

**MEETING OF THE BOARD OF TRUSTEES  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**R.L. Thornton, Jr. Administration Building**

**701 Elm Street**

**Board Room (4<sup>th</sup> floor)**

**Dallas, TX 75202**

**Tuesday, June 3, 2008**

**4:00 PM**

**AGENDA**

- I. Certification of Posting of Notice of the Meeting
- II. Administrating Oath of Office for the Newly Elected Board Members in Trustee Districts 5 and 6
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Election of Board Officers
- V. Richland Collegiate High School Status Report and Presentation – *Let It Shine*
- VI. Declaration of Conflict of Interest (pp. 7-8)
- VII. Consideration of Bids
  1. Additional Data Circuit Capacity
  2. Parent Child Study Center
  3. Additional Internet Capacity
  4. Testing, Adjusting and Balancing
  5. Event Rental
  6. Auto-tech Expansion and Renovation
  7. Design Build
  8. Pest Control
  9. Central Plant Piping
  10. Performance Hall Renovation
  11. Workforce Development Center Build-out
  12. Additional Datatel Colleague User License
  13. Summary of Recommendations for Awards with Minority and Woman Owned Businesses [Consideration of Bids section]
  14. Summary of Recommendations for Professional Services Pools with Minority and Woman Owned Businesses [Consideration of Bids]

section]

- VIII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

#### Minutes

15. Approval of Minutes of the May 6, 2008 Work Session Meeting
16. Approval of Minutes of the May 6, 2008 Regular Meeting
17. Approval of Minutes of the May 20, 2008 Special Meeting

#### Policy Reports

18. Approval of Revision to Board Policy BAA (LOCAL)
19. Approval of Board Policy Regarding the Campus Crime and Security Act
20. Approval of Settlement Agreement with 3i-JE Dunn Joint Venture Regarding the Center for Allied Health, El Centro College

#### Buildings and Grounds Reports

21. Approval of Change Orders with M Space Holding, LLC
22. Approval of Amendment to Agreement with Dr. Robert E. Moon & Associates, Inc.
23. Approval of Amendment to Agreement with McAfee 3 Architects
24. Approval of Amendment to Agreement with Booth Architecture, LLC
25. Approval of Amendment to Agreement with Perkins + Will
26. Approval of Amendment to Agreement with PSA-Dewberry, Inc.
27. Approval of Resolutions (2) Regarding Oncor Easement at Cedar Valley College
28. Approval of Resolution for City of Irving & Fire Line Services, Inc. for a Private Development Contract
29. Approval of Resolution and Water Easement with City of Dallas
30. Summary of Recommendations for Agreements with Minority and Woman Owned Businesses [Buildings and Grounds section]

#### Financial Reports

31. Approval of Expenditures for April 2008
32. Presentation of Budget Report for April 2008
33. Acceptance of Gifts
34. Notice of Grant Awards
35. Approval of Amendment to Interlocal Agreement with University of Texas at Arlington
36. Approval of Agreement with Texas Interpreting Services
37. Approval of Interlocal Agreement with City of Garland

38. Summary of Recommendations for Agreements with Minority and Woman Owned Businesses [Financial section]

IX. Individual Items

39. Consideration of Resignations and Phased Faculty Retirement
40. Approval of Warrant of Appointment for Security Personnel
41. Employment of Contractual Personnel

X. Informative Reports

42. Monthly Award and Change Order Summary
43. Summary of Recommendations for Awards with Minority and Woman Owned Businesses [VCBA Awards in Informative section]
44. Progress Report on Construction Projects
45. Bond Program Report on Projects

XI. Questions/Comments from the Board and Chancellor

XII. Citizens Desiring to Appear Before the Board

- XIII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor, election of Board officers, and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

XIV. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE JUNE 3, 2008  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 30<sup>th</sup> day of May, 2008, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 30<sup>th</sup> day of May, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter, Jr.', is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

#### IV. Election of Board Officers

The Board shall elect officers in accordance with Texas statute and established local policy.

Education Code 130.082(d) states:

*Officers of the Board shall be elected at the first regular meeting of the Board following the regular election of Board members in even-numbered years, or at any time thereafter in order to fill a vacancy. The Board shall be authorized to elect:*

- 1. A President, who shall be a member of the Board.*
- 2. A Secretary, who may or may not be a member of the Board.*
- 3. Any other officers, as deemed necessary or advisable.*

*The Board President shall:*

- 1. Preside at meetings of the Board.*
- 2. Have a vote the same as the other members.*
- 3. Perform such other duties and functions as are prescribed by the Board.*

*The Secretary of the Board shall:*

- 1. Be the official custodian of the minutes, books, records, and seal of the Board.*
- 2. Perform other duties and functions as prescribed by the Board.*

Local Board Policy states:

*The Board President shall be called the Chairman of the Board. The Board is required to elect a Chairman and Secretary. At its discretion, the Board may elect a Vice-Chairman and other officers it deems necessary. Historically, the Chancellor has been elected to serve as Secretary to the Board. The Chancellor may appoint an Assistant Secretary to the Board to serve at his or her discretion.*

*In addition to duties enumerated in law, the duties of the Chairman of the Board shall be to:*

- 1. Appoint or provide for the selection of all Board committees.*
- 2. Call special meetings as required.*

*The duties of the Vice-Chairman of the Board shall be to:*

- 1. Preside over Board meetings in the absence of the Chairman.*
- 2. Perform such other duties as the Board may prescribe.*

*The secretary of the Board and the assistant secretary shall be employees of the District. In addition to the duties listed in law, the duties of the secretary of the Board shall be to:*

- 1. Notify members of the Board of all regular, special, and adjourned meetings.*
- 2. Attend all Board meetings, except when his or her salary or performance is being discussed.*
- 3. Arrange for recording of minutes of the Board meetings and transmit a copy of the previous meeting minutes to each Board member before each ensuing meeting.*
- 4. Have charge of all records, proceedings, and documents of the Board.*
- 5. Certify the posting of the notice of the Board meetings according to statutory requirements.*
- 6. Perform such other duties and functions as are prescribed by the Board.*

*The duties of the assistant secretary of the Board shall be to:*

- 1. Prepare the Board agenda as directed by the secretary of the Board.*
- 2. Record and prepare minutes of Board meetings.*
- 3. Assume such other responsibilities as may be assigned by the secretary of the Board.*

## Declaration of Conflict of Interest

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See [http://www.ethics.state.tx.us/whatsnew/conflict\\_forms.htm](http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm) for current versions of each form. The forms must be submitted to DCCCD records administrator, Vice Chancellor Edward M. DesPlas.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

Listed below are the names of parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

3i Construction, LLC (HDR)  
3i-JE Dunn  
Agave Environmental, LLC  
Air Engineering & Testing  
Alpha Industrial Supply  
AT&T  
Atlantis Industrial Systems, Inc.  
B4 Brands  
Blue Eon Solutions, LLC  
City of Dallas  
City of Garland  
City of Irving  
Cleaning Solutions, Inc.  
Construction Equipment Parts, Inc.  
Constructors & Associates, Inc.  
Constructors (BCI-KASA)  
Datatel, Inc.  
Delta T  
DMI Corp./Decker Mechanical  
Ducky Bob's  
Empire Paper Company

Engineered Air Balance  
EZappt.com  
Fire Line Services, Inc.  
Harrison, Walker & Harper, LP (GSR)  
Herff Jones, Inc.  
Hoover Electric, Inc.  
Imperial Construction, Ltd  
JC Commercial  
Joe Funk Construction Engineers, Inc (VAI)  
Komota Industries  
Lopez Electric, Inc.  
MedWaste Solutions, Inc.  
Oncor Electric Delivery Company LLC  
Pecos Construction/Hill & Wilkinson, LTD (Good Fulton Farrell)  
Phillips/May Corporation (SDS Architecture)  
Pollock Paper Distributors  
Ponder Company, Inc.  
Prime Pest Management  
Products Unlimited, Inc.  
Redrock Software Company  
Rental Stop  
Reyna Contracting  
Richardson ready Electric, Inc.  
Rogers-O'Brien Construction Company  
Rowland Companies (PSA)  
Satterfield & Pontikes  
Teal Construction Co. (Autoarch)  
Terminix Commercial  
Texas Interpreting Services  
TLC Event Rentals  
Tri North Builders  
Triune (Dimensions)  
United Party Rental Center  
University of Texas at Arlington  
Zogotech

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

CONSIDERATION OF BIDS

Tab	Bid No.	Title and Vendor(s)	Location	Amount
1	11041	Additional Data Circuit Capacity AT&T	D-W	(10-year estimate) \$2,117,246
2	11219	Parent Child Study Center Rogers-O'Brien Construction Company	EFC	\$472,852
3	11326	Additional Internet Capacity AT&T	LCET	(3-year estimate) \$384,220
4	11372	Testing, Adjusting and Balancing Delta T Engineered Air Balance	D-W	(estimate) \$1,400,000
5	11375	Event Rental Ducky Bob's Rental Stop TLC Event Rentals United Party Rental Center	D-W	(3-year estimate) \$100,000
6	11377	Auto-tech Expansion and Renovation 3i-JE Dunn (Joint Venture)	BHC	\$3,656,000
7	11378	Design Build  Joe Funk Construction Engineers, Inc. Rowland Companies Phillips/May Corporation Pecos Construction / Hill Wilkinson, Ltd – Joint Venture	EFC, MVC, NLC, & RLC	\$3,517,000  \$1,778,956 \$3,156,576 \$2,920,037
8	11380	Pest Control Terminix Commercial	D-W	(3-year estimate) \$200,000
9	11390	Central Plant Piping DMI Corp./Decker Mechanical	EFC	\$86,762
10	11393	Performance Hall Renovation Constructors & Associates, Inc.	MVC	\$3,668,000
11	11394	Workforce Development Center Build-out	NLC	

Satterfield & Pontikes

\$1,304,950

12 1D49902 Additional Datatel Colleague User License  
Datatel, Inc.

\$39,703

Submitted by Mr. Philip Todd, director of purchasing

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AMENDMENT OF AWARD – RFP NO.  
(Tab 1) 11041  
ADDITIONAL DATA CIRCUIT CAPACITY  
DISTRICT-WIDE  
FEBRUARY 1, 2006 THROUGH JANUARY 31, 2016

RECOMMENDATION FOR AWARD:

AT&T (revised 10-year estimate)  
\$2,117,246

SOLE SOURCE

COMMENTS: On 12/06/2005, the board approved a ten-year award for \$1,617,246 to SBC Global Services, Inc., (Now AT&T) for wide area network services. This recommendation is to increase the existing contract by \$500,000 by adding 20Mb circuits for these new facilities associated with the bond program plus the current DFW Center:

District Office	1601 Lamar
Eastfield College	Pleasant Grove Campus
El Centro College	West Dallas Campus
North Lake College	North Campus
North Lake College	South Campus
North Lake College	DFW Center
Richland College	Garland Campus

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account # 23201 in various divisions.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AMENDMENT OF AWARDS – RFP  
(Tab 2) NO. 11219  
CONSTRUCTION MANAGERS AT RISK FOR  
EASTFIELD COLLEGE - PARENT CHILD STUDY CENTER

RECOMMENDATION FOR AMENDMENT TO AWARD:

See attached.

COMMENTS: The amended Construction Budget shown on this Board document includes the original and amended Phase I Preconstruction Fee, Phase II Fee, cost for the CMAR to perform the general conditions, and the Cost of the Work.

As a result of recent and significant increases in the cost of steel, concrete, and numerous other construction materials it is necessary to increase the construction budget to ensure items can be included.

The additional funds for this amended Construction Budget will come from a transfer of excess design contingency funds from other Eastfield College projects.

Administration further recommends the director of purchasing be authorized to execute contracts for these projects.

FUNDING: 2004 Bond Program

RFP NO. 11219

Company	College	Project	Original Award	Previously Approved Amendments to the Construction Budget	Proposed Increase	Amended Construction Budget
Rogers-O'Brien Construction Company	EFC	Parent Child Study Center	\$4,617,898	\$600,000	\$472,852	\$5,690,750

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AMENDMENT OF AWARD-RFP NO.  
(Tab 3) 11326  
ADDITIONAL INTERNET CAPACITY  
LECROY CENTER  
MARCH 15, 2008 THROUGH MARCH 14, 2011

RECOMMENDATION FOR AWARD:

AT&T (revised 3-year estimate)  
\$384,220

SOLE SOURCE

COMMENTS: On 02/05/2008, the board approved a three-year award for \$194,220 to AT&T for internet service. This recommendation is to increase the existing contract by \$190,000 in order to double the bandwidth at the LeCroy Center to 100Mb to handle expanded requirements at LeCroy and also at Richland College.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #23201 in division #14-11-105059.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFQ NO. 11372  
(Tab 4) HVAC TESTING, ADJUSTING AND BALANCING CONSULTANT  
VARIOUS BOND PROGRAM PROJECTS

RESPONSE: Advertised Requests for Qualifications were solicited from 74 firms and three responses were received.

Air Engineering & Testing  
Delta T  
Engineered Air Balance

RECOMMENDATION FOR AWARD:

DELTA T	Estimate
ENGINEERED AIR BALANCE	\$1,400,000

COMMENTS: This recommendation will result in the establishment of master contracts with the two recommended companies for use on an as-needed basis over a period of approximately 21 months. The consulting services will include HVAC testing, adjusting and balancing services for the 2004 bond program and ongoing warranty inspections. As required by law, using the criteria published in the RFQ, the responses received were rated and ranked based on competency and capability. Out of a maximum score of 100, two of the responses were rated at or above the cut-off rating of 70. The one response that scored below 70 is not recommended for inclusion in the pool. As needed, the consultants will be used on a rotational basis. For any given project, based on availability and predetermined hourly rates for basic services, one or both of the consultants will be selected to provide a firm quotation for the required services. Twenty-four projects are anticipated and individual project costs will be determined at a later date but are projected to be in the range of \$20,000 to \$200,000.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: 2004 bond program

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11375  
(Tab 5) EVENT RENTAL SERVICES  
PRICE AGREEMENT, DISTRICT WIDE  
JULY 1, 2008 THROUGH JUNE 30, 2011

RESPONSE: Requests for bids were sent to 11 companies, and four responses were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

DUCKY BOB'S	(3-year estimate)
RENTAL STOP	\$100,000
TLC EVENT RENTALS	
UNITED PARTY RENTAL CENTER	

#### BEST BIDS

COMMENTS: This award provides rental services for items such as tables, chairs, and stage platforms as needed to accommodate graduation ceremonies and other special events across the district. All four bidders are recommended in order to maximize flexibility regarding vendor availability/scheduling and product offerings.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #23821 in various divisions.

Bid no. 11375  
Event Rental, District-Wide

	Ducky Bob's	Rental Stop	TLC Event Rentals	United Party Rental Center
Folding chairs	\$1.45-\$1.75	\$1.15- \$1.35 White padded \$3.00 Children's chair \$1.25	\$.99 Wooden garden \$2.42 Banquet \$3.50 Swivel barstool \$12.50	\$1.12-\$1.21 Padded stack \$3.15
Draperies	10' high banjo \$6.85 10' high duvetyn \$17.10	3 x 10 - \$51.50 8 x 10 - \$51.50	8' high \$4.95 l. f. 10-16' high \$12.95 l. f.	8' high \$5.50 l. f.
Ramps	24" x 24' \$415	4 x 4 \$45	N/A	N/A
Ramps with carpet	N/A	4 x 4 \$47.50	N/A	N/A
Stage platforms with steps	4' x 4' \$52.50	4 x 4 \$44 4 x 8 \$88 4 x 12 \$132 4 x 16 \$176	N/A	4 x 4 \$40 \$20 per step
Stage platforms with steps, carpet and skirt	4' x 4' \$52.50	.25 sq. ft Astroturf \$1.25 sq. ft. Carpet	N/A	8 x 8 \$491.75 \$20 per step
Tables	8' x 30" \$11.05 6' x 30" \$10.80 5' x 30" \$9.45	3 x 6 \$8 3 x 8 \$9 36" x 36" \$6 48" round \$8.50 60" round \$9.50 72" round \$15.50	8' x 30" \$6.99 6' x 30" \$6.50 60" round \$7.99	8 x 30 \$7.87 6 x 30 \$7.65 60" round \$9.50
Tables with covers and skirts	8' x 30" \$47.80 6' x 30" \$47.55 5' x 30" \$46.20	60 x 120 \$10 90 x 132 \$15 90 x 156 \$16.50 90" round \$10 108" round \$14.50 \$27.50 each skirt	8" x 30" \$22 6" x 30" \$22	8 x 30 \$76.08 6 x 30 \$66.08 includes skirting
Risers	4' x 4' \$52.50	4 x 4 \$45	4 x 8 \$85	N/A
Delivery/Pick up Normal Business Hrs	\$40	\$42.50	\$55	\$33
Set Up/Take Down Chairs	.35 ea	.18 ea	.55 ea	.25 ea.
Set Up/Take Down Tables	.55 ea	.75 ea	.85 ea	1.00 ea,
Set Up/Take Down skirted tables w/covers	per job	.50 ea	3.00 ea	1.00 ea,

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11377  
(Tab 6) AUTOMOTIVE TECHNOLOGY EXPANSION AND RENOVATION  
BROOKHAVEN COLLEGE

RESPONSE: Of 16 general contractors who attended the mandatory prebid meeting,  
four bids were received.

COMPARISON OF BIDS:

3i-JE Dunn	\$3,656,000
JC Commercial	\$3,677,777
Phillips/May Corp	\$4,270,333
Imperial Construction, Ltd	\$4,497,000

RECOMMENDATION FOR AWARD:

3i – JE DUNN	\$3,656,000
--------------	-------------

LOW BID

COMMENTS: This recommendation is for the expansion and renovation of the  
Automotive Technology Building.

Based on 15% of the awarded amount, a contingency fund of \$548,400  
is recommended for unforeseen changes to this project. It is further  
recommended that the vice chancellor of business affairs be authorized  
to approve change order(s) in an amount not to exceed the contingency  
fund.

Administration further recommends the director of purchasing be  
authorized to execute contracts for this project.

FUNDING: 2004 Bond Program

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11378  
 (Tab 7) DESIGN-BUILD ADAPTIVE REMODEL CONSTRUCTION AT  
 RICHLAND, MOUNTAIN VIEW, NORTHLAKE AND EASTFIELD  
 COLLEGES

RESPONSE: Request for qualifications were sent to 92 companies, and nine responses were received from the following companies. (The names in parenthesis are the architects with which the companies teamed. The \* indicates finalist from which the recommendations for award were selected)

- Joe Funk Construction Engineers, Inc (VAI)\*
- Rowland Companies (PSA)\*
- Teal Construction Co. (Autoarch)
- Triune (Dimensions)\*
- Constructors (BCI-KASA)
- 3i Construction, LLC (HDR)
- Harrison, Walker & Harper, LP (GSR)\*
- Phillips/May Corporation (SDS Architecture)\*
- Pecos Construction/Hill & Wilkinson, LTD (Good Fulton Farrell)\*

\* Finalist from the RFQ process that were invited to submit a proposal from which the four recommended companies were selected.

RECOMMENDATION FOR AWARD:

		contract not
		to exceed:
JOE FUNK CONSTRUCTION ENGINEERS, INC.	RLC	\$3,517,000
ROWLAND COMPANIES	MVC	\$1,778,956
PHILLIPS/MAY CORPORATION	NLC	\$3,156,576
PECOS CONSTRUCTION / HILL & WILKINSON, LTD – JOINT VENTURE	EFC	\$2,920,037
		Total of awards \$11,372,569

BEST PROPOSALS

ADDITIONAL RECOMMENDATIONS:

For each project, at the end of phase I design and preconstruction, design-builder is to provide a guaranteed maximum price ("GMP") to construct the awarded project. The

GMP is to include the design and the construction cost. Provided that the GMP is equal to or less than the "contract not to exceed" amount shown on this board document, it is recommended that the chancellor or vice chancellor of business affairs be given authority to authorize the director of purchasing to issue a notice to proceed with construction to the design-builder for each project.

Based on 15% of the awarded amount for each project, contingency funds totaling \$1,705,885 is recommended for unforeseen changes to the projects. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund of each project.

Administration further recommends the director of purchasing be authorized to execute contracts for these projects.

#### COMMENTS AND BACKGROUND:

Per Texas Education Code 44.036 ("Design-Build Contracts for Facilities"), the district followed a two step process for selecting the recommended Design-Builders. The first step was a request for qualifications ("RFQ").

The methodology for soliciting responses to the RFQ included legal advertising in the Daily Commercial Record and by giving notice to approved plan rooms, including the Asian, Black and Hispanic Chamber's of Commerce, and the Black and Hispanic Contractor's Associations. Additionally, the RFQ was sent to all companies registered in the district's online bidder's registration system for design-builders.

All the companies that received the RFQ were invited to a pre-submittal meeting where the project scope, general RFQ requirements and business diversity subcontracting requirements were discussed.

As required by the State of Texas Education Code, the project evaluators rated and ranked the companies that responded to the RFQ. As required by the Education Code, only the criteria published in the RFQ were used to rate and rank the responders. Also as required by the Education Code, the five companies that were rated the highest for each project were qualified to receive the request for proposals ("RFP") and to make a presentation and interview for final selection.

In the second step, the project evaluators rated and ranked the companies based on the proposals submitted and the results of the interviews. Part of the RFP submittal was a pricing proposal that listed the fees and lump sum amount for the cost to perform the general conditions. The project evaluators rated and ranked each proposal considering an optimal mix of the response to the RFQ, the response to the RFP, the presentation made at the interviews and the pricing proposal. As required by the Education Code,

the project evaluators recommended the design-build firm that submitted the proposal offering the best value for the district on the basis of the published selection criteria and on its ranking evaluations.

Also, as part of the response to the RFP, the bidders certified that the project architect, if not a full time employee of the design-builder, was selected in accordance with the provisions of Texas Education Code 44.036(e)(1).

The contract not-to-exceed amount shown on this board document is comprised of the phase I design fee and reimbursable expenses, the phase I preconstruction fee, the phase II bidding and construction fee, the phase II construction administration fee, cost for the design-builder to perform the general conditions and the cost of the work. At the end of phase I, if the GMP submitted by the design-builder exceeds the project budget, unless otherwise approved by the board, the contract will be terminated and advertised sealed bids will be solicited and recommendations submitted to the board for approval.

In phase I, the contractor, at various intervals, prepares project cost estimates and works with the project team to recommend ways and means to keep the project at the approved cost.

During phase I, the contractor will work with the district's business diversity department to establish aspirational goals for M/WBE participation for each element of the schedule of values for which bids will be solicited by the design-builder. Construction of the project is performed during phase II.

The project descriptions for the adaptive remodel work for each project is attached hereto.

**FUNDING:** 2004 Bond Program.

## **PROJECT DESCRIPTIONS FOR FOUR DESIGN-BUILD PROJECTS**

### **1. EASTFIELD ADAPTIVE REMODEL PROGRAM**

**Project Description:** The project consists of interior renovations to Buildings C and N and limited exterior renovations. The renovations will be completed in two phases. Phase 1 will include renovating a portion of the first floor of Building N to accommodate art classrooms, a ceramics lab (with an exterior wood fired kiln) and storage. Phase 1 will also include renovating the Lower and Middle levels of Building C to accommodate office space and classrooms. Lower level work includes offices for Rising Star, Dual Credit, Financial Aid, special services, personal counseling and some additional student spaces. Middle level remodel is to include classrooms and offices. Phase 2 will consist of renovating a portion of the first floor of Building N to accommodate a Gateway Grant area with 3 -5 classrooms and 4 offices. Phase 2 will also include expanding the loading dock, adding a new rear entry door to the dock area, demolishing the existing playground and existing retention wall and will include remodeling offices on the first floor of Building C. Renovations will also include required fire code upgrades to be determined per the Fire Marshal for the City of Mesquite.

**Square footage:** Approximately 24,329 square feet total.

Building N renovation is approximately 8,853 square feet.

Building C renovation is approximately 10,911 square feet first/lower level and 4,565 square feet mid/second level.

**Schedule:** Phase 1 construction start date anticipated to be December 2008 and completion July 2009, with 7 month construction duration.

Phase 2 construction start date anticipated to be July 2009 and completion December 2009 with 5 month construction duration.

**Program Manager: Austin/Con-Real, Inc**

## **2. RICHLAND COLLEGE ADAPTIVE REMODEL**

**Project Description:** The project consists of interior renovations to reconfigure existing spaces to meet current and anticipated instructional and student services needs of Richland College. Renovations are expected in Sabine, El Paso, Medina, Hondo, and Crockett Halls. Upon completion of the new Science building, these spaces will be vacated in sequential stages prior to the expected start of phased adaptive remodel construction. Sabine Hall is a two-story building located on the west side of the Richland Campus. Sabine currently serves Richland College's Science, Photography, Engineering and Emerging Technology, and Health Professions Departments. El Paso Hall is a single-story area beneath Neches and Alamito Halls. Hondo Hall is a free-standing, single story building west of Sabine Hall. Medina is a two-story building on the east side of campus. Crockett Hall is a two-story building immediately east of Sabine Hall. However, adaptive renovation would only occur on the first floor. Existing spaces to be renovated in these areas consist of classrooms, lecture halls, labs, restrooms, offices, print shop, bookstore, cafeteria, storage areas, and facility utility spaces. The work is to include walls (dry wall construction), doors/hardware, store fronts, ceilings, HVAC, data\communications, electrical, fire\life safety, and flooring. Plumbing upgrades will also be incorporated as required.

**Square footage:** Approximately 118,000 SF total  
El Paso Hall renovation is approximately 32,000 sf  
Sabine Hall renovation is approximately 69,500 sf  
Hondo Hall renovation is approximately 5,000 sf  
Medina Hall renovation is approximately 10,000 sf  
Crockett Hall renovation is approximately 1,500 sf

**Schedule:** Actual start date of construction depends on the completion of the new Science Building and relocation of the various instructional/service divisions involved. Tentative construction start is currently set in July or August 2009 with Project completion 6 months there after.

**Program Manager: DMJM Management**

### **3. NORTH LAKE COLLEGE ADAPTIVE REMODEL**

**Project Description:** The project is for renovation of existing interiors at North Lake, which are anywhere between 5 to 30 years old. Buildings are typically concrete structures, fire rated from 1 to 2 hours, with several spaces not equipped with fire sprinkler systems. The remodels range from minimal adaptation to a similar use space to complete re-purposing and upgrade of facilities. Upgrades will incorporate HVAC, energy management, electrical, plumbing, voice/data networks, life safety and security systems. ADA/TAS compliance is required. Asbestos surveys will be required with abatement as indicated by survey results. Spaces will include offices, computer labs, student resource facilities, media production facilities, central plant controls room, shop, loading dock and storage areas.

**Square footage:** Approximately 25,000 to 30,000 square feet

**Schedule:** Anticipated project (design and construction) duration 18 months after Notice to Proceed. Anticipated construction start is September 2008.

**Program Manager:** Aguirre/Parsons

#### **4. MOUNTAIN VIEW COLLEGE ADAPTIVE REMODEL**

**Project Description:** The project is for adaptive remodel of spaces that will be vacated once various departments relocate to the new Student Center & Services Building. These departments include existing Admissions, Advising, Counseling, Testing, Cashiering, Retention, TRIO, Focus, Rising Star, SPAR, Health and Disability, Bookstore, Cafeteria and student recreation areas. Proposed renovations include reclaiming these spaces and converting to smart classrooms, faculty offices, student lounge areas, computer and development labs, learning skills center, conference rooms, dance studio, emeritus activity center, art gallery and storage areas. Work is to include reconfiguring spaces as appropriate, new drywall construction, door/hardware, storefront systems, ceiling, floor coverings and MEP and ADA upgrades. All remodeled spaces are to meet college's technology, voice/data and security needs. Some of the areas contain asbestos and abatement will be required prior to construction.

**Square footage:** Approximately 37,000

**Schedule:** Tentative construction start is July, 2009. The start date depends on the completion of the new Student Center & Services Building and relocation of departments.

Construction duration anticipated to be 8 months.

**Program Manager: Aguirre/Parsons**

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11380  
(Tab 8) PEST CONTROL AND TERMITE SERVICES  
PRICE AGREEMENT, DISTRICT WIDE  
JULY 1, 2008 THROUGH JUNE 30, 2011

RESPONSE: Requests for bids were sent to eight companies, and two bids were received.

COMPARISON OF BIDS:

See attached tabulation.

RECOMMENDATION FOR AWARD:

TERMINIX COMMERCIAL	(3-year estimate) \$200,000
---------------------	--------------------------------

LOW OVERALL BID

COMMENTS: This award is for routine monthly pest control service plus an annual termite inspection at each location; contingencies are included should additional pest control services be needed beyond the regularly-scheduled monthly maintenance, termite services become necessary as a result of damage, discovery of a swarm, or detection via the inspection, and also for inclusion of the new facilities as they come into use.

FUNDING: Funds are budgeted in account #22321 in various divisions.

Bid No. 11380  
Pest Control and Termite Services  
District-Wide, Price Agreement

	Prime Pest Management	Terminix Commercial
Brookhaven College	\$300	\$236.33
Cedar Valley College	\$200	\$45
Cedar Hill Center	\$75	\$72
Eastfield College	\$200	\$90
El Centro College	\$450	\$260
Allied Health & Nursing Center	\$75	\$90
Mountain View College	\$200	\$95
J. L. LaManna	\$70	\$35
North Lake College	\$325	\$526
North Campus	\$75	\$60
South Irving Center	\$95	\$60
DFW Center	\$95	\$30
Richland College	\$200	\$344
Bill J. Priest Institute	\$90	\$60
District Service Center	\$80	\$40
District Office	\$80	\$40
Universities Center at Dallas	\$90	\$33
R. Jan LeCroy Center	\$60	\$30
TOTAL monthly charge for all locations	\$2,760.00	\$2,146.33
Out-of-scope Service	\$65/hour	\$95/hour
Exterior bait stations for rodents	\$15/station	\$17/station
Liquid extermination for termites	\$4.50/linear ft.	\$4.75/linear ft.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11390  
(Tab 9) CENTRAL PLANT PIPING UPGRADE  
EASTFIELD COLLEGE

RESPONSE: Of seven companies that attended the mandatory prebid meeting, four bids were received.

COMPARISON OF BIDS:

DMI Corp./Decker Mechanical	\$86,762
Atlantis Industrial Systems, Inc.	\$101,144
Reyna Contracting	\$136,374
Agave Environmental, LLC	\$162,000

RECOMMENDATION FOR AWARD:

DMI CORP./DECKER MECHANICAL	\$86,762
-----------------------------	----------

LOW BID

COMMENTS: This project is to re-route lines associated with eleven floor drains in the boiler room; these lines currently empty into the storm water system rather than the sanitary sewer. The rules have changed and Eastfield is non-compliant with EPA requirements as well as local mechanical codes.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #23641 in division #11-04-809000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11393  
(Tab 10) RENOVATION OF PERFORMANCE HALL  
MOUNTAIN VIEW COLLEGE

RESPONSE: Of 15 general contractors who attended the mandatory prebid meeting, three bids were received.

COMPARISON OF BIDS:

Constructors & Associates, Inc.	\$3,668,000
JC Commercial	\$3,763,877
Phillips/May Corp.	\$4,673,807

RECOMMENDATION FOR AWARD:

CONSTRUCTORS & ASSOCIATES, INC.	\$3,668,000
---------------------------------	-------------

LOW BID

COMMENTS: The renovation of the performance hall includes a new entry and vestibule from the existing lobby, new seating, main curtain, lighting, veneer wood wall panels, floor finishes, a theatrical tension grid above the stage, fire sprinkler protection and replacement of various components of the existing HVAC system. Additionally, two new elevators are included to provide access to the new sound/audio control rooms and the existing orchestra pit. Also included are a new lighting control room, a new sound system and control room and various components of theatrical equipment.

Based on 15% of the awarded amount, a contingency fund of \$550,200 is recommended for unforeseen changes to this project. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: 2004 Bond Program

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11394  
(Tab 11) WORK FORCE DEVELOPMENT CENTER BUILD-OUT  
NORTH LAKE COLLEGE

RESPONSE: Of 20 general contractors who attended the mandatory prebid meeting, four bids were received.

COMPARISON OF BIDS:

Tri North Builders	\$1,190,529
Satterfield & Pontikes	\$1,304,950
Constructors & Associates	\$1,495,672
Phillips/May Corp.	\$1,805,450

RECOMMENDATION FOR AWARD:

SATTERFIELD & PONTIKES	\$1,304,950
------------------------	-------------

LOW BID MEETING SPECIFICATIONS

JUSTIFICATION:

The low bidder is not recommended because their bid did not provide evidence of experience in construction work as required for this project. Most of their references were for hotel, resort and shopping center projects and were not of the same scope or nature of the build-out project. Their only reference for a public entity was for construction of a hazardous waste project at the University of Texas Southwest Medical Center. Only three of the five references could be contacted and the highest overall rating given was "adequate".

COMMENTS: This recommendation is for the build-out of the Work Force Development Center in a shell space in the Library Building. The construction includes new gypsum board walls, veneer wood wall panels, floor finishes, lighting, electrical and data service, HVAC service, ceiling grid, fire sprinkler protection and a new accessible entry into the space from the existing Lobby. The work also includes the removal of an existing exterior storefront system, lighting fixtures, and certain mechanical system components.

Based on 15% of the awarded amount, a contingency fund of \$195,743 is recommended for unforeseen changes to this project. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: 2004 Bond Program

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – REQ NO. 1D49902  
(Tab 12) ADDITIONAL DATATEL COLLEAGUE USER LICENSES  
DISTRICT WIDE

RECOMMENDATION FOR AWARD:

DATATEL , INC. \$39,703

SOLE SOURCE

COMMENTS: The district's Datatel Colleague system limits the number of users accessing the system at one time. The current level of access has been adequate for non-peak periods; however, especially during registration, high priority users have been unable to access the system, causing serious delays and customer service issues in the registration process. Access for all other end users is seriously impacted as well during this time.

This request increases the net concurrent user limit in Colleague from 900 to 950. The new expanded hardware can accommodate these new licenses. This action will significantly improve Colleague service levels across the district. It is urgent that these improvements are in place for the fall semester registration process.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #23104 in divisions #14-11-505050 and #14-11-505059.

**Summary of Recommendations for Awards  
With Minority and Woman Owned Businesses**

(Tab 13)

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	4	8	3,600,706.06	12
WBE	6	11	1,873,561.19	7
Not classified	44	81	23,606,475.10	81
Total	54	100	29,080,742.35	100

Bidders and Proposers from Which Recommendations for Awards  
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	7	25
WBE	2	6
Not classified	20	69
Total	29	100

Recommendations for Awards in the Consideration of Bids Sections  
September 4, 2007 – June 3, 2008

	# awards	% awards	\$ amount	% amount
MBE	4	7	3,600,706.06	12
WBE	6	12	1,873,561.19	6
Not classified	44	81	23,606,475.10	82
Total	54	100	29,080,742.35	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

**Summary of Recommendations for Professional Services Pools  
With Minority and Woman Owned Businesses**

(Tab 14)

Recommendations for Professional Service Pools  
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 4, 2007 – June 3, 2008	
	# entities	% entities	# entities	% entities
MBE	0	0	0	0
WBE	0	0	1	1
Not classified	0	0	101	99
Total	0	0	102	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. “Not classified” includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

CONSENT AGENDA NO. 15

Approval of Minutes of the May 6, 2008 Work Session Meeting

It is recommended that the Board approve the minutes of the May 6, 2008 Board of Trustees Work Session.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
WORK SESSION MINUTES  
MAY 6, 2008**

**Attendees:** Mrs. Kitty Boyle (arrived 3:16 PM), Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mr. Jerry Prater (Board Chair) (arrived 3:37 PM) and Mr. JL Sonny Williams

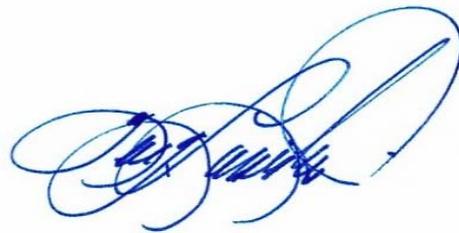
**Absent:** Mrs. Martha Sanchez Metzger

**Staff:** Dr. Wright Lassiter, Mr. Ed DesPlas, Dr. Andrew Jones, Mr. Denys Blell, Mr. Justin Lonon and Mrs. Kathryn Tucker

Trustee Charletta Compton convened the meeting at 3:12 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE MAY 6, 2008  
WORK SESSION OF DCCCD BOARD OF TRUSTEES  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2<sup>nd</sup> day of May, 2008, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 2<sup>nd</sup> day of May, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



---

Wright L. Lassiter Jr., Secretary

**Implications for DCCCD Found in DISD’s Recent Demographic Study**

Mrs. Susan Hall presented the implications for DCCCD found in DISD’s recent demographic study.

Chancellor Lassiter will provide Board members with additional information about financial implications for serving less college-ready students, an update on incentive funding as proposed by Governor Perry and now under study by the Coordinating Board’s Formula Advisory Committee, specific language for advocating dual credit as a benchmark alongside advanced placement, retention rates including indication of the range (lowest to highest), how and when students are advised concerning steps to take to graduate, and clarification of high school graduate data from Mrs. Hall’s presentation.

Dr. Lassiter will take steps to institutionalize retention activities rather than fund them as a separate line item. Before May 2009, he will have a marketing message embedded in the generic greetings provided to trustees who bring official greetings from the Board at college commencement ceremonies.

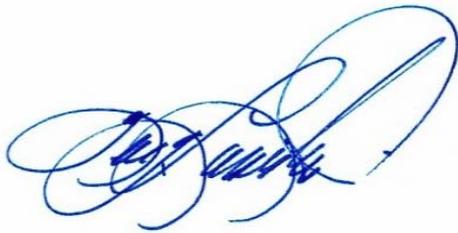
**Executive Session**

There was no Executive Session.

**Adjournment**

Trustee Compton adjourned the work session at 4:01 PM.

Approved:



---

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 16

Approval of Minutes of the May 6, 2008 Regular Meeting

It is recommended that the Board approve the minutes of the May 6, 2008 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
MAY 6, 2008**

**Attendees:** Mrs. Kitty Boyle, Ms. Charletta Compton (left at 5:03 PM), Mr. Bob Ferguson, Ms. Diana Flores, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

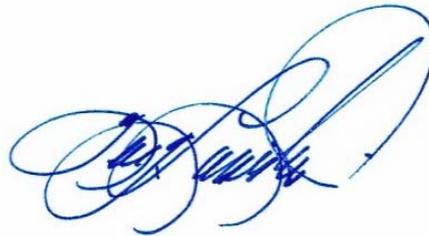
**Absent:** Mrs. Martha Sanchez Metzger

**Staff:** Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon and Mrs. Kathryn Tucker

Board Chair Jerry Prater convened the meeting at 4:16 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE MAY 6, 2008  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2<sup>nd</sup> day of May, 2008, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 2<sup>nd</sup> day of May, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



---

Wright L. Lassiter, Jr., Secretary

### **Presentation of North Lake College's Blazers "The 2008 NJCAA Division III Men's Basketball National Champions"**

President Herlinda Glasscock introduced the North Lake College Basketball Team with their 2008 NJCAA Division III Men's Basketball National Championship trophy.

### **Citizens Desiring to Address the Board Regarding Agenda Items**

There were no citizens desiring to address the board regarding agenda items.

### **Richland Collegiate High School Status Report**

Dr. Steve Mittelstet announced 100% of 129 seniors are graduating; all but seven will receive high school diplomas and associate degrees simultaneously. This year the high school has five national merit scholars, compared to two last year. Graduates have so far been offered approximately \$2 million in scholarships.

### **Declaration of Conflict of Interest**

There were no declarations of conflict of interest.

### **Consideration of Bids**

Ms. Diana Flores moved and Mrs. Kitty Boyle seconded a motion to approve all bids in the Consideration of Bids section of the agenda. Motion passed. (See May 6, 2008, Board Meeting, Consideration of Bids, Agenda Items #1-9, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Consent Agenda**

Mrs. Boyle moved and Ms. Flores seconded a motion to approve all recommendations in the Consent Agenda. Motion passed. (See May 6, 2008, Board Meeting, Agenda Items #10-47, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Individual Items**

Ms. Flores moved and Mr. Bob Ferguson seconded a motion to approve all recommendations in the Individual Items section of the agenda. Motion passed. (See May 6, 2008, Board Meeting, Agenda Items #48-53, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Informative Reports**

Dr. Andrew Jones and Dr. Wright Lassiter reviewed the Informative Report, Agenda Item #54. Mr. Ed DesPlas reviewed the Informative Report, Agenda Items #55-58. (See May 6, 2008, Board Meeting, Agenda Items #54-58, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Questions/Comments from the Board and Chancellor**

Chancellor Lassiter will follow-up on Board members' suggestions to seek publicity in ACCT's *Trustee Quarterly* and other outlets for the RCHS graduating class of 2008. He will also initiate an analysis of community use of facilities that includes length of leases, exclusive use agreements, and assignment of lease revenues; and, he will provide Board members with data on Visiting Scholar participants who competed successfully and were subsequently employed in regular positions with the District.

Trustees Ferguson and Prater applauded Trustee Boyle and Chancellor Lassiter for their tenacity in building the Texas Community College Caucus membership to the level that now 26 of 30 senators are members. Trustee Boyle reported the new statewide association, Community College Association of Texas Trustees (CCATT), will present certificates to caucus members.

### **Citizens Desiring to Appear Before the Board**

There were no citizens desiring to appear before the Board.

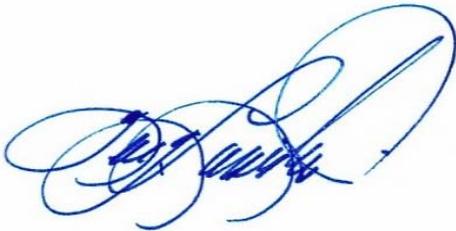
### **Executive Session**

There was no Executive Session.

### **Adjournment**

Mr. Ferguson moved and Ms. Flores seconded a motion to adjourn the meeting. Motion passed. Mr. Jerry Prater adjourned the meeting at 5:22 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 17

Approval of Minutes of the May 20, 2008 Special Meeting

It is recommended that the Board approve the minutes of the May 20, 2008 Board of Trustees Special Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
MAY 20, 2008**

**Attendees:** Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

**Absent:** Mrs. Martha Sanchez Metzger

**Staff:** Dr. Wright Lassiter and Mrs. Kathryn Tucker

Board Chair Jerry Prater convened the meeting at 9:00 AM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE MAY 20, 2008  
SPECIAL MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 16<sup>th</sup> day of May, 2008, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 16<sup>th</sup> day of May, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



---

Wright L. Lassiter, Jr., Secretary

### **Citizens Desiring to Address the Board Regarding Agenda Items**

There were no citizens desiring to address the board regarding agenda items.

### **Richland Collegiate High School Status Report**

There was no information to add to the status report presented at the May 6, 2008, regular business meeting.

### **Equipment on Loan to Trustees**

Dr. Lassiter will ask staff to draft a policy similar to the policy that specifies conferences that are pre-approved for Board members to attend. The policy will include a master list of software, equipment and peripheral options as well as a provision for routine review. Decisions about replacing outdated equipment will be deferred until after the Board acts on a policy.

Dr. Lassiter will also work with staff to reduce the volume of paper documents sent to them.

### **New Texas Trustee Association**

Trustee Boyle reported bylaws for the Community College Association of Texas Trustees (CCATT) are almost finished and CCATT's officers will meet with Texas Association of Community Colleges (TACC) executive committee on June 25, 2008. CCATT's web site is under construction; dues are based on enrollment and for DCCCD will be about \$12,000 a year. Roberto Zarate (Alamo) is president, Kitty Boyle is vice president, Chris Adler (Del Mar) is secretary, and Allan Kaplan (Austin) is treasurer. CCATT may share office space with TACC and may engage a part-time employee when the legislature is in session.

Trustees Ferguson and Prater congratulated Trustee Boyle for progress with the new state association and with the Texas legislative caucus (membership now includes 26 of 30 senators and 109 of 150 representatives).

Trustee Boyle noted that she had learned, through her work with ACCT, that community colleges in states that have strong trustee associations have closer working relationships with their state legislators. Board members complimented Dr. Lassiter for his extensive and successful work in building state-level relationships for DCCCD.

Dr. Lassiter will ask staff to locate the source of the article mentioned by Trustee Boyle that compares community college and university costs for "remediating" students. He also assured Board members that he and all the executive team take their questions about finances very seriously.

### **ACCT's Governance Institute**

Trustee Ferguson moderated a discussion of points brought home from ACCT's Governance Institute held April 13-15, 2008 in San Antonio. Trustee Flores noted progress in observing the rule of "no surprises." In regard to the point about trustees knowing where their colleges stand in regard to success measures, Chair Prater noted that it is the community college's role to re-establish the middle class. Trustee Compton noted that when meetings are held has an impact on Board members' ability to attend.

Dr. Lassiter will provide trustees with key words for conveying economic impact to elected officials locally and at the state, and an annotated list of all measures related to student retention. He will also have staff evaluate the feasibility of taping special presentations at work session or business meetings for later airing on a cable channel.

### **Election Code**

Dr. Lassiter asked trustees to consult with Legal Counsel Robert Young if they have any questions about how the election code applies to elected officials.

### **Proposed Indicator Report: Part-time Employee Diversity**

Board members evaluated the data elements and frequency of the proposed report favorably. Dr. Lassiter will ask staff to develop subsidiary reports for the colleges.

### **Proposed Indicator Report: Full-time Employee Diversity**

Kathryn Tucker advised that staff will be able to produce this report as often as monthly if needed. After discussion, Board members asked for the same frequency as the part-time report, which is as of February and October payroll dates. This and the part-time report will replace current employee diversity reports in the agendas of regular business meetings.

Dr. Lassiter will follow-up with information addressing Board members' inquiries about the proposed cost-of-living adjustment in the 2008-09 budget, changes in the full-time employee staffing level 2001-02 to present, trend in percent of budget assigned to personnel, and comparative analysis of changes in facility size and enrollment. He will also assure compensation recommendations in the proposed budget for 2008-09 satisfy the criteria of being 1) competitive externally, 2) equitable internally, and 3) within the ability of the District to pay.

### **Status Report: Visiting Scholar Program**

Board members evaluated the Visiting Scholar data favorably. Dr. Lassiter will have staff send subsidiary reports, explore the feasibility of conducting follow-up studies to learn how many participants have secured employment at other colleges and universities, and revise the assertion on the web page, "This is the only program of its specific type..." (if indicated).

### **Proposed Indicator Report: Student Retention Within Courses**

Board members evaluated the proposed indicator report favorably. Dr. Lassiter will have a revision placed on the next meeting agenda that specifies the Board's interest in grades of A, B and C for this policy. He will also provide information about how DCCCD compares nationally and in Texas on this statistic; seek to identify the best 10 performing colleges in Texas on this statistics to be used as benchmarks; and provide data for courses having the lowest and highest completion rates. Trustee Flores asked that, at a future time, consideration be given to expanding reporting about retention to include persistence Fall-to-Spring and Fall-to-Fall and college subsidiary data, and to celebrating successes related to this goal.

### **Status Report: DCCCD Foundation, Inc. Comprehensive Campaign**

Board members and the chancellor discussed the temporary names for the five new facilities that are remote from main colleges campuses: Eastfield College – Pleasant Grove Campus, El Centro College – West Campus, North Lake College – North Campus, North Lake College – South Campus, and Richland College – Garland Campus. Board members agreed to continue this naming convention until such time as there may be need or opportunity to consider different names for the facilities.

Dr. Lassiter will ask the Foundation staff to place more emphasis on alumni in their fund-raising activities.

### **Ten Very Large Community Colleges in Texas**

Where appropriate and possible to do so, Dr. Lassiter will also provide data from the "10 best performing" colleges. This is related to the earlier discussion about student retention.

### **Context for Tax Policy in Texas Community Colleges**

Trustees Boyle and Ferguson commented about the importance of focusing state officials and the public on the role community colleges play as a stimulus to the economy – their overlooked contribution to workforce development and job gains.

Dr. Lassiter will provide information to trustees about how many Texas community colleges are at their maximum tax rate.

### **Context for Tuition Policy in Texas Community Colleges**

Dr. Lassiter will provide information to trustees about which colleges are planning to increase tuition, whether statute requires community colleges to set tuition higher for out-of-district students, and what proportion of the enrollment is out-of-district and non-resident. Before the Planning and Budget Committee meeting in

July, he will also provide models that illustrate the impact and interaction of various assumptions for the tax rate, tuition rates and cost-of-living adjustment.

**Community Use of Facilities Including Leases**

Dr. Lassiter will consult with Legal Counsel Robert Young about statutory limitations to long-term agreements including commitment of funds past the current fiscal year.

**Various Student Matters**

Board Chair Jerry Prater asked Dr. Lassiter to follow-up on the appeal presented by Mr. Lawson at the meeting on April 1, 2008.

**Questions/Comments from the Board and Chancellor**

Dr. Lassiter and trustees commended the office of board relations for the level of service it is providing to the Board of Trustees.

**Citizens Desiring to Appear Before the Board**

There were no citizens desiring to appear before the board.

**Executive Session**

The Board went into executive session at 3:00 PM as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel.

At approximately 4:04 PM, Board Chair Jerry Prater concluded the Executive Session.

**Adjournment**

Mr. Prater adjourned the meeting at 4:04 PM.

Approved:



---

Wright L. Lassiter Jr., Secretary

## POLICY REPORT NO. 18

### Approval of Revision to Board Policy BAA (LOCAL)

The Board of Trustees revises goal 3 concerning student retention in Policy BAA (LOCAL) as follows:

#### ESTABLISH GOALS

In addition to goals enumerated in the Coordinating Board's Plan for Higher Education, *Closing the Gaps by 2015*, the Board establishes these goals for DCCCD:

3. DCCCD's rate of student retention within courses – the proportion of students who successfully complete ~~with a passing grade~~ will increase.

Effective: June 3, 2008

#### Background

Submitted as a result of discussion at the retreat on May 20, 2008, this revision clarifies the Board of Trustees' intention that the proportion of students who complete with grades of A, B or C shall increase.

POLICY REPORT NO. 19

Approval of Board Policy Regarding the Campus Crime and Security Act

It is recommended that the Board adopt GAC (LOCAL) as follows:

“GAC (LOCAL) PUBLIC INFORMATION PROGRAM  
STUDENT'S RIGHT TO KNOW

CAMPUS CRIME AND SECURITY ACT

The Chancellor shall promulgate regulations regarding the Campus Crime and Security Act (also known as the Clery Act) that are consistent with this federal statute and GAC (LEGAL).”

Effective Date: June 3, 2008

Background

Although the Campus Crime and Security Act (the Act) was enacted by Congress almost 20 years ago, the Board has never adopted a policy nor the District regulations to implement the federal statute. The District has relied upon the Act and regulations thereunder to implement and comply with the law.

It is believed that the District's compliance efforts will be more consistent if this policy is adopted by the Board and specific regulations are promulgated by the Chancellor.

Submitted by Mr. Robert Young, district legal counsel

## POLICY REPORT NO. 20

### Approval of Settlement Agreement with 3i—JE Dunn Joint Venture Regarding the Center for Allied Health, El Centro College

It is recommended that the Board of Trustees authorize the Chancellor to enter into a settlement agreement with 3i—JE Dunn Joint Venture regarding the Center for Allied Health, El Centro College (Paramount Building) in the amount of \$300,000.

Effective Date: June 3, 2008

#### Background

The DCCCD and 3i/JE Dunn Construction, a Joint Venture (“Dunn”) entered into a contract (the “Contract”) in the fall of 2006 for the renovation of the Paramount Building as the Allied Center for Health, part of the El Centro campus (the “Project”).

Work began on the project in the fall of 2006, after both the District and Dunn learned that asbestos abatement would be required as a part of the complete renovation. The District retained the necessary professionals to draft the specifications for the abatement and then a contractor to conduct the abatement. Following the completion of the asbestos abatement, Dunn made a claim for an extension of time and a claim for additional compensation pursuant to the claim procedures in the Contract. Dunn presented those claims to the District Facilities Manager and then appealed to the Chancellor.

The final claim submitted to the Board of Trustees was a claim for an extension of time of 151 days, and additional compensation of \$565,031.00. The District conducted the regular claim and appeal process, up to and including an appeal to the Board of Trustees, where the Board approved the Chancellor’s decision to extend the contract time by 75 days, and to deny any claim for additional compensation.

After the completion of the claim and appeal process, including the January 8, 2008 meeting of the Board of Trustees, representatives of the District and Dunn engaged in informal settlement negotiations on the subjects of (1) the claim for additional compensation asserted by Dunn under Paragraph 5.8.7.1 (safety provisions) of the Contract, (2) the District’s claim against Dunn for liquidated damages for failure to timely complete the Project, and (3) all open and outstanding items related to the Project and its completion.

As a result of the settlement discussions, the District and Dunn reached an agreement regarding all outstanding issues which will result in the completion and close-out of the Project and a mutual release of the parties from liability (except for the warranty obligations by Dunn). The agreement includes the following terms: (1) payment to Dunn of a net amount of \$300,000, in the form of a change order, for the negotiated settlement of Dunn's safety claim and the District's liquidated damages claim; (2) finalization of an outstanding change order addressing all final construction issues and changes in the scope of the work for the Project; (3) receipt by the District of all close-out items required for the Project, including satisfactory waivers of liens, and (4) the payment of the two final change orders listed above, as well as retainage and final payment to Dunn upon completion of close-out items.

The Project reached substantial completion on the Project in early 2008, and the District has used the Project for spring 2008 classes. The District and Dunn anticipate that Final Completion will occur in May 2008.

Submitted by Mr. Robert Young, district legal counsel and Mr. Ed DesPlas, vice chancellor of business affairs

BUILDING AND GROUNDS REPORT NO. 21

Approval of Change Orders with M Space Holding, LLC.

It is recommended that authorization be given to approve change orders no. 1-3 with M Space Holdings, LLC. in an amount not to exceed \$155,814 to provide for construction changes of electrical conduits, extend utilities, ADA sidewalk repairs and parking lot places at Richland College.

Original agreement	\$1,492,910
Change order No.1	13,051
Change order No. 2	137,205
Change order No. 3	5,558
Revised agreement	<u>\$1,648,724</u>

Background

This is project #RLC #7, *Progress Report on Construction Projects* in the Informative Reports section of the agenda. The project is to provide and install a 17,500+ square foot modular building to afford classroom space for students attending the Richland Collegiate High School; included are all associated requirements for sit work, electrical, plumbing, walkways, etc. Construction was 95% complete as of May 20, 2008

The Board approved the recommendation for award for bid No. 11267 for installation of a 17,500+ square foot modular building at Richland College on 09/04/2007. Original contract amount was \$1,492,910 plus 10% contingency for a total of \$1,642,201. The vice chancellor of business affairs was authorized to approve change orders in an amount not to exceed the contingency fund.

The project was to be completed on January 4, 2008. Change order No. 1- 3 adds 9 days, changing the date of substantial completion to January 13, 2008.

As provided by Board Policy CF (Local), change orders Nos. 1-3 were approved as follows:

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Change Order No.</u>	<u>Amount</u>	<u>Revised Contract</u>
09/04/2007			\$1,492,910	
Pending		1	13,051	1,505,961
Pending		2	137,205	1,643,166
Pending		3	5,558	1,648,724

Change order No. 1 provides for labor and materials to perform additional work to add 1" conduit for projector and screens, add walls and doors in police office area.

Change order No. 2 provides authorization to extend utilities (water and sanitary sewer) from the connection points previously revised some 250 feet south and east of where existing 6" lateral feeding under the building.

Change order No. 3 providing to extend power feeder to new building location, install ADA compliant parking and remove and replace sidewalk for utility crossing.

This recommendation increases the project cost to \$155, 814, which is 1,648,724 (10.4%) over the original amount. Financial resources are budgeted in account #27201 in division 45-08-950822.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor of facilities management/district architect

BUILDING AND GROUNDS REPORT NO. 22

Approval of Amendment to Agreement with Dr. Robert E. Moon & Associates, Inc.

It is recommended that authorization be given to approve an amendment in the amount of \$8,025 to the agreement with Dr. Robert E. Moon & Associates, Inc. for a total amount not to exceed \$8,025 for additional services at NLC North Campus, NLC South Campus, EFC Pleasant Grove, RLC Garland, and ECC West Campus.

Background

The Board approved the original contract with Dr. Robert E. Moon & Associates, Inc on November 6, 2007 in the amount of \$27,000. The purpose of the agreement was to provide Landscape Consulting Services for BHC, DSC, NLC, BJP, RLC, CVC, EFC, and ECC. Estimated completion date is June 30, 2008.

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Amendment no.</u>	<u>Amount</u>	<u>Revised Contract</u>
Pending		01	8,025	35,025

This amendment of \$8,025 provides for Landscape Maintenance Specifications for the community campuses.

This recommendation increases the cost to \$35,025, which is \$8,025, (29%) over the original amount. Financial resources are budgeted in account # 22321 in division #11-11-804000.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor of facilities management/district architect

BUILDING AND GROUNDS REPORT NO. 23

Approval of Amendment to Agreement with McAfee 3 Architects.

It is recommended that authorization be given to approve an amendment in the amount of \$68,614 to the agreement with McAfee 3 Architects for a total amount not to exceed \$68,614 for additional services at El Centro College.

Background

This ECC project is #6, *Progress Report on Construction Projects* (Informative Reports section of this agenda).

The Board approved the original contract with McAfee 3 Architects on January 08, 2008 in the amount of \$274,362. The purpose of the agreement was to provide Architectural Design Services for the Back fill at El Centro College of approximately 60,000 square feet of renovation "Phase I".

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Amendment no.</u>	<u>Amount</u>	<u>Revised Contract</u>
Pending		01	68,614	342,976

This amendment of \$68,614 will provide additional Design Services and Reimburables due to the increased scope of work to include more square footage.

This recommendation increases the cost to \$342,976 which is 68,614, (25%) over the original amount. Financial resources are budgeted in account # 27212 in division # 40-05-970504.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor of facilities management/district architect

BUILDING & GROUNDS REPORT NO. 24

Approval of Amendment to Agreement with Booth Architecture, LLC

It is recommended that authorization be given to approve an amendment to the agreement with Booth Architecture, LLC, in an amount not to exceed \$5,858 for additional services for Eastfield College.

Original Agreement	\$407,301
Previous Amendment (s)	\$27,553
Amendment	\$5,858
Revised Agreement	\$440,712

Background

The Board approved the original contract with Booth Architecture, LLC, May 1, 2007 in the amount of \$407,301 for professional architectural and design services for the Parent Child Study Center for Eastfield College. Amendment 1 for \$27,553 provided for additional fee due to an increase of the project size and scope of work which resulted in an increase of \$423,892 in the approved Construction Budget. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
05/01/2007			\$407,301	
11/06/2007		1	\$27,553	\$434,854
Pending		2	\$5,858	\$440,712

This amendment of \$5,858 provides for additional civil engineering services to prepare a Final Site Plan per City of Mesquite requirements and perform revisions to civil plans to address additional unforeseen City of Mesquite requirements for the Eastfield College Parent Child Study Center.

This amendment has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel.

This recommendation increases the contract to \$440,712, which is \$33,411 (8.21%) over the original amount. This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-04-970409.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Steve Park, executive director, bond program management team

BUILDING & GROUNDS REPORT NO. 25

Approval of Amendment to Agreement with Perkins + Will

It is recommended that authorization be given to approve an amendment to the agreement with Perkins + Will in an amount not to exceed \$ 47,200 for additional services for North Lake College.

Original Agreement	\$ 724,913
Previous Amendment (s)	169,500
Amendment	47,200
Revised Agreement	\$ 941,613

Background

The Board approved the original contract with Perkins + Will July 10, 2006 in the amount of \$ 724,913 for professional architectural and design services for the Science and Medical Professions Building of North Lake College. Amendment 1 was a clarification of agreement wording and did not change the scope of work. Amendment 2 was for additional work related to Mechanical Infrastructure Upgrades to the Campus and Re-Roofing of Building C. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
7/10/06			\$724,913	
	2/26/07	1	0	\$724,913
05/01/07		2	\$169,500	\$894,413
Pending		2	\$ 47,200	\$ 941,613

This amendment of \$ 47,200 provides for \$35,000 in additional services related to LEED Silver Certification on this building at the request of the campus. The decision to pursue LEED certification was made by the campus after the original contract was negotiated. This work includes tracking of information during construction and paperwork submitted to the USGBC to request Certification upon completion of construction. Included is \$10,000 in additional services requested by the campus related to work to be performed by the A/E in compiling a laboratory and science equipment list for the new laboratories which the campus will use for purchasing. This change includes estimated reimbursable of \$2,200.

This amendment has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD’s legal counsel.

This recommendation increases the contract to \$941,613, which is \$216,700 (29%)

over the original amount. This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-07-970705.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Steve Park, executive director, bond program management team

BUILDING & GROUNDS REPORT NO. 26

Approval of Amendment to Agreement with PSA-Dewberry, Inc.

It is recommended that authorization be given to approve an amendment to the agreement with PSA-Dewberry, Inc. in an amount not to exceed \$ 6,800 for additional services for Mountain View College.

Original Agreement	\$ 1,038,090
Previous Amendment (s)	\$23,375
Amendment	\$ 6,800
Revised Agreement	\$1,068,265

Background

The Board approved the original contract with PSA-Dewberry, Inc. July 21, 2006 in the amount of \$ 1,038,090 for professional architectural and design services for the Student Center and Services of Mountain View College. The following table contains information about prior amendments to the contract. Amendment 1 was clarification of agreement and did not change the scope of work. Amendment 2 was for additional design services for coordination of construction documents to facilitate the completion of infrastructure improvements designed by other consultants working on other projects at Mountain View College. Additionally it included incorporation of drawings to allow for various bid alternates. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
7/21/2006		1	\$ 0	\$ 1,038,090
1/24/2007		2	\$ 23,375	\$ 1,061,465
Pending		3	\$ 6,800	\$ 1,068,265

This amendment of \$ 6,800 is for additional scope, as requested by Mountain View College to convert areas previously noted as storage to IT offices in the Student Center and Services Building.

This amendment has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD legal counsel.

This recommendation increases the contract to \$1,068,265, which is \$30,175 (3%) over the original amount. This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-06-970607.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Steve Park, executive director, bond program management team

## BUILDING & GROUNDS REPORT NO. 27

### Approval of Resolutions (2) Regarding Oncor Easement at Cedar Valley College

It is recommended that the Board of Trustees approve a resolution authorizing the Vice Chancellor of Business Affairs to execute a development contract with Oncor for construction of electrical utility improvements at Cedar Valley College.

It is further recommended that the Board of Trustees approve a resolution authorizing the Chancellor to execute a Utility Easement granting Oncor easements to maintain the electrical utility improvements at Cedar Valley College.

### Background

Oncor requires a property owner to execute a Development Contract prior to the start of construction of utility improvements. Approval is sought of a resolution authorizing the Vice Chancellor of Business Affairs, Edward M. DesPlas, to execute a Development Contract with Oncor for construction of utility improvements. Following construction of the utility improvements at Cedar Valley College, the City will inspect and accept those improvements. Upon such inspection and acceptance, ownership of said utility improvements will transfer from the Dallas County Community College District to the Oncor.

Oncor also requires a property owner to grant the City a Utility Easement prior to the start of construction of utility improvements. Approval of a resolution is sought authorizing the Chancellor, Dr. Wright L. Lassiter, Jr., to execute such easements, granting Oncor easements “for the purpose of ...maintaining, repairing and replacing” the utility improvements at the Cedar Valley College. A copy of the proposed resolution and easement are attached.

The District Executive Director, Bond Program Management Team and District Legal Counsel have reviewed the proposed resolutions, contract and easements.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Robert Young, district legal counsel and Mr. Steve Park, executive director, bond program management team

**RESOLUTION  
THE BOARD OF TRUSTEES OF  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a community college district in Dallas County, Texas;

WHEREAS, Cedar Valley College is a DCCCD campus located in the City of Dallas, Texas;

WHEREAS, DCCCD desires to construct utility improvements on the Cedar Valley College campus;

WHEREAS, Oncor requires a Development Contract be signed by DCCCD prior to the start of construction of such improvements;

WHEREAS, a copy of the Development Contract is attached to this Resolution;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:**

Section 1. That the Vice Chancellor of Business Affairs, Edward M. Desplas, is authorized to execute the attached Development Contract on behalf of DCCCD.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Jerry Prater, Chairman Board of Trustees

ATTEST

By: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted: \_\_\_\_\_

**RESOLUTION  
THE BOARD OF TRUSTEES OF  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a community college district in Dallas County, Texas;

WHEREAS, Cedar Valley College is a DCCCD campus located in the City of Dallas, Texas;

WHEREAS, DCCCD desires to construct utility improvements on the Cedar Valley College campus;

WHEREAS, Oncor requires a utility Easement be signed by DCCCD prior to the start of construction of such improvements;

WHEREAS, a copy of the Easement is attached to this Resolution;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:**

Section 1. That the Chancellor, Dr. Wright L. Lassiter, Jr. is authorized to execute the attached Utility Easement Easement on behalf of DCCCD.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Jerry Prater, Chairman Board of Trustees

ATTEST

By: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted:\_\_\_\_\_

## BUILDING & GROUNDS REPORT NO. 28

### Approval of Resolution for City of Irving & Fire Line Services, Inc. for a Private Development Contract

It is recommended that the Board of Trustees approve a resolution authorizing the Vice Chancellor of Business Affairs, Edward M. DesPlas, to execute a contract with the City of Irving and Fire Line Services, Inc. for underground water improvements to be constructed within an easement previously approved by Dallas County Community College District.

#### Background

The City of Irving requires a property owner to execute a Private Development Contract prior to the start of construction of water improvements. Approval is sought of a resolution authorizing the Vice Chancellor of Business Affairs, Edward M. DesPlas, to execute a Private Development Contract with the City of Irving for construction of underground water improvements. Following construction of the water improvements at South Campus of North Lake College, the City will inspect and accept those improvements. Upon such inspection and acceptance, ownership of said water improvements will transfer from the Dallas County Community College District to the City of Irving. A copy of the proposed resolution and contracts are attached.

The District Executive Director, Bond Program Management Team and District Legal Counsel have reviewed the proposed resolutions, contract and easements.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Robert Young, district legal counsel and Mr. Steve Park, executive director, bond program management team

**RESOLUTION  
THE BOARD OF TRUSTEES OF  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a community college district in Dallas County, Texas;

WHEREAS, North Lake College is a DCCCD campus located in the City of Irving, Texas;

WHEREAS, DCCCD desires to construct water improvements on the South Campus of North Lake College;

WHEREAS, the City of Irving requires a Private Development Contract be signed by DCCCD prior to the start of construction of such improvements;

WHEREAS, a copy of the Private Development Contract is attached to this Resolution;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:**

Section 1. That the Vice Chancellor of Business Affairs, Edward M. Desplas, is authorized to execute the attached Private Development Contract on behalf of DCCCD.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Jerry Prater, Chairman Board of Trustees

ATTEST

By: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted: \_\_\_\_\_

## BUILDING AND GROUNDS REPORT NO. 29

### Approval of Resolution and Water Easement with City of Dallas

It is recommended that authorization be given to the Chairman of the Board of Trustees to execute an easement agreement with City of Dallas to grant a new waterline easement and right-of-way agreement to construct and maintain a new waterline for the fire protection of the new Kiowa Building at Richland College.

### Background

This proposed easement site will initiate the approval of a new waterline easement and right-of-way agreement with City of Dallas for Richland College.

The easement agreement will bind City of Dallas to preserve and protect the District property upon installation of the new waterline. The District will have the right to review, approve design and construction of this work.

The District Facilities Management and District Legal Counsel have reviewed the proposed easement agreement.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor of facilities management/district architect

**RESOLUTION  
THE BOARD OF TRUSTEES OF  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a community college district in Dallas County, Texas;

WHEREAS, Richland College is a DCCCD campus located in the City of Dallas, Texas;

WHEREAS, DCCCD desires to construct water improvements on the Richland College campus;

WHEREAS, City of Dallas requires a Water Easement be signed by DCCCD prior to the start of construction of such improvements;

WHEREAS, a copy of the Water Easement is attached to this Resolution;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:**

Section 1. That the Chancellor, Dr. Wright L. Lassiter, Jr. is authorized to execute the attached Water Easement Easement on behalf of DCCCD.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_  
Jerry Prater, Chairman Board of Trustees

ATTEST

By: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted: \_\_\_\_\_

**Summary of Recommendations for Agreements  
With Minority and Woman Owned Businesses**

(Tab 30)

Recommendations in the Building and Grounds Reports Section of This Agenda  
Architects and Engineers

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	0	0
Total	0	0	0	0

Pre-Qualified Pools from Which Recommendations for Agreements  
In the Building and Grounds Reports Section of This Agenda Were Derived  
Architects and Engineers

	# in pool	% in pool
MBE	0	0
WBE	0	0
Not classified	0	0
Total	0	0

Recommendations in the Building and Grounds Reports Sections  
Architects and Engineers  
September 4, 2007 – June 3, 2008

	# agreements	% agreements	\$ amount	% amount
MBE	1	14	79,310	12
WBE	2	29	85,539	13
Not classified	4	57	518,956	75
Total	7	100	683,805	100

Notes: This report excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or women owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership are not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

FINANCIAL REPORT NO. 31

Approval of Expenditures for April 2008

It is recommended that expenditures of \$29,563,559 for April 2008 be approved. A year to date summary of expenditures is included in the FAB report. Detailed expenditure information is available in the business affairs office at the District Service Center.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

## FINANCIAL REPORT NO. 32

### Presentation of Budget Report for April 2008

The budget report for April 2008 is presented as a matter of record (see attached).

#### Background

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will be

carried forward to the next fiscal year and making various other entries in what is called “13<sup>th</sup> month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports because the activities of 13<sup>th</sup> month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board’s Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, “Why the difference? Is this normal?” The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—“Is this normal?” In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District’s monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2007-08 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date April 30, 2008  
66.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 89,473,204	\$ 55,521,633	\$ 33,951,571	62.1%	59.6-66.1%	
Tuition	64,384,882	58,256,371	6,128,511	90.5%	85.7-90.0%	(1)
Taxes for Current Operations	119,889,500	119,027,292	862,208	99.3%	96.8-100.0%	
Federal Grants & Contracts	981,855	868,917	112,938	88.5%	47.9-108.7%	
State Grants & Contracts	151,832	153,261	(1,429)	100.9%	n/a	
General Sources:						
Investment Income	6,250,000	4,692,157	1,557,843	75.1%	64.4-89.9%	
General Revenue	2,276,850	1,911,942	364,908	84.0%	n/a	
Subtotal General Sources	8,526,850	6,604,099	1,922,751	77.5%	68.7-88.0%	
<b>SUBTOTAL UNRESTRICTED</b>	<b>283,408,123</b>	<b>240,431,573</b>	<b>42,976,550</b>	<b>84.8%</b>	<b>n/a</b>	
Use of Fund Balance & Transfers-in	21,775,981	-	21,775,981	0.0%	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>305,184,104</b>	<b>240,431,573</b>	<b>64,752,531</b>	<b>78.8%</b>	<b>77.0-80.8%</b>	
<b>AUXILIARY FUND</b>						
Sales & Services	6,545,897	3,664,453	2,881,444	56.0%	51.1-70.7%	
Investment Income	373,426	224,944	148,482	60.2%	46.4-104.2%	
Transfers-in	4,523,797	4,523,797	-	100.0%	n/a	
Use of Fund Balance	735,408	-	735,408	0.0%	n/a	
<b>TOTAL AUXILIARY</b>	<b>12,178,528</b>	<b>8,413,194</b>	<b>3,765,334</b>	<b>69.1%</b>	<b>34.3-79.9%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	23,258,341	16,454,029	6,804,312	70.7%	n/a	
SBDC State Match	1,501,733	830,926	670,807	55.3%	n/a	
Subtotal State Appropriations	24,760,074	17,284,955	7,475,119	69.8%	n/a	
Grants, Contracts & Scholarships:						
Federal	63,601,103	29,546,750	34,054,353	46.5%	n/a	
State	7,032,507	4,716,209	2,316,298	67.1%	n/a	
Local	6,568,181	2,850,117	3,718,064	43.4%	n/a	
Transfers-in	942,019	116,318	825,701	12.3%	n/a	
Subtotal Grants, Contracts & Scholarships	78,143,810	37,229,394	40,914,416	47.6%	n/a	
Richland Collegiate High School	68,372	68,372	-	100.0%	n/a	
<b>TOTAL RESTRICTED</b>	<b>102,972,256</b>	<b>54,582,721</b>	<b>48,389,535</b>	<b>53.0%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,089,322	1,235,950	853,372	59.2%	n/a	
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,089,322</b>	<b>1,235,950</b>	<b>853,372</b>	<b>59.2%</b>	<b>n/a</b>	
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 422,424,210</b>	<b>\$304,663,438</b>	<b>\$117,760,772</b>	<b>72.1%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2007-08 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date April 30, 2008  
66.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 120,096,300	\$ 84,911,674	\$ 35,184,626	70.7%	68.1-74.5%	
Public Service	5,349,959	3,714,621	1,635,338	69.4%	50.8-66.1%	(2)
Academic Support	17,981,184	11,538,400	6,442,784	64.2%	58.5-68.2%	
Student Services	25,718,527	16,311,342	9,407,185	63.4%	63.1-67.1%	
Institutional Support	52,501,960	35,116,024	17,385,936	66.9%	58.8-64.9%	(3)
Staff Benefits	10,255,978	5,599,135	4,656,843	54.6%	52.8-66.4%	
Operations & Maintenance of Plant	27,781,934	19,122,013	8,659,921	68.8%	59.3-70.7%	
Repairs & Rehabilitation	20,124,989	3,970,530	16,154,459	19.7%	18.2-60.7%	
Special Items:						
Reserve - Campus	2,973,784	-	2,973,784	n/a	n/a	
Reserve - Compensation	2,223,245	-	2,223,245	n/a	n/a	
Reserve - Operating	2,942,084	-	2,942,084	n/a	n/a	
Reserve - New Campuses	500,000	-	500,000	n/a	n/a	
Reserve - Non-operating	329,194	-	329,194	n/a	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>288,779,138</b>	<b>180,283,739</b>	<b>108,495,399</b>	<b>62.4%</b>	<b>62.3-69.0%</b>	
<b>AUXILIARY FUND</b>						
Student Activities	6,409,059	4,367,415	2,041,644	68.1%	57.2-69.8%	
Sales & Services	4,755,375	2,965,907	1,789,468	62.4%	50.2-89.3%	
Reserve - Campus	532,018	-	532,018	n/a	n/a	
Reserve - District	364,163	-	364,163	n/a	n/a	
Transfers-out	117,913	120,105	(2,192)	101.9%	n/a	(4)
<b>TOTAL AUXILIARY</b>	<b>12,178,528</b>	<b>7,453,427</b>	<b>4,725,101</b>	<b>61.2%</b>	<b>47.0-78.6%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations	23,258,341	16,454,029	6,804,312	70.7%	65.7-73.2%	
Grants & Contracts	33,691,255	15,651,062	18,040,193	46.5%	n/a	
Scholarships	45,954,288	22,409,258	23,545,030	48.8%	n/a	
Subtotal Grants, Contracts & Scholarships	102,903,884	54,514,349	48,389,535	53.0%	n/a	
Richland Collegiate High School	68,372	68,372	-	100.0%	n/a	
<b>TOTAL RESTRICTED</b>	<b>102,972,256</b>	<b>54,582,721</b>	<b>48,389,535</b>	<b>53.0%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,089,322	869,168	1,220,154	41.6%	n/a	
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,089,322</b>	<b>869,168</b>	<b>1,220,154</b>	<b>41.6%</b>	<b>n/a</b>	
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>406,019,244</b>	<b>243,189,055</b>	<b>162,830,189</b>	<b>59.9%</b>	<b>n/a</b>	
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	1,807,170	327,595	84.7%	69.4-97.9%	
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	136,544	74,098	62,446	54.3%	52.4-111.6%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	4,523,797	-	100.0%	n/a	
Unexpended Plant Fund	6,350,000	6,100,000	250,000	96.1%	n/a	
Debt Service Fund	3,051,579	1,525,790	1,525,789	50.0%	n/a	
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>16,404,966</b>	<b>14,239,136</b>	<b>2,165,830</b>	<b>86.8%</b>	<b>n/a</b>	
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 422,424,210</b>	<b>\$ 257,428,191</b>	<b>\$ 164,996,019</b>	<b>60.9%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2007-08 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date April 30, 2008  
66.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
<b>UNRESTRICTED FUND</b>				
Salaries & Wages	\$ 186,246,675	\$ 129,474,698	\$ 56,771,977	69.5%
Staff Benefits	10,255,978	5,599,135	4,656,843	54.6%
Purchased Services	12,602,686	9,389,343	3,213,343	74.5%
Operating Expenses	64,209,478	32,809,416	31,400,062	51.1%
Supplies & Materials	9,016,721	6,130,524	2,886,197	68.0%
Minor Equipment	6,511,246	2,732,365	3,778,881	42.0%
Capital Outlay	6,593,703	2,963,444	3,630,259	44.9%
Charges	(15,625,655)	(8,815,186)	(6,810,469)	56.4%
<b>SUBTOTAL UNRESTRICTED</b>	<b>279,810,832</b>	<b>180,283,739</b>	<b>99,527,093</b>	<b>64.4%</b>
Reserve - Campus	2,973,784	-	2,973,784	n/a
Reserve - Compensation	2,223,245	-	2,223,245	n/a
Reserve - Operating	2,942,083	-	2,942,083	n/a
Reserve - New Campuses	500,000	-	500,000	n/a
Reserve - Non-operating	329,194	-	329,194	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,134,765	1,807,170	327,595	84.7%
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%
Institutional Matching - Contracts/Grants	136,544	74,098	62,446	54.3%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,523,797	4,523,797	-	100.0%
Unexpended Plant Fund	6,350,000	6,100,000	250,000	96.1%
Debt Service Fund	3,051,579	1,525,790	1,525,789	50.0%
<b>TOTAL UNRESTRICTED</b>	<b>305,184,104</b>	<b>194,522,875</b>	<b>110,661,229</b>	<b>63.7%</b>
<b>AUXILIARY FUND</b>	<b>12,178,528</b>	<b>7,453,427</b>	<b>4,725,101</b>	<b>61.2%</b>
<b>RESTRICTED FUND</b>	<b>102,972,256</b>	<b>54,582,721</b>	<b>48,389,535</b>	<b>53.0%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,089,322</b>	<b>869,168</b>	<b>1,220,154</b>	<b>41.6%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 422,424,210</b>	<b>\$ 257,428,191</b>	<b>\$ 164,996,019</b>	<b>60.9%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2007-08 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date - 66.7% of Fiscal Year Elapsed

	April 30, 2008			April 30, 2007		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 89,473,204	\$ 55,521,633	62.1%	\$ 84,752,747	\$ 52,574,008	62.0%
Tuition	64,384,882	58,256,371	90.5%	60,814,917	55,169,087	90.7%
Taxes for Current Operations	119,889,500	119,027,292	99.3%	110,791,496	110,544,430	99.8%
Federal Grants & Contracts	981,855	868,917	88.5%	1,133,870	681,169	60.1%
State Grants & Contracts	151,832	153,261	100.9%	131,292	144,602	110.1%
General Sources:						
Investment Income	6,250,000	4,692,157	75.1%	4,925,543	4,433,186	90.0%
General Revenue	2,276,850	1,911,942	84.0%	2,256,630	1,723,858	76.4%
Subtotal General Sources	8,526,850	6,604,099	77.5%	7,182,173	6,157,044	85.7%
<b>SUBTOTAL UNRESTRICTED</b>	<b>283,408,123</b>	<b>240,431,573</b>	<b>84.8%</b>	<b>264,806,495</b>	<b>225,270,340</b>	<b>85.1%</b>
Use of Fund Balance & Transfers-in	21,775,981	-	0.0%	10,251,852	-	0.0%
<b>TOTAL UNRESTRICTED</b>	<b>305,184,104</b>	<b>240,431,573</b>	<b>78.8%</b>	<b>275,058,347</b>	<b>225,270,340</b>	<b>81.9%</b>
<b>AUXILIARY FUND</b>						
Sales & Services	6,545,897	3,664,453	56.0%	7,227,730	3,857,947	53.4%
Investment Income	373,426	224,944	60.2%	385,322	268,231	69.6%
Transfers-in	4,523,797	4,523,797	100.0%	3,998,797	3,998,797	100.0%
Use of Fund Balance	735,408	-	0.0%	351,462	-	0.0%
<b>TOTAL AUXILIARY</b>	<b>12,178,528</b>	<b>8,413,194</b>	<b>69.1%</b>	<b>11,963,311</b>	<b>8,124,975</b>	<b>67.9%</b>
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	23,258,341	16,454,029	70.7%	20,959,931	14,787,183	70.5%
SBDC State Match	1,501,733	830,926	55.3%	1,365,210	928,681	68.0%
Subtotal State Appropriations	24,760,074	17,284,955	69.8%	22,325,141	15,715,864	70.4%
Grants, Contracts & Scholarships:						
Federal	63,601,103	29,546,750	46.5%	63,652,450	27,624,031	43.4%
State	7,032,507	4,716,209	67.1%	5,924,624	2,992,516	50.5%
Local	6,568,181	2,850,117	43.4%	5,425,565	3,731,210	68.8%
Transfers-in	942,019	116,318	12.3%	903,745	106,404	11.8%
Subtotal Grants, Contracts & Scholarships	78,143,810	37,229,394	47.6%	75,906,384	34,454,161	45.4%
Richland Collegiate High School	68,372	68,372	100.0%	n/a	n/a	n/a
<b>TOTAL RESTRICTED</b>	<b>102,972,256</b>	<b>54,582,721</b>	<b>53.0%</b>	<b>98,231,525</b>	<b>50,170,025</b>	<b>51.1%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,089,322	1,235,950	59.2%	n/a	n/a	n/a
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,089,322</b>	<b>1,235,950</b>	<b>59.2%</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 422,424,210</b>	<b>\$304,663,438</b>	<b>72.1%</b>	<b>\$ 385,253,183</b>	<b>\$283,565,340</b>	<b>73.6%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2007-08 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date - 66.7% of Fiscal Year Elapsed

	April 30, 2008			April 30, 2007		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 120,096,300	\$ 84,911,674	70.7%	\$ 119,358,286	\$ 83,499,478	70.0%
Public Service	5,349,959	3,714,621	69.4%	5,621,001	3,277,503	58.3%
Academic Support	17,981,184	11,538,400	64.2%	16,587,463	11,066,924	66.7%
Student Services	25,718,527	16,311,342	63.4%	25,389,830	15,819,503	62.3%
Institutional Support	52,501,960	35,116,024	66.9%	49,492,311	32,818,650	66.3%
Staff Benefits	10,255,978	5,599,135	54.6%	10,106,751	5,583,396	55.2%
Operations & Maintenance of Plant	27,781,934	19,122,013	68.8%	27,147,376	18,216,735	67.1%
Repairs & Rehabilitation	20,124,989	3,970,530	19.7%	7,106,956	1,993,855	28.1%
Special Items:						
Reserve - Campus	2,973,784	n/a	n/a	736,058	n/a	n/a
Reserve - Compensation	2,223,245	n/a	n/a	-	n/a	n/a
Reserve - Operating	2,942,084	n/a	n/a	1,382,500	n/a	n/a
Reserve - New Campuses	500,000	n/a	n/a	500,000	n/a	n/a
Reserve - Non-operating	329,194	n/a	n/a	658,910	n/a	n/a
<b>TOTAL UNRESTRICTED</b>	<b>288,779,138</b>	<b>180,283,739</b>	<b>62.4%</b>	<b>264,087,442</b>	<b>172,276,044</b>	<b>65.2%</b>
<b>AUXILIARY FUND</b>						
Student Activities	6,409,059	4,367,415	68.1%	6,054,509	4,060,437	67.1%
Sales & Services	4,755,375	2,965,907	62.4%	5,317,752	3,237,327	60.9%
Reserve - Campus	532,018	n/a	n/a	158,234	n/a	n/a
Reserve - District	364,163	n/a	n/a	327,816	n/a	n/a
Transfers-out	117,913	120,105	101.9%	105,000	116,198	110.7%
<b>TOTAL AUXILIARY</b>	<b>12,178,528</b>	<b>7,453,427</b>	<b>61.2%</b>	<b>11,963,311</b>	<b>7,413,962</b>	<b>62.0%</b>
<b>RESTRICTED FUND</b>						
State Appropriations	23,258,341	16,454,029	70.7%	20,959,931	14,787,183	70.5%
Grants & Contracts	33,691,255	15,651,062	46.5%	31,355,580	13,761,415	43.9%
Scholarships	45,954,288	22,409,258	48.8%	45,916,014	21,621,427	47.1%
Subtotal Grants, Contracts & Scholarships	102,903,884	54,514,349	53.0%	98,231,525	50,170,025	51.1%
Richland Collegiate High School	68,372	68,372	100.0%	n/a	n/a	n/a
<b>TOTAL RESTRICTED</b>	<b>102,972,256</b>	<b>54,582,721</b>	<b>53.0%</b>	<b>98,231,525</b>	<b>50,170,025</b>	<b>51.1%</b>
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,089,322	869,168	41.6%	n/a	n/a	n/a
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,089,322</b>	<b>869,168</b>	<b>41.6%</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>406,019,244</b>	<b>243,189,055</b>	<b>59.9%</b>	<b>374,282,278</b>	<b>229,860,031</b>	<b>61.4%</b>
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	1,807,170	84.7%	1,894,389	1,816,995	95.9%
LoanStar Loan to Debt Service Fund	208,281	208,281	100.0%	208,281	208,281	100.0%
Institutional Matching-Contracts/Grants	136,544	74,098	54.3%	63,000	129,672	205.8%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	4,523,797	100.0%	3,998,797	3,998,797	100.0%
Unexpended Plant Fund	6,350,000	6,100,000	96.1%	1,250,000	1,250,000	100.0%
Debt Service Fund	3,051,579	1,525,790	50.0%	3,556,438	1,778,219	50.0%
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>16,404,966</b>	<b>14,239,136</b>	<b>86.8%</b>	<b>10,970,905</b>	<b>9,181,964</b>	<b>83.7%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 422,424,210</b>	<b>\$ 257,428,191</b>	<b>60.9%</b>	<b>\$ 385,253,183</b>	<b>\$ 239,041,995</b>	<b>62.0%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2007-08 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date - 66.7% of Fiscal Year Elapsed

	April 30, 2008			April 30, 2007		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Salaries & Wages	\$ 186,246,675	\$ 129,474,698	69.5%	\$ 181,688,260	\$ 125,683,355	69.2%
Staff Benefits	10,255,978	5,599,135	54.6%	10,106,751	5,583,396	55.2%
Purchased Services	12,602,686	9,389,343	74.5%	11,658,334	7,710,032	66.1%
Operating Expenses	64,209,478	32,809,416	51.1%	49,737,943	29,778,442	59.9%
Supplies & Materials	9,016,721	6,130,524	68.0%	8,679,707	5,820,751	67.1%
Minor Equipment	6,511,246	2,732,365	42.0%	2,987,856	3,097,230	103.7%
Capital Outlay	6,593,703	2,963,444	44.9%	9,065,193	2,542,138	28.0%
Charges	(15,625,655)	(8,815,186)	56.4%	(13,114,070)	(7,939,300)	60.5%
<b>SUBTOTAL UNRESTRICTED</b>	<b>279,810,832</b>	<b>180,283,739</b>	<b>64.4%</b>	<b>260,809,974</b>	<b>172,276,044</b>	<b>66.1%</b>
Reserve - Campus	2,973,784	n/a	n/a	736,058	n/a	n/a
Reserve - Compensation	2,223,245	n/a	n/a	-	n/a	n/a
Reserve - Operating	2,942,083	n/a	n/a	1,382,500	n/a	n/a
Reserve - New Campuses	500,000	n/a	n/a	500,000	n/a	n/a
Reserve - Non-operating	329,194	n/a	n/a	658,910	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	1,807,170	84.7%	1,894,389	1,816,995	95.9%
LoanStar Loan to Debt Service Fund	208,281	208,281	100.0%	208,281	208,281	100.0%
Institutional Matching - Contracts/Grants	136,544	74,098	54.3%	63,000	129,672	205.8%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	4,523,797	100.0%	3,998,797	3,998,797	100.0%
Unexpended Plant Fund	6,350,000	6,100,000	96.1%	1,250,000	1,250,000	100.0%
Debt Service Fund	3,051,579	1,525,790	50.0%	3,556,438	1,778,219	50.0%
<b>TOTAL UNRESTRICTED</b>	<b>305,184,104</b>	<b>194,522,875</b>	<b>63.7%</b>	<b>275,058,347</b>	<b>181,458,008</b>	<b>66.0%</b>
<b>AUXILIARY FUND</b>	<b>12,178,528</b>	<b>7,453,427</b>	<b>61.2%</b>	<b>11,963,311</b>	<b>7,413,962</b>	<b>62.0%</b>
<b>RESTRICTED FUND</b>	<b>102,972,256</b>	<b>54,582,721</b>	<b>53.0%</b>	<b>98,231,525</b>	<b>50,170,025</b>	<b>51.1%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,089,322</b>	<b>869,168</b>	<b>41.6%</b>	<b>n/a</b>	<b>n/a</b>	<b>n/a</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 422,424,210</b>	<b>\$ 257,428,191</b>	<b>60.9%</b>	<b>\$ 385,253,183</b>	<b>\$ 239,041,995</b>	<b>62.0%</b>

## NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Tuition* reflects a higher than normal percent of budget due to a combination of tuition rate increases, enrollment growth, and additional income collected for students repeating state funded classes for the third time.
- (2) Actual *Public Service* reflects a higher than normal percent of budget due primarily to increased spending for Cedar Valley College TxDOT Texas Business Opportunity & Workforce Development Program.
- (3) Actual *Institutional Support* reflects a higher than normal percent of budget due primarily to an increase in advertisement, payment of a legal settlement, and other general operating activity.
- (4) Actual *Transfers-out* reflects an increase in transfers due to vending machine commissions being slightly higher than budgeted allowing for increased transfer amount. Current year amounts were re-evaluated in Spring 2008 revision.

FINANCIAL REPORT NO. 33

Acceptance of Gifts

Administration recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in June 2008</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Equipment	n/a	n/a	0
	Programs and Services	1	\$100 - 5,000	2,000
	Scholarships <sup>1</sup>	4	\$100 - 5,000	2,951
	Scholarships <sup>1</sup>	2	\$5,001 - 50,000	39,388
	Rising Star Scholarship	2	\$100 - 5,000	1,000
<b>Total</b>	n/a	9	n/a	<b>\$45,339</b>

<u>Gifts Reported in Fiscal Year 2007-08</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September 2007	\$ 600	\$ 53,500	\$ 70,706	\$124,806
October 2007	6,000	50,100	65,530	121,630
November 2007	850	1,135	56,840	58,825
December 2007	0	0	79,139	79,139
January 2008	140,120	21,600	60,035	221,755
February 2008	15,756	15,750	183,199	214,705
March 2008	0	0	57,773	57,773
April 2008	0	6,760	13,644	20,404
May 2008	2,189	10,882	79,661	92,732
June 2008	0	1,000	44,339	45,339
July 2008				
August 2008				
<b>Total To Date</b>	<b>\$165,515</b>	<b>\$160,727</b>	<b>\$710,866</b>	<b>\$1,037,108</b>

<u>Gifts Reported in Fiscal Years 2000-01 through 2006-07</u>							
<u>Type</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
Equipment	\$ 368,475	\$3,519,952	\$2,267,725	\$ 187,915	\$ 137,643	\$ 396,503	\$ 64,830
Rising Star	0	0	724,230	439,556	728,836	492,032	57,068
Other Gifts	1,157,444	221,703	734,917	1,135,653	939,058	1,432,358	972,010
<b>Total</b>	<b>\$1,525,919</b>	<b>\$3,741,655</b>	<b>\$3,726,872</b>	<b>\$1,763,124</b>	<b>\$1,805,537</b>	<b>\$2,320,893</b>	<b>\$1,093,908</b>

<sup>1</sup> The "Scholarships" category does not include gifts to the Rising Star program, which are reported as a separate line item.

In May 2008, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Council	0	0
Programs and Services	15	23,716
Total	15	\$23,716

Submitted by Mrs. Betheny Reid, executive director of DCCCD Foundation, Inc.

FINANCIAL REPORT NO. 34

Notice of Grant Awards

Grant Awards Reported in June 2008

*Source:* American Association of Community Colleges – Plus 50 Initiatives  
*Beneficiary:* Richland College  
*Amount:* \$40,000  
*Term:* April 25, 2008 – March 31, 2011  
*Purpose:* To develop and promote community colleges as the primary places where plus-50s can learn, train, and find ways to contribute to society.

*Source:* Texas Education Agency – Innovative Program  
*Beneficiary:* Richland College  
*Amount:* \$8 increase, new grant total \$175  
*Term:* August 31, 2007 – June 30, 2008  
*Purpose:* To provide a continuing source of innovation and educational improvement, including support programs to provide library service and instructional and media materials.

*Source:* Texas Education Agency – Safe and Drug Free Schools Program  
*Beneficiary:* Richland College  
*Amount:* \$9 increase, new grant total \$313  
*Term:* August 31, 2007 – June 30, 2008  
*Purpose:* To support comprehensive drug use prevention and violence prevention programs on campus.

*Source:* Texas Education Agency – Teacher & Principal Training Program  
*Beneficiary:* Richland College  
*Amount:* \$88 increase, new grant total \$2,829  
*Term:* August 31, 2007 – June 30, 2008  
*Purpose:* To increase student academic achievement through improving teacher and principal quality and increasing the number of highly qualified teachers in classrooms, and principals and assistant principals in schools.

*Source:* Texas Higher Education Coordinating Board  
*Beneficiary:* Cedar Valley College – Intensive Summer Program (ISP)  
*Amount:* \$37,500  
*Term:* March 21, 2008 – August 31, 2008  
*Purpose:* To Administer no less than four (4) weeks of rigorous academic instruction in English language arts, mathematics and/or science.

*Source:* Texas Higher Education Coordinating Board/University of North Texas (fiscal agent)  
*Beneficiary:* Mountain View College – A Model for Building a Pipeline for College Enrollment and Persistence  
*Amount:* \$8,100  
*Term:* November 12, 2007 – August 31, 2008  
*Purpose:* To provide Student Assistants to work in the GO-Center at the Early College High School as mentors and tutors for high school students.

*Source:* Texas Higher Education Coordinating Board  
*Beneficiary:* Richland College – P-16 College Readiness Special Advisors Program  
*Amount:* \$15,000  
*Term:* April 30, 2008 – August 31, 2008  
*Purpose:* To develop programs that support the participation and success goals in the states master plan for higher education (“Closing the Gaps”).

*Source:* The University of Texas at San Antonio – Texas Prefreshman Engineering Program (TexPREP)  
*Beneficiary:* Cedar Valley College  
*Amount:* \$7,830  
*Term:* January 1, 2008 – August 31, 2008  
*Purpose:* TexPREP is to identify high achieving middle and high school students with the interest and potential for careers in engineering, science, technology, and other mathematics-related areas and to reinforce them in the pursuit of these fields.

*Source:* WorkSource for Dallas County – In-School Youth Services Program  
*Beneficiary:* Richland College  
*Amount:* \$75,000 increase, new grant total \$202,365  
*Term:* April 16, 2008 – June 30, 2008  
*Purpose:* To serve an additional 20 In-School Dallas ISD youth by providing public/private non-profit internships for up to four weeks.

<u>Grant Awards Reported in Fiscal Year 2007-08</u>	
September 2007	\$ 1,358,415
October 2007	10,309,885
November 2007	507,092
December 2007	434,834
January 2008	1,319,127
February 2008	375,860
March 2008	603,672
April 2008	2,200,761
May 2008	979,883
June 2008	183,535
July 2008	
August 2008	
<b>Total To Date</b>	<b><u>18,273,064</u></b>

<u>Grant Awards Reported in Fiscal Years 2000-01 through 2006-07</u>							
<u>Type</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
Competitive	\$24,959,783	\$11,917,647	\$20,264,070	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910
Pell Grants <sup>2</sup>	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783	39,780,918
<b>Total</b>	<b><u>\$38,367,275</u></b>	<b><u>\$31,575,670</u></b>	<b><u>\$46,463,931</u></b>	<b><u>\$48,649,756</u></b>	<b><u>\$53,586,988</u></b>	<b><u>\$49,147,481</u></b>	<b><u>\$56,949,828</u></b>

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Submitted by Mrs. Betheny Reid, executive director of DCCCD Foundation, Inc.

<sup>2</sup> The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

## FINANCIAL REPORT NO. 35

### Approval of Amendment to Interlocal Agreement with University of Texas at Arlington

It is recommended that authorization be given to approve an amendment to the interlocal agreement with University of Texas at Arlington (UTA). The amendment is to increase the original contract amount by an additional \$300,000. The contract period will remain the same September 4, 2007 through August 31, 2008 at El Centro College.

#### Background

The original contract is for educational services. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is an amendment to an interlocal agreement to increase the contract amount from \$250,000 to \$550,000, and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides the following direction: *An Interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

The original contract, approved by the Board for September 4, 2007 through August 31, 2008, was for an amount that was forecasted to meet customer needs at that time. The June 2008 amendment is a request for additional funds to allow delivery of requested training for several consortium customers that are involved in Lean Enterprise improvement activities and related training funded under an additional grant award for this fiscal year and will allow processing of invoices for such work to be processed against the 2007-2008 fiscal year budget. Additionally, the higher dollar value agreement requested correlates to a high number of requests from manufacturing companies in the consortiums and to their emerging needs for the type of training that TMAC/UTA provides.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, David Browning, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Dr. Paul McCarthy, president.

Estimated revenues are \$891,000. Estimated expenditures are \$550,000. Financial resources are budgeted in account #11-20-703010-22321.

Submitted by Dr. Paul McCarthy, president, El Centro College and Ms. Genie Dillon, director of solutions development, Bill Priest Institute

## FINANCIAL REPORT NO. 36

### Approval of Agreement with Texas Interpreting Services

It is recommended that authorization be given to approve an agreement with Texas Interpreting Services in an amount not to exceed \$45,000 for the period September 1, 2007 through August 31, 2008 to provide sign language interpreting services for Cedar Valley College.

### Background

Over the past few semesters, we have had an unprecedented number of students with hearing disabilities attend Cedar Valley College. The number of students who attend each semester fluctuates, making it challenging to predict whether students would re-enroll in classes.

This contract is retroactive due to underestimated enrollment growth in Blind/Deaf students.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the cabinet resource named below. Parties who responded to the invitation are the following:

Deaf Action Center  
Hired Hands, Inc.  
Texas Interpreting Services

This recommendation has undergone the following administrative review:

- An opinion from the director of purchasing that this contract is for professional services and is not subject to solicitation of formal competitive bids or quotes;
- Approval of the form of the agreement from DCCCD's legal counsel; Assurance from the chief business officer, Huan Luong, vice president of business services that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Jennifer Wimbish, president.

Estimated expenditures are \$ 45,000

Financial resources are budgeted in account #11-03-305001-22321.

Submitted by Dr. Jennifer Wimbish, president, Cedar Valley College and Ms. Anna Mays, vice president student services & enrollment management, Cedar Valley College

## FINANCIAL REPORT NO. 37

### Approval of Interlocal Agreement with City of Garland

It is recommended that authorization be given to approve an interlocal agreement with City of Garland for the period June 4, 2008 through June 4, 2009, to provide employee training through Richland College.

#### Background

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (Local), Delegations of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This contract is submitted for approval due to the City of Garland's current contract expiring on June 1, 2008. A new contract is necessary to maintain the continuity of providing training services.

This is also an interlocal agreement and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (Legal) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Ronald M. Clark, vice president for business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Stephen K. Mittelstet, president.

Financial resources are budgeted in account #11-08-573010-24201.

Submitted by Dr. Stephen Mittelstet, president, Richland College

**Summary of Recommendations for Agreements  
With Minority and Woman Owned Businesses**  
(Tab 38)

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	0	0
Total	0	0	0	0

Respondents from Which Recommendations for Agreements  
In the Financial Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	0	0
Total	0	0

Recommendations in the Financial Reports Sections  
September 4, 2007 – June 3, 2008

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	3	38	356,070	7
Not classified	5	63	4,785,136	93
Total	8	100	5,141,206	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

PERSONNEL REPORT NO. 39

Consideration of Resignations and Phased Faculty Retirement

RESIGNATIONS

Williams, Michelle (Mountain View)	Instructor, Developmental Reading and Writing	May 8, 2008
Perea, Joseph (Richland)	Director of Instrumental Music	August 7, 2008

PHASED FACULTY RETIREMENT

Wilson, Doris (El Centro)	Instructor, Business Office Systems and Support	Academic Year 2008- 2009
---------------------------	----------------------------------------------------	-----------------------------

Background

Resignations

Ms. Michelle Williams (Mountain View) is resigning to relocate to Seattle, Washington. Mr. Joseph Perea (Richland) is resigning to relocate to California.

Phased Faculty Retirement

Ms. Doris Wilson (El Centro) has declared her participation in the phased retirement after serving the district for twenty-nine years.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

PERSONNEL REPORT NO. 40

Approval of Warrant of Appointment for Security Personnel

It is recommended that a warrant of appointment be approved for the following College Police/Peace Officer for the period indicated:

NAME	PERIOD OF APPOINTMENT
Johnson, Heamon (Brookhaven) (Full-time)	From 8:00 a.m., June 4, 2008, through termination of DCCCD employment

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

## PERSONNEL REPORT NO. 41

### Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

#### REGULAR APPOINTMENT ADMINISTRATORS

CARRIE MORRIS (District Office) -- \$46,107 per year from June 4, 2008 through August 31, 2008, plus \$125 per month business and travel allowance  
Coordinator of Development/DCCCD Foundation Office  
Biographical Sketch: M.M. and B.M., Baylor University, Waco, TX  
Experience: Development/Communications Manager, Community Partners of Dallas, Dallas, TX; Chorus Manager, Choral Arts Society of Washington, Washington, D.C.; General Manager, Las Colinas Symphony Orchestra, Irving, TX

SANDRA NEWTON (District Service Center) -- \$98,382 per year from June 4, 2008 through August 31, 2008, plus \$235 per month business and travel allowance  
Chief Information Privacy and Security Officer  
Biographical Sketch: M.L.S. and B.A., University of Texas at Austin, Austin, TX  
Experience: Project Manager, Manager, Educational Technology Integration and Internet Communications and Associate District Director, Information Technology, District Service Center

MARK MEYER (Brookhaven) -- \$71,000 per year from July 7, 2008 through August 31, 2008, plus \$180 per month business and travel allowance  
Dean, Health Occupations/Nursing  
Biographical Sketch: M.S.N., University of the Incarnate Word, San Antonio, TX; B.S.N. and B.S., University of Utah, Salt Lake City, UT  
Experience: Director, Clinical Services, LifeCare Hospital, San Antonio, TX; Instructor, Clinical Nursing, University of Texas at Arlington, Arlington, TX; Instructor, Nursing, Brookhaven College

MICHAEL JOHNSON (El Centro) -- \$70,194 per year from June 4, 2008 through August 31, 2008, plus \$180 per month business and travel allowance  
Director, Information Technology  
Biographical Sketch: M.B.A. and M.S., Amberton University, Garland, TX; B.A., University of Texas at Dallas, Richardson, TX  
Experience: IT Specialist, Medsynergies, Inc., Irving, TX; Managing Director of Information Systems, Westdale Asset Management, Dallas, TX; Network Systems Specialist V, District Service Center

ANA-MARIA NARRO (El Centro) -- \$64,000 per year from July 1, 2008 through August 31, 2008, plus \$180 per month business and travel allowance  
Executive Director, Community Campus  
Biographical Sketch: M.B.A., Texas Woman's University, Denton, TX; B.A., University of Texas at Arlington, Arlington, TX  
Experience: Senior Career Advisor, Westwood College, Calumet City, TX; Marketing Specialist, National Society of Hispanic MBA's, Irving, TX; Executive Director, Jubilee Park and Community Center Corporation, Dallas, TX

SHELLY KEY (Richland) -- \$49,780 per year from June 9, 2008 through August 31, 2008, plus \$125 per month business and travel allowance  
Director of Admissions/Registrar  
Biographical Sketch: B.S., Southeastern Oklahoma State University, Durant, OK  
Experience: Marketing Consultant, KYNZ Radio, Ardmore, OK; Marketing/Recruiting Coordinator, Our Lady of the Lake University, Farmers Branch, TX; Associate Director of Admissions, Texas Woman's University, Denton, TX

LIANNE WEBSTER (Richland) -- \$50,922 per year from June 4, 2008 through August 31, 2008, plus \$95 per month business and travel allowance  
Program Administrator (Pharmacy Technician)  
Biographical Sketch: Salary based on industry credentials and experience  
Experience: IV Technician, Central IV Admixture Pharmacy Services, Dallas, TX; Technician Supervisor, Baylor Medical Center, Dallas, TX; Visiting Scholar-Program Administrator, Richland College

#### INTERIM APPOINTMENT ADMINISTRATOR

ERIC NIGHTINGALE (Eastfield) -- \$72,050 per year from June 4, 2008 through August 31, 2008, plus \$180 per month business and travel allowance  
Interim, Executive Dean  
Biographical Sketch: M.A. and B.S., University of Tulsa, Tulsa, OK  
Experience: Dean of Faculty and Full-time Faculty, Citrus College, Glendora, CA; Adjunct Faculty, Cedar Valley College

#### EXTENSION OF ADMINISTRATIVE INTERN

JENNY MATTHEWS (Eastfield) -- \$20,000 from May 9, 2008 through August 31, 2008  
Administrative Intern  
Biographical Sketch: M.A. and B.F.A., Southwest Texas State University, San Marcos, TX  
Experience: Assistant to the President, Dallas Housing Administrators, Inc., Dallas, TX; Administrative Intern, Richland and Eastfield Colleges

REGULAR APPOINTMENT FACULTY

ULISES RODRIGUEZ (Mountain View) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009  
Instructor, Spanish  
Biographical Sketch: M.A., Texas A&M University, Commerce, TX; B.A., University of Mexico, Federal District, Mexico  
Experience: Visiting Scholar-Faculty, Mountain View College; Adjunct Faculty, Mountain View and Eastfield Colleges

TEMPORARY APPOINTMENT FACULTY

PAUL CHRISTENSEN (Cedar Valley) -- \$40,000 (Range F01 – Masters Degree or equivalency) February 25, 2008 through May 8, 2008  
Instructor, Music  
Biographical Sketch: B.B.A., Southern Methodist University, Dallas, TX  
Experience: Owner, Omega Productions, Dallas, TX

VISITING SCHOLAR APPOINTMENT FACULTY

DANIEL URIBE (Brookhaven) -- \$40,200 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009  
Instructor, Math  
Biographical Sketch: M.S. and B.S., University of Texas at Dallas, Dallas, TX  
Experience: General Education Teacher, Texans CAN! Academy, Dallas, TX

CORRECTION TO MAY 6, 2008 PERSONNEL REPORT

LARISSA WASHINGTON (Eastfield)  
Instructor, English  
Note: It is recommended that Ms. Washington's contract be changed from a one-year to a three-year effective with the 2008-2009 Academic Year.

FULL-TIME FACULTY RENEWAL

Last Name	First Name	Campus	Range	Period of Employment
Pool	Cecil	5	F03	Three years beginning Academic Year 2008-2009
Dryden	Irene	8	F04	Three years beginning Academic Year 2008-2009

## Background

### Regular Appointment Administrators

Ms. Carrie Morris (District Office) (Anglo-American) and Ms. Sandra Newton (District Service Center) (Anglo-American) are recommended to fill new positions due to reorganization. Mr. Mark Meyer (Brookhaven) (Anglo-American) is recommended to fill a position due to Sue McLelland returning to her regular faculty position. Mr. Michael Johnson (El Centro) (Anglo-American) is recommended to fill a position due to the resignation of John Provost. Ms. Ana-Maria Narro (El Centro) (Hispanic) is recommended to fill a position due to reorganization. Ms. Shelly Key (Richland) (Anglo-American) is recommended to fill a position due to the transfer of Ricardo Garcia to Eastfield College. Ms. LiAnne Webster (Richland) (African-American) is recommended to fill a position due to reorganization.

### Interim Appointment Administrator

Mr. Eric Nightingale (Eastfield) (Anglo-American) is recommended to fill a position due to the transfer of Matilda Saenz to Mountain View College.

### Extension of Administrative Intern

Ms. Jenny Matthews (Eastfield) (Anglo-American) is recommended for an extension to her contract.

### Regular Appointment Faculty

Mr. Ulises Rodriguez (Mountain View) (Hispanic) is recommended to fill a position due to the resignation of Dulce Berbarie.

### Temporary Appointment Faculty

Mr. Paul Christensen (Cedar Valley) (Anglo-American) is recommended to fill a position created by the death of Kerby Stewart.

### Visiting Scholar Appointment Faculty

Mr. Daniel Uribe (Brookhaven) (Hispanic) is recommended to fill a new position due to increased enrollment.

### Correction to May 6, 2008 Personnel Report

Ms. Larissa Washington (Eastfield) (African-American) It is recommended that Ms.

Washington's contract be changed from a one-year to a three-year contract.

Full-time Faculty Renewal

This item is to recommend the renewal of previously approved full-time faculty for three years beginning academic year 2008-2009.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

INFORMATIVE REPORT NO. 42

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in April, 2008.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs



7D57341      REPAIRS TO DANCE STUDIO FLOOR - NLC  
Ponder Company, Inc.      \$21,095.00

This request is being submitted to show the amended product type and pricing. The Facilities Department decided to change the type of new floor being installed from maple wood to a Robbins Pulastic polyurethane floor system to better accommodate the needs of the dance classes.

8D48885      ELECTRICAL WORK - RLC  
Richardson Ready Electric, Inc.      \$18,472.35

This award is for labor and materials necessary to rework existing electrical circuits, in addition to adding some new circuits in forty-six various classrooms throughout the campus. This project is being completed in conjunction with the installation of new classroom projectors and other media equipment, as some of the existing equipment does not meet ADA requirements.

**CHANGE ORDERS:**

Azteca Enterprises, Inc. – BID #11203  
Sports Complex – MVC  
Purchase Order No. B11804  
Change Order No. 1

Change: Change Order includes: Marquis sign; revise location of Soccer/Football, Baseball, and Softball Fields; city plan review – code requirements; construction sign; added water line, added sanitary line, relocate installed manhole; revise 8” water layout and, credit for sports lighting platform & steps.

Original Contract Amount	\$7,776,000.00
Change Order Limit/Contingency	777,760.00
Prior Change Order Total Amounts	0.00
Net <b>Increase</b> this Change Order	169,758.00
Revised Contract Amount	\$7,945,758.00

Board approved original award 04/03/2007. This is for MVC project #3, *Progress Report on Construction Projects.*

---

GMA International , Inc.  
Installation of carpet in various buildings – BHC  
Purchase Order No. B11788  
Change Order No. 01

Change: Change in scope for: as built analysis, site re-visits and reviews; construction documents/drawings revisions; redo bidding.

Original Contract Amount	\$59,920.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	0.00
Net <b>Increase</b> this Change Order	5,900.00
Revised Contract Amount	\$65,820.00

Board approved original award 04/03/2007. This is for BHC project #4, *Progress Report on Construction Projects.*

---

Kennedy Electric, Inc. – BID #11297  
Server Room Expansion – LCET  
Purchase Order No. B13107  
Change Order No. 01

Change: Add current sensing relays for fan status.

Original Contract Amount	\$123,800.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	0.00
Net <b>Increase</b> this Change Order	845.00
Revised Contract Amount	\$124,645.00

Board approved original award 11/06/2007. This is for LCET project #1, *Progress Report on Construction Projects*.

---

Kennedy Electric, Inc. – BID #11297  
Server Room Expansion – LCET  
Purchase Order No. B13107  
Change Order No. 02

Change: Panel T3 TVSS Protection and Distribution Panel DPU. The Clipper VL is a commercial grade and light industrial surge protection device (SPD) that combines surge suppression components and EMI/RFI filtering to provide effective protection for sensitive electronic loads.

Original Contract Amount	\$123,800.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	845.00
Net <b>Increase</b> this Change Order	3,100.00
Revised Contract Amount	\$127,745.00

Board approved original award 11/06/2007. This is for LCET project #1, *Progress Report on Construction Projects*.

---

Superior Fiber & Data Services, Inc. – BID #11205  
Voice and data cable installation, Paramount Building – ECC  
Purchase Order No. B12279  
Change Order No. 3

Change: Labor to reroute cables.

Original Contract Amount	\$212,752.42
Change Order Limit/Contingency	31,912.86
Prior Change Order Total Amounts	8,455.00
Net <b>Increase</b> this Change Order	1,280.00
Revised Contract Amount	\$222,487.42

Board approved original award 09/04/2007. This is for ECC project #2, *Progress Report on Construction Projects*.

---

Superior Fiber & Data Services, Inc. – BID #11205  
Voice and data cable installation, Paramount Building – ECC  
Purchase Order No. B12279  
Change Order No. 4

Change: Miscellaneous materials, cable support, labels, etc.; Panduit category 6 insert-blue; Panduit category 6 plenum cable.

Original Contract Amount	\$212,752.42
Change Order Limit/Contingency	31,912.86
Prior Change Order Total Amounts	9,735.00
Net <b>Increase</b> this Change Order	977.59
Revised Contract Amount	\$223,465.01

Board approved original award 09/04/2007. This is for ECC project #2, *Progress Report on Construction Projects*.

---

Superior Fiber & Data Services, Inc. – BID #11205  
Voice and data cable installation, Paramount Building – ECC  
Purchase Order No. B12279  
Change Order No. 5

Change: Connectrac 90 degree corner kit; connectrac extension kit 48” long;  
delivery.

Original Contract Amount	\$212,752.42
Change Order Limit/Contingency	31,912.86
Prior Change Order Total Amounts	10,712.59
Net <b>Increase</b> this Change Order	757.20
Revised Contract Amount	\$224,222.21

Board approved original award 09/04/2007. This is for ECC project #2, *Progress Report on Construction Projects*.

---

3i-JE Dunn Joint Venture – BID #11124  
Interior renovations Paramount Building – ECC  
Purchase Order No. B11283  
Change Order No. 32

Change: This change order combines previously written change orders 32, 33-R1, 34-R1, and 35R-1.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	423,376.87
Net <b>Increase</b> this Change Order	102,619.00
Revised Contract Amount	\$11,061,795.87

Board approved original award 09/05/2006. This is for ECC project #2, *Progress Report on Construction Projects*.

---

**Summary of Recommendations for Awards  
With Minority and Woman Owned Businesses  
(Tab 43)**

VCBA Awards in the Informative Reports Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	4	100	63,103.49	100
Total	4	100	63,103.49	100

Bidders and Proposers from Which VCBA Awards  
in the Informative Reports Section of This Agenda Were Derived

	#	%
MBE	1	7
WBE	3	18
Not classified	12	75
Total	16	100

VCBA Awards in the Informative Reports Sections  
September 4, 2007 – June 3, 2008

	# awards	% awards	\$ amount	% amount
MBE	4	8	50,480.89	6
WBE	3	5	33,188.00	4
Not classified	48	87	759,071.94	90
Total	55	100	842,740.83	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, pricing agreements, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or woman owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both minority and woman owned has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known. As provided by DCCCD policy and procedure, these awards were based on lowest and best bid or proposal.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

INFORMATIVE REPORT NO. 44

Progress Report on Construction Projects

The status of all construction projects as of April 30, 2008 is shown on the attached charts.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of April 30, 2008

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	<b>BHC</b>																		
1	Renovate cafeteria																		
2	Install gym bleachers																		
3	Install access control system																		
4	Recarpet Bldg. B,D,J,T																		
5	Provide acoustical study B304																		
6	Install Scene Shop fire protection																		
	<b>Bond Program</b>																		
7	Construct Science bldg																		
8	Expand automotive tech																		
9	Construct Workforce & Continuing Ed bldg with expanded classrooms																		
	<b>CVC</b>																		
1	Install theater mezzanine																		
2	Install new kiln																		
3	Administrate lease for office modular Vet Tech bldg																		
4	Repair stairwell Bldg. A																		
5	Subsurface roof moisture																		
	<b>Bond Program</b>																		
6	Expand mechanical infrastructure																		
7	Construct Science bldg																		
8	Construct Industrial Tech bldg																		
	<b>DO</b>																		
	<b>Bond Program</b>																		
1	District Office at 1601 Lamar																		
	<b>DSC</b>																		
1	Install emergency generator																		
2	Replace 140T chiller																		
	<b>ECC</b>																		
	<b>Bond Program</b>																		
1	Develop West Campus																		
2	Build Center for Allied Health & Nursing																		
3	Back Fill Adaptive Remodel																		
	<b>EFC</b>																		
1	Replace lower courtyard																		
2	Reconstruct roadway																		
3	Renovate HVAC Bldg. A, 2 <sup>nd</sup> floor																		
4	Replace drain piping Central Plant floor																		
5	Replace paint booth Bldg. T																		
6	Repair concrete sidewalk																		
7	Repair structural crack in stairwell																		
	<b>Bond Program</b>																		
8	Develop South campus																		
9	Expand parking																		
10	Expand mechanical infrastructure																		
11	Build General Classroom																		
12	Remodel vacated space																		
13	Construct Workforce Development																		
14	Construct Parent Child Study Center																		

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of April 30, 2008

PROJECTS								DESIGN				CONSTRUCTION				Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
	█ Project Status																		
15	Construct Industrial Technology Center																		
	<b>LCET</b>																		
1	Renovate server room																		
	<b>MVC</b>																		
1	Replace access control																		
2	Install security cameras																		
	<b>Bond Program</b>																		
3	Build soccer fields & community recreation complex																		
4	Expand mechanical infrastructure																		
5	Construct Science bldg																		
6	Construct Performing Arts bldg																		
7	Remodel vacated space																		
8	Construct Economic & Workforce Center																		
9	Construct Student Center																		
	<b>NLC</b>																		
1	Replace signage																		
2	Restore slope Bldg. T																		
3	Remodel & convert old library																		
4	Replace chiller																		
5	Test and balance HVAC systems																		
6	Install CCTV system																		
7	Retrofit interior lighting																		
8	Replace sidewalk lighting																		
9	Replace temporary sidewalk Bldg. A																		
10	Replace existing main entrance signs with digital marquees																		
11	Construct new elevator for Bldg. A																		
12	Relocate above ground fuel tanks																		
13	Improve water filtration gym East wall																		
14	Improve drainage Bldg F entrance																		
	<b>Bond Program</b>																		
15	Develop South campus																		
16	Develop North campus																		
17	Expand mechanical infrastructure																		
18	Construct Science bldg																		
19	Construct General Purpose bldg																		
20	Workforce Development Center																		
21	Remodel vacated space																		
22	Repair structural/waterproofing																		
	<b>RLC</b>																		
1	Replace restroom partitions																		
2	Change door swing																		
3	Replace AHU Hondo bldg																		
4	Replace fire alarms campus-wide																		
5	Install security cameras																		
6	Install 3 solar light poles																		
7	Install new modular bldg																		
8	Revise east entryway Walnut St.																		

## PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of April 30, 2008

PROJECTS								DESIGN				CONSTRUCTION				Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
	■ Project Status																		
9	Replace storefront doors																		
10	Improve soccer field																		
11	Repair sinkhole south end of lake																		
12	Replace existing wood ADA w/concrete ADA ramps																		
	<b>Bond Program</b>																		
12	Construct Science bldg & expand parking/mechanical infrastructure																		
13	Renovate Sabine Hall																		
14	Develop Garland Workforce Training Center																		

### COMPLETED PROJECTS<sup>3</sup>

- Administrate lease for office modular Vet Tech bldg (CVC)
- Replace 140T chiller (DSC)
- Replace chiller (NLC)
- Replace sidewalk lighting (NLC)

<sup>1</sup> This is the last report on which these projects will appear.

## INFORMATIVE REPORT NO. 45

### Bond Program Report on Projects

The status of planning as of April 30, 2008 for projects assigned to contracted construction program managers and other bond funded projects.

### Background

The Bond Program Management Team has begun publishing a status report at [www.dcccd.edu](http://www.dcccd.edu) that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Steven Park, executive director bond program management team and Mr. Clyde Porter, associate vice chancellor of facilities management/district architect

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$3,030,342	2,973,192				
<b>Science Building</b> Original Budget: \$29,200,000 Revised Budget: \$46,947,573 Total Awarded: \$40,618,418	0	3,432,921	37,000,000	185,223	274
	Construction Start / End: Nov 07 / Sep 09 Managed by Bond Program Management Team. <b>\$36,968,000 CMAR Guaranteed Maximum Price 01/28/2008.</b>				
<b>Automotive Technology Expansion</b> Original Budget: \$4,000,000 Revised Budget: \$4,354,780 Total Awarded: \$404,630	0	352,950	0	51,680	0
	Construction Start / End: Aug 08 / Aug 09 Managed by Bond Program Management Team.				
<b>Workforce &amp; Continuing Education Building</b> Original Budget: \$8,200,000 Revised Budget: \$7,574,145 Total Awarded: \$6,035,705	0	541,118	5,494,587	0	0
	Construction Start / End: Sep 08 / Oct 09 Managed by Bond Program Management Team.  April 30, 2008				
<b>Location Summary</b>	<b>Original Budget: 60,606,840</b>		<b>Revised Budget: 61,906,840</b>		<b>Total Awarded: 50,031,945</b>

<b>BHC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>49,999,871</b>	<b>45,404,577</b>	<b>29,763,355</b>	<b>66%</b>	<b>15,641,222</b>	<b>34%</b>

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,585,342	2,536,582				
<b>Mechanical Infrastructure</b> Original Budget: \$4,306,840 Revised Budget: \$77,810 Total Awarded: \$77,810	0	0	0	77,810	0
Construction Start / End: Jan 08 / Mar 09 Managed by Bond Program Management Team. --Budget and scope included in science, allied health, and veterinary technology building.					
<b>Science, Allied Health, and Veterinary Technology Building</b> Original Budget: \$30,600,000 Revised Budget: \$38,021,487 * Total Awarded: \$32,881,131	0	2,327,837	30,194,547	355,840	2,907
Construction Start / End: Apr 08 / Mar 09 Managed by Bond Program Management Team. <b>\$30,194,547 CMAR Guaranteed Maximum Price 3/17/2008.</b> * \$55,500 added from non-bond program dollars.					
<b>Industrial Technology Building</b> Original Budget: \$6,600,000 Revised Budget: \$13,177,701 Total Awarded: \$11,675,115	0	979,150	10,584,386	111,479	100
Construction Start / End: Dec 07 / Dec 08 Managed by Bond Program Management Team. <b>\$10,584,386 CMAR Guaranteed Maximum Price 12/13/2007.</b> April 30, 2008					
<b>Location Summary</b>	<b>Original Budget: 53,506,840</b>		<b>Revised Budget: 53,862,340</b>		<b>Total Awarded: 47,170,638</b>

<b>CVC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>47,304,351</b>	<b>24,353,680</b>	<b>20,313,729</b>	<b>83%</b>	<b>\$4,039,951</b>	<b>17%</b>

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,825,342	2,565,107				
<b>South Campus</b> Original Budget: \$10,200,000 Revised Budget: \$12,645,887 * Total Awarded: \$9,014,345	0	755,999	7,916,356	97,689	244,301
	Construction Start / End: Aug 07 / Oct 08 Managed by Bond Program Management Team. <b>\$7,916,356 CMAR Guaranteed Maximum Price 4/24/2008.</b> * \$2,499,289 land purchase and \$296,167 demolition.				
<b>Expanded Parking</b> Original Budget: \$1,500,000 Revised Budget: \$1,425,000 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: Aug 09 / Feb 10 Managed by Bond Program Management Team.				
<b>Mechanical Infrastructure</b> Original Budget: \$2,306,840 Revised Budget: \$94,433 Total Awarded: \$94,433	0	0	0	94,433	0
	Construction Start / End: Jul 08 / Oct 09 Managed by Bond Program Management Team. --Budget and scope included in workforce development building.				
<b>Adaptive Remodel</b> Original Budget: \$4,600,000 Revised Budget: \$4,022,650 Total Awarded: \$23,880	0	23,880	0	0	0
	Construction Start / End: Jul 09 / May 10 Managed by Bond Program Management Team. --Budget transferred to workforce development building and parent child study center.				

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>General Classroom Building</b> Original Budget: \$17,400,000 Revised Budget: \$14,986,078 Total Awarded: \$12,850,427	0	1,058,965	11,709,770	81,635	57
Construction Start / End: Sep 07 / Oct 08 Managed by Bond Program Management Team. <b>\$11,709,770 CMAR Guaranteed Maximum Price 8/9/2007.</b>  --Budget balance transferred to workforce development building and parent child study center.					
<b>Workforce Development Building</b> Original Budget: \$7,100,000 Revised Budget: \$10,103,151 Total Awarded: \$8,807,341	0	735,194	8,052,179	19,968	0
Construction Start / End: Jul 08 / Oct 09 Managed by Bond Program Management Team.					
<b>Parent Child Study Center</b> Original Budget: \$0 Revised Budget: \$6,624,226 Total Awarded: \$5,665,097	0	434,854	5,217,898	12,345	0
Construction Start / End: Aug 08 / Aug 09 Managed by Bond Program Management Team.					
<b>Industrial Technology Center</b> Original Budget: \$0 Revised Budget: \$7,505,960 Total Awarded: \$6,256,173	0	446,607	5,793,958	15,608	0
Construction Start / End: Jul 08 / Sep 09 Managed by Bond Program Management Team.  April 30, 2008					
<b>Location Summary</b>	<b>Original Budget:</b> <b>61,706,840</b>		<b>Revised Budget:</b> <b>60,232,727</b>		<b>Total Awarded:</b> <b>45,276,803</b>

<b>EFC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>45,249,304</b>	<b>21,638,449</b>	<b>14,253,686</b>	<b>66%</b>	<b>7,384,763</b>	<b>34%</b>

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$802,034	786,906				
<b>West Campus</b> Original Budget: \$10,200,000 Revised Budget: \$13,664,229 * Total Awarded: \$8,693,743	0	599,729	7,952,700	139,488	1,826
	Construction Start / End: Apr 08 / Apr 09 Managed by Bond Program Management Team. <b>\$7,952,700 CMAR Guaranteed Maximum Price 4/30/2008.</b> * \$3,484,907 land purchase and \$530,855 demolition.				
<b>Allied Health and Nursing</b> Original Budget: \$16,100,000 Revised Budget: \$20,592,600 *	0	983,327	11,061,796	351,538	5,429,231
	Construction Start / End: Jan 06 / Aug 07 Managed by Facilities Management. Awarded \$17,723,322 * \$292,600 added from non-bond program dollars.				
<b>Adaptive Remodel</b> Original Budget: \$3,850,000 Revised Budget: \$4,998,646 *	0	274,362	0	0	0
	Managed by Facilities Management. * \$1,000,000 from mechanical infrastructure.				
<b>Paramount Building / Land Acquisition</b> Original Budget: \$11,000,000 Revised Budget: \$11,309,880	Construction: Completed Managed by Facilities Management. Awarded \$11,243,117  April 30, 2008				
<b>Location Summary</b>	<b>Original Budget:</b> 46,990,680	<b>Revised Budget:</b> 51,367,389	<b>Total Awarded:</b> 27,478,233		

<b>ECC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>24,583,573</b>	<b>15,287,870</b>	<b>7,863,721</b>	<b>51 %</b>	<b>7,424,149</b>	<b>49%</b>

<b>Mountain View College</b>	<b>Awarded \$</b>				
	<b>Program Manager Fee</b>	<b>Architect Fee</b>	<b>CMAR / Contractor</b>	<b>Other Professional Services</b>	<b>Other Awards</b>
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,594,564	2,545,628				
<b>Mechanical Infrastructure</b> Original Budget: \$4,491,280 Revised Budget: \$143,054 Total Awarded: \$74,000	0	0	0	74,000	0
	Construction Start / End: Dec 07 / May 09 Managed by Bond Program Management Team. --Budget and scope included in science building and student center and services building. Partial budget transferred to economic and workforce development building.				
<b>Science Building</b> Original Budget: \$15,300,000 Revised Budget: \$17,790,162 Total Awarded: \$15,576,375	0	1,171,350	14,305,212	99,756	57
	Construction Start / End: Dec 07 / Jan 09 Managed by Bond Program Management Team. <b>\$12,948,189 CMAR Guaranteed Maximum Price 11/19/2007.</b>				
<b>Performing Arts Center</b> Original Budget: \$5,700,000 Revised Budget: \$3,990,000 Total Awarded: \$290,143	0	278,552	0	11,591	0
	Construction Start / End: Jul 08 / Apr 09 Managed by Bond Program Management Team. --Partial budget transferred to student center and services building.				

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Adaptive Remodel</b> Original Budget: \$2,300,000 Revised Budget: \$2,185,000 Total Awarded: \$16,050	0	16,050	0	0	0
Construction Start / End: May 09 / Jan 10 Managed by Bond Program Management Team.					
<b>Economic &amp; Workforce Development Building</b> Original Budget: \$7,600,000 Revised Budget: \$7,716,750 Total Awarded: \$6,616,446	0	525,407	6,079,499	11,540	0
Construction Start / End: Jul 08 / Aug 09 Managed by Bond Program Management Team.					
<b>Student Center and Services Building</b> Original Budget: \$16,500,000 Revised Budget: \$17,871,750 Total Awarded: \$15,401,872	0	1,061,465	14,247,500	92,907	0
Construction Start / End: Jan 08 / May 09 Managed by Bond Program Management Team. <b>\$14,247,500 CMAR Guaranteed Maximum Price 01/04/2008.</b>					
<b>Athletic and Community Recreation Complex</b> Original Budget: \$5,300,000 Revised Budget: \$9,309,625 *	0	309,075	7,945,758	319,588	0
Construction Start / End: Mar 07 / Apr 08 Managed by Facilities Management. Awarded \$8,341,989 * \$3,009,625 added from non-bond program dollars. April 30, 2008					
<b>Location Summary</b>	<b>Original Budget:</b> 57,191,280		<b>Revised Budget:</b> 61,600,905		<b>Total Awarded:</b> 48,862,503

<b>MVC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>47,499,678</b>	<b>42,343,557</b>	<b>27,910,699</b>	<b>66%</b>	<b>14,432,857</b>	<b>34%</b>

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,789,534	2,736,922				
<b>South Campus</b> Original Budget: \$10,200,000 Revised Budget: \$14,754,544 * Total Awarded: \$8,877,220	0	638,350	7,977,698	104,378	156,794
	Construction Start / End: Dec 07 / Feb 09 Managed by Bond Program Management Team. <b>\$7,977,698 CMAR Guaranteed Maximum Price 12/04/2007.</b> * \$4,493,873 land purchase and \$587,028 demolition.				
<b>North Campus</b> Original Budget: \$10,200,000 Revised Budget: \$18,842,894* Total Awarded: \$8,738,744	0	731,031	7,898,239	83,980	25,494
	Construction Start / End: Aug 07 / Sep 08 Managed by Bond Program Management Team. <b>\$7,898,239 CMAR Guaranteed Maximum Price 08/08/2007.</b> * \$9,072,438 land purchase and related cost of \$23,900.				
<b>Mechanical Infrastructure</b> Original Budget: \$1,990,680 Revised Budget: \$76,795 Total Awarded: \$76,795	0	0	0	76,795	0
	Construction Start / End: Nov 07 / Dec 08 Managed by Bond Program Management Team. --Budget and scope included in science and medical professions building.				
<b>Adaptive Remodel</b> Original Budget: \$4,100,000 Revised Budget: \$3,895,000 Total Awarded: \$23,980	0	23,980	0	0	0
	Construction Start / End: Apr 09 / Nov 09 Managed by Bond Program Management Team.				

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Science &amp; Medical Professions Building</b> Original Budget: \$6,800,000 Revised Budget: \$15,156,956 * Total Awarded: \$13,277,029	0	894,413	12,121,726	260,890	0
Construction Start / End: Nov 07 / Dec 08 Managed by Bond Program Management Team. <b>\$12,121,726 CMAR Guaranteed Maximum Price 10/29/2007.</b> * \$165,900 added from non-bond program dollars.					
<b>General Purpose Building</b> Original Budget: \$0 Revised Budget: \$12,460,000 Total Awarded: \$10,726,960	0	851,285	9,864,775	10,900	0
Construction Start / End: Jul 08 / Aug 09 Managed by Bond Program Management Team.					
<b>Workforce Development Center</b> Original Budget: \$0 Revised Budget: \$1,662,742 Total Awarded: \$196,503	0	148,261	0	48,242	0
Construction Start / End: Jun 08 / Sep 08 Managed by Bond Program Management Team. * \$62,742 added from non-bond program dollars.					
<b>Structural Repairs</b> Original Budget: \$2,000,000 Revised Budget: \$1,598,295 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: Mar 09 / Sep 09 Managed by Bond Program Management Team. April 30, 2008					
<b>Location Summary</b>	<b>Original Budget:</b> 55,790,680		<b>Revised Budget:</b> 71,236,759		<b>Total Awarded:</b> 44,654,153

<b>NLC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>44,639,563</b>	<b>35,837,311</b>	<b>27,909,828</b>	<b>78%</b>	<b>7,927,483</b>	<b>22%</b>

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$3,310,342	3,209,570				
<b>Garland Workforce Development Center</b> Original Budget: \$0 Revised Budget: \$15,195,635 * Total Awarded: \$10,557,302	0	861,480	9,449,000	215,809	31,013
	Construction Start / End: Nov 07 / Dec 08 Managed by Bond Program Management Team. <b>\$9,449,000 CMAR Guaranteed Maximum Price 11/12/2007.</b> * \$3,331,175 land purchase and \$214,328 demolition. \$2,000,000 added from non-bond program dollars.				
<b>Science Building</b> Original Budget: \$31,600,000 Revised Budget: \$51,481,498 * Total Awarded: \$45,739,174	0	3,534,900	41,900,000	247,440	56,834
	Construction Start / End: Nov 07 / Aug 09 Managed by Bond Program Management Team. <b>\$41,900,000 CMAR Guaranteed Maximum Price 2/19/2008.</b> * \$1,600,000 added from non-bond program dollars.				
<b>Adaptive Remodel</b> Original Budget: \$0 Revised Budget: \$4,325,000 Total Awarded: \$0	0	24,840	0	0	0
	Construction Start / End: May 09 / Jan 10 Managed by Bond Program Management Team. April 30, 2008				
<b>Location Summary</b>	<b>Original Budget:</b> 56,006,840	<b>Revised Budget:</b> 74,312,475	<b>Total Awarded:</b> 59,530,886		

<b>RLC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>59,446,267</b>	<b>20,819,097</b>	<b>15,752,115</b>	<b>76%</b>	<b>5,066,982</b>	<b>24%</b>

District Office at 1601 S Lamar	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$510,000	500,379				
<b>District Office Relocation</b> Original Budget: \$0 Revised Budget: \$14,675,214* Total Awarded: \$9,542,282	0	22,000	9,430,000	79,158	11,124
	Construction Start / End: Dec 07 / Oct 08 Managed by Bond Program Management Team. <b>\$9,342,311 CMAR Guaranteed Maximum Price 3/5/2008.</b> * \$1,829,288 land purchase and \$86,757 demolition. \$1,500,000 added from non-bond program dollars. April 30, 2008				
<b>Location Summary</b>	<b>Original Budget: 10,200,000</b>	<b>Revised Budget: 15,185,214</b>		<b>Total Awarded: 10,042,661</b>	

<b>DO M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>9,971,970</b>	<b>1,241,164</b>	<b>944,214</b>	<b>76%</b>	<b>296,950</b>	<b>24%</b>

### Other

<b>Property Acquisition</b>	Revised budget dollars were \$27,890,120. There is \$206,516 designated of remaining property acquisition budget.
<b>Project Development</b>	Revised budget dollars were \$10,000,000. There is \$8,775,200 now designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.
April 30, 2008	

<b>Notes</b>	
<b>Other Professional Services</b>	Examples of ‘Other Professional Services’ are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services and abatement, roofing consultant services, and unique professional services (i.e., a theater assessment or LEED green building commissioning services).
<b>Other Awards</b>	Examples of ‘Other Awards’ are demolition activity, electrical and plumbing work, site cleanup, permits, and fees.
<b>Construction Start and End Dates</b>	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team.
<b>Financial Analysis</b>	This report is an informative report only.