

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations ONLY to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOLS**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, November 3, 2009
4:00 PM**

AGENDA

- I. Certification of Posting of Notice of the Meeting Wright Lassiter
- II. Citizens Desiring to Address the Board Regarding Agenda Items
- III. Recognition of the 2009 NJCAA Division III National Championship
Richland College Baseball Team
- IV. Special Presentation about Student Success in El Centro College's Jail
Program by Dr. Paul McCarthy, president
- V. Special Presentation about Cedar Valley Early College High School –
Dallas ISD by Dr. Jennifer Wimbish, president
- VI. Enrollment, Budget, and Related Operational Updates about Richland
Collegiate High School of Mathematics, Science, and Engineering (opened
Fall 2006) and Planning Update about Richland Collegiate High School for
Visual, Performing and Digital Arts (opening Fall 2010) - Dr. Kathryn
Eggleston, acting superintendent
- VII. Opportunity for Chancellor and Board Members to Declare Conflicts of
Interest Specific to this Agenda (p. 6)
- VIII. Consideration of bids
 1. Recommendation for award to DFW Communications, Inc. for the

purchase of replacement and additional call boxes, and routine maintenance and repair of approximately ninety emergency call boxes located across the district – District-Wide - \$200,000 (3-year estimate).

2. Recommendation for award to Interboro Packaging Corporation for trash can liners in multiple sizes and includes products made of virgin material as well as recycled material – District-Wide - \$165,000 (3-year estimate).
3. Recommendation for award to Hartwig, Inc. to provide and install two three-axis lathes and two three-axis milling machines for the new workforce development training program – Richland College Garland Campus - \$547,360.
4. Recommendation for award to Clean Air America, Inc. for ten dual-station welding booths; included are a self-contained air filtration system for each dual unit plus 20 welding curtains, risers, and weld arms – Eastfield College - \$112,000.
5. Recommendation for award to Dynocom Industries, Inc. for an all-wheel-drive dynamometer to be installed in the new Automotive Technology Building – Eastfield College - \$72,059.
6. Recommendation for award to Anasazi Instruments, Inc. for a model 60 C/H upgrade for the existing EM360I magnet in the nuclear magnetic resonance spectrometer – Richland College - \$70,900.

IX. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

7. Approval of Minutes of the October 6, 2009 Regular Meeting
8. Approval of Minutes of the October 20, 2009 Special Meeting

Policy Reports

9. Approval of Revision to Board Policy Concerning Student's Right to Know
10. Approval of Benefit Cost Adjustment for Full-time Administrators, Faculty and Professional Support Staff and Limited Full-time Professional Support Staff for 2009-2010
11. Approval of Policies Concerning the Budget, Non-Discrimination, and Student Records
12. Approval of Participation in the Child and Adult Care Food Program (CACFP)

Building and Grounds Reports

13. Approval of Amendment to Agreement with KAI Texas, LLC

Financial Reports

14. Approval of Expenditures for September 2009
15. Presentation of Budget Report for September 2009
16. Acceptance of Gifts
17. Notice of Grant Awards
18. Approval of Tuition for Continuing Education Courses
19. Approval of Membership in American Association of Community Colleges
20. Approval of Resolution to Discontinue Commercial Paper Program
21. Approval of Interlocal Agreement with Texas Department of Transportation
22. Approval of Amendment to Agreement with Condensed Curriculum International, Inc. for Allied Health Training
23. Approval of Interlocal Agreement with Dallas/Fort Worth International Airport Board
24. Approval of Amendment to Agreement with PSBP Monroe, LLC, a Virginia Limited Liability Company
25. Approval of Agreement with Word and Brown Insurance Administrators Inc. dba Conexis
26. Approval of Subcontract Agreement with Coast Community College District

X. Individual Items

27. Acceptance of Resignations and Retirements
28. Acceptance of Rescission of Employment Contract
29. Approval of Warrants of Appointment for Security Personnel
30. Employment of Contractual Personnel
31. Approval of Interlocal Cooperation Agreement with Dallas County Sheriff's Office

XI. Informative Reports

32. Receipt of Business and Corporate Contracts – Revised September
33. Receipt of Business and Corporate Contracts – October
34. Monthly Award and Change Order Summary
35. Payments for Goods and Services
36. Progress Report on Construction Projects
37. Bond Program Report on Projects

XII. Questions/Comments from the Board and Chancellor

38. Possibility of Providing Reduced-cost DART Passes to Students at Colleges in Addition to El Centro College
39. Background Information about the Increased Fee for GED Testing

XIII. Citizens Desiring to Appear Before the Board

- XIV. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

- XV. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE NOVEMBER 3, 2009
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 30th day of October, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 30th day of October, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is positioned above a horizontal line.

Wright L. Lassiter, Jr., Secretary

DECLARATION OF CONFLICT OF INTEREST

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. "Local government officers" are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

All American Poly	Interboro Packaging Corp.
Alpha Industrial Supply	L&M Industrial Supply, Inc.
Already Gear	M.A.N.S. Distributors Inc.
American Association of Community Colleges	Mastercraft Printed Products and Services
Anasazi Instruments, Inc.	Matheson Tri-Gas
Boirtex Inc.	Metroplex Welding Supply, Inc.
Buck Scientific, Inc.	MSC Industrial Supply Co.
Calico Industries, Inc.	Mustang Dynamometer
Campbell	Performance Horizons
CBI Health Care	Perkin Elmer Health Science, Inc.
CDWG	Pollock Paper, Inc.
Central Poly Corp.	Prozair Distribution, Inc.
CIC Photonics, Inc.	Quill Corporation
Clean Air America, Inc.	RightNow Technologies, Inc.
Coast Community College District	Shavlik Technologies, LLC
Collegenet, Inc.	SHI Government Solutions
Commercial Consumer Products	Tegrity, Inc.
Council for Professional Recognition	Texas Department of Transportation
Dallas/Fort Worth International Airport	The Bradshaw Group DBA Printer Medic
DFW Communications, Inc.	Thermo Electron North America LLC
DFW Motel Supply & Textiles Inc.	Unipack Corp.
Diversified Plastics & Packaging	Varian, Inc.
Dynocom Industries, Inc.	VWR International
Fujitsu Computer Systems	Western Paper Company
Gast & Alloy Supply Co.	Word & Brown Insurance Administrators Inc.dba Conexis
GWS Welding Supply	
Hartwig, Inc.	

(Tab 1) RECOMMENDATION FOR AWARD – BID NO. 11656
CALL BOX MAINTENANCE, REPAIR AND PURCHASE
PRICE AGREEMENT, DISTRICT-WIDE
NOVEMBER 4, 2009 THROUGH OCTOBER 31, 2012

RESPONSE: Requests for bids were sent to 253 companies, and one bid was received.

RECOMMENDATION FOR AWARD:

	(3-year estimate)
DFW COMMUNICATIONS, INC.	\$200,000

LOW AND ONLY BIDDER

COMMENTS: This award is for the purchase of replacement and additional call boxes, and routine maintenance and repair of approximately ninety emergency call boxes located across the district. Repair costs are based on an hourly rate of \$105 per hour, an \$85 trip charge plus parts that are prices at cost plus 35%. In a typical year, costs run around \$45,000. Because of the growth of the district, for this award, the estimated cost includes the purchase of approximately 40 replacement and additional call boxes at a current cost of \$3,705 which includes an optional strobe light and installation.

Sources for service and supply of call boxes is highly specialized and very limited within the communications equipment industry. Rebidding is not expected to yield an improved level of bidder response.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 2) RECOMMENDATION FOR AWARD - BID NO. 11669
TRASH CAN LINERS
PRICE AGREEMENT, DISTRICT-WIDE
DECEMBER 1, 2009 THROUGH NOVEMBER 30, 2012

RESPONSE: Requests for bids were sent to 49 companies, and 15 bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

INTERBORO PACKAGING CORP.	(3-year estimate) \$165,000
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OVERALL LOW BID

COMMENTS: This award is for trash can liners in multiple sizes and includes products made of virgin material as well as recycled material. Award is recommended to a single bidder. If awards were made to multiple contractors the cost difference of approximately \$400 per year would not merit having to manage multiple contracts and separate orders.

Should the low overall bidder fail to perform satisfactorily, it is recommended that the next overall low bidder, L & M Industrial Supply, Inc., fulfill the balance of the price agreement term.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Bid #11669

Trash Can Liner Price Agreement

	Est. Annual Usage	Description	All American Poly		Boirtex Inc.		Calico Industries, Inc.	
			Virgin	Recycled	Virgin	Recycled	Virgin	Recycled
1	197 cases 500/case	.40 mil 7-10 gallon 500/case Black	\$15.37/case 500/case	\$15.37/case 500/case	\$16.70/case 1,000/case	No bid	\$7.94/case 500/case	No bid
2	792 cases 500/case	.40 mil 12-16 gallon 500/case Black	\$20.02/case 500/case	\$20.02/case 500/case	\$22.95/case 1,000/case	No bid	\$11.31/case 500/case	No bid
3	477 cases 150/case	.75 mil 33 gallon 150/case White	\$26.17/case 150/case	\$26.17/case 150/case	\$11.20/case 150/case	No bid	\$9.14/case 150/case	No bid
4	915 cases 100/case	.75 mil 45 gallon 100/case White	\$10.30/case 100/case	\$10.30/case 100/case	\$10.60/case 100/case	No bid	\$8.12/case 100/case	No bid
5	560 cases 250/case	.60 mil 33 gallon 250/case Black	\$17.57/case 250/case	\$17.57/case 250/case	\$13.50/case 250/case	No bid	No bid	\$9.08/case 250/case
6	360 cases 100/case	.65 mil 44 gallon 100/case White	\$11.32/case 100/case	\$11.32/case 100/case	\$10.60/case 100/case	No bid	\$8.52/case 100/case	No bid
7	526 cases 100/case	.65 mil 55-60 gallon 100/case Black	\$10.64/case 100/case	\$10.64/case 100/case	\$16.95/case 200/case	No bid	No bid	\$6.61/case 100/case
8	2,042 cases 50/case	1.7 mil 55-60 gallon 50/case Yellow	\$10.58/case 50/case	\$10.58/case 50/case	\$28.80/case 100/case	No bid	\$12.61/case 50/case	No bid
9	315 cases 250/case	.6 mil. 33 gallon 250/case Black	\$17.28/case 250/case	\$17.28/case 250/case	\$13.50/case 250/case	No bid	No bid	\$9.90/case 250/case
10	535 cases 100/case	.75 mil 60 gallon 100/case White	\$12.34/case 100/case	\$12.34/case 100/case	\$12.75/case 100/case	No bid	\$11.48/case 100/case	No bid

	Est. Annual Usage	Description	Campbell		CBI Health Care		Central Poly Corp	
			Virgin	Recycled	Virgin	Recycled	Virgin	Recycled
1	197 cases 500/case	.40 mil 7-10 gallon 500/case Black	\$9.20/case 500/case	No bid	\$7.98/case 500/case	No Bid	\$9.20/case 500/case	No bid
2	792 cases 500/case	.40 mil 12-16 gallon 500/case Black	\$12.18/case 500/case	No bid	\$10.52/case 500/case	No bid	\$11.40/case 500/case	No bid
3	477 cases 150/case	.75 mil 33 gallon 150/case White	\$11.50/case 150/case	No bid	9.79/case 150/case	\$8.95/case 150/case	\$11.20/case 150/case	No bid
4	915 cases 100/case	.75 mil 45 gallon 100/case White	\$9.64/case 100/case	No bid	\$9.09/case 100/case	\$8.31/case 100/case	\$10.20/case 100/case	No bid
5	560 cases 250/case	.60 mil 33 gallon 250/case Black	\$14.61/case 250/case	No bid	\$12.72/case 250/case	\$11.64/case 250/case	\$13.10/case 250/case	No bid
6	360 cases 100/case	.65 mil 44 gallon 100/case White	\$9.94/case 100/case	No bid	\$8.64/case 100/case	\$7.91/case 100/case	\$9.90/case 100/case	No bid
7	526 cases 100/case	.65 mil 55-60 gallon 100/case Black	\$9.94/case 100/case	No bid	\$8.64/case 100/case	\$7.91/case 100/case	\$10.20/case 100/case	No bid
8	2,042 cases 50/case	1.7 mil 55-60 gallon 50/case Yellow	\$14.23/case 50/case	No bid	\$12.98/case 50/case	\$11.28/case 50/case	\$13.40/case 50/case	No bid

9	315 cases 250/case	.6 mil. 33 gallon 250/case Black	\$13.70 250/case	No bid	\$13.03/case 250/case	\$11.93/case 250/case	\$12.20/case 250/case	No bid
10	535 cases 100/case	.75 mil 60 gallon 100/case White	\$12.34/case 100/case	No bid	\$10.88/case 100/case	\$9.96/case 100/case	\$12.30/case 100/case	No bid

	Est. Annual Usage	Description	Commercial Consumer Products		DFW Motel Supply & Textiles Inc.		Diversified Plastics & Packaging	
			Virgin	Recycled	Virgin	Recycled	Virgin	Recycled
1	197 cases 500/case	.40 mil 7-10 gallon 500/case Black	\$7.24/case 500/case	No Bid	No bid	\$16.50/case 1,000/case	No bid	No Bid
2	792 cases 500/case	.40 mil 12-16 gallon 500/case Black	\$8.99/case 500/case	No bid	No bid	\$22.95/case 1,000/case	No bid	No bid
3	477 cases 150/case	.75 mil 33 gallon 150/case White	\$8.99/case 150/case	No bid	\$10.75/case 150/case	No bid	\$9.45/case 150/case	\$8.95/case 150/case
4	915 cases 100/case	.75 mil 45 gallon 100/case White	8.23/case 100/case	No bid	\$10.05/case 100/case	No bid	\$9.45/case 100/case	\$9.25/case 100/case
5	560 cases 250/case	.60 mil 33 gallon 250/case Black	\$11.44/case 250/case	No bid	\$10.75/case 150/case	\$11.45/case 250/case	\$13.50/case 250/case	\$12.75/case 250/case
6	360 cases 100/case	.65 mil 44 gallon 100/case White	\$7.86/case 100/case	No bid	\$11.00/case 100/case	No bid	\$11.25/case 100/case	\$10.80/case 100/case
7	526 cases 100/case	.65 mil 55-60 gallon 100/case Black	\$7.86/case 100/case	No bid	No bid	\$19.75/case 100/case	\$10.75/case 100/case	\$10.30/case 100/case
8	2,042 cases 50/case	1.7 mil 55-60 gallon 50/case Yellow	\$13.04/case 50/case	No bid	No bid	\$12.75/case 50/case	\$13.00/case 50/case	\$12.75/case 50/case
9	315 cases 250/case	.6 mil. 33 gallon 250/case Black	\$11.74/case 250/case	No bid	\$10.85/case 150/case	\$11.55/case 250/case	\$13.95/case 250/case	\$13.50/case 250/case
10	535 cases 100/case	.75 mil 60 gallon 100/case White	\$9.83/case 100/case	No bid	\$12.05/case 100/case	No bid	\$11.65/case 100/case	\$11.40/case 100/case

	Est. Annual Usage	Description	Interboro Packaging Corp – BID A		Interboro Packaging Corp. BID B		Interboro Packaging Corp. BID C	
			Virgin	Recycled	Virgin	Recycled	Virgin	Recycled
1	197 cases 500/case	.40 mil 7-10 gallon 500/case Black	\$18.96/case 1,000/case	\$18.96/case 1,000/case	\$15.96/case 1,000/case	\$15.96/case 1,000/case	\$11.96/case 1,000/case	\$11.96/case 1,000/case
2	792 cases 500/case	.40 mil 12-16 gallon 500/case Black	\$25.36/case 1,000/case	\$25.36/case 1,000/case	\$18.68/case 1,000/case	\$18.68/case 1,000/case	\$15.44/case 1,000/case	\$15.44/case 1,000/case
3	477 cases 150/case	.75 mil 33 gallon 150/case White	\$19.13/case 250/case	\$19.13/case 250/case	\$15.80/case 250/case	\$15.80/case 250/case	\$24.47/case 500/case	\$24.47/case 500/case
4	915 cases 100/case	.75 mil 45 gallon 100/case White	\$25.85/case 250/case	\$25.85/case 250/case	\$22.05/case 250/case	\$22.05/case 250/case	\$19.60/case 250/case	\$19.60/case 250/case
5	560 cases 250/case	.60 mil 33 gallon 250/case Black	\$13.32/case 250/case	\$13.32/case 250/case	\$22.68/case 500/case	\$22.68/case 500/case	\$18.96/case 500/case	\$18.96/case 500/case
6	360 cases 100/case	.65 mil 44 gallon 100/case White	\$20.40/case 200/case	\$20.40/case 200/case	\$19.44/case 200/case	\$19.44/case 200/case	\$17.48/case 200/case	\$17.48/case 200/case

7	526 cases 100/case	.65 mil 55-60 gallon 100/case Black	\$19.36/case 200/case	\$19.36/case 200/case	\$18.48/case 200/case	\$18.48/case 200/case	\$16.48/case 200/case	\$16.48/case 200/case
8	2,042 cases 50/case	1.7 mil 55-60 gallon 50/case Yellow	\$30.96/case 100/case	\$30.96/case 100/case	\$27.96/case 100/case	\$27.96/case 100/case	\$22.96/case 100/case	\$22.96/case 100/case
9	315 cases 250/case	.6 mil. 33 gallon 250/case Black	\$13.98/case 250/case	\$13.98/case 250/case	\$22.64/case 500/case	\$22.64/case 500/case	\$18.96/case 500/case	\$18.96/case 500/case
10	535 cases 100/case	.75 mil 60 gallon 100/case White	\$25.44/case 200/case	\$25.44/case 200/case	\$20.68/case 200/case	\$20.68/case 200/case	\$17.96/case 200/case	\$17.96/case 200/case

	Est. Annual Usage	Description	Interboro Packaging Corp BID D		L & M Industrial Supply, Inc.		M. A.N. S. Distributors Inc.	
			Virgin	Recycled	Virgin	Recycled	Virgin	Recycled
1	197 cases 500/case	.40 mil 7-10 gallon 500/case Black	\$11.96/case 1,000/case	\$11.96/case 1,000/case	\$7.28/case 500/case	\$7.12/case 500/case	\$8.04/case 500/case	No bid
2	792 cases 500/case	.40 mil 12-16 gallon 500/case Black	\$15.44/case 1,000/case	\$15.44/case 1,000/case	\$9.57/case 500/case	\$9.36/case 500/case	\$10.62/case 500/case	No bid
3	477 cases 150/case	.75 mil 33 gallon 150/case White	\$20.67/case 500/case	\$20.67/case 500/case	\$9.67/case 150/case	\$8.77/case 150/case	\$9.96/case 150/case	No bid
4	915 cases 100/case	.75 mil 45 gallon 100/case White	\$16.20/case 250/case	\$16.20/case 250/case	\$9.01/case 100/case	\$8.15/case 100/case	\$9.07/case 100/case	No bid
5	560 cases 250/case	.60 mil 33 gallon 250/case Black	\$17.40/case 500/case	\$17.40/case 500/case	\$12.53/case 250/case	\$11.39/case 250/case	\$11.83/case 250/case	No bid
6	360 cases 100/case	.65 mil 44 gallon 100/case White	\$15.64/case 200/case	\$15.64/case 200/case	\$8.56/case 100/case	\$7.77/case 100/case	\$8.63/case 100/case	No bid
7	526 cases 100/case	.65 mil 55-60 gallon 100/case Black	\$14.68/case 200/case	\$14.68/case 200/case	\$8.56/case 100/case	\$7.77/case 100/case	\$7.85/case 100/case	No bid
8	2,042 cases 50/case	1.7 mil 55-60 gallon 50/case Yellow	\$18.64/case 100/case	\$18.64/case 100/case	\$12.80/case 50/case	\$11.06/case 50/case	\$12.91/case 50/case	No bid
9	315 cases 250/case	.6 mil. 33 gallon 250/case Black	\$18.96/case 500/case	\$18.96/case 500/case	\$12.89/case 250/case	\$11.66/case 250/case	\$11.84/case 250/case	No bid
10	535 cases 100/case	.75 mil 60 gallon 100/case White	\$16.64/case 200/case	\$16.64/case 200/case	\$10.80/case 100/case	\$9.78/case 100/case	\$10.95/case 100/case	No bid

	Est. Annual Usage	Description	Pollock Paper, Inc.		Quill Corporation		Unipack Corp.	
			Virgin	Recycled	Virgin	Recycled	Virgin	Recycled
1	197 cases 500/case	.40 mil 7-10 gallon 500/case Black	\$7.41/case 500/case	No bid	\$15.43/case 500/case	\$14.90/case 500/case	No bid	\$7.40/case 500/case
2	792 cases 500/case	.40 mil 12-16 gallon 500/case Black	\$10.43/case 500/case	No bid	\$29.58/case 1,000/case	\$20.54/case 500/case	No bid	\$11.90/case 500/case
3	477 cases 150/case	.75 mil 33 gallon 150/case White	\$10.15/case 150/case	No bid	\$22.62/case 150/case	\$15.88/case 100/case	No bid	\$11.75/case 150/case
4	915 cases 100/case	.75 mil 45 gallon 100/case White	\$9.63/case 100/case	No bid	\$34.36/case 250/case	\$33.18/case 250/case	No bid	\$10.40/case 100/case

5	560 cases 250/case	.60 mil 33 gallon 250/case Black	\$14.56/case 250/case	No bid	No bid	\$5.14/case 40/case	No bid	\$13.40/case 250/case
6	360 cases 100/case	.65 mil 44 gallon 100/case White	\$9.85/case 100/case	No bid	No bid	\$5.14/case 20/case	No bid	\$9.80/case 100/case
7	526 cases 100/case	.65 mil 55-60 gallon 100/case Black	\$9.85/case 100/case	No bid	\$24.03/case 100/case	\$19.75/case 100/case	No bid	\$9.80/case 100/case
8	2,042 cases 50/case	1.7 mil 55-60 gallon 50/case Yellow	\$13.87/case 50/case	No bid	No bid	\$38.88/case 100/case	No bid	\$51.00/case 50/case
9	315 cases 250/case	.6 mil. 33 gallon 250/case Black	\$14.56/case 250/case	No bid	\$22.10/case 250/case	\$21.36/case 250/case	No bid	\$13.40/case 250/case
10	535 cases 100/case	.75 mil 60 gallon 100/case White	\$11.53/case 100/case	No bid	No bid	No bid	No bid	\$11.70/case 100/case

	3-year cost
All American Poly	\$342,000
Boritex Inc	\$246,000
Calico Industries, Inc.	\$377,000
Campbell	\$935,000
*CBI Health Care	\$173,000
Central Poly Corp.	\$250,000
Commercial Consumer Products	\$208,000
DFW Motel & Textiles Inc	\$246,000
*Diversified Plastics & Packaging	\$198,000
Interboro A	\$251,000
Interboro B	\$222,000
Interboro C	\$186,000
Interboro D	\$165,000
L&M Industrial Supply Inc	\$196,000
M.A.N.S. Distributors Inc	\$219,000
Pollock Paper, Inc.	\$238,000
*Quill Corporation	\$350,000
Unipack Corp.	\$471,000

* Incomplete bids. Were not low bidder on items on which they bid.

(Tab 3) RECOMMENDATION FOR AWARD - BID NO. 11676
TWO LATHES AND TWO MILLING MACHINES
RICHLAND COLLEGE – GARLAND CAMPUS

RESPONSE: Requests for bids were sent to 20 companies, and one response was received.

COMPARISON OF BIDS:

Hartwig, Inc.	\$547,360
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RECOMMENDATION FOR AWARD:

HARTWIG, INC.	\$547,360
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LOW AND ONLY BID

COMMENTS: This award is to provide and install two three-axis lathes and two three-axis milling machines for the new workforce development training program. The equipment will provide higher-level worker training to machine operators in the manufacturing community.

A follow-up survey indicated other bidders did not respond because they could not compete with the manufacturers' distributor, could not meet specifications, or did not sell this type of equipment. Rebidding is not expected to yield an improved level of bidder response.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 4) RECOMMENDATION FOR AWARD - BID NO. 11677
TEN DUAL WELDING STATIONS
EASTFIELD COLLEGE

RESPONSE: Requests for bids were sent to 27 companies, and two responses were received.

COMPARISON OF BIDS:

Clean Air America, Inc.	\$112,000.00
Alpha Industrial Supply	\$212,579.20

RECOMMENDATION FOR AWARD:

CLEAN AIR AMERICA, INC.	\$112,000
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LOW BID

COMMENTS: This award is for ten dual-station welding booths; included are a self-contained air filtration system for each dual unit plus 20 welding curtains, risers, and weld arms. They will be installed in new facilities for the Career Technologies to provide welding students with a safe, well-ventilated station with an adjustable welding surface. Rebidding is not expected to yield an improved level of bidder response.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 5) RECOMMENDATION FOR AWARD - BID NO. 11691
PURCHASE AND INSTALLATION OF A DYNAMOMETER
EASTFIELD COLLEGE

RESPONSE: Requests for bids were sent to 40 companies, and two responses were received.

COMPARISON OF BIDS:

Mustang Dynamometer	\$71,650
Dynocom Industries, Inc.	\$72,059

RECOMMENDATION FOR AWARD:

DYNOCOM INDUSTRIES, INC.	\$72,059
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LOW BID MEETING SPECIFICATIONS

JUSTIFICATION:

The low bidder is not recommended because documentation was not provided to ensure that the quoted equipment would fit into the floor pit constructed for this purpose.

COMMENTS: This award is for an all-wheel-drive dynamometer to be installed in the new Automotive Technology Building; it will be used to train students in automotive fuel emissions testing, calibration of engine management controllers, and obtaining power and torque measurements. Rebidding is not expected to yield an improved level of bidder response.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 6) RECOMMENDATION FOR AWARD – REQUISTION NO. 1D51634
SPECTROMETER UPGRADE
RICHLAND COLLEGE

RECOMMENDATION FOR AWARD:

ANASAZI INSTRUMENTS, INC.

\$70,900

SOLE SOURCE

COMMENTS: This purchase is for a model 60 C/H upgrade for the existing EM3601 magnet in the nuclear magnetic resonance spectrometer, which is a diagnostic tool used to study organic physical, chemical, and biological properties of matter. It is also used by chemists to study chemical structure using simple one-dimensional techniques. The spectrometer is used by students in the chemistry labs.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

CONSENT AGENDA NO. 7

Approval of Minutes of the October 6, 2009 Regular Meeting

It is recommended that the Board approve the minutes of the October 6, 2009 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Ms. Charletta Compton (arrived at 4:34 PM)
Mr. Bob Ferguson
Ms. Diana Flores (Vice Chair)
Dr. Wright Lassiter (Secretary and Chancellor)
Mrs. Martha Sanchez Metzger
Mr. Jerry Prater (Chair)
Mr. JL Sonny Williams

Board Members and Officers Absent: Mrs. Kitty Boyle

Board Chair Jerry Prater convened the meeting at 4:04 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE OCTOBER 6, 2009
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2nd day of October, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 2nd day of October, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the board regarding agenda items.

RCHS Update on Student Enrollment, Student Success, Employee Success, Budget, and TEA Update on RCHS Expansion Proposals – Dr. Kay Eggleston, acting superintendent

Dr. Kay Eggleston provided a status report about RCHS for Mathematics, Science and Engineering and about the application to TEA for a companion charter high school for digital, visual and performing arts.

Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda

There were no declarations of conflict of interest.

Consideration of Bids

Mr. Ferguson moved and Mrs. Sanchez Metzger seconded a motion to approve all bids, except bid #11, in the Consideration of Bids section of the agenda. Motion passed. (See October 6, 2009, Board Meeting, Consideration of Bids, Agenda Items #1-16, minus bid # 11, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Vice Chair Flores moved and Mrs. Sanchez Metzger seconded a motion to approve bid #11 in the Consideration of Bids section of the agenda. Mr. Ferguson abstained. Motion passed. (See October 6, 2009, Board Meeting, Consideration of Bids, Agenda Item #11, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Vice Chair Flores moved and Mr. Ferguson seconded a motion to approve recommendations #17-38 in the Consent Agenda. Motion passed. (See October 6, 2009, Board Meeting, Agenda Items #17-38, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Vice Chair Flores moved and Mr. Ferguson seconded a motion to approve recommendation #39, in the Individual Items section of the agenda. Motion passed. (See October 6, 2009, Board Meeting, Agenda Item #39, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mr. Ferguson moved and Mrs. Sanchez Metzger seconded a motion to approve recommendation #40, in the Individual Items section of the agenda. Motion

passed. (See October 6, 2009, Board Meeting, Agenda Item #40, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Vice Chair Flores moved and Mr. Ferguson seconded a motion to approve recommendation #41, in the Individual Items section of the agenda. Motion passed. (See October 6, 2009, Board Meeting, Agenda Item #41, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Vice Chair Flores moved and Mrs. Sanchez Metzger seconded a motion to approve recommendation #42, in the Individual Items section of the agenda. Motion passed. (See October 6, 2009, Board Meeting, Agenda Item #42, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mr. Williams moved and Mr. Ferguson seconded a motion to approve recommendation #43, in the Individual Items section of the agenda. Motion passed. (See October 6, 2009, Board Meeting, Agenda Item #43, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mr. Ferguson moved and Vice Chair Flores seconded a motion to approve recommendation #44, in the Individual Items section of the agenda. Motion passed. (See October 6, 2009, Board Meeting, Agenda Item #44, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mr. Ferguson moved and Mrs. Sanchez Metzger seconded a motion to approve recommendation #45, in the Individual Items section of the agenda. Motion passed. (See October 6, 2009, Board Meeting, Agenda Item #45, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

(See October 6, 2009, Board Meeting, Agenda Items #46-52, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

Trustee Boyle is attending a Trust Fund Committee meeting at the 40th Annual ACCT Leadership Congress in San Francisco, CA.

Dr. Lassiter will advise Board members of TEA's opinion concerning reporting relationship for the charter high school superintendent(s) following a meeting with staff in the agency's charter school division. He will also initiate conversations to consider Trustee Williams' suggestion for operating with one police force instead of seven and direct that campus visits be scheduled for Trustee Compton.

Effective with the December 2009 agenda, status reports for all facilities projects will be presented in terms of progress and in the format used for the bond program, which includes original and revised budgets, M/WBE participation, and other data elements.

Citizens Desiring to Appear Before the Board

There were no citizens desiring to appear before the board.

Executive Session

The Board went into executive session at 4:59 PM as authorized by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

Board Chair Prater concluded the Executive Session on October 6, 2009 at approximately 5:45 PM.

At approximately 5:45 PM, the Board re-convened in its regular meeting.

Adjournment

Board Chair Prater adjourned the meeting at 5:45 PM.

Approved:



Wright L. Lassiter, Jr., Secretary

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CONSENT AGENDA NO. 8

Approval of Minutes of the October 20, 2009 Special Meeting

It is recommended that the Board approve the minutes of the October 20, 2009 Board of Trustees Special Meeting.

Board Members and Officers Present:

Mrs. Kitty Boyle
Ms. Charletta Compton (arrived 10:26 AM)
Mr. Bob Ferguson
Ms. Diana Flores (Vice Chair)
Dr. Wright Lassiter (Secretary and Chancellor)
Mrs. Martha Sanchez Metzger
Mr. Jerry Prater (Chair)
Mr. JL Sonny Williams

Board Members and Officers Absent: None

Board Chair Jerry Prater convened the meeting at 9:16 AM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE OCTOBER 20, 2009
SPECIAL MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 16th day of October, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 16th day of October, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Three-Year Financial Plan

Chancellor Lassiter and Executive Vice Chancellor Ed DesPlas presented "Multi-Year Financial Outlook and Plan FY 2010-1012 Version 1a.

Annual Board Evaluation and Annual Review of Policies - deferred

Retention Data

Dr. Lassiter will inform trustees of procedures for correcting instructional behaviors that discourage student commitment to learning. He will also look into THECB reports containing retention data and convey the Board's intense desire to improve student course completion and persistence.

Faculty Formula Pay

Dr. Lassiter will provide an executive summary of Alamo's compensation study.

Executive Session

The Board went into executive session at 11:15 AM as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and under §551.071 of the Texas Government Code to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

Board Chair Prater concluded the Executive Session on October 20, 2009 at approximately 2:15 PM.

At approximately 2:15 PM, the Board re-convened in its regular meeting.

Adjournment

Mrs. Boyle moved and Mrs. Sanchez Metzger seconded a motion to adjourn the meeting. Motion passed. Board Chair Prater adjourned the meeting at 3:04 PM.

Approved:



Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 9

Approval of Revision to Board Policy Concerning Student's Right to Know

It is recommended that the Board amend GAC(LOCAL) only as follows:

Effective date: January 1, 2010

PUBLIC INFORMATION PROGRAM
STUDENT'S RIGHT TO KNOW

GAC
(LOCAL)

"CLERY ACT

The Board will operate in all ways mindful of its trusteeship obligation to the public. It will allow no officer, individual, trustee or committee of the Board to prevent the fulfillment of this commitment.

COURSE INFORMATION

The Chancellor or designee shall ensure implementation regarding availability to the public of course information on the internet and shall submit to appropriate state officials a written report of compliance by January 1 of each odd-numbered year, in accordance with *Education Code 51.974.*"

Background

The recommended change adds a procedure for having course information available to the public and compliance reporting that was passed by House Bill 2504, 81st Texas Legislature.

POLICY REPORT NO. 10

Approval of Benefit Cost Adjustment for Full-time Administrators, Faculty and Professional Support Staff and Limited Full-time Professional Support Staff for 2009-2010

It is recommended that the Board of Trustees authorize the Chancellor to award a base salary increase of \$300 to offset increased out-of-pocket benefit costs for all full-time and limited full-time employees. This \$300 will be paid to all full-time and limited full-time employees who were paid on September 30, 2009.

If approved, the adjustments for administrators and professional support staff will be effective September 1, 2009. For this year, this amount will be paid in December 2009 as a lump sum amount and will be added to the base salary in the month of August 2010 prior to the next Academic Year. This adjustment impacts 3,191 Full-Time Employees and 20 Limited Full-Time employees. Cost of implementation is approximately \$963,300.

Background: As a result of analysis and recommendation by the Executive Staff a \$300 base salary increase is proposed. The projected cost for implementation in all employee groups is \$963,300.*

*The actual cost will be based on full-time and limited full-time individuals paid on September 30, 2009.

Background

As a result of analysis and recommendation by the Executive Staff a \$300 base salary increase is proposed.

The projected cost for implementation in all employee groups is \$963,300.*

*The actual cost will be based on full-time and limited full-time individuals paid on September 30, 2009.

POLICY REPORT NO. 11

Approval of Policies Concerning the Budget, Non-Discrimination, and Student Records

It is recommended that the Board of Trustees take the following actions regarding Board Policy changes proposed in Texas Association of School Boards' (TASB*) Update 24, only as follows:

- Amend CC(LOCAL), DEC(LOCAL), FJ(LOCAL);
- Delete DAA(LOCAL), DHA(LOCAL), FA(LOCAL); and
- Add DECA(LOCAL), DOA(LOCAL), and FDE(LOCAL)

Effective date: November 3, 2009

“ANNUAL OPERATING BUDGET

CC
(LOCAL)

BUDGET PLANNING

Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them. In the planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered. Budget planning and evaluation are continuous processes and should be a part of each month's activities.

SCHEDULES

The Chancellor or designee shall supervise the development of a budget calendar and a specific plan for budget preparation that ensures appropriate input from all levels of operation within the District. The budget shall conform to Texas Higher Education Coordinating Board requirements and meet the standards of the Commission on Colleges of the Southern Association of Colleges and Schools. The Vice-Chancellor for Business Affairs shall prescribe procedures for budget preparation as outlined in the *Business Office Procedures Manual* Business Office Procedures Manual.

~~AVAILABILITY OF~~

~~After it is presented to the Board and prior to~~

PROPOSED BUDGET

~~adoption, a copy of the proposed budget shall be available for inspection during regular business hours.~~

BUDGET MEETING

The annual public meeting to discuss the proposed budget shall be conducted as follows:

1. The Board Chairperson shall request at the beginning of the meeting that all persons who desire to speak on the proposed budget sign up on the sheet provided.
2. Prior to the beginning of the meeting, the Board may establish time limits for speakers.
3. Speakers shall confine their remarks to the appropriation of funds as contained in the proposed budget.
4. No officer or employee of the District shall be required to respond to questions from speakers at the meeting.

BUDGET ADOPTION

The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy, and the College District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Chancellor or designee who shall ensure that funds are expended in accordance with the adopted budget.

BUDGET AMENDMENTS

The Board may amend the budget at any time during the fiscal year upon approval of the Board and in accordance with the *Business Office Procedure Manual*. ~~The budget may be amended during the fiscal year upon approval of the Board according to the Business Office Procedures Manual.~~

Explanatory Note: TASB deleted DAA(LOCAL) in its entirety and incorporated contents into the newly created DOA(LOCAL).

EMPLOYMENT OBJECTIVES	DAA
EQUAL EMPLOYMENT OPPORTUNITY	(LOCAL)
ADA/SECTION 504 AND TITLE IX COORDINATORS	Each campus shall designate a person to coordinate its efforts to comply with Title II of the Americans with Disabilities Act of 1990, which incorporates and expands upon the requirements of Section 504 of the Rehabilitation Act of 1973, and its efforts to comply with Title IX of the Education Amendments of 1972, as amended.

SEXUAL ORIENTATION	The District shall comply with all federal and state non-discrimination laws relating to employment. In addition, the District shall not fail or refuse to hire or discharge any individual or otherwise discriminate against any individual with respect to compensation, terms, conditions, or privileges of employment because of that individual's sexual orientation. Nor shall the District limit, segregate, or classify its employees or applicants for employment in any way that would deprive or tend to deprive an individual of employment opportunities or otherwise adversely affect the status as an employee because of the individual's sexual orientation.
	For complaint procedure, see DGBA (LOCAL).

Explanatory Note: The following section was moved, but not changed, from DEC(LOCAL) to TASB's newly created DECA(LOCAL)

"LEAVES AND ABSENCES	DECA
FAMILY AND MEDICAL LEAVE	(LOCAL)
FAMILY AND MEDICAL LEAVE	For purposes of an employee's entitlement to family and medical leave, the 12-month period shall be September 1 through August 31.
CONCURRENT USE OF LEAVE	The District shall not require employees to use family and medical leave concurrently with all

applicable paid leave. Employees may use this leave after exhausting all applicable paid and temporary disability leave.

COMBINED LEAVE FOR SPOUSES

If both spouses are employed by the District, family and medical leave for the birth, adoption, or placement of a child, or to care for a parent with a serious health condition, is not limited to a combined total of 12 weeks as determined by the needs of the District. Both spouses may take 12 weeks each.

INTERMITTENT LEAVE FOR CHILD CARE

An employee may use family and medical leave intermittently or on a reduced leave schedule upon written agreement between the College District and the employee for the care of a newborn child or upon the adoption or placement of a child with the employee.

CERTIFICATION OF ILLNESS

Upon request for family and medical leave for the employee's serious health condition or that of a spouse, parent, or child, and as required by the College District, the employee shall provide medical certification of the illness or disability. The College District may request recertification not more often than every 30 days thereafter unless:

1. The employee requests an extension.
2. There are significant changes in circumstances.
3. The College District receives information that casts doubt upon the continuing validity of the certification.

MEDICAL RELEASE

The employee's request for reinstatement shall be accompanied by medical certification of the employee's ability to perform essential job functions.

FAILURE TO RETURN

If, at the expiration of the family and medical

leave, the employee is able to return to work but chooses not to do so, the District shall require reimbursement of the employee benefits contribution made by the District during the period in which such leave was taken as unpaid leave.

**WORKERS'
COMPENSATION**

The District shall not require employees to use family and medical leave concurrently with workers' compensation leave when eligible.

PAID LEAVE OFFSET

An employee who is on FML and simultaneously receiving workers' compensation wage benefits shall inform the appropriate administrator whether he or she chooses to use available paid leave. Any paid leave used shall be offset against workers' compensation wage benefits. [See CKE(LEGAL)] Under offset provisions, the District shall pay the difference between the weekly income benefit received under workers' compensation and the employee's regular weekly compensation and shall charge leave proportionately.

An employee who is not on FML and is receiving workers' compensation benefits shall inform the appropriate administrator whether he or she chooses to use available paid leave. If the employee chooses to use paid leave, the District shall pay the difference between the weekly income benefit received under workers' compensation and the employee's regular weekly compensation and shall charge leave proportionately."

Explanatory Note: TASB deleted DHA(LOCAL) and its content is completely subsumed into DOA(LOCAL)

~~[EMPLOYEE STANDARDS OF CONDUCT
SEXUAL HARASSMENT~~

~~DHA
(LOCAL)~~

PURPOSE

~~The District is committed to providing and maintaining an academic and employment environment free from harassment on the basis of sex. This policy strictly prohibits sexual~~

harassment in any form which includes verbal, visual, or physical harassment of a student or employee. The District shall address sexual harassment complaints in a prompt and fair manner with due regard for confidentiality. Retaliation against complainants will not be tolerated and is prohibited. Likewise, complaints made in bad faith are subject to appropriate disciplinary action.

DEFINITION

For general policy and procedure purposes, sexual harassment may be described as unwelcome sexual advances, requests for sexual favors, or other physical and expressive behavior of a sexual nature where:

1. Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or education; or
2. Submission to or rejection of such conduct by an individual is used as the basis for academic or employment decisions affecting the individual; or
3. Such conduct has the effect of substantially interfering with an individual's academic or work performance or creating an intimidating, hostile, or demeaning employment or educational environment, and such conduct would do so for a reasonable person in the individual's position.

PROHIBITED CONDUCT

No student or employee of the District shall engage in sexual harassment, which is a form of discrimination on the basis of sex. District officials or their agents shall investigate all allegations of sexual harassment and officials shall take prompt and appropriate disciplinary action against employees found to engage in conduct constituting sexual harassment. [See

DHA(REGULATION)

COMPLAINT PROCEDURE

~~An employee or student who believes he or she has been or is being subjected to any form of sexual harassment shall bring the matter to the attention of the appropriate officials, in accordance with the procedures in DHA (REGULATION). However, no procedure or step in that procedure shall have the effect of requiring the employee or student alleging harassment to present the matter to a person who is the subject of the complaint.]~~

“EMPLOYEE WELFARE
FREEDOM FROM DISCRIMINATION,
HARASSMENT, AND RETALIATION

DOA
(LOCAL)

Note: This policy addresses discrimination, harassment and retaliation involving College District employees. In this policy, the term "employees" includes former employees and applicants for employment. For the College District's response to discrimination, harassment, and retaliation involving students, see FDE.

STATEMENT OF
NONDISCRIMINATION

The College District prohibits discrimination, including harassment, against any employee on the basis of race, color, religion, gender, national origin, age, disability, sexual orientation, or any other basis prohibited by law. Retaliation against anyone involved in the complaint process is a violation of College District policy.

DISCRIMINATION

Discrimination against an employee is defined as conduct directed at an employee on the basis of race, color, religion, gender, national origin, age, disability, sexual orientation, or any other basis prohibited by law, that adversely affects the employee's employment.

HARASSMENT

Prohibited harassment of an employee is defined as physical, verbal, or nonverbal conduct based on an employee's race, color, religion, gender, national origin, age, disability, sexual orientation, or any other basis prohibited by law, when the conduct is so severe, persistent, or pervasive that the conduct:

1. Has the purpose or effect of unreasonably interfering with the employee's work performance;
2. Creates an intimidating, threatening, hostile, or offensive work environment; or
3. Otherwise adversely affects the employee's performance, environment or employment opportunities

EXAMPLES

Examples of prohibited harassment may include offensive or derogatory language directed at another person's religious beliefs or practices, accent, skin color, gender identity, or need for workplace accommodation; threatening or intimidating conduct; offensive jokes, name calling, slurs, or rumors; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other stereotypes; or other types of aggressive conduct such as theft or damage to property.

SEXUAL HARASSMENT

Sexual harassment is a form of sex discrimination defined as unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. Submission to the conduct is either explicitly or implicitly a condition of an employee's employment, or when submission to or rejection of the conduct is the basis for an employment action affecting the employee;

or

2. The conduct is so severe, persistent, or pervasive that it has the purpose or effect of unreasonably interfering with the employee's work performance or creates an intimidating, threatening, hostile, or offensive work environment.

EXAMPLES

Examples of sexual harassment may include sexual advances; touching intimate body parts; coercing or forcing a sexual act on another; jokes or conversations of a sexual nature; and other sexually motivated conduct, communication, or contact.

RETALIATION

The College District prohibits retaliation against an employee who makes a claim alleging to have experienced discrimination or harassment, or another employee who, in good faith, makes a report, serves as a witness, or otherwise participates in an investigation.

An employee who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation regarding harassment or discrimination is subject to appropriate discipline.

EXAMPLES

Examples of retaliation may include termination, refusal to hire, demotion, and denial of promotion. Retaliation may also include threats, unjustified negative evaluations, unjustified negative references, or increased surveillance.

REPORTING PROCEDURES

An employee who believes he or she has been or is being subjected to any form of sexual harassment shall bring the matter to the attention of appropriate officials in accordance with the procedures in DOA(REGULATION). But no procedure or step in this procedure shall require an employee alleging harassment to present the matter to a person who is the subject of the

complaint.

All other complaints involving discrimination, harassment, and retaliation are handled under DGBA(REGULATION)”

Explanatory Note: TASB deleted FA(LOCAL) and its content is completely subsumed into the newly created FDE(LOCAL).

~~[EQUAL EDUCATION OPPORTUNITIES~~

~~FA
(LOCAL)~~

~~Each college shall designate an employee to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended.~~

~~The District shall comply with all federal and state non-discrimination laws relating to students. In addition, no officer or employee of the District, when acting or purporting to act in an official capacity, shall refuse to permit any student to participate in any school program because of the student's sexual orientation.~~

~~For complaint procedures, see FLD(LOCAL)]~~

“STUDENT WELFARE
FREEDOM FROM DISCRIMINATION,
HARASSMENT, AND RETALIATION

FDE
(LOCAL)

Note: This policy addresses discrimination, harassment, and retaliation involving College District students. For the College District's response regarding discrimination, harassment, and retaliation involving College District employees, see DOA.

STATEMENT OF
NONDISCRIMINATION

The College District prohibits discrimination, including harassment, against any student on the basis of race, color, religion, gender, national origin, disability, sexual orientation, or any other basis prohibited by law. Retaliation against anyone involved in the complaint

process is a violation of College District policy.

DISCRIMINATION

Discrimination against a student is defined as conduct directed at a student on the basis of race, color, religion, gender, national origin, disability, sexual orientation, or on any other basis prohibited by law, that adversely affects the student.

PROHIBITED HARASSMENT

Prohibited harassment of a student is defined as physical, verbal, or nonverbal conduct based on the student's race, color, religion, gender, national origin, disability, sexual orientation, or any other basis prohibited by law that is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

EXAMPLES

Examples of prohibited harassment may include offensive or derogatory language directed at another person's religious beliefs or practices, accent, skin color, or need for accommodation; threatening or intimidating conduct; offensive jokes, name calling, slurs, or rumors; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property.

SEXUAL HARASSMENT BY AN EMPLOYEE

Sexual harassment of a student by a College District employee includes unwelcome sexual

advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. A College District employee causes the student to believe that the student must submit to the conduct in order to participate in a school program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct; or
2. The conduct is so severe, persistent, or pervasive that it:
 - a. Affects the student's ability to participate in or benefit from an educational program or activity, or otherwise adversely affects the student's educational opportunities; or
 - b. Creates an intimidating, threatening, hostile, or abusive educational environment.

BY OTHERS

Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive that it:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or

3. Otherwise adversely affects the student's educational opportunities.

EXAMPLES

Examples of sexual harassment of a student may include sexual advances; touching intimate body parts or coercing physical contact that is sexual in nature; jokes or conversations of a sexual nature; and other sexually motivated conduct, communications, or contact.

Physical contact not reasonably construed as sexual in nature is not sexual harassment.

RETALIATION

The College District prohibits retaliation against a student alleged to have experienced discrimination or harassment or another student who, in good faith, makes a report, serves as a witness, or otherwise participates in an investigation.

A student who intentionally makes a false claim, offers false statements, or refuses to cooperate with a College District investigation regarding discrimination or harassment is subject to appropriate discipline.

EXAMPLES

Examples of retaliation include threats, unjustified punishments, or unwarranted grade reductions. Unlawful retaliation does not include petty slights or annoyances, such as negative comments that are justified by a student's performance in the classroom.

REPORTING PROCEDURES

A student who believes he or she has been or is being subjected to any form of sexual harassment shall bring this matter to the attention of appropriate officials in accordance with procedures in DOA(REGULATION). But no procedure or step in this procedure shall require a student alleging harassment to present the matter to a person who is the subject of the

complaint.

All other complaints involving discrimination, harassment, and retaliation are handled under FLD(LOCAL).”

“STUDENT RECORDS

FJ
(LOCAL)

COMPREHENSIVE
SYSTEM

The Chancellor shall develop and maintain a comprehensive system of student records and reports dealing with all facets of the College District (school) program operation and shall ensure through reasonable procedures that records are accessed by authorized persons only, as allowed by this policy. These data and records shall be stored in a safe and secure manner and shall be conveniently retrievable for utilization by authorized school officials (~~personnel~~).

CUSTODIANS OF
RECORDS

The registrar is custodian of all records for currently enrolled students and for all official academic records. The academic dean is custodian of academic status records. The dean of students is custodian of all other records. The a(A)ddresses for the custodians of records shall be included in the Annual Notice of Student Rights under 20 U.S.C. 1232g.

TYPES OF EDUCATION
RECORDS

Each record custodian shall be responsible for the education records of the College District. These records may include:

1. Admissions data, personal and family data.
2. Standardized test data, including intelligence, aptitude, interest, personality, and social adjustment ratings.
3. All achievement records, as determined by tests, recorded grades, and teacher evaluations.

4. Attendance record.
5. Records of faculty, counselors, or administrative conferences with the student or pertaining to the student.
6. Disciplinary records, including scholastic disciplinary actions.
7. Copies of correspondence with parents and others concerned with the student.
8. Records transferred from secondary schools and other post-secondary institutions in which the student has been enrolled.
9. Records pertaining to participation in student activities including academic awards or recognition by the College District.
10. Information relating to student participation in special programs.
11. Records of tuition and fees paid and outstanding.
12. Financial aid records.
(~~Other records that may contribute to understanding of the student.~~)
13. Job placement records.
14. Scholarships or other financial awards.
15. Records pertaining to student complaints.
16. Other records that may contribute to understanding of the student.

REQUEST

The College District shall make a student's

PROCEDURES

records available to the student. The records custodian or designee shall use reasonable procedures to verify the requestor's identity before disclosing student records containing personally identifiable information.

Records may be reviewed in person during regular business hours without charge upon written request to the records custodian. For in-person viewing, the records custodian or designee shall be available to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times. Records to be viewed shall be restricted to use only in the Chancellor, vice president's, dean's or counselor's office, or other restricted area designated by the records custodian. The original copy of the record or any document contained in the comprehensive record shall not be removed from the school.

Copies of records must be requested in writing and shall be available at a per copy cost, payable in advance. Financial hardship cases shall be dealt with on an individual basis. A student may be denied copies of records if he or she fails to follow proper procedures or pay the copying charge.

~~(The comprehensive record shall be made available to the student. Records may be reviewed during regular school hours upon written request to the record custodian. The record custodian or designee shall be present to explain the record and to answer questions. The confidential nature of the student's records shall be maintained at all times, and the records shall be restricted to use only in the College President's, vice president's, dean's, or counselor's office, or other restricted area designated by the record custodian. The original copy of the record or any document contained in the comprehensive record shall not be removed~~

from the school.)

DIRECTORY INFORMATION

Directory information does not include any business information such as telephone number, facsimile number, address, and the like.

A student is any person on whom the College District maintains education records or personally identifiable information. Directory information shall be released to any individual or organization that files a written request with the Chancellor (College President) or designee.

The College District shall give public notice of the categories of information it has designated as directory information, and shall allow a reasonable period of time after such notice for a student to inform the College District that any or all of the directory information should not be released without prior consent.

ACCESS BY SCHOOL OFFICIALS

A school official shall be allowed access to student records if he or she has a legitimate educational interest in the records.

For the purposes of this policy, "school officials" shall include:

1. An employee, Trustee, or agent of the College District, including an attorney, a consultant, a contractor, a volunteer and any outside service provider used by the College District to perform institutional services.
2. A person serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

All contractors provided with student records

shall follow the same rules as employees concerning privacy of the records and shall return the records upon completion of the assignment.

A school official has a "legitimate educational interest" in a student's records when he or she is:

1. Working with the student;
2. Considering disciplinary or academic actions, the student's case, or services for a student with disabilities;
3. Compiling statistical data;
4. Reviewing an education record to fulfill the official's professional responsibility; or
5. Investigating or evaluating programs.

~~(For the purposes of this policy, "school officials" shall mean any employees, Trustees, or agents of the College District, as well as attorneys, consultants, and independent contractors who are retained by the College District. School officials have a "legitimate educational interest" in a student's records when they are working with the student, considering disciplinary or academic actions or the student's case, compiling statistical data, or investigating or evaluating programs.)~~

ACCESS BY PARENTS

The College District may disclose educational records to a student's parent without the student's consent under circumstances specified in law. [See FJ(LEGAL)] A qualified parent shall be subject to the provisions of the REQUEST PROCEDURES, above. ~~(if the student is a dependent of the parent for tax purposes.)~~

TRANSCRIPTS OF CREDIT

Upon request by a student, the registrar will send the student's transcript without charge to

any college or agency named by the student. A registrar is authorized to limit the number of transcripts requested.

TRANSCRIPTS AND TRANSFERS OF RECORDS

The College District may request transcripts from previously attended schools for students transferring into College District schools; however, the ultimate responsibility for obtaining transcripts from sending schools rests with the student.

For purposes of a student's enrollment or transfer, t(†)he College District shall promptly forward education records upon request to officials of other schools or school systems in which the student intends to enroll (~~without written consent under conditions described in †~~) or enrolls. The College District may return an education record to the school identified as the source of the record.

PROCEDURE TO AMEND RECORDS

Within 15 College District business (~~school~~) days of the record custodian's receipt of a request to amend records, the College District shall notify the student in writing of its decision on the request and, if the request is denied, of his or her right to a hearing. If a hearing is requested, it shall be held within ten College District business (~~school~~) days after the request is received.

Students shall be notified in advance of the date, time, and place of the hearing. An administrator who is not responsible for the contested records and who does not have a direct interest in the outcome of the hearing shall conduct the hearing. The student shall be given a full and fair opportunity to present evidence, and at his or her own expense, may be assisted or represented at the hearing.

The student shall be notified of the decision in writing within ten College District

business (~~school~~) days of the hearing. The decision shall be based solely on the evidence presented at the hearing and shall include a summary of the evidence and reasons for the decision. If the decision is to deny the request, the student shall be informed that he or she has 30 College District business (~~school~~) days within which to exercise his or her (~~the~~) right to place in the record a statement commenting on the contested information and/or stating any reason for disagreeing with the College District's decision.”

*TASB manages our online Board Policy Manual.

POLICY REPORT NO. 12

Approval of Participation in the Child and Adult Care Food Program (CACFP)

The chancellor recommends participation in the Child and Adult Care Food Program – Child Care Center (CCC). The child care center operated in conjunction with the early childhood educational program at Eastfield College has participated in CACFP for several years. Documenting governing body awareness of participation in the program is a new requirement.

CACFP was created as a pilot project in 1968 and permanently established in 1975. The program provides nutritious meals and snacks to participants in child care facilities, day care homes, adult day care centers, children in emergency shelters, and youth in after-school programs.

CACFP is administered by the USDA's Food and Nutrition Service through grants to States and is typically operated by State educational agencies.

BUILDING & GROUNDS REPORT NO. 13

Approval of Amendment to Agreement with KAI Texas, LLC

It is recommended that authorization be given to approve an amendment to the agreement with KAI Texas, LLC, in an amount not to exceed \$10,410 for additional services for Eastfield College.

Original Agreement	\$726,590
Previous Amendment (s)	\$96,409
Amendment	<u>\$10,410</u>
Revised Agreement	\$833,409

Background

The board approved the original contract with KAI Texas, LLC, on August 8, 2006 in the amount of \$726,590 for professional architectural and design services for the south campus (Pleasant Grove) of Eastfield College. Amendment 1 for \$4,463 provided for additional design services due to the preparation of documents required for demolition of existing site improvements. Amendment 2 was a clarification of agreement wording and did not change the scope of work. Amendment 3 for \$24,946 provided for additional design services due to an increase in the project size and scope. Amendment 4 for \$67,000 provided for additional design services to complete the build-out of the second floor to meet the needs of Eastfield College's instructional and community based education programs, upgrade the utility design as required by the City of Dallas, redesign the mechanical systems as part of a value engineering proposal, and perform a planting material study for the City of Dallas arborist. Amendment 5 is a clarification of agreement wording regarding the architect's final invoice and does not change the scope of work or include any change in fee. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
08/08/2006			\$726,590	
12/05/2006		1	\$4,463	\$731,053
	02/14/2007	2	\$0	\$731,053
02/05/2008		3	\$24,946	\$755,999
09/02/2008		4	\$67,000	\$822,999
	04/15/2009	5	\$0	\$822,999
Pending		6	\$10,410	\$833,409

This amendment of \$10,410 provides for additional design services to redesign

the chamber of commerce offices in the south wing of the first floor to accommodate two chambers of commerce, which are the Southeast Dallas Chamber of Commerce and the Southeast Dallas Hispanic Chamber of Commerce. This change is being made at the request of Eastfield College.

This recommendation increases the contract to \$833,409, which is \$106,819 (14.70%) over the original amount.

FINANCIAL REPORT NO. 14

Approval of Expenditures for September 2009

It is recommended that expenditures of \$50,327,910 for September 2009 be approved. A year to date summary of expenditures is included in the budget report. Detailed expenditure information is available in the business affairs office at the District Service Center.

FINANCIAL REPORT NO. 15

Presentation of Budget Report for September 2009

The budget report for September 2009 is presented as a matter of record (see attached).

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*”

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date September 30, 2009
8.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 97,994,088	\$ 11,604,436	\$ 86,389,652	11.8%	11.3-13.5%	
Tuition	74,356,363	32,246,447	42,109,916	43.4%	35.2-42.1%	(1)
Taxes for Current Operations	126,151,795	187,500	125,964,295	0.1%	0.0-0.3%	
Federal Grants & Contracts	887,169	51,582	835,587	5.8%	0.9-11.5%	
State Grants & Contracts	148,520	-	148,520	0.0%	n/a	
General Sources:						
Investment Income	5,400,000	379,895	5,020,105	7.0%	7.1-10.3%	(2)
General Revenue	2,627,346	310,597	2,316,749	11.8%	n/a	
Subtotal General Sources	8,027,346	690,492	7,336,854	8.6%	7.1-11.2%	
SUBTOTAL UNRESTRICTED	307,565,281	44,780,457	262,784,824	14.6%	n/a	
Use of Fund Balance & Transfers-in	15,162,443	-	15,162,443	0.0%	n/a	
TOTAL UNRESTRICTED	322,727,724	44,780,457	277,947,267	13.9%	10.4-16.1%	
AUXILIARY FUND						
Sales & Services	5,920,664	200,278	5,720,386	3.4%	1.7-6.0%	
Investment Income	250,703	17,562	233,141	7.0%	4.1-9.9%	
Transfers-in	4,950,797	-	4,950,797	0.0%	n/a	
Use of Fund Balance	-	-	-	0.0%	n/a	
TOTAL AUXILIARY	11,122,164	217,840	10,904,324	2.0%	0.7-3.7%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	24,581,593	2,100,224	22,481,369	8.5%	n/a	
SBDC State Match	2,151,302	304,189	1,847,113	14.1%	n/a	
Subtotal State Appropriations	26,732,895	2,404,413	24,328,482	9.0%	n/a	
Grants, Contracts & Scholarships:						
Federal	68,532,970	5,353,391	63,179,579	7.8%	n/a	
State	9,836,237	479,171	9,357,066	4.9%	n/a	
Local	7,094,530	188,059	6,906,471	2.7%	n/a	
Transfers-in	597,000	-	597,000	0.0%	n/a	
Subtotal Grants, Contracts & Scholarships	86,060,737	6,020,621	80,040,116	7.0%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	112,793,632	8,425,034	104,368,598	7.5%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	3,199,892	-	3,199,892	0.0%	n/a	
Investment Income	18,000	898	17,102	5.0%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	3,217,892	898	3,216,994	0.0%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 449,861,412	\$ 53,424,229	\$396,437,183	11.9%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date September 30, 2009
8.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 128,959,082	\$ 13,750,496	\$ 115,208,586	10.7%	8.8-10.5%	(3)
Public Service	6,530,101	658,565	5,871,536	10.1%	6.8-11.6%	
Academic Support	18,592,432	1,872,135	16,720,297	10.1%	9.0-14.0%	
Student Services	27,725,459	2,387,530	25,337,929	8.6%	8.2-9.3%	
Institutional Support	58,618,293	9,448,798	49,169,495	16.1%	10.1-16.6%	
Staff Benefits	10,394,722	958,474	9,436,248	9.2%	4.8-7.1%	(4)
Operations & Maintenance of Plant	30,413,953	5,987,179	24,426,774	19.7%	5.6-36.0%	
Repairs & Rehabilitation	19,750,474	3,998,043	15,752,431	20.2%	3.6-29.3%	
Special Items:						
Reserve - Campus	4,140,998	-	4,140,998	n/a	n/a	
Reserve - Compensation	250,000	-	250,000	n/a	n/a	
Reserve - Retention	1,000,000	-	1,000,000	n/a	n/a	
Reserve - State Funding Reduction	-	-	-	n/a	n/a	
Reserve - Operating	2,839,250	-	2,839,250	n/a	n/a	
Reserve - Enrollment Growth	1,000,000	-	1,000,000	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	-	-	-	n/a	n/a	
Reserve - Non-operating	2,246,316	-	2,246,316	n/a	n/a	
TOTAL UNRESTRICTED	312,461,080	39,061,220	273,399,860	12.5%	8.9-13.5%	
AUXILIARY FUND						
Student Activities	6,737,073	1,008,142	5,728,931	15.0%	8.3-13.8%	(5)
Sales & Services	3,346,093	413,517	2,932,576	12.4%	11.1-17.0%	
Reserve - Campus	729,457	-	729,457	n/a	n/a	
Reserve - District	193,554	-	193,554	n/a	n/a	
Transfers-out	115,987	24,000	91,987	20.7%	0.0-16.1%	(6)
TOTAL AUXILIARY	11,122,164	1,445,659	9,676,505	13.0%	6.9-14.7%	
RESTRICTED FUND						
State Appropriations	24,581,593	2,100,224	22,481,369	8.5%	0.0-14.3%	
Grants & Contracts	39,740,639	3,067,227	36,673,412	7.7%	n/a	
Scholarships	48,471,400	3,257,583	45,213,817	6.7%	n/a	
Subtotal Grants, Contracts & Scholarships	112,793,632	8,425,034	104,368,598	7.5%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	112,793,632	8,425,034	104,368,598	7.5%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	3,217,892	342,622	2,875,270	10.6%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	3,217,892	342,622	2,875,270	10.6%	n/a	
SUBTOTAL EXPENDITURES & USES	439,594,768	49,274,535	390,320,233	11.2%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,322,986	1,053,375	1,269,611	45.3%	5.3-63.5%	
LoanStar Loan to Debt Service Fund	-	-	-	0.0%	n/a	
Institutional Matching-Contracts/Grants	32,243	-	32,243	0.0%	0.0-3.1%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,950,797	-	4,950,797	0.0%	n/a	
Unexpended Plant Fund	-	-	-	0.0%	n/a	
Debt Service Fund	2,960,618	-	2,960,618	0.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	10,266,644	1,053,375	9,213,269	10.3%	n/a	
TOTAL EXPENDITURES & USES	\$ 449,861,412	\$ 50,327,910	\$ 399,533,502	11.2%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 CURRENT FUNDS OPERATING BUDGET
EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date September 30, 2009
8.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$ 205,128,899	\$ 18,353,100	\$ 186,775,799	8.9%
Staff Benefits	10,394,722	958,474	9,436,248	9.2%
Purchased Services	14,272,598	3,806,215	10,466,383	26.7%
Operating Expenses	78,272,935	9,691,843	68,581,092	12.4%
Supplies & Materials	7,392,454	4,098,335	3,294,119	55.4%
Minor Equipment	1,387,748	1,296,385	91,363	93.4%
Capital Outlay	3,039,902	1,697,476	1,342,426	55.8%
Charges	(18,904,742)	(840,608)	(18,064,134)	4.4%
SUBTOTAL UNRESTRICTED	300,984,516	39,061,220	261,923,296	13.0%
Reserve - Campus	4,140,998	-	4,140,998	n/a
Reserve - Compensation	250,000	-	250,000	n/a
Reserve - Retention	1,000,000	-	1,000,000	n/a
Reserve - State Funding Reduction	-	-	-	n/a
Reserve - Operating	2,839,250	-	2,839,250	n/a
Reserve - Enrollment Growth	1,000,000	-	1,000,000	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	-	-	-	n/a
Reserve - Non-operating	2,246,316	-	2,246,316	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,322,986	1,053,375	1,269,611	45.3%
LoanStar Loan to Debt Service Fund	-	-	-	n/a
Institutional Matching - Contracts/Grants	32,243	-	32,243	0.0%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,950,797	-	4,950,797	0.0%
Unexpended Plant Fund	-	-	-	n/a
Debt Service Fund	2,960,618	-	2,960,618	0.0%
TOTAL UNRESTRICTED	322,727,724	40,114,595	282,613,129	12.4%
AUXILIARY FUND	11,122,164	1,445,659	9,676,505	13.0%
RESTRICTED FUND	112,793,632	8,425,034	104,368,598	7.5%
RICHLAND COLLEGIATE HIGH SCHOOL	3,217,892	342,622	2,875,270	10.6%
TOTAL EXPENDITURES & USES	\$ 449,861,412	\$ 50,327,910	\$ 399,533,502	11.2%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 8.3% of Fiscal Year Elapsed

	September 30, 2009			September 30, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 97,994,088	\$ 11,604,436	11.8%	\$ 89,473,204	\$ 12,105,423	13.5%
Tuition	74,356,363	32,246,447	43.4%	67,337,461	27,953,517	41.5%
Taxes for Current Operations	126,151,795	187,500	0.1%	126,851,795	-	0.0%
Federal Grants & Contracts	887,169	51,582	5.8%	844,062	29,339	3.5%
State Grants & Contracts	148,520	-	0.0%	148,520	-	0.0%
General Sources:						
Investment Income	5,400,000	379,895	7.0%	6,625,000	475,238	7.2%
General Revenue	2,627,346	310,597	11.8%	2,291,414	253,150	11.0%
Subtotal General Sources	8,027,346	690,492	8.6%	8,916,414	728,388	8.2%
SUBTOTAL UNRESTRICTED	307,565,281	44,780,457	14.6%	293,571,456	40,816,667	13.9%
Use of Fund Balance & Transfers-in	15,162,443	-	0.0%	24,107,909	-	0.0%
TOTAL UNRESTRICTED	322,727,724	44,780,457	13.9%	317,679,365	40,816,667	12.8%
AUXILIARY FUND						
Sales & Services	5,920,664	200,278	3.4%	6,694,212	288,178	4.3%
Investment Income	250,703	17,562	7.0%	294,664	19,377	6.6%
Transfers-in	4,950,797	-	0.0%	5,048,797	-	0.0%
Use of Fund Balance	-	-	0.0%	-	-	0.0%
TOTAL AUXILIARY	11,122,164	217,840	2.0%	12,037,673	307,555	2.6%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	24,581,593	2,100,224	8.5%	23,758,341	1,968,907	8.3%
SBDC State Match	2,151,302	304,189	14.1%	1,551,288	311,476	20.1%
Subtotal State Appropriations	26,732,895	2,404,413	9.0%	25,309,629	2,280,383	9.0%
Grants, Contracts & Scholarships:						
Federal	68,532,970	5,353,391	7.8%	52,219,278	3,507,595	6.7%
State	9,836,237	479,171	4.9%	4,425,594	349,942	7.9%
Local	7,094,530	188,059	2.7%	5,911,446	267,833	4.5%
Transfers-in	597,000	-	0.0%	700,335	-	0.0%
Subtotal Grants, Contracts & Scholarships	86,060,737	6,020,621	7.0%	63,256,653	4,125,370	6.5%
Richland Collegiate High School	-	-	n/a	-	-	n/a
TOTAL RESTRICTED	112,793,632	8,425,034	7.5%	88,566,282	6,405,753	7.2%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	3,199,892	-	0.0%	2,079,322	-	0.0%
Investment Income	18,000	898	5.0%	19,530	1,263	6.5%
TOTAL COLLEGIATE HIGH SCHOOL	3,217,892	898	0.0%	2,098,852	1,263	0.1%
TOTAL REVENUES & ADDITIONS	\$ 449,861,412	\$ 53,424,229	11.9%	\$ 420,382,172	\$ 47,531,238	11.3%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 8.3% of Fiscal Year Elapsed

	September 30, 2009			September 30, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 128,959,082	\$ 13,750,496	10.7%	\$ 119,685,646	\$ 12,363,213	10.3%
Public Service	6,530,101	658,565	10.1%	5,797,545	553,395	9.5%
Academic Support	18,592,432	1,872,135	10.1%	16,781,506	2,169,175	12.9%
Student Services	27,725,459	2,387,530	8.6%	26,299,182	2,372,127	9.0%
Institutional Support	58,618,293	9,448,798	16.1%	54,943,269	8,214,814	15.0%
Staff Benefits	10,394,722	958,474	9.2%	10,310,363	595,161	5.8%
Operations & Maintenance of Plant	30,413,953	5,987,179	19.7%	28,931,326	6,975,807	24.1%
Repairs & Rehabilitation	19,750,474	3,998,043	20.2%	24,234,688	1,693,577	7.0%
Special Items:						
Reserve - Campus	4,140,998	n/a	n/a	2,518,022	n/a	n/a
Reserve - Compensation	250,000	n/a	n/a	9,235,525	n/a	n/a
Reserve - Retention	1,000,000	n/a	n/a	-	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	-	n/a	n/a
Reserve - Operating	2,839,250	n/a	n/a	6,186,883	n/a	n/a
Reserve - Enrollment Growth	1,000,000	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	500,000	n/a	n/a
Reserve - Non-operating	2,246,316	n/a	n/a	1,960,223	n/a	n/a
TOTAL UNRESTRICTED	312,461,080	39,061,220	12.5%	307,384,178	34,937,269	11.4%
AUXILIARY FUND						
Student Activities	6,737,073	1,008,142	15.0%	6,538,578	636,764	9.7%
Sales & Services	3,346,093	413,517	12.4%	4,458,205	603,746	13.5%
Reserve - Campus	729,457	n/a	n/a	744,868	n/a	n/a
Reserve - District	193,554	n/a	n/a	206,009	n/a	n/a
Transfers-out	115,987	24,000	20.7%	90,013	16,800	18.7%
TOTAL AUXILIARY	11,122,164	1,445,659	13.0%	12,037,673	1,257,310	10.4%
RESTRICTED FUND						
State Appropriations	24,581,593	2,100,224	8.5%	23,758,341	1,968,907	8.3%
Grants & Contracts	39,740,639	3,067,227	7.7%	25,489,134	2,384,116	9.4%
Scholarships	48,471,400	3,257,583	6.7%	39,318,807	2,052,730	5.2%
Subtotal Grants, Contracts & Scholarships	112,793,632	8,425,034	7.5%	88,566,282	6,405,753	7.2%
Richland Collegiate High School	-	-	n/a	-	-	n/a
TOTAL RESTRICTED	112,793,632	8,425,034	7.5%	88,566,282	6,405,753	7.2%
RICHLAND COLLEGIATE H.S.						
Expenditures	3,217,892	342,622	10.6%	2,098,852	161,802	7.7%
TOTAL COLLEGIATE HIGH SCHOOL	3,217,892	342,622	10.6%	2,098,852	161,802	7.7%
SUBTOTAL EXPENDITURES & USES	439,594,768	49,274,535	11.2%	410,086,985	42,762,134	10.4%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,322,986	1,053,375	45.3%	2,141,649	943,875	44.1%
LoanStar Loan to Debt Service Fund	-	-	n/a	52,071	-	0.0%
Institutional Matching-Contracts/Grants	32,243	-	0.0%	28,000	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,950,797	-	0.0%	5,048,797	-	0.0%
Unexpended Plant Fund	-	-	n/a	-	-	n/a
Debt Service Fund	2,960,618	-	0.0%	3,024,670	-	0.0%
TOTAL TRANSFERS & DEDUCTIONS	10,266,644	1,053,375	10.3%	10,295,187	943,875	9.2%
TOTAL EXPENDITURES & USES	\$ 449,861,412	\$ 50,327,910	11.2%	\$ 420,382,172	\$ 43,706,009	10.4%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 8.3% of Fiscal Year Elapsed

	September 30, 2009			September 30, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$ 205,128,899	\$ 18,353,100	8.9%	\$ 192,635,672	\$ 17,381,868	9.0%
Staff Benefits	10,394,722	958,474	9.2%	10,310,363	595,161	5.8%
Purchased Services	14,272,598	3,806,215	26.7%	12,178,288	1,922,101	15.8%
Operating Expenses	78,272,935	9,691,843	12.4%	76,588,362	10,827,907	14.1%
Supplies & Materials	7,392,454	4,098,335	55.4%	7,043,156	3,146,047	44.7%
Minor Equipment	1,387,748	1,296,385	93.4%	906,764	833,532	91.9%
Capital Outlay	3,039,902	1,697,476	55.8%	4,756,013	1,364,586	28.7%
Charges	(18,904,742)	(840,608)	4.4%	(17,435,093)	(1,133,933)	6.5%
SUBTOTAL UNRESTRICTED	300,984,516	39,061,220	13.0%	286,983,525	34,937,269	12.2%
Reserve - Campus	4,140,998	n/a	n/a	2,518,022	n/a	n/a
Reserve - Compensation	250,000	n/a	n/a	9,235,525	n/a	n/a
Reserve - Retention	1,000,000	n/a	n/a	-	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	-	n/a	n/a
Reserve - Operating	2,839,250	n/a	n/a	6,186,883	n/a	n/a
Reserve - Enrollment Growth	1,000,000	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	500,000	n/a	n/a
Reserve - Non-operating	2,246,316	n/a	n/a	1,960,223	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,322,986	1,053,375	45.3%	2,141,649	943,875	44.1%
LoanStar Loan to Debt Service Fund	-	-	n/a	52,071	-	0.0%
Institutional Matching - Contracts/Grants	32,243	-	0.0%	28,000	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,950,797	-	0.0%	5,048,797	-	0.0%
Unexpended Plant Fund	-	-	n/a	-	-	n/a
Debt Service Fund	2,960,618	-	0.0%	3,024,670	-	0.0%
TOTAL UNRESTRICTED	322,727,724	40,114,595	12.4%	317,679,365	35,881,144	11.3%
AUXILIARY FUND	11,122,164	1,445,659	13.0%	12,037,673	1,257,310	10.4%
RESTRICTED FUND	112,793,632	8,425,034	7.5%	88,566,282	6,405,753	7.2%
RICHLAND COLLEGIATE HIGH SCHOOL	3,217,892	342,622	10.6%	2,098,852	161,802	7.7%
TOTAL EXPENDITURES & USES	\$ 449,861,412	\$ 50,327,910	11.2%	\$ 420,382,172	\$ 43,706,009	10.4%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a,” this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Tuition* reflects a slightly higher than normal percent of budget due to a higher than expected growth in enrollment for the fall semester. Tuition projections are being re-evaluated for Fall Revision.
- (2) Actual *Interest Income* reflects a slightly lower than normal percent of budget due to changes in current market conditions resulting from the worldwide financial crisis. Interest income projections are being re-evaluated for Fall Revision.
- (3) Actual *Instruction* reflects a slightly higher than normal percent of budget due primarily to the carry forward of encumbrance and requisition obligations funded in prior year. During the Fall Revision, colleges will be requesting use of fund balance to cover these initiatives.
- (4) Actual *Staff Benefits* reflects a slightly higher than normal percent of budget due to the combination of state funding decrease, increase in number of employees funded, and an increase in health premium rates. Budget projections for staff benefits are being re-evaluated for Fall Revision.
- (5) Actual *Student Activity* reflects a slightly higher than normal percent of budget due primarily to the carry forward of encumbrance and requisition obligations funded in prior year. During the Fall Revision, colleges will be requesting use of fund balance to cover these initiatives.
- (6) Actual *Transfers-out* reflects a slightly higher than normal percent of budget due to the recognition of vending commissions earlier than usual at one location.

FINANCIAL REPORT NO. 16

Acceptance of Gifts

Administration recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in October 2009</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Equipment	3	\$100 – 5,000	2,175
	Equipment	1	\$5,000 – 15,000	13,396
	Programs and Services	7	\$100 - 5,000	6,867
	Programs and Services	3	\$5,000 – 45,000	74,700
	Scholarships ¹	13	\$100 - 5,000	3,350
	Scholarships ¹	1	\$5,000 – 40,000	5,000
Total	n/a	28	n/a	105,488

<u>Gifts Reported in Fiscal Year 2009-10</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September 2009	\$6,892	\$189,793	\$101,553	\$298,238
October 2009	15,571	0	89,917	105,488
November 2009				
December 2009				
January 2010				
February 2010				
March 2010				
April 2010				
May 2010				
June 2010				
July 2010				
August 2010				
Total To Date	\$22,463	\$189,793	\$191,470	\$403,726

¹The “Scholarships” category does not include gifts to the Rising Star program, which are reported as a separate line item.

<u>Type</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Equipment	\$2,267,725	\$187,915	\$ 137,643	\$ 396,503	\$ 64,830	\$ 220,565	\$791,041
Rising Star	724,230	439,556	728,836	492,032	57,068	163,227	978,546
Other Gifts	734,917	1,135,653	939,058	1,432,358	972,010	879,876	1,204,822
Total	\$3,726,872	\$1,763,124	\$1,805,537	\$2,320,893	\$1,093,908	\$1,263,668	\$2,974,409

In September 2009, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	5	\$5,021
Programs and Services	6	\$18,628
Total	11	\$23,649

FINANCIAL REPORT NO. 17

Notice of Grant Awards

Grant Awards Reported in November 2009

Source: U. S. Department of Education – Student Support Services Federal TRIO Program
Beneficiary: Richland College
Amount: Increase New Award Amount
\$2,722 (grant aid) \$1,165,772
Term: September 1, 2009 – August 31, 2010
Purpose: The program provides opportunities for academic development, assists students with basic college requirements, and serves to motivate students toward the successful completion of their postsecondary education. The goal of the program is to increase the college retention and graduation rates of its participants and help students make the transition from one level of higher education to the next.

Source: U. S. Department of Education Fund for the Improvement of Postsecondary Education – Texas Freeware Project
Beneficiary: LeCroy Center for Educational Telecommunications
Amount: \$299,996
Term: October 1, 2009 – September 30, 2011
Purpose: To develop a collaborative model in Texas to offer free courseware to consortium member colleges and universities for their students.

Source: Workforce Solutions Greater Dallas – WIA American Recovery and Reinvestment Act of 2009 – Summer Employment Worksite Management Program
Beneficiary: Richland College
Amount: Increase New Award Amount
\$91,000 \$380,746
Term: June 1, 2009 – September 30, 2009
Purpose: To provide collaborative youth employment to the economically disadvantaged youth residents ages 14 to 24 in Dallas County.

Source: Workforce Solutions Greater Dallas – Asbestos Certification Program
Beneficiary: Cedar Valley College
Amount: \$12,780
Term: September 21, 2009 – September 30, 2009
Purpose: To provide training to formerly incarcerated persons to become certified as asbestos workers.

Source: Texas Higher Education Coordinating Board
Beneficiary: LeCroy (STARLINK State)
Amount: \$280,834
Term: September 1, 2009 - August 31, 2010
Purpose: Provide community colleges with faculty development training.

Source: Texas Higher Education Coordinating Board
Beneficiary: Cedar Valley College (Work Study Student Mentorship Program)
Amount: \$80,000
Term: September 1, 2009 – August 31, 2011
Purpose: To pay student wages for eligible students to mentor high-school and first-time-in-college students.

Source: Texas Higher Education Coordinating Board
Beneficiary: El Centro College (Work Study Student Mentorship Program)
Amount: \$270,000
Term: September 1, 2009 – August 31, 2011
Purpose: To pay student wages for eligible students to mentor high-school and first-time-in-college students.

Source: U. S. Small Business Administration
Beneficiary: Bill J. Priest campus of El Centro College & North Texas Small Business Development Centers. The award includes subcontract agreements with the following Centers: North Texas SBDC – Lead Center, International Business Center, Technology Assistance Center, Best Southwest Center for Government Contracting, Dallas Center, Risk Management, Collin County College, UTA Enterprise Excellence, Grayson County College, Kilgore College, McLennan Community College/Copperas Cove, Navarro College, North Central Texas College (Denton), Texas A&M University/Texarkana, Paris Jr. College, Tarrant County College District, Trinity Valley College and Tyler Jr. College.
Amount: \$2,430,713
Term: October 1, 2009 – September 30, 2010
Purpose: Provide guidance and support for business and economic development assistance, information, referrals, contacts and training to small businesses in order to promote business startups and overall business success and growth across North Texas.

Source: Texas Higher Education Coordinating Board
Beneficiary: Cedar Valley College (College Access Challenge Grant/College Connections)
Amount: \$60,000

Increase	Total Award
\$60,000	\$120,000

Term: January 1, 2009 – August 13, 2010
Purpose: To build awareness among high school seniors of the importance of a college education; increase rates of participation by guaranteeing admission to the Grantee college for all seniors who were provided pre-college services in a participating high school and by providing higher education recruitment services as a means of achieving or exceeding the Grantees institutional targets for the Participation goal of Closing the Gaps by 2015.

Source: U. S. Department of Education
Beneficiary: El Centro College (Title V - Developing Hispanic-Serving Institutions)

Amount:

Grant	Increase	Total Award
Title V Co-op (ECC/NLC)	\$700,000	\$3,500,000

Term: October 1, 2009 – September 30, 2010
Purpose: To assist eligible Hispanic-serving institutions of higher education to expand their capacity to serve Hispanic and low-income students.

Source: U.S. Department of Education
Beneficiary: El Centro College – Hispanic Serving Institutions Cooperative College Cost Reduction Act STEM Partnership

Amount:

El Centro College – Fiscal Agent	\$1,739,934
Texas Tech - Subcontract	\$686,354
Total Award Increase 09-10	\$2,426,288
Total Award	\$4,878,161

Term: October 1, 2009– September 30, 2010
Purpose: To increase the number of STEM (Science, Technology, Engineering, Math) degree awards, transfer opportunities and articulated transfer agreements

Source: Texas Higher Education Coordinating Board
Beneficiary: Cedar Valley College (African American Male Student Success Program)
Amount: \$70,000
Term: August 26, 2009 – August 31, 2010
Purpose: Extend services provided by the African American Male Student Success Program to all seven of the DCCCD campuses.

<u>Grant Awards Reported in Fiscal Year 2009-10</u>	
September 2009	\$ 3,659,266
October 2009	6,417,813
November 2009	6,724,333
December 2009	
January 2010	
February 2010	
March 2010	
April 2010	
May 2010	
June 2010	
July 2010	
August 2010 ¹	
Total To Date	\$ 16,801,412

<u>Grant Awards Reported in Fiscal Years 2002-03 through 2008-09</u>							
<u>Type</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Competitive	\$20,264,070	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850
Pell Grants ¹	26,199,861	29,899,662	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762
Total	\$46,463,931	\$48,649,756	\$53,586,988	\$49,147,481	\$46,582,796	\$51,523,931	\$49,199,612

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

¹The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

FINANCIAL REPORT NO. 18

Approval of Tuition for Continuing Education Courses

It is recommended that approval be given to the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

Background

There are three attached lists compiled from information supplied by deans of continuing education at the colleges. The first list is *Retroactive Approval for Workforce Education CEU Reimbursable Courses* and contains courses not included on the **August** board agenda that need to be reported for 1st quarter reimbursement. The second list is *New Tuition for Workforce Education CEU Reimbursable Courses* and represents changes in tuition costs beginning 2nd quarter. The third list, *New Workforce Education CEU Courses*, contains courses being offered for the first time during 2nd quarter. Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1st quarter: September – November, 2nd quarter: December – February, 3rd quarter: March – May, 4th quarter: June - August).

Tuition varies according to the following factors:

- Direct Costs: Instructor salaries; materials, software and equipment for specialized courses; special marketing and recruitment efforts
- Indirect Costs: Rental of off-campus facilities.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 2nd QUARTER (DECEMBER 1, 2009 – FEBRUARY 28, 2010)

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	BHC	CVOP	1013	Professional Truck Driver I	\$ 2,250	100	Setup after submission of last report
2.	BHC	CVOP	1040	Professional Truck Driver II	\$ 2,250	100	See ID# 1
3.	BHC	ITSW	1030	Microsoft Outlook	\$ 125	15	See ID# 1
4.	CVC	GERS	1042	Dementia Care Training	\$ 225	60	See ID# 1
5.	CVC	OSHT	1091	Occupational Safety for Construction Personnel	\$ 1,420	40	See ID# 1
6.	CVC	EPCT	1053	Hazardous Materials Level IV	\$ 1,500	40	See ID# 1
7.	ECC	MAMT	2037	Mammography	\$ 225	32	See ID# 1
8.	EFC	PHRA	1001	Introduction to Pharmacy	\$ 320	64	See ID# 1
9.	MVC	ACNT	1002	Accounting/Bookkeeping (Introduction)	\$ 75	16	See ID# 1
10.	MVC	ARTV	1041	3-D Animation I	\$ 123	96	See ID# 1
11.	MVC	FCTR	1014	Professional Catering I	\$ 195	48	See ID# 1
12.	MVC	MDCA	1013	Medical Terminology	\$ 275	60	See ID# 1
13.	NLC	BMGT	1001	Supervisor Training, Intermediate	\$ 104	48	See ID# 1
14.	NLC	BMGT	1020	Leadership and Motivation	\$ 35	20	See ID# 1
15.	NLC	BUSG	1025	How to Start Your Own Business	\$ 90	32	See ID# 1
16.	NLC	CNBT	1073	Contract Documents Construction Law	\$ 35	20	See ID# 1
17.	NLC	CNBT	1074	Planning and Scheduling	\$ 35	20	See ID# 1
18.	NLC	CNBT	2070	Managing Project Costs	\$ 35	20	See ID# 1
19.	NLC	CNBT	2072	General and Specific Contractor Dynamics	\$ 35	20	See ID# 1
20.	NLC	DFTG	1022	Residential Blueprint Reading	\$ 104	48	See ID# 1
21.	NLC	DFTG	1023	Basic Blueprint Reading for Construction	\$ 35	30	See ID# 1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
22.	NLC	DFTG	1023	Basic Construction Blueprint Reading: For Spanish Speakers	\$ 35	30	See ID# 1
23.	NLC	EPCT	2020	Sizing Water Distribution Systems	\$ 35	24	See ID# 1
24.	NLC	FIRT	1091	Advanced Troubleshooting and Electronics	\$ 35	8	See ID# 1
25.	NLC	FIRT	1091	Sprinkler Valve Repair and Adjustment	\$ 35	16	See ID# 1
26.	NLC	FIRT	1091	Monitoring and Communications	\$ 35	8	See ID# 1
27.	NLC	FIRT	1091	National Fire Protection Association 20	\$ 35	8	See ID# 1
28.	NLC	FIRT	1091	Pre-Action Deluge Pipe Maintenance	\$ 35	16	See ID# 1
29.	NLC	FIRT	1091	Troubleshooting and Metering Skills	\$ 35	8	See ID# 1
30.	NLC	HART	1005	Air Conditioning 1A	\$ 90	64	See ID# 1
31.	NLC	HART	1043	Pneumatics Refresher	\$ 35	8	See ID# 1
32.	NLC	HART	1043	Backflow Skills Refresher	\$ 35	8	See ID# 1
33.	NLC	HART	2049	HVAC Commercial Service IIIA	\$ 138	80	See ID# 1
34.	NLC	HYDR	1091	Pneumatics	\$ 35	16	See ID# 1
35.	NLC	HYDR	1091	Hydronic Heating	\$ 90	64	See ID# 1
36.	NLC	ITNW	1008	Windows Vista Configuration	\$ 164	112	See ID# 1
37.	NLC	ITNW	1092	Windows Server 2008 Network	\$ 164	112	See ID# 1
38.	NLC	ITNW	1092	Windows Server 2008 Active Directory	\$ 164	112	See ID# 1
39.	NLC	ITNW	1092	Windows Server 2008 Application Infrastructure Configuration	\$ 164	112	See ID# 1
40.	NLC	MCHN	1001	Sheet Metal Basics	\$ 138	90	See ID# 1
41.	NLC	OSHT	1015	Supervisor Training Program 7: Safety	\$ 35	20	See ID# 1
42.	NLC	PFPB	1013	Plumbing Accelerated IA	\$ 138	80	See ID# 1
43.	NLC	PFPB	1053	Plumbing Accelerated IIA	\$ 138	80	See ID# 1
44.	NLC	PFPB	1091	Science for Workforce	\$ 90	64	See ID# 1
45.	NLC	SPFT	1073	Sprinkler Fitter III	\$ 138	80	See ID# 1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
46.	NLC	SPNL	1091	Business Spanish	\$ 120	16	See ID# 1
47.	NLC	WLDG	1021	Welding Construction Double-time IA	\$ 138	80	See ID# 1
48.	NLC	WLDG	1000	Welding IB	\$ 138	80	See ID# 1
49.	RLC	ACNT	1041	Accounting II	\$ 150	30	See ID# 1
50.	RLC	ACNT	1042	Bookkeeping II	\$ 150	30	See ID# 1
51.	RLC	PHTC	1091	Sports Photography	\$ 60	8	See ID# 1

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 2ND QUARTER (DECEMBER 1, 2009 – FEBRUARY 28, 2010)

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
52.	BHC	WLDG	1009	Oxy-Acetylene and Arc Welding Techniques for the Craftsman	\$ 190	39
53.	BHC	WLDG	1003	Oxy-Acetylene and Gas Metal Arc Welding Techniques for the Craftsman	\$ 190	39
54.	MVC	PLAB	1023	Phlebotomy Technician Program	\$ 1,200	90
55.	NLC	DFTG	1091	Intermediate Building System: Computer Aided Drafting	\$ 67	45
56.	NLC	DFTG	1091	Introduction to Building Systems: Computer aided Drafting	\$ 67	45
57.	NLC	ITNW	1092	Cisco Certified Network Associate (CCNA) Certification Boot Camp	\$ 900	112
58.	NLC	ITSC	1012	Learning Microsoft Windows	\$ 95	12
59.	NLC	ITSC	1022	Introduction to Computers	\$ 99	24
60.	NLC	ITSW	1022	Excel I - Introduction	\$ 95	12
61.	NLC	POFT	1010	Introduction to Keyboarding	\$ 99	24
62.	NLC	RELE	1058	Real Estate Pre-Exam Review	\$ 90	15
63.	NLC	RELE	2000	National Uniform Standards of Professional Appraisal Practice Course	\$ 90	15
64.	RLC	PHTC	1091	Nature Photography	\$ 60	8
65.	RLC	PHTC	1091	Wildlife Photography	\$ 60	8
66.	RLC	POFT	1001	Workforce Communications I	\$ 55	48
67.	RLC	POFT	1091	Workforce Communications II	\$ 55	48
68.	RLC	COMG	1040	Intermediate Speaking for the Workplace	\$ 60	30
69.	RLC	COMG	1045	Advanced Speaking for the Workplace	\$ 60	30

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 2ND QUARTER (DECEMBER 1, 2009 – FEBRUARY 28, 2010)

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
70.	BHC	BMGT	1021	Introduction to Project Management	\$ 360	36
71.	BHC	GRPH	1002	Online Microsoft Publisher, 2007	\$ 125	18
72.	BHC	RSTO	1010	Food and Beverage Management, Part I	\$ 200	40
73.	BHC	RSTO	1010	Food and Beverage Management, Part II	\$ 200	40
74.	BHC	TRVM	1025	Convention Management and Services, Introduction	\$ 250	48
75.	BHC	TRVM	2001	Convention Management and Services, Part II	\$ 250	48
76.	BHC	EDTC	1093	Online 21st Century Classroom Technology	\$ 125	18
77.	BHC	EDTC	2000	Online Solving Classroom Discipline Problems	\$ 125	18
78.	BHC	EDTC	2000	Online Preparing Educators to Teach Reading	\$ 125	18
79.	BHC	ITNW	1007	Basics of Blogging	\$ 60	9
80.	BHC	ARTC	1000	Introduction to Graphic Design	\$ 125	18
81.	BHC	BMGT	2003	Project Management, Part II	\$ 400	48
82.	BHC	ITSW	1053	Online Access 2007	\$ 125	18
83.	BHC	RSTO	1013	Managing Hospitality Human Resources, Part I	\$ 250	48
84.	BHC	RSTO	1013	Managing Hospitality Human Resources, Part II	\$ 250	48
85.	BHC	ARTC	1051	Introduction to Illustrator	\$ 180	24
86.	BHC	FMKT	1015	Floral Arrangements for Weddings and Celebrations, Part I	\$ 98	15
87.	BHC	FMKT	1015	Floral Arrangements for Weddings and Celebrations, Part II	\$ 105	18
88.	BHC	PHTC	1004	Basic 35mm Photography	\$ 82	21
89.	BHC	PHTC	1004	Portrait Photography	\$ 95	21
90.	BHC	PHTC	1091	Fashion, Editorial, Special Events, and Still Life Photography	\$ 82	18
91.	BHC	PHTC	1091	Studio Photography From Scratch	\$ 95	21
92.	CVC	CDEC	1008	Effective Curricula for Child Care Professions	\$ 30	8

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
93.	CVC	CDEC	1012	Understanding Age Appropriate Behaviors and Responses	\$ 30	8
94.	CVC	CDEC	1032	Developing Environmental Awareness in Young Children	\$ 30	8
95.	CVC	CDEC	1051	Child Development 101	\$ 30	8
96.	CVC	CNBT	2017	LEED Green Certification Review	\$ 480	64
97.	CVC	INDS	1010	Energy IQ	\$ 45	7
98.	CVC	BMGT	2006	Green Business Management	\$ 59	24
99.	ECC	MAMT	2030	Instrumentation and Quality Control	\$ 225	32
100.	ECC	MAMT	2060	Clinical-Mammography Technology/Technician	\$ 400	48
101.	EFC	PHRA	1005	Drug Classification	\$ 320	58
102.	EFC	PHRA	1060	Clinical-Pharmacy Technician/Assistant	\$ 400	80
103.	EFC	PHRA	1013	Community Pharmacy Practice	\$ 280	64
104.	NLC	BNKG	1091	Money and Banking	\$ 123	48
105.	NLC	COMG	1003	Communication in the Workplace: Level 4A	\$ 110	36
106.	NLC	COMG	1006	Communication in the Workplace: Level 4B	\$ 110	36
107.	NLC	COMG	1011	Communication in the Workplace: Level 3A & 3B	\$ 110	36
108.	NLC	COMG	1015	Communication in the Workplace: 2A & 2B	\$ 110	36
109.	NLC	COMG	1015	Communication in the Workplace: Pronunciation	\$ 60	20
110.	NLC	COMG	1045	Communication in the Workplace: Level 5B	\$ 110	34
111.	NLC	COMG	1091	Communication in the Workplace: Level 1A & 1B	\$ 110	36
112.	NLC	COMG	1040	Communication in the Workplace: Level 5A	\$ 110	34
113.	NLC	ITSE	1003	Object-Oriented Concepts, Design and Analysis	\$ 200	20
114.	NLC	ITSE	1042	Java Object Oriented - Intermediate	\$ 200	20
115.	NLC	ITSE	1092	Java Fundamentals	\$ 200	20
116.	NLC	ITSE	2032	Java Application Design and Development - Advanced	\$ 200	20
117.	NLC	POFT	1002	Communication in the Workplace	\$ 110	36
118.	RLC	GAME	2036	Lighting, Shading and Texture	\$ 123	96

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
119.	RLC	ETWR	1005	Technical Writing I	\$ 180	36
120.	RLC	POFI	1024	Word I for the Spanish Speaker	\$ 99	24
121.	RLC	ITSW	1022	Excel I for the Spanish Speaker	\$ 99	24
122.	RLC	ITSW	1037	PowerPoint I for the Spanish Speaker	\$ 99	24
123.	RLC	ITSW	2054	Visio 2007	\$ 195	24
124.	RLC	POFI	2031	Publisher 2007	\$ 123	80
125.	RLC	ITSW	1001	Word 2007	\$ 123	80
126.	RLC	ITSW	1021	Excel and Access for Accounting	\$ 250	32
127.	RLC	POFT	1022	Introduction to Transcription	\$ 120	20

FINANCIAL REPORT NO. 19

Approval of Membership in American Association of Community Colleges

It is recommended that authorization be given to renew membership in the American Association of Community Colleges in an amount not to exceed \$64,680.

Background

Annual membership dues in AACC are based on credit enrollment. Included in the total dues is an additional \$350 to cover the President's Academy. This year, because of the increased challenges to the status of associate degree nursing and other allied health programs, AACC has also included an amount of \$7,000 to allow the Association to act to protect such programs under a special initiative.

FINANCIAL REPORT NO. 20

Approval of Resolution to Discontinue Commercial Paper Program

It is recommended that authorization be given to approve a resolution to discontinue the commercial paper program used to finance the Bond Program.

Background

With the District's Bond Program, a method of interim financing was established that allowed the District to issue commercial paper to pay for construction expenditures. As the Bond Program nears completion, the use of the commercial paper program has served its purpose and must be formally discontinued by Board action in order to avoid continued impact on credit line and on rating agencies and paying agent fees.

The resolution provides for the Board to act in order to discontinue the commercial paper program. The program was very valuable to the District as an interim financing tool and allowed a very low cost of capital while construction was underway. The \$450 million voted authorization will be completed with the final \$50 million issue of General Obligation Bonds this fiscal year.

Dallas, Texas

**RESOLUTION
TERMINATING THE COMMERCIAL PAPER NOTE PROGRAM
APPROVED BY THE BOARD OF TRUSTEES
ON APRIL 3, 2007**

WHEREAS, on April 3, 2007, the Board of Trustees (the “Board”) of Dallas County Community College District (the “District”) adopted an order titled “Order approving and authorizing the issuance of commercial paper notes in an aggregate principal amount at any one time outstanding not to exceed \$150,000,000 to provide interim financing to pay Project Costs for Eligible Projects and to refund obligations issued in connection with an Eligible Project; approving and authorizing the execution and delivery of an Issuing and Paying Agent Agreement, a Liquidity Agreement and a Dealer Agreement; providing for the levy, assessment and collection of a tax sufficient to pay the interest on commercial paper notes; and resolving other matters incident and related thereto (the “Order”); and

WHEREAS, pursuant to the Order, the District established a commercial paper note program, and in connection therewith, approved an Issuing and Paying Agent Agreement with U.S. Bank National Association (“U.S. Bank”), a Revolving Credit Agreement with Dexia Credit Local, acting through its New York Branch (“Dexia”) and a Commercial Paper Dealer Agreement with J.P. Morgan Securities Inc. (“JPM”); and

WHEREAS, the District no longer requires an interim financing project to finance Project Costs; and

WHEREAS, pursuant to the terms of the Revolving Credit Agreement, the District has provided notice to Dexia that the District desires to terminate the “Commitment” provided by Dexia in support of the commercial paper notes authorized to be issued under the Order; and

WHEREAS, it is desirable to take such additional steps to notify all parties that the District will no longer issue commercial paper notes under the Order, and to terminate the commercial paper note program established by the Order.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT THAT:

Section 1. The Authorized Representative (as such term is defined in the Order) shall no longer have the authority to issue commercial paper notes under the terms of the Order.

Section 2. The Authorized Representative is hereby authorized to notify U.S. Bank, Dexia, JPM and the rating agencies that issued ratings on the commercial paper notes authorized to be issued under the terms of the Order of the actions taken by the Board by this Resolution, and that the District shall not issue commercial paper notes under the terms of the Order.

Section 3. This Resolution shall be effective upon its adoption by the Board.

Jerry Prater, Chair
Board of Trustees
Dallas County Community College
District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

FINANCIAL REPORT NO. 21

Approval of Interlocal Agreement with Texas Department of Transportation

It is recommended that authorization be given to approve an interlocal agreement with the Texas Department of Transportation in the amount not to exceed \$150,000. The agreement will begin on November 9, 2009 and terminate on September 30, 2011. The purpose of this agreement is to provide supportive services to area minority contractors participating in federally funded highway construction projects.

Background

This is a contract for support services. Cedar Valley College will administer, manage and offer parallel DBE Supportive Services for the Texas Department of Transportation (TxDot) in the Dallas area.

This is also an interlocal agreement and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

The primary purpose of this Agreement is to increase the number of minority contractors participating in federally funded highway construction projects and to provide supportive services to increase the number of minority, female, and disadvantaged individuals who are employed in skilled construction trades. The DBE Supportive Services Program will enroll a maximum of 15 underutilized DBE firms in a two year business and workforce industry development program.

DBE firms will be provided with targeted assistance to participate in bonding programs, loan packaging, bidding and estimating, financial management, marketing and workforce development programs. After completion of the business development and technical industry program task, each DBE firm will participate in an industry Contractor Development Program that will partner the DBE firm with a Prime Contractor to provide technical construction development and collaboration in a complimentary sub-contracting category.

FINANCIAL REPORT NO. 22

Approval of Amendment to Agreement with Condensed Curriculum International, Inc. for Allied Health Training

It is recommended that authorization be given to approve an amendment to the agreement with Condensed Curriculum International, Inc. for Allied Health Training in an amount not to exceed \$500,000 and an extension for the term of the agreement from January 1, 2011 through December 31, 2012 to provide allied health training classes for Mountain View College.

Background

The initial agreement with Condensed Curriculum International, Inc. was approved by Mountain View College president, Felix A. Zamora. An amendment was board approved on May 6, 2008 when expenses were to exceed \$25,000. Approval of this amendment is being requested to extend the agreement an additional two years and to provide for expenses not to exceed \$500,000.

The success of this agreement is evidenced by the fact that since the fall of 2007, 242 students have entered and completed the program. Total expenditures to CCI, to date, are \$186,146.67 and the income for MVC, to date, is \$76,041.33.

FINANCIAL REPORT NO. 23

Approval of Interlocal Agreement with Dallas/Fort Worth International Airport Board

It is recommended that authorization be given to approve an interlocal agreement with Dallas/Fort Worth International Airport Board in an amount not to exceed \$50,000 for the period November 4, 2009 through October 31, 2010, to provide education services for certain Airport employees and other mutually agreed upon non-Airport students for Mountain View College.

Background

The purpose of this interlocal agreement is to provide education services related to Airport Safety Operations Training at Mountain View College and at the Airport site, for employees and non-Airport employees, who have been registered and enrolled by the College. Board Policy GG (LEGAL) provides the following direction: *An interlocal agreement must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

FINANCIAL REPORT NO. 24

Approval of Amendment to Agreement with PSBP Monroe, LLC, a Virginia Limited Liability Company

It is recommended that authorization be given to approve an amendment to agreement with PSBP Monroe, LLC, a Virginia Limited Liability Company in an amount not to exceed \$1,318,529 for the period January 1, 2010 through December 31, 2014, to provide for lease of the West Campus of North Lake College.

Background

The lease amendment takes effect January 1, 2010, to provide five (5) years fixed monthly rental of the North Lake College West Campus location at 1341 Royal Lane, DFW Airport, Texas for Construction Education Technology programs and Construction Education Foundation offices.

The original lease was entered into October 28, 1999 and subsequently amended September 15, 2002 and May 13, 2003. The subject of the first amendment authorized the first five year extension of the lease to Dec. 31, 2009. The second amendment authorized tenant improvements valued at up to \$100,000 to be carried out by the landlord as construction management services on behalf of North Lake College.

This third amendment provides one five year extension of the lease under fixed terms, a first two year renewal option at fixed terms, and a second two year renewal option with terms to be negotiated by both parties. The amendment further allows for tenant improvements valued at up to \$50,000 per year to be carried out by the landlord as construction management services.

FINANCIAL REPORT NO. 25

Approval of Agreement with Word and Brown Insurance Administrators Inc. dba Conexis

It is recommended that authorization be given to approve an agreement with Word and Brown Insurance Administrators Inc. dba Conexis in an amount not to exceed \$71,445 for the period November 4, 2009 through August 31, 2010, to provide training to the employees at Word and Brown Insurance Administrators Inc. dba Conexis from North Lake College.

Background

North Lake College will offer training to the employees at Word and Brown Insurance Administrators Inc. dba Conex. Approximately 519 employees for a total of 22,094 cumulative hours of training will be trained under this grant project. The grant project will include management, computer, communication, and Conexis' proprietary training. The training is sixty percent skills training offered by North Lake College and forty percent training offered internally by Conexis.

FINANCIAL REPORT NO. 26

Approval of Subcontract Agreement with Coast Community College District

It is recommended that authorization be given to approve a subcontract agreement with Coast Community College District for base year October 1, 2009, through September 30, 2010, and with the option to extend for up to four additional years, to provide distance learning courses, degree programs, and student services to participating sailors in support of the Navy College Program for Afloat College Education (NCPACE) for Dallas County Community College District's Dallas TeleCollege.

Background

The Board of Trustees approved the original agreement, Number CCC2004-NCPACE 1001, on May 4, 2004, for participation in the Navy College Program for Afloat College Education (NCPACE). Under this agreement, Coast Community College District is a subcontractor of Central Texas College to supply course materials to Navy personnel on ships and remote sites. This subcontract agreement provides listing of nine approved courses.

Retroactive approval is being requested to October 1, 2009. The issue date of the agreement from Coast was September 30, 2009, which was after the cut-off date for submitting agenda items for consideration on the October Board of Trustees meeting agenda.

PERSONNEL REPORT NO. 27

Acceptance of Resignations and Retirements

The Chancellor recommends that the Board of Trustees accepts the following requests for resignations and retirements from the following employees:

RESIGNATION(S) – 5

Michele Padilla
Tech Prep Coordinator
Length of Service: 4 years
Reason for resigning: Relocating to Killeen, Texas

Effective Date: October 23, 2009
Campus: District Office

Janice Jacques
Director, Title III
Length of Service: 2 years
Reason for resigning: Personal reasons

Effective Date: September 18, 2009
Campus: Eastfield College

Carla Boyer
Director, Center for Independent Studies
Length of Service: 7 years
Reason for resigning: Accepted a position with the University of New Mexico

Effective Date: November 13, 2009
Campus: El Centro College

Jason Benedetto
Campus Peace Office-Part-time
Length of Service: Did not report
Reason for resigning: Personal reasons

Effective Date: October 7, 2009
Campus: North Lake

Edward Sepulveda
Instructor, Math (Visiting Scholar)
Length of Service: 2 years
Reason for resigning: Personal reasons

Effective Date: August 6, 2009
Campus: North Lake College

RETIREMENT(S) – 2

Robert Burchfield
Director of Financial Aid
Length of Service: 11 years

Effective Date: January 31, 2010
Campus: Brookhaven College

David Henry
Coordinator, International/ESL Student
Services
Length of Service: 29 years

Effective Date: January 31, 2010
Campus: Richland College

PERSONNEL REPORT NO. 28

Acceptance of Rescission of Employment Contract

The Chancellor recommends that the Board of Trustees approve the following personnel actions:

RESCISSION OF EMPLOYMENT CONTRACT – 1

Sharron Wagoner
Director, College Programs

Campus:

Eastfield College

Reason for Rescission: Ms. Wagoner has requested the rescission of her administrator contract and will remain in her Professional Support Staff position.

Eddie Sizemore

Campus: North Lake College

Part-time

Effective: November 4, 2009

Through: Termination of employment with DCCCD

PERSONNEL REPORT NO. 30

Employment of Contractual Personnel

The Chancellor recommends that the Board of Trustees authorizes execution of written contracts of employment with the following persons on the terms and at the compensations stated.

REGULAR APPOINTMENT ADMINISTRATOR(S) – 3

Kevin Houston
Annual Salary: \$46,108/Band II
Campus: District Service Center
Effective Dates: November 4, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$125
Coordinator, Diversity Business Programs
Biographical Sketch: M.S. and B.B.A., University of Texas at Arlington,
Arlington, TX
Experience: Admin/Logistics Officer, U.S. Army Reserve, Dallas, TX;
Management Consultant, A. Turnaround Group, Grand Prairie, TX; Procurement
Counselor, Bill Priest Institute

Dina Sosa-Hegarty
Annual Salary: \$68,000/Band IV
Campus: Eastfield College
Effective Dates: November 4, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$180
Dean, Student Success
Biographical Sketch: M.A. and B.S., St. Mary's University, San Antonio, TX
Experience: Director of Student Life Programs, Barat College, Lake Forest, IL;
Coordinator of Student Judicial Services, University of South Florida, Tampa, FL;
Associate Executive Director, Aston Gardens at Tampa Bay, Tampa FL

Rae D. DeShong
Annual Salary: \$40,022/Band I
Campus: Richland College
Effective Dates: November 9, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$95
Librarian III
Biographical Sketch: M.S., University of North Texas, Denton, TX; B.A., Texas
Woman's University, Denton, TX
Experience: Intern, Dallas Public Library, Dallas, TX; Staff/Freelance Writer, *The
Dallas Morning News*, Dallas, TX; Librarian, Microsoft Corporation, Irving, TX

FINANCIAL REPORT NO. 31

Approval of Interlocal Cooperation Agreement with Dallas County
Sheriff's Office

It is recommended that authorization be given to approve an Interlocal Cooperation Agreement for 9-11 Communication Services and police communications between Dallas County Community College District and Dallas County Sheriff's Office.

If the District's Central Communication System for campus police suffers an emergency that causes a disruption in system communications, the Dallas County Sheriff's Office will take over communications for the campus police and 9-11 services with its communication system.

Effective Date: November 3, 2009

INFORMATIVE REPORT NO. 32

Receipt of Business and Corporate Contracts – Revised September

The following table lists companies with which the colleges have entered into contracts during the past month, courses titles, and the sum of contract amounts.

BROOKHAVEN COLLEGE - \$ 25,267

Ford	Automotive
GM	Automotive
DART	Steering and Suspension
DART	Sump Pump Operation
DART	Auto Electrical/Electronics

CEDAR VALLEY COLLEGE - \$ 30,560

Best Southwest Cities Educational Program	Mediation for Manager
Federal Correctional Institute	Automotive Technology
Federal Correctional Institute	Building Trades Technology
Federal Correctional Institute	ESL/Spanish for GED
Federal Correctional Institute	Horticulture Technology
Federal Correctional Institute	Computer Technology
Federal Correctional Institute	HVAC Technology
Methodist Health System	Intermediate Excel
Texas Department of Transportation	Administrative Fees

EASTFIELD COLLEGE - \$ 2,100

Motorcycle Training	Motor Cycle training
PPG	Custom Paint Auto Body
International Schools	Professional Truck Driver

EL CENTRO COLLEGE – \$ 4,360

Parkland Health & Hospital Sys.	Pharmacology
Parkland Health & Hospital Sys.	Pharmacology
Dallas Public Library *	Spanish
Dallas Public Library *	Spanish

* CLASS BEGUN IN AUGUST, EARLY INVOICING IN JUNE; NOT INCLUDED IN THIS MONTH'S TOTALS

MOUNTAIN VIEW COLLEGE – \$ 8,844 (SEE **BELOW)

NORTH LAKE COLLEGE - \$ 10,593

Construction Education Foundation	Construction
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RICHLAND COLLEGE – \$ 8,289

Chambrell Hills	Emeritus
City of Plano	Business Productivity
Daisy Brand	Basic Excel Refresher
Daisy Brand	Customized Excel/Pivot
Tables	
Dallas County	Business Writing, Level I
Dallas County	Business Writing, Level II
The Forum	Emeritus
Garland Chamber	Managing Real Time
Workplace	
Kingsley Tools	FANUC Controllers
Meadowstone	Emeritus
Presbyterian Village North	Emeritus
Presbyterian Village North	Emeritus
Alliance	Technical support

Contracts Reported in 2009-10

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2009	\$ 25,267	\$ 30,560	\$ 2,100	\$ 4,360	\$ 0.00 **	\$ 10,593	\$ 8,289	\$ 90,013
					\$ 8,844			
October 2009								
November 2009								
December 2009								
January 2010								
February 2010								
March 2010								
April 2010								
May 2010								
June 2010								
July 2010								
August 2010								
Total To Date	\$25,267	\$30,560	\$2,100	\$4,360	\$8,844	\$10,593	\$8,289	\$90,013

**** This reflects a late submission request from the campus for the month of September 2009**

Contracts Reported in Fiscal Years 2002-03 through 2008-09

<u>Campus</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
BHC	\$ 240,776	\$ 369,414	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372
CVC	150,814	198,999	563,088	501,655	886,499	804,523	829,174
EFC	186,901	156,515	72,145	125,727	122,943	95,796	63,986
ECC	484,360	555,163	117,300	646,509	312,686	500,707	560,228
MVC	187,826	250,008	202,878	202,246	137,995	164,883	119,534
NLC	1,162,953	791,704	624,729	428,096	424,961	431,473	270,759
RLC	427,108	291,799	343,528	238,414	196,645	173,689	139,100
BPI	248,459	195,066	326,457	115,575 ¹	0	0	0
Total	\$3,089,197	\$2,808,668	\$2,561,108	\$2,530,913	\$2,426,380	\$2,434,990	\$2,242,153

¹The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO. 33

Receipt of Business and Corporate Contracts – October

The following table lists companies with which the colleges have entered into contracts during the past month, courses titles, and the sum of contract amounts.

BROOKHAVEN COLLEGE - \$ 33,517

Ford	Automotive
GM	Automotive
GEICO Applications	Business Computer
GEICO	Introduction to Statistics
Brookhaven College - Open Enrollment Training Class	Irrigation Technician
Brookhaven College - Open Enrollment Training Class	Landscape Irrigator

CEDAR VALLEY COLLEGE - \$ 42,214

Best Southwest Cities Educational Program Performance/Discipline	Managing
Best Southwest Cities Educational Program	Strategic Planning
Best Southwest Cities Educational Program Environment	Harassment/Hostile Work
Federal Correctional Institute	Principles of Selling
Federal Correctional Institute Promotion	Advertising and Sales
Federal Correctional Institute	Principles of Marketing
Federal Correctional Institute	Business Correspondence
Federal Correctional Institute	Principles of Retailing
Federal Correctional Institute	Business Math
Federal Correctional Institute	Introduction to Computers
Methodist Health System	Outlook 1
Methodist Health System	Excel 1
Texas Department of Transportation	Administrative Fees

EASTFIELD COLLEGE - \$ 600

Motorcycle Training	Motor Cycle training
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EL CENTRO COLLEGE – \$ 82,000

UT Southwestern Medical Center	Anatomy and Physiology
Central Dallas Ministries	Adult Basic Education
AT&T	Customer Service

NORTH LAKE COLLEGE - \$ 0

MOUNTAIN VIEW COLLEGE – \$ 0

RICHLAND COLLEGE – \$ 44,950

BlueCross BlueShield	Principles of Leadership
Chambrell Hills	Emeritus
Christian Care Centers	Emeritus
City of Garland	Principles of Leadership
City of Plano	Business Productivity
The Forum	Emeritus
Meadowstone	Emeritus
Presbyterian Village North	Emeritus
Presbyterian Village North	Emeritus
Alliance	Technical support

Contracts Reported in 2009-10

	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2009	\$ 25,267	\$ 30,560	\$ 2,100	\$ 4,360	\$ 8,844	\$ 10,593	\$ 8,289	\$ 90,013
October 2009	\$ 33,517	\$ 42,214	\$ 600	\$ 82,000	\$ 0.00	\$ 0.00	\$ 44,950	\$203,281
November 2009								
December 2009								
January 2010								
February 2010								
March 2010								
April 2010								
May 2010								
June 2010								
July 2010								
August 2010								
Total To Date	\$58,784	\$72,774	\$2,700	\$86,360	\$8,844	\$10,593	\$53,239	\$293,294

Contracts Reported in Fiscal Years 2002-03 through 2008-09

<u>Campus</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
BHC	\$ 240,776	\$ 369,414	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372
CVC	150,814	198,999	563,088	501,655	886,499	804,523	829,174
EFC	186,901	156,515	72,145	125,727	122,943	95,796	63,986
ECC	484,360	555,163	117,300	646,509	312,686	500,707	560,228
MVC	187,826	250,008	202,878	202,246	137,995	164,883	119,534
NLC	1,162,953	791,704	624,729	428,096	424,961	431,473	270,759
RLC	427,108	291,799	343,528	238,414	196,645	173,689	139,100
BPI	248,459	195,066	326,457	115,575 ¹	0	0	0

Total	<u>\$3,089,197</u>	<u>\$2,808,668</u>	<u>\$2,561,108</u>	<u>\$2,530,913</u>	<u>\$2,426,380</u>	<u>\$2,434,990</u>	<u>\$2,242,153</u>
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¹The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO. 34

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in September 2009.

AWARDS:

11086	ADVERTISING SPECIALITY AND PROMOTIONAL PRODUCTS PRICE AGREEMENT - D-W	
	Already Gear	(3-mo.estimate)
	Mastercraft Printed Products	\$22,000.00
	And Services	

Request for Proposal (RFP) 11564 was issued to replace the existing pricing agreement; however after reviewing the responses, district evaluators determined the proposal should have requested additional information to help assure that a more informed decision could be made in the selection of a contractor(s) for the specified commodity. As allowed in all bids/proposals, the district exercised the option to reject all responses. This extension will allow sufficient time to rebid this agreement, evaluate responses and make a recommendation to the Board.

11422	CUT FINE PAPER - D-W	
	Western Paper Company	(1-mo-estimate)
		\$8,000.00

The original bid document allowed for the contract to be extended for an additional year. This one-month extension will allow sufficient time to complete an evaluation of contract usage data. The recommendation for contract through August 2010 was approved at the October board meeting.

11654	WELDING EQUIPMENT - BJP	
	Gast & Alloy Supply Co.	\$12,651.00
	Matheson Tri-Gas	<u>\$ 7,617.65</u>
	TOTAL	\$20,268.50

This award is for the purchase of various welding equipment which will be used in the Industrial Arts and Technologies Welding program.

11657	INFRARED SPECTROMETER - RLC Perkin Elmer Health Science, Inc.	\$20,550.00
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This award consists of the purchase of a Spectrum 100r fourier transform infrared spectrometer to be used in the science lab.

Award is not recommended to the three lowest bidders, VWR International, Buck Scientific, Inc., and Thermo Electron North America LLC, respectively, as the items they offered did meet one or more of the following specifications: spectral resolution was less than required, scan speed was too slow, no fourier transform function, or no ATR sampling accessory included. Award is recommended to the next low bidder, Perkin Elmer Health Science, Inc.

1D48260	RENEWAL OF ANNUAL SOFTWARE HOSTING & MAINTENANCE - DSC RightNow Technologies, Inc.	\$18,500.00
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This request consists of the annual renewal of hosting and maintenance fees for the RNT (RightNow Enterprise) software used throughout the District. The vendor hosted web-based system stores and displays answers to FAQ's (frequently asked questions) on district websites and eConnect applications, for access by students, faculty, and staff. Approximately 20,000 pages of information are accessed monthly for these FAQ's. The system also provides navigation to the Presidium technical support site for service ticket actions.

1D69151	RENEWAL OF ANNUAL SOFTWARE MAINTENANCE - DSC SHI Government Solutions	\$11,964.50
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This recommendation consists of the annual maintenance renewal for Shavlik software. The software is used district-wide to manage Microsoft server software patches and audits for security risks.

1D90252	RENEWAL OF ANNUAL EQUIPMENT MAINTENANCE - DSC Fujitsu Computer Systems	\$12,308.00
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This request consists of the annual renewal of equipment maintenance for the three Fujitsu Unix servers supporting III, Informer, and R25 reservations systems.

1D90255	RENEWAL OF SOFTWARE LICENSES & MAINTENANCE AGREEMENT FOR R25 AND SCHEDULE 25 SOFTWARE - D-W Collegenet, Inc.	\$14,255.70
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This award consists of the annual renewal of licenses and maintenance fees for the facility-scheduling software used throughout the District, R25 and SCHEDULE25. The programs work together to provide comprehensive scheduling for classrooms, conference rooms, and other similar requirements. Collegenet is the sole provider of this proprietary software.

1D90256 & 1D90257	PRINTER MAINTENANCE & SUPPLIES – OCE 2140 PRINTER - DSC The Bradshaw Group DBA Printer Medic	
	Monthly maintenance (1D90256)	\$14,700.00
	Click charges/supplies (1D90257)	<u>\$10,000.00</u>
	TOTAL	\$24,700.00

This award consists of the annual renewal of blanket purchase orders for maintenance and supplies for the OCE model 2140 high-volume laser printer located in the main computer room at the DSC.

Factory maintenance and spare support from OCE has been discontinued for this printer. The Bradshaw Group has committed to continue maintenance at the current rate for the next several years. They assure us that they have sufficient spares and in-house repair facilities to respond to any District maintenance needs for the printer. A thorough search and discussions with OCE have confirmed that no other viable options for local support are available.

1D94838	PURCHASE OF TEGRITY VIDEO CAPTURE CARDS - BHC Tegrity, Inc.	\$11,388.00
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This request is to purchase 52 video capture cards for implementation on personal computers for the Tegrity lecture capture application. The units will be located in all smart classrooms across the Brookhaven campus.

These adapters must work in the Tegrity application and factory support must be available in the event of breakdown, making them sole source. The campus has evaluated several possible competitor products and has found no other product that will work in this application.

4D91341	CHILD DEVELOPMENT ASSOCIATE CREDENTIAL ASSESSMENTS - EFC Council for Professional Recognition	\$13,000.00
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This request is to pay for Child Development Associate (CDA) credential assessment fees for up to 40 candidates trying to obtain CDA certification. The program requires candidates to be observed to determine if they have a basic understanding of child development, and to take a written and oral test. Upon successful completion of all components, a recommendation is forwarded to the council for a candidate to receive their certification.

8D19046	CAMPUS QUALITY SURVEYS - RLC Performance Horizons	\$13,278.04
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This award will allow continuance of an on-going Campus Quality Survey, which is used to provide data helpful in judging the institutional effectiveness of Richland College. Included in the price are the surveys, instrument scoring, statistical analysis, and two copies of the comprehensive report with campus-specific recommendations. A total of 1,297 survey forms at \$9.75 each are being ordered, plus \$632.29 in shipping costs.

CHANGE ORDERS:

Alpha Testing
Loop Road – EFC

Purchase Order No. B14815
Change Order No. 1

Change: To provide observations and testing for the lightpole foundations and sidewalk placements.

Original Contract Amount	\$14,528.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	2,269.00
Revised Contract Amount	\$16,797.00

EVCBA approved original award 01/06/2009. This is for EFC project #2, *Progress Report on Construction Projects.*

Integrated Access System – Bid #11456
Access Control - BHC
Purchase Order No. B14784
Change Order No. 06

Change: Upgrade C-Cure 9000 software from level P to level Q in order to increase number of card readers from 128 to 256 capacities.

Original Contract Amount	\$419,396.00
Change Order Limit/Contingency	62,909.40
Prior Change Order Total Amounts	44,197.00
Net Increase this Change Order	4,708.00
Revised Contract Amount	\$468,301.00

Board approved original award 01/06/2009. This is for BHC project #1, *Progress Report on Construction Projects.*

J. C. Commercial – Bid #11545
Adaptive Remodel - ECC
Purchase Order No. B14881
Change Order No. 06

Change: Build fire walls and install fire dampers in Room A720.

Original Contract Amount	\$2,338,312.00
Change Order Limit/Contingency	350,746.80
Prior Change Order Total Amounts	76,917.61
Net Increase this Change Order	22,377.20
Revised Contract Amount	\$2,437,606.81

Board approved original award 04/07/2009. This is for ECC project #11, *Progress Report on Construction Projects*.

Progressive Roofing – Bid #11604

Reroofing - RLC

Purchase Order No. B15001

Change Order No. 01

Change: Extend start date from August 23, 2009 to September 8, 2009 due to inclement weather, meeting coordination delay and material delivery. (16 calendar days)

Original Contract Amount	\$459,000.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	.00
Revised Contract Amount	\$459,000.00

Board approved original award 07/07/2009. This is for RLC project #9, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 35

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of September 30, 2009.

September 2009 Compared to September 2008

<u>Ethnicity/ Gender</u>	<u>September 09</u>		<u>September 08</u>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
Amer Indian/ Alaskan Native	54,743	0.3	30,129	0.1
Black/African- American	547,012	2.6	5,057,922	22.2
Asian Indian	1,030,571	5.0	547,305	2.4
Anglo- American, Female	1,726,382	8.4	1,245,194	5.5
Asian Pacific	10,439	0.1	34,430	0.2
Hispanic/ Latino/ Mex-American	1,982,617	9.6	2,590,645	11.4
Other Female	56,882	0.3	251,365	1.1
Total M/WBE	5,408,645	26.2	9,756,990	42.9
Not Classified	15,239,773	73.8	13,006,078	57.1
Subtotal for Discretionary Payments	20,648,418	100.0	22,763,068	100.0
Non- discretionary Payments	2,950,476		3,568,720	
Total Payments	23,598,893		26,331,788	

Payments to M/WBEs in Fiscal Years 2002-03 Through 2008-09

	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Amer Indian/ Alaskan Native	2,735,072	3,849,775	300,869	976,953	1,098,580	293,244	304,324
Black/African- American	2,292,519	3,205,921	4,404,239	4,706,496	3,125,284	14,934,516	40,748,128
Asian Indian	66,670	148,477	468,352	1,112,483	3,170,023	3,494,574	12,392,237
Anglo-American, Female	1,615,111	1,237,126	5,569,275	4,684,336	3,902,023	4,893,713	14,952,024
Asian Pacific	236,225	286,589	995,558	25,793	26,035	656,552	1,099,847
Hispanic/ Latino/ Mex-American	1,019,652	816,123	2,574,890	4,034,906	1,993,010	11,019,093	30,260,832
Other Female	13,991	11,092	33,805	712,096	695,800	940,788	1,545,232
HUB	N/A	N/A	1,363,959	N/A	N/A	N/A	N/A
Total paid to M/WBEs	7,979,240	9,555,103	15,710,947	16,253,063	14,010,755	36,232,480	101,302,624
% of all payments	12.02%	14.33%	24.78%	22.27%	20.07%	21.69%	37.87%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC,

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of September 30, 2009

PROJECTS		DESIGN							CONSTRUCTION										
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	BHC																		
1	Install access control system																		
2	Recarpet bldgs B,D,J,T																		
3 ¹	Provide acoustical study B304																		
4	Install Scene Shop fire protection																		
5	DCCCD Public Safety Comm Sys																		
6	Renovate bldgs R; ADA/TAS																		
7	Waterproof wall bldg K																		
8	Upgrade restrooms campus-wide																		
9	Repaint 40 classrooms, 20 labs, & performance hall																		
10	Exterior wall repair & sidewalk replacement																		
11	Boundary Survey																		
	Bond Program																		
12	Construct Science & Allied Health Bldg																		
13	Expand Automotive Technology																		
14	Construct Workforce & Continuing Education Bldg																		
	CVC																		
1	Correct subsurface drainage bldgs B, C, D																		
2	Replace transformer & switchgear bldg B																		
3	Replace glass doors & related store fronts bldgs C & E																		
	Bond Program																		
4	Expand Mechanical Infrastructure																		
5	Construct Science Bldg																		
6	Construct Industrial Tech Bldg																		
	DO																		
	Bond Program																		
1	District Admin. Center																		
	DSC																		
1	Remodel Record Mgmt																		
2	Replace underground roof drainage																		
3	Seal & redo parking lots																		
4	Upgrade security system																		
	D-W																		
1	Feasibility study IT environment upgrades																		
	ECC																		
1	Upgrade security system 701																		
2	Replace 9 air handlers																		
3	Replace carpet offices/classrooms @ BJP																		
4	Replace toilet partitions @ BJP																		
5	Replace restroom fixtures @ BJP																		

¹ This project, "(Provide acoustical study B304)" at BHC, has been canceled by the campus and will not appear on this report next month.

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of September 30, 2009

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
6	Replace Skylights																		
7	Replace window tint bldg. R																		
8	Welding exhaust system BJP																		
	Bond Program																		
9	Develop West Campus																		
	Build Center for Allied Health & Nursing																		
10	Build Center for Allied Health & Nursing																		
11	Back fill Adaptive Remodel																		
	EFC																		
1	Upgrade bromide exhaust																		
2	Reconstruct roadway																		
3	Repair structural crack in stairwell																		
4	Realign La Prada Drive																		
5	Repair foam roof bldgs C,L,M,N, P																		
6	Gymnasium bleacher replacement																		
7	Repair 6 racket-ball courts																		
8	Repair baseball backstop & dugout																		
9	Electronic marquee sign																		
	Bond Program																		
10	Develop South Campus																		
11	Expand Mechanical Infrastructure																		
12	Build Learning Center																		
13	Remodel vacated space																		
	Construct Continuing Education Workforce & Criminal Justice Bldg																		
14	Construct Continuing Education Workforce & Criminal Justice Bldg																		
15	Construct Center for Child & Family Studies																		
16	Construct Technology Bldg																		
	MVC																		
1	Replace access control																		
2	Replace gym roof																		
3	Replace pool filter tanks, deck & underwater lights																		
4	Repair cooling tower/Replace pipe																		
	Bond Program																		
5	Build Soccer Fields & Community Recreation Complex																		
6	Expand Mechanical Infrastructure																		
7	Construct Science Bldg																		
8	Construct Performance Hall																		
9	Remodel vacated space																		
	Construct Economic & Workforce Center																		
10	Construct Economic & Workforce Center																		
11	Construct Student Center																		
	NLC																		
1	Remodel & convert old library																		
2	Install CCTV system																		
3	Retrofit interior lighting																		
4	Construct new elevator for bldg A																		
5	Relocate above ground fuel tanks																		
6	Oncor Easements																		
7	Repair tunnel bldgs F & A300																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of September 30, 2009

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
8	Replace HVAC system bldg H; H200 & H300																		
	Bond Program																		
9	Develop South Campus																		
10	Develop North Campus																		
11	Expand Mechanical Infrastructure																		
12	Construct Science Bldg																		
13	Construct General Purpose Bldg																		
14	Workforce Development Center																		
15	Remodel vacated space																		
16	Repair structural/waterproofing																		
	RLC																		
1	Replace restroom partitions																		
2	Replace fire alarms campus-wide																		
3	Replace storefront doors																		
4	Repair sinkhole south end of lake																		
5	Replace existing wood ADA w/concrete ADA ramps																		
6	Replace ADA Access																		
7	Replace tennis court fencing & gates																		
8	Restore roof bldgs A,N,F																		
9	Replace roof bldgs C,H,G, L, M, P																		
10	Structural analysis modular bldgs.																		
11	Structural analysis modular bldgs. Kiowa																		
	Bond Program																		
12	Construct Science Bldg & expand parking/Mechanical Infrastructure																		
13	Renovate Sabine Hall																		
14	Develop Garland Campus																		

COMPLETED PROJECTS²

Replace storefront doors (RLC)
Replace existing wood ADA w/concrete ADA ramps (RLC)
Replace tennis court fencing & gates (RLC)

BOND PROGRAM 100% COMPLETED PROJECTS³

Expand Automotive Technology (BHC)
Construct Science & Allied Health Bldg (BHC)
Expand Mechanical Infrastructure (CVC)
Construct Science Bldg (CVC)
District Admin. Center (DO)
Build Center for Allied Health & Nursing (ECC)
Develop West Campus (ECC)
Develop South Campus (EFC)
Expand Mechanical Infrastructure (EFC)
Build Learning Center (EFC)
Construct Continuing Education Workforce & Criminal Justice Bldg (EFC)
Construct Center for Child & Family Studies (EFC)
Build Soccer Fields & Community Recreation Complex (MVC)
Expand Mechanical Infrastructure (MVC)
Construct Science Bldg (MVC)
Construct Performance Hall (MVC)
Construct Economic & Workforce Development Center (MVC)
Construct Student Center (MVC)
Develop South Campus (NLC)
Develop North Campus (NLC)
Expand Mechanical Infrastructure (NLC)
Construct Science Bldg (NLC)
Construct General Purpose Bldg (NLC)
Workforce Development Center (NLC)
Develop Garland Campus (RLC)

² This is the last report on which these projects will appear.

³ The 100% completed Bond Program projects will continue to appear on this report

INFORMATIVE REPORT NO. 37

Bond Program Report on Projects

The status of planning as of September 30, 2009 for projects assigned to contracted construction program managers and other bond funded projects.

Background

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,225,032	3,225,032				
Science and Allied Health Building Original Budget: \$29,200,000 Revised Budget: \$46,543,434 Total Awarded: \$45,183,526	0	3,673,731	37,566,526	434,981	3,508,288
COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Aug 09 Managed by Bond Program Management Team. \$37,566,526 CMAR Guaranteed Maximum Price 01/28/2008.					
Automotive Technology Expansion Original Budget: \$4,000,000 Revised Budget: \$4,535,641 Total Awarded: \$4,286,362	0	352,950	3,802,389	82,880	48,143
COMPLETED Construction Start / Beneficial Occupancy: Aug 08 / Jul 09 Managed by Bond Program Management Team.					

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Workforce & Continuing Education Building	0	620,618	6,300,000	119,804	76,117
Original Budget: \$8,200,000 Revised Budget: \$7,800,006 Total Awarded: \$7,116,539	Construction Start / Beneficial Occupancy: Nov 08 / Jan 10 Managed by Bond Program Management Team. \$6,300,000 CMAR Guaranteed Maximum Price 11/7/2008. September 30, 2009				
Location Summary	Original Budget: 60,606,840	Revised Budget: 62,104,113		Total Awarded: 59,811,459	

BHC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	56,281,901	56,281,901	35,309,207	63%	20,972,694	37%

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,806,382	2,806,382				
Mechanical Infrastructure Original Budget: \$4,306,840 Revised Budget: \$77,810 Total Awarded: \$77,810	0	0	0	77,810	0
	<p align="center">COMPLETED</p> <p align="center">Construction Start / Beneficial Occupancy: Apr 08 / Jul 09 Managed by Bond Program Management Team.</p> <p>--Budget and scope included in science, allied health, and veterinary technology building.</p>				
Science, Allied Health, & Veterinary Technology Bldg. Original Budget: \$30,600,000 Revised Budget: \$37,622,348 * Total Awarded: \$36,741,281	0	2,879,607	30,958,572	541,236	2,361,866
	<p align="center">COMPLETED</p> <p align="center">Construction Start / Beneficial Occupancy: Apr 08 / Jul 09 Managed by Bond Program Management Team. \$30,754,172 CMAR Guaranteed Maximum Price 3/17/2008.</p> <p>* \$55,500 added from non-bond program dollars.</p>				

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Industrial Technology Bldg.	0	1,137,808	11,248,295	250,404	1,062,728
Original Budget: \$6,600,000 Revised Budget: \$13,636,263 Total Awarded: \$13,699,235	<p>Construction Start / Beneficial Occupancy: Jan 08 / Dec 09 Managed by Bond Program Management Team. \$11,171,222 CMAR Guaranteed Maximum Price 12/13/2007. CMAR in default; surety involved.</p> <p style="text-align: right;">September 30, 2009</p>				
Location Summary	Original Budget: 53,506,840	Revised Budget: 54,142,803	Total Awarded: 53,324,708		

CVC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	50,297,424	50,249,444	41,311,053	82%	8,938,392	18%

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,833,863	2,833,863				
South Campus Original Budget: \$10,200,000 Revised Budget: \$13,729,681 * Total Awarded: \$13,711,308	0	822,999	9,309,163	2,826,224	752,922
COMPLETED Construction Start / Beneficial Occupancy: May 08 / May 09 Managed by Bond Program Management Team. \$9,309,163 CMAR Guaranteed Maximum Price 4/24/2008. * \$2,420,039 land purchase and \$296,152 demolition. \$363,054 added from non-bond program dollars.					
Mechanical Infrastructure Original Budget: \$2,306,840 Revised Budget: \$94,433 Total Awarded: \$94,433	0	0	0	94,433	0
COMPLETED Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. --Budget and scope included in workforce development building.					

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Adaptive Remodel Original Budget: \$4,600,000 Revised Budget: \$3,549,558 Total Awarded: \$2,981,596	0	23,880	2,920,037	24,689	12,990
Construction Start / Beneficial Occupancy: Jul 09 / Aug 10 Managed by Bond Program Management Team. \$2,920,037 Design-Build Guaranteed Maximum Price 5/29/2009. --Budget transferred to workforce development building, parent child study center, and industrial technology building.					
Learning Center Original Budget: \$17,400,000 Revised Budget: \$14,391,156 Total Awarded: \$14,340,377	0	1,058,965	11,766,086	135,691	1,379,635
Construction Start / Beneficial Occupancy: Aug 07 / Nov 08 Managed by Bond Program Management Team. \$11,766,086 CMAR Guaranteed Maximum Price 8/9/2007. --Budget transferred to workforce development building, parent child study center, and industrial technology building.					
Continuing Education, Workforce and Criminal	0	747,294	9,391,228	127,148	500,103

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Justice Building Original Budget: \$7,100,000 Revised Budget: \$11,111,373 Total Awarded: \$10,765,773	Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. \$9,391,228 CMAR Guaranteed Maximum Price 8/15/2008. --Budget transferred to industrial technology building.				
Center for Child and Family Services Original Budget: \$0 Revised Budget: \$7,189,508 Total Awarded: \$7,015,434	0	460,212	6,210,744	67,903	276,575
	COMPLETED				
	Construction Start / Beneficial Occupancy: Sep 08 / Jul 09 Managed by Bond Program Management Team. \$6,167,079 CMAR Guaranteed Maximum Price 8/12/2008				
Technology Building Original Budget: \$0 Revised Budget: \$8,135,090 Total Awarded: \$7,810,277	0	446,607	7,049,095	94,630	219,945
	Construction Start / Beneficial Occupancy: Nov 08 / Apr 10 Managed by Bond Program Management Team. \$7,049,095 CMAR Guaranteed Maximum Price 11/10/2008				
	September 30, 2009				

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Summary	Original Budget: 61,706,840		Revised Budget: 61,034,662		Total Awarded: 59,553,061

EFC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	55,580,565	55,559,198	39,206,397	71%	16,352,801	29%

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$864,696	864,696				
West Campus Original Budget: \$10,200,000 Revised Budget: \$13,665,239 * Total Awarded: \$13,503,500	0	599,729	8,667,129	3,625,054	611,588
	<p align="center">COMPLETED</p> <p align="center">Construction Start / Beneficial Occupancy: May 08 / May 09 Managed by Bond Program Management Team. \$8,667,129 CMAR Guaranteed Maximum Price 4/30/2008.</p> <p>* \$3,444,384 land purchase and \$530,855 demolition.</p>				
Allied Health and Nursing Original Budget: \$16,100,000 Revised Budget: \$20,592,600 *	0	1,093,129	11,361,796	351,538	5,429,231
	<p align="center">COMPLETED</p> <p align="center">Construction Start / End: Jan 06 / Aug 08 Managed by Facilities Management. Awarded \$18,235,694</p> <p>* \$292,600 added from non-bond program dollars.</p>				
Adaptive Remodel Original Budget: \$3,850,000 Revised Budget: \$4,998,646 *	0	421,426	2,415,229	72,253	0
	<p align="center">Construction Start / End: April 09 / May 10 Managed by Facilities Management. Awarded \$2,908,908</p> <p>* \$1,000,000 from mechanical infrastructure.</p>				

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Paramount Building / Land Acquisition Original Budget: \$11,000,000 Revised Budget: \$11,309,880	Construction: Completed Managed by Facilities Management. Awarded \$11,243,117 <div style="text-align: center; font-size: 2em; opacity: 0.5;">COMPLETED</div>				
	September 30, 2009				
Location Summary	Original Budget: 46,990,680	Revised Budget: 51,431,061	Total Awarded: 46,755,915		

ECC M/WBE Participation						
	Total Contract Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	29,769,213	25,778,805	15,523,882	60%	10,254,923	40%

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,797,278	2,797,278				
Mechanical Infrastructure Original Budget: \$4,491,280 Revised Budget: \$73,712 Total Awarded: \$73,711	0	0	0	73,711	0
COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Jul 09 Managed by Bond Program Management Team. --Budget and scope included in science building and student center and services building. Partial budget transferred to economic and workforce development building.					
Science Building Original Budget: \$15,300,000 Revised Budget: \$15,286,761 Total Awarded: \$15,180,294	0	1,171,350	12,948,189	380,643	680,112
COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Dec 08 Managed by Bond Program Management Team. \$12,948,189 CMAR Guaranteed Maximum Price 11/19/2007.					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Performance Hall	0	278,552	3,744,871	76,742	861
Original Budget: \$5,700,000	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Jul 08 / Apr 09 Managed by Bond Program Management Team.</p> <p>--Partial budget transferred to student center and services building.</p>				
Revised Budget: \$4,436,638					
Total Awarded: \$4,101,026					
Adaptive Remodel	0	16,050	3,605,948	10,699	0
Original Budget: \$2,300,000	<p style="text-align: center;">Construction Start / Beneficial Occupancy: May 09 / Aug 10 Managed by Bond Program Management Team.</p>				
Revised Budget: \$4,011,992					
Total Awarded: \$3,632,697					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Economic and Workforce Development Building Original Budget: \$7,600,000 Revised Budget: \$7,717,611 Total Awarded: \$6,939,057	0	529,157	6,079,499	62,787	267,614
COMPLETED Construction Start / Beneficial Occupancy: Aug 08 / Aug 09 Managed by Bond Program Management Team. \$6,079,499 CMAR Guaranteed Maximum Price 7/10/2008					
Student Services Building Original Budget: \$16,500,000 Revised Budget: \$17,621,619 Total Awarded: \$16,431,031	0	1,086,255	14,450,528	140,057	754,191
COMPLETED Construction Start / Beneficial Occupancy: Jan 08 / Aug 09 Managed by Bond Program Management Team. \$14,450,528 CMAR Guaranteed Maximum Price 01/04/2008.					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Athletic and Community Recreation Complex	0	560,910	8,235,547	317,878	0
Original Budget: \$5,300,000	Construction Start / End: Mar 07 / Dec 08 Managed by Facilities Management. Awarded \$9,114,335				
Revised Budget: \$9,309,625 *	* \$3,009,625 added from non-bond program dollars.				
	September 30, 2009				
Location Summary	Original Budget: 57,191,280	Revised Budget: 61,255,236		Total Awarded: 58,269,429	

MVC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	54,633,039	52,868,024	35,182,198	67%	17,685,826	33%

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,007,482	3,007,482				
South Campus Original Budget: \$10,200,000 Revised Budget: \$13,474,736 * Total Awarded: \$13,383,113	0	638,350	7,353,274	4,819,317	572,172
COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Dec 08 Managed by Bond Program Management Team. \$7,977,698 CMAR Guaranteed Maximum Price 12/04/2007. * \$4,465,797 land purchase and \$596,935 demolition.					
North Campus Original Budget: \$10,200,000 Revised Budget: \$18,522,655 * Total Awarded: \$18,502,075	0	731,031	8,202,041	9,098,245	470,758
COMPLETED Construction Start / Beneficial Occupancy: Aug 07 / Aug 08 Managed by Bond Program Management Team. \$8,202,041 CMAR Guaranteed Maximum Price 08/08/2007. * \$8,968,631 land purchase and related cost of \$23,900.					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Mechanical Infrastructure Original Budget: \$1,990,680 Revised Budget: \$75,543 Total Awarded: \$75,543	0	0	0	75,543	0
COMPLETED Construction Start / Beneficial Occupancy: Nov 07 / Jan 09 Managed by Bond Program Management Team. --Budget and scope included in science and medical professions building.					
Adaptive Remodel Original Budget: \$4,100,000 Revised Budget: \$6,427,466 Total Awarded: \$5,256,636	0	23,980	5,222,156	10,500	0
Construction Start / Beneficial Occupancy: May 09 / Aug 10 Managed by Bond Program Management Team.					
Science Building Original Budget: \$6,800,000 Revised Budget: \$13,901,151 * Total Awarded: \$13,901,151	0	941,613	11,986,577	317,390	655,571
COMPLETED Construction Start / Beneficial Occupancy: Nov 07 / Jan 09 Managed by Bond Program Management Team. \$12,121,726 CMAR Guaranteed Maximum Price 10/29/2007. * \$165,900 added from non-bond program dollars.					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
General Purpose Building Original Budget: \$0 Revised Budget: \$12,460,000 Total Awarded: \$11,894,670	0	851,285	10,376,084	131,359	535,942
COMPLETED Construction Start / Beneficial Occupancy: Jun 08 / Aug 09 Managed by Bond Program Management Team. \$10,350,368 CMAR Guaranteed Maximum Price 5/29/2008.					
Workforce Development Center Original Budget: \$0 Revised Budget: \$1,649,512 Total Awarded: \$1,647,744	0	148,261	1,356,052	59,118	84,313
COMPLETED Construction Start / Beneficial Occupancy: Jul 08 / Dec 08 Managed by Bond Program Management Team. * \$121,942 added from non-bond program dollars.					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Structural Repairs Original Budget: \$2,000,000 Revised Budget: \$1,598,295 Total Awarded: \$1,303,929	0	125,500	1,150,929	27,500	0
Construction Start / Beneficial Occupancy: Jul 09 / Jan 10 Managed by Bond Program Management Team.					
September 30, 2009					
Location Summary	Original Budget: 55,790,680		Revised Budget: 71,116,840		Total Awarded: 68,972,343

NLC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	53,745,465	48,812,618	35,311,577	72%	13,501,041	28%

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,495,518	3,495,518				
Garland Campus Original Budget: \$0 Revised Budget: \$14,917,576 * Total Awarded: \$14,858,439	0	904,560	10,393,900	3,559,979	0
	COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Apr 09 Managed by Bond Program Management Team. \$10,293,084 CMAR Guaranteed Maximum Price 11/12/2007. * \$3,216,953 land purchase and \$279,917 demolition. \$1,655,906 added from non-bond program dollars.				
Science Building Original Budget: \$31,600,000 Revised Budget: \$48,381,498 Total Awarded: \$48,072,698	0	3,555,700	42,556,558	693,195	1,267,245
	Construction Start / Beneficial Occupancy: Nov 07 / Nov 09 Managed by Bond Program Management Team. \$42,556,558 CMAR Guaranteed Maximum Price 2/19/2008.				

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Adaptive Remodel Original Budget: \$0 Revised Budget: \$5,825,000 Total Awarded: \$5,041,840	0	24,840	5,017,000	0	0
Construction Start / Beneficial Occupancy: Jul 09 / Aug 10 Managed by Bond Program Management Team.					
September 30, 2009					
Location Summary	Original Budget: 56,006,840		Revised Budget: 72,619,592		Total Awarded: 71,468,495

RLC M/WBE Participation						
	Total Contract Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	67,078,047	65,509,919	54,291,781	83%	11,218,138	17%

District Office at 1601 S Lamar	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$553,601	553,601				
District Administration Center Original Budget: \$0 Revised Budget: \$16,144,221 * Total Awarded: \$16,075,498	0	47,738	10,546,596	3,644,583	1,836,581
	COMPLETED Construction Start / Beneficial Occupancy: Feb 08 / Dec 08 Managed by Bond Program Management Team. \$10,373,000 Design-Build Guaranteed Maximum Price 3/5/2008. * \$3,391,716 land purchase and \$93,402 demolition. \$1,511,578 added from non-bond program dollars.				
Location Summary	Original Budget: 10,200,000	Revised Budget: 16,697,822	Total Awarded: 16,629,099		
	September 30, 2009				

DO M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	13,137,278	13,137,278	10,722,466	82%	2,414,812	18%

Other	
Property Acquisition	Revised budget dollars were \$27,876,848. There is \$38,288 designated of remaining property acquisition budget.
Project Development	Revised budget dollars are \$6,735,688. Out of these funds committed dollars total \$2,793,930, leaving a contingency of \$3,941,758.
September 30, 2009	

Notes	
Other Professional Services	Examples of 'Other Professional Services' are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services and abatement, roofing consultant services, HVAC testing / adjusting / balancing consultant, and unique professional services (i.e., a theater assessment or LEED green building commissioning services).
Other Awards	Examples of 'Other Awards' are demolition activity, electrical and plumbing work, site cleanup, permits, fees, furniture / fixtures / equipment and technology.
Construction Start and End Dates	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team. End date a.k.a. beneficial occupancy.
Financial Analysis	This report is an informative report only.