

**MEETING OF THE BOARD OF TRUSTEES  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office  
1601 South Lamar Street  
Board Room (007)  
Dallas, TX 75215  
Tuesday, March 3, 2009  
4:00 PM**

**AGENDA**

- I. Certification of Posting of Notice of the Meeting
- II. Citizens Desiring to Address the Board Regarding Agenda Items
- III. Special Presentation about El Centro Middle College – Dr. Paul McCarthy, President
- IV. Richland Collegiate High School Status Report
- V. Declaration of Conflict of Interest (pp. 5-6)
- VI. Consideration of Bids
  1. Recommendation for Amendment of Award to Think Education Solutions, LLC, for software licenses and services District-wide Use - \$215,000 (3 years)
  2. Recommendation for Amendment of Award to Astadaia, Inc. and Salesforce.org for 45 additional program licenses District-wide - \$128,000 (3 years)
  3. Recommendation for Price Agreement with Ricoh Americas Corporation for mail room and copy center services at North Lake and Richland Colleges – \$1,400,000 (5 years)
  4. Recommendation for Award to Construction Rent-a-Fence to replace tennis court fence & gates at Richland College - \$71,520
  5. Recommendation for Award to Grand Staff Piano Center for two grand pianos at Mountain View College - \$30,000
  6. Recommendation for Award to Anasazi Instruments, Inc. for a nuclear magnetic resonance spectrometer at Brookhaven College - \$92,900
  7. Recommendation for a Price Agreement with Simply Aquatics, Inc. swimming pool chemicals at Eastfield, Mountain View, North Lake and Richland Colleges - \$200,000 (3 years)

8. Recommendation for Award to Laerdal Medical Corporation for an infant simulator mannequin at Mountain View College - \$40,170

VII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

#### Minutes

9. Approval of Minutes of the February 16, 2009 Special Meeting
10. Approval of Minutes of the February 16, 2009 Work Session Meeting
11. Approval of Minutes of the February 16, 2009 Regular Meeting

#### Policy Reports

12. Approval of Elimination of the Use of District-Owned Computers and Related Equipment by Board Members

#### Financial Reports

13. Approval of Expenditures for January 2009
14. Presentation of Budget Report for January 2009
15. Acceptance of Gifts
16. Notice of Grant Awards
17. Approval of Resolution to Transfer Funds to Enterprise Scholarship Fund
18. Approval of Agreement with Carrollton-Farmers Branch Independent School District
19. Approval of Amendment to Interlocal Agreement with University of Texas at Arlington
20. Approval of Agreement with Sunnyvale Independent School District
21. Approval of Agreement with Air Traffic Solutions

#### VIII. Individual Items

22. Consideration of Phased Faculty Retirement
23. Approval of Warrants of Appointment for Security Personnel
24. Employment of Contractual Personnel

#### IX. Informative Reports

25. Monthly Award and Change Order Summary
26. Payments for Goods and Services
27. Progress Report on Construction Projects
28. Bond Program Report on Projects

- X. Questions/Comments from the Board and Chancellor
  - 29. Use of Income from Lease of DCCCD Property on College Campuses (discussion requested by Trustee Diana Flores)
  - 30. Report from the League for Innovation's Annual Board/CEO Retreat (Board Chair Jerry Prater and Chancellor Wright Lassiter)

XI. Citizens Desiring to Appear Before the Board

- XII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor, election of Board officers, and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney on an investigation of an alleged ethics violation and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session including the recently adopted ethics policy and Attorney General Opinion GA-0668 regarding certain provisions of the open meetings act.

XIII. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE MARCH 3, 2009  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 27<sup>th</sup> day of February, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 27<sup>th</sup> day of February, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

## Declaration of Conflict of Interest

Chapter 176 of Texas Local Government Code provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See [http://www.ethics.state.tx.us/whatsnew/conflict\\_forms.htm](http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm) for current versions of each form. The forms must be submitted to DCCCD records administrator, Executive Vice Chancellor Edward M. DesPlas.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

Listed below are the names of parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

AAA American Flag Decorating Co.  
Action Flag Co.  
Agilent Technologies, Inc.  
Air Traffic Solutions  
Allied Flag  
America's Flags & Poles  
Anachem Corporation  
Anasazi Instruments, Inc.  
Astadia, Inc.  
Betsy Ross Flag Girls Inc.  
Blagg Building Company, LLC.  
Buck Scientific, Inc  
Carrollton-Farmers Branch Independent School District  
Carrot-Top Inc.  
ConServe Flag Co.  
Construction Rent-A-Fence  
CRC Group, Inc.  
Cryogenic Plastics, Inc.  
DCC, Inc.  
Edward Don & Company  
Family Music Center

Flaghouse, Inc.  
Flags & Poles by Lee  
Grand Staff Piano Center  
Ikon Office Solutions, Inc.  
Jordan's Weld-Shop & Electronics  
Laerdal Medical Corp.  
Oce Business Services  
Pasco Brokerage Inc.  
Ricoh Americas Corporation  
Ridways, LLC  
Salesforce.Org  
Sawyers Construction, Inc.  
SCM Construction, Inc.  
Simply Aquatics, Inc.  
Sunnyvale Independent School District  
Think Education Solutions, LLC.  
VWR Scientific  
Wall Enterprises  
Xerox Corporation

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

## CONSIDERATION OF BIDS

Tab No.	Bid No.	Title and Vendor(s)	Location	Amount
1	11354	Strategic Planning System Online Software License & Services Think Education Solutions, LLC.	D-W	(3-year estimate) \$215,000
2	11448	Customer Relations Management Software & Support Astadia, Inc. Salesforce.org	BPI & ECC	\$44,000 \$80,000
3	11511	Management Services to Operate Mail Room and Copy Centers Ricoh Americas Corporation	NLC & RLC	(5-year estimate) \$1,400,000
4	11517	Replace Tennis Court Fence and Gate Construction Rent-a-Fence	RLC	\$71,520
5	11521	Two Grand Pianos Grand Staff Piano Center	MVC	\$30,000
6	11526	Spectrometer, Nuclear Magnetic Resonance Anasazi Instruments, Inc.	BHC	\$92,900
7	11532	Swimming Pool Chemicals  Simply Aquatics, Inc.	EFC, MVC, NLC, & RLC	(3-year estimate) \$200,000
8	6D91135	Infant Simulator Mannequin Laerdal Medical Corporation	MVC	\$40,170

Submitted by Mr. Philip Todd, district director of purchasing

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AMENDMENT OF AWARD–RFP 11354  
(Tab 1) STRATEGIC PLANNING SYSTEM ONLINE SOFTWARE  
LICENSES AND SERVICES  
DISTRICT WIDE  
APRIL 15, 2008 THROUGH APRIL 14, 2011

THINK EDUCATION SOLUTIONS, LLC. (3-year estimate)  
\$215,000

COMMENTS: At its meeting on April 1, 2008, the board approved award to this vendor for licensing of the Strategic Planning Online (SPOL) system for use at North Lake College. It is a web-based online vendor-hosted system which budgets and tracks programs to address strategic goals such as retention, assessment, and learning outcomes. Due to the program being highly successful at the initial site, it is recommended that the award be extended to permit the other colleges to also purchase the software over the next two years should they choose to do so.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AMENDMENT OF AWARD–RFP 11448  
(Tab 2) CUSTOMER RELATIONS MANAGEMENT SOFTWARE &  
SUPPORT  
BILL J. PRIEST INSTITUTE - EL CENTRO COLLEGE  
JANUARY 1, 2009 THROUGH DECEMBER 31, 2011

RECOMMENDATION FOR AWARD:

	(3-year estimate)
ASTADIA, INC. (training, setup, support)	\$44,000
SALESFORCE.ORG (licenses)	\$80,000

COMMENTS: The original award for twenty program licenses was approved in December, 2008, by the executive vice chancellor of business affairs. Due to strong acceptance among location workgroups in organizing sales, marketing, and customer service efforts, and also to provide for future program growth, it is recommended that as many as 45 additional user licenses and associated training/setup/support be added over the next three years.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11511  
 (Tab 3) PROVIDE MANAGEMENT SERVICES TO OPERATE MAIL ROOM  
 AND COPY CENTERS  
 PRICE AGREEMENT, NORTH LAKE AND RICHLAND  
 COLLEGES  
 APRIL 1, 2009 THROUGH MARCH 31, 2014

RESPONSE: Requests for proposals were sent to twenty-seven companies, and six responses were received.

COMPARISON OF PROPOSALS:

Ricoh Americas Corporation	\$1,341,607.70
Xerox Corporation	\$1,597,452.50
Xerox Corporation	\$1,630,579.95 (alternate)
Ikon Office Solutions, Inc.	\$1,653,679.04
Oce Business Services.	\$1,952,162.15
CRC Group, Inc.	\$1,963,386.05
Ridways, LLC	\$1,968,978.05
Oce Business Services	\$2,062,562.15 (alternate)

RECOMMENDATION FOR AWARD:

	(5-year estimate)
RICOH AMERICAS CORPORATION.	\$1,400,000

BEST PROPOSAL

COMMENTS: Under this contract, the recommended company will provide services to operate a mail room and copy center at each location. The company will provide personnel to staff the sites, high speed multi-function printing devices, associated bindery equipment plus supplies, paper, toner, staples, maintenance services, and postage machines where applicable. The district will pay a fixed monthly maintenance fee that includes an established amount of copies for each location for black/white and color images and a per image "click" charge for copies when a location exceeds the allotted copies included in the monthly management fee. The click charge includes paper, toner, staples and maintenance.

The process used to select the recommended company included the use of a project team comprised of representatives from the business office of each college. A two-step evaluation process was used by the project team to evaluate the six proposals. The first step was to assess each proposal and rank them using criteria listed in the request for proposal. The project team then conducted reference checks and interviews with the three top ranked companies. After the interview process all three companies were requested to submit their best and final offer.

The recommended proposal will, in the opinion of the evaluators, result in the most productive and efficient system to best serve the interests of the two locations. It represents the overall lowest and best offer considering an optimal mix of (1) company's qualifications and experience working, (2) management plan, (3) ability to provide services, (4) proposed staff and qualifications, (5) completeness of proposal, and (6) cost. The estimated five year cost is based on current copy volumes and monthly maintenance fees. The actual cost will depend on the quantity copies imaged during the term of the contract.

Tabulation RFP #11511  
Management Services To Operate Mailroom and Copy Centers  
North Lake and Richland Colleges

	Ikon Office Solutions, Inc.	Oce Business Services	Oce Business Services	Ricoh Americas Corporation
<b>North Lake</b>			alternate	
Total for copy allowance and maintenance fees	\$153,276.86	\$164,816.73	\$170,012.73	\$98,402.30
Cost per copy b/w	\$0.0105	\$0.01336	\$0.01336	\$0.00300
Cost per copy color	\$0.0675	\$0.08240	\$0.08240	\$0.06000
Est. Grand Total 5 years	\$746,586.04	\$824,083.65	\$850,063.65	\$492,011.50
<b>Richland</b>				
Total for copy allowance and maintenance fees	\$188,173.67	\$225,615.70	\$242,499.70	\$169,919.24
Cost per copy b/w	\$0.0105	\$0.01320	\$0.01320	\$0.00030
Cost per copy color	\$0.0675	\$0.08240	\$0.08240	\$0.06000
Est. Grand Total 5 years	\$907,093.43	\$1,128,078.50	\$1,212,498.50	\$849,596.20

	CRC Group, Inc.	Ridways, LLC	Xerox Corporation	Xerox Corporation
<b>North Lake</b>				alternate
Total for copy allowance and maintenance fees	\$171,930.77	\$171,355.97	\$155,252.74	\$159,614.71
Cost per copy b/w	\$0.01350	\$0.01350	\$0.00660	\$0.00660
Cost per copy color	\$0.2400	\$0.15000	\$0.49600	\$0.49600
Est. Grand Total 5 years	859,653.85	\$856,779.85	\$776,263.70	\$798,073.55
<b>Richland</b>				
Total for copy allowance and maintenance fees	\$206,280.44	\$222,439.64	\$164,237.76	\$166,501.28
Cost per copy b/w	\$0.01350	\$0.01350	\$0.00660	\$0.00660
Cost per copy color	\$0.2400	\$0.15000	\$0.49600	\$0.49600
Est. Grand Total 5 years	\$1,103,732.20	\$1,112,198.20	\$821,188.80	\$876,851.40

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11517  
(Tab 4) REPLACE TENNIS COURT FENCE & GATES  
RICHLAND COLLEGE

RESPONSE: Of ten companies that satisfied the mandatory site visit requirement, six bids were received.

COMPARISON OF BIDS:

Construction Rent-A-Fence	\$71,520.00
Sawyers Construction, Inc.	\$72,610.00
Wall Enterprises	\$73,850.00
Jordan's Weld-Shop & Electronics	\$76,917.85
SCM Construction, Inc.	\$149,975.00
Blagg Building Company, LLC.	\$158,998.00

RECOMMENDATION FOR AWARD:

CONSTRUCTION RENT-A-FENCE	\$71,520
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LOW BID

COMMENTS: This project is to replace the existing chain link enclosures around the tennis courts. The existing 10' and 12' tall fences were installed in 1972 and twice have been blown down by high winds. Each time campus staff was able to straighten them for continued use, but can no longer keep the fences in good repair due to their general deteriorated condition.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11521  
(Tab 5) TWO GRAND PIANOS  
MOUNTAIN VIEW COLLEGE

RESPONSE: Requests for bids were sent to five companies, and two responses were received.

	piano	trade-in
Family Music Center	\$12,500/ea	\$3,000/ea
Grand Staff Piano Center	\$20,000/ea	\$5,000/ea

RECOMMENDATION FOR AWARD:

GRAND STAFF PIANO CENTER	\$30,000
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#### LOW BID MEETING SPECIFICATIONS

JUSTIFICATION:

The low bid is an alternate and not recommended because, in the opinion of the evaluators, it is an entry-level model not intended for extensive use. The harp strings are of lower quality which produces a muffled sound rather than the rich and full sound of the specified piano; the wood used in the specified model is a high quality knot-free sitka spruce known to be an excellent conductor of sound while the low bid is constructed of a lower grade of wood.

COMMENTS: This award is for two 5' 8" classic grand pianos. Both will be used by intermediate and advanced level students enrolled in private lessons; one will also be used to accompany the choir and for stage performances. The bid includes trading in two 40-year old pianos for which replacement has become more economical than continued repair.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11526  
(Tab 6) SPECTROMETER, NUCLEAR MAGNETIC RESONANCE  
BROOKHAVEN COLLEGE

RESPONSE: Requests for bids were sent to 14 companies, and one bid was received.

RECOMMENDATION FOR AWARD:

ANASAZI INSTRUMENTS, INC. \$92,900

LOW AND ONLY BID

COMMENTS: This award is for the purchase of a nuclear magnetic resonance spectrometer for use in the chemistry department to study molecular structures. Rebidding is not expected to produce improved competition as this vendor is the only known company offering this type of spectrometer.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11532  
(Tab 7) SWIMMING POOL CHEMICALS  
PRICE AGREEMENT, EASTFIELD, MOUNTAIN VIEW, NORTH  
LAKE AND RICHLAND COLLEGES  
MARCH 4, 2009 THROUGH FEBRUARY 28, 2012

RESPONSE: Requests for bids were sent to 11 companies, and two bids were received.

COMPARISON OF BIDS:  
Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

	(3-year estimate)
SIMPLY AQUATICS, INC.	\$200,000

**OVERALL LOW BID**

COMMENTS: This award is for swimming pool chemicals as needed to maintain proper chemical requirements for the healthy and safe use of campus swimming pools.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Bid #11532  
Swimming Pool Chemicals

All pool chemicals are available at list price; sample pricing follows for the most frequently used chemicals.

estimated total annual usage	description	DCC, Inc.	Simply Aquatics, Inc.
26,000 gallons	sodium hypochlorite, 10.5% strength	2.10 / gallon	2.07 / gallon
3,000 pounds	Sodium Bicarbonate, regular grade powder	0.60 / lb	0.49 / lb
8,000 pounds	calcium chloride, granular, tech grade	0.54/lb	0.45/lb

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – REQ. NO. 6D91135  
(Tab 8) INFANT SIMULATOR MANNEQUIN  
MOUNTAIN VIEW COLLEGE

RECOMMENDATION FOR AWARD:

LAERDAL MEDICAL CORP. \$40,170

SOLE SOURCE

COMMENTS: This award is for a simulator plus accessories for use in the skills lab to provide students with simulation education and to test their clinical and decision making skills in realistic patient care scenarios.

Laerdal Medical Corporation is the sole manufacturer and supplier of this product; no other simulator offers the same features as this model.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

CONSENT AGENDA NO. 9

Approval of Minutes of the February 16, 2009 Special Meeting

It is recommended that the Board approve the minutes of the February 16, 2009 Board of Trustees Special Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
FEBRUARY 16, 2009**

**Board Members and Officers Present:**

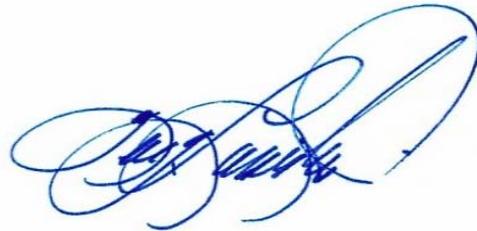
Mrs. Kitty Boyle  
Mr. Bob Ferguson  
Ms. Diana Flores (Vice Chair)  
Dr. Wright Lassiter (Secretary and Chancellor)  
Mrs. Martha Sanchez Metzger  
Mr. Jerry Prater (Chair)  
Mr. JL Sonny Williams

**Board Members and Officers Absent:** Ms. Charletta Compton

Board Chair Jerry Prater convened the meeting at 1:18 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE FEBRUARY 16, 2009  
SPECIAL MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 12<sup>th</sup> day of February, 2009 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 12<sup>th</sup> day of February, 2009 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

**Executive Session**

The Board went into executive session at 1:20 PM as authorized under §551.071 of the Texas Government Code to seek the advice of its attorney on the recently adopted ethics policy and Attorney General Opinion GA-0668 regarding certain provisions of the open meetings act.

Board Chair Jerry Prater concluded the Executive Session on February 16, 2009 at approximately 2:15 PM.

At approximately 2:15 PM, the Board re-convened in its special meeting.

**Adjournment of Special Meeting**

Board Chair Jerry Prater adjourned the meeting at 2:15 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 10

Approval of Minutes of the February 16, 2009 Work Session Meeting

It is recommended that the Board approve the minutes of the February 16, 2009 Board of Trustees Work Session.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
WORK SESSION MINUTES  
FEBRUARY 16, 2009**

**Board Members and Officers Present:**

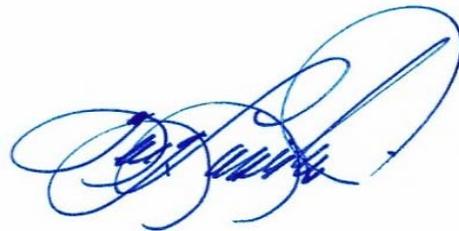
Mrs. Kitty Boyle  
Mr. Bob Ferguson  
Ms. Diana Flores (Vice Chair)  
Dr. Wright Lassiter (Secretary and Chancellor)  
Mrs. Martha Sanchez Metzger  
Mr. Jerry Prater (Chair)  
Mr. JL Sonny Williams

**Board Members and Officers Absent:** Ms. Charletta Compton

Board Chair Jerry Prater convened the meeting at 2:20 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE FEBRUARY 16, 2009  
WORK SESSION OF DCCCD BOARD OF TRUSTEES  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 12<sup>th</sup> day of February, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 12<sup>th</sup> day of February, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter Jr., Secretary

### **Economic Climate and its Implications for DCCCD**

Mr. Bob Estrada with Southwest Securities, one of DCCCD's current financial advisors, discussed a handout titled "Economic Overview and Market Update," which is published at [www.dcccd.edu/About+DCCCD/Board+of+Trustees/](http://www.dcccd.edu/About+DCCCD/Board+of+Trustees/).

### **Three-year Financial Plan**

Executive Vice Chancellor for Business Affairs Ed DesPlas discussed PowerPoint and handouts titled "Dallas County Community College District Multi-Year Financial Outlook and Plan FY 2009 – FY 2011 – First Draft" and "Dallas County Community College District Multi-Year Financial Outlook and Plan FY 2009 – FY 2011 – Second Draft," both of which are also published at [www.dcccd.edu/About+DCCCD/Board+of+Trustees/](http://www.dcccd.edu/About+DCCCD/Board+of+Trustees/).

### **Student Retention Initiative**

This item was deferred to a subsequent meeting.

### **Other Notes from the Meeting**

Dr. Lassiter will review data previously supplied concerning enrollment and increases to plant size, update as indicated, and re-send to Trustees. He will also elevate belt-tightening to be the #1 strategy for balancing budgets in the three-year financial plan, and he will follow-up with the presidents and vice chancellors to make the priority goal of improving student retention a part of normal operations as quickly as possible. Additionally, he will incorporate "If we weren't doing it today, would we start doing it now?" as a key question during the next budget development period.

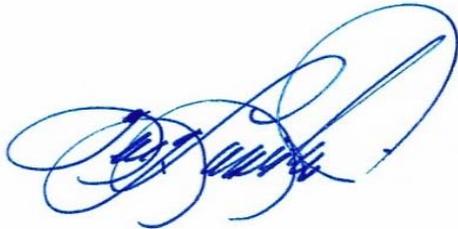
### **Executive Session**

There was no Executive Session.

### **Adjournment**

Board Chair Jerry Prater adjourned the meeting at 3:59 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 11

Approval of Minutes of the February 16, 2009 Regular Meeting

It is recommended that the Board approve the minutes of the February 16, 2009 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
FEBRUARY 16, 2009**

**Board Members and Officers Present:**

Mrs. Kitty Boyle  
Mr. Bob Ferguson  
Ms. Diana Flores (Vice Chair)  
Dr. Wright Lassiter (Secretary and Chancellor)  
Mrs. Martha Sanchez Metzger  
Mr. Jerry Prater (Chair)  
Mr. JL Sonny Williams

**Board Members and Officers Absent:** Ms. Charletta Compton

Board Chair Jerry Prater convened the meeting at 4:17 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE FEBRUARY 16, 2009  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 12<sup>th</sup> day of February, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 12<sup>th</sup> day of February, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

### **Citizens Desiring to Address the Board Regarding Agenda Items**

Mr. Greg Harris, Utilitex Construction, spoke about the recommendation for bid no. 11505.

### **Recognition of Brookhaven College National Championship Women's Volleyball Team**

Dr. Richard McCrary presented the Brookhaven College National Championship Women's Volleyball Team and trophy.

### **Richland Collegiate High School Status Report**

Dr. Steve Mittelstet presented the Richland Collegiate High School Status Report.

### **Declaration of Conflict of Interest**

There were no declarations of conflict of interest.

### **Consideration of Bids**

Mrs. Martha Sanchez Metzger moved and Mr. Bob Ferguson seconded a motion to table bid #1 in the Consideration of Bids section of the agenda. Motion passed. (See February 16, 2009, Board Meeting, Consideration of Bids, Agenda Item #1, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Vice Chair Diana Flores moved and Mr. Ferguson seconded a motion to approve all bids, except bid #1, in the Consideration of Bids section of the agenda. Motion passed. (See February 16, 2009, Board Meeting, Consideration of Bids, Agenda Items #2-6, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Consent Agenda**

Mrs. Kitty Boyle moved and Mrs. Sanchez Metzger seconded a motion to approve all recommendations in the Consent Agenda. Motion passed. (See February 16, 2009, Board Meeting, Agenda Items #7-27, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Individual Items**

Vice Chair Flores moved and Mr. Ferguson seconded a motion to approve all recommendations in the Individual Items section of the agenda. Motion passed. (See February 16, 2009, Board Meeting, Agenda Items #28-30, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Informative Reports**

Chancellor Wright Lassiter reviewed the Informative Report, Agenda Item #31. (See February 16, 2009, Board Meeting, Agenda Items #31-35, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Questions/Comments from the Board and Chancellor**

President Jennifer Wimbish recognized Cedar Valley College as the National Junior College Athletic Association College of the Month. She also distributed copies of the *Review*, official publication of the NJCAA, January 2009 Issue, which highlighted Cedar Valley College, to board members. (See February 16, 2009, Board Meeting, Agenda Item #36, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Brookhaven College was recognized as recipient of the Corporation for National and Community Service Presidential Award for Service to Youth from Disadvantaged Circumstances. (See February 16, 2009, Board Meeting, Agenda Item #37, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Dr. Lassiter will have the criteria for eligibility for facilities projects evaluated to determine risks and benefits of requiring less than “general contractor experience” and report his findings to the Board. Kathryn Tucker will re-send full-time and part-time faculty ratio data to Board members. Dr. Lassiter will assemble information about allocation of lease income and Texas Higher Education Coordinating Board Commissioner Raymund Paredes remarks at the TACHE conference concerning 1) need-plus-merit grants for university students, and 2) changing certification of enrollment dates to last class day. He will also gather reports from each college, similar to that provided by El Centro, concerning “enrollment increases related to student retention.”

### **Citizens Desiring to Appear Before the Board**

There were no citizens desiring to appear before the Board.

### **Executive Session**

There was no Executive Session.

### **Adjournment**

Vice Chair Flores moved and Mrs. Sanchez Metzger seconded a motion to adjourn the meeting. Motion passed. Board Chair Jerry Prater adjourned the meeting at 5:37 PM.

Approved:

A handwritten signature in blue ink, consisting of several loops and flourishes, positioned above a horizontal line.

---

Wright L. Lassiter Jr., Secretary

## POLICY REPORT NO. 12

### Approval of Elimination of the Use of District-Owned Computers and Related Equipment by Board Members

It is recommended that the Board of Trustees adopt the attached Resolution that eliminates use of District-owned computers and computer-related equipment by Board members.

Effective Date: April 1, 2009

#### Background

At some time during former Trustee Randy Leake's term of office, which was 1997-2004, the Board entered into a trial period of assigning DCCCD-owned property and supplies, with associated technical support, for use by trustees' at their personal residences, offices, or other locations of their choice – for those who chose to participate. At this time, four of seven trustees use DCCCD-owned personal computers, printers, and related materials including technical support at their residences. In recent months, trustees have evaluated this practice and determined that it may give the appearance of inappropriate benefit accruing to an elected official and/or in other ways compromise the best interest of DCCCD or individual trustees. Therefore, with this action, the Board is abandoning off-site use of DCCCD-owned equipment, supplies and services by its members.

Submitted by Mr. Robert Young, district legal counsel

STATE OF TEXAS

COUNTY OF DALLAS

RESOLUTION  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

WHEREAS, the Board of Trustees of Dallas County Community College District (the "Board) had previously engaged in the use of District-owned computers, printers and other computer-related equipment, supplies and technical support by Board members to facilitate communication and provide access to the District website and other material;

WHEREAS, the Board believes it is in the best interest of the public for individual Board members to own and use their own private computers, computer-related equipment, supplies and technical support for the purposes enumerated above;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That any District-owned computer, related equipment and supplies which are in the possession of a Board member and which are equivalent to having been fully depreciated may be purchased by the Board member for the nominal fee of \$10.

Section 2. That any District-owned computer, related equipment and supplies which are in the possession of a Board member and which are not equivalent to having been fully depreciated may be purchased at the amortized value by the District Foundation for the Board member.

Section 3. That this Resolution is effective upon adoption by the Board.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Jerry Prater, Chairman  
Board of Trustees

ATTEST

By: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary  
Board of Trustees

FINANCIAL REPORT NO. 13

Approval of Expenditures for January 2009

It is recommended that expenditures of \$47,752,204 for January 2009 be approved. A year to date summary of expenditures is included in the budget report. Detailed expenditure information is available in the business affairs office at the District Service Center.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

## FINANCIAL REPORT NO. 14

### Presentation of Budget Report for January 2009

The budget report for January 2009 is presented as a matter of record (see attached).

#### Background

Board of Trustees Policy CDA (LOCAL) requires that “Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will

be carried forward to the next fiscal year and making various other entries in what is called “13th month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports because the activities of 13th month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board’s Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, “Why the difference? Is this normal?” The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—“Is this normal?” In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District’s monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2008-09 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date January 31, 2009  
41.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 89,498,204	\$ 43,864,918	\$ 45,633,286	49.0%	41.4-45.6%	(1)
Tuition	68,343,154	57,479,035	10,864,119	84.1%	72.6-83.2%	(2)
Taxes for Current Operations	126,851,795	81,320,846	45,530,949	64.1%	56.8-75.0%	
Federal Grants & Contracts	887,169	277,731	609,438	31.3%	18.3-72.0%	
State Grants & Contracts	148,520	-	148,520	0.0%	n/a	
General Sources:						
Investment Income	6,225,000	2,204,370	4,020,630	35.4%	35.8-50.4%	(3)
General Revenue	2,773,524	1,388,839	1,384,685	50.1%	n/a	
Subtotal General Sources	8,998,524	3,593,209	5,405,315	39.9%	39.6-54.1%	
<b>SUBTOTAL UNRESTRICTED</b>	<b>294,727,366</b>	<b>186,535,739</b>	<b>108,191,627</b>	<b>63.3%</b>	<b>n/a</b>	
Use of Fund Balance & Transfers-in	40,172,444	2,019,251	38,153,193	0.0%	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>334,899,810</b>	<b>188,554,990</b>	<b>146,344,820</b>	<b>56.3%</b>	<b>53.3-61.3%</b>	
<b>AUXILIARY FUND</b>						
Sales & Services	5,942,910	1,890,263	4,052,647	31.8%	27.1-35.4%	
Investment Income	275,153	122,094	153,059	44.4%	30.4-59.3%	
Transfers-in	5,248,797	5,248,797	-	100.0%	n/a	(4)
Use of Fund Balance	524,546	-	524,546	0.0%	n/a	
<b>TOTAL AUXILIARY</b>	<b>11,991,406</b>	<b>7,261,154</b>	<b>4,730,252</b>	<b>60.6%</b>	<b>23.7-64.2%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	23,758,341	5,352,772	18,405,569	22.5%	n/a	
SBDC State Match	1,551,288	498,233	1,053,055	32.1%	n/a	
Subtotal State Appropriations	25,309,629	5,851,005	19,458,624	23.1%	n/a	
Grants, Contracts & Scholarships:						
Federal	52,219,278	29,785,174	22,434,104	57.0%	n/a	
State	4,425,594	3,220,262	1,205,332	72.8%	n/a	
Local	5,911,446	3,078,656	2,832,790	52.1%	n/a	
Transfers-in	661,301	76,987	584,314	11.6%	n/a	
Subtotal Grants, Contracts & Scholarships	63,217,619	36,161,079	27,056,540	57.2%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
<b>TOTAL RESTRICTED</b>	<b>88,527,248</b>	<b>42,012,084</b>	<b>46,515,164</b>	<b>47.5%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,152,019	745,780	1,406,239	34.7%	n/a	
Investment Income	17,000	9,674	7,326	56.9%	n/a	
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,169,019</b>	<b>755,454</b>	<b>1,413,565</b>	<b>34.8%</b>	<b>n/a</b>	
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 437,587,483</b>	<b>\$ 238,583,682</b>	<b>\$ 199,003,801</b>	<b>54.5%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2008-09 CURRENT FUNDS OPERATING BUDGET  
**EXPENDITURES & USES BY FUNCTION**

Year-to-Date January 31, 2009  
41.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 128,534,171	\$ 56,120,638	\$ 72,413,533	43.7%	41.5-45.9%	
Public Service	6,783,574	2,664,913	4,118,661	39.3%	31.2-43.2%	
Academic Support	17,781,602	7,797,101	9,984,501	43.8%	36.6-46.1%	
Student Services	27,047,286	10,900,190	16,147,096	40.3%	39.7-41.7%	
Institutional Support	58,332,310	27,090,368	31,241,942	46.4%	39.3-44.3%	(5)
Staff Benefits	10,271,957	8,999,668	1,272,289	87.6%	31.0-37.9%	(6)
Operations & Maintenance of Plant	30,551,098	16,013,576	14,537,522	52.4%	42.9-54.0%	
Repairs & Rehabilitation	33,905,964	2,718,716	31,187,248	8.0%	6.6-51.4%	
Special Items:						
Reserve - Campus	3,234,970	-	3,234,970	n/a	n/a	
Reserve - Compensation	-	-	-	n/a	n/a	
Reserve - State Funding Reduction	-	-	-	n/a	n/a	
Reserve - Operating	5,859,250	-	5,859,250	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	895,000	-	895,000	n/a	n/a	
Reserve - Non-operating	154,219	-	154,219	n/a	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>323,351,401</b>	<b>132,305,170</b>	<b>191,046,231</b>	<b>40.9%</b>	<b>39.0-44.4%</b>	
<b>AUXILIARY FUND</b>						
Student Activities	7,098,421	2,865,573	4,232,848	40.4%	34.4-47.7%	
Sales & Services	3,555,630	1,495,821	2,059,809	42.1%	38.0-53.8%	
Reserve - Campus	1,049,922	-	1,049,922	n/a	n/a	
Reserve - District	195,027	-	195,027	n/a	n/a	
Transfers-out	92,406	267,569	(175,163)	289.6%	0.0-113.8%	(7)
<b>TOTAL AUXILIARY</b>	<b>11,991,406</b>	<b>4,628,963</b>	<b>7,362,443</b>	<b>38.6%</b>	<b>26.9-58.0%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations	23,758,341	5,352,772	18,405,569	22.5%	6.7-67.6%	
Grants & Contracts	25,489,134	10,865,052	14,624,082	42.6%	n/a	
Scholarships	39,279,773	25,794,260	13,485,513	65.7%	n/a	
Subtotal Grants, Contracts & Scholarships	88,527,248	42,012,084	46,515,164	47.5%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
<b>TOTAL RESTRICTED</b>	<b>88,527,248</b>	<b>42,012,084</b>	<b>46,515,164</b>	<b>47.5%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,169,019	725,330	1,443,689	33.4%	n/a	
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,169,019</b>	<b>725,330</b>	<b>1,443,689</b>	<b>33.4%</b>	<b>n/a</b>	
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>426,039,074</b>	<b>179,671,547</b>	<b>246,367,527</b>	<b>42.2%</b>	<b>n/a</b>	
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,141,649	1,955,580	186,069	91.3%	19.5-98.7%	
LoanStar Loan to Debt Service Fund	52,071	52,071	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	28,000	73,027	(45,027)	260.8%	31.1-106.4%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	5,248,797	5,248,797	-	100.0%	n/a	(8)
Unexpended Plant Fund	1,040,906	-	1,040,906	n/a	n/a	
Debt Service Fund	3,036,986	756,167	2,280,819	24.9%	n/a	
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>11,548,409</b>	<b>8,085,642</b>	<b>3,462,767</b>	<b>70.0%</b>	<b>n/a</b>	
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 437,587,483</b>	<b>\$ 187,757,189</b>	<b>\$ 249,830,294</b>	<b>42.9%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2008-09 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date January 31, 2009  
41.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
<b>UNRESTRICTED FUND</b>				
Salaries & Wages	\$ 201,704,227	\$ 85,695,671	\$ 116,008,556	42.5%
Staff Benefits	10,271,957	8,999,668	1,272,289	87.6%
Purchased Services	15,413,775	7,741,371	7,672,404	50.2%
Operating Expenses	81,232,242	26,190,436	55,041,806	32.2%
Supplies & Materials	8,706,060	5,662,135	3,043,925	65.0%
Minor Equipment	4,286,904	1,734,992	2,551,912	40.5%
Capital Outlay	9,701,262	2,932,096	6,769,166	30.2%
Charges	(18,108,465)	(6,651,199)	(11,457,266)	36.7%
<b>SUBTOTAL UNRESTRICTED</b>	<b>313,207,962</b>	<b>132,305,170</b>	<b>180,902,792</b>	<b>42.2%</b>
Reserve - Campus	3,234,970	-	3,234,970	n/a
Reserve - Compensation	-	-	-	n/a
Reserve - State Funding Reduction	-	-	-	n/a
Reserve - Operating	5,859,250	-	5,859,250	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	895,000	-	895,000	n/a
Reserve - Non-operating	154,219	-	154,219	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,141,649	1,955,580	186,069	91.3%
LoanStar Loan to Debt Service Fund	52,071	52,071	-	100.0%
Institutional Matching - Contracts/Grants	28,000	73,027	(45,027)	260.8%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	5,248,797	5,248,797	-	100.0%
Unexpended Plant Fund	1,040,906	-	1,040,906	n/a
Debt Service Fund	3,036,986	756,167	2,280,819	24.9%
<b>TOTAL UNRESTRICTED</b>	<b>334,899,810</b>	<b>140,390,812</b>	<b>194,508,998</b>	<b>41.9%</b>
<b>AUXILIARY FUND</b>	<b>11,991,406</b>	<b>4,628,963</b>	<b>7,362,443</b>	<b>38.6%</b>
<b>RESTRICTED FUND</b>	<b>88,527,248</b>	<b>42,012,084</b>	<b>46,515,164</b>	<b>47.5%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,169,019</b>	<b>725,330</b>	<b>1,443,689</b>	<b>33.4%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 437,587,483</b>	<b>\$ 187,757,189</b>	<b>\$ 249,830,294</b>	<b>42.9%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2008-09 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date - 41.7% of Fiscal Year Elapsed

	January 31, 2009			January 31, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 89,498,204	\$ 43,864,918	49.0%	\$ 89,473,204	\$ 38,533,347	43.1%
Tuition	68,343,154	57,479,035	84.1%	64,384,882	52,323,351	81.3%
Taxes for Current Operations	126,851,795	81,320,846	64.1%	119,889,500	78,064,667	65.1%
Federal Grants & Contracts	887,169	277,731	31.3%	981,855	382,435	39.0%
State Grants & Contracts	148,520	-	0.0%	151,832	147,385	97.1%
General Sources:						
Investment Income	6,225,000	2,204,370	35.4%	6,250,000	2,934,243	46.9%
General Revenue	2,773,524	1,388,839	50.1%	2,276,850	1,356,406	59.6%
Subtotal General Sources	8,998,524	3,593,209	39.9%	8,526,850	4,290,649	50.3%
<b>SUBTOTAL UNRESTRICTED</b>	<b>294,727,366</b>	<b>186,535,739</b>	<b>63.3%</b>	<b>283,408,123</b>	<b>173,741,834</b>	<b>61.3%</b>
Use of Fund Balance & Transfers-in	40,172,444	2,019,251	0.0%	21,775,981	-	0.0%
<b>TOTAL UNRESTRICTED</b>	<b>334,899,810</b>	<b>188,554,990</b>	<b>56.3%</b>	<b>305,184,104</b>	<b>173,741,834</b>	<b>56.9%</b>
<b>AUXILIARY FUND</b>						
Sales & Services	5,942,910	1,890,263	31.8%	6,545,897	1,974,490	30.2%
Investment Income	275,153	122,094	44.4%	373,426	147,075	39.4%
Transfers-in	5,248,797	5,248,797	100.0%	4,523,797	4,523,797	100.0%
Use of Fund Balance	524,546	-	0.0%	735,408	-	0.0%
<b>TOTAL AUXILIARY</b>	<b>11,991,406</b>	<b>7,261,154</b>	<b>60.6%</b>	<b>12,178,528</b>	<b>6,645,362</b>	<b>54.6%</b>
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	23,758,341	5,352,772	22.5%	23,258,341	10,062,863	43.3%
SBDC State Match	1,551,288	498,233	32.1%	1,501,733	516,686	34.4%
Subtotal State Appropriations	25,309,629	5,851,005	23.1%	24,760,074	10,579,549	42.7%
Grants, Contracts & Scholarships:						
Federal	52,219,278	29,785,174	57.0%	63,601,103	23,155,417	36.4%
State	4,425,594	3,220,262	72.8%	7,032,507	3,214,869	45.7%
Local	5,911,446	3,078,656	52.1%	6,568,181	1,508,674	23.0%
Transfers-in	661,301	76,987	11.6%	942,019	78,753	8.4%
Subtotal Grants, Contracts & Scholarships	63,217,619	36,161,079	57.2%	78,143,810	27,957,713	35.8%
Richland Collegiate High School	-	-	n/a	68,372	-	0.0%
<b>TOTAL RESTRICTED</b>	<b>88,527,248</b>	<b>42,012,084</b>	<b>47.5%</b>	<b>102,972,256</b>	<b>38,537,262</b>	<b>37.4%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,152,019	745,780	34.7%	2,089,322	704,648	33.7%
Investment Income	17,000	9,674	56.9%	-	-	0.0%
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,169,019</b>	<b>755,454</b>	<b>34.8%</b>	<b>2,089,322</b>	<b>704,648</b>	<b>33.7%</b>
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 437,587,483</b>	<b>\$ 238,583,682</b>	<b>54.5%</b>	<b>\$ 422,424,210</b>	<b>\$ 219,629,106</b>	<b>52.0%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2008-09 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date - 41.7% of Fiscal Year Elapsed

	January 31, 2009			January 31, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 128,534,171	\$ 56,120,638	43.7%	\$ 120,096,300	\$ 51,792,719	43.1%
Public Service	6,783,574	2,664,913	39.3%	5,349,959	2,295,320	42.9%
Academic Support	17,781,602	7,797,101	43.8%	17,981,184	7,271,936	40.4%
Student Services	27,047,286	10,900,190	40.3%	25,718,527	10,299,682	40.0%
Institutional Support	58,332,310	27,090,368	46.4%	52,501,960	23,155,358	44.1%
Staff Benefits	10,271,957	8,999,668	87.6%	10,255,978	3,337,286	32.5%
Operations & Maintenance of Plant	30,551,098	16,013,576	52.4%	27,781,934	14,445,584	52.0%
Repairs & Rehabilitation	33,905,964	2,718,716	8.0%	20,124,989	3,036,411	15.1%
Special Items:						
Reserve - Campus	3,234,970	n/a	n/a	2,973,784	n/a	n/a
Reserve - Compensation	-	n/a	n/a	2,223,245	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	-	n/a	n/a
Reserve - Operating	5,859,250	n/a	n/a	2,942,084	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	500,000	n/a	n/a
Reserve - New Buildings	895,000	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	154,219	n/a	n/a	329,194	n/a	n/a
<b>TOTAL UNRESTRICTED</b>	<b>323,351,401</b>	<b>132,305,170</b>	<b>40.9%</b>	<b>288,779,138</b>	<b>115,634,296</b>	<b>40.0%</b>
<b>AUXILIARY FUND</b>						
Student Activities	7,098,421	2,865,573	40.4%	6,409,059	2,827,347	44.1%
Sales & Services	3,555,630	1,495,821	42.1%	4,755,375	2,233,884	47.0%
Reserve - Campus	1,049,922	n/a	n/a	532,018	n/a	n/a
Reserve - District	195,027	n/a	n/a	364,163	n/a	n/a
Transfers-out	92,406	267,569	289.6%	117,913	94,226	79.9%
<b>TOTAL AUXILIARY</b>	<b>11,991,406</b>	<b>4,628,963</b>	<b>38.6%</b>	<b>12,178,528</b>	<b>5,155,457</b>	<b>42.3%</b>
<b>RESTRICTED FUND</b>						
State Appropriations	23,758,341	5,352,772	22.5%	23,258,341	10,062,863	43.3%
Grants & Contracts	25,489,134	10,865,052	42.6%	33,691,255	9,559,882	28.4%
Scholarships	39,279,773	25,794,260	65.7%	45,954,288	18,914,517	41.2%
Subtotal Grants, Contracts & Scholarships	88,527,248	42,012,084	47.5%	102,903,884	38,537,262	37.4%
Richland Collegiate High School	-	-	n/a	68,372	-	0.0%
<b>TOTAL RESTRICTED</b>	<b>88,527,248</b>	<b>42,012,084</b>	<b>47.5%</b>	<b>102,972,256</b>	<b>38,537,262</b>	<b>37.4%</b>
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,169,019	725,330	33.4%	2,089,322	648,937	31.1%
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,169,019</b>	<b>725,330</b>	<b>33.4%</b>	<b>2,089,322</b>	<b>648,937</b>	<b>31.1%</b>
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>426,039,074</b>	<b>179,671,547</b>	<b>42.2%</b>	<b>406,019,244</b>	<b>159,975,952</b>	<b>39.4%</b>
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,141,649	1,955,580	91.3%	2,134,765	912,810	42.8%
LoanStar Loan to Debt Service Fund	52,071	52,071	100.0%	208,281	208,281	100.0%
Institutional Matching-Contracts/Grants	28,000	73,027	260.8%	136,544	74,098	54.3%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	5,248,797	5,248,797	100.0%	4,523,797	4,523,797	100.0%
Unexpended Plant Fund	1,040,906	-	n/a	6,350,000	3,600,000	56.7%
Debt Service Fund	3,036,986	756,167	24.9%	3,051,579	762,895	25.0%
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>11,548,409</b>	<b>8,085,642</b>	<b>70.0%</b>	<b>16,404,966</b>	<b>10,081,881</b>	<b>61.5%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 437,587,483</b>	<b>\$ 187,757,189</b>	<b>42.9%</b>	<b>\$ 422,424,210</b>	<b>\$ 170,057,833</b>	<b>40.3%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2008-09 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date - 41.7% of Fiscal Year Elapsed

	January 31, 2009			January 31, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Salaries & Wages	\$ 201,704,227	\$ 85,695,671	42.5%	\$ 186,246,675	\$ 79,919,693	42.9%
Staff Benefits	10,271,957	8,999,668	87.6%	10,255,978	3,337,286	32.5%
Purchased Services	15,413,775	7,741,371	50.2%	12,602,686	5,940,995	47.1%
Operating Expenses	81,232,242	26,190,436	32.2%	64,209,478	23,765,634	37.0%
Supplies & Materials	8,706,060	5,662,135	65.0%	9,016,721	4,574,840	50.7%
Minor Equipment	4,286,904	1,734,992	40.5%	6,511,246	1,701,627	26.1%
Capital Outlay	9,701,262	2,932,096	30.2%	6,593,703	1,990,634	30.2%
Charges	(18,108,465)	(6,651,199)	36.7%	(15,625,655)	(5,596,413)	35.8%
<b>SUBTOTAL UNRESTRICTED</b>	<b>313,207,962</b>	<b>132,305,170</b>	<b>42.2%</b>	<b>279,810,832</b>	<b>115,634,296</b>	<b>41.3%</b>
Reserve - Campus	3,234,970	n/a	n/a	2,973,784	n/a	n/a
Reserve - Compensation	-	n/a	n/a	2,223,245	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	-	n/a	n/a
Reserve - Operating	5,859,250	n/a	n/a	2,942,083	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	500,000	n/a	n/a
Reserve - New Buildings	895,000	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	154,219	n/a	n/a	329,194	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,141,649	1,955,580	91.3%	2,134,765	912,810	42.8%
LoanStar Loan to Debt Service Fund	52,071	52,071	100.0%	208,281	208,281	100.0%
Institutional Matching - Contracts/Grants	28,000	73,027	260.8%	136,544	74,098	54.3%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	5,248,797	5,248,797	100.0%	4,523,797	4,523,797	100.0%
Unexpended Plant Fund	1,040,906	-	n/a	6,350,000	3,600,000	56.7%
Debt Service Fund	3,036,986	756,167	24.9%	3,051,579	762,895	25.0%
<b>TOTAL UNRESTRICTED</b>	<b>334,899,810</b>	<b>140,390,812</b>	<b>41.9%</b>	<b>305,184,104</b>	<b>125,716,177</b>	<b>41.2%</b>
<b>AUXILIARY FUND</b>	<b>11,991,406</b>	<b>4,628,963</b>	<b>38.6%</b>	<b>12,178,528</b>	<b>5,155,457</b>	<b>42.3%</b>
<b>RESTRICTED FUND</b>	<b>88,527,248</b>	<b>42,012,084</b>	<b>47.5%</b>	<b>102,972,256</b>	<b>38,537,262</b>	<b>37.4%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,169,019</b>	<b>725,330</b>	<b>33.4%</b>	<b>2,089,322</b>	<b>648,937</b>	<b>31.1%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 437,587,483</b>	<b>\$ 187,757,189</b>	<b>42.9%</b>	<b>\$ 422,424,210</b>	<b>\$ 170,057,833</b>	<b>40.3%</b>

## NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) & (6) Actual *State Appropriations* and *Staff Benefits* reflect a higher than normal percent of budget due to a change in the State’s funding method to provide cash flow for state insurance benefits until the Legislature can re-establish the vetoed funding. State health insurance is currently being paid in local staff benefits using advanced cash flow.
- (2) Actual *Tuition* reflects a slightly higher than normal percent of budget due to a higher than expected growth in enrollment. Tuition is being re-evaluated for Spring Budget Revision.
- (3) Actual *Interest Income* reflects a slightly lower than normal percent of budget due to changes in current market conditions. Interest income is being re-evaluated for Spring Budget Revision.
- (4) & (8) Actual *Transfers-in* and *Non-Mandatory Transfers* to the auxiliary fund reflect an unrestricted transfer to the auxiliary fund for a District scholarship initiative.
- (5) Actual *Institutional Support* reflects a higher than normal percent of budget due primarily to early spending on district initiatives for disaster recovery infrastructure, expanded storage area network and other DCCCD operating expenditures.
- (7) Actual *Transfers-out* exceeded budget due to the disbursement of a scholarship allocation approved in Fall Revision. Funding for this initiative was budgeted in reserves pending college distribution. A transfer from auxiliary fund reserves will be made in Spring Revision.

FINANCIAL REPORT NO. 15

Acceptance of Gifts

Administration recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in March 2009</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Equipment	5	\$100 – 5,000	11,520
	Chancellor's Council	2	\$100 - 5,000	1,275
	Programs and Services	9	\$100 - 5,000	5,863
	Programs and Services	3	\$5,001 - 50,000	13,506
	Rising Star	2	\$100 - 5,000	5,100
	Rising Star	3	\$5,001 – 250,000	242,500
	Scholarships <sup>1</sup>	33	\$100 - 5,000	10,350
<b>Total</b>	n/a	<b>57</b>	n/a	<b>290,114</b>

<u>Gifts Reported in Fiscal Year 2008-09</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September 2008	\$669,921	\$175,000	\$89,000	\$933,921
October 2008	\$0	\$6,000	\$151,020	\$157,020
November 2008	\$10,878	\$2,297	\$262,268	\$275,443
December 2008	\$0	\$0	\$41,400	\$41,400
January 2009	\$0	\$41,500	\$35,450	\$76,950
February 2009	\$82,219	\$316,549	\$141,790	\$540,558
March 2009	\$11,520	\$247,600	\$30,994	\$290,114
April 2009				
May 2009				
June 2009				
July 2009				
August 2009				
<b>Total To Date</b>	<b>\$774,538</b>	<b>\$788,946</b>	<b>\$751,922</b>	<b>\$2,315,406</b>

<u>Type</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
Equipment	\$3,519,952	\$2,267,725	\$ 187,915	\$ 137,643	\$ 396,503	\$ 64,830	\$220,565
Rising Star	0	724,230	439,556	728,836	492,032	57,068	163,227
Other Gifts	221,703	734,917	1,135,653	939,058	1,432,358	972,010	879,876
<b>Total</b>	<b>\$3,741,655</b>	<b>\$3,726,872</b>	<b>\$1,763,124</b>	<b>\$1,805,537</b>	<b>\$2,320,893</b>	<b>\$1,093,908</b>	<b>\$1,263,668</b>

<sup>1</sup> The "Scholarships" category does not include gifts to the Rising Star program, which are reported as a separate line item.

In February 2009, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Council	19	\$9,583
Programs and Services	37	33,852
Total	56	\$43,435

Submitted by Mrs. Betheny Reid, associate vice chancellor, DCCCD Foundation, Inc.

FINANCIAL REPORT NO. 16

Notice of Grant Awards

Grant Awards Reported in March 2009

*Source:* Kirkwood Community College on behalf of Community Colleges for International Development, Inc.  
*Beneficiary:* District Office – Subgrantee  
*Amount:* \$6,300 award increase, new award total \$553,043  
*Term:* August 1, 2008 – July 31, 2009  
*Purpose:* To provide Egyptian students the opportunity to receive educational opportunities, professional development, and exposure to American society and community-based education which enables them to return home with unique skills and particular exposure to freedom, democracy and personal responsibility to contribute to the development of their country's society.

*Source:* Texas Higher Education Coordinating Board  
*Beneficiary:* Cedar Valley College – College Access Challenge Grant (College Connection)  
*Amount:* \$60,000  
*Term:* January 1, 2009 – August 13, 2009  
*Purpose:* To build awareness among high school seniors of the importance of a college education; increase rates of participation by guaranteeing admission to the Grantee college for all seniors who were provided pre-college services in a participating high school and by providing higher education recruitment services as a means of achieving or exceeding the Grantees institutional targets for the Participation goal of Closing the Gaps by 2015.

*Source:* Texas Higher Education Coordinating Board (through a subaward from Austin Community College District)  
*Beneficiary:* DCCCD District Office  
*Amount:* \$7,000  
*Term:* September 1, 2008 – August 31, 2009  
*Purpose:* To provide instruction for faculty members in North Texas who teach career and technical classes.

*Source:* Texas Workforce Commission – Skills Development Fund Program in partnership with Dallas County Manufacturers Association  
*Beneficiary:* Richland College  
*Amount:* \$372,090  
*Term:* March 16, 2009 – March 15, 2010  
*Purpose:* To provide training to 202 incumbent workers and 26 new hires in the manufacturing industry.

**Grant Awards Reported in Fiscal Year 2008-09**

September 2008	\$ 915,899
October 2008	7,375,409
November 2008	4,876,915
December 2008	3,267,298
January 2009	150,068
February 2009	797,712
March 2009	445,390
April 2009	
May 2009	
June 2009	
July 2009	
August 2009 <sup>1</sup>	
<b>Total To Date</b>	<b><u>17,828,691</u></b>

**Grant Awards Reported in Fiscal Years 2001-02 through 2007-08**

Type	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08
Competitive	\$11,917,647	\$20,264,070	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592
Pell Grants <sup>1</sup>	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783	29,413,886	30,189,339
Total	<u>\$31,575,670</u>	<u>\$46,463,931</u>	<u>\$48,649,756</u>	<u>\$53,586,988</u>	<u>\$49,147,481</u>	<u>\$46,582,796</u>	<u>\$51,523,931</u>

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Submitted by Mrs. Betheny Reid, associate vice chancellor, DCCCD Foundation, Inc.

<sup>1</sup>The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

## FINANCIAL REPORT NO. 17

### Approval of Resolution to Transfer Funds to Enterprise Scholarship Fund

It is recommended that the Board approve a resolution authorizing the transfer of a total of \$25,000 from the auxiliary services fund of all seven colleges to add to the enterprise scholarship fund.

### Background

The agreement between the District and Dr Pepper provides that the District will receive the amount of \$25,000 in addition to commissions over the term of the five-year contract. Funds are received in increments of \$5,000 annually and are allocated to the colleges' auxiliary enterprise fund. Use of these funds for institutional scholarships will provide alternative financial resources for students.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

**RESOLUTION EXPRESSING OFFICIAL INTENT OF THE DALLAS  
COUNTY COMMUNITY COLLEGE DISTRICT TO TRANSFER SPECIFIC  
AUXILIARY ENTERPRISE FUND BALANCE TO INSTITUTIONAL  
SCHOLARSHIPS**

WHEREAS, the Dallas County Community College District (the District) is a community college district and political subdivision of the State of Texas; and

WHEREAS, the District has accumulated fund balance in its auxiliary enterprise fund;

WHEREAS, this specific fund balance has exceeded amounts to be considered normal and prudent reserves for the purpose and needs of the individual colleges named herein; and

WHEREAS, the District considers institutional scholarships to be an appropriate use for such excess fund balance and such scholarship program to serve a public purpose in accordance with the Texas Constitution and pursuant of the Education Code;

NOW THEREFORE:

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS  
COUNTY COMMUNITY COLLEGE DISTRICT:**

Section 1. That the District transfer the following amounts from the auxiliary enterprise fund balance of the colleges listed below to the agency fund for institutional scholarships.

Brookhaven College	\$3,750
Cedar Valley College	\$2,250
Eastfield College	\$3,750
El Centro College	\$3,000
Mountain View College	\$3,000
North Lake College	\$3,000
Richland College	\$6,250

Section 2. That the institutional scholarships created by this action be used for the instruction and training of students enrolled at the colleges listed above.

Section 3. That the District shall place sufficient controls on the institutional scholarship program to ensure that the public purpose is carried out.

Section 4. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the

Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Jerry Prater, Chair  
Board of Trustees

ATTEST

By: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary  
Board of Trustees

Adopted: \_\_\_\_\_

FINANCIAL REPORT NO. 18

Approval of Agreement with Carrollton-Farmers Branch Independent School District

It is recommended that authorization be given to approve an agreement with the Carrollton-Farmers Branch Independent School District for the period January 1, 2009 through August 14, 2010, to continue the Early College High School (ECHS) on Brookhaven College campus.

Background

This early college high school opened at Brookhaven in Fall 2006 and is expected to be a continuing operation between Brookhaven and the Carrollton-Farmers Branch ISD.

Submitted by Dr. Richard McCrary, interim president, Brookhaven College and Ms. Marilyn Lynch, associate vice president career and program resources, Brookhaven College

## FINANCIAL REPORT NO. 19

### Approval of Amendment to Interlocal Agreement with University of Texas at Arlington

It is recommended that authorization be given to approve an amendment to the interlocal agreement with University of Texas at Arlington (UTA) and El Centro College. The amendment is to increase the original contract amount by an additional \$900,000. The contract period will remain September 3, 2008 through August 31, 2009.

#### Background

The original contract is for educational services. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is an amendment to an interlocal agreement to increase the contract amount from \$250,000 to \$1,150,000, and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides the following direction: *An Interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

The original contract, approved by the Board for September 3, 2008 through August 31, 2009, was for an amount that was forecasted to meet customer needs at that time. The March 2009 amendment is a request for additional funds to allow delivery of requested training for several consortium customers that are involved in Lean Enterprise improvement activities and related training funded under an additional grant award for this fiscal year. This will allow the processing of invoices for such work against the 2008-2009 fiscal year budget. Additionally, the higher dollar value agreement requested correlates to a high number of requests from manufacturing companies in the consortiums and to their emerging needs for the type of training that Texas Manufacturing Assistance Center/University of Texas at Arlington provides.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, David Browning, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Dr. Paul McCarthy, president.

Estimated revenues are \$1,600,000. Estimated expenditures are \$1,150,000.

Submitted by Dr. Paul McCarthy, president, El Centro College and Ms. Genie Dillon, director of solutions development, Bill Priest Institute

## FINANCIAL REPORT NO. 20

### Approval of Agreement with Sunnyvale Independent School District

It is recommended that authorization be given to approve an agreement with Sunnyvale Independent School District in an amount not to exceed \$300,000 for the academic school years of 2008-2012 for Eastfield College to conduct Dual Credit courses. The initial term of this agreement will begin January 5, 2009 and end on August 12, 2009. Sixty-days before the end of the initial term, the agreement may be renewed for the subsequent three years.

### Background

Board Policy GH (LOCAL) provides a tuition waiver for dual credit as follows: *By written agreement with various high schools, the College District is authorized to offer dual credit enrollment classes to high school students. The Chancellor or designee is authorized to enter into these agreements. The Board waives tuition for students enrolled in courses for which they receive joint credit under Section 130.008 of the Texas Education Code. This provision applies to public and private high schools, including home schools.* This agreement related to the DCCCD goal for student success.

The purpose of this agreement is to provide Sunnyvale High School students the opportunity to enroll in college level courses. Since more than 90% of Sunnyvale's students meet or exceeds the Texas Success Initiative (TSI) requirements, students in grades 9-12 will be granted the opportunity to enroll in college level courses in lieu of Advanced Placement courses.

This contract is being submitted for retroactive approval due to Sunnyvale's request that the classes start in Spring rather than Fall 2009.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Jean Conway, interim president.

Estimated expenditures of \$300,000 were calculated using a formula based on projected enrollment in each class over a three year period.

Submitted by Dr. Jean Conway, interim president, Eastfield College

## FINANCIAL REPORT NO. 21

### Approval of Agreement with Air Traffic Solutions

It is recommended that authorization be given to approve an agreement with Air Traffic Solutions in an amount not to exceed \$30,000 for the period February 17, 2009 through October 31, 2009, to provide consultation and advisement on the preparation and construction of the Federal Aviation Administration Collegiate Training Initiative for Mountain View College.

### Background

This agreement is to allow Air Traffic Solutions (ATS), a consulting firm specializing in air traffic control program and curriculum development, to assist Mountain View College with curriculum requirements for the Air Traffic Control Collegiate Training Initiative (CTI), faculty parameters and FAA proposal development. ATS will advise and consult on the preparation and construction of the Mountain View CTI; conduct a CTI analysis of the college infrastructure and facilities space allocation to house and implement an Air Traffic Control Program initiative and to develop a business plan and case for CTI application.

This request is retroactive due to the delay in receiving legal approval from both parties.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Submitted by Mr. Felix Zamora, president, Mountain View College

PERSONNEL REPORT NO. 22

Consideration of Phased Faculty Retirement

PHASED FACULTY RETIREMENT

Dacus, David (Mountain View)      Instructor, Computer Science      Spring 2010

Background

Phased Faculty Retirement

Mr. David Dacus (Mountain View) has declared his participation in phased faculty retirement after serving the district for nine years.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

PERSONNEL REPORT NO. 23

Approval of Warrants of Appointment for Security Personnel

It is recommended that warrants of appointment be approved for the following College Police/Peace Officers for the period indicated:

<u>NAME</u>	<u>PERIOD OF APPOINTMENT</u>
Beasley, Timothy (North Lake) (Part-time)	From 8:00 a.m., March 4, 2009 through termination of DCCCD employment
Vent, Brian (North Lake) (Part-time)	From 8:00 a.m., March 4, 2009 through termination of DCCCD employment

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

## PERSONNEL REPORT NO. 24

### Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

#### REGULAR APPOINTMENT ADMINISTRATORS

JACQUELYN CUMBY (El Centro) -- \$42,795 per year from March 4, 2009 through August 31, 2009, plus \$95 per month business and travel allowance  
College Director, Media/Production Services  
Biographical Sketch: M.A., Dallas Baptist University, Dallas, TX; B.S., Paul Quinn College, Dallas, TX  
Experience: Manager, Media Support Services, El Centro College

ELAINE SULLIVAN (Richland) -- \$84,474 per year from March 4, 2009 through August 31, 2009 at 34% contract (\$28,721.16)  
Director of Programs for the Center for Formation in Education  
Biographical Sketch: M.Ed. and B.S., Loyola University, Chicago, IL  
Experience: Adjunct Faculty, Richland College; Director, Center for Formation and Director, Programs for the Center for Formation in Higher Education, District Office

MICHAEL WILLIAMS (Richland) -- \$54,753 per year from March 9, 2009 through August 31, 2009, plus \$125 per month business and travel allowance  
Director of Financial Aid  
Biographical Sketch: B.S., University of Southern California, Los Angeles, CA  
Experience: Director, Financial Aid, Mountain View College; Assistant Vice President/Senior Account Manager, Citibank, Pittsford, NY; Senior Financial Aid Counselor, University of North Texas Science Center, Fort Worth, TX

#### TEMPORARY APPOINTMENT ADMINISTRATOR

MICHAEL COLEMAN (LeCroy) -- \$50,719 per year from March 4, 2009 through August 31, 2009, plus \$125 per month business and travel allowance  
Producer  
Biographical Sketch: B.A., University of Southern California, Los Angeles, CA  
Experience: Independent Contractor, LeCroy Center

#### SPECIAL ADMINISTRATIVE APPOINTMENT PROGRAM

JENNY MATTHEWS (Eastfield) -- \$46,108 per year from March 4, 2009 through August 31, 2009, plus \$125 per month business and travel allowance  
Assistant to the President II  
Biographical Sketch: M.A. and B.F.A., Southwest Texas State University, San Marcos, TX  
Experience: Assistant to the President, Dallas Housing Administration, Dallas, TX; Administrative Intern, Eastfield and Richland Colleges

#### REGULAR APPOINTMENT FACULTY

ANDREA HAGA (Cedar Valley) -- \$44,100 (Range F02 – Masters Degree and 24 additional hours) Academic Year 2009-2010  
Instructor, History  
Biographical Sketch: M.A. and B.A., University of Texas at Arlington, Arlington, TX  
Experience: Graduate Teaching Assistant, University of Texas at Arlington, Arlington, TX; Adjunct Faculty, Tarrant County College District-Southeast Campus, Arlington, TX; Adjunct Faculty, Mountain View College

#### VISITING SCHOLAR APPOINTMENT FACULTY

IBETH MARTINEZ (Cedar Valley) -- \$48,208 (Range F04 – Earned doctorate) January 20, 2009 through May 14, 2009  
Instructor, Veterinary Technology  
Biographical Sketch: D.V.M., Universidad de La Salle, Bogota, Columbia; M.A., University of Florida, Gainesville, FL  
Experience: Senior Teaching Assistant, University of Florida, Gainesville, FL; Adjunct Faculty, Tarrant County College District-Northeast Campus, Hurst, TX; Adjunct Faculty, Cedar Valley and Richland Colleges

JOHNNA JOINER (Eastfield) -- \$43,400 (Range F01 – Masters Degree or equivalency) January 12, 2009 through May 14, 2009  
Instructor, Developing Reading  
Biographical Sketch: M.A. and B.A., Southern University at New Orleans, New Orleans, LA  
Experience: Teacher, Lancaster High School-Lancaster Independent School District, Lancaster, TX; Teacher, Dallas Can Academy Charter School, Dallas, TX; Adjunct Faculty, Eastfield College

#### CORRECTION TO FEBRUARY 16, 2009 PERSONNEL REPORT

CHRISTINA MESSICK (Mountain View) -- \$29,190  
Academic Advisor

Note: It is recommended that Ms. Messick return to her original professional support staff position effective February 28, 2009.

### Background

#### Regular Appointment Administrators

Ms. Jacquelyn Cumby (El Centro) (African-American) is recommended to fill a new position due to the regular job evaluation process. Ms. Elaine Sullivan (Richland) (Anglo-American) is recommended to fill a position created in order to meet the requirements necessary to manage formation functions at Richland College. Mr. Michael Williams (Richland) (African-American) is recommended to fill a position due to the resignation of William McMullen.

#### Temporary Appointment Administrators

Mr. Michael Coleman (LeCroy) (Anglo-American) is recommended to fill a new position for the purpose of producing a two-semester online Government course.

#### Special Administrative Appointment Program

Ms. Jenny Matthews (Eastfield) (Anglo-American) is recommended to fill a temporary position through the Special Administrative Appointment Program.

#### Regular Appointment Faculty

Ms. Andrea Haga (Cedar Valley) (Anglo-American) is recommended to fill a position due to the Phased Retirement participation of Cal Coleman.

#### Visiting Scholar Appointment Faculty

Dr. Ibeth Martinez (Cedar Valley) (Hispanic) is recommended to fill a position due to the transfer of Charles Wolf to the Distance Education Veterinary Technology Program. Ms. Johnna Joiner (Eastfield) (African-American) is recommended to fill a position due to increased enrollment.

#### Correction to February 16, 2009 Personnel Report

Ms. Christina Messick (Mountain View) (Anglo-American) is recommended to return to her original professional support staff position effective February 28, 2009.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

INFORMATIVE REPORT NO. 25

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the executive vice chancellor, business affairs in January 2009.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs



11512	PRICE AGREEMENT FOR FLAGS – D-W	
	Action Flag Co.	\$14,000
	Allied Flag	(24-month estimate)

This award seeks to establish a price agreement for the purchase of various sizes of Texas, United States, and college logo flags as needed. Award is recommended to both bidders in order to maximize campus flexibility in placing orders.

#### Contract for Electricity and Associated Services – D-W

At its December 16, 2008 meeting, the board of trustees authorized the chancellor or designee to approve the award of a contract for electricity and to engage a consultant to assist the district in the selection process.

LPB Energy Consulting has a contract with the Council on Competitive Government relative to providing electricity and consulting services for State of Texas agencies. Under Section 2162.102(d) of the Texas Government Code, political subdivisions such as the district may contract with LPB to provide like services.

The district solicited sealed competitive proposals ("RFP") for electricity from all Retail Electric Providers ("REP's") that were authorized by the Public Utility Commission to sell commercial electricity in the State of Texas. Of the five responses to the RFP, one was incomplete and not considered. The remaining four REP's, after an assessment of their capabilities and resources, were invited to provide informal pricing of electricity. After receiving informal pricing, the field was narrowed to TXU Energy and Suez Energy Resources as offering the most competitive pricing and services. During the negotiation process, the consultant, using its experience and resources to gauge market conditions for natural gas futures pricing and requiring the two competitors to provide "real time pricing" where market pricing can be obtained every 15 minutes, requested electricity rates for 12, 24 and 36 month terms. While pricing for a 12 month term was slightly lower than the longer terms, the 36 month term provided fixed rates for budgeting stability that could not be achieved by accepting the short term prices.

Final pricing offers were solicited on February 20, 2009 and, in the opinion of the evaluators, TXU Energy offered the lowest overall price for electricity and related services. A 36 month contract was signed with TXU the same day and the new rates will apply starting April 1, 2009. New buildings presently under construction will be added to the contract upon completion with current rates.

A summary of the cost impact and comparison to the prior contract rates is as follows:

Summary of Electricity  
contract

Term	Cost /kwh 2006-2009	Cost / kwh 2009-2011	
Electricity	\$0.09074	\$0.05764	
Delivery	\$0.01361	\$0.01370	
Consultant	<u>\$0.00000</u>	<u>\$0.00091</u>	
Total *	\$0.10435	\$0.07225	
Annual Cost @ 65,000,000 kwh	\$6,782,750	\$4,696,250	Reduction \$2,086,500

\* Costs do not include regulatory pass through costs.

**CHANGE ORDERS:**

Advanced Paving Co.  
Sidewalk Improvement – EFC  
Purchase Order No. B14539  
Change Order No. 1

Change: Additional sidewalk improvements are the result of negotiated settlement (a) contractor’s claim for additional compensation (b) Owner’s claim for liquidated damages. Sidewalk improvements to Building C to S.

Original Contract Amount	\$137,532.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net <b>Increase</b> this Change Order	4,787.00
Revised Contract Amount	\$142,319.00

Board approved original award 10/07/2008. This is for EFC project #4, *Progress Report on Construction Projects*.

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Advanced Paving Co.  
Sidewalk Improvement – EFC  
Purchase Order No. B14539  
Change Order No. 2

Change: Additional sidewalk improvements are the result of negotiated settlement (a) contractor’s claim for additional compensation (b) Owner’s claim for liquidated damages, additional sidewalk Sec.17.

Original Contract Amount	\$137,532.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	4,787.00
Net <b>Increase</b> this Change Order	5,490.00
Revised Contract Amount	\$147,809.00

Board approved original award 10/07/2008. This is for EFC project #4, *Progress Report on Construction Projects*.

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Advanced Paving Co.  
Sidewalk Improvement – EFC  
Purchase Order No. B14539  
Change Order No. 3

Change: Additional sidewalk improvements are the result of negotiated settlement (a) contractor’s claim for additional compensation (b) Owner’s claim for liquidated damages, add Sec. 19.

Original Contract Amount	\$137,532.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	10,277.00
Net <b>Increase</b> this Change Order	7,729.00
Revised Contract Amount	\$155,538.00

Board approved original award 10/07/2008. This is for EFC project #4, *Progress Report on Construction Projects*.

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Advanced Paving Co.  
Sidewalk Improvement – EFC  
Purchase Order No. B14539  
Change Order No. 4

Change: Additional sidewalk improvements are the result of negotiated settlement (a) contractor’s claim for additional compensation (b) Owner’s claim for liquidated damages. Remove and replace ramp Building S sidewalk improvements.

Original Contract Amount	\$137,532.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	18,006.00
Net <b>Increase</b> this Change Order	3,480.00
Revised Contract Amount	\$159,018.00

Board approved original award 10/07/2008. This is for EFC project #4, *Progress Report on Construction Projects*.

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GMA International  
Re-Carpeting – BHC  
Purchase Order No. B11788  
Change Order No. 2

Change: Additional service request for Brookhaven Carpet Replacement Project for Building B and T Revisions.

Original Contract Amount	\$59,920.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	5,900.00
Net <b>Increase</b> this Change Order	3,900.00
Revised Contract Amount	\$69,720.00

Board approved original award 04/03/2007. This is for BHC project #3, *Progress Report on Construction Projects*.

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Lawrence Engineering  
Material Testing Sidewalk Improvements – EFC  
Purchase Order No. B14534  
Change Order No. 1

Change: Materials testing for concrete samples and inspection by Field Technicians.

Original Contract Amount	\$4,434.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net <b>Increase</b> this Change Order	2,860.00
Revised Contract Amount	\$7,294.00

EVCBA signed contract 09/09/2008. This is for EFC project #4, *Progress Report on Construction Projects*.

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Mart, Inc.  
Sidewalk Replacement – NLC  
Purchase Order No. B14559  
Change Order No. 2

Change: Removal of additional 400 sq ft concrete by the building and 200 sq ft of sidewalk by the parking lot.

Original Contract Amount	\$99,200.00
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	3,690.20
Net <b>Increase</b> this Change Order	3,877.50
Revised Contract Amount	\$106,767.70

Board approved original award 10/07/2008. This is for NLC project #5, *Progress Report on Construction Projects*.

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INFORMATIVE REPORT NO. 26

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of January 31, 2009.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

September – November 2008 Compared to 1<sup>st</sup> Quarter (September – November 2007)

<u>Ethnicity/ Gender</u>	<u>September 08</u>		<u>October 08</u>		<u>November 08</u>		<u>1<sup>st</sup> Quarter</u>			
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>2007</u>	<u>%</u>	<u>2008</u>	<u>%</u>
Amer Indian/ Alaskan Native	30,129	0.1	69,080	0.3	8,221	0.0	85,197	0.4	107,430	0.1
Black/African- American	5,057,922	22.2	2,773,180	12.6	3,960,548	14.1	632,982	2.6	11,791,649	16.2
Asian Indian	547,305	2.4	566,624	2.6	655,003	2.3	702,129	2.9	1,768,933	2.4
Anglo- American, Female	1,245,194	5.5	879,590	4.0	1,152,561	4.1	543,505	2.3	3,277,345	4.5
Asian Pacific	34,430	0.2	3,741	0.0	21,820	0.1	16,026	0.1	59,990	0.1
Hispanic/ Latino/ Mex-American	2,590,645	11.4	3,816,340	0.0	2,375,204	8.5	1,480,839	6.1	8,782,189	12.1
Other Female	251,365	1.1	137,660	0.6	59,452	0.2	184,804	0.8	448,477	0.6
<b>Total M/WBE</b>	<b>9,756,990</b>	<b>42.9</b>	<b>8,246,214</b>	<b>37.6</b>	<b>8,232,810</b>	<b>29.3</b>	<b>3,645,482</b>	<b>15.1</b>	<b>26,236,014</b>	<b>36.1</b>
Not Classified	13,006,078	57.1	13,693,784	62.4	19,831,935	70.7	20,554,331	85.0	46,531,797	63.9
Subtotal for Discretionary Payments	22,763,068	100.0	21,939,998	100.0	28,064,744	100.0	24,199,814	100.0	72,767,810	100.0
Non- discretionary Payments	3,568,720		1,726,781		1,172,782		5,493,388		6,468,282	
<b>Total Payments</b>	<b>26,331,788</b>		<b>23,666,779</b>		<b>29,237,526</b>		<b>29,693,201</b>		<b>79,236,093</b>	

December 08 – February 09 Compared to 2<sup>nd</sup> Quarter (December 07 – February 08)

Ethnicity/ Gender	December 08		January 09		February 09		2 <sup>nd</sup> Quarter			
	Amount	%	Amount	%	Amount	%	2007-08	%	2008-09	%
Amer Indian/ Alaskan Native	140	0.0	10,416	0.1			29,310	0.1		
Black/African- American	5,523,542	19.9	1,184,683	6.4			2,067,602	6.5		
Asian Indian	740,801	2.7	2,194,411	11.9			1,072,667	3.4		
Anglo- American, Female	2,221,031	8.0	1,203,589	6.5			1,580,280	5.0		
Asian Pacific	174,976	0.6	105,814	0.6			13,741	0.0		
Hispanic/ Latino/ Mex-American	2,372,445	8.6	1,580,204	8.5			802,070	2.5		
Other Female	11,063	0.1	52,888	0.3			102,058	0.3		
Total M/WBE	11,043,998	39.9	6,332,006	34.2	xx,xxx,xxx	xxx.x	5,667,727	17.9	xx,xxx,xxx	xxx.x
Not Classified	16,650,527	60.1	12,162,990	65.8			25,934,912	82.1		
Subtotal for Discretionary Payments	27,694,525	100.0	18,494,996	100.0	xx,xxx,xxx	xxx.x	31,602,639	100.0	xx,xxx,xxx	xxx.x
Non- discretionary Payments	1,914,040		1,653,418				5,344,815			
Total Payments	29,608,565		20,148,414				36,947,454			

Payments to M/WBEs in Fiscal Years 2000/01 – 2007/08

	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08
Amer Indian/ Alaskan Native	16,009	1,985	2,735,072	3,849,775	300,869	976,953	1,098,580	293,244
Black/African- American	1,067,785	1,777,088	2,292,519	3,205,921	4,404,239	4,706,496	3,125,284	14,934,516
Asian Indian	789,252	422,606	66,670	148,477	468,352	1,112,483	3,170,023	3,494,574
Anglo-American, Female	1,549,240	1,861,600	1,615,111	1,237,126	5,569,275	4,684,336	3,902,023	4,893,713
Asian Pacific	200,204	193,409	236,225	286,589	995,558	25,793	26,035	656,552
Hispanic/ Latino/ Mex-American	1,120,478	2,214,839	1,019,652	816,123	2,574,890	4,034,906	1,993,010	11,019,093
Other Female	0	14,602	13,991	11,092	33,805	712,096	695,800	940,788
HUB	N/A	N/A	N/A	N/A	1,363,959	N/A	N/A	N/A
Total paid to M/WBEs	4,742,968	6,486,128	7,979,240	9,555,103	14,346,989	16,253,063	14,010,757	36,232,479.20
% of all payments	9.00%	9.89%	12.02%	14.33%	22.63%	22.27%	20.07%	21.69%

**Note:** Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC, and

INFORMATIVE REPORT NO. 27

Progress Report on Construction Projects

The status of all construction projects as of January 31, 2009 is shown on the attached charts.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of January 31, 2009

PROJECTS		DESIGN							CONSTRUCTION					Final Completion Acceptance					
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval		Construction Start	30%	65%	95%	100%
<b>BHC</b>																			
1 <sup>1</sup>	Pavement improvements Juniper Rd																		
2	Install access control system																		
3	Recarpet bldgs B,D,J,T																		
4	Provide acoustical study B304																		
5	Install Scene Shop fire protection																		
6	DCCCD Public Safety Comm Sys																		
7	Renovate bldgs R; ADA/TAS																		
8	Waterproof wall bldg K																		
9	Upgrade restrooms campus-wide																		
10	Repaint 40 classrooms, 20 labs, & performance hall																		
<b>Bond Program</b>																			
11	Construct Science bldg																		
12	Expand automotive tech																		
13	Construct Workforce & Continuing Ed bldg with expanded classrooms																		
<b>CVC</b>																			
1	Repair stairwell bldg. A																		
2	Correct subsurface drainage bldgs B, C, D																		
3	Replace transformer & switchgear bldg B																		
4	Replace glass doors & related store fronts bldgs C & E																		
<b>Bond Program</b>																			
5	Expand mechanical infrastructure																		
6	Construct Science bldg																		
7	Construct Industrial Tech bldg																		
<b>DO</b>																			
1	Replace window tint																		
<b>Bond Program</b>																			
2	District Office at 1601 Lamar																		
<b>DSC</b>																			
1	Install emergency generator																		
2	Remodel Record Mgmt																		
3	Replace underground roof drainage																		
4	Seal & redo parking lots																		
5	Upgrade security system																		
<b>ECC</b>																			
1	Upgrade security system 701																		
2	Replace 9 air handlers																		
3	Replace carpet offices/classrooms @ BJP																		
4	Replace toilet partitions @ BJP																		
5	Replace restroom fixtures @ BJP																		
<b>Bond Program</b>																			
6	Develop West Campus																		
7	Back fill Adaptive Remodel																		

<sup>1</sup> This project, "Pavement improvements Juniper Rd" at BHC, has been cancelled by the campus and will not appear on this report next month.





## BOND PROGRAM COMPLETED PROJECTS<sup>3</sup>

District Office at 1601 Lamar (DO)  
Build general classroom (EFC)  
Construct Science bldg (MVC)  
Build soccer fields & community recreation complex (MVC)  
Develop South campus (NLC)  
Develop North campus (NLC)  
Expand mechanical infrastructure (NLC)  
Construct Science bldg (NLC)  
Workforce Development Center (NLC)

<sup>3</sup>The completed Bond Program projects will appear ongoing on this report

## INFORMATIVE REPORT NO. 28

### Bond Program Report on Projects

The status of planning as of January 31, 2009 for projects assigned to contracted construction program managers and other bond funded projects.

#### Background

The Bond Program Management Team has begun publishing a status report at [www.dcccd.edu](http://www.dcccd.edu) that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Submitted by Mr. Edward DesPlas, executive vice chancellor, business affairs and Mr. Steven Park, executive director, bond/program management team and Mr. Clyde Porter, associate vice chancellor of facilities management/district architect

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$3,030,342	2,973,192				
<b>Science Building</b> Original Budget: \$29,200,000 Revised Budget: \$46,543,434 Total Awarded: \$41,264,826	0	3,673,731	37,089,291	424,683	77,121
	Construction Start / Beneficial Occupancy: Dec 07 / Jul 09 Managed by Bond Program Management Team. <b>\$37,089,291 CMAR Guaranteed Maximum Price 01/28/2008.</b>				
<b>Automotive Technology Expansion</b> Original Budget: \$4,000,000 Revised Budget: \$4,535,641 Total Awarded: \$4,092,691	0	352,950	3,656,000	82,880	861
	Construction Start / Beneficial Occupancy: Aug 08 / Aug 09 Managed by Bond Program Management Team.				
<b>Workforce &amp; Continuing Education Building</b> Original Budget: \$8,200,000 Revised Budget: \$7,800,006 Total Awarded: \$6,954,288	0	620,618	6,300,000	32,809	861
	Construction Start / Beneficial Occupancy: Nov 08 / Dec 09 Managed by Bond Program Management Team. <b>\$6,300,000 CMAR Guaranteed Maximum Price 11/7/2008.</b>  January 31, 2009				
<b>Location Summary</b>	<b>Original Budget: 60,606,840</b>		<b>Revised Budget: 61,909,423</b>		<b>Total Awarded: 55,284,997</b>

<b>BHC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>55,084,677</b>	<b>48,119,271</b>	<b>28,675,777</b>	<b>60%</b>	<b>19,443,494</b>	<b>40%</b>

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,585,342	2,536,582				
<b>Mechanical Infrastructure</b> Original Budget: \$4,306,840 Revised Budget: \$77,810 Total Awarded: \$77,810	0	0	0	77,810	0
Construction Start / Beneficial Occupancy: Apr 08 / Sep 09 Managed by Bond Program Management Team. --Budget and scope included in science, allied health, and veterinary technology building.					
<b>Science, Allied Health, and Veterinary Technology Building</b> Original Budget: \$30,600,000 Revised Budget: \$38,022,348 * Total Awarded: \$33,017,778	0	2,341,837	30,194,547	455,040	26,354
Construction Start / Beneficial Occupancy: Apr 08 / Sep 09 Managed by Bond Program Management Team. <b>\$30,194,547 CMAR Guaranteed Maximum Price 3/17/2008.</b> * \$55,500 added from non-bond program dollars.					
<b>Industrial Technology Building</b> Original Budget: \$6,600,000 Revised Budget: \$13,178,562 Total Awarded: \$12,631,865	0	979,150	11,086,842	170,479	395,394
Construction Start / Beneficial Occupancy: Jan 08 / Mar 09 Managed by Bond Program Management Team. <b>\$11,086,842 CMAR Guaranteed Maximum Price 12/13/2007.</b> January 31, 2009					
<b>Location Summary</b>	<b>Original Budget: 53,506,840</b>		<b>Revised Budget: 53,864,062</b>		<b>Total Awarded: 48,264,035</b>

<b>CVC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>48,241,878</b>	<b>44,632,125</b>	<b>36,300,792</b>	<b>81%</b>	<b>8,331,333</b>	<b>19%</b>

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,825,342	2,565,107				
<b>South Campus</b> Original Budget: \$10,200,000 Revised Budget: \$13,298,137 * Total Awarded: \$10,049,537	0	822,999	8,845,005	131,229	250,304
	Construction Start / Beneficial Occupancy: May 08 / May 09 Managed by Bond Program Management Team. <b>\$8,845,005 CMAR Guaranteed Maximum Price 4/24/2008.</b> * \$2,420,039 land purchase and \$296,152 demolition. \$250,000 added from non-bond program dollars.				
<b>Expanded Parking</b> Original Budget: \$1,500,000 Revised Budget: \$0 Total Awarded: \$0	0	0	0	0	0
	Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. --Budget and scope included in workforce development building and parent child study center.				
<b>Mechanical Infrastructure</b> Original Budget: \$2,306,840 Revised Budget: \$94,433 Total Awarded: \$94,433	0	0	0	94,433	0
	Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. --Budget and scope included in workforce development building.				
<b>Adaptive Remodel</b> Original Budget: \$4,600,000 Revised Budget: \$3,547,599 Total Awarded: \$2,950,517	0	23,880	2,920,037	6,600	0
	Construction Start / Beneficial Occupancy: Jul 09 / Feb 10 Managed by Bond Program Management Team. --Budget transferred to workforce development building, parent child study center, and industrial technology building.				

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>General Classroom Building</b> Original Budget: \$17,400,000 Revised Budget: \$14,686,939 Total Awarded: \$14,333,293	0	1,058,965	11,763,121	119,275	1,391,932
<p style="text-align: center;">COMPLETED</p> Construction Start / Beneficial Occupancy: Aug 07 / Nov 08 Managed by Bond Program Management Team. <b>\$11,763,121 CMAR Guaranteed Maximum Price 8/9/2007.</b>  --Budget transferred to workforce development building, parent child study center, and industrial technology building.					
<b>Workforce Development Building</b> Original Budget: \$7,100,000 Revised Budget: \$10,987,602 Total Awarded: \$10,186,263	0	735,194	9,322,145	128,063	861
Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. <b>\$9,322,145 CMAR Guaranteed Maximum Price 8/15/2008.</b>  --Budget transferred to industrial technology building.					
<b>Parent Child Study Center</b> Original Budget: \$0 Revised Budget: \$7,189,508 Total Awarded: \$6,656,369	0	440,712	6,148,188	66,608	861
Construction Start / Beneficial Occupancy: Sep 08 / Jul 09 Managed by Bond Program Management Team. <b>\$6,148,188 CMAR Guaranteed Maximum Price 8/12/2008</b>					
<b>Industrial Technology Center</b> Original Budget: \$0 Revised Budget: \$8,258,861 Total Awarded: \$7,334,876	0	446,607	6,793,958	93,125	1,186
Construction Start / Beneficial Occupancy: Nov 08 / Oct 09 Managed by Bond Program Management Team. <b>\$6,793,958 CMAR Guaranteed Maximum Price 11/10/2008</b>  January 31, 2009					
<b>Location Summary</b>	<b>Original Budget:</b> <b>61,706,840</b>		<b>Revised Budget:</b> <b>60,888,421</b>		<b>Total Awarded:</b> <b>54,170,395</b>

<b>EFC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>54,180,761</b>	<b>45,909,644</b>	<b>33,118,058</b>	<b>72%</b>	<b>12,791,586</b>	<b>28%</b>

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$802,034	786,906				
<b>West Campus</b> Original Budget: \$10,200,000 Revised Budget: \$13,665,239 * Total Awarded: \$8,911,075	0	599,729	8,019,426	178,486	113,434
Construction Start / Beneficial Occupancy: May 08 / May 09 Managed by Bond Program Management Team. <b>\$8,019,426 CMAR Guaranteed Maximum Price 4/30/2008.</b> * \$3,444,384 land purchase and \$530,855 demolition.					
<b>Allied Health and Nursing</b> Original Budget: \$16,100,000 Revised Budget: \$20,592,600 *	0	1,093,129	11,361,796	351,538	5,429,231
Construction Start / End: Jan 06 / Aug 08 Managed by Facilities Management. Awarded \$18,235,694 * \$292,600 added from non-bond program dollars.					
<b>Adaptive Remodel</b> Original Budget: \$3,850,000 Revised Budget: \$4,998,646 *	0	416,976	0	0	0
Managed by Facilities Management. * \$1,000,000 from mechanical infrastructure.					
<b>Paramount Building / Land Acquisition</b> Original Budget: \$11,000,000 Revised Budget: \$11,309,880	Construction: Completed Managed by Facilities Management. Awarded \$11,243,117 <b>COMPLETED</b> January 31, 2009				
<b>Location Summary</b>	<b>Original Budget:</b> <b>46,990,680</b>	<b>Revised Budget:</b> <b>51,368,399</b>	<b>Total Awarded:</b> <b>39,593,768</b>		

<b>ECC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>28,651,434</b>	<b>21,933,485</b>	<b>12,642,436</b>	<b>58%</b>	<b>9,291,049</b>	<b>42%</b>

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,594,564	2,545,628				
<b>Mechanical Infrastructure</b> Original Budget: \$4,491,280 Revised Budget: \$74,000 Total Awarded: \$74,000	0	0	0	74,000	0
Construction Start / Beneficial Occupancy: Dec 07 / Aug 09 Managed by Bond Program Management Team. --Budget and scope included in science building and student center and services building. Partial budget transferred to economic and workforce development building.					
<b>Science Building</b> Original Budget: \$15,300,000 Revised Budget: \$17,014,300 Total Awarded: \$16,415,323	0	1,171,350	14,305,212	375,257	563,504
<p style="text-align: center; font-size: 2em; opacity: 0.5;">COMPLETED</p> Construction Start / Beneficial Occupancy: Dec 07 / Dec 08 Managed by Bond Program Management Team. <b>\$12,948,189 CMAR Guaranteed Maximum Price 11/19/2007.</b>					
<b>Performing Arts Center</b> Original Budget: \$5,700,000 Revised Budget: \$4,436,638 Total Awarded: \$3,989,013	0	278,552	3,655,948	53,652	861
Construction Start / Beneficial Occupancy: Jul 08 / Apr 09 Managed by Bond Program Management Team. --Partial budget transferred to student center and services building.					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Adaptive Remodel</b> Original Budget: \$2,300,000 Revised Budget: \$2,185,000 Total Awarded: \$1,795,006	0	16,050	1,778,956	0	0
Construction Start / Beneficial Occupancy: May 09 / Feb 10 Managed by Bond Program Management Team.					
<b>Economic &amp; Workforce Development Building</b> Original Budget: \$7,600,000 Revised Budget: \$7,717,611 Total Awarded: \$6,668,554	0	525,407	6,079,499	62,749	899
Construction Start / Beneficial Occupancy: Aug 08 / Aug 09 Managed by Bond Program Management Team. <b>\$6,079,499 CMAR Guaranteed Maximum Price 7/10/2008</b>					
<b>Student Center and Services Building</b> Original Budget: \$16,500,000 Revised Budget: \$17,872,611 Total Awarded: \$15,577,527	0	1,068,265	14,371,495	136,906	861
Construction Start / Beneficial Occupancy: Jan 08 / Aug 09 Managed by Bond Program Management Team. <b>\$14,371,495 CMAR Guaranteed Maximum Price 01/04/2008.</b>					
<b>Athletic and Community Recreation Complex</b> Original Budget: \$5,300,000 Revised Budget: \$9,309,625 *	0	654,125	8,235,547	317,878	0
<p style="text-align: center;"><b>COMPLETED</b></p> Construction Start / End: Mar 07 / Dec 08 Managed by Facilities Management. Awarded \$9,207,550 * \$3,009,625 added from non-bond program dollars. January 31, 2009					
<b>Location Summary</b>	<b>Original Budget:</b> 57,191,280		<b>Revised Budget:</b> 61,204,349		<b>Total Awarded:</b> 56,272,601

<b>MVC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>54,041,442</b>	<b>49,327,813</b>	<b>32,092,236</b>	<b>65%</b>	<b>17,235,577</b>	<b>35%</b>

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,789,534	2,736,922				
<b>South Campus</b> Original Budget: \$10,200,000 Revised Budget: \$14,806,284 * Total Awarded: \$9,525,558	0	638,350	7,977,698	134,578	774,932
	COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Dec 08 Managed by Bond Program Management Team. <b>\$7,977,698 CMAR Guaranteed Maximum Price 12/04/2007.</b> * \$4,465,797 land purchase and \$596,935 demolition.				
<b>North Campus</b> Original Budget: \$10,200,000 Revised Budget: \$18,832,469 * Total Awarded: \$9,512,310	0	731,031	8,202,041	104,120	475,118
	COMPLETED Construction Start / Beneficial Occupancy: Aug 07 / Aug 08 Managed by Bond Program Management Team. <b>\$8,202,041 CMAR Guaranteed Maximum Price 08/08/2007.</b> * \$8,968,631 land purchase and related cost of \$23,900.				
<b>Mechanical Infrastructure</b> Original Budget: \$1,990,680 Revised Budget: \$76,795 Total Awarded: \$76,795	0	0	0	76,795	0
	COMPLETED Construction Start / Beneficial Occupancy: Nov 07 / Jan 09 Managed by Bond Program Management Team. --Budget and scope included in science and medical professions building.				
<b>Adaptive Remodel</b> Original Budget: \$4,100,000 Revised Budget: \$3,895,000 Total Awarded: \$3,191,056	0	23,980	3,156,576	10,500	0
	Construction Start / Beneficial Occupancy: May 09 / Jan 10 Managed by Bond Program Management Team.				

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Science &amp; Medical Professions Building</b> Original Budget: \$6,800,000 Revised Budget: \$15,156,956 * Total Awarded: \$13,960,234	0	941,613	12,121,726	317,390	579,505
<b>COMPLETED</b> Construction Start / Beneficial Occupancy: Nov 07 / Jan 09 Managed by Bond Program Management Team. <b>\$12,121,726 CMAR Guaranteed Maximum Price 10/29/2007.</b> * \$165,900 added from non-bond program dollars.					
<b>General Purpose Building</b> Original Budget: \$0 Revised Budget: \$12,460,000 Total Awarded: \$10,915,880	0	851,285	9,933,236	131,359	0
Construction Start / Beneficial Occupancy: Jun 08 / Aug 09 Managed by Bond Program Management Team. <b>\$9,933,236 CMAR Guaranteed Maximum Price 5/29/2008.</b>					
<b>Workforce Development Center</b> Original Budget: \$0 Revised Budget: \$1,722,004 Total Awarded: \$1,634,637	0	148,261	1,342,895	59,118	84,363
<b>COMPLETED</b> Construction Start / Beneficial Occupancy: Jul 08 / Dec 08 Managed by Bond Program Management Team. * \$121,942 added from non-bond program dollars.					
<b>Structural Repairs</b> Original Budget: \$2,000,000 Revised Budget: \$1,598,295 Total Awarded: \$115,900	0	115,900	0	0	0
Construction Start / Beneficial Occupancy: Apr 09 / Oct 09 Managed by Bond Program Management Team. January 31, 2009					
<b>Location Summary</b>	<b>Original Budget:</b> 55,790,680		<b>Revised Budget:</b> 71,337,337		<b>Total Awarded:</b> 51,669,292

<b>NLC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>51,579,488</b>	<b>44,528,300</b>	<b>31,487,526</b>	<b>71%</b>	<b>13,040,774</b>	<b>29%</b>

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$3,310,342	3,209,570				
<b>Garland Workforce Development Center</b> Original Budget: \$0 Revised Budget: \$14,842,419 * Total Awarded: \$11,299,265	0	904,560	10,051,679	302,013	41,013
	Construction Start / Beneficial Occupancy: Dec 07 / Feb 09 Managed by Bond Program Management Team. <b>\$10,051,679 CMAR Guaranteed Maximum Price 11/12/2007.</b> * \$3,216,953 land purchase and \$230,617 demolition. \$1,580,749 added from non-bond program dollars.				
<b>Science Building</b> Original Budget: \$31,600,000 Revised Budget: \$49,881,498 Total Awarded: \$46,374,038	0	3,555,700	42,287,315	410,673	120,350
	Construction Start / Beneficial Occupancy: Nov 07 / Sep 09 Managed by Bond Program Management Team. <b>\$42,287,315 CMAR Guaranteed Maximum Price 2/19/2008.</b>				
<b>Adaptive Remodel</b> Original Budget: \$0 Revised Budget: \$4,325,000 Total Awarded: \$3,541,840	0	24,840	3,517,000	0	0
	Construction Start / Beneficial Occupancy: Jul 09 / Feb 10 Managed by Bond Program Management Team. January 31, 2009				
<b>Location Summary</b>	<b>Original Budget:</b> <b>56,006,840</b>	<b>Revised Budget:</b> <b>72,359,259</b>		<b>Total Awarded:</b> <b>64,424,713</b>	

<b>RLC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>60,982,772</b>	<b>57,818,371</b>	<b>47,089,314</b>	<b>81%</b>	<b>10,729,056</b>	<b>19%</b>

District Office at 1601 S Lamar	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$510,000	500,379				
<b>District Office Relocation</b> Original Budget: \$0 Revised Budget: \$16,132,643 * Total Awarded: \$12,353,584	0	22,000	10,373,000	165,662	1,792,922
	<b>COMPLETED</b> Construction Start / Beneficial Occupancy: Feb 08 / Dec 08 Managed by Bond Program Management Team. <b>\$10,373,000 CMAR Guaranteed Maximum Price 3/5/2008.</b> * \$3,391,716 land purchase and \$93,402 demolition. \$1,500,000 added from non-bond program dollars. January 31, 2009				
<b>Location Summary</b>	<b>Original Budget: 10,200,000</b>	<b>Revised Budget: 16,642,643</b>		<b>Total Awarded: 12,853,963</b>	

<b>DO M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>12,828,913</b>	<b>12,715,423</b>	<b>10,469,652</b>	<b>82%</b>	<b>2,245,771</b>	<b>18%</b>

<b>Other</b>	
<b>Property Acquisition</b>	Revised budget dollars were \$27,890,120. There is \$38,288 designated of remaining property acquisition budget.
<b>Project Development</b>	Revised budget dollars are \$7,364,135. Out of these funds committed dollars total \$2,575,180, leaving a contingency of \$4,788,955. <div style="text-align: right;">January 31, 2009</div>

<b>Notes</b>	
<b>Other Professional Services</b>	Examples of 'Other Professional Services' are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services and abatement, roofing consultant services, HVAC testing / adjusting / balancing consultant, and unique professional services (i.e., a theater assessment or LEED green building commissioning services).
<b>Other Awards</b>	Examples of 'Other Awards' are demolition activity, electrical and plumbing work, site cleanup, permits, fees, furniture / fixtures / equipment and technology.
<b>Construction Start and End Dates</b>	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team. End date a.k.a. beneficial occupancy.
<b>Financial Analysis</b>	This report is an informative report only.