

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations ONLY to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, December 6, 2011
4:00 PM**

AGENDA

- I. Certification of notice posted for the meeting
- II. Pledges of allegiance to U.S. and Texas flags
- III. Public Hearing on Resolution to Tax Goods-in-Transit *p. 6*
- IV. Richland Collegiate High School status report presented by Superintendent Donna Walker
- V. An overview of Cedar Valley's Quality Enhancement Plan (QEP) – a special presentation by President Jennifer Wimbish, Mikal McDowell and Dr. Diane Minger *pp. 7-8*
- VI. Citizens desiring to address the Board regarding agenda items
- VII. Opportunity for members of the Board and Chancellor to declare conflicts of interest specific to this agenda *p. 9*
- VIII. Consideration of Bids
 1. Extension: Recommendation for amendment of award to AT&T in an amount not to exceed \$90,000, over a 6-month period, for internet service, LeCroy Center (RFP No. 11326) *p. 10*
 2. Low Bid: Recommendation for award to Supreme Roofing System

in an amount of \$73,020, for roof replacement, Building R, North Lake College (Bid No. 11896) *p. 11*

3. Low Bid Meeting Specifications: Recommendation for award to Nations Roof Central, LLC in an amount of \$322,750, for roof replacement, Buildings H & K, North Lake College (Bid No. 11897) *p. 12*
4. Low Bid Meeting Specifications: Recommendation for award to Vendigm Construction in an amount of \$376,400, for replacement of concrete stairs, Building A, North Lake College (Bid No. 11898) *pp. 13-14*
5. Low Bid: Recommendation for award to Sawyers Construction, Inc. in an amount of \$235,465, to repair water infiltration points, North Lake College, (Bid No. 11899) *p. 15*
6. Low Bid: Recommendation for award to Vendigm Construction in an amount of \$386,000, for replacement of utility tunnel wall, North Lake College (Bid No. 11907) *p. 16*
7. Inter-local Agreement: Recommendation for authorization to enter into an inter-local agreement with the Texas General Land Office for the provisions of electricity *pp. 17-18*

IX. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

8. Approval of Minutes of the November 1, 2011 Work Session *pp. 19-20*
9. Approval of Minutes of the November 1, 2011 Regular Meeting *pp. 21-23*

Policy Reports

10. Approval of Revised Mission Statement of Richland College *pp. 24-25*

Financial Reports

11. Approval of Expenditures for October 2011 *p. 26*
12. Acceptance of Gifts *pp. 27-28*
13. Approval of Sub-Recipient Agreement with Air System Components, Inc. *p. 29*
14. Approval of Agreement with Approval of Sub-Recipient Agreement with a ten member medical consortium which includes Lake Pointe Women's Center; American Pain & Wellness; Girls to Women Health and Wellness; Luis A Mignucci, MD PA; North Texas Heart Center, P.A.; Medical Providers International; Advanced Heart

- Care, P.A.; Pain Relief Rehab; Clinica de la Comunidad; and Texas Colon & Rectal Surgeon's *p. 30*
15. Approval of Sub-Recipient Agreement with Western Extrusions Corporation, Inc. *p. 31*
 16. Approval of Interlocal Contract(s) for Services Provided by DCCCD to Texas Department of Transportation and DeSoto Police Department *p. 32*

X. Individual Items

Personnel Reports for Individual Action

17. Acceptance of Resignations, Retirement and Termination *pp. 33-34*
18. Employment of Contractual Personnel *pp. 35-36*

Building & Grounds Report for Individual Action

19. Approval of Change Orders with Tegrity Contractor, Inc. *pp. 37-39*

Policy Reports for Individual Action

20. Adoption of Resolution of the Dallas County Community College District Board of Trustees to Tax Goods-in-transit Otherwise Exempted by Texas Tax Code Section 11.253 *pp. 40-44*
21. Approval of Settlement Agreement with Michael Daily *p. 45*

Financial Report for Individual Action

22. Approval of Adjustments to the Budget for Fiscal Year 2011-12 *pp. 46-50*

XI. Informative Reports

23. Presentation of Current Funds Operating Budget Report for October 2011 *pp. 51-58*
24. Monthly Award and Change Order Summary *pp. 59-63*
25. Payments for Goods and Services *p. 64*
26. Progress Report on Construction Projects *pp. 65-66*
27. Report of M/WBE Participation of Maintenance and SARS Report on Projects *pp. 67-73*
28. Facilities Management Project Report *pp. 74-93*
29. Notice of Grant Awards – November 2011 *pp. 94-96*
30. Notice of Grant Awards – December 2011 *pp. 97-100*
31. Presentation of Contracts for Educational Services *pp. 101-103*
32. Report of Training Completed by DCCCD Trustees During Calendar Year 2011 *pp. 104-105*

XII. Questions/comments from members of the Board and Chancellor

XIII. Citizens desiring to appear before the Board

XIV. Executive session

The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of The Chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

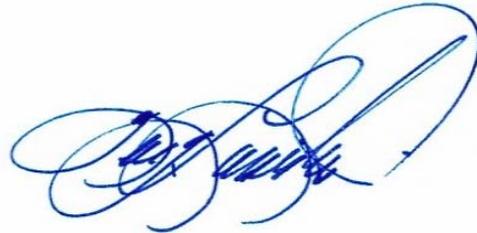
The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session, including a date for the District's general election for trustees.

The Board may conduct an executive session under §551.076 of the Texas Government Code to deliberate regarding the deployment or specific occasions for implementation of security personnel or devices.

XV. Adjournment of regular meeting

**CERTIFICATION OF NOTICE POSTED
FOR THE
DECEMBER 6, 2011
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2nd of December 2011, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 2nd of December 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen, Sr. Courts Building, all as required by the Texas Government Code §551.054.



Wright L. Lassiter, Jr., Secretary

III. Public Hearing on Resolution to Tax Goods-in-Transit

Section 1-n (d), Article VIII of the Texas Constitution provides the following:

The governing body of a political subdivision that imposes ad valorem taxes may provide for the taxation of property exempt under a law adopted under Subsection (a) of this section and not exempt from ad valorem taxation by any other law. Before acting to tax the exempt property, the governing body of the political subdivision must conduct a public hearing at which members of the public are permitted to speak for or against the taxation of the property.

The public hearing to discuss the proposed resolution shall be conducted as follows:

1. The Board Chairperson shall request at the beginning of the meeting that all persons who desire to speak on the proposed resolution sign up on the sheet provided.
2. Prior to the beginning of the hearing, the Board may establish time limits for speakers.
3. Speakers shall confine their remarks to comments for or against the taxation of goods-in-transit as provided in the resolution.
4. No officer or employee of the District shall be required to respond to questions from speakers at the meeting.

V. Cedar Valley College Quality Enhancement Plan

SACCOC Core Requirement 2.12: *The institution has developed an acceptable Quality Enhancement Plan (QEP) that includes an institutional Process for identifying key issues emerging from institutional assessment and focuses on learning outcomes and/or the environment supporting student learning and accomplishing the mission of the institution.*

SACSCOC Comprehensive Standard 3.3.2: *The institution has developed a Quality Enhancement Plan that (1) demonstrates institutional capability for the initiation, implementation, and completion of the QEP; (2) includes broad-based involvement of institutional constituencies in the development and proposed implementation of the QEP; and (3) identifies goals and a plan to assess their achievement.*

The title of Cedar Valley College's QEP is "It All Begins with ME – Math Empowerment." The planning team selected the topic through a process involving student and faculty focus groups, community advisory committee input, all-campus forums, student, faculty and tutoring staff surveys, and a thorough examination of institutional research. Evidence collected and examined by the topic selection team indicated that approximately 90% of students who enroll at Cedar Valley College arrive significantly under-prepared to be successful in college-level mathematics. Most of our students struggle for success in the mathematics curriculum, and retention rates within the developmental sequence are problematic.

After reviewing several years of data, a broad-based group of faculty, staff, students and community members determined that successful completion of learning objectives in developmental math and first college-level math courses is a major obstacle for CVC students, often preventing them from completing their degree programs. As a result, CVC's team developed a QEP to target student learning, success, retention, and persistence in developmental and first college-level mathematics courses.

The College embraced the topic selection and has been providing financial support through the topic development and planning stages of the QEP. The QEP Planning Team meets twice monthly and has fully developed an implementation plan including detailed strategies, timelines, and assessments. Personnel in many CVC units have been engaged in the development of the QEP strategies and ultimately will be engaged in the implementation of those strategies. Tutoring, Service Learning, Advising, Placement, Testing, Marketing, Technology, Institutional Research, Full-time and Adjunct Math faculty, Student Government, and Administration all have key roles in the success of the QEP.

There are two formal goals for the QEP: 1) Increase the percentage of students who demonstrate the knowledge and skills to successfully complete their developmental mathematics studies; and 2) Students who successfully complete their developmental mathematics studies will demonstrate the knowledge and skills to successfully complete college algebra at a rate greater than or equal to students who place directly into college algebra.

To improve student learning, the QEP will involve a series of intervention strategies including active learning (student response systems and flip classes), supplemental instruction, peer-to-peer tutoring, informal tutoring, improved advisement techniques (LifeMap), a "jump-start" program (intensive math refresher camps focusing on core concepts designed to improve initial placement scores), and professional development for full-time and adjunct math faculty to be able to successfully implement the strategies.

Success of the QEP will be assessed by measuring student learning outcomes and performance in each course. Other indicators of student learning - successful completion of a course, successful progression through a sequence of courses, and student persistence - will also be measured.

The budget for the first year of planning was approximately \$48,000 and included release time, extra-service contracts, consulting fees, professional development, and marketing. The Planning Team is currently working on the budget for the 5 year plan and is utilizing sustainable approaches when possible to keep costs manageable and to ensure that our QEP can continue to impact students for many years to come.

VII. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. "Local government officers" are The Chancellor and trustees. The penalty for violating Chapter 176 accrues to The Chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, The Chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

Air System Components, Inc.
American Restoration, Inc.
Anchor roofing Systems, Ltd.
Ark Contracting Services, LLC
AT&T
Austin Filter Systems, Inc.
Control Concepts, Inc.
CPE Sign Services
CS Advantage USAA, Inc.
DCI Contracting, Inc.
Desoto Police Department
D-Signs
Geotechnical Environmental Systems, Inc.
Golden Star Construction, LLC
Identity Management Consultants, LLC
Industrial Equipment Co. of Dallas
L. S. Decker, Inc.
Linder Construction Co., Inc.
Mart, Inc.
Medical Consortium
Nations Roof Central, LLC
Rain Seal Master Roofing & Sheet Metal, Inc.
Sawyers Construction, Inc.
Supreme Roofing System
Texas Department of Transportation

Texas General Land Office
The Fain Group, Inc.
Timberlake & Dickson, Inc.
Vendigm Construction
Western Extrusion, Inc.
Zagros Construction Co.

(Tab 1) RECOMMENDATION FOR AMENDMENT OF AWARD –
RFP NO. 11326
INTERNET SERVICE
PRICE AGREEMENT, LECROY CENTER
DECEMBER 1, 2011 THROUGH MAY 31, 2012

RECOMMENDATION FOR AWARD:

	(6-month estimate)
AT&T	\$90,000

EXTENSION

COMMENTS: This award is to extend district-wide internet service with the current provider. Rebidding was delayed due to re-evaluation of the district's changing internet requirements, as well as re-writing of the specifications. The additional six months allows for the bid and award process and installation of equipment to initiate new service.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 2) RECOMMENDATION FOR AWARD – BID NO. 11896
ROOF REPLACEMENT, BUILDING R
NORTH LAKE COLLEGE

RESPONSE: Of 18 companies that attended the mandatory prebid meeting, four bids were received.

COMPARISON OF BIDS:

Supreme Roofing System	\$73,020
CS Advantage USAA, Inc.	\$86,000
Mart, Inc.	\$88,750
Rain Seal Master Roofing & Sheet Metal, Inc.	\$167,000

RECOMMENDATION FOR AWARD:

SUPREME ROOFING SYSTEM	\$73,020
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LOW BID

COMMENTS: This project is to remove/replace the roof on Building R; it includes removal of 13 windows and replacement with fixed framing/glazing and removal of existing exterior columns/facade and associated repair of remaining finishes.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 3) RECOMMENDATION FOR AWARD – BID NO. 11897
ROOF REPLACEMENT, BUILDINGS H & K
NORTH LAKE COLLEGE

RESPONSE: Of 18 companies that attended the mandatory prebid meeting, five bids were received.

COMPARISON OF BIDS:

CS Advantage USAA, Inc.	\$320,000
Nations Roof Central, LLC	\$322,750
Anchor Roofing Systems, Ltd.	\$344,000
Rain Seal Master Roofing & Sheet Metal, Inc.	\$350,400
Supreme Roofing System	\$372,998

RECOMMENDATION FOR AWARD:

NATIONS ROOF CENTRAL, LLC	\$322,750
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LOW BID MEETING SPECIFICATIONS

JUSTIFICATIONS:

The low bidder is not recommended because the alternate roofing system offered was not deemed by evaluators to be equivalent to that specified; in addition, the company has only been in business since April of 2010 and none of the references provided are for completed work.

COMMENTS: This project is for the removal and replacement of the roofs on Buildings H and K in order to eliminate current leaks.

Based on 15% of the awarded amount, a contingency fund of \$48,412 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 4) RECOMMENDATION FOR AWARD – BID NO. 11898
REPLACE CONCRETE STAIRS, BUILDING A
NORTH LAKE COLLEGE

RESPONSE: Of 21 companies that attended the mandatory prebid meeting, five bids were received.

COMPARISON OF BIDS:

Golden Star Construction, LLC	\$198,500
American Restoration, Inc.	\$330,545
Vendigm Construction	\$376,400
Sawyers Construction, Inc.	\$379,288
L.S. Decker, Inc.	\$475,800

RECOMMENDATION FOR AWARD:

VENDIGM CONSTRUCTION	\$376,400
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LOW BID MEETING SPECIFICATIONS

JUSTIFICATION:

The low bidder is not recommended because the company has been in business less than two years and all of the references provided are for work done in the name of the parent company rather than the bidding company; in addition, the sub-contractor for the waterproofing is not a certified applicator as required.

The second low bidder is not recommended because the alternate product offered was not deemed by evaluators to be equivalent to that specified.

COMMENTS: This project is to remove/replace three sections of exterior concrete stairs and a portion of the adjoining plaza deck in order to eliminate water seepage into the interior space beneath the stairs; includes associated demolition, waterproofing, masonry work, and repair of expansion joints.

Based on 15% of the awarded amount, a contingency fund of \$56,460 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 5) RECOMMENDATION FOR AWARD – BID NO. 11899
REPAIR WATER INFILTRATION POINTS
NORTH LAKE COLLEGE

RESPONSE: Of 12 companies that attended the mandatory prebid meeting, three bids were received.

COMPARISON OF BIDS:

Sawyers Construction, Inc.	\$235,465
American Restoration, Inc.	\$313,036
Mart, Inc.	\$370,000

RECOMMENDATION FOR AWARD:

SAWYERS CONSTRUCTION, INC.	\$235,465
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LOW BID

COMMENTS: This project is to repair water infiltration points in Buildings A, H, K, L, and T; it includes glazing work, masonry maintenance, and interior finishes.

Based on 15% of the awarded amount, a contingency fund of \$35,320 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 6) RECOMMENDATION FOR AWARD – BID NO. 11907
UTILITY TUNNEL WALL REPLACEMENT
NORTH LAKE COLLEGE

RESPONSE: Of 21 companies that attended the mandatory prebid meeting, ten bids were received.

COMPARISON OF BIDS:

Vendigm Construction	\$386,000
The Fain Group, Inc.	\$393,000
Sawyers Construction, Inc.	\$442,710
Zagros Construction Co.	\$469,234
Austin Filter Systems, Inc.	\$588,000
Mart, Inc.	\$595,000
Ark Contracting Services, LLC	\$690,000
Linder Construction Co., Inc.	\$709,100
DCI Contracting, Inc.	\$717,000
Geotechnical Environmental Systems, Inc.	\$776,000

RECOMMENDATION FOR AWARD:

VENDIGM CONSTRUCTION	\$386,000
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LOW BID

COMMENTS: This project is to repair/replace portions of the utility tunnel walls under Buildings F and P which have failed, permitting the cave-in of dirt and sinkholes in various places; includes approximately 520 cubic yards of gabion rock wall, 164 feet of trench drain/connection to the existing drainage system, irrigation system repairs, concrete work, and backfill.

Based on 15% of the awarded amount, a contingency fund of \$57,900 is recommended for unforeseen changes to this project. It is further recommended that the executive vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

(Tab 7) RECOMMENDATION FOR AUTHORIZATION TO ENTER INTO AN INTER-LOCAL AGREEMENT WITH THE TEXAS GENERAL LAND OFFICE FOR THE PROVISION OF ELECTRICITY

BACKGROUND:

In 1983, the Texas Legislature authorized the Texas General Land Office to sell both electricity and natural gas to schools, cities, and other public retail customers. Revenues from the sale of electricity and natural gas are deposited in the Permanent School Fund. Electricity is sold through the Texas State Power Program (TSPP). Land office sales agreements are inter-local agreements and, therefore, are exempt from the requirement for competitive bidding or requests for proposals.

The competitive purchasing process for electricity is different than other commodities because the contract rate per kilowatt hour ("kwh") is determined by the rate in effect at the time the retail electric provider (REP) is notified they have been selected to provide electricity. Quotes provided by REP's are good for acceptance for only 24 hours. Once the quote is accepted, the rate is locked in throughout the full term of the four-year contract. Because of the time limitations for accepting a quotation for electricity, administration recommends that the board authorize The Chancellor, or designee, to approve the award of a contract for electricity.

Based on expenditures for electricity of some \$7.4 million last fiscal year, a 7-10% decrease in rates is expected to yield an anticipated savings of approximately \$625,000 per year.

RECOMMENDATION FOR AUTHORIZATION:

TEXAS GENERAL LAND OFFICE

INTER-LOCAL AGREEMENT

COMMENTS: The contract award information will be sent to the trustees in a memo immediately after the award and included in the informative report section of the next regular board agenda following the award.

Administration further recommends the district director of purchasing services be authorized to execute contracts for this project.

CONSENT AGENDA NO. 8

Approval of Minutes of the November 1, 2011 Work Session

It is recommended that the Board approve the minutes of the November 1, 2011 Board of Trustees work session.

Board Members and Officers Present:

Mr. Jerry Prater (chair)

Ms. Charletta Rogers Compton (vice chair)

Mr. Bob Ferguson

Ms. Diana Flores

Dr. Wright Lassiter (board secretary and chancellor)

Mr. Bill Metzger (arrived 2:39 p.m.)

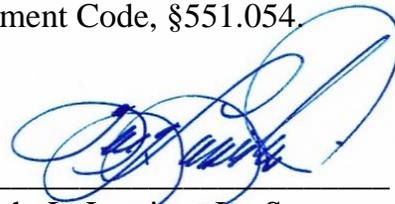
Mr. JL Sonny Williams

Board Members and Officers Absent: Mrs. Kitty Boyle

Chairman Prater convened the meeting at 1:13 p.m. Dr. Wright Lassiter certified the meeting notice had been posted.

**CERTIFICATION OF NOTICE POSTED
FOR THE NOVEMBER 1, 2011
WORK SESSION OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28th day of October 2011, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 28th day of October 2011, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Completion by Design

Cedar Valley College President Jennifer Wimbish and Vice President Anna Mays provided an overview of the national project, of which DCCCD is a part, funded by the Bill and Melinda Gates Foundation.

Informative report about financial aid services including but not limited to performance of Global Financial Aid Services (1 of 3 scheduled reports)

Senior Associate Vice Chancellor for Educational Affairs Sharon Blackman presented status reports about 1) the recent reorganization of financial aid offices, and 2) the District's experience thus far with verification processing performed by Global Financial Aid Services. She also gave trustees a memorandum on these subjects.

Executive Session

Mr. Prater recessed the work session at 3:04 p.m. for an executive session. Mr. Prater reconvened the work session at 4:48 p.m.

Adjournment

Chairman Prater adjourned the work session 4:49 p.m.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 9

Approval of Minutes of the November 1, 2011 Regular Meeting

It is recommended that the Board approve the minutes of the November 1, 2011 Board of Trustees regular meeting.

Board Members and Officers Present:

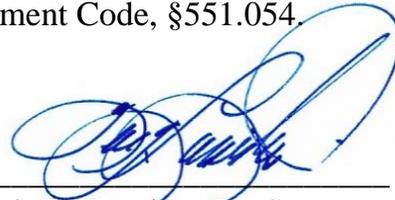
Mr. Jerry Prater (chair)
Ms. Charletta Rogers Compton (vice chair)
Mr. Bob Ferguson
Ms. Diana Flores
Dr. Wright Lassiter (secretary and chancellor)
Mr. Bill Metzger
Mr. JL Sonny Williams

Board Members and Officers Absent: Mrs. Kitty Boyle

Chairman Jerry Prater convened the meeting at 4:50 p.m. Dr. Wright Lassiter certified the meeting notice had been posted.

**CERTIFICATION OF NOTICE POSTED
FOR THE NOVEMBER 1, 2011
REGULAR MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

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Wright L. Lassiter, Jr., Secretary

Certification of Notice Posted for the Meeting

Dr. Lassiter certified the notice had been posted as required.

Pledges of Allegiance to U.S. and Texas Flags

Pledges of allegiance to the flags were recited.

Richland Collegiate High School status report presented by Superintendent Donna Walker

Supt. Walker presented the monthly status report.

An Overview of Mountain View College's Quality Enhancement Plan (QEP)

President Felix Zamora, Professors Geoffrey Grimes and Dr. Quentin Wright presented information about Mountain View's QEP and fielded questions afterward.

Citizens Desiring to Address the Board Regarding Agenda Items

There were none.

Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

There were none.

Consideration of Bids

Ms. Compton moved and Mr. Ferguson seconded a motion to approve Items 1-5. Motion passed. (See November 1, 2011, Board Meeting, Consideration of Bids, Items 1-5, which is made part of and incorporated into the approved minutes as though fully set out in the minutes).

Consent agenda

Ms. Flores moved and Mr. Ferguson seconded a motion to approve Items 6-12. Motion passed. (See November 1, 2011, Board Meeting, Consent Agenda, Items 6-12 which are made a part of and incorporated into the approved minutes as though fully set out in the minutes).

Individual items

Ms. Flores moved and Ms. Compton seconded a motion to approve Items 13-17. Motion passed. (See November 1, 2011, Board Meeting Individual Items, Items 13-17, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes).

Informative reports

Trustees reviewed the informative reports.

Questions/comments from the Board and Chancellor

Trustee Flores commended staff for their execution of the 2011 Las Llaves del Exito event.

Vice Chair Compton reported receiving many compliments about DCCCD's support for ACCT's 2011 Annual Congress, held in Dallas in October.

Trustee Williams commended the District for having secured Eastfield College as site for President Obama's Dallas speech in October.

Chancellor Lassiter recognized Eastfield College national championship baseball team which recently received its championship rings, Mountain View College women's soccer team which is in the running for the 2011 national championship, and the work underway to upgrade the 1st floor lobby at the District Office to a Founders' Foyer, made possibly by a gift from former Board of Trustees Vice Chair Margaret McDermott.

Chancellor Lassiter will provide trustees with an up-to-date report of student performance in developmental math, requested by Trustee Flores. He will also look into the feasibility of changing the District's payroll date from last day of the month to 15th day of the month, as is the practice of Dallas ISD and as requested by Trustee Flores.

Citizens desiring to appear before the Board

There were none.

Adjournment

Ms. Flores moved and Mr. Williams seconded a motion to adjourn. Chairman Prater adjourned the regular meeting at 5:30 p.m.

Approved:



Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 10

Approval of Revised Mission Statement of Richland College

The Chancellor recommends that the Board of Trustees approve the following revisions to the Richland College Mission Statement:

“The mission of Richland College is teaching, learning, community building.

“Richland College identifies and meets the educational needs, primarily of adults, in our principal geographic service area of northeast Dallas, Richardson, and Garland, Texas. To this end, Richland College offers courses, programs, and services to empower (~~enable~~) students to achieve their educational goals and become lifelong learners (~~, community builders,~~) and global citizens, building sustainable local and world community. We empower (~~enable~~) employees to model excellence in their service to students, colleagues, and community.”

“Richland College, a comprehensive community college founded by the Dallas County Community College District in 1972, provides accessible, accredited, affordable, cost-effective quality learning opportunities for its students to develop intellectual and emotional skills, job skills, and personal growth, through academic transfer to four-year colleges/universities, two-year associate degrees, one-year vocational certificates, workforce development programs, and continuing adult education offerings.”

Vision Statement

“Richland College will be the best place we can be to learn, teach, and build sustainable local and world community.”

Policy Reminders

Board policies pertinent to evaluating a recommendation to approve a revised college mission statement include:

The purpose of the College District is as set forth in Education Code 130.003, as follows:

1. *The purpose of each public community college shall be to provide:*
 - a. *Technical programs up to two years in length leading to associate degrees or certificates;*
 - b. *Vocational programs leading directly to employment in semi-skilled*

- and skilled occupations;*
- c. Freshman and sophomore courses in arts and sciences;*
 - d. Continuing adult education programs for occupational or cultural upgrading;*
 - e. Compensatory education programs designed to fulfill the commitment of an admissions policy allowing the enrollment of disadvantaged students;*
 - f. A continuing program of counseling and guidance designed to assist students in achieving their individual educational goals;*
 - g. Workforce development programs designed to meet local and statewide needs;*
 - h. Adult literacy and other basic skills programs for adults; and*
 - i. Such other purposes as may be prescribed by the Texas Higher Education Coordinating Board or local governing boards in the best interest of postsecondary education in Texas.*
- 2. The mission of the College District is to equip students for successful living and responsible citizenship in a rapidly changing local, national, and world community.*
 - 3. The Board endorses and supports the Texas Higher Education Coordinating Board's plan for higher education, Closing the Gaps by 2015.*
 - 4. The focus of the College District shall be increasing educational attainment as delineated in the Coordinating Board's plan to higher education. The plan in effect at the time of adoption of this policy is titled Closing the Gaps by 2015. BAA (LOCAL), BOARD LEGAL STATUS; POWERS, DUTIES, RESPONSIBILITIES; EXTENT OF STATE AND LOCAL CONTROL.*

NOTE: For colleges seeking reaffirmation of accreditation, the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) Comprehensive Standard 3.1.1 requires the following: "The mission statement is current and comprehensive, accurately guides the institution's operations, is periodically reviewed and updated, and is approved by the governing board, and is communicated to the institution's constituencies."

FINANCIAL REPORT NO. 11

Approval of Expenditures for October 2011

The Chancellor recommends approval of expenditures in the amount of \$33,488,085 in the month of October 2011.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of expenditures include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

The College District shall not lend its credit or gratuitously grant public money or things of value in aid of any individual, association, or corporation. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art. III, Sec 52; Brazoria County v. Perry, 537 S.W.2d 89 (Civ. App. 1976)

The College District shall not grant any extra compensation, fee, or allowance to a public officer, agent, servant, or contractor after service has been rendered or a contract entered into and performed in whole or in part. Nor shall the College district pay or authorize the payment of any claim against the College District under agreement or contract made without authority of law. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art III, Sec 53; Harlingen ISD v. C.H. Page and Bro., 48 S.W.2d 983 (Comm. App. 1932)

Board responsibilities shall be to...provide ways and means of financial support; approve the annual budget; review and approve expenditures. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES

The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, board policy, and the College District's approved purchasing procedures. The expenditure of funds shall be under the direction of The Chancellor or designee who shall ensure that funds are expended in accordance with the adopted budget. CC (LOCAL), BUDGET ADOPTION

FINANCIAL REPORT NO. 12

Acceptance of Gifts

The Chancellor recommends the Board of Trustees accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in November 2011</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Equipment	2	\$ 100 - 5,000	\$ 5,400
	Chancellor's Council	1	\$ 100 - 5,000	\$ 167
	Programs and Services	5	\$ 100 - 5,000	\$ 5,500
	Rising Star	1	\$ 100 - 5,000	\$ 200
	Scholarship	15	\$ 100 - 5,000	\$17,978
	Scholarships	1	\$5,001- 45,000	\$42,456
Total		25		\$71,701

<u>Gifts Reported in Fiscal Year 2011-12</u>				
<u>Month</u>	<u>Amount by Category</u>			<u>Total</u>
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	
September	\$ 6,277	\$ 0	\$ 29,281	\$ 35,558
October	0	0	196,436	196,436
November	5,400	200	66,101	71,701
December				
January				
February				
March				
April				
May				
June				
July				
August				
Total	\$ 11,677	\$ 200	\$ 291,818	\$ 303,695

<u>Gifts Reported 2004-05 Through 2010-11</u>							
<u>Type</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
Equipment	\$ 137,643	\$ 396,503	\$ 64,830	\$ 220,565	\$ 791,041	\$ 96,567	\$ 183,113
Rising Star	728,836	492,032	57,068	163,227	978,546	1,327,400	941,177
Other Gifts	939,058	1,432,358	972,010	879,876	1,204,822	1,382,297	1,294,760
Total	\$1,805,537	\$2,320,893	\$1,093,908	\$1,263,668	\$2,974,409	\$2,806,264	\$2,419,050

In October 2011, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	12	\$ 7,312
Programs and Services	33	\$130,037
Total	45	\$137,349

In addition to activity from the preceding month, effective with this agenda DCCCD Foundation, Inc. will provide a cumulative summary of gifts pledged for major initiatives, such as the health careers resource center endowment and the Rising Star endowment. See table below.

<u>Strategic Initiatives</u>	<u>Pledged</u>
Health Careers Resource Center Endowment	\$ 150,000
Rising Star Endowment	3,025,000
	\$ 3,175,000

FINANCIAL REPORT NO. 13

Approval of Sub-Recipient Agreement with Air System Components, Inc.

The Chancellor recommends approval of a sub-recipient agreement for a Texas Workforce Commission's Skills Development Fund (SDF) contract (#0611SDF008) with Air System Components, Inc. in an amount not to exceed \$109,852 for the period August 31, 2011 through August 31, 2012, to provide training for Brookhaven College.

This contract is submitted for retroactive approval due to the contract negotiations not completed by board submission deadline. No services have been provided prior to Board of Trustees' approval of this agreement.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of a contract or agreement include:

Board approval is required of all contracts, unless authority is delegated to The Chancellor or designee by CF (LOCAL). The Chancellor or designee is authorized to approve all proposed contracts that require the expenditure of less than \$50,000 or the contribution of in-kind services, materials, or equipment that have a value of less than \$50,000 unless otherwise provided herein or unless a quotation, proposal, or competitive bid is required under CF(LOCAL).

*The power to contract on behalf of the College District is vested in the Board and no contract or agreement shall be entered into without approval of the Board unless the authority to contract is expressly delegated in this policy. Delegations of contractual authority to various personnel who are specified in this policy are necessary and appropriate for the timely, efficient administration of the College District. The following guidelines should be rigidly adhered to and strictly construed to prevent unauthorized transactions and activities.
CF (LOCAL)*

FINANCIAL REPORT NO. 14

Approval of Agreement with Approval of Sub-Recipient Agreement with a ten member medical consortium which includes Lake Pointe Women's Center; American Pain & Wellness; Girls to Women Health and Wellness; Luis A Mignucci, MD PA; North Texas Heart Center, P.A.; Medical Providers International; Advanced Heart Care, P.A.; Pain Relief Rehab; Clinica de la Comunidad; and Texas Colon & Rectal Surgeon's

The Chancellor recommends approval of a sub-recipient agreement for a Texas Workforce Commission's Skills Development Fund (SDF) contract (#0611SDF009) with a ten (10) member medical consortium which includes Lake Pointe Women's Center; American Pain & Wellness; Girls to Women Health and Wellness; Luis A Mignucci, MD PA; North Texas Heart Center, P.A.; Medical Providers International; Advanced Heart Care, P.A.; Pain Relief Rehab; Clinica de la Comunidad; and Texas Colon & Rectal Surgeon's in an amount not to exceed \$199,801 for the period August 31, 2011 through August 31, 2012, to provide training for a medical consortium for Brookhaven College.

This contract is submitted for retroactive approval due to the contract negotiations not completed by board submission deadline. No services have been provided prior to Board of Trustees' approval of this agreement.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of a contract or agreement include:

Board approval is required of all contracts, unless authority is delegated to The Chancellor or designee by CF(LOCAL). The Chancellor or designee is authorized to approve all proposed contracts that require the expenditure of less than \$50,000 or the contribution of in-kind services, materials, or equipment that have a value of less than \$50,000 unless otherwise provided herein or unless a quotation, proposal, or competitive bid is required under CF(LOCAL).

The power to contract on behalf of the College District is vested in the Board and no contract or agreement shall be entered into without approval of the Board unless the authority to contract is expressly delegated in this policy. Delegations of contractual authority to various personnel who are specified in this policy are necessary and appropriate for the timely, efficient administration of the College District. The following guidelines should be rigidly adhered to and strictly construed to prevent unauthorized transactions and activities.
CF (LOCAL)

FINANCIAL REPORT NO. 15

Approval of Sub-Recipient Agreement with Western Extrusions Corporation, Inc.

The Chancellor recommends approval of a sub-recipient agreement for a Texas Workforce Commission's Skills Development Fund (SDF) contract (#0610SDF005) with Western Extrusions Corporation, Inc. in an amount not to exceed \$254,692 for the period August 31, 2011 through March 31, 2012, to provide training for Brookhaven College.

This contract is submitted for retroactive approval due to the contract negotiations not completed by board submission deadline. No services have been provided prior to Board of Trustees' approval of this agreement.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of a contract or agreement include:

Board approval is required of all contracts, unless authority is delegated to The Chancellor or designee by CF(LOCAL). The Chancellor or designee is authorized to approve all proposed contracts that require the expenditure of less than \$50,000 or the contribution of in-kind services, materials, or equipment that have a value of less than \$50,000 unless otherwise provided herein or unless a quotation, proposal, or competitive bid is required under CF(LOCAL).

The power to contract on behalf of the College District is vested in the Board and no contract or agreement shall be entered into without approval of the Board unless the authority to contract is expressly delegated in this policy. Delegations of contractual authority to various personnel who are specified in this policy are necessary and appropriate for the timely, efficient administration of the College District. The following guidelines should be rigidly adhered to and strictly construed to prevent unauthorized transactions and activities.
CF (LOCAL)

FINANCIAL REPORT NO. 16

Approval of Interlocal Contracts with Texas Department of Transportation and DeSoto Police Department

The Chancellor recommends approval of the following interlocal contracts for services provided by DCCCD:

- For non-credit courses provided by Cedar Valley College to Texas Department of Transportation's Texas Business Opportunity Development Program participants in an amount not to exceed \$70,000 for the period December 6, 2011 through September 30, 2012.
- For non-credit courses provided by Cedar Valley College to City of DeSoto Police Department in an amount not to exceed \$75,000 for the period December 6, 2011 through August 31, 2012 and two, one- year renewal terms.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of an interlocal contract for services provided by DCCCD include:

To increase efficiency and effectiveness, the College District may contract or agree with other local governments and with state agencies, including the comptroller, to perform some of its purchasing functions.

An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party.

An interlocal contractual payment must be in an amount that fairly compensates the performing party for the services or functions performed under the contract. The contract may be renewed annually. CF (LEGAL), PURCHASING AND ACQUISITION, INTERLOCAL AGREEMENTS, Gov't Code 791.001, 791.011, 791.025, 791.011(d)–(f)

PERSONNEL REPORT NO. 17

Acceptance of Resignations, Retirement and Termination

The Chancellor recommends that the Board of Trustees accept the following request of resignations, retirement and termination from the following employees:

RESIGNATIONS - 6

Melodie Morris
Coordinator of
Development/Foundation Office
Length of Service: 1 year
Reason for resigning: To accept a position with the Arlington Independent School District.
Effective Date: November 28, 2011
Campus: District Office

Carrie Wager
Director II
Reason for resigning Administrative position: To accept a position of District Financial Aid Communications Manager on the Professional Support Salary Schedule.
Effective Date: December 1, 2011
Campus: District Office

Jacob McBee
Instructional Designer
Length of Service: 1 year
Reason for resigning: To accept a position with Grayson County College as the Director of Distance Education.
Effective Date: November 18, 2011
Campus: LeCroy Center

Sonya Spencer
Director of Marketing and Public Information
Length of Service: 8 years
Reason for resigning: To accept a position with the Dallas Black Dance Theater as the Senior Director of Marketing.
Effective Date: December 14, 2011
Campus: Cedar Valley College

Ximena Cid
Instructor, Physics
Length of Service: 4 months
Reason for resigning: To accept a post doctoral position with the Physics Education Research Group at the University of Washington.
Effective Date: December 15, 2011
Campus: North Lake College

Chad Watson
Campus Peace Officer
Length of Service: 5 years

Effective Date: November 23, 2011
Campus: North Lake College

Reason for resigning: To accept a position with the Pantego Police Department.

RETIREMENT - 1

Chris Fulmer
Instructor, Art
Length of Service: 17 years

Effective Date: January 16, 2012
Campus: North Lake College

TERMINATION - 1

James Jackson
Campus Peace Officer
Length of Service: 4 months

Effective Date: October 31, 2011
Campus: Cedar Valley College

BUILDING AND GROUNDS REPORT NO. 19

Approval of Change Orders with Tegrity Contractor, Inc.

The Chancellor recommends authorization is given to approve change order No. #8 with Tegrity Contractors, Inc. in an amount not to exceed \$646.74 to provide additional credit and construction for Eastfield College.

Original agreement	\$309,505.00
Previous change order(s)	52,183.31
Change Order 8	646.74
Change Order 9	<u>2,811.90</u>
Revised agreement	\$365,146.95

This is EFC project #2, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for complete renovation of ten restrooms in buildings C, F, and L, and includes new fixtures, wall/floor tile, finished interior, associated plumbing, and electrical. Construction was 65% complete as of September 30, 2011.

The Board approved the recommendation for award for bid No. 11792 for restroom renovations on October 05, 2010. Original contract amount was \$309,505 plus 15% contingency, for a total of \$355,931. The Executive Vice Chancellor of Business Affairs was authorized to approve change orders in an amount not to exceed the contingency fund.

The project was to be completed on November 14, 2011. Change order No. 8 adds 7 days, changing the date of substantial completion to November 21, 2011.

<u>Board Approval</u>	<u>EVCBA Approval</u>	<u>Change Order</u>	<u>Amount</u>	<u>Revised Contract</u>	<u>Contingency</u>
	03/10/11	1	\$10,664.50	\$320,169.50	\$35,761.50
	03/10/11	2	6,245.66	326,415.16	29,515.84
	03/10/11	3	1,460.03	327,875.19	28,055.81
	03/10/11	4	2,811.90	330,687.09	25,243.91
	07/07/11	5	19,353.46	350,040.55	5,890.45
08/02/11		6	8,111.25	358,151.80	(2,220.80)
09/06/11		7	3,536.51	361,688.31	(5,757.31)
Pending		8	646.74	362,335.05	(6,404.05)
Pending		9	2,811.90	365,146.95	(9,215.95)

Change order No. 1 provides for labor and materials to float Building C restroom floors to replace material removed during abatement.

Change order No. 2 provides for labor and materials to remove and modify plumbing in chase walls of Building C.

Change order No. 3 provides for labor and materials to repair plumbing leaks in the crawl space under Building C as noticed in access to the lower level restroom currently under renovation.

Change order No. 4 provides for credit for demolition from abatement and adds additional required framing in Building C restrooms.

Change order No. 5 provides for 10 additional automatic soap dispensers and 11 semi-recessed waste receptacles. Door hardware will be changed from brushed nickel finish to dark bronze finish, labor and materials to float floors in Building L for 4 restrooms.

Change order No. 6 provides for miscellaneous plumbing additions in Buildings F and L to bring piping up to code, replace leaking valves, and repair floor drains as needed.

Change order No. 7 provides for additional framing required in Buildings F and L after completion of abatement.

Change order No. 8 provides for credit for partitions in Buildings F and L and additional required sheetrock and tape/bed in Buildings F and L.

Change order No. 9 provides for material and labor to install a new water booster pump for Building C, 3rd floor restrooms.

This recommendation increases the project cost to \$365,146.95, which is \$55,641.95 or 18% over the original amount.

Policy Reminders

Board policies pertinent to evaluating a recommendation for contract amendment or change order include:

In the execution of his or her duties, The Chancellor must: ...

p. Ensure careful planning that minimizes need for change orders and amendments to contracts for facilities projects, and provide oversight for those that are deemed

essential. BAA (LOCAL), POWERS, DUTIES, RESPONSIBILITIES: PROVIDE DIRECTION

Certain officials of the District are hereby expressly authorized to contract on behalf of the District as follows:

1. Capital improvement change orders. The Chancellor or Vice-Chancellor of Business Affairs may authorize a capital improvement change order if the amount of the change order is less than \$50,000 and is less than 25 percent of the original contract. The Board may delegate its authority to approve a change order of \$50,000 or more to The Chancellor or Vice-Chancellor if the board authorizes a contingency fund and the change order does not exceed the contingency fund. Otherwise, a change order of \$50,000 or more must be taken to the board for approval. CF (LOCAL), PURCHASING AND ACQUISITION: DELEGATION OF CONTRACTUAL AUTHORITY

POLICY REPORT NO. 20

Adoption of Resolution of the Dallas County Community College District Board of Trustees to Tax Goods-in-transit Otherwise Exempted by Texas Tax Code Section 11.253

The Chancellor recommends the Board of Trustees of the Dallas County Community College District adopt the attached resolution which preserves the District's right to continue to tax goods-in-transit in the tax year 2012 and thereafter unless changed by the board.

The 80th Session (Regular) of the Texas Legislature adopted House Bill 621 adding Section 11.253 to the Texas Tax Code. This law allowed for an exemption from taxation of goods-in-transit, with certain exceptions, if they are "transported to another location in this state or outside this state not later than 175 days after the date the person acquired the property in or imported the property into this state." The 82nd (First Special Session) passed Senate Bill 1 which included language amending the earlier bill. This new bill clarified that the exemption is applicable only to goods that are stored in a public warehouse facility which is not owned or in any way controlled by the person who owns the goods.

Under this revised Tax Code 11.253, the Board may provide for taxation of goods-in-transit by taking official action prior to January 1, 2012. If no action is taken by that time, qualifying goods-in-transit will be exempt from taxation. An action now to tax the goods-in-transit described in Section 11.253 can be rescinded or repealed at a later date if the Board so decides. As required by Section 1-n (d), Article VIII of the Texas Constitution, the Board held a public hearing on December 6, 2011 to allow citizens to speak on this issue.

Based on 2011 taxable values, the Dallas Central Appraisal District (DCAD) has estimated the value of property subject to this exemption for 2012 to be \$574,927,017. At the District's current combined tax rate of \$0.09967 per \$100 valuation for maintenance and operations (M&O) and interest and sinking tax (I&S), an estimated \$573,030 of ad valorem tax revenue could potentially be lost for 2012 if the Board takes no action.

DCCCD currently taxes goods-in-transit based on action taken by the Board December 4, 2007. However, the revised law requires that positive action be taken before January 1, 2012 in order for the goods-in-transit to continue to be taxed.

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
OF DALLAS COUNTY, TEXAS**

WHEREAS, the 82nd Texas Legislature in Special Session has enacted Senate Bill 1 to take effect on September 1, 2011, which would amend Texas Tax Code Section 11.253 and would require a taxing unit to take action, in the required manner, after October 1, 2011 to provide for taxation of goods-in-transit;

WHEREAS, the Board of Trustees of the Dallas County Community College District desires to maintain and preserve the quality of education throughout the District in the face of ever-increasing state mandates without adequate funding;

WHEREAS, the Board of Trustees of the Dallas County Community College District desires to both prevent the erosion of its tax base and preserve the District's right to continue to tax goods-in-transit as covered by Section 11.253 of the Texas Tax Code;

WHEREAS, Texas Tax Code Section 11.253(j) allows the governing body of a taxing unit, after conducting a public hearing, to provide for the continued taxation of such goods-in-transit;

WHEREAS, the Board of Trustees of the Dallas County Community College District, having conducted a public hearing as required by Section 1-n (d), Article VIII, Texas Constitution, is of the opinion that it is in the best interests of the District to continue to tax such goods-in-transit;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the Board of Trustees hereby states and declares its intention to continue to tax to the maximum extent authorized by law all goods-in-transit as defined by Texas Tax Code 11.253(a)(2), as amended by Senate Bill 1, enacted by the 82nd Texas Legislature in Special Session, for the tax year 2012 and every year thereafter until and unless such intent is otherwise rescinded.

Section 2. That the Board of Trustees hereby directs that a copy of this Resolution shall be made available for inspection by the public during normal business hours at the District's central administrative offices from this date forward.

Section 3. That this resolution is effective upon adoption by the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Jerry Prater, Chair of the Board of Trustees

ATTEST

By: _____
Wright L. Lassiter, Jr.
Secretary to the Board of Trustees

Adopted: December 6, 2011

THE STATE OF TEXAS

COUNTY OF DALLAS

We, the undersigned, Chairman of the Board of Trustees and Secretary of the Board of Trustees of the Dallas County Community College District, do hereby certify that the attached is a true, full and correct copy of the resolution adopted by the Board of Trustees of said District on the sixth day of December, 2011, establishing the District's right to tax goods-in-transit in the tax year 2012 and thereafter, which resolution is of record in said minutes.

WITNESSETH MY HAND AND SEAL of said District the sixth day of December 2011.

Jerry Prater, Chairman
Board of Trustees
Dallas County Community College District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

(SEAL)

THE STATE OF TEXAS

COUNTY OF DALLAS

Before me, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Jerry Prater and Wright L. Lassiter, Jr., known to me to be the true persons and officers whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed, and in the capacity therein stated, and declared to me upon oath that the foregoing instrument is true and correct.

GIVEN UNDER MY HAND AND SEAL of office this sixth day of December, 2011.

Notary Public:
My Commission Expires:

POLICY REPORT NO. 21

Approval of Settlement Agreement with Michael Daily

It is recommended that the Board of Trustees authorize The Chancellor to enter into a settlement agreement with Michael Daily. The Board will discuss the terms and conditions of this agreement in executive session prior to a vote on the matter.

Effective Date: December 6, 2011

Policy Reminders

The Board may conduct a private consultation with its attorney only when it seeks the attorney's advice about pending or contemplated litigation or a settlement offer or on a matter in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the requirement for open meetings. *Gov't Code 551.071*

FINANCIAL REPORT NO. 22

Approval of Adjustments to the Budget for Fiscal Year 2011-12

The Chancellor recommends adjustments to the budget for fiscal year 2011-12 be approved and the budget be revised.

Board Policy CC (LOCAL) provides the following: *The budget may be amended during the fiscal year upon approval of the Board according to the Business Office Procedures Manual.* Normally, the administration proposes adjustments to the budget in Fall and Spring semesters.

The Planning and Budget Committee reviewed the proposed adjustments on December 6, 2011.

Most adjustments in a Fall semester are due to encumbrances carried forward from the prior fiscal year, distribution of salary increases, reallocations from reserve to departmental accounts and corrections to income estimates based on Fall enrollments. This is true for the Fall 2011 as well. Significant adjustments include the following:

Revenues

- Net tuition revenue is increasing by \$1,036,890, which includes a \$675,000 increase due to a larger-than-projected credit enrollment in the Fall plus a projected increase of \$361,890 continuing education tuition revenue.
- Use of fund balance is projected to increase by \$11,474,341 of which \$7,252,594 is for encumbrance and requisition carry forwards and the remainder for special projects and voluntary retirement incentives.
- Use of fund balance for auxiliary funds is projected to increase \$816,948.
- The restricted fund is increasing by \$4,761,448 due to new grants, increased federal student aid, and more unspent grant monies carried forward than originally projected.
- The budget for Richland Collegiate High School is projected to increase \$648,144 due to an increase in state funding.
- The unexpended plant fund shows a \$3,267,643 decrease because more work was completed in the summer than projected.

Expenditures

- Reserves were reduced for unfunded benefits and a salary increase to cover health premium increases and moved into the functional areas to which they apply.
- Reserves for operations were lowered with the amounts being transferred to cover a higher than projected cost for trustee elections.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 PROPOSED CURRENT FUNDS OPERATING BUDGET
Revenues & Additions

	2012		
	Original	Proposed Change	Fall Revision
Unrestricted Fund:			
State Appropriations	\$ 89,955,380	\$ -	\$ 89,955,380
Tuition	90,316,669	1,036,890	91,353,559
Taxes for Current Operations	120,222,660	-	120,222,660
Federal Work Study & Allowances	1,037,885	-	1,037,885
State Work Study	126,452	-	126,452
Investment Income	2,726,000	-	2,726,000
General Revenue	3,132,454	(1,171)	3,131,283
Transfers-In from Plant Fund	550,000	(550,000)	-
Use of Fund Balance	8,568,186	11,474,341	20,042,527
Total	<u>\$ 316,635,686</u>	<u>\$ 11,960,060</u>	<u>\$ 328,595,746</u>
Auxiliary Fund:			
Sales & Services	\$ 5,207,596	\$ (14,302)	\$ 5,193,294
Investment Income	210,977	-	210,977
Transfers-in	4,290,797	-	4,290,797
Use of Fund Balance	-	816,948	816,948
Total	<u>\$ 9,709,370</u>	<u>\$ 802,646</u>	<u>\$ 10,512,016</u>
Restricted Fund:			
Insurance/Retirement Match	\$ 14,766,881	\$ -	\$ 14,766,881
SBDC State Match	1,986,904	410,881	2,397,785
Subtotal State Appropriations	<u>\$ 16,753,785</u>	<u>\$ 410,881</u>	<u>\$ 17,164,666</u>
Grants & Contracts			
Federal	103,529,698	2,540,801	106,070,499
State	7,527,437	1,989,566	9,517,003
Local	8,607,878	101,278	8,709,156
Transfers-in	501,650	(305,633)	196,017
Total	<u>\$ 136,920,448</u>	<u>\$ 4,736,893</u>	<u>\$ 141,657,341</u>
Richland Collegiate High School	56,679	24,555	81,234
Grand Total	<u>\$ 136,977,127</u>	<u>\$ 4,761,448</u>	<u>\$ 141,738,575</u>
Richland Collegiate High School			
State Funding	\$ 2,298,731	\$ 648,144	\$ 2,946,875
Investment Income	8,000	-	8,000
Total	<u>\$ 2,306,731</u>	<u>\$ 648,144</u>	<u>\$ 2,954,875</u>
TOTAL CURRENT FUNDS REVENUES & ADDITIONS	<u>\$ 465,628,914</u>	<u>\$ 18,172,298</u>	<u>\$ 483,801,212</u>

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 PROPOSED CURRENT FUNDS OPERATING BUDGET
Expenditures & Uses by Function**

	2012		
	Original	Proposed Change	Fall Revision
Unrestricted Fund			
Instruction	\$ 127,014,775	\$ 3,330,770	\$ 130,345,545
Public Service	6,170,289	(50,534)	6,119,755
Academic Support	16,312,016	1,072,083	17,384,099
Student Services	28,190,336	119,246	28,309,582
Institutional Support	54,839,810	3,169,267	58,009,077
Staff Benefits	12,310,224	13,435,357	25,745,581
Plant Operations & Maintenance	28,950,413	323,367	29,273,780
Repairs & Rehabilitation	10,707,652	5,348,243	16,055,895
Reserve - Campus	3,859,080	(607,487)	3,251,593
Reserve - Benefits	12,074,260	(12,074,260)	-
Reserve - Health Premiums Salary Increase	2,000,000	(2,000,000)	-
Reserve - Technology	1,000,000	(670,000)	330,000
Reserve - Operating	590,993	(213,993)	377,000
Reserve - Potential State Reduction/ERS Fees	3,286,197	(571,699)	2,714,498
Mandatory Transfers	2,584,342	44,700	2,629,042
Non-mandatory Transfers	6,745,299	1,305,000	8,050,299
Total	\$ 316,635,686	\$ 11,960,060	\$ 328,595,746
Auxiliary Fund			
Student Activities	\$ 6,856,512	\$ 664,544	\$ 7,521,056
Sales & Services	2,155,865	146,504	2,302,369
Reserve - Campus	451,497	(16,402)	435,095
Reserve - District	150,596	-	150,596
Transfers-out	94,900	8,000	102,900
Total	\$ 9,709,370	\$ 802,646	\$ 10,512,016
Restricted Fund			
Insurance/Retirement Match	\$ 14,766,881	\$ -	\$ 14,766,881
Grants & Contracts	27,859,561	3,954,110	31,813,671
Scholarships	94,294,006	782,783	95,076,789
Total	\$ 136,920,448	\$ 4,736,893	\$ 141,657,341
Richland Collegiate High School	56,679	24,555	81,234
Grand Total	\$ 136,977,127	\$ 4,761,448	\$ 141,738,575
Richland Collegiate High School			
Instruction	\$ 1,125,926	\$ 330,054	\$ 1,455,980
Public Service	220,000	60,000	280,000
Academic Support	62,527	14,999	77,526
Student Services	333,787	91,613	425,400
Institutional Support	564,491	106,478	670,969
Operation & Maintenance of Plant	-	45,000	45,000
Total	\$ 2,306,731	\$ 648,144	\$ 2,954,875
TOTAL CURRENT FUNDS EXPENDITURES & USES	\$ 465,628,914	\$ 18,172,298	\$ 483,801,212

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 PROPOSED NON-OPERATING BUDGET
Revenues & Expenditures**

Unexpended Plant Fund

	2012		
	Original	Proposed Change	Fall Revision
Revenues & Additions:			
Investment Revenue	\$ 578,000	\$ -	\$ 578,000
Transfers-in	-	1,300,000	1,300,000
Use of Fund Balance	13,910,624	(4,567,643)	9,342,981
Total	\$ 14,488,624	\$ (3,267,643)	\$ 11,220,981
Expenditures & Uses:			
Bldg & Physical Plant Repairs	\$ 2,895,720	\$ (1,457,471)	\$ 1,438,249
Construction	10,462,608	(1,770,085)	8,692,523
Architects	1,130,296	(49,745)	1,080,551
Furniture & Equipment	-	9,658	9,658
Total	\$ 14,488,624	\$ (3,267,643)	\$ 11,220,981

Debt Service Fund

	2012		
	Original	Proposed Change	Fall Revision
Revenues & Additions:			
Investment Revenue	\$ 166,250	\$ -	\$ 166,250
Taxes (Maintenance Tax Notes)	6,641,041	-	6,641,041
Taxes (General Obligation Bonds)	34,487,678	-	34,487,678
Transfers-in (Tuition)	2,529,623	-	2,529,623
Transfers-in (Unrestricted)	2,454,502	-	2,454,502
Total	\$ 46,279,094	\$ -	\$ 46,279,094
Expenditures & Uses:			
General Obligation Bond Principal & Interest	\$ 33,564,719	\$ -	\$ 33,564,719
Revenue Bonds Principal & Interest	5,150,375	-	5,150,375
Maintenance Tax Notes Principal & Interest	6,463,313	-	6,463,313
Uncollectible Tax Expense	283,788	-	283,788
Tax Collection Fees	816,899	-	816,899
Total	\$ 46,279,094	\$ -	\$ 46,279,094

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 PROPOSED NON-OPERATING BUDGET
Revenues & Expenditures

Quasi-endowment Fund

	2012		
	Original	Proposed Change	Fall Revision
Revenues:			
Investment Income	\$ 82,250	\$ -	\$ 82,250
Lease Income	250,000	-	250,000
Total	<u>\$ 332,250</u>	<u>\$ -</u>	<u>\$ 332,250</u>
Expenditures:			
Transfers-Out Rising Star Program	\$ 332,250	\$ -	\$ 332,250
Total	<u>\$ 332,250</u>	<u>\$ -</u>	<u>\$ 332,250</u>

INFORMATIVE REPORT NO. 23

Presentation of Current Funds Operating Budget Report for October 2011

The Chancellor presents the report of the current funds operating budget for October 2011 for review.

Policy Reminders

Board policies pertinent to evaluating a current funds operating budget report include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

In the execution of his or her duties, The Chancellor must: ... Operate the College District with a budget balanced by current funds revenue except in instances when the Board approves use of fund balance for specific purposes. BAA (LOCAL), PROVIDE DIRECTION

In the execution of his or her duties, The Chancellor must: ... Promote fiscal integrity by avoiding material deviations of actual expenditures from the budget. BAA (LOCAL), PROVIDE DIRECTION

The College District should operate on a budget balanced with current funds except as the Board may give specific approval to use fund balance for nonrecurring expenses. BAA (LOCAL), ANNUAL BUDGET

Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the College District's programs and activities and provides the resources to implement them. In the planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered. Budget planning and evaluation are continuous processes and should be part of each month's activities. CC (LOCAL), BUDGET PLANNING

Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts. These financial and budget progress reports shall indicate all receipts and their sources for the period, expenditures and their classification for the period, and the various fund balances at the beginning and the end of the period. CDA (LOCAL)

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date October 31, 2011
16.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 89,955,380	\$ 23,030,690	\$ 66,924,690	25.6%	22.5-26.6%	
Tuition	90,316,669	38,006,807	52,309,862	42.1%	36.6-44.7%	
Taxes for Current Operations	120,222,660	2,705,888	117,516,772	2.3%	0.0-3.9%	
Federal Grants & Contracts	1,037,885	10,264	1,027,621	1.0%	11.5-18.3%	(1)
State Grants & Contracts	126,452	-	126,452	0.0%	n/a	
General Sources:						
Investment Income	2,726,000	352,568	2,373,432	12.9%	8.7-21.9%	
General Revenue	3,132,454	437,488	2,694,966	14.0%	n/a	
Subtotal General Sources	5,858,454	790,056	5,068,398	13.5%	11.0-22.5%	
SUBTOTAL UNRESTRICTED	307,517,500	64,543,705	242,973,795	21.0%	n/a	
Use of Fund Balance & Transfers-in	9,118,186	-	9,118,186	0.0%	n/a	
TOTAL UNRESTRICTED	316,635,686	64,543,705	252,091,981	20.4%	15.6-18.9%	(2)
AUXILIARY FUND						
Sales & Services	5,207,596	731,953	4,475,643	14.1%	7.0-15.9%	
Investment Income	210,977	23,122	187,855	11.0%	8.5-20.1%	
Transfers-in	4,290,797	-	4,290,797	0.0%	n/a	
Use of Fund Balance	-	-	-	0.0%	n/a	
TOTAL AUXILIARY	9,709,370	755,075	8,954,295	7.8%	0.0-44.4%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	14,766,881	2,954,242	11,812,639	20.0%	n/a	
SBDC State Match	1,986,904	396,652	1,590,252	20.0%	n/a	
Subtotal State Appropriations	16,753,785	3,350,894	13,402,891	20.0%	n/a	
Grants, Contracts & Scholarships:						
Federal	103,529,698	14,550,574	88,979,124	14.1%	n/a	
State	7,527,437	2,178,092	5,349,345	28.9%	n/a	
Local	8,607,878	890,030	7,717,848	10.3%	n/a	
Transfers-in	501,650	4,244	497,406	0.8%	n/a	
Subtotal Grants, Contracts & Scholarships	120,166,663	17,622,940	102,543,723	14.7%	n/a	
Richland Collegiate High School	56,679	2,213	54,466	3.9%	n/a	
TOTAL RESTRICTED	136,977,127	20,976,047	116,001,080	15.3%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,298,731	242,492	2,056,239	10.5%	n/a	
Investment Income	8,000	2,139	5,861	26.7%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,306,731	244,631	2,062,100	10.6%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 465,628,914	\$ 86,519,458	\$ 379,109,456	18.6%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date October 31, 2011
16.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 127,014,775	\$ 25,121,543	\$ 101,893,232	19.8%	18.3-19.7%	(3)
Public Service	6,170,289	619,298	5,550,991	10.0%	11.8-21.7%	(4)
Academic Support	16,312,016	2,978,852	13,333,164	18.3%	17.7-20.3%	
Student Services	28,190,336	4,899,354	23,290,982	17.4%	16.4-17.2%	(5)
Institutional Support	54,839,810	11,557,947	43,281,863	21.1%	17.2-26.8%	
Staff Benefits	12,310,224	3,714,203	8,596,021	30.2%	0.7-37.1%	
Operations & Maintenance of Plant	28,950,413	11,551,282	17,399,131	39.9%	24.0-38.3%	(6)
Repairs & Rehabilitation	10,707,652	2,886,952	7,820,700	27.0%	5.0-27.7%	
Special Items:						
Reserve - Campus	3,859,080	-	3,859,080	n/a	n/a	
Reserve - Benefits	12,074,260	-	12,074,260	n/a	n/a	
Reserve - Health Premiums Salary Increase	2,000,000	-	2,000,000	n/a	n/a	
Reserve - Technology	1,000,000	-	1,000,000	n/a	n/a	
Reserve - Operating	590,993	-	590,993	n/a	n/a	
Reserve - Enrollment Growth	-	-	-	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	-	-	-	n/a	n/a	
Reserve - Potential State Reduction/ERS Fees	3,286,197	-	3,286,197	n/a	n/a	
TOTAL UNRESTRICTED	307,306,045	63,329,431	243,976,614	20.6%	18.5-20.9%	
AUXILIARY FUND						
Student Activities	6,856,512	1,526,623	5,329,889	22.3%	18.3-23.3%	
Sales & Services	2,155,865	707,329	1,448,536	32.8%	17.7-29.4%	(7)
Reserve - Campus	451,497	-	451,497	n/a	n/a	
Reserve - District	150,596	-	150,596	n/a	n/a	
Transfers-out	94,900	24,522	70,378	25.8%	0.0-93.8%	
TOTAL AUXILIARY	9,709,370	2,258,474	7,450,896	23.3%	8.9-37.9%	
RESTRICTED FUND						
State Appropriations	14,766,881	2,954,242	11,812,639	20.0%	0.0-24.4%	
Grants & Contracts	27,859,561	4,480,950	23,378,611	16.1%	n/a	
Scholarships	94,294,006	13,484,041	80,809,965	14.3%	n/a	
Subtotal Grants, Contracts & Scholarships	136,920,448	20,919,233	116,001,215	15.3%	n/a	
Richland Collegiate High School	56,679	56,814	(135)	100.2%	n/a	
TOTAL RESTRICTED	136,977,127	20,976,047	116,001,080	15.3%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	2,306,731	231,936	2,074,795	10.1%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,306,731	231,936	2,074,795	10.1%	n/a	
SUBTOTAL EXPENDITURES & USES	456,299,273	86,795,888	369,503,385	19.0%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	1,194,285	1,335,338	47.2%	36.8-50.2%	
Institutional Matching-Contracts/Grants	54,719	74,700	(19,981)	136.5%	0.0-574.3%	(8)
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	-	4,290,797	0.0%	n/a	
Unexpended Plant Fund	-	650,000	(650,000)	n/a	n/a	
Debt Service Fund	2,454,502	-	2,454,502	0.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	9,329,641	1,918,985	7,410,656	20.6%	n/a	
TOTAL EXPENDITURES & USES	\$ 465,628,914	\$ 88,714,873	\$ 376,914,041	19.1%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date October 31, 2011
16.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$204,417,058	\$ 36,299,105	\$168,117,953	17.8%
Staff Benefits	12,310,224	3,714,203	8,596,021	30.2%
Purchased Services	17,336,929	4,871,162	12,465,767	28.1%
Operating Expenses	63,282,402	17,072,670	46,209,732	27.0%
Supplies & Materials	7,682,199	3,479,902	4,202,297	45.3%
Minor Equipment	534,808	513,669	21,139	96.0%
Capital Outlay	1,977,362	711,275	1,266,087	36.0%
Charges	(23,045,467)	(3,332,555)	(19,712,912)	14.5%
SUBTOTAL UNRESTRICTED	284,495,515	63,329,431	221,166,084	22.3%
Reserve - Campus	3,859,080	-	3,859,080	n/a
Reserve - Benefits	12,074,260	-	12,074,260	n/a
Reserve - Health Premiums Salary Increase	2,000,000	-	2,000,000	n/a
Reserve - Technology	1,000,000	-	1,000,000	n/a
Reserve - Operating	590,993	-	590,993	n/a
Reserve - Enrollment Growth	-	-	-	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	-	-	-	n/a
Reserve - Potential State Reduction/ERS Fees	3,286,197	-	3,286,197	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,529,623	1,194,285	1,335,338	47.2%
Institutional Matching - Contracts/Grants	54,719	74,700	(19,981)	136.5%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,290,797	-	4,290,797	0.0%
Unexpended Plant Fund	-	650,000	(650,000)	n/a
Debt Service Fund	2,454,502	-	2,454,502	0.0%
TOTAL UNRESTRICTED	316,635,686	65,248,416	251,387,270	20.6%
AUXILIARY FUND	9,709,370	2,258,474	7,450,896	23.3%
RESTRICTED FUND	136,977,127	20,976,047	116,001,080	15.3%
RICHLAND COLLEGIATE HIGH SCHOOL	2,306,731	231,936	2,074,795	10.1%
TOTAL EXPENDITURES & USES	\$465,628,914	\$ 88,714,873	\$376,914,041	19.1%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 16.7% of Fiscal Year Elapsed

	October 31, 2011			October 31, 2010		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 89,955,380	\$ 23,030,690	25.6%	\$ 91,676,880	\$ 22,332,454	24.4%
Tuition	90,316,669	38,006,807	42.1%	85,244,283	35,772,728	42.0%
Taxes for Current Operations	120,222,660	2,705,888	2.3%	120,222,660	4,495,828	3.7%
Federal Grants & Contracts	1,037,885	10,264	1.0%	1,272,735	167,153	13.1%
State Grants & Contracts	126,452	-	0.0%	125,661	-	0.0%
General Sources:						
Investment Income	2,726,000	352,568	12.9%	4,400,000	372,178	8.5%
General Revenue	3,132,454	437,488	14.0%	2,961,759	408,041	13.8%
Subtotal General Sources	5,858,454	790,056	13.5%	7,361,759	780,219	10.6%
SUBTOTAL UNRESTRICTED	307,517,500	64,543,705	21.0%	305,903,978	63,548,382	20.8%
Use of Fund Balance & Transfers-in	9,118,186	-	0.0%	9,706,525	-	0.0%
TOTAL UNRESTRICTED	316,635,686	64,543,705	20.4%	315,610,503	63,548,382	20.1%
AUXILIARY FUND						
Sales & Services	5,207,596	731,953	14.1%	5,523,597	614,912	11.1%
Investment Income	210,977	23,122	11.0%	230,899	25,993	11.3%
Transfers-in	4,290,797	-	0.0%	4,290,797	4,290,797	100.0%
TOTAL AUXILIARY	9,709,370	755,075	7.8%	10,045,293	4,931,702	49.1%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	14,766,881	2,954,242	20.0%	27,573,949	4,460,132	16.2%
SBDC State Match	1,986,904	396,652	20.0%	2,037,102	90,537	4.4%
ARRA	-	-	0.0%	780,000	-	0.0%
Subtotal State Appropriations	16,753,785	3,350,894	20.0%	30,391,051	4,550,669	15.0%
Grants, Contracts & Scholarships:						
Federal	103,529,698	14,550,574	14.1%	106,968,784	10,313,969	9.6%
State	7,527,437	2,178,092	28.9%	8,314,598	960,097	11.5%
Local	8,607,878	890,030	10.3%	6,085,578	4,011,697	65.9%
Transfers-in	501,650	4,244	0.8%	825,744	-	0.0%
Subtotal Grants, Contracts & Scholarships	120,166,663	17,622,940	14.7%	122,194,704	15,285,763	12.5%
Richland Collegiate High School	56,679	2,213	3.9%	-	-	0.0%
TOTAL RESTRICTED	136,977,127	20,976,047	15.3%	152,585,755	19,836,432	13.0%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,298,731	242,492	10.5%	2,694,622	213,587	7.9%
Investment Income	8,000	2,139	26.7%	8,000	1,255	15.7%
TOTAL COLLEGIATE HIGH SCHOOL	2,306,731	244,631	10.6%	2,702,622	214,842	7.9%
TOTAL REVENUES & ADDITIONS	\$ 465,628,914	\$ 86,519,458	18.6%	\$ 480,944,173	\$ 88,531,358	18.4%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 16.7% of Fiscal Year Elapsed

	October 31, 2011			October 31, 2010		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 127,014,775	\$ 25,121,543	19.8%	\$ 135,914,308	\$ 26,222,618	19.3%
Public Service	6,170,289	619,298	10.0%	6,667,200	803,244	12.0%
Academic Support	16,312,016	2,978,852	18.3%	18,025,821	3,672,730	20.4%
Student Services	28,190,336	4,899,354	17.4%	28,190,067	4,965,371	17.6%
Institutional Support	54,839,810	11,557,947	21.1%	59,686,251	13,985,381	23.4%
Staff Benefits	12,310,224	3,714,203	30.2%	11,176,737	2,241,183	20.1%
Operations & Maintenance of Plant	28,950,413	11,551,282	39.9%	31,558,286	12,120,116	38.4%
Repairs & Rehabilitation	10,707,652	2,886,952	27.0%	12,704,079	4,776,732	37.6%
Special Items:						
Reserve - Campus	3,859,080	n/a	n/a	2,260,839	n/a	n/a
Reserve - Benefits	12,074,260	n/a	n/a	-	n/a	n/a
Reserve - Health Premiums Salary Increase	2,000,000	n/a	n/a	-	n/a	n/a
Reserve - Technology	1,000,000	n/a	n/a	-	n/a	n/a
Reserve - Operating	590,993	n/a	n/a	-	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Potential Reduction/ERS Fees	3,286,197	n/a	n/a	-	n/a	n/a
TOTAL UNRESTRICTED	307,306,045	63,329,431	20.6%	306,183,588	68,787,375	22.5%
AUXILIARY FUND						
Student Activities	6,856,512	1,526,623	22.3%	6,703,693	1,518,269	22.6%
Sales & Services	2,155,865	707,329	32.8%	2,597,854	713,507	27.5%
Reserve - Campus	451,497	-	n/a	457,800	n/a	n/a
Reserve - District	150,596	-	n/a	173,396	n/a	n/a
Transfers-out	94,900	24,522	25.8%	112,550	44,200	39.3%
TOTAL AUXILIARY	9,709,370	2,258,474	23.3%	10,045,293	2,275,976	22.7%
RESTRICTED FUND						
State Appropriations	14,766,881	2,954,242	20.0%	27,573,949	4,460,132	16.2%
Grants & Contracts	27,859,561	4,480,950	16.1%	29,306,928	3,809,948	13.0%
Scholarships	94,294,006	13,484,041	14.3%	95,704,878	11,566,352	12.1%
Subtotal Grants, Contracts & Scholarships	136,920,448	20,919,233	15.3%	152,585,755	19,836,432	13.0%
Richland Collegiate High School	56,679	56,814	100.2%	-	-	0.0%
TOTAL RESTRICTED	136,977,127	20,976,047	15.3%	152,585,755	19,836,432	13.0%
RICHLAND COLLEGIATE H.S.						
Expenditures	2,306,731	231,936	10.1%	2,702,622	197,701	7.3%
TOTAL COLLEGIATE HIGH SCHOOL	2,306,731	231,936	10.1%	2,702,622	197,701	7.3%
SUBTOTAL EXPENDITURES & USES	456,299,273	86,795,888	19.0%	471,517,258	91,097,484	19.3%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	1,194,285	47.2%	2,529,623	1,116,210	44.1%
Institutional Matching-Contracts/Grants	54,719	74,700	136.5%	30,500	191,665	628.4%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	-	0.0%	4,290,797	4,290,797	100.0%
Unexpended Plant Fund	-	650,000	n/a	-	-	0.0%
Debt Service Fund	2,454,502	-	0.0%	2,575,995	-	0.0%
TOTAL TRANSFERS & DEDUCTIONS	9,329,641	1,918,985	20.6%	9,426,915	5,598,672	59.4%
TOTAL EXPENDITURES & USES	\$ 465,628,914	\$ 88,714,873	19.1%	\$ 480,944,173	\$ 96,696,156	20.1%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2011-12 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 16.7% of Fiscal Year Elapsed

	October 31, 2011			October 31, 2010		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$204,417,058	\$ 36,299,105	17.8%	\$213,603,682	\$ 38,561,439	18.1%
Staff Benefits	12,310,224	3,714,203	30.2%	11,176,737	2,241,183	20.1%
Purchased Services	17,336,929	4,871,162	28.1%	16,934,824	5,410,284	31.9%
Operating Expenses	63,282,402	17,072,670	27.0%	68,522,393	18,451,446	26.9%
Supplies & Materials	7,682,199	3,479,902	45.3%	8,042,162	4,700,723	58.5%
Minor Equipment	534,808	513,669	96.0%	1,800,886	823,146	45.7%
Capital Outlay	1,977,362	711,275	36.0%	2,978,915	1,113,749	37.4%
Charges	(23,045,467)	(3,332,555)	14.5%	(19,136,850)	(2,514,595)	13.1%
SUBTOTAL UNRESTRICTED	284,495,515	63,329,431	22.3%	303,922,749	68,787,375	22.6%
Reserve - Campus	3,859,080	n/a	n/a	2,260,839	n/a	n/a
Reserve - Benefits	12,074,260	n/a	n/a	-	n/a	n/a
Reserve - Health Premiums Salary Increase	2,000,000	n/a	n/a	-	n/a	n/a
Reserve - Technology	1,000,000	n/a	n/a	-	n/a	n/a
Reserve - Operating	590,993	n/a	n/a	-	n/a	n/a
Reserve - Enrollment Growth	-	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	-	n/a	n/a
Reserve - Potential State Reduction/ERS Fees	3,286,197	n/a	n/a	-	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,529,623	1,194,285	47.2%	2,529,623	1,116,210	44.1%
Institutional Matching - Contracts/Grants	54,719	74,700	136.5%	30,500	191,665	628.4%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,290,797	-	0.0%	4,290,797	4,290,797	100.0%
Unexpended Plant Fund	-	650,000	n/a	-	-	0.0%
Debt Service Fund	2,454,502	-	0.0%	2,575,995	-	0.0%
TOTAL UNRESTRICTED	316,635,686	65,248,416	20.6%	315,610,503	74,386,047	23.6%
AUXILIARY FUND	9,709,370	2,258,474	23.3%	10,045,293	2,275,976	22.7%
RESTRICTED FUND	136,977,127	20,976,047	15.3%	152,585,755	19,836,432	13.0%
RICHLAND COLLEGIATE HIGH SCHOOL	2,306,731	231,936	10.1%	2,702,622	197,701	7.3%
TOTAL EXPENDITURES & USES	\$465,628,914	\$ 88,714,873	19.1%	\$480,944,173	\$ 96,696,156	20.1%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Federal Grants and Contracts* reflects a lower than normal percent of budget due to delays in the awarding process.
- (2) *Total Unrestricted* is over the control limit, but this increase does not appear to be related to any isolated incident.
- (3), (6), & (7) *Instruction, Operations and Maintenance of Plant, and Sales and Service* reflect a slightly higher than normal percent of budget due primarily to the carry forward of encumbrance and requisition obligations funded in prior year. During the Fall Revision process colleges will be requesting use of fund balance to cover these initiatives.
- (4) Actual *Public Service* reflects a lower percentage than the control limits due to the reduction in spending by the colleges.
- (5) *Student Services* is slightly above the control limit, but this increase does not appear to be related to any isolated incident.
- (8) Actual *Institutional Matching* exceeds budget due to new grants.

INFORMATIVE REPORT NO. 24

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in October, 2011.

AWARDS:

1D72084 ELECTRONIC MESSAGE BOARD - EFC
Identity Management Consultants, LLC \$47,353

This award is to provide/install a two-sided LED electronic message display at the Pleasant Grove location; it includes applicable bonding, hardware, software, electrical, monument pedestal, training, and warranty for a turnkey installation.

8D75520 PURCHASE OF VARIABLE TORQUE AC DRIVES - RLC
Timberlake & Dickson, Inc. \$26,018

This award is for the purchase of nine Yaskawa variable torque AC drives, to be installed by campus staff. These drives vary the air flow rate through the air ducts and will replace the current drives which are starting to fail due to age.

CHANGE ORDERS:

Dimensions Architects - Bid # NA
Police Department remodel - BHC
Purchase Order No. B17426
Change Order No. 01

Change: Additional fee for construction administration services associated with the increase in construction cost.

Original Contract Amount	\$29,960.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	1,023.00
Revised Contract Amount	\$30,983.00

Board approved original award 09/07/2010. This is for BHC project #1, *Progress Report on Construction Projects*.

Mid Plains Construction – Bid #11849
Remodel Police Department - BHC
Purchase Order No. B18261
Change Order No. 05

Change: Change to plan and specifications: bullet proof doors, glass door replacement, card readers, break metal, door frame painting, duct smoke detectors, down spouts, duct repairs, HVAC line sets and brick wall.

Original Contract Amount	\$492,243.00
Change Order Limit/Contingency	73,836.00
Prior Change Order Total Amounts	19,565.21
Net Increase this Change Order	34,331.71
Revised Contract Amount	\$546,139.92

Board approved original award 05/03/2011. This is for BHC project #1, *Progress Report on Construction Projects*.

MPI Architects – Bid #NA
Renovation Project - CVC
Purchase Order No. B14879
Change Order No. 02

Change: Additional fee for architectural services to add 14 new openings to the scope of work outlined in the original agreement.

Original Contract Amount	\$136,746.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	3,750.00
Net Increase this Change Order	17,500.00
Revised Contract Amount	\$157,996.00

Board approved original award 04/07/2009. This is for CVC project #1, *Progress Report on Construction Projects reported in November 1, 2011 board agenda*.

Boynton-Williams & Associates – Bid #NA
Roof removal and replacement - EFC
Purchase Order No. B14811
Change Order No. 01

Change: Additional fee for professional architectural and design services for the removal and replacement of roofs on buildings N & P.

Original Contract Amount	\$133,502.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	13,685.00
Revised Contract Amount	\$147,187.00

This is for EFC project #1, *Progress Report on Construction Projects*.

Fargo Consultants – Bid # NA
Parking lots W-3 & E-1 reconstruction and upper courtyard repair - EFC
Purchase Order No. B16531
Change Order No. 01

Change: Additional fee for additional sampling and testing.

Original Contract Amount	\$15,515.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	2,589.08
Revised Contract Amount	\$18,104.08

This is for EFC projects #3 and 4, *Progress Report on Construction Projects*.

Mart Inc. – Bid #11845
Exhaust system in Welding Lab – ECC/BJP
Purchase Order No. B18302
Change Order No. 01

Change: Added support structure for booth lights and added bracing to reduce horizontal movement of units. Test raise 1 unit to improve movement of arms and raise remaining 4 units to improve movement of arms.

Original Contract Amount	\$175,400.00
Change Order Limit/Contingency	\$26,310.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	5,865.00
Revised Contract Amount	\$181,265.00

Board approved original award 04/29/2011. This is for ECC/BJP project #1, *Progress Report on Construction Projects.*

Reiser & Associates – Bid #11850
 Carpet replacement - MVC
 Purchase Order No. B18284
 Change Order No. 01

Change: Add for additional corridor: tile, labor to demo existing & install new and carpet freight.

Original Contract Amount	\$561,390.00
Change Order Limit/Contingency	84,209.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	2,583.64
Revised Contract Amount	\$563,973.64

Board approved original award 05/03/2011. This is for MVC project #1, *Progress Report on Construction Projects.*

Infinity Contractors – Bid #11854
 Replace piping and insulation in tunnel - NLC
 Purchase Order No. B18353
 Change Order No. 02

Change: Repair 12” PVC storm sewer line, align slope and replace supports.

Original Contract Amount	\$219,418.00
Change Order Limit/Contingency	32,912.00
Prior Change Order Total Amounts	2,135.00
Net Increase this Change Order	2,556.00
Revised Contract Amount	\$224,109.00

Board approved original award 06/07/2011. This is for NLC project #5, *Progress Report on Construction Projects*.

Infinity Contractors – Bid #11854
Replace piping and insulation in tunnel - NLC
Purchase Order No. B18353
Change Order No. 03

Change: Add approximately 46 branch and isolation valves to domestic water piping in tunnel

Original Contract Amount	\$219,418.00
Change Order Limit/Contingency	32,912.00
Prior Change Order Total Amounts	4,691.00
Net Increase this Change Order	14,861.00
Revised Contract Amount	\$238,970.00

Board approved original award 06/07/2011. This is for NLC project #5, *Progress Report on Construction Projects*.

Environmental Lighting Service – Bid #11888
Exterior lighting improvements - RLC
Purchase Order No. B19079
Change Order No. 01

Change: The contract time will be increased by 133 days. The date of substantial completion as of the date of this change order therefore is Jan. 31, 2012.

Original Contract Amount	\$429,320.73
Change Order Limit/Contingency	64,398.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	.00
Revised Contract Amount	\$429,320.73

Board approved original award 09/06/2011. This is for RLC project #5, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 25

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of October 31, 2011.

Comparison September 2011/2010 & October 2011/2010

Ethnicity/ Gender	September 11		September 10		October 11		October 10	
	Amount	%	Amount	%	Amount	%	Amount	%
American Indian/Alaskan Native	440	0.0	3,525	0.1	1,342	0.1	4,665	.2
Black/African-American	73,690	1.7	416,601	7.1	22,728	1.3	24,915	1.2
Asian Indian	439,843	10.3	199,940	3.4	15,000	0.9	258,915	12.3
Anglo-American, Female	645,628	15.1	1,202,989	20.3	148,812	8.8	311,628	14.8
Asian Pacific	0.00	0.0	753	0.0	54,277	3.2	353	0.0
Hispanic/Latino/Mex-American	36,705	0.9	733,242	12.4	157,234	9.3	198,253	9.4
Other Female	1,658	0.0	10,137	0.2	4,643	0.3	133,143	6.3
Total M/WBE	1,197,963	28.0	2,567,187	43.5	404,036	23.9	931,871	44.2
Not Classified	3,075,711	72.0	3,330,616	56.5	1,292,483	76.1	1,171,910	55.8
Subtotal for Discretionary Payments	4,273,674	100.0	5,897,803	100.0	1,696,519	100.0	2,103,782	100.0
Non-discretionary Payments	7,184,964		8,301,695		4,146,924		6,456,873	
Total Payments	11,458,638		14,199,498		5,843,443		8,560,655	

Payments to M/WBEs in Fiscal Years 2003/04 – 2010/11

	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
American Indian/ Alaskan Native	3,849,775	300,869	976,953	1,098,580	293,244	304,324	174,963	68,700
Black/African- American	3,205,921	4,404,239	4,706,496	3,125,284	14,934,516	40,748,128	6,337,986	2,226,472
Asian Indian	148,477	468,352	1,112,483	3,170,023	3,494,574	12,392,237	6,947,151	2,182,683
Anglo-American, Female	1,237,126	5,569,275	4,684,336	3,902,023	4,893,713	14,952,024	13,742,587	4,357,927
Asian Pacific	286,589	995,558	25,793	26,035	656,552	1,099,847	1,184,614	51,686
Hispanic/Latino/ Mex-American	816,123	2,574,890	4,034,906	1,993,010	11,019,093	30,260,832	14,711,676	3,145,868
Other Female	11,092	33,805	712,096	695,800	940,788	1,545,232	1,989,424	304,974
HUB	N/A	1,363,959	N/A	N/A	N/A	N/A	N/A	N/A
Total paid to M/WBEs	9,555,103	15,710,947	16,253,063	14,010,755	36,232,480	101,302,624	45,088,401	12,338,310
% of all payments	14.33%	24.78%	22.27%	20.07%	21.69%	37.87%	30.10%	32.33%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and WBC - Southwest.

INFORMATIVE REPORT NO. 26

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of October 31, 2011

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	BHC																		
1	Police Communication system																		
2	Update/replace exterior signage																		
3	Reroute waterline																		
	CVC																		
1	Update fire sprinkler systems bldgs D, E, F, G																		
2	Investigate erosion @ East side bldg "A"																		
3	Cooling tower structural repair																		
4	Solar digital sign																		
5	Biological preserve (corrected name from Environmental Learning Center)																		
	DO																		
1	Dock lift (Hold)																		
	DSC																		
1	Refurbish cooling tower																		
2	Campus Way Finding																		
	D-W																		
1	Feasibility study (IT environment upgrades) administrative cabling infrastructure (Hold)																		
2	D-W ADA assessment																		
	ECC																		
1	Welding exhaust system BJP																		
2	Replace & seal all ext. windows, Paramount																		
3	Replace roof bldg A & Penthouse																		
4	Installation 21 wind turbines																		
5	Elevator lobby remodel																		
6	Central plant upgrades																		
	EFC																		
1	Repair foam roof bldgs C,L,M,N,P																		
2	Refurbish restrooms																		
3	CCTV (Hold)																		
4	Install wind turbine & geothermal																		
5	"F" bldg signage																		
	MVC																		
1	Replace hall carpet, main campus																		
	NLC																		
1	Replace roofs bldgs H & K																		
2	Repair/replace concrete steps, bldg A waterproof																		
3	Repair roofs, exterior stucco water leaks bldg R																		
4	Repair high priority water infiltration points campus wide																		
5	Repair piping insulation in section of tunnel																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of October 31, 2011

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
6	Replace buried utility pipe in section of tunnel																		
7	Replace Performance Hall seating, 405seats																		
8	Repair tunnel soils @ bldg F & A300																		
9	Performance Hall upgrades																		
10	New & replace sidewalks (Hold)																		
11	Structural analysis all parking lots' lights (Hold)																		
12	North Campus improvements																		
13	Electrical distribution maintenance																		
14	Interior signage																		
15	Performance Hall upgrades theater stage rigging																		
	RLC																		
1	Repair sinkhole south end of lake																		
2	Magnetic locks on interior (Hold)																		
3	Relocate HVAC piping under lake:feasibility study																		
4	Repair parking lot A asphalt																		
5	Parking lot lights																		
	LCET																		
1	Replace damper & actuators, AHU 1 & 2 @ LCET																		

FACILITIES HOLD PROJECTS - PER CAMPUS REQUEST

1. Dock lift (DO)
2. Feasibility study (IT environment upgrades) administrative cabling infrastructure (DW)
3. CCTV (EFC)
4. New & replace sidewalks (NLC)
5. Structural analysis all parking lots' lights (NLC)
6. Magnetic locks on interior (RLC)

FACILITIES COMPLETED/CANCELED PROJECTS
LAST REPORT TO APPEAR

1. Repair piping insulation in section of tunnel (NLC)
2. Replace buried utility pipe in section of tunnel (NLC)

INFORMATIVE REPORT NO. 27

Report of M/WBE Participation of Maintenance and SARS Report on
Projects

The status of M/WBE Participation as of October 31, 2011 for
Maintenance and SARS projects assigned to contracted construction program
managers.

Maintenance and SARS Projects - as of October 31, 2011

Definitions:

Total Estimated Cost: The total estimated dollars assigned to this project.

Total Revised Dollars: The total dollars assigned to this project if the cost exceeds the total estimated cost.

Dollars Allocated: The dollars currently assigned for work.

Non-M/WBE Dollars: The amount of dollars currently awarded to non-M/WBEs.

Non-M/WBE Percentage: The percentage of dollars currently awarded to non-M/WBEs.

M/WBE Dollars: The amount of dollars currently awarded to M/WBEs.

M/WBE Percentage: The percentage of dollars currently awarded to M/WBEs.

Notes:

Rounding has been made to nearest dollar.

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
BHC - Maintenance Projects								
	Update/replace exterior signage	\$138,225						
	Architect			\$9,363	\$9,363	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,863	\$0	0%	\$3,863	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	BHC Maintenance Projects Sub-total	\$138,225	\$0	\$13,226	\$9,363	71%	\$3,863	29%
BHC SAR Projects								
	Police Communication System	\$1,214,286						
	Architect			\$109,710	\$109,710	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$19,200	\$19,200	100%	\$0	0%
	Re-route Waterline	\$7,600						
	Architect			\$7,600	\$7,600	100%	\$0	0%
	Construction			\$18,131	\$18,131	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	BHC SAR Projects Subtotal	\$1,221,886	\$0	\$154,641	\$154,641	100%	\$0	0%
	BHC Projects Total	\$1,360,111	\$0	\$167,867	\$164,004	98%	\$3,863	2%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC Maintenance Projects								
	Update Sprinkler Systems - Bldgs D, E, F and G	\$1,144,503						
	Architect			\$77,522	\$77,522	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$31,982	\$0	0%	\$31,982	100%
	Misc. Consulting Services			\$13	\$13	100%	\$0	0%
	CVC Maintenance Projects Subtotal	\$1,144,503	\$0	\$109,517	\$77,535	71%	\$31,982	29%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
CVC SAR Projects								
	Cooling Tower Structural Repair	\$4,800						
	Architect			\$4,800	\$4,800	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Biological Preserve & Demonstration Garden (Environmental Learning Center)	\$15,435						
	Architect			\$15,435	\$15,435	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	CVC SAR Projects Subtotal	\$20,235	\$0	\$20,235	\$20,235	100%	\$0	0%
	CVC Projects Total	\$1,164,738	\$0	\$129,752	\$97,770	75%	\$31,982	25%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC Maintenance Projects								
	Repair Foam Roofs on Bldg C, L, N, P	\$204,439	\$559,940					
	Architect			\$27,347	\$27,347	100%	\$0	0%
	Construction			\$469,883	\$0	0%	\$469,883	100%
	Construction Manager			\$15,936	\$15,936	100%	\$0	0%
	Misc. Consulting Services			\$1,930	\$1,930	100%	\$0	0%
	Refurbish five restrooms	\$154,812	\$377,658					
	Architect			\$10,486	\$10,486	100%	\$0	0%
	Construction			\$361,688	\$361,688	100%	\$0	0%
	Construction Manager			\$4,326	\$0	0%	\$4,326	100%
	Misc. Consulting Services			\$994	\$994	100%	\$0	0%
	EFC Maintenance Summary Subtotal	\$359,251	\$937,598	\$892,590	\$418,381	47%	\$474,209	53%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
EFC SARS Projects								
	CCTV	\$3,370						
	Architect			\$3,370	\$3,370	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Install Wind Turbine and Geothermal	\$11,770						
	Architect			\$13,170	\$0	0%	\$13,170	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	"F" Building Signage	\$3,210						
	Architect			\$3,210	\$0	0%	\$3,210	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	EFC SARS Projects Subtotal	\$18,350	\$0	\$19,750	\$3,370	17%	\$16,380	83%
	EFC Projects Total	\$377,601	\$937,598	\$912,340	\$421,751	46%	\$490,589	54%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
ECC Maintenance Projects								
	Replace and Seal all Exterior windows at Paramount	\$277,169	\$341,294					
	Architect			\$18,774	\$18,774	100%	\$0	0%
	Construction			\$275,000	\$275,000	100%	\$0	0%
	Construction Manager			\$7,746	\$0	0%	\$7,746	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace Roof on Bldg A and penthouse	\$359,385						
	Architect			\$24,343	\$24,343	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$10,043	\$10,043	100%	\$0	0%
	Misc. Consulting Services			\$4,652	\$4,652	100%	\$0	0%
	ECC Maintenance Projects Subtotal	\$636,554	\$341,294	\$340,558	\$332,812	98%	\$7,746	2%
ECC SARS Projects								
	Elevator Lobby Remodel (ECC226)	\$295,000						
	Architect/Engineer			\$20,223	\$20,223	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Welding Exhaust System	\$300,000						
	Architect/Engineer			\$11,380	\$11,380	100%	\$0	0%
	Construction			\$175,400	\$175,400	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$238	\$238	100%	\$0	0%
	Central Plant Upgrades	\$39,204						
	Architect/Engineer			\$39,204	\$39,204	100%	\$0	0%
	Construction			\$47,950	\$47,950	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	ECC SARS Project Subtotal	\$634,204	\$0	\$294,395	\$294,395	100%	\$0	0%
	ECC Projects Total	\$1,270,758	\$341,294	\$634,953	\$627,207	99%	\$7,746	1%
Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
MVC Maintenance Projects								
	Replace Hall Carpet, all levels, main campus, 158,000 square feet	\$652,422	\$742,161					
	Architect			\$44,192	\$44,192	100%	\$0	0%
	Construction			\$563,974	\$563,974	100%	\$0	0%
	Construction Manager			\$18,231	\$0	0%	\$18,231	100%
	Misc. Consulting Services			\$230	\$230	100%	\$0	0%
	MVC Maintenance Projects Subtotal	\$652,422	\$742,161	\$626,627	\$608,396	97%	\$18,231	3%
	Note: MVC has no SAR Projects							

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC Maintenance Projects								
	Repair Tunnel Soils @Bldg F & A300	\$702,386						
	Architect			\$52,609	\$0	0%	\$52,609	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$7,880	\$0	0%	\$7,880	100%
	Misc. Consulting Services			\$9,576	\$0	0%	\$9,576	100%
	Replace Roofs Bldgs H&K Waterproofing	\$333,438						
	Architect			\$22,283	\$0	0%	\$22,283	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$9,192	\$0	0%	\$9,192	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Repair/Replace Concrete Stairs, Bldg. A, waterproofing	\$119,169						
	Architect			\$21,383	\$0	0%	\$21,383	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Repair Roofs, exterior stucco, water infiltration, Bldg. R	\$364,260						
	Architect			\$24,342	\$0	0%	\$24,342	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$10,043	\$0	0%	\$10,043	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Repair high priority water infiltration points, campus-wide	\$119,169						
	Architect			\$14,719	\$0	0%	\$14,719	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$3,286	\$0	0%	\$3,286	100%
	Misc. Consulting Services			\$110	\$110	100%	\$0	0%
	Replace piping insulation in section of tunnel	\$199,044	\$96,689					
	Architect			\$13,482	\$13,482	100%	\$0	0%
	Construction			\$69,286	\$69,286	100%	\$0	0%
	Construction Manager			\$5,562	\$5,562	100%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Replace buried utility pipe in section of tunnel	\$99,522	\$184,818					
	Architect			\$6,741	\$6,741	100%	\$0	0%
	Construction			\$169,684	\$169,684	100%	\$0	0%
	Construction Manager			\$2,781	\$2,781	100%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Repair/re-upholster performance hall seating	\$217,422						
	Architect			\$14,726	\$14,726	100%	\$0	0%
	Construction			\$108,899	\$108,899	100%	\$0	0%
	Construction Manager			\$6,075	\$0	0%	\$6,075	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC Maintenance Projects Subtotal	\$2,154,410	\$281,507	\$576,275	\$391,601	68%	\$184,674	32%
NLC SAR Projects								
	Performance Hall upgrades/Life Safety Analysis (NLC 339)	\$6,923						
	Architect			\$6,923	\$0	0%	\$6,923	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$19,367	\$19,367	100%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
NLC SAR Projects (con't)								
	North Campus Improvements (NLC343)	\$24,400						
	Architect/Engineer			\$7,981	\$7,981	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Structural Analysis all Parking Lot Lights	\$20,725						
	Architect/Engineer			\$20,725	\$0	0%	\$20,725	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	New and replace sidewalks	\$164,295						
	Architect/Engineer			\$164,295	\$0	0%	\$164,295	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Electrical Distribution Maintenance	\$150,000						
	Architect			\$6,420	\$0	0%	\$6,420	100%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	NLC SAR Project Subtotal	\$366,343	\$0	\$225,711	\$27,348	12%	\$198,363	88%
	NLC Projects Total	\$2,520,753	\$281,507	\$801,986	\$418,949	52%	\$383,037	48%
		Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC Maintenance Projects								
	Replace damper and actuators, AHU 1 & AHU-2 at LCET	\$7,740	\$14,260					
	Architect			\$524	\$524	100%	\$0	0%
	Construction			\$12,670	\$12,670	100%	\$0	0%
	Construction Manager			\$216	\$0	0%	\$216	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC Maintenance Projects Subtotal	\$7,740	\$14,260	\$13,410	\$13,194	98%	\$216	2%
RLC SAR Projects								
	Sink Hole at South End of Lake	\$2,004,286						
	Architect			\$207,671	\$207,671	100%	\$0	0%
	Construction			\$286,250	\$286,250	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Magnetic Locks on Interior	\$250,000						
	Architect			\$18,725	\$18,725	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Repair parking lot A	\$256,700						
	Architect			\$19,227	\$19,227	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
RLC SAR Projects (con't)								
	Relocation HVAC Piping Under Lake	\$10,000	\$1,310,000					
	Architect			\$107,502	\$107,502	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Parking Lot Lights	\$500,000						
	Architect			\$8,613	\$8,613	100%	\$0	0%
	Construction			\$429,321	\$429,321	100%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	RLC SAR Projects Subtotal	\$3,020,986	\$1,310,000	\$1,077,309	\$1,077,309	100%	\$0	0%
	RLC Project Total	\$3,028,726	\$1,324,260	\$1,090,719	\$1,090,503	100%	\$216	0%

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DSC Maintenance Projects								
	Refurbish cooling tower	\$44,232	\$59,019					
	Architect			\$2,996	\$2,996	100%	\$0	0%
	Construction			\$48,703	\$48,703	100%	\$0	0%
	Construction Manager			\$1,236	\$0	0%	\$1,236	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	District-Wide ADA Assessment	144,765						
	Architect			\$141,900	\$139,400	98%	\$2,500	2%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	Feasibility Study Administrative Cabling Infrastructure - D-W	\$5,062,857						
	Architect			\$99,008	\$99,008	100%	\$0	0%
	Construction			\$187,636	\$0	0%	\$187,636	100%
	Construction Manager			\$0	\$0	0%	\$0	0%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DSC Maintenance Total	\$5,251,854	\$59,019	\$481,479	\$290,107	60%	\$191,372	40%

Note: DSC has no SAR Projects

Location	Project	Total Estimated Dollars	Total Revised Dollars	Dollars Allocated	Non-M/WBE Dollars	Non-M/WBE %	M/WBE Dollars	M/WBE %
DO Maintenance Projects								
	Dock Lift	\$11,058						
	Architect			\$7,437	\$7,437	100%	\$0	0%
	Construction			\$0	\$0	0%	\$0	0%
	Construction Manager			\$309	\$0	0%	\$309	100%
	Misc. Consulting Services			\$0	\$0	0%	\$0	0%
	DO Maintenance Total	\$11,058	\$0	\$7,746	\$7,437	96%	\$309	4%

Note: DO has no SAR Projects

Prepared by EVCBA Ed DesPlas
November 17, 2011

INFORMATIVE REPORT NO. 28

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assistance request (SARS) projects is reported for the period ending October 31, 2011.

Brookhaven College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc
1) Update/Replace Exterior Signage (D208)	9,363	0	3,863	0
Estimated Cost: \$138,225 Revised Cost: \$ Awarded Amount: \$13,226	Start Date: December 09 Projected Completion Date: January 12			
BHC Maintenance Summary	Total Estimated Cost: \$138,225	Total Revised Cost: \$0	Total Awarded Amount: \$13,226	

Brookhaven College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Police Communication System (BHC310)	109,710	0	0	19,200
Estimated Cost: \$1,214,286 Revised Cost: \$ Awarded Amount: \$128,910	Start Date: August 08 Projected Completion Date: August 12			
2) Re-route Waterline (BHC318)	7,600	18,131	0	0
Estimated Cost: \$7,600 Revised Cost: \$ Awarded Amount: \$25,731	Start Date: September: June 10 Projected Completion Date: December 11			
BHC SAR Summary	Total Estimated Cost: \$1,221,886	Total Revised Cost: \$0	Total Awarded Amount: \$154,641	

Cedar Valley College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Update Fire Sprinkler Systems, Buildings D,E,F and G (D207)	77,522	0	31,982	13
Estimated Cost: \$1,144,503 Revised Cost: \$ Awarded Amount: \$109,517	Start Date: December 09 Projected Completion Date: TBD*			
CVC Maintenance Summary	Total Estimated Cost: \$1,144,503	Total Revised Cost: \$0	Total Awarded Amount: \$109,517	

*TBD- To Be Determined

Cedar Valley College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Cooling Tower Structural Repair (CVC212) Estimated Cost: \$4,800 Revised Cost: \$ Awarded Amount: \$4,800	4,800	0	0	0
Start Date: June 11 Projected Completion Date: December 11				
2) Biological Preserve and Demonstration Garden (CVC214) Estimated Cost: \$15,435 Revised Cost: \$ Awarded Amount: \$15,435	15,435	0	0	0
Start Date: September 11 Projected Completion Date: March 12				
CVC SAR Summary	Total Estimated Cost: \$20,235	Total Revised Cost: \$0	Total Awarded Amount: \$20,235	

Eastfield College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair Foam Roofs: Bldgs C, L, N, P (D198) Estimated Cost: \$204,439 Revised Cost: \$559,940 Awarded Amount: \$515,096	27,347	469,883	15,936	1,930
Start Date: February 09 Projected Completion Date: November 11				
2) Refurbish Restrooms, C3RW2, F2RM1, F2RW1, L3RM1, L3RW1 (D208) Estimated Cost: \$154,812 Revised Cost: \$377,658 Awarded Amount: \$377,494	10,486	361,688	4,326	994
Start Date: December 09 Projected Completion Date: November 11				
EFC Maintenance Summary	Total Estimated Cost: \$359,251	Total Revised Cost: \$0	Total Awarded Amount: \$892,590	

Eastfield College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) CCTV (EFC301) Estimated Cost: \$3,370 Revised Cost: \$ Awarded Amount: \$3,370	3,370	0	0	0
Start Date: September 08 Projected Completion Date: Hold				
2) Install Wind Turbine and Geothermal (EFC303) Estimated Cost: \$11,770 Revised Cost: \$ Awarded Amount: \$13,170	13,170	0	0	0
Start Date: April 11 Projected Completion Date: December 11				
3) "F" Building Signage (EFC304) Estimated Cost: \$3,210 Revised Cost: \$ Awarded Amount: \$3,210	3,210	0	0	0
Start Date: August 11 Projected Completion Date: Hold				
EFC SAR Summary	Total Estimated Cost: \$18,350	Total Revised Cost: \$0	Total Awarded Amount: \$19,750	

El Centro College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Replace & Seal All Exterior Windows, Paramount (D208) Estimated Cost: \$277,169 Revised Cost: \$341,294 Awarded Amount: \$301,520	18,774	275,000	7,746	0
	Start Date: December 09 Projected Completion Date: September 11			
2) Replace Roof, Bldg A and Penthouse (D205) Estimated Cost: \$359,385 Revised Cost: \$ Awarded Amount: \$39,038	24,343	0	10,043	4,652
	Start Date: December 09 Projected Completion Date: January 12			
ECC Maintenance Summary	Total Estimated Cost: \$636,554	Total Revised Cost: \$0	Total Awarded Amount: \$340,558	

El Centro College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Elevator Lobby Remodel (ECC226) Estimated Cost: \$295,000 Revised Cost: \$ Awarded Amount: \$20,223	20,223	0	0	0
Start Date: December 10 Projected Completion Date: TBD				
2) Welding Exhaust System (BJP60) Estimated Cost: \$300,000 Revised Cost: \$ Awarded Amount: \$187,018	11,380	175,400	0	238
Start Date: August 10 Projected Completion Date: October 11				
3) Central Plant Upgrades (ECC227) Estimated Cost: \$39,204 Revised Cost: \$ Awarded Amount: \$87,154	39,204	47,950	0	0
Start Date: May 11 Projected Completion Date: February 12				
ECC SAR Summary	Total Estimated Cost: \$634,204	Total Revised Cost: \$0	Total Awarded Amount: \$294,395	

Mountain View College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Replace Hall Carpet, All Levels, Main Campus, 158,000 SF (D208)	44,192	563,974	18,231	230
Estimated Cost: \$652,422 Revised Cost: \$742,161 Awarded Amount: \$626,627	Start Date: December 09 Projected Completion Date: October 11			
MVC Maintenance Summary	Total Estimated Cost: \$652,422	Total Revised Cost: \$0	Total Awarded Amount: \$626,627	

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Repair Tunnel Soils @ Bldg F & A300 (D203) Estimated Cost: \$702,386 Revised Cost: \$ Awarded Amount: \$70,065	52,609	0	7,880	9,576
Start Date: December 09 Projected Completion Date: March 12				
2) Replace Roofs, Bldgs. H & K Waterproofing (D209) Estimated Cost: \$333,438 Revised Cost: \$ Awarded Amount: \$31,585	22,283	0	9,192	110
Start Date: December 09 Projected Completion Date: March 12				
3) Repair/Replace Concrete Stairs, Bldg. A, Waterproofing (D209) Estimated Cost: \$119,169 Revised Cost: \$ Awarded Amount: \$24,779	21,383	0	3,286	110
Start Date: December 09 Projected Completion Date: March 12				

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) Repair Roofs, Exterior Stucco, Water Infiltration, Bldg. R (D209) Estimated Cost: \$364,260 Revised Cost: \$ Awarded Amount: \$34,495	24,342	0	10,043	110
	Start Date: December 09 Projected Completion Date: March 12			
5) Repair High Priority Water Infiltration Points, Campus Wide (D209) Estimated Cost: \$119,169 Revised Cost: \$ Awarded Amount: \$18,115	14,719	0	3,286	110
	Start Date: December 09 Projected Completion Date: March 12			
6) Replace Piping Insulation in Section of Tunnel (D206) Estimated Cost: \$199,044 Revised Cost: \$96,689 Awarded Amount: \$88,330	13,482	69,286	5,562	0
	Start Date: December 09 Projected Completion Date: October 11			

North Lake College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
7) Replace Buried Utility Pipe in Section of Tunnel (D206) Estimated Cost: \$99,522 Revised Cost: \$184,818 Awarded Amount: \$179,206	6,741	169,684	2,781	0
	Start Date: December 09 Projected Completion Date: October 11			
8) Repair/ Re-Upholster Performance Hall Seating (D208) Estimated Cost: \$217,422 Revised Cost: \$ Awarded Amount: \$129,700	14,726	108,899	6,075	0
	Start Date: December 09 Projected Completion Date: October 11			
NLC Maintenance Summary	Total Estimated Cost: \$2,154,410	Total Revised Cost: \$0	Total Awarded Amount: \$576,275	

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Performance Hall Upgrades/Life Safety Analysis (NLC339) Estimated Cost: \$6,923 Revised Cost: \$ Awarded Amount: \$26,290	6,923	0	0	19,367
	Start Date: May 10 Projected Completion Date: January 12			
2) North Campus Improvements (NLC343) Estimated Cost: \$24,400 Revised Cost: \$ Awarded Amount: \$7,981	7,981	0	0	0
	Start Date: November 10 Projected Completion Date: TBD			
3) Structural Analysis all Parking Lot Lights (NLC340) Estimated Cost: \$20,725 Revised Cost: \$ Awarded Amount: \$20,725	20,725	0	0	0
	Start Date: May 10 Projected Completion Date: Hold			

North Lake College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
4) New and Replace Sidewalks (NLC341)	164,295	0	0	0
Estimated Cost: \$164,295 Revised Cost: \$ Awarded Amount: \$164,295	Start Date: September: July 10 Projected Completion Date: Hold			
5) Electrical Distribution Maintenance (NLC344)	6,420	0	0	0
Estimated Cost: \$150,000 Revised Cost: \$ Awarded Amount: \$6,420	Start Date: September 11 Projected Completion Date: September 12			
NLC SAR Summary	Total Estimated Cost: \$366,343	Total Revised Cost: \$0	Total Awarded Amount: \$225,711	

Richland College Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Replace Damper and Actuators, AHU 1 & AHU-2 @ LCET (D207) Estimated Cost: \$7,740 Revised Cost: \$14,260 Awarded Amount: \$13,410	524	12,670	216	0
Start Date: December 09 Projected Completion Date: October 11				
RLC Maintenance Summary	Total Estimated Cost: \$7,740	Total Revised Cost: \$0	Total Awarded Amount: \$13,410	

Richland College SAR	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Sink Hole at South End of Lake (RLC296) Estimated Cost: \$2,004,286 Revised Cost: \$ Awarded Amount: \$493,921	207,671	286,250	0	0
Start Date : October 08 Projected Completion Date: December 11				
2) Magnetic Locks on Interior (RLC303) Estimated Cost: \$250,000 Revised Cost: \$ Awarded Amount: \$18,725	18,725	0	0	0
Start Date: November 08 Projected Completion Date: Hold				
3) Repair Parking Lot A (Asphalt) (RLC308) Estimated Cost: \$256,700 Revised Cost: \$ Awarded Amount: \$19,227	19,227	0	0	0
Start Date: December 09 Projected Completion Date: November 11				

Richland College SAR	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
4) Relocate HVAC Piping Under Lake (RLC314) Estimated Cost: \$10,000 Revised Cost: \$1,310,000 Awarded Amount: \$107,502	107,502	0	0	0
	Start Date: September 10 Projected Completion Date: September 12			
5) Parking Lot Lights (RLC313) Estimated Cost: \$500,000 Revised Cost: \$ Awarded Amount: \$437,934	8,613	429,321	0	0
	Start Date: August 10 Projected Completion Date: January 12			
RLC SAR Summary	Total Estimated Cost: \$3,020,986	Total Revised Cost: \$0	Total Awarded Amount: \$1,077,309	

District Service Center Maintenance	Awarded \$			
	Architect/Engineer	Construction	Construction Manager	Misc.
1) Refurbish Cooling Tower (D207) Estimated Cost: \$44,232 Revised Cost: \$59,019 Awarded Amount: \$52,935	2,996	48,703	1,236	0
Start Date: December 09 Projected Completion Date: TBD				
2) District Wide ADA Assessment (D 212) Estimated Cost: \$144,765 Revised Cost: \$ Awarded Amount: \$141,900	141,900	0	0	0
Start Date: August 10 Projected Completion Date: November 11				
3) Feasibility Study Administrative Cabling Infrastructure District Wide (D192) Estimated Cost: \$5,062,857 Revised Cost: \$ Awarded Amount: \$286,644	99,008	187,636	0	0
Start Date: October 07 Projected Completion Date: Hold				
DSC Maintenance Summary	Total Estimated Cost: \$5,251,854	Total Revised Cost: \$0	Total Awarded Amount: \$481,479	

District Office Maintenance	Awarded \$			
	Architect/ Engineer	Construction	Construction Manager	Misc.
1) Dock Lift (D205)	7,437	0	309	0
Estimated Cost: \$11,058 Revised Cost: \$ Awarded Amount: \$7,746	Start Date: December 09 Projected Completion Date: Hold			
DO Maintenance Summary	Total Estimated Cost: \$11,058	Total Revised Cost: \$0	Total Awarded Amount: \$7,746	

INFORMATIVE REPORT NO. 29

Notice of Grant Awards (November 2011)

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Source: Texas Higher Education Coordinating Board-Work Study Program
Beneficiary: El Centro College
Amount: \$50,000
Term: September 1, 2011 – August 31, 2013
Purpose: To provide funding for eligible college students to mentor and tutor students at participating institutions or high school students at participating school districts; or to counsel high school students at Go Centers or similar high school-based recruiting centers designed to improved students access to higher education.

Source: U.S. Department of Education – Title V Grant
Beneficiary: El Centro College
Amount: Increase \$650,000 for 2nd year New Total \$1,300,000
Term: August 31, 2011 – August 31, 2012
Purpose: This is the second year award for the Title V grant that now exists at El Centro College. This grant is a comprehensive student success model.

Source: Texas Higher Education Coordinating Board- Work Study Student Mentorship Program
Beneficiary: Cedar Valley College
Amount: \$120,000
Term: August 31, 201- August 31, 2012
Purpose: To provide funding for eligible college students to mentor and tutor students at participating institutions or high school students at participating school district; or to counsel high school students at Go Centers or similar high school based recruiting centers.

Source: U.S. Department of Education- Talent Search

Beneficiary: Eastfield College
Amount: \$230,000
Term: September 1, 2011 – August 31, 2016
Purpose: To identify and assist individuals from disadvantaged backgrounds who have the potential to succeed in higher education, to provide academic, career, and financial counseling to its participants and encourage them to graduate from high school and continue on to and to and complete their postsecondary education, and to publicize the availability of financial aid and assist participants with the postsecondary application process.

Source: Texas Workforce Commission- Skills Development Fund/Medical Consortium
Beneficiary: El Centro College
Amount: \$1,024,564
Term: August 31, 2011 – August 31, 2012
Purpose: To provide training to increase the technical skills of new and incumbent employees of three business partners that will result in more efficient operations and increase the quality of care provided to patients.

Source: U.S. Small Business Administration (FAST)
Beneficiary: Bill J Priest
Amount: \$23,000
Term: October 1, 2011 – September 30, 2012
Purpose: To conduct four SBIR/Commercialization training workshops. This award will support SBDC/Specialty Program Counselor training. Assistance will be provided to develop SBIR/STTR proposals and will assist in developing Mentor-Protégé Agreements.

Source: U.S. Small Business Administration (Federal)
Beneficiary: Bill J. Priest
Amount: \$2,500,880
Term: October 1, 2011 – September 30, 2012
Purpose: To provide high quality business and economic development. The award will promote growth, expansion, innovation, increased productivity and management improvement.

Source: Texas Controller of Public Accounts (State)
Beneficiary: Bill J Priest
Amount: \$1,651,905
Term: October 1, 2011- September 30, 2012
Purpose: To undertake activities such as counseling and training. The

network concludes the purpose will be sufficient activity to generate during the next biennium.

Source: Texas Higher Education Coordination Board
Beneficiary: North Lake College
Amount: \$85,000
Term: September 1, 2011 – August 31, 2012
Purpose: Provide funding to mentor students at the following high schools in the North Lake College service area: Cardwell Career Center, Irving, MacArthur, Singley Academy, Nimitz, Grand Prairie, and Ranchview. Activities include providing information about higher education, the college selection and application processes, financial aid options and assisting students to use appropriate resources for college readiness. This program helps to meet the goals of participation and success in *Closing the Gaps by 2015*.

Grant Awards Reported in Fiscal Year 2011-2012	
September 2011	\$ 900,366
October 2011	\$3,967,785
November 2011	\$6,335,349
December 2011	
January 2012	
February 2012	
March 2012	
April 2012	
May 2012	
June 2012	
July 2012	
August 2012	
Total To Date	\$11,203,500

Grant Awards Reported in Fiscal Years 2004-05 through 2010-11								
Type	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-2012
Competitive	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315	\$20,985,883	\$16,071,651
Pell Grants ¹	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845	\$69,080,553	\$69,080,553
Total	\$53,586,988	\$49,147,481	\$46,582,796	\$51,523,931	\$49,199,612	\$94,356,160	\$90,066,436	\$85,152,240

¹The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student aid.

INFORMATIVE REPORT NO. 30

Notice of Grant Awards (December 2011)

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Source: Texas Woman's University via National Institutes of Health (NIH)
Beneficiary: Brookhaven College
Amount: \$17,814
Term: July 1, 2011 – June 30, 2012
Purpose: To create STEM research internships for students in pursuing STEM careers.

Source: Texas Workforce Commission/H.I.S. Bridge Builders in Partnership with Omni Dallas Convention Center Hotel
Beneficiary: Mountain View College
Amount: \$139,089
Term: September 2, 2011 – September 1, 2012
Purpose: This is a Self Sufficiency grant awarded to HIS Bridge Builders to train future employees of OMNI HOTEL.

Source: U.S. Department of Education/ Title V
Beneficiary: Mountain View College
Amount: Increase \$350,607 for 3rd year New Total \$1,207,758
Term: October 1, 2011 – September 30, 2012
Purpose: 'New Student Success' is designed to improve services to students and enhance the institutional capacity to provide innovative and customized programs. Program highlights include a READ RIGHT lab and the development of a "First Year Experience" advising center.

Source: U.S. Department of Education/Title V Coop with UNT-Dallas
Beneficiary: Mountain View College

Amount: Increase \$708,778 for 2nd year New Total \$1,410,010
Term: October 1, 2011 – September 30, 2012
Purpose: “Cooperatively Developing a Community of Student Success” is designed to improve services to students and enhance the institutional capacity to provide innovative and customized programs. Program highlights include a Writing Skill Center and the development of innovative development programs for faculty and staff.

Source: U.S. Department of Education/ TRIO SSS
Beneficiary: Eastfield College
Amount: Increase \$302,934 New Total \$615,559
Term: September 1, 2011 – August 31, 2012 (year 2)
Purpose: To provide support services to specified population of low income, first generation, and disabled students per Department of Education criteria and grant objectives.

Source: NSF/Collin County College District/ Convergence Technology Center
Beneficiary: El Centro College
Amount: Increase \$ 46,463 New Total \$ 134,471 (Continuation Funding – Year 3)
Term: September 1, 2011 – August 31, 2012
Purpose: To create a regional remote site to provide video-conferencing and streaming audio/video between campuses.

Source: Department of Health and Human Services with University Of Texas Austin/ Gulf Coast Addiction Technology Transfer Center
Beneficiary: Eastfield College
Amount: \$22,000
Term: September 30, 2011 – September 29, 2012
Purpose: To conduct surveys that will be used for developing best practice models for substance abuse. To provide technical assistance and workshops for the community.

Source: Texas Higher Education Coordinating Board/Work Study Student Mentorship Program
Beneficiary: Eastfield College
Amount: \$50,000
Term: September 1, 2011 – August 31, 2013
Purpose: To provide funding for eligible college students to mentor and tutor students at participating institutions or high school students at participating school districts; or to counsel high school students at

Go Centers or similar high school based recruiting centers designed to improve student access to higher education.

Source: U.S. Department of Education/ Title V STEM
Beneficiary: El Centro College
Amount: \$ 869,930
Term: October 1, 2011 – September 30, 2012
Purpose: To increase the number of Hispanic and other low income students attaining degrees in the fields of science, math and technology and to develop model transfer and articulation pathways with four-year colleges and universities in the STEM fields. The college will collect, analyze, and use high-quality and timely data to enable more data-based decision making.

Source: U.S. Department of Education/ Upward Bound
Beneficiary: Cedar Valley
Amount: \$284,072
Term: September 1, 2011 – August 31, 2012
Purpose: Upward Bound provides fundamental support to participants in their preparation for college entrance. This program provides opportunities for participants to succeed in their pre-college performance and ultimately in their higher education pursuits. The goal is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

Source: U.S. Department of Education/ Upward Bound (RISD)
Beneficiary: Richland College
Amount: \$250,000
Term: September 1, 2011 – August 31, 2012
Purpose: Upward Bound provides fundamental support to participants in their preparation for college entrance. This program provides opportunities for participants to succeed in their pre-college performance and ultimately in their higher education pursuits. The goal is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

Source: U.S. Department of Education/Upward Bound (GISD)
Beneficiary: Richland College
Amount: \$242,250
Term: September 1, 2011 – August 31, 2012
Purpose: Upward Bound provides fundamental support to participants in their

preparation for college entrance. This program provides opportunities for participants to succeed in their pre-college performance and ultimately in their higher education pursuits. The goal is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

<u>Grant Awards Reported in Fiscal Year 2011-2012</u>	
September 2011	\$ 900,366
October 2011	\$3,967,785
November 2011	\$6,335,349
December 2011	\$3,041,687
January 2012	
February 2012	
March 2012	
April 2012	
May 2012	
June 2012	
July 2012	
August 2012	
Total To Date	<u>\$14,245,187</u>

<u>Grant Awards Reported in Fiscal Years 2004-05 through 2010-11</u>								
<u>Type</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>	<u>2011-2012</u>
Competitive	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850	\$25,600,315	\$20,985,883	\$19,119,338
Pell Grants ¹	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762	\$68,755,845	\$69,080,553	\$69,080,553
Total	<u>\$53,586,988</u>	<u>\$49,147,481</u>	<u>\$46,582,796</u>	<u>\$51,523,931</u>	<u>\$49,199,612</u>	<u>\$94,356,160</u>	<u>\$90,066,436</u>	<u>\$88,193,891</u>

¹The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student aid.

INFORMATIVE REPORT NO. 31

Presentation of Contracts for Educational Services

The Chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

Policy Reminders

Board policies pertinent to evaluating an educational contracts report include:

The Board must be sensitive to the hopes and ambitions of the community and be able to adapt readily to community needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES

In addition to goals enumerated in the Coordinating Board's plan for higher education, Closing the Gaps by 2015, the Board establishes these goals for the College District: ...

9. The College District will collaborate with private, public, and community partners to identify and respond to recruitment, training, and educational needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES, ESTABLISH GOALS

The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions. CF (LOCAL), DELEGATION OF CONTRACTUAL AUTHORITY

BROOKHAVEN COLLEGE - \$18,356

Ford	Automotive
GM	Automotive
North Texas Tollway Authority	Time Management
North Texas Tollway Authority	Business Writing

CEDAR VALLEY COLLEGE - \$22,653

Methodist Hospital	Computer Software
Texas Department of Transportation	Needs Assessment, Group Training, Individual Technical Assistance, DBE
McGraw-Hill	Marketing

EASTFIELD COLLEGE - \$1,200

International Schools	Professional Truck Driving
International Schools	Professional Truck Driving
PPG	Autobody

EL CENTRO COLLEGE – \$1,188

Youth Village Foundation	Food Safety Handling and Sanitation
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MOUNTAIN VIEW COLLEGE – \$8,100

LSG Sky Chef	Conflict Resolution
LSG Sky Chef	Conflict Resolution

NORTH LAKE COLLEGE - \$117,454

Aviall	Excel 1 - Introduction
Aviall	Excel 1 - Introduction
Aviall	Excel 1 - Introduction
Lone Star College System	Stress Management
Lone Star College System	Meeting Management
Lone Star College System	Effective Communication
Construction Education Foundation	Career Training
Dallas Joint Plumbing & Pipefitting	Career Training
Dallas Joint Electrical Training Center	Career Training
United Masonry Contractors	Career Training

RICHLAND COLLEGE – \$20,725

Chambrel at Club Hill	Emeritus
Christian Care	Emeritus
The Forum	Emeritus
Meadowstone	Emeritus
Monticello West	Emeritus
Presbyterian Village North	Emeritus (A)
Presbyterian Village North	Emeritus (B)
City of Garland	Organization Productivity (A)
City of Garland	Organization Productivity (B)
City of Plano	Organization Productivity
Dallas County	Organization Productivity (A)
Dallas County	Organization Productivity (B)
Dallas County	Customer Care II
Dal-Tile	Principles of Leadership (A)
Dal-Tile	Principles of Leadership (B)
Karlee Company	Machine Shop Overview

Marlow Industries	Excel I
Marlow Industries	Excel II
Plastipak Packaging	CPR (A)
Plastipak Packaging	CPR (B)
Plastipak Packaging	CPR (C)
Plastipak Packaging	CPR (D)
Unity Manufacturing	5S Implementation

Contracts for Educational Services Reported in 2011-12

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
Sept 2011	\$ 36,723	\$ 1,872	\$ 2,300	\$ 3,539	\$ 40,550	\$ 12,611	\$ 7,942	\$ 105,537
Oct2011	26,026	13,994	0	14,226	2,625	27,738	4,785	89,394
Nov 2011	18,356	22,653	1,200	1,188	8,100	117,454	20,725	189,676
Dec 2011								
Jan 2012								
Feb 2012								
Mar 2012								
Apl 2012								
May 2012								
June 2012								
July 2012								
Aug 2012								
Total	\$ 81,105	\$ 38,519	\$ 3,500	\$ 18,953	\$ 51,275	\$ 157,803	\$ 33,452	\$ 384,607

Contracts for Educational Services Reported in Fiscal Years 2004-05 through 2010-11

	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>	<u>2009-10</u>	<u>2010-11</u>
BHC	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372	\$ 295,712	\$ 245,537
CVC	563,088	501,655	886,499	804,523	829,174	\$ 288,150	\$ 195,226
EFC	72,145	125,727	122,943	95,796	63,986	\$ 26,951	\$ 26,605
ECC	117,300	646,509	312,686	500,707	560,228	\$ 509,510	\$ 294,024
MVC	202,878	202,246	137,995	164,883	119,534	\$ 68,387	\$ 179,830
NLC	624,729	428,096	424,961	431,473	270,759	\$ 373,172	\$ 406,059
RLC	343,528	238,414	196,645	173,689	139,100	\$ 141,494	\$ 170,260
BPI	326,457	115,575 ¹	0	0	0	0	0
Total	\$2,561,108	\$2,530,913	\$2,426,380	\$2,434,990	\$2,242,153	\$1,703,376	\$1,517,541

¹The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO. 32

Report of Training Completed by DCCCD Trustees During Calendar Year 2011

All members of DCCCD Board of Trustees completed training required in connection with the Public Funds Investment Act and Open Government prior to calendar year 2011. In 2012, Trustee Bill Metzger will complete required training for new trustees on financial management.

In 2011, non-mandatory training for DCCCD Board of Trustees took the form of reading material, consultation with President Belle Wheelan (Southern Association of Colleges and Schools Commission on Colleges), and participation in conferences, as follows:

January 2011 – *Educational Quality, Board Briefs Volume 2, Issue 8*

February 2011 – *Developmental Education, Board Briefs Volume 2, Issue 9*

March 2011 – *Career and Technical Education (CTE), Board Briefs Volume 2, Issue 10*

April 2011 – *Transfer Education, Board Briefs Volume 2, Issue 11*

May 2011 – *Student Life, Board Briefs Volume 2, Issue 12*

June 2011 – *Student Retention & The Completion Agenda, Board Briefs Volume 2, Issue 13*

June 7, 2011 – consultation with Dr. Belle Wheelan (Southern Association of Colleges and Schools Commission on Colleges) on the subject of regional accreditation

July 2011 – *Financial Management (Part 1 of 2), Board Briefs Volume 2, Issue 14*

August 2011 – *Accreditation, Board Briefs Volume 2, Issue 15*

September 2011 – *Texas Higher Education Plan, Board Briefs Volume 2, Issue 16*

October 2011 – *Effective Trusteeship, Board Briefs Volume 2, Issue 17*

October 12, 2011 – Texas Association of Community College Trustees and Administrators Annual Conference (Trustee Boyle)

October 12-15, 2011 – Association of Community College Trustees Annual Congress (Trustees Boyle with ACCT Trust Fund Committee; Trustees Compton, Ferguson and Metzger were program presenters)

November 2011 – *Legal Issues in Community Colleges, Board Briefs Volume 2, Issue 18*

December 2011 – *Risk Management, Board Briefs Volume 2, Issue 19*