

**MEETING OF THE BOARD OF TRUSTEES  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**District Office  
1601 South Lamar Street  
Lower Level, Room 007  
Dallas, TX 75215  
Tuesday, July 7, 2009  
4:00 PM**

**AGENDA**

- I. Certification of Posting of Notice of the Meeting Wright Lassiter
- II. Statement from the Presiding Officer Concerning Compliance with the Open Meetings Act:
- Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today.*
- For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.*
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Special Presentation about Brookhaven Early College High School by Dr. Richard McCrary, interim president
- V. RCHS Update on Student Enrollment, Student Success, Employee Success, Budget, and TEA Update on RCHS Expansion Proposals - Dr. Steve Mittelstet, RCHS superintendent
- VI. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda (pp. 7-8)
- VII. Consideration of bids
1. Recommendation for extension of awards to Program Management Services to correct the prior award by increasing the amount – District Wide - \$32,000

2. Recommendation for award to Phillips May Corporation for additional improvements in the nursing areas, central plant room, art lecture, storage and work rooms, removal of alcove glazing and replacement with a solid wall and various improvements to offices and work areas in the A building - North Lake College - \$2,000,000
3. Recommendation for amendment of award to Pecos Construction/Hill & Wilkinson for the analysis, engineering, design and construction of a complete fire sprinkler system for building C - Eastfield College - \$830,000
4. Recommendation for award to The General Electric Company for the X Ray – C Arm OEC 9900 Elite; Motorized Super C 9” I - Brookhaven College - \$291,592
5. Recommendation for award to Brock Paving Industries, Inc. to pave the parking lot, remove old concrete light pole bases, build a new entrance, remove and repair part of the fence and replace the curb and sidewalk along South Lamar Street - District Office - \$85,676
6. Recommendation for award to Cogent Communications, Inc. to replace the existing 100Mb internet service provided through the District Service Center – District Wide - \$180,000 (3-year estimate)
7. Recommendation for award to all bidders for a price agreement for laboratory supplies and equipment – District Wide - \$240,000 (26-month estimate)
8. Recommendation for award to SATCO Supply to configure 100 workbenches to equip the automotive department in the new Industrial Tech Building – Cedar Valley College - \$97,987
9. Recommendation for award to all bidders for a price agreement for off-site meeting and retreat services for staff development – District Wide - \$240,000 (2-year estimate)
10. Recommendation for award to Community Playthings to purchase furniture to equip the new Parent and Child Study Center – Eastfield College - \$84,419
11. Recommendation for award to Karl Storz Veterinary Endoscopy-America for a multipurpose veterinary videoendoscope instrument to be placed in the new Allied Health and Science Building – Cedar Valley College - \$30,516
12. Recommendation for award to Butler Animal Health Supply, LLC., Shor-Line, Henry Schein and Para Scientific Company to purchase equipment (teaching aids) for the Vet Tech program to be placed in the new Allied Science Building – Cedar Valley College - \$35,239
13. Recommendation for award to Unifirst Corporation for the rental and cleaning of walk-off floor mats placed in the doorways of building entrances, plus the cleaning of district-owned mats – District Wide - \$90,000 (3-year estimate)

14. Recommendation for award to Progressive Roofing for the repair/restoration of leaking roofs on the Alamito and Fanning Buildings and the replacement of the roof on the Neches Building – Richland College - \$459,000
15. Recommendation for award to Southwaste for routine quarterly pumping of grease traps, scraping of trap lines and baffles semi-annually, one annual hydro-jet cleaning of the associated piping for each trap, and extra service as needed due to blockage – District Wide - \$43,000 (3-year estimate)
16. Recommendation for award to Pollock Paper for the purchase of wall mounted dispensers, stand alone dispensers and refill cartridges for foam hand sanitizer – District Wide - \$134,000 (3-year estimate)
17. Recommendation for award to Anasazi Instruments, Inc. for a nuclear magnetic resonance appliance (a diagnostic tool to study the organic, physical, chemical and biological properties of matter, as well as chemical structures) – Cedar Valley College - \$92,900
18. Recommendation for award to Texas Roof Management, Inc. for the replacement of the roofs on A, F, L and P buildings – North Lake College - \$1,150,929
19. Recommendation for award to Elsevier for a price agreement (September 1, 2009 – August 31, 2011) to provide various types of proprietary instructional and course review materials, as well as course exit exams required in campus nursing programs – multiple locations - \$135,000 (2-year estimate)
20. Recommendation for award to West Group and Matthew Bender & Co. for a price agreement for the continued authorization to purchase legal publications in print and CD-ROM formats for the law library – El Centro College - \$345,000 (5-year estimate)
21. Recommendation for award to Concept Media, Films Media Group and Insight-Media, Inc. for a price agreement to purchase proprietary educational video program materials – District Wide - \$75,000 (25-month estimate)

VIII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

#### Minutes

22. Approval of Minutes of the June 2, 2009 Regular Meeting
23. Approval of Minutes of the June 10, 2009 Special Meeting

#### Policy Reports

24. Adoption of Board Calendar for January 1 – December 31, 2010
25. Approval of Revision to DDA (LOCAL) Regarding Three-Year

## Contracts for Certain Administrators

### Building and Grounds Reports

26. Approval of Resolution Regarding Oncor Easement and Right of Way at Brookhaven College

### Financial Reports

27. Approval of Expenditures for May 2009
28. Presentation of Budget Report for May 2009
29. Acceptance of Gifts
30. Notice of Grant Awards – May 2009
31. Notice of Grant Awards – June 2009
32. Notice of Grant Awards – July 2009
33. Approval of Schedule for Tax Rate and Budget Adoption
34. Approval of Rental Payments to Reflections of Highpoint Apartments
35. Approval of PFM Asset Management LLC (PFMAM) for Investment Officer Training
36. Approval of Interlocal Agreement with City of Mesquite
37. Approval of Lease Agreement with Wilkinson Center
38. Approval of Interlocal Agreement with Dallas Independent School District
39. Approval of Agreement with Texas Health and Safety, Inc.
40. Approval of Integration/Customization Maintenance Agreement with Blackboard, Inc.

## IX. Individual Items

41. Consideration of Resignations
42. Approval of Warrants of Appointment for Security Personnel
43. Employment of Contractual Personnel

## X. Informative Reports

44. Presentation of 3rd Quarter Financial Statements
45. Presentation of 3rd Quarter Investment Transactions
46. Monthly Award and Change Order Summary
47. Payments for Goods and Services
48. Progress Report on Construction Projects
49. Bond Program Report on Projects

## XI. Questions/Comments from the Board and Chancellor

50. Status on Windows for the Board Room – Trustee Diana Flores
51. Go Green Initiative for DCCCD – Trustee Diana Flores

- XII. Citizens Desiring to Appear Before the Board
- XIII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

- XIV. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE JULY 7, 2009  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2<sup>nd</sup> day of July, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 2<sup>nd</sup> day of July, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



---

Wright L. Lassiter, Jr., Secretary

## DECLARATION OF CONFLICT OF INTEREST

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. "Local government officers" are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

3-C Technology	David/Marsh Construction
Access Supplies and Equipment	Diagger
Ace Imagewear	Digi Scientific
Advance Paving Company	DNGC Member Club, Inc.
Advantage, USAA, Inc.	Ecolab Inc.
AECOM	Edvotek
Allied Builders, Inc.	Elsevier
Anachem Corp	Equipment Depot, Ltd.
Anasazi Instruments, Inc.	Facility Interiors
Aramark Uniform Services	Films Media Group
Arriba Scientific Inc	Fisher Scientific
AT&T	Garrett Creek Ranch
Bauhaus	Henry Schein, Inc.
Beldon Roofing Co.	Indoff, Inc.
Blackboard, Inc.	Insight-Media, Inc.
Brock Paving Industries, Inc.	J. Reynolds & Co., Inc.
Butler Animal Health Supply, LLC	JRJ Paving, LP
Carolina Biological Supply Co	Karl Storz Veterinary Endoscopy- America
CHG Cityplace	Land Sea & Sky Unlimited
Child Craft Education Corp.	Learning Objects Inc.
Cintas	Liquified Environmental Solutions
City of Mesquite	M.A.N.S. Distributors Inc.
Cogent Communications, Inc.	Matthew Bender & Co.
Commercial Concepts & Furnishings	Medical Supplies Depot, Inc.
Community Playthings	Memco, Inc.
Concept Media	MGS Brands, Inc.
Crown Lift Trucks	Microscope World
Cynmar Corp	MSC Industrial Supply Co.
Dallas Independent School District	Numara Software Inc.

Olmsted Kirk Equipment & Supplies  
Oncor Electric Delivery Company LLC  
Para Scientific Company  
Pasco Scientific  
Patriarch Supply & Services  
Pecos Construction/Hill & Wilkinson,  
LTD  
PFM Asset Management LLC  
Phillips May Corporation  
Pollock Paper  
Products Unlimited, Inc  
Progressive Roofing, Inc.  
PSC Recovery Systems, LLC.  
Quick Roofing, LLC.  
Qwest Communications Company,  
LLC.  
Reflections of Highpoint Apartments  
RoofTex, Inc.  
Sanyo Resource Scientific  
Sargent Welch  
Satco Supply  
Sheration Dallas  
Shor-Line  
SK Science Kit  
Southfork Ranch  
Southwaste  
Spirit of the West  
Sunbeam  
Supreme Roofing Systems, Inc.  
Testout! Corporation  
Texas Health and Safety, Inc.  
Texas Roof Management, Inc.  
The General Electric Company  
Trevino Group, Inc.  
TW Medical Veterinary Supply  
Unifirst Corporation  
Vincent's Roofing, Inc.  
VWR International, LLC  
Ward's Natural Science  
West Group  
Wilkinson Center

(Tab 1) RECOMMENDATION FOR EXTENSION OF AWARDS – RFP  
NO. 10886 - CORRECTION  
PROGRAM MANAGEMENT SERVICES  
DISTRICT-WIDE

BACKGROUND:

On June 7, 2009 the board of trustees approved the eight (8) month extension of contracts for three firms to provide program management services and certain other supplemental services for the 2004 bond program. The board document incorrectly showed the cost of the extension for AECOM as being \$452,566. The correct amount is \$484,566 which is a difference of \$32,000.

RECOMMENDATION FOR CORRECTION OF AWARDS:

This recommendation is to correct the prior award by increasing the amount of the above referenced contract as follows:

AECOM	\$32,000
-------	----------

COMMENTS: Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 2) RECOMMENDATION FOR AWARD – RFP NO. 11378-3  
DESIGN-BUILD ADAPTIVE REMODEL CONSTRUCTION  
AT NORTH LAKE COLLEGE

BACKGROUND:

As part of the 2004 bond program, on June 3, 2008, the board of trustees awarded a Design-Build contract for adaptive remodel construction for North Lake College.

RECOMMENDATION FOR AMENDMENT TO AWARD:

PHILLIPS MAY CORPORATION \$2,000,000

COMMENTS: During the design phase of this project, the specifications included several options for additional work that could be added depending on the availability of funds remaining from various contingencies and other projects at North Lake College. This amendment will expand the scope of the adaptive remodel construction work for additional improvements in the nursing areas, central plant room, art lecture, storage and work rooms, removal of alcove glazing and replacement with a solid wall, and various improvements to offices and work areas in the "A" building.

The attached amended construction budget includes the original and amended Phase I Design Fee, Phase I Preconstruction Fee, Phase II Construction Fee, Phase II Construction Administration Fee, cost for the Design-Builder to perform the general conditions, and the Cost of the Work.

The funds for the amended construction budget for this project will come from savings realized on other bond program construction projects at North Lake College.

NOTE:

As is the case for all work under the design-build contracts, the Design-Builder is required to select the subcontractors for the additional work via an advertised sealed bid process. Further, the guaranteed maximum price may not exceed the budget amount unless specifically approved by the board of trustees.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

RFP NO. 11378-3

Company	College	Project	Original Award	Previously Approved Amendments to the Construction Budget	Proposed Increase	Amended Construction Budget
Phillips May Corporation	NLC	Adaptive Remodel	\$3,156,576	\$65,580	\$2,000,000	\$5,222,156

(Tab 3) RECOMMENDATION FOR AMENDMENT OF AWARD –  
RFP NO. 11378-4  
DESIGN-BUILD ADAPTIVE REMODEL CONSTRUCTION  
AT EASTFIELD COLLEGE

BACKGROUND:

As part of the 2004 bond program, on June 3, 2008, the board of trustees awarded a Design-Build contract for adaptive remodel construction for Eastfield College.

RECOMMENDATION FOR AMENDMENT TO AWARD:

PECOS CONSTRUCTION/HILL & WILKINSON	\$830,000
--	-----------

COMMENTS: This amendment will provide for the analysis, engineering, design and construction of a complete fire sprinkler system for Building C. This will bring the building into conformance with the current life safety code standards for fire protection as required by the state and the City of Mesquite.

The attached amended construction budget includes the original and amended Phase I Design Fee, Phase I Preconstruction Fee, Phase II Construction Fee, Phase II Construction Administration Fee, cost for the Design-Builder to perform the general conditions, and the Cost of the Work.

The funds for the amended construction budget for this project will come from savings realized on other bond program construction projects at Eastfield College.

NOTE:

As is the case for all work under the design-build contracts, the Design-Builder is required to select the subcontractors for the additional work via an advertised sealed bid process. Further, the guaranteed maximum price may not exceed the budget amount unless specifically approved by the board of trustees.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

RFP NO. 11378-4

Company	College	Project	Original Award	Previously Approved Amendments to the Construction Budget	Proposed Increase	Amended Construction Budget
Pecos Construction/Hill & Wilkinson, LTD	EFC	Adaptive Remodel	\$2,920,037	\$0	\$830,000	\$3,750,037

(Tab 4) RECOMMENDATION FOR AWARD – BID NO. 11527  
RADIOGRAPHIC SYSTEMS AND SERVICES  
BROOKHAVEN COLLEGE

RESPONSE: Requests for bids were sent to 37 companies, and one bid was received.

COMPARISON OF BIDS:

The General Electric Company	\$291,592
------------------------------	-----------

RECOMMENDATION FOR AWARD:

THE GENERAL ELECTRIC COMPANY	\$291,592
---------------------------------	-----------

LOW BID

JUSTIFICATION:

General Electric is only bidder that can offer the X Ray – C Arm OEC 9900 Elite; Motorized Super C 9” I. This is latest model and other bidders offered earlier models that had been refurbished or remanufactured. As this is a rather specialized system, rebidding of this project is not expected to yield better results.

COMMENTS: Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 5) RECOMMENDATION FOR AWARD – BID NO. 11547  
PAVING AND OTHER IMPROVEMENTS AT REMOTE  
PARKING LOT  
DISTRICT OFFICE

COMPARISON OF BIDS:

Of 11 companies that attended the mandatory prebid meeting, six bids were received.

Brock Paving Industries, Inc.	\$85,676
Advance Paving Company	\$86,949
JRJ Paving, LP	\$121,850
Phillips May Corporation	\$158,333
Allied Builders, Inc.	\$168,270
Trevino Group, Inc.	\$202,695

RECOMMENDATION FOR AWARD:

BROCK PAVING INDUSTRIES, INC.	\$85,676
-------------------------------	----------

LOW BID

COMMENTS: This bond program project is to pave the parking lot, remove old concrete light pole bases, build a new entrance, remove and repair part of the fence and replace the curb and sidewalk along the South Lamar Street side of the lot.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 6) RECOMMENDATION FOR AWARD – RFP NO. 11559  
ADDITIONAL INTERNET CAPACITY  
PRICE AGREEMENT, DISTRICT-WIDE  
DECEMBER 1, 2009 THROUGH NOVEMBER 30, 2012

COMPARISON OF PROPOSALS:

COGENT COMMUNICATIONS, INC.	\$180,000
QWEST COMMUNICATIONS COMPANY, LLC. (alternate)	\$444,900
QWEST COMMUNICATIONS COMPANY, LLC.	\$677,177
AT&T	\$2,175,480

RECOMMENDATION FOR AWARD:

COGENT COMMUNICATIONS, INC.	(3-year estimate) \$180,000
-----------------------------	--------------------------------

LOWEST AND BEST PROPOSAL

COMMENTS: This award replaces existing 100Mb internet service provided through the District Service Center. The monthly charge from the internet provider will be reduced by one-third while increasing the bandwidth provided to the district ten-fold. This added bandwidth will help meet the growing instructional and administrative needs across the district.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 7) RECOMMENDATION FOR AWARD – BID NO. 11562  
 LAB SUPPLIES AND EQUIPMENT  
 PRICE AGREEMENT, DISTRICT-WIDE  
 JULY 8, 2009 THROUGH AUGUST 31, 2011

RESPONSE: Requests for bids were sent to 29 companies, and 18 bids were received.

COMPARISION OF BIDS:

	<u>discount from list price</u>
ANACHEM CORP.	20%
ARRIBA SCIENTIFIC INC.	0%
CYNMAR CORP.	7%
CAROLINA BIOLOGICAL SUPPLY CO.	5%
DIAGGER	0%
DIGI SCIENTIFIC	0%
EDVOTEK	10%
FISHER SCIENTIFIC	0%
LAND SEA & SKY UNLIMITED	30%
MICROSCOPE WORLD	0%
PARA SCIENTIFIC	0%
PASCO SCIENTIFIC	3%
PRODUCTS UNLIMITED, INC.	7% to 12%
SARGENT WELCH	0% to 29.5%
SANYO RESOURCE SCIENTIFIC	0%
SK SCIENCE KIT	14%
VWR INTERNATIONAL, LLC.	0% to 56%
WARD'S NATURAL SCIENCE	10%

RECOMMENDATION FOR AWARD:

BEST BIDS (26-month estimate)  
 \$240,000

COMMENTS: Pricing is based on discounts from vendors' list prices. No single vendor can furnish all items required by the colleges. Therefore, it is recommended that awards be made to all bidders to maximize product availability.

This price agreement is for laboratory supplies and equipment used in biology, chemistry, physics, earth science and health occupation lab instruction. The colleges designate the specific items and quantities to be ordered on an as-needed basis.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 8) RECOMMENDATION FOR AWARD – BID NO. 11579  
WORKBENCHES  
CEDAR VALLEY COLLEGE

RESPONSE: Request bids were sent to 35 companies, and nine bids were received.

COMPARISON OF BIDS:

Satco Supply	\$97,987
Commercial Concepts & Furnishings	\$123,677
MSC Industrial Supply Co.	\$124,140
Indoff, Inc.	\$126,610
Crown Lift Trucks	\$159,072
Equipment Depot, Ltd.	\$177,769
David/Marsh Construction	\$182,595
Facility Interiors	\$190,891
Access Supplies and Equipment	\$205,903

RECOMMENDATION FOR AWARD:

SATCO SUPPLY	\$97,987
--------------	----------

LOW BID

COMMENTS: Units include bases, mounting angles, and 2” steel tops to configure 100 workbenches to equip the automotive department in the new Industrial Tech Building.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 9) RECOMMENDATION FOR AWARD – RFP NO.11591  
RETREAT SITES  
PRICE AGREEMENT, DISTRICT-WIDE  
JULY 8, 2009 THROUGH JUNE 30, 2011

RESPONSE: Request for proposals were sent to 15 companies, and five proposals were received.

RECOMMENDATION FOR AWARD:

CHG CITYPLACE	(2-year estimate)
GARRETT CREEK RANCH	\$240,000
SHERATON DALLAS	
SOUTHFORK RANCH	
SPIRIT OF THE WEST	

BEST PROPOSALS

COMMENTS: This award is for off-site meeting and retreat services for staff development for the colleges and district offices. Proposers were requested to submit pricing packages to provide retreat/conference facilities for participants for educational meetings for DCCCD staff members. Meals and conferences services are included. Awards are recommended to all respondents to provide flexibility and choices to meet scheduling needs.

Administration further recommends the appropriate sponsoring president or vice chancellor be authorized to execute contracts for this award.

(Tab 10) RECOMMENDATION FOR AWARD – BID NO. 11597  
CHILDREN’S FURNITURE  
EASTFIELD COLLEGE

RESPONSE: Requests for bids were sent to nine companies, and three bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

COMMUNITY PLAYTHINGS \$84,419

LOW OVERALL BID MEETING SPECIFICATIONS

JUSTIFICATION:

The low bid from Child Craft Education Corp. for several line items is not recommended because responses were evaluated on an overall basis; in the opinion of evaluators, all the wooden furniture contained in this bid must be consistent in color, style, and texture in order to present a matched and consistent appearance throughout the workplace. In addition, the low bid did not meet specifications in numerous instances such as the chairs quoted do not stack, chairs do not have handholds, some chair seats are larger than required, and the playsize furniture has size variations and it is melamine instead of hardwood plywood.

COMMENTS: This furniture will equip the new Parent and Child Study Center.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Bid No. 11597  
Children's Furniture

	Item/Description	Qty.	Bauhaus	Child Craft Education Corp.	Community Playthings
1.	Crib, Dewdrop (with clear ends). Includes mattress.	12 ea.	\$7,216.67	\$3,022.92	\$4,740
2.	Glider, Community Blue.	6 ea.	\$3,462	\$1,402.74	\$2,970
3.	Bench Glider. Blue snap-on cushions.	4 ea.	\$3,374.67	No bid	\$2,940
4.	Crib, Dewdrop Evacuation (w/clear ends). Includes mattress.	5 ea.	\$3,330	No bid	\$2,300
5.	Teacher Chair. 12".	4 ea.	\$698.67	\$467.60	\$600
6.	Table, Half Circle. 76".	2 ea.	\$821.11	\$424.72	\$640
7.	Mealtime Chair. 8". Latte.	4 ea.	\$436.44	\$359.64	\$364
8.	Nursery Gym Stairs.	2 ea.	\$1,753.33	No bid	\$1,380
9.	Nursery Gym Tunnel. Red.	2 ea.	\$528.89	\$55.16	\$440
10.	Baby Shelf. 3'x16".	4 ea.	\$1,152.44	\$819.64	\$940
11.	Fixed Shelf. 3'x24".	18 ea.	\$6,586	\$3,134.16	\$5,490
12.	Corner Shelf. 16".	2 ea.	\$354	No bid	\$270
13.	Sweep Shelf. 16".	2 ea.	\$465.11	No bid	\$370
14.	Library Rack.	4 ea.	\$1,463.56	\$584.48	\$820
15.	Changing Table with steps and 6" Pan.	4 ea.	\$6,564.44	\$2,427.16	\$5,620
16.	Chair, Me-Do-It. 5".	8 ea.	\$517.33	No bid	\$408
17.	Chair, Me-Do-It 6½".	8 ea.	\$544	\$259.68	\$432
18.	MultiTable. Medium. Trapezoidal.	14 ea.	\$3,725.56	\$3,638.74	\$2,660
19.	Chair, Woodcrest. 10".	16 ea.	\$1,656.89	\$718.56	\$1,376
20.	Chair, Woodcrest. 12".	80 ea.	\$8,640	\$3,752.80	\$7,200
21.	HideAway Cube.	4 ea.	\$2,760	No bid	\$2,340
22.	Chair, Woodcrest. 16".	8 ea.	\$1,148.44	\$399.92	\$976
23.	Chair, Woodcrest. 14".	28 ea.	\$3,272.89	\$1,369.48	\$2,744
24.	Large Sand & Water Center (Clear).	5 ea.	\$4,508.33	\$1,314.10	\$3,675
25.	Child's Rocking Chair.	4 ea.	\$508	\$219.64	\$360
26.	MultiTable, Medium. 22"x44".	2 ea.	\$518.89	\$489.82	\$368
27.	MultiTable, Medium. 22"x30".	2 ea.	\$470	\$297.38	\$324
28.	PlayWorks Cornwall Kit.	2 kits	\$1,721.11	\$1,179.82	\$1,450
29.	Corner Shelf. 24".	2 ea.	\$433.78	No bid	\$340
30.	Open Sweep Shelf. 28".	4 ea.	\$1,467.56	\$480.68	\$1,220
31.	Playsize Doll Bed.	2 ea.	\$288.90	\$179.82	\$224
32.	Playsize Ironing Board with Iron.	2 ea.	\$251.11	\$102.02	\$190
33.	Drying Rack.	3 ea.	\$1,576.67	\$434.73	\$1,365
34.	Work Table. Medium. 4 Adjustable legs.	6 ea.	\$1,830	\$1,633.38	\$1,350
35.	Sweep Shelf. 32".	10 ea.	\$3,825.56	No bid	\$3,200
36.	Corner Shelf. 32".	8 ea.	\$2,216	\$759.28	\$1,800
37.	Library Shelf.	3 ea.	\$1,064.33	\$749.73	\$885
38.	Tote Shelf. 4'x40". Includes 20 Deep Totes, Clear.	2 ea.	\$1,809.56	\$566.16	\$1,580
39.	Fixed Shelf. 3'x32".	14 ea.	\$6,678	\$2,798.74	\$5,670
40.	Kitchen, Woodcrest. Set Includes	3 sets	\$3,215	\$1,769.73	\$2,745

	Refrigerator, Sink, Oven/Stove and Cupboard.				
41.	Playsize. Set Includes Cradle, Ironing Board with Iron, Bed and Push Cart.	3 sets	\$1,715	\$896.01	\$1,395
42.	Hollow Blocks. Preschool Set.	1 set	\$1,378.89	\$720.86	\$1,250
43.	MultiTable. High. 30"x44".	1 ea.	\$328.33	\$244.91	\$246
44.	Tote Shelf. 3"x32". Includes 9 Deep Totes and 6 Shallow Totes. Clear	1 ea.	\$588.11	\$259.91	\$505
45.	Blocks, School Set Unit.	1 set	\$1,888.11	\$849.91	\$1,675
46.	Hollow Blocks. School Set.	1 set	\$2,393.67	No bid	\$2,130
47.	MultiTable, High Legs. Trapezoidal.	2 ea.	\$536.67	\$519.82	\$384
48.	Fixed Shelf. 4"x32".	4 ea.	\$2,063.56	\$1,062.68	\$1,760
49.	Chair, Woodcrest. 18".	2 ea.	\$358.22	\$299.82	\$308
	TOTAL		\$104,016.36	\$40,702.35	\$84,419

(Tab 11) RECOMMENDATION FOR AWARD – BID NO. 11598  
VETERINARY VIDEOENDOSCOPE  
CEDAR VALLEY COLLEGE

RESPONSE: Request for bids were sent to 13 companies, and two responses were received.

COMPARISON OF BIDS:

Henry Schein, Inc.	\$14,047.50
Karl Storz Veterinary Endoscopy- America	\$30,516.35

RECOMMENDATION FOR AWARD:

KARL STORZ VETERINARY ENDOSCOPY-AMERICA	\$30,516.35
--	-------------

LOW BID MEETING SPECIFICATIONS

JUSTIFICATION:

The low bidder is not recommended because the alternate product quoted does not meet specifications. The instrument channel is narrower and it does not include grasping forceps, a four-way deflection tip, a documentation cart with shelves and drawer, or a Xenon light source for optimum lighting as required.

COMMENTS: This multipurpose veterinary videoendoscope instrument is ideal for students to use in both large and small animal applications, and will be placed in the new Allied Health and Science Building.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 12) RECOMMENDATION FOR AWARD – BID NO. 11601  
VETERINARY EQUIPMENT  
CEDAR VALLEY COLLEGE

RESPONSE: Request for bids were sent to 22 companies, and five responses were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

BUTLER ANIMAL HEALTH SUPPLY, LLC. items 1, 2, 6	\$17,916.00
SHOR-LINE items 3, 4	\$5,964.50
HENRY SCHEIN, INC. item 8	\$3,860.00
PARA SCIENTIFIC COMPANY item 9	\$7,498.88
TOTAL	\$35,239.38

LOW BID: items 1, 2, 6, and 8  
OVERALL LOW BID: items 3 and 4  
LOW BID MEETING SPECIFICATIONS: item 9

JUSTIFICATION:

The two low bidders for line 9 are not recommended because the alternate products quoted are not acceptable in that they do not include all required functions such as spinning blood, urine or MHCT.

Lines 5 & 7 were deleted from the bid.

COMMENTS: Equipment requested is for the Vet Tech program and will be used for teaching aids in the labs. Instruments will be placed in the new Allied Science Building.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Bid No. 11601  
 Veterinary Equipment

	TW Medical Veterinary Supply	Shor-Line	Para Scientific Co.	Butler Animal Health Supply, LLC	Henry Schein, Inc.
1. 3 each Warming Unit Cincinnati Sub CSZ Unit Zero or Cloud "9" Warming Unit #J1034X	\$1,860.46	N/B	N/B	\$853  Alternate \$1,819	\$1,884.50
2. 3 sets Warming Blankets 3/set. Jorgensen #J- 1034S	\$109.98	N/B	N/B	\$103	\$108
3. 2 each Small Animal Anesthesia Machine. Midmark Matrix VMS Model #91800003 Standard	\$2,313.06	\$1,710	N/B	\$2,188	\$2,297
4. 2 each Isoflurane Vaporizer. Midmark Matrix VIP #91305430	\$1,057.50	\$1,272.25	N/B	\$906	\$1,011
5. 3 each Monitor, Five Way. Sharn Veterinary/Midmark Cardell #9500 HD	\$3,500	N/B	N/B	\$3,447  alternate \$4,983	\$3,366
6. 3 each Dental Machine w/Scaler. Midmark Vet Pro 80001	\$5,295.24	N/B	N/B	\$5,016	\$5,646.21
7. 1 each Veterinary Radiosurgical Device Ellman Vet Surgitrom EMC 110A or Vetrosonic Electrosurgical Unit Butler #016916	\$583.33	N/B	N/B	\$1,495	\$3,750
8. 1 each Processing Developer Unit. Konica #SRX 101	\$4,063.63	N/B	N/B	\$4,667	\$3,860
9. 2 each Centrifuge, Becton Dickson Triac Multifunction 20200.	\$1,410	\$1241.50	\$3,744.94	\$3,872	\$3,857

(Tab 13) RECOMMENDATION FOR AWARD – BID NO. 11603  
FLOOR MAT RENTAL AND CLEANING SERVICE  
PRICE AGREEMENT, DISTRICT-WIDE  
JULY 8, 2009 THROUGH JUNE 30, 2012

RESPONSE: Requests for bids were sent to six companies, and four responses were received.

COMPARISON OF BIDS:

	(calculated amounts)
Unifirst Corporation	\$89,763
Aramark Uniform Services	\$113,847
Ace Imagewear	\$136,197
Cintas	\$168,807

RECOMMENDATION FOR AWARD:

	(3-year estimate)
UNIFIRST CORPORATION	\$90,000

LOW OVERALL BID

COMMENTS: This service is for the rental and cleaning of walk-off floor mats placed in the doorways of building entrances, plus cleaning of district-owned mats; entrance mats are used to keep doorways dry and safe by reducing slips and falls, and also to reduce custodial/maintenance costs.

The amounts shown above are calculated based on the estimated number of mats per location and weekly cleaning.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

BID #11603  
 FLOOR MAT RENTAL SERVICE

Laundrying of vendor owned floor mats	ACE IMAGEWEAR	ARAMARK UNIFORM SERVICES	CINTAS	UNIFIRST CORPORATION
3 x 5 solid color mat	\$3.30	\$2.50	\$4.65	\$1.45
3 x 10 solid color mat	\$4.90	\$4.50	\$6.85	\$2.95
4 x 6 solid color mat	\$4.10	\$3.50	\$5.75	\$2.35
6 x 5 solid color mat	\$5.50	\$5.50	No bid	\$4.45
8 x 6 solid color mat	\$6.50	\$6.50	No bid	\$7.15
14 x 6 solid color mat	\$9.55	\$8.50	No bid	\$12.55
20 x 6 solid color mat	\$13.50	\$10.50	No bid	\$17.95
3 x 5 logo mat	\$4.50	\$3.50	\$6.50	\$2.95
3 x 10 logo mat	\$6.15	\$5.50	\$10.50	\$5.95
4 x 6 logo mat	\$5.35	\$4.50	\$8.50	\$4.75
6 x 5 logo mat	\$6.75	\$6.50	No bid	\$5.95
8 x 6 logo mat	\$10.25	\$7.50	No bid	\$9.55
14 x 6 logo mat	\$18.00	\$9.50	No bid	\$16.75
20 x 6 logo mat	\$25.75	\$11.50	No bid	\$23.95
3 x 5 scraper	\$2.50	\$1.99	\$2.50	\$1.15
4 x 6 scraper	\$3.55	\$2.99	\$3.50	\$2.95
Laundrying of district owned floor mats				
3 x 5 solid color mat	\$2.30	\$1.75	\$4.15	\$1.45
3 x 10 solid color mat	\$3.90	\$1.75	\$6.35	\$2.95
4 x 6 solid color mat	\$3.10	\$1.75	\$5.25	\$2.35
6 x 5 solid color mat	\$3.90	\$2.95	No bid	\$4.45
8 x 6 solid color mat	\$4.00	\$2.95	No bid	\$7.15
3 x 5 logo mat	\$2.30	\$1.75	\$6.00	\$1.45
3 x 10 logo mat	\$3.90	\$1.75	\$10.00	\$2.95
4 x 6 logo mat	\$3.10	\$1.75	\$8.00	\$2.35
6 x 5 logo mat	\$3.90	\$2.95	No bid	\$4.45
8 x 6 logo mat	\$4.00	\$2.95	No bid	\$7.15

(Tab 14) RECOMMENDATION FOR AWARD – BID NO. 11604  
ROOF REPLACEMENT AND RENOVATION  
RICHLAND COLLEGE

RESPONSE: Of 24 companies that attended the mandatory prebid meeting, six bids were received.

COMPARISON OF BIDS:

Progressive Roofing	\$459,000
RoofTex, Inc.	\$531,000
Beldon Roofing Co.	\$536,900
J. Reynolds & Co., Inc.	\$592,999
Supreme Roofing Systems, Inc.	\$602,750
Quick Roofing, LLC.	\$783,400

RECOMMENDATION FOR AWARD:

PROGRESSIVE ROOFING	\$459,000
---------------------	-----------

LOW BID

COMMENTS: This project is for the repair/restoration of leaking roofs on the Alamito and Fannin Buildings and the replacement of the roof on the Neches Building; replacement of deteriorated decking, roof drains, flashing, etc., are included.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 15) RECOMMENDATION FOR AWARD – BID NO. 11607  
GREASE TRAP SERVICE  
PRICE AGREEMENT, DISTRICT-WIDE  
AUGUST 1, 2009 THROUGH JULY 31, 2012

RESPONSE: Requests for bids were sent to nine companies, and three responses were received.

COMPARISON OF BIDS:

	(calculated amounts)
Southwaste	\$42,270
Liquified Environmental Solutions	\$44,160
PSC Recovery Systems, LLC.	\$68,520

RECOMMENDATION FOR AWARD:

SOUTHWASTE	(3-year estimate)
	\$43,000

LOW BID

COMMENTS: This award includes routine quarterly pumping of grease traps throughout the district, scraping of trap lines and baffles semi-annually, one annual hydro-jet cleaning of the associated piping for each trap, and extra service as needed due to blockage.

The estimated expenditure shown above is calculated based on charges for maintaining six 1,000 gallon grease traps, two 3,000 gallon traps, and one 2,000 trap, plus one emergency cleaning for each size trap annually.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Bid #11607  
Grease Trap Service

	Liquid Environmental Solutions	PSC Recovery Systems, LLC	Southwaste
Pump trap, quarterly.			
1,000 gallon	\$240	\$230	\$210
2,000 gallon	\$385	\$420	\$420
3,000 gallon	\$580	\$610	\$630
Scrape grease trap lines and baffles, semi-annually.			
1,000 gallon	Included in pumping	\$230	Included in pumping
2,000 gallon	Included in pumping	\$420	Included in pumping
3,000 gallon	Included in pumping	\$610	Included in pumping
Hydrojet, annually.			
1,000 gallon	\$75	\$600	\$95
2,000 gallon	\$75	\$600	\$95
3,000 gallon	\$75	\$600	\$95
Emergency cleaning for blockage.			
1,000 gallon	\$540	\$630	\$350
2,000 gallon	\$685	\$780	\$475
3,000 gallon	\$880	\$930	\$650

(Tab 16) RECOMMENDATION FOR AWARD – BID NO. 11609  
HAND SANITIZER AND DISPENSERS  
PRICE AGREEMENT, DISTRICT-WIDE  
JULY 8, 2009 THROUGH JULY 31, 2012

RESPONSE: Requests for bids were sent to 30 companies, and 12 responses were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

POLLOCK PAPER	(3-year estimate) \$134,000
---------------	--------------------------------

LOW BID

COMMENTS: This award is for the purchase of wall mounted dispensers, stand alone dispensers, and refill cartridges for foam hand sanitizer.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Bid #11609  
Hand Sanitizer

	3-C Technology	Ecolab Inc.	M.A.N.S. Distributors Inc.	Medical Supplies Depot, Inc.	Memco, Inc.	MGS Brands, Inc.
Touch free, wall-mount, hand sanitizer dispensers	\$18.38	\$34.02	No charge	\$40.79	\$80.94	\$43.50
Floor stand with drip tray and dispenser listed above	\$33.21	\$136.00	\$30.52	\$54.55	\$146.95	\$152.00
Sanitizer foam replacement cartridges, 2 count/case	\$55.31	\$98.00	\$46.46	\$51.50	\$51.35	\$69.95
Minimum case order	None	None	10 cases	1 case	10 cases	1 case

	Olmsted- Kirk Equipment & Supplies	Patriarch Supply & Services	Pollock Paper	Products Unlimited, Inc.	Sunbeam	VWR
Touch free, wall-mount, hand sanitizer dispensers	\$14.00	\$22.00	No Charge	\$20.17	No Charge	\$20.11
Floor stand with drip tray and dispenser listed above	\$175.00	\$38.00	\$29.12	\$42.00	\$30.80	\$40.40
Sanitizer foam replacement cartridges, 2 count/case	\$68.75	\$55.00	\$43.27	\$61.90	\$46.89	\$69.42
Minimum case order	3 cases	no response	26 cases	4 cases	5 cases	1 case

(Tab 17) RECOMMENDATION FOR AWARD – BID NO. 11616  
NUCLEAR MAGNETIC RESONANCE APPLIANCE  
CEDAR VALLEY COLLEGE

RESPONSE: Requests for bid were sent to four companies, and one bid was received.

RECOMMENDATION FOR AWARD:

ANASAZI INSTRUMENTS, INC. \$92,900

LOW AND ONLY BID

COMMENTS: This purchase is for a nuclear magnetic resonance appliance, which is a diagnostic tool used by chemistry students to study the organic, physical, chemical, and biological properties of matter, as well as chemical structures.

There are no known units equivalent to the specified appliance. Rebidding is not expected to yield an improved level of bidder response.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 18) RECOMMENDATION FOR AWARD – BID NO. 11619  
ROOF REPLACEMENT  
NORTH LAKE COLLEGE

COMPARISON OF BIDS:

Of 21 companies that attended the mandatory prebid meeting,  
four bids were received.

Texas Roof Management, Inc.	\$1,150,929
Vincent's Roofing, Inc.	\$1,204,000
Advantage, USAA, Inc.	\$1,206,000
Progressive Roofing, Inc.	\$1,258,000

RECOMMENDATION FOR AWARD:

TEXAS ROOF MANAGEMENT, INC.	\$1,150,929
-----------------------------	-------------

LOW BID

COMMENTS: This bond program project is for the replacement of the roofs on  
the A, F, L and P buildings.

Administration further recommends the district director of  
purchasing be authorized to execute contracts for this project.

(Tab 19) RECOMMENDATION FOR AWARD – PURCHASE OF  
PROPRIETARY NURSING EXAMS & INSTRUCTIONAL  
MATERIALS  
PRICE AGREEMENT, MULTIPLE LOCATIONS  
SEPTEMBER 1, 2009 THROUGH AUGUST 31, 2011

RECOMMENDATION FOR AWARD:

ELSEVIER	(2-year estimate) \$135,000
----------	--------------------------------

SOLE SOURCE

COMMENTS: This award will provide various types of proprietary instructional and course review materials, as well as course exit exams which have been required in campus nursing programs for several years. Unit prices paid by the students for the admission and exit exams range from \$20 to \$45 while prices for custom material can exceed \$200 per unit.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 20) RECOMMENDATION FOR AWARD - PURCHASE OF  
PROPRIETARY LEGAL PUBLICATIONS  
PRICE AGREEMENT, EL CENTRO COLLEGE  
JULY 8, 2009 THROUGH JUNE 30 , 2014

BACKGROUND:

Proprietary agreements have been in place for several years with various publishers to provide legal documents and related information which students and faculty use in the college law library. Each publisher is the supplier of specific publications, case citations, the U.S. Code Service, U.S. Supreme Court Reports, Lawyers' Edition and other up-to-date legal materials. This information provides students and staff with access to current events as well as back files of archival material from journals, periodicals, and government records, through various media formats.

RECOMMENDATION FOR AWARD:

WEST GROUP	(5-year estimate)
MATTHEW BENDER & CO.	\$345,000

SOLE SOURCES

COMMENTS: This award is for the continued authorization to purchase legal publications in both print and CD-ROM formats for the law library for use by students and faculty.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 21) RECOMMENDATION FOR AWARD – PURCHASE OF  
PROPRIETARY EDUCATIONAL VIDEO MATERIALS  
PRICE AGREEMENT, DISTRICT-WIDE  
AUGUST 3, 2009 THROUGH AUGUST 31, 2011

RECOMMENDATION FOR AWARD:

	(25-month estimate)
CONCEPT MEDIA	\$75,000
FILMS MEDIA GROUP	
INSIGHT-MEDIA, INC.	

SOLE SOURCES

COMMENTS: Various academic departments purchase proprietary educational video program materials from the referenced companies to enhance the learning process for a specified curriculum. Each company produces and distributes its video programs in various formats such as VHS, DVD, and CD, plus subjects including Nursing & Allied Health, Arts & Humanities, and Social Sciences.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

CONSENT AGENDA NO. 22

Approval of Minutes of the June 2, 2009 Regular Meeting

It is recommended that the Board approve the minutes of the June 2, 2009 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JUNE 2, 2009**

**Board Members and Officers Present:**

Mrs. Kitty Boyle  
Ms. Charletta Compton  
Mr. Bob Ferguson  
Ms. Diana Flores (Vice Chair)  
Dr. Wright Lassiter (Secretary and Chancellor)  
Mr. Jerry Prater (Chair)  
Mr. JL Sonny Williams

**Board Members and Officers Absent:** Mrs. Martha Sanchez Metzger

Board Chair Jerry Prater convened the meeting at 4:06 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JUNE 2, 2009  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 29<sup>th</sup> day of May, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 29<sup>th</sup> day of May, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



---

Wright L. Lassiter, Jr., Secretary

**Statement from the presiding officer concerning compliance with the Open Meetings Act**

Board Chair Prater read the Attorney General Opinion No. GA-0668 concerning specificity of agendas and compliance with the Open Meetings Act.

**Citizens Desiring to Address the Board Regarding Agenda Items**

There were no citizens desiring to address the board regarding agenda items.

**RCHS Update on Student Enrollment, Student Success, Employee Success, Budget, and TEA Update on RCHS Expansion Proposals - Dr. Steve Mittelstet, RCHS superintendent**

Dr. Steve Mittelstet presented a PowerPoint titled "RCHS Preliminary TAKS".

**Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda**

There were no declarations of conflict of interest.

**Consideration of Bids**

Mr. Ferguson moved and Vice Chair Flores seconded a motion to approve all bids in the Consideration of Bids section of the agenda. Motion passed. (See June 2, 2009, Board Meeting, Consideration of Bids, Agenda Items #1-8, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

**Consent Agenda**

Vice Chair Flores moved and Mr. Ferguson seconded a motion to approve recommendations #9-25 in the Consent Agenda. Motion passed. (See June 2, 2009, Board Meeting, Agenda Items #9-25, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

**Individual Items**

Vice Chair Flores moved and Mrs. Boyle seconded a motion to approve recommendations #26-28 in the Individual Items section of the agenda. Motion passed. (See June 2, 2009, Board Meeting, Agenda Items #26-28, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mrs. Boyle moved and Mr. Ferguson seconded a motion to approve recommendation #29 in the Individual Items section of the agenda. Vice Chair Flores abstained. Motion passed. (See June 2, 2009, Board Meeting, Agenda Item #29, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Informative Reports**

(See June 2, 2009, Board Meeting, Agenda Items #30-34, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Questions/Comments from the Board and Chancellor**

(See June 2, 2009, Board Meeting, Agenda Items #35-37, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Dr. Lassiter will provide the Board with follow-up information about percent payments to M/WBEs relative to the bond program; if there is an early termination clause in the contract extensions for bond program managers and if so, the terms of it; factors that influence business and corporate contracts with the seven colleges; and final language in the dual credit amendment that passed the legislature.

### **Citizens Desiring to Appear Before the Board**

Ms. Joyce Foreman, Mr. Tyrone Gordon, Ms. Dillie Johnson, Mr. Alpha Thomas and Dr. Juanita Wallace appeared before the board in support of Mrs. Carla Ranger.

### **Executive Session**

The Board went into executive session at 4:08 PM as authorized by §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and any prospective employee who is noted in Employment of Contractual Personnel; as provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person; and under §551.071 of the Texas Government Code to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

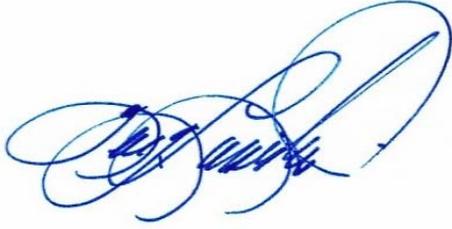
Board Chair Prater concluded the Executive Session on June 2, 2009 at approximately 4:53 PM.

At approximately 4:53 PM, the Board re-convened in its regular meeting.

### **Adjournment**

Vice Chair Flores moved and Ms. Compton seconded a motion to adjourn the meeting. Motion passed. Board Chair Prater adjourned the meeting at 5:59 PM.

Approved:

A handwritten signature in blue ink, consisting of several loops and flourishes, positioned above a horizontal line.

---

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 23

Approval of Minutes of the June 10, 2009 Special Meeting

It is recommended that the Board approve the minutes of the June 10, 2009 Board of Trustees Special Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
JUNE 10, 2009**

**Board Members and Officers Present:**

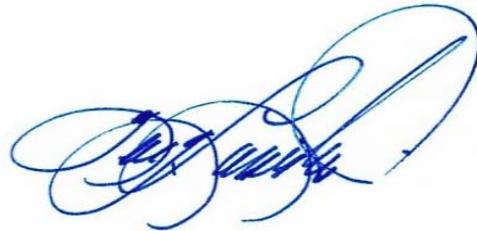
Ms. Charletta Compton  
Mr. Bob Ferguson  
Ms. Diana Flores (Vice Chair)  
Dr. Wright Lassiter (Secretary and Chancellor)  
Mr. Jerry Prater (Chair)  
Mr. JL Sonny Williams

**Board Members and Officers Absent:** Mrs. Kitty Boyle and Mrs. Martha Sanchez Metzger

Board Chair Jerry Prater convened the meeting at 12:17 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JUNE 10, 2009  
SPECIAL MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 5<sup>th</sup> day of June, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 5<sup>th</sup> day of June, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



---

Wright L. Lassiter, Jr., Secretary

**Statement from the presiding officer concerning compliance with the Open Meetings Act**

Board Chair Prater read the Attorney General Opinion No. GA-0668 concerning specificity of agendas and compliance with the Open Meetings Act.

**Approval of Resolution Supporting the DART Orange Line that Terminates Between Terminals A and B at Dallas/Fort Worth International Airport**

Ms. Compton moved and Mr. Ferguson seconded a motion to approve item #3 of the agenda. Motion passed. (See June 10, 2009, Board Meeting, Agenda Item #3, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

**Approval of Resolution in Support of Proposed Federal Legislation Entitled the Development, Relief and Education for Alien Minors Act (DREAM Act)**

Vice Chair Flores moved and Mr. Ferguson seconded a motion to approve item #4 of the agenda. Motion passed. (See June 10, 2009, Board Meeting, Agenda Item #4, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

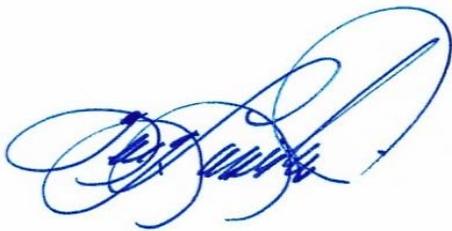
**Executive Session**

There was no Executive Session.

**Adjournment of Special Meeting**

Mr. Ferguson moved and Ms. Compton seconded a motion to adjourn the meeting. Motion passed. Board Chair Prater adjourned the meeting at 12:43 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

POLICY REPORT NO. 24

Adoption of Board Calendar for January 1 – December 31, 2010

The Board of Trustees adopts the following schedule of meetings for calendar year 2010. All meetings are on Tuesday.

<b>Date</b>	<b>Time</b>	<b>Type of Meeting</b>
January 5	9AM-4PM	Retreat
	4-5PM	Regular Business Meeting
February 2	4-5 PM	Regular Business Meeting
March 2	9AM-4PM	Retreat
	4-5PM	Regular Business Meeting
April 6	3-4PM	Audit Committee Meeting
	4-5PM	Regular Business Meeting
May 11 <sup>1</sup>	3-4PM	Planning and Budget Committee Meeting
	4-5PM	Regular Business Meeting
June 1 <sup>2</sup>	4-5PM	Regular Business Meeting
July 6	3-4PM	Audit Committee Meeting
	4-5PM	Regular Business Meeting
August 3	3-4PM	Planning and Budget Committee Meeting
	4-5PM	Regular Business Meeting
August 17 or 24	4-5PM	Special Business Meeting for Public Hearing on the Tax Rate (1 of 2)
August 24 or 31	4-5PM	Special Business Meeting for Public Hearing on the Tax Rate (2 of 2)
September 7	9AM-4PM	Retreat
	4-5PM	Regular Business Meeting
October 5	3-4PM	Audit Committee Meeting
	4-5PM	Regular Business Meeting
November 9 <sup>3</sup>	9AM-4PM	Retreat
	4-5PM	Regular Business Meeting
December 7	3-4PM	Planning and Budget Committee Meeting
	4-5PM	Regular Business Meeting
December 21	3-4PM	Audit Committee Meeting
	4-5PM	Special Meeting to Receive Audited Financial Statements

Work sessions and trustee orientation seminars to be scheduled as-needed, and, on one of the dates already on the calendar, whenever possible to do so.

<sup>1</sup>An exception to 1<sup>st</sup> Tuesday convention for regular business meetings due to there being an election for

trustees on Sat, May 8.

<sup>2</sup>Regular business meeting in June to be followed by a private dinner for trustees. In those years when one or more new trustees have been elected to the Board, this dinner will offer trustees (veteran and new) an opportunity to get acquainted in a social setting.

<sup>3</sup>Another exception to 1<sup>st</sup> Tuesday convention for regular business meetings due to there being a general election on Tues, Nov 2. In Nov 2008, Trustees suggested avoiding meetings on general election days in future calendars.

## POLICY REPORT NO. 25

### Approval of Revision to DDA (LOCAL) Regarding Three-Year Contracts for Certain Administrators

It is recommended that the Board of Trustees revise Board Policy DDA (Local), Administrative Personnel, only as follows:

#### ADMINISTRATIVE PERSONNEL

“Administrative contracts shall normally be issued for the fiscal year. Contracts may be issued for periods of less than twelve months, based upon length of service required.

An administrator who holds a title from the list below and who serves one year in the College District is eligible to receive a three-year contract upon recommendation of the Chancellor. The following administrators are eligible for a three-year contract:

~~Assistant to the Chancellor, Community Campus Development~~  
~~Assistant to the Vice Chancellor, Business Affairs~~  
~~Associate Vice Chancellor, Business Affairs~~  
~~Associate Vice Chancellor, Facilities Management/District Architect~~  
~~Associate Vice Chancellor, Human and Organizational Development~~  
~~Associate Vice Chancellor, Workforce and Economic Development~~  
~~Associate Vice Chancellor, Educational Affairs (Instruction)~~  
~~Associate Vice Chancellor, Educational Affairs (Student Services)~~  
~~President/Assistant Chancellor, Educational Telecommunications~~  
College President  
Executive Director, Board Relations  
~~Executive Director, Institutional Research and Planning~~  
~~Executive Director, Public and Governmental Affairs~~  
~~Executive District Director, DCCCD Foundation~~  
~~Vice Chancellor, Business Affairs~~  
~~Vice Chancellor, Workforce and Economic Development~~  
~~Vice Chancellor, Educational Affairs~~  
~~Vice Chancellor, Human and Organizational Development~~  
Provost  
Executive Vice Chancellor

The Chancellor may waive the one-year employment requirement if it is in the best interest of the College District.” Before completion of the second year of a three-year contract, the Chancellor will evaluate an administrator to determine

whether to recommend another three-year contract.

Effective: September 1, 2009

Recommendation

This recommendation is to revise Board Policy DDA (Local) related to three-year administrative contracts. This policy has been updated to reflect current and new job titles of those who will be eligible to receive three-year contracts.

## BUILDING AND GROUNDS REPORT NO. 26

### Approval of Resolution Regarding Oncor Easement and Right of Way at Brookhaven College

It is recommended that the board of trustees approve a resolution authorizing the chancellor to execute a utility easement granting Oncor easements to maintain the electrical utility improvements to be constructed in the easements of Brookhaven College.

#### Background

Oncor requires a property owner to grant the city a utility easement prior to the start of construction of utility improvements. Approval of a resolution is sought authorizing the chancellor, Dr. Wright L. Lassiter, Jr., to execute such easements, granting Oncor easements “for the purpose of ...maintaining, repairing and replacing” the utility improvements at the Brookhaven College.

A copy of the proposed resolution is attached.

**RESOLUTION  
THE BOARD OF TRUSTEES OF  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a community college district in Dallas County, Texas;

WHEREAS, Brookhaven College is a DCCCD campus located in the City of Farmers Branch, Texas;

WHEREAS, DCCCD desires to construct utility improvements on Brookhaven College;

WHEREAS, Oncor requires a utility easement be signed by DCCCD prior to the establishment of electrical service for such improvements;

WHEREAS, a copy of the easement is attached to this Resolution;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:**

Section 1. That the chancellor, Dr. Wright L. Lassiter, Jr. is authorized to execute the attached utility easement on behalf of DCCCD.

Section 2. That this resolution is effective upon adoption by the board of trustees of Dallas County Community College District and shall be signed by the chairman of the board of trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Jerry Prater, Chairman Board of Trustees

ATTEST

By: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted:\_\_\_\_\_

FINANCIAL REPORT NO. 27

Approval of Expenditures for May 2009

It is recommended that expenditures of \$37,390,370 for May 2009 be approved. A year to date summary of expenditures is included in the budget report. Detailed expenditure information is available in the business affairs office at the District Service Center.

FINANCIAL REPORT NO. 28

Presentation of Budget Report for May 2009

The budget report for May 2009 is presented as a matter of record (see attached).

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*”

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2008-09 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date May 31, 2009  
75.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 89,498,204	\$ 73,346,027	\$ 16,152,177	82.0%	68.6-76.3%	(1)
Tuition	70,494,177	70,648,008	(153,831)	100.2%	92.7-98.6%	(2)
Taxes for Current Operations	126,851,795	124,632,995	2,218,800	98.3%	97.3-101.2%	
Federal Grants & Contracts	887,169	779,645	107,524	87.9%	64.4-118.5%	
State Grants & Contracts	148,520	152,522	(4,002)	102.7%	n/a	
General Sources:						
Investment Income	5,990,572	3,872,522	2,118,050	64.6%	73.3-102.8%	(3)
General Revenue	2,759,379	2,179,384	579,995	79.0%	n/a	
Subtotal General Sources	8,749,951	6,051,906	2,698,045	69.2%	75.6-98.9%	(4)
<b>SUBTOTAL UNRESTRICTED</b>	<b>296,629,816</b>	<b>275,611,103</b>	<b>21,018,713</b>	<b>92.9%</b>	<b>n/a</b>	
Use of Fund Balance & Transfers-in	45,479,877	2,616,651	42,863,226	5.8%	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>342,109,693</b>	<b>278,227,754</b>	<b>63,881,939</b>	<b>81.3%</b>	<b>81.7-86.7%</b>	(5)
<b>AUXILIARY FUND</b>						
Sales & Services	5,914,213	3,848,486	2,065,727	65.1%	58.1-71.8%	
Investment Income	306,795	197,124	109,671	64.3%	58.1-98.6%	
Transfers-in	5,255,118	5,255,118	-	100.0%	n/a	(6)
Use of Fund Balance	1,027,948	-	1,027,948	0.0%	n/a	
<b>TOTAL AUXILIARY</b>	<b>12,504,074</b>	<b>9,300,728</b>	<b>3,203,346</b>	<b>74.4%</b>	<b>44.2-85.6%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	23,758,341	8,574,571	15,183,770	36.1%	n/a	
SBDC State Match	2,151,302	1,366,058	785,244	63.5%	n/a	
Subtotal State Appropriations	25,909,643	9,940,629	15,969,014	38.4%	n/a	
Grants, Contracts & Scholarships:						
Federal	61,274,912	40,263,211	21,011,701	65.7%	n/a	
State	7,480,741	4,905,548	2,575,193	65.6%	n/a	
Local	6,459,201	4,465,090	1,994,111	69.1%	n/a	
Transfers-in	668,493	134,473	534,020	20.1%	n/a	
Subtotal Grants, Contracts & Scholarships	75,883,347	49,768,322	26,115,025	65.6%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
<b>TOTAL RESTRICTED</b>	<b>101,792,990</b>	<b>59,708,951</b>	<b>42,084,039</b>	<b>58.7%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,128,089	1,572,527	555,562	73.9%	n/a	
Investment Income	17,000	12,603	4,397	74.1%	n/a	
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,145,089</b>	<b>1,585,130</b>	<b>559,959</b>	<b>73.9%</b>	<b>n/a</b>	
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 458,551,846</b>	<b>\$ 348,822,563</b>	<b>\$ 109,729,283</b>	<b>76.1%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2008-09 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date May 31, 2009  
75.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 130,155,684	\$ 102,942,780	\$ 27,212,904	79.1%	77.1-83.2%	
Public Service	6,963,444	4,960,685	2,002,759	71.2%	59.0-69.9%	(7)
Academic Support	18,265,484	13,080,609	5,184,875	71.6%	66.9-76.1%	
Student Services	27,453,798	19,493,276	7,960,522	71.0%	71.2-74.6%	(8)
Institutional Support	60,861,982	43,496,237	17,365,745	71.5%	65.0-72.9%	
Staff Benefits	10,252,142	17,722,739	(7,470,597)	172.9%	58.4-73.9%	(9)
Operations & Maintenance of Plant	31,607,138	23,416,086	8,191,052	74.1%	69.7-75.8%	
Repairs & Rehabilitation	27,814,769	6,496,571	21,318,198	23.4%	8.8-70.9%	
Special Items:						
Reserve - Campus	5,329,170	-	5,329,170	n/a	n/a	
Reserve - Compensation	-	-	-	n/a	n/a	
Reserve - State Funding Reduction	-	-	-	n/a	n/a	
Reserve - Operating	3,412,499	-	3,412,499	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	854,772	-	854,772	n/a	n/a	
Reserve - Non-operating	1,181,026	-	1,181,026	n/a	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>324,151,908</b>	<b>231,608,983</b>	<b>92,542,925</b>	<b>71.5%</b>	<b>67.5-78.1%</b>	
<b>AUXILIARY FUND</b>						
Student Activities	7,250,951	4,902,323	2,348,628	67.6%	66.8-76.6%	
Sales & Services	3,849,946	2,235,213	1,614,733	58.1%	62.5-79.6%	(10)
Reserve - Campus	723,637	-	723,637	n/a	n/a	
Reserve - District	238,397	-	238,397	n/a	n/a	
Transfers-out	441,143	389,103	52,040	88.2%	21.7-111.3%	
<b>TOTAL AUXILIARY</b>	<b>12,504,074</b>	<b>7,526,639</b>	<b>4,977,435</b>	<b>60.2%</b>	<b>61.5-75.4%</b>	<b>(11)</b>
<b>RESTRICTED FUND</b>						
State Appropriations	23,758,341	8,574,571	15,183,770	36.1%	75.1-81.7%	(12)
Grants & Contracts	38,747,684	21,188,509	17,559,175	54.7%	n/a	
Scholarships	39,286,965	29,945,871	9,341,094	76.2%	n/a	
Subtotal Grants, Contracts & Scholarships	101,792,990	59,708,951	42,084,039	58.7%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
<b>TOTAL RESTRICTED</b>	<b>101,792,990</b>	<b>59,708,951</b>	<b>42,084,039</b>	<b>58.7%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,145,089	1,300,937	844,152	60.6%	n/a	
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,145,089</b>	<b>1,300,937</b>	<b>844,152</b>	<b>60.6%</b>	<b>n/a</b>	
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>440,594,061</b>	<b>300,145,510</b>	<b>140,448,551</b>	<b>68.1%</b>	<b>n/a</b>	
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,141,649	1,955,580	186,069	91.3%	69.3-97.6%	
LoanStar Loan to Debt Service Fund	52,071	52,071	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	141,371	146,142	(4,771)	103.4%	45.0-116.7%	(13)
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	5,255,118	5,255,118	-	100.0%	n/a	(14)
Unexpended Plant Fund	7,330,590	7,330,590	-	100.0%	n/a	(15)
Debt Service Fund	3,036,986	2,280,819	756,167	75.1%	n/a	
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>17,957,785</b>	<b>17,020,320</b>	<b>937,465</b>	<b>94.8%</b>	<b>n/a</b>	
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 458,551,846</b>	<b>\$ 317,165,830</b>	<b>\$ 141,386,016</b>	<b>69.2%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2008-09 CURRENT FUNDS OPERATING BUDGET  
**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date May 31, 2009  
75.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
<b>UNRESTRICTED FUND</b>				
Salaries & Wages	\$ 202,796,989	\$ 156,990,746	\$ 45,806,243	77.4%
Staff Benefits	10,252,142	17,722,739	(7,470,597)	172.9%
Purchased Services	17,291,837	12,695,197	4,596,640	73.4%
Operating Expenses	75,929,173	40,825,219	35,103,954	53.8%
Supplies & Materials	11,397,017	8,623,947	2,773,070	75.7%
Minor Equipment	4,272,488	2,552,275	1,720,213	59.7%
Capital Outlay	9,592,372	3,869,299	5,723,073	40.3%
Charges	(18,157,577)	(11,670,439)	(6,487,138)	64.3%
<b>SUBTOTAL UNRESTRICTED</b>	<b>313,374,441</b>	<b>231,608,983</b>	<b>81,765,458</b>	<b>73.9%</b>
Reserve - Campus	5,329,170	-	5,329,170	n/a
Reserve - Compensation	-	-	-	n/a
Reserve - State Funding Reduction	-	-	-	n/a
Reserve - Operating	3,412,499	-	3,412,499	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	854,772	-	854,772	n/a
Reserve - Non-operating	1,181,026	-	1,181,026	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,141,649	1,955,580	186,069	91.3%
LoanStar Loan to Debt Service Fund	52,071	52,071	-	100.0%
Institutional Matching - Contracts/Grants	141,371	146,142	(4,771)	103.4%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	5,255,118	5,255,118	-	100.0%
Unexpended Plant Fund	7,330,590	7,330,590	-	100.0%
Debt Service Fund	3,036,986	2,280,819	756,167	75.1%
<b>TOTAL UNRESTRICTED</b>	<b>342,109,693</b>	<b>248,629,303</b>	<b>93,480,390</b>	<b>72.7%</b>
<b>AUXILIARY FUND</b>	<b>12,504,074</b>	<b>7,526,639</b>	<b>4,977,435</b>	<b>60.2%</b>
<b>RESTRICTED FUND</b>	<b>101,792,990</b>	<b>59,708,951</b>	<b>42,084,039</b>	<b>58.7%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,145,089</b>	<b>1,300,937</b>	<b>844,152</b>	<b>60.6%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 458,551,846</b>	<b>\$ 317,165,830</b>	<b>\$ 141,386,016</b>	<b>69.2%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2008-09 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date - 75.0% of Fiscal Year Elapsed

	May 31, 2009			May 31, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 89,498,204	\$ 73,346,027	82.0%	\$ 89,473,204	\$ 64,015,776	71.5%
Tuition	70,494,177	70,648,008	100.2%	64,643,023	62,797,327	97.1%
Taxes for Current Operations	126,851,795	124,632,995	98.3%	119,889,500	119,016,522	99.3%
Federal Grants & Contracts	887,169	779,645	87.9%	981,855	999,961	101.8%
State Grants & Contracts	148,520	152,522	102.7%	151,832	153,261	100.9%
General Sources:						
Investment Income	5,990,572	3,872,522	64.6%	6,416,000	5,196,130	81.0%
General Revenue	2,759,379	2,179,384	79.0%	2,329,490	2,047,481	87.9%
Subtotal General Sources	8,749,951	6,051,906	69.2%	8,745,490	7,243,611	82.8%
<b>SUBTOTAL UNRESTRICTED</b>	296,629,816	275,611,103	92.9%	283,884,904	254,226,458	89.6%
Use of Fund Balance & Transfers-in	45,479,877	2,616,651	0.0%	27,902,033	-	0.0%
<b>TOTAL UNRESTRICTED</b>	342,109,693	278,227,754	81.3%	311,786,937	254,226,458	81.5%
<b>AUXILIARY FUND</b>						
Sales & Services	5,914,213	3,848,486	65.1%	6,556,554	4,111,998	62.7%
Investment Income	306,795	197,124	64.3%	309,023	247,279	80.0%
Transfers-in	5,255,118	5,255,118	100.0%	4,530,705	4,530,705	100.0%
Use of Fund Balance	1,027,948	-	0.0%	923,408	-	0.0%
<b>TOTAL AUXILIARY</b>	12,504,074	9,300,728	74.4%	12,319,690	8,889,982	72.2%
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	23,758,341	8,574,571	36.1%	23,258,341	18,537,331	79.7%
SBDC State Match	2,151,302	1,366,058	63.5%	1,501,733	862,765	57.5%
Subtotal State Appropriations	25,909,643	9,940,629	38.4%	24,760,074	19,400,096	78.4%
Grants, Contracts & Scholarships:						
Federal	61,274,912	40,263,211	65.7%	59,071,821	31,992,393	54.2%
State	7,480,741	4,905,548	65.6%	9,318,068	5,255,863	56.4%
Local	6,459,201	4,465,090	69.1%	4,672,495	2,987,072	63.9%
Transfers-in	668,493	134,473	20.1%	942,019	116,318	12.3%
Subtotal Grants, Contracts & Scholarships	75,883,347	49,768,322	65.6%	74,004,403	40,351,646	54.5%
Richland Collegiate High School	-	-	n/a	68,372	68,372	100.0%
<b>TOTAL RESTRICTED</b>	101,792,990	59,708,951	58.7%	98,832,849	59,820,114	60.5%
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,128,089	1,572,527	73.9%	2,079,322	1,407,093	67.7%
Investment Income	17,000	12,603	74.1%	10,000	9,240	0.0%
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	2,145,089	1,585,130	73.9%	2,089,322	1,416,333	67.8%
<b>TOTAL REVENUES &amp; ADDITIONS</b>	\$ 458,551,846	\$ 348,822,563	76.1%	\$ 425,028,798	\$ 324,352,887	76.3%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2008-09 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date - 75.0% of Fiscal Year Elapsed

	May 31, 2009			May 31, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 130,155,684	\$ 102,942,780	79.1%	\$ 120,392,806	\$ 96,276,391	80.0%
Public Service	6,963,444	4,960,685	71.2%	5,505,588	4,129,032	75.0%
Academic Support	18,265,484	13,080,609	71.6%	18,422,532	13,077,330	71.0%
Student Services	27,453,798	19,493,276	71.0%	25,529,015	18,360,160	71.9%
Institutional Support	60,861,982	43,496,237	71.5%	54,526,762	38,411,037	70.4%
Staff Benefits	10,252,142	17,722,739	172.9%	10,090,614	6,385,148	63.3%
Operations & Maintenance of Plant	31,607,138	23,416,086	74.1%	28,566,940	20,909,988	73.2%
Repairs & Rehabilitation	27,814,769	6,496,571	23.4%	23,747,731	4,380,299	18.4%
Special Items:						
Reserve - Campus	5,329,170	n/a	n/a	2,791,213	n/a	n/a
Reserve - Compensation	-	n/a	n/a		n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	1,013,357	n/a	n/a
Reserve - Operating	3,412,499	n/a	n/a	2,092,083	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	500,000	n/a	n/a
Reserve - New Buildings	854,772	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	1,181,026	n/a	n/a	315,855	n/a	n/a
<b>TOTAL UNRESTRICTED</b>	<b>324,151,908</b>	<b>231,608,983</b>	<b>71.5%</b>	<b>293,494,496</b>	<b>201,929,385</b>	<b>68.8%</b>
<b>AUXILIARY FUND</b>						
Student Activities	7,250,951	4,902,323	67.6%	6,752,329	4,823,738	71.4%
Sales & Services	3,849,946	2,235,213	58.1%	4,653,290	3,164,303	68.0%
Reserve - Campus	723,637	n/a	n/a	522,176	n/a	n/a
Reserve - District	238,397	n/a	n/a	244,015	n/a	n/a
Transfers-out	441,143	389,103	88.2%	147,880	120,239	81.3%
<b>TOTAL AUXILIARY</b>	<b>12,504,074</b>	<b>7,526,639</b>	<b>60.2%</b>	<b>12,319,690</b>	<b>8,108,280</b>	<b>65.8%</b>
<b>RESTRICTED FUND</b>						
State Appropriations	23,758,341	8,574,571	36.1%	23,258,341	18,537,331	79.7%
Grants & Contracts	38,747,684	21,188,509	54.7%	29,551,848	17,093,037	57.8%
Scholarships	39,286,965	29,945,871	76.2%	45,954,288	24,121,374	52.5%
Subtotal Grants, Contracts & Scholarships	101,792,990	59,708,951	58.7%	98,764,477	59,751,742	60.5%
Richland Collegiate High School	-	-	n/a	68,372	68,372	100.0%
<b>TOTAL RESTRICTED</b>	<b>101,792,990</b>	<b>59,708,951</b>	<b>58.7%</b>	<b>98,832,849</b>	<b>59,820,114</b>	<b>60.5%</b>
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,145,089	1,300,937	60.6%	2,089,322	938,196	44.9%
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,145,089</b>	<b>1,300,937</b>	<b>60.6%</b>	<b>2,089,322</b>	<b>938,196</b>	<b>44.9%</b>
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>440,594,061</b>	<b>300,145,510</b>	<b>68.1%</b>	<b>406,736,357</b>	<b>270,795,975</b>	<b>66.6%</b>
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,141,649	1,955,580	91.3%	2,134,765	1,807,170	84.7%
LoanStar Loan to Debt Service Fund	52,071	52,071	100.0%	208,281	208,281	100.0%
Institutional Matching-Contracts/Grants	141,371	146,142	103.4%	137,098	132,098	96.4%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	5,255,118	5,255,118	100.0%	4,530,705	4,530,705	100.0%
Unexpended Plant Fund	7,330,590	7,330,590	100.0%	8,230,013	7,318,013	88.9%
Debt Service Fund	3,036,986	2,280,819	75.1%	3,051,579	2,288,684	75.0%
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>17,957,785</b>	<b>17,020,320</b>	<b>94.8%</b>	<b>18,292,441</b>	<b>16,284,951</b>	<b>89.0%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 458,551,846</b>	<b>\$ 317,165,830</b>	<b>69.2%</b>	<b>\$ 425,028,798</b>	<b>\$ 287,080,926</b>	<b>67.5%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2008-09 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date - 75.0% of Fiscal Year Elapsed

	May 31, 2009			May 31, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Salaries & Wages	\$ 202,796,989	\$ 156,990,746	77.4%	\$ 188,430,935	\$ 146,315,069	77.6%
Staff Benefits	10,252,142	17,722,739	172.9%	10,090,614	6,385,148	63.3%
Purchased Services	17,291,837	12,695,197	73.4%	13,314,511	9,890,008	74.3%
Operating Expenses	75,929,173	40,825,219	53.8%	69,190,304	35,851,361	51.8%
Supplies & Materials	11,397,017	8,623,947	75.7%	10,154,671	6,749,922	66.5%
Minor Equipment	4,272,488	2,552,275	59.7%	4,491,951	3,204,426	71.3%
Capital Outlay	9,592,372	3,869,299	40.3%	6,729,659	3,445,163	51.2%
Charges	(18,157,577)	(11,670,439)	64.3%	(15,620,657)	(9,911,712)	63.5%
<b>SUBTOTAL UNRESTRICTED</b>	<b>313,374,441</b>	<b>231,608,983</b>	<b>73.9%</b>	<b>286,781,988</b>	<b>201,929,385</b>	<b>70.4%</b>
Reserve - Campus	5,329,170	n/a	n/a	2,791,213	n/a	n/a
Reserve - Compensation	-	n/a	n/a	-	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	1,013,357	n/a	n/a
Reserve - Operating	3,412,499	n/a	n/a	2,092,083	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	500,000	n/a	n/a
Reserve - New Buildings	854,772	n/a	n/a	-	n/a	n/a
Reserve - Non-operating	1,181,026	n/a	n/a	315,855	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,141,649	1,955,580	91.3%	2,134,765	1,807,170	84.7%
LoanStar Loan to Debt Service Fund	52,071	52,071	100.0%	208,281	208,281	100.0%
Institutional Matching - Contracts/Grants	141,371	146,142	103.4%	137,098	132,098	96.4%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	5,255,118	5,255,118	100.0%	4,530,705	4,530,705	100.0%
Unexpended Plant Fund	7,330,590	7,330,590	100.0%	8,230,013	7,318,013	88.9%
Debt Service Fund	3,036,986	2,280,819	75.1%	3,051,579	2,288,684	75.0%
<b>TOTAL UNRESTRICTED</b>	<b>342,109,693</b>	<b>248,629,303</b>	<b>72.7%</b>	<b>311,786,937</b>	<b>218,214,336</b>	<b>70.0%</b>
<b>AUXILIARY FUND</b>	<b>12,504,074</b>	<b>7,526,639</b>	<b>60.2%</b>	<b>12,319,690</b>	<b>8,108,280</b>	<b>65.8%</b>
<b>RESTRICTED FUND</b>	<b>101,792,990</b>	<b>59,708,951</b>	<b>58.7%</b>	<b>98,832,849</b>	<b>59,820,114</b>	<b>60.5%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,145,089</b>	<b>1,300,937</b>	<b>60.6%</b>	<b>2,089,322</b>	<b>938,196</b>	<b>44.9%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 458,551,846</b>	<b>\$ 317,165,830</b>	<b>69.2%</b>	<b>\$ 425,028,798</b>	<b>\$ 287,080,926</b>	<b>67.5%</b>

## NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) & (9) Actual *State Appropriations* and *Staff Benefits* reflect a higher than normal percent of budget due to a change in the State’s funding method to provide cash flow for state insurance benefits until the Legislature can re-establish the vetoed funding. State health insurance is currently being paid in local staff benefits using advanced cash flow.
- (2) Actual *Tuition* exceeded budget due to a higher than expected growth in enrollment.
- (3) Actual *Interest Income* reflects a lower than normal percent of budget due to changes in current market conditions.
- (4) - (5) Actual *Subtotal General Sources and Total Unrestricted* reflects a lower than normal percent of budget due primarily to changes mentioned in note 3.
- (6) Actual *Transfers-in* reflects an increase in transfers due to the allocation of unrestricted funds to LCET for State Employee Charitable Campaign match.
- (7) Actual *Public Service* reflects a higher than normal percent of budget due primarily to increased spending in contract training in support of grant awards received at the BPI.
- (8) Actual *Student Services* reflects a slightly lower than normal percent of budget due primarily to the discontinuation of the One Stop Center and District Placement Services at the BPI.
- (10) Actual *Sales and Services* reflects a slightly lower than normal percent of budget primarily due to an earlier than normal charge-back of natatorium expenditures, UCD closing, and a reduction in the charge-backs for food services and bookstores utilities due to changes in the colleges’ square footage.
- (11) Actual *Total Auxiliary* reflects a slightly lower than normal percent of

budget due primarily to changes mentioned in note 10.

- (12) Actual *State Appropriation* reflects a lower than normal percent of budget due to the decrease in funding from the State for health insurance. Under funded state health insurance is currently being paid in local staff benefits using advanced cash flow pending the Legislature's reinstatement of vetoed funding.
- (13) Actual *Institutional Matching-Contracts/Grants* exceeded budget due primarily to the transfer of cash match to support grants received from the Coordinating Board for summer programs and College Connection.
- (14) Actual *Non-Mandatory Transfers* to the Auxiliary Fund reflects an increase in transfers due to the allocation of the district's State Employee Charitable Campaign match to LCET.
- (15) Actual *Non-Mandatory Transfers* to the Unexpended Plant Fund reflects an increase in transfers for deferred maintenance, repairs, and bond projects approved in the Spring Budget Revision.

FINANCIAL REPORT NO. 29

Acceptance of Gifts

Administration recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in July 2009</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Chancellor's Council	4	\$100 - 5,000	7,500
	Programs and Services	13	\$100 - 5,000	9,600
	Programs and Services	1	\$5,000 – 10,000	10,000
	Scholarships <sup>1</sup>	10	\$100 - 5,000	2,079
	Scholarships <sup>1</sup>	2	\$5,000 – 15,000	22,000
	Rising Star	1	\$10,000 - \$175,000	175,000
<b>Total</b>	n/a	<b>31</b>	n/a	<b>226,179</b>

<u>Gifts Reported in Fiscal Year 2008-09</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September 2008	\$669,921	\$175,000	\$89,000	\$933,921
October 2008	\$0	\$6,000	\$151,020	\$157,020
November 2008	\$10,878	\$2,297	\$262,268	\$275,443
December 2008	\$0	\$0	\$41,400	\$41,400
January 2009	\$0	\$41,500	\$35,450	\$76,950
February 2009	\$82,219	\$316,549	\$141,790	\$540,558
March 2009	\$11,520	\$247,600	\$30,994	\$290,114
April 2009	\$9,092	\$0	\$16,833	\$25,925
May 2009	\$750	\$14,600	\$36,006	\$51,356
June 2009	\$1,420	\$0	\$291,356	\$292,776
July 2009	\$0	\$175,000	\$51,179	\$226,179
August 2009				
<b>Total To Date</b>	<b>\$785,800</b>	<b>\$978,546</b>	<b>\$1,147,296</b>	<b>\$2,911,642</b>

<u>Type</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
Equipment	\$3,519,952	\$2,267,725	\$ 187,915	\$ 137,643	\$ 396,503	\$ 64,830	\$220,565
Rising Star	0	724,230	439,556	728,836	492,032	57,068	163,227
Other Gifts	221,703	734,917	1,135,653	939,058	1,432,358	972,010	879,876
<b>Total</b>	<b>\$3,741,655</b>	<b>\$3,726,872</b>	<b>\$1,763,124</b>	<b>\$1,805,537</b>	<b>\$2,320,893</b>	<b>\$1,093,908</b>	<b>\$1,263,668</b>

<sup>1</sup>The "Scholarships" category does not include gifts to the Rising Star program, which are reported as a separate line item.

In June 2009, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Fund	2	\$5,479
Programs and Services	19	\$15,237
<b>Total</b>	<b>21</b>	<b>\$20,716</b>

FINANCIAL REPORT NO. 30

Notice of Grant Awards – May 2009

Grant Awards Reported in May 2009

*Source:* Michael Dell & the Bill & Melinda Gates Foundation through Communities Foundation of Texas  
*Beneficiary:* Cedar Valley College via a subcontract with the University of North Texas  
*Amount:* \$10,000  
*Term:* October 1, 2007 – August 31, 2009  
*Purpose:* Designed to help students earn both a high school diploma and an Associate’s degree or up to two years of credit toward a Bachelor’s degree.

*Source:* Texas Higher Education Coordinating Board  
*Beneficiary:* DCCCD - North Central Texas Tech Prep Consortium  
*Amount:* \$39,930 increase to previous award ( new total \$737,801)

<u>Campus</u>	<u>Increase</u>	<u>New Total</u>
Regional Office	\$18,930	\$152,513
Dallas Sector	\$ 7,000	\$244,001
Navarro College	\$ 7,000	\$148,072
Tarrant County	\$ 7,000	\$193,215

*Term:* September 1, 2008 – August 31, 2009  
*Purpose:* Support, promote, and encourage quality educational programs and innovative delivery systems to maximize the effectiveness of linking secondary and postsecondary education, employers and communities to ensure a skilled and educated workforce.

*Source:* Texas Higher Education Coordinating Board  
*Beneficiary:* DCCCD (all locations) – Perkins Basic  
*Amount:* \$348,108 increase to previous award ( new total \$1,436,219)

<u>Campus</u>	<u>Increase</u>	<u>New Total</u>
Brookhaven	\$40,005	\$165,050
Cedar Valley	\$50,359	\$207,769
Eastfield	\$51,006	\$210,439
El Centro	\$62,948	\$259,711
Mountain View	\$40,533	\$167,234
North Lake	\$32,651	\$134,710
Richland	\$67,125	\$276,944
LeCroy	\$ 3,481	\$ 14,362

*Term:* September 1, 2008 – August 31, 2009  
*Purpose:* Assist in the planning and implementation of improvements to career and technical education as prescribed in The Carl D. Perkins Career and Technical Education Improvement Act of 2006.

**Source:** Workforce Solutions Greater Dallas – Veterans Employment  
**Beneficiary:** Bill J. Priest campus of El Centro College  
**Amount:** \$19,040  
**Term:** February 18, 2009 – August 30, 2009  
**Purpose:** Provide targeted occupation training for Machine Shop Skills to Veterans

**Grant Awards Reported in Fiscal Year 2008-09**

September 2008	\$ 915,899	
October 2008	7,375,409	
November 2008	4,876,915	
December 2008	3,267,298	
January 2009	150,068	
February 2009	797,712	
March 2009	445,390	
April 2009	3,852,505	
May 2009	<del>717,078</del>	417,078 corrected amount
June 2009		
July 2009		
August 2009 <sup>1</sup>		
<b>Total To Date</b>	<b><u>22,398,274</u></b>	<b>22,098,274 corrected amount</b>

**Grant Awards Reported in Fiscal Years 2001-02 through 2007-08**

Type	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08
Competitive	\$11,917,647	\$20,264,070	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592
Pell Grants <sup>1</sup>	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783	29,413,886	30,189,339
<b>Total</b>	<b>\$31,575,670</b>	<b>\$46,463,931</b>	<b>\$48,649,756</b>	<b>\$53,586,988</b>	<b>\$49,147,481</b>	<b>\$46,582,796</b>	<b>\$51,523,931</b>

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

<sup>1</sup>The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

FINANCIAL REPORT NO. 31

Notice of Grant Awards – June 2009

Grant Awards Reported in June 2009

*Source:* The Foundation of Fabricators & Manufacturers Assoc.  
*Beneficiary:* Richland College, Summer Youth Manufacturing Camp  
*Amount:* \$4,728  
*Term:* June 1, 2009 – June 30, 2009  
*Purpose:* To familiarize 20 youth aged 14-16 with the skills and opportunities available to them through manufacturing careers in the North Texas region

*Source:* Texas Education Agency  
*Beneficiary:* Richland College, Safe and Drug Free Schools & Communities  
*Amount:*

<u>Increase</u>	<u>Revised Total</u>
\$46	\$637

  
*Term:* August 29, 2008 – June 30, 2009  
*Purpose:* To support comprehensive drug use prevention & violence prevention programs on campus

*Source:* Texas Education Agency  
*Beneficiary:* Richland College, Teacher & Principal Training & Recruiting  
*Amount:*

<u>Increase</u>	<u>Revised Total</u>
\$583	\$10,048

  
*Term:* August 29, 2008 – June 30, 2009  
*Purpose:* To increase student academic achievement through improving teacher and principal quality

*Source:* Texas Higher Education Coordinating Board  
*Beneficiary:* Cedar Valley College, Intensive Summer Program  
*Amount:* \$90,000  
*Term:* February 1, 2009 – August 31, 2011  
*Purpose:* To promote college success for students identified as being at risk of dropping out of college by providing opportunities to gain skills associated with college success

*Source:* Texas Higher Education Coordinating Board  
*Beneficiary:* Richland College, Intensive Summer Program  
*Amount:* \$153,000  
*Term:* February 1, 2009 – August 31, 2011  
*Purpose:* To promote college success for students identified as being at risk of dropping out of college by providing opportunities to gain skills associated with college success

Grant Awards Reported in May 2009

*Source:* Texas Workforce Commission  
*Beneficiary:* Cedar Valley College, Industry Skills Standards Project  
*Amount:* \$18,000  
*Term:* May 1, 2008 – May 1, 2009  
*Purpose:* To improve manufacturing and logistics standards

*Source:* Texas Workforce Commission  
*Beneficiary:* Richland College, WIA Texas Youth in Technology  
*Amount:* \$48,256  
*Term:* February 4, 2009 – August 31, 2010  
*Purpose:* To promote college success for students identified as being at risk of dropping out of college by providing opportunities to gain skills associated with college success

Grant Awards Reported in Fiscal Year 2008-09

September 2008	\$ 915,899
October 2008	7,375,409
November 2008	4,876,915
December 2008	3,267,298
January 2009	150,068
February 2009	797,712
March 2009	445,390
April 2009	3,852,505
May 2009	417,078
June 2009	314,613
July 2009	
August 2009 <sup>1</sup>	
<b>Total To Date</b>	<b><u>22,412,887</u></b>

Grant Awards Reported in Fiscal Years 2001-02 through 2007-08

Type	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
Competitive	\$11,917,647	\$20,264,070	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592
Pell Grants <sup>1</sup>	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783	29,413,886	30,189,339
<b>Total</b>	<b><u>\$31,575,670</u></b>	<b><u>\$46,463,931</u></b>	<b><u>\$48,649,756</u></b>	<b><u>\$53,586,988</u></b>	<b><u>\$49,147,481</u></b>	<b><u>\$46,582,796</u></b>	<b><u>\$51,523,931</u></b>

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

<sup>1</sup>The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

FINANCIAL REPORT NO. 32

Notice of Grant Awards – July 2009

Grant Awards Reported in July 2009

*Source:* The University of Texas, San Antonio/Texas Instruments - Dallas (via Memorandum of Agreement)  
*Beneficiary:* Richland College, 2009 Texas Prefreshman Engineering Program (TexPREP)  
*Amount:* \$7,500  
*Term:* January 1, 2009 – August 31, 2009  
*Purpose:* To identify high achieving middle and high school students with the interest and potential for careers in engineering, science, technology, and other mathematics-related areas and to reinforce them in the pursuit of these fields.

*Source:* The University of Texas, San Antonio/State (via Memorandum of Agreement)  
*Beneficiary:* Richland College, 2009 Texas Prefreshman Engineering Program (TexPREP)  
*Amount:* \$1,160  
*Term:* January 1, 2009 – August 31, 2009  
*Purpose:* To identify high achieving middle and high school students with the interest and potential for careers in engineering, science, technology, and other mathematics-related areas and to reinforce them in the pursuit of these fields.

*Source:* The University of Texas, San Antonio/Texas Instruments - Dallas (via Memorandum of Agreement).  
*Beneficiary:* Eastfield College, 2009 Texas Prefreshman Engineering Program (TexPREP)  
*Amount:* \$14,500  
*Term:* January 1, 2009 – August 31, 2009  
*Purpose:* To identify high achieving middle and high school students with the interest and potential for careers in engineering, science, technology, and other mathematics-related areas and to reinforce them in the pursuit of these fields.

*Source:* The University of Texas, San Antonio/State (via Memorandum of Agreement)  
*Beneficiary:* Eastfield College, 2009 Texas Prefreshman Engineering Program (TexPREP)  
*Amount:* \$1,160



*Purpose:* To provide collaborative youth employment to the economically disadvantaged youth residents (14 to 24 years old) of Dallas County .

*Source:* Workforce Solutions/Workforce Investment Act/American Recovery and Reinvestment Act of 2009

*Beneficiary:* DCCCD, Class Sized Training

<i>Amount:</i>	Location	Program	Award
	Brookhaven	Alternative Teacher Cert.	\$55,250
	Mountain View	Alternative Teacher Cert.	\$55,250
	Richland	Alternative Teacher Cert.	\$55,250
	North Lake	Construction Tech	\$69,225
	North Lake	Plumbing	\$71,500
	Mountain View	Machine Shop Master Cam	\$69,380
	Mountain View	Industrial Electrical Maint	\$68,000
	El Centro/BJP	LVN/RN Refresher	\$60,580
	El Centro/BJP	Respiratory Therapist	\$197,500
	El Centro/BJP	Surgical Technologist	\$244,500
	Cedar Valley	Work Readiness Skills	\$92,817
	District Service Center	Admin/Contractual Staff	\$141,703
	<b>Total Award</b>		<b>\$1,180,955</b>

*Term:* May 20, 2009 – June 30, 2010

*Purpose:* To provide Adult/Dislocated Workers Class-Sized Training Services with the intention of preserving and creating jobs by assisting workforce customers who are facing unprecedented challenges to retool their skills and re-establish themselves in viable high growth high demand occupations.

**Grant Awards Reported in Fiscal Year 2008-09**

September 2008	\$ 915,899
October 2008	7,375,409
November 2008	4,876,915
December 2008	3,267,298
January 2009	150,068
February 2009	797,712
March 2009	445,390
April 2009	3,852,505
May 2009	417,078
June 2009	314,613
July 2009	1,706,179
August 2009 <sup>1</sup>	
<b>Total To Date</b>	<b>24,119,066</b>

<u>Grant Awards Reported in Fiscal Years 2001-02 through 2007-08</u>							
<u>Type</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
Competitive	\$11,917,647	\$20,264,070	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592
Pell Grants <sup>1</sup>	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783	29,413,886	30,189,339
Total	<u>\$31,575,670</u>	<u>\$46,463,931</u>	<u>\$48,649,756</u>	<u>\$53,586,988</u>	<u>\$49,147,481</u>	<u>\$46,582,796</u>	<u>\$51,523,931</u>

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

<sup>1</sup>The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

FINANCIAL REPORT NO. 33

Approval of Schedule for Tax Rate and Budget Adoption

Tuesday, July 7	Approval of Schedule for 2009 Tax Rate and Budget Adoption by DCCCD Board
Saturday, July 25	Dallas Central Appraisal District certifies tax roll
Friday, July 31	72-hour notice for August 4 Board meeting. (Open Meetings Notice)
Tuesday, August 4	Public hearing on Richland Collegiate High School (RCHS) budget.
Tuesday, August 4	Regular Board meeting with agenda item to discuss the proposed tax rate. Take a record vote and schedule a public hearing if the proposed tax rate will exceed the effective tax rate.
Tuesday, August 4	Regular Board meeting to include an agenda item to adopt Richland Collegiate High School (RCHS) budget.
Thursday, August 6	Publication of effective and rollback tax rates, statements and schedules and send to governing body.
Tuesday, August 11	“Notice of Public Hearing” on tax increase if required (1 <sup>st</sup> quarter-page ad published in newspaper and website at least seven (7) days before August 18 public hearing).
Friday, August 14	72-hour notice for August 18 public hearing on tax rate. (Open Meetings Notice)
Tuesday, August 18	First of two public hearings on the tax rate, if required.
Tuesday, August 18	“Notice of Public Hearing” on tax increase if required (2 <sup>nd</sup> quarter-page ad published in newspaper and website at least seven (7) days before August 25 public hearing).
Friday, August 21	72-hour notice for August 25, the second of two public hearings on tax rate, if required.

- |                         |  |
|-------------------------|--|
| Friday,<br>August 21    | “Notice of Public Hearing” on adoption of the budget posted 10 days prior to September 1 Board meeting.  |
| Tuesday,<br>August 25   | Second of two public hearings on the tax rate, if required. Schedule and announce meeting to adopt tax rate 3-14 days from this date.  |
| Tuesday,<br>August 25   | “Notice of Tax Revenue Increase” if required (quarter-page ad published in newspaper and website at least seven (7) days before meeting to adopt tax rate).  |
| Friday,<br>August 28    | 72-hour notice for September 1 Board meeting at which the tax rate and budget will be adopted. (Open Meetings Notice)  |
| Tuesday,<br>September 1 | Regular Board meeting with agenda to include public hearing on the budget for 2009-10, adoption of the 2009-10 budget and approval of resolutions levying ad valorem and debt service tax rates for 2009-10. |

### Background

The calendar for adoption of the tax rate and budget is largely determined by requirements set forth in the Texas Property Tax Code, which was enacted in 1979. The Texas Comptroller of Public Accounts publishes a Truth in Taxation Manual each year that includes an up-to-date history of amendments to the code.

The Property Tax Code establishes target dates for many truth-in-taxation activities. Although circumstances may force appraisal districts or taxing units to alter their timetables, the target dates provide a framework for activities.

## FINANCIAL REPORT NO. 34

### Approval of Rental Payments to Reflections of Highpoint Apartments

It is recommended that authorization be given to pay rental agreements to Reflections of Highpoint Apartments not to exceed \$84,120 for the period August 1, 2009 through July 31, 2010. This will provide eleven rental apartments for twenty-two international students from Egypt, South Africa, Turkey, and Brazil for a collaborative training program hosted by Richland, El Centro, and Cedar Valley Colleges.

#### Background

Community Colleges of International Development (CCID) has issued three sub-awards to the District for a collaborative partnership with Cedar Valley, El Centro, and Richland to serve twenty-two students from Egypt, South Africa, Turkey, and Brazil. The focus of the grant is to provide training in technical workforce education courses/ programs in the area of health science, air conditioning and heating, and information technology. Housing is required by the grant. Therefore, apartment rental including utilities of water and electricity will be paid by the grant. The leases will be in the students' names and the students will bear all responsibility for other services and for any damages.

Students arrive August 11, 2009, for an initial orientation and program coordinators will help the students settle into their apartments. Since the apartments must be ready for immediate occupancy, this request is submitted to secure the agreement with the grantors prior to August 1, 2009.

This recommendation has undergone the following administrative review:

- Approval of the form and substance of the arrangement from DCCCD's legal counsel;
- Assurance from the chief business officer, Ed DesPlas, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the arrangement by Andrew C. Jones.

**Apartment Bids  
2009-2010**

**1. Reflections of Highpoint**

9010 Markville Dr  
Dallas, Texas, 75243.0518  
Phone: 972.234.3977 Fax: 972.234.5841 Email:  
[reflectionsHPapts3@sbcglobal.net](mailto:reflectionsHPapts3@sbcglobal.net)  
Dan Nugent – Leasing Specialist

**Monthly Rent per unit: U\$ 800.00** (flat rate for 1 and 2 bedroom)

1 apartment 08.01.2009 until 10.31.2009 \$2,400.00

2 apartments 08.01.2009 until 12.31.2009: \$8,000.00

8 apartments 08.01.2009 until 07.31.2010: \$ 76,800.00

Apartment will give \$3080 discount to DCCCD (discount off of first month's rent)

**Deposit: Waived**

**Application Fee: Waived**

**TOTAL COST: \$84,120.00**

**Additional Information**

- Utilities are not included and students can pay the bill at the complex office.
- Adjacent to DART Bus and DART Train
- Laundry facility Washer and Dryer are available in the apartments and included in the rent fee.

**2. Falls at High Point**

9050 Markville Dr  
Dallas, Texas, 75243-0519  
Phone: 972-437-5101 Fax: 972-437-1690 Email: [highpoint@lincolnapts.com](mailto:highpoint@lincolnapts.com)  
Susanne Strickland

**Monthly Rent per unit:**

**\$599** monthly rent on a 1 Bedroom and **\$799** Monthly Rent on a 2 Bedroom

**Total monthly rent to DCCCD is:**

1 apartment 08.01.2009 until 10.31.2009 \$2,397.00

2 apartments 08.01.2009 until 12.31.2009: \$7,990.00

8 apartments 08.01.2009 until 07.31.2010: \$ 76,704.00

Apartment will give \$5,000 discount to the DCCCD

**Deposit: Total is \$ 1100.00 (Refundable in the end of the rental period)**  
\$100.00 per apartment  
**Application Fee: 0 (Waived)**  
**Administrative Fee: Total \$ 825 (\$75 per apartment x 11 units)**  
**TOTAL COST: \$84,016.00**

**Additional Information**

3. Utilities are not included and students can pay the bill at the complex office.
4. Walking distance to DART Bus and DART Train
5. Laundry facility Washer and Dryer are available in the apartments and included in the rent fee.

**3. Montclair**

9001 Markville Drive  
Dallas, TX, 75243  
Office: 972-498-0520 Fax: 972-498-0511  
Russel – Manager ratwell@crestasset.com

**Monthly Rent per unit:**

**\$719.00** monthly rent on a 1 Bedroom and **\$909.00** Monthly Rent on a 2 Bedrooms

1 apartment 08.01.2009 until 10.31.2009	\$1,818.00
2 apartments 08.01.2009 until 12.31.2009:	\$9,090.00
8 apartments 08.01.2009 until 07.31.2010:	\$87,264.00

**Deposit: Total is \$5,250.00 (Refundable at the end of the rental period)**  
\$ 250.00 (01 bedroom apt) = (1 unit) \$ 250.00  
\$ 500.00 (02 bedrooms apt) = (10 units) \$ 5,000.00

**Application Fee: Total \$ 1,029.00 (49.00 per applicant = 21 applicants)**

**Administrative Fee: Total: \$ 3,100.00**

1 bedrooms \$ 125 = \$ 125.00 (1 unit)  
2 bedrooms \$ 175 = \$ 1,925.00 (10 units)

**TOTAL COST: \$107,551.00**

**Additional Information**

- Utilities are not included and students can pay the bill at the complex office.
- Walking distance to DART Bus and DART Train
- There is not Laundry facility Washer and Dryer available in the apartments and included in the rent fee.

- Students would need to rent Landry+ Dryer Machine for U# 33.00 per month ( \$ 2,640.00 total )

**Recommendation:** *Reflections at Highpoint is recommended due to waiver of administrative and application fees and closer proximity to DART bus stop and DART Train as well as current excellent service. The Reflections at Highpoint apartments are in better livable condition than the Falls at Highpoint apartments which will provide different learning environment for students.*

## FINANCIAL REPORT NO. 35

### Approval of PFM Asset Management LLC (PFMAM) for investment officer training

It is recommended that PFM Asset Management LLC (PFMAM) be approved for authorized investment officer training.

#### Background

*Gov't Code 2256.007(d)* states that an investment officer "...may receive training from any independent source approved by the Board." The following information is provided to assist the Board in determining acceptance of PFM Asset Management LLC for investment officer training.

PFM Asset Management LLC (PFMAM) provides investment training for governmental and not-for-profit organizations, corporations, pension funds and other institutions. PFMAM has been offering Investment Training in Texas for eight years and throughout the United States for over 20 years. Their team of professionals has the knowledge and resources to satisfy state statutes. PFMAM is familiar with Texas PFIA laws and requirements. Recently added to their staff is Girard Miller, author of the Government Finance Officers Association's (GFOA) "Investing Public Funds." PFMAM is also certified by the Texas State Board of Public Accountancy to give CPE credits.

PFIA training topics covered by PFMAM include but are not limited to the following: Total Return, Market Volatility, Duration, Realized vs. Unrealized Gains/Losses, Portfolio Risks, Sector Analysis, Yield Curve Analysis, Common Security Types, Asset/Liability Matching, Impact of Economic News on Markets, Performance Measurement and Performance Benchmarks.

PFMAM does not charge for its training so there is no financial impact to the District. This recommendation was reviewed by the DCCCD Audit Committee on July 7, 2009.

## FINANCIAL REPORT NO. 36

### Approval of Interlocal Agreement with City of Mesquite

It is recommended that authorization be given to approve an interlocal agreement with the City of Mesquite in an amount not to exceed \$25,000 for the period of September 1, 2009 through August 31, 2010 for training provided by Eastfield College.

#### Background

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal cooperation contract and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides this direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be renewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Jean Conway, interim president.

## FINANCIAL REPORT NO. 37

### Approval of Lease Agreement with Wilkinson Center

It is recommended that authorization be given to approve a three year lease agreement with Wilkinson Center, beginning on August 5, 2009, to provide 2,951 square feet of office and classroom space at the Eastfield College Pleasant Grove campus.

#### Background

The agreement is to provide a shared benefit to Wilkinson Center and Eastfield College through educational services and training. The Wilkinson Center offers pre-literacy curriculum in ESL/GED classes and basic introductory computer classes. Eastfield will offer college level courses to the students at the completion of the courses offered by Wilkinson Center. The estimated revenues are \$54,000 for the three year lease agreement.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Jean Conway, interim president.

## FINANCIAL REPORT NO. 38

### Approval of Interlocal Agreement with Dallas Independent School District.

It is recommended that authorization be given to approve an interlocal agreement with Dallas Independent School District, in an amount not to exceed \$40,000 for the period of June 15, 2009 to July 31, 2009, for the purpose of providing educational services to underrepresented minority students.

#### Background

Dallas County Community College District (DCCCD) and Dallas Independent School District (DISD) agree to provide Dallas Independent School District (DISD) students with the opportunity to study science, technology, engineering and math (STEM), along with computer science at DCCCD PREP sites. All students are recruited from DISD schools. DISD agrees to pay \$300 tuition fee to DCCCD for each student and provide transportation for field trips and commuting to and from PREP sites during the duration of the program. The proposed work represents an attempt to address concerns at the national level about preparing the nation's future Science, Engineering, Technology and Mathematics workforce. This joint effort is also funded by Sul Ross State University, Texas Instruments Foundation and the U. S. Department of Education.

El Centro College was awarded grant funds from the Sul Ross State University as part of a joint The Texas Prefreshman Engineering Program (Tex PREP) collaboration initiative involving Sul Ross State University (lead), Victoria College, Dallas County Community College District, and the University of Texas at San Antonio to strengthen underrepresented student academic recruitment through the expansion of the University of Texas at San Antonio Tex PREP program. The agreement if approved, spans the period of June 15, 2009 to July 31, 2009.

This is a request for retroactive approval because we were unable to get the proper signatures from the Dallas Independent School District prior to the DCCCD June board meeting.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, David Browning, vice president of business services;
- Approval of the substance of the agreement by Paul J. McCarthy, president

## FINANCIAL REPORT NO. 39

### Approval of Agreement with Texas Health and Safety, Inc.

It is recommended that authorization be given to approve an agreement with Texas Health and Safety, Inc., in an amount not to exceed \$50,000 for the period July 8, 2009 through February 28, 2010, to provide instruction and/or materials for safety related training to grant consortium partners of the Bill Priest campus of El Centro College.

### Background

The Bill Priest campus of El Centro College was awarded grant funds from the Texas Workforce Commission, Skills Development Fund, to provide various training for employees of the Consortium for Logistics, Aerospace, and Manufacturing (CLAM) member companies. The agreement with Texas Health and Safety, Inc. to provide safety related training, if approved, will end on 02/28/2010 to coincide with the end of the grant period.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, David Browning, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Paul J. McCarthy, president.

## FINANCIAL REPORT NO. 40

### Approval of Integration/Customization Maintenance Agreement with Blackboard, Inc.

It is recommended that authorization be given to approve the fees for the Integration/Customization Maintenance (ICM) support services with Blackboard, Inc. in the amount of \$22,315 for the web-based enterprise-wide course management system for the period of May 15, 2008 through September 26, 2009 for the R. Jan LeCroy Center for Educational Telecommunications.

#### Background

On September 5, 2006, Board approved the original agreement for professional services with Blackboard, Inc. to develop an Integration ICM which supports the integration between Datatel and Blackboard. This maintenance program supports the integration technologies and facilitate a rapid response with timely resolution to issues pertaining directly to the customized functionality.

We are requesting retroactive approval from May 15, 2008 through September 26, 2009. The initial professional services statement of work approved included an estimated annual subscription for the Integration/Customization Maintenance. Blackboard, Inc. and had not included the annual Integration/Customization Maintenance fee in their annual quotes for services since the initial year of May 2007-2008. Blackboard, Inc. is now requesting payment of maintenance support effective May 15, 2008 through the contract ending September 26, 2009, to be consistent with other annual technical and software maintenance support agreements. This Integration/Customization Maintenance fee of \$22,315 is in addition to the Approval of Renewal Agreement with Blackboard, Inc.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Dorothy J. Clark, dean of financial affairs, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Pamela K. Quinn, provost.

## PERSONNEL REPORT NO. 41

### Consideration of Resignations

#### RESIGNATIONS

Joo, Seong-Ik (Cedar Valley)	Chief Sustainable Development Officer	August 6, 2009
Williams, Adrienne (Cedar Valley)	Associate Dean, Workforce Development	July 31, 2009
Vent, Brian (North Lake)	Campus Peace Officer	May 7, 2009
Webb, Andrew (North Lake)	Campus Peace Officer	January 20, 2009
Zuniga, Erica (North Lake)	Campus Peace Officer	June 3, 2009
Parrish, Jan (Richland)	Associate Dean, Health Professions	August 31, 2009

#### Background

##### Resignations

Mr. Ik-Seong Joo (Cedar Valley) is resigning due to relocate to Norman, Oklahoma. Ms. Adrienne Williams (Cedar Valley) is resigning to accept a position outside of the district. Mr. Brian Vent (North Lake) is resigning to attend graduate school. Mr. Andrew Webb (North Lake), Ms. Erica Zuniga (North Lake) and Ms. Jan Parrish (Richland) are resigning for personal reasons.

PERSONNEL REPORT NO. 42

Approval of Warrants of Appointment for Security Personnel

It is recommended that warrants of appointment be approved for the following College Police/Peace Officers for the period indicated:

<u>NAME</u>	<u>PERIOD OF APPOINTMENT</u>
Orton, Barry (Richland) (Part-time)	From 8:00 a.m., July 7, 2009 through termination of DCCCD employment
Williams, Patrick (Richland) (Part-time)	From 8:00 a.m., July 7, 2009 through termination of DCCCD employment

PERSONNEL REPORT NO. 43

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

RICHARD RENSHAW (District Office) -- \$91,938 per year from July 8, 2009 through August 31, 2009, plus \$235 per month business and travel allowance  
Executive District Director, Financial Aid and Scholarship Programs  
Biographical Sketch: M.A., Wayland Baptist University, Plainview, TX; B.B.A., University of Central Arkansas, Conway, AR  
Experience: Director of Financial Aid, North Central Texas College, Gainesville, TX; Director of Financial Aid, Dallas Baptist University, Dallas, TX; District Director of Financial Aid, District Office

VIVIAN LILLY (Cedar Valley) -- \$103,400 per year from August 5, 2009 through August 31, 2009, plus \$235 per month business and travel allowance and an amount not to exceed \$5,000 for moving/relocation expenses reimbursable up to twelve months  
Vice President of Instruction  
Biographical Sketch: Ph.D., University of North Texas, Denton, TX; M.B.A., University of Dallas, Irving, TX; M.S. and B.S., Texas Woman's University, Denton, TX  
Experience: Associate Dean, Health Sciences, Collin County Community College District, McKinney TX; Instructional Dean, Health and Human Services and Executive Dean, College Centers, Lone Star College System, Houston, TX

RICARDO GARCIA (Eastfield) -- \$73,316 per year from July 8, 2009 through August 31, 2009, plus \$180 per month business and travel allowance  
Executive Dean, College Readiness  
Biographical Sketch: M.M., Wichita State University, Wichita, KS; M.S. and B.A., Texas A&M University-Commerce, Commerce, TX  
Experience: Visiting Scholar-Administrator, Eastfield College; Assistant Principal/Associate Dean Student Success, Richland College; Administrative Intern/Lead Counselor, Woodrow Wilson High School-Dallas Independent School District, Dallas, TX

GRETCHEN RIEHL (Eastfield) -- \$73,316 per year from July 13, 2009 through August 31, 2009, plus \$180 per month business and travel allowance

Executive Dean, Science and Physical Education  
Biographical Sketch: Ph.D. and M.S., Texas Woman's University, Denton, TX;  
B.A., University of Missouri, Columbia, MO  
Experience: Full-time Faculty, Clinical Coordinator and Associate Dean, El  
Centro College

RACHEL WOLF (Eastfield) -- \$73,316 per year from July 8, 2009 through  
August 31, 2009, plus \$180 per month business and travel allowance  
Executive Dean, Arts/Language and Literature  
Biographical Sketch: M.A., Texas Woman's University, Denton, TX; B.A.,  
University of Massachusetts, Amherst, MA  
Experience: Assistant Instructional Dean and Associate Dean, Richland College

JUDITH BELL (El Centro) -- \$40,022 per year from July 8, 2009 through  
August 31, 2009, plus \$95 per month business and travel allowance  
Coordinator, Small Business Development Training  
Biographical Sketch: M.B.A. and B.B.A., Texas Woman's University, Denton,  
TX  
Experience: Neighborhood Specialist, City of Arlington, Arlington, TX; Division  
Manager, City of Grand Prairie, Grand Prairie, TX

KARLA DAMRON (El Centro) -- \$50,869 per year from July 8, 2009 through  
August 31, 2009, plus \$125 per month business and travel allowance  
College Director, Faculty Development and Training  
Biographical Sketch: M.S. and B.S., Texas A&M University-Commerce,  
Commerce, TX  
Experience: Coordinator of Training, Global Mountain Communications,  
Snowflake, AZ; Software Systems Trainer, LeCroy Center; Instructional Designer,  
Richland College

LISA THERIOT (El Centro) -- \$83,000 per year from July 8, 2009 through  
August 31, 2009, plus \$180 per month business and travel allowance  
Executive Dean, Communications/Math and Student Support Services  
Biographical Sketch: M.A., Amber University, Garland, TX; B.S., Illinois  
University, Normal, IL  
Experience: Dean, Resource Development, Adjunct Faculty and Executive Dean,  
Learning Support Services, El Centro College

#### SPECIAL ADMINISTRATIVE APPOINTMENT PROGRAM

REBECCA WITHERSPOON (Richland) -- \$51,876 per year from July 8, 2009  
through August 31, 2009, plus \$150 per month business and travel allowance  
Associate Dean, Learning Support Services

Biographical Sketch: B.S., Indiana University, Bloomington, IN  
Experience: Assistant Registrar, College Degree Audit Specialist and Senior Degree Audit Specialist, Richland College

REGULAR APPOINTMENT FACULTY

BUSTER BRAMALL (Eastfield) -- \$43,600 (Range F01 – Masters Degree or equivalency) Academic Year 2009-2010

Instructor, Automotive Technology

Biographical Sketch: A.A.S., Tarrant County College, Fort Worth, TX

Experience: Service Technician/Trainer, Sewell Lexus-Dallas, Dallas, TX;

Adjunct Faculty, Tarrant County College, Fort Worth, TX

REGINA BROWN (Eastfield) -- \$43,260 (Range F02 – Masters Degree and 24 additional hours) Academic Year 2009-2010

Instructor, Accounting

Biographical Sketch: M.B.A., Amberton University, Garland, TX; B.S., Chicago State University, Chicago, IL

Experience: Visiting Scholar-Faculty, North Lake and Eastfield Colleges;

Instructor, Lane College, Jackson, TN

KATAWNA CALDWELL (Eastfield) -- \$42,000 (Range F01 – Masters Degree or equivalency) Academic Year 2009-2010

Instructor, English

Biographical Sketch: M.L.S., Southern Methodist University, Dallas, TX; B.S., Northeastern State University, Tahlequah, OK

Experience: Visiting Scholar-Faculty, Eastfield College

YOLANDA MANZANO (Eastfield) -- \$43,890 (Range F02 – Masters Degree and 24 additional hours) Academic Year 2009-2010

Instructor, Math/Developmental Math

Biographical Sketch: M.Ed., University of Texas at Arlington, Arlington, TX;

M.S., Baylor University, Waco, TX; B.A., St. Mary's University, San Antonio, TX

Experience: Teacher, The Khabele School, Austin, TX; Adjunct Faculty, Austin Community College District, Austin, TX

OSCAR PASSLEY (Eastfield) -- \$48,422 (Range F03 – Masters Degree and 48 additional hours) Academic Year 2009-2010

Instructor, Music

Biographical Sketch: M.M. and M.M.E., University of North Texas, Denton, TX; B.A., Morgan State University, Baltimore, MD

Experience: Teacher Assistant, University of North Texas, Denton, TX;

Instructor, Tarrant County College-Northeast Campus, Fort Worth, TX; Visiting Scholar-Faculty, Eastfield College

MICHAEL WALKER (Eastfield) -- \$41,400 (Range F01 – Masters Degree or equivalency) Academic Year 2009-2010

Instructor, History

Biographical Sketch: M.A., Texas A&M University, College Station, TX; B.A., University of Texas at Austin, Austin, TX

Experience: Professor, University of Phoenix, Irving, TX; Adjunct Faculty, Collin County Community College District-Spring Creek Campus, Plano, TX; Adjunct Faculty, Eastfield College

JOSE ALEJANDRO (El Centro) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2009-2010

Instructor, Nursing

Biographical Sketch: M.S., University of Phoenix, Phoenix, AZ; B.S., University of Texas at Arlington, Arlington, TX

Experience: Instructor, University of Texas at Arlington, Arlington, TX; Director, Care Management, Parkland Hospital, Dallas, TX; Adjunct Faculty, El Centro College

ELIAZAR MARTINEZ (El Centro) -- \$50,000 (Range F01 – Masters Degree or equivalency) Academic Year 2009-2010

Instructor, Information Technology

Biographical Sketch: M.B.A., Dallas Baptist University, Dallas, TX; B.B.A., Angelo State University, San Angelo, TX

Experience: Information Technology LAN Manager and Full-time Faculty, El Centro and North Lake Colleges

JACKIE PORTER (El Centro) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2009-2010

Instructor, Information Technology

Biographical Sketch: M.B.A., Amberton University, Garland, TX; B.S., Bishop College, Dallas, TX

Experience: Teaching Administrator, Edmund J. Kahn Job Training Center, Dallas, TX; Interim Full-time and Adjunct Faculty, El Centro College; Director, College Programs, Eastfield College

JOYCE SWEGLE (El Centro) -- \$50,600 (Range F04 – Earned Doctorate) Academic Year 2009-2010

Instructor, Nursing

Biographical Sketch: Ph.D., Texas Woman's University, Denton, TX; M.S., Vanderbilt University, Nashville, TN; B.S., Central Missouri State University,

Warrensburg, MO

Experience: Instructor, Kansas City Community College, Kansas City, MO; Instructor, Collin County Community College District-Central Park Campus, McKinney, TX; Adjunct Faculty, El Centro College

RYAN PETTENGILL (Mountain View) -- \$49,680 (Range F04 – Earned Doctorate) Academic Year 2009-2010

Instructor, History

Biographical Sketch: Ph.D., M.A. and B.A., Michigan State University, East Lansing, MI

Experience: Adjunct Instructor, Michigan State University, East Lansing, MI

JODI ACKER (North Lake) -- \$41,600 (Range F01 – Masters Degree or equivalency) Academic Year 2009-2010

Instructor, Math/Developmental Math

Biographical Sketch: M.S. and B.S., Texas A&M University-Commerce, Commerce, TX

Experience: Teacher, Mabank High School-Mabank Independent School District, Mabank, TX; Teacher, Fossil Hill Middle School-Keller Independent School District, Keller, TX; Adjunct Faculty, North Lake College; Teacher, Wylie High School-Wylie Independent School District, Wylie, TX

MARIA HOSSU (North Lake) -- \$50,140 (Range F04 – Earned Doctorate) Academic Year 2009-2010

Instructor, Physics and Developmental Math

Biographical Sketch: Ph.D. and M.S., University of Texas at Arlington, Arlington, TX; B.S., Bucharest University, Romania

Experience: Teacher, Computer Data Processing High School, Brasov, Romania; Adjunct Faculty, Mountain View and North Lake Colleges

CYNTHIA SIMMONS (North Lake) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2009-2010

Instructor, Chemistry

Biographical Sketch: M.S., University of Minneapolis, Minneapolis, MN; B.S., University of Michigan, Ann Arbor, MI

Experience: Research Technician, University of Notre Dame, Notre Dame, IN; Adjunct Instructor, Indiana University, South Bend, IN; Adjunct Faculty, Eastfield and North Lake Colleges

NICHOLAS VERA (North Lake) -- \$41,500 (Range F01 – Masters Degree or equivalency) Academic Year 2009-2010

Instructor, Speech

Biographical Sketch: M.A., Texas Tech University, Lubbock, TX; B.A.,

Vanderbilt University, Nashville, TN

Experience: Graduate Teaching Assistant, Texas Tech University, Lubbock, TX;  
Academic Advisor II and Adjunct Faculty, Richland College

CYNTHIA MILLER (Richland) -- \$45,200 (Range F01 – Masters Degree or  
equivalency) Academic Year 2009-2010

Instructor, ESOL

Biographical Sketch: M.A., Texas A&M-Commerce, Commerce, TX; B.A., Biola  
University, La Mirada, CA

Experience: Adjunct Faculty and Instructional Specialist I and II, Richland  
College; Full-time Faculty, Eastfield College

#### ALTERNATIVE APPOINTMENT FACULTY

JENNIFER De La GARZA (El Centro) -- \$46,200 (Range F01 – Masters  
Degree or equivalency) January 1, 2010 through September 30, 2010

Instructor, Respiratory Care

Biographical Sketch: B.A., University of Texas at Austin, Austin, TX; A.S.,  
Independence University, Salt Lake City, UT

Experience: Team Leader and Respiratory Care Practitioner, Parkland Health and  
Hospital System, Dallas, TX; Visiting Scholar-Faculty, El Centro

#### TEMPORARY APPOINTMENT FACULTY

EVA ZAMIRSKI (El Centro) -- \$40,000 (Range F01 – Masters Degree or  
equivalency) Fall Semester Only

Instructor, Math/Developmental Math

Biographical Sketch: M.S. and B.S., Texas Woman's University, Denton, TX

Experience: Graduate Teaching Assistant, Texas Woman's University, Denton,  
TX; Teacher, W.T. White High School-Dallas Independent School District,  
Dallas, TX; Adjunct Faculty, El Centro College

#### VISITING SCHOLAR APPOINTMENT FACULTY

KAREN WEAR (El Centro) -- \$44,000 (Range F01 – Masters Degree or  
equivalency) Academic Year 2009-2010

Instructor, Developmental Reading

Biographical Sketch: M.Ed., Texas Woman's University, Denton, TX; B.S.,  
Stephen F. Austin State University, Nacogdoches, TX

Experience: Full-time Faculty, Navarro College, Corsicana, TX; Teacher, Forest  
Meadow Junior High School-Richardson Independent School District, Dallas, TX;  
Adjunct Faculty, El Centro College

MARKAY RISTER (Mountain View) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2009-2010

Instructor, Developmental Writing

Biographical Sketch: M.A., Sam Houston State University, Huntsville, TX; B.S., Howard Payne University, Brownwood, TX

Experience: Teacher, Venus High School-Venus Independent School District, Venus, TX; Adjunct Faculty, Mountain View College

BRYAN GIBBS (Richland) -- \$47,300 (Range F03 – Masters Degree and 48 additional hours) Academic Year 2009-2010

Instructor, Geology

Biographical Sketch: M.S, Florida Tech University, Melbourne, FL; M.S., Bowling Green State University, Bowling Green, OH; B.S., University of Texas at Tyler, Tyler, TX

Experience: Teaching Assistant, Southern Methodist University, Dallas, TX; Geologist, Furgo Consultants, Inc., Dallas, TX; Adjunct Faculty, Richland College

MARY PEACOCK (Richland) -- \$46,200 (Range F02 – Masters Degree and 24 additional hours) Academic Year 2009-2010

Instructor, ESOL

Biographical Sketch: M.A., University of Michigan, Ann Arbor, MI; B.A., University of Texas at Austin, Austin, TX

Experience: Instructional Associate, Instructional Specialist II and Senior Program Development Specialist, Richland College

#### EMPLOYEES RETURNING TO THEIR ORIGINAL POSITIONS

JAMES BOWERS (Eastfield)

Instructor, Developmental Reading

Note: Mr. Bowers is recommended to return to his original faculty position effective July 8, 2009.

DON HELLSTERN (Eastfield)

Instructor, Geology

Note: Mr. Hellstern is recommended to return to his original faculty position effective July 8, 2009.

JACKIE PORTER (Eastfield)

Director of College Programs

Note: Mr. Porter is recommended to return to his original administrative position effective May 15, 2009.

#### CORRECTION TO MAY 5, 2009 PERSONNEL REPORT

ALLA KELMAN (Eastfield)

Instructor, Math/Developmental Math

Note: Ms. Kelman's range is recommended for correction to F03 on the faculty salary schedule.

PATRICK MURPHY (Richland)

Instructor, English

Note: Mr. Murphy's range is recommended for correction to range F02 on the faculty salary schedule.

### Background

#### Regular Appointment Administrators

Mr. Richard Renshaw (District Office) (Anglo-American) is recommended to fill a new position due to reorganization. Dr. Vivian Lilly (Cedar Valley) (African-American) is recommended to fill a position due to the resignation of Lynne Nolte. Mr. Ricardo Garcia (Eastfield) (Hispanic) is recommended to fill a new position due to the retirement of Bobbie Trout. Dr. Gretchen Riehl (Eastfield) (Anglo-American) is recommended to fill a position due to the death of Dr. Mark Presley. Ms. Rachel Wolf (Eastfield) (Hispanic) is recommended to fill a position due to the transfer of Matilda Saenz to Mountain View College. Ms. Judith Bell (El Centro) (Unknown) is recommended to fill a position due to the resignation of Liliana Grosso. Ms. Karla Damron (El Centro) (Anglo-American) is recommended to fill a newly created position. Ms. Lisa Theriot (El Centro) (Anglo-American) is recommended to fill a position due to the resignation of Dr. Toni Pendergrass.

#### Special Administrative Appointment Program

Ms. Rebecca Witherspoon (Richland) (Anglo-American) is recommended to fill a temporary position due to the transfer of Oscar Lopez to Brookhaven College.

#### Regular Appointment Faculty

Mr. Buster Bramall (Eastfield) (Anglo-American), Ms. Regina Brown (Eastfield) (African-American), Ms. Katawna Caldwell (Eastfield) (African-American), Ms. Yolanda Manzano (Eastfield) (Hispanic), Mr. Oscar Passley (Eastfield) (African-American) and Mr. Michael Walker (Eastfield) (Anglo-American) are recommended to fill new positions due to increased enrollment. Mr. Jose Alejandro (El Centro) (Hispanic) is recommended to fill a position due to the resignation of Yamamah Isa. Mr. Eliazar Martinez (El Centro) (Hispanic) is

recommended to fill a position due the re-assignment of Glenda Easter. Mr. Jackie Porter (El Centro) (African-American) is recommended to fill a position due to the retirement of Dr. Bette Plog. Dr. Joyce Swegle (El Centro) (Anglo-American) is recommended to fill a new position due to the resignation of Maxine Adegbola. Dr. Ryan Pettengill (Mountain View) (Anglo-American), Ms. Jodi Acker (North Lake) (Unknown), Dr. Maria Hossu (North Lake) (Anglo-American), Ms. Cynthia Simmons (North Lake) (Anglo-American), Mr. Nicholas Vera (North Lake) (Hispanic) and Ms. Cynthia Miller (Richland) (Hispanic) are recommended to fill new positions due to increased enrollment.

#### Alternative Appointment Faculty

Ms. Jennifer De La Garza (El Centro) (Hispanic) is recommended to fill a new position due to increased enrollment.

#### Temporary Appointment Faculty

Ms. Eva Zamirski (El Centro) (Anglo-American) is recommended to fill a new position for the fall semester only due to increased enrollment.

#### Visiting Scholar Appointment Faculty

Ms. Karen Wear (El Centro) (Anglo-American), Ms. Markay Rister (Mountain View) (African-American), Mr. Bryan Gibbs (Richland) (Anglo-American) and Ms. Mary Peacock (Richland) (Asian) are recommended to fill new positions due to increased enrollment.

#### Employees Returning to Their Original Position

Mr. James Bowers (Eastfield) (Anglo-American) and Mr. Don Hellstern (Eastfield) (Anglo-American) are recommended to return to their respected faculty positions effective July 8, 2009. Mr. Jackie Porter (Eastfield) (African-American) is recommended to return to his administrative position effective May 15, 2009.

#### Correction to May 5, 2009 Personnel Report

Ms. Alla Kelman (Eastfield) (Anglo-American) and Mr. Patrick Murphy (Richland) (Anglo-American) are recommended for corrections on the faculty salary schedule.

## INFORMATIVE REPORT NO. 44

### Presentation of 3rd Quarter Financial Statements

The 3rd quarter financial statements are presented as provided by Board Policy CDA (Local) which states: *Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts.*

### Background

The 3rd quarter financial statements are typical for this phase of the annual financial cycle. This report was reviewed with the DCCCD Audit Committee on July 7, 2009.

# DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



## **Financial Statements**

*As of May 31, 2009*

**Dallas County Community College District**  
**3rd Quarter Financial Report**  
**Executive Summary**

There have been no significant changes or transactions affecting the financial position of the District for the period September 1, 2008 through May 31, 2009, with the exception of the issuance of \$211.9 million in Series 2008 General Obligation Bonds in September 2008. A brief analysis of each of the primary statements follows.

**Balance Sheet**

The schedule *Combined Balance Sheet* presents the unaudited Combined Balance Sheet by fund group as of May 31, 2009. The assets of the District continue to consist primarily of cash, investments, and plant assets (approximately 96.7% of total assets). Cash, cash equivalents, and investments decreased approximately \$89.9 million (28.1%) from May 31, 2008. This decrease is primarily due to payment of construction expenditures related to the voter-approved capital improvement projects. Cash and cash equivalents balances for the Plant Funds show an overdraft due to the timing of the 2009 General Obligation Bond issue sale, which was received on June 4, 2009. Receivables increased approximately \$2.5 million (22.3%) from May 31, 2008. This increase is primarily due to an increase in student tuition receivables and an increase in Federal grant receivables. Inventories and other assets increased approximately \$0.2 million (2.6%) from May 31, 2008. This increase is primarily due to the increase in investment interest receivable for securities in the investment portfolio and bond issuance costs for the 2008 General Obligation Bonds, combined with a decrease in prepaid expenditures related to deposits for reserves. Property, plant and equipment increased approximately \$101.9 million (28.8%) from May 31, 2008. This increase is primarily related to the capitalization of assets for major repairs and rehabilitation projects, construction projects and other capital equipment expenditures, net of asset disposals and depreciation. Total combined assets have increased from May 2008 by about \$14.7 million (2.1%). The District's Combined Assets, Liabilities and Fund Balances are depicted graphically in Figures 1-2.

District assets are funded approximately 48.4% by fund balances, and 51.6% by liabilities. Isolating the effects of interfund payables, total liabilities of the District have increased about \$86.6 million (31.1%) when compared to May 2008. This increase is mainly attributable to the issuance of the \$211.9 million of General Obligation Bonds.

## Schedule of Fund Balances

The *Schedule of Fund Balances* presents the total fund balances of the District by fund and by type (i.e. Restricted, Designated, etc.). The largest components of fund balance are the investment in plant assets (\$138.0 million, 40.2%) and current operating funds (\$179.5 million, 52.3%). Total current fund balances increased by approximately \$43.3 million (27.5%) for the year to date. The change in fund balance is cyclical in nature over the course of the fiscal year. The components of the fund balances are depicted graphically in Figure 3.

### Statement of Current Funds Revenues, Expenditures, and Other Changes

The results of operations for the current funds are summarized in the *Combined Current Funds Revenues, Expenditures and Transfers* table. This table presents a comparison for the third quarter ended May 31, 2009, 2008 and 2007.

Current revenues have increased from the same period in the prior year. Unrestricted state appropriations to date increased approximately \$9.3 million (14.6%) from May 2008 as a result of payments from the state being paid in advance of the scheduled time until vetoed funds for insurance benefits can be restored by the legislature. Total tuition and charges have increased approximately \$8.9 million (12.8%) from May 2008 primarily due to an enrollment increase and a tuition increase that became effective in Spring 2009. Ad valorem tax revenue in the current funds increased approximately \$5.6 million (4.7%) from May 2008 primarily due to an increase in property valuation. Investment revenue decreased approximately \$2.1 million (32.6%) from May 2008 as a result of decreased interest rates in the District's investment portfolio. Contracts and grants revenue increased approximately \$8.2 million (21.5%) from May 2008 as a result of increased Federal financial aid from the Department of Education. Auxiliary Enterprises revenue decreased approximately \$0.2 million (4.4%) from May 2008 as a result of a decrease in external support revenue. The District's Current Unrestricted Revenues are depicted graphically in Figure 4.

Current unrestricted funds expenditures are relatively unchanged from those from the same period in the prior year reflecting mainly the cost of living increase. Institutional Support grew proportionately larger than other expenditures due to IT purchases. Current Unrestricted Expenditures are shown in Figure 5.

Restricted expenditures are approximately \$9.1 million (23.6%) ahead of those from the same period in the prior year primarily due to corresponding increases in expenditures resulting from the increased revenues for financial aid described above.

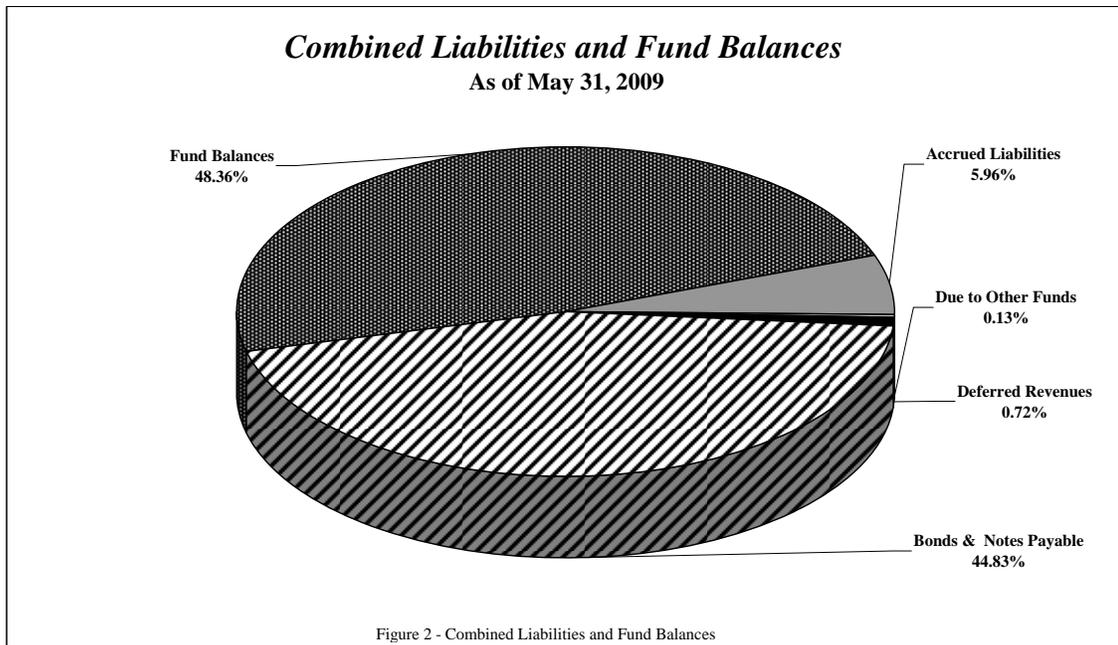
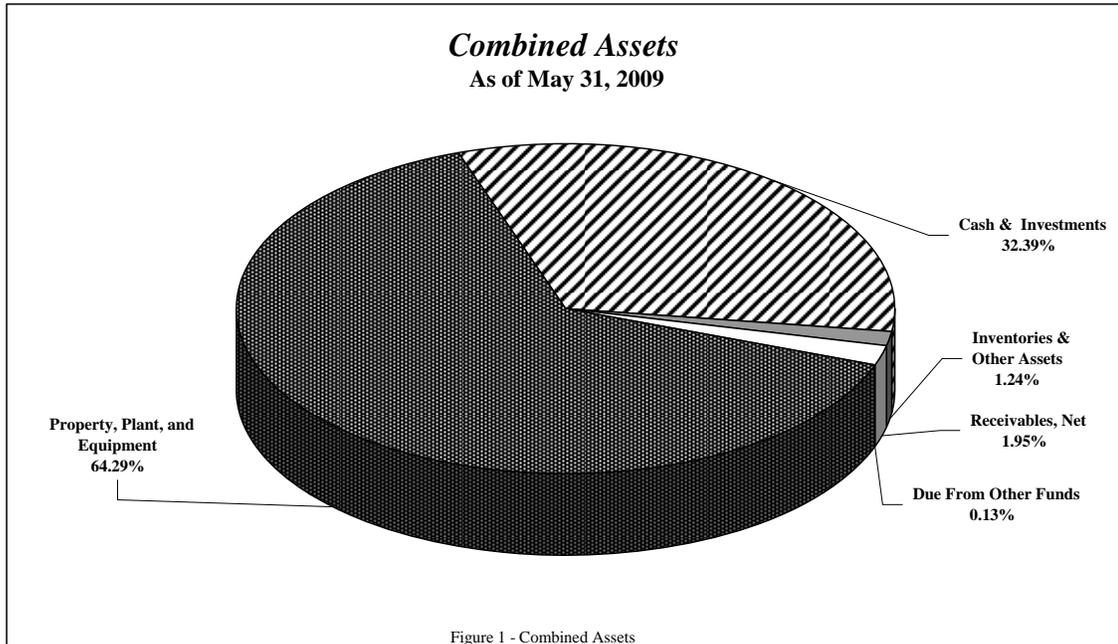
In summary, the net difference between total expenditures and transfers and total

revenues results in an increase to fund balance of approximately \$43.3 million for the first nine months of the 2008-09 fiscal year. This change is due primarily to the increase in tuition revenues and taxes.

Note: See Glossary for fund groups, functional areas and financial terms at the end of the report.

*Dallas County Community College District  
 Combined Balance Sheet (Unaudited)  
 May 31, 2009  
 With Comparative Totals (000's)*

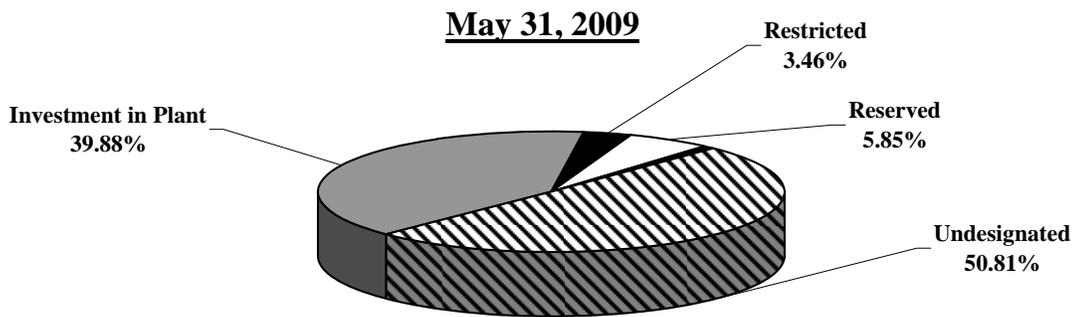
	<i>Current Funds</i>	<i>Plant Funds</i>	<i>Loan and Agency Funds</i>	<i>Quasi- Endowment Fund</i>	<i>Total Current Year</i>	<i>Total As Of 08/31/08</i>	<i>Total May 2008</i>
<b><u>ASSETS:</u></b>							
Cash and Cash Equivalents	\$45,489	(\$13,432)	\$2,048	\$998	\$35,103	\$108,906	\$149,144
Receivables, Net	13,450	140	22	200	13,812	28,668	11,298
Inventories and Other Assets	6,254	2,538			8,792	5,495	8,573
Due From Other Funds		933		6	939	2,545	952
Investments	169,045	21,050		4,389	194,484	149,606	170,338
Property, Plant, and Equipment		455,727			455,727	466,381	353,825
<b>TOTAL ASSETS</b>	<b>\$234,238</b>	<b>\$466,956</b>	<b>\$2,070</b>	<b>\$5,593</b>	<b>\$708,857</b>	<b>\$761,601</b>	<b>\$694,130</b>
<b><u>LIABILITIES:</u></b>							
Accounts Payable and Accrued Liabilities	\$29,301	\$12,860	\$107		\$42,268	\$53,882	25,598
Due to Other Funds	938		1		939	2,545	952
Deposits and Deferred Revenues	3,453		1,499	133	5,085	29,817	4,451
Notes Payable					-	51	103
Bonds Payable		317,745			317,745	248,355	248,355
<b>TOTAL LIABILITIES</b>	<b>\$33,692</b>	<b>\$330,605</b>	<b>\$1,607</b>	<b>\$133</b>	<b>\$366,037</b>	<b>\$334,650</b>	<b>\$279,459</b>
<b><u>FUND BALANCES:</u></b>							
<b><u>Current Funds:</u></b>							
Operating	\$179,461				\$179,461	\$138,622	\$165,446
Auxiliary	20,617				20,617	18,480	18,997
Restricted	-				-	-	-
Richland Collegiate High School	468				468	181	541
<b><u>Plant Funds:</u></b>							
Unexpended		(13,145)			(13,145)	22,973	10,968
Retirement of Indebtedness		11,514			11,514	3,541	5,465
Investment in Plant		137,982			137,982	237,335	207,218
Loan Fund			463		463	469	475
Quasi-Endowment Fund				5,460	5,460	5,350	5,561
<b>TOTAL FUND BALANCES</b>	<b>\$200,546</b>	<b>\$136,351</b>	<b>\$463</b>	<b>\$5,460</b>	<b>\$342,820</b>	<b>\$426,951</b>	<b>\$414,671</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$234,238</b>	<b>\$466,956</b>	<b>\$2,070</b>	<b>\$5,593</b>	<b>\$708,857</b>	<b>\$761,601</b>	<b>\$694,130</b>



*Dallas County Community College District*  
*Schedule of Fund Balances (Unaudited)*  
*May 31, 2009*  
*With Comparative Totals (000's)*

	<i>Unrestricted</i>			<i>Restricted</i>		<i>Net Investment in Plant</i>	<i>Total-Current Month</i>	<i>Fiscal Year Ending 08/31/08</i>	<i>Net Change Increase/ (Decrease)</i>
	<i>Reserved</i>	<i>Designated</i>	<i>Undesignated</i>	<i>Debt Service</i>	<i>Other</i>				
<b><u>FUND BALANCES:</u></b>									
<b><i>Current Funds:</i></b>									
Operating	\$18,698	\$4,484	\$156,279				\$179,461	\$138,622	\$40,839
Auxiliary	1,539	2	19,076				20,617	18,480	2,137
Restricted							-	-	-
Richland Collegiate High School	3		465				468	181	287
<i>Subtotal:</i>	20,240	4,486	175,820				200,546	157,283	43,263
<b><i>Plant Funds:</i></b>									
Unexpended		(13,145)					(13,145)	22,973	(36,118)
Retirement of Indebtedness				11,514			11,514	3,541	7,973
Investment in Plant						137,982	137,982	237,335	(99,353)
Loan Fund					463		463	469	(6)
Quasi-Endowment Fund		5,460					5,460	5,350	110
<b>TOTAL FUND BALANCES</b>	<b>\$20,240</b>	<b>(\$3,199)</b>	<b>\$175,820</b>	<b>\$11,514</b>	<b>\$463</b>	<b>\$137,982</b>	<b>\$342,820</b>	<b>\$426,951</b>	<b>(\$84,131)</b>

### *Fund Balances by Type - All Funds*



### *Fund Balances by Fund Group - All Funds*

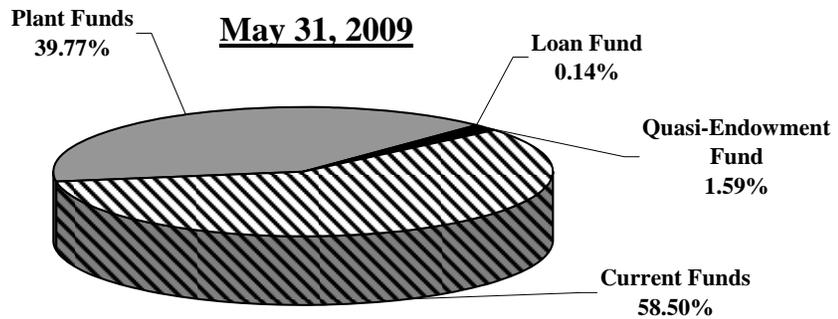
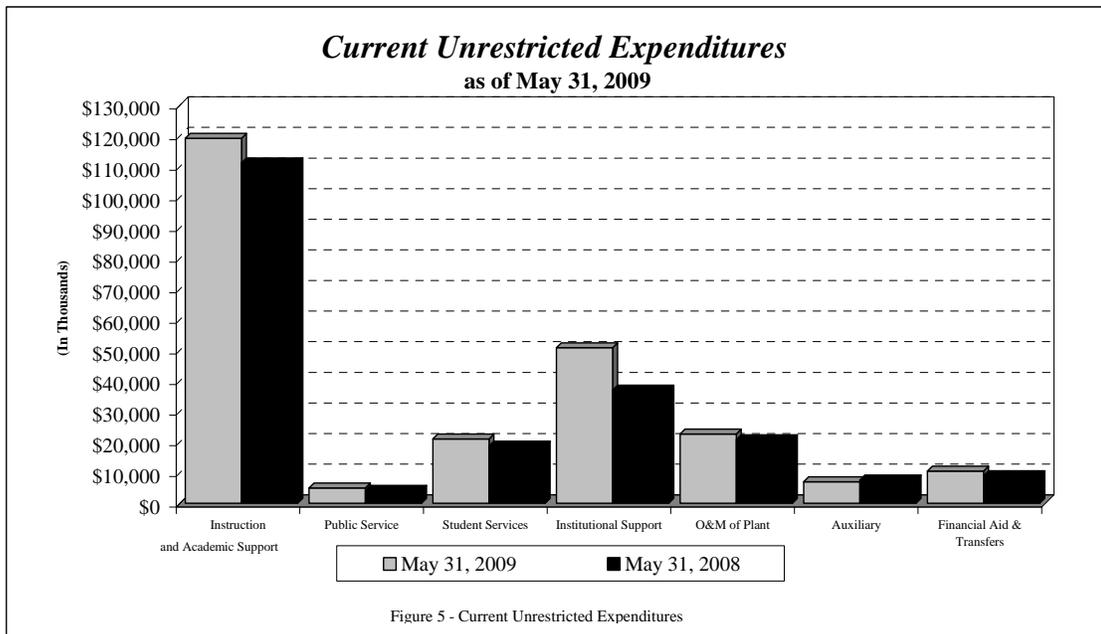
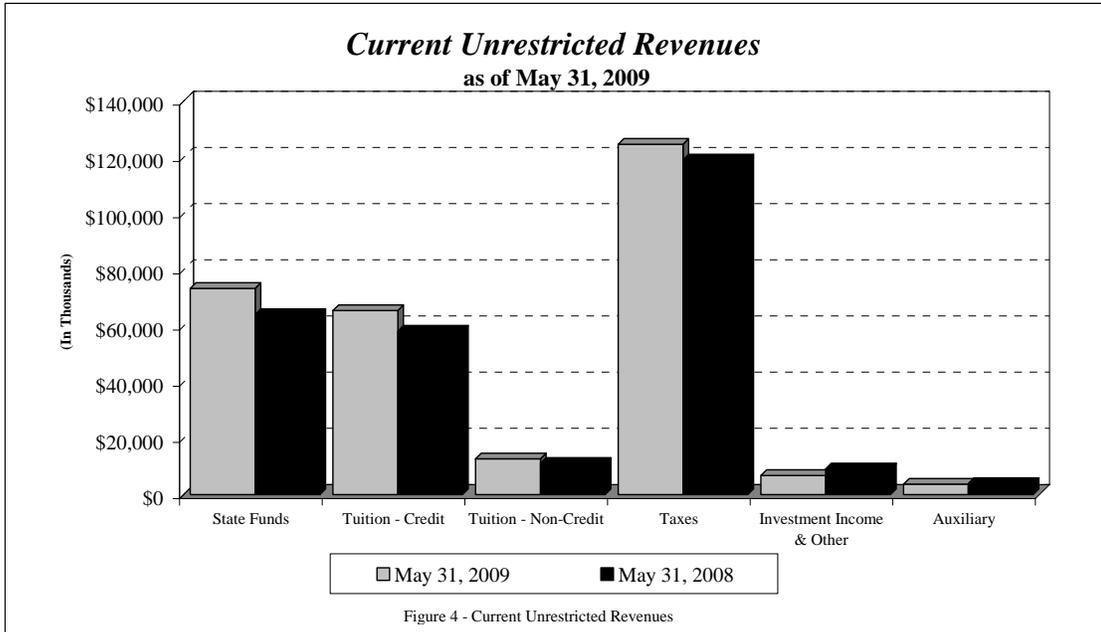


Figure 3 - Fund Balances By Type & Fund Group

*Dallas County Community College District  
 Combined Current Funds Revenues, Expenditures, and Transfers (Unaudited)  
 For the Nine Months Ending May 31, 2009  
 With Comparative Totals (000's)*

	<i>Operating</i>	<i>Auxiliary</i>	<i>Restricted</i>	<i>RCBS</i>	<i>Total Current Year</i>	<i>Total May 2008</i>	<i>Total May 2007</i>
<b><u>REVENUES:</u></b>							
State Appropriations	\$73,346		\$9,933	\$1,573	\$84,852	\$84,823	\$79,213
Tuition & Charges - Credit	65,447				65,447	58,137	55,766
Tuition & Charges - Non-Credit	12,679				12,679	11,114	10,394
Total Tuition & Charges	78,126				78,126	69,251	66,160
Ad Valorem Taxes	124,633				124,633	119,017	111,268
Investment Income	4,014	346		12	4,372	6,487	6,788
Contracts & Grants	932	1	45,619		46,552	38,313	35,765
Other	1,470				1,470	1,437	1,230
Auxiliary Enterprises		3,710			3,710	3,882	4,116
<b>TOTAL REVENUES</b>	<b>\$282,521</b>	<b>\$4,057</b>	<b>\$55,552</b>	<b>\$1,585</b>	<b>\$343,715</b>	<b>\$323,210</b>	<b>\$304,540</b>
<b><u>EXPENDITURES:</u></b>							
Instruction and Academic Support	\$119,242		\$12,254	\$607	\$132,103	\$130,588	\$125,957
Public Service	5,063		4,417	122	9,602	7,850	7,744
Student Services	21,018		5,464	197	26,679	24,332	23,010
Institutional Support	50,832		5,933	372	57,137	44,443	41,458
Operation and Maintenance of Plant	22,643				22,643	20,791	19,631
Financial Aid	5,391		29,946		35,337	28,492	27,310
Auxiliary Enterprises		7,073			7,073	7,623	7,551
Mandatory Transfers	(5,122)		2,062		(3,060)	(2,321)	(2,117)
<b>TOTAL EXPENDITURES &amp; MANDATORY TRANSFERS</b>	<b>\$229,311</b>	<b>\$7,073</b>	<b>\$55,952</b>	<b>\$1,298</b>	<b>\$293,634</b>	<b>\$266,440</b>	<b>\$254,778</b>
<i>Other Transfers and Additions, net</i>	(12,371)	5,153	400		(6,818)	(10,489)	(6,476)
<b>NET INCR/(DECR) in FUND BALANCE</b>	<b>\$40,839</b>	<b>\$2,137</b>	<b>-</b>	<b>\$287</b>	<b>\$43,263</b>	<b>\$46,281</b>	<b>\$43,286</b>



# GLOSSARY

## FUND GROUPS

**Current funds:** Funds available for current operating and maintenance purposes as well as those restricted by donors and other outside agencies for specific operating purposes. Current funds are segregated into separately balanced fund groups.

**Unrestricted current funds:** Funds that have no limitation or stipulations placed on them by external agencies or donors. The funds are used for carrying out the primary purpose of the District, i.e., educational, student services, extension, administration and maintenance of facilities.

Fund 08 – Richland Collegiate High School

Fund 11 – general unrestricted funds

Fund 14 – unrestricted fund used to track services charged back to locations

Fund 16 – unrestricted fund used to track non-capital projects funded by the District for the locations

**Auxiliary enterprises:** Funds for activities that serve students, faculty, or staff for charges that are directly related to, although not necessarily equal to, the cost of the service. Examples are food services and bookstores. The state of Texas expects auxiliary enterprises to be self-supporting on a perpetual basis. Fund 12

**Restricted current funds:** Funds available for current purposes but with restrictions from outside agencies or persons. Revenues are reported only to the extent of expenditures for the current year.

Fund 13 – restricted funds

Fund 17 – restricted funds related to program income

**Plant funds:** Plant funds are divided into three separately balanced fund groups.

**Unexpended:** Funds for the construction, rehabilitation, and acquisition of physical properties for institutional purposes.

Fund 45 – general unexpended plant fund

Fund 40 – GO Bond projects

Fund 91 – 2003 Maintenance Tax Note projects

Fund 92 – 2004 Maintenance Tax Note projects

**Retirement of indebtedness:** Funds accumulated to meet debt service charges and the retirement of indebtedness. Fund 46

**Investment in plant:** Funds already expended for plant properties. Physical properties are stated at cost at the date of acquisition or fair market value at the date of donation for gifts. Depreciation on physical plant and equipment is recorded. Fund 47

**Loan funds:** Funds available for loan to students. Fund 34

**Agency funds:** Funds held by the District as custodial or fiscal agent for students, faculty members, and/or others. Fund 24

**Quasi-endowment and similar funds:** Funds subject to certain Board-designated restrictions. Fund 58

## **FUNCTIONAL AREAS OF EXPENDITURES**

**Instruction:** Salaries, wages, supplies, travel, office furniture, equipment and other expenses for the operation of general academic and technical/vocational instructional departments.

**Public service:** All costs of activities designed primarily to serve the general public, including correspondence courses, adult study courses, public lectures, workshops, institutes, and similar activities.

**Academic support:** Library – Salaries, wages, library materials (including books, journals, audiovisual media, computer-based information, manuscripts and other information sources), binding costs, equipment and other operating costs of the library. Also, Instructional Administration Expense – Salaries, wages, supplies, travel, equipment and other operating expense of the offices of academic deans or directors of major teaching department groupings.

**Student services:** Salaries, wages and all other costs associated with admissions and registration, student financial services (including financial aid), student recruitment and retention, testing and guidance, career placement services and other student services.

**Institutional support:** Salaries, wages and all other costs for the governance of the institution, executive direction and control, business and fiscal management, campus security, administrative data processing, central support services, purchasing and other general institutional activities.

**Operation and maintenance of plant:** Salaries, wages, supplies, travel, equipment, services and other operating expenses for physical plant administration services, building maintenance, custodial services, grounds maintenance, utilities and major repairs and rehabilitation of buildings and facilities.

**Staff benefits:** Premiums and costs toward staff benefit programs for employees. Examples of authorized staff benefits are group insurance premiums, workers' compensation insurance, Medicare, retirement contributions and parking stipends. For reporting purposes, staff benefits are allocated over the functional areas based on salaries.

**Scholarships and fellowships:** Expenditures for student financial aid including waivers, scholarships, and state and federal financial assistance.

**Auxiliary enterprises:** Expenditures related to bookstore, food service, intercollegiate athletics, and Center for Educational Telecommunications operations.

## **OTHER FINANCIAL TERMS**

**Audit of financial statements:** Generally the expression of an opinion by the auditor that the financial statements present fairly in accord with certain standards, in all material respects the financial position of the organization being audited. It is not a determination of the presence or absence of fraud or deliberate misrepresentation.

**Fraud:** A false representation of a matter of fact that should have been disclosed, which deceives another so that he/she acts upon it to his/her injury.

**GAAP:** Generally accepted accounting principles. Rules, conventions, standards, and procedures that are widely accepted among accountants. GAAP doctrine is established by a combination of authoritative standards set by policy boards such as the Governmental Accounting Standards Board (GASB), an independent, self-regulating organization, and accounting practices developed over time that have become universally accepted as appropriate.

**GASB 31:** A pronouncement by the Governmental Accounting Standards Board that provided for dissolution of distinct differences between book and market values. It caused there to be a “mark to market” on a regular basis, with recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

**GASB 34 and 35:** Pronouncements by the Governmental Accounting Standards Board that were implemented beginning with the August 31, 2002 audited financial statements. Implementation of the pronouncements changed wording of the auditor's opinion, added a management's discussion and analysis section, reformatted financial statement line items, presented a single consolidated funds column, added a cash flow statement, and made various changes to the footnotes.

**Internal control:** The system of business procedures that limits and may prevent access of individuals to misappropriate the funds of an organization. One example is a separation of duties between execution and recording of transactions.

**Management letter:** A letter, generally issued by external auditors, pointing out various findings that were noted in connection with the audit engagement. Often these items involve observed weaknesses in internal control.

**Materiality:** A state of relative importance. Strict adherence to any accounting principle is not required when the lack of adherence does not produce an error or misstatement sufficiently large as to influence a financial statement reader's judgment of a given situation.

**OMB Circular A-133:** The U.S. Office of Management and Budget's pronouncement that established the process of auditing all government grants of a specified threshold size, to be included in the regular annual audit of the grantee.

**Repurchase agreement:** Agreement between a seller and a buyer, usually of agency or treasury securities, where the seller agrees to repurchase the securities at an agreed upon price and date. A “flex-repo” allows periodic draws against the overall value without a complete repurchase of all principal values.

**Unrealized gain or loss:** The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.

## INFORMATIVE REPORT NO. 45

### Presentation of 3rd Quarter Investment Transactions

The 3rd quarter investment transactions are presented as provided by Board Policy CAK (Legal), which states: *Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.*

### Background

The 3rd quarter investment transaction report is typical for this phase of the annual financial cycle.

# DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



## **Investment Portfolio**

*As of May 31, 2009*

**Dallas County Community College District**  
**3rd Quarter Report of Investment Transactions**  
**Executive Summary**

The investment portfolio of the District is summarized in the table *Investment Portfolio Summary Report*. The purchase date, maturity date, yield to maturity, book value, and market value are shown for each of the investment securities of the District as of May 31, 2009. The configuration of the portfolio is shown for both the quarters ended May 31, 2009 and February 28, 2009, see Figures 1 and 2. The portfolio is invested 81.83% in U.S. Agency securities. The remaining 18.17% is invested in TexPool and TexSTAR.

Within the portfolio<sup>1</sup>, 19.49% will mature in one year or less. No security has a term of more than five years from May 31, 2009. 81% of the securities held are callable with call dates occurring within the next 12 months. An analysis of the portfolio maturity is shown in Figure 3.

The portfolio has coupons that range in rate from 2.00% to 4.40%. In the past quarter, the District has earned 0.4912% average return on the short-term investment pools. Because of a declining interest rate environment, the portfolio yield is currently outperforming the Treasury yield curve as of May 31, 2009 from a minimum of 17 basis points for securities that are five years or less to a maximum of 351 basis points for securities that are 1 year or less. An analysis of the District's portfolio yield compared with the Treasury yield at May 31, 2009 and February 28, 2009 is shown in Figure 4.

Note: There is a *Glossary of Investment Terms* at the end of this report.

<sup>1</sup>Includes Pools

*Dallas County Community College District*  
*Investment Portfolio Summary Report*  
*Activity for the 3rd Quarter Ended May 31, 2009*

INVESTMENTS:		MARKET	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY
<b>Beginning of Period</b>	February 28, 2009	\$ 312,304,970	\$ 1,062,331	810	2.49%
Purchases		\$ 267,200,072			
Maturities / Sold		\$ (341,385,449)			
Market Value Change		\$ (448,888)			
<b>End of Period</b>	May 31, 2009	\$ 237,670,704	\$ 1,205,607	1225	2.53%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the DCCCD Board of Trustees, and the Public Funds Investment Act, as amended.	
/s/ Edward M. DesPlas	
Edward M. DesPlas, Vice Chancellor of Business Affairs	
/s/ Kim Green	
Kim Green, Associate Vice Chancellor of Business Affairs	
/s/ Robb Dean	
Robb Dean, Director of Finance and Treasury	

*Dallas County Community College District  
Investment Portfolio Transaction Summary Report  
Activity for the 3rd Quarter Ended May 31, 2009  
By Type of Investment*

	Face Amount 5/31/2009	Market Transactions				Market Value 5/31/2009
		Market Value 2/28/2009	Securities Purchased	Securities Matured /Sold	Market Value Change	
<b>SUMMARY:</b>						
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 43,186,747	\$ 83,357,125	\$ 186,215,072	\$ (226,385,449)	\$ -	\$ 43,186,748
REPURCHASE AGREEMENTS	-	-	-	-	-	-
TREASURY SECURITIES	-	-	-	-	-	-
AGENCY SECURITIES	309,085,000	228,947,845	80,985,000	(115,000,000)	(448,888)	194,483,956
<b>PORTFOLIO TOTAL</b>	<b>\$ 352,271,747</b>	<b>\$ 312,304,970</b>	<b>\$ 267,200,072</b>	<b>\$ (341,385,449)</b>	<b>\$ (448,888)</b>	<b>\$ 237,670,704</b>

	Face Amount 5/31/2009	Book Transaction Excludes Unrealized Gain and Loss				Book Value 5/31/2009
		Book Value 2/28/2009	Securities Purchased	Securities Matured / Sold	Securities (Disc.)Prem.	
<b>SUMMARY:</b>						
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 43,186,747	\$ 83,357,125	\$ 186,215,072	\$ (226,385,449)	\$ -	\$ 43,186,748
REPURCHASE AGREEMENTS	-	-	-	-	-	-
TREASURY SECURITIES	-	-	-	-	-	-
AGENCY SECURITIES	309,085,000	228,100,000	80,985,000	(115,000,000)	-	194,085,000
<b>PORTFOLIO TOTAL</b>	<b>\$ 352,271,747</b>	<b>\$ 311,457,125</b>	<b>\$ 267,200,072</b>	<b>\$ (341,385,449)</b>	<b>\$ -</b>	<b>\$ 237,271,748</b>

*Dallas County Community College District  
Investment Portfolio Transaction Report  
Activity for the 3rd Quarter Ended May 31, 2009*

Invest. ID	Cusip Number	Description	Purchase Date	Call Date	Maturity Date	Face Amount	Yield
<b>MONEY MARKET FUNDS / INVESTMENT POOLS</b>							
73190		TEXPOOL	30-Jul-90		N/A	\$ 8,422,684	(1)
1111		TEXSTAR	23-Jun-03		N/A	12,215,299	(2)
2003		TEXSTAR (TAX NOTE)	06-Aug-03		N/A	1,323,397	(2)
2004		TEXSTAR (TAX NOTE)	06-Apr-04		N/A	6,099,737	(2)
40-0		TEXSTAR (GO)	14-Sep-04		N/A	15,125,631	(2)
40-1		TEXSTAR (CP)	09-Oct-07		N/A	-	(2)
<b>TREASURY SECURITIES</b>							
<b>AGENCY SECURITIES</b>							
16254	3133XQVP4	FHLB	29-Apr-08	29-Apr-09	29-Apr-10	15,000,000	3.05%
16255	3133XQVP4	FHLB	29-Apr-08	29-Apr-09	29-Apr-10	15,000,000	3.05%
16257	3128X7WR1	FHLMC	9-Jun-08	9-Jun-09	9-Jun-11	15,000,000	3.63%
16258	3136F9SL8	FHLMC	27-Jun-08	28-Jul-09	28-Jul-11	15,000,000	3.87%
16259	3133XRQT0	FHLB	17-Jul-08	17-Jul-09	17-Jan-12	15,000,000	4.40%
16260	3128X7U36	FHLMC	30-Jul-08	30-Jan-09	30-Jul-10	5,000,000	3.75%
16261	31331Y5N68	FFCB	20-Aug-08	20-Aug-09	20-Aug-12	5,000,000	4.25%
16262	3128X7Z23	FHLMC	29-Sep-08	29-Sep-09	29-Sep-11	15,000,000	3.55%
16268	3128X8FZ0	FHLMC	4-Feb-09	4-Feb-11	4-Feb-13	10,000,000	2.25%
16269	3133XSY85	FHLB	30-Jan-09	30-Jul-09	30-Jan-12	17,000,000	2.35%
16270	3136FHAH8	FNMA	27-Feb-09	27-May-09	27-Feb-12	5,000,000	2.58%
16271	3136FHCK9	FNMA	27-Feb-09	27-May-09	27-Feb-12	20,000,000	2.50%
16272	3128X8QP0	FHLMC (NO CALLS)	18-Mar-09	18-Mar-11	18-Mar-14	5,000,000	3.25%
16273	3133XTEP7	FHLB CALLABLE	7-Apr-09	7-Oct-09	7-Apr-14	15,000,000	3.00%
16274	3128X8UR1	FHLMC Step-up	15-Apr-09	15-Jul-09	15-Apr-14	10,000,000	2.00%
16275	3128X8VH2	FHLMC CALL	21-Apr-09	21-Oct-09	21-Apr-14	4,690,000	2.125%
16276	3128X8WM0	FHLMC CALL	21-Apr-09	21-Oct-09	21-Apr-14	5,000,000	2.125%
16277	3128X8XD9	FHLMC CALL	29-Apr-09	29-Oct-09	29-Oct-12	15,000,000	2.40%
16278	3136FHMB8	FNMA CALLABLE	12-May-09	12-Nov-09	12-May-14	8,910,000	2.125%
16279	3128X8ZF2	FHLMC Step-up	4-May-09	4-May-11	4-Nov-14	8,085,000	3.00%
16280	3128X8A85	FHLMC CALL	13-May-09	13-Aug-09	13-Nov-12	7,000,000	2.50%
46-3	3128X8PB2	FHMLC	18-Mar-09	18-Sep-09	18-Mar-14	2,300,000	3.55%
40-21	3133XSCB2	FHLB	26-Sep-08	N/A	24-Mar-09	13,000,000	2.90%
40-22	3133XSDK1	FHLB	2-Oct-08	N/A	2-Apr-09	10,000,000	3.25%
40-25	31331GFS3	FFCB	4-Dec-08	4-Mar-09	4-Jun-12	10,000,000	3.75%
40-26	3136F94W0	FNMA	30-Jan-09	30-Jul-09	30-Jul-12	13,000,000	2.20%
40-27	3136FHAH8	FNMA	27-Feb-09	27-May-09	27-Feb-12	15,000,000	2.58%
92-34	3136F9Q55	FNMA	28-Nov-08	28-May-09	28-Nov-11	6,000,000	3.55%
92-35	3128X75N0	FHLMC	8-Dec-08	5-Mar-09	5-Jun-12	6,000,000	4.00%
45-1	3128X3WY5	FHLMC Notes	1-Feb-06	22-Sep-06	22-Sep-09	1,300,000	4.00%
45-2	31359MWP4	FNMA Notes	1-Feb-06	N/A	21-Oct-09	1,800,000	4.01%
<b>PORTFOLIO TOTAL</b>						<u>\$ 352,271,747</u>	

(1) The TexPool yield varies daily. The Average Monthly Rate as of May 31, 2009 was 0.4326% and was 0.6690%-as of February 28, 2009.  
 (2) The TexSTAR yield varies daily. The Average Monthly Rate as of May 31, 2009 was 0.4462% and was 0.7053% as of February 28, 2009.

### Market Transactions

Invest. ID	Market Value 2/28/2009	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 5/31/2009
<b>MONEY MARKET FUNDS / INVESTMENT POOLS</b>					
73190	\$ 52,816,779	\$ 114,719,190	\$ (159,113,286)		\$ 8,422,684
1111	7	\$ 40,206,542	\$ (27,991,251)		12,215,299
2003	1,321,701	\$ 1,696	\$ -		1,323,397
2004	33,431	\$ 6,066,306	\$ -		6,099,737
40	25,412,924	\$ 25,220,804	\$ (35,508,097)		15,125,631
40-1	3,772,283	\$ 533	\$ (3,772,816)		0
<b>TREASURY SECURITIES</b>					
13081	0				-
13082	0				-
<b>AGENCY SECURITIES</b>					
16254	15,051,600		(15,000,000)	(51,600)	-
16255	15,051,600		(15,000,000)	(51,600)	-
16257	15,105,300			(95,100)	15,010,200
16258	15,178,200			(98,550)	15,079,650
16259	15,182,850			(112,500)	15,070,350
16260	5,151,550			17,700	5,169,250
16261	5,078,150			(37,500)	5,040,650
16262	15,222,600			(77,700)	15,144,900
16268	9,890,400			76,700	9,967,100
16269	16,909,730			122,230	17,031,960
16270	4,996,900		(5,000,000)	3,100	-
16271	19,975,000		(20,000,000)	25,000	-
16272		5,000,000		15,900	5,015,900
16273		15,000,000		(60,900)	14,939,100
16274		10,000,000		(31,100)	9,968,900
16275		4,690,000		(188)	4,689,812
16276		5,000,000		(1,700)	4,998,300
16277		15,000,000		23,400	15,023,400
16278		8,910,000		(10,692)	8,899,308
16279		8,085,000		(93,463)	7,991,537
16280		7,000,000		(22,540)	6,977,460
46-3		2,300,000		13,593	2,313,593
40-21	13,016,250		(13,000,000)	(16,250)	-
40-22	10,021,900		(10,000,000)	(21,900)	-
40-25	10,000,000		(10,000,000)		-
40-26	12,935,000			77,220	13,012,220
40-27	14,990,700		(15,000,000)	9,300	-
92-34	6,031,860		(6,000,000)	(31,860)	-
92-35	6,001,440		(6,000,000)	(1,440)	-
45-1	1,321,931			(7,449)	1,314,482
45-2	1,834,884			(9,000)	1,825,884
<b>PORTFOLIO TOTAL</b>	<b>\$ 312,304,970</b>	<b>\$ 267,200,072</b>	<b>\$ (341,385,449)</b>	<b>\$ (448,888)</b>	<b>\$ 237,670,704</b>

(1) The TexPool yield varies daily. The Average Monthly Rate as of May 31, 2009 was 0.4326% and was 0.6690% as of February 28, 2009.  
(2) The TexSTAR yield varies daily. The Average Monthly Rate as of May 31, 2009 was 0.4462% and was 0.7053% as of February 28, 2009.

**Book Transaction Excludes Unrealized Gain**

Invest. ID	Book Value 2/28/2009	Securities Purchased	Securities Matured / Sold	Securities (Disc.)/Prem.	Book Value 5/31/2009
<b>MONEY MARKET FUNDS / INVESTMENT POOLS</b>					
73190	\$ 52,816,779	\$ 114,719,190	\$ (159,113,286)		\$ 8,422,684
1111	7	40,206,542	(27,991,251)		12,215,299
2003	1,321,701	1,696	-		1,323,397
2004	33,431	6,066,306	-		6,099,737
40-0	25,412,924	25,220,804	(35,508,097)		15,125,631
40-1	3,772,283	533	(3,772,816)		-
<b>TREASURY SECURITIES</b>					
13081	-		-	-	-
13082	-		-	-	-
<b>AGENCY SECURITIES</b>					
16254	15,000,000		(15,000,000)		-
16255	15,000,000		(15,000,000)		-
16257	15,000,000				15,000,000
16258	15,000,000				15,000,000
16259	15,000,000				15,000,000
16260	5,000,000				5,000,000
16261	5,000,000				5,000,000
16262	15,000,000				15,000,000
16268	10,000,000				10,000,000
16269	17,000,000				17,000,000
16270	5,000,000		(5,000,000)		-
16271	20,000,000		(20,000,000)		-
16272		5,000,000			5,000,000
16273		15,000,000			15,000,000
16274		10,000,000			10,000,000
16275		4,690,000			4,690,000
16276		5,000,000			5,000,000
16277		15,000,000			15,000,000
16278		8,910,000			8,910,000
16279		8,085,000			8,085,000
16280		7,000,000			7,000,000
46-3		2,300,000			2,300,000
40-21	13,000,000		(13,000,000)		-
40-22	10,000,000	-	(10,000,000)		-
40-25	10,000,000		(10,000,000)		-
40-26	13,000,000				13,000,000
40-27	15,000,000		(15,000,000)		-
92-34	6,000,000		(6,000,000)		-
92-35	6,000,000		(6,000,000)		-
45-1	1,300,000				1,300,000
45-2	1,800,000				1,800,000
<b>PORTFOLIO TOTAL</b>	<b>\$ 311,457,125</b>	<b>\$ 267,200,072</b>	<b>\$ (341,385,449)</b>	<b>\$ -</b>	<b>\$ 237,271,748</b>

(1) The TexPool yield varies daily. The Average Monthly Rate as of May 31, 2009 was 0.4326% and was 0.6690% as of February 28, 2009.  
(2) The TexSTAR yield varies daily. The Average Monthly Rate as of May 31, 2009 was 0.4462% and was 0.7053% as of February 28, 2009.

*Dallas County Community College District*  
*Investment Portfolio Percentage Report*  
*Activity for the 3rd Quarter Ended May 31, 2009*

Type of Security	Portfolio Pct 2/28/2009	Market Value 2/28/2009	Portfolio Pct 5/31/2009	Market Value 5/31/2009
MONEY MKT FUNDS & INVESTMENT POOLS	26.69%	\$ 83,357,125	18.17%	\$ 43,186,748
TREASURY SECURITIES	0.00%	-	0.00%	-
AGENCY SECURITIES	73.31%	228,947,845	81.83%	194,483,956
<b>PORTFOLIO TOTAL</b>	<b>100.00%</b>	<b>\$ 312,304,970</b>	<b>100.00%</b>	<b>\$ 237,670,704</b>

Portfolio Percent by Investment Type

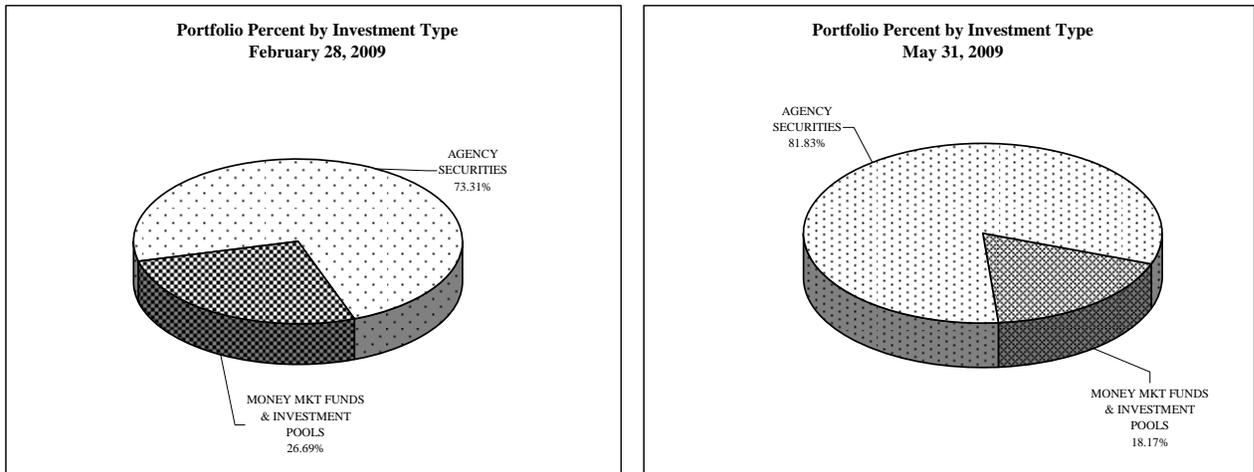


Figure 1 - Investment Portfolio Percentage Report

*Dallas County Community College District*  
*Investment Pool Report by Fund Type*  
*Activity for the 3rd Quarter Ended May 31, 2009*

Fund Description	Portfolio Pct 2/28/2009	Market Value 2/28/2009	Portfolio Pct 5/31/2009	Market Value 5/31/2009
Unrestricted Fund	58.34%	\$ 182,196,333	73.24%	\$ 174,077,510
Auxiliary Fund	4.94%	15,428,867	6.22%	14,787,486
Unexpended Plant Fund	35.08%	109,581,521	18.47%	43,902,162
Quasi - Endowment Fund	1.64%	5,098,249	2.07%	4,903,546
<b>PORTFOLIO TOTAL</b>	<b>100.00%</b>	<b>\$ 312,304,970</b>	<b>100.00%</b>	<b>\$ 237,670,704</b>

**Portfolio Pool Allocation Percent by Fund Type**

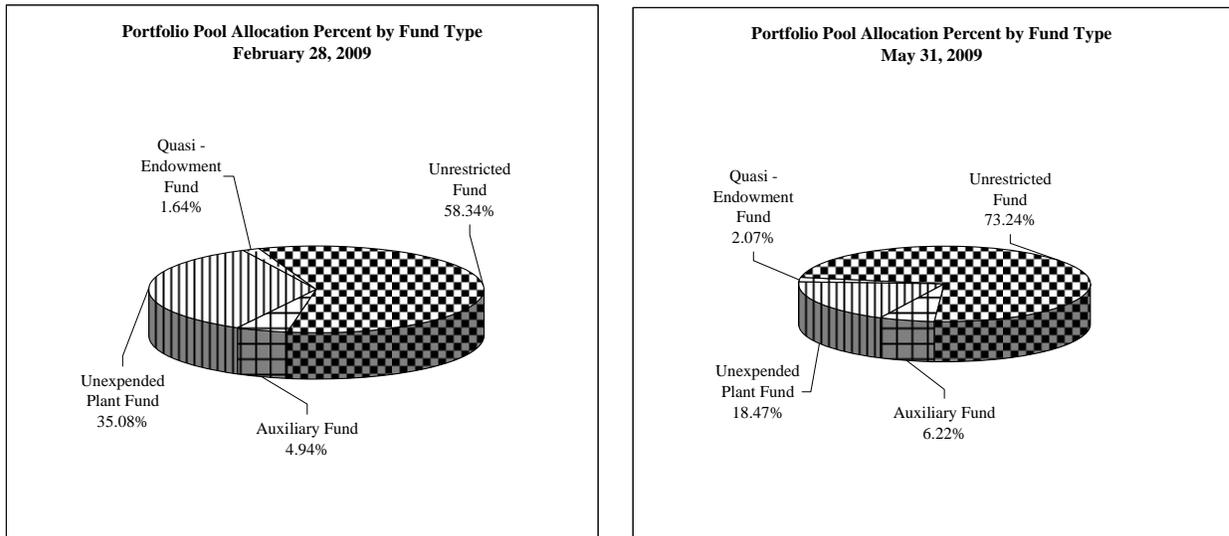
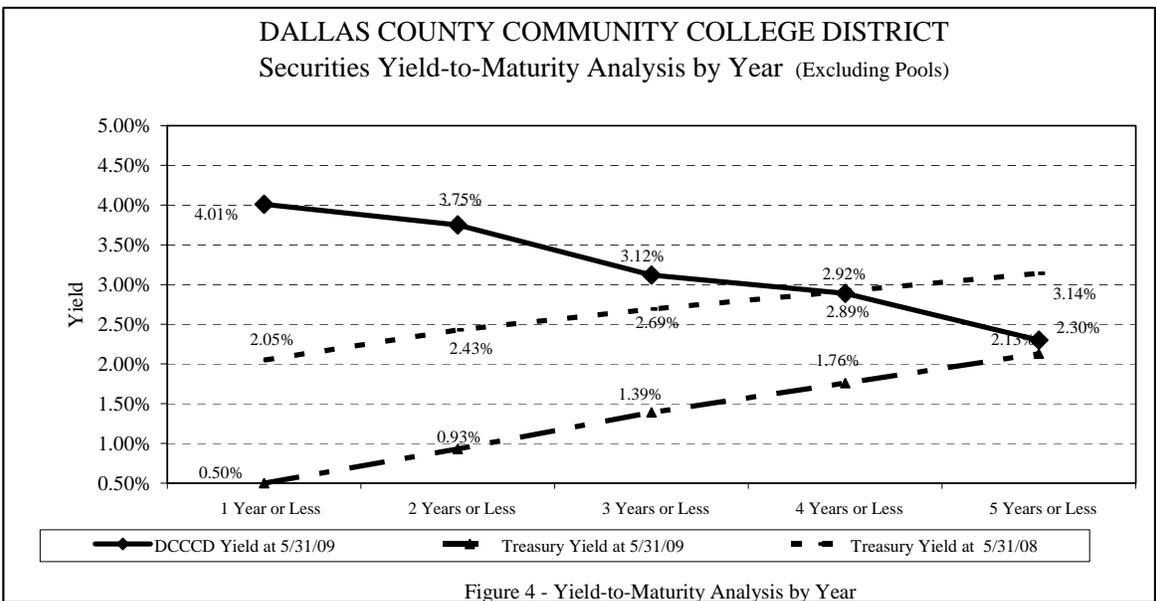
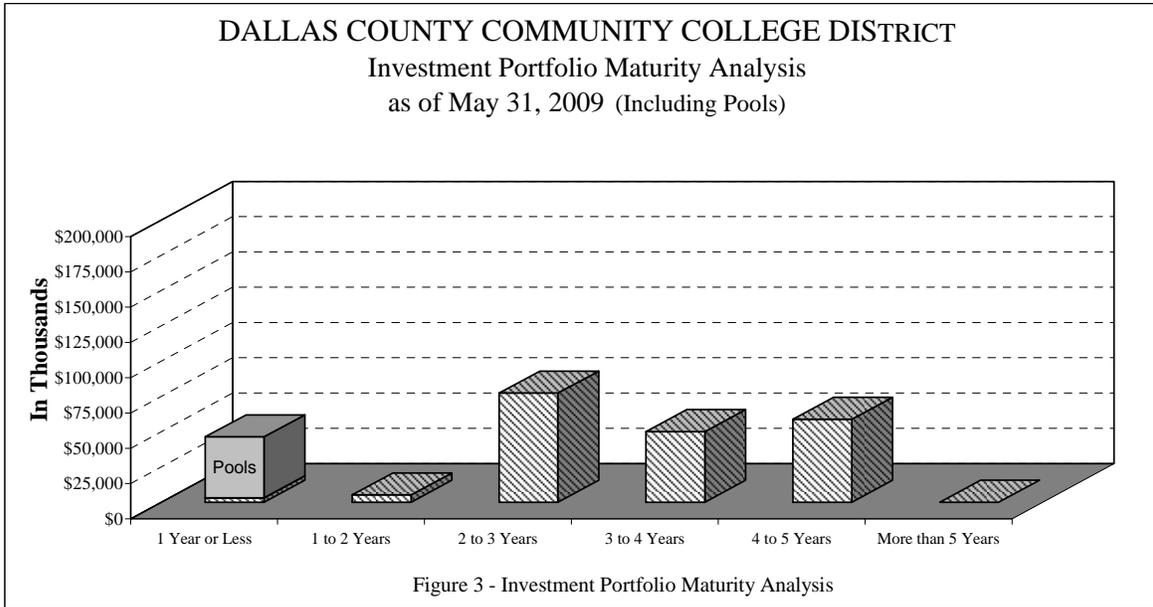


Figure 2 - Investment Portfolio Fund Report



## GLOSSARY OF INVESTMENT TERMS

**Agency:** A security that is issued with an implied or actual pledge of the credit of the U.S. government. The agency is a department of the government or a pseudo-agency that is providing a governmental function (e.g., SLMA, FHLB).

**Arbitrage:** Arbitrage involves the simultaneous purchase of a security in one market and the sale of it or a derivative product in another market to profit from price differentials between the two markets. As used in municipal finance, it represents the spread between bond interest rates and the interest rate on investments of proceeds. Generally these earnings are limited by IRS requirements to spend proceeds quickly, usually within 24 months.

**Basis point:** 1/100th of a point (i.e., 50 basis points = .50 % or one half of one percent).

**Bond:** A long-term promissory note in which the issuer agrees to pay the owner the amount of the face value on a future date and to pay interest at a specified rate at regular intervals.

**Broker/dealer:** An individual or firm who acts as an intermediary between a buyer and seller, usually charging a commission.

**Call:** The right to redeem outstanding bonds before their scheduled maturity.

**Coupon:** The stated interest payment that is based on the face amount of a fixed income security. This amount is usually redeemable at a specific date for a specific payment.

**Delivery vs. payment:** The control feature that will not allow a security to be paid unless the security is delivered in the exact amount of value as the payment. This transaction usually involves a third party, usually the safekeeping department of a bank.

**Discount:** The amount of reduction from the face of a fixed income security to compensate for the difference in coupon price and the market value.

**GASB 31:** A pronouncement by the Governmental Accounting Standards Board that provided for a dissolution of distinct differences between book and market values. It caused there to be a “mark to market” on a regular basis, with a recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

**GO bond:** A bond which is supported by general obligation tax revenues of a governmental entity.

**Liquidity:** The liquidity of a security is the ease with which the market can absorb volume buying or selling without dramatic fluctuation in price, i.e., ease of entry/exit into/from a market.

**Market value:** The market value of a security is the last-sale price multiplied by total units outstanding. It is calculated throughout the trading day and is related to the total value of the index.

**Maturity:** The date that a security comes due. The issuer must pay the holder the face amount of the security.

**Municipal bonds:** Bonds issued by states, cities, counties, and towns to fund public capital projects like roads, schools, sanitation facilities, bridges, as well as operating budgets. These bonds are exempt from federal taxation and from state and local taxes for the investors who reside in the state where the bond is issued.

**Premium:** The amount of extra price that is added above the face of a fixed income security to compensate for the difference in coupon price and the market value (which takes into consideration the current interest market compared to the stated coupon).

**Repurchase agreement:** Agreement between a seller and a buyer, usually of agency or treasury securities, where the seller agrees to repurchase the securities at an agreed upon price and date. A “flex-repo” allows periodic draws against the overall value without a complete repurchase of all principal values.

**Revenue bond:** A bond which is supported by pledged revenues of the entity.

**Settlement:** The conclusion of a securities transaction; a broker/dealer buying securities pays for them; a selling broker delivers the securities to the buyer's broker.

**Treasury:** A security that is issued with the full faith and credit of the United States government.

**Underwriter:** An investment banker who assumes the risk of bringing a new securities issue to market. The underwriter will buy the issue from the issuer and guarantee sale of a certain number of shares to investors; this is firm-commitment underwriting. To spread the risk of purchasing the issue, the underwriter often will

form a syndicate (underwriting group, purchase group) among other investment firms. If the investment firm is unwilling to buy the issue outright, other underwriting forms may be used.

**Unrealized gain or loss:** The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.

INFORMATIVE REPORT NO. 46

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in May 2009.

**AWARDS:**

4D96664	Track-It! Software License & Support – EFC		
	Numara Software Inc.		
	Mountain View College (previously spent, PO# 136569)	\$ 2,136.25	
	Eastfield College (this requisition)	\$ <u>9,782.93</u>	
	Total		\$11,919.18

This award is for an additional three years of licensing and support for Eastfield's Track-It! programs used by campus IT to manage email requests, schedule, and track help desk tickets. Tickets can be updated by the field technician via the web. Track-It! operates on campus-level educational servers.

This approval is necessitated by another campus's (Mountain View) use of the system and a purchase order placed for that activity earlier in the fiscal year. EVCBA approval is requested as the current amount being paid to this vendor now exceeds the Purchasing Department's approval level.

---

5D97794	Testout! Software License & Support – ECC		
	Testout! Corporation		
	Richland College (previously spent, PO 130992)	\$ 7,195.00	
	El Centro College (previously spent, Req.5D97784)	\$ 7,195.00	
	El Centro College (this requisition)	\$ <u>3,500.00</u>	
	Total (FY 2008/2009)		\$17,890.00

This award is for a year of licensing and support for Testout! software that will be used by students in remote online courses. The previous award was for the software library suite to install on the server for face-to-face classes. This increased approval is necessitated by expansion of the system to the El Centro West Campus.

---

LD39574 PodCast LX Software License & Support – LCET

Learning Objects Inc. \$16,800.00

This award is for renewal of annual licensing and support for Podcast LX campus pack software bundle. The system provides podcasting capability to the BlackBoard online course environment without requiring additional infrastructure. The subsystem operates on LeCroy servers.

This approval is necessary due to the additional features that are now a part of the system.

---

**CHANGE ORDERS:**

Construction Rent-a-Fence – BID #11517  
Replace Tennis Court Fence & Gates – RLC  
Purchase Order No. B14853  
Change Order No. 01

Change: Panel enclosure @ Soccer Field

Original Contract Amount	\$71,520.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net <b>Increase</b> this Change Order	2,976.00
Revised Contract Amount	\$74,496.00

Board approved original award 03/03/2009. This is for RLC project #9, *Progress Report on Construction Projects*.

---

Fairway Supply, Inc. – BID #11477  
Access Control – MVC  
Purchase Order No. B14721  
Change Order No. 01

Change: Materials desired to meet the needs of the college.

Original Contract Amount	\$398,526.68
Change Order Limit/Contingency	39,852.67
Prior Change Order Total Amounts	.00
Net <b>Increase</b> this Change Order	.00
Revised Contract Amount	\$398,526.68

Board approved original award 12/16/2008. This is for MVC project #1, *Progress Report on Construction Projects*.

---

Integrated Access Systems – BID #11456  
Access Control – BHC  
Purchase Order No. B14784  
Change Order No. 01

Change: Additional doors and some deletions; door hardware changes; power supply changes; card reader additions; and, control panel (iStar) upgrades.

Original Contract Amount	\$419,396.00
Change Order Limit/Contingency	62,909.40
Prior Change Order Total Amounts	.00
Net <b>Increase</b> this Change Order	13,669.00
Revised Contract Amount	\$433,065.00

Board approved original award 01/06/2009. This is for BHC project #1, *Progress Report on Construction Projects*.

---

Mart, Inc. – BID #11497  
Replacement Backup Generator System – LCET  
Purchase Order No. B14667  
Change Order No. 02

Change: Furnish and install additional fire damper to the air return plenum in the UPS room.

Original Contract Amount	\$193,000.00
Change Order Limit/Contingency	48,250.00
Prior Change Order Total Amounts	6,846.05
Net <b>Increase</b> this Change Order	4,117.53
Revised Contract Amount	\$203,963.58

Board approved original award 10/07/2008. This is for LCET project #1, *Progress Report on Construction Projects*.

---

Mart, Inc. – BID #11457  
Sidewalk Replacement – NLC  
Purchase Order No. B14559  
Change Order No. 03

Change: Remove conductors from the existing light poles and install new conductors with extra length to avoid splicing to existing poles. Change single phase conductors into three phase ones for the new light poles.

Original Contract Amount	\$99,200.00
Change Order Limit/Contingency	24,800.00
Prior Change Order Total Amounts	7,567.70
Net <b>Increase</b> this Change Order	3,344.44
Revised Contract Amount	\$110,112.14

Board approved original award 10/07/2008. This is for NLC project #4, *Progress Report on Construction Projects*.

---

Gomez Floor Covering, Inc. – BID #11406  
Recarpeting Campus-Wide – BHC  
Purchase Order No. B13491  
Change Order No. 05

Change: Furnish supplies, stair labor, furnish and install 6” cove base for J & L building, furnish and install additional floor prep “B” building.

Original Contract Amount	\$694,000.00
Change Order Limit/Contingency	104,100.00
Prior Change Order Total Amounts	39,659.30
Net <b>Increase</b> this Change Order	2,934.80
Revised Contract Amount	\$736,594.10

Board approved original award 07/01/2008. This is for BHC project #2, *Progress Report on Construction Projects*.

---

INFORMATIVE REPORT NO. 47

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of May 31, 2009.

September – November 2008 Compared to 1<sup>st</sup> Quarter  
(September – November 2007)

<u>Ethnicity/ Gender</u>	<u>September 08</u>		<u>October 08</u>		<u>November 08</u>		<u>1<sup>st</sup> Quarter</u>			
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>2007</u>	<u>%</u>	<u>2008</u>	<u>%</u>
Amer Indian/ Alaskan Native	30,129	0.1	69,080	0.3	8,221	0.0	85,197	0.4	107,430	0.1
Black/African- American	5,057,922	22.2	2,773,180	12.6	3,960,548	14.1	632,982	2.6	11,791,649	16.2
Asian Indian	547,305	2.4	566,624	2.6	655,003	2.3	702,129	2.9	1,768,933	2.4
Anglo- American, Female	1,245,194	5.5	879,590	4.0	1,152,561	4.1	543,505	2.3	3,277,345	4.5
Asian Pacific	34,430	0.2	3,741	0.0	21,820	0.1	16,026	0.1	59,990	0.1
Hispanic/ Latino/ Mex-American	2,590,645	11.4	3,816,340	17.4	2,375,204	8.5	1,480,839	6.1	8,782,189	12.1
Other Female	251,365	1.1	137,660	0.6	59,452	0.2	184,804	0.8	448,477	0.6
<b>Total M/WBE</b>	<b>9,756,990</b>	<b>42.9</b>	<b>8,246,214</b>	<b>37.6</b>	<b>8,232,810</b>	<b>29.3</b>	<b>3,645,482</b>	<b>15.1</b>	<b>26,236,014</b>	<b>36.1</b>
Not Classified	13,006,078	57.1	13,693,784	62.4	19,831,935	70.7	20,554,331	85.0	46,531,797	63.9
Subtotal for Discretionary Payments	22,763,068	100.0	21,939,998	100.0	28,064,744	100.0	24,199,814	100.0	72,767,810	100.0
Non- discretionary Payments	3,568,720		1,726,781		1,172,782		5,493,388		6,468,282	
<b>Total Payments</b>	<b>26,331,788</b>		<b>23,666,779</b>		<b>29,237,526</b>		<b>29,693,201</b>		<b>79,236,093</b>	

December 08 – February 09 Compared to 2<sup>nd</sup> Quarter  
(December 07 – February 08)

Ethnicity/ Gender	December 08		January 09		February 09		2 <sup>nd</sup> Quarter			
	Amount	%	Amount	%	Amount	%	2007-08	%	2008-09	%
Amer Indian/ Alaskan Native	140	0.0	10,416	0.1	9,086	0.0	29,310	0.1	19,642	0.0
Black/African- American	5,523,542	19.9	1,184,683	6.4	5,445,135	21.5	2,067,602	6.5	12,153,360	17.0
Asian Indian	740,801	2.7	2,194,411	11.9	124,766	0.5	1,072,667	3.4	3,059,978	4.3
Anglo- American, Female	2,221,031	8.0	1,203,589	6.5	1,869,087	7.4	1,580,280	5.0	5,293,707	7.4
Asian Pacific	174,976	0.6	105,814	0.6	22,986	0.1	13,741	0.0	303,776	0.4
Hispanic/ Latino/ Mex-American	2,372,445	8.6	1,580,204	8.5	6,854,743	27.1	802,070	2.5	10,807,393	15.1
Other Female	11,063	0.1	52,888	0.3	59,604	0.2	102,058	0.3	123,554	0.2
<b>Total M/WBE</b>	<b>11,043,998</b>	<b>39.9</b>	<b>6,332,006</b>	<b>34.2</b>	<b>14,385,407</b>	<b>56.9</b>	<b>5,667,727</b>	<b>17.9</b>	<b>31,761,411</b>	<b>44.4</b>
Not Classified	16,650,527	60.1	12,162,990	65.8	10,893,251	43.1	25,934,912	82.1	39,706,768	55.6
Subtotal for Discretionary Payments	27,694,525	100.0	18,494,996	100.0	25,278,658	100.0	31,602,639	100.0	71,468,178	100.0
Non- discretionary Payments	1,914,040		1,653,418		1,910,526		5,344,815		5,477,984	
<b>Total Payments</b>	<b>29,608,565</b>		<b>20,148,414</b>		<b>27,189,184</b>		<b>36,947,454</b>		<b>76,946,162</b>	

March 09 – May 09 Compared to 3<sup>rd</sup> Quarter (March 08 – May 08)

Ethnicity/ Gender	March 09		April 09		May 09		3 <sup>rd</sup> Quarter			
	Amount	%	Amount	%	Amount	%	2007-08	%	2008-09	%
Amer Indian/ Alaskan Native	56,872	0.2	10,880	0.0	45,836	0.3	24,365	0.1	113,588	0.2
Black/African- American	5,244,444	19.6	3,724,647	15.7	690,027	4.5	3,983,376	7.6	9,659,118	14.6
Asian Indian	1,866,181	7.0	900,069	3.8	1,393,160	9.0	765,758	1.4	4,159,410	6.3
Anglo- American, Female	1,698,713	6.4	820,826	3.5	838,302	5.4	1,320,154	2.5	3,357,841	5.1
Asian Pacific	105,432	0.4	108,047	0.5	111,387	0.7	86,845	0.2	324,866	0.5
Hispanic/ Latino/ Mex-American	3,054,481	11.4	901,963	3.8	1,818,642	11.7	4,284,055	8.1	5,775,087	8.7
Other Female	588,727	2.2	52,043	0.2	104,166	0.7	251,158	0.5	744,937	1.1
<b>Total M/WBE</b>	<b>12,614,851</b>	<b>47.2</b>	<b>6,518,475</b>	<b>27.4</b>	<b>5,001,521</b>	<b>32.3</b>	<b>10,715,711</b>	<b>20.4</b>	<b>24,134,847</b>	<b>36.6</b>
Not Classified	14,127,938	52.8	17,234,243	72.6	10,504,132	67.7	41,829,016	79.6	41,866,313	63.4
Subtotal for Discretionary Payments	26,742,789	100.0	23,752,718	100.0	15,505,653	100.0	52,544,727	100.0	66,001,160	100.0
Non- discretionary Payments	2,610,749		1,778,669		1,343,719		6,349,453		5,733,137	
<b>Total Payments</b>	<b>29,353,538</b>		<b>25,531,387</b>		<b>16,849,372</b>		<b>58,894,180</b>		<b>71,734,297</b>	

Payments to M/WBEs in Fiscal Years 2000/01 – 2007/08

	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>
Amer Indian/ Alaskan Native	16,009	1,985	2,735,072	3,849,775	300,869	976,953	1,098,580	293,244
Black/African- American	1,067,785	1,777,088	2,292,519	3,205,921	4,404,239	4,706,496	3,125,284	14,934,516
Asian Indian	789,252	422,606	66,670	148,477	468,352	1,112,483	3,170,023	3,494,574
Anglo- American, Female	1,549,240	1,861,600	1,615,111	1,237,126	5,569,275	4,684,336	3,902,023	4,893,713
Asian Pacific	200,204	193,409	236,225	286,589	995,558	25,793	26,035	656,552
Hispanic/ Latino/ Mex- American	1,120,478	2,214,839	1,019,652	816,123	2,574,890	4,034,906	1,993,010	11,019,093
Other Female	0	14,602	13,991	11,092	33,805	712,096	695,800	940,788
HUB	N/A	N/A	N/A	N/A	1,363,959	N/A	N/A	N/A
Total paid to M/WBEs	4,742,968	6,486,129	7,979,240	9,555,103	15,710,947	16,253,063	14,010,757	36,232,480
% of all payments	9.00%	9.89%	12.02%	14.33%	24.78%	22.27%	20.07%	21.69%

**Note:** Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC,

**PROGRESS REPORT ON CONSTRUCTION PROJECTS**  
 Status Report as of May 31, 2009

PROJECTS		DESIGN							CONSTRUCTION										
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	<b>BHC</b>																		
1	Install access control system																		
2	Recarpet bldgs B,D,J,T																		
3	Provide acoustical study B304																		
4	Install Scene Shop fire protection																		
5	DCCCD Public Safety Comm Sys																		
6	Renovate bldgs R; ADA/TAS																		
7	Waterproof wall bldg K																		
8	Upgrade restrooms campus-wide																		
9	Repaint 40 classrooms, 20 labs, & performance hall																		
10	Exterior wall repair & sidewalk replacement																		
11	Boundary Survey																		
	<b>Bond Program</b>																		
12	Construct Science bldg																		
13	Expand automotive tech																		
14	Construct Workforce & Continuing Ed bldg with expanded classrooms																		
	<b>CVC</b>																		
1	Correct subsurface drainage bldgs B, C, D																		
2	Replace transformer & switchgear bldg B																		
3	Replace glass doors & related store fronts bldgs C & E																		
	<b>Bond Program</b>																		
4	Expand mechanical infrastructure																		
5	Construct Science bldg																		
6	Construct Industrial Tech bldg																		
	<b>DO</b>																		
1	Replace window tint																		
	<b>Bond Program</b>																		
2	District Office at 1601 Lamar																		
	<b>DSC</b>																		
1	Install emergency generator																		
2	Diversity renovation																		
3	Remodel Record Mgmt																		
4	Replace underground roof drainage																		
5	Seal & redo parking lots																		
6	Upgrade security system																		
	<b>D-W</b>																		
1	Feasibility study IT environment upgrades																		
	<b>ECC</b>																		
1	Upgrade security system 701																		
2	Replace 9 air handlers																		
3	Replace carpet offices/classrooms @ BJP																		
4	Replace toilet partitions @ BJP																		
5	Replace restroom fixtures @ BJP																		

**PROGRESS REPORT ON CONSTRUCTION PROJECTS**  
 Status Report as of May 31, 2009

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
6	Replace Skylights																		
	<b>Bond Program</b>																		
7	Develop West Campus																		
8	Build Center for Allied health & Nursing																		
9	Back fill Adaptive Remodel																		
	<b>EFC</b>																		
1	Upgrade bromide exhaust																		
2	Reconstruct roadway																		
3	Replace drain piping Central Plant floor																		
4	Repair concrete sidewalk																		
5	Repair structural crack in stairwell																		
6	Realign La Prada Drive																		
7	Repair foam roof bldgs C,L,M,N, P																		
8	Gymnasium bleacher replacement																		
9	Repair swimming pool																		
10	Repair 6 racket-ball courts																		
11	Repair baseball backstop & dugout																		
12	Structural repairs to pool house pump																		
13	Electronic marquee sign																		
	<b>Bond Program</b>																		
14	Develop South campus																		
15	Expand mechanical infrastructure																		
16	Build general classroom																		
17	Remodel vacated space																		
18	Construct Workforce Development																		
19	Construct Parent Child Study Center																		
20	Construct Industrial Technology Center																		
	<b>LCET</b>																		
1	Replace emergency generator																		
	<b>MVC</b>																		
1	Replace access control																		
2	Install security cameras																		
3	Replace gym roof																		
4	Replace pool filter tanks, deck & underwater lights																		
5	Repair cooling tower/Replace pipe																		
6	Replace electric feeder																		
	<b>Bond Program</b>																		
7	Build soccer fields & community recreation complex																		
8	Expand mechanical infrastructure																		
9	Construct Science bldg																		
10	Construct Performing Arts bldg																		
11	Remodel vacated space																		
12	Construct Economic & Workforce Center																		

**PROGRESS REPORT ON CONSTRUCTION PROJECTS**  
 Status Report as of May 31, 2009

PROJECTS		DESIGN							CONSTRUCTION										
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
13	Construct Student Center																		
	<b>NLC</b>																		
1	Remodel & convert old library																		
2	Install CCTV system																		
3	Retrofit interior lighting																		
4	Replace temporary sidewalk bldg A																		
5	Construct new elevator for bldg A																		
6	Relocate above ground fuel tanks																		
7	Oncor Easements																		
8	Repair tunnel bldgs F & A300																		
9	Replace HVAC system bldg H; H200 & H300																		
	<b>Bond Program</b>																		
10	Develop South campus																		
11	Develop North campus																		
12	Expand mechanical infrastructure																		
13	Construct Science bldg																		
14	Construct General Purpose bldg																		
15	Workforce Development Center																		
16	Remodel vacated space																		
17	Repair structural/waterproofing																		
	<b>RLC</b>																		
1	Replace restroom partitions																		
2	Replace fire alarms campus-wide																		
3	Install security cameras																		
4	Install 3 solar light poles																		
5	Replace storefront doors																		
6	Repair sinkhole south end of lake																		
7	Replace existing wood ADA w/concrete ADA ramps																		
8	Replace ADA Access																		
9	Replace tennis court fencing & gates																		
10	Restore roof bldgs A,N,F																		
11	Graduation stage																		
12	Electronic marquee sign																		
13	Replace roof bldgs C,H,G, L, M, P																		
14	Structural analysis modular bldgs.																		
15	Structural analysis modular bldgs. Kiowa																		
	<b>Bond Program</b>																		
16	Construct Science bldg & expand parking/mechanical infrastructure																		
17	Renovate Sabine Hall																		
18	Develop Garland Workforce Training Center																		

## COMPLETED PROJECTS<sup>1</sup>

Diversity renovation (DSC)  
Replace electric feeder (MVC)  
Install 3 solar light poles (RLC)

## BOND PROGRAM COMPLETED PROJECTS<sup>2</sup>

District Office at 1601 Lamar (DO)  
Build Center for Allied Health & Nursing (ECC)  
Develop West Campus (ECC)  
Expand mechanical infrastructure (EFC)  
Build general classroom (EFC)  
Expand mechanical infrastructure (MVC)  
Construct Science bldg (MVC)  
Construct Performing Arts bldg (MVC)  
Develop South campus (NLC)  
Develop North campus (NLC)  
Expand mechanical infrastructure (NLC)  
Construct Science bldg (NLC)  
Workforce Development Center (NLC)  
Develop Garland Workforce Training Center (RLC)

<sup>1</sup>This is the last report on which these projects will appear.

<sup>2</sup>The completed Bond Program projects will continue to appear on this report

## INFORMATIVE REPORT NO. 49

### Bond Program Report on Projects

The status of planning as of May 31, 2009 for projects assigned to contracted construction program managers and other bond funded projects.

#### Background

The Bond Program Management Team has begun publishing a status report at [www.dcccd.edu](http://www.dcccd.edu) that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,973,192	2,973,192				
<b>Science Building</b> Original Budget: \$29,200,000 Revised Budget: \$46,543,434 Total Awarded: \$41,264,826	0	3,673,731	37,089,291	424,683	77,121
Construction Start / Beneficial Occupancy: Dec 07 / Jul 09 Managed by Bond Program Management Team. <b>\$37,089,291 CMAR Guaranteed Maximum Price 01/28/2008.</b>					
<b>Automotive Technology Expansion</b> Original Budget: \$4,000,000 Revised Budget: \$4,535,641 Total Awarded: \$4,146,536	0	352,950	3,709,845	82,880	861
Construction Start / Beneficial Occupancy: Aug 08 / Jul 09 Managed by Bond Program Management Team.					

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Workforce &amp; Continuing Education Building</b>	0	620,618	6,300,000	80,734	1,243
Original Budget: \$8,200,000 Revised Budget: \$7,800,006 Total Awarded: \$7,002,595	Construction Start / Beneficial Occupancy: Nov 08 / Dec 09 Managed by Bond Program Management Team. <b>\$6,300,000 CMAR Guaranteed Maximum Price 11/7/2008.</b>  May 31, 2009				
<b>Location Summary</b>	<b>Original Budget:</b> <b>60,606,840</b>	<b>Revised Budget:</b> <b>61,852,273</b>		<b>Total Awarded:</b> <b>55,387,149</b>	

<b>BHC M/WBE Participation</b>						
	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>55,286,139</b>	<b>55,286,139</b>	<b>34,490,045</b>	<b>62%</b>	<b>20,796,094</b>	<b>38%</b>

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,536,582	2,536,582				
<b>Mechanical Infrastructure</b> Original Budget: \$4,306,840 Revised Budget: \$77,810 Total Awarded: \$77,810	0	0	0	77,810	0
Construction Start / Beneficial Occupancy: Apr 08 / Sep 09 Managed by Bond Program Management Team. --Budget and scope included in science, allied health, and veterinary technology building.					
<b>Science, Allied Health, &amp; Veterinary Technology Bldg.</b> Original Budget: \$30,600,000 Revised Budget: \$37,622,348 * Total Awarded: \$33,632,065	0	2,341,837	30,754,172	461,540	74,516
Construction Start / Beneficial Occupancy: Apr 08 / Jul 09 Managed by Bond Program Management Team. <b>\$30,194,547 CMAR Guaranteed Maximum Price 3/17/2008.</b> * \$55,500 added from non-bond program dollars.					

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Industrial Technology Bldg.</b>	0	979,150	11,171,222	170,479	395,394
Original Budget: \$6,600,000  Revised Budget: \$13,578,562  Total Awarded: \$12,716,245	<p>Construction Start / Beneficial Occupancy: Jan 08 / Jun 09  Managed by Bond Program Management Team.  <b>\$11,171,222 CMAR Guaranteed Maximum Price 12/13/2007.</b>  CMAR in default; surety involved.</p> <p style="text-align: right;">May 31, 2009</p>				
<b>Location Summary</b>	<b>Original Budget: 53,506,840</b>	<b>Revised Budget: 53,815,302</b>	<b>Total Awarded: 48,962,702</b>		

<b>CVC M/WBE Participation</b>						
	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>49,065,657</b>	<b>48,544,479</b>	<b>39,883,974</b>	<b>82%</b>	<b>8,660,505</b>	<b>18%</b>

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,565,107	2,565,107				
<b>South Campus</b> Original Budget: \$10,200,000 Revised Budget: \$13,591,961 * Total Awarded: \$10,400,641	0	822,999	9,196,109	131,229	250,304
	Construction Start / Beneficial Occupancy: May 08 / May 09 Managed by Bond Program Management Team. <b>\$8,845,005 CMAR Guaranteed Maximum Price 4/24/2008.</b> * \$2,420,039 land purchase and \$296,152 demolition. \$250,000 added from non-bond program dollars.				
<b>Mechanical Infrastructure</b> Original Budget: \$2,306,840 Revised Budget: \$94,433 Total Awarded: \$94,433	0	0	0	94,433	0
	Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. --Budget and scope included in workforce development building.				

C O M P L E T E D

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Adaptive Remodel</b> Original Budget: \$4,600,000 Revised Budget: \$3,547,599 Total Awarded: \$2,950,517	0	23,880	2,920,037	6,600	0
Construction Start / Beneficial Occupancy: Jul 09 / Feb 10 Managed by Bond Program Management Team. <b>\$2,920,037 Design-Build Guaranteed Maximum Price 5/29/2009.</b> --Budget transferred to workforce development building, parent child study center, and industrial technology building.					
<b>General Classroom Building</b> Original Budget: \$17,400,000 Revised Budget: \$14,393,115 Total Awarded: \$14,334,844	0	1,058,965	11,763,121	120,826	1,391,932
Construction Start / Beneficial Occupancy: Aug 07 / Nov 08 Managed by Bond Program Management Team. <b>\$11,763,121 CMAR Guaranteed Maximum Price 8/9/2007.</b> --Budget transferred to workforce development building, parent child study center, and industrial technology building.					
<b>Workforce Development Building</b> Original Budget: \$7,100,000 Revised Budget: \$10,987,602 Total Awarded: \$10,266,027	0	735,194	9,391,228	128,983	10,622
Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. <b>\$9,391,228 CMAR Guaranteed Maximum Price 8/15/2008.</b> --Budget transferred to industrial technology building.					

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Parent Child Study Center</b>	0	460,212	6,148,188	66,608	861
Original Budget: \$0 Revised Budget: \$7,189,508 Total Awarded: \$6,675,869	Construction Start / Beneficial Occupancy: Sep 08 / Jul 09 Managed by Bond Program Management Team. <b>\$6,148,188 CMAR Guaranteed Maximum Price 8/12/2008</b>				
<b>Industrial Technology Center</b>	0	446,607	6,793,958	93,125	1,186
Original Budget: \$0 Revised Budget: \$8,258,861 Total Awarded: \$7,334,876	Construction Start / Beneficial Occupancy: Nov 08 / Feb 10 Managed by Bond Program Management Team. <b>\$6,793,958 CMAR Guaranteed Maximum Price 11/10/2008</b>				
<b>Location Summary</b>	<b>Original Budget: 61,706,840</b>		<b>Revised Budget: 60,628,186</b>		<b>Total Awarded: 54,622,314</b>

<b>EFC M/WBE Participation</b>						
	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>54,822,460</b>	<b>52,015,090</b>	<b>38,326,990</b>	<b>74%</b>	<b>13,688,100</b>	<b>26%</b>

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$786,906	786,906				
<b>West Campus</b> Original Budget: \$10,200,000 Revised Budget: \$13,665,239 * Total Awarded: \$9,558,798	0	599,729	8,667,129	178,486	113,454
	<p style="text-align: center;"><b>COMPLETED</b></p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: May 08 / May 09  Managed by Bond Program Management Team.  <b>\$8,667,129 CMAR Guaranteed Maximum Price 4/30/2008.</b></p> <p>* \$3,444,384 land purchase and \$530,855 demolition.</p>				
<b>Allied Health and Nursing</b> Original Budget: \$16,100,000 Revised Budget: \$20,592,600 *	0	1,093,129	11,361,796	351,538	5,429,231
	<p style="text-align: center;"><b>COMPLETED</b></p> <p style="text-align: center;">Construction Start / End: Jan 06 / Aug 08  Managed by Facilities Management.  Awarded \$18,235,694</p> <p>* \$292,600 added from non-bond program dollars.</p>				
<b>Adaptive Remodel</b> Original Budget: \$3,850,000 Revised Budget: \$4,998,646 *	0	416,976	2,388,312	72,253.00	0
	<p style="text-align: center;">Construction Start / End: April 09 / May 10  Managed by Facilities Management.  Awarded \$2,877,541</p> <p>* \$1,000,000 from mechanical infrastructure.</p>				

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Paramount Building / Land Acquisition</b> Original Budget: \$11,000,000 Revised Budget: \$11,309,880	Construction: Completed Managed by Facilities Management. Awarded \$11,243,117  <div style="text-align: center; font-size: 2em; letter-spacing: 0.5em;">COMPLETED</div>				
<b>Location Summary</b>	<b>Original Budget:</b> 46,990,680	<b>Revised Budget:</b> 51,353,271		<b>Total Awarded:</b> 42,702,056	

<b>ECC M/WBE Participation</b>						
	<b>Total Contract Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>29,691,423</b>	<b>25,701,015</b>	<b>15,396,043</b>	<b>60%</b>	<b>10,304,972</b>	<b>40%</b>

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,545,628	2,545,628				
<b>Mechanical Infrastructure</b> Original Budget: \$4,491,280 Revised Budget: \$74,000 Total Awarded: \$74,000	0	0	0	74,000	0
	<b>COMPLETED</b> Construction Start / Beneficial Occupancy: Dec 07 / Aug 09 Managed by Bond Program Management Team. --Budget and scope included in science building and student center and services building. Partial budget transferred to economic and workforce development building.				
<b>Science Building</b> Original Budget: \$15,300,000 Revised Budget: \$16,886,473 Total Awarded: \$16,416,043	0	1,171,350	14,305,212	375,257	564,224
	<b>COMPLETED</b> Construction Start / Beneficial Occupancy: Dec 07 / Dec 08 Managed by Bond Program Management Team. <b>\$12,948,189 CMAR Guaranteed Maximum Price 11/19/2007.</b>				

<b>Mountain View College</b>	<b>Awarded \$</b>				
	<b>Program Manager Fee</b>	<b>Architect Fee</b>	<b>CMAR / Contractor</b>	<b>Other Professional Services</b>	<b>Other Awards</b>
<b>Performing Arts Center</b>	0	278,552	3,695,852	77,152	861
Original Budget: \$5,700,000	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Jul 08 / Apr 09 Managed by Bond Program Management Team.</p> <p>--Partial budget transferred to student center and services building.</p>				
Revised Budget: \$4,436,638					
Total Awarded: \$4,052,417					
<b>Adaptive Remodel</b>	0	16,050	1,778,956	0	0
Original Budget: \$2,300,000	<p style="text-align: center;">Construction Start / Beneficial Occupancy: May 09 / Feb 10 Managed by Bond Program Management Team.</p>				
Revised Budget: \$2,185,000					
Total Awarded: \$1,795,006					

<b>Mountain View College</b>	<b>Awarded \$</b>				
	<b>Program Manager Fee</b>	<b>Architect Fee</b>	<b>CMAR / Contractor</b>	<b>Other Professional Services</b>	<b>Other Awards</b>
<b>Economic &amp; Workforce Development Building</b>	0	529,157	6,079,499	62,749	899
Original Budget: \$7,600,000 Revised Budget: \$7,717,611 Total Awarded: \$6,672,304	Construction Start / Beneficial Occupancy: Aug 08 / Jul 09 Managed by Bond Program Management Team. <b>\$6,079,499 CMAR Guaranteed Maximum Price 7/10/2008</b>				
<b>Student Center and Services Building</b>	0	1,086,255	14,450,528	140,056	861
Original Budget: \$16,500,000 Revised Budget: \$17,848,611 Total Awarded: \$15,677,700	Construction Start / Beneficial Occupancy: Jan 08 / Jul 09 Managed by Bond Program Management Team. <b>\$14,450,528 CMAR Guaranteed Maximum Price 01/04/2008.</b>				

<b>Mountain View College</b>	<b>Awarded \$</b>				
	<b>Program Manager Fee</b>	<b>Architect Fee</b>	<b>CMAR / Contractor</b>	<b>Other Professional Services</b>	<b>Other Awards</b>
<b>Athletic and Community Recreation Complex</b>	0	654,125	8,235,547	317,878	0
Original Budget: \$5,300,000 Revised Budget: \$9,309,625 *	Construction Start / End: Mar 07 / Dec 08 Managed by Facilities Management. Awarded \$9,207,550  * \$3,009,625 added from non-bond program dollars.  May 31, 2009				
<b>Location Summary</b>	<b>Original Budget: 57,191,280</b>		<b>Revised Budget: 61,003,586</b>		<b>Total Awarded: 56,440,648</b>

<b>MVC M/WBE Participation</b>						
	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>54,332,370</b>	<b>54,031,714</b>	<b>36,670,737</b>	<b>68%</b>	<b>17,360,977</b>	<b>32%</b>

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,736,922	2,736,922				
<b>South Campus</b> Original Budget: \$10,200,000 Revised Budget: \$14,626,601 * Total Awarded: \$9,525,558	0	638,350	7,977,698	134,578	774,932
<b>COMPLETED</b> Construction Start / Beneficial Occupancy: Dec 07 / Dec 08 Managed by Bond Program Management Team. <b>\$7,977,698 CMAR Guaranteed Maximum Price 12/04/2007.</b> * \$4,465,797 land purchase and \$596,935 demolition.					
<b>North Campus</b> Original Budget: \$10,200,000 Revised Budget: \$18,638,589 * Total Awarded: \$9,512,310	0	731,031	8,202,041	104,120	475,118
<b>COMPLETED</b> Construction Start / Beneficial Occupancy: Aug 07 / Aug 08 Managed by Bond Program Management Team. <b>\$8,202,041 CMAR Guaranteed Maximum Price 08/08/2007.</b> * \$8,968,631 land purchase and related cost of \$23,900.					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Mechanical Infrastructure</b> Original Budget: \$1,990,680 Revised Budget: \$75,543 Total Awarded: \$75,543	0	0	0	75,543	0
<b>COMPLETED</b> Construction Start / Beneficial Occupancy: Nov 07 / Jan 09 Managed by Bond Program Management Team. --Budget and scope included in science and medical professions building.					
<b>Adaptive Remodel</b> Original Budget: \$4,100,000 Revised Budget: \$3,895,000 Total Awarded: \$3,256,636	0	23,980	3,222,156	10,500	0
Construction Start / Beneficial Occupancy: May 09 / Jan 10 Managed by Bond Program Management Team.					
<b>Science &amp; Medical Professions Building</b> Original Budget: \$6,800,000 Revised Budget: \$15,098,815 * Total Awarded: \$13,989,178	0	941,613	12,121,726	317,390	608,449
<b>COMPLETED</b> Construction Start / Beneficial Occupancy: Nov 07 / Jan 09 Managed by Bond Program Management Team. <b>\$12,121,726 CMAR Guaranteed Maximum Price 10/29/2007.</b> * \$165,900 added from non-bond program dollars.					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>General Purpose Building</b>	0	851,285	10,099,929	131,359	0
Original Budget: \$0 Revised Budget: \$12,460,000 Total Awarded: \$11,082,573	<p>Construction Start / Beneficial Occupancy: Jun 08 / Aug 09  Managed by Bond Program Management Team.  <b><i>\$10,099,929 CMAR Guaranteed Maximum Price 5/29/2008.</i></b></p>				
<b>Workforce Development Center</b>	0	148,261	1,356,052	59,118	84,363
Original Budget: \$0 Revised Budget: \$1,716,515 Total Awarded: \$1,647,794	<p><b>COMPLETED</b></p> <p>Construction Start / Beneficial Occupancy: Jul 08 / Dec 08  Managed by Bond Program Management Team.</p> <p>* \$121,942 added from non-bond program dollars.</p>				

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Structural Repairs</b> Original Budget: \$2,000,000 Revised Budget: \$1,598,295 Total Awarded: \$115,900	0	115,900	0	0	0
Construction Start / Beneficial Occupancy: Jul 09 / Jan 10 Managed by Bond Program Management Team.					
					May 31, 2009
<b>Location Summary</b>	<b>Original Budget:</b> 55,790,680		<b>Revised Budget:</b> 70,846,280		<b>Total Awarded:</b> 51,942,414

<b>NLC M/WBE Participation</b>						
	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>51,948,723</b>	<b>51,923,723</b>	<b>35,885,115</b>	<b>69%</b>	<b>16,038,608</b>	<b>31%</b>

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$3,209,570	3,209,570				
<b>Garland Workforce Development Center</b> Original Budget: \$0 Revised Budget: \$14,917,576 * Total Awarded: \$11,540,670	0	904,560	10,293,084	302,013	41,013
	<p style="text-align: center;"><b>COMPLETED</b></p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Dec 07 / Apr 09  Managed by Bond Program Management Team.  <b>\$10,051,679 CMAR Guaranteed Maximum Price 11/12/2007.</b></p> <p>* \$3,216,953 land purchase and \$230,617 demolition.  \$1,580,749 added from non-bond program dollars.</p>				
<b>Science Building</b> Original Budget: \$31,600,000 Revised Budget: \$49,881,498 Total Awarded: \$46,520,832	0	3,555,700	42,287,315	557,273	120,544
	<p style="text-align: center;">Construction Start / Beneficial Occupancy: Nov 07 / Oct 09  Managed by Bond Program Management Team.  <b>\$42,287,315 CMAR Guaranteed Maximum Price 2/19/2008.</b></p>				

<b>Richland College</b>	<b>Awarded \$</b>				
	<b>Program Manager Fee</b>	<b>Architect Fee</b>	<b>CMAR / Contractor</b>	<b>Other Professional Services</b>	<b>Other Awards</b>
<b>Adaptive Remodel</b>	0	24,840	3,517,000	0	0
Original Budget: \$0	Construction Start / Beneficial Occupancy: Jul 09 / Feb 10 Managed by Bond Program Management Team.				
Revised Budget: \$4,325,000					
Total Awarded: \$3,541,840					
<b>Location Summary</b>	<b>Original Budget: 56,006,840</b>	<b>Revised Budget: 72,258,487</b>	<b>Total Awarded: 64,812,912</b>	May 31, 2009	

<b>RLC M/WBE Participation</b>						
	<b>Total Contract Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>61,235,433</b>	<b>61,235,433</b>	<b>50,149,130</b>	<b>82%</b>	<b>11,086,303</b>	<b>18%</b>

<b>District Office at 1601 S Lamar</b>	<b>Awarded \$</b>				
	<b>Program Manager Fee</b>	<b>Architect Fee</b>	<b>CMAR / Contractor</b>	<b>Other Professional Services</b>	<b>Other Awards</b>
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$500,379	500,379				
<b>District Office Relocation</b> Original Budget: \$0 Revised Budget: \$16,132,643 * Total Awarded: \$12,507,788	0	22,000	10,373,000	176,600	1,936,188
	<b>COMPLETED</b> Construction Start / Beneficial Occupancy: Feb 08 / Dec 08 Managed by Bond Program Management Team. <b>\$10,373,000 Design-Build Guaranteed Maximum Price 3/5/2008.</b> * \$3,391,716 land purchase and \$93,402 demolition. \$1,500,000 added from non-bond program dollars.				
			May 31, 2009		
<b>Location Summary</b>	<b>Original Budget: 10,200,000</b>	<b>Revised Budget: 16,633,022</b>	<b>Total Awarded: 13,008,167</b>		

<b>DO M/WBE Participation</b>						
	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>12,922,279</b>	<b>12,922,279</b>	<b>10,556,473</b>	<b>82%</b>	<b>2,365,806</b>	<b>18%</b>

<b>Other</b>	
<b>Property Acquisition</b>	Revised budget dollars were \$27,876,848. There is \$38,288 designated of remaining property acquisition budget.
<b>Project Development</b>	Revised budget dollars are \$8,547,621. Out of these funds committed dollars total \$2,575,180, leaving a contingency of \$5,972,441.
May 31, 2009	

<b>Notes</b>	
<b>Other Professional Services</b>	Examples of 'Other Professional Services' are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services and abatement, roofing consultant services, HVAC testing / adjusting / balancing consultant, and unique professional services (i.e., a theater assessment or LEED green building commissioning services).
<b>Other Awards</b>	Examples of 'Other Awards' are demolition activity, electrical and plumbing work, site cleanup, permits, fees, furniture / fixtures / equipment and technology.
<b>Construction Start and End Dates</b>	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team. End date a.k.a. beneficial occupancy.
<b>Financial Analysis</b>	This report is an informative report only.