agreements with multiple vendors for furniture purchases February 2, 2011 – January 31, 2014 (estimated expenditures of \$7,000,000)
  2. Sole Source: Recommendation for award to Advanced Technologies Consultants in the amount of \$76,092.10 for the purchase of training systems for pneumatics, solar and wind energy and programmable logic controller at Eastfield College (Req. No. 4D93100)
- VII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

### Minutes

3. Approval of Minutes of the January 4, 2011 Work Session
4. Approval of Minutes of the January 4, 2011 Regular Meeting

### Building and Grounds Reports

5. Approval of Change Order with Texas Concrete Restoration Inc.

### Financial Reports

6. Approval of Expenditures for December 2010
7. Acceptance of Gifts
8. Approval of Tuition for Continuing Education Courses
9. Approval of Agreement with Dallas CBD Enterprises, Inc.
10. Approval of Interlocal Contract(s) for Services Provided by DCCCD to City of Mesquite and City of Dallas Electrical/Convention Services

### VIII. Individual Items

11. Acceptance of Resignations, Retirement and Phased Faculty Retirement
12. Approval of Warrant of Appointment for Security Personnel
13. Employment of Contractual Personnel

### IX. Informative Reports

14. Presentation of Contracts for Educational Services (Dec. 2010)
15. Presentation of Contracts for Educational Services (Jan. 2011)
16. Richland Collegiate High School
17. Notice of Grant Awards
18. Presentation of Current Funds Operating Budget Report for December 2010
19. General Obligation Bond Program
20. Monthly Award and Change Order Summary
21. Payments for Goods and Services
22. Progress Report on Construction Projects
23. Facilities Management Project Report
24. Report of M/WBE Participation of Maintenance and SARS Report on Projects
25. Quality Enhancement Plans for DCCCD Colleges
26. Feasibility of Tuition Waiver for Dual Credit Enrollments
27. Diversity and Success of Incubated Businesses

### X. Questions/Comments from the Board and Chancellor

28. Chancellor's Presentation of Recent Awards and Commendations to Staff

29. Chancellor's Invitation to Presidents to Remark about Recent Accomplishments
30. Costs and Benefits of Buying Tickets, Table Sponsorships, Special Designations as Partner, Gold, Silver or Platinum Sponsor, Etc. from Community and Professional
31. Request to Amend Minutes of the October 5, 2010 Regular Meeting (Trustee Metzger)

XI. Citizens Desiring to Appear Before the Board

- XII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

XIII. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE FEBRUARY 11, 2011**

**REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 7<sup>th</sup> day of February, 2011 in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 7<sup>th</sup> day of February, 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is positioned above a horizontal line. The signature is stylized and cursive.

Wright L. Lassiter, Jr., Secretary

#### IV. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. "Local government officers" are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

Advanced Technologies Consultants	International Library Furniture
BKM Total Office of Texas, LLC	Krueger International, Inc.
Business Interiors	Mity-Lite, Inc.
City of Dallas Electrical /Convention Services	Palmer Snyder
City of Mesquite	Sauder Manufacturing Co.
Compass Learning, Inc.	Southwest Solutions Group
Computer Comforts, Inc.	Spectrum Industries, Inc.
Dallas CBD Enterprises, Inc.	Texas Furniture Source, Inc.
Education 2020	The Playwell Group, Inc.
Educational Technology Learning Facility Interiors, Inc.	The Spencer Company
HAAS Factory Outlet	Thomas Contract Furniture, Inc.
Intelligent Interiors, Inc.	Wilson Office Interiors
	Workplace Resource

#### **Chapter 176 of the Texas Local Government Code Disclosure of Certain Relationships with Local Government Officers; Providing Public Access to Certain Information**

Chapter 176 of the Texas Local Government Code was approved by the Legislature and it is effective January 2006. In an effort to comply with this law, the District provides annual training to the Board of Trustees, the Superintendent and its employees that are involved in the monitoring and approval of contracts with vendors.

Applicable to:

1. Board of Trustees
2. Superintendent

3. Principal, Director level and above [ See Policy DBD Local]
4. Vendors and potential vendors

On May 23, 2005, the Texas Senate passed House Bill No. 914, adding Chapter 176 to the Local Government Code, and imposing new disclosure and reporting obligations on vendors and potential vendors to local government entities beginning on January 1, 2006. This includes School Districts.

Failure to abide by these new statutory requirements can result in possible criminal penalties.

### **Legal FAQs**

The following has been provided by the Texas Association of School Boards

#### **Q: What is HB 914?**

A: Adopted by the 79th Legislature, House Bill 914 (HB 914) added chapter 176 to the Texas Local Government Code. HB 914 requires the disclosure of certain conflicts of interest by local government officers and by vendors who sell goods or services to local government entities.

#### **Q: What does HB 914 require from local government officers?**

A: HB 914 requires “local government officers” (LGOs) to complete forms disclosing their relationships with actual or potential vendors. In a school district, LGOs must file these forms with the district’s superintendent.

#### **Q: What is a “local government officer”?**

A: An LGO is a member of the governing body of a local government entity (LGE). An LGO is also a director, superintendent, administrator, president, or other person designated as the executive officer of the LGE. For school districts, “local government officers” are board members and superintendents.

#### **Q: What are the forms called and where can we find them?**

A: The form for LGOs is a conflicts disclosure statement, or “CIS.” The form for vendors is a “questionnaire,” or “CIQ.” The Texas Ethics Commission was charged with developing these forms. The forms are posted at [www.ethics.state.tx.us/whatsnew/conflict\\_forms.htm](http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm).

#### **Q: When do LGOs have to file CIS forms?**

A: An LGO must file a CIS regarding a specific vendor if the LGO has an employment or business relationship with the vendor and the district has contracted with the vendor or is considering doing business with the vendor. The form must be filed within seven days of the date the LGO becomes aware of facts requiring disclosure.

**Q: What relationships must be disclosed?**

A: An LGO must disclose a relationship with a vendor if the officer or a member of his family (see below) receives taxable income because of an employment or business relationship with the vendor. An LGO must also disclose gifts offered to the LGO or his family members by a vendor within the past 12 months if the value of the gifts was \$250 or more.

**Q: What family relationships are covered?**

A: For purposes of the disclosure requirements, family relationships include first-degree relatives, both by consanguinity (blood) and by affinity (marriage). This includes the LGO's parents, children, spouse, the spouses of the LGO's parents and children, and the parents and children of the LGO's spouse. See DBE(EXHIBIT).

**Q: When does an LGO have to disclose gifts?**

A: An LGO must disclose a vendor's offer of gifts worth \$250 or more. The CIS form requires an LGO to disclose an offer of a gift even if the officer refused the gift. However, an LGO does not have to disclose food, lodging, transportation, or entertainment accepted as a guest, even if the value exceeded \$250.

**Q: Does the LGO still have to file the "substantial interest" affidavit under Texas Local Government Code chapter 171?**

A: Yes. These are separate and independent requirements. Thus, an LGO who has a substantial interest in a transaction involving the district may need to complete both the CIS and the substantial interest affidavit. See BBFA(LEGAL).

**Q: What if I or a family member has an interest-bearing savings account at the district's depository bank?**

A: Under a conservative reading of the statute, an LGO must disclose that he or a family member receives taxable income from the district's bank, even if the LGO or family member receives only \$.01 of interest income each year. The statute

refers to “taxable income” and does not contain a threshold dollar amount. Recently, state representatives Beverly Woolley and John Smithee submitted a request to the attorney general for clarification of several issues, including this one.

**Q: What if an LGO owns a business that is entering into a contract with the district?**

A: An LGO who owns a business that contracts with the district must file a CIS, in his capacity as a board member or superintendent, and a CIQ, in his capacity as a vendor.

**Q: What if the LGO or vendor has nothing to disclose?**

A: The statute does not require an LGO to file a CIS if he has nothing to disclose. Unfortunately, however, the statute does not clarify whether vendors with nothing to disclose have to file CIQ with school districts. This is one of the many questions asked in the pending Attorney General request. Until further clarification, vendors may submit “blank” CIQs out of an abundance of caution.

**Q: Does HB 914 apply to employees of the district?**

A: The only employee to whom the statute directly applies is the superintendent. A board of trustees may extend the disclosure requirements, subject to criminal penalties, to all or a group of district employees. Because of the additional administrative burden this may create, TASB Legal Services recommends that a board consult with its school attorney before extending these requirements to additional employees.

**Q: Does an LGO have to file a CIS if one of the LGO’s relatives is employed by the district?**

A: No. HB 914 does not apply when a district employs a relative of an LGO as a district employee. Such relationships continue to be regulated by the nepotism laws. See BBFB(LEGAL).

**Q: What is the penalty for a violation?**

A: There is a criminal penalty for failing to file a required disclosure statement. Knowing failure to file the conflicts disclosure statement is a Class C misdemeanor. It is a defense to prosecution if the officer files the statement within seven business days of receiving notice of a violation.

**Q: What forms are vendors required to file?**

A: An individual or business entity that contracts or seeks to contract for the sale or purchase of property, goods, or services with a district must file a CIQ. This includes individuals and entities that seek to purchase goods and services from school districts, as well as those who seek to sell goods and services to school districts. An “agent” of a vendor in the vendor’s business with the district must also file a CIQ.

**Q: When and where must a vendor file the CIQ?**

A: The CIQ must be filed with the superintendent within seven days of beginning contract negotiations, or submitting an application, bid, response to a request for proposal, correspondence, or other writing related to a potential agreement with a district. The forms must be updated annually.

**Q: What should the superintendent do with the forms he receives?**

A: The district has a responsibility to make public the information received under this statute. The superintendent must post CIS forms received from LGOs and CIQ forms received from vendors on the district’s internet Web site. The superintendent is also responsible for maintaining a list of LGOs at the district and making that list available to the public.

**Q: What is the district’s obligation to notify vendors of this requirement?**

A: The statute does not require school districts or other LGEs to inform vendors of the disclosure requirements, nor does the statute impose a penalty on districts for doing business with vendors who fail to file CIQs. However, the vendors face criminal liability. TASB Legal Services recommends that districts take reasonable steps to notify vendors of the requirement through bid documents, website postings, and other avenues of communication.

**Q: If the district does business with another district or an ESC, does it have to complete a CIQ?**

A: No. The State of Texas, a political subdivision of the state, the federal government, and foreign governments are not subject to the disclosure requirements.

**Q: Why did TASB send our district a CIQ?**

A: In addition to the services and resources TASB provides to school districts as a

benefit of membership, TASB provides a number of products and services to school districts and other LGEs for a fee. For this reason, TASB is complying with the new requirements like any other vendor. After the January 1, 2006 effective date of the new requirements, TASB sent school districts and other LGEs its completed CIQ. In many cases, TASB was unable to identify an actual or potential conflict, but TASB submitted a form to ensure compliance. Districts should post the TASB CIQ in the same manner as other CIQs. If you have questions about TASB's CIQ, contact Mary Ann Briley, TASB Associate Executive Director, Member Services, 800-580-8272, extension 3594.

**Q: Where can I get more information?**

A: In the October 2005 Texas Lone Star, TASB Legal Services overviewed these new requirements. The requirements of House Bill 914 are also reflected in Update 77 at BBFA(LEGAL) and DBD(LEGAL).

February 2006

This document is provided for educational purposes only and contains information to facilitate a general understanding of the law. It is not an exhaustive treatment of the law on this subject nor is it intended to substitute for the advice of an attorney. It is important for you to consult with your own attorneys in order to apply these legal principles to specific fact situations.

(Tab 1) RECOMMENDATION FOR AWARD – RFP NO. 11808  
FURNITURE  
PRICE AGREEMENT, DISTRICT-WIDE  
FEBRUARY 2, 2011 THROUGH JANUARY 31, 2014

RESPONSE: Requests for bids were sent to 146 companies, and 32 proposals were received.

COMPARISON OF PROPOSALS:

Tabulation of proposals attached.

RECOMMENDATION FOR AWARD:

BKM TOTAL OFFICE OF TEXAS, LLC (3-year estimate)  
Brandrud, Details, First Office, Jofco, \$7,000,000  
KRON USA, Mayline, Nova Solutions,  
NuCraft, Polyvision, Re-Creations,  
Steelcase, Stelter Partners, Transitions,  
Virco

BUSINESS INTERIORS  
AIS, La-Z-Boy

COMPUTER COMFORTS, INC.  
Computer Comforts

FACILITY INTERIORS, INC.  
Gunlocke, Haworth, Right Angle, TMC,  
ErgoGenesis

INTERNATIONAL LIBRARY  
FURNITURE  
International Library Furniture

INTELLIGENT INTERIORS, INC.  
Arconas, Baker Manufacturing, Berco,  
Charles Alan, Clarin, Fixtures Furniture,  
Friant, Integra, KRUG, Lacasse, Nevins,  
Nightingale, OFD, RFM, Sit-On-It,  
Stylex, United Chair, Versteel

KRUEGER INTERNATIONAL, INC.  
AGI, Krueger International

MITY-LITE, INC.  
Mity-Lite

PALMER SNYDER  
Palmer Snyder

SAUDER MANUFACTURING CO.  
Sauder

SPECTRUM INDUSTRIES, INC.  
Spectrum

SOUTHWEST SOLUTIONS GROUP  
Hamilton Sorter, Russ Bassett,  
SpaceSaver, Steel Solutions

TEXAS FURNITURE SOURCE, INC.  
Basyx, Eurotech Seating, Fireking,  
HON, HPF1, Lesro Industries, Office  
Master, Phoenix Safe, Special T Tables

THE PLAYWELL GROUP, INC.  
Paris Manufacturing., Peterson  
Manufacturing., PWA, RJ Thomas,  
Thomas Steel, Wabash Valley

THE SPENCER COMPANY  
ABCO, Anderson Hickey, Benchmark  
Designs, Chairworks, Community,  
Design Options, Global, Great  
Openings, Highmark, Jack Cartwright,  
Legacy, OFS, Sandler, Segis, Source  
International, Thonet, Trendway

THOMAS CONTRACT FURNITURE,  
INC.

Artopex/Vision, C. A. B. Deco,  
Chromecraft, Evolve, Jamestown Metal,  
JSI, Matrix, Schwab, Seating, Inc.,  
Surface Tech, Three H Furniture

WILSON OFFICE INTERIORS

Allsteel, Am542case, Borroughs,  
Campbell Contract, Cape, ERG, Falcon,  
Howe Tables, Intellaspace, IOA, Paoli,  
Paragon Furniture, L. P., Peter Pepper,  
Safco, Smith Systems, Via

WORKPLACE RESOURCE

Allseating, Bretford, Geiger, Herman  
Miller, Hi5, Hightower, Loewenstein

Tie bids – Coalesse, HBF, Indiana Desk,  
National Furniture

BEST PROPOSALS

COMMENTS: Awards are based on the highest percentage of discount offered from the manufacturer's suggested retail price for each brand of furnishings listed.

Responses for four product lines resulted in tie bids which will be broken at the board of trustees meeting by the casting of lots, with the recommendation that winners are to be included among the awardees for this RFP without additional board action. Companies with tie bids were invited to attend the board meeting.

For the Haworth and OFD brands - To determine which proposer offered the best pricing, a comparative analysis was conducted using an estimated annual cost based on the discount from the list price per product line. In this analysis it was assumed that few, if any, large orders would be processed. This assumption was based on the conclusion of the 2004 bond program projects and present funding conditions. The recommendation is to award to the proposer with the best overall offer as determined by the comparative analysis.

For the ABCO, Lacasse, Bretford, and Global brands- These products have historically been purchased in small quantities and relatively low dollar amounts. As such and in the opinion of the evaluators, a flat rate discount, compared to a ranged discount, appears to be the best overall value to the district.

For the Kron USA brand- This product has historically been purchased in small quantities and relatively low dollar amounts. As such and in the opinion of the evaluators, a ranged discount, compared to a flat rate discount, appears to be the best overall value to the district.

In the event of a large order which may meet or exceed the level necessary to qualify for discounts greater than those awarded, new bids may be solicited for deeper discounts.

Financial resources are budgeted in unrestricted or auxiliary funds.

It is recommended that the district director of purchasing be authorized to contract with the next bidder offering the greatest discount for each product line in the event the initial awardee fails to perform satisfactorily, loses its status as an authorized dealer for the specified brand, goes out of business, or any other reason which warrants revocation of the initial awardee.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Brand	Bidders					
ABCO	Facility Int. 54%	Intel. Int. 55-61%	Tx. Furn. 57%	<b>Spencer Co. 57.65%</b>	Thomas Contr. 55-60%	Wilson Ofc. 57%
AGI	<b>KI Inc. 47-51%</b>					
AIS	<b>Business Int. 74.1- 78.18%</b>					
All-Steel	Staples 51%	<b>Wilson Ofc. 63-76%</b>				
Allseating	<b>Workplace Res. 60%</b>					
Amcase	Business Int. 43%	Facility Int. 45%	Staples 40%	<b>Wilson Ofc. 52%</b>		
Anderson Hickey	<b>Spencer Co. 56.62-65%</b>					
Arconas	Facility Int. 37%	<b>Intel. Int. 45%</b>	Workplace Res. 39%			
Artopex/ Vision	Spencer Co. 59.70%	<b>Thomas Contr. 60%</b>	Workplace Res. 55%			
Baker Manufacturing	<b>Intel. Int. 50-67%</b>	Workplace Res. 50%				
Basyx	<b>Tx. Furn. 58.6%</b>					
Benchmark Designs	<b>Spencer Co. 41%</b>					
Berco	BKM 56.5%	Facility Int. 51%	<b>Intel. Int. 57.25%</b>	Spencer Co. 56.60%	Thomas Contr. 51%	Wilson Ofc. 52%
	Workplace Res. 51.77%					
Borroughs	BKM 42.5%	<b>Wilson Ofc. 51%</b>				
Brandrud	<b>BKM 53%</b>	Facility Int. 46%	Intel. Int. 50%	Spencer Co. 50%	Wilson Ofc. 52%	Workplace Res. 48%

Bretford	Intel. Int. 40-57%	<b>Workplace Res. 53.5%</b>				
C.A.B. Deco	<b>Thomas Contr. 35%</b>					
Cape	BKM 47%	Business Int. 45%	Facility Int. 46%	Staples 40%	<b>Wilson Ofc. 54.5%</b>	
Campbell Contract	Business Int. 48%	Facility Int. 46%	Staples 40%	<b>Wilson Ofc. 54.5%</b>		
Chairworks	<b>Spencer Co. 56%</b>					
Charles Alan	<b>Intel. Int. 50%</b>					
Chromecraft	<b>Thomas Contr. 52%</b>					
Clarín	<b>Intel. Int. 45%</b>					
Coalesse TIE	BKM 53.97-56%	Business Int. 49.44-58.95%				
Community	Staples 40%	Tx. Furn. 53%	<b>Spencer Co. 59.41%</b>	Thomas Contr. 51%	Wilson Ofc. 57%	Workplace Res. 51.4%
Computer Comforts	<b>Computer Comforts 30%</b>					
Design Options	<b>Spencer Co. 53.40%</b>	Thomas Contr. 51%				
Details	<b>BKM Total 56.02-74.39%</b>	Business Int. 50.55%				
ERG	Facility Int. 40%	Intel. Int. 51%	Spencer Co. 50%	<b>Wilson Ofc. 52%</b>		
ErgoGenesis	<b>Facility Int. 60%</b>	Wilson Ofc. 57.5%				
Eurotech Seating	<b>Tx. Furn. 52%</b>					
Evolve	Facility Int. 54.5%	Intel. Int. 54%	Spencer Co. 61.50-62.50%	<b>Thomas Contr. 62-64%</b>		
Falcon	Intel. Int. 52.5%	Spencer Co. 57.20%	<b>Wilson Ofc. 59%</b>	Workplace Res. 49.5%		
Fireking	Business Int. 41.86%	Facility Int. 40%	Intel. Int. 45%	SW Solutions 35%	Staples 40%	<b>Texas Furniture 53.5%</b>

Fireking (cont.)	Wilson Ofc. 47%					
First Office	<b>BKM</b> 58.25- 58.75%	Spencer Co. 56.76%	Wilson Ofc. 57%	Workplace Res. 50%		
Fixtures Furniture	BKM 56.18%	Facility Int. 48%	<b>Intel. Int.</b> 56.54%	Spencer Co. 56.28%	Wilson Ofc. 52%	
Friant	<b>Intel. Int.</b> 70%	Tx. Furn. 69%				
Geiger	<b>Workplace Res.</b> 51%					
Global	BKM 56.34- 70.52%	Business Int. 57%	DFW Ofc. 40%	Intel. Int. 54.875- 57.25%	Staples 50%	Tx. Furn. 55.3%
	<b>Spencer Co.</b> 61.50%	Wilson Ofc. 56%	Workplace Res. 54.7%			
Great Openings	BKM 68.8%	Intel. Int. 64.5%	<b>Spencer Co.</b> 69.80%	Wilson Ofc. 68%	Workplace Res. 65%	
Gunlocke	<b>Facility Int.</b> 51-55%					
Hamilton Sorter	<b>SW Solutions</b> 25%					
Haworth	<b>Facility Int.</b> 52-71%	Spencer Co. 52.55- 74.82%				
HBF TIE	BKM 52%	Wilson Ofc. 52%	Workplace Res. 42.5%			
Herman Miller	<b>Workplace Res.</b> 43-71%					
Hi5	<b>Workplace Res.</b> 40%					
Highmark	BKM 54%	Business Int. 55.06%	Computer Comforts 40%	Intel. Int. 57%	<b>Spencer Co.</b> 57.05%	Thomas Contr. 575
	Wilson Ofc. 57%	Workplace Res. 55%				
Hightower	<b>Workplace Res.</b> 40%					
HON	Spencer Co. 56.18%	Staples 52%	<b>Tx. Furn.</b> 61.1%	Wilson Ofc. 60%		
Howe Tables	Spencer Co. 56.20%	<b>Wilson Ofc.</b> 58%	Workplace Res. 49.5%			
HPFI	<b>Tx. Furn.</b> 50%					

Indiana Desk TIE	Facility Int. 54%	Intel. Int. 57.5%	Tx. Furn. 57.5%	Thomas Contr. 57%	Wilson Ofc. 54.5%	
Integra	BKM 50%	<b>Intel. Int.</b> <b>52%</b>	Workplace Res. 475			
Intella space	Thomas Contr. 52%	<b>Wilson Ofc.</b> <b>57.5%</b>				
Int'l. Library	<b>Int'l. Library</b> <b>45%</b>					
IOA	Business Int. 48%	Facility Int. 45%	Staples 40%	<b>Wilson Ofc.</b> <b>53%</b>		
Jack Cartwright	<b>Spencer Co.</b> <b>40%</b>					
Jamestown Metal	<b>Thomas Contr.</b> <b>40-64.25%</b>					
Jofco	<b>BKM</b> <b>55%</b>	Wilson Ofc. 52%	Workplace Res. 52.9%			
JSI	Staples 50%	<b>Thomas Contr.</b> <b>61%</b>	Workplace Res. 55%			
Kreuger Int'l.	<b>KI Inc.</b> <b>42-51%</b>					
KRON USA	<b>BKM</b> <b>52.5-55%</b>	Business Int. 49.44- 55.06%	Wilson Ofc. 52%	Workplace Res. 47%		
KRUG	<b>Intel. Int.</b> <b>55.75%</b>	Workplace Res. 53%				
Lacasse	DFW Ofc. 40%	Facility Int. 56%	<b>Intel. Int.</b> <b>57.5%</b>	Spencer Co. 56.65-65%		
La-Z-Boy	BKM 61.20%	<b>Business Int.</b> <b>61.24%</b>	Tx. Furn. 58%	Spencer Co. 61.20%	Wilson Ofc. 59.5%	Workplace Res. 605
Legacy	<b>Spencer Co.</b> <b>56.04-58%</b>					
Lesro Industries	<b>Tx. Furn.</b> <b>50%</b>					
Loewenstein	<b>Workplace Res.</b> <b>48%</b>					
Matrix	Tx. Furn. 62%	<b>Thomas Contr.</b> <b>66%</b>				
Mayline	<b>BKM</b> <b>60%</b>	Facility Intr. 53%	Intel. Inter. 56.5%	Staples 40%	Tx. Furn. 55.5%	Spencer Co. 59.50%

Mayline (cont.)	Thomas Contr. 58%	Wilson Ofc. 57.5%	Workplace Res. 51%			
Mity-Lite	<b>Mity-Lite 57.06-65.62%</b>	Wilson Ofc. 47%				
National Furniture TIE	BKM 60%	Business Int. 58.03%	Staples 54%	Spencer Co. 60%	Wilson Ofc. 59%	Workplace Res. 57.60%
Nevins	<b>Intel. Int. 55.5%</b>	Workplace Res. 45%				
Nightingale	BKM 56%	Facility Int. 51%	<b>Intel. Int. 62%</b>	Workplace Res. 53%		
Nova Solutions	<b>BKM 55%</b>	Facility Int. 45%	Intel. Int. 50.5%	Workplace Res. 35%		
NuCraft	<b>BKM 50%</b>					
OFD	BKM 62%	DFW Ofc. 45%	Facility Intr. 58-68%	<b>Intel. Int. 53-75%</b>	Tx. Furn. 58%	Spencer Co. 56.50%
	Thomas Contr. 53-62%	Wilson Ofc. 60-68%				
Office Master	Staples 50%	<b>Tx. Furn. 57.2%</b>				
OFS	BKM 58.25-58.75%	Intel. Int. 58%	<b>Spencer Co. 58.80%</b>	Wilson Ofc. 57.5%	Workplace Res. 55.7%	
Palmer Snyder	<b>Palmer Snyder 45%</b>					
Paoli	Intel. Int. 55.5%	<b>Wilson Ofc. 60.5%</b>	Workplace Res. 55%			
Paragon Furniture, L.P.	<b>Wilson Ofc. 49.5%</b>					
Paris Mfg.	<b>Playwell 10%</b>					
Peter Pepper	BKM 50%	Business Int. 39%	Facility Int. 45%	Staples 40%	Thomas Contr. 33%	<b>Wilson Ofc. 53%</b>
Peterson Mfg	<b>Playwell 10%</b>					
Phoenix Safe	<b>Tx. Furn. 52%</b>	Thomas Contr. 47%				
Polyvision	<b>BKM 59.59-61.59%</b>	Business Int. 43-50%				
PWA	<b>Playwell 10%</b>					

Re-Creations	<b>BKM</b> <b>50-74.5%</b>					
RFM	<b>Intel. Int.</b> <b>53%</b>					
Right Angle	<b>Facility Int.</b> <b>57%</b>					
RJ Thomas	<b>Playwell</b> <b>10%</b>					
Russ Bassett	<b>SW Solutions</b> <b>35%</b>					
Safco	Business Int. 45%	Facility Int. 40%	<b>Wilson Ofc.</b> <b>47%</b>			
Sandler	<b>Spencer Co.</b> <b>48%</b>	Wilson Ofc. 47%				
Sauder	<b>Sauder Ed.</b> <b>55%</b>					
Schwab	<b>Thomas Contr.</b> <b>45%</b>					
Seating Inc.	<b>Thomas Contr.</b> <b>51%</b>					
Segis	Facility Int. 45%	<b>Spencer Co.</b> <b>48%</b>				
Sit-On-It	Business Int. 55.06%	<b>Intel. Int.</b> <b>64%</b>	Spencer Co. Net	Wilson Ofc. 56.5%		
Smith Sys	Business Int. 42.53%	<b>Wilson Ofc.</b> <b>45%</b>				
Source Int'l.	BKM 58.5%	Business Int. 46.31%	<b>Spencer Co</b> <b>61.60%</b>			
SpaceSaver	<b>SW Solutions</b> <b>25%</b>					
Special T Tables	<b>Tx. Furn.</b> <b>58%</b>					
Spectrum	<b>Spectrum Ind</b> <b>43%</b>					
Steelcase	<b>BKM</b> <b>49.37-</b> <b>75.92%</b>					
Steel Solutions	<b>SW Solutions</b> <b>25%</b>					
Stelter Partners	<b>BKM</b> <b>53-55%</b>	Wilson Ofc. 52%				

Stylex	Business Int. 56.04%	<b>Intel. Int.</b> <b>56.7%</b>	Spencer Co. 56.4%	Thomas Contr. 56%	Wilson Ofc. 52%	
Surface Tech	<b>Thomas Contr.</b> <b>58%</b>					
Thomas Steel	<b>Playwell</b> <b>10%</b>					
Thonet	<b>Spencer Co.</b> <b>56.20%</b>					
Three H Furniture	<b>Thomas Contr.</b> <b>56%</b>					
TMC	<b>Facility Int.</b> <b>45%</b>					
Transitions	<b>BKM</b> <b>65-80%</b>					
Trendway	Business Int. 56.04%	<b>Spencer Co.</b> <b>60.4-69.55%</b>				
United Chair	DFW Ofc. 45%	Facility Inter. 55%	<b>Intel. Int.</b> <b>59%</b>	Spencer Co. 56.60%		
Versteel	BKM 55%	<b>Intel. Int.</b> <b>56%</b>	Spencer Co. 54%	Wilson Ofc. 53.5%	Workplace Res. 53.35%	
Via	BKM 50%	DFW Ofc. 40%	Intel. Int.. 55%	Thomas Contr. 51%	<b>Wilson Ofc.</b> <b>57.5%</b>	Workplace Res. 55.4%
Virco	<b>BKM</b> <b>58%</b>					
Wabash Valley	<b>Playwell</b> <b>10%</b>					
Westin Nielson	Business Int. 46.07%	Thomas Contr. 35%	<b>Wilson Ofc.</b> <b>49%</b>			
Wieland	<b>Sauder</b> <b>55%</b>	Staples 40%				
Workrite	<b>Intel. Int.</b> <b>53%</b>					

(Tab 2) RECOMMENDATION FOR AWARD – REQ. NO. 4D93100  
PURCHASE OF TRAINING SYSTEMS FOR PNEUMATICS,  
SOLAR AND WIND ENERGY PLUS PROGRAMMABLE  
LOGIC CONTROLLER  
EASTFIELD COLLEGE

RECOMMENDATION FOR AWARD:

ADVANCED TECHNOLOGIES CONSULTANTS	\$76,092.10
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SOLE SOURCE

COMMENTS: This award is for the purchase of training systems manufactured by LabVolt. The awardee is the manufacturer's only authorized distributor in Texas for LabVolt equipment.

The training systems will be used in the Career Technologies Division to train students in the principles of pneumatic energy, its control applications, as well as alternative, renewable and sustainable energy technology.

Financial resources are budgeted in unrestricted funds.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

CONSENT AGENDA NO. 3

Approval of Minutes of the January 4, 2011 Work Session Meeting

It is recommended that the Board approve the minutes of the January 4, 2011 Board of Trustees Work Session.

**Board Members and Officers Present:**

Mr. Jerry Prater (chair)  
Ms. Charletta Rogers Compton (vice chair) arrived 1:52 PM  
Mrs. Kitty Boyle  
Mr. Bob Ferguson  
Ms. Diana Flores  
Dr. Wright Lassiter (secretary and chancellor)  
Mr. Bill Metzger  
Mr. JL Sonny Williams

**Board Members and Officers Absent:** None

Guests: Bob Heath, Sherry McCall, Doug Hawthorne and Hunter Hunt

Board Chair Jerry Prater convened the meeting at 1:46 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JANUARY 4, 2011  
WORK SESSION OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOLS  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 23<sup>rd</sup> day of December, 2010, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 23<sup>rd</sup> day of December, 2010, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

**Re-districting briefing from Bob Heath (Bickerstaff, Heath, Delgado)**

Mr. Heath and Ms. McCall presented general information about the redistricting process. Chancellor Lassiter will send the Board Mr. Heath's PowerPoint presentation and the firm's list of current re-districting clients.

**Special presentations from Doug Hawthorne, Hunter Hunt and Betheny Reid about DCCCD Foundation, Inc. and DCCCD Resource Development**

Mr. Hawthorne, Mr. Hunt and Ms. Reid presented information about the Foundation's priorities and plans. Chancellor Lassiter will send the Board a copy of the PowerPoint presentation and the Foundation staff's analysis of college-readiness of charter school graduates, compared to public school graduates.

**Citizens Desiring to Appear Before the Board**

None

**Executive Session**

There was no Executive Session.

**Adjournment**

Board Chair Prater adjourned the meeting at 3:51 PM.

Approved:

A handwritten signature in blue ink, appearing to be 'W. Lassiter', written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 4

Approval of Minutes of the January 4, 2011 Regular Meeting

It is recommended that the Board approve the minutes of the January 4, 2011 Board of Trustees Regular Meeting.

**Board Members and Officers Present:**

Mr. Jerry Prater (chair)  
Mrs. Charletta Rogers Compton  
Mrs. Kitty Boyle  
Mr. Bob Ferguson  
Ms. Diana Flores  
Dr. Wright Lassiter (secretary and chancellor)  
Mr. Bill Metzger  
Mr. JL Sonny Williams

**Board Members and Officers Absent:** None

Chair Mr. Jerry Prater convened the meeting at 4:17 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JANUARY 4, 2011  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 23<sup>rd</sup> day of December, 2010, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 23<sup>rd</sup> day of December, 2010, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

### **Citizens Desiring to Address the Board Regarding Agenda Items**

There were no citizens desiring to address the board regarding agenda items.

### **Richland Collegiate High School Status Report presented by Superintendent Donna Walker (Informative Report No. 16, p. 40)**

### **Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda (p.5)**

#### **Consideration of Bids**

Ms. Flores moved and Mr. Ferguson seconded a motion to approve Items #1-4 in the Consideration of Bids section of the agenda. Motion passed. (See January 4, 2011, Board Meeting, Consideration of Bids, Agenda Items #1-4, which are made part of and incorporated into the approved minutes as though fully set out in the minutes.

#### **Consent Agenda**

Corrections to minutes were noted. Ms. Flores moved and Mr. Ferguson seconded a motion to approve Items #5-13, with corrections to minutes and the exception of Item #12 in the Consent Agenda. Motion passed. Ms. Compton moved to table Item #12; Mrs. Boyle seconded. Motion passed. In connection with Item #12, Chancellor Lassiter will send trustees a list of property owners and related assessments from Dallas Central Business District so that the recommendation may be re-considered at the next meeting. (See January 4, 2011, Board Meeting, Consent Agenda, Agenda Items #5-13 which are made a part of and incorporated into the approved minutes as though fully set out in the minutes).

#### **Individual Items**

Ms. Compton moved and Mrs. Boyle seconded a motion to approve Items #14 & 15. Motion passed. (See January 4, 2011, Board Meeting, Agenda Items #14 & 15). These items are all made a part of and incorporated into the approved minutes as though fully set out in the minutes.

#### **Informative Reports**

(See January 4, 2011, Board Meeting, Agenda Items #16-29, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

#### **Questions/Comments from the Board and Chancellor**

Trustee Flores asked to know the goal, how much has been pledged, and completion date for the Comprehensive Capital Campaign. Associate Vice

Chancellor Betheny Reid answered the goal of the Comprehensive Capital Campaign is \$90 million, total commitments are approximately \$12 million, and the aim is to reach the goal within the next five years.

Trustee Flores asked to know when the Rising Star Program will be fully endowed. Ms. Reid answered the endowment declined \$2 million in value two years ago, is presently \$5 million short of its goal, and there is not a designated date for completion. She added these figures include gifts and pledges; there is one large pledge that will not be received for another three years.

Trustee Flores asked to know proportion of clients at El Centro College – Bill Priest Center BIC that are minority and if there are data indicating success rates for former clients.

Chancellor Lassiter drew attention to DCCCD's participation with other Texas community colleges in a grant proposal to Gates Foundation for its Completion by Design project. He invited Mountain View Vice President Sharon Davis to the podium to speak about the recent ARRA graduation that he attended at the college, Eastfield College Interim President Jean Conway to speak about a grant from Southern Education Foundation for student learning outcomes assessment consultants, North Lake College Vice President Martha Hughes to speak about recent graduation ceremonies for health careers and GED, El Centro College President Paul McCarthy to speak about its recent GED graduation event, and Mountain View College Felix Zamora to speak about the status of its application for a free-standing nursing program. If approved, it will become third of three in DCCCD, the other two being at El Centro and Brookhaven Colleges.

#### **Citizens Desiring to Appear Before the Board**

There were no citizens desiring to appear before the Board.

#### **Executive Session**

The Board went into executive session at 5:05 PM as provided by §551.074 of the Texas Government and re-convened in the regular meeting at approximately 5:35 PM.

#### **Adjournment**

Mr. Ferguson moved and Mrs. Boyle seconded a motion to adjourn the meeting. Motion passed. Chair Prater adjourned the meeting at 5:38 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", written in a cursive style.

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Wright L. Lassiter, Jr., Secretary

BUILDING AND GROUNDS REPORT NO. 5

Approval of Change Order with Texas Concrete Restoration Inc.

It is recommended that authorization be given to approve change order No. 2 with Texas Concrete Restoration Inc. in an amount not to exceed \$11,375 to provide repairs to a 4 inch fire line for Cedar Valley College.

Original agreement	\$40,590.00
Previous change order(s)	4,000.00
Change Order Amount	<u>11,375.00</u>
Revised agreement	\$55,965.00

This is CVC project #1, *Progress Report on Construction Projects*, (Informative Reports section of this agenda). The project is for correcting subsurface drainage in buildings B, C, and D. Construction was 65% complete as of November 30, 2010.

The Board approved the recommendation for award for bid No. 11760 for repair of leaks in Utility Tunnel on September 16, 2010. Original contract amount was \$40,590 plus 0% contingency for a total of \$40,590.

The project was to be completed on February 21, 2011. Change order No. 2 adds 7 days, changing the date of substantial completion to February 28, 2011.

As provided by Board Policy CF (LOCAL),

Board Approval	EVCBA Approval	Change Order No.	Amount	Revised Contract
	12/07/10	1	\$4,000	\$44,590
Pending		2	\$11,375	\$55,965

Change order No. 1 provides for forming up and pouring a concrete encasement around 5 individual conduit pipes that come out of the electrical room wall, which had been previously covered with concrete. HLM 5000 waterproofing was installed around pipes and wall before concrete was placed.

This change order No. 2 provides repair to a 4 inch fire line that has been pushed down by the planter wall and to repair and replace concrete and soil that is removed to repair pipe leak.

This recommendation increases the project cost to \$55,965, which is \$15,375 (38%) over the original amount. Financial resources are budgeted in unexpended plant funds.

### Policy Reminders

Board policies pertinent to evaluating a recommendation for contract amendment or change order include:

*In the execution of his or her duties, the Chancellor must: ...*

*p. Ensure careful planning that minimizes need for change orders and amendments to contracts for facilities projects, and provide oversight for those that are deemed essential. BAA (LOCAL), POWERS, DUTIES, RESPONSIBILITIES: PROVIDE DIRECTION*

*Certain officials of the District are hereby expressly authorized to contract on behalf of the District as follows:*

*1. Capital improvement change orders. The Chancellor or Vice-Chancellor of Business Affairs may authorize a capital improvement change order if the amount of the change order is less than \$50,000 and is less than 25 percent of the original contract. The Board may delegate its authority to approve a change order of \$50,000 or more to the Chancellor or Vice-Chancellor if the board authorizes a contingency fund and the change order does not exceed the contingency fund. Otherwise, a change order of \$50,000 or more must be taken to the board for approval. CF (LOCAL), PURCHASING AND ACQUISITION: DELEGATION OF CONTRACTUAL AUTHORITY*

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

## FINANCIAL REPORT NO. 6

### Approval of Expenditures for December 2010

The chancellor recommends approval of expenditures in the amount of \$31,944,442 in the month of December 2010.

### Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of expenditures include:

*Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)*

*The College District shall not lend its credit or gratuitously grant public money or things of value in aid of any individual, association, or corporation. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art. III, Sec 52; Brazoria County v. Perry, 537 S.W.2d 89 (Civ. App. 1976)*

*The College District shall not grant any extra compensation, fee, or allowance to a public officer, agent, servant, or contractor after service has been rendered or a contract entered into and performed in whole or in part. Nor shall the College district pay or authorize the payment of any claim against the College District under agreement or contract made without authority of law. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art III, Sec 53; Harlingen ISD v. C.H. Page and Bro., 48 S.W.2d 983 (Comm. App. 1932)*

*Board responsibilities shall be to...provide ways and means of financial support; approve the annual budget; review and approve expenditures. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES*

*The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, board policy, and the College District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Chancellor or designee who shall ensure that funds are expended in accordance with the adopted budget. CC (LOCAL), BUDGET ADOPTION*

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

FINANCIAL REPORT NO. 7

Acceptance of Gifts

Administration recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in January 2010</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
	Equipment	4	\$ 100 - \$ 5,000	\$ 9,496
	Equipment	1	\$5,001 - \$ 10,000	\$ 6,022
DCCCD	Chancellor's Council	14	\$ 100 - \$ 5,000	\$ 23,122
	Chancellor's Council	1	\$5,001 - \$ 10,000	\$ 10,000
	Programs and Services	13	\$ 100 - \$ 5,000	\$ 13,720
	Programs and Services	1	\$5,001 - \$ 10,000	\$ 6,000
	Scholarships <sup>1</sup>	24	\$ 100 - \$ 5,000	\$ 15,600
	Scholarships <sup>1</sup>	3	\$5,001 - \$ 30,000	\$ 56,000
	Rising Star	4	\$ 100 - \$ 5,000	\$ 650
<b>Total</b>	n/a	<b>65</b>	n/a	<b>\$140,610</b>

<sup>1</sup>The "Scholarships" category does not include gifts to the Rising Star program, which are reported as a separate line item.

<u>Gifts Reported in Fiscal Year 2010-11</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September 2010	\$17,639	\$ 3,100	\$ 44,960	\$ 65,699
October 2010	0	\$ 9,059	\$ 27,110	\$ 36,169
November 2010	0	\$ 868	\$ 49,305	\$ 50,173
December 2010	0	\$275,200	\$ 61,402	\$336,602
January 2011	\$15,518	\$ 650	\$124,442	\$140,610
February 2011				
March 2011				
April 2011				
May 2011				
June 2011				
July 2011				
August 2011				
<b>Total To Date</b>	<b>\$33,157</b>	<b>\$288,877</b>	<b>\$307,219</b>	<b>\$629,253</b>

<u>Type</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Equipment	\$ 187,915	\$ 137,643	\$ 396,503	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567
Rising Star	439,556	728,836	492,032	57,068	163,227	978,546	1,327,400
Other Gifts	1,135,653	939,058	1,432,358	972,010	879,876	1,204,822	1,382,297
<b>Total</b>	<b>\$1,763,124</b>	<b>\$1,805,537</b>	<b>\$2,320,893</b>	<b>\$1,093,908</b>	<b>\$1,263,668</b>	<b>\$2,974,409</b>	<b>\$2,806,264</b>

In December 2010, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	9	\$ 6,003
Programs and Services	35	\$78,284
<b>Total</b>	<b>44</b>	<b>\$84,287</b>

## FINANCIAL REPORT NO. 8

### Approval of Tuition for Continuing Education Courses

It is recommended that approval be given to the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

There are three attached lists compiled from information supplied by deans of continuing education at the colleges. The first list is *Retroactive Approval for Workforce Education CEU Reimbursable Courses* and contains courses not included on the November 2010 board agenda that need to be reported for 2<sup>nd</sup> quarter reimbursement. The second list is *New Tuition for Workforce Education CEU Reimbursable Courses* and represents changes in tuition costs beginning 3<sup>rd</sup> quarter. The third list, *New Workforce Education CEU Courses*, contains courses being offered for the first time during 3<sup>rd</sup> quarter. Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1<sup>st</sup> quarter: September – November, 2<sup>nd</sup> quarter: December – February, 3<sup>rd</sup> quarter: March – May, 4<sup>th</sup> quarter: June - August).

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION COURSE TUITION SCHEDULE  
EFFECTIVE FOR 3<sup>rd</sup> QUARTER (MARCH 1, 2011 – MAY 31, 2011)

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	BHC	ACNT	1025	Principles of Accounting	\$ 135	48	Setup after submission of last report.
2.	BHC	ARTC	1053	Computer Illustration	\$ 135	48	See ID #1
3.	BHC	IMED	1016	Web Design I	\$ 180	64	See ID #1
4.	BHC	IMED	2015	Web Design II	\$ 135	48	See ID #1
5.	BHC	ITSC	1022	Unix Shell Programming	\$ 180	64	See ID #1
6.	BHC	ITSC	2037	Unix Operating System II	\$ 180	64	See ID #1
7.	BHC	POFI	1004	Computer Basics	\$ 41	16	See ID #1
8.	BHC	POFI	1049	Introduction of Spreadsheets	\$ 180	64	See ID #1
9.	BHC	POFT	1027	Beginning Keyboarding	\$ 41	16	See ID #1
10.	BHC	ACNT	1002	Accounting Fundamentals	\$ 125	16	See ID #1
11.	BHC	ARTC	1051	Introduction to Illustrator	\$ 225	24	See ID #1
12.	BHC	ITSW	1030	Microsoft Outlook-Online	\$ 125	15	See ID #1
13.	BHC	ITNW	1007	Social Networking: Facebook and Twitter-Blogging basics	\$ 45	9	See ID #1
14.	BHC	ITSW	1055	Access 2007 Intermediate	\$ 125	18	See ID #1
15.	BHC	ACNT	1010	QuickBooks Professional Level II	\$ 125	16	See ID #1
16.	BHC	MRKG	1091	Internet Marketing, Level I	\$ 75	9	See ID #1
17.	BHC	MKG	1091	Internet Marketing, Level II	\$ 75	9	See ID #1
18.	BHC	MKG	1091	Internet Marketing, Level III	\$ 75	9	See ID #1
19.	BHC	MKG	1091	Internet Marketing, Level IV	\$ 75	9	See ID #1
20.	BHC	ARTC	1051	Photoshop Introduction	\$ 225	24	See ID #1
21.	BHC	ARTC	1051	Photoshop Intermediate	\$ 225	24	See ID #1
22.	BHC	ITSE	1003	A Glance of C++	\$ 225	27	See ID #1

**RETROACTIVE APPROVAL FOR  
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
23.	BHC	ARTC	1000	Introduction to Graphic Design	\$ 180	18	See ID #1
24.	BHC	POFI	1004	Grammar for Business	\$ 115	15	See ID #1
25.	BHC	ITSW	2047	Access 2007 Advance	\$ 125	18	See ID #1
26.	BHC	COMG	1040	Negotiating Workplace Conflict	\$ 125	18	See ID #1
27.	BHC	HMSY	2029	Disaster Recovery Planning	\$ 180	21	See ID #1
28.	BHC	POFT	1010	Introduction to Keyboarding	\$ 99	21	See ID #1
29.	BHC	ITSW	1058	Securing Your Personal Computer	\$ 125	18	See ID #1
30.	BHC	ITNW	1005	Wireless Safety	\$ 125	18	See ID #1
31.	BHC	ITSC	1022	Workplace Computer Concepts for Speakers of Other Languages	\$ 125	18	See ID #1
32.	BHC	CPMT	1000	Personal Computer Repair, Introduction	\$ 180	24	See ID #1
33.	BHC	ITSW	1047	PowerPoint for Teachers	\$ 180	18	See ID #1
34.	BHC	ITSW	1047	Multimedia Technology	\$ 125	18	See ID #1
35.	BHC	ITSW	1022	Excel for Accountants	\$ 125	18	See ID #1
36.	BHC	HITT	1042	Introduction to Medical Coding	\$ 250	48	See ID #1
37.	BHC	HITT	2040	Hospital Billing and Coding	\$ 250	48	See ID #1
38.	BHC	HITT	2049	Capstone Simulation for Coding	\$ 250	48	See ID #1
39.	BHC	HITT	1005	Medical Terminology for Health Professionals	\$ 250	48	See ID #1
40.	BHC	POFT	1004	Business Writing Revisited	\$ 125	18	See ID #1
41.	BHC	ITSW	2047	Crystal Reports, Level I	\$ 399	21	See ID #1
42.	BHC	POFT	1004	MOS Certification Practice	\$ 125	18	See ID #1
43.	BHC	ITSE	1003	Introduction to Programming Language	\$ 250	24	See ID #1
44.	BHC	ARTC	1000	Web Design for Educators	\$ 150	18	See ID #1
45.	BHC	HITT	2040	Coding Surgical Procedures	\$ 250	48	See ID #1
46.	ECC	CHEF	1005	Sanitation and Safety	\$ 259	32	See ID #1
47.	MVC	ACNT	1001	Mastering Double-Entry Bookkeeping	\$ 129	16	See ID #1

**RETROACTIVE APPROVAL FOR  
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
49.	MVC	ACNT	1042	Mastering Adjusting Entries: Accruals & Deferrals	\$ 129	16	See ID #1
50.	MVC	AIRP	1001	Air Navigation	\$ 135	48	See ID #1
51.	MVC	AIRP	1007	Aviation Meteorology	\$ 135	48	See ID #1
52.	MVC	AIRP	1011	Flight Theory	\$ 135	48	See ID #1
53.	MVC	AIRP	1013	Aviation Introduction	\$ 135	48	See ID #1
54.	MVC	AIRP	1017	Private Pilot Ground School	\$ 135	48	See ID #1
55.	MVC	AIRP	1047	Human Factors in Aviation	\$ 135	48	See ID #1
56.	MVC	AIRP	1051	Instrument Ground School	\$ 135	48	See ID #1
57.	MVC	AIRP	2037	Commercial Ground School	\$ 135	48	See ID #1
58.	MVC	AIRP	2049	Instructor Ground School	\$ 135	48	See ID #1
59.	MVC	AIRP	2052	Practical Dispatching I	\$ 135	48	See ID #1
60.	MVC	ARCE	1003	Architectural Materials/Methods of Construction	\$ 135	48	See ID #1
61.	MVC	ARCE	1021	Architectural Illustration	\$ 180	128	See ID #1
62.	MVC	AVIM	1091	Aviation Management Concurrent	\$ 135	48	See ID #1
63.	MVC	AVIM	2037	Aviation Law	\$ 135	48	See ID #1
64.	MVC	CETT	1003	DC Circuits	\$ 180	96	See ID #1
65.	MVC	CETT	1005	AC Circuits	\$ 180	96	See ID #1
66.	MVC	CETT	1025	Digital Fundamentals	\$ 180	96	See ID #1
67.	MVC	CETT	1029	Solid State Devices	\$ 180	96	See ID #1
68.	MVC	CETT	1049	Digital Systems	\$ 180	96	See ID #1
69.	MVC	DFTG	1005	Technical Drafting	\$ 180	96	See ID #1
70.	MVC	DFTG	1009	Basic CAD	\$ 180	112	See ID #1
71.	MVC	DFTG	1015	Architectural Blueprint Reading	\$ 135	96	See ID #1
72.	MVC	DFTG	1017	Architectural Drafting - Residential	\$ 180	112	See ID #1
73.	MVC	DFTG	1025	Blueprint Reading and Sketching	\$ 135	96	See ID #1

**RETROACTIVE APPROVAL FOR  
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
74.	MVC	DFTG	2002	Machine Drafting	\$ 180	112	See ID #1
75.	MVC	DFTG	2019	Intermediate Computer Aided Drafting	\$ 180	128	See ID #1
76.	MVC	DFTG	2021	Topographical Drafting	\$ 135	96	See ID #1
77.	MVC	DFTG	2028	Architectural Drafting - Commercial	\$ 180	112	See ID #1
78.	MVC	DFTG	2031	Advanced Technology in Architectural Design & Drafting	\$ 180	128	See ID #1
79.	MVC	DFTG	2032	Computer-Aided Drafting, Advanced	\$ 180	128	See ID #1
80.	MVC	DFTG	2047	Advanced Technical Animation & Rendering	\$ 135	96	See ID #1
81.	MVC	ETWR	1005	Writing for Publication	\$ 65	15	See ID #1
82.	MVC	HITT	1091	Professionalism in Healthcare	\$ 25	20	See ID #1
83.	MVC	HITT	1091	Training and Instructional Design	\$ 25	16	See ID #1
84.	MVC	HITT	1091	Introduction To Project Management	\$ 25	20	See ID #1
85.	MVC	HITT	1091	Introduction to Healthcare and Public Health	\$ 25	36	See ID #1
86.	MVC	HITT	1091	Introduction to Information and Computer Science	\$ 25	36	See ID #1
87.	MVC	HITT	1091	Planning, Management and Leadership for Health IT	\$ 25	36	See ID #1
88.	MVC	HITT	1091	Working In Teams	\$ 25	20	See ID #1
89.	MVC	HITT	1091	Working with Health IT Systems	\$ 25	36	See ID #1
90.	MVC	INMT	1043	CAD/CAM	\$ 135	96	See ID #1
91.	NLC	BNKG	1091	Basics of Federal Housing Administration (FHA) Underwriting	\$ 135	48	See ID #1
92.	NLC	BNKG	1059	Loan Servicing	\$ 135	48	See ID #1
93.	NLC	BNKG	1040	Money and Banking	\$ 135	48	See ID #1
94.	NLC	BNKG	1091	Mortgage Loan Origination Process and Compliance Review	\$ 135	48	See ID #1
95.	NLC	BNKG	1053	Mortgage Lending	\$ 135	48	See ID #1
96.	NLC	BNKG	1091	Loan Processing	\$ 45	16	See ID #1
97.	NLC	BNKG	1058	Secondary Market	\$ 135	48	See ID #1

**RETROACTIVE APPROVAL FOR  
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
98.	NLC	BNKG	1091	Loan Closing	\$ 135	48	See ID #1
99.	NLC	BNKG	1091	Loan Underwriting	\$ 135	48	See ID #1
100.	NLC	BNKG	1091	Mortgage Banking Ethics	\$ 135	48	See ID #1
101.	NLC	BUSG	1004	Personal Finance	\$ 135	48	See ID #1
102.	NLC	BUSG	1003	Principles of Finance	\$ 135	48	See ID #1
103.	NLC	BUSG	2009	Small Business Management	\$ 135	48	See ID #1
104.	NLC	BUSG	1091	Conversation for Career Advancement II	\$ 60	18	See ID #1
105.	NLC	ITCC	2052	Cisco Certified Network Associate (CCNA) Voice	\$ 180	112	See ID #1
106.	NLC	ITCC	1001	Cisco 1	\$ 180	112	See ID #1
107.	NLC	ITCC	2010	Cisco 4	\$ 180	112	See ID #1
108.	NLC	ITCC	2032	Cisco 5	\$ 180	112	See ID #1
109.	NLC	ITCC	2040	Cisco 7	\$ 180	112	See ID #1
110.	NLC	ITCC	2044	Cisco 8	\$ 180	112	See ID #1
111.	NLC	ITCC	1004	Cisco 2	\$ 180	112	See ID #1
112.	NLC	ITCC	2008	Cisco 3	\$ 180	112	See ID #1
113.	NLC	ITMC	2006	Populating Data Warehouse	\$ 180	112	See ID #1
114.	NLC	ITMC	2037	Programming SQL Server Database	\$ 180	112	See ID #1
115.	NLC	ITMT	2003	Administering a Microsoft SQL Server Database	\$ 180	112	See ID #1
116.	NLC	ITMT	2002	Windows Server 2008 Active Directory Configuration	\$ 180	112	See ID #1
117.	NLC	ITMT	2040	Designing Security for Microsoft Networks	\$ 180	112	See ID #1
118.	NLC	ITMT	2050	Microsoft Exchange	\$ 180	112	See ID #1
119.	NLC	ITMT	2022	Windows Server 2008 Applications Infrastructure Configuration	\$ 180	112	See ID #1
120.	NLC	ITMT	2001	Windows Server 2008 Network Infrastructure Configuration	\$ 180	112	See ID #1
121.	NLC	ITNW	1025	Networking Essentials	\$ 180	112	See ID #1
122.	NLC	ITNW	1092	Windows 7 Configuration	\$ 180	112	See ID #1

**RETROACTIVE APPROVAL FOR  
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
123.	NLC	ITSC	1005	A+ Practical Applications	\$ 180	96	See ID #1
124.	NLC	ITSC	1001	Introduction to Computers	\$ 180	112	See ID #1
125.	NLC	ITSC	1025	A+ Essentials	\$ 180	96	See ID #1
126.	NLC	ITSC	1018	Microsoft Project 2010	\$ 214	16	See ID #1
127.	NLC	ITSC	1010	Personal Computer (PC) Fundamentals	\$ 90	12	See ID #1
128.	NLC	ITSE	1091	BlackBerry Enterprise Support	\$ 180	96	See ID #1
129.	NLC	ITSE	2017	Introduction to BlackBerry Applications	\$ 180	112	See ID #1
130.	NLC	ITSW	1022	Introduction to Microsoft Excel	\$ 90	12	See ID #1
131.	NLC	ITSY	2001	Firewalls and Network Security	\$ 180	112	See ID #1
132.	NLC	ITSY	1000	Fundamentals of Information Security	\$ 180	112	See ID #1
133.	NLC	ITSY	1042	Information Technology Security	\$ 180	112	See ID #1
134.	NLC	ITSY	2000	Operating System Security	\$ 180	112	See ID #1
135.	NLC	LEAD	2000	Leadership: Model Workplace Skills	\$ 398	43	See ID #1
136.	NLC	LMGT	1023	Domestic and International Transportation Management	\$ 135	48	See ID #1
137.	NLC	LMGT	1045	Economics of Transportation and Distribution	\$ 135	48	See ID #1
138.	NLC	LMGT	1041	Freight Loss and Damage Claims	\$ 135	48	See ID #1
139.	NLC	LMGT	2030	International Logistics Management	\$ 135	48	See ID #1
140.	NLC	LMGT	1019	Introduction to Business Logistics	\$ 135	48	See ID #1
141.	NLC	LMGT	1021	Introduction to Materials Handling	\$ 135	48	See ID #1
142.	NLC	LMGT	1049	Materials Requirement Planning	\$ 135	48	See ID #1
143.	NLC	LMGT	2034	Principles of Traffic Management	\$ 135	48	See ID #1
144.	NLC	LMGT	2059	RFID (Radio Frequency Identification)-Theory and Operations	\$ 135	64	See ID #1
145.	NLC	LMGT	1025	Warehouse and Distribution Center Management	\$ 180	96	See ID #1
146.	NLC	RELE	1007	Real Estate Investments	\$ 135	48	See ID #1
147.	NLC	RELE	2001	Law of Agency	\$ 135	48	See ID #1

**RETROACTIVE APPROVAL FOR  
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
148.	NLC	RELE	1011	Law of Contracts	\$ 135	48	See ID #1
149.	NLC	RELE	1024	Loan Origination	\$ 135	48	See ID #1
150.	NLC	RELE	1001	Principles of Real Estate I	\$ 135	48	See ID #1
151.	NLC	RELE	1038	Principles of Real Estate II	\$ 135	48	See ID #1
152.	NLC	RELE	1015	Property Management	\$ 135	48	See ID #1
153.	NLC	RELE	1003	Real Estate Appraisal	\$ 135	48	See ID #1
154.	NLC	RELE	2031	Real Estate Brokerage	\$ 135	48	See ID #1
155.	NLC	RELE	1023	Real Estate Computer Application	\$ 135	48	See ID #1
156.	NLC	RELE	1019	Real Estate Finance	\$ 135	48	See ID #1
157.	NLC	RELE	1009	Real Estate Law	\$ 135	48	See ID #1
158.	NLC	RELE	1021	Real Estate Marketing	\$ 135	48	See ID #1
159.	NLC	RELE	1025	Real Estate Mathematics	\$ 135	48	See ID #1
160.	RLC	ITSW	1046	Excel II for the Spanish Speaker	\$ 99	24	See ID #1

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION COURSE TUITION SCHEDULE  
EFFECTIVE FOR 3<sup>RD</sup> QUARTER (MARCH 1, 2011 – MAY 31, 2011)**

<b>NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES</b>						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
161.	BHC	WLDG	1003	Oxy-Acetylene and Gas Metal Arc Welding Techniques for the Craftsman	\$ 150	27
162.	BHC	WLDG	1015	Oxy-Acetylene and Arc Welding Techniques for the Craftsman	\$ 150	27
163.	BHC	PHTC	1004	Off-the-Camera Flash Photography	\$ 82	21
164.	BHC	FITT	1037	Certified Personal Trainer course and Exam	\$ 498	32
165.	BHC	EMSP	2036	Advanced Cardiac Life Support -ACLS-Fast Track	\$ 132	8
166.	BHC	EMSP	2039	Pediatric Advanced Life Support-PALS-Fast Track	\$ 132	8
167.	EFC	ARTC	1002	Digital Imaging I	\$ 135	96
168.	EFC	PHTC	1000	Photo Digital Imaging I	\$ 135	96
169.	EFC	PHTC	2049	Photo Digital Imaging II	\$ 135	96
170.	EFC	AUMT	1005	Introduction to Automotive Technology	\$ 135	96
171.	EFC	AUMT	1007	Automotive Electrical Systems	\$ 135	96
172.	EFC	AUMT	1010	Automotive Brake Systems	\$ 135	96
173.	EFC	AUMT	1016	Automotive Suspension and Steering Systems	\$ 135	96
174.	EFC	DFTG	1005	Technical Drafting	\$ 180	96
175.	EFC	DFTG	1009	Basic Computer Aided Drafting	\$ 180	96
176.	EFC	DFTG	1025	Blueprint Reading and Sketching	\$ 135	96
177.	EFC	MCHN	1054	Intermediate Machining II	\$ 180	96
178.	EFC	MCHN	2038	Advanced Computer-Aided Manufacturing (CAM)	\$ 135	96
179.	EFC	CETT	1003	DC Circuits	\$ 180	96
180.	EFC	CETT	1005	AC Circuits	\$ 180	96
181.	EFC	CETT	1025	Digital Fundamentals	\$ 180	96
182.	EFC	CETT	1029	Solid State Devices	\$ 180	96
183.	EFC	LOTT	1001	Introduction to Fiber Optics	\$ 180	96

**NEW TUITION FOR WORKFORCE EDUCATION CEU  
REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
184.	EFC	EECT	1004	Electronic Soldering	\$ 45	32
185.	EFC	EECT	1091	Introduction to Renewable Energy	\$ 180	96
186.	EFC	EECT	1091	Introduction to Solar Energy	\$ 180	96
187.	EFC	MFGT	1002	Introduction to Automated Manufacturing	\$ 135	96
188.	EFC	MFGT	1004	Automated Manufacturing	\$ 180	96
189.	EFC	MFGT	2059	Industrial Automation II	\$ 180	96
190.	EFC	HART	1007	Principles of Refrigeration	\$ 180	96
191.	EFC	HART	1001	Basic Electricity for HVAC	\$ 180	96
192.	EFC	HART	1003	Air Conditioning Control Principles	\$ 180	96
193.	EFC	HART	1045	Gas and Electric Heating	\$ 180	96
194.	EFC	HART	1041	Residential Air Conditioning	\$ 180	96
195.	EFC	HART	2049	Heat Pumps	\$ 180	96
196.	ECC	DRCM	2071	Texas Family Code Dispute Resolution	\$ 135	48
197.	ECC	DRCM	2074	Workplace Dispute Resolution	\$ 135	48
198.	ECC	DRCM	2076	Advanced Mediation	\$ 135	48
199.	ECC	EMSP	1001	Emergency Medical Technician -Basic	\$ 400	165
200.	ECC	EMSP	1060	Clinical - Emergency Medical Services	\$ 400	64
201.	ECC	HITT	1049	Pharmacology	\$ 189	32
202.	ECC	HITT	1013	Insurance Coding	\$ 189	30
203.	ECC	HPRS	2001	Pathophysiology	\$ 189	32
204.	ECC	MDCA	1005	Medical Law and Ethics	\$ 189	32
205.	ECC	NURA	1001	Nurse Aide For Health Care	\$ 325	60
206.	ECC	NURA	1060	Clinical Nurse Aide	\$ 225	40
207.	ECC	POFM	1027	Medical Insurance	\$ 189	30
208.	ECC	RSTO	2041	Recertification Food Manager Training	\$ 85	7

**NEW TUITION FOR WORKFORCE EDUCATION CEU  
REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
209.	NLC	ARTC	1002	Digital Imaging I	\$ 135	96
210.	NLC	ARTC	1053	Computer Illustration	\$ 135	96
211.	NLC	ARTC	1059	Visual Design for New Media	\$ 135	96
212.	NLC	ARTC	1091	2-D Animation I	\$ 135	96
213.	NLC	ARTC	1091	2-D Animation II	\$ 135	96
214.	NLC	ARTC	1091	Advanced Visual Design	\$ 135	96
215.	NLC	ARTC	1091	Portfolio Development for Graphic Design	\$ 135	96
216.	NLC	ARTC	2005	Digital Imaging II	\$ 135	96
217.	NLC	ARTV	2035	Portfolio Development for Animation	\$ 180	96
218.	NLC	ARTV	1045	3-D Modeling and Rendering I	\$ 135	96
219.	NLC	ARTV	2045	3-D Modeling and Rendering II	\$ 135	96
220.	NLC	ARTV	1003	Basic Animation	\$ 135	96
221.	NLC	BNKG	1051	Selling Bank Products	\$ 135	48
222.	NLC	CPMT	2034	Cisco Certified Network Associate (CCNA) Security	\$ 180	112
223.	NLC	CPMT	1049	Computer Networking Technology	\$ 180	96
224.	NLC	EECT	1007	C Voice-Convergent Technology	\$ 180	112
225.	NLC	EECT	2030	(Cisco Unified Communications Manager Part II) CIPT 2: Call Manager Security	\$ 180	112
226.	NLC	EECT	2050	Cisco QoS (Quality of Service)	\$ 180	112
227.	NLC	EECT	2033	Cisco Voice Gateway/Gatekeeper	\$ 180	112
228.	NLC	HAMG	1019	Computers in Hospitality	\$ 135	48
229.	NLC	HAMG	1013	Front Office Procedures	\$ 135	48
230.	NLC	HAMG	1042	Guest Room Maintenance	\$ 135	48
231.	NLC	HAMG	1024	Hospitality Human Resources Management	\$ 135	48
232.	NLC	HAMG	2037	Hospitality Facilities Management	\$ 135	48
233.	NLC	HAMG	2032	Hospitality Financial Management	\$ 135	48

**NEW TUITION FOR WORKFORCE EDUCATION CEU  
REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
234.	NLC	HAMG	1040	Hospitality Legal Issues	\$ 135	48
235.	NLC	HAMG	2007	Hospitality Marketing and Sales	\$ 135	48
236.	NLC	HAMG	2005	Hospitality Management and Leadership	\$ 135	48
237.	NLC	HAMG	1021	Introduction to Hospitality Industry	\$ 135	48
238.	NLC	HAMG	2001	Principles of Food and Beverage Operations	\$ 135	48
239.	NLC	HAMG	1017	Recreational Services	\$ 135	48
240.	NLC	HAMG	2030	Convention and Group Management and Services	\$ 135	48
241.	NLC	HART	1043	Pneumatics: Basic-Advanced	\$ 74	16
242.	NLC	HRPO	2001	Human Resources Management	\$ 135	48
243.	NLC	HRPO	2007	Organizational Behavior	\$ 135	48
244.	NLC	IMED	1016	Web Page Design Level I	\$ 180	96
245.	NLC	IMED	2015	Web Page Design Level II	\$ 180	96
246.	NLC	IMED	1016	Web Design I	\$ 180	96
247.	NLC	IMED	2015	Web Design II	\$ 180	96
248.	NLC	ITCC	2059	Cisco IP (Internet Protocol) Telephony Part II	\$ 180	112
249.	NLC	ITCC	2053	Quality of Service	\$ 180	112
250.	NLC	ITCC	2036	Cisco 6	\$ 180	112
251.	NLC	ITSC	2035	Application Problem Solving	\$ 180	112
252.	NLC	ITSC	1007	Unix Level I	\$ 180	96
253.	NLC	ITSC	2037	Unix Level II	\$ 180	96
254.	NLC	ITSE	1007	C++ Level I	\$ 180	112
255.	NLC	ITSE	2017	Java Level I	\$ 180	112
256.	NLC	ITSE	2002	Microsoft ASP.NET	\$ 180	112
257.	NLC	ITSE	1050	System Analysis and Design	\$ 180	96
258.	NLC	ITSW	1007	Microsoft Access	\$ 180	112

**NEW TUITION FOR WORKFORCE EDUCATION CEU  
REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
259.	NLC	MRKG	1011	Principles of Marketing	\$ 135	48
260.	NLC	OSHT	2011	OSHA 30 HR Safety	\$ 139	30
261.	NLC	OSHT	1003	OSHA 10 HR Safety	\$ 46	10
262.	NLC	PFPB	1031	Plumbing IIB PHCC (Plumbing Heating Cooling Contractors)	\$ 268	40
263.	NLC	PFPB	1091	Plumbing IIIB PHCC (Plumbing Heating Cooling Contractors)	\$ 186	40
264.	NLC	PFPB	1011	Backflow Awareness	\$ 107	16
265.	NLC	PFPB	1091	Backflow Practical Skills Refresher	\$ 54	8
266.	NLC	PHTC	1000	Photo I (Digital)	\$ 135	96
267.	NLC	PHTC	2049	Photo II (Digital)	\$ 135	96
268.	NLC	PHTC	1043	Photo III (Digital)	\$ 135	96
269.	NLC	PHTC	1091	Photo IV (Digital)	\$ 135	96
270.	NLC	PHTC	1045	Photoshop for Photographers	\$ 135	96
271.	NLC	PHTC	1011	Photo I - B/W (Black and White) film	\$ 135	96
272.	NLC	POFI	2031	Desktop Publishing	\$ 135	80
273.	NLC	POFI	1049	Microsoft Excel	\$ 135	80
274.	NLC	POFI	2001	Microsoft Word	\$ 135	80
275.	NLC	POFT	2001	Advanced Keyboarding	\$ 135	80
276.	NLC	POFT	1029	Beginning Keyboarding	\$ 135	80
277.	NLC	POFT	1025	Business Math and Machines	\$ 135	64
278.	NLC	POFT	1028	Microsoft PowerPoint	\$ 135	80
279.	NLC	RTVB	1005	Introduction to Television Technology	\$ 135	48
280.	NLC	RTVB	1029	Scriptwriting	\$ 135	48
281.	NLC	RTVB	1091	Post-Production Color Grading & Correction for Theater/Video	\$ 135	96
282.	NLC	RTVB	1091	Audio/Radio Production	\$ 180	96
283.	NLC	RTVB	1091	Broadcast Engineering	\$ 135	80

**NEW TUITION FOR WORKFORCE EDUCATION CEU  
REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
284.	NLC	RTVB	1091	Business Aspects of Video Technology	\$ 135	48
285.	NLC	RTVB	1091	Film and Video Editing	\$ 180	96
286.	NLC	RTVB	1091	Television Lighting	\$ 135	80
287.	NLC	RTVB	1091	TV Field Production	\$ 180	96
288.	NLC	RTVB	1091	TV Production Workshop	\$ 180	96
289.	NLC	RTVB	1091	TV Studio Production	\$ 180	96
290.	RLC	ARTC	1002	Digital Imaging I	\$ 135	96
291.	RLC	ARTC	1013	Digital Publishing I	\$ 135	96
292.	RLC	ARTC	1017	Design Communication I	\$ 135	96
293.	RLC	ARTC	1053	Computer Illustration	\$ 135	96
294.	RLC	ARTC	1059	Visual Design for New Media	\$ 135	96
295.	RLC	ARTC	2005	Digital Imaging II	\$ 135	96
296.	RLC	ARTV	1003	Basic Animation	\$ 135	96
297.	RLC	ARTV	1041	3-D Animation I	\$ 135	96
298.	RLC	ARTV	1043	Digital Sound	\$ 135	96
299.	RLC	ARTV	1045	3-D Modeling and Rendering I	\$ 135	96
300.	RLC	ARTV	1051	Digital Video	\$ 135	96
301.	RLC	ARTV	2001	2-D Animation I	\$ 135	96
302.	RLC	ARTV	2041	Advanced Digital Video	\$ 135	96
303.	RLC	ARTV	2045	3-D Modeling and Rendering II	\$ 135	96
304.	RLC	BMGT	1001	Supervision	\$ 135	48
305.	RLC	BMGT	1027	Principles of Management	\$ 135	48
306.	RLC	BMGT	2003	Problem Solving & Decision Making	\$ 135	48
307.	RLC	EPCT	1005	Environmental Regulations Overview	\$ 135	48
308.	RLC	EPCT	1007	Introduction to Environmental Safety and Health	\$ 135	80

**NEW TUITION FOR WORKFORCE EDUCATION CEU  
REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
309.	RLC	EPCT	1011	Introduction to Environmental Science	\$ 135	48
310.	RLC	EPCT	1013	Contingency Planning	\$ 90	32
311.	RLC	EPCT	1041	Principles of Industrial Hygiene	\$ 135	48
312.	RLC	EPCT	1043	Treatment, Remediation and Disposal	\$ 90	32
313.	RLC	EPCT	1047	Waste Minimization	\$ 90	32
314.	RLC	GAME	1002	Interactive Storyboarding	\$ 135	96
315.	RLC	GAME	1003	Introduction to Game Design and Development	\$ 135	96
316.	RLC	GAME	1004	Level Design	\$ 135	96
317.	RLC	GAME	1059	Game and Simulation Programming II	\$ 135	96
318.	RLC	GAME	2003	Artificial Intelligence	\$ 135	96
319.	RLC	GAME	2032	Project Development I	\$ 135	96
320.	RLC	GAME	2043	Project Development II	\$ 135	96
321.	RLC	GAME	2036	Lighting, Shading and Texture	\$ 135	96
322.	RLC	GAME	2059	Game and Simulation Group Project	\$ 135	96
323.	RLC	HRPO	2001	Human Resources Management	\$ 135	48
324.	RLC	HRPO	2007	Organizational Behavior	\$ 135	48
325.	RLC	IBUS	1001	Principles of Exports	\$ 135	48
326.	RLC	IBUS	1002	Principles of Imports	\$ 135	48
327.	RLC	IBUS	1005	Introduction to International Business and Trade	\$ 135	48
328.	RLC	IBUS	1041	Global Supply Chain Management	\$ 135	48
329.	RLC	IBUS	1054	International Marketing Management	\$ 135	48
330.	RLC	IBUS	1073	Global Logistics Management	\$ 135	48
331.	RLC	IBUS	2035	International Business Law	\$ 135	48
332.	RLC	IBUS	2039	International Banking and Trade Finance	\$ 135	48
333.	RLC	IBUS	2041	Intercultural Management	\$ 135	48

**NEW TUITION FOR WORKFORCE EDUCATION CEU  
REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
334.	RLC	IMED	1001	Introduction to Digital Media	\$ 135	96
335.	RLC	IMED	1016	Web Design I	\$ 135	96
336.	RLC	IMED	1091	Art & Anime I	\$ 135	96
337.	RLC	IMED	1091	Art & Anime II	\$ 135	96
338.	RLC	IMED	1091	Art & Anime III	\$ 135	96
339.	RLC	IMED	2009	Internet Commerce	\$ 135	96
340.	RLC	IMED	2015	Web Design II	\$ 135	96
341.	RLC	IMED	2051	Digital Media Programming	\$ 135	96
342.	RLC	ITCC	1001	Explore-Network Fundamentals	\$ 180	112
343.	RLC	ITCC	1004	Explore 2 -Route	\$ 180	112
344.	RLC	ITCC	2008	Explore 3-LAN Switch and Wireless	\$ 180	112
345.	RLC	ITCC	2050	Building Scalable Internetworks	\$ 180	96
346.	RLC	ITCC	2051	Implementing Secure Converged Wide-Area Networks	\$ 180	112
347.	RLC	ITCC	2052	Building Multilayer Switched Networks	\$ 180	112
348.	RLC	ITMT	2001	Windows Server 2008 Network Infrastructure Configuration	\$ 180	112
349.	RLC	ITMT	2002	Windows Server 2008 Active Directory Configuration	\$ 180	112
350.	RLC	ITMT	2022	Windows Server 2008 Applications Infrastructure Configuration	\$ 180	112
351.	RLC	ITMT	2050	Implementing and Managing Microsoft Exchange	\$ 180	112
352.	RLC	ITMT	2055	Designing a Microsoft Exchange Server 2003 Organization	\$ 180	112
353.	RLC	ITNW	1008	Implementing and Supporting Client Operating Systems	\$ 180	112
354.	RLC	ITSC	1007	Fundamentals of Solaris Environment	\$ 180	112
355.	RLC	ITSC	1021	Intermediate PC Operating Systems	\$ 180	112
356.	RLC	ITSC	1091	Solaris Shell Programming	\$ 180	112
357.	RLC	ITSW	1007	Access 2007	\$ 135	80
358.	RLC	ITSW	2034	Advanced Excel	\$ 135	112

**NEW TUITION FOR WORKFORCE EDUCATION CEU  
REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
359.	RLC	ITSW	2087	Advanced Access	\$ 135	112
360.	RLC	POFI	1001	Computer Basic IC3	\$ 135	80
361.	RLC	POFI	1041	MS Office 2007	\$ 135	80
362.	RLC	POFI	2031	Publisher 2007	\$ 135	80
363.	RLC	POFT	1001	Business English	\$ 135	64
364.	RLC	POFT	1009	Administrative Office Procedures I	\$ 135	64
365.	RLC	POFT	1091	Records and Information Management I	\$ 135	64
366.	RLC	POFT	1021	Business Math	\$ 135	64
367.	RLC	POFT	1025	Business Math and Machine Applications	\$ 135	64
368.	RLC	POFT	2012	Business Correspondence & Communication	\$ 135	64
369.	RLC	RELE	1003	Real Estate Appraisal	\$ 135	48
370.	RLC	RELE	1007	Real Estate Investments	\$ 135	48
371.	RLC	RELE	1011	Law of Contracts	\$ 135	48
372.	RLC	RELE	1015	Property Management	\$ 135	48
373.	RLC	RELE	1034	Real Estate Principles	\$ 180	64
374.	RLC	RELE	1091	Income Tax for Real estate	\$ 135	48
375.	RLC	RELE	2001	Law of Agency	\$ 135	48
376.	RLC	RELE	2005	Real Estate Inspections	\$ 135	48
377.	RLC	RELE	2031	Real Estate Brokerage	\$ 135	48
378.	RLC	TRVM	1000	Introduction to Travel and Tourism	\$ 135	48
379.	RLC	TRVM	1008	Travel Destinations I - Western Hemisphere	\$ 135	48
380.	RLC	TRVM	1025	Introduction to Exposition and Trade Show Management	\$ 135	48
381.	RLC	TRVM	1027	Special Events Design	\$ 135	48
382.	RLC	TRVM	1041	Travel Destinations II - Eastern Hemisphere	\$ 135	48
383.	RLC	TRVM	1045	Travel and Tourism Sales and Marketing Techniques	\$ 135	48

**NEW TUITION FOR WORKFORCE EDUCATION CEU  
REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
384.	RLC	TRVM	2000	Applied Industry Software Products	\$ 135	48
385.	RLC	TRVM	2001	Introduction to Convention/Meeting Management	\$ 135	48

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION COURSE TUITION SCHEDULE  
EFFECTIVE FOR 3<sup>RD</sup> QUARTER (MARCH 1, 2011 – MAY 31, 2011)**

<b>NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES</b>						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
386	CVC	CDEC	1051	Learning How to Effectively Interact with Children	\$ 30	7
387	CVC	CDEC	1039	Real Risk Management for Child Care	\$ 30	7
388.	CVC	HPRS	2032	Therapeutic Communications for Health Professionals	\$ 160	32
389.	CVC	HART	1093	Solar PV Technical Sales and Business Development	\$ 995	32
390.	CVC	HART	1093	Advanced Solar Electric Design I	\$ 795	24
391.	CVC	HART	1093	Advanced Solar Electric Design II	\$ 795	24
392.	EFC	MAIR	1021	HVAC-Air Conditioning for Spanish Speakers	\$ 185	36
393.	ECC	EMSP	1047	Pediatric Advanced Life Support	\$ 175	16
394.	ECC	EMSP	2035	Advanced Cardiac Life Support	\$ 175	16
395.	ECC	FRNL	1001	Spanish I for Chefs	\$ 100	30
396.	ECC	FSHD	1028	Pattern Design I	\$ 150	48
397.	ECC	MRKG	1000	Patient Satisfaction and Service Excellence	\$ 90	16
398.	MVC	ACNT	1015	Mastering Payroll for Bookkeepers	\$ 159	24
399.	MVC	ACNT	1054	Computerized Accounting II	\$ 200	16
400.	MVC	ACNT	2035	Mastering Correction of Accounting Errors	\$ 129	16
401.	MVC	ACNT	2035	Mastering Depreciation	\$ 129	16
402.	MVC	BMGT	1092	Contracts and Bids	\$ 100	8
403.	MVC	BMGT	1023	Information and Project Management	\$ 350	48
404.	MVC	BMGT	1091	Tools and Techniques/Leadership	\$ 100	8
405.	MVC	BMGT	1004	Workplace Critical Thinking and Problem Solving	\$ 100	8
406.	MVC	BMGT	1091	Listening Skills for Managers	\$ 100	8
407.	MVC	BMGT	1053	Introduction to Business Ethics	\$ 100	8
408.	MVC	BMGT	1091	Violence in the Workplace	\$ 100	8

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
409.	MVC	BMGT	1091	Dress for Success	\$ 100	8
410.	MVC	BMGT	1020	Leadership Skills for Supervisors/Managers	\$ 100	8
411.	MVC	BMGT	1091	Building Commitment	\$ 100	8
412.	MVC	BMGT	1091	Giving and Receiving Effective Feedback	\$ 100	8
413.	MVC	BMGT	1091	Building Trust	\$ 100	8
414.	MVC	BMGT	1091	Motivating your Team	\$ 100	8
415.	MVC	BMGT	1091	Sexual Harassment Prevention	\$ 100	8
416.	MVC	BMGT	1011	Employee Performance Review	\$ 100	8
417.	MVC	BUSA	1092	Financial Statement and Taxes	\$ 150	10
418.	MVC	BUSG	1091	Franchising 101	\$ 100	8
419.	MVC	BUSG	1091	Nonprofit Formation and Management	\$ 150	10
420.	MVC	BUSG	1011	Exploring Entrepreneurship	\$ 200	16
421.	MVC	CJLE	1055	First Line Supervision	\$ 100	24
422.	MVC	CMDR	2006	Ethics for Conflict Management	\$ 350	48
423.	MVC	CNBT	2015	Construction Specifications and Contracts	\$ 350	48
424.	MVC	CNBT	1003	Construction Cost Estimating	\$ 200	16
425.	MVC	CNBT	2010	Commercial/Industrial Blueprint Reading	\$ 400	64
426.	MVC	CNBT	2017	Green Building	\$ 400	64
427.	MVC	COMG	1002	Introductory Presentation Techniques	\$ 100	8
428.	MVC	EHKP	1006	Recruitment and Selection	\$ 200	18
429.	MVC	ELMT	1001	Programmable Logic Controllers	\$ 350	48
430.	MVC	ELMT	2039	Advanced Programmable Logic Controllers	\$ 300	32
431.	MVC	HART	1051	Energy Management	\$ 400	64
432.	MVC	HRPO	1008	Diversity in the Workplace	\$ 200	18
433.	MVC	HRPO	1091	Human Resource Management for Small Business	\$ 150	12
434.	MVC	HRPO	1091	Acceptable Workplace Behavior	\$ 100	8

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
435.	MVC	HYDR	1005	Basic Hydraulics	\$ 350	48
436.	MVC	LEAD	2050	Leadership Development with Critical Thinking	\$ 200	16
437.	MVC	MRKG	2012	Social Media Marketing	\$ 350	48
438.	MVC	MRKG	1091	Social Marketing for Your Small Business	\$ 150	12
439.	MVC	MRKG	1091	Marketing 101 for Small Business	\$ 150	12
440.	MVC	MRKG	1091	Networking Skills	\$ 100	8
441.	MVC	MSSG	2000	Massage Therapy Workshop	\$ 350	21
442.	MVC	OSHT	1001	Introduction to Safety and Health	\$ 350	48
443.	MVC	OSHT	1005	OSHA Regulations - Construction Industry	\$ 350	48
444.	MVC	QCTC	1002	Teams and Consensus Building	\$ 100	8
445.	MVC	SPNL	1042	Business Spanish I	\$ 200	16
446.	MVC	SPNL	1042	Business Spanish II	\$ 200	16
447.	MVC	SPNL	1042	Business Spanish III	\$ 200	16
448.	MVC	WLDG	1000	Introduction to Welding	\$ 350	48
449.	NLC	BUSG	1012	Conversation for Career Advancement	\$ 60	20
450.	NLC	BUSG	1005	Introduction to Customer Service	\$ 131	8
451.	NLC	FLMC	1031	Television Graphics	\$ 135	96
452.	NLC	HITT	1009	Introduction to Health Information	\$ 294	18
453.	NLC	HITT	1091	Special Topics in Health Information	\$ 1,309	80
454.	NLC	ITCC	2054	CCNP Routing	\$ 180	112
455.	NLC	ITCC	2055	CCNP Switching	\$ 180	112
456.	NLC	ITCC	2056	CCNP Troubleshooting Networks	\$ 180	112
457.	NLC	POFI	1004	Microsoft Office Suite 2007	\$ 524	32
458.	NLC	POFM	1009	Human Relations and Customer Service Skills	\$ 785	48
459.	NLC	POFM	1002	Software for the Medical Workplace (Word, Excel, Access, PowerPoint)	\$ 1,571	96
460.	NLC	POFT	1013	Professionalism and Office Etiquette	\$ 785	48

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
461.	NLC	SLNG	1004	Sign Language for Work and Life III	\$ 90	32

## FINANCIAL REPORT NO. 9

### Approval of Agreement with Dallas CBD Enterprises, Inc.

It is recommended that authorization be given to approve an agreement with Dallas CBD Enterprises, Inc., a Texas nonprofit corporation (DCBDE), in an amount not to exceed \$232,500 to provide management and improvement services for the District's downtown locations. The initial term of the contract will run from January 1, 2011 through December 31, 2013, and may be extended for an additional three year period upon written approval by both parties.

The City of Dallas (the City) passed a resolution on August 9, 2006, to authorize and re-establish the Dallas Downtown Improvement District as a Public Improvement District in accordance with Chapter 372 of the Texas Local Government Code. The City entered into a contract for management services and improvements with DCBDE on January 1, 2007. In 2008, the administration of the Dallas County Community College District decided that the management, services and improvements supplied to the Public Improvement District by DCBDE provided benefits to the DCCCD District as a property owner and therefore recommended participation in this program.

The annual participation amount is based on a percentage of the assessed value of the DCCCD District's property in the area being benefited, which includes El Centro and its Center for Allied Health (the Paramount Building) and 701 Elm. The first year assessment of \$77,500 is based on \$0.1190 per \$100 of assessed value discounted by approximately 58%.

Financial resources are budgeted in unrestricted funds.

### Policy Reminder

Board policies pertinent to evaluating a recommendation for approval of a contract or agreement include:

*Board approval is required of all contracts, unless authority is delegated to the Chancellor or designee by CF(LOCAL). The Chancellor or designee is authorized to approve all proposed contracts that require the expenditure of less than \$50,000 or the contribution of in-kind services, materials, or equipment that have a value of less than \$50,000 unless otherwise provided herein or unless a quotation, proposal, or competitive bid is required under CF(LOCAL). Prior to approval by the Chancellor, any contract (other than an employment contract) shall be submitted to the Vice Chancellor of Business Affairs for recommendation to the Chancellor. CF(Regulation)*

*The power to contract on behalf of the College District is vested in the Board and no contract or agreement shall be entered into without approval of the Board unless the authority to contract is expressly delegated in this policy. Delegations of contractual authority to various personnel who are specified in this policy are necessary and appropriate for the timely, efficient administration of the College District. The following guidelines should be rigidly adhered to and strictly construed to prevent unauthorized transactions and activities.*  
*CF (LOCAL)*

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

FINANCIAL REPORT NO. 10

Approval of Interlocal Contract(s) for Services Provided by DCCCD to  
City of Mesquite and City of Dallas Electrical/Convention Services

The chancellor recommends approval of the following interlocal contract(s) for services provided by DCCCD:

City of Mesquite

It is recommended that authorization be given to approve an interlocal agreement with the City of Mesquite in an amount not to exceed \$3,500.00 for the period of February 15, 2011 through May 31, 2011 to provide defensive driving for truck drivers training on behalf of Eastfield College.

City of Dallas Electrical/Convention Services

It is recommended that authorization be given to approve an interlocal agreement with the City of Dallas Electrical/Convention Services in an amount not to exceed \$1,600.00 for the period of February 16, 2011 through August 31, 2012 to provide electrical training on behalf of Eastfield College.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of an interlocal contract for services provided by DCCCD include:

*In order to increase the efficiency and effectiveness of College District operations and government, the College District may contract, to the extent it deems feasible, with other junior colleges, College Districts, local governments, and agencies of the state to study the feasibility of the performance of a governmental function or service by interlocal contract or to provide a governmental function or service that each party to the contract is authorized to perform individually.*

*An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party.*

*An interlocal contractual payment must be in an amount that fairly compensates the performing party for the services or functions performed under the contract.*

**GG (LEGAL), RELATIONS WITH GOVERNMENTAL AGENCIES AND**

*AUTHORITIES, INTERLOCAL COOPERATION CONTRACTS, Gov't Code  
791.001, 791.003(4), 791.011(c)-(f)*

Note: (LEGAL) denotes the subject is regulated by federal or state authority. DCCCD Legal Counsel interprets Gov't Code 791.011 to mean action is required by DCCCD Board of Trustees for every interlocal contract, irrespective of financial thresholds that apply to other contracts.



PERSONNEL REPORT NO. 12

Approval of Warrant of Appointment for Security Personnel

The Chancellor recommends that the Board of Trustees approves the following warrant of appointment for the Peace Officer listed below for the period indicated.

WARRANT OF APPOINTMENT - 1

Jeffrey George

Campus: Cedar Valley College

Part-time

Effective: February 2, 2011

Through: Termination of employment with DCCCD

PERSONNEL REPORT NO. 13

Employment of Contractual Personnel

The Chancellor recommends that the Board of Trustees authorizes execution of written contracts of employment with the following persons on the terms and at the compensations stated.

REGULAR APPOINTMENT ADMINISTRATOR - 1

Cheryl Kisunzu  
Annual Salary: \$76,489/Band IV  
Campus: Mountain View College  
Effective Dates: April 1, 2011 through August 31, 2011  
Monthly Business and Travel Allowance: \$180  
Executive Dean (2005)  
Biographical Sketch: M.S., Rush University, Chicago, IL; B.S.N., Andrews University, Berrien Springs, MI  
Experience: Vice President of Human Resources/Diversity and Organizational Development, Harper College, Palatine, IL; Program Administrator and Interim Assistant Dean, Continuing Education and Contract Training, Eastfield College

SPECIAL ADMINISTRATIVE APPOINTMENT PROGRAM - 1

Monique Crittendon  
Annual Salary: \$42,200/Band I  
Campus: Cedar Valley College  
Effective Dates: February 2, 2011 through May 31, 2011  
Monthly Business and Travel Allowance: \$95  
College Director of School Alliance and Institutional Outreach  
Biographical Sketch: A.A.S., Cedar Valley College  
Experience: Coordinator Small Business Management, School Alliance Coordinator and Program Services Specialist, Cedar Valley College

REGULAR APPOINTMENT FACULTY - 4

Jon Hickerson  
Annual Salary (Range): \$43,100/F01  
Campus: El Centro College  
Effective Dates: Spring Semester 2011  
Instructor, Speech Communications  
Biographical Sketch: M.S. and B.B.A., University of North Texas, Denton, TX  
Experience: Principal/Consultant, Task Resources, Rockwall, TX; Adjunct Faculty and Visiting Scholar-Faculty, El Centro College

Cherlyn Shultz  
Campus: El Centro College

Annual Salary (Range): \$44,000/F01      Effective Dates: Spring Semester 2011  
Instructor, Nursing  
Biographical Sketch: B.S., Texas Woman's University, Denton, TX  
Experience: RN Staff Nurse, Baylor University Medical Center, Dallas, TX; RN  
Staff Nurse, Methodist Charlton Medical Center, Dallas, TX; Adjunct Faculty, El  
Centro College

Susan Villalobos      Campus: North Lake College  
Annual Salary (Range): \$41,800/F01      Effective Dates: Academic Year 2011-  
2012

Instructor, Education/Human Development  
Biographical Sketch: M.A., Dallas Baptist University, Dallas, TX; B.A., University  
of Texas at Arlington, Arlington, TX  
Experience: Visiting Scholar-Faculty, North Lake College

Bryan Gibbs      Campus: Richland College  
Annual Salary (Range): \$47,600/F03      Effective Dates: Academic Year 2011-  
2012

Instructor, Geology  
Biographical Sketch: M.S., Bowling Green State University, Bowling Green, OH;  
B.S., University of Texas at Tyler, Tyler, TX  
Experience: Teaching Assistant, University of Texas at Tyler, Tyler, TX; Geologist,  
Fugro Consultants, Inc., Dallas, TX; Visiting Scholar-Faculty, Richland College

PROFESSIONAL SUPPORT STAFF RETURNING TO ORIGINAL  
POSITION - 1

Dawn Aldana      Campus: Mountain View College  
Annual Salary: \$38,477      Effective Date: March 31, 2011  
Associate Registrar II  
Note: It is recommended that Ms. Aldana return to her original professional support  
staff position.

ADMINISTRATOR RETURNING TO ORIGINAL POSITION – 1

Denise Devora      Campus: Mountain View College  
Annual Salary: \$48,801/Band I      Effective Date: March 31, 2011  
Monthly Business and Travel Allowance: \$95  
College Director of School Alliance and Institutional Outreach  
Note: It is recommended that Ms. Devora return to her original administrative  
position.

FACULTY RETURNING TO ORIGINAL POSITION – 1

Lynne Smith-Brush  
Annual Salary (Range): \$49,491/F01  
Instructor, Office Technology

Campus: North Lake College  
Effective Date: February 3, 2011

Note: It is recommended that Ms. Smith-Brush return to her original faculty position.

REDUCED FACULTY CONTRACT – 1

Cassandra Dillon  
Instructor, Environmental Systems

Campus: Richland College  
Effective Dates: Spring Semester 2011

Note: It is recommended that Ms. Dillon's faculty contract be reduced from 100 percent to 60 percent for spring semester 2011

## INFORMATIVE REPORT NO. 14

### Presentation of Contracts for Educational Services (Dec. 2010)

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

### Policy Reminders

Board policies pertinent to evaluating an educational contracts report include:

*The Board must be sensitive to the hopes and ambitions of the community and be able to adapt readily to community needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES*

*In addition to goals enumerated in the Coordinating Board's plan for higher education, Closing the Gaps by 2015, the Board establishes these goals for the College District: ...*

*9. The College District will collaborate with private, public, and community partners to identify and respond to recruitment, training, and educational needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES, ESTABLISH GOALS*

*The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions. CF (LOCAL), DELEGATION OF CONTRACTUAL AUTHORITY*

*The provost of the Bill J. Priest Institute for Economic Development of College President is authorized to execute contracts for educational services, as defined in CF (LOCAL), provided the contract is less than \$250,000. Educational services to not include providing a service or classroom instruction that is open to the public, but rather providing the services to business, industry and other institutions. An administrator designated by the provost or College President may execute a contract for educational services if the contract is less than \$10,000. The provost and College Presidents shall report monthly through the Chancellor to the Board regarding contracts for educational services. CF (REGULATION), DELEGATION OF AUTHORITY*

Note: (LEGAL) denotes the subject is regular by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

**BROOKHAVEN COLLEGE - \$15,777**

Ford	Automotive
GM	Automotive
American Concrete Institute	Concrete Technology
Dallas SIPES and DGS Society	Dallas E & P Forum
Glenrose ISD	Geology on the Bus
Mineral Wells ISD	Geology on the Bus

**CEDAR VALLEY COLLEGE - \$2,306**

Best Southwest Cities Professional Development Program	Conflict Resolution
Best Southwest Cities Professional Development Program	Media Relations
Continental Cabinets	Sexual Harassment
Methodist Health System	Introduction to Power Point

**EASTFIELD COLLEGE - \$1,020**

Motorcycle Training	Motorcycle Training
Iris USA	CPR

**EL CENTRO COLLEGE - \$572**

Parkland Health & Hospital System	Spanish for Medical Personnel
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**MOUNTAIN VIEW COLLEGE - \$55,020**

Meacham International Airport	Airport Safety:Mod I & II
DFW International Airport	Airport Safety:Mod I & II
AT&T	Math for Electronics
AT&T	Math for Electronics
AT&T	DC 1 Electronics
AT&T	DC 1 Electronics
AT&T	DC 2 Electronics
AT&T	DC 2 Electronics
AT&T	AC 1 Electronics
AT&T	AC 1 Electronics
AT&T	AC 2 Electronics
AT&T	AC 2 Electronics
AT&T	Solid State 1 Electronics
AT&T	Solid State 1 Electronics
AT&T	Solid State 2 Electronics
AT&T	Solid State 2 Electronics

AT&T	Digital 1 Fundamentals
AT&T	Digital 1 Fundamentals
AT&T	Digital 2 Fundamentals
AT&T	Digital 2 Fundamentals
AT&T	Computer Fundamentals
AT&T	Computer Fundamentals
AT&T	Introduction to Telecommunication
AT&T	Introduction to Telecommunication

**NORTH LAKE COLLEGE - \$5,438**

DW Distribution, Inc.	Leadership Model Workplace Skills
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**RICHLAND COLLEGE – \$17,395**

BlueCross BlueShield	Time Management
BlueCross BlueShield	Conflict Resolution
City of Garland	Business Productivity
City of Garland	Business Productivity
Chambrell Hill	Emeritus
Dallas County	Customer Care IV
The Forum	Emeritus
Meadowstone	Emeritus
Presbyterian Village North	Emeritus
Presbyterian Village North	Emeritus
Sammons Corporation	Powerpoint II
Sammons Corporation	Powerpoint II
Texas Health Resources	ESL Level IA
Texas Health Resources	ESL Level IA
Texas Health Resources	ESL Level IIA
Van Lang	Vietnamese Language & Culture
Van Lang	Vietnamese Language & Culture
Windsor	Emeritus
Alliance for Employee Growth	Powerpoint I
Alliance for Employee Growth	Powerpoint I
Alliance for Employee Growth	Fall is for Planting
Alliance for Employee Growth	Digital Holiday Card Workshop
Alliance for Employee Growth	Powerpoint I
Alliance for Employee Growth	Class Materials

**Contracts for Educational Services Reported in 2010-11**

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2010	\$ 23,958	\$ 6,100	\$ 1,400	\$ 21,025	\$ 3,840	\$ 9,951	\$ 15,585	\$ 81,859
October 2010	\$ 17,722	\$ 24,731	\$ 5,825	\$ 112,445	\$ 5,280	\$ 61,816	\$ 20,201	\$ 248,020
November 2010	\$ 27,165	\$ 15,319	\$ 200	\$ 36,073	\$ 9,450	\$ 73,025	\$ 15,663	\$ 176,395
December 2010	\$ 15,777	\$ 2,306	\$ 1,020	\$ 572	\$ 55,020	\$ 5,438	\$ 17,395	\$ 97,528
January 2011								
February 2011								
March 2011								
April 2011								
May 2011								
June 2011								
July 2011								
August 2011								
<b>Total To Date</b>	<b>\$84,622</b>	<b>\$48,456</b>	<b>\$8,445</b>	<b>\$170,115</b>	<b>\$73,590</b>	<b>\$150,230</b>	<b>\$68,844</b>	<b>\$604,302</b>

**Contracts for Educational Services Reported in Fiscal Years 2003-04 through 2009-10**

<u>Campus</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
BHC	\$ 369,414	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712
CVC	198,999	563,088	501,655	886,499	804,523	829,174	\$ 288,150
EFC	156,515	72,145	125,727	122,943	95,796	63,986	\$ 26,951
ECC	555,163	117,300	646,509	312,686	500,707	560,228	\$ 509,510
MVC	250,008	202,878	202,246	137,995	164,883	119,534	\$ 68,387
NLC	791,704	624,729	428,096	424,961	431,473	270,759	\$ 373,172
RLC	291,799	343,528	238,414	196,645	173,689	139,100	\$ 141,494
BPI	195,066	326,457	115,575 <sup>1</sup>	0	0	0	0
<b>Total</b>	<b>\$2,808,668</b>	<b>\$2,561,108</b>	<b>\$2,530,913</b>	<b>\$2,426,380</b>	<b>\$2,434,990</b>	<b>\$2,242,153</b>	<b>\$1,703,376</b>

<sup>1</sup>The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

## INFORMATIVE REPORT NO. 15

### Presentation of Contracts for Educational Services (Jan. 2011)

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

### Policy Reminders

Board policies pertinent to evaluating an educational contracts report include:

*The Board must be sensitive to the hopes and ambitions of the community and be able to adapt readily to community needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES*

*In addition to goals enumerated in the Coordinating Board's plan for higher education, Closing the Gaps by 2015, the Board establishes these goals for the College District: ...*

*9. The College District will collaborate with private, public, and community partners to identify and respond to recruitment, training, and educational needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES, ESTABLISH GOALS*

*The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions. CF (LOCAL), DELEGATION OF CONTRACTUAL AUTHORITY*

*The provost of the Bill J. Priest Institute for Economic Development of College President is authorized to execute contracts for educational services, as defined in CF (LOCAL), provided the contract is less than \$250,000. Educational services to not include providing a service or classroom instruction that is open to the public, but rather providing the services to business, industry and other institutions. An administrator designated by the provost or College President may execute a contract for educational services if the contract is less than \$10,000. The provost and College Presidents shall report monthly through the Chancellor to the Board regarding contracts for educational services. CF (REGULATION), DELEGATION OF AUTHORITY*

Note: (LEGAL) denotes the subject is regular by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

**BROOKHAVEN COLLEGE - \$13,137**

Ford	Automotive
GM	Automotive
Center for Non-Profit	Non-Profit Organizations
North Texas Tollway Authority	Time Management

**CEDAR VALLEY COLLEGE - \$18,669**

Best South Cities Professional Development Program	Reports and Presentations
Urban League of Greater Dallas and North Central Texas	Dental Assisting
Urban League of Greater Dallas and North Central Texas	Industrial Maintenance
Urban League of Greater Dallas and North Central Texas	Pharmacy Technician
Urban League of Greater Dallas and North Central Texas	Web Page Design

**EASTFIELD COLLEGE - \$1,200**

International Schools	Truck Driving
Motorcycle Training	Motorcycle Training

**EL CENTRO COLLEGE - \$6,000**

UT Southwestern Medical Center	Anatomy and Physiology
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**MOUNTAIN VIEW COLLEGE - \$12,000**

Solo Cup Company	Manufacturing Manual Reconstruction
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**NORTH LAKE COLLEGE - \$24,430**

Dallas Joint Electrical Training Center	Career Training
Dallas Joint Electrical Training Center	Intro. Hardware/Software
Dallas Joint Electrical Training Center	Intro. To MS Excel
Construction Education Foundation	Career Training
Nissan North America	Personal Productivity Skills
Nissan North America	Personal Productivity Skills
Nissan North America	Taking Initiative & Personal Resp.
Nissan North America	Taking Initiative & Personal Resp.
Nissan North America	Working As a Team
Nissan North America	Working As a Team
Nissan North America	Getting Most Out of Meetings

**RICHLAND COLLEGE – \$2,320**

MetroStat Diagnostic Services  
Alliance for Employee Growth

Computer Fundamentals  
Powerpoint II

<b>Contracts for Educational Services Reported in 2010-11</b>								
	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2010	\$ 23,958	\$ 6,100	\$ 1,400	\$ 21,025	\$ 3,840	\$ 9,951	\$ 15,585	\$ 81,859
October 2010	\$ 17,722	\$ 24,731	\$ 5,825	\$ 112,445	\$ 5,280	\$ 61,816	\$ 20,201	\$ 248,020
November 2010	\$ 27,165	\$ 15,319	\$ 200	\$ 36,073	\$ 9,450	\$ 73,025	\$ 15,663	\$ 176,895
December 2010	\$ 15,777	\$ 2,306	\$ 1,020	\$ 572	\$ 55,020	\$ 5,438	\$ 17,395	\$ 97,528
January 2011	\$ 13,137	\$ 18,669	\$ 1,200	\$ 6,000	\$ 12,000	\$ 24,430	\$ 2,320	\$ 77,756
February 2011								
March 2011								
April 2011								
May 2011								
June 2011								
July 2011								
August 2011								
<b>Total To Date</b>	<b>\$97,759</b>	<b>\$67,125</b>	<b>\$9,645</b>	<b>\$176,115</b>	<b>\$ 85,590</b>	<b>\$174,660</b>	<b>\$71,164</b>	<b>\$682,058</b>

<b>Contracts for Educational Services Reported in Fiscal Years 2003-04 through 2009-10</b>							
<u>Campus</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
BHC	\$ 369,414	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712
CVC	198,999	563,088	501,655	886,499	804,523	829,174	\$ 288,150
EFC	156,515	72,145	125,727	122,943	95,796	63,986	\$ 26,951
ECC	555,163	117,300	646,509	312,686	500,707	560,228	\$ 509,510
MVC	250,008	202,878	202,246	137,995	164,883	119,534	\$ 68,387
NLC	791,704	624,729	428,096	424,961	431,473	270,759	\$ 373,172
RLC	291,799	343,528	238,414	196,645	173,689	139,100	\$ 141,494
BPI	195,066	326,457	115,575 <sup>1</sup>	0	0	0	0
<b>Total</b>	<b>\$2,808,668</b>	<b>\$2,561,108</b>	<b>\$2,530,913</b>	<b>\$2,426,380</b>	<b>\$2,434,990</b>	<b>\$2,242,153</b>	<b>\$1,703,376</b>

<sup>1</sup>The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

## INFORMATIVE REPORT NO. 16

### Richland Collegiate High School

Richland Collegiate High School (RCHS) is in the process of complying, by the required March 26, 2011 deadline, with Texas Senate Bill 9 of the 80<sup>th</sup> Legislative Session which requires fingerprinting for all instructors and other employee groups directly serving RCHS students.

Texas Senate Bill 9 was passed by the 80<sup>th</sup> Legislature in 2007 and mandates that the Texas Education Agency acquire criminal history reports (fingerprinting) for charter school employees serving in traditional certified roles. These certified roles include teachers, librarians, counselors, superintendents, principals, educational diagnosticians, educational aides, and other certified employees. Other employees serving in non-certified roles who were hired after January 1, 2008 and have direct contact with RCHS also require fingerprinting.

The Texas Education Agency has defined direct contact as contact that results from activities that provide substantial opportunity for verbal and physical interaction with students that is not supervised by a certified educator or other professional district employee. Contact with students that results from services that do not provide substantial opportunity for unsupervised interaction with a student or students, such as addressing an assembly, officiating a sports contest, or judging an extracurricular event, is not considered, by itself, direct contact with students.

INFORMATIVE REPORT NO. 17

Notice of Grant Awards

Grant Awards Reported in February 2011

*Source:* Texas Higher Education Coordinating Board – Alternative Teacher Certification Program

*Beneficiary:* Dallas County Community College District

*Amount:* \$67,133

College	Amount
Brookhaven	\$4,402
Mountain View	\$38,519
Richland	\$24,212

*Term:* September 1, 2010 – August 31, 2011

*Purpose:* To provide tuition assistance for students in the Alternative Teacher Certification Program.

*Source:* Texas Higher Education Coordinating Board - North Central Texas Tech Prep Program

*Beneficiary:* District Office

*Amount:*

Award Increase	New Award Amount
\$38,881	\$734,312

*Term:* September 1, 2010 – August 31, 2011

*Purpose:* To serve as a catalyst to build strong, systemic links between education, business, and industry and to increase the number of students who meet the needs of the workforce in the 21<sup>st</sup> century.

*Source:* U. S. Department of Education – Upward Bound Federal TRIO Program

*Beneficiary:* Mountain View College

*Amount:* \$41,666 (Supplemental Funding – Year 4)

Service Area	Award Increase	New Award Amount
Dallas ISD	\$20,833	\$1,021,633
Grand Prairie ISD	\$20,833	\$962,723

*Term:* December 1, 2010 – November 30, 2011

*Purpose:* Upward Bound provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. The goal of Upward Bound is to increase

the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

<u>Grant Awards Reported in Fiscal Year 2010-2011</u>	
September 2010	\$7,323,417
October 2010	\$2,714,178
November 2010	\$4,456,459
December 2010	\$242,748
January 2011	\$700,963
February 2011	\$147,680
March 2011	
April 2011	
May 2011	
June 2011	
July 2011	
August 2011 <sup>1</sup>	
<b>Total To Date</b>	<b>\$15,585,445</b>

<u>Grant Awards Reported in Fiscal Years 2003-04 through 2009-10</u>							
<u>Type</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
Competitive	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315
Pell Grants <sup>1</sup>	29,899,662	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845
Total	<u>\$48,649,756</u>	<u>\$53,586,988</u>	<u>\$49,147,481</u>	<u>\$46,582,796</u>	<u>\$51,523,931</u>	<u>\$49,199,612</u>	<u>\$94,356,160</u>

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

<sup>1</sup> The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

## INFORMATIVE REPORT NO. 18

### Presentation of Current Funds Operating Budget Report for December 2010

The chancellor presents the report of the current funds operating budget for December 2010 for review.

#### Policy Reminders

Board policies pertinent to evaluating a current funds operating budget report include:

*Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)*

*In the execution of his or her duties, the Chancellor must: ... Operate the College District with a budget balanced by current funds revenue except in instances when the Board approves use of fund balance for specific purposes. BAA (LOCAL), PROVIDE DIRECTION*

*In the execution of his or her duties, the Chancellor must: ... Promote fiscal integrity by avoiding material deviations of actual expenditures from the budget. BAA (LOCAL), PROVIDE DIRECTION*

*The College District should operate on a budget balanced with current funds except as the Board may give specific approval to use fund balance for nonrecurring expenses. BAA (LOCAL), ANNUAL BUDGET*

*Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the College District's programs and activities and provides the resources to implement them. In the planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered. Budget planning and evaluation are continuous processes and should be part of each month's activities. CC (LOCAL), BUDGET PLANNING*

*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts. These financial and budget progress reports shall indicate all receipts and their sources for the period, expenditures and their classification for the period, and the various fund balances at the beginning and the end of the period. CDA (LOCAL)*

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2010-11 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date December 31, 2010  
33.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 91,676,880	\$ 39,318,582	\$ 52,358,298	42.9%	38.0-52.6%	
Tuition	88,505,701	57,237,616	31,268,085	64.7%	59.0-69.0%	
Taxes for Current Operations	120,222,660	35,921,419	84,301,241	29.9%	12.7-30.4%	
Federal Grants & Contracts	1,037,885	420,395	617,490	40.5%	21.4-50.3%	
State Grants & Contracts	126,452	-	126,452	0.0%	n/a	
General Sources:						
Investment Income	2,900,000	717,276	2,182,724	24.7%	25.0-40.4%	(1)
General Revenue	2,962,947	887,371	2,075,576	29.9%	n/a	
Subtotal General Sources	5,862,947	1,604,647	4,258,300	27.4%	27.3-43.4%	
<b>SUBTOTAL UNRESTRICTED</b>	<b>307,432,525</b>	<b>134,502,659</b>	<b>172,929,866</b>	<b>43.8%</b>	<b>n/a</b>	
Use of Fund Balance & Transfers-in	26,715,215	-	26,715,215	0.0%	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>334,147,740</b>	<b>134,502,659</b>	<b>199,645,081</b>	<b>40.3%</b>	<b>33.1-40.4%</b>	
<b>AUXILIARY FUND</b>						
Sales & Services	5,482,698	1,223,118	4,259,580	22.3%	20.2-28.7%	
Investment Income	174,132	56,682	117,450	32.6%	22.3-42.8%	
Transfers-in	4,290,797	4,290,797	-	100.0%	n/a	
Use of Fund Balance	807,854	-	807,854	0.0%	n/a	
<b>TOTAL AUXILIARY</b>	<b>10,755,481</b>	<b>5,570,597</b>	<b>5,184,884</b>	<b>51.8%</b>	<b>29.5-62.9%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	27,573,949	8,926,382	18,647,567	32.4%	n/a	
SBDC State Match	2,037,102	536,370	1,500,732	26.3%	n/a	
ARRA	780,000	166,953	613,047	21.4%	n/a	
Subtotal State Appropriations	30,391,051	9,629,705	20,761,346	31.7%	n/a	
Grants, Contracts & Scholarships:						
Federal	106,968,784	15,554,696	91,414,088	14.5%	n/a	
State	8,314,598	2,143,131	6,171,467	25.8%	n/a	
Local	6,085,578	5,018,682	1,066,896	82.5%	n/a	
Transfers-in	825,744	135,039	690,705	16.4%	n/a	
Subtotal Grants, Contracts & Scholarships	122,194,704	22,851,548	99,343,156	18.7%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
<b>TOTAL RESTRICTED</b>	<b>152,585,755</b>	<b>32,481,253</b>	<b>120,104,502</b>	<b>21.3%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,965,387	714,500	2,250,887	24.1%	n/a	
Investment Income	8,000	2,542	5,458	31.8%	n/a	
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,973,387</b>	<b>717,042</b>	<b>2,256,345</b>	<b>24.1%</b>	<b>n/a</b>	
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 500,462,363</b>	<b>\$ 173,271,551</b>	<b>\$ 327,190,812</b>	<b>34.6%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2010-11 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date December 31, 2010  
33.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 138,544,080	\$ 51,712,532	\$ 86,831,548	37.3%	35.2-38.5%	
Public Service	6,836,651	1,661,161	5,175,490	24.3%	24.8-40.3%	(2)
Academic Support	18,628,219	6,458,420	12,169,799	34.7%	31.2-36.7%	
Student Services	29,025,755	9,536,603	19,489,152	32.9%	32.0-33.2%	
Institutional Support	62,101,817	23,500,545	38,601,272	37.8%	28.4-39.5%	
Staff Benefits	11,388,009	4,754,439	6,633,570	41.7%	6.5-64.0%	
Operations & Maintenance of Plant	32,312,911	15,564,810	16,748,101	48.2%	33.3-47.9%	(3)
Repairs & Rehabilitation	22,359,542	5,271,173	17,088,369	23.6%	3.0-36.6%	
Special Items:						
Reserve - Campus	1,587,294	-	1,587,294	n/a	n/a	
Reserve - Compensation	-	-	-	n/a	n/a	
Reserve - Retention	-	-	-	n/a	n/a	
Reserve - State Funding Reduction	-	-	-	n/a	n/a	
Reserve - Operating	1,936,547	-	1,936,547	n/a	n/a	
Reserve - Enrollment Growth	-	-	-	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	-	-	-	n/a	n/a	
Reserve - Non-operating	-	-	-	n/a	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>324,720,825</b>	<b>118,459,683</b>	<b>206,261,142</b>	<b>36.5%</b>	<b>32.9-35.3%</b>	<b>(4)</b>
<b>AUXILIARY FUND</b>						
Student Activities	7,296,225	2,491,212	4,805,013	34.1%	28.8-38.7%	
Sales & Services	2,632,138	1,009,049	1,623,089	38.3%	33.0-43.1%	
Reserve - Campus	574,377	-	574,377	n/a	n/a	
Reserve - District	132,191	-	132,191	n/a	n/a	
Transfers-out	120,550	47,972	72,578	39.8%	0.0-111.8%	
<b>TOTAL AUXILIARY</b>	<b>10,755,481</b>	<b>3,548,233</b>	<b>7,207,248</b>	<b>33.0%</b>	<b>20.6-49.4%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations	27,573,949	8,926,382	18,647,567	32.4%	0.0-66.3%	
Grants & Contracts	29,306,928	8,416,148	20,890,780	28.7%	n/a	
Scholarships	95,704,878	15,138,723	80,566,155	15.8%	n/a	
Subtotal Grants, Contracts & Scholarships	152,585,755	32,481,253	120,104,502	21.3%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
<b>TOTAL RESTRICTED</b>	<b>152,585,755</b>	<b>32,481,253</b>	<b>120,104,502</b>	<b>21.3%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,973,387	404,933	2,568,454	13.6%	n/a	
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,973,387</b>	<b>404,933</b>	<b>2,568,454</b>	<b>13.6%</b>	<b>n/a</b>	
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>491,035,448</b>	<b>154,894,102</b>	<b>336,141,346</b>	<b>31.5%</b>	<b>n/a</b>	
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	1,116,210	1,413,413	44.1%	36.5-50.0%	
Institutional Matching-Contracts/Grants	30,500	309,357	(278,857)	1,014.3%	0.0-92.8%	(5)
Non-Mandatory Transfers & Dedicutions:						
Auxiliary Fund	4,290,797	4,290,797	(0)	100.0%	n/a	
Unexpended Plant Fund	-	-	-	n/a	n/a	
Debt Service Fund	2,575,995	643,999	1,931,996	25.0%	n/a	
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>9,426,915</b>	<b>6,360,363</b>	<b>3,066,552</b>	<b>67.5%</b>	<b>n/a</b>	
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 500,462,363</b>	<b>\$ 161,254,465</b>	<b>\$ 339,207,898</b>	<b>32.2%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2010-11 CURRENT FUNDS OPERATING BUDGET  
**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date December 31, 2010  
33.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
<b>UNRESTRICTED FUND</b>				
Salaries & Wages	\$217,177,668	\$ 77,319,569	\$139,858,099	35.6%
Staff Benefits	11,388,009	4,754,439	6,633,570	41.7%
Purchased Services	20,243,083	8,388,773	11,854,310	41.4%
Operating Expenses	69,156,470	23,927,931	45,228,539	34.6%
Supplies & Materials	11,531,138	5,878,895	5,652,243	51.0%
Minor Equipment	4,527,643	1,318,160	3,209,483	29.1%
Capital Outlay	6,266,504	1,931,897	4,334,607	30.8%
Charges	(19,093,531)	(5,059,981)	(14,033,550)	26.5%
<b>SUBTOTAL UNRESTRICTED</b>	<b>321,196,984</b>	<b>118,459,683</b>	<b>202,737,301</b>	<b>36.9%</b>
Reserve - Campus	1,587,294	-	1,587,294	n/a
Reserve - Compensation	-	-	-	n/a
Reserve - Retention	-	-	-	n/a
Reserve - State Funding Reduction	-	-	-	n/a
Reserve - Operating	1,936,547	-	1,936,547	n/a
Reserve - Enrollment Growth	-	-	-	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	-	-	-	n/a
Reserve - Non-operating	-	-	-	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,529,623	1,116,210	1,413,413	44.1%
Institutional Matching - Contracts/Grants	30,500	309,357	(278,857)	1,014.3%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,290,797	4,290,797	(0)	100.0%
Unexpended Plant Fund	-	-	-	n/a
Debt Service Fund	2,575,995	643,999	1,931,996	25.0%
<b>TOTAL UNRESTRICTED</b>	<b>334,147,740</b>	<b>124,820,046</b>	<b>209,327,694</b>	<b>37.4%</b>
<b>AUXILIARY FUND</b>	<b>10,755,481</b>	<b>3,548,233</b>	<b>7,207,248</b>	<b>33.0%</b>
<b>RESTRICTED FUND</b>	<b>152,585,755</b>	<b>32,481,253</b>	<b>120,104,502</b>	<b>21.3%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,973,387</b>	<b>404,933</b>	<b>2,568,454</b>	<b>13.6%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$500,462,363</b>	<b>\$ 161,254,465</b>	<b>\$339,207,898</b>	<b>32.2%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2010-11 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date - 33.3% of Fiscal Year Elapsed

	December 31, 2010			December 31, 2009		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 91,676,880	\$ 39,318,582	42.9%	\$ 96,381,533	\$ 41,502,040	43.1%
Tuition	88,505,701	57,237,616	64.7%	79,906,374	54,103,279	67.7%
Taxes for Current Operations	120,222,660	35,921,419	29.9%	126,151,795	26,392,858	20.9%
Federal Grants & Contracts	1,037,885	420,395	40.5%	1,245,261	319,623	25.7%
State Grants & Contracts	126,452	-	0.0%	125,661	-	0.0%
General Sources:						
Investment Income	2,900,000	717,276	24.7%	5,050,000	1,331,028	26.4%
General Revenue	2,962,947	887,371	29.9%	3,024,673	1,056,083	34.9%
Subtotal General Sources	5,862,947	1,604,647	27.4%	8,074,673	2,387,111	29.6%
SUBTOTAL UNRESTRICTED	307,432,525	134,502,659	43.8%	311,885,297	124,704,911	40.0%
Use of Fund Balance & Transfers-in	26,715,215	-	0.0%	41,588,740	-	0.0%
TOTAL UNRESTRICTED	334,147,740	134,502,659	40.3%	353,474,037	124,704,911	35.3%
<b>AUXILIARY FUND</b>						
Sales & Services	5,482,698	1,223,118	22.3%	5,911,796	1,286,718	21.8%
Investment Income	174,132	56,682	32.6%	230,702	83,867	36.4%
Transfers-in	4,290,797	4,290,797	100.0%	5,175,797	5,175,797	100.0%
Use of Fund Balance	807,854	-	0.0%	994,040	-	0.0%
TOTAL AUXILIARY	10,755,481	5,570,597	51.8%	12,312,335	6,546,382	53.2%
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	27,573,949	8,926,382	32.4%	26,411,849	8,446,939	32.0%
SBDC State Match	2,037,102	536,370	26.3%	1,841,483	907,265	49.3%
ARRA	780,000	166,953	21.4%	1,612,555	-	0.0%
Subtotal State Appropriations	30,391,051	9,629,705	31.7%	29,865,887	9,354,204	31.3%
Grants, Contracts & Scholarships:						
Federal	106,968,784	15,554,696	14.5%	70,302,377	15,370,411	21.9%
State	8,314,598	2,143,131	25.8%	5,631,808	2,077,447	36.9%
Local	6,085,578	5,018,682	82.5%	5,520,623	2,216,329	40.1%
Transfers-in	825,744	135,039	16.4%	144,528	5,271	3.6%
Subtotal Grants, Contracts & Scholarships	122,194,704	22,851,548	18.7%	81,599,336	19,669,458	24.1%
Richland Collegiate High School	-	-	n/a	48,308	-	n/a
TOTAL RESTRICTED	152,585,755	32,481,253	21.3%	111,513,531	29,023,662	26.0%
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,965,387	714,500	24.1%	2,724,878	685,635	25.2%
Investment Income	8,000	2,542	31.8%	10,800	4,160	38.5%
TOTAL COLLEGIATE HIGH SCHOOL	2,973,387	717,042	24.1%	2,735,678	689,795	25.2%
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 500,462,363</b>	<b>\$ 173,271,551</b>	<b>34.6%</b>	<b>\$ 480,035,581</b>	<b>\$ 160,964,750</b>	<b>33.5%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2010-11 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date - 33.3% of Fiscal Year Elapsed

	December 31, 2010			December 31, 2009		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 138,544,080	\$ 51,712,532	37.3%	\$ 133,952,705	\$ 51,623,234	38.5%
Public Service	6,836,651	1,661,161	24.3%	6,880,367	2,697,367	39.2%
Academic Support	18,628,219	6,458,420	34.7%	19,041,385	6,273,993	32.9%
Student Services	29,025,755	9,536,603	32.9%	28,768,141	9,639,206	33.5%
Institutional Support	62,101,817	23,500,545	37.8%	64,110,626	24,741,202	38.6%
Staff Benefits	11,388,009	4,754,439	41.7%	11,468,744	4,166,230	36.3%
Operations & Maintenance of Plant	32,312,911	15,564,810	48.2%	32,469,503	11,680,483	36.0%
Repairs & Rehabilitation	22,359,542	5,271,173	23.6%	33,090,855	5,308,267	16.0%
Special Items:						
Reserve - Campus	1,587,294	n/a	n/a	6,056,371	n/a	n/a
Reserve - Compensation	-	n/a	n/a	60,364	n/a	n/a
Reserve - Retention	-	n/a	n/a	803,200	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	-	n/a	n/a
Reserve - Operating	1,936,547	n/a	n/a	3,373,923	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	1,400,000	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	-	n/a	n/a	1,587,990	n/a	n/a
<b>TOTAL UNRESTRICTED</b>	<b>324,720,825</b>	<b>118,459,683</b>	<b>36.5%</b>	<b>343,064,174</b>	<b>116,129,982</b>	<b>33.9%</b>
<b>AUXILIARY FUND</b>						
Student Activities	7,296,225	2,491,212	34.1%	7,385,190	2,755,421	37.3%
Sales & Services	2,632,138	1,009,049	38.3%	3,629,831	1,501,348	41.4%
Reserve - Campus	574,377	-	n/a	800,548	n/a	n/a
Reserve - District	132,191	-	n/a	381,279	n/a	n/a
Transfers-out	120,550	47,972	39.8%	115,487	54,917	47.6%
<b>TOTAL AUXILIARY</b>	<b>10,755,481</b>	<b>3,548,233</b>	<b>33.0%</b>	<b>12,312,335</b>	<b>4,311,686</b>	<b>35.0%</b>
<b>RESTRICTED FUND</b>						
State Appropriations	27,573,949	8,926,382	32.4%	26,411,848	8,446,939	32.0%
Grants & Contracts	29,306,928	8,416,148	28.7%	34,302,683	11,272,514	32.9%
Scholarships	95,704,878	15,138,723	15.8%	50,750,692	9,304,209	18.3%
Subtotal Grants, Contracts & Scholarships	152,585,755	32,481,253	21.3%	111,465,223	29,023,662	26.0%
Richland Collegiate High School	-	-	n/a	48,308	-	n/a
<b>TOTAL RESTRICTED</b>	<b>152,585,755</b>	<b>32,481,253</b>	<b>21.3%</b>	<b>111,513,531</b>	<b>29,023,662</b>	<b>26.0%</b>
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,973,387	404,933	13.6%	2,735,678	609,406	22.3%
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,973,387</b>	<b>404,933</b>	<b>13.6%</b>	<b>2,735,678</b>	<b>609,406</b>	<b>22.3%</b>
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>491,035,448</b>	<b>154,894,102</b>	<b>31.5%</b>	<b>469,625,718</b>	<b>150,074,736</b>	<b>32.0%</b>
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	1,116,210	44.1%	2,322,986	1,053,375	45.3%
Institutional Matching-Contracts/Grants	30,500	309,357	1,014.3%	32,243	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	5,175,797	5,175,797	100.0%
Unexpended Plant Fund	-	-	n/a	20,870	9,295	44.5%
Debt Service Fund	2,575,995	643,999	25.0%	2,857,967	740,155	25.9%
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>9,426,915</b>	<b>6,360,363</b>	<b>67.5%</b>	<b>10,409,863</b>	<b>6,978,622</b>	<b>67.0%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 500,462,363</b>	<b>\$ 161,254,465</b>	<b>32.2%</b>	<b>\$ 480,035,581</b>	<b>\$ 157,053,358</b>	<b>32.7%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2010-11 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date - 33.3% of Fiscal Year Elapsed

	December 31, 2010			December 31, 2009		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Salaries & Wages	\$217,177,668	\$ 77,319,569	35.6%	\$207,412,551	\$ 75,782,852	36.5%
Staff Benefits	11,388,009	4,754,439	41.7%	11,468,744	4,166,230	36.3%
Purchased Services	20,243,083	8,388,773	41.4%	22,233,164	8,603,886	38.7%
Operating Expenses	69,156,470	23,927,931	34.6%	83,039,843	20,850,075	25.1%
Supplies & Materials	11,531,138	5,878,895	51.0%	12,738,677	7,103,163	55.8%
Minor Equipment	4,527,643	1,318,160	29.1%	5,736,493	1,887,274	32.9%
Capital Outlay	6,266,504	1,931,897	30.8%	6,057,596	2,972,409	49.1%
Charges	(19,093,531)	(5,059,981)	26.5%	(18,904,742)	(5,235,907)	27.7%
<b>SUBTOTAL UNRESTRICTED</b>	<b>321,196,984</b>	<b>118,459,683</b>	<b>36.9%</b>	<b>329,782,326</b>	<b>116,129,982</b>	<b>35.2%</b>
Reserve - Campus	1,587,294	n/a	n/a	6,056,371	n/a	n/a
Reserve - Compensation	-	n/a	n/a	60,364	n/a	n/a
Reserve - Retention	-	n/a	n/a	803,200	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	-	n/a	n/a
Reserve - Operating	1,936,547	n/a	n/a	3,373,923	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	1,400,000	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	-	n/a	n/a	1,587,990	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	1,116,210	44.1%	2,322,986	1,053,375	45.3%
Institutional Matching - Contracts/Grants	30,500	309,357	0.0%	32,243	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	4,290,797	100.0%	5,175,797	5,175,797	100.0%
Unexpended Plant Fund	-	-	n/a	20,870	9,295	n/a
Debt Service Fund	2,575,995	643,999	25.0%	2,857,967	740,155	25.9%
<b>TOTAL UNRESTRICTED</b>	<b>334,147,740</b>	<b>124,820,046</b>	<b>37.4%</b>	<b>353,474,037</b>	<b>123,108,604</b>	<b>34.8%</b>
<b>AUXILIARY FUND</b>	<b>10,755,481</b>	<b>3,548,233</b>	<b>33.0%</b>	<b>12,312,335</b>	<b>4,311,686</b>	<b>35.0%</b>
<b>RESTRICTED FUND</b>	<b>152,585,755</b>	<b>32,481,253</b>	<b>21.3%</b>	<b>111,513,531</b>	<b>29,023,662</b>	<b>26.0%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,973,387</b>	<b>404,933</b>	<b>13.6%</b>	<b>2,735,678</b>	<b>609,406</b>	<b>22.3%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$500,462,363</b>	<b>\$ 161,254,465</b>	<b>32.2%</b>	<b>\$480,035,581</b>	<b>\$ 157,053,358</b>	<b>32.7%</b>

## NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) *Actual Investment Income* is slightly below control limits due to market conditions. Interest rates continue to remain low. Interest income will be re-evaluated for Spring Budget Revision.
- (2) *Public Service* is below control limits because Bill J. Priest had several grants that were projected in the budget that did not materialize and the funds have been placed in reserves. Revenues will be re-evaluated for Spring Budget Revision.
- (3) *Operations & Maintenance of Plant*, which is slightly higher than the normal percent of budget, does not appear to be related to any isolated incident.
- (4) *Total Unrestricted* is higher than the normal percent of budget due to Instruction, Student Services and Institutional Support percent of budget being at the higher end of the control limits because of increased enrollments.
- (5) *Institutional Matching* is higher than the control limit because of grant matching requirements. The budget will be reviewed in the Spring Budget Revision.

## INFORMATIVE REPORT NO. 19

### General Obligation Bond Program

The DCCCD 2004 General Obligation Bond program is almost completed. The offices at SouthSide are vacated and Steve Park and one staff member are now located at the District Service Center where the completion work is being done. The detailed reports that have been sent to the Board since October 2006 and the accompanying M/WBE reports will no longer be sent to the board each month since the construction is mostly complete. For the May Board meeting, a summary report of the 2004 General Obligation bond program will be sent to the board.

INFORMATIVE REPORT NO. 20

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in December, 2010.

**AWARDS:**

NA	HIGH SCHOOL INSTRUCTIONAL SOFTWARE - RLC	
	Compass Learning, Inc.	(3-yr estimate) \$44,000
	Educational Technology Learning	\$68,000
	Education 2020	\$86,000

This request is for online vendor-hosted accredited high school courses for use by the RCHS for credit recovery on failed courses as well as course credits lost due to attendance issues. The software complies with the Texas Education Agency (TEA) mandate for a "Response to Intervention" strategy. Without the ability to recover credits, some RCHS students are at risk of dropping out which puts the RCHS "exemplary" TEA rating at risk.

Not only is the vendor-hosted Compass (Odyssey) system the most cost effective proposal, but the course content is judged by the evaluators to be best aligned with Texas Essential Knowledge & Skills (TEKS) and RCHS placement testing objectives.

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4D73488	METAL FABRICATING MACHINE - EFC	
	HAAS Factory Outlet	\$26,499

This request is for the purchase of a Haas TL-1 manual/computer numerical controlled (CNC) lathe that will be installed in the automotive building along with other lathes and milling machines that are used to train students in the advanced CNC programming course. The lathe is used to produce round parts from various metals to be used in machinery. The Haas Factory Outlet is the only authorized distributor of this equipment in Texas.

**CHANGE ORDERS:**

Basecom – Bid #11727  
Restroom Upgrade - BHC  
Purchase Order No. B16525  
Change Order No. 03

Change: Campus wide restroom maintenance and upgrades.

Original Contract Amount	\$803,164.00
Change Order Limit/Contingency	120,475.00
Prior Change Order Total Amounts	19,724.51
Net <b>Increase</b> this Change Order	3,877.00
Revised Contract Amount	\$826,765.51

Board approved original award 05/11/2010. This is for BHC project #2, *Progress Report on Construction Projects.*

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Basecom, Inc. – Bid #11727  
Restroom Upgrades - BHC  
Purchase Order No. 16525  
Change Order No. 04

Change: Campus wide restroom maintenance and upgrades.

Original Contract Amount	\$803,164.00
Change Order Limit/Contingency	120,475.00
Prior Change Order Total Amounts	23,601.51
Net <b>Increase</b> this Change Order	4,550.00
Revised Contract Amount	\$831,315.51

Board approved original award 05/11/2010. This is for BHC project #2, *Progress Report on Construction Projects.*

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Chandana Design LLC  
Reimbursable Expense for the renovation project - BHC, BJP  
Purchase Order No. B14732  
Change Order No. 02

Change: To incur reimbursable expense for Texas Accessibility

Original Contract Amount	\$40,446.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	525.00
Net <b>Increase</b> this Change Order	525.00
Revised Contract Amount	\$41,496.00

Board approved original award 12/16/2008.

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Texas Concrete Restoration, Inc. – Bid #11760  
Tunnel Leak Repairs - CVC  
Purchase Order No. B17237  
Change Order No. 01

Change: Repair leaks in utility tunnel

Original Contract Amount	\$40,590.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net <b>Increase</b> this Change Order	4,000.00
Revised Contract Amount	\$44,590.00

Board approved original award 08/03/2010. This is for CVC project #1, *Progress Report on Construction Projects*.

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Dunaway Associates LP  
Roof Analysis - ECC  
Purchase Order No. B16436  
Change Order No. 01

Change: Architectural services for the roof replacement

Original Contract Amount	\$5,885.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net <b>Increase</b> this Change Order	6,500.00
Revised Contract Amount	\$12,385.00

This is for ECC project #5, *Progress Report on Construction Projects.*

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J. C. Commercial, Inc. – Bid #11718  
Student Life Center - NLC  
Purchase Order No. B16463  
Change Order No. 02

Change: Mechanical room changes, repair wall and add 6” base after abatement, replace PVC piping in return air chase, 50 square yards carpet tile at entrance, fur downs in H237 and H238, fur downs between H225 and H226, sheetrock firewall and fire tape in elevator shaft, rework door frame H226A, install new grills as shown on drawing M2.02a and M2.021A, electrical for sky fold door, Relocate fire hose cabinets, add to the concrete base for AHU 1, electrical changes per E2.02a rev 4a and E2.04a rev 4a, remove existing floor boxes and fill with concrete, paint the exposed duct work, build wall, tape, bed, and texture and paint in room H310GA.

Original Contract Amount	\$1,389,277.00
Change Order Limit/Contingency	208,392.00
Prior Change Order Total Amounts	42,587.01
Net <b>Increase</b> this Change Order	38,916.15
Revised Contract Amount	\$1,470,780.16

Board approved original award 04/06/2010. This is for NLC project #13, *Progress Report on Construction Projects.*

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Infinity Contractors International, Ltd. – Bid #11809  
Replace underground Westside HVAC piping - RLC  
Purchase Order No. B17875  
Change Order No. 01

Change: Piping and concrete sidewalk at area C drawing M202. Chiller and tower replacement.

Original Contract Amount	\$1,012,852.20
Change Order Limit/Contingency	274,569.00
Prior Change Order Total Amounts	.00
Net <b>Increase</b> this Change Order	11,493.91
Revised Contract Amount	\$1,024,346.11

Board approved original award 11/09/2010. This is for RLC project #3, *Progress Report on Construction Projects*.

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J. Reynolds & Co. Inc. – Bid #11700  
Roof Replacement - RLC  
Purchase Order No. B16380  
Change Order No. 03

Change: Replace existing damaged roof.

Original Contract Amount	\$918,188.00
Change Order Limit/Contingency	137,728.00
Prior Change Order Total Amounts	102,736.46
Net <b>Increase</b> this Change Order	18,400.00
Revised Contract Amount	\$1,039,324.46

Board approved original award 02/02/2010.

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## INFORMATIVE REPORT NO. 21

### Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of December 31, 2010.

### September & October 2010 Compared to September & October 2009

<u>Ethnicity/ Gender</u>	<u>September 10</u>		<u>October 10</u>		<u>September 09</u>		<u>October 09</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	3,525	0.1	4,665	0.2	54,743	0.3	9,455	0.1
Black/African-American	416,601	7.1	24,915	1.2	547,012	2.6	1,020,111	6.7
Asian Indian	199,940	3.4	258,915	12.3	1,030,571	5.0	494,339	3.3
Anglo-American, Female	1,202,989	20.4	311,628	14.8	1,726,382	8.4	1,648,059	10.9
Asian Pacific	753	0.0	352	0.0	10,439	0.1	36,715	0.2
Hispanic/Latino/Mex-American	733,242	12.4	198,253	9.4	1,982,617	9.6	1,566,096	10.3
Other Female	10,137	0.2	133,143	6.3	56,882	0.3	85,006	0.6
<b>Total M/WBE</b>	<b>2,567,187</b>	<b>43.5</b>	<b>931,872</b>	<b>44.3</b>	<b>5,408,645</b>	<b>26.2</b>	<b>4,859,780</b>	<b>32.1</b>
Not Classified	3,330,616	56.5	1,171,910	55.7	15,239,773	73.8	10,283,161	67.9
Subtotal for Discretionary Payments	5,897,803	100.0	2,103,782	100.0	20,648,418	100.0	15,142,941	100.0
Non-discretionary Payments	8,301,695		6,456,873		2,950,476		2,546,863	
<b>Total Payments</b>	<b>14,199,498</b>		<b>8,560,655</b>		<b>23,598,893</b>		<b>17,689,804</b>	

### November & December 2010 Compared to November & December 2009

<u>Ethnicity/ Gender</u>	<u>November 10</u>		<u>December 10</u>		<u>November 09</u>		<u>December 09</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
American Indian/Alaskan Native	18,861	0.4	8,647	0.4	5,634	0.1	1,683	0.01
Black/African-American	470,032	10.1	225,707	10.3	435,464	4.6	429,581	3.52
Asian Indian	216,676	4.7	98,553	4.5	988,845	10.4	949,305	7.78
Anglo-American, Female	531,972	11.4	148,449	6.8	1,346,777	14.1	1,498,801	12.2
Asian Pacific	8,174	0.2	2,665	0.1	5,072	0.1	13,220	0.11
Hispanic/Latino/Mex-American	585,142	12.6	483,937	22.1	579,192	6.1	1,174,661	9.62
Other Female	19,320	0.4	3,880	0.1	399,182	4.2	59,228	0.49
<b>Total M/WBE</b>	<b>1,850,177</b>	<b>39.8</b>	<b>9,791,842</b>	<b>44.5</b>	<b>3,760,166</b>	<b>39.5</b>	<b>4,126,481</b>	<b>33.8</b>
Not Classified	2,797,547	60.2	1,208,990	55.4	5,761,318	60.5	8,080,251	66.2
Subtotal for Discretionary Payments	4,647,724	100.0	2,180,833	100.0	9,521,484	100.0	12,206,733	100.0
Non-discretionary Payments	6,820,058		6,138,921		1,616,628		2,170,879	
<b>Total Payments</b>	<b>11,467,782</b>		<b>8,319,755</b>		<b>11,138,113</b>		<b>14,377,613</b>	

Payments to M/WBEs in Fiscal Years 2002/03 – 2009/10

	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>
American Indian/ Alaskan Native	2,735,072	3,849,775	300,869	976,953	1,098,580	293,244	304,324	174,963
Black/African- American	2,292,519	3,205,921	4,404,239	4,706,496	3,125,284	14,934,516	40,748,128	6,337,986
Asian Indian	66,670	148,477	468,352	1,112,483	3,170,023	3,494,574	12,392,237	6,947,151
Anglo-American, Female	1,615,111	1,237,126	5,569,275	4,684,336	3,902,023	4,893,713	14,952,024	13,742,587
Asian Pacific	236,225	286,589	995,558	25,793	26,035	656,552	1,099,847	1,184,614
Hispanic/Latino/ Mex-American	1,019,652	816,123	2,574,890	4,034,906	1,993,010	11,019,093	30,260,832	14,711,676
Other Female	13,991	11,092	33,805	712,096	695,800	940,788	1,545,232	1,989,424
HUB	N/A	N/A	1,363,959	N/A	N/A	N/A	N/A	N/A
Total paid to M/WBEs	7,979,240	9,555,103	15,710,947	16,253,063	14,010,755	36,232,480	101,302,624	45,088,401
% of all payments	12.02%	14.33%	24.78%	22.27%	20.07%	21.69%	37.87%	30.10%

**Note:** Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

INFORMATIVE REPORT NO. 22

**PROGRESS REPORT ON CONSTRUCTION PROJECTS**

Status Report as of December 31, 2010

PROJECTS		DESIGN							CONSTRUCTION										
Project Status		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	<b>BHC</b>																		
1	Police (DCCCD Public Safety) Communication system																		
2	Upgrade restrooms campus-wide																		
3	Update/replace exterior signage																		
4	Replace walkways/sidewalks campus wide																		
5	Replace 700T centrifugal chiller bldg B																		
6	Relocate police & communication center																		
7	Parking lots expansion																		
8	Soccer field replacement																		
9	Police Department remodel																		
	<b>Bond Program</b>																		
10	Construct Science & Allied Health Bldg																		
11	Expand automotive technology																		
12	Construct Workforce & Continuing Education Bldg																		
	<b>CVC</b>																		
1	Correct subsurface drainage bldgs B, C, D																		
2	Replace glass doors & related store fronts bldgs C & E																		
3	Update fire sprinkler systems bldgs D, E, F, G																		
	<b>Bond Program</b>																		
4	Expand mechanical infrastructure																		
5	Construct Science bldg																		
6	Construct Industrial Tech bldg																		
	<b>DO</b>																		
1	Dock lift																		
	<b>Bond Program</b>																		
2	District Admin. Center																		
	<b>DSC</b>																		
1	Upgrade security system																		
2	IT cabling D-W (Hold)																		Canceled
3	Replace motor VFD etc. TAB, AHU 6 @ Purchasing																		
4	Refurbish cooling tower																		
5	Maintenance specification for elevators BHC/MVC/ECC/ RLC																		
	<b>D-W</b>																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure (Hold)																		
2	D-W ADA assessment																		
	<b>ECC</b>																		
1	Upgrade security system 701																		

**PROGRESS REPORT ON CONSTRUCTION PROJECTS**  
**Status Report as of December 31, 2010**

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
2	Replace window tint bldg. R																		
3	Welding exhaust system BJP																		
4	Replace & seal all ext. windows, Paramount																		
5	Replace roof bldg A & Penthouse																		
6	Replace AHU drives, shaft, bearing, controls @ BJP																		
7	Structural analysis roof & ramp modification @ BJP																		
8	Structural analysis of bldg. A,B,C																		
9	Replace surge suppressors @ distribution panels																		
10	Installation 21 wind turbines																		
11	Elevator lobby remodel																		
	<b>Bond Program</b>																		
12	Develop West Campus																		
13	Build Center for Allied Health & Nursing																		
14	Back fill Adaptive Remodel																		
	<b>EFC</b>																		
1	Repair foam roof bldgs C,L,M,N,P (Hold)																		
2	Refurbish restrooms																		
3	Repair upper courtyard																		
4	Replace asphalt parking lots																		
5	CCTV (Hold)																		
6	Replace exterior doors																		
7	Re-route Oates to Loop Road																		
8	Oates/Spur paving drain																		
9	Remove/replace sidewalks campus wide																		
	<b>Bond Program</b>																		
10	Develop South Campus																		
11	Expand mechanical infrastructure																		
12	Build learning center																		
13	Remodel vacated space																		
14	Construct Continuing Education Workforce & Criminal Justice Bldg																		
15	Construct center for child & family studies																		
16	Construct Technology Bldg																		
	<b>MVC</b>																		
1	Replace access control																		
2	Replace hall carpet, main campus																		
3	Replace 1000T chiller																		
4	Replace motors & VFD's on AHUs																		
	<b>Bond Program</b>																		
5	Build soccer fields & community recreation complex																		
6	Expand mechanical infrastructure																		
7	Construct Science Bldg																		

**PROGRESS REPORT ON CONSTRUCTION PROJECTS**  
**Status Report as of December 31, 2010**

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
8	Construct Performance Hall																		
9	Remodel vacated space																		
10	Construct Economic & Workforce Center																		
11	Construct Student Center																		
	<b>NLC</b>																		
1	Retrofit interior lighting																		
2	Building A elevator																		
3	Replace roofs bldgs H & K																		
4	Repair/replace concrete steps, bldg A waterproof																		
5	Repair roofs, exterior stucco water leaks bldg R																		
6	Repair high priority water infiltration points campus wide																		
7	Repair piping insulation in section of tunnel																		
8	Replace buried utility pipe in section of tunnel																		
9	Replace Performance Hall seating, 405 seats																		
10	Repair tunnel soils @ bldg F & A300																		
11	Repair lab flooring Bldg C																		
12	Performance Hall upgrades																		
13	Life safety study Perf. Hall																		
14	H200 student life renovation																		
15	New & replace sidewalks																		
16	Structural analysis all parking lots' lights																		
17	Performance Hall rigging: feasibility study																		
18	North Campus improvements																		
	<b>Bond Program</b>																		
19	Develop South Campus																		
20	Develop North Campus																		
21	Expand mechanical infrastructure																		
22	Construct Science Bldg																		
23	Construct General Purpose Bldg																		
24	Workforce Development Center																		
25	Remodel vacated space																		
26	Repair structural/waterproofing																		
	<b>RLC</b>																		
1	Repair sinkhole south end of lake																		
2	Replace ADA Access																		
3	Replace underground West side HVAC piping																		
4	Replace 900T chiller #2																		
5	Replace original entrance doors phase II																		
6	Refurbish existing cooling towers, 3 - 750T																		
7	Replace 84 store front doors																		

**PROGRESS REPORT ON CONSTRUCTION PROJECTS**  
**Status Report as of December 31, 2010**

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
8	Sidewalk & ramp reconstruction																		
9	Magnetic locks on interior (Hold)																		
10	Re-route HX piping																		
11	TAB Pecos HVAC																		
12	Traffic Control study @ Abrams, Shadow Dr. & Walnut Street																		
13	Relocate HVAC piping under lake: feasibility study																		
14	Repair parking lot A asphalt (Hold)																		
	<b>Bond Program</b>																		
15	Construct Science Bldg & expand parking/Mechanical Infrastructure																		
16	Renovate Sabine Hall																		
17	Develop Garland Campus																		
	<b>LCET</b>																		
1	Replace damper & actuators, AHU 1 & 2 @ LCET																		

## FACILITIES HOLD PROJECTS - PER CAMPUS REQUEST

1. Feasibility study (IT environment upgrades) administrative cabling infrastructure (DW)
2. Repair foam roof bldgs. C,L,M,N,P (EFC)
3. CCTV (EFC)
4. Magnetic locks on interior (RLC)
5. Repair parking lot A asphalt (RLC)

## FACILITIES COMPLETED/CANCELED PROJECTS LAST REPORT TO APPEAR

1. IT cabling D-W (DSC)
2. Upgrade security system 701 (ECC)
3. Replace window tint bldg. R (ECC)
4. Structural analysis roof & ramp modification @ BJP (ECC)
5. Replace exterior doors (EFC)
6. Replace access control (MVC)
7. Retrofit interior lighting (NLC)
8. Replace ADA Access (RLC)
9. Sidewalk & ramp reconstruction (RLC)

## BOND PROGRAM 100% COMPLETED PROJECTS – ONGOING

1. Expand Automotive Technology (BHC)
2. Construct Science & Allied Health Bldg (BHC)
3. Construct Workforce & Continuing Education Bldg (BHC)
4. Expand Mechanical Infrastructure (CVC)
5. Construct Science Bldg (CVC)
6. Construct Industrial Tech Bldg (CVC)
7. District Admin. Center (DO)
8. Build Center for Allied Health & Nursing (ECC)
9. Develop West Campus (ECC)
10. Back fill Adaptive Remodel (ECC)
11. Develop South Campus (EFC)
12. Expand Mechanical Infrastructure (EFC)
13. Build Learning Center (EFC)
14. Remodel vacated space (EFC)
15. Construct Continuing Education Workforce & Criminal Justice Bldg (EFC)
16. Construct Center for Child & Family Studies (EFC)
17. Construct Technology Bldg (EFC)

18. Build Soccer Fields & Community Recreation Complex (MVC)
19. Expand Mechanical Infrastructure (MVC)
20. Construct Science Bldg (MVC)
21. Construct Performance Hall (MVC)
22. Remodel vacated space/Adaptive Remodel (MVC)
23. Construct Economic & Workforce Development Center (MVC)
24. Construct Student Center (MVC)
25. Develop South Campus (NLC)
26. Develop North Campus (NLC)
27. Expand Mechanical Infrastructure (NLC)
28. Construct Science Bldg (NLC)
29. Construct General Purpose Bldg (NLC)
30. Workforce Development Center (NLC)
31. Remodel vacated space/Adaptive Remodel (NLC)
32. Repair structural/waterproofing (NLC)
33. Construct Science Bldg & expand parking/Mechanical Infrastructure (RLC)
34. Develop Garland Campus (RLC)
35. Renovate Sabine Hall (RLC)

INFORMATIVE REPORT NO. 23

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending December 31, 2010.

Brookhaven College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc
<b>1) Mep Upgrade/ Restroom Renovations (D195)</b> Estimated Cost: \$1,017,336 Revised Cost: \$ Awarded Amount: \$950,718	90,252	831,316	28,428	722
	Start Date: April 09 Projected Completion Date: March 11			
<b>2) Update/Replace Exterior Signage (D208)</b> Estimated Cost: \$138,225 Revised Cost: \$ Awarded Amount: \$13,226	9,363	0	3,863	0
	Start Date: December 09 Projected Completion Date: April 11			
<b>3) Replace Walkways/ Sidewalks Campus-Wide (D205)</b> Estimated Cost: \$364,260 Revised Cost: \$ Awarded Amount: \$193,354	24,342	138,151	10,043	20,818
	Start Date: December 09 Projected Completion Date: January 11			

Brookhaven College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc
<b>4) Replace 700T Centrifugal Chiller, Building B (D207)</b>	33,705	317,916	13,905	234
Estimated Cost: \$497,610  Revised Cost: \$  Awarded Amount: \$365,760	Start Date: December 09 Projected Completion Date: March 11			
<b>BHC Maintenance Summary</b>	<b>Total Estimated Cost: \$2,017,431</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$1,523,058</b>	

<b>Brookhaven College SAR</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) Police Communication System (BHC310)</b>	90,950	0	0	19,200
Estimated Cost: \$1,214,286 Revised Cost: \$ Awarded Amount: \$110,150	Start Date: August 08 Projected Completion Date: July 11			
<b>2) Parking Lots Expansion (BHC314)</b>	17,774	672,000	0	232
Estimated Cost: \$209,414 Revised Cost: \$756,974 Awarded Amount: \$690,006	Start Date: November 10 Projected Completion Date: January 11			
<b>3) Police Department Remodel (BHC316)</b>	29,960	0	0	0
Estimated Cost: \$529,960 Revised Cost: \$ Awarded Amount: \$29,960	Start Date: September 10 Projected Completion Date: TBD*			

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Soccer Field Replacement (BHC317)</b>		49,999		
Estimated Cost: \$75,000  Revised Cost: \$  Awarded Amount: \$49,999	Start Date: September: December 10 Projected Completion Date: TBD			
<b>BHC SAR Summary</b>	<b>Total Estimated Cost: \$2,028,660</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$880,115</b>	

\*TBD - To Be Determined

<b>Cedar Valley College Maintenance</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) Correct Water Drainage, Bldg. B,C,D (D200)</b>  Estimated Cost: \$552,900  Revised Cost: \$  Awarded Amount: \$99,156	37,450	44,590	15,450	1,666
	Start Date: December 08 Projected Completion Date: February 11			
<b>2) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207)</b>  Estimated Cost: \$1,144,503  Revised Cost: \$  Awarded Amount: \$109,517	77,522	0	31,982	13
	Start Date: December 09 Projected Completion Date: June 11			
<b>3) Replace Glass in Bldg C,E (D195)</b>  Estimated Cost: \$525,256  Revised Cost: \$597,504  Awarded Amount: \$425,656	50,243	360,500	14,678	235
	Start Date: April 09 Projected Completion Date: January 11			
<b>CVC Maintenance Summary</b>	<b>Total Estimated Cost: \$2,222,659</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$634,329</b>	
<b>Eastfield College Maintenance</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Repair Foam Roofs: Bldgs C, L, N, P (D198)</b>  Estimated Cost: \$204,439  Revised Cost: \$310,714  Awarded Amount: \$292,078	13,662	270,850	5,636	1,930
	Start Date: February 09 Projected Completion Date: Hold			
<b>2) Repair Upper Courtyard (D210)</b>  Estimated Cost: \$629,890  Revised Cost: \$  Awarded Amount: \$433,710	55,544	360,400	17,366	400
	Start Date: December 09 Projected Completion Date: June 11			
<b>3) Refurbish Restrooms, C3RW2, F2RM1, F2RW1, L3RM1, L3RW1 (D208)</b>  Estimated Cost: \$154,812  Revised Cost: \$370,743  Awarded Amount: \$324,569	10,486	309,505	4,326	252
	Start Date: December 09 Projected Completion Date: December 10			

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Replace Asphalt Parking Lots (D210)</b>	147,038	1,069,300	50,058	44,765
Estimated Cost: \$1,815,696 Revised Cost: \$ Awarded Amount: \$1,311,161	Start Date: December 09 Projected Completion Date: June 11			
<b>EFC Maintenance Summary</b>	<b>Total Estimated Cost: \$2,804,837</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$2,361,518</b>	

<b>Eastfield College SAR</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) CCTV (EFC301)</b>  Estimated Cost: \$3,370  Revised Cost: \$  Awarded Amount: \$3,370	3,370	0	0	0
	Start Date: September 08 Projected Completion Date: Hold			
<b>2) Replace Exterior Doors (EFC292)</b>  Estimated Cost: \$123,000  Revised Cost: \$  Awarded Amount: \$168,111	15,825	152,286	0	0
	Start Date: April 09 Projected Completion Date: TBD			
<b>3) Re-Route Oates to Loop Road &amp; Oates/Spur paving and drainage (EFC 296/276)</b>  Estimated Cost: \$1,679,900  Revised Cost: \$  Awarded Amount: \$1,649,281	109,900	1,444,700	74,226	20,455
	Start Date: October 09 Projected Completion Date: June 11			

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Sidewalk Repair, Improvements &amp; Replacement (EFC 299)</b> Estimated Cost: \$318,160 Revised Cost: \$ Awarded Amount: \$194,552	34,980	159,200	0	372
Start Date: October 09 Projected Completion Date: June 11				
<b>EFC SAR Summary</b>	<b>Total Estimated Cost: \$2,124,430</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$2,015,314</b>	

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Replace &amp; Seal All Exterior Windows, Paramount (D208)</b>  Estimated Cost: \$277,169  Revised Cost: \$  Awarded Amount: \$26,520	18,774	0	7,746	0
	Start Date: December 09 Projected Completion Date: June 11			
<b>2) Replace Roof, Bldg A and Penthouse (D205)</b>  Estimated Cost: \$359,385  Revised Cost: \$  Awarded Amount: \$38,628	24,343	0	10,043	4,242
	Start Date: December 09 Projected Completion Date: June 11			
<b>3) Replace AHU Drives, Shaft, Bearings, Controls, 9 Each @ BJP (D207)</b>  Estimated Cost: \$193,515  Revised Cost: \$  Awarded Amount: \$71,867	13,107	53,352	5,408	0
	Start Date: December 09 Projected Completion Date: June 11			

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Replace Surge Suppressors at Distribution Panels @ BJP (D207)</b>	3,745	0	1,545	0
Estimated Cost: \$55,290  Revised Cost: \$  Awarded Amount: \$5,290	Start Date: December 09 Projected Completion Date: June 11			
<b>ECC Maintenance Summary</b>	<b>Total Estimated Cost: \$885,359</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$142,305</b>	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Structural Analysis Report Adding 21 Wind Turbines on Bldg A and Solar Thermal Array on Bldg B&amp;C (ECC225)</b>  Estimated Cost: \$5,885  Revised Cost: \$  Awarded Amount: \$12,385	12,385	0	0	0
	Start Date: June 10 Projected Completion Date: June 11			
<b>2) Topographic Survey, Design and Specification of ADA Area by the Auditorium; Structural Analysis Report of the Roof for Solar Thermal and Photovoltaic Arrays (BJP61)</b>  Estimated Cost: \$7,490  Revised Cost: \$  Awarded Amount: \$7,490	7,490	0	0	0
	Start Date: June 10 Projected Completion Date: December 10			

<b>3) Elevator Lobby Remodel</b>	20,223	0	0	0
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<b>El Centro College SAR</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>(ECC226)</b> Estimated Cost: \$295,000  Revised Cost: \$  Awarded Amount: \$20,223	Start Date: December 10 Projected Completion Date: TBD			
<b>4) Welding Exhaust System (BJP60)</b>  Estimated Cost: \$300,000  Revised Cost: \$  Awarded Amount: \$11,380	11,380	0	0	0
	Start Date: August 10 Projected Completion Date: August 11			
<b>ECC SAR Summary</b>	<b>Total Estimated Cost: \$608,375</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$51,478</b>	

<b>Mountain View College Maintenance</b>	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
<b>1) Replace 1000T Centrifugal Chiller, CH-2 (D206)</b> Estimated Cost: \$829,350 Revised Cost: \$ Awarded Amount: \$579,310	56,175	499,698	23,175	262
	Start Date: December 09 Projected Completion Date: March 11			
<b>2) Replace Motors and VFDs on AHUs A-1, A-2, A- 3 &amp; A-4 (D206)</b> Estimated Cost: \$110,580 Revised Cost: \$ Awarded Amount: \$10,615	7,490	0	3,090	35
	Start Date: December 09 Projected Completion Date: March 11			
<b>3) Replace Hall Carpet, All Levels, Main Campus, 158,000 SF (D208)</b> Estimated Cost: \$652,422 Revised Cost: \$ Awarded Amount: \$62,423	44,192	0	18,231	0
	Start Date: December 09 Projected Completion Date: March 11			
<b>MVC Maintenance Summary</b>	<b>Total Estimated Cost: \$1,592,352</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$652,348</b>	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Repair Tunnel Soils @ Bldg F &amp; A300 (D203)</b> Estimated Cost: \$702,386 Revised Cost: \$ Awarded Amount: \$70,065	52,609	0	7,880	9,576
	Start Date: December 09 Projected Completion Date: August 11			
<b>2) Replace Roofs, Bldgs. H &amp; K Waterproofing (D209)</b> Estimated Cost: \$333,438 Revised Cost: \$ Awarded Amount: \$31,475	22,283	0	9,192	0
	Start Date: December 09 Projected Completion Date: August 11			
<b>3) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209)</b> Estimated Cost: \$119,169 Revised Cost: \$ Awarded Amount: \$24,669	21,383	0	3,286	0
	Start Date: December 09 Projected Completion Date: August 11			

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Repair Roofs, Exterior Stucco, Water Infiltration, Bldg. R (D209)</b> Estimated Cost: \$364,260 Revised Cost: \$ Awarded Amount: \$34,385	24,342	0	10,043	0
	Start Date: December 09 Projected Completion Date: August 11			
<b>5) Repair High Priority Water Infiltration Points, Campus Wide (D209)</b> Estimated Cost: \$119,169 Revised Cost: \$ Awarded Amount: \$18,005	14,719	0	3,286	0
	Start Date: December 09 Projected Completion Date: August 11			
<b>6) Replace Piping Insulation in Section of Tunnel (D206)</b> Estimated Cost: \$199,044 Revised Cost: \$ Awarded Amount: \$19,044	13,482	0	5,562	0
	Start Date: December 09 Projected Completion Date: August 11			

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>7) Replace Buried Utility Pipe in Section of Tunnel (D206)</b>	6,741	0	2,781	0
Estimated Cost: \$99,522  Revised Cost: \$  Awarded Amount: \$9,522	Start Date: December 09 Projected Completion Date: August 11			
<b>8) Repair/ Re-Upholster Performance Hall Seating (D208)</b>	14,726	0	6,075	0
Estimated Cost: \$217,422  Revised Cost: \$  Awarded Amount: \$20,801	Start Date: December 09 Projected Completion Date: February 11			
<b>NLC Maintenance Summary</b>	<b>Total Estimated Cost: \$2,154,410</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$227,966</b>	

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Student Life Center (NLC278)</b>  Estimated Cost: \$3,800,000  Revised Cost: \$  Awarded Amount: \$1,802,272	273,372	1,471,780	56,460	660
Start Date: March 08 Projected Completion Date: December 10				
<b>2) Bldg A Elevator (NLC328)</b>  Estimated Cost: \$1,146,428  Revised Cost: \$  Awarded Amount: \$730,880	80,250	629,000	21,630	0
Start Date: April 09 Projected Completion Date: March 11				
<b>3) Repair Lab Flooring Bldg C (NLC335)</b>  Estimated Cost: \$146,742  Revised Cost: \$  Awarded Amount: \$70,492	10,272	60,220	0	0
Start Date: July 09 Projected Completion Date: June 10				

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>4) Performance Hall Upgrades/Life Safety Analysis (NLC339)</b> Estimated Cost: \$6,923 Revised Cost: \$ Awarded Amount: \$9,705	6,923	0	0	2,782
Start Date: May 10 Projected Completion Date: August 11				
<b>5) North Campus Improvements (NLC343)</b> Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,891	7,981	0	0	0
Start Date: November 10 Projected Completion Date: TBD				
<b>6) Structural Analysis all Parking Lot Lights (NLC340)</b> Estimated Cost: \$20,725 Revised Cost: \$20,725 Awarded Amount: \$20,725	20,725			
Start Date: May 10 Projected Completion Date: TBD				

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>7) New and Replace Sidewalks (NLC341)</b>  Estimated Cost: \$164,295  Revised Cost: \$164,295  Awarded Amount: \$164,295	164,295			
Start Date: September: July 10 Projected Completion Date: TBD				
<b>NLC SAR Summary</b>	<b>Total Estimated Cost: \$5,309,513</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$2,806,260</b>	

Richland College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Replace Underground West Side HVAC Piping (D211)</b> Estimated Cost: \$707,712 Revised Cost: \$ Awarded Amount: \$236,018	47,896	168,215	19,776	131
	Start Date: December 09 Projected Completion Date: March 11			
<b>2) Replace 900 Ton Chiller No. 2 (D211)</b> Estimated Cost: \$552,900 Revised Cost: \$627,900 Awarded Amount: \$600,757	37,418	547,787	15,450	102
	Start Date: December 09 Projected Completion Date: March 11			
<b>3) Sidewalk &amp; Ramp Reconstruction (RLC301)</b> Estimated Cost: \$629,257 Revised Cost: \$ Awarded Amount: \$221,436	44,048	168,272	9,116	0
	Start Date: December 09 Projected Completion Date: November 10			

<b>4) Replace Original Entrance</b>	27,413	314,080	11,308	259
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Richland College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>Doors, Phase II (D208)</b>  Estimated Cost: \$404,722  Revised Cost: \$  Awarded Amount: \$353,060	Start Date: December 09 Projected Completion Date: June 11			
<b>5) Refurbish Existing Cooling Towers, 750 Ton, 3 Each (D211)</b>  Estimated Cost: \$315,153  Revised Cost: \$357,904  Awarded Amount: \$327,044	21,329	296,850	8,807	58
Start Date: December 09 Projected Completion Date: March 11				
<b>6) Replace Damper and Actuators, AHU 1 &amp; AHU-2 @ LCET (D207)</b>  Estimated Cost: \$7,740  Revised Cost: \$  Awarded Amount: \$740	524	0	216	0
Start Date: December 09 Projected Completion Date: March 11				
<b>RLC Maintenance Summary</b>	<b>Total Estimated Cost: \$2,617,484</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$1,739,055</b>	

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>1) 84 Store Front Doors (RLC290)</b> Estimated Cost: \$231,911 Revised Cost: \$ Awarded Amount: \$235,054	45,065	189,500	0	489
	Start Date: February 08 Projected Completion Date: TBD			
<b>2) Sink Hole at South End of Lake (RLC296)</b> Estimated Cost: \$2,004,286 Revised Cost: \$ Awarded Amount: \$207,671	207,671	0	0	0
	Start Date : October 08 Projected Completion Date: September 11			
<b>3) Magnetic Locks on Interior (RLC303)</b> Estimated Cost: \$250,000 Revised Cost: \$ Awarded Amount: \$18,725	18,725	0	0	0
	Start Date: November 08 Projected Completion Date: Hold			

<b>4) Repair Parking Lot A (Asphalt) (RLC308)</b>	19,227	0	0	0
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Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
Estimated Cost: \$256,700 Revised Cost: \$ Awarded Amount: \$19,227	Start Date: December 09 Projected Completion Date: Hold			
<b>5) Traffic Control Study at Abrams and Shadow Dr and Walnut Street (RLC309)</b> Estimated Cost: \$519,714 Revised Cost: \$ Awarded Amount: \$51,480	51,480	0	0	0
	Start Date: February 10 Projected Completion Date: August 11			
<b>6) Relocating the Swimming Pool Heat Exchange Piping (RLC311)</b> Estimated Cost: \$109,583 Revised Cost: \$ Awarded Amount: \$7,169	7,169	0	0	0
	Start Date: July 10 Projected Completion Date: January 11			

<b>7) Relocation HVAC Piping Under Lake</b>	10,000	0	0	0
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<b>Richland College SAR</b> <b>(RLC314)</b> Estimated Cost: \$10,000 Revised Cost: \$ Awarded Amount: \$10,000	<b>Awarded \$</b>			
	<b>Architect/ Engineer</b>	<b>Construction</b>	<b>Construction Manager</b>	<b>Misc.</b>
	Start Date: September 10 Projected Completion Date: September 12			
<b>RLC SAR Summary</b>	<b>Total Estimated Cost: \$3,382,194</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$549,326</b>	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>1) Feasibility Study Administrative Cabling Infrastructure District Wide (D192)</b> Estimated Cost: \$5,062,857 Revised Cost: \$ Awarded Amount: \$245,844	58,208	187,636	0	0
	Start Date: October 07 Projected Completion Date: Hold			
<b>2) Replace Motor, VFD, Belts/Sheaves, TAB, AHU-6 Purchasing (D207)</b> Estimated Cost: \$44,832 Revised Cost: \$ Awarded Amount: \$4,510	2,996	0	1,236	278
	Start Date: December 09 Projected Completion Date: January 11			
<b>3) Refurbish Cooling Tower (D207)</b> Estimated Cost: \$44,232 Revised Cost: \$ Awarded Amount: \$4,232	2,996	0	1,236	0
	Start Date: December 09 Projected Completion Date: January 11			

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
<b>4) Maintenance specifications for elevators BHC/MVC/ECC/RLC (DSC111)</b> Estimated Cost: \$878,000 Revised Cost: \$ Awarded Amount: \$400,089	43,833	356,256	0	0
	Start Date: March 10 Projected Completion Date: March 11			
<b>5) District Wide ADA Assessment (D 212)</b> Estimated Cost: \$144,765 Revised Cost: \$ Awarded Amount: \$139,100	139,100	0	0	0
	Start Date: August 10 Projected Completion Date: TBD			
<b>DSC Maintenance Summary</b>	<b>Total Estimated Cost:</b> <b>\$6,174,686</b>	<b>Total Revised Cost:</b> <b>\$0</b>	<b>Total Awarded Amount:</b> <b>\$793,775</b>	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
<b>1) Dock Lift (D205)</b>	749	0	309	0
Estimated Cost: \$11,058  Revised Cost: \$  Awarded Amount: \$1,058	Start Date: December 09 Projected Completion Date: May 11			
<b>DO Maintenance Summary</b>	<b>Total Estimated Cost: \$11,058</b>	<b>Total Revised Cost: \$0</b>	<b>Total Awarded Amount: \$1,058</b>	

INFORMATIVE REPORT NO. 24

Report of M/WBE Participation of Maintenance and SARS Report on  
Projects

The status of M/WBE Participation as of December 31, 2010 for Maintenance and SARS projects assigned to contracted construction program managers.

**Maintenance and SARS Projects - as of December 31, 2010**

**Definitions:**

Total Estimated Cost: The total estimated dollars assigned to this project.

Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

**Notes:**

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>BHC - Maintenance Projects</b>								
	<b>MEP Upgrade/Restroom renovations</b>	\$1,017,336						
	Architect			\$90,252	\$90,252	100%	\$0	0%
	Construction			\$831,316	\$0	0%	\$831,316	100%
	Construction Manager			\$28,428	\$28,428	100%	\$0	0%
	Misc. Consulting Services			\$722	\$722	100%	\$0	0%
	<b>Update/replace exterior signage</b>	\$138,225						
	Architect			\$9,363	\$9,363	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,863	\$0	0%	\$3,863	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Replace walkways/sidewalks campus-wide</b>	\$364,260						
	Architect			\$24,342	\$24,342	100%	\$0	0%
	Construction			\$138,151	\$138,151	100%	\$0	0%
	Construction Manager			\$10,043	\$10,043	100%	\$0	0%
	Misc. Consulting Services			\$20,818	\$20,818	100%	\$0	0%
	<b>Replace 700T centrifugal chiller - Bldg. B</b>	\$497,610						
	Architect			\$33,705	\$33,705	100%	\$0	0%
	Construction			\$317,916	\$317,916	100%	\$0	0%
	Construction Manager			\$13,905	\$0	0%	\$13,905	100%
	Misc. Consulting Services			\$234	\$234	100%	\$0	0%
	<b>BHC Maintenance Projects Sub-total</b>	<b>\$2,017,431</b>		<b>\$1,523,058</b>	<b>\$673,974</b>	<b>44%</b>	<b>\$849,084</b>	<b>56%</b>
<b>BHC SARS Projects</b>								
	<b>Police Communication System</b>	\$1,214,286						
	Architect			\$90,950	\$90,950	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$19,200	\$19,200	100%	\$0	0%
	<b>Parking Lots Expansion</b>	\$209,414						
	Architect			\$17,774	\$0	0%	\$17,774	100%
	Construction			\$672,000	\$672,000	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$232	\$232	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>BHC SAR Projects (con't)</b>								
	<b>Police Department Remodel</b>	\$529,960						
	Architect			\$29,960	\$29,960	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Soccer Field Replacement</b>	\$75,000						
	Architect			\$0	\$0	0%	\$0	0%
	Construction			\$49,999	\$49,999	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>BHC SAR Projects Subtotal</b>	<b>\$814,374</b>		<b>\$769,965</b>	<b>\$752,191</b>	<b>98%</b>	<b>\$17,774</b>	<b>2%</b>
	<b>BHC Projects Total</b>	<b>\$2,831,805</b>		<b>\$2,293,023</b>	<b>\$1,426,165</b>	<b>62%</b>	<b>\$866,858</b>	<b>38%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>CVC Maintenance Projects</b>								
	<b>Correct Water Drainage, Bldg. B, C, D</b>	\$552,900						
	Architect			\$37,450	\$37,450	100%	\$0	0%
	Construction			\$44,590	\$44,590	100%	\$0	0%
	Construction Manager			\$15,450	\$15,450	100%	\$0	0%
	Misc. Consulting Services			\$1,666	\$1,666	100%	\$0	0%
	<b>Update Sprinkler Systems - Bldgs D, E, F and G</b>	\$1,144,503						
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	<b>Replace Glass in Building C, E</b>	\$525,256						
	Architect			\$50,243	\$50,243	100%	\$0	0%
	Construction			\$360,500	\$360,500	100%	\$0	0%
	Construction Manager			\$14,678	\$14,678	100%	\$0	0%
	Misc. Consulting Services			\$235	\$235	100%	\$0	0%
	<b>CVC Maintenance Projects Subtotal</b>	<b>\$2,222,659</b>		<b>\$634,329</b>	<b>\$602,347</b>	<b>95%</b>	<b>\$31,982</b>	<b>5%</b>

Note: CVC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>EFC Maintenance Projects</b>								
	<b>Repair Foam Roofs on Bldg C, L, N, P</b>	\$204,439	\$310,714					
	Architect			\$13,662	\$13,662	100%	\$0	0%
	Construction			\$270,850	\$0	0%	\$270,850	100%
	Construction Manager			\$5,636	\$5,636	100%	\$0	0%
	Misc. Consulting Services			\$1,930	\$1,930	100%	\$0	0%
	<b>Repair Upper Courtyard</b>	\$629,890						
	Architect			\$55,544	\$55,544	100%	\$0	0%
	Construction			\$360,400	\$360,400	100%	\$0	0%
	Construction Manager			\$17,366	\$17,366	100%	\$0	0%
	Misc. Consulting Services			\$400	\$0	0%	\$400	100%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>EFC Maintenance Projects (con't)</b>								
	<b>Refurbish five restrooms</b>	\$154,812						
	Architect			\$10,486	\$10,486	100%	\$0	0%
	Construction			\$309,505	\$309,505	100%	\$0	0%
	Construction Manager			\$4,326	\$0	0%	\$4,326	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Replace Asphalt Parking Lots</b>	\$1,815,696						
	Architect			\$147,038	\$147,038	100%	\$0	0%
	Construction			\$1,069,300	\$1,069,300	100%	\$0	0%
	Construction Manager			\$50,058	\$50,058	100%	\$0	0%
	Misc. Consulting Services			\$44,765	\$44,765	100%	\$0	0%
	<b>EFC Maintenance Summary Subtotal</b>	<b>\$2,804,837</b>		<b>\$2,361,266</b>	<b>\$2,085,690</b>	<b>88%</b>	<b>\$275,576</b>	<b>12%</b>
<b>EFC SARS Projects</b>								
	<b>Sidewalk Repair, Improvements &amp; Replacement</b>	\$318,160						
	Architect			\$34,980	\$34,980	100%	\$0	0%
	Construction			\$159,200	\$159,200	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$372	\$372	100%	\$0	0%
	<b>CCTV</b>	\$3,370						
	Architect			\$3,370	\$3,370	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	100%	\$0	0%
	<b>Replace Exterior Doors</b>	\$123,000						
	Architect			\$15,825	\$15,825	100%	\$0	0%
	Construction			\$152,286	\$0	0%	\$152,286	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Re-Route Oates to Loop Road</b>	\$1,679,900						
	Architect			\$109,900	\$0	0%	\$109,900	100%
	Construction			\$1,444,700	\$1,444,700	100%	\$0	0%
	Construction Manager			\$74,226	\$74,226	0%	\$0	0%
	Misc. Consulting Services			\$20,455	\$20,455	100%	\$0	0%
	<b>EFC SARS Projects Subtotal</b>	<b>\$2,124,430</b>		<b>\$2,015,314</b>	<b>\$1,753,128</b>	<b>87%</b>	<b>\$262,186</b>	<b>13%</b>
	<b>EFC Projects Total</b>	<b>\$4,929,267</b>		<b>\$4,376,580</b>	<b>\$3,838,818</b>	<b>88%</b>	<b>\$537,762</b>	<b>12%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC Maintenance Projects	<b>Replace and Seal all Exterior windows at Paramount</b>	\$277,169						
	Architect			\$18,774	\$18,774	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$7,746	\$0	0%	\$7,746	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Replace Roof on Bldg A and penthouse</b>	\$359,385						
	Architect			\$24,343	\$24,343	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$10,043	\$10,043	100%	\$0	0%
	Misc. Consulting Services			\$4,242	\$4,242	100%	\$0	0%
	<b>Replace AHU drives, shaft, bearings, controls - 9 each at BJP</b>	\$193,515						
	Architect			\$13,107	\$13,107	100%	\$0	0%
	Construction			\$53,352	\$53,352	100%	\$0	0%
	Construction Manager			\$5,408	\$0	0%	\$5,408	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Replace Surge Suppressors at Distribution Panels - BJP</b>	\$55,290						
	Architect			\$3,745	\$3,745	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$1,545	\$0	0%	\$1,545	100%
Misc. Consulting Services			\$0	\$0	0%	\$0	0%	
<b>ECC Maintenance Projects Subtotal</b>	<b>\$885,359</b>			<b>\$142,305</b>	<b>\$127,606</b>	<b>90%</b>	<b>\$14,699</b>	<b>10%</b>
ECC SARS Projects	<b>Structural Analysis Report adding 21 wind turbines on Bldg. A and solar thermal array on Bldg. B&amp;C</b>	\$5,885						
	Architect			\$12,385	\$12,385	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
		\$7,490						
	<b>Topographic survey, design and spec. of ADA area and structural analysis of roof at BJP</b>							
	Architect			\$7,490	\$7,490	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Elevator Lobby Remodel (ECC226)</b>	\$295,000						
	Architect/Engineer			\$20,223	\$20,223	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Welding Exhaust System</b>	300,000						
	Architect/Engineer			\$11,380	\$11,380	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
Construction Manager			\$0	\$0	0%	\$0	0%	
Misc. Consulting Services			\$0	\$0	0%	\$0	0%	
<b>ECC SARS Project Subtotal</b>	<b>\$608,375</b>			<b>\$51,478</b>	<b>\$51,478</b>	<b>100%</b>	<b>\$0</b>	<b>0%</b>
<b>ECC Projects Total</b>	<b>\$1,493,734</b>			<b>\$193,783</b>	<b>\$179,084</b>	<b>92%</b>	<b>\$14,699</b>	<b>8%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>MVC Maintenance Projects</b>								
	<b>Replace 1000T centrifugal chiller - CH-2</b>	\$829,350						
	Architect			\$56,175	\$56,175	100%	\$0	0%
	Construction			\$499,698	\$499,698	100%	\$0	0%
	Construction Manager			\$23,175	\$23,175	100%	\$0	0%
	Misc. Consulting Services			\$262	\$262	100%	\$0	0%
	<b>Replace motors and VFD's on AHUs A-1, A-2, A-3 and A-4</b>	\$110,580						
	Architect			\$7,490	\$7,490	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,090	\$3,090	100%	\$0	0%
	Misc. Consulting Services			\$35	\$35	0%	\$0	0%
	<b>Replace Hall Carpet, all levels, main campus, 158,000 square feet</b>	\$652,422						
	Architect			\$44,192	\$44,192	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$18,231	\$0	0%	\$18,231	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>MVC Maintenance Projects Subtotal</b>	<b>\$1,592,352</b>		<b>\$652,348</b>	<b>\$634,117</b>	<b>97%</b>	<b>\$18,231</b>	<b>3%</b>

Note: MVC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>NLC Maintenance Projects</b>								
	<b>Repair Tunnel Soils @Bldg F &amp; A300</b>	\$702,386						
	Architect			\$52,609	\$0	0%	\$52,609	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$7,880	\$0	0%	\$7,880	100%
	Misc. Consulting Services			\$9,576	\$0	0%	\$9,576	100%
	<b>Replace Roofs Bldgs H&amp;K Waterproofing</b>	\$333,438						
	Architect			\$22,283	\$0	0%	\$22,283	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$9,192	\$0	0%	\$9,192	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Repair/Replace Concrete Stairs, Bldg. A, waterproofing</b>	\$119,169						
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Repair Roofs, exterior stucco, water infiltration, Bldg. R</b>	\$364,260						
	Architect			\$24,342	\$0	0%	\$24,342	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$10,043	\$0	0%	\$10,043	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Repair high priority water infiltration points, campus-wide</b>	\$119,169						
	Architect			\$14,719	\$0	0%	\$14,719	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>NLC Maintenance Projects (con't)</b>								
	<b>Replace piping insulation in section of tunnel</b>	\$199,044						
	Architect			\$13,482	\$13,482	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$5,562	\$5,562	100%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Replace buried utility pipe in section of tunnel</b>	\$99,522						
	Architect			\$6,741	\$6,741	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$2,781	\$2,781	100%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Repair/re-upholster performance hall seating,</b>	\$217,422						
	Architect			\$14,726	\$14,726	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$6,075	\$0	0%	\$6,075	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>NLC Maintenance Projects Subtotal</b>	<b>\$2,154,410</b>		<b>\$227,966</b>	<b>\$43,292</b>	<b>19%</b>	<b>\$184,674</b>	<b>81%</b>
<b>NLC SAR Projects</b>								
	<b>Student Life Center</b>	\$3,800,000						
	Architect			\$270,162	\$270,162	100%	\$0	0%
	Construction			\$1,471,780	\$1,471,780	100%	\$0	0%
	Construction Manager			\$56,460	\$0	0%	\$56,460	100%
	Misc. Consulting Services			\$660	\$660	100%	\$0	0%
	<b>Bldg. A Elevator</b>	\$1,146,428						
	Architect			\$80,250	\$80,250	100%	\$0	0%
	Construction			\$629,000	\$629,000	100%	\$0	0%
	Construction Manager			\$21,630	\$21,630	100%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Repair lab flooring Bldg. C</b>	\$146,742						
	Architect			\$10,272	\$10,272	100%	\$0	0%
	Construction			\$60,220	\$0	0%	\$60,220	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Performance Hall upgrades/Life Safety Analysis (NLC 339)</b>	\$6,923						
	Architect			\$6,923	\$0	0%	\$6,923	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$2,782	\$2,782	100%	\$0	0%
	<b>North Campus Improvements (NLC343)</b>	\$24,400						
	Architect/Engineer			\$7,891	\$7,891	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC SAR Projects (con't)	<b>Structural Analysis all Parking Lot Lights</b>	\$20,725						
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>New and replace sidewalks</b>	\$164,295						
	Architect/Engineer			\$164,295	\$0	0%	\$164,295	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
<b>NLC SAR Project Subtotal</b>	<b>\$5,309,513</b>			<b>\$2,803,050</b>	<b>\$2,494,427</b>	<b>89%</b>	<b>\$308,623</b>	<b>11%</b>
<b>NLC Projects Total</b>	<b>\$7,463,923</b>			<b>\$3,031,016</b>	<b>\$2,537,719</b>	<b>84%</b>	<b>\$493,297</b>	<b>16%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC Maintenance Projects	<b>Replace underground west side HVAC piping</b>	\$707,712						
	Architect			\$47,896	\$0	0%	\$47,896	100%
	Construction			\$168,215	\$168,215	100%	\$0	0%
	Construction Manager			\$19,776	\$19,776	100%	\$0	0%
	Misc. Consulting Services			\$131	\$131	100%	\$0	0%
	<b>Replace 900 Ton Chiller No. 2</b>	\$552,900						
	Architect			\$37,418	\$0	0%	\$37,418	100%
	Construction			\$547,787	\$547,787	100%	\$0	0%
	Construction Manager			\$15,450	\$15,450	100%	\$0	0%
	Misc. Consulting Services			\$102	\$102	100%	\$0	0%
	<b>Sidewalk and Ramp Reconstruction</b>	\$629,257						
	Architect			\$44,048	\$44,048	100%	\$0	0%
	Construction			\$168,272	\$0	0%	\$168,272	100%
	Construction Manager			\$9,116	\$0	0%	\$9,116	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Replace original entrance doors, Phase II</b>	\$404,722						
	Architect			\$27,413	\$27,413	100%	\$0	0%
	Construction			\$314,080	\$314,080	100%	\$0	0%
	Construction Manager			\$11,308	\$0	0%	\$11,308	100%
Misc. Consulting Services			\$259	\$259	100%	\$0	0%	
<b>Refurbish existing cooling towers, 750 Ton, 3 each</b>	\$315,153							
Architect			\$21,329	\$0	0%	\$21,329	100%	
Construction			\$296,850	\$296,850	100%	\$0	0%	
Construction Manager			\$8,807	\$0	0%	\$8,807	100%	
Misc. Consulting Services			\$58	\$58	100%	\$0	0%	
<b>Replace damper and actuators, AHU 1&amp; AHU-2 at LCET</b>	\$7,740							
Architect			\$524	\$524	100%	\$0	0%	
Construction			\$0	\$0	0%	\$0	0%	
Construction Manager			\$216	\$0	0%	\$216	100%	
Misc. Consulting Services			\$0	\$0	0%	\$0	0%	
<b>RLC Maintenance Projects Subtotal</b>	<b>\$2,617,484</b>			<b>\$1,739,055</b>	<b>\$1,434,693</b>	<b>82%</b>	<b>\$304,362</b>	<b>18%</b>

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>RLC SAR Projects</b>								
	<b>84 Store Front doors</b>	\$231,911						
	Architect			\$45,065	\$0	0%	\$45,065	100%
	Construction			\$189,500	\$189,500	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$489	\$489	100%	\$0	0%
	<b>Sink Hole at South End of Lake</b>	\$2,004,286						
	Architect			\$207,671	\$207,671	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Magnetic Locks on Interior</b>	\$250,000						
	Architect			\$18,725	\$18,725	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Repair parking lot A</b>	\$256,700						
	Architect			\$19,227	\$19,227	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Traffic Control Study at Abrams, Shadow Drive and Walnut Street</b>	\$519,714						
	Architect			\$51,480	\$51,480	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Relocating the Swimming Pool heat exchange piping</b>	\$109,583						
	Architect			\$7,169	\$7,169	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Relocation HVAC Piping Under Lake</b>	\$10,000						
	Architect			\$10,000	\$10,000	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>RLC SAR Projects Subtotal</b>	<b>\$3,382,194</b>		<b>\$549,326</b>	<b>\$504,261</b>	<b>92%</b>	<b>\$45,065</b>	<b>8%</b>
	<b>RLC Project Total</b>	<b>\$5,999,678</b>		<b>\$2,288,381</b>	<b>\$1,938,954</b>	<b>85%</b>	<b>\$349,427</b>	<b>15%</b>
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>DSC Maintenance Projects</b>								
	<b>Feasibility Study Administrative Cabling Infrastructure - D-W</b>	\$5,062,857						
	Architect			\$58,208	\$58,208	100%	\$0	0%
	Construction			\$187,636	\$0	0%	\$187,636	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Replace motor, VFD, belts/sheaves, TAB, AHU-6</b>	\$44,832						
	Architect			\$2,996	\$2,996	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$1,236	\$0	0%	\$1,236	100%
	Misc. Consulting Services			\$278	\$278	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>DSC Maintenance Projects (con't)</b>								
	<b>Refurbish cooling tower</b>	\$44,232						
	Architect			\$2,996	\$2,996	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$1,236	\$0	0%	\$1,236	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>Maintenance specifications for elevators</b>	\$878,000						
	Architect			\$43,833	\$43,833	0%	\$0	0%
	Construction			\$356,256	\$356,256	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>District-Wide ADA Assessment</b>	144,765						
	Architect			\$139,100	\$139,100	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>DSC Maintenance Total</b>	<b>\$6,174,686</b>		<b>\$793,775</b>	<b>\$603,667</b>	<b>76%</b>	<b>\$190,108</b>	<b>24%</b>
	<b>Note: DSC has no SAR Projects</b>							

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
<b>DO Maintenance Projects</b>								
	<b>Dock Lift</b>	\$11,058						
	Architect			\$749	\$749	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$309	\$0	0%	\$309	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	<b>DO Maintenance Total</b>	<b>\$11,058</b>		<b>\$1,058</b>	<b>\$749</b>	<b>71%</b>	<b>\$309</b>	<b>29%</b>
	<b>Note: DO has no SAR Projects</b>							

Prepared by EVCBA Ed DesPlas  
January 24, 2011

## INFORMATIVE REPORT NO. 25

### Quality Enhancement Plans for DCCCD Colleges

DCCCD colleges are presently engaged in preparing for reaffirmation of regional accreditation from the Southern Association of Colleges and Schools, Commission on Colleges (SACSCOC). Each DCCCD college is separately accredited by SACSCOC, and each applies for reaffirmation of its accreditation every 10 years.

The colleges are on the same 10-year cycle for reaffirmation of accreditation. The current cycle of preparation for reaffirmation will conclude by June 2013. Interim milestones are enumerated in *Board Briefs* newsletter, Volume 1, Issue 15, published August 2009.

Presently, the work for DCCCD colleges is to determine topics (or fine-tune their preferred topics) to propose to SACSCOC for Quality Enhancement Plans (QEPs). A QEP is a core requirement of the accreditation process that reflects and affirms the commitment of SACSCOC 1) to the enhancement of the quality of higher education and 2) to the proposition that student learning is at the heart of the mission of all institutions of higher learning.

By definition, the QEP should describe a carefully designed course of action to address a well-defined and focused topic or issue related to enhancing student learning. SACSCOC broadly defines student learning as changes in knowledge, skills, behaviors, or values.

SACSCOC expects that processes for developing QEPs will differ among colleges, depending on size, campus culture, internal governance structures, mission, the focus of the QEP, physical and human resources, and other variables that may determine what is appropriate or even possible. Developing a QEP is recursive rather than linear; a substantial amount of ambiguity is to be expected during the creative phase of the development process.

Whatever the process used for selecting the topic for the QEP, one of SACSCOC's primary concerns is that colleges ensure widespread participation by constituent groups – faculty, administrators, students, and perhaps even alumni and trustees.

SACSCOC encourages colleges to base selection of the topic for their QEPs on empirical data and an analysis of these data. A QEP topic based on a needs assessment will have more validity and credibility than one that does not. Data such as attendance figures, survey feedback, student satisfaction and

nationally standardized measures are examples of information that can be used to justify the need for improvement.

A critical factor in the selection of the topic is the determination of the scope of the initiative. Successful QEP topics skillfully balance significance and institutional capacity. They also stem from a realistic assessment of what the institution can afford and what the institution can expect to achieve over the course of five years, the duration for plan execution required by SACSCOC.

Following is a report of the current status of QEP topic selection at each DCCCD college. There has been and continues to be widespread participation in selecting the topic at each of the colleges. At some colleges, preferred topics are identified or nearly so, having narrowed the list of potential topics to three or fewer. Other colleges intend to make their selections later this Spring.

DCCCD Board of Trustees is invited to examine the status reports in the dual contexts of 1) SACSCOC expectations, as previously described in this report, and 2) its own policy statement that complements the aim of QEPs, which is: *The Board's major focus will be on the intended long-term impacts that the organization addresses, i.e., increasing educational attainment, not on the administrative or programmatic means of attaining them.* [Board Policy BAA (LOCAL), adopted April 2008]

Brookhaven College (one of the following two)

Dr. Richard McCrary, interim president

Reading. A QEP based on reading will focus on improving students' critical reading skills in college-level courses. These skills include active reading, comprehension of diverse reading materials and high-level abilities like analysis, synthesis, and evaluation. A reading-based QEP might also create a "culture of reading" by integrating support services like tutoring and workshops and/or building on initiatives like the Open Book Project (a common reader wherein a number of courses require at least one of the same books so that discussions across disciplines can take place in planned and unplanned events).

Learning Skills. A QEP based on learning skills will focus on improving students' study skills (such as reading actively and taking notes) and related abilities like setting goals, managing time and taking responsibility for their learning. A learning skills-based QEP might also contain elements related to DCCCD's required course for new-to-college students (EDUCATION 1300, Learning Frameworks, a pre-core course designed to increase student success) and/or support services like orientation, success coaching, tutoring and advising.

Cedar Valley College (preferred topic)

Dr. Jennifer Wimbish, president

Developmental Math. “It’s all about ME – Math Empowerment” is designed as a sustainable plan for our students to experience success in developmental mathematics at Cedar Valley College. By providing students with innovative, intensive and active learning experiences based on current research, we seek to improve student learning in developmental mathematics. Our QEP will also include strategies for creating a supportive learning environment. We are researching best practices in student advising techniques, supplemental instruction, peer-to-peer tutoring, and service learning. We are also researching the use of 2-day math refresher boot camp courses for incoming students prior to placement testing as suggested by our recent consultant, Dr. Uri Treisman.

Eastfield College

Dr. Jean Conway, interim president

Eastfield College is still in the process of selecting its Quality Enhancement Plan topic. The QEP Research Team has conducted a comprehensive literature review, reviewed a substantial cache of institutional data, and conducted inquiries of stakeholders (including students, staff, faculty, administrators, business leaders, and community members). Eastfield’s QEP team is still looking forward to receiving input from the Board before selecting its Quality Enhancement Plan topic later in the spring, 2011, semester.

El Centro College

Dr. Paul McCarthy, president

El Centro College started discussions of the QEP topic in spring 2010. Input was obtained from faculty, staff, advisory councils and students. The results of this input, along with internal data and student learning outcomes assessment, were analyzed by five sub-committees of the QEP Topic Selection Committee. Five white papers were developed based on this work. The college will continue to hone the topic this Spring and with feedback from SACS and the college community. The current topics for discussion include student readiness, communication, critical thinking, and distance education. The final topic will likely include elements from more than one of these areas.

Mountain View College (preferred topic)

Mr. Felix Zamora, president

Writing: The Mountain View College Quality Enhancement plan will produce a community of life-long learners who actively and confidently use appropriate

forms of writing to empower effective and ethical communication. The QEP will focus upon the mechanics and processes of writing by integrating resources and assignments and implementing college-wide communication initiatives.

North Lake College  
Dr. Linda Glasscock, president

North Lake College is leveraging its participation in *Achieving the Dream* as a tool for identifying QEP topics that can have the highest impact. *Achieving the Dream* analysis of cohort data is in progress and the Data Team is charged with identifying significant gaps in student success by mid-February. During the Spring semester, the single QEP topic will be selected from the list of identified performance gaps using broad input from students, staff, and community. Current topics that are emerging from the analysis include developmental education as well as gate-keeper courses, which are those courses that slow or halt a student's progress toward a degree.

Richland College  
Dr. Kay Eggleston, interim president

In April 2011, Richland College will select one of three subject-matter areas as the basis for its Quality Enhancement Plan. Resulting from college-wide input, subject-matter areas being considered are mathematics, reading, and writing. In determining QEP topic selection, Richland will analyze the three areas using: 1) its institutional data trends for *closing the gaps* in student success in core curriculum courses; 2) findings from *Achieving the Dream* initiatives; 3) best practices from benchmarked institutions; 4) current research on the brain and student learning; and 5) identification of fiscal and physical resources necessary for sustainable implementation.

## INFORMATIVE REPORT NO. 26

### Feasibility of Tuition Waiver for Dual Credit Enrollments

At Board meetings in August and September 2010, Trustee Williams and others asked if the Board's policy of waiving tuition for students enrolling for dual credit is affordable in the present economic environment. A related question is, "Do the perceived benefits of the waiver still outweigh the cost of forgone tuition?"

Staff who have been studying the questions have not found a clear-cut answer. More importantly, the regulatory environment surrounding dual credit may change in significant ways during the current legislative session. Therefore, at this time, the chancellor suggests deferring action on the waiver policy until after the 82<sup>nd</sup> Legislature and any subsequent special sessions are adjourned.

Here are generally agreed upon components of the cost-benefit analysis that will inform a recommendation about the policy:

1. 67% of Texas community colleges waive all or part of tuition for dual credit enrollments for in-district students; 63% for out-of-district students.
2. Dallas waives all tuition. In fiscal year 2008-09, this amounted to \$3,912,527 in forgone revenue. In 2009-10, it was \$4,665,315.
3. Estimated contact hour reimbursement, a component of the State appropriation, for dual credit enrollments in 2008-09 was \$3,733,019. In 2009-10, it was \$4,496,948.
4. Direct costs for dual credit enrollments in 2008-09 were \$1,682,491. In 2009-10, they were 1,995,509. Direct costs include 1) payments to ISDs to offset their costs for faculty and other instructional expense, and 2) expenditures by DCCCD that are unambiguously attributable to coordinating dual credit enrollments.
5. Estimated revenue less direct costs in 2008-09 was \$2,050,528. In 2009-10, it was \$2,501,439.
6. Courses offered for dual credit stem from agreements between high schools, universities and community colleges whereby a high school junior or senior enrolls in a college course and simultaneously earns college and high school credit for the course. This accelerates time-to-completion for a college

credential (certificate or degree). As such, it increases educational productivity.

7. Partnerships between Texas secondary schools and Texas colleges and universities have enabled high school students to earn college credits before graduating from high school, making likelihood of graduation from college greater.
8. In Texas, former dual credit students who are first-time-in-college (FTIC) persist Fall-to-Spring (re-enroll) at a rate of 81%, compared to 74% for all FTIC students.
9. In Texas, course completion with C or better is 22% higher for dual credit students than the general population of community college students. 88% of dual credit students passed with a C or better, compared to 66% of other students.
10. Not all universities accept dual credit hours. In Texas, public universities are required to accept the hours. Many private universities do not.
11. Although required by law to accept dual credit hours from community colleges, there are reports around the state that some universities circumvent the spirit of the law by accepting the credit as an elective rather than satisfying a degree requirement. There are also reports of universities advising students to re-take the class.
12. DCCCD's Board adopted the waiver in December 2000. A copy of the recommendation appears at the end of this report.
13. Presently, the State appropriation to community colleges includes contact hour reimbursement for enrollment in dual credit courses, and, State funding to count the high school student enrolled in dual credit as part of the ISD's average daily attendance (ADA). In the 82<sup>nd</sup> legislative session now underway, "sharpened pencils" may reduce total amount paid per student, either to community colleges or ISDs or both.
14. If tuition were not waived, the probability is that a smaller proportion of eligible high school students would enroll in dual credit courses. Thus, a decision to cease the waiver in 2009-10 would not have assured DCCCD of collecting \$4,665,315 more in tuition.
15. The following tables display average household incomes in the neighborhoods

of DCCCD's dual credit students in Fall 2010.

Zip Codes Enrolling the Most Students

4,048 students, 53% of total

<u>%</u>	<u>#</u>	<u>Average Household Income</u>	<u>Zip</u>	<u>City</u>
6	490	85,072	75104	Cedar Hill
6	443	159,228	75019	Coppell
5	364	72,607	75043	Garland
4	302	73,895	75040	Garland
4	278	50,332	75211	Dallas
3	230	97,712	75044	Garland
3	219	96,083	75089	Rowlett
3	208	84,480	75115	DeSoto
3	164	81,401	75006	Carrollton
2	158	47,001	75217	Dallas
2	157	41,668	75216	Dallas
2	148	80,261	75234	Dallas
2	143	59,423	75042	Garland
2	139	50,151	75224	Dallas
2	127	86,293	75081	Richardson
2	123	58,732	75061	Irving
2	119	107,569	75088	Rowlett
2	119	53,588	75228	Dallas
2	117	50,772	75227	Dallas

Zip Codes with Less than \$55,000 Average Household Income

1,320 students, 17% of total

Note: To assure compliance with FERPA (information privacy law), in the following table zip codes enrolling fewer than five (5) students are not named so that students are not personally identifiable.

<u>%</u>	<u>#</u>	<u>Average Household Income</u>	<u>Zip</u>	<u>City</u>
0	<5	Less than 31,542		
0	23	31,542	75215	Dallas
0	37	35,086	75203	Dallas
1	59	35,565	75212	Dallas
1	44	41,168	75237	Dallas
2	157	41,668	75216	Dallas

2	158	47,001	75217	Dallas
0	<5	>47,001 & <49,628		
0	<5	>47,001 & <49,628		
0	<5	>47,001 & <49,628		
1	101	49,628	75241	Dallas
0	<5	>49,628 & <50,151		
2	139	50,151	75224	Dallas
4	278	50,332	75211	Dallas
2	117	50,772	75227	Dallas
0	<5	>50,772 & <51,900		
0	17	51,900	75051	Grand Prairie
0	<5	>51,900 & <52,949		
0	<5	>51,900 & <52,949		
0	<5	>51,900 & <52,949		
0	22	52,949	75235	Dallas
2	119	53,588	75228	Dallas
0	<5	>53,588 & <54,249		
0	<5	>53,588 & <54,249		
0	31	54,249	75223	Dallas

This informative report is not a comprehensive analysis. For example, staff have not looked into potential sources of financial assistance for high school students should the waiver be withdrawn. This report also does not go into the variation that currently applies to RCHS, which is that open enrollment charter schools may not charge tuition. Should there be a time when the Board re-evaluates the waiver policy, these will be part of a more comprehensive analysis.

Sources of data for this report include U.S. Census Bureau (2009 report with household income by zip code), TACC survey about dual credit (published September 2010), DCCCD Office of Institutional Research (enrollments by zip code in Fall 2010), DCCCD Business Office (revenue and cost data), TACC web site, and Dr. Richard McCrary, interim president at Brookhaven College.

**POLICY REPORT NO. 22**

**Approval of Revision to Board Policy GH (LOCAL) Regarding Waiver of Tuition for Concurrent Enrollment of High School Juniors and Seniors**

It is recommended that the Board of Trustees amend GH (LOCAL) by adding a new provision, as follows:

**Tuition Waiver**

**“By written agreement with various high schools, the District is authorized to offer concurrent enrollment (dual credit) to high school students. The Board waives tuition for students enrolled in courses for which they receive joint credit under Section 130.008 of the Texas Education Code.”**

**Effective Date: December 5, 2000**

I. Board Date: December 5, 2000

II. Agenda Item Title: Approval of Revision to Board Policy GH (LOCAL)  
Regarding Waiver of Tuition for Concurrent Enrollment  
of High School Juniors and Seniors

III. Background:

Concurrent (dual credit) enrollment is the system through which high school juniors and seniors can earn simultaneous high school and college credit in selected courses. College and high school faculty align the curricula to ensure that both the college and high school objectives are met in the courses. Concurrent enrollment teachers must have qualifications mandated by the Southern Association of Colleges and Schools (usually a master's degree and at least 18 graduate hours in the subject) and are evaluated by both high school and college administrators.

Tuition-free concurrent enrollment is proposed for the following reasons:

- It would be a powerful tool for encouraging more recent high school graduates to continue their education at DCCCD colleges, and for more high schools to form extensive K-14 partnerships with DCCCD colleges.
- The Texas Education Agency has made funding available to pay for Advanced Placement (AP) programs in high schools that, in essence, compete with our concurrent enrollment programs but do not have as high a success rate.
- In one Dallas County high school where this has been extensively explored, the number of students in concurrent enrollment was reduced by half this year because, according to the principal, many economically disadvantaged students now perceive AP to be "free college." Both the principal and the DCCCD administration are concerned about this trend because only 10-20% of AP students ever realize college credit from the program. Such a low success rate is likely to discourage many students from ever attending college.
- The Texas Education Agency will add AP course enrollment to their Academic Excellence Indicator System (AEIS) next year, which will encourage high schools to focus on AP at the expense of concurrent enrollment.
- The colleges will continue to earn contact hour reimbursement for these courses even if they are tuition-free, and that reimbursement will more than cover the cost of offering the courses.

- The cost of offering dual enrollment courses is significantly less than the cost of offering on-campus courses.

**IV. Analysis:**

Currently, the colleges charge tuition for concurrent enrollment courses and realize approximately \$250,000 per year in revenue from that tuition. If this proposal is approved, the students would only pay fees.

**V. Resource:** Robert Agüero  
Vice Chancellor  
of Educational Affairs  
District Office  
(214) 860-2129

## INFORMATIVE REPORT NO. 27

### Diversity and Success of Incubated Businesses

At the Board of Trustees meeting on January 4, 2011, Trustee Flores asked to know proportion of tenants in the Business Incubation Center that are classified as minority or business owned (M/WBE), and, what is the success of DCCCD BIC tenants – noting that some businesses that began in the incubator sponsored by the Greater Dallas Hispanic Chamber of Commerce now have a “considerable” number of employees.

Dr. Paul McCarthy, president of El Centro College, has confirmed slightly over 50% of current BIC tenants are M/WBE firms. President McCarthy has also advised that El Centro College – Bill Priest Campus has anecdotal evidence, similar to the Hispanic Chamber’s, indicating success of former tenants.

Trustee Flores asked for a report about M/WBE status in 2007; a copy is attached. As there will be high priority assignments to staff throughout the District for the next several months, flowing from the 82<sup>nd</sup> Legislature and other sources, updating the 2007 report is deferred until after start of the Fall 2011 semester.

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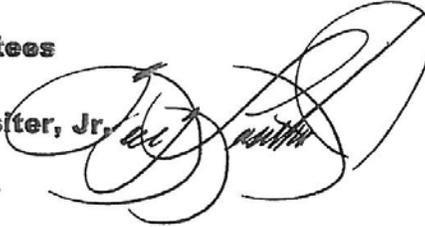
From the Chancellor's Office  
DR. WRIGHT L. LASSITER, JR.  
Dallas County Community College District, 701 Elm Street, Ste. 400, Dallas, TX 75202-3299

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To: Board of Trustees

From: Wright L. Lassiter, Jr.

Date: March 2, 2007



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**BIC and SBDC Client Diversity  
A Briefing**

Pursuant to Trustee Flores' request, the staff assembled data on the diversity of clients served by the Business Incubation Center (BIC) and Small Business Development Center (SBDC). These two operations began in the Bill J. Priest Institute for Economic Development and became part of El Centro College - Bill Priest Campus after President Glen Bounds retired in August 2005.

Data for the five year period 2001-02 through 2005-06 indicate that African American-owned businesses receive services from the BIC and Dallas SBDC in greater numbers than do Asian, Hispanic and White owned businesses. (See attached) The figures are intriguing and worthy, in my view, of more extensive study.

I think we ought not to extrapolate from our experience evaluating the diversity of our workforce and student body without knowing more about the characteristics of new and small businesses. Therefore, I am turning to our Diversity Business Program Director John Lopez, who may in turn call on the Asian, Black and Hispanic chambers of commerce to help us in this endeavor.

You may expect another briefing from me on this subject at a later date.

**El Centro College – Bill Priest Campus  
BIC and SBDC Client Diversity**

**# of Clients Served 2001-02 through 2005-06**

	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
BIC	59	46	51	38	45
SBDC-Dallas	1,695	1,936	1,762	1,650	1,767
SBDC-North Texas	5,980	6,103	5,551	5,040	4,733

**Diversity of Clients Served 2001-02 through 2005-06**

	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
<b><u>% African-American</u></b>					
BIC	73	67	63	60	69
SBDC-Dallas	44	46	46	49	51
SBDC-North Texas	25	27	27	30	32
<b><u>% Asian</u></b>					
BIC	3	7	6	0	0
SBDC-Dallas	6	6	6	5	5
SBDC-North Texas	4	4	5	3	4
<b><u>% Hispanic</u></b>					
BIC	8	9	8	5	4
SBDC-Dallas	10	9	9	10	11
SBDC-North Texas	8	8	9	9	9
<b><u>% White</u></b>					
BIC	10	13	12	13	11
SBDC-Dallas	39	37	37	34	27
SBDC-North Texas	61	58	57	55	50

Note: Percents do not equal 100 because some categories are not listed (for example, Native Americans and Native Hawaiians), some clients are non-profit organizations, and the classification of some businesses is not known.