

Persons who address the board are reminded that the board may not take formal action on matters that are not part of the meeting agenda, and, may not discuss or deliberate on any topic that is not specifically named in the agenda that was posted 72 hours in advance of the meeting today. For any non-agenda topic that is introduced during this meeting, there are only three permissible responses: 1) to provide a factual answer to a question, 2) to cite specific Board of Trustees policy relevant to the topic, or 3) to place the topic on the agenda of a subsequent meeting.

Speakers shall direct their presentations ONLY to the Board Chair or the Board as a whole.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOLS**

**District Office
1601 South Lamar Street
Lower Level, Room 007
Dallas, TX 75215
Tuesday, December 1, 2009
4:00 PM**

AGENDA

- I. Certification of Posting of Notice of the Meeting Wright Lassiter
- II. Citizens Desiring to Address the Board Regarding Agenda Items
- III. Recognition of the NJCAA Division III National Championship Richland College Women's Soccer Team – Dr. Tony Summers, vice president and athletic director
- IV. Recognition of the NJCAA Division III National Championship Brookhaven College Women's Volleyball Team – Dr. Richard McCrary, interim president
- V. Enrollment, Budget, and Related Operational Updates about Richland Collegiate High School of Mathematics, Science, and Engineering (opened Fall 2006) and Planning Update about Richland Collegiate High School for Visual, Performing and Digital Arts (opening Fall 2010) – Donna Walker, deputy superintendent
- VI. Opportunity for Chancellor and Board Members to Declare Conflicts of Interest Specific to this Agenda (pp. 6-12)
- VII. Consideration of bids
 1. Recommendation for awards to CEM Travel Services and Hemisphere Travel, Inc. based on best proposals for domestic and international

- travel arrangements. District-wide, \$130,000 estimate for 9 months.
2. Recommendation for award to Ad-Mail, based on best proposal for mail distribution and related services. District-wide, \$320,000 estimate for 45 months.
 3. Recommendation for award to GCA Services Group-Education Division based on lowest overall and best proposal for custodial services. District-wide, \$37,927,383 for 7-year base cost.
 4. Recommendation for award to Continental Wireless, based on low overall bid for two-way radios for Brookhaven, Cedar Valley, El Centro, Eastfield and Richland Colleges. \$31,977.15.
 5. Recommendation for award to TM Television, based on low bid meeting specifications for two high definition television systems. LeCroy Center. \$463,891.
 6. Recommendation for award to Mastercraft Printed Products & Services, Inc., based on best proposal for price agreement for advertising specialty and promotional products. District-wide, \$2,500,000 estimate for 45 months.
 7. Recommendation for award to Jamail & Smith Construction, based on low bid for interior refurbishment. El Centro College – Bill Priest Campus. \$437,376.
 8. Recommendation for award to Gaumard Scientific Company, based on low bid, for patient care simulators. Brookhaven College. \$40,763.
 9. Recommendation for award to Entech Sales and Service, Inc., based on low bid meeting specifications, for building security system. District Office. \$95,648.
 10. Recommendation for award to Interior Design Group, based on low and only bid, for lab floor replacement. North Lake College. \$60,220.

VIII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

11. Approval of Minutes of the November 3, 2009 Work Session Meeting
12. Approval of Minutes of the November 3, 2009 Regular Meeting
13. Approval of Minutes of the November 17, 2009 Planning & Budget Committee Meeting
14. Approval of Minutes of the November 20, 2009 Special Meeting

Policy Reports

15. Approval of Deletion of Policy Concerning Student Sexual

Harassment Reporting Procedures

Building and Grounds Reports

16. Approval of Agreement with Blackbird Studio Architects, PC.
17. Approval of Agreement with Crenshaw Consulting Group, LP.
18. Approval of Agreement with Dunaway Associates, L.P.
19. Approval of Agreement with Neel-Schaffer, Inc.
20. Approval of Agreement with Nelco Engineering Inc.
21. Approval of Agreement with Purdy-McGuire
22. Approval of Agreement with Schmidt & Stacy Consulting Engineers, Inc.

Financial Reports

23. Approval of Expenditures for October 2009
24. Approval of Adjustments to the Budget for Fiscal Year 2009-10
25. Approval of List of Maintenance Projects to be Funded by Dallas County Community College District Maintenance Tax Notes, Series 2004
26. Approval of Resolution to Transfer Funds to Institutional Scholarships
27. Approval of Agreement with American Medical Response Ambulance Service, Inc., dba National College of Technical Instruction
28. Approval of Agreement with Clean Tech Training Center, Inc.
29. Approval of Agreement with Atlas Efficiency Solutions

IX. Individual Items

30. Acceptance of Resignation, Retirement and Phased Faculty Retirement
31. Employment of Contractual Personnel

X. Informative Reports

32. Presentation of Current Funds Operating Budget Report for October 2009
33. Presentation of Grant Awards
34. Presentation of DCCCD Foundation, Inc. Report of Gifts and Expenditures of Behalf of DCCCD
35. Presentation of Contracts for Educational Services
36. Monthly Award and Change Order Summary
37. Payments for Goods and Services
38. Progress Report on Construction Projects
39. Bond Program Report on Projects
40. Facilities Management Project Report

- XI. Questions/Comments from the Board and Chancellor
- XII. Citizens Desiring to Appear Before the Board
- XIII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney on a matter in which the duty of the attorney under the Rules of Professional Conduct clearly conflict with the Open Meetings Act.

- XIV. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE DECEMBER 1, 2009
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 24th day of November, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 24th day of November, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter, Jr.', is positioned above a horizontal line.

Wright L. Lassiter, Jr., Secretary

DECLARATION OF CONFLICT OF INTEREST

Texas Local Government Code, Chapter 176, provides that local government officers shall file disclosure statements about potential conflict(s) of interest in certain defined circumstances. "Local government officers" are the chancellor and trustees. The penalty for violating Chapter 176 accrues to the chancellor or trustee, not to DCCCD.

Names of providers considered and/or recommended for awards in this agenda appear following this paragraph. If uncertain about whether a conflict of interest exists, the chancellor or trustee may consult with DCCCD Legal Counsel Robert Young.

A. Daigger Company	CEM Travel Services
Aastra USA Inc.	Centrieva Corporation
Ad-Mail	Clean Tech Training Center, Inc.
Advance Computer Management Group, Inc.	Combined Services of Dallas, Inc.
Aerowave Technologies	Combustion Media, Inc.
Already Gear	Commercial Building Maintenance, Inc.
American Commercial Building Maintenance Services, LLC.	Continental Wireless, Inc.
American Medical Response Ambulance Service, Inc., dba National College of Technical Instruction	Crenshaw Consulting Group, LP
American Security Solutions	CTJ Maintenance, Inc.
American Time & Signal Co.	D & A Building Services
Andrews Building Services, Inc.	Data Memory Systems, Inc.
Anixter	Defender Services, Inc.
ARW Systems, LLC	Dell Marketing LP
Associated Time & Parking Controls	Design Center Signs
Atlas Efficiency Solutions	Discount Two-Way Radio Corp.
Austin Ribbon & Computer	DMG Commercial Construction Services, Inc.
Authentic Promotions.com	DMI Technologies, Inc.
Axion Tech.com	Donna Bender Company
Bearcom	Dunaway Associates, L. P.
Beckman Coulter, Inc.	EDC Systems
Bio-Rad Laboratories	Edvotek
Blackbird Studio Architects, PC	Emerson Network Power
Carolina Biological Supply Co.	Entech Sales and Service, Inc.
Castle Mailing Center	Finger Lakes Communication Co., Inc.
CDW Government, Inc.	First Communications, Inc.

Flagship Facility Services, Inc.
Force One Security Solutions
Franklin Instrument Co.
Gardner Resources
Gaumard Scientific Company
GCA Services Group-Education
Division
Hampton Janitorial Service
Harmon Construction, Inc.
H-B Construction, Inc.
Hemisphere Travel, Inc.

Hiteq Computer Systems
Holden Custom Products

ICOM America
Imprint Resources
Innovative Services
Integrated Access Systems
Integrated Document Solutions, Inc.
Integrated Media Technologies
Interior Design Group
ISS Facility Services
Jamail & Smith Construction
Laerdal Medical Corporation
MA Labs
Make Ready Plus, LLC.
Marcis & Associates, Inc.
Mastercraft Printed Products &
Services, Inc.
McLemore Building Maintenance, Inc.
Member's Building Maintenance, Ltd.
Microlabs, Inc.
MSC Comtex
NDSI Direct Solutions
Neel-Schaffer, Inc.
Nelco Engineering Inc.
NF Smith & Associates
Oriental Building Services, Inc.
Pecos Construction
Pritchard Industries Southwest, Inc.

Proforma A-Z Specialties
Programmers Paradise
Promotional Designs, Inc.
Purdy-McGuire
Rayco Construction, Inc.
Regali, Inc.

Ridgeway Mailing Company
Rocky Mountain Ram, LLC
SAT Radio Communciations
Schmidt & Stacy Consulting Engineers,
Inc.
Sentinel The Alarm Company
ServiceMaster by Eagle Maintenance
Company, Inc.
Siemens Industry, Inc.
Silicon Mountain Memory, Inc.
Simplex Grinnell
Sir Speedy #4102
Southern Computer Warehouse
SSC Service solutions
Student Flights, Inc.
Taurus Commercial, Inc.
TD Industries
Tegrity Contractors, Inc.
TEICC
Texas Tees & Sports Apparel
The Richey Company
The Upgrade Place

TM Television
UGL-Unnico
Varsity Contractors, Inc.
VWR International
Whitlock Group

Chapter 176 of the Texas Local Government Code Disclosure of Certain Relationships with Local Government Officers; Providing Public Access to Certain Information

Chapter 176 of the Texas Local Government Code was approved by the Legislature and it is effective January 2006. In an effort to comply with this law, the District provides annual training to the Board of Trustees, the Superintendent and its employees that are involved in the monitoring and approval of contracts with vendors.

Applicable to:

1. Board of Trustees
2. Superintendent
3. Principal, Director level and above [See Policy DBD Local]
4. Vendors and potential vendors

On May 23, 2005, the Texas Senate passed House Bill No. 914, adding Chapter 176 to the Local Government Code, and imposing new disclosure and reporting obligations on vendors and potential vendors to local government entities beginning on January 1, 2006. This includes School Districts.

Failure to abide by these new statutory requirements can result in possible criminal penalties.

Legal FAQs

The following has been provided by the Texas Association of School Boards

Q: What is HB 914?

A: Adopted by the 79th Legislature, House Bill 914 (HB 914) added chapter 176 to the Texas Local Government Code. HB 914 requires the disclosure of certain conflicts of interest by local government officers and by vendors who sell goods or services to local government entities.

Q: What does HB 914 require from local government officers?

A: HB 914 requires “local government officers” (LGOs) to complete forms disclosing their relationships with actual or potential vendors. In a school district, LGOs must file these forms with the district’s superintendent.

Q: What is a “local government officer”?

A: An LGO is a member of the governing body of a local government entity (LGE). An LGO is also a director, superintendent, administrator, president, or other person designated as the executive officer of the LGE. For school districts, “local government officers” are board members and superintendents.

Q: What are the forms called and where can we find them?

A: The form for LGOs is a conflicts disclosure statement, or “CIS.” The form for vendors is a “questionnaire,” or “CIQ.” The Texas Ethics Commission was charged with developing these forms. The forms are posted at www.ethics.state.tx.us/whatsnew/conflict_forms.htm.

Q: When do LGOs have to file CIS forms?

A: An LGO must file a CIS regarding a specific vendor if the LGO has an employment or business relationship with the vendor and the district has contracted with the vendor or is considering doing business with the vendor. The form must be filed within seven days of the date the LGO becomes aware of facts requiring disclosure.

Q: What relationships must be disclosed?

A: An LGO must disclose a relationship with a vendor if the officer or a member of his family (see below) receives taxable income because of an employment or business relationship with the vendor. An LGO must also disclose gifts offered to the LGO or his family members by a vendor within the past 12 months if the value of the gifts was \$250 or more.

Q: What family relationships are covered?

A: For purposes of the disclosure requirements, family relationships include first-degree relatives, both by consanguinity (blood) and by affinity (marriage). This includes the LGO’s parents, children, spouse, the spouses of the LGO’s parents and children, and the parents and children of the LGO’s spouse. See DBE(EXHIBIT).

Q: When does an LGO have to disclose gifts?

A: An LGO must disclose a vendor’s offer of gifts worth \$250 or more. The CIS form requires an LGO to disclose an offer of a gift even if the officer refused the gift. However, an LGO does not have to disclose food, lodging, transportation, or entertainment accepted as a guest, even if the value exceeded \$250.

Q: Does the LGO still have to file the “substantial interest” affidavit under Texas Local Government Code chapter 171?

A: Yes. These are separate and independent requirements. Thus, an LGO who has a substantial interest in a transaction involving the district may need to complete both the CIS and the substantial interest affidavit. See BBFA(LEGAL).

Q: What if I or a family member has an interest-bearing savings account at the district’s depository bank?

A: Under a conservative reading of the statute, an LGO must disclose that he or a family member receives taxable income from the district’s bank, even if the LGO or family member receives only \$.01 of interest income each year. The statute refers to “taxable income” and does not contain a threshold dollar amount. Recently, state representatives Beverly Woolley and John Smithee submitted a request to the attorney general for clarification of several issues, including this one.

Q: What if an LGO owns a business that is entering into a contract with the district?

A: An LGO who owns a business that contracts with the district must file a CIS, in his capacity as a board member or superintendent, and a CIQ, in his capacity as a vendor.

Q: What if the LGO or vendor has nothing to disclose?

A: The statute does not require an LGO to file a CIS if he has nothing to disclose. Unfortunately, however, the statute does not clarify whether vendors with nothing to disclose have to file CIQ with school districts. This is one of the many questions asked in the pending Attorney General request. Until further clarification, vendors may submit “blank” CIQs out of an abundance of caution.

Q: Does HB 914 apply to employees of the district?

A: The only employee to whom the statute directly applies is the superintendent. A board of trustees may extend the disclosure requirements, subject to criminal penalties, to all or a group of district employees. Because of the additional administrative burden this may create, TASB Legal Services recommends that a board consult with its school attorney before extending these requirements to additional employees.

Q: Does an LGO have to file a CIS if one of the LGO's relatives is employed by the district?

A: No. HB 914 does not apply when a district employs a relative of an LGO as a district employee. Such relationships continue to be regulated by the nepotism laws. See BBFB(LEGAL).

Q: What is the penalty for a violation?

A: There is a criminal penalty for failing to file a required disclosure statement. Knowing failure to file the conflicts disclosure statement is a Class C misdemeanor. It is a defense to prosecution if the officer files the statement within seven business days of receiving notice of a violation.

Q: What forms are vendors required to file?

A: An individual or business entity that contracts or seeks to contract for the sale or purchase of property, goods, or services with a district must file a CIQ. This includes individuals and entities that seek to purchase goods and services from school districts, as well as those who seek to sell goods and services to school districts. An "agent" of a vendor in the vendor's business with the district must also file a CIQ.

Q: When and where must a vendor file the CIQ?

A: The CIQ must be filed with the superintendent within seven days of beginning contract negotiations, or submitting an application, bid, response to a request for proposal, correspondence, or other writing related to a potential agreement with a district. The forms must be updated annually.

Q: What should the superintendent do with the forms he receives?

A: The district has a responsibility to make public the information received under this statute. The superintendent must post CIS forms received from LGOs and CIQ forms received from vendors on the district's internet Web site. The superintendent is also responsible for maintaining a list of LGOs at the district and making that list available to the public.

Q: What is the district's obligation to notify vendors of this requirement?

A: The statute does not require school districts or other LGEs to inform vendors of the disclosure requirements, nor does the statute impose a penalty on districts for doing business with vendors who fail to file CIQs. However, the vendors face criminal liability. TASB Legal Services recommends that districts take reasonable

steps to notify vendors of the requirement through bid documents, website postings, and other avenues of communication.

Q: If the district does business with another district or an ESC, does it have to complete a CIQ?

A: No. The State of Texas, a political subdivision of the state, the federal government, and foreign governments are not subject to the disclosure requirements.

Q: Why did TASB send our district a CIQ?

A: In addition to the services and resources TASB provides to school districts as a benefit of membership, TASB provides a number of products and services to school districts and other LGEs for a fee. For this reason, TASB is complying with the new requirements like any other vendor. After the January 1, 2006 effective date of the new requirements, TASB sent school districts and other LGEs its completed CIQ. In many cases, TASB was unable to identify an actual or potential conflict, but TASB submitted a form to ensure compliance. Districts should post the TASB CIQ in the same manner as other CIQs. If you have questions about TASB's CIQ, contact Mary Ann Briley, TASB Associate Executive Director, Member Services, 800-580-8272, extension 3594.

Q: Where can I get more information?

A: In the October 2005 Texas Lone Star, TASB Legal Services overviewed these new requirements. The requirements of House Bill 914 are also reflected in Update 77 at BBFA(LEGAL) and DBD(LEGAL).

February 2006

This document is provided for educational purposes only and contains information to facilitate a general understanding of the law. It is not an exhaustive treatment of the law on this subject nor is it intended to substitute for the advice of an attorney. It is important for you to consult with your own attorneys in order to apply these legal principles to specific fact situations.

(Tab 1) RECOMMENDATION FOR AWARD – RFP NO. 11565
STUDENT TRAVEL SERVICES
DISTRICT-WIDE
DECEMBER 1, 2009 THROUGH AUGUST 31, 2010

RESPONSE: Requests for proposals were sent to 35 companies, and three proposals were received.

Hemisphere Travel, Inc.
CEM Travel Services
Student Flights, Inc.

RECOMMENDATION FOR AWARD:

	(9-month estimate)
CEM TRAVEL SERVICES	\$130,000
HEMISPHERE TRAVEL, INC.	

BEST PROPOSALS

COMMENTS: This award is to two full-service travel agencies, one specializing in international travel and the other in domestic travel. These agencies will provide travel management services for students participating in international trips, as well as athletic and domestic travel for cultural trips, field trips, athletic teams, and musical ensembles. The district typically pays for domestic travel while students are responsible for international travel expenses associated with academic credit courses.

For each trip, campuses are to contact the travel agencies for travel arrangements and reservations related to air and ground transportation, lodging, meals, and site arrangements. Each campus will evaluate the responses and select the proposal which best meets that college's trip itinerary and program requirements. The proposal from Student Flights, Inc., was not accepted as they do not provide lodging accommodations or other related services.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 2) RECOMMENDATION FOR AWARD – RFP NO. 11571
MAIL DISTRIBUTION SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
DECEMBER 1, 2009 THROUGH AUGUST 31, 2013

RESPONSE: Requests for proposals were sent to 18 companies, and four proposals were received.

COMPARISON OF PROPOSALS:

Tabulation of benchmark prices attached.

RECOMMENDATION FOR AWARD:

AD-MAIL	(45-month estimate) \$320,000
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BEST PROPOSAL

COMMENTS:

This award is for mail distribution service for all district locations, as well as related consulting services to assist campuses with mail preparation to maximize postal discounts in mailing brochures, class schedules, postcards, magazines, etc. In addition, the contractor will pick up printed materials from the printers and store them as needed, process the materials for mailing and deliver them to the appropriate postal center, and provide the campuses with appropriate tracking and status reports regarding the mailed items and provide requested mailing list acquisitions. Proposals were evaluated based on the following key criteria as set forth in the request for proposal: (a) company's qualifications and experience, (b) management plan/client service plan, equipment, technology, quality programs, (c) ability to provide the services, (d) responses to the questionnaire, (e) completeness of proposal, and (f) benchmark pricing.

In the opinion of the college evaluators, the recommended vendor best meets the needs of the district. Ad-Mail is a broker and, as such, can provide a large variety of direct mail and related services, including bar-coding of mail, through its network of subcontractors. Ad-Mail has been the district's contractor for several years and has provided excellent service. Proposals from the other bidders are not recommended because none have all of the United States Postal Service certifications or software that would ensure district mailings receive all available postal discounts.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

RFP NO. 11571
 MAIL DISTRIBUTION SERVICES
 Benchmark pricing for sample mailing scenarios

	Ad-Mail	Castle Mailing Center	NDSI Direct Solutions	Ridgeway Mailing Company
Mailing of class schedules to selected zip codes. quantity 149,000	\$1,452.75	\$26,080.53	\$3,725	\$63,552
Two Marketing Brochures, affix label, sort and deliver to a USPS facility. Mailer to furnish carrier route pre-sort mailing list of 32,000 (2x usage) total of Dallas County high school seniors. Delivered to mailer by printer.	\$6,972	\$23,545	\$18,000 plus postage	\$2,431 includes only one mailing
Mailing service for 2 part mail out with American Students High School Seniors only list Post cards 6 x 11". Vendor to use carrier route sorted process. Vendor to provide American Student List High School Seniors mailing list to be used. Bulk mail permit indicia printed on postcards. Mailings will be done two months apart. Postcards will be delivered to contractor to process for mailing. Contractor to provide USP form #3602-N. Contractor to provide college with a copy of the carrier routes prior to first mailing. quantity 7,000 x 2	\$1,986	\$8,372.24	\$2,088 plus postage	\$1,202 mailing of 7,000 only

(Tab 3) RECOMMENDATION FOR AWARD – RFP NO. 11592
CUSTODIAL SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
JANUARY 1, 2010 THROUGH DECEMBER 31, 2017

RESPONSE: Of 38 companies that attended the mandatory prebid meeting, 21 proposals were received as per the attached list.

COMPARISON OF FINALIST PROPOSALS:

	<u>monthly rate</u>
GCA Services Group-Education Division	\$451,516.47
Member's Building Maintenance, Ltd.	\$455,603.94
SSC Service Solutions	\$495,082.24
Defender Services, Inc.	\$595,170.18

RECOMMENDATION FOR AWARD:

GCA SERVICES GROUP-EDUCATION DIVISION	(7-year base cost) \$37,927,383.48
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LOWEST OVERALL AND BEST PROPOSAL

COMMENTS: This recommendation is the culmination of approximately six months' work by a project team comprised of representatives from each of the Facilities Services Departments plus the Purchasing Department. An RFP was developed with uniform performance-based specifications, staffing models, and the requirement that participants base their charges on a flat rate per month for each of the district's twenty locations.

An evaluation process similar to that used to select professional service providers was used to assess the responses. Under this process the initial focus was to identify the most competent, capable, and reliable candidates. Pricing was not taken into consideration until the finalists were selected.

The evaluation process began with rating and ranking the responses to identify, in the professional opinion of the evaluators, those deemed to be the most qualified based on competency, experience, capability, and staffing levels, as well as completeness and quality of information that the RFP required to be submitted by each company.

Nine companies were selected as semifinalists for interviews and to make presentations to the project team. After the interviews, the project team rated and ranked the nine semifinalists and the four with the highest ratings were selected as finalists. At this stage, the assessment information included the results of reference checks that were made on each semifinalist.

The project team conducted in-depth interviews with the four finalists to discuss their proposed staffing, work hours, supplies, equipment, and financial factors. At the conclusion of the interviews, each project team representative, in conjunction with their respective business officers, made the determination as to which of the four finalists would be the best fit, provide the best service, and be the most cost effective contractor for their particular location.

The monthly rate for the recommended contractor is the base amount that will apply when all existing and new facilities are in use. During the contract term, the monthly rates may decrease or increase because of factors that include all or part of a facility being taken out of service for repairs or renovations, changes in the use of facilities, or changes in enrollment which impact staffing levels. The cost of any adjustment will be as mutually agreed on a case-by-case basis using established labor rates as stated in the contract.

In order to help assure a stable workforce, the base monthly rates may be increased on the annual anniversary of the contract by an amount not to exceed the change in the U.S. Department of Labor's Regional Consumer Price Index, up to a maximum of five percent. In such cases, the contractor must give its employees a pay raise equal to the approved percentage of increase.

In addition to the base monthly rates, administration recommends a contingency of approximately 5% or \$2,000,000 of the base cost to cover out-of-scope services such as setup and extra cleaning for events and extra-curricular activities.

In the event one of the present service providers fails to provide services through December 31, 2009, administration recommends that the executive vice chancellor be authorized to approve early commencement of the new service by the recommended contractor.

So as not to disrupt routine operations, it is further recommended that SSC Services Solutions be approved as a secondary or standby provider of custodial services if/when circumstances warrant termination of the primary contractor at any district location. Member's Building Maintenance, Ltd. Is not recommended as a secondary provider because, in the final stage of the evaluation process, major discrepancies were discovered in proposed staffing and the associated cost of services.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

List of Respondents:

American Commercial Building Maintenance Services, LLC.
Andrews Building Services, Inc.
Combined Services of Dallas, Inc.
Commercial Building Maintenance, Inc.
CTJ Maintenance, Inc.
D & A Building Services
Defender Services, Inc.
Flagship Facility Services, Inc.
GCA Services Group-Education Division
ISS Facility Services
Hampton Janitorial Service
Make Ready Plus, LLC.
Marcis & Associates, Inc.
McLemore Building Maintenance, Inc.
Member's Building Maintenance, Ltd.
Oriental Building Services, Inc.
Pritchard Industries Southwest, Inc.
ServiceMaster by Eagle Maintenance Company, Inc.

SSC Service Solutions
UGL-Unnico
Varsity Contractors, Inc.

(Tab 4) RECOMMENDATION FOR AWARD – BID NO. 11649
PURCHASE OF TWO-WAY RADIOS
BROOKHAVEN, CEDAR VALLEY, EASTFIELD, EL
CENTRO, AND RICHLAND COLLEGES

RESPONSE: Requests for bids were sent to 21 companies, and ten bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

CONTINENTAL WIRELESS	\$31,977.15
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LOW OVERALL BID

COMMENTS: These units are for use by the police departments and will replace outdated radios and provide radios for officers that currently do not have radios.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Bid No. 11649
Two-Way Radios

			Aerowave Technologies	Bearcom	Continental Wireless, Inc.	Discount Two-Way Radio Corp.	Finger Lakes Communication Co., Inc.
1	47 ea	Portable two-way radio Motorola Model # HT1250	625.00	577.17	558.61	no bid	590.00
		Noise cancel speaker mic for the Motorola HT1250.	57.00	50.00	44.02	no bid	48.71
2	49 ea	#QA00533					
		VHF Moto Heliflex OEM					
3	35 ea	standard VHF antenna	10.00	7.06	8.78	no bid	9.35
		Portable two-way radio, VHF. 128 Channels, Icom					
		#IC-F50V01/FAS63VS	625.00	321.74	265.86	307.50	352.00
4	10 ea	VHF transceiver					
		Non waterproof speaker					
5	10 ea	microphone for item # 4.	57.00	41.18	59.96	65.00	60.00
		total	\$39,338	\$33,453.29	\$31,977.15	incomplete	\$34,236.79

			First Communica- tions, Inc.	ICOM America	SAT Radio Comm- unications	MSC Comtex	TEICC
1	47 ea	Portable two-way radio Motorola Model # HT1250	596.96	no bid	580.30	797.00	609.00
		Noise cancel speaker mic for the Motorola HT1250.	41.96	no bid	45.85	60.00	42.00
2	49 ea	#QA00533					
3	35 ea	VHF Moto Heliflex OEM standard VHF antenna	8.96	no bid	10.70	11.00	12.00
		Portable two-way radio, VHF. 128 Channels, Icom #IC-F50V01/FAS63VS	349.96	363.64	355.00	459.00	513.00
4	10 ea	VHF transceiver					
5	10 ea	Non waterproof speaker microphone for item # 4.	59.96	59.61	67.00	90.00	80.00
		total	\$34,525.96	incomplete	\$34,115.25	\$46,274	\$37,031

Items 1-3 = Brookhaven, Eastfield, El Centro, and Richland
Items 4-5 = Cedar Valley

(Tab 5) RECOMMENDATION FOR AWARD – BID NO. 11659
PROVIDE AND INSTALL TWO HIGH DEFINITION
TELEVISION SYSTEMS
LECROY CENTER

RESPONSE: Requests for bids were sent to 12 companies, and three responses were received.

COMPARISON OF BIDS:

Integrated Media Technologies	\$459,096.31
TM Television	\$463,891.00
Whitlock Group	\$606,565.69

RECOMMENDATION FOR AWARD:

TM TELEVISION	\$463,891
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LOW BID MEETING SPECIFICATIONS

JUSTIFICATION:

The low bid is not recommended because it is not for a complete system as specified.

COMMENTS: This award is to provide/install two new high definition television (HDTV) systems. The equipment will replace selected existing standard definition television (SDTV) equipment. The two systems will maximize usage and compatibility with other existing and planned technical systems, processes, and products currently used in the creation of television programming.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 6) RECOMMENDATION FOR AWARD – RFP NO. 11663
 ADVERTISING SPECIALTY AND PROMOTIONAL
 PRODUCTS
 PRICE AGREEMENT, DISTRICT-WIDE
 DECEMBER 1, 2009 THROUGH AUGUST 31, 2013

RESPONSE: Request for proposals were sent to 190 companies, and 16 proposals were received.

COMPARISON OF PROPOSALS:

	<u>discount from list price</u>
Already Gear	33.5 – 36%
AuthenticPromotions.com	25%
Combustion Media, Inc.	Cost +10%
Design Center Signs	10%
Donna Bender Company	15%
Gardner Resources	5 – 38%
Holden Custom Products	15%
Imprint Resources	0 – 35%
Integrated Document Solutions, Inc.	10% - 15%
Mastercraft Printed Products & Services, Inc.	25%
Proforma A-Z Specialties	10%
Promotional Designs, Inc.	30%
Regali, Inc.	15 – 20%
The Richey Company	25%
Sir Speedy #4102	15%
Texas Tees & Sports Apparel	20%

RECOMMENDATION FOR AWARD:

MASTERCRAFT PRINTED PRODUCTS & SERVICES, INC.	(45-month estimate) \$2,500,000
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BEST PROPOSAL

COMMENTS: This award is for promotional and advertising specialty items for all district locations to provide to potential students and other customers at various functions. Specifications requested a flat percentage discount structure from current published catalog prices from suppliers that are members of major promotional products organizations such as Advertising Specialty Institute (ASI) and Promotional Products Association International (PPAI). Benchmark pricing was requested for several advertising specialties products, such as notepads, pens, shirts and key holders. The recommended vendor will imprint items with artwork supplied by the district and a quick turn-around as promotional items are needed. In the opinion of the college evaluators, the recommended company's proposal best fits the needs of the district, offered on-line ordering system, and overall best prices.

Proposals were evaluated based on the following key criteria as set forth in the request for proposal: (a) company's qualifications and experience, (b) management plan/client service plan, (c) ability to provide the services, (d) responses to the questionnaire, (e) completeness of proposal, and (f) benchmark pricing.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

Bid No. 11663 Advertising Specialties and Promotional Products - Benchmark pricing for sample mailing scenarios

Item/Description	Qty.	Already Gear	Authentic Promotions .com	Combustion Media, Inc.	Design Center Signs	Donna Bender Company	Gardner Resources	Holden Custom Products	Imprint Resources
1. BIC Sticky Notepad #P2M3A25	1,000	.39	.23	.31	.48	.253	.336	.50	.44
	5,000	.278	.21	.218	.32	.253	.224	.33	.29
2. BIC Round Stic Pen #RS	1,000	.38	.23	.275	.48	.265	.30	.50	.40
	5,000	.322	.21	.254	.41	.265	.2575	.42	.33
3. T-Shirts, 100% Cotton	250	3.81	3.29	5.94	2.90	5.05	4.40	7.00	No bid
	500	3.71	3.17	5.511	2.90	4.70	3.89	6.00	No bid
	1,000	3.66	3.05	5.104	2.90	4.29	3.60	5.25	No bid
4. Mouse Pad	250	1.32	1.89	3.08	1.72	1.53	1.75	1.67	1.45
	500	1.236	1.85	2.97	1.63	1.38	1.57	1.51	1.28
	1,000	1.18	1.79	2.86	1.40	1.23	1.45	.96	1.20
5. Lanyard, Polyester Std Length	1,000	.458	.88	.3828	.77	.928	.92	1.07	.60
	5,000	.39	.72	.3432	.55	.788	.70	.85	.48
	10,000	.324	.65	-	.52	.746	.65	.82	.44
6. Bag, Earth Friendly; 17" x 14"	1,000	1.85	1.72	.3168	1.78	1.88/1.13	1.74	2.29	2.06
	2,500	1.19	1.65	.891	1.64	1.82/1.06	1.60	2.18	1.81
	5,000	1.13	1.53	.8184	1.29	1.73/.974	1.52	1.96	1.62
Percentage Discount – products from advertising specialty institute		36%	25%	Cost +10%	10%	15%	5 – 38%	15%	0 – 35%
Percentage Discount – products from non-advertising		33.5%	25%	Cost + 10%	varies	15%	5 - 20%	18%	0 – 35%

specialty
institute

Item/Description	Qty.	Integrated Document Solutions, Inc.	Mastercraft Printed Products & Services, Inc.	Proforma A-Z Specialties	Promotional Designs, Inc.	Regali, Inc.	The Richey Company	Sir Speedy #4102	Texas Tees & Sports Apparel
1. BIC Sticky Notepad #P2M3A25	1,000	.45	.23	.524	.24	.43	.38	.425	.40
	2,000	.297	.19	.35	.23	.29	.25	.28	.264
2. BIC Round Stick Pen RS	1,000	.45	.24	.502	.26	.42	.38	.425	.40
	5,000	.378	.23	.42	.25	.35	.32	.357	.336
3. T-Shirts, 100% Cotton	250	8.00	3.25	6.80	2.90	5.17	4.60	4.52	5.64
	500	7.75	3.05	5.75	2.80	4.99	4.50	4.52	4.50
	1,000	7.50	2.85	5.70	2.70	4.85	4.25	4.24	4.25
4. Mouse Pad	250	1.78	1.30	2.94	1.19	1.84	1.42	1.90	2.288
	500	1.69	1.15	2.96	1.07	1.60	1.38	1.85	2.288
	1,000	1.48	1.02	2.98	.99	1.49	1.35	1.80	2.288
5. Lanyard, Polyester Std Length	1,000	1.38	.82	1.48	.84	.70	1.12	1.94	1.20
	5,000	.88	.67	1.128	.73	.58	.91	1.65	.976
	10,000	.83	.63	1.0775	.67	.53	.87	1.53	.928
6. Bag, Earth Friendly; 17" x 14"	1,000	1.31	1.72	4.15	.85	.84	1.30	1.60	No bid
	2,500	1.17	1.67	3.87	.80	.59	1.20	1.44	No bid
	5,000	1.11	1.56	3.575	.75	.53	1.15	1.20	No bid
Percentage Discount – products from advertising specialty institute		10 - 15%	25%	10%	30%	20%	25%	15%	20%
Percentage Discount – products from non-advertising specialty institute		10 - 15%	25%	10%	30%	15%	n/a	15%	20%

(Tab 7) RECOMMENDATION FOR AWARD – BID NO. 11672
INTERIOR REFURBISHMENT
EL CENTRO COLLEGE – BILL PRIEST CAMPUS

RESPONSE: Of 25 companies that attended the mandatory prebid meeting, nine bids were received.

COMPARISON OF BIDS:

Jamail & Smith Construction	\$437,376
Tegrity Contractors, Inc.	\$444,408
DMG Commercial Construction Services, Inc.	\$460,262
Taurus Commercial, Inc.	\$468,891
Pecos Construction, Ltd.	\$501,323
H-B Construction, Inc.	\$532,698
Harmon Construction, Inc.	\$549,043
Rayco Construction, Inc.	\$564,785
Innovative Services	\$751,689

RECOMMENDATION FOR AWARD:

JAMAIL & SMITH CONSTRUCTION	\$437,376
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LOW BID

COMMENTS: This project is for the removal/replacement of approximately 80,000 square feet of carpeting on the first and second floors in numerous classrooms and offices, the main lobby, reception areas, testing areas, and all public hallways/corridors. Restroom fixtures, partitions, and some associated piping will also be replaced.

Based on 15% of the awarded amount, a contingency fund of \$65,606 is recommended for unforeseen changes to this project bringing requested board authorization to \$502,982. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 8) RECOMMENDATION FOR AWARD – BID NO. 11687
PATIENT CARE SIMULATORS
BROOKHAVEN COLLEGE

RESPONSE: Requests for bids were sent to 15 companies, and two responses were received.

COMPARISON OF BIDS:

Laerdal Medical Corporation	(item 1 only) \$31,452.48
Gaumard Scientific Company	\$40,763.51

RECOMMENDATION FOR AWARD:

GAUMARD SCIENTIFIC COMPANY	\$40,763.51
items 1 - 3	

LOW BID

COMMENTS: This award is for one Premie Hal male newborn simulator that includes a wireless tablet PC and a Susie 2000 adult female simulator with a wireless tablet PC and bidirectional communications. Each simulator has preprogrammed scenarios that can be modified or instructor can create new scenarios to train students to care for newborns, as well as perform examinations and emergency care for an adult female. In-service training and installation are included.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

#		Gaumard Scientific Company	Laerdal Medical Corporation
1	Simulator – Premie HAL. Gaumard Scientific S3009. 1 each	\$15,300.43	\$31,452.48
2	Simulator –Susie. Gaumard Scientific #S2000. 1 each.	\$23,963.08	no bid
3	One day in-service training & installation	\$1,500.00	no bid

(Tab 9) RECOMMENDATION FOR AWARD – BID NO. 11688
BUILDING SECURITY SYSTEM
DISTRICT OFFICE

RESPONSE: Of 25 companies that attended the mandatory prebid, seven bids were received.

COMPARISON OF BIDS:

Force One Security Solutions	\$66,488.00
American Security Solutions	\$86,045.42
Entech Sales and Service, Inc.	\$95,648.00
DMI Technologies, Inc.	\$98,863.00
Integrated Access Systems	\$99,995.00
Siemens Industry, Inc.	\$129,500.00
Sentinel The Alarm Company	\$241,300.00

RECOMMENDATION FOR AWARD:

ENTECH SALES AND SERVICE, INC. \$95,648

LOW BID MEETING SPECIFICATIONS

JUSTIFICATION:

The low bid is not recommended because they have no prior experience with installing an integrated system as specified and the consultant could not determine that they are a factory authorized and certified dealer for the system quoted.

The second low bid is not recommended because they quoted an alternate system and the consultant could not confirm that it is an equivalent system to that specified.

COMMENTS: This project is to provide and install an integrated perimeter access control system, intrusion detection system, and closed circuit television security surveillance system throughout the new District Administrative Offices building.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

(Tab 10) RECOMMENDATION FOR AWARD – BID NO. 11692
LAB FLOOR REPLACEMENT
NORTH LAKE COLLEGE

RESPONSE: One company satisfied the mandatory site visit requirement, and one bid was received.

COMPARISON OF BIDS:

Interior Design Group	\$60,220
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RECOMMENDATION FOR AWARD:

INTERIOR DESIGN GROUP	\$60,220
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LOW AND ONLY BID

COMMENTS: This project is for the removal/replacement of approximately 2,700 square feet of existing epoxy floor covering in two chemistry labs; included are the application of a moisture barrier to the existing concrete slab, leveling of the slab, and installation of rubber floor tile and wall base.

Award is recommended to the lone respondent due to the specialized nature of the work which requires all seams of the acid-resistant resilient floor covering to be “welded” together, and the work can be completed before the start of classes in January. Rebidding is not expected to yield a greater level of bidder interest.

Administration further recommends the district director of purchasing be authorized to execute contracts for this project.

CONSENT AGENDA NO. 11

Approval of Minutes of the November 3, 2009 Work Session Meeting

The chancellor recommends approval of the minutes of the November 3, 2009 Board of Trustees Work Session.

Board Members and Officers Present:

Mrs. Kitty Boyle
Ms. Charletta Compton
Mr. Bob Ferguson
Dr. Wright Lassiter (Secretary and Chancellor)
Mrs. Martha Sanchez Metzger
Mr. Jerry Prater (Chair)
Mr. JL Sonny Williams

Board Members and Officers Absent: Ms. Diana Flores (Vice Chair)

Board Chair Jerry Prater convened the meeting at 3:10 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE NOVEMBER 3, 2009
WORK SESSION OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 30th day of October, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 30th day of October, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Transfer and Articulation Services presentation by Dr. Andrew Jones, executive vice chancellor for educational affairs

Dr. Andrew Jones, executive vice chancellor for educational affairs, provided a briefing about transfer and articulation services.

Executive Session

There was no executive session.

Other Notes from the Meeting

Dr. Lassiter will provide follow-up responses to questions concerning programs which DCCCD students transfer into at area universities and recent high school graduation data by ethnicity.

Adjournment

Board Chair Prater adjourned the meeting at 3:49 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 12

Approval of Minutes of the November 3, 2009 Regular Meeting

It is recommended that the Board approve the minutes of the November 3, 2009 Board of Trustees Regular Meeting.

Board Members and Officers Present:

Mrs. Kitty Boyle
Ms. Charletta Compton
Mr. Bob Ferguson
Ms. Diana Flores (Vice Chair)
Dr. Wright Lassiter (Secretary and Chancellor)
Mrs. Martha Sanchez Metzger
Mr. Jerry Prater (Chair)
Mr. JL Sonny Williams

Board Members and Officers Absent: None

Board Chair Jerry Prater convened the meeting at 4:06 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE NOVEMBER 3, 2009
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 30th day of October, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 30th day of October, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the board regarding agenda items.

**Recognition of the 2009 NJCAA Division III National Championship
Richland College Baseball Team**

Dr. Kathryn Eggleston, acting president, presented the 2009 NJCAA Division III National Championship Richland College Baseball Team.

**Special Presentation about Student Success in El Centro College's Jail
Program by Dr. Paul McCarthy, president**

Dr. Paul McCarthy provided a special presentation about the Jail Program at El Centro College. Mr. Luis Lewis gave personal testimony about the success of the program.

**Special Presentation about Cedar Valley Early College High School – Dallas
ISD by Dr. Jennifer Wimbish, president**

Dr. Jennifer Wimbish provided a status report about Cedar Valley Early College High School - Dallas ISD.

**Enrollment, Budget, and Related Operational Updates about Richland
Collegiate High School of Mathematics, Science, and Engineering (opened
Fall 2006) and Planning Update about Richland Collegiate High School for
Visual, Performing and Digital Arts (opening Fall 2010) - Dr. Kathryn
Eggleston, acting superintendent**

Dr. Kathryn Eggleston, acting superintendent, provided a status report about RCHS of Mathematics, Science, and Engineering and a planning update about the application to TEA for RCHS for Visual, Performing and Digital Arts.

**Opportunity for Chancellor and Board Members to Declare Conflicts of
Interest Specific to this Agenda**

There were no declarations of conflict of interest.

Consideration of Bids

Mrs. Sanchez Metzger moved and Mrs. Boyle seconded a motion to approve all bids in the Consideration of Bids section of the agenda. Motion passed. (See November 3, 2009, Board Meeting, Consideration of Bids, Agenda Items #1-6, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.) Mrs. Boyle confirmed with Director of Purchasing Philip Todd that every effort is being made to secure competitive bids for all goods and services.

Consent Agenda

Vice Chair Flores moved and Ms. Compton seconded a motion to approve

recommendations #7-9 and 11-26 in the Consent Agenda. Motion passed. Mrs. Boyle moved and Mr. Ferguson seconded a motion to approve recommendation #10. Motion passed. Mrs. Metzger voted against recommendation #10. (See November 3, 2009, Board Meeting, Agenda Items #7-26, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Mrs. Boyle moved and Ms. Compton seconded a motion to approve recommendations #27-31, in the Individual Items section of the agenda. Motion passed. (See November 3, 2009, Board Meeting, Agenda Items #27-31, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

(See November 3, 2009, Board Meeting, Agenda Items #32-37, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

None.

Citizens Desiring to Appear Before the Board

Mr. John Parish addressed the board concerning the Brookhaven College police department.

Executive Session

There was no executive session.

Other Notes from the Meeting

Dr. Lassiter will follow-up as indicated to Trustee Flores' requests for 1) detailed information concerning Local Government Code Chapter 176 concerning disclosure of conflicts of interest, 2) an explanation of how the Board of Trustees Policy Manual is organized, 3) an explanation for why all colleges did not receive funding for the work study student mentoring program, and 4) an investigation into whether there may be private funding to underwrite the cost of GED testing

He will also move the "Notice of Awards" report to the informative section of the agenda, provided it is not subject to action by the Board, as requested by Trustee Compton, and, will assure that in the future, contemplated changes to fees (such as for GED testing) will be discussed with the Board before they are instituted, as requested by Trustee Boyle.

Trustee Boyle expressed her appreciation for the video clip at the beginning of the

meeting, congratulatory notes and other expressions from staff on the occasion of her receiving ACCT's 2009 M. Dale Ensign Trustee Leadership Award.

Adjournment

Ms. Compton moved and Vice Chair Flores seconded a motion to adjourn the meeting. Motion passed. Board Chair Prater adjourned the meeting at 5:57 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 13

Approval of Minutes of the November 17, 2009 Planning & Budget
Committee Meeting

It is recommended that the Board approve the minutes of the November 17, 2009 Board of Trustees Planning & Budget Committee Meeting.

Board Members and Officers Present:

Mrs. Kitty Boyle (departed at 4:35 PM)
Mr. Bob Ferguson
Ms. Diana Flores (Vice Chair)(arrived at 2:44 PM)
Dr. Wright Lassiter (Secretary and Chancellor)
Mr. Jerry Prater (Chair)
Mr. JL Sonny Williams

Board Members and Officers Absent: Ms. Charletta Compton and Mrs. Martha Sanchez Metzger

Board Chair Jerry Prater convened the meeting at 2:21 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE NOVEMBER 17, 2009
PLANNING AND BUDGET COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 13th day of November, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 13th day of November, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

College Allocations

Executive Vice Chancellor DesPlas presented information about how resources are allocated to colleges for their operating budgets.

Fall Revision of the 2009-10 Budget

Executive Vice Chancellor DesPlas presented information about proposed Fall revisions to the budgets.

Planning Assumptions for 2010-11 Budget - deferred

Three-year Financial Plan as Provided for in Board Policy BAA (LOCAL) - deferred

Other Notes from the Meeting

Dr. Lassiter will respond to the following inquiries and requests:

- How do you gauge the financial impact of enrollment increases (or decreases) that are greater than anticipated? (Trustee Boyle)
- What needs to be done so that lease income, such as from the contract with Las Colinas and tenants at the Paramount Building, accrues to colleges in the same manner? In other words, should the quasi-endowment established for the Las Colinas revenue be amended? (Trustee Boyle) Can the amount of income from each of these sources be identified in budget reports in the future? (Trustee Flores)
- What is the status of the Foundation's need for continued underwriting of the Rising Star Program? (Board Chair Prater)
- Is central administration evaluated in a manner comparable to educational program review at the colleges? (Trustee Flores)
- Can the Board be given objectives or anticipated outcomes for centralizing various functions rather than "just doing it to do it." (Trustee Flores)
- How much of fund balance is designated, i.e., not available if it were needed for an emergency? (Trustee Prater)
- Is there a Board policy concerning authority to make internal loans to colleges? (Trustee Flores)

Executive Session

There was no Executive Session.

Adjournment

Board Chair Jerry Prater adjourned the meeting at 4:57 PM.

Approved:

A handwritten signature in blue ink, appearing to be 'Wright L. Lassiter, Jr.', written in a cursive style.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 14

Approval of Minutes of the November 20, 2009 Special Meeting

It is recommended that the Board approve the minutes of the November 20, 2009 Board of Trustees Special Meeting.

Board Members and Officers Present:

Mrs. Kitty Boyle
Ms. Charletta Compton
Mr. Bob Ferguson
Ms. Diana Flores (Vice Chair)
Dr. Wright Lassiter (Secretary and Chancellor)
Mrs. Martha Sanchez Metzger
Mr. Jerry Prater (Chair)
Mr. JL Sonny Williams

Board Members and Officers Absent: None

Board Chair Jerry Prater convened the meeting at 1:00 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE NOVEMBER 20, 2009
SPECIAL MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOLS
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 13th day of November, 2009, in a place convenient to the public in the District Office Administration Building, and a copy of this notice was provided on the 13th day of November, 2009, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the George Allen Sr. Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Executive Session

The Board went into executive session at 1:05 PM as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor.

Board Chair Prater concluded the Executive Session on November 20, 2009 at approximately 4:20 PM.

At approximately 4:25 PM, the Board re-convened in its regular meeting.

Adjournment

Board Chair Prater adjourned the meeting at 4:25 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 15

Approval of Deletion of Policy Concerning Student Sexual Harassment Reporting Procedures

It is recommended that the Board of Trustees delete FLDA(LOCAL) as requested by TASB.

Effective date: December 1, 2009

~~[STUDENT COMPLAINTS
SEXUAL HARASSMENT~~

FLDA
(LOCAL)

~~PROCEDURES — SEXUAL
HARASSMENT~~

~~All students shall report complaints of sexual harassment informally to location human resources personnel or location representatives selected by the highest level administrator at the location, or formally to the Vice Chancellor of Educational Affairs as provided in DHA(REGULATION), which is the sexual harassment procedure.]~~

Background

The procedures are now covered in DOA(REGULATION).

BUILDING AND GROUNDS REPORT NO. 16

Approval of Agreement with Blackbird Studio Architects, PC.

It is recommended that authorization be given to approve an agreement with Blackbird Studio Architects, PC in an amount not to exceed \$128,699 to provide Interior Design/Architectural services for Brookhaven College, El Centro College, Eastfield College, Mountain View College, and North Lake College.

Background

This is a D-W project which is not yet listed in the, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for :

- Brookhaven College- Update/replace exterior signage.
- El Centro College- Replace/repair gym bleachers in C220.
- El Centro College- Replace & seal all exterior windows.
- Eastfield College- Refurbish restrooms C3RW2, F2RM1, L3RM1, & L3RW1.
- Mountain View College- Replace hall carpet on all levels; main campus; 158,000 SF.
- North Lake College- Repair/re-upholster performance hall seating; 452 seats.
- North Lake College- Replace original entrance doors; Phase II.

The facilities management staff pre-qualifies architectural and engineering firms and selected Blackbird Studio Architects, PC from its pool of pre-qualified firms. The agreement will be made on December 2, 2009. Compensation is to be a fee not to exceed \$120,279 plus reimbursable expenses not to exceed \$8,420.

BUILDING AND GROUNDS REPORT NO. 17

Approval of Agreement with Crenshaw Consulting Group, LP.

It is recommended that authorization be given to approve an agreement with Crenshaw Consulting Group, LP in an amount not to exceed \$62,553 to provide Civil/Structural Engineering and Design services for North Lake College.

Background

This is a NLC project which is not yet listed in the, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project package is listed below:

Replace Roofs; Buildings H (7,000 sf) & K(14,250 sf).
Repair/replace concrete stairs; Building A; Waterproofing.
Repair roofs, exterior stucco, & water infiltration; Building R.
Repair high priority water infiltration points; Campus Wide.

The facilities management staff pre-qualifies architectural and engineering firms and selected Crenshaw Consulting Group, LP from its pool of pre-qualified firms. The agreement will be made on December 2, 2009. Compensation is to be a fee not to exceed \$58,461 plus reimbursable expenses not to exceed \$4,092.

BUILDING AND GROUNDS REPORT NO. 18

Approval of Agreement with Dunaway Associates, L.P.

It is recommended that authorization be given to approve an agreement with Dunaway Associates L.P. in an amount not to exceed \$52,992 to provide Engineering and Design Services for projects at Brookhaven, Bill J. Priest, District Office, and El Centro College .

Background

This is a D-W project which is not yet listed in the, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for:

Brookhaven College- Replace walkways/sidewalk; campus wide.
Bill J. Priest- Repair exterior sidewalks; east and north building perimeters
District Office- Dock Lift.
El Centro College- Replace roof; Building A and Penthouse.
El Centro College- Replace portion of Elm St. sidewalk by Bookstore.

The facilities management staff pre-qualifies architectural and engineering firms and selected Dunaway Associates L.P. from its pool of pre-qualified firms. The agreement will be made on December 2, 2009. Compensation is to be a fee not to exceed \$49,525 plus reimbursable expenses not to exceed \$3,467.

BUILDING AND GROUNDS REPORT NO. 19

Approval of Agreement with Neel-Schaffer, Inc.

It is recommended that authorization be given to approve an agreement with Neel-Schaffer, Inc in an amount not to exceed \$163,432 to provide Civil/Structural Engineering and Design services for Eastfield College.

Background

This is an EFC project which is not yet listed in the, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for:

EFC - Repair upper courtyard.

EFC - Replace asphalt parking lots.

The facilities management staff pre-qualifies architectural and engineering firms and selected Neel-Schaffer, Inc from its pool of pre-qualified firms. The agreement will be made on December 2, 2009. Compensation is to be a fee not to exceed \$152,740 plus reimbursable expenses not to exceed \$10,692.

BUILDING AND GROUNDS REPORT NO. 20

Approval of Agreement with Nelco Engineering Inc.

It is recommended that authorization be given to approve an agreement with Nelco Engineering Inc. in an amount not to exceed \$83,888 to provide Engineering Services and Design for Mountain View College and North Lake College.

Background

This is a DSC project which is not yet listed in the, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for:

Mountain View College: Replace 1000T centrifugal Chiller, CH-2

Mountain View College: Replace motors and VFDs on AHUs A-1, A-2, A-3 & A-4

North Lake College: Replace piping insulation in section of tunnel

North Lake College: Replace buried utility pipe in section of tunnel

The facilities management staff pre-qualifies architectural and engineering firms and selected Nelco Engineering Inc. from its pool of pre-qualified firms. The agreement will be made on December 2, 2009. Compensation is to be a fee not to exceed \$78,400 plus reimbursable expenses not to exceed \$5,488.

BUILDING AND GROUNDS REPORT NO. 21

Approval of Agreement with Purdy-McGuire

It is recommended that authorization be given to approve an agreement with Purdy-McGuire in an amount not to exceed \$106,643 to provide Engineering services and design for Richland College.

Background

This is a RLC project which is not yet listed in the, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for:

- RLC - Replace underground, Westside HVAC Piping
- RLC - Refurbish existing cooling towers, 750 Ton, 3ea
- RLC - Replace 900 Ton Chiller No.2

The facilities management staff pre-qualifies architectural and engineering firms and selected Purdy-McGuire from its pool of pre-qualified firms. The agreement will be made on December 2, 2009. Compensation is to be a fee not to exceed \$99,750 plus reimbursable expenses not to exceed \$6,893.

BUILDING AND GROUNDS REPORT NO. 22

Approval of Agreement with Schmidt & Stacy Consulting Engineers, Inc.

It is recommended that authorization be given to approve an agreement with Schmidt & Stacy Consulting Engineers, Inc. in an amount not to exceed \$134,595 to provide Engineering and Design Services for Brookhaven College, Bill J. Priest, LeCroy, District Service Center and Cedar Valley College.

Background

This is a D-W project which is not yet listed in the, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for

Brookhaven College: Replace 700T centrifugal chiller, Building B.
Bill J. Priest: Replace AHU drives, shaft, bearing, controls, 9 ea
Bill J. Priest: Replace surge suppressors at distribution panels
LeCroy Center for Telecom: Replace damper and actuators, AHU 1 & AHU 2
District Service Center: Replace motor, VFD, belts/sheaves, TAB, AHU-6
Purchasing
District Service Center: Refurbish Cooling Tower
Cedar Valley College: Update Fire Sprinkler systems, Building D, F and G.

The facilities management staff pre-qualifies architectural and engineering firms and selected Schmidt & Stacy consulting Engineers, Inc. from its pool of pre-qualified firms. The agreement will be made on December 2, 2009. Compensation is to be a fee not to exceed \$125,790.00 plus reimbursable expenses not to exceed \$8,805.

FINANCIAL REPORT NO. 23

Approval of Expenditures for October 2009

The chancellor recommends approval of expenditures in the amount of \$39,123,466 in the month of October 2009.

Policy Reminders

Board policies pertinent to evaluating a recommendation for approval of expenditures include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

The College District shall not lend its credit or gratuitously grant public money or things of value in aid of any individual, association, or corporation. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art. III, Sec 52; Brazoria County v. Perry, 537 S.W.2d 89 (Civ. App. 1976)

The College District shall not grant any extra compensation, fee, or allowance to a public officer, agent, servant, or contractor after service has been rendered or a contract entered into and performed in whole or in part. Nor shall the College district pay or authorize the payment of any claim against the College District under agreement or contract made without authority of law. CC (LEGAL), AUTHORIZED EXPENDITURES, Tx. Const. Art III, Sec 53; Harlingen ISD v. C.H. Page and Bro., 48 S.W.2d 983 (Comm. App. 1932)

Board responsibilities shall be to...provide ways and means of financial support; approve the annual budget; review and approve expenditures. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES

The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, board policy, and the College District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Chancellor or designee who shall ensure that funds are expended in accordance with the adopted budget. CC (LOCAL), BUDGET ADOPTION

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

FINANCIAL REPORT NO. 24

Approval of Adjustments to the Budget for Fiscal Year 2009-10

It is recommended that adjustments to the budget for fiscal year 2009-10 be approved and the budget be revised.

Background

Board Policy CC (Local) provides the following: *The Budget may be amended during the fiscal year upon approval of the Board according to the Business Office Procedures Manual.* Normally, the administration proposes adjustments to the budget in Fall and Spring semesters.

The Planning and Budget Committee reviewed the proposed adjustments on November 17, 2009. Following a presentation and question/answer period, the committee approved submitting the proposed adjustments to the Board for formal action. Board members in attendance were: Jerry Prater (chair), Kitty Boyle, Bob Ferguson, Diana Flores, and Sonny Williams.

Most adjustments in a Fall semester are due to encumbrances carried forward from the prior fiscal year, distribution of salary increases, reallocations from reserve to departmental accounts, and corrections to income estimates based on Fall enrollments. This is true for the Fall 2009 revision, although the salary increases were due to a limited amount for job evaluations and promotions rather than to a cost of living increase.

Significant adjustments in addition to encumbrances carried forward include the following:

- \$1,612,555 of state appropriations was reclassified to the restricted fund because it is coming from federal stimulus funds that are restricted
- Tuition is increasing \$5,550,011 due to a projected increase in credit enrollment and increased continuing education offerings
- Federal grants and contracts revenue was increased by \$358,092
- Investment income was decreased by \$350,000
- General revenue was increased by \$397,327
- Auxiliary transfers-in was increased by \$225,000
- The restricted fund, although increased \$3,132,992 for restricted state appropriations, decreased \$1,280,101 in total
- The Richland Collegiate High School was decreased \$475,014 from state funding

- The unexpended plant fund shows a \$21,555,551 net decrease because more was paid on projects than estimated for 2008-09 reducing the expenditures for 2009-10 and investment revenue will be less as well
- Debt service will have additional transfer in of \$1,251,824 to meet current year projected debt expenditures

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 PROPOSED CURRENT FUNDS OPERATING BUDGET
Revenues & Additions

	2010		
	Original	Proposed Change	Fall Revision
Unrestricted Fund:			
State Appropriations	\$ 97,994,088	\$ (1,612,555)	\$ 96,381,533
Tuition	\$ 74,356,363	5,550,011	79,906,374
Taxes for Current Operations	\$ 126,151,795	-	126,151,795
Federal Grants and Contracts	\$ 887,169	358,092	1,245,261
State Grants and Contracts	\$ 148,520	(22,859)	125,661
Investment Income	\$ 5,400,000	(350,000)	5,050,000
General Revenue	\$ 2,627,346	397,327	3,024,673
Use of Fund Balance	\$ 15,162,443	26,426,297	41,588,740
Total	\$ 322,727,724	\$ 30,746,313	\$ 353,474,037
Auxiliary Fund:			
Sales & Services	\$ 5,920,664	\$ (8,868)	\$ 5,911,796
Investment Income	\$ 250,703	(20,001)	230,702
Transfers-in	\$ 4,950,797	225,000	5,175,797
Use of Fund Balance	\$ -	994,040	994,040
Total	\$ 11,122,164	\$ 1,190,171	\$ 12,312,335
Restricted Fund:			
Insurance/Retirement Match	\$ 24,581,593	\$ 1,830,256	\$ 26,411,849
SBDC State Match	\$ 2,151,302	(309,819)	1,841,483
ARRA State Funding	\$ -	1,612,555	1,612,555
Subtotal State Appropriations	<u>26,732,895</u>	<u>3,132,992</u>	<u>29,865,887</u>
Grants & Contracts			
Federal	68,532,970	1,769,407	70,302,377
State	9,836,237	(4,204,429)	5,631,808
Local	7,094,530	(1,573,907)	5,520,623
Transfers-in	597,000	(452,472)	144,528
Total	\$ 112,793,632	\$ (1,328,409)	\$ 111,465,223
Richland Collegiate High School	-	48,308	48,308
Grand Total	\$ 112,793,632	\$ (1,280,101)	\$ 111,513,531
Richland Collegiate High School			
State Funding	\$ 3,199,892	\$ (475,014)	\$ 2,724,878
Investment Income	\$ 18,000	(7,200)	10,800
Total	\$ 3,217,892	\$ (482,214)	\$ 2,735,678
TOTAL CURRENT FUNDS REVENUES & ADDITIONS	\$ 449,861,412	\$ 30,174,169	\$ 480,035,581

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 PROPOSED CURRENT FUNDS OPERATING BUDGET
Expenditures & Uses by Function

	2010		
	Original	Proposed Change	Fall Revision
Unrestricted Fund			
Instruction	\$ 128,959,082	4,993,623	\$ 133,952,705
Public Service	\$ 6,530,101	350,266	6,880,367
Academic Support	\$ 18,592,432	448,953	19,041,385
Student Services	\$ 27,725,459	1,042,682	28,768,141
Institutional Support	\$ 58,618,293	5,492,333	64,110,626
Staff Benefits	\$ 10,394,722	1,074,022	11,468,744
Operations & Maintenance	\$ 30,413,953	2,055,550	32,469,503
Repairs & Rehabilitation	\$ 19,750,474	13,340,381	33,090,855
Reserve - Campus	\$ 4,140,998	1,915,373	6,056,371
Reserve - Compensation	\$ 250,000	(189,636)	60,364
Reserve - Retention	\$ 1,000,000	(196,800)	803,200
Reserve - Operating	\$ 2,839,250	534,673	3,373,923
Reserve - Enrollment Growth	\$ 1,000,000	400,000	1,400,000
Reserve - Non-operating	\$ 2,246,316	(658,326)	1,587,990
Mandatory Transfers	\$ 2,355,229	-	2,355,229
Non-mandatory Transfers	\$ 7,911,415	143,219	8,054,634
Total	\$ 322,727,724	\$ 30,746,313	\$ 353,474,037
Auxiliary Fund			
Student Activities	\$ 6,737,073	\$ 648,117	\$ 7,385,190
Sales & Services	\$ 3,346,093	283,738	3,629,831
Reserve - Campus	\$ 729,457	71,091	800,548
Reserve - District	\$ 193,554	187,725	381,279
Transfers-out	\$ 115,987	(500)	115,487
Total	\$ 11,122,164	\$ 1,190,171	\$ 12,312,335
Restricted Fund			
State Appropriations	\$ 24,581,593	\$ 1,830,255	\$ 26,411,848
Grants & Contracts	39,740,639	(5,437,956)	34,302,683
Scholarships	48,471,400	2,279,292	50,750,692
Total	\$ 112,793,632	\$ (1,328,409)	\$ 111,465,223
Richland Collegiate High School	-	48,308	48,308
Grand Total	\$ 112,793,632	\$ (1,280,101)	\$ 111,513,531
Richland Collegiate High School			
Instruction	\$ 1,546,150	\$ (187,813)	\$ 1,358,337
Public Service	\$ 220,581	\$ (25,840)	\$ 194,741
Academic Support	\$ 359,729	(165,203)	194,526
Student Services	\$ 372,068	(15,154)	356,914
Institutional Support	\$ 719,364	(88,204)	631,160
Total	\$ 3,217,892	\$ (482,214)	\$ 2,735,678
TOTAL CURRENT FUNDS EXPENDITURES & USES	\$ 449,861,412	\$ 30,174,169	\$ 480,035,581

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 PROPOSED NON-OPERATING BUDGET
Revenues & Expenditures

Unexpended Plant Fund

	2010		
	Original	Proposed Change	Fall Revision
Revenues & Additions:			
Investment Revenue	\$ 617,000	\$ (253,000)	\$ 364,000
General Obligation Bonds	50,000,000	-	50,000,000
Transfers-in	-	20,870	20,870
Use of Fund Balance	55,368,078	(21,323,421)	34,044,657
Total	\$ 105,985,078	\$ (21,555,551)	\$ 84,429,527
Expenditures & Uses:			
Bldg & Physical Plant Repairs	\$ 3,135,386	\$ (275,373)	\$ 2,860,013
Construction & Land Purchases	89,081,177	(27,208,511)	61,872,666
Architects	3,630,233	6,683,612	10,313,845
Furniture & Equipment	9,988,282	(2,007,103)	7,981,179
Bond Cost of Issuance	150,000	-	150,000
Non-Mandatory Transfers-In	-	1,251,824	1,251,824
Total	\$ 105,985,078	\$ (21,555,551)	\$ 84,429,527

Debt Service Fund

	2010		
	Original	Proposed Change	Fall Revision
Revenues & Additions:			
Investment Revenue	\$ 60,000	\$ (12,000)	\$ 48,000
Taxes (Maintenance Tax Notes)	\$ 6,381,218	-	6,381,218
Taxes (General Obligation Bonds)	29,271,885	214,645	29,486,530
Transfers-in (Tuition)	2,322,986	-	2,322,986
Transfers-in (Unexpended Plant Fund)	-	1,251,824	1,251,824
Transfers-in (Unrestricted)	2,960,618	(102,651)	2,857,967
Total	\$ 40,996,707	\$ 1,351,818	\$ 42,348,525

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 PROPOSED NON-OPERATING BUDGET
Revenues & Expenditures

Quasi-endowment Fund

	2010		
	Original	Proposed Change	Fall Revision
Revenues:			
Investment Income	\$ 125,000	\$ (15,000)	\$ 110,000
Lease Income	\$ 400,000	-	400,000
Total	<u>\$ 525,000</u>	<u>\$ (15,000)</u>	<u>\$ 510,000</u>
Expenditures:			
Transfers-out			
Rising Star Program	\$ 525,000	\$ (15,000)	\$ 510,000
Total	<u>\$ 525,000</u>	<u>\$ (15,000)</u>	<u>\$ 510,000</u>

FINANCIAL REPORT NO. 25

Approval of List of Maintenance Projects to be Funded by Dallas County Community College District Maintenance Tax Notes, Series 2004

It is recommended that the Board of Trustees of Dallas County Community College District approve the attached list of projects to be funded by remaining Dallas County Community College District Maintenance Tax Notes, Series 2004 proceeds.

Background

At the February 4, 2003 Board meeting, the Board of Trustees approved the resolution to prepare documents for the issuance of \$50,000,000 in maintenance tax notes. At that time it was indicated that the authorization of a resolution for issuance and sale of the maintenance tax notes would be presented at a later Board meeting for each series. That resolution for issuance and sale of the second and last portion of the \$50,000,000 maintenance tax notes was approved at the March 2, 2004 Board meeting.

At that time a list of specific maintenance projects was approved by the Board. However, at this time there are excess dollars available from the Series 2004 Maintenance Tax Notes that were not needed to complete the first two rounds of projects (a second round was approved by the board from remaining funds at the March 6, 2007 meeting). In order to use the remaining available funds, the Board must approve a new list of maintenance projects. The attached list enumerates maintenance projects recommended for approval by the Board.

Proceed from the Series 2004 Maintenance Tax Notes were \$39,683,506. Projects originally approved for funding through maintenance tax notes have been completed. The second round of projects used \$6,830,663 of the funds remaining from the first set of projects. The three projects currently being submitted for approval are projected to total \$3,666,188.

Dallas County Community College District
 List of Additional Projects Financed with Series 2004
 Maintenance Tax Notes

CAMPUS	PROJECT DESCRIPTION		AMOUNT
EFC	Repair	Upper courtyard	\$ 763,140
EFC	Replace	Asphalt parking lots	2,224,098
RLC	Replace	900 ton chiller No. 2	678,950
		TOTAL	\$ 3,666,188

Campus Legend: EFC – Eastfield; RLC – Richland

FINANCIAL REPORT NO. 26

Approval of Resolution to Transfer Funds to Institutional Scholarships

It is recommended that the Board approve a resolution authorizing the transfer of \$225,000 from the auxiliary services fund to institutional scholarships to replenish the enterprise scholarship for all seven colleges.

Background

In August of 2006, the Enterprise Scholarship was established within Institutional Scholarships Fund. Funds derived from bookstore and vending commissions within the auxiliary services fund have reached a level that permits this transfer to replenish the Enterprise Scholarship. Each college receives a portion of the \$225,000 transfer. Each college financial aid office administers and awards these scholarships.

**RESOLUTION EXPRESSING OFFICIAL INTENT OF THE DALLAS
COUNTY COMMUNITY COLLEGE DISTRICT TO TRANSFER
SPECIFIC AUXILIARY ENTERPRISE FUND BALANCE TO
INSTITUTIONAL SCHOLARSHIPS**

WHEREAS, the Dallas County Community College District (the District) is a community college district and political subdivision of the State of Texas; and

WHEREAS, the District has accumulated fund balance in its auxiliary enterprise fund;

WHEREAS, this specific fund balance has exceeded amounts to be considered normal and prudent reserves for the purpose and needs of the individual colleges named herein; and

WHEREAS, the District considers institutional scholarships to be an appropriate use for such excess fund balance and such scholarship program to serve a public purpose in accordance with the Texas Constitution and pursuant of the Education Code;
NOW THEREFORE:

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS
COUNTY COMMUNITY COLLEGE DISTRICT:**

Section 1. That the District transfer the following amounts from the auxiliary enterprise fund balance of the colleges listed below to the agency fund for institutional scholarships.

Brookhaven College	\$33,079
Cedar Valley College	\$26,516
Eastfield College	\$33,235
El Centro College	\$30,043
Mountain View College	\$29,079
North Lake College	\$32,896
Richland College	\$40,152

Section 2. That the institutional scholarships created by this action be used for the instruction and training of students enrolled at the colleges listed above.

Section 3. That the District shall place sufficient controls on the institutional scholarship program to ensure that the public purpose is carried out.

Section 4. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE
DISTRICT

By: _____
Jerry Prater, Chair
Board of Trustees

ATTEST

By: _____
Wright L. Lassiter, Jr., Secretary
Board of Trustees

Adopted: _____

FINANCIAL REPORT NO. 27

Approval of Agreement with American Medical Response Ambulance Service, Inc., dba National College of Technical Instruction

It is recommended that authorization be given to approve an agreement with American Medical Response Ambulance Service, Inc., dba National College of Technical Instruction in an amount not to exceed \$150,000 for the period of January 1, 2010 through August 31, 2010, to provide non-credit CPR, EMT, Pharmacy Technician, EKG Technician and Certified Nursing Assistant Program training through Eastfield College.

Background

This is an agreement between Eastfield College and American Medical Response Ambulance Service, Inc. (AMR), to provide non-credit CPR, EMT, Pharmacy Technician, EKG Technician and Certified Nursing Assistant courses. AMR will provide the following: qualified instructors, training space, equipment related to curriculum and malpractice insurance coverage for each student enrolled. It is anticipated that 165 students will be trained through this contract.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Jean Conway, interim president.

FINANCIAL REPORT NO. 28

Approval of Agreement with Clean Tech Training Center, Inc.

It is recommended that authorization be given to approve an agreement with Clean Tech Training Center, Inc. in an amount not to exceed \$174,900 for the period of January 1, 2010 through August 31, 2010, to provide non-credit training for Eastfield College.

Background

Clean Tech, in a partnership with Eastfield College, will provide non-credit courses in Intro to Solar Power and Solar installation. Clean Tech will also provide all needed materials, books, supplies and classroom equipment. It is anticipated that 40-50 students will be enrolled.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Jean Conway, interim president.

FINANCIAL REPORT NO. 29

Approval of Agreement with Atlas Efficiency Solutions

It is recommended that authorization be given to approve an agreement with Atlas Efficiency Solutions in an amount not to exceed \$252,000 for the period January 4, 2010 through January 4, 2012, to provide the non-credit Energy Auditor Building Analyst Professional course to the general public for Mountain View College.

Background

The purpose of this agreement is for Mountain View College, in conjunction with Atlas Efficiency Solutions, to provide the non-credit Energy Auditor Building Analyst Professional course to the general public. This course provides the students with the conceptual basis for conducting an audit on residential homes and includes the diagnostic testing to evaluate air leakage through the building envelope as well as health and safety considerations for combustible gas appliances. A class will be offered each month and it is projected that there will be 10 Students per class.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

PERSONNEL REPORT NO. 30

Acceptance of Resignation, Retirement and Phased Faculty Retirement

The Chancellor recommends that the Board of Trustees accepts the following requests for resignation, retirement and phased faculty retirement from the following employees:

RESIGNATION – 1

Ray C. Hill
Lieutenant, College Police
Length of Service: 17 years
Reason for resigning: Personal reasons

Effective Date: October 21, 2009
Campus: Eastfield College

RETIREMENT – 1

Johnny Hullett
Director, College Police
Length of Service: 37 years

Effective Date: January 31, 2010
Campus: Cedar Valley College

PHASED FACULTY RETIREMENT – 1

Robert Bennett
Instructor, Philosophy
Length of Service: 42 years

Effective Date: July 31, 2010
Campus: Richland College

PERSONNEL REPORT NO. 31

Employment of Contractual Personnel

The Chancellor recommends that the Board of Trustees authorizes execution of written contracts of employment with the following persons on the terms and at the compensations stated.

REGULAR APPOINTMENT ADMINISTRATOR – 1

Evalyn E. Eriksson
Annual Salary: \$40,022/Band I
Campus: El Centro College
Effective Dates: December 2, 2009
through August 31, 2010
Monthly Business and Travel Allowance: \$95
Coordinator, International Small Business Training
Biographical Sketch: M.B.A., University of Dallas, Irving, TX; B.S., University of Texas at Austin, Austin, TX
Experience: Principal/Owner, Classic Cast Stone of Dallas, Inc., Garland, TX; Principal/Owner, Slate Select, Inc., Garland, TX; Small Business Management Counselor, Bill J. Priest Campus-International Trade Center

REGULAR APPOINTMENT FACULTY – 1

Manasseh Lee
Annual Salary (Rang): \$ 45,360/F01
Campus: El Centro College
Effective Dates: Spring Semester 2010
Instructor, Internet Development Technologies
Biographical Sketch: M.B.A. and B.A., Texas A&M University-Commerce, Commerce, TX
Experience: Computer Specialist, Texas A&M University-Commerce, Commerce, TX; Web Developer II, LeCroy Center; Visiting Scholar Faculty-El Centro College; Adjunct Faculty, Mountain View and Richland Colleges

INFORMATIVE REPORT NO. 32

Presentation of Current Funds Operating Budget Report for October 2009

The chancellor presents the report of the current funds operating budget for October 2009 for review.

Policy Reminders

Board policies pertinent to evaluating a current funds operating budget report include:

Act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

In the execution of his or her duties, the Chancellor must: ...Operate the College District with a budget balanced by current funds revenue except in instances when the Board approves use of fund balance for specific purposes. BAA (LOCAL), PROVIDE DIRECTION

In the execution of his or her duties, the Chancellor must: ...Promote fiscal integrity by avoiding material deviations of actual expenditures from the budget. BAA (LOCAL), PROVIDE DIRECTION

The College District should operate on a budget balanced with current funds except as the Board may give specific approval to use fund balance for nonrecurring expenses. BAA (LOCAL), ANNUAL BUDGET

Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the College District's programs and activities and provides the resources to implement them. In the planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered. Budget planning and evaluation are continuous processes and should be part of each month's activities. CC (LOCAL), BUDGET PLANNING

Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts. These financial and budget progress reports shall indicate all receipts and their sources for the period, expenditures and their classification for the period, and the various fund balances at the beginning and the end of the period. CDA (LOCAL)

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date October 31, 2009
16.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 97,994,088	\$ 23,208,875	\$ 74,785,213	23.7%	22.5-27.0%	
Tuition	74,356,363	34,096,422	40,259,941	45.9%	36.2-43.8%	(1)
Taxes for Current Operations	126,151,795	3,445,221	122,706,574	2.7%	0.0-1.8%	(2)
Federal Grants & Contracts	887,169	192,509	694,660	21.7%	6.0-21.2%	(3)
State Grants & Contracts	148,520	-	148,520	0.0%	n/a	
General Sources:						
Investment Income	5,400,000	695,562	4,704,438	12.9%	14.0-20.6%	(4)
General Revenue	2,627,346	595,483	2,031,863	22.7%	n/a	
Subtotal General Sources	8,027,346	1,291,045	6,736,301	16.1%	15.4-21.6%	
SUBTOTAL UNRESTRICTED	307,565,281	62,234,072	245,331,209	20.2%	n/a	
Use of Fund Balance & Transfers-in	15,162,443	-	15,162,443	0.0%	n/a	
TOTAL UNRESTRICTED	322,727,724	62,234,072	260,493,652	19.3%	15.9-18.3%	(5)
AUXILIARY FUND						
Sales & Services	5,920,664	761,393	5,159,271	12.9%	6.3-18.6%	
Investment Income	250,703	35,291	215,412	14.1%	9.1-22.0%	
Transfers-in	4,950,797	-	4,950,797	0.0%	n/a	
Use of Fund Balance	-	-	-	0.0%	n/a	
TOTAL AUXILIARY	11,122,164	796,684	10,325,480	7.2%	0.0-32.5%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	24,581,593	4,210,402	20,371,191	17.1%	n/a	
SBDC State Match	2,151,302	475,655	1,675,647	22.1%	n/a	
Subtotal State Appropriations	26,732,895	4,686,057	22,046,838	17.5%	n/a	
Grants, Contracts & Scholarships:						
Federal	68,532,970	10,669,471	57,863,499	15.6%	n/a	
State	9,836,237	1,311,357	8,524,880	13.3%	n/a	
Local	7,094,530	1,328,006	5,766,524	18.7%	n/a	
Transfers-in	597,000	136	596,864	0.0%	n/a	
Subtotal Grants, Contracts & Scholarships	86,060,737	13,308,970	72,751,767	15.5%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	112,793,632	17,995,027	94,798,605	16.0%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	3,199,892	220,930	2,978,962	6.9%	n/a	
Investment Income	18,000	1,772	16,228	9.8%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	3,217,892	222,702	2,995,190	6.9%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 449,861,412	\$ 81,248,485	\$ 368,612,927	18.1%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date October 31, 2009
16.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 128,959,082	\$ 26,462,227	\$ 102,496,855	20.5%	18.0-19.7%	(6)
Public Service	6,530,101	1,428,245	5,101,856	21.9%	15.2-19.2%	(7)
Academic Support	18,592,432	3,509,325	15,083,107	18.9%	16.4-22.3%	
Student Services	27,725,459	4,829,483	22,895,976	17.4%	16.0-17.6%	
Institutional Support	58,618,293	16,307,663	42,310,630	27.8%	16.8-25.0%	(8)
Staff Benefits	10,394,722	1,969,594	8,425,128	18.9%	0.0-36.4%	
Operations & Maintenance of Plant	30,413,953	8,373,112	22,040,841	27.5%	25.5-37.9%	
Repairs & Rehabilitation	19,750,474	4,639,311	15,111,163	23.5%	5.7-27.7%	
Special Items:						
Reserve - Campus	4,140,998	-	4,140,998	n/a	n/a	
Reserve - Compensation	250,000	-	250,000	n/a	n/a	
Reserve - Retention	1,000,000	-	1,000,000	n/a	n/a	
Reserve - State Funding Reduction	-	-	-	n/a	n/a	
Reserve - Operating	2,839,250	-	2,839,250	n/a	n/a	
Reserve - Enrollment Growth	1,000,000	-	1,000,000	n/a	n/a	
Reserve - New Campuses	-	-	-	n/a	n/a	
Reserve - New Buildings	-	-	-	n/a	n/a	
Reserve - Non-operating	2,246,316	-	2,246,316	n/a	n/a	
TOTAL UNRESTRICTED	312,461,080	67,518,960	244,942,120	21.6%	18.0-21.1%	(9)
AUXILIARY FUND						
Student Activities	6,737,073	1,699,491	5,037,582	25.2%	17.9-22.0%	(10)
Sales & Services	3,346,093	700,673	2,645,420	20.9%	18.9-30.8%	
Reserve - Campus	729,457	-	729,457	n/a	n/a	
Reserve - District	193,554	-	193,554	n/a	n/a	
Transfers-out	115,987	45,818	70,169	39.5%	0.0-95.2%	
TOTAL AUXILIARY	11,122,164	2,445,982	8,676,182	22.0%	7.7-38.5%	
RESTRICTED FUND						
State Appropriations	24,581,593	4,210,402	20,371,191	17.1%	0.0-28.3%	
Grants & Contracts	39,740,639	6,403,832	33,336,807	16.1%	n/a	
Scholarships	48,471,400	7,380,793	41,090,607	15.2%	n/a	
Subtotal Grants, Contracts & Scholarships	112,793,632	17,995,027	94,798,605	16.0%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	112,793,632	17,995,027	94,798,605	16.0%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	3,217,892	438,032	2,779,860	13.6%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	3,217,892	438,032	2,779,860	13.6%	n/a	
SUBTOTAL EXPENDITURES & USES	439,594,768	88,398,001	351,196,767	20.1%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,322,986	1,053,375	1,269,611	45.3%	36.3-49.3%	
LoanStar Loan to Debt Service Fund	-	-	-	0.0%	n/a	
Institutional Matching-Contracts/Grants	32,243	-	32,243	0.0%	0.0-228.6%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,950,797	-	4,950,797	0.0%	n/a	
Unexpended Plant Fund	-	-	-	0.0%	n/a	
Debt Service Fund	2,960,618	-	2,960,618	0.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	10,266,644	1,053,375	9,213,269	10.3%	n/a	
TOTAL EXPENDITURES & USES	\$ 449,861,412	\$ 89,451,376	\$ 360,410,036	19.9%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date October 31, 2009
16.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$ 205,128,899	\$ 37,430,151	\$ 167,698,748	18.2%
Staff Benefits	10,394,722	1,969,594	8,425,128	18.9%
Purchased Services	14,272,598	5,945,517	8,327,081	41.7%
Operating Expenses	78,272,935	15,167,663	63,105,272	19.4%
Supplies & Materials	7,392,454	5,868,401	1,524,053	79.4%
Minor Equipment	1,387,748	1,573,682	(185,934)	113.4%
Capital Outlay	3,039,902	2,210,127	829,775	72.7%
Charges	(18,904,742)	(2,646,175)	(16,258,567)	14.0%
SUBTOTAL UNRESTRICTED	300,984,516	67,518,960	233,465,556	22.4%
Reserve - Campus	4,140,998	-	4,140,998	n/a
Reserve - Compensation	250,000	-	250,000	n/a
Reserve - Retention	1,000,000	-	1,000,000	n/a
Reserve - State Funding Reduction	-	-	-	n/a
Reserve - Operating	2,839,250	-	2,839,250	n/a
Reserve - Enrollment Growth	1,000,000	-	1,000,000	n/a
Reserve - New Campuses	-	-	-	n/a
Reserve - New Buildings	-	-	-	n/a
Reserve - Non-operating	2,246,316	-	2,246,316	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,322,986	1,053,375	1,269,611	45.3%
LoanStar Loan to Debt Service Fund	-	-	-	0.0%
Institutional Matching - Contracts/Grants	32,243	-	32,243	0.0%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,950,797	-	4,950,797	0.0%
Unexpended Plant Fund	-	-	-	0.0%
Debt Service Fund	2,960,618	-	2,960,618	0.0%
TOTAL UNRESTRICTED	322,727,724	68,572,335	254,155,389	21.2%
AUXILIARY FUND	11,122,164	2,445,982	8,676,182	22.0%
RESTRICTED FUND	112,793,632	17,995,027	94,798,605	16.0%
RICHLAND COLLEGIATE HIGH SCHOOL	3,217,892	438,032	2,779,860	13.6%
TOTAL EXPENDITURES & USES	\$ 449,861,412	\$ 89,451,376	\$ 360,410,036	19.9%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 16.7% of Fiscal Year Elapsed

	October 31, 2009			October 31, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 97,994,088	\$ 23,208,875	23.7%	\$ 89,473,204	\$ 24,210,846	27.1%
Tuition	74,356,363	34,096,422	45.9%	67,337,461	29,614,553	44.0%
Taxes for Current Operations	126,151,795	3,445,221	2.7%	126,851,795	(7,167)	(0.0%)
Federal Grants & Contracts	887,169	192,509	21.7%	844,062	142,812	16.9%
State Grants & Contracts	148,520	-	0.0%	148,520	-	0.0%
General Sources:						
Investment Income	5,400,000	695,562	12.9%	6,625,000	947,433	14.3%
General Revenue	2,627,346	595,483	22.7%	2,291,414	573,233	25.0%
Subtotal General Sources	8,027,346	1,291,045	16.1%	8,916,414	1,520,666	17.1%
SUBTOTAL UNRESTRICTED	307,565,281	62,234,072	20.2%	293,571,456	55,481,710	18.9%
Use of Fund Balance & Transfers-in	15,162,443	-	0.0%	24,107,909	-	0.0%
TOTAL UNRESTRICTED	322,727,724	62,234,072	19.3%	317,679,365	55,481,710	17.5%
AUXILIARY FUND						
Sales & Services	5,920,664	761,393	12.9%	6,694,212	823,981	12.3%
Investment Income	250,703	35,291	14.1%	294,664	42,267	14.3%
Transfers-in	4,950,797	-	0.0%	5,048,797	-	0.0%
Use of Fund Balance	-	-	0.0%	-	-	0.0%
TOTAL AUXILIARY	11,122,164	796,684	7.2%	12,037,673	866,248	7.2%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	24,581,593	4,210,402	17.1%	23,758,341	1,582,385	6.7%
SBDC State Match	2,151,302	475,655	22.1%	1,551,288	357,744	23.1%
Subtotal State Appropriations	26,732,895	4,686,057	17.5%	25,309,629	1,940,129	7.7%
Grants, Contracts & Scholarships:						
Federal	68,532,970	10,669,471	15.6%	52,219,278	6,379,328	12.2%
State	9,836,237	1,311,357	13.3%	4,425,594	826,976	18.7%
Local	7,094,530	1,328,006	18.7%	5,911,446	462,067	7.8%
Transfers-in	597,000	136	0.0%	700,335	-	0.0%
Subtotal Grants, Contracts & Scholarships	86,060,737	13,308,970	15.5%	63,256,653	7,668,371	12.1%
Richland Collegiate High School	-	-	n/a	-	-	n/a
TOTAL RESTRICTED	112,793,632	17,995,027	16.0%	88,566,282	9,608,500	10.8%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	3,199,892	220,930	6.9%	2,079,322	181,981	8.8%
Investment Income	18,000	1,772	9.8%	19,530	3,312	17.0%
TOTAL COLLEGIATE HIGH SCHOOL	3,217,892	222,702	6.9%	2,098,852	185,293	8.8%
TOTAL REVENUES & ADDITIONS	\$ 449,861,412	\$ 81,248,485	18.1%	\$ 420,382,172	\$ 66,141,751	15.7%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 16.7% of Fiscal Year Elapsed

	October 31, 2009			October 31, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 128,959,082	\$ 26,462,227	20.5%	\$ 119,685,646	\$ 24,407,973	20.4%
Public Service	6,530,101	1,428,245	21.9%	5,797,545	1,058,376	18.3%
Academic Support	18,592,432	3,509,325	18.9%	16,781,506	3,595,925	21.4%
Student Services	27,725,459	4,829,483	17.4%	26,299,182	4,531,146	17.2%
Institutional Support	58,618,293	16,307,663	27.8%	54,943,269	14,205,587	25.9%
Staff Benefits	10,394,722	1,969,594	18.9%	10,310,363	4,166,092	40.4%
Operations & Maintenance of Plant	30,413,953	8,373,112	27.5%	28,931,326	9,538,898	33.0%
Repairs & Rehabilitation	19,750,474	4,639,311	23.5%	24,234,688	1,901,308	7.8%
Special Items:						
Reserve - Campus	4,140,998	n/a	n/a	2,518,022	n/a	n/a
Reserve - Compensation	250,000	n/a	n/a	9,235,525	n/a	n/a
Reserve - Retention	1,000,000	n/a	n/a	-	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	-	n/a	n/a
Reserve - Operating	2,839,250	n/a	n/a	6,186,883	n/a	n/a
Reserve - Enrollment Growth	1,000,000	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	500,000	n/a	n/a
Reserve - Non-operating	2,246,316	n/a	n/a	1,960,223	n/a	n/a
TOTAL UNRESTRICTED	312,461,080	67,518,960	21.6%	307,384,178	63,405,305	20.6%
AUXILIARY FUND						
Student Activities	6,737,073	1,699,491	25.2%	6,538,578	1,339,053	20.5%
Sales & Services	3,346,093	700,673	20.9%	4,458,205	996,036	22.3%
Reserve - Campus	729,457	n/a	n/a	744,868	n/a	n/a
Reserve - District	193,554	n/a	n/a	206,009	n/a	n/a
Transfers-out	115,987	45,818	39.5%	90,013	50,275	55.9%
TOTAL AUXILIARY	11,122,164	2,445,982	22.0%	12,037,673	2,385,364	19.8%
RESTRICTED FUND						
State Appropriations	24,581,593	4,210,402	17.1%	23,758,341	1,582,385	6.7%
Grants & Contracts	39,740,639	6,403,832	16.1%	25,489,134	4,105,075	16.1%
Scholarships	48,471,400	7,380,793	15.2%	39,318,807	3,921,040	10.0%
Subtotal Grants, Contracts & Scholarships	112,793,632	17,995,027	16.0%	88,566,282	9,608,500	10.8%
Richland Collegiate High School	-	-	n/a	-	-	n/a
TOTAL RESTRICTED	112,793,632	17,995,027	16.0%	88,566,282	9,608,500	10.8%
RICHLAND COLLEGIATE H.S.						
Expenditures	3,217,892	438,032	13.6%	2,098,852	186,428	8.9%
TOTAL COLLEGIATE HIGH SCHOOL	3,217,892	438,032	13.6%	2,098,852	186,428	8.9%
SUBTOTAL EXPENDITURES & USES	439,594,768	88,398,001	20.1%	410,086,985	75,585,597	18.4%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,322,986	1,053,375	45.3%	2,141,649	943,875	44.1%
LoanStar Loan to Debt Service Fund	-	-	0.0%	52,071	-	0.0%
Institutional Matching-Contracts/Grants	32,243	-	0.0%	28,000	73,027	260.8%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,950,797	-	0.0%	5,048,797	-	0.0%
Unexpended Plant Fund	-	-	0.0%	-	-	n/a
Debt Service Fund	2,960,618	-	0.0%	3,024,670	-	0.0%
TOTAL TRANSFERS & DEDUCTIONS	10,266,644	1,053,375	10.3%	10,295,187	1,016,902	9.9%
TOTAL EXPENDITURES & USES	\$ 449,861,412	\$ 89,451,376	19.9%	\$ 420,382,172	\$ 76,602,499	18.2%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2009-10 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 16.7% of Fiscal Year Elapsed

	October 31, 2009			October 31, 2008		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$ 205,128,899	\$ 37,430,151	18.2%	\$ 192,635,672	\$ 35,413,546	18.4%
Staff Benefits	10,394,722	1,969,594	18.9%	10,310,363	4,166,092	40.4%
Purchased Services	14,272,598	5,945,517	41.7%	12,178,288	3,624,080	29.8%
Operating Expenses	78,272,935	15,167,663	19.4%	76,588,362	15,879,822	20.7%
Supplies & Materials	7,392,454	5,868,401	79.4%	7,043,156	3,849,990	54.7%
Minor Equipment	1,387,748	1,573,682	113.4%	906,764	1,266,230	139.6%
Capital Outlay	3,039,902	2,210,127	72.7%	4,756,013	1,539,025	32.4%
Charges	(18,904,742)	(2,646,175)	14.0%	(17,435,093)	(2,333,480)	13.4%
SUBTOTAL UNRESTRICTED	300,984,516	67,518,960	22.4%	286,983,525	63,405,305	22.1%
Reserve - Campus	4,140,998	n/a	n/a	2,518,022	n/a	n/a
Reserve - Compensation	250,000	n/a	n/a	9,235,525	n/a	n/a
Reserve - Retention	1,000,000	n/a	n/a	-	n/a	n/a
Reserve - State Funding Reduction	-	n/a	n/a	-	n/a	n/a
Reserve - Operating	2,839,250	n/a	n/a	6,186,883	n/a	n/a
Reserve - Enrollment Growth	1,000,000	n/a	n/a	-	n/a	n/a
Reserve - New Campuses	-	n/a	n/a	-	n/a	n/a
Reserve - New Buildings	-	n/a	n/a	500,000	n/a	n/a
Reserve - Non-operating	2,246,316	n/a	n/a	1,960,223	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,322,986	1,053,375	45.3%	2,141,649	943,875	44.1%
LoanStar Loan to Debt Service Fund	-	-	0.0%	52,071	-	0.0%
Institutional Matching - Contracts/Grants	32,243	-	0.0%	28,000	73,027	260.8%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,950,797	-	0.0%	5,048,797	-	0.0%
Unexpended Plant Fund	-	-	0.0%	-	-	n/a
Debt Service Fund	2,960,618	-	0.0%	3,024,670	-	0.0%
TOTAL UNRESTRICTED	322,727,724	68,572,335	21.2%	317,679,365	64,422,207	20.3%
AUXILIARY FUND	11,122,164	2,445,982	22.0%	12,037,673	2,385,364	19.8%
RESTRICTED FUND	112,793,632	17,995,027	16.0%	88,566,282	9,608,500	10.8%
RICHLAND COLLEGIATE HIGH SCHOOL	3,217,892	438,032	13.6%	2,098,852	186,428	8.9%
TOTAL EXPENDITURES & USES	\$ 449,861,412	\$ 89,451,376	19.9%	\$ 420,382,172	\$ 76,602,499	18.2%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Tuition* reflects a slightly higher than normal percent of budget due to a higher than expected growth in enrollment for the fall semester. Tuition projections were re-evaluated for Fall Revision.
- (2) Actual *Taxes for Current Operations* reflects a higher than normal percent of budget due to collections being received earlier than usual, per the County Tax Office.
- (3) Actual *Federal Grants & Contracts* reflects a slightly higher than normal percent of budget due primarily to an increase in federal awards. During Fall Revision, budgets were adjusted to the approved award totals.
- (4) Actual *Interest Income* reflects a slightly lower than normal percent of budget due to changes in current market conditions resulting from the worldwide financial crisis. Interest income projections were re-evaluated for Fall Revision.
- (5) Actual *Total Unrestricted* reflects a slightly higher than normal percent of budget due primarily to notes 1-3 above.
- (6 & 8) Actual *Instruction and Institutional Support* reflects a slightly higher than normal percent of budget due primarily to the carry forward of encumbrance and requisition obligations funded in prior year along with other request to use fund balance. During the Fall Revision, colleges will be requesting use of fund balance to cover these initiatives.
- (7) Actual *Public Service* reflects a slightly higher than normal percent of budget due to increased spending for workforce contract training programs.
- (9) Actual *Total Unrestricted* reflects a slightly higher than normal percent of budget due primarily to notes 6-8 above.

- (10) Actual *Student Activity* reflects a slightly higher than normal percent of budget due primarily to scheduled facility repairs.

INFORMATIVE REPORT NO. 33

Presentation of Grant Awards

The chancellor presents the report of grant awards for review. Most grants are from government agencies and a few are from non-profit organizations. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift will be identified separately from grants in this report.

Grantors define the fiscal years for their grants, and often these do not align with DCCCD's fiscal year. DCCCD classifies revenues and expenditures associated with grants as Current Funds – Restricted, meaning that DCCCD must administer the funds in accordance with specifications established by the grantor. Irregularity of fiscal years for the various grants – some beginning July 1 and others October 1, as examples -- may cause the appearance of over- or under-budgeting in the Current Funds Operating Budget report, which is based on DCCCD's September 1 through August 31 fiscal year.

Policy Reminders

Board policies pertinent to evaluating a report of grant awards include:

The Board has the legal power and duty to ... receive bequests and donations or other monies or funds coming legally into their hands. BAA (LEGAL), BEQUESTS AND GIFTS, Education Code 11.151(a)

The Board has the legal power and duty to ... act as a fiduciary in the management of funds under the control of institutions subject to the Board's control and management. BAA (LEGAL), MANAGEMENT OF COLLEGE DISTRICT FUNDS, Education Code 51.352(e)

The Chancellor or designee is authorized to make application on behalf of the District to private or governmental agencies for external funding, and shall report to the Board, not less than quarterly, all applications submitted and grants received. Prior approval of the Board shall be required for any grant application in support of construction of new facilities or any grant application the terms of which require specific Board approval. CF (LOCAL), EXTERNAL FUNDING

In the execution of his or her duties, the Chancellor must: ...Ensure all proposals for grants and private funds align with the College District's mission, focus, and goals. BAA (LOCAL), PROVIDE DIRECTION

Mission: *The mission of the College District is to equip students for successful living and responsible citizenship in a rapidly changing local, national and world community. BAA (LOCAL), EXTENT OF STATE AND LOCAL CONTROL*

Focus: *The focus of the College District shall be increasing educational attainment as delineated in the Coordinating Board's plan for higher education. The plan in effect at the time of adoption of this policy is titled Closing the Gaps by 2015. BAA (LOCAL), EXTENT OF STATE AND LOCAL CONTROL*

Goals: *In addition to goals enumerated in the Coordinating Board's plan for higher education, Closing the Gaps by 2015, the Board establishes these goals for the College District:*

- 1. Students will demonstrate competencies in courses below 100 level (reading, mathematics, English) that prepare them for success in college-level courses.*
- 2. Students will experience a seamless transfer to baccalaureate degree granting institutions.*
- 3. The College District's rate of student retention within courses – the proportion of students who successfully complete – will increase.*
- 4. The College District will apply and continuously improve a systematic approach to facilitating successful course completion for students enrolling the first time in fall semesters.*
- 5. Students who transfer to a baccalaureate degree granting institution will be prepared to attain their educational goals.*
- 6. Students will complete occupational programs or courses with skills sought by themselves or employers.*
- 7. Students will have opportunities to participate in extra- and co-curricular programs and services that support accomplishment of their learning, educational, employment, and career goals.*
- 8. Students will have opportunities to participate in extra- and co-curricular programs and services that facilitate personal growth and citizenship development.*
- 9. The College District will collaborate with private, public, and community partners to identify and respond to recruitment, training, and educational needs.*
- 10. The College District will have programs with kindergarten-grade 12 schools and other higher education institutions to increase the number of students who matriculate to the college level. BAA (LOCAL), ESTABLISH GOALS*

When the District Office of Resource Development receives a notice of award, ... an informative report shall be presented to the Board through the Chancellor. CAB (REGULATION), GRANT RECEIPT PROCESS

Note: (LEGAL) denotes the subject is regulated by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion. (REGULATION) denotes an administrative procedure within the chancellor's authority to change.

Grant Awards Reported in December 2009

Source: U. S. Department of Education – American Recovery and Reinvestment Act of 2009 IDEA-B-Formula
Beneficiary: Richland Collegiate HS of Math Science Engineering
Amount: \$29,774
Term: August 19, 2009 – September 30, 2010
Purpose: To support special education programs.

Source: U. S. Department of Education – American Recovery and Reinvestment Act of 2009 IDEA-B-Formula
Beneficiary: Richland Collegiate HS of Math Science Engineering
Amount: \$56,606
Term: September 4, 2009 – September 30, 2011
Purpose: To support special education programs.

Source: Texas Higher Education Coordinating Board – Work Study Mentorship Program
Beneficiary: Eastfield College
Amount: \$80,000
Term: September 1, 2009 – August 31, 2011
Purpose: To provide funding for eligible college students to mentor students at participating institutions or high school students at participating school districts.

Source: Texas Higher Education Coordinating Board – Work Study Mentorship Program
Beneficiary: Cedar Valley College
Amount: \$80,000
Term: September 1, 2009 – August 31, 2011
Purpose: To provide funding for eligible college students to mentor students at participating institutions or high school students at participating school districts.

Source: Texas Higher Education Coordinating Board – Work Study Mentorship Program

Beneficiary: El Centro College
Amount: \$270,000
Term: September 1, 2009 – August 31, 2011
Purpose: To provide funding for eligible college students to mentor students at participating institutions or high school students at participating school districts.

Source: Office of the Governor Economic Development and Tourism – Texas Wide Open for Business

Beneficiary: BJP campus of El Centro College

Amount: \$105,000

Term: September 1, 2009 – August 31, 2010

Purpose: For payment of costs associated with the Texas Wide Open for Business Forums, Office of the Governor, and the North Texas Small Business Development Center.

Source: U. S. Department of Education- Title III Strengthening Institutions

Beneficiary:

<i>Amount:</i>	<u>College</u>	<u>Increase</u>	<u>New Award Amount</u>
	Cedar Valley	\$401,169	\$ 801,225
	Eastfield	\$359,306	\$1,808,537
	Richland	\$360,624	\$1,804,570

Term: October 1, 2009 – September 30, 2010

Purpose: To assist eligible institutions of higher education to become self-sufficient by providing funds to improve and strengthen their academic quality, institutional management, and fiscal stability.

Source: U. S. Department of Education – Title V Developing Hispanic Serving Institutions

Beneficiary:

<i>Amount:</i>	<u>College</u>	<u>Increase</u>	<u>New Award Amount</u>
	El Centro	\$350,000	\$2,750,000
	Mountain View	\$699,862	\$3,299,693

Term: October 1, 2009 – September 30, 2010

Purpose: To assist eligible Hispanic serving institutions to expand their capacity to serve Hispanic and low-income students.

Source: U. S. Department of Education – Child Care Access Means Parents in School (CCAMPIS)

Beneficiary:

<i>Amount:</i>	<u>Amount</u>	<u>Increase</u>	<u>New Award Amount</u>
	Eastfield	\$145,161	\$ 193,548
	El Centro	\$138,000	\$ 184,800

Mountain View \$129,015 \$ 172,020
Term: October 1, 2009 – September 30, 2010
Purpose: To support the participation of low-income parents in postsecondary education through the provision of campus-based childcare services..

Source: U. S. Department of Education – Student Support Services Federal TRIO Program

Beneficiary: Brookhaven College

Amount: Increase New Award Amount
\$2,722 (Grant Aid) \$1,408,487

Term: September 1, 2009 – August 31, 2010

Purpose: The program provides opportunities for academic development, assists students with basic college requirements, and serves to motivate students toward the successful completion of their postsecondary education. The goal of the program is to increase the college retention and graduation rates of its participants and help students make the transition from one level of higher education to the next.

Source: Workforce Solutions Greater Dallas – WIA American Recovery and Reinvestment Act of 2009 – Class-size Automotive Repair Program

Beneficiary: Cedar Valley College

Amount: \$32,000

Term: October 26, 2009 – January 29, 2010

Purpose: To provide training to formerly incarcerated persons to become certified as automotive workers.

Source: Workforce Solutions Greater Dallas – WIA American Recovery and Reinvestment Act of 2009 – Child Care and Development Block Grant

Beneficiary: Eastfield College

Amount: \$987,302

Term: October 1, 2009 – September 30, 2010

Purpose: To provide comprehensive child care training initiative to enhance the qualifications and skills of childcare providers throughout the Dallas County through a collaborative project involving Brookhaven College, Cedar Valley College and Eastfield College.

Source: National Science Foundation through a subcontract with The University of Texas at Dallas (UTD)

Beneficiary: Richland College – Dallas STEM Gateways Collaborative Program

Amount: \$371,137

Term: August 15, 2009 – July 31, 2012

Purpose: To develop a new Science and Engineering Center that will offer students a single area where they can learn about career opportunities in STEM fields

and be advised about their academic plans to assure they complete the appropriate courses at Richland College to transfer into STEM majors at UTD and other universities.

Source: National Science Foundation through a subcontract with Collin County Community College District
Beneficiary: El Centro College – Convergence Technology Center Program
Amount: \$134,471
Term: September 1, 2009 – August 31, 2012
Purpose: To create a regional remote site to provide video-conferencing and streaming audio/video between campuses.

Source: American Association of Community Colleges
Beneficiary: Brookhaven College – Community Colleges Broadening Horizons through Service Learning
Amount: \$14,000 (Year 1)
Term: September 1, 2009 – June 30, 2010
Purpose: To provide community service with classroom instruction, focusing on critical, reflective thinking as well as personal and civic responsibility. Service learning programs involve students in activities that address local needs while developing their academic skills and commitment to their community.

Grant Awards Reported in Fiscal Year 2009-10

September 2009	\$ 3,659,266
October 2009	6,417,813
November 2009	3,611,050
December 2009	4,746,149
January 2010	
February 2010	
March 2010	
April 2010	
May 2010	
June 2010	
July 2010	
August 2010 ¹	
Total To Date	\$ 18,434,278

Grant Awards Reported in Fiscal Years 2002-03 through 2008-09

<u>Type</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Competitive	\$20,264,070	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910	\$21,334,592	\$24,212,850
Pell Grants ¹	26,199,861	29,899,662	31,449,815	31,467,783	29,413,886	30,189,339	\$24,986,762
Total	\$46,463,931	\$48,649,756	\$53,586,988	\$49,147,481	\$46,582,796	\$51,523,931	\$49,199,612

¹The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

INFORMATIVE REPORT NO. 34

Presentation of DCCCD Foundation, Inc. Report of Gifts and Expenditures on Behalf of DCCCD

The chancellor presents the report of gifts to DCCCD Foundation, Inc. in November 2009 and expenditures by DCCCD Foundation, Inc. on behalf of DCCCD during the month of October 2009.

Policy Reminders

Board policies pertinent to evaluating a report of Foundation gifts and expenditures on behalf of DCCCD include:

The Chancellor or designee is authorized to make application on behalf of the District to private or governmental agencies for external funding, and shall report to the Board, not less than quarterly, all applications submitted and grants received. Prior approval of the Board shall be required for any grant application in support of construction of new facilities or any grant application the terms of which require specific Board approval. CF (LOCAL), EXTERNAL FUNDING

The Board has the legal power and duty to: ...receive bequests and donations or other monies or funds coming legally into their hands. BAA (LOCAL), BOARD LEGAL STATUS - POWERS, DUTIES, RESPONSIBILITIES, Education Code 11.151 (a)

A college district that is authorized by statute to accept money from a private donor or for which a private organization exists that is designed to further the purposes and duties of the College District shall adopt rules governing the relationship between:

- 1. The donor or organization; and*
- 2. The College District and its employees. CAM (LEGAL), GRANTS, FUNDS, DONATIONS FROM PRIVATE SOURCES, Gov't Code 2255.001*

DCCCD Board of Trustees approved a five-year affiliation agreement with DCCCD Foundation, Inc. on December 4, 2007, which stipulates the following concerning Acceptance of Funds from Foundation:

The [College] District shall accept funds from the Foundation for the purpose of promoting the well being and advancement of the District and the colleges comprising the District, and to improve the operations so as to provide expanded

educational advantages and opportunities; encourage teaching, scholarship, and service; and increase the District's services to the taxpayers and residents of District.

- a) The District shall ensure that any legally restricted funds are expended strictly in accordance with the terms and conditions as may be imposed by a testator or donor.*
- b) All non-restricted funds that are provided for the use of the District shall be expended in a manner that exclusively serves the charitable or educational public purposes of the District.*
- c) The District shall, upon request of the Foundation, account for the expenditure of funds provided to District by Foundation.*

Note: (LEGAL) denotes the subject is regular by federal or state authority.

<u>Gifts Reported in November 2009</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Equipment	1	\$100 – 500	500
	Programs and Services	13	\$100 - 5,000	17,682
	Programs and Services	2	\$5,000 – 60,000	10,000
	Rising Star	3	\$100 – 500	1,468
	Rising Star	1	\$500 – 60,000	25,000
	Scholarships ¹	10	\$100 - 5,000	9,300
	Scholarships ¹	2	\$5,000 – 60,000	84,001
Total	n/a	32	n/a	147,951

<u>Gifts Reported in Fiscal Year 2009-10</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September 2009	\$6,892	\$189,793	\$101,553	\$298,238
October 2009	15,571	0	89,917	105,488
November 2009	500	26,468	120,983	147,951
December 2009				
January 2010				
February 2010				
March 2010				
April 2010				
May 2010				
June 2010				
July 2010				
August 2010				
Total To Date	\$22,963	\$216,261	\$312,453	\$551,677

¹The “Scholarships” category does not include gifts to the Rising Star program, which are reported as a separate line item.

<u>Type</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Equipment	\$2,267,725	\$187,915	\$ 137,643	\$ 396,503	\$ 64,830	\$ 220,565	\$791,041
Rising Star	724,230	439,556	728,836	492,032	57,068	163,227	978,546
Other Gifts	734,917	1,135,653	939,058	1,432,358	972,010	879,876	1,204,822
Total	\$3,726,872	\$1,763,124	\$1,805,537	\$2,320,893	\$1,093,908	\$1,263,668	\$2,974,409

In October 2009, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor’s Fund	8	\$10,181
Programs and Services	33	\$54,847
Total	41	\$65,028

INFORMATIVE REPORT NO. 35

Presentation of Contracts for Educational Services

The chancellor presents the report of contracts for educational services entered into by the colleges in the past month.

Policy Reminders

Board policies pertinent to evaluating an educational contracts report include:

The Board must be sensitive to the hopes and ambitions of the community and be able to adapt readily to community needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES

In addition to goals enumerated in the Coordinating Board's plan for higher education, Closing the Gaps by 2015, the Board establishes these goals for the College District: ...

9. The College District will collaborate with private, public, and community partners to identify and respond to recruitment, training, and educational needs. BAA (LOCAL), BOARD LEGAL STATUS – POWERS, DUTIES, RESPONSIBILITIES, ESTABLISH GOALS

The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions. CF (LOCAL), DELEGATION OF CONTRACTUAL AUTHORITY

The provost of the Bill J. Priest Institute for Economic Development of College President is authorized to execute contracts for educational services, as defined in CF (LOCAL), provided the contract is less than \$250,000. Educational services to not include providing a service or classroom instruction that is open to the public, but rather providing the services to business, industry and other institutions. An administrator designated by the provost or College President may execute a contract for educational services if the contract is less than \$10,000. The provost and College Presidents shall report monthly through the Chancellor to the Board regarding contracts for educational services. CF (REGULATION), DELEGATION OF AUTHORITY

Note: (LEGAL) denotes the subject is regular by federal or state authority. (LOCAL) denotes a policy that DCCCD's Board of Trustees has adopted and may amend or eliminate at its discretion.

BROOKHAVEN COLLEGE - \$13,587

Ford	Automotive
GM	Automotive

CEDAR VALLEY COLLEGE - \$44,092

Federal Correctional Institute	Automotive Technology
Federal Correctional Institute	Building Trades Technology
Federal Correctional Institute	ESL/GED
Federal Correctional Institute	Horticulture Technology
Federal Correctional Institute	Computer Technology
Federal Correctional Institute	HVAC
McGraw Hill Companies	Cooperative Education
McGraw Hill Companies	Introduction to Computers
Texans Can	Automotive Introduction
Texans Can	Environmental Services Technician
Texans Can	Logistics Introduction
Texas Department of Transportation	Administrative Fees

EASTFIELD COLLEGE - \$0

EL CENTRO COLLEGE – \$ 1,040

Youth Village Foundation	Introduction to Computers
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MOUNTAIN VIEW COLLEGE – \$8,705

AT&T	Intro to Telecommunications
AT&T	DC 1 Electronics
Estes Correctional Center	GED

NORTH LAKE COLLEGE - \$ 62,991

Abbott Diagnostic Laboratories	Workforce English Introduction
Dallas Joint Electrical Training Center	Career Training
Dallas Joint Plumbers and Pipefitters	Career Training

RICHLAND COLLEGE – \$30,390

Alliance	Technical Support
BlueCross Blue Shield	Principles of Leadership
Chambrell Hills	Emeritus
Christian Care Centers	Emeritus
City of Plano	Business Productivity
City of Plano	CPR

RICHLAND COLLEGE – \$30,390

Dallas County	Business Productivity
The Forum	Emeritus
Meadowstone	Emeritus
Presbyterian Village North	Emeritus
Unity Manufacturing	Principles of Leadership

Educational Contracts Reported in 2009-10								
	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2009	\$ 25,267	\$ 30,560	\$ 2,100	\$ 4,360	\$ 8,844	\$ 10,593	\$ 8,289	\$ 90,013
October 2009	\$ 33,517	\$ 42,214	\$ 600	\$ 82,000	\$ 0.00	\$ 0.00	\$ 44,950	\$ 203,281
November 2009	\$ 13,587	\$ 44,092	\$ 0.00	\$ 1,040	\$ 8,705	\$ 62,991	\$ 30,390	\$ 160,805
December 2009								
January 2010								
February 2010								
March 2010								
April 2010								
May 2010								
June 2010								
July 2010								
August 2010								
Total To Date	\$72,371	\$116,866	\$2,700	\$87,400	\$17,549	\$73,584	\$83,629	\$454,099

Educational Contracts Reported in Fiscal Years 2002-03 through 2008-09							
<u>Campus</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
BHC	\$ 240,776	\$ 369,414	\$ 310,983	\$ 272,691	\$ 344,651	\$ 263,919	\$ 259,372
CVC	150,814	198,999	563,088	501,655	886,499	804,523	829,174
EFC	186,901	156,515	72,145	125,727	122,943	95,796	63,986
ECC	484,360	555,163	117,300	646,509	312,686	500,707	560,228
MVC	187,826	250,008	202,878	202,246	137,995	164,883	119,534
NLC	1,162,953	791,704	624,729	428,096	424,961	431,473	270,759
RLC	427,108	291,799	343,528	238,414	196,645	173,689	139,100
BPI	248,459	195,066	326,457	115,575 ¹	0	0	0
Total	\$3,089,197	\$2,808,668	\$2,561,108	\$2,530,913	\$2,426,380	\$2,434,990	\$2,242,153

¹The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO. 36

Monthly Award and Change Order Summary

Listed below are the awards and change orders approved by the executive vice chancellor of business affairs in October 2009.

AWARDS:

11576	BIO-TECHNOLOGY LAB PACKAGE - CVC BIO RAD LABORATORIES	\$14,197.97
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This award consists of the purchase of all equipment for a complete 8-station bio-technology teaching lab.

11679	WIRELESS CLOCK SYSTEMS - CVC American Time & Signal Co.	\$15,620.10
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This award is for the purchase for two complete turn-key wireless clock systems which will be installed by the campus facilities staff. One system consists of sixty clocks which will operate on AC power and the other system consists of twenty-two battery-powered clocks.

11682	LAB EQUIPMENT - RLC Microlabs, Inc.	\$17,212.00
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This award consists of the purchase of an FS-522 Data Collection System scanning spectrophotometer; a diagnostic tool used to study the organic, physical, chemical, and biological properties of matter.

At this time, there is no known equivalent to the specified MicroLab equipment, therefore it is unlikely that re-bidding would produce any better results.

11683	CENTRIFUGE - BHC VWR International	\$14,346.82
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This award consists of the purchase of a centrifuge and accessories, to be used in the science labs for a wide range of applications including cell culture, pharmaceutical studies and molecular biology analysis.

11690	COMPUTER MEMORY - BHC Rocky Mountain Ram, LLC	\$13,363.77
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This recommendation consists of the purchase of 518 various sizes of memory modules to be used in the upgrading of computers located throughout the campus.

1D69158	LIEBERT EQUIPMENT MAINTENANCE AGREEMENT - DSC ARW Systems, LLC	\$15,083.07
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This award consists of the annual factory-authorized maintenance agreement for the Liebert uninterruptible power supplies (UPS) supporting the DSC computer room. The UPS bank provides short-term battery backup and controlled shutdown of the computer floor in the event of power loss and is a vital part of the infrastructure for the district data network.

1D69179	PURCHASE OF INTERFACE CARD & CABLE - DSC Aastra USA Inc.	\$23,808.00
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This award is for the purchase of proprietary interface cards and cable for the District's PBX Intecom-E telephone system.

3D85399	WEAVE ONLINE SOFTWARE ANNUAL LICENSE - CVC Centrieva Corporation	\$14,400.00
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This recommendation consists of the initial Cedar Valley annual subscription to the WEAVEonline assessment support program. This software-as-a-service, web based system manages the data and paperwork involved in the accreditation process. Benefits of the system include consistency and transparency in the accreditation process as well as ease of use.

CHANGE ORDERS:

Innovative Services – Bid #11581

Baseball Dugouts & Backstop Renovation - EFC
Purchase Order No. B14968
Change Order No. 1

Change: Dugout Renovation: Additional required plumbing, electrical, excavation, paint, supervision services.

Original Contract Amount	\$67,676.00
Change Order Limit/Contingency	.00
Prior Change Order Total Amounts	.00
Net Increase this Change Order	7,760.50
Revised Contract Amount	\$75,436.50

Board approved original award 06/02/2009. This is for EFC project #8, *Progress Report on Construction Projects*.

Integrated Access Systems – Bid #11456
Access Control - BHC
Purchase Order No. B14784
Change Order No. 7

Change: Replace 4 glass doors in building M for compliance with current code that do not all have magnetic locks. New doors will be equipped with electric strikes.

Original Contract Amount	\$419,396.00
Change Order Limit/Contingency	62,909.40
Prior Change Order Total Amounts	48,905.00
Net Increase this Change Order	12,203.00
Revised Contract Amount	\$480,504.00

Board approved original award 01/06/2009. This is for BHC project #1, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 37

Payments for Goods and Services

This is an indicator report for the M/WBE participation provision in Policy BAA (LOCAL), which the Board of Trustees adopted on April 1, 2008. The policy statement is “The Board intends that the District, in the awarding of contracts for goods and services, shall make competitive opportunities available to all prospective suppliers including but not limited to new businesses, small businesses, and minority and woman-owned business enterprises (M/WBEs).” This report reflects the status as of October 31, 2009.

September – October 2009 Compared to September – October 2008

Ethnicity/ Gender	September 09		October 09		September 08		October 08	
	Amount	%	Amount	%	Amount	%	Amount	%
Amer Indian/ Alaskan Native	54,743	0.3	9,455	0.1	30,129	0.1	69,080	0.3
Black/African- American	547,012	2.6	1,020,111	6.7	5,057,922	22.2	2,773,180	12.6
Asian Indian	1,030,571	5.0	494,339	3.3	547,305	2.4	566,624	2.6
Anglo- American, Female	1,726,382	8.4	1,648,059	10.9	1,245,194	5.5	879,590	4.0
Asian Pacific	10,439	0.1	36,715	0.2	34,430	0.2	3,741	0.0
Hispanic/ Latino/ Mex-American	1,982,617	9.6	1,566,096	10.3	2,590,645	11.4	3,816,340	17.4
Other Female	56,882	0.3	85,006	0.6	251,365	1.1	137,660	0.6
Total M/WBE	5,408,645	26.2	4,859,780	32.1	9,756,990	42.9	8,246,214	37.6
Not Classified	15,239,773	73.8	10,283,161	67.9	13,006,078	57.1	13,693,784	62.4
Subtotal for Discretionary Payments	20,648,418	100.0	15,142,941	100.0	22,763,068	100.0	21,939,998	100.0
Non- discretionary Payments	2,950,476		2,546,863		3,568,720		1,726,781	
Total Payments	23,598,893		17,689,804		26,331,788		23,666,779	

Payments to M/WBEs in Fiscal Years 2001/02 – 2008/09

	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>	<u>2007-08</u>	<u>2008-09</u>
Amer Indian/ Alaskan Native	1,985	2,735,072	3,849,775	300,869	976,953	1,098,580	293,244	304,324
Black/African- American	1,777,088	2,292,519	3,205,921	4,404,239	4,706,496	3,125,284	14,934,516	40,748,128
Asian Indian	422,606	66,670	148,477	468,352	1,112,483	3,170,023	3,494,574	12,392,237
Anglo-American, Female	1,861,600	1,615,111	1,237,126	5,569,275	4,684,336	3,902,023	4,893,713	14,952,024
Asian Pacific	193,409	236,225	286,589	995,558	25,793	26,035	656,552	1,099,847
Hispanic/ Latino/ Mex-American	2,214,839	1,019,652	816,123	2,574,890	4,034,906	1,993,010	11,019,093	30,260,832
Other Female	14,602	13,991	11,092	33,805	712,096	695,800	940,788	1,545,232
HUB	N/A	N/A	N/A	1,363,959	N/A	N/A	N/A	N/A
Total paid to M/WBEs	6,486,129	7,979,240	9,555,103	15,710,947	16,253,063	14,010,755	36,232,480	101,302,624
% of all payments	9.89%	12.02%	14.33%	24.78%	22.27%	20.07%	21.69%	37.87%

Note: Effective September 1, 2004, sources for ascertaining certification were expanded from only NCTRCA to include HUB-State of Texas, DFWMBDC,

INFORMATIVE REPORT NO. 38

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of October 31, 2009

PROJECTS		DESIGN							CONSTRUCTION										
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
BHC																			
1	Install access control system																		
2	Recarpet bldgs B,D,J,T																		
3	Install Scene Shop fire protection																		
4	DCCCD Public Safety Comm Sys																		
5	Renovate bldgs R; ADA/TAS																		
6	Waterproof wall bldg K																		
7	Upgrade restrooms campus-wide																		
8	Repaint 40 classrooms, 20 labs, & performance hall																		
9	Exterior wall repair & sidewalk replacement																		
10	Boundary Survey																		
Bond Program																			
11	Construct Science & Allied Health Bldg																		
12	Expand Automotive Technology																		
13	Construct Workforce & Continuing Education Bldg																		
CVC																			
1	Correct subsurface drainage bldgs B, C, D																		
2	Replace transformer & switchgear bldg B																		
3	Replace glass doors & related store fronts bldgs C & E																		
Bond Program																			
4	Expand Mechanical Infrastructure																		
5	Construct Science Bldg																		
6	Construct Industrial Tech Bldg																		
DO																			
Bond Program																			
1	District Admin. Center																		
DSC																			
1	Remodel Record Mgmt																		
2	Replace underground roof drainage																		
3	Seal & redo parking lots																		
4	Upgrade security system																		
D-W																			
1	Feasibility study IT environment upgrades																		
ECC																			
1	Upgrade security system 701																		
2	Replace 9 air handlers																		
3	Replace carpet offices/classrooms @ BJP																		
4	Replace toilet partitions @ BJP																		
5	Replace restroom fixtures @ BJP																		
6	Replace Skylights																		
7	Replace window tint bldg. R																		
8	Welding exhaust system BJP																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
 Status Report as of October 31, 2009

PROJECTS		DESIGN								CONSTRUCTION									
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
	Bond Program																		
9	Develop West Campus																		
10	Build Center for Allied Health & Nursing																		
11	Back fill Adaptive Remodel																		
	EFC																		
1	Upgrade bromide exhaust																		
2	Reconstruct roadway																		
3	Repair structural crack in stairwell																		
4	Realign La Prada Drive																		
5	Repair foam roof bldgs C,L,M,N, P																		
6	Gymnasium bleacher replacement																		
7	Repair 6 racket-ball courts																		
8	Repair baseball backstop & dugout																		
9	Electronic marquee sign																		
	Bond Program																		
10	Develop South Campus																		
11	Expand Mechanical Infrastructure																		
12	Build Learning Center																		
13	Remodel vacated space																		
14	Construct Continuing Education Workforce & Criminal Justice Bldg																		
15	Construct Center for Child & Family Studies																		
16	Construct Technology Bldg																		
	MVC																		
1	Replace access control																		
2	Replace gym roof																		
3	Replace pool filter tanks, deck & underwater lights																		
4	Repair cooling tower/Replace pipe																		
	Bond Program																		
5	Build Soccer Fields & Community Recreation Complex																		
6	Expand Mechanical Infrastructure																		
7	Construct Science Bldg																		
8	Construct Performance Hall																		
9	Remodel vacated space																		
10	Construct Economic & Workforce Center																		
11	Construct Student Center																		
	NLC																		
1	Remodel & convert old library																		
2	Install CCTV system																		
3	Retrofit interior lighting																		
4	Construct new elevator for bldg A																		
5	Relocate above ground fuel tanks																		
6	Oncor Easements																		
7	Repair tunnel bldgs F & A300																		
8	Replace HVAC system bldg H; H200 & H300																		
	Bond Program																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS
Status Report as of October 31, 2009

PROJECTS		DESIGN										CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%	65%	95%	100%	Final Completion Acceptance
9	Develop South Campus																		
10	Develop North Campus																		
11	Expand Mechanical Infrastructure																		
12	Construct Science Bldg																		
13	Construct General Purpose Bldg																		
14	Workforce Development Center																		
15	Remodel vacated space																		
16	Repair structural/waterproofing																		
	RLC																		
1	Replace restroom partitions																		
2	Replace fire alarms campus-wide																		
3	Repair sinkhole south end of lake																		
4	Replace ADA Access																		
5	Restore roof bldgs A,N,F																		
6	Replace roof bldgs C,H,G, L, M, P																		
7	Structural analysis modular bldgs.																		
8	Structural analysis modular bldgs. Kiowa																		
	Bond Program																		
9	Construct Science Bldg & expand parking/Mechanical Infrastructure																		
10	Renovate Sabine Hall																		
11	Develop Garland Campus																		

COMPLETED PROJECTS¹

Boundary Survey (BHC)
Remodel Record Mgmt (DSC)

BOND PROGRAM 100% COMPLETED PROJECTS²

Expand Automotive Technology (BHC)
Construct Science & Allied Health Bldg (BHC)
Expand Mechanical Infrastructure (CVC)
Construct Science Bldg (CVC)
District Admin. Center (DO)
Build Center for Allied Health & Nursing (ECC)
Develop West Campus (ECC)
Develop South Campus (EFC)
Expand Mechanical Infrastructure (EFC)
Build Learning Center (EFC)
Construct Continuing Education Workforce & Criminal Justice Bldg (EFC)
Construct Center for Child & Family Studies (EFC)
Build Soccer Fields & Community Recreation Complex (MVC)
Expand Mechanical Infrastructure (MVC)
Construct Science Bldg (MVC)
Construct Performance Hall (MVC)
Construct Economic & Workforce Development Center (MVC)
Construct Student Center (MVC)
Develop South Campus (NLC)
Develop North Campus (NLC)
Expand Mechanical Infrastructure (NLC)
Construct Science Bldg (NLC)
Construct General Purpose Bldg (NLC)
Workforce Development Center (NLC)
Develop Garland Campus (RLC)

¹ This is the last report on which these projects will appear.

² The 100% completed Bond Program projects will continue to appear on this report

INFORMATIVE REPORT NO. 39

Bond Program Report on Projects

The status of planning as of October 31, 2009 for projects assigned to contracted construction program managers and other bond funded projects.

Background

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,225,032	3,225,032				
Science and Allied Health Building Original Budget: \$29,200,000 Revised Budget: \$46,617,070 Total Awarded: \$46,470,617	0	3,673,731	38,853,617	434,981	3,508,288
COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Aug 09 Managed by Bond Program Management Team. \$37,566,526 CMAR Guaranteed Maximum Price 01/28/2008.					
Automotive Technology Expansion Original Budget: \$4,000,000 Revised Budget: \$4,535,641 Total Awarded: \$4,362,057	0	352,950	3,878,083	82,880	48,144
COMPLETED Construction Start / Beneficial Occupancy: Aug 08 / Jul 09 Managed by Bond Program Management Team.					

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Workforce & Continuing Education Building	0	620,618	6,300,000	76,116	297,891
Original Budget: \$8,200,000 Revised Budget: \$7,800,006 Total Awarded: \$7,294,625	Construction Start / Beneficial Occupancy: Nov 08 / Jan 10 Managed by Bond Program Management Team. \$6,300,000 CMAR Guaranteed Maximum Price 11/7/2008. October 31, 2009				
Location Summary	Original Budget: 60,606,840	Revised Budget: 62,177,750		Total Awarded: 61,352,332	

BHC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	57,644,687	57,644,687	36,671,993	64%	20,972,694	36%

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,806,382	2,806,382				
Mechanical Infrastructure Original Budget: \$4,306,840 Revised Budget: \$77,810 Total Awarded: \$77,810	0	0	0	77,810	0
	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Apr 08 / Jul 09 Managed by Bond Program Management Team.</p> <p>--Budget and scope included in science, allied health, and veterinary technology building.</p>				
Science, Allied Health, & Veterinary Technology Bldg. Original Budget: \$30,600,000 Revised Budget: \$37,622,348 * Total Awarded: \$36,792,257	0	2,879,607	30,958,572	589,398	2,364,680
	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Apr 08 / Jul 09 Managed by Bond Program Management Team. \$30,754,172 CMAR Guaranteed Maximum Price 3/17/2008.</p> <p>* \$55,500 added from non-bond program dollars.</p>				

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Industrial Technology Bldg.	0	1,137,807	11,248,295	209,042	1,062,728
Original Budget: \$6,600,000 Revised Budget: \$13,636,263 Total Awarded: \$13,657,872	<p>Construction Start / Beneficial Occupancy: Jan 08 / Dec 09 Managed by Bond Program Management Team. \$11,171,222 CMAR Guaranteed Maximum Price 12/13/2007. CMAR in default; surety involved.</p> <p style="text-align: right;">October 31, 2009</p>				
Location Summary	Original Budget: 53,506,840	Revised Budget: 54,142,803	Total Awarded: 53,334,321		

CVC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	50,297,424	50,249,444	41,309,823	82%	8,939,621	18%

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,833,863	2,833,863				
South Campus Original Budget: \$10,200,000 Revised Budget: \$13,784,801 * Total Awarded: \$13,779,139	0	833,409	9,366,584	2,826,224	752,922
COMPLETED Construction Start / Beneficial Occupancy: May 08 / May 09 Managed by Bond Program Management Team. \$9,309,163 CMAR Guaranteed Maximum Price 4/24/2008. * \$2,420,039 land purchase and \$296,152 demolition. \$372,349 added from non-bond program dollars.					
Mechanical Infrastructure Original Budget: \$2,306,840 Revised Budget: \$94,433 Total Awarded: \$94,433	0	0	0	94,433	0
COMPLETED Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. --Budget and scope included in workforce development building.					

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards

Adaptive Remodel Original Budget: \$4,600,000 Revised Budget: \$4,138,714 Total Awarded: \$2,981,596	0	23,880	2,920,037	24,689	12,990
<p style="text-align: center;">Construction Start / Beneficial Occupancy: Jul 09 / Aug 10 Managed by Bond Program Management Team. \$2,920,037 Design-Build Guaranteed Maximum Price 5/29/2009. --Budget transferred to workforce development building, parent child study center, and industrial technology building.</p>					
Learning Center Original Budget: \$17,400,000 Revised Budget: \$14,348,873 Total Awarded: \$14,340,377	0	1,058,965	11,766,086	135,691	1,379,635
<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Aug 07 / Nov 08 Managed by Bond Program Management Team. \$11,766,086 CMAR Guaranteed Maximum Price 8/9/2007. --Budget transferred to workforce development building, parent child study center, and industrial technology building.</p>					
Continuing Education, Workforce and Criminal	0	747,294	9,391,228	127,148	500,103
<p style="text-align: center;">COMPLETED</p>					

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Justice Building Original Budget: \$7,100,000 Revised Budget: \$10,774,868 Total Awarded: \$10,765,773	Construction Start / Beneficial Occupancy: Sep 08 / Sep 09 Managed by Bond Program Management Team. \$9,391,228 CMAR Guaranteed Maximum Price 8/15/2008. --Budget transferred to industrial technology building.				
Center for Child and Family Services Original Budget: \$0 Revised Budget: \$7,043,228 Total Awarded: \$7,028,887	0	460,212	6,210,744	67,903	290,028
	COMPLETED				
	Construction Start / Beneficial Occupancy: Sep 08 / Jul 09 Managed by Bond Program Management Team. \$6,167,079 CMAR Guaranteed Maximum Price 8/12/2008				
Technology Building Original Budget: \$0 Revised Budget: \$8,083,713 Total Awarded: \$7,810,613	0	446,607	7,049,095	94,966	219,945
	Construction Start / Beneficial Occupancy: Nov 08 / Apr 10 Managed by Bond Program Management Team. \$7,049,095 CMAR Guaranteed Maximum Price 11/10/2008				
	October 31, 2009				

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Summary	Original Budget: 61,706,840		Revised Budget: 61,102,493		Total Awarded: 59,634,681

EFC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	56,420,975	56,379,863	39,173,525	69%	17,206,338	31%

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$864,696	864,696				
West Campus Original Budget: \$10,200,000 Revised Budget: \$13,665,239 * Total Awarded: \$13,503,500	0	599,729	8,667,129	3,625,054	611,588
	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: May 08 / May 09 Managed by Bond Program Management Team. \$8,667,129 CMAR Guaranteed Maximum Price 4/30/2008.</p> <p>* \$3,444,384 land purchase and \$530,855 demolition.</p>				
Allied Health and Nursing Original Budget: \$16,100,000 Revised Budget: \$20,592,600 *	0	1,093,129	11,361,796	351,538	5,429,231
	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / End: Jan 06 / Aug 08 Managed by Facilities Management. Awarded \$18,235,694</p> <p>* \$292,600 added from non-bond program dollars.</p>				
Adaptive Remodel Original Budget: \$3,850,000 Revised Budget: \$4,998,646 *	0	421,426	2,437,607	72,253	0
	<p style="text-align: center;">Construction Start / End: April 09 / May 10 Managed by Facilities Management. Awarded \$2,931,286</p> <p>* \$1,000,000 from mechanical infrastructure.</p>				

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Paramount Building / Land Acquisition Original Budget: \$11,000,000 Revised Budget: \$11,309,880	Construction: Completed Managed by Facilities Management. Awarded \$11,243,117 <div style="text-align: center; font-size: 2em; opacity: 0.5;">COMPLETED</div>				
					October 31, 2009
Location Summary	Original Budget: 46,990,680		Revised Budget: 51,431,061		Total Awarded: 46,778,293

ECC M/WBE Participation						
	Total Contract Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	29,769,213	25,778,805	15,528,246	60%	10,250,559	40%

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,797,278	2,797,278				
Mechanical Infrastructure Original Budget: \$4,491,280 Revised Budget: \$73,712 Total Awarded: \$73,712	0	0	0	73,712	0
	COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Jul 09 Managed by Bond Program Management Team. --Budget and scope included in science building and student center and services building. Partial budget transferred to economic and workforce development building.				
Science Building Original Budget: \$15,300,000 Revised Budget: \$15,286,761 Total Awarded: \$15,180,294	0	1,171,350	12,948,189	380,643	680,112
	COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Dec 08 Managed by Bond Program Management Team. \$12,948,189 CMAR Guaranteed Maximum Price 11/19/2007.				

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Performance Hall	0	278,552	3,744,871	76,742	15,117
Original Budget: \$5,700,000	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Jul 08 / Apr 09 Managed by Bond Program Management Team.</p> <p>--Partial budget transferred to student center and services building.</p>				
Revised Budget: \$4,442,434					
Total Awarded: \$4,115,282					
Adaptive Remodel	0	16,050	3,605,948	10,699	0
Original Budget: \$2,300,000	<p style="text-align: center;">Construction Start / Beneficial Occupancy: May 09 / Aug 10 Managed by Bond Program Management Team.</p>				
Revised Budget: \$4,011,992					
Total Awarded: \$3,632,697					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Economic and Workforce Development Building	0	529,157	6,079,499	62,787	341,796
Original Budget: \$7,600,000 Revised Budget: \$7,718,268 Total Awarded: \$7,013,239	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Aug 08 / Aug 09 Managed by Bond Program Management Team. \$6,079,499 CMAR Guaranteed Maximum Price 7/10/2008</p>				
Student Services Building	0	1,086,255	14,450,528	140,057	899,732
Original Budget: \$16,500,000 Revised Budget: \$17,615,166 Total Awarded: \$16,576,572	<p style="text-align: center;">COMPLETED</p> <p style="text-align: center;">Construction Start / Beneficial Occupancy: Jan 08 / Aug 09 Managed by Bond Program Management Team. \$14,450,528 CMAR Guaranteed Maximum Price 01/04/2008.</p>				

Athletic and Community Recreation	0	560,910	8,235,547	317,878	0
	COMPLETED				

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Complex	Construction Start / End: Mar 07 / Dec 08				
Original Budget: \$5,300,000	Managed by Facilities Management. Awarded \$9,114,335				
Revised Budget: \$9,309,625 *	* \$3,009,625 added from non-bond program dollars.				
	October 31, 2009				
Location Summary	Original Budget: 57,191,280	Revised Budget: 61,255,236		Total Awarded: 58,503,409	

MVC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	56,460,031	54,585,155	36,898,633	68%	17,686,522	32%

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,007,482	3,007,482				
South Campus Original Budget: \$10,200,000 Revised Budget: \$13,474,736 * Total Awarded: \$13,318,990	0	595,434	7,353,274	4,798,110	572,172
COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Dec 08 Managed by Bond Program Management Team. \$7,977,698 CMAR Guaranteed Maximum Price 12/04/2007. * \$4,465,797 land purchase and \$533,807 demolition.					
North Campus Original Budget: \$10,200,000 Revised Budget: \$18,522,655 * Total Awarded: \$18,451,006	0	691,939	8,202,041	9,087,004	470,022
COMPLETED Construction Start / Beneficial Occupancy: Aug 07 / Aug 08 Managed by Bond Program Management Team. \$8,202,041 CMAR Guaranteed Maximum Price 08/08/2007. * \$8,968,631 land purchase and related cost of \$23,900.					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Mechanical Infrastructure Original Budget: \$1,990,680 Revised Budget: \$75,543 Total Awarded: \$75,543	0	0	0	75,543	0
COMPLETED Construction Start / Beneficial Occupancy: Nov 07 / Jan 09 Managed by Bond Program Management Team. --Budget and scope included in science and medical professions building.					
Adaptive Remodel Original Budget: \$4,100,000 Revised Budget: \$6,427,466 Total Awarded: \$5,256,636	0	23,980	5,222,156	10,500	0
Construction Start / Beneficial Occupancy: May 09 / May 10 Managed by Bond Program Management Team.					
Science Building Original Budget: \$6,800,000 Revised Budget: \$13,901,151 * Total Awarded: \$13,901,151	0	941,613	11,986,577	317,390	655,571
COMPLETED Construction Start / Beneficial Occupancy: Nov 07 / Jan 09 Managed by Bond Program Management Team. \$12,121,726 CMAR Guaranteed Maximum Price 10/29/2007. * \$165,900 added from non-bond program dollars.					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
General Purpose Building Original Budget: \$0 Revised Budget: \$12,460,000 Total Awarded: \$11,913,638	0	851,285	10,376,084	131,359	554,910
COMPLETED Construction Start / Beneficial Occupancy: Jun 08 / Aug 09 Managed by Bond Program Management Team. \$10,350,368 CMAR Guaranteed Maximum Price 5/29/2008.					
Workforce Development Center Original Budget: \$0 Revised Budget: \$1,649,512 Total Awarded: \$1,647,744	0	148,261	1,356,052	59,118	84,313
COMPLETED Construction Start / Beneficial Occupancy: Jul 08 / Dec 08 Managed by Bond Program Management Team. * \$121,942 added from non-bond program dollars.					

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Structural Repairs Original Budget: \$2,000,000 Revised Budget: \$1,598,295 Total Awarded: \$1,303,929	0	125,500	1,150,929	27,500	0
Construction Start / Beneficial Occupancy: Jul 09 / Jan 10 Managed by Bond Program Management Team.					
					October 31, 2009
Location Summary	Original Budget: 55,790,680		Revised Budget: 71,116,840		Total Awarded: 68,876,119

NLC M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	53,667,585	48,734,738	35,249,243	72%	13,485,495	28%

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,495,518	3,495,518				
Garland Campus Original Budget: \$0 Revised Budget: \$14,917,576 * Total Awarded: \$14,858,439	0	904,560	10,393,900	3,559,979	0
COMPLETED Construction Start / Beneficial Occupancy: Dec 07 / Apr 09 Managed by Bond Program Management Team. \$10,293,084 CMAR Guaranteed Maximum Price 11/12/2007. * \$3,216,953 land purchase and \$279,917 demolition. \$1,655,906 added from non-bond program dollars.					
Science Building Original Budget: \$31,600,000 Revised Budget: \$48,381,498 Total Awarded: \$48,202,277	0	3,569,600	42,671,829	693,195	1,267,653
Construction Start / Beneficial Occupancy: Nov 07 / Nov 09 Managed by Bond Program Management Team. \$42,556,558 CMAR Guaranteed Maximum Price 2/19/2008.					

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Adaptive Remodel Original Budget: \$0 Revised Budget: \$5,825,000 Total Awarded: \$5,041,840	0	24,840	5,017,000	0	0
Construction Start / Beneficial Occupancy: Jul 09 / Sept 10 Managed by Bond Program Management Team.					
October 31, 2009					
Location Summary	Original Budget: 56,006,840		Revised Budget: 72,619,592		Total Awarded: 71,598,074

RLC M/WBE Participation						
	Total Contract Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	67,078,047	65,509,919	54,291,781	83%	11,218,138	17%

District Office at 1601 S Lamar	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$553,601	553,601				
District Administration Center Original Budget: \$0 Revised Budget: \$16,144,221 * Total Awarded: \$16,084,085	0	48,428	10,554,493	3,644,583	1,836,581
	COMPLETED Construction Start / Beneficial Occupancy: Feb 08 / Dec 08 Managed by Bond Program Management Team. \$10,373,000 Design-Build Guaranteed Maximum Price 3/5/2008. * \$3,391,716 land purchase and \$93,402 demolition. \$1,511,578 added from non-bond program dollars.				
Location Summary	Original Budget: 10,200,000	Revised Budget: 16,697,822	Total Awarded: 16,637,686	October 31, 2009	

DO M/WBE Participation						
	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	13,232,662	13,232,662	10,728,522	81%	2,504,140	19%

Other	
Property Acquisition	Revised budget dollars were \$27,813,720. There is \$38,287 designated of remaining property acquisition budget.
Project Development	Revised budget dollars are \$6,603,516. Out of these funds committed dollars total \$3,293,930, leaving a contingency of \$3,309,586.
October 31, 2009	

Notes	
Other Professional Services	Examples of 'Other Professional Services' are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services and abatement, roofing consultant services, HVAC testing / adjusting / balancing consultant, and unique professional services (i.e., a theater assessment or LEED green building commissioning services).
Other Awards	Examples of 'Other Awards' are demolition activity, electrical and plumbing work, site cleanup, permits, fees, furniture / fixtures / equipment and technology.
Construction Start and End Dates	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team. End date a.k.a. beneficial occupancy.
Financial Analysis	This report is an informative report only.

INFORMATIVE REPORT NO. 40

Facilities Management Project Report

The status of the work of facilities management on maintenance projects and staff assisted projects (SARS) is reported for the period ending October 31, 2009.

Background

These projects are part of the deferred maintenance program and the SARS projects which are generated and financed by the colleges with the technical assistance of the district facilities management.

This is the first version of this report and will include further information in the next few months.

Brookhaven College Maintenance	Awarded \$			
	Architect	Construction	Construction Manager	Misc
1) Upgrade/ Restroom Renovations	68,908	0	28,428	0
Estimated Cost \$1,017,336 Awarded Amount: \$97,336				
2) Repaint classrooms, Perf. Hall & Labs	14,231	0	5,871	0
Estimated Cost \$210,102 Awarded Amount: \$20,102				
BHC Maintenance Summary	Total Estimated Cost \$1,227,438		Total Awarded Amount: \$117,438	

Brookhaven College SARS	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
1) Swipe Card Access Control System Estimated Cost \$500,000 Awarded Amount: \$498,004	17,500	480,504	0	0
2) Police Communication System Estimated Cost \$1,214,286 Awarded Amount: \$85,000	85,000	0	0	0
3) Bldg. K Waterproofing Estimated Cost \$145,772 Awarded Amount: \$100,988	10,204	90,784	0	0
4) Sprinkler Sys Renovation/Fire Protection Estimated Cost \$380,229 Awarded Amount: \$26,616	26,616	0	0	0
BHC SARS Summary	Total Estimated Cost \$2,240,287		Total Awarded Amount: \$683,992	

Cedar Valley College Maintenance	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
1) Correct water drainage, Bldg. B,C,D	37,450	0	15,450	0
Estimated Cost \$552,900 Awarded Amount: \$52,900				
2) Replace glass Bldg C,E	35,578	0	14,678	0
Estimated Cost \$525,256 Awarded Amount: \$50,256				
3) MEP Project- replace switchgear	7,490	0	3,090	0
Estimated Cost \$110,580 Awarded Amount: \$10,580				
CVC Maintenance Summary	Total Estimated Cost \$1,188,736		Total Awarded Amount: \$113,736	

Eastfield College Maintenance	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
1) Upgrade Bromine Exhaust System	12,359	0	5,099	0
Estimated Cost \$182,458 Awarded Amount: \$17,458				
2) Repair foam roofs; Bldgs C, L, N, P	13,662	0	5,636	0
Estimated Cost \$204,439 Awarded Amount: \$19,298				
3) Loop Road	326,700	2,262,529	0	34,797
Estimated Cost \$2,472,522 Awarded Amount: \$2,624,026				
EFC Maintenance Summary	Total Estimated Cost \$2,859,419		Total Awarded Amount: \$2,660,782	

Eastfield College SAR	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
1) Stairwell Estimated Cost \$70,000 Awarded Amount: \$4,900	4,900	0	0	0
2) CCTV Estimated Cost \$100,000 Awarded Amount: \$7,000	7,000	0	0	0
3) Bleacher Replacement Estimated Cost \$165,714 Awarded Amount: \$11,600	11,600	0	0	0
4) Electronic Marquee Signs Estimated Cost \$165,972 Awarded Amount: \$15,268	15,268	0	0	0
5) Replace Exterior Doors Estimated Cost \$123,000 Awarded Amount: \$12,600	12,600	0	0	0

Eastfield College SAR	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
6) Swimming Pool Repairs /Baseball Dugout/	22,500	150,695	0	0
Estimated Cost \$200,000 Awarded Amount: \$173,195				
EFC SAR Summary	Total Estimated Cost \$824,686		Total Awarded Amount: \$224,563	

El Centro College SAR	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
1) Replace carpet, 1st/2nd floor offices/ Classrooms @ BJP Estimated Cost \$138,226 Awarded Amount: \$13,226	9,363	0	3,863	0
2) Replace toilet partitions in all restrooms @ BJP Estimated Cost \$55,290 Awarded Amount: \$5,290	3,745	0	1,545	0
3) Replace Restroom Fixtures @ BJP Estimated Cost \$193,515 Awarded Amount: \$18,516	13,108	0	5,408	0
4) Sky light replacement/ renovations Estimated Cost \$366,090 Awarded Amount: \$366,090	16,500	339,408	10,182	0

El Centro College SAR	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
5) CCTV Replacement at 701 Elm	0	53,451	0	0
Estimated Cost \$53,451 Awarded Amount: \$53,451				
ECC SAR Summary	Total Estimated Cost \$806,572		Total Awarded Amount: \$456,573	

Mountain View College Maintenance	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
1) Replace pool filter tanks, piping pool deck & underwater lights Estimated Cost \$143,754 Awarded Amount: \$13,754	9,737	0	4,017	0
2) Repair cooling tower and replace corroded pipe Estimated Cost \$138,226 Awarded Amount: \$165,387	9,363	152,161	3,863	0
3) Replace gymnasium roof Estimated Cost \$221,160 Awarded Amount: \$21,160	14,980	0	6,180	0
MVC Maintenance Summary	Total Estimated Cost \$503,140		Total Awarded Amount: \$200,301	

North Lake College SAR	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
1) Student Life Center Estimated Cost \$3,800,000 Awarded Amount: \$248,600	248,600	0	0	0
2) Equipment Repairs Estimated Cost \$35,361 Awarded Amount: \$35,361	0	35,361	0	0
3) Bldg A Elevator Estimated Cost \$1,146,428 Awarded Amount: \$75,000	75,000	0	0	0
4) Repair lab flooring Bldg c Estimated Cost \$146,742 Awarded Amount: \$9,600	9,600	0	0	0
NLC SAR Summary	Total Estimated Cost \$5,128,531		Total Awarded Amount: \$368,561	

Richland College Maintenance	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
1) Replace Roofs; Bldgs. N, A, C, S, G Estimated Cost \$1,548,120 Awarded Amount: \$148,120	104,860	0	43,260	0
2) Fire Alarm Estimated Cost \$1,105,900 Awarded Amount: \$1,056,321	74,900	981,421	0	0
RLC Maintenance Summary	Total Estimated Cost \$2,654,020		Total Awarded Amount: \$1,204,441	

Richland College SAR	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
1) 84 Store front doors Estimated Cost \$231,911 Awarded Amount: \$231,911	42,411	189,500	0	0
2) Roof Restoration Estimated Cost \$492,115 Awarded Amount: \$492,115	33,115	459,000	0	0
3) South End of Lake Estimated Cost \$2,004,286 Awarded Amount: \$140,300	140,300	0	0	0
4) Permanent Outdoor Stage Estimated Cost \$138,714 Awarded Amount: \$9,710	9,710	0	0	0
5) Sidewalk & Ramp Reconstruction Estimated Cost \$444,571 Awarded Amount: \$31,120	31,120	0	0	0

Richland College SAR	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
6) Magnetic Locks on Interior Estimated Cost \$250,000 Awarded Amount: \$17,500	17,500	0	0	0
7) Portable Bldgs. Structural beams Estimated Cost \$167,429 Awarded Amount: \$11,720	11,720	0	0	0
8) Study of Weight Bearing Capacity Estimated Cost \$35,714 Awarded Amount: \$2,500	2,500	0	0	0
RLC Maintenance Summary	Total Estimated Cost \$3,764,740		Total Awarded Amount: \$936,876	

District Service Center	Awarded \$			
	Architect	Construction	Construction Manager	Misc.
1) Replace underground roof drain line on North Wall @ DSC Estimated Cost \$44,832 Awarded Amount: \$4,232	2,996	0	1,236	0
2) Seal & Redo Parking Lots @ DSC Estimated Cost \$221,160 Awarded Amount: \$21,160	14,980	0	6,180	0
3) Upgradeing the Administrative cabling infrastructure District Wide Estimated Cost \$5,062,857 Awarded Amount: \$354,400	354,400	0	0	0
DSC Maintenance Summary	Total Estimated Cost \$5,328,849		Total Awarded Amount: \$379,792	