

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

R.L. Thornton, Jr. Administration Building

701 Elm Street

Board Room (4th floor)

Dallas, TX 75202

Tuesday, May 6, 2008

4:00 PM

AGENDA

- I. Certification of Posting of Notice of the Meeting
- II. Presentation of North Lake College's Blazers "The 2008 NJCAA Division III Men's Basketball National Champions" – President Herlinda Glasscock
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Richland Collegiate High School Status Report
- V. Declaration of Conflict of Interest (pp. 6-7)
- VI. Consideration of Bids
 1. Charter Bus Service with Driver
 2. Fire Alarm System Upgrade
 3. Conversion of Warehouse Space
 4. Audio-Visual Equipment
 5. Rewire Secondary Feeder Line
 6. Replace Automotive Paint Booth
 7. Autodesk Design Institute Software Renewal
 8. Summary of Recommendations for Awards with Minority and Woman Owned Businesses [Consideration of Bids section]
 9. Summary of Recommendations for Professional Services Pools with Minority and Woman Owned Businesses [Consideration of Bids section]
- VII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

10. Approval of Minutes of the April 1, 2008 Regular Meeting
11. Approval of Minutes of the April 29, 2008 Special Meeting

12. Approval of Minutes of the April 29, 2008 Planning and Budget Committee Meeting

Policy Reports

13. Approval of Telecommuting Policy
14. Approval of Waiver of Representation on Tax Increment Financing Board for Zone No. One in the City of Cockrell Hill

Curriculum Reports

15. Approval of Associate of Applied Sciences in Magnetic Resonance Imaging for El College
16. Approval of Advance Technical Certificate in Magnetic Resonance Imaging
17. Approval of Advance Technical Certificate in Pediatric Echocardiology Technology

Buildings and Grounds Reports

18. Approval of Change Order with Triune
19. Approval of Amendment to Agreement with Nova Engineering, Inc.
20. Approval of Amendment to Agreement with Hellmuth, Obata + Kassabaum, L.P.
21. Approval of Amendment to Agreement with Nathan D. Maier, Consulting Engineers, Inc.
22. Approval of Amendment to Agreement with GMA International, Inc.
23. Approval of Amendment to Agreement with VAI Architects, Inc.
24. Approval of Resolutions (2) for Storm Water Detention Easement and related Three-Way Contract, and Utility Vault Easement with City of Dallas
25. Approval of Agreement for an Electrical Easement and Right of Way with Oncor Electric Delivery Company LLC
26. Approval of Resolution for Water Easement with City of Dallas
27. Summary of Recommendations for Agreements with Minority and Woman Owned Businesses [Buildings and Grounds section]

Financial Reports

28. Approval of Expenditures for March 2008
29. Presentation of Budget Report for March 2008
30. Acceptance of Gifts
31. Notice of Grant Awards
32. Approval of Adjustments to the Budget for Fiscal Year 2007-2008
33. Approval of Tuition for Continuing Education Courses
34. Approval for Completing Sewer Line Repairs

35. Approval of Interlocal Agreement with Cedar Hill Independent School District
36. Approval of Agreement with Grant Thornton
37. Approval of Agreement with Grant Thornton
38. Approval of Agreement with Dallas Independent School District
39. Approval of Interlocal Agreement with City of Mesquite
40. Approval of Amendment to Agreement with Coast Community College District
41. Approval of Agreement with the Department of the Navy
42. Approval of Amendment to Agreement with Condensed Curriculum International, Inc. for Allied Health Training
43. Approval of Agreement with Out The Box Entertainment
44. Approval of Agreement with Chamber Classic Soccer Alliance, Incorporated
45. Approval of Interlocal Agreement with City of Plano
46. Approval of 2008 Promotional Agreement with Dallas Area Rapid Transit (DART)
47. Summary of Recommendations for Agreements with Minority and Woman Owned Businesses [Financial section]

VIII. Individual Items

48. Consideration of Resignations, Retirement and Non-renewal of Faculty Contract
49. Approval of Warrants of Appointment for Security Personnel
50. Employment of Contractual Personnel
51. Reemployment of Faculty for One-Year and Three-Year Contracts
52. Reemployment of Visiting Scholar Faculty
53. Reemployment of Alternative Faculty

IX. Informative Reports

54. Receipt of Business and Corporate Contracts
55. Monthly Award and Change Order Summary
56. Summary of Recommendations for Awards with Minority and Woman Owned Businesses [VCBA Awards in Informative section]
57. Progress Report on Construction Projects
58. Bond Program Report on Projects

X. Questions/Comments from the Board and Chancellor

XI. Citizens Desiring to Appear Before the Board

XII. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in

Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

XIII. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE MAY 6, 2008
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2nd day of May, 2008, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 2nd day of May, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Declaration of Conflict of Interest

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm for current versions of each form. The forms must be submitted to DCCCD records administrator, Vice Chancellor Edward M. DesPlas.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

Listed below are the names of parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

Accent Audio/Video
Air Conditioning Innovative Solutions (A.C.I.S.)
CCS Presentation Systems
Cedar Hill Independent School District (CHISD)
Chamber Classic Soccer Alliance, Incorporated
Chickasaw Electrical Corp.
City of Dallas
City of Mesquite
City of Plano
Communications Concepts
Convergint Technologies, LLC
Dal-Ec Construction Ltd.
Dallas Area Rapid Transit (DART)
Dallas Independent School District
Dan Dipert Tours
Data Projections, Inc.
DB Integrated Systems, Inc.
DB Integrated Systems, LLC
Department of the Navy
DMI Corp./Decker Mechanical
Dtel Communications, Inc.

Eagle Tours
ECI Video
Ecotech Systems
Entech Sales & Service
Facility Solutions Group
Grant Thornton
H-B Construction, Inc.
HCE Construction, Inc.
JB Systems, Inc.
Kennedy Electric, Inc.
Lantek Communications
Mart, Inc.
MedMarc Company
Merge Healthcare
New Generation Mechanical
Oncor Electric Delivery Company LLC
Out The Box Entertainment
Platinum Designs & Services, LLC
Public Service Plumbers, Inc.
Schoolhouse Audio-Visual
SCM Construction
Seyforth Roofing
Teaching Systems, Inc.
The Bradshaw Group dba Printer Medic
The Trevino Group
TLC Event Rentals
Triune
United Rent-All
University of North Texas Dallas Campus
Visual Innovations Co., Inc.
WHF Electrical Contractors, Inc.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

CONSIDERATION OF BIDS

Tab	Bid No.	Title and Vendor(s)	Location	Amount
1	11347	Charter Bus Service with Driver Dan Dipert Tours and Eagle Tours	D-W	(3-year estimate) \$90,000.00
2	11358	Fire Alarm System Upgrade Convergint Technologies, LLC	RLC	\$900,000.00
3	11367	Conversion of Warehouse Space HCE Construction, Inc.	DSC	\$90,500.00
4	11373	Audio-Visual Equipment various	EFC & MVC	\$105,817.64
5	11385	Rewire Secondary Feeder Line Chickasaw Electrical Corp.	MVC	\$39,623.00
6	11389	Replace Automotive Paint Booth Ecotech Systems	EFC	\$62,577.00
7	6D99838	Autodesk Design Institute Software Renewal Teaching Systems, Inc.	MVC	\$29,995.00

Submitted by Mr. Philip Todd, director of purchasing

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11347
 (Tab 1) CHARTER BUS SERVICE WITH DRIVER
 PRICE AGREEMENT, DISTRICT-WIDE
 MAY 7, 2008 THROUGH APRIL 30, 2011

RESPONSE: Requests for proposals were sent to 11 companies, and two proposals were received.

COMPARISON OF PROPOSALS:

	Eagle Tours	Dan Dipert Tours
36 passenger	\$2.67/mile	no bid
47 passenger	\$2.75/mile	no bid
56 passenger	\$3.15/mile	\$3.50/mile

RECOMMENDATION FOR AWARD:

	(3-year estimate)
DAN DIPERT TOURS	
EAGLE TOURS	\$90,000

BEST PROPOSALS

COMMENTS: This award will provide charter bus service for all district locations. The vendor will provide quality transportation service for students, faculty, and staff in support of its instructional, athletic, student development, and business programs. Both bidders are recommended for award in order to maximize campus scheduling opportunities.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in various accounts and divisions.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11358
(Tab 2) FIRE ALARM SYSTEM UPGRADE
RICHLAND COLLEGE

RESPONSE: Of six companies that attended the mandatory prebid meeting, three bids were received.

COMPARISON OF BIDS:

Convergent Technologies, LLC	\$900,000
Communications Concepts	\$1,324,908
Entech Sales & Service	\$1,337,952

RECOMMENDATION FOR AWARD:

CONVERGINT TECHNOLOGIES, LLC	\$900,000
------------------------------	-----------

LOW BID

COMMENTS: This project is for the installation of an integrated fire alarm and life safety system to ensure safety and security for the campus population in compliance with all local and national code requirements; it replaces existing equipment now contained in several stand-alone systems in various buildings. The project includes smoke and fire detection equipment, sprinkler suppression system monitoring/control, voice communication, and multiplex integration to provide a complete and operational system.

Based on 15% of the awarded amount, a contingency fund of \$135,000 is recommended for unforeseen changes to this project. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #27203 in division #92-08-964832.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11367
(Tab 3) CONVERSION OF WAREHOUSE SPACE
DISTRICT SERVICE CENTER

RESPONSE: Of 11 general contractors that attended the mandatory prebid meeting, six bids were received.

COMPARISON OF BIDS:

HCE Construction, Inc.	\$90,500.00
H-B Construction, Inc.	\$110,528.00
Triune	\$112,301.00
SCM Construction	\$120,285.00
Platinum Designs & Services, LLC	\$163,396.00
The Trevino Group	\$176,157.50

RECOMMENDATION FOR AWARD:

HCE CONSTRUCTION, INC.	\$90,500.00
------------------------	-------------

LOW BID

COMMENTS: This project will convert 1,119 square feet of existing warehouse space in the west building at the District Service Center into office space for the Business Diversity Department; it includes associated electrical, HVAC, floor covering, cabinetry, etc., to complete the project.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #27203 in division #45-11-949033.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11373
 (Tab 4) AUDIO-VISUAL EQUIPMENT
 EASTFIELD AND MOUNTAIN VIEW COLLEGES

RESPONSE: Requests for bids were sent to 58 bidders, and nine responses were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

Section I – Mountain View College	
DATA PROJECTIONS, INC.	\$39,351.15
sub-total	\$39,351.15
Section II - Eastfield College	
DB INTEGRATED SYSTEMS, INC.	\$21,972.69
items 4, 16, 24	
DTEL COMMUNICATIONS, INC.	\$13,099.00
items 2, 3, 21-23, 25, 27	
ECI VIDEO	\$11,108.00
items 6, 17, 18, 19, 20	
VISUAL INNOVATIONS CO., INC.	\$20,286.80
items 1, 5, 7, 8-15, 26	
sub-total	\$66,466.49
total \$105,817.64	

SECTION I – LOW OVERALL BID
 SECTION II – LOW BID: items 2, 3, 4, 5, 7, 8-16, 25, 26, 27
 LOW OVERALL BID: items 17-18, 19-20, 21-23
 LOW BID MEETING SPECIFICATIONS: items 1, 6, 24

JUSTIFICATION- SECTION II:

Item 1. The low bid is not recommended because the campus has previously used the product and found it to be of inferior quality to that specified; the last units purchased were frequently inoperable, often in

need of repair, and did not have an adequate useful life to meet daily campus demands.

Item 6. The three lowest bids do not meet specifications in that "write" capabilities were not included; the specifications required both "read" and "write" features.

Item 24. The low bid is not recommended because it has a brightness of 4,000 lumens rather than the specified ANSI brightness of 5,000 lumens.

COMMENTS: Section I - This award is to provide and install audio-visual systems for five smart class rooms at Mountain View College.
Section II - This award is for numerous pieces of audio visual equipment to be installed in various classrooms by the Eastfield media department.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in accounts #26101, 24501, and 26301 in divisions #11-04-2600020 and #11-06-2600020.

		Accent Audio/ Video	CCS Presentation Systems	Data Projections, Inc.	Dtel Communications, Inc.	ECI Video	DB Integrated Systems, LLC	Lantek Communications	School-house Audio-Visual	Visual Innovations	
Section I - Mountain View College:											
provide/install five smart a-v classrooms	1 lot	48,819.95	49,820	39,351.15	42,000	47,170	47,570.15	74,669.16	No bid	42,719.26	
Section II - Eastfield College:											
1	Symposium Device, Smart #SS-ID370	3 ea.	No bid	2,120.00	2,038.95	2,655.00	2,983.00	1,667.22	2,898.75	No bid	1,953.93
2	Airliner-slate, wireless, Smart #WS-100-RI	1 ea.	No bid	395.00	350.75	280.00	529.00	370.74	623.75	No bid	335.96
3	DVD/VCR Combo, Sony #RDR-VX555	11 ea.	279.00	239.00	251.85	215.00	235.00	3,260.07	274.94	260.00	279.78
4	Switcher, Extron #SW2VGADA2AFR	11 ea.	567.00	585.00	563.50	560.00	551.00	532.80	600.00	570.00	539.33
5	SwiBravo Pro CD Printer, Primera Technology #63715	1 ea.	No bid	No bid	1,964.20	1,800.00	1,662.00	2,010.44	1,874.99	1,735.00	1,646.07
6	CD/DVD Duplicator, Procon #PC DVD5	1 ea.	No bid	No bid	1,173.00	700.00	1,094.00	1,076.70	1,248.69	No bid	898.87
7	LCD HDTV, Sony Bravia #KDL-52XBR4	3 ea.	No bid	3,415.00	3,601.92	3,150.00	3,299.00	3,260.07	3,749.99	3,490.00	3,118.60
8	Cart, Video Furniture Int'l #C2736-42	2 ea.	No bid	841.00	695.75	860.00	940.00	731.49	873.73	907.00	1,637.07
9	Rack Mount Kit, Video Furniture #RMT 10 RU	2 ea.	No bid	75.00	69.00	77.00	65.00	65.49	86.90	80.00	Included
10	Cooling Fan, Video Furniture	2 ea.	No bid	93.75	87.40	98.00	86.00	83.25	110.63	94.00	Included
11	Six-Outlet Power Bar, Video Furniture Int'l.	2 ea.	No bid	20.00	17.25	20.00	127.00	16.65	22.19	23.00	Included
12	6" Soft Wheels, Video Furniture Int'l.	8 ea.	No bid	125.00	113.85	129.00	115.00	109.89	145.80	32.00	Included
13	Security Package, Video Furniture Int'l.	2 ea.	No bid	45.00	28.75	33.00	31.00	27.75	36.88	35.00	Included
14	Single LCD Mount, Video Furniture #PM-S	2 ea.	No bid	625.00	1,114.35	633.00	542.00	553.89	734.98	643.00	Included
15	Shelf, Video Furniture Int'l.	2 ea.	No bid	20.00	17.25	36.50	82.00	16.65	41.25	41.00	Included
16	Wireless Handheld Microphone System, Shure #PGX24/SM58	1 ea.	357.00	389.00	327.75	350.00	318.00	309.69	387.50	365.00	313.48
17	Visual Presenter, WolfVision #VZ-8Plus										
18	Light Box, WolfVision #LB-9	2ea.	4,27.00	4,320.00	4,312.50	4,097.00	3,995.00	4,662.00	6,562.50	4,443.00	4,129.21
19	Visual Presenter, Samsung #SDP-850DX										
20	Light Box for SDP-850DX, Samsung #SLB-5B	2 ea.	No bid	1,012.00	1,161.50	1,095.00	1,012.00	1,220.88	1,400.00	No bid	1,044.95
21	Camcorder, Sony #HDR-SR12										
22	Lithium Battery, Sony #NP-FH100										
23	AC Adapter HDR-SR12, Sony #AC-VQH	4 ea.	No bid	No bid	1,776.75	1,352.00	1,492.00	1,435.23	1,981.07	No bid	1,485.95
24	Data/Video Projector, Eiki #LCX400	4 ea.	No bid	No bid	3,392.50	4,100.00	4,342.00	3,950.55	4,943.13	4,165.00	4,488.76
25	Visual Presenter, Elmo #P100	1 ea.	No bid	2,799.00	2,691.00	2,576.00	2,660.00	2,658.45	3,464.99	2,800.00	2,691.01
26	Audio Amplifier, Kramer #903	1 ea.	165.00	175.00	161.00	190.00	165.00	153.18	178.45	180.00	149.00
27	RoomView Server Edition, Crestron #SW-ROOMVW	1 ea.	3,125.00	3,499.00	No bid	2,750.00	3,500.00	2,775.00	3,125.00	2,900.00	2,808.99

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11385
(Tab 5) REWIRE SECONDARY FEEDER LINE
MOUNTAIN VIEW COLLEGE

RESPONSE: Of six companies that satisfied the mandatory site visit requirement, five bids were received.

COMPARISON OF BIDS:

Chickasaw Electrical Corp.	\$39,623
Facility Solutions Group	\$48,500
WHF Electrical Contractors, Inc.	\$54,000
Kennedy Electric, Inc.	\$59,500
Dal-Ec Construction Ltd.	\$69,000

RECOMMENDATION FOR AWARD:

CHICKASAW ELECTRICAL CORP.	\$39,623
----------------------------	----------

LOW BID

COMMENTS: This project is for the replacement of one of two sets of electrical wiring which feed power from the electrical transformers to the entire campus. One set of wiring shorted out and is no longer functional; this will restore systemic redundancy as the system was designed to operate.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #23621 in division #11-06-801030.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11389
(Tab 6) REPLACE AUTOMOTIVE PAINT BOOTH
EASTFIELD COLLEGE

RESPONSE: Of three companies that satisfied the mandatory site visit requirement, three bids were received.

COMPARISON OF BIDS:

Ecotech Systems	\$62,577
Mart, Inc.	\$97,500
DMI Corp./Decker Mechanical	\$101,070

RECOMMENDATION FOR AWARD:

ECOTECH SYSTEMS	\$62,577
-----------------	----------

LOW BID

COMMENTS: This is to replace the existing paint booth, which is eleven years old. Its outdoor air intake system no longer functions properly, the door seals are worn which allows sprayed materials to escape the booth, it is not insulated and creates excessive noise unacceptable for class lecture, and it cannot be used during winter months because adequate temperatures cannot be achieved for correct paint adhesion.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #23641 in division #11-04-809000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – REQ NO. 6D99838
(Tab 7) AUTODESK DESIGN INSTITUTE SOFTWARE RENEWAL
MOUNTAIN VIEW COLLEGE

RECOMMENDATION FOR AWARD:

TEACHING SYSTEMS, INC. \$29,995

SOLE SOURCE

COMMENTS: Autodesk Design Institute 2008 software is used for instruction in multiple CAD (computer aided design) courses within each of five campuses. This purchase will both renew and upgrade the licenses for the software needed to operate campus-level computers and servers.

Mountain View College is coordinating this consortium purchase, which also includes Eastfield, El Centro, North Lake and Richland Colleges. Annual cost of the group purchase will be shared equally among the five campuses. Teaching Systems, Inc., is the exclusive Autodesk education reseller and local service provider for this area.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #24507 in division #11-06-505725.

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**
(Tab 8)

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	1	10	39,623.00	3
WBE	2	20	59,637.95	5
Not classified	7	70	1,129,251.69	92
Total	10	100	1,228,512.64	100

Bidders and Proposers from Which Recommendations for Awards
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	4	15
WBE	5	19
Not classified	18	66
Total	27	100

Recommendations for Awards in the Consideration of Bids Sections
September 4, 2007 – May 6, 2008

	# awards	% awards	\$ amount	% amount
MBE	3	7	444,130.06	6
WBE	5	12	1,823,561.19	24
Not classified	34	81	5,235,067.10	70
Total	42	100	7,502,758.35	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

**Summary of Recommendations for Professional Services Pools
With Minority and Woman Owned Businesses**

(Tab 9)

Recommendations for Professional Service Pools
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 4, 2007 – May 6, 2008	
	# entities	% entities	# entities	% entities
MBE	0	0	0	0
WBE	0	0	1	1
Not classified	0	0	101	99
Total	0	0	102	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. “Not classified” includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

CONSENT AGENDA NO. 10

Approval of Minutes of the April 1, 2008 Regular Meeting

It is recommended that the Board approve the minutes of the April 1, 2008 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
APRIL 1, 2008**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

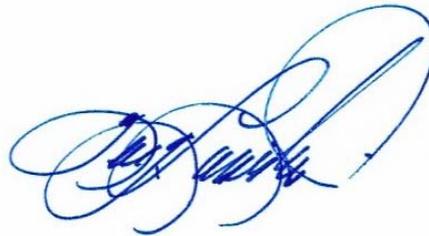
Absent: None

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Jerry Prater convened the meeting at 4:07 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE APRIL 1, 2008
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 28th day of March, 2008, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 28th day of March, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the board regarding agenda items.

Richland Collegiate High School Status Report

Mr. David Conine presented the Richland Collegiate High School Status Report.

Declaration of Conflict of Interest

There were no declarations of conflict of interest.

Consideration of Bids

Mrs. Kitty Boyle moved and Ms Charletta Compton seconded a motion to approve all bids in the Consideration of Bids section of the agenda. Motion passed. (See April 1, 2008, Board Meeting, Consideration of Bids, Agenda Items #1-11, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Mr. Bob Ferguson moved and Ms. Diana Flores seconded a motion to approve recommendations #12-30, except #25, in the Consent Agenda. Motion passed. Ms. Flores moved and Mr. Ferguson seconded a motion to approve recommendation #25, in the Consent Agenda. Ms. Compton abstained. Motion passed. (See April 1, 2008, Board Meeting, Agenda Items #12-30, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Ms. Compton moved and Mr. Ferguson seconded a motion to approve recommendations #31-36 in the Individual Items section of the agenda. Motion passed. (See April 1, 2008, Board Meeting, Agenda Items #31-36, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Dr. Andrew Jones reviewed the Informative Report, Agenda Item #37. Mr. Ed DesPlas reviewed the Informative Report, Agenda Items #38-41. (See April 1, 2008, Board Meeting, Agenda Items #37-41, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

On behalf of the Board of Trustees, Chancellor Lassiter presented State Representative Roberto Alonzo with a official declaration of appreciation for his outstanding service as an elected official in the state legislature and his sensitivity to the needs of students enrolled in community colleges.

Dr. Lassiter will follow-up on 1) Trustee Flores' inquiry about the possibility of Asian, Black and Hispanic Chamber of Commerce employees taking part in DCCCD's employee software training program, 2) Trustee Boyle's inquiry about progress toward influencing chambers of commerce to adopt and promote community colleges' legislative priorities in concert with their economic development priorities, 3) Trustee Compton's request to discuss an ad hoc bond program committee at the next retreat, and 4) Trustee Flores' inquiry about the status of Mexican-American Studies in DCCCD's curriculum.

Citizens Desiring to Appear Before the Board

Mr. Frank Arriaga spoke to the board about the Student Code of Conduct. Mr. Gary Lawson appealed to the board to remove F grades from his son's transcript.

Adjournment

Mr. Ferguson moved and Mrs. Martha Sanchez Metzger seconded a motion to adjourn the meeting. Motion passed. Mr. Jerry Prater adjourned the meeting at 5:26 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 11

Approval of Minutes of the April 29, 2008 Special Meeting

It is recommended that the Board approve the minutes of the April 29, 2008 Board of Trustees Special Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
APRIL 29, 2008**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger and Mr. JL Sonny Williams

Absent: Mr. Jerry Prater (Board Chair)

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Kathryn Tucker and Mr. Robert Young

Trustee Diana Flores convened the meeting at 2:53 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE APRIL 29, 2008
SPECIAL MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 25th day of April, 2008, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 25th day of April, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Approval of Amendments to the Interlocal Agreements with Irving Independent School District regarding the Academy High School

Ms. Charletta Compton moved and Mrs. Kitty Boyle seconded a motion to approve recommendations #II in the Agenda. Motion passed. (See April 29, 2008, Board Meeting, Agenda Item #II, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Adjournment

Trustee Flores adjourned the meeting at 2:54 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", written in a cursive style.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 12

Approval of Minutes of the April 29, 2008 Planning and Budget Committee Meeting

It is recommended that the Board approve the minutes of the April 29, 2008 Board of Trustees Planning and Budget Committee Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
PLANNING AND BUDGET COMMITTEE MEETING MINUTES
APRIL 29, 2008**

Attendees: Ms. Kitty Boyle (left at 3:20 PM), Ms. Diana Flores (Committee Chair), Ms. Charletta Compton (left at 5:05 PM), Mr. Bob Ferguson, Mrs. Martha Sanchez Metzger (Committee Member) and Mr. JL Sonny Williams (Committee Member)

Absent: Mr. Jerry Prater (Board Chair)

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Dr. Andrew Jones, Mr. Justin Lonon, Mr. Robert Young and Mrs. Kathryn Tucker

Committee Chair Ms. Diana Flores convened the meeting at 2:55 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE APRIL 29, 2008
PLANNING & BUDGET COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 25th day of April, 2008 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 25th day of April, 2008 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Correction to Agenda

Committee Chair Diana Flores asked that the front agenda page be corrected to indicate the topic is Spring revision of the 2007-08 (not 2008-09) budget.

Spring Revision of the 2007-08 Budget

Chancellor Wright Lassiter and Vice Chancellor Ed DesPlas reviewed proposed adjustments to the 2008-08 budget. Mrs. Martha Sanchez Metzger moved and Mr. JL Sonny Williams seconded a motion to place the proposed revisions on the agenda of the May 6, 2008, Board meeting. Motion passed.

Update on Planning Assumptions for 2008-09 Budget

Trustees discussed 2008-09 budget planning assumptions.

Other Notes from the Meeting

Dr. Lassiter will take steps to include lists of projects or other items proposed for financing with fund balance in the body of future agendas, and, to publish college and district budgets to the Board before the Planning and Budget Committee meeting in July.

Dr. Lassiter will also provide follow-up information about factors causing a decrease in unrestricted student services expenditures in 2007-08, and, original tax-related assumptions and final amounts related to the 2007-08 budget.

For the next retreat, Dr. Lassiter will include items on proportions of revenue by source (including local taxes and restricted revenue from contracts and grants) for now and in the future, approaches to improve front-end planning of facilities projects, the role that fund balance has played in DCCCD's operations historically, trends in Dallas County's assessed valuation, student retention indicators, and naming the five new centers.

Executive Session

There was no Executive Session.

Adjournment

Committee Chair Flores adjourned the meeting at 5:25 PM.

Approved:



Wright L. Lassiter, Jr., Secretary

POLICY REPORT NO. 13

Approval of Telecommuting Policy

It is recommended that the Board approve a new Telecommuting Policy, by amending DI (LOCAL), as follows:

DI (LOCAL) ASSIGNMENT AND SCHEDULES

“TELECOMMUTING

The Board authorizes the Chancellor to promulgate regulations that govern employees who work at home, i.e., telecommuting. Primary considerations shall include the needs of the College District and its colleges, efficient and flexible utilization of the workforce, productivity, and security of information.”

Effective Date: September 1, 2008

Background

To meet the needs of the College District and its colleges, to use the workforce more efficiently, and to increase productivity, a proposal to implement policy and procedures for a telecommuting work arrangement for DCCCD staff has been reviewed and revised by the Chancellor and the Chancellor’s Advisory staff.

Telecommuting is a viable alternative work arrangement that permits an employee to work at home for all or part of the employee’s workweek. An employee does not have a right to telecommute. It is a work alternative that is appropriate for only some employees and positions as determined by the location. Faculty would not be eligible to telecommute. Jobs generally suitable for telecommuting may include the following elements: analysis and writing, policy development, research, report writing, computer oriented tasks such as programming, data entry, and web development. Jobs not generally suitable for telecommuting involve tasks that are difficult to perform away from an office and require employees to personally and regularly interact with a supervisor, students, other employees, or the public. At their sole discretion, a supervisor and chief executive officer at the location shall determine whether a job is suitable for telecommuting.

It is recommended that the Board authorize the Chancellor to implement a telecommuting policy and procedures to be effective September 1, 2008.

Submitted by Mr. Robert Young, district legal counsel and Mr. Denys Blell, vice chancellor, human and organizational development

POLICY REPORT NO. 14

Approval of Waiver of Representation on Tax Increment Financing Board
for Zone No. One in the City of Cockrell Hill

It is recommended that the Board of Trustees waive its right to appoint a member to the Board of the Jefferson Boulevard Tax Increment Financing District (Reinvestment Zone Number One, in the City of Cockrell Hill).

Effective Date: May 6, 2008

Background

Chapter 311 of the Texas Tax Code permits the Board of Trustees to appoint a representative to the Board of a Tax Increment Financing (TIF) reinvestment zone that falls within the taxing jurisdiction of the District.

The City of Cockrell Hill requests that the Board of Trustees waive its right of representation since the TIF in question does not encompass property owned by the District, and the TIF does not meet the Board's policy criteria for participation.

Submitted by Mr. Robert Young, district legal counsel

CURRICULUM REPORT NO. 15

Approval of Associate of Applied Sciences in Magnetic Resonance Imaging for El College

It is recommended that the Board of Trustees authorize El College to offer a 69 semester credit hour Associate of Applied Sciences degree in Magnetic Resonance (MRI). This program will be the only one in the northern region of Texas that offers an MRI program that does not require a registered radio-technology credential RT(R). The position will be MRI technologists which are employed mostly in hospitals or clinics within the Radiography Departments.

Effective Date: Fall 2008

Background

Purpose: El Centro current MRI program is offered as a continuing education program with the requirement of a RT(R) credential. Although this credential is no longer required for newcomers into the field, the program requirement must be two years in length. El Centro is deactivating the current MRI CEU program and requesting approval for an Associate of Applied Sciences degree with the intent to enhance opportunities for newcomers to select magnetic resonance imaging as a career.

Demand Forty-six students have completed the current MRI program through the continuing education program since 2001. It is expected that this will increase because there is no longer the required RT (R) credential for enrollment. Although the local Dallas workforce survey conducted by El Centro indicates a lesser growth than regional trends, it did not include the demand for cross training requirements in hospital settings nor take into account the number of medical personnel who opt for career change. Since El Centro is one of three colleges that will be offering this program in the state, they are seeking online partnerships and collaboration within the north region and rural areas of the state. In addition, the use of MRI technology is expanding as a diagnostic tool in the areas of breast and cardiac diagnoses; therefore, demand for MRI technologists will continue to increase.

Resources: There will be no additional faculty nor equipment required for implementing this program. There will be onsite labs at the medical facilities instead of in El Centro's labs because MRI equipment cost is approximately two million dollars.

Submitted by Dr. Paul McCarthy, president, El Centro College

CURRICULUM REPORT NO. 16

Approval of Advance Technical Certificate in Magnetic Resonance Imaging

It is recommended that the Board of Trustees authorize El College to offer a 34 semester credit hour Advance Technical Certificate in Magnetic Resonance Imaging (MRI). This program will allow students who currently hold an associate degree and or a baccalaureate degree in a related field to obtain training or certification for MRI.

Effective Date: Fall 2008

Background

Purpose: The Advance Technical Certificate will provide an opportunity for medical personnel career changers to pursue credentials as a magnetic resonance imaging technologist (MRI) without having to retake general academic and basic medical courses. In addition, it will also allow those who are currently registered in radiography, sonography, or nuclear medicine to obtain an additional certification.

Demand Forty-six students have completed the current MRI program through the continuing education program since 2001. It is expected that this will increase because there is no longer the required RT (R) credential for enrollment. Although the local Dallas workforce survey conducted by El Centro indicates a lesser growth than regional trends, it did not include the demand for cross training requirements in hospital settings and fact that medical personnel career changer. Since El Centro is one of three colleges that will be offering this program in the state, they are seeking online partnerships and collaboration within the north region and rural areas of the state. In addition, as the increase use of MRI technology expands its use as a diagnostic tool in the areas of breast and cardiac diagnoses, there will be an increase for MRI technologists.

Resources: There will be no additional faculty nor equipment required for implementing this program. There will be onsite labs at the medical facilities instead of in El Centro's labs because MRI equipment cost is approximately two million dollars.

Submitted by Dr. Paul McCarthy, president, El Centro College

CURRICULUM REPORT NO. 17

Approval of Advance Technical Certificate in Pediatric Echocardiology Technology

It is recommended that the Board of Trustees authorize El Centro College to offer a 46 semester credit hour Advance Technical Certificate in Pediatric Echocardiology Technology. This program will allow students who currently hold an associate degree and or a baccalaureate degree in a related field to obtain training for a pediatric specialization the field of echocardiography.

Effective Date: Fall 2008

Background

Purpose: The Advance Technical Certificate will provide an opportunity for those who have a specialization in adult echocardiology to obtain an additional specialization in echocardiography as well increase the opportunity for employment in pediatric hospitals. In addition, this will allow students who have certification in echocardiology to enroll in this specialization without having to retake general academic and basic medical courses.

Demand: This program is one of two programs in Texas that has a specialization in pediatric echocardiology. The increase obesity in children and its effects on their health has shifted the focus to this specialization field. El Centro currently partners with several children's hospitals in the Dallas area. Partnerships are expected to expand to include Scott and White located in Temple, Baylor College of Medicine, Presbyterian Heart Center, and Children Mercy.

Current partner hospitals have contacted El Centro about the specialization training for current adult echocardiology technologist. Since El Centro is one of only two colleges in the state that will be offering this specialization, they are seeking online partnerships and collaboration within the north region and rural areas of the state.

Resources: The ultrasound equipment currently used in the Diagnostic Ultra Sound and Adult Echocardiography programs will be used for the Pediatric Echocardiology program. El Centro funds have been allocated to purchase two pediatric ultrasound transducers (probes) and curriculum development. Funds for one adjunct faculty will be required after the first year implementation.

Submitted by Dr. Paul McCarthy, president, El Centro College

BUILDING AND GROUNDS REPORT NO. 18

Approval of Change Order with Triune.

It is recommended that authorization be given to approve change order No. #2 with Triune in an amount not to exceed 46,125.96 to provide for construction changes at Brookhaven College.

Original agreement	\$375,760.00
Previous change order(s)	18,969.80
Change order No.2	<u>46,125.96</u>
Revised agreement	\$440,855.76

Background

This is BHC project #1, *Progress Report on Construction Projects*, (Informative Reports section of this agenda). The project is for the renovation of the Student Union Cafeteria. Construction was 95% complete as of 02/29/2008.

The Board approved the recommendation for award for Bid No. 11291 for Cafeteria Renovations on November 06, 2006. Original contract amount was \$375,760, plus 15% contingency for a total of \$432,124. The vice chancellor of business affairs was authorized to approve change orders in an amount not to exceed the contingency fund. The project is to be completed on April 10, 2008.

As provided by Board Policy CF (LOCAL),

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Change Order No.</u>	<u>Amount</u>	<u>Revised Contract</u>
11/06/07			375,760.00	
	03/04/08	1	18,969.80	394,729.80
Pending		2	46,125.96	440,855.76

Change order No. 1 provides cap and level 17 additional penetrations and 2 additional drains under ceramic tile flooring at serving area; relocate 3 ea 2” vent lines in wall that was demolished; add a 8 X 9 Security grill field; brick column to match existing columns and adjust ceiling for repairs; relocation of sprinkler heads; verification of all measurements to comply with located and state codes; relocate 2 branch line sprinkler heads required to accommodate for adjustments in plans.

Change order No. 2 provides for additional storage at the dining counter to allow for students books and modification of TV cabinetry which includes new laminate. The coin drapery has to be retrofitted into the existing ceiling structure which

requires additional charge for unforeseen circumstances. Campus also requested a change in paint color at furr down and millwork at the trash bunkers.

This recommendation increases the project cost to 440,855.76, which is \$65,095.76, (17%) over the original amount. Financial resources are budgeted in account #23691 in division #11-02-809000.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor of facilities management, district architect

BUILDING AND GROUNDS REPORT NO. 19

Approval of Amendment to Agreement with Nova Engineering, Inc.

It is recommended that authorization be given to approve an amendment in the amount of \$14,000 to the agreement with Nova Engineering, Inc. for a total amount not to exceed \$14,000 for additional services at the District Service Center.

Background

This DSC project is #1, *Progress Report on Construction Projects* (Informative Reports section of this agenda). Construction was 15% complete as of 4/16/08.

The VCBA approved the original contract with Nova Engineering, Inc. on November 29, 2006, in the amount of \$22,470. The purpose of the agreement was to provide electrical engineering design services for a new emergency stand-by power generator. Estimated completion date was January 1, 2008.

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Amendment no.</u>	<u>Amount</u>	<u>Revised Contract</u>
Pending		1	14,000	36,470

This amendment of \$14,000 provides designs services for a new structural pad; new masonry wall with a gate to enclose the generator; minor site work to ensure that drainage of the site is not affected by the new pad or masonry wall; gas services to the new generator location and coordinate with utility company; relocation of generator, ATS and all feeders and controls wiring to the new pad location. This changes the completion date to August 31, 2008.

This recommendation increases the cost to \$36,470, which is \$14,000, (62%) over the original amount. Financial resources are budgeted in account # 27212 in division # 14-11-105050.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor of facilities management, district architect

BUILDING & GROUNDS REPORT NO. 20

Approval of Amendment to Agreement with Hellmuth, Obata + Kassabaum, L.P.

It is recommended that authorization be given to approve an amendment to the agreement with Hellmuth, Obata + Kassabaum, L.P., in an amount not to exceed \$14,000 for additional services for Cedar Valley College.

Original Agreement	\$1,895,346
Previous Amendment (s)	\$432,491
Amendment	<u>\$14,000</u>
Revised Agreement	\$2,341,837

Background

The Board approved the original contract with Hellmuth, Obata + Kassabaum, L.P. July 11, 2006 in the amount of \$1,895,346 for professional architectural and design services for the Science/Allied Health and Veterinary Technology Building for Cedar Valley College. Amendment 1 was a clarification of agreement wording and did not change the scope of work. Amendment 2 for \$260,891 provided additional fees due to an increase of the project size and scope of work. This amendment also provided additional design services related to the upgrade of the existing central utility plant, additional design services related to the demolition of the existing veterinary technology building, preparation of a facilities master plan to analyze existing space conditions and additional design services related to audio/visual/ technology. Amendment 3 for \$24,900 provided additional design services for structural engineering modifications to the central plant, fiber optic relocation, substation utility relocation, TXU electrical coordination and early release package. Amendment 4 for \$146,700 provided additional professional services for campus entry signage, design and documentation of a new twelve inch water line, and IT/OSP upgrades. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
07/11/2006			\$1,895,346	
	04/02/07	1	\$0	\$1,895,346
05/01/07		2	\$260,891	\$2,156,237
	10/12/07	3	\$24,900	\$2,181,137
01/08/08		4	\$146,700	\$2,327,837
Pending		5	\$14,000	\$2,341,837

This amendment of \$14,000 provides for additional professional services to perform surveys and prepare documents required to abandon an existing easement and establish a new easement associated with the relocation of the existing electrical lines by Oncor Electric for the Cedar Valley College Science/Allied Health and Veterinary Technology Building.

This amendment has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD legal counsel.

This recommendation increases the contract to \$2,341,837, which is \$446,491 (23.56%) over the original amount. This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-03-970302.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Steve Park, executive director, bond program management team

BUILDING AND GROUNDS REPORT NO. 21

Approval of Amendment to Agreement with Nathan D. Maier, Consulting Engineers, Inc.

It is recommended that authorization be given to approve an amendment in the amount of \$6,878.40 to the agreement with Nathan D. Maier, Consulting Engineers, Inc. for a total amount not to exceed \$6,878.40 for additional services at North Lake College.

Background

This NLC project is #10, *Progress Report on Construction Projects* (Informative Reports section of this agenda).

The Board approved the original contract with Nathan D. Maier, Consulting Engineers, Inc. on November 17, 2006 in the amount of \$22,720. The purpose of the agreement was for digital marquees. Estimated completion date is June 18, 2008.

Board Approved	VCBA Approved	Additional Service	Amount	Revised Contract
	11/17/06		\$ 22,720.00	
Pending		1	\$ 6,878.40	\$29,598.40

This amendment of \$6,878.40 provides construction management services for installation of the electronic Marquee Signs at MacArthur and Walnut Hill entrance.

This recommendation increases the cost to \$29,598.40, which is \$6,878.40 (30%) over the original amount. Financial resources are budgeted in account #22201 in division # 11-07-809000.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor of facilities management, district architect

BUILDING AND GROUNDS REPORT NO. 22

Approval of Amendment to Agreement with GMA International, Inc.

It is recommended that authorization be given to approve an amendment in the amount of \$20,223 to the agreement with GMA International, Inc. for a total amount not to exceed \$20,223 for additional services at Richland College.

Background

This RLC project is #12, *Progress Report on Construction Projects* (Informative Reports section of this agenda).

The Board approved the original contract with GMA International, Inc. on February 13, 2008 in the amount of \$20,342. The purpose of the agreement was for replacement of 84 store front doors and associated lights.

Board Approved	VCBA Approved	Additional Service	Amount	Revised Contract
	02/13/08		\$20,342	
Pending		1	\$20,223	\$40,565

This amendment of \$20,223 provides for additional architectural services to add 76 more storefront doors to the project.

This recommendation increases the cost to \$40,565 which is \$20,223 (99%) over the original amount. Financial resources are budgeted in account # 22201 in division #11-08-809000.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor of facilities management, district architect

BUILDING & GROUNDS REPORT NO. 23

Approval of Amendment to Agreement with VAI Architects, Inc.:

It is recommended that authorization be given to approve an amendment to the agreement with VAI Architects, Inc. in an amount not to exceed \$37,600 for additional services for Richland College.

Original Agreement	\$729,575
Previous Amendment (s)	131,905
Amendment Amount	37,600
Revised Agreement	\$899,080

Background

The Board approved the original contract with VAI Architects, Inc. on August 8, 2006 in the amount of \$729,575 for professional architectural and design services. Amendment 1 for \$16,850 provided for additional design services due to the incorporation of “Gold” LEED certification and the development of the DCCCD Richland College Garland Workforce Training Center facility. Amendment 2 was a clarification of agreement wording and did not change the scope of work. Amendment 3 for \$44,555 provided for additional design services related to city zoning change, surveys and demolition of existing structure on site. Amendment 4 for \$40,000 provided for additional design services due to an increase in the square footage and due to the incorporation of site, plaza, landscaping, and exterior finishes changes required by the City of Garland. Amendment 5 for \$30,500 provides for a number of revisions due to additional requirements from the City of Garland and changes requested by Richland College. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
08/08/2006			\$729,575	
01/16/2007		1	\$16,850	\$746,425
	04/09/07	2	\$0	\$746,425
05/01/2007		3	\$44,555	\$790,980
09/04/2007		4	\$40,000	\$830,980
03/04/2008		5	\$30,500	\$861,480
Pending		6	\$37,600	\$899,080

This amendment of \$37,600 provides for the architectural, structural and MEP design services is required to add a new machine shop within the existing classroom wing space to accommodate the new Machining Program. This

change is made at the request of Richland College. This amendment also included additional civil engineering changes to the construction documents requested by the City of Garland to reflect changes to the underground drainage storage systems.

This amendment has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel.

This recommendation increases the contract to \$899,080, which is \$169,505 (23.23%) over the original amount. This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-08-970808.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Steve Park, executive director, bond program management team

BUILDING & GROUNDS REPORT NO. 24

Approval of Resolutions (2) for Storm Water Detention Easement and related Three-Way Contract, and Utility Vault Easement with City of Dallas

It is recommended that the Board of Trustees approve a resolution authorizing the Vice Chancellor of Business Affairs, Edward M. DesPlas, to execute a private development contract with the City of Dallas for construction of storm water detention improvements at the El Centro College West Dallas Campus.

It is further recommended that the Board of Trustees approve a resolution authorizing the Chancellor, Dr. Wright L. Lassiter, Jr., to execute easements on the El Centro College West Dallas Campus as follows: (1) a Storm Water Detention Easement, granting the City of Dallas an easement to maintain the storm water detention pond to be constructed in said easement, and, (2) an easement for the location of a water utility vault.

Background

The City of Dallas requires a property owner to execute a Private Development Contract prior to the start of construction of storm water detention improvements. Approval is sought of a resolution authorizing the Vice Chancellor of Business Affairs, Edward M. DesPlas, to execute a Private Development Contract with the City of Dallas for construction of storm water detention improvements. Following construction of the storm water detention improvements at El Centro College West Dallas Campus, the City will inspect and accept those improvements.

The City of Dallas also requires a property owner to grant the City a Storm Water Easement prior to the start of construction of storm water improvements. Approval of a resolution is sought authorizing the Chancellor, Dr. Wright L. Lassiter, Jr., to execute such easement, granting the City of Dallas easements “for the purpose of...maintaining, repairing and replacing” the water improvements at the El Centro College West Dallas Campus.

The City also requires a 15 x 30 foot easement for installation of a water utility vault at the corner of Hampton Road and Dennison Street. This vault will contain a combination back flow preventer and meter system for fire water line and the domestic water line. A Private Development Contract is not required to accompany this easement.

Copies of the proposed resolutions are attached.

The District Legal Counsel, the Vice Chancellor of Business Affairs and the Executive Director, Bond Program Management Team has reviewed the proposed resolutions, contract and easements.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Robert Young, district legal counsel and Mr. Steve Park, executive director, bond program management team

**RESOLUTION
THE BOARD OF TRUSTEES OF
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a community college district in Dallas County, Texas;

WHEREAS, El Centro College West Dallas Campus is a DCCCD campus located in the City of Dallas, Texas;

WHEREAS, DCCCD desires to construct storm water improvements and water utility service on the El Centro College West Dallas campus;

WHEREAS, the City of Dallas requires that the related easements be signed by DCCCD prior to the start of construction of such improvements;

WHEREAS, a copy of the required easements at the El Centro College West Campus is attached to this Resolution;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the Chancellor, Dr. Wright L. Lassiter, Jr. is authorized to execute the attached easements on behalf of DCCCD.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Jerry Prater, Chairman Board of Trustees

ATTEST

By: _____
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted: _____

**RESOLUTION
THE BOARD OF TRUSTEES OF
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a community college district in Dallas County, Texas;

WHEREAS, El Centro College West Campus is a DCCCD campus located in the City of Dallas, Texas;

WHEREAS, DCCCD desires to construct storm water improvements on the El Centro College West Dallas campus;

WHEREAS, the City of Dallas requires a Private Development Contract be signed by DCCCD prior to the start of construction of such improvements;

WHEREAS, a copy of the Private Development Contract is attached to this Resolution;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the Vice Chancellor of Business Affairs, Edward M. DesPlas, is authorized to execute the attached Private Development Contract on behalf of DCCCD.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Jerry Prater, Chairman Board of Trustees

ATTEST

By: _____
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted: _____

BUILDING AND GROUNDS REPORT NO. 25

Approval of Agreement for an Electrical Easement and Right of Way with Oncor Electric Delivery Company LLC

It is recommended that authorization be given to the Chairman of the Board of Trustees to execute an easement agreement with Oncor Electric Delivery Company LLC to grant a new electrical easement and right-of-way agreement to construct and maintain a new underground primary electrical service for Eastfield College.

Background

This proposed agreement will initiate the approval of a new electrical easement and right-of-way agreement with ONCOR Electric Delivery Company, LLC, for Eastfield College. The easement agreement will bind ONCOR Electric Delivery Company LLC, to preserve and protect the District property upon installation of the new underground primary electrical service. The District will have the right to review, approve design and construction of this work.

The District Legal Counsel and the District Facilities Management have reviewed the proposed easement agreement.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor of facilities management, district architect

BUILDING AND GROUNDS REPORT NO. 26

Approval of Resolution for Water Easement with City of Dallas

It is recommended that authorization be given to the Chairman of the Board of Trustees to execute an easement agreement and a no “Conflict of Interest Statement” with the City of Dallas to grant a waterline easement and right-of-way agreement to construct and maintain a new waterline for the fire protection of the new Sports Complex at Mountain View College.

Background

This proposed easement site will initiate the approval of a new waterline easement and right-of-way agreement with City of Dallas for Mountain View College.

The easement agreement will bind City of Dallas to preserve and protect the District property upon installation of the new waterline. The District will have the right to review, approve design and construction of this work.

The District Facilities Management and District Legal Counsel have reviewed the proposed easement agreement.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor of facilities management, district architect

**RESOLUTION
THE BOARD OF TRUSTEES OF
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a community college district in Dallas County, Texas;

WHEREAS, Mountain View College is a DCCCD campus located in the City of Dallas, Texas;

WHEREAS, DCCCD desires to construct water improvements on the Mountain View College campus;

WHEREAS, the City of Dallas requires a Water Easement be signed by DCCCD prior to the start of construction of such improvements;

WHEREAS, a copy of the Water Easement is attached to this Resolution;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the Chancellor, Dr. Wright L. Lassiter, Jr. is authorized to execute the attached Water Easement on behalf of DCCCD.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Jerry Prater, Chairman Board of Trustees

ATTEST

By: _____
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted: _____

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

(Tab 27)

Recommendations in the Building and Grounds Reports Section of This Agenda
Architects and Engineers

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	0	0
Total	0	0	0	0

Pre-Qualified Pools from Which Recommendations for Agreements
In the Building and Grounds Reports Section of This Agenda Were Derived
Architects and Engineers

	# in pool	% in pool
MBE	0	0
WBE	0	0
Not classified	0	0
Total	0	0

Recommendations in the Building and Grounds Reports Sections
Architects and Engineers
September 4, 2007 – May 6, 2008

	# agreements	% agreements	\$ amount	% amount
MBE	1	14	79,310	12
WBE	2	29	85,539	13
Not classified	4	57	518,956	75
Total	7	100	683,805	100

Notes: This report excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or women owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership are not known.

FINANCIAL REPORT NO. 28

Approval of Expenditures for March 2008

It is recommended that expenditures of \$27,318,300 for March 2008 be approved. A year to date summary of expenditures is included in the FAB report. Detailed expenditure information is available in the business affairs office at the District Service Center.

FINANCIAL REPORT NO. 29

Presentation of Budget Report for March 2008

The budget report for March 2008 is presented as a matter of record (see attached).

Background

Board of Trustees Policy CDA (LOCAL) requires that “Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will

be carried forward to the next fiscal year and making various other entries in what is called “13th month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports because the activities of 13th month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board’s Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, “Why the difference? Is this normal?” The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—“Is this normal?” In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District’s monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date March 31, 2008
58.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 89,473,204	\$ 47,027,490	\$ 42,445,714	52.6%	50.3-56.1%	
Tuition	64,384,882	53,547,344	10,837,538	83.2%	76.5-83.0%	(1)
Taxes for Current Operations	119,889,500	117,526,884	2,362,616	98.0%	95.9-99.3%	
Federal Grants & Contracts	981,855	765,722	216,133	78.0%	34.6-99.7%	
State Grants & Contracts	151,832	146,185	5,647	96.3%	n/a	
General Sources:						
Investment Income	6,250,000	4,176,230	2,073,770	66.8%	56.0-76.7%	
General Revenue	2,276,850	1,740,789	536,061	76.5%	n/a	
Subtotal General Sources	8,526,850	5,917,019	2,609,831	69.4%	59.4-77.5%	
SUBTOTAL UNRESTRICTED	283,408,123	224,930,644	58,477,479	79.4%	n/a	
Use of Fund Balance & Transfers-in	21,775,981	-	21,775,981	0.0%	n/a	
TOTAL UNRESTRICTED	305,184,104	224,930,644	80,253,460	73.7%	70.5-76.2%	
AUXILIARY FUND						
Sales & Services	6,545,897	3,276,774	3,269,123	50.1%	44.9-62.5%	
Investment Income	373,426	202,458	170,968	54.2%	39.9-94.4%	
Transfers-in	4,523,797	4,523,797	-	100.0%	n/a	
Use of Fund Balance	735,408	-	735,408	0.0%	n/a	
TOTAL AUXILIARY	12,178,528	8,003,029	4,175,499	65.7%	30.6-76.1%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	23,258,341	14,382,121	8,876,220	61.8%	n/a	
SBDC State Match	1,501,733	407,880	1,093,853	27.2%	n/a	
Subtotal State Appropriations	24,760,074	14,790,001	9,970,073	59.7%	n/a	
Grants, Contracts & Scholarships:						
Federal	63,601,103	27,875,842	35,725,261	43.8%	n/a	
State	7,032,507	4,542,301	2,490,206	64.6%	n/a	
Local	6,568,181	2,375,110	4,193,071	36.2%	n/a	
Transfers-in	942,019	98,932	843,087	10.5%	n/a	
Subtotal Grants, Contracts & Scholarships	78,143,810	34,892,185	43,251,625	44.7%	n/a	
Richland Collegiate High School	68,372	68,372	-	100.0%	n/a	(2)
TOTAL RESTRICTED	102,972,256	49,750,558	53,221,698	48.3%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,089,322	1,060,299	1,029,023	50.7%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,089,322	1,060,299	1,029,023	50.7%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 422,424,210	\$ 283,744,530	\$ 138,679,680	67.2%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date March 31, 2008
58.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 120,096,300	\$ 73,952,961	\$ 46,143,339	61.6%	59.2-64.9%	
Public Service	5,349,959	3,229,883	2,120,076	60.4%	45.7-56.6%	(3)
Academic Support	17,981,184	10,281,223	7,699,961	57.2%	51.7-60.3%	
Student Services	25,718,527	14,310,983	11,407,544	55.6%	55.4-59.1%	
Institutional Support	52,501,960	30,823,805	21,678,155	58.7%	52.3-58.7%	
Staff Benefits	10,255,978	4,886,563	5,369,415	47.6%	47.7-56.9%	(4)
Operations & Maintenance of Plant	27,781,934	17,600,791	10,181,143	63.4%	53.3-64.8%	
Repairs & Rehabilitation	20,124,989	3,817,217	16,307,772	19.0%	15.9-57.5%	
Special Items:						
Reserve - Campus	2,973,784	-	2,973,784	n/a	n/a	
Reserve - Compensation	2,223,245	-	2,223,245	n/a	n/a	
Reserve - Operating	2,942,084	-	2,942,084	n/a	n/a	
Reserve - New Campuses	500,000	-	500,000	n/a	n/a	
Reserve - Non-operating	329,194	-	329,194	n/a	n/a	
TOTAL UNRESTRICTED	288,779,138	158,903,426	129,875,712	55.0%	54.9-61.0%	
AUXILIARY FUND						
Student Activities	6,409,059	3,873,256	2,535,803	60.4%	49.7-62.4%	
Sales & Services	4,755,375	2,690,891	2,064,484	56.6%	43.7-79.5%	
Reserve - Campus	532,018	-	532,018	n/a	n/a	
Reserve - District	364,163	-	364,163	n/a	n/a	
Transfers-out	117,913	104,580	13,333	88.7%	n/a	
TOTAL AUXILIARY	12,178,528	6,668,727	5,509,801	54.8%	38.8-73.1%	
RESTRICTED FUND						
State Appropriations	23,258,341	14,382,121	8,876,220	61.8%	57.1-63.8%	
Grants & Contracts	33,691,255	13,261,853	20,429,402	39.4%	n/a	
Scholarships	45,954,288	22,038,212	23,916,076	48.0%	n/a	
Subtotal Grants, Contracts & Scholarships	102,903,884	49,682,186	53,221,698	48.3%	n/a	
Richland Collegiate High School	68,372	68,372	-	100.0%	n/a	(5)
TOTAL RESTRICTED	102,972,256	49,750,558	53,221,698	48.3%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	2,089,322	802,785	1,286,537	38.4%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	2,089,322	802,785	1,286,537	38.4%	n/a	
SUBTOTAL EXPENDITURES & USES	406,019,244	216,125,496	189,893,748	53.2%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	1,807,170	327,595	84.7%	69.4-97.9%	
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	136,544	74,098	62,446	54.3%	44.1-105.6%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	4,523,797	-	100.0%	n/a	
Unexpended Plant Fund	6,350,000	3,600,000	2,750,000	56.7%	n/a	
Debt Service Fund	3,051,579	1,525,790	1,525,789	50.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	16,404,966	11,739,136	4,665,830	71.6%	n/a	
TOTAL EXPENDITURES & USES	\$ 422,424,210	\$ 227,864,632	\$ 194,559,578	53.9%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date March 31, 2008
58.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$ 186,246,675	\$ 112,828,053	\$ 73,418,622	60.6%
Staff Benefits	10,255,978	4,886,563	5,369,415	47.6%
Purchased Services	12,602,686	8,767,965	3,834,721	69.6%
Operating Expenses	64,209,478	29,615,105	34,594,373	46.1%
Supplies & Materials	9,016,721	5,758,782	3,257,939	63.9%
Minor Equipment	6,511,246	2,357,980	4,153,266	36.2%
Capital Outlay	6,593,703	2,416,396	4,177,307	36.6%
Charges	(15,625,655)	(7,727,418)	(7,898,237)	49.5%
SUBTOTAL UNRESTRICTED	279,810,832	158,903,426	120,907,406	56.8%
Reserve - Campus	2,973,784	-	2,973,784	n/a
Reserve - Compensation	2,223,245	-	2,223,245	n/a
Reserve - Operating	2,942,083	-	2,942,083	n/a
Reserve - New Campuses	500,000	-	500,000	n/a
Reserve - Non-operating	329,194	-	329,194	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,134,765	1,807,170	327,595	84.7%
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%
Institutional Matching - Contracts/Grants	136,544	74,098	62,446	54.3%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,523,797	4,523,797	-	100.0%
Unexpended Plant Fund	6,350,000	3,600,000	2,750,000	56.7%
Debt Service Fund	3,051,579	1,525,790	1,525,789	50.0%
TOTAL UNRESTRICTED	305,184,104	170,642,562	134,541,542	55.9%
AUXILIARY FUND	12,178,528	6,668,727	5,509,801	54.8%
RESTRICTED FUND	102,972,256	49,750,558	53,221,698	48.3%
RICHLAND COLLEGIATE HIGH SCHOOL	2,089,322	802,785	1,286,537	38.4%
TOTAL EXPENDITURES & USES	\$ 422,424,210	\$ 227,864,632	\$ 194,559,578	53.9%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date - 58.3% of Fiscal Year Elapsed

	March 31, 2008			March 31, 2007		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 89,473,204	\$ 47,027,490	52.6%	\$ 84,752,747	\$ 44,529,323	52.5%
Tuition	64,384,882	53,547,344	83.2%	60,814,917	50,786,475	83.5%
Taxes for Current Operations	119,889,500	117,526,884	98.0%	110,791,496	109,645,485	99.0%
Federal Grants & Contracts	981,855	765,722	78.0%	1,133,870	548,934	48.4%
State Grants & Contracts	151,832	146,185	96.3%	131,292	131,252	100.0%
General Sources:						
Investment Income	6,250,000	4,176,230	66.8%	4,925,543	3,748,810	76.1%
General Revenue	2,276,850	1,740,789	76.5%	2,256,630	1,452,701	64.4%
Subtotal General Sources	8,526,850	5,917,019	69.4%	7,182,173	5,201,511	72.4%
SUBTOTAL UNRESTRICTED	283,408,123	224,930,644	79.4%	264,806,495	210,842,980	79.6%
Use of Fund Balance & Transfers-in	21,775,981	-	0.0%	10,251,852	-	0.0%
TOTAL UNRESTRICTED	305,184,104	224,930,644	73.7%	275,058,347	210,842,980	76.7%
AUXILIARY FUND						
Sales & Services	6,545,897	3,276,774	50.1%	7,227,730	3,562,131	49.3%
Investment Income	373,426	202,458	54.2%	385,322	233,276	60.5%
Transfers-in	4,523,797	4,523,797	100.0%	3,998,797	3,998,797	100.0%
Use of Fund Balance	735,408	-	0.0%	351,462	-	0.0%
TOTAL AUXILIARY	12,178,528	8,003,029	65.7%	11,963,311	7,794,204	65.2%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	23,258,341	14,382,121	61.8%	20,959,931	12,721,666	60.7%
SBDC State Match	1,501,733	407,880	27.2%	1,365,210	668,335	49.0%
Subtotal State Appropriations	24,760,074	14,790,001	59.7%	22,325,141	13,390,001	60.0%
Grants, Contracts & Scholarships:						
Federal	63,601,103	27,875,842	43.8%	63,652,450	26,278,519	41.3%
State	7,032,507	4,542,301	64.6%	5,924,624	2,719,756	45.9%
Local	6,568,181	2,375,110	36.2%	5,425,565	2,478,338	45.7%
Transfers-in	942,019	98,932	10.5%	903,745	471,491	52.2%
Subtotal Grants, Contracts & Scholarships	78,143,810	34,892,185	44.7%	75,906,384	31,948,104	42.1%
Richland Collegiate High School	68,372	68,372	100.0%	n/a	n/a	n/a
TOTAL RESTRICTED	102,972,256	49,750,558	48.3%	98,231,525	45,338,105	46.2%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	2,089,322	1,060,299	50.7%	n/a	n/a	n/a
TOTAL COLLEGIATE HIGH SCHOOL	2,089,322	1,060,299	50.7%	n/a	n/a	n/a
TOTAL REVENUES & ADDITIONS	\$ 422,424,210	\$283,744,530	67.2%	\$ 385,253,183	\$263,975,289	68.5%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 58.3% of Fiscal Year Elapsed

	March 31, 2008			March 31, 2007		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 120,096,300	\$ 73,952,961	61.6%	\$ 119,358,286	\$ 73,037,306	61.2%
Public Service	5,349,959	3,229,883	60.4%	5,621,001	2,879,865	51.2%
Academic Support	17,981,184	10,281,223	57.2%	16,587,463	9,741,179	58.7%
Student Services	25,718,527	14,310,983	55.6%	25,389,830	13,784,684	54.3%
Institutional Support	52,501,960	30,823,805	58.7%	49,492,311	29,965,369	60.5%
Staff Benefits	10,255,978	4,886,563	47.6%	10,106,751	5,056,295	50.0%
Operations & Maintenance of Plant	27,781,934	17,600,791	63.4%	27,147,376	16,729,823	61.6%
Repairs & Rehabilitation	20,124,989	3,817,217	19.0%	7,106,956	1,734,423	24.4%
Special Items:						
Reserve - Campus	2,973,784	n/a	n/a	736,058	n/a	n/a
Reserve - Compensation	2,223,245	n/a	n/a	-	n/a	n/a
Reserve - Operating	2,942,084	n/a	n/a	1,382,500	n/a	n/a
Reserve - New Campuses	500,000	n/a	n/a	500,000	n/a	n/a
Reserve - Non-operating	329,194	n/a	n/a	658,910	n/a	n/a
TOTAL UNRESTRICTED	288,779,138	158,903,426	55.0%	264,087,442	152,928,944	57.9%
AUXILIARY FUND						
Student Activities	6,409,059	3,873,256	60.4%	6,054,509	3,642,781	60.2%
Sales & Services	4,755,375	2,690,891	56.6%	5,317,752	2,946,976	55.4%
Reserve - Campus	532,018	n/a	n/a	158,234	n/a	n/a
Reserve - District	364,163	n/a	n/a	327,816	n/a	n/a
Transfers-out	117,913	104,580	88.7%	105,000	111,444	106.1%
TOTAL AUXILIARY	12,178,528	6,668,727	54.8%	11,963,311	6,701,201	56.0%
RESTRICTED FUND						
State Appropriations	23,258,341	14,382,121	61.8%	20,959,931	12,721,666	60.7%
Grants & Contracts	33,691,255	13,261,853	39.4%	31,355,580	11,591,282	37.0%
Scholarships	45,954,288	22,038,212	48.0%	45,916,014	21,025,157	45.8%
Subtotal Grants, Contracts & Scholarships	102,903,884	49,682,186	48.3%	98,231,525	45,338,105	46.2%
Richland Collegiate High School	68,372	68,372	100.0%	n/a	n/a	n/a
TOTAL RESTRICTED	102,972,256	49,750,558	48.3%	98,231,525	45,338,105	46.2%
RICHLAND COLLEGIATE H.S.						
Expenditures	2,089,322	802,785	38.4%	n/a	n/a	n/a
TOTAL COLLEGIATE HIGH SCHOOL	2,089,322	802,785	38.4%	n/a	n/a	n/a
SUBTOTAL EXPENDITURES & USES	406,019,244	216,125,496	53.2%	374,282,278	204,968,250	54.8%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	1,807,170	84.7%	1,894,389	1,816,995	95.9%
LoanStar Loan to Debt Service Fund	208,281	208,281	100.0%	208,281	208,281	100.0%
Institutional Matching-Contracts/Grants	136,544	74,098	54.3%	63,000	130,151	206.6%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	4,523,797	100.0%	3,998,797	3,998,797	100.0%
Unexpended Plant Fund	6,350,000	3,600,000	56.7%	1,250,000	1,250,000	100.0%
Debt Service Fund	3,051,579	1,525,790	50.0%	3,556,438	1,778,219	50.0%
TOTAL TRANSFERS & DEDUCTIONS	16,404,966	11,739,136	71.6%	10,970,905	9,182,443	83.7%
TOTAL EXPENDITURES & USES	\$ 422,424,210	\$ 227,864,632	53.9%	\$ 385,253,183	\$ 214,150,693	55.6%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 58.3% of Fiscal Year Elapsed

	March 31, 2008			March 31, 2007		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$ 186,246,675	\$ 112,828,053	60.6%	\$ 181,688,260	\$ 109,567,427	60.3%
Staff Benefits	10,255,978	4,886,563	47.6%	10,106,751	5,056,295	50.0%
Purchased Services	12,602,686	8,767,965	69.6%	11,658,334	7,111,936	61.0%
Operating Expenses	64,209,478	29,615,105	46.1%	49,737,943	27,318,204	54.9%
Supplies & Materials	9,016,721	5,758,782	63.9%	8,679,707	5,425,721	62.5%
Minor Equipment	6,511,246	2,357,980	36.2%	2,987,856	2,979,499	99.7%
Capital Outlay	6,593,703	2,416,396	36.6%	9,065,193	2,392,788	26.4%
Charges	(15,625,655)	(7,727,418)	49.5%	(13,114,070)	(6,922,926)	52.8%
SUBTOTAL UNRESTRICTED	279,810,832	158,903,426	56.8%	260,809,974	152,928,944	58.6%
Reserve - Campus	2,973,784	n/a	n/a	736,058	n/a	n/a
Reserve - Compensation	2,223,245	n/a	n/a	-	n/a	n/a
Reserve - Operating	2,942,083	n/a	n/a	1,382,500	n/a	n/a
Reserve - New Campuses	500,000	n/a	n/a	500,000	n/a	n/a
Reserve - Non-operating	329,194	n/a	n/a	658,910	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	1,807,170	84.7%	1,894,389	1,816,995	95.9%
LoanStar Loan to Debt Service Fund	208,281	208,281	100.0%	208,281	208,281	100.0%
Institutional Matching - Contracts/Grants	136,544	74,098	54.3%	63,000	130,151	206.6%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	4,523,797	100.0%	3,998,797	3,998,797	100.0%
Unexpended Plant Fund	6,350,000	3,600,000	56.7%	1,250,000	1,250,000	100.0%
Debt Service Fund	3,051,579	1,525,790	50.0%	3,556,438	1,778,219	50.0%
TOTAL UNRESTRICTED	305,184,104	170,642,562	55.9%	275,058,347	162,111,387	58.9%
AUXILIARY FUND	12,178,528	6,668,727	54.8%	11,963,311	6,701,201	56.0%
RESTRICTED FUND	102,972,256	49,750,558	48.3%	98,231,525	45,338,105	46.2%
RICHLAND COLLEGIATE HIGH SCHOOL	2,089,322	802,785	38.4%	n/a	n/a	n/a
TOTAL EXPENDITURES & USES	\$ 422,424,210	\$ 227,864,632	53.9%	\$ 385,253,183	\$ 214,150,693	55.6%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Tuition* reflects a higher than normal percent of budget due to a combination of tuition rate increases, enrollment growth, and additional income collected for students repeating state funded classes for the third time.
- (2) & (5) The *Richland Collegiate High School Restricted* has reached 100% of budget for both revenues and expenditures because this is only a small grant which was used for Spring 2008 textbooks for students.
- (3) Actual *Public Service* reflects a higher than normal percent of budget due to an increase in contracted services at the Bill J. Priest Institute in support of grant programs.
- (4) Actual *Staff Benefits* reflects a lower than normal percent of budget due primarily to an increase in the proportion of state funding for ORP, which resulted in a proportionately lower requirement for the district. Current year activity will be re-evaluated for Spring 2008 revision.

FINANCIAL REPORT NO. 30

Acceptance of Gifts

Administration recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in May 2008</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Equipment	2	n/a	\$2,189
	Chancellor's Council	9	\$100 - 5,000	18,500
	Chancellor's Council	1	\$5,001 - 50,000	10,000
DCCCD Foundation, Inc.	Programs and Services	11	\$100 - 5,000	19,848
	Programs and Services	1	\$5,001 - 50,000	6,000
	Scholarships ¹	15	\$100 - 5,000	25,313
	Rising Star Scholarship	1	\$100 - 5,000	500
	Rising Star Scholarship	1	\$5,001 - 50,000	10,382
Total	n/a	41	n/a	\$92,732

<u>Gifts Reported in Fiscal Year 2007-08</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			<u>Total</u>
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	
September 2007	\$ 600	\$ 53,500	\$ 70,706	\$124,806
October 2007	6,000	50,100	65,530	121,630
November 2007	850	1,135	56,840	58,825
December 2007	0	0	79,139	79,139
January 2008	140,120	21,600	60,035	221,755
February 2008	15,756	15,750	183,199	214,705
March 2008	0	0	57,773	57,773
April 2008	0	6,760	13,644	20,404
May 2008	2,189	10,882	79,661	92,732
June 2008				
July 2008				
August 2008				
Total To Date	\$165,515	\$159,727	\$666,527	\$991,769

¹ The "Scholarships" category does not include gifts to the Rising Star program, which are reported as a separate line item.

Gifts Reported in Fiscal Years 2000-01 through 2006-07							
Type	2000-01	2001-02	2002-03	2003-04	2004-05	2005-06	2006-07
Equipment	\$ 368,475	\$3,519,952	\$2,267,725	\$ 187,915	\$ 137,643	\$ 396,503	\$ 64,830
Rising Star	0	0	724,230	439,556	728,836	492,032	57,068
Other Gifts	1,157,444	221,703	734,917	1,135,653	939,058	1,432,358	972,010
Total	\$1,525,919	\$3,741,655	\$3,726,872	\$1,763,124	\$1,805,537	\$2,320,893	\$1,093,908

In April 2008, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

Purpose	Quantity	Total
Chancellor's Council	0	0
Programs and Services	12	23,420
Total	12	\$23,420

Submitted by Mrs. Betheny Reid, executive director of DCCCD Foundation, Inc.

FINANCIAL REPORT NO. 31

Notice of Grant Awards

Grant Awards Reported in May 2008

Source: Texas Higher Education Coordinating Board/Del Mar College (fiscal agent)
Beneficiary: Brookhaven College (subcontract agreement) – The Student Learning Styles Academy grant
Amount: \$4,750
Term: September 1, 2007 – August 31, 2008
Purpose: Host a two-day Student Learning Styles Academy for state college career and technical faculty.

Source: Texas Higher Education Coordinating Board/South Texas College (fiscal agent)
Beneficiary: Brookhaven College (subcontract agreement) – Focus on the Student: Critical Thinking in the 21st Century
Amount: \$2,100
Term: September 1, 2007 – August 31, 2008
Purpose: Develop training materials to present to technical educators on critical thinking problem-based case studies and course redesign. Conduct workshops and assist in dissemination of project deliverables.

Source: Texas Higher Education Coordinating Board
Beneficiary: Cedar Valley College – P-16 College Readiness Special Advisors Program
Amount: \$15,000
Term: April 7, 2008 – September 30, 2008
Purpose: Obtain information and update all institutions about the implementation of college readiness standards and initiatives for students entering post-secondary institutions for the college's service area.

Source: Texas Higher Education Coordinating Board
Beneficiary: North Lake College – P-16 College Readiness Special Advisors Program
Amount: \$15,000
Term: April 7, 2008 – September 30, 2008
Purpose: Obtain information and update all institutions about the implementation of college readiness standards and initiatives for students entering post-secondary institutions for the college's service area.

Source: Texas Workforce Commission – Skills Development Fund Program
Beneficiary: Bill J. Priest Campus of El Centro
Amount: \$793,033
Term: May 1, 2008 – April 30, 2009
Purpose: To provide customized training to 600 new hires and incumbent workers of AMTEC Consortium (a consortium of 6 business partners) in the manufacturing industry.

Source: The Sue Pope Fund – North Texas Pollution Reduction Program
Beneficiary: Cedar Valley College
Amount: \$150,000
Term: March 14, 2008 – March 14, 2010
Purpose: The Sustainable Community Institute program will provide courses in green building and urban design to consumers and contractors in the Southern sector of Dallas County.

<u>Grant Awards Reported in Fiscal Year 2007-08</u>	
September 2007	\$ 1,358,415
October 2007	10,309,885
November 2007	507,092
December 2007	434,834
January 2008	1,319,127
February 2008	375,860
March 2008	603,672
April 2008	2,200,761
May 2008	979,883
June 2008	
July 2008	
August 2008	
Total To Date	<u>18,089,529</u>

<u>Grant Awards Reported in Fiscal Years 2000-01 through 2006-07</u>							
<u>Type</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
Competitive	\$24,959,783	\$11,917,647	\$20,264,070	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910
Pell Grants ²	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783	39,780,918
Total	<u>\$38,367,275</u>	<u>\$31,575,670</u>	<u>\$46,463,931</u>	<u>\$48,649,756</u>	<u>\$53,586,988</u>	<u>\$49,147,481</u>	<u>\$56,949,828</u>

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than

² The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Submitted by Mrs. Betheny Reid, executive director of DCCCD Foundation, Inc.

FINANCIAL REPORT NO. 32

Approval of Adjustments to the Budget for Fiscal Year 2007-2008

It is recommended that adjustments to the budget for fiscal year 2007-08 be approved and the budget be revised.

Background

Board Policy CC (LOCAL) provides the following: The Budget may be amended during the fiscal year upon approval of the Board according to the Business Office Procedures Manual. Normally, the administration proposes adjustments to the budget in Fall and Spring semesters.

The Planning and Budget Committee reviewed the proposed adjustments on April 29, 2008. Following a presentation and question/answer period, the committee approved submitting the proposed adjustments to the Board for formal action. Members of the committee are Trustee Flores (chair), Trustee Metzger and Trustee Williams.

Administration recommends increasing the operating budget by \$2,604,588 which includes the following highlights:

Unrestricted Fund Revenue

- Projected increase in continuing education revenue (\$258,141)
- Projected increase in investment income (\$166,000)
- Use of Fund Balance in support of location projects (\$6,126,052)

Auxiliary Fund Revenue

- Use of Fund Balance in support of location projects (\$188,000)

Restricted Fund Revenue

- Net reduction in revenue of \$4,139,407 for grants closing

Administration recommends an increase to the Unexpended Plant Fund of \$28,573,013 to include:

- \$1,550,000 increase in investment revenue
- \$25,000,000 issuance of additional debt
- \$1,880,013 increase in transfers-in

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 PROPOSED CURRENT FUNDS OPERATING BUDGET
Revenues & Additions

	2008		
	Fall Revision	Proposed Change	Spring Revision
Unrestricted Fund:			
State Appropriations	\$ 89,473,204	\$ -	\$ 89,473,204
Tuition	64,384,882	258,141	64,643,023
Taxes for Current Operations	119,889,500	-	119,889,500
Federal Grants and Contracts	981,855	-	981,855
State Grants and Contracts	151,832	-	151,832
Investment Income	6,250,000	166,000	6,416,000
General Revenue	2,276,850	52,640	2,329,490
Use of Fund Balance	21,775,981	6,126,052	27,902,033
Total	\$ 305,184,104	\$ 6,602,833	\$ 311,786,937
Auxiliary Fund:			
Sales & Services	\$ 6,545,897	\$ 10,657	\$ 6,556,554
Investment Income	373,426	(64,403)	309,023
Transfers-in	4,523,797	6,908	4,530,705
Use of Fund Balance	735,408	188,000	923,408
Total	\$ 12,178,528	\$ 141,162	\$ 12,319,690
Restricted Fund:			
Insurance/Retirement Match	\$ 23,258,341	\$ -	\$ 23,258,341
SBDC State Match	1,501,733	-	1,501,733
Subtotal State Appropriations	24,760,074	-	24,760,074
Grants & Contracts			
Federal	63,601,103	(4,529,282)	59,071,821
State	7,032,507	2,285,561	9,318,068
Local	6,568,181	(1,895,686)	4,672,495
Transfers-in	942,019	-	942,019
Total	\$ 102,903,884	\$ (4,139,407)	\$ 98,764,477
Richland Collegiate High School	68,372	-	68,372
Grand Total	\$ 102,972,256	\$ (4,139,407)	\$ 98,832,849
Richland Collegiate High School			
State Funding	\$ 2,079,322	\$ -	\$ 2,079,322
Investment Income	10,000	-	10,000
Total	\$ 2,089,322	\$ -	\$ 2,089,322
TOTAL CURRENT FUNDS REVENUES & ADDITIONS	\$ 422,424,210	\$ 2,604,588	\$ 425,028,798

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 PROPOSED CURRENT FUNDS OPERATING BUDGET
Expenditures & Uses by Function

	2008		
	Fall Revision	Proposed Change	Spring Revision
Unrestricted Fund			
Instruction	\$ 120,096,300	296,506	\$ 120,392,806
Public Service	5,349,959	155,629	5,505,588
Academic Support	17,981,184	441,348	18,422,532
Student Services	25,718,527	(189,512)	25,529,015
Institutional Support	52,876,960	1,649,802	54,526,762
Staff Benefits	10,255,978	(165,364)	10,090,614
Operations & Maintenance	27,781,934	785,006	28,566,940
Repairs & Rehabilitation	20,124,989	3,622,742	23,747,731
Reserve - Campus	2,973,784	(182,571)	2,791,213
Reserve - Compensation	-	-	-
Reserve - State Funding Reduction	1,013,357	-	1,013,357
Reserve - Operating	3,776,972	(1,684,889)	2,092,083
Reserve - New Campuses	500,000	-	500,000
Reserve - Non-operating	329,194	(13,339)	315,855
Mandatory Transfers	2,479,590	554	2,480,144
Non-mandatory Transfers	13,925,376	1,886,921	15,812,297
Total	\$ 305,184,104	\$ 6,602,833	\$ 311,786,937
Auxiliary Fund			
Student Activities	\$ 6,409,059	\$ 343,270	\$ 6,752,329
Sales & Services	4,755,375	(102,085)	4,653,290
Reserve - Campus	532,018	(9,842)	522,176
Reserve - District	364,163	(120,148)	244,015
Transfers-out	117,913	29,967	147,880
Total	\$ 12,178,528	\$ 141,162	\$ 12,319,690
Restricted Fund			
State Appropriations	\$ 23,258,341	\$ -	\$ 23,258,341
Grants & Contracts	33,691,255	(4,139,407)	29,551,848
Scholarships	45,954,288	-	45,954,288
Total	\$ 102,903,884	\$ (4,139,407)	\$ 98,764,477
Richland Collegiate High School	68,372	-	68,372
Grand Total	\$ 102,972,256	\$ (4,139,407)	\$ 98,832,849
Richland Collegiate High School			
Instruction	\$ 1,228,500	\$ (90,476)	\$ 1,138,024
Public Service	\$ -	90,476	\$ 90,476
Academic Support	174,976	(31,476)	143,500
Student Services	173,829	31,476	205,305
Institutional Support	512,017	-	512,017
Total	\$ 2,089,322	\$ -	\$ 2,089,322
TOTAL CURRENT FUNDS EXPENDITURES & USES	\$ 422,424,210	\$ 2,604,588	\$ 425,028,798

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 PROPOSED NON-OPERATING BUDGET
Revenues & Expenditures

Unexpended Plant Fund

	2008		
	Fall Revision	Proposed Change	Spring Revision
Revenues & Additions:			
Investment Revenue	\$ 1,830,000	\$ 1,550,000	\$ 3,380,000
General Obligation Bonds	-	25,000,000	25,000,000
Commercial Paper	150,000,000	-	150,000,000
Transfers-in	6,350,000	1,880,013	8,230,013
Use of Fund Balance	24,993,654	143,000	25,136,654
Total	\$ 183,173,654	\$ 28,573,013	\$ 211,746,667
Expenditures & Uses:			
Bldg & Physical Plant Repairs	\$ 9,820,451	\$ -	\$ 9,820,451
Construction & Land Purchases	152,856,942	28,083,507	180,940,449
Architects	16,787,341	(2,751,206)	14,036,135
Furniture & Equipment	3,635,464	3,240,712	6,876,176
Bond Cost of Issuance	-	-	-
Commercial Paper Cost of Issuance	73,456	-	73,456
Total	\$ 183,173,654	\$ 28,573,013	\$ 211,746,667

Debt Service Fund

	2008		
	Fall Revision	Proposed Change	Spring Revision
Revenues & Additions:			
Investment Revenue	\$ 50,000	\$ -	\$ 50,000
Taxes (Maintenance Tax Notes)	6,127,618	-	6,127,618
Taxes (General Obligation Bonds)	5,445,996	-	5,445,996
Taxes (Commercial Paper)	2,222,436	-	2,222,436
Transfers-in (Tuition)	2,134,765	-	2,134,765
Transfers-in (Auxiliary Fund)	-	-	-
Transfers-in (Unrestricted)	3,259,860	-	3,259,860
Total	\$ 19,240,675	\$ -	\$ 19,240,675
Expenditures & Uses:			
General Obligation Bonds (Principal & Interest)	\$ 5,299,250	\$ -	\$ 5,299,250
General Obligation Bonds (Debt Service Expense)	1,000	-	1,000
Revenue Bonds (Principal & Interest)	5,234,594	-	5,234,594
Revenue Bonds (Debt Service Expense)	1,750	-	1,750
Maintenance Tax Notes (Principal & Interest)	5,963,331	-	5,963,331
Maintenance Tax Notes (Debt Service Expense)	300	-	300
CP Interest Expense	2,162,959	-	2,162,959
Lone Star Notes (State of TX)	208,281	-	208,281
Uncollectible Tax Expense	95,193	-	95,193
Tax Collection Fees	274,017	-	274,017
Total	\$ 19,240,675	\$ -	\$ 19,240,675

FINANCIAL REPORT NO. 33

Approval of Tuition for Continuing Education Courses

It is recommended that approval be given to the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

Background

There are three attached lists compiled from information supplied by deans of continuing education at the colleges. The first list is *Retroactive Approval for Workforce Education CEU Reimbursable Courses* and contains courses not included on the February 2008 board agenda that need to be reported for 3rd quarter reimbursement. The second list is *New Tuition for Workforce Education CEU Reimbursable Courses* and represents changes in tuition costs beginning 4th quarter. The third list, *New Workforce Education CEU Courses*, contains courses being offered for the first time during 4th quarter. Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1st quarter: September – November, 2nd quarter: December – February, 3rd quarter: March – May, 4th quarter: June - August).

Tuition varies according to the following factors:

Direct Costs: Instructor salaries; materials, software and equipment for specialized courses; special marketing and recruitment efforts

Indirect Costs: Rental of off-campus facilities.

Submitted by Dr. Andrew Jones, vice chancellor of educational affairs and Ms. Joyce Williams, interim district director of workforce education

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 4th QUARTER (JUNE 1, 2008 – AUGUST 31, 2008)**

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	ECC	POFT	1025	Plato Applied Math	\$ 280	56	Setup after submission of last report.
2.	ECC	POFT	1004	Plato Writing	\$ 200	40	See ID #1
3.	EFC	FITT	1045	Lifeguard/FA (First Aid)/CPR (Cardiopulmonary Resuscitation)/AED (Automatic External Defibrillation) Training Certificate	\$ 175	32	See ID #1
4.	EFC	FITT	1045	Lifeguard/FA (First Aid)/CPR (Cardiopulmonary Resuscitation)/AED (Automatic External Defibrillation) Training Certificate Recertification	\$ 100	16	See ID #1
5.	EFC	DAAC	2041	Counseling Alcohol and Other Drug Addictions	\$ 117	48	See ID #1
6.	NLC	CBFM	2011	Heating, Ventilating, and Air Conditioning Commercial Service IV B	\$ 213	80	See ID #1
7.	NLC	CBFM	2017	Building Systems	\$ 190	48	See ID #1
8.	NLC	COMG	1045	Conversation at Work: Intermediate Part I	\$ 65	20	See ID #1
9.	NLC	COMG	1008	Introduction to Reading and Writing Skills for the Workplace Part B	\$ 125	48	See ID #1
10.	NLC	COMG	1009	Using Effective Communication in Business	\$ 85	24	See ID #1
11.	NLC	CRPT	1029	Commercial Carpentry I-General	\$ 474	80	See ID #1
12.	NLC	DFTG	1014	Introduction to Building Systems and Design	\$ 33	30	See ID #1
13.	NLC	DFTG	1023	Basic Commercial Blueprint Reading	\$ 33	30	See ID #1
14.	NLC	DFTG	2004	Intermediate Building Systems and Design	\$ 33	30	See ID #1
15.	NLC	ELPT	1019	Electrical Accelerated I B	\$ 474	80	See ID #1
16.	NLC	FIRT	1091	Fire Protection Systems Design IV	\$ 128	48	See ID #1
17.	NLC	FIRT	1091	Fire Protection Systems Design II	\$ 128	48	See ID #1
18.	NLC	FIRT	1091	Fire Protection Hydraulics and Water Supply Analysis	\$ 128	24	See ID #1

**RETROACTIVE APPROVAL FOR
WORKFORCE EDUCATION CEU REIMBURSABLE COURSES**

ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
19.	NLC	FRNL	1001	Workforce Spanish: Essential Spanish Introduction	\$ 125	32	See ID #1
20.	NLC	HART	1091	Heating, Ventilating, and Air Conditioning Commercial Service III B	\$ 138	80	See ID #1
21.	NLC	HART	1001	HVAC Commercial Service I B	\$ 317	80	See ID #1
22.	NLC	HART	2002	Heating, Ventilating, and Air Conditioning Commercial Service IV B	\$ 213	80	See ID #1
23.	NLC	HART	2002	Heating, Ventilating, and Air Conditioning Commercial Service IV B Double Time	\$ 213	80	See ID #1
24.	NLC	ITSW	1022	Microsoft Excel for Construction Trades	\$ 66	12	See ID #1
25.	NLC	MBST	2009	Masonry IV	\$ 138	80	See ID #1
26.	NLC	MCHN	1091	Sheet Metal Leadership and Foreman Training	\$ 213	80	See ID #1
27.	NLC	MCHN	2030	Sheet Metal Advanced Shop and Layout	\$ 513	80	See ID #1
28.	NLC	PFPB	1025	Plumbing III B	\$ 138	80	See ID #1
29.	NLC	PFPB	1091	Plumbing III B	\$ 138	80	See ID #1
30.	NLC	PFPB	2032	Pipefitter Accelerated II B	\$ 317	80	See ID #1
31.	NLC	POFT	1004	Business Writing	\$ 85	24	See ID #1
32.	NLC	SPNL	1001	Basic Health Care Spanish	\$ 125	32	See ID #1
33.	NLC	TECM	1001	Applied Construction Math I	\$ 190	48	See ID #1
34.	NLC	TECM	1049	Applied Construction Math II	\$ 329	48	See ID #1
35.	NLC	TECM	1017	Applied Construction Math III	\$ 329	48	See ID #1
36.	NLC	WLDG	1021	TD Tech Welding	\$ 165	108	See ID #1
37.	NLC	WLDG	1023	Welding Construction II Double Time	\$ 138	80	See ID #1
38.	RLC	PHRA	1061	Clinical Pharmacy Technician/Assistant	\$ 1,350	280	See ID #1
39.	RLC	BMGT	1027	Principles of Management	\$ 117	48	See ID #1
40.	RLC	MCHN	1042	Machine Shop Math	\$ 480	16	See ID #1
41.	RLC	DFTG	1023	Blueprint Reading	\$ 480	16	See ID #1

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 4TH QUARTER (JUNE 1, 2008 – AUGUST 31, 2008)**

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
42.	BHC	WLDG	1009	Oxy-Acetylene and Arc Welding Techniques for the Craftsman	\$ 155	33
43.	BHC	WLDG	1003	Oxy-Acetylene and Gas Metal Arc Welding Techniques for the Craftsman	\$ 155	33
44.	ECC	RSTO	1041	Certificacion de administracion de proteccion de comida	\$ 125	15
45.	ECC	RSTO	2041	Renovacion de certificacion de administracion de proteccion de comida	\$ 75	7
46.	ECC	HITT	1005	Medical Terminology	\$ 229	48
47.	ECC	RNSG	1002	Associate Degree Nursing Skills *	\$ 225	48
48.	ECC	COMG	1003	Communication Skills for the Workplace: Getting Started	\$ 96	48
49.	ECC	COMG	1000	Communications Improvement I	\$ 96	48
50.	ECC	COMG	1000	Communications Improvement I	\$ 120	60
51.	ECC	COMG	1001	Communications Improvement II	\$ 96	48
52.	ECC	COMG	1001	Communications Improvement II	\$ 120	60
53.	ECC	COMG	1004	Communications Improvement III	\$ 120	60
54.	ECC	COMG	1004	Communications Improvement III	\$ 96	48
55.	ECC	COMG	1005	Communications Improvement IV	\$ 120	60
56.	ECC	COMG	1005	Communications Improvement IV	\$ 96	48
57.	ECC	COMG	1007	Communications Improvement V	\$ 96	48
58.	ECC	FRNL	1001	Spanish I for Business and Travel	\$ 75	30
59.	ECC	FRNL	1001	Spanish II for Business and Travel	\$ 75	30
60.	ECC	PSTR	1006	Cake Decorating I	\$ 125	36
61.	ECC	POFT	1010	Basic Keyboarding-Computer Introduction	\$ 350	48
62.	EFC	CJLE	2003	Intermediate Child Abuse Prevention and Investigation	\$ 100	24

*Course listed with official WECM title.

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
63.	EFC	CJLE	1045	Intermediate Crime Scene Search	\$ 125	32
64.	EFC	PHTC	1003	Studio Portraiture	\$ 120	24
65.	RLC	ITSE	2032	Java Programming	\$ 395	40
66.	RLC	ITSE	2032	Java Programming, Advanced	\$ 395	40

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
CONTINUING EDUCATION COURSE TUITION SCHEDULE
EFFECTIVE FOR 4TH QUARTER (JUNE 1, 2008 – AUGUST 31, 2008)**

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
67.	BHC	POFT	1004	Business Writing	\$ 65	10
68.	CVC	BUSG	1005	Customer Service Specialist	\$ 105	32
69.	CVC	BMGT	1021	Introduction to Project Management	\$ 105	30
70.	CVC	MRKG	1032	The Art of Business Networking	\$ 59	8
71.	CVC	BUSG	1091	The Entrepreneur Business Training	\$ 199	28
72.	CVC	FCTR	1014	Catering I	\$ 225	48
73.	CVC	TECM	1013	Math for Child Development Professionals	\$ 20	8
74.	CVC	ITSW	1058	Teaching Technology to Toddlers	\$ 20	8
75.	CVC	NURA	1001	Certified Nurse Aide	\$ 500	75
76.	CVC	PTHA	1091	Physical Therapy Aide	\$ 999	50
77.	ECC	MDCA	1005	Medical Law and Ethics	\$ 149	32
78.	ECC	POFT	1020	Communication Skills	\$ 250	30
79.	ECC	POFT	1023	Fundamentals of Filing and Office Work	\$ 250	30
80.	EFC	POFI	1005	Desktop Publishing	\$ 125	20
81.	EFC	ACNT	1093	Mastering Payroll	\$ 135	21
82.	EFC	ITNW	1050	How to Start and Operate a Successful eBay Business	\$ 99	16
83.	EFC	HRPO	1004	Business Law	\$ 125	20
84.	EFC	ABDR	1007	Auto Body Welding	\$ 117	96
85.	EFC	INMT	1043	Computer Aided Design/Computer Aided Manufacturing	\$ 117	96
86.	EFC	ELPT	1040	Master Electrician Exam Review I	\$ 225	48
87.	EFC	COMG	1002	Improving Communications Presentations	\$ 60	24
88.	EFC	CJLE	2000	Crisis Intervention: Train the Trainer	\$ 100	16
89.	EFC	CDEC	2000	Child Development: Integrating Nature into the Classroom	\$ 35	7
90.	EFC	CDEC	2000	Toddler and Preschool Guidance	\$ 35	7

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
91.	EFC	CDEC	1008	Using Active Learning for Pre-School Teachers	\$ 35	7
92.	EFC	FMKT	1091	Silk/Dried Flower Arranging	\$ 80	24
93.	EFC	FMKT	1091	Floral Events Planning	\$ 120	30
94.	EFC	FMKT	2031	Advanced Floral Design	\$ 120	33
95.	EFC	FITT	1046	Water Safety Instructor	\$ 175	42
96.	EFC	ARTC	1090	Adobe Photoshop CS3	\$ 165	42
97.	MVC	ECRD	1011	EKG Technician Program	\$ 999	50
98.	MVC	PLAB	1023	Phlebotomy Technician	\$ 1,599	90
99.	NLC	ARTC	1093	Design for Non-Designers	\$ 99	12
100.	NLC	ITSC	1006	Windows	\$ 99	12
101.	NLC	ITSW	1046	Excel II	\$ 99	12
102.	NLC	ITSW	1022	Excel I	\$ 99	12
103.	NLC	POFI	1024	Introduction to Microsoft Word	\$ 69	12
104.	NLC	POFI	1005	Publisher	\$ 119	16
105.	NLC	POFI	1024	Microsoft Word for Construction Trades	\$ 66	12
106.	NLC	RELE	2032	Real Estate Brokerage	\$ 105	32
107.	RLC	GAME	1002	Storyboarding	\$ 117	96
108.	RLC	ARTV	2045	3-D Modeling and Rendering III	\$ 117	96
109.	RLC	CRFT	1091	Entrepreneurship: Making and Selling Jewelry	\$ 100	32
110.	RLC	ITSC	1044	Customer Service Skills: Help Desk	\$ 99	16
111.	RLC	ITSW	1021	Microsoft Office 2007	\$ 150	24
112.	RLC	OSHT	1017	Community Safety for Positive Employment Outcomes	\$ 150	24

FINANCIAL REPORT NO. 34

Approval for Completing Sewer Line Repairs

At the March 4, 2008 DCCCD Board meeting, the chancellor verbally recommended that the Board authorize him to complete emergency repairs on sewer lines which had collapsed at Brookhaven College under the edge of the physical education building. This item is to inform the Board of Trustees that the total amount for the repairs performed by Public Service Plumbers was \$36,106.50.

Background

Background: On January 23, the District engaged Public Service Plumbers for what appeared to be straightforward repairs to a backed-up sewer line that had disabled toilets and showers in the gymnasium. The original estimate for the repairs was just under \$7,000. At the time the chancellor told the board of the necessary emergency repairs at the March 4, 2008 meeting, it was determined that there was further damage and that the estimate for completing the repairs was \$32,000 - \$35,000.

The work has been completed and the amount is \$36,106.50. This report is to inform the board of the final project cost.

This item is to inform the board of the cost of the emergency measures that the chancellor discussed with the board at the March 4, 2008 meeting.

Submitted by Mr. Ed DesPlas, vice chancellor for business affairs

FINANCIAL REPORT NO. 35

Approval of Interlocal Agreement with Cedar Hill Independent School District

It is recommended that authorization be given to approve an Interlocal Agreement with the Cedar Hill Independent School District (CHISD), the University of North Texas Dallas Campus, and Cedar Valley College to establish an Early College High School (ECHS) Program with the Cedar Hill Independent School District (CHISD). The ECHS will be housed at the CHISD 9th Grade Center.

Background

This is a partnership between Cedar Valley College, the Cedar Hill Independent District (CHISD), and the University of North Texas Dallas Campus to establish an Early College High School (ECHS) at the 9th Grade Center of CHISD. The ECHS, while part of the 9th Grade Center, will utilize a completely separate portion of the 9th grade Center and will have its own entrances and classrooms. As one of the Early Colleges being developed in Texas under the auspices of the Texas High School Project funded by Michael Dell and Melinda and William Gates Foundation through the Communities Foundation of Texas, the ECHS will begin with approximately 100 9th grade students and add a grade level each succeeding year. By 2012, the ECHS will have its maximum of 400 students, 100 at each grade level. The Cedar Hill Independent School District will be receiving start-up funding from a grant made to the University of North Texas to facilitate development of the new school

The ECHS is targeted toward economically and educationally disadvantaged students who are unlikely to pursue postsecondary education. Students will be able to earn both a high school diploma and an Associates Degree, or alternatively, two years of college credit toward a Bachelor's Degree. The ECHS will prepare high school students for successful careers and educational futures through seamless integration of high school, college, and the world of work, improve academic performance and self-concepts, and increase high school and college/university completion rates. It is part of the answer to the issues raised in "Closing the Gaps".

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Huan Luong, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;

- Approval of the agreement by Lee F. Jackson, chancellor University of North Texas System
- Approval of the agreement by the CHISD and signed by CHISD Superintendent Horace Williams.

The ECHS will address pressing community needs for greater high school and college completion rates for economically and educationally disadvantaged students.

Submitted by Dr. Jennifer Wimbish, president, Cedar Valley College and Dr. Lynn Nolte, vice president for instruction, Cedar Valley College

FINANCIAL REPORT NO. 36

Approval of Agreement with Grant Thornton

It is recommended that authorization be given to approve an agreement with Grant Thornton in an amount not to exceed \$97,850 for fees plus \$5,871 for administrative expenses for a total amount of \$103,721 for auditing and reporting on DCCCD's financial statements for the year ending August 31, 2008.

Background

For the audit for the period ending August 31, 2008, Grant Thornton's engagement letter indicates the following financial terms:

Our billings for the services set forth in this Engagement Letter are estimated as follows and are due upon receipt:

<i>General purpose financial audit</i>	<i>\$76,110</i>
<i>Procedures related to Richland Collegiate High School</i>	<i>\$ 3,790</i>
<i>OMB Circular A-133/State of Texas Single Audit</i>	<i>\$17,950</i>

In addition, we bill for our expenses, which includes six percent of fees to cover items such as copies, postage, supplies, computer and technology usage, software licensing, and research and library databases, and similar expense items.

In addition to the scheduled annual increase in cost, the cost of both the general purpose financial audit, which includes the Richland Collegiate High School, and the OMB Circular A-133/State of Texas Single Audit is 10% higher this year due to increased requirements of recently issued statements of auditing standards that prescribe additional audit responsibilities. This 10% cost increase correlates to the projected additional hours needed to fulfill the requirements of the new standards.

This is the fourth year of the planned five years of engagement.

Funds are budgeted in audit fees-financial account #22131 in division #11-11-102948.

Submitted by Mr. Ed DesPlas, vice chancellor for business affairs

FINANCIAL REPORT NO. 37

Approval of Agreement with Grant Thornton

It is recommended that authorization be given to approve an agreement with Grant Thornton in an amount not to exceed \$6,500 for fees plus \$390 for administrative expenses for a total amount of \$6,890 for reviewing the schedule of current funds expenses by individual campus and central administrative function for the year ending August 31, 2008.

Background

For the review for the period ending August 31, 2008, Grant Thornton's engagement letter indicates the following financial terms:

Our billings for the services set forth in this Engagement Letter are estimated to be:

<i>Review of Schedule of Current funds Expenses by Individual Campus and Central Administrative Function</i>	<i>\$6,500</i>
--	----------------

In addition, we bill for our expenses, which includes six percent of fees to cover items such as copies, postage, supplies, computer and technology usage, software licensing, and research and library databases, and similar expense items.

This review is needed to meet Southern Association of Colleges and Schools (SACS) requirements. A review is different than an audit and has for that reason been submitted as a separate engagement letter in order to enumerate the services provided for a review as opposed to an audit.

This is the fourth year of the planned five years of engagement.

Funds are budgeted in audit fees-financial account #22131 in division #11-11-102948.

Submitted by Mr. Ed DesPlas, vice chancellor for business affairs

FINANCIAL REPORT NO. 38

Approval of Agreement with Dallas Independent School District

It is recommended that authorization be given to approve an agreement with Dallas Independent School District in an amount not to exceed \$51,000 for the period August 1, 2007 through July 31, 2008, to provide space at El Centro College for the operation of the Middle College High School.

Background

Dallas Independent School District (DISD) has operated the Middle College High School at El Centro for the past 20 years. The agreement permits El Centro College to lease space to DISD for this purpose. Approximately 150 Middle College High School students attend high school classes at El Centro. Classes are taught by DISD instructors.

This is a request for retroactive approval because of revisions made by each party to the agreement. This contract may be renewed for five one-year terms at the agreement of the two parties.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, David Browning, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Paul J. McCarthy, president.

El Centro College receives \$51,000 per year under this agreement.

Submitted by Dr. Paul McCarthy, president, El Centro College

FINANCIAL REPORT NO. 39

Approval of Interlocal Agreement with City of Mesquite

It is recommended that authorization be given to approve an Interlocal Agreement with the City of Mesquite in an amount not to exceed \$4,000 for training provided by Eastfield College.

Background

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal cooperation contract and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides this direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be renewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Carol Brown, president.

Estimated revenues are \$ 4,000.

Submitted by Dr. Carol Brown, president, Eastfield College

FINANCIAL REPORT NO. 40

Approval of Amendment to Agreement with Coast Community College District

It is recommended that authorization be given to approve an amendment to an agreement with Coast Community College District for the period May 1, 2008, through April 30, 2009, to provide distance learning courses, degree programs and student services to participating sailors in support of the Navy College Program for Afloat Education (NCPACE) for Dallas County Community College District's Dallas TeleCollege LeCroy Center for Educational Telecommunications.

Background

The Board of Trustees approved the original agreement, Number CCC2004-NCPACE 1001, on May 4, 2004, for participation in the Navy College Program for Afloat Education (NCPACE). Under this agreement, Coast Community College District is a subcontractor of Central Texas College to supply course materials to Navy personnel on ships and remote sites.

This amendment, Modification 006 - Schedule C, amends the tuition rate per credit hour from \$146.08 to \$149.00. Dallas TeleCollege will receive the Board approved per credit hour out-of-state tuition rate plus distance learning fee, less \$21.00 for contracted services fee per credit hour of instruction for all billable grades. Contracted services include maintenance of student data base and management of reporting enrollments and grades to Central Texas College for payment by the Navy.

Upon receipt of notification of a two percent increase provided by the prime contractor, Central Texas College, to all participants of the NCPACE Program, Coast Community College District initiated Modification 006 - Schedule C. This modification applies to all delivery orders funded May 1 or later.

Retroactive approval is being requested to May 1, 2008. The issue date of the amendment from Coast was April 1, which was after the cut-off date for submitting agenda items for consideration on the April Board of Trustees meeting agenda.

This amendment provides listing of nine approved courses and modifies Section 5, Data Management Exchange with the addition of paragraph for compliance of the Family Educational Rights and Privacy Act of 1974 (FERPA).

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;

- Assurance from the chief business officer, Dorothy J. Clark, dean of financial affairs, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Pamela K. Quinn, provost.

Estimated revenues are \$357,600. Estimated expenditures are \$50,400. Financial resources are budgeted in credit tuition account #12100 and distance learning fee account #12511 in division #11-09-000000 and contracted services expenses account #22321 in division #11-09-300000 in fiscal year 2008 and 2009.

Submitted by Ms. Pamela Quinn, provost, R. Jan LeCroy Center for Educational Telecommunications

FINANCIAL REPORT NO. 41

Approval of Agreement with the Department of the Navy

It is recommended that authorization be given to approve an agreement with Commander, Naval Education and Training Command, representing the Department of the Navy, for the period June 1, 2008 through May 31, 2011, to provide guidelines for providing educational services for sailors under the Navy College Program Distance Learning Partnership with Dallas County Community College District LeCroy Center for Educational Telecommunications.

Background

The DCCCD, through the Dallas TeleCollege, has been awarded the status of Navy College Program Partner since October 2000. The Dallas TeleCollege offers distance education courses leading to the Associates of Applied Arts & Sciences Degree in Business Administration to sailors stationed worldwide.

Navy students are required to make provisions for payment of all costs at the time of enrollment. DCCCD shall accept Tuition Assistance (TA) Form toward payment of tuition costs with invoicing for the Navy's portion of tuition in accordance with terms on the TA form.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Dorothy J. Clark, dean of financial affairs, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Pamela K. Quinn, provost.

Three-year estimated revenues are \$800,000. Financial resources are budgeted in credit tuition account #12100 in division #11-09-000000.

Submitted by Ms. Pamela K. Quinn, provost, R. Jan LeCroy Center for Educational Telecommunications

FINANCIAL REPORT NO. 42

Approval of Amendment to Agreement with Condensed Curriculum International, Inc. for Allied Health Training

It is recommended that authorization be given to approve an amendment to an agreement with Condensed Curriculum International, Inc. for Allied Health Training in an amount not to exceed \$200,000 for the term of the current agreement which is October 8, 2007 through December 31, 2010 to provide allied health training classes for Mountain View College.

Background

The original agreement with Condensed Curriculum International, Inc. was entered into for the purpose of providing certain allied health training and education programs at Mountain View College.

The initial agreement with Condensed Curriculum International, Inc. was approved by Mountain View College president, Felix A. Zamora. It was not originally anticipated that the college would expend \$25,000 or more; therefore this agreement was not previously submitted for Board approval. To date, \$16,242 has been expended and we currently have invoices totaling \$36,886.80; therefore, approval of this amendment is requested. The only change to the original contract is the addition of subparagraph "D" under Roman Numeral III, "Program Tuition, Fees and College Revenue Share".

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Estimated revenues are \$50,000. Estimated expenditures are \$200,000. Financial resources are budgeted in account #11-06-577000-22301.

Submitted by Mr. Felix Zamora, president, Mountain View College

FINANCIAL REPORT NO. 43

Approval of Agreement with Out The Box Entertainment

It is recommended that authorization be given to approve an agreement with Out The Box Entertainment in an amount not to exceed \$58,500 for the period June 23, 2008 through August 1, 2008, to provide training in the art of film production for Mountain View College.

Background

This is a contract for educational services between Mountain View College's Upward Bound Program and Out The Box Entertainment. During the course of this contract, up to one hundred (100) Upward Bound Students will receive training in the art of film production. Such training will include script writing, camera operations and film editing. Class sessions will be conducted in a computerized mobile instructional unit ("Bus") on the parking lot of Mountain View. The educational services provided in this contract are not to exceed \$58,500.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Financial resources are budgeted in account #13-06-333580-22321 and 13-06-333581-22321.

Submitted by Mr. Felix Zamora, president, Mountain View College

FINANCIAL REPORT NO. 44

Approval of Agreement with Chamber Classic Soccer Alliance, Incorporated

It is recommended that authorization be given to approve an agreement with Chamber Classic Soccer Alliance, Incorporated for the period May 14, 2008 through May 14, 2018, for recreational use of soccer fields and concession and toilet facilities on the campus of Richland College.

Background

The "original agreement" with the Classic League was signed on May 14, 1992 and parties have satisfactorily fulfilled its terms, including those of subsequent amendments. This new agreement is revised to reflect current expansion plans and terms of use.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Ronald M. Clark, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Stephen K. Mittelstet, president.

The contribution to Richland College from the Classic League is \$10,000 annually for the term of this agreement. Financial resources are budgeted in account #12-08-000000-17300.

Submitted by Dr. Stephen Mittelstet, president, Richland College

FINANCIAL REPORT NO. 45

Approval of Interlocal Agreement with City of Plano

It is recommended that authorization be given to approve an Interlocal Agreement with City of Plano in an amount not to exceed \$30,000 for the period May 13, 2008 through September 30, 2009, to provide employee training through Richland College.

Background

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (Local), Delegations of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal agreement and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (Legal) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

The current Interlocal Agreement with the City of Plano will expire on May 9, 2008. This new Interlocal Agreement with the City of Plano will approve training offered at the City of Plano by Richland College from May 13, 2008 through September 30, 2009.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Ronald M. Clark, vice president for business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Stephen K. Mittelstet, president.

Estimated revenues from City of Plano are up to \$30,000. Estimated expenditures are up to \$30,000. Financial resources are budgeted in account # 11-08-573010-24201.

Submitted by Dr. Stephen Mittelstet, president, Richland College

FINANCIAL REPORT NO. 46

Approval of 2008 Promotional Agreement with Dallas Area Rapid Transit (DART)

It is recommended that authorization be given to enter a Promotional Agreement with Dallas Area Rapid Transit (DART) to continue the DART *Poetry in Motion* program at Richland College from June 1, 2008 to March 1, 2009 in an amount not to exceed \$25,000.

Background

In a continuation of the current Promotional Agreement that Richland College has with Dallas Area Rapid Transit (DART) in providing the *Poetry In Motion* program for Dallas County, the college will pay \$25,000 to provide *Poetry in Motion* posters on 115 rail interiors and 600 bus interiors according to the following schedule: June 1 to September 1 (five poems); September 1 to December 1 (five poems); and December 1 to March 1 (five poems). DART will also place the new series of poems on the DART website and provide 50 samples of each poster to Richland for distribution and posting on campus and at middle schools and high schools throughout Richland's service area..

At a cost to Richland College of \$25,000, DART's total in-kind advertising value is \$50,000. Financial resources are budgeted in account #11-08-107010-23961.

Submitted by Dr. Stephen Mittelstet, president, Richland College

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

(Tab 47)

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	0	0
Total	0	0	0	0

Respondents from Which Recommendations for Agreements
In the Financial Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	0	0
Total	0	0

Recommendations in the Financial Reports Sections
September 4, 2007 – May 6, 2008

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	3	38	356,070	7
Not classified	5	62	4,785,136	93
Total	8	100	5,141,206	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

PERSONNEL REPORT NO. 48

Consideration of Resignations, Retirement and Non-renewal of Faculty Contract

RESIGNATIONS

Forte, Jr., Paul (District Office)	Assistant Director, Human Resources	March 31, 2008
Frias, Guadalupe (Brookhaven)	Campus Peace Officer (Full-time)	March 10, 2008
Forsberg, Raymond (Cedar Valley)	Campus Peace Officer (Part-time)	March 18, 2008
Lumar, Shelia (Cedar Valley)	Program Director, Continuing Education	April 15, 2008
Walter, Toni (Cedar Valley)	Campus Peace Officer (Part-time)	March 21, 2008
Parkhill, Chad (El Centro)	Director, Nursing Skills Lab	March 7, 2008

RETIREMENT

Hawkins, James (District Office)	Assistant Director, Human Resources	March 31, 2008
----------------------------------	-------------------------------------	----------------

NON-RENEWAL OF FACULTY CONTRACT

Shrivastava, Manjula (El Centro)	Instructor, Health and Legal	May 8, 2008
----------------------------------	------------------------------	-------------

Background

Resignations

Mr. Paul Forte, Jr., (District Office) voluntarily resigned his employment to pursue new opportunities and new challenges. Mr. Guadalupe Frias (Brookhaven) is resigning to accept a position with the Dallas County Constables Office. Mr. Raymond Forsberg (Cedar Valley) and Ms. Shelia Lumar (Cedar Valley) are resigning for personal reasons. Ms. Toni Walter (Cedar Valley) is resigning to accept

a position with the Ellis County Probation Office. Mr. Chad Parkhill (El Centro) is resigning for personal reasons.

Retirement

Mr. James Hawkins (District Office) is retiring after serving the District for twenty-nine years.

Non-renewal of Faculty Contract

Ms. Manjula Shrivastava (El Centro) is recommended for the non-renewal of her one-year contract.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

PERSONNEL REPORT NO. 49

Approval of Warrants of Appointment for Security Personnel

It is recommended that warrants of appointment be approved for the following College Police/Peace Officers for the periods indicated:

NAME	PERIOD OF APPOINTMENT
Butler, Thomas (Brookhaven) (Full-time)	From 8:00 a.m., May 7, 2008, through termination of DCCCD employment
Davis, Gary (Brookhaven) (Full-time)	From 8:00 a.m., May 7, 2008, through termination of DCCCD employment
Boney, Brandon (Eastfield) (Full-time)	From 8:00 a.m., May 7, 2008, through termination of DCCCD employment
Webb, Gerard (El Centro) (Full-time)	From 8:00 a.m., May 7, 2008, through termination of DCCCD employment
Gonzales, Jr., Domingo (Mountain View) (Part-time)	From 8:00 a.m., May 7, 2008, through termination of DCCCD employment
Lozano, John (Mountain View) (Full-time)	From 8:00 a.m., May 7, 2008, through termination of DCCCD employment

PERSONNEL REPORT NO. 50

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

MARY BRUMBACH (District Office) -- \$107,000 per year from May 7, 2008 through August 31, 2008, plus \$405 per month business and travel allowance
Executive District Director, Strategic Funding
Biographical Sketch: Ph.D. and M.A., University of North Texas, Denton, TX; B.A., University of Mary Hardin Baylor, Belton, TX
Experience: Director of Resource Development, Executive Director, Resource and Economic Development and Vice President, Planning and Development, Brookhaven College

RUBEN JOHNSON (Cedar Valley) -- \$74,000 per year from May 8, 2008 through August 31, 2008, plus \$180 per month business and travel allowance
Executive Dean
Biographical Sketch: M.B.A., University of Phoenix, Phoenix, AZ; B.S., Park University, College Park, MO
Experience: Visiting Scholar-Faculty and Full-time Faculty, North Lake College; Interim Dean, Business and Professions, Cedar Valley College

JAVIER OLGUIN (Eastfield) -- \$74,000 per year from June 1, 2008 through August 31, 2008, plus \$180 per month business and travel allowance
Executive Director, Community Campus
Biographical Sketch: M.S., Texas State University, San Marcos, TX; B.A., The Colorado College, Colorado Springs, CO
Experience: Associate Director; Coordinator, Student Recruitment Office and Coordinator, Mentor Youth Programs, Austin Community College District, Austin TX

REGULAR APPOINTMENT FACULTY

CLAIRE BAMBROUGH (Brookhaven) -- \$47,121 (Range F04 – Earned doctorate)
Academic Year 2008-2009
Instructor, Chemistry
Biographical Sketch: Ph.D., Open University, Exeter, UK; B.S., Nottingham Trent University, Nottingham, UK
Experience: Adjunct Faculty, Collin County Community College District-Spring Creek

Campus, Plano, TX; Adjunct Faculty, Richland College; Visiting Scholar-Faculty, Brookhaven College

JONATHAN MARK SKORICK (Brookhaven) -- \$49,450 (Range F04 – Earned doctorate) Academic Year 2008-2009

Instructor, Government

Biographical Sketch: Ph.D., Texas A&M University, College Station, TX; B.A., Pepperdine University, Malibu, CA

Experience: Visiting Professor, University of Kansas, Lawrence, KS; Adjunct Faculty, Brookhaven College; Tower Fellow, Southern Methodist University, Dallas, TX

GERARDO VEGA (Cedar Valley) -- \$47,520 (Range F03 – Masters Degree and 48 additional hours) Academic Year 2008-2009

Instructor, Spanish

Biographical Sketch: M.A., Texas Tech University, Lubbock, TX; B.A., George Mason University, Lubbock, TX

Experience: Instructor, Texas Tech University, Lubbock, TX; Visiting Scholar-Faculty, Cedar Valley College

DEVARANI ARUMUGUM (El Centro) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, English/Developmental Writing

Biographical Sketch: M.A., University of North Texas, Denton, TX; B.Ed., University of Malaysia, Kuala Lumpur, Malaysia

Experience: Adjunct Faculty, Tarrant County Community College-Southeast Campus, Arlington, TX; Adjunct Faculty and Visiting Scholar-Faculty, El Centro College

CEASER ESPINOZA (El Centro) -- \$47,886 (Range F03 – Masters Degree and 48 additional hours) Academic Year 2008-2009

Instructor, Paralegal Program

Biographical Sketch: J.D., Oklahoma City University, Oklahoma City, OK; B.A., University of North Texas, Denton, TX

Experience: Instructor/Lecturer, Mount St. Mary Community Outreach, Oklahoma City, OK; Law Clerk, Lydia Green Attorney at Law Office, Dallas, TX; Visiting Scholar-Faculty, El Centro College

DENISE GRIFFIN (El Centro) -- \$43,200 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Health Occupations Core Curriculum

Biographical Sketch: B.S., Southeastern Louisiana University, Hammond, LA

Experience: Instructor, Delgado Community College, New Orleans, LA; Adjunct Faculty and Visiting Scholar-Faculty, El Centro College

NILDA MARTINEZ (El Centro) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Computer Science

Biographical Sketch: M.S., Wright State University, Dayton, OH; B.S., University of Puerto Rico, Hato Rey, PR

Experience: Senior Analyst, Tech Data Corporation, Clearwater, FL; Adjunct Professor, Saint Leo University, Tampa, FL; Visiting Scholar-Faculty, El Centro College

MARK THAMES (El Centro) -- \$50,600 (Range F04 – Earned doctorate) Academic Year 2008-2009

Instructor, Philosophy and Religion

Biographical Sketch: Ph.D., University of Texas at Dallas, Richardson, TX; M.A., Southern Baptist Theological Seminary, Louisville, KY; B.A., Duke University, Durham, OK

Experience: Lecturer, Baptist Theological College, Lusaka, Zambia; Adjunct Faculty and Visiting Scholar-Faculty, El Centro College

PIUS ABOLOYE (North Lake) -- \$49,335 (Range F04 – Earned doctorate) Academic Year 2008-2009

Instructor, Biology

Biographical Sketch: M.D., Meharry Medical College, Nashville, TN; B.S., South West Oklahoma State University, Weatherford, OK

Experience: Medical Liaison/Medical Review Officer, 2Vic-Inc., Arlington, TX; Adjunct Faculty, Tarrant County Community College District-Southeast Campus, Arlington, TX; Visiting Scholar-Faculty, North Lake College

SHAWN JOHNSON (North Lake) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Real Estate

Biographical Sketch: B.S., DeVry University, Irving, TX

Experience: Teacher, MacArthur High School-Irving Independent School District, Irving, TX; Associate Broker/Manager, EXIT Axxess Realty, McKinney, TX; Visiting Scholar-Faculty, Adjunct and Temporary Faculty, North Lake College

MICHELLE MEYER (North Lake) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Speech

Biographical Sketch: M.A. and B.A., Southeast Oklahoma State University, Irving, TX

Experience: Adjunct Faculty, Collin County Community College District-Spring Creek Campus, Plano, TX; Adjunct Faculty and Visiting Scholar-Faculty, North Lake College; Adjunct Faculty, El Centro College

ROY VU (North Lake) -- \$48,818 (Range F04 – Earned doctorate) Academic Year

2008-2009

Instructor, History

Biographical Sketch: Ph.D. and M.A., University of Houston, Houston, TX; B.A., Texas Christian University, Fort Worth, TX

Experience: Adjunct Instructor, Houston County Community College District, Houston, TX; Lecturer, Rice University, Houston, TX; Visiting Scholar-Faculty and Adjunct Faculty, North Lake College

DIANA BUSTILLOS (Richland) -- \$41,893 (Range F01 – Masters Degree or equivalency) May 7, 2008 through August 31, 2009

Instructor, ESOL

Biographical Sketch: M.A., University of Texas at Arlington, Arlington, TX; B.B.A., Texas Tech University, Lubbock, TX

Experience: Adjunct Faculty, Instructional Specialist and Visiting Scholar-Faculty, Richland College

TEMPORARY APPOINTMENT FACULTY

KAREN JOHNSON (El Centro) -- \$40,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Developmental Math

Biographical Sketch: B.S., University of Texas at Dallas, Richardson, TX

Experience: Adjunct Faculty, El Centro College; Temporary Full-time Faculty, Richland College

RAYMOND WALLBURG (North Lake) -- \$40,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, CISCO

Biographical Sketch: B.S., DeVry Institute of Technology, Kansas City, MO

Experience: Telecommunications Analyst, Bizmart/Office Max, Arlington, TX; Team Lead WAN (World Area Network), Michaels Stores, Irving, TX; Adjunct Faculty, North Lake College

VISITING SCHOLAR APPOINTMENT FACULTY

JOSEPH LEAHY (North Lake) -- \$41,400 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Speech

Biographical Sketch: M.A., University of Louisiana, Monroe, LA; B.A., Liberty University, Lynchburg, VA

Experience: Teaching Assistant, Liberty University, Lynchburg, VA; Teaching Graduate Assistant and Adjunct Faculty, University of Louisiana, Monroe, LA; Assistant Professor, Victoria College, Victoria, TX

EXTENSION VISITING SCHOLAR FACULTY

MWAUNA DAVIS (Cedar Valley) -- \$54,315 (Range F03 – Masters Degree and 48 additional hours) June 1, 2008 through August 1, 2008

Instructor/Counselor

Note: Ms. Davis is recommended for an extension to her current contract for the period indicated.

DEVELOPMENTAL LEAVE

HARRIET CREWS (El Centro)

Instructor, English/Developmental Writing

Note: Ms. Crews is requesting developmental leave for the 2008 fall semester only.

TEMPORARY FACULTY RENEWAL

Last Name	First Name	Campus	Range	Period of Employment
Gabbert	Philip	2	F01	Academic Year 2008-2009
Svatos	Michele	4	F04	Academic Year 2008-2009
Johnson	Karen	5	F01	Academic Year 2008-2009
Weston	Melissa	5	F01	Academic Year 2008-2009

Background

Regular Appointment Administrators

Dr. Mary Brumbach (District Office) (Anglo-American) is recommended to fill a position due to reorganization. Mr. Ruben Johnson (Cedar Valley) (African-American) is recommended to fill a position due to the resignation of Mark Fincher. Mr. Javier Olguin (Eastfield) (Hispanic) is recommended to fill a new position resulting from opening of the Pleasant Grove Community Campus.

Regular Appointment Faculty

Dr. Claire Bambrough (Brookhaven) (Anglo-American) is recommended to fill a new position due to increased enrollment. Dr. Jonathan Mark Skorick (Brookhaven) (Anglo-American) is recommended to fill a position due to the Visiting Scholar appointment ending for Marshall Hobbs. Mr. Gerardo Vega (Cedar Valley) (Hispanic) is recommended to fill a position due to the phased retirement of Sandra Coston. Ms. Devarani Arumugum (El Centro) (Asian/Pacific Islander) is recommended to fill a position due to the transfer of Randy Conine to Richland College. Dr. Ceaser Espinoza (El Centro) (Hispanic), Ms. Denise Griffin (El Centro) (Anglo-American), Ms. Nilda Martinez (El Centro) (Hispanic)

and Dr. Mark Thames (El Centro) (Anglo-American) are recommended to fill new positions due to increased enrollment. Dr. Pius Aboloye (North Lake) (African-American) is recommended to fill a position due to the Visiting Scholar appointment ending for Paul Choe. Mr. Shawn Johnson (North Lake) (African-American), Ms. Michelle Meyer (North Lake) (Anglo-American) and Dr. Roy Vu (North Lake) (Asian) are recommended to fill new positions due to increased enrollment. Ms. Diana Bustillos (Richland) (Hispanic) is recommended to fill a new position due to increased enrollment.

Temporary Appointment Faculty

Ms. Karen Johnson (El Centro) (Anglo-American) and Mr. Raymond Wallburg (North Lake) (Anglo-American) are recommended to fill temporary positions due to increased enrollment.

Visiting Scholar Appointment Faculty

Mr. Joseph Leahy (North Lake) (Anglo-American) is recommended to fill a new position due to increased enrollment.

Extension Visiting Scholar Faculty

Ms. Mwauna Davis (Cedar Valley) (African-American) is recommended for an extension to her current Visiting Scholar contract.

Developmental Leave

Ms. Harriet Crews (El Centro) (Anglo-American) Ms. Crews is requesting developmental leave for the 2008 fall semester only.

Temporary Faculty Renewal

This item is to recommend the renewal of previously approved temporary faculty for the academic year 2008-2009.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

PERSONNEL REPORT NO. 51

Reemployment of Faculty for One-Year and Three-Year Contracts

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment, subject to assignment, with the persons named below on the terms and at the compensation indicated. One-year contracts are for Academic Year 2008-2009. Three-year contracts are through Academic Year 2008-2011.

Background

This is a yearly recommendation from the perspective College President to authorize contracts of employment with persons who have been previously approved by the Board as full-time faculty members.

Recommendation:

It is recommended that the Chancellor, on behalf of the DCCC District, be authorized to enter into written contracts of employment, subject to assignment, with the persons named on the terms and at the compensation indicated. One-year contracts are for Academic Year 2008-2009. Three-year contracts are through Academic Year 2008-2011.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

<u>Last Name</u>	<u>First Name</u>	<u>Campus</u>	<u>Range</u>	<u>Year</u>
Abedin	Haven	2	F02	3
Allen, Jr.	Roy	2	F01	3
Ames	Lois	2	F02	3
Attner	Raymond	2	F03	3
Avera	Mary Lou	2	F02	3
Barlow	Nancy	2	F02	3
Baxter	Gerald	2	F01	3
Burgess	Norman	2	F01	1
Burks	Patti	2	F01	3
Burton	Hurshel	2	F03	3
Burton	Sharon	2	F02	3
Byars	Patricia	2	F01	3
Cadenhead	Charles	2	F01	3
Campbell	Richard	2	F01	3
Carlos	Hazel	2	F01	3
Chaney	Andrea	2	F01	3
Cheng-Kvanli	Elaine	2	F01	3

Chu	Chong	2	F01	3
Cinclair	Carol	2	F04	3
Cofer	Don	2	F03	3
Collins	Laurie	2	F02	3
Cuellar-McGuire	Virginia	2	F01	3
Cyriaque	Christopher	2	F02	3
Dodd	Patricia	2	F04	3
Drescher	Juanita	2	F04	3
Dudlo	Edward	2	F03	3
Ehrich	Lisa	2	F03	3
Error	Darise	2	F04	3
Fleming	Delryn	2	F03	3
Gamblin-Bullock	Melody	2	F03	1
Gardner-Morales	Elaine	2	F01	3
Garza	Michael	2	F04	3
Gill-King	Harrell	2	F04	3
Goodwin	Randall	2	F01	1
Graff	Nancy	2	F01	3
Gutierrez	Octavio	2	F02	3
Hammerschlag	William	2	F04	3
Hanus	Deborah	2	F02	3
Hayaud-Din	Mian Ahad	2	F02	1
Herd	Stephen	2	F03	3
Hernandez	Gregory	2	F01	1
Herring	Augustus	2	F03	3
Hill	Jerry	2	F01	3
Hueston	Robert	2	F03	3
Jackson	Mary	2	F01	3
Jackson	Sharon	2	F01	3
Jacobs	Stephen	2	F01	3
Johnson	Marvin	2	F01	3
Jones	Donald	2	F03	3
Kasparian	Glenn	2	F03	3
Knickel	Rebecca	2	F01	3
Link	Stephen	2	F04	3
Little	Robert	2	F03	3
Long	Kathleen	2	F02	3
Maness	Marie	2	F04	3
Mannering	Monique	2	F02	3
Martin	Valerie	2	F01	3
Mason	Peggy Ann	2	F04	1
Maxey	Susan	2	F03	3
Maxwell	Richard	2	F02	3

McClung	Brian	2	F03	3
McCoy	Clarice	2	F03	3
McNabb	David	2	F01	3
Meersman	Key	2	F01	3
Milligan	Mary	2	F01	3
Mills	Cynthia	2	F01	3
Moore	Michael	2	F02	3
Neal	John	2	F04	3
Neal	Leslie	2	F01	3
Nelson	Eileen	2	F03	3
Paris	Kevin	2	F03	3
Pendleton	Julienne	2	F04	3
Perez	Julie	2	F04	3
Polk	Kent	2	F04	1
Polite	Giraud	2	F03	3
Quetin	Jane	2	F02	3
Reeves	Ricky	2	F01	3
Reyes	Czarina	2	F02	3
Schmitt	Justine	2	F01	3
Schuster	Stephen	2	F04	3
Scott	Jerrold	2	F04	3
Scott	Ladan	2	F01	3
Shelp	Phillip	2	F03	3
Sidhwa	Anahita	2	F03	3
Sigsbee	Bill	2	F02	3
Sires	Jeffery	2	F01	1
Simmons	Russell	2	F03	3
Stewart-Alexander	Selena	2	F01	3
Stroman	Jamileh	2	F04	3
Sullivan	Lianne	2	F01	3
Taylor	Donald	2	F02	3
Thomas	Philip	2	F01	3
Thompson	H. Edleeca	2	F03	3
Ueoka	Travis	2	F04	3
Van Court	Sharifeh	2	F03	3
Vargas	Cheryl	2	F04	3
Venza	Jane	2	F03	3
Villarreal	Ramiro	2	F03	3
Walsdorf	Marisa	2	F01	3
Wells	Stephanie	2	F01	3
Whitten	Matthew	2	F01	3
Williams	John	2	F04	3
Zandvliet	Inske	2	F02	3

Ziegler	Marla	2	F01	3
Allen	Shaunte	3	F01	1
Armstead	Ivory	3	F01	1
Aziz	Mohamed	3	F02	3
Black	Kelly	3	F04	1
Brayden	Thomas	3	F01	3
Brotherton	Janet	3	F01	3
Brown	Steven	3	F04	3
Burnett	Elsie	3	F04	3
Christman	Calvin	3	F04	3
Colquitt	Christopher	3	F01	3
Collmer	Judy	3	F04	3
Contreras	Fernando	3	F03	1
Cotton	Judith	3	F01	1
Crawford	William	3	F01	3
Daily	Michael	3	F01	3
Dacus	Judy	3	F04	3
Desai	Suryakant	3	F04	3
Dismore	Roger	3	F01	3
Earle	Brian	3	F03	3
Epstein	Mark	3	F02	3
Fant	Milton	3	F01	3
Germany	Samuel	3	F04	3
Harper	Tryn	3	F01	3
Hester	Edward	3	F03	3
Jones	Arlington	3	F01	3
Leubitz	Lois	3	F03	3
Lineberry	William	3	F01	3
Lusk	Thomas	3	F01	3
Maples	Alan	3	F04	3
McCoy	David	3	F04	3
McDowell	Mikal	3	F01	3
Meachum	Bettie	3	F04	3
Minger	Diane	3	F04	3
Mungenast	Andrew	3	F01	3
Opolicky	Michael	3	F02	3
Paul	Duncan	3	F01	3
Pharr	John	3	F03	3
Ridgway	Linda	3	F01	3
Riley	Joel	3	F01	3
Rios-Harris	Rebekah	3	F02	3
Rogers	Dan	3	F01	3
Rolling	Lincoln	3	F04	3

Serrano	Ginnette	3	F01	3
Reeves-Shull	Christina	3	F01	1
Siemantel	Jennifer	3	F01	3
Simon	Sheila	3	F01	1
Slone	Jane	3	F03	3
Smith	Andrea	3	F02	3
Stewart	SaRita	3	F01	3
Sullivan	Timothy	3	F04	3
Summers	Patricia	3	F04	3
Thompson	Tommy	3	F04	3
Tomczak	Christina	3	F04	3
Wolf	Charles	3	F01	3
Alba	Elias	4	F01	3
Balvin	Kenneth	4	F03	3
Beecham	Ronald	4	F03	3
Bradshaw-Ward	Danita	4	F01	3
Bowers	James	4	F01	3
Brown	Harryette	4	F04	3
Budd	Rose	4	F03	3
Burks	Mark	4	F03	3
Carpenter	Robert	4	F03	3
Carter	Courtney	4	F01	1
Carr	Laura	4	F03	3
Cate	Franklin	4	F01	3
Cho	Elaine	4	F01	1
Clayton	Glenn	4	F03	3
Dale	Charles	4	F04	3
Daniel	Alexander	4	F01	1
Doroshow	Michael	4	F03	3
Dye	Arch	4	F03	3
Egedigwe	Eges	4	F03	3
Erwin	Robert	4	F01	3
Escobar	Leticia	4	F01	3
Felder	Robert	4	F03	3
Fernandes	Jennifer	4	F01	1
Flickner	Robert	4	F03	3
Flores	Jose	4	F01	1
Forrest	Mary	4	F04	3
Fox-Balli	Christina	4	F04	3
Frisella	Salvatore	4	F01	3
Gammage	Judie	4	F04	3
Giles	Kevin	4	F01	1
Hellstern	Donald	4	F02	1

Henry	Robert	4	F03	3
Henson	Jerry	4	F04	3
Holman	Morris	4	F03	3
Hughes	Howard	4	F01	1
Huston	Elizabeth	4	F04	3
Hutchins	Micheal	4	F04	3
Jackson	Gloria	4	F01	3
Jacquez	Mary	4	F02	3
Jessen	Joel	4	F01	3
Johnson	Patrice	4	F01	3
Joseph	Elizabeth	4	F02	3
Jurhree	Stacey	4	F04	3
Justice	Mahlon	4	F04	3
Keenan	Donnelle	4	F01	3
Kelman	Alla	4	F02	3
Keylon	Dorothy	4	F01	1
Kirk	David	4	F01	3
Knight	Carl	4	F04	3
Larsen	Leonard	4	F01	3
Lazo	Elizabeth	4	F01	3
Leos	Camilo	4	F01	3
Lewis	Rita	4	F02	3
Lindsey	Paul	4	F02	3
Liston	Curtis	4	F01	3
Lo	Timothy	4	F04	3
Lucky	Harrell	4	F04	3
Massey	A.W.	4	F03	3
McMahon	Jerry	4	F01	3
Mehinney	Christina	4	F02	3
Milam	William	4	F01	3
Millsap	Franklin	4	F03	3
Mitchell	Jeff	4	F01	3
Moorhead	Michael	4	F03	3
Morris	Michael	4	F03	3
Mouledous	Pierrette	4	F01	3
Newman	Glynn	4	F02	3
Ojeda	Carlos	4	F01	3
Oliver	Tammy	4	F01	3
Ortiz	Phillip	4	F01	3
Patterson	Patrick	4	F02	1
Penney	Jane	4	F01	3
Piffardi	Ana	4	F02	3
Phillips	Jim	4	F04	3

Preston	David	4	F04	3
Ramos	Rufel	4	F03	3
Rashed	Ahmed	4	F03	1
Rawlins	John	4	F03	3
Richardson	Douglas	4	F03	3
Robinson	Yvonne	4	F04	3
Rodgers	Loretta	4	F01	3
Rodriguez	Ricardo	4	F03	1
Rousseau	Alice	4	F01	1
Santiago	Michael	4	F02	1
Saucedo	Oraldo	4	F01	1
Schmitt	Allan	4	F04	3
Scott	Sandra	4	F02	3
Sharp	Robert	4	F02	3
Shilling	Gerald	4	F02	3
Sorrells	William	4	F01	1
Swindling	James	4	F03	3
Wadhams	John	4	F03	3
Washington	Larissa	4	F03	1
Watral	James	4	F02	3
Whisnant	Robert	4	F03	3
Willburn	David	4	F02	3
Windrow	Kathy	4	F02	3
Winter	Sabine	4	F02	3
Wyatt	Susan	4	F04	3
Abuloc	Timonet	5	F01	1
Adegbola	Maxine	5	F01	3
Allen	Belinda Fay	5	F02	1
Allen	Benja	5	F03	3
Anthony	Michael	5	F01	3
Arnold-Darensbourg	Brenda	5	F02	3
Bates	Barry	5	F02	3
Beasley	Mary	5	F04	3
Beecham	Jessie	5	F01	3
Bittinger	Donald	5	F01	1
Bowell	Cassandra	5	F01	3
Branscome	Darlene	5	F04	3
Bryant	Jan	5	F02	3
Carolan	Catherine	5	F01	3
Chambers	Robert	5	F03	3
Chandler	Gwendolyn	5	F01	3
Chatman	Blossie	5	F03	3
Clayton	Alexis	5	F04	1

Conine	Randy	5	F03	3
Crawford	Pamela	5	F01	3
Crews	Harriet	5	F03	3
Darilek	Kande	5	F01	3
Deng	Taihe	5	F04	3
DesPlas	Rosemary	5	F02	3
Drury	Dianna	5	F01	3
Easter	Glenda	5	F01	3
Edson	Roberta	5	F01	3
Fields	Brenda	5	F02	3
Forrest	Luisa	5	F03	3
Furlough	Troy	5	F02	3
Galloway	Wende	5	F01	3
Gobar	Bernard	5	F03	3
Goh	Swee	5	F01	3
Gordon	Una	5	F02	3
Gray	Linda	5	F01	3
Grubbs	Sharon	5	F02	3
Herrnandez, Jr.	Edmundo	5	F02	3
Hodges	William	5	F01	3
Holden	Harry	5	F02	3
Ho	Van	5	F01	1
Idicula	Idichandi	5	F01	3
Isa	Yamamah	5	F01	1
Jackson	Jolayne	5	F01	3
Johnston	Rebecca	5	F01	3
Jones	Jerry	5	F03	3
Jones	Wanda	5	F01	3
Jutte	Melanie	5	F01	3
Kadjar	Mohammad- Hassan	5	F01	3
Kaur	Kiran	5	F04	3
Kendall	Debra	5	F01	3
Kerr	Olivia	5	F01	1
Key	Delores	5	F01	3
Knox	Dudley	5	F04	3
Lalonde	Christopher	5	F01	3
Lock	Lisa	5	F01	3
Mansour	Hassan	5	F03	3
Marquez	Juanita	5	F02	3
Martinez, Jr.	Eliazar	5	F01	3
Martin	Elizabeth	5	F01	3
Mattie	Lynn	5	F01	3

Melton	Patty	5	F01	3
McCarty	James	5	F03	3
Menchaca	Ricardo	5	F03	3
Michele	Gay	5	F01	3
Minnis	Rosalinda	5	F02	3
Mongo	Karen	5	F01	3
Moore	Diana	5	F02	3
Morgan	Charles	5	F03	3
Neeley-Plog	Claudia	5	F04	3
Nelson, Jr.	George	5	F01	3
Olsen	Carole	5	F04	3
O'Meara	Netha	5	F03	3
Payne	Derrick	5	F01	1
Perez-Michael	Angela	5	F01	3
Pouncy	Gene	5	F02	3
Powers-Prather	B	5	F04	3
Pritchett	Katherine	5	F01	3
Reding	Diana	5	F02	3
Rodriquez	Joan	5	F04	3
Rouze	Pamela	5	F03	3
Samuel	John	5	F01	3
Seaman	Delia	5	F01	1
Seaton	Norman	5	F04	3
Shaskan	Allison	5	F02	1
Smith	Deborah	5	F02	3
Sonnier	Beth	5	F03	3
Soto	Juan	5	F01	3
Speyerer	Carol	5	F04	3
Spiegel	Harold	5	F01	3
Stall	Sara	5	F01	3
Stanfield	Margaret	5	F04	3
Stanley	June	5	F01	1
Strain	Donna	5	F02	3
Sullivan	Marilyn	5	F01	3
Talbot	Rise	5	F01	1
Taylor-Yearwood	Jessie	5	F01	3
Tolentino	Albert	5	F03	3
Torianian	Tamar	5	F01	1
Trammell	Deborah	5	F01	3
Tully	Bettie	5	F04	3
Tunnell	Charlotte	5	F01	3
Underwood	William	5	F01	1
Vicente	Jimmy	5	F01	1

Ward	Janet	5	F03	1
Alfers	Kenneth	6	F04	3
Barron	Carlos	6	F01	3
Battles	Fred	6	F04	3
Behan	James	6	F02	3
Benson	Paul	6	F04	3
Billingslea	Steve	6	F01	3
Chancey	Frank	6	F01	3
Coad	Bruce	6	F04	3
Cole	Nathan	6	F01	3
Cortez	Lionel	6	F04	3
Dacus	David	6	F02	3
Dershem	Donald	6	F03	3
Diaz	Alexander	6	F01	3
Dixon	Taunya	6	F01	3
Drake	William	6	F01	3
Duvall	Johnny	6	F01	3
Ferguson	Susan	6	F04	3
Fernandez	Charles	6	F01	3
Fox	Jesse	6	F02	3
Franklin	Janice	6	F03	3
Freeman	Diane	6	F01	3
Garcia	Azucena	6	F03	3
Godinez	Mariaelena	6	F01	3
Goss	Willie	6	F01	3
Green	Tommy	6	F01	3
Grimes	Geoffrey	6	F04	3
Grissom	Mary	6	F04	3
Guerra	Martin	6	F02	3
Hamilton	Ramona	6	F03	1
Harris	Ayre	6	F02	3
Heiskell	Rebecca	6	F03	3
Holland	Ronald	6	F03	3
Hutchings	Sarah	6	F04	3
Keenan	Douglas	6	F04	3
Means	Richard	6	F03	3
Medina	Cristina	6	F02	3
Mikelk	Terris	6	F02	3
Millwood	Lynn	6	F04	3
Moreland	Debbie	6	F01	3
Nichols	Elizabeth	6	F03	3
Ortega	Diana	6	F01	1
Parra	Richard	6	F03	3

Payne	John	6	F04	3
Ranjbaran	Kumars	6	F01	3
Robinson	Wilma	6	F02	3
Rodgers	Samuel	6	F04	3
Roy	Lonnie	6	F01	3
Salter	M. Jo	6	F02	3
Sayers	Lew	6	F02	3
Schutte	David	6	F04	3
Silva	Margaret	6	F01	3
Singleton	Emma	6	F02	3
Sink	D. Michael	6	F04	3
Slider	Tamar	6	F01	3
Sokhansanj	Shahnaz	6	F01	3
Soto-Medina	Victor	6	F01	1
Strain	Jimmie	6	F03	3
Sutton	Debra	6	F01	3
Tarpley	Joyce	6	F04	3
Terry	Joanne	6	F02	3
Thompson	Darrell	6	F02	3
Tydlaska	Michael	6	F03	3
Wickersham	Charles	6	F03	3
Williams	Michelle	6	F01	3
Wright	Quentin	6	F02	3
York	Jonathon	6	F01	3
Zouyousefain	Mohammad	6	F04	3
Agulefo	Uzo	7	F03	3
Alcala	Angelo	7	F04	3
Alegre	Ticiano	7	F04	1
Allen	Gemmy	7	F03	3
Amundsen	Christan	7	F02	3
Andrews	Allan	7	F01	1
Arandia	Marcos	7	F01	1
Bach	Gabriel	7	F04	3
Baker	Keith. J	7	F01	3
Barnes	Sonya	7	F01	3
Bishop	Joe	7	F02	3
Black	Byron	7	F02	3
Boyd	Sherry	7	F01	3
Braswell	Brenda	7	F01	3
Bravo	Luis	7	F04	3
Briggs	Catherine	7	F04	3
Brink	Lynn	7	F04	3
Butler	Alice	7	F01	3

Castilla	Nancy	7	F04	3 80%
Chamberlain	Enrique	7	F04	3
Cherri	Mona	7	F04	3
Cherry	Grady	7	F04	3
Chiles	Andrew	7	F01	3
De la Garza	Felipe	7	F01	1
Degraves	Sequetta	7	F01	3
Dole	Ivan	7	F01	3
Dulan	Brenda	7	F01	3
Durodoye	Raifu	7	F01	3
Elmore	Phyllis	7	F04	3
Forbess	Ulanda	7	F03	1
Fulmer	Chris	7	F02	3
Ghamasae	Rahman	7	F04	3
Gitonga	Suzanne	7	F04	3
Gottleber	Timothy	7	F04	3
Hambric	Tuesday	7	F02	3
Hayes	Ronda	7	F01	1
Hitt	John	7	F03	3
Hoops	Thomas	7	F01	1
Howie	Douglas	7	F04	3
Huddleston	Mike	7	F03	3
Hunter	Paul	7	F03	3
Huston	Sharon	7	F01	3
Ice	Pamela	7	F01	3
James	Arthur	7	F01	1
Johnston	Richard	7	F01	1 60%
Knowles	James	7	F04	3
Kohrmann	Marie Vogel	7	F01	1
Kouadio	Kay	7	F04	3
Kubicek	Leonard	7	F04	3
Long	Linda	7	F04	3
Madewell	V	7	F04	3
Magee	Paul	7	F04	3
Mayfield	Jerry	7	F02	3
McAdams	Christopher	7	F04	1
McGuirk	Mary Ann	7	F01	1
Means	Nathaniel	7	F04	3
Mesquita	Gerald	7	F01	3
Miller	Ellen	7	F01	3
Miller	Harvey	7	F03	3
Osentowski	Francis	7	F04	3
Otero	Enrique	7	F01	3

Parr	Lona	7	F01	3
Picchioni	Anthony	7	F04	3
Ramirez	Melodee	7	F03	3
Ray	Marty	7	F02	3
Redwine	Theda	7	F01	3
Reyes-Chinchilla	Leslie	7	F02	3
Rike	Charolotte	7	F03	3
Romero	Yolanda	7	F04	3
Ruck	Viola	7	F04	1
Rupert	Avis	7	F04	3
Seeley	Robert	7	F04	3
Serra	Maria	7	F01	3
Sexton	Kelly	7	F04	3
Sigua	Dane	7	F01	1
Smith-Bush	Lynne	7	F01	3
Snidow	Barry	7	F01	3
Su	Henry	7	F04	3
Thompson	Patricia	7	F01	3
Thompson	Shirley	7	F03	3
Ugwuibe	June	7	F01	3
Villagra	Olivia	7	F04	3
Villarreal	Katherine	7	F01	3
Wheeler	Joe	7	F01	3
White	James	7	F03	3
Wilson	Roger	7	F01	3
Wortham	Fredella	7	F01	3
Anderson	Loretta	8	F02	3
Azpiroz	Ricardo	8	F04	3
Barber	Luke	8	F04	3
Barrett	John	8	F04	3
Beard	Kevin	8	F01	3
Bell	Michael	8	F03	3
Bennett	Robert	8	F01	3
Blackburn	Joanett	8	F02	3
Bookout	Dru	8	F01	3
Branks	Scott	8	F01	3
Branum	Barbara	8	F04	3
Brown	NeKeith	8	F01	3
Browne	Eleanor	8	F02	3
Buettner	Jill	8	F01	3
Cadenhead	C.T.	8	F04	3
Carter	H. Dwayne	8	F02	3
Carter	James	8	F03	3 60%

Choi	Young	8	F01	3
Clements	Cynthia	8	F03	3
Coder	Alice	8	F01	3
Coffman	Terah	8	F04	3
Comer-Hagans	DeLawnia	8	F02	3
Conine	Randy	8	F03	3
Cortina	Joseph	8	F04	3
Darabadey	Saeid	8	F01	1
Dao	Dan	8	F01	1 Grant
Dogger	Barbara	8	F04	3
Ellis-Cardona	Sarah	8	F02	3
Esparza	Ralph	8	F03	3
Espinosa	Genevieve	8	F02	3
Ezell	Vallye	8	F03	3 60%
Farinha	Mark	8	F04	3
Fleming	Brian	8	F01	3
Flores	Reynaldo	8	F01	1
Flowers	Jana	8	F04	3
Galindo	Robert	8	F02	1
Garcia	Fredrica	8	F01	3 80%
Gooch	Stephen	8	F03	3
Goode	Peggy	8	F03	3
Hanshaw	Mark	8	F03	1
Harwood	John	8	F01	3
Henderson	Thomas	8	F03	3
Henry	Matthew	8	F03	3
Hester	Gwendolyn	8	F04	3
Hill	Jada	8	F02	3
Hobson	Daryl	8	F01	3
Horne	John	8	F03	3
Hughes	Robert	8	F04	3
Irwin	Peter	8	F04	3
Jeser-Skaggs	Sharlee	8	F02	3
John	Gary	8	F04	3
Jones	V. Sue	8	F04	3
Li	Zhujun	8	F04	3
Little	Peggy	8	F03	3
Lott	Kenneth	8	F03	3
Loucas	Wayne	8	F02	3
Luo	Ye	8	F04	3
Luter	Edward	8	F02	3
Marrero	Miguel	8	F03	3
Martinez	Federico	8	F01	3

Matlock	Jerry	8	F03	3
Matter	William	8	F04	3
Maverick	Rachel	8	F02	3
May	Gwen	8	F03	3
Methenitis	Randall	8	F01	3
Miles	John	8	F02	3
Miller	Susan	8	F01	3
Mims	Robert	8	F04	3
Morable	Linda	8	F04	3
Motley	Thomas	8	F03	3 93%
Murcherson	Royce	8	F04	3
Murphy	Patrick	8	F01	1
Neal	William	8	F03	3
Newbury	Fred	8	F04	3
Nino	Angela	8	F04	3
Northcut	Mary	8	F04	3
Nunley	John	8	F04	3
Obeid	Ossama	8	F04	3
O'Connor	Linda	8	F03	3
Osentowski	Mary	8	F04	3
Paez	Georgia	8	F04	3
Parrott	Lois	8	F04	3
Pascal	Nanette	8	F04	3 51%
Penner	Gary	8	F03	3
Perez-Ramos	Sara	8	F04	3
Perkins	Dan	8	F04	3
Peterson	Jane	8	F04	3 80%
Pilcher	Rose	8	F03	3
Polk	Larry	8	F02	3
Poublan	Maurice	8	F03	3
Price	J. Randall	8	F04	3
Reynolds	Jackie	8	F03	3
Ricks	Gay	8	F02	3
Roden	Jeremy	8	F01	1 Grant
Rojas	Maria	8	F03	3
Ruiz-Esparza	Deborah	8	F01	3
Samarth	Aditi	8	F02	1
Sandoval	Raymond	8	F04	3
Schroeder	Al	8	F03	3
Seekri	Raj	8	F03	3
Sheffield	Charles	8	F01	3
Shepard	M.	8	F04	3
Shorow	David	8	F03	3

Slonecker	William	8	F02	3
Song	Xiang-Ning	8	F04	3
Spence	Patricia	8	F02	3
Spicer-Hudson	Mae	8	F01	1
Stanson	John	8	F03	3
Stone	Louis	8	F03	3
Stover	James	8	F03	3
Swedlund	Trudi	8	F03	3
Szabo	Zoltan	8	F01	3
Taulbee	Thomas	8	F04	3
Thomas	Curtis	8	F03	3
Thompson	Donald	8	F04	3
Thornton	Artist	8	F04	3
Tian	Jimin	8	F04	3
Tinnin	Joe	8	F02	3
Tinker	Minkyong	8	F01	1
Tinsley	Sammy	8	F04	3
Trickel	John	8	F04	3
Wallace	Jerry	8	F04	3
Walters	Jamie	8	F01	3
Warwick	Noreen	8	F03	3
Waterman	Randy	8	F02	3
Wilson	Douglas	8	F01	3
Williams	Rebecca	8	F01	3
Wright	LaQueta	8	F03	3
Yates	Kathryn	8	F03	3

PERSONNEL REPORT NO. 52

Reemployment of Visiting Scholar Faculty

It is recommended that the Chancellor, on behalf of the DCCC District, be authorized to enter into written contracts of employment, subject to assignment, with the persons named below as Visiting Scholars for the period indicated.

<u>Last Name</u>	<u>First Name</u>	<u>Campus</u>	<u>Range</u>	<u>Year</u>
Nair	Nimmy	BHC	F03	Academic Year 2008-2009
Rodriguez	Bernadette	BHC	F01	Academic Year 2008-2009
Disheroon-Green	Suzanne	CVC	F04	Academic Year 2008-2009
Anderson	Tramaine	EFC	F01	Academic Year 2008-2009
Caldwell	Katawna	EFC	F01	Academic Year 2008-2009
Johnson	Charles	EFC	F01	Academic Year 2008-2009
Mitchell	Syrene	EFC	F01	Academic Year 2007-2008
Passley	Oscar	EFC	F03	Academic Year 2008-2009
Rashad	Ahmed	EFC	F03	Academic Year 2008-2009
Robin	Catherine	EFC	F02	Academic Year 2008-2009
Rodriguez	Ricardo	EFC	F03	Academic Year 2008-2009
Seals	Dwight	EFC	F03	Academic Year 2008-2009
Gassiot	Cindy	ECC	F01	Academic Year 2008-2009
Harryman	Julia	ECC	F01	Academic Year 2008-2009
Lee	Manasseh	ECC	F01	Academic Year 2008-2009
Richard	Dwayne	ECC	F01	Fall Semester Only
Bayardo	Jose	MVC	F01	Academic Year 2008-2009
Fry	Timothy	MVC	F01	Academic Year 2008-2009
Merrifield	John	MVC	F02	Fall Semester Only
Hernandez	Tracie	NLC	F01	Academic Year 2008-2009
Smith	Amy	NLC	F01	Academic Year 2008-2009
Bell	Amy	RLC	F03	Academic Year 2008-2009
Appleby	Heather	RLC	F01	Academic Year 2008-2009
Douzart	Ambronita	RLC	F03	Academic Year 2008-2009
McMillion	Tonya	RLC	F01	Academic Year 2008-2009

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

PERSONNEL REPORT NO. 53

Reemployment of Alternative Faculty

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment, subject to assignment, with those faculty listed below who hold either a 10.5 month Alternative Contract or an 11 month Alternative Contract. Please note that the period of employment for faculty serving on a 10.5 month alternative contract is August 1, 2008 through May 31, 2009. Eleventh month alternative contract is beginning on August 18, 2008.

Last Name	First Name	Campus	Range	Period of Employment
Adair	Carol Joyce	BHC	F01	August 1, 2008 through May 31, 2009
Carter	Christie	BHC	F01	three years beginning August 1, 2008
Castro	Johnny	BHC	F01	three years beginning August 1, 2008
McLelland	Annetta Sue	BHC	F02	three years beginning August 1, 2008
Meyer	Mark	BHC	F03	August 1, 2008-May 31, 2009
Routh	Brenda	BHC	F02	three years beginning August 1, 2008
Rowe	Elizabeth	BHC	F04	three years beginning August 1, 2008
Thornton	Jason	BHC	F01	August 1, 2008 through May 21, 2009
Crow-McDowell	Valerie	CVC	F01	July 14, 2008 through June 15, 2009
DeLaGarza	Jennifer	ECC	F01	Jan.1-Sept. 30, 2008
Bravo	Karen	MVC	F01	August 1, 2008-May 31, 2009
Rutherford	Grace	MVC	F03	August 1, 2008-May 31, 2009
Stephenson	Carol	MVC	F04	August 1, 2008-May 31, 2009
Thompson	Shirley	NLC	F03	three years beginning August 18, 2008

Background

This is a yearly recommendation from the perspective College President to authorize

contracts of employment with persons who have been previously approved by the Board as full-time faculty members.

Recommendation:

It is recommended that the Chancellor, on behalf of the DCCC District, be authorized to enter into written contracts of employment, subject to assignment, with the persons named on the terms and at the compensation indicated.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

INFORMATIVE REPORT NO. 54

Receipt of Business and Corporate Contracts

The DCCCD colleges have contracted services with the following companies:

BROOKHAVEN COLLEGE

Companies:

Ford
Ford
Ford
GM
GM
GM
GM
GM
GM
City of Farmers Branch
City of Farmers Branch
City of Farmers Branch
DART

Types of Training Provided:

Automatic Transmission Diagnosis
Automatic Transaxle Repair
Transfer Case & 4X4 Repair
Automatic Transmission Repair
Power Train Repair
4180e Transmission Repair
Aisin Transmission Repair
Vibration Correction
HVAC Repair
Delegating Effectively
Delegating Effectively
Project Management
Automotive Electrical Class

BHC TOTAL: \$23,462

CEDAR VALLEY COLLEGE

Companies:

American Ace Motorcycle Company
Best Southwest Cities Professional
Employees Development Program
Best Southwest Cities Professional
Employees Development Program
Best Southwest Cities Professional
Employees Development Program
Head Start of Greater Dallas
Head Start of Greater Dallas
Head Start of Greater Dallas
Methodist Health System
Solar Turbines, Inc.

Types of Training Provided:

Basic Motorcycle Rider
Customer Service

Employment Law

Workplace Violence

Diversity
Professionalism
Defensive Driving
PowerPoint I
Intermediate Access

CVC TOTAL: \$7,387

EASTFIELD COLLEGE

Companies:
CC Young
CC Young
Cougar Electric

Types of Training Provided:
EM: Oil Painting-Beginning
Watercolor
Electrical License Renewal

EFC TOTAL: \$2,680

EL CENTRO COLLEGE

Companies:
Low Birth Weight Development Center
Low Birth Weight Development Center
Dallas Youth Village
Dallas Sheriff's Department
UT Southwestern Medical Center
AAA Texas, LLC
AAA Texas, LLC
AAA Texas, LLC
Frito Lay

Mary Kay, Inc.
Medical City
Morrison Products, Inc.
Nestle Waters

Types of Training Provided:
English as a Second Language
Pre-GED in Spanish
Food Manager Certification
Food Manager Certification
Emergency Medical Technician
Sales
Customer Service
Leadership
Performance Based Training
for Operations
English Placement Assessments
Performance Excellence
Lean Manufacturing
Lean Manufacturing

ECC TOTAL: \$74,141

MOUNTAIN VIEW COLLEGE

Companies:
Halliburton
City of Dallas
Workforce Development
Sanders Estes Unit
VECTA
International Schools

Types of Training Provided:
Machine Shop
OSHA
Training
GED
Beginning Computer II
Truck Driving

MVC TOTAL: \$16,680

NORTH LAKE COLLEGE

NORTH LAKE COLLEGE

Companies:	Type of Training Provided:
Auto Wax Company	Workforce English 1B
Auto Wax Company	Workforce Pronunciation Master
Construction Education Foundation	Career
Dallas Joint Electrical Training Center	Career
Dallas Joint Electrical Training Center	Career
Nokia Siemens Network US LLC	CCNA Bootcamp

NLC TOTAL: \$140,697

RICHLAND COLLEGE

Companies:	Types of Training Provided:
Alliance for Employee Growth & Development	Flash II
Chambrell Hill	Emeritus
City of Garland	Professional Development
City of Plano	Professional Development
City of Plano	CPR/First Aid
Dallas County	Customer Service
Meadowstone	Emeritus
Presbyterian Village North	Emeritus
Preston Place	Emeritus

RLC TOTAL: \$6,474

Background

Submitted by Dr. Andrew Jones, vice chancellor of educational affairs

Contracts Reported in 2007-08								
	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2007	\$ 19,262	\$ 16,986	\$12,998	\$ 900	\$ 7,128	\$ 51,183	\$ 24,477	\$ 132,934
October 2007	0	121,571	14,385	6,390	8,737	14,221	24,586	189,890
November 2007	24,408	53,997	8,572	20,832	11,057	0	20,153	139,019
December 2007	19,762	128,054	14,142	59,722	7,347	21,517	11,414	261,958
January 2008	18,902	20,958	6,240	29,811	46,617	151,484	10,145	284,157
February 2008	22,632	39,101	4,950	32,685	0	0	11,915	111,283
March 2008	30,908	28,162	6,290	93,883	23,136	4,802	20,935	208,116
April 2008	29,892	133,834	4,689	34,436	17,103	0	12,117	232,071
May 2008	23,462	7,387	2,680	74,141	16,680	140,697	6,474	271,521
June 2008								
July 2008								
August 2008								
Total To Date	\$189,228	\$550,050	\$74,946	\$352,800	\$137,805	\$383,904	\$142,216	\$1,830,949

Contracts Reported in Fiscal Years 2000-01 through 2006-07

<u>Campus</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
BHC	\$ 636,502	227,110	\$ 240,776	\$ 369,414	\$ 310,983	\$ 272,691	\$ 344,651
CVC	115,827	115,313	150,814	198,999	563,088	501,655	886,499
EFC	127,306	108,683	186,901	156,515	72,145	125,727	122,943
ECC	1,483,875	495,808	484,360	555,163	117,300	646,509	312,686
MVC	327,328	289,068	187,826	250,008	202,878	202,246	137,995
NLC	821,188	811,344	1,162,953	791,704	624,729	428,096	424,961
RLC	370,481	438,343	427,108	291,799	343,528	238,414	196,645
BPI	273,992	82,736	248,459	195,066	326,457	115,575 ³	0
Total	<u>\$4,156,499</u>	<u>\$2,568,405</u>	<u>\$3,089,197</u>	<u>\$2,808,668</u>	<u>\$2,561,108</u>	<u>\$2,530,913</u>	<u>\$2,426,380</u>

³ The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO. 55

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in March, 2008.

VICE CHANCELLOR OF BUSINESS AFFAIRS
MONTHLY AWARD AND CHANGE ORDER SUMMARY FOR
March, 2008

AWARDS:

10907	EVENT RENTAL SERVICES PRICE AGREEMENT (D-W)	3-months est.
	TLC Event Rentals	not to exceed
	United Rent-All	\$24,000.00

Advertised bids were recently solicited to replace this expiring agreement, but only one bid response was received. This three-month extension should provide sufficient time to re-bid the agreement again and evaluate the responses for award.

The volume of events and concurrent graduation ceremonies requires multiple vendors to satisfy all the campus' need. Note: This agreement was originally awarded to three vendors, however, one vendor, Ducky Bob's Party & Tent Rentals, did not agree to extend.

11370	FILM DIGITIZER (BHC)	
	Merge Healthcare	\$11,499.00

This recommendation is for the purchase of a medical film digitizer system, with software and licenses. The system will be used by students in the Radiological Technology program to scan/digitize x-ray film and store images for future use.

12779	PRINTER MAINTENANCE & SUPPLIES – OCE 2140 PRINTER (DSC)	
	The Bradshaw Group dba Printer Medic	
	Original amount	\$ 1,700.00
	Increase amount	<u>\$12,800.00</u>
	Revised amount	<u>\$14,500.00</u>

This increase is necessary to cover maintenance fees and usage-based supply expenses for the remainder of the fiscal year. VCBA approval is requested as the amount being spent for these supplies and service now exceeds the Purchasing Department's approval level.

13056	CHILLER REPAIR (RLC) Air Conditioning Innovative Solutions (A.C.I.S.)	
	Original amount (req.#8D81373)	\$19,839.00
	Increase amount	<u>\$ 4,005.97</u>
	Revised total	\$23,844.97

When the initial repair work was performed, a major leak was discovered that had allowed a large amount of Freon to be released. This increase consists of labor and materials necessary for additional repairs which will make the chiller fully operational.

1D59785	EXTENSION OF MAINTENANCE AGREEMENT, MAINSAVER SOFTWARE (D-W) JB Systems, Inc.	
	Original amount	\$ 5,262.75
	Increase amount	<u>\$10,525.50</u>
	Revised total	\$15,788.25

This system will be replaced District-wide by the new Facilities Maintenance Management System (FMMS). This extension should provide sufficient time for the new system to be implemented. VCBA approval is requested as the revised amount now exceeds the Purchasing Department's approval level.

2D57270	REPAIR LEAK AT BUILDING C/D EXPANSION JOINT (BHC) Seyforth Roofing	\$12,857.00
---------	---	-------------

This award consists of labor and materials necessary to replace the existing expansion joint sealant, which is cracking and no longer effective, in the expansion joint on the vertical wall between C/D Buildings

4D52019	EMERGENCY REPAIR OF HEAT EXCHANGER (EFC) New Generation Mechanical	\$14,030.00
---------	---	-------------

This award is for labor and materials necessary to make much needed repairs to the campus heat exchange system.

8D96164	MEDICAL EQUIPMENT – UNIT DOSE PACKAGING SYSTEM (RLC) MedMarc Company	\$11,315.00
---------	--	-------------

This recommendation is for the purchase of a unit dose packaging system that packages and sorts medication, and imprints unit dose packaging with all pertinent information for use as a training aid by students in the Pharmacy program. The system consists of the Auto-Print II packaging system, barcode scanner, thermal paper, supercel film and on-site installation and training.

CHANGE ORDERS:

Atlantis Industrial – BID #11302
Chiller Replacement – DSC
Purchase Order No. B13078
Change Order No. 1

Change: Addition of service isolation valves to the air cooled chiller.

Original Contract Amount	\$164,666.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	0.00
Net Increase this Change Order	3,500.00
Revised Contract Amount	\$168,166.00

Board approved original award 11/06/2007. This is for DSC project #2, *Progress Report on Construction Projects*.

Blackbird Studio Architects, PC
Soccer Field – RLC
Purchase Order No. B11767
Change Order No. 2

Change: Additional reimbursable expenses for the cost of accessibility reviews and inspections fees.

Original Contract Amount	\$11,235.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	11,300.00
Net Increase this Change Order	2,000.00
Revised Contract Amount	\$24,535.00

Vice Chancellor of Business Affairs approved original award 03/30/2007. This is for RLC project #15, *Progress Report on Construction Projects*.

Frank Dale Construction, LTD – Bid #11230
Courtyard Replacement – EFC
Purchase Order No. B11978
Change Order No. 2

Change: Sealant on unstained concrete and additional select fill for void under concrete.

Original Contract Amount	\$198,572.00
Change Order Limit/Contingency	29,785.80
Prior Change Order Total Amounts	13,682.00
Net Increase this Change Order	4,062.00
Revised Contract Amount	\$216,262.00

Board approved original award 07/10/2007. This is for EFC project #1, *Progress Report on Construction Projects*.

Mandy Vassigh Engineering, Inc.
Replace Existing Temporary Asphalt Sidewalk – NLC
Purchase Order No. B11801
Change Order No. 1

Change: Additional services for adding seven new light poles along the sidewalks between the library and Building “A”. There will be drainage improvements to the roof drains of Building “A”, including additional inlets, surveying of existing drainage pipes improvement, which will obtain the flow lines, pipes size and any possible underground utilities.

Original Contract Amount	\$8,741.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	0.00
Net Increase this Change Order	5,230.50
Revised Contract Amount	\$13,971.50

Vice Chancellor of Business Affairs approved original award 03/07/2007. This is for NLC project #9, *Progress Report on Construction Projects*.

Metropolitan Infrastructure, PLLC
Slope Restoration Building T – NLC
Purchase Order No. B11730
Change Order No. 1

Change: Provide additional construction management services for slope restoration projects and reimbursable expense.

Original Contract Amount	\$35,830.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	0.00
Net Increase this Change Order	6,832.48
Revised Contract Amount	\$42,662.48

Board approved original award 03/06/2007. This is for NLC project #2, *Progress Report on Construction Projects*.

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses
(Tab 56)**

VCBA Awards in the Informative Reports Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	4	100	49,701.00	100
Total	4	100	49,701.00	100

Bidders and Proposers from Which VCBA Awards
in the Informative Reports Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	1	9
Not classified	10	91
Total	11	100

VCBA Awards in the Informative Reports Sections
September 4, 2007 – May 6, 2008

	# awards	% awards	\$ amount	% amount
MBE	4	8	50,480.89	7
WBE	3	6	33,188.00	4
Not classified	44	86	695,968.45	89
Total	51	100	779,637.34	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, pricing agreements, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or woman owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both minority and woman owned has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known. As provided by DCCCD policy and procedure, these awards were based on lowest and best bid or proposal.

INFORMATIVE REPORT NO. 57

Progress Report on Construction Projects

The status of all construction projects as of March 31, 2008 is shown on the attached charts.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of March 31, 2008

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
BHC																			
1	Renovate cafeteria																		
2	Install gym bleachers																		
3	Install access control system																		
4	Recarpet Bldg. B,D,J,T																		
5	Provide acoustical study B304																		
6	Install Scene Shop fire protection																		
Bond Program																			
7	Construct Science bldg																		
8	Expand automotive tech																		
9	Construct Workforce & Continuing Ed bldg with expanded classrooms																		
CVC																			
1	Install theater mezzanine																		
2	Install new kiln																		
3	Administrate lease for office modular Vet Tech bldg																		
4 ⁴	Repair water damage bldgs B,C,D																		
5	Repair stairwell Bldg. A																		
6	Subsurface roof moisture																		
Bond Program																			
7	Expand mechanical infrastructure																		
8	Construct Science bldg																		
9	Construct Industrial Tech bldg																		
DO																			
Bond Program																			
1	District Office at 1601 Lamar																		
DSC																			
1	Install emergency generator																		
2	Replace 140T chiller																		
ECC																			
1	Replace HW & CW valves cent. plant																		
2	Replace domestic HW pipes Bldg. A																		
3	Modify storm drainage system																		
Bond Program																			
4	Develop West Campus																		
5	Build Center for Allied Health & Nursing																		
6	Back Fill Adaptive Remodel																		
EFC																			
1	Replace lower courtyard																		
2	Reconstruct roadway																		
3	Evaluate renovation of lecture hall																		
4	Renovate HVAC Bldg. A, 2 nd floor																		
5	Replace drain piping Central Plant floor																		
6	Replace paint booth Bldg. T																		
7	Repair concrete sidewalk																		

⁴ This project, “repair water damage bldgs B,C,D” at CVC, has been cancelled due to campus funds unavailable. It has been put on the Facilities Audit List and will not appear on this report next month.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of March 31, 2008

	PROJECTS							DESIGN				CONSTRUCTION							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
	Bond Program																		
8	Develop South campus																		
9	Expand parking																		
10	Expand mechanical infrastructure																		
11	Build General Classroom																		
12	Remodel vacated space																		
13	Construct Workforce Development																		
14	Construct Parent Child Study Center																		
15	Construct Industrial Technology Center																		
	LCET																		
1	Renovate server room																		
	MVC																		
1	Create ADA access to performance hall																		
2	Replace KIVA lighting																		
3	Replace access control																		
4	Install security cameras																		
	Bond Program																		
5	Build soccer fields & community recreation complex																		
6	Expand mechanical infrastructure																		
7	Construct Science bldg																		
8	Construct Performing Arts bldg																		
9	Remodel vacated space																		
10	Construct Economic & Workforce Center																		
11	Construct Student Center																		
	NLC																		
1	Replace signage																		
2	Restore slope Bldg. T																		
3	Remodel & convert old library																		
4	Replace chiller																		
5	Test and balance HVAC systems																		
6	Install CCTV system																		
7	Retrofit interior lighting																		
8	Replace sidewalk lighting																		
9	Replace temporary sidewalk Bldg. A																		
10	Replace existing main entrance signs with digital marquees																		
11	Construct new elevator for Bldg. A																		
12	Relocate above ground fuel tanks																		
13	Improve water filtration gym East wall																		
14	Improve drainage Bldg F entrance																		
	Bond Program																		
15	Develop South campus																		
16	Develop North campus																		
17	Expand mechanical infrastructure																		
18	Construct Science bldg																		
19	Construct General Purpose bldg																		
20	Workforce Development Center																		
21	Remodel vacated space																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of March 31, 2008

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	■ Project Status																		
22	Repair structural/waterproofing																		
	RLC																		
1	Replace restroom partitions																		
2	Change door swing																		
3	Replace AHU Hondo bldg																		
4	Replace fire alarms campus-wide																		
5	Install security cameras																		
6	Install 3 solar light poles																		
7	Install new modular bldg																		
8	Revise east entryway Walnut St.																		
9	Replace storefront doors																		
10	Install west side ADA																		
11	Improve soccer field																		
	Bond Program																		
12	Construct Science bldg & expand parking/mechanical infrastructure																		
13	Renovate Sabine Hall																		
14	Develop Garland Workforce Training Center																		

COMPLETED PROJECTS⁵

- Replace HW & CW values cent. Plant (ECC)
- Replace domestic HV pipes Bldg. A (ECC)
- Modify storm drainage system (ECC)
- Evaluate renovation of lecture hall (EFC)
- Create ADA access to performance hall (MVC)
- Replace KIVA lighting (MVC)
- Install west side ADA (RLC)

² This is the last report on which these projects will appear.

INFORMATIVE REPORT NO. 58

Bond Program Report on Projects

The status of planning as of March 31, 2008 for projects assigned to contracted construction program managers and other bond funded projects.

Background

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Steven Park, executive director, bond/program management team and Mr. Clyde Porter, associate vice chancellor of facilities management/
district architect

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,030,342	2,973,192				
Science Building Original Budget: \$29,200,000 Revised Budget: \$46,947,573 Total Awarded: \$40,598,418	0	3,432,921	37,000,000	165,223	274
	Construction Start / End: Nov 07 / Aug 09 Managed by Bond Program Management Team. \$36,968,000 CMAR Guaranteed Maximum Price 01/28/2008.				
Automotive Technology Expansion Original Budget: \$4,000,000 Revised Budget: \$4,354,780 Total Awarded: \$404,630	0	352,950	0	51,680	0
	Construction Start / End: Mar 08 / Mar 09 Managed by Bond Program Management Team.				
Workforce & Continuing Education Building Original Budget: \$8,200,000 Revised Budget: \$7,574,145 Total Awarded: \$6,035,705	0	541,118	5,494,587	0	0
	Construction Start / End: Jun 08 / Jul 09 Managed by Bond Program Management Team.				
	March 31, 2008				
Location Summary	Original Budget: 60,606,840		Revised Budget: 61,906,840		Total Awarded: 50,011,945

BHC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	49,979,871	45,384,577	29,743,355	66%	15,641,222	34%

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,585,342	2,536,582				
Mechanical Infrastructure Original Budget: \$4,306,840 Revised Budget: \$77,810 Total Awarded: \$77,810	0	0	0	77,810	0
Construction Start / End: Jan 08 / Mar 09 Managed by Bond Program Management Team. --Budget and scope included in science, allied health, and veterinary technology building.					
Science, Allied Health, and Veterinary Technology Building Original Budget: \$30,600,000 Revised Budget: \$38,021,487 * Total Awarded: \$32,881,131	0	2,327,837	30,194,547	355,840	2,907
Construction Start / End: Jan 08 / Mar 09 Managed by Bond Program Management Team. \$30,194,547 CMAR Guaranteed Maximum Price 3/17/2008. * \$55,500 added from non-bond program dollars.					
Industrial Technology Building Original Budget: \$6,600,000 Revised Budget: \$13,177,701 Total Awarded: \$11,675,115	0	979,150	10,584,386	111,479	100
Construction Start / End: Nov 07 / Dec 08 Managed by Bond Program Management Team. \$10,584,386 CMAR Guaranteed Maximum Price 12/13/2007. March 31, 2008					
Location Summary	Original Budget: 53,506,840		Revised Budget: 53,862,340		Total Awarded: 47,170,638

CVC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	47,132,721	20,097,174	16,089,853	80%	\$4,007,321	20%

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,825,342	2,565,107				
South Campus Original Budget: \$10,200,000 Revised Budget: \$12,645,887 * Total Awarded: \$9,014,345	0	755,999	7,916,356	97,689	244,301
	Construction Start / End: Aug 07 / Oct 08 Managed by Bond Program Management Team. * \$2,499,289 land purchase and \$296,167 demolition.				
Expanded Parking Original Budget: \$1,500,000 Revised Budget: \$1,425,000 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: Aug 09 / Feb 10 Managed by Bond Program Management Team.				
Mechanical Infrastructure Original Budget: \$2,306,840 Revised Budget: \$94,433 Total Awarded: \$94,433	0	0	0	94,433	0
	Construction Start / End: Oct 08 / Dec 09 Managed by Bond Program Management Team. --Budget and scope included in workforce development building.				
Adaptive Remodel Original Budget: \$4,600,000 Revised Budget: \$4,022,650 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: Jul 09 / Mar 10 Managed by Bond Program Management Team. --Budget transferred to workforce development building and parent child study center.				

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
General Classroom Building Original Budget: \$17,400,000 Revised Budget: \$14,986,078 Total Awarded: \$12,611,336	0	1,058,965	11,470,679	81,635	57
Construction Start / End: Sep 07 / Nov 08 Managed by Bond Program Management Team. \$11,470,679 CMAR Guaranteed Maximum Price 11/16/2007. --Budget balance transferred to workforce development building and parent child study center.					
Workforce Development Building Original Budget: \$7,100,000 Revised Budget: \$10,103,151 Total Awarded: \$8,478,141	0	705,994	7,752,179	19,968	0
Construction Start / End: Oct 08 / Dec 09 Managed by Bond Program Management Team.					
Parent Child Study Center Original Budget: \$0 Revised Budget: \$6,624,226 Total Awarded: \$5,065,097	0	434,854	4,617,898	12,345	0
Construction Start / End: Aug 08 / Aug 09 Managed by Bond Program Management Team.					
Industrial Technology Center Original Budget: \$0 Revised Budget: \$7,505,960 Total Awarded: \$5,756,173	0	446,607	5,293,958	15,608	0
Construction Start / End: Jul 08 / Sep 09 Managed by Bond Program Management Team. March 31, 2008					
Location Summary	Original Budget: 61,706,840		Revised Budget: 60,232,727		Total Awarded: 43,584,632

EFC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	45,020,111	21,467,865	14,238,448	66%	7,229,417	34%

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$802,034	786,906				
West Campus Original Budget: \$10,200,000 Revised Budget: \$13,664,229 * Total Awarded: \$8,693,743	0	599,729	7,952,700	139,488	1,826
	Construction Start / End: Mar 08 / May 09 Managed by Bond Program Management Team. * \$3,484,907 land purchase and \$530,855 demolition.				
Allied Health and Nursing Original Budget: \$16,100,000 Revised Budget: \$20,592,600 *	0	983,327	10,959,126	351,538	5,429,231
	Construction Start / End: Jan 06 / Aug 07 Managed by Facilities Management. Awarded \$17,723,322 * \$292,600 added from non-bond program dollars.				
Adaptive Remodel Original Budget: \$3,850,000 Revised Budget: \$4,998,646 *	0	274,362	0	0	0
	Managed by Facilities Management. * \$1,000,000 from mechanical infrastructure.				
Paramount Building / Land Acquisition Original Budget: \$11,000,000 Revised Budget: \$11,309,880	Construction: Completed Managed by Facilities Management. Awarded \$11,243,117 March 31, 2008				
Location Summary	Original Budget: 46,990,680	Revised Budget: 51,367,389	Total Awarded: 27,478,233		

ECC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	24,569,512	14,103,423	6,970,774	49 %	7,132,648	51%

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,594,564	2,545,628				
Mechanical Infrastructure Original Budget: \$4,491,280 Revised Budget: \$143,054 Total Awarded: \$74,000	0	0	0	74,000	0
Construction Start / End: Dec 07 / May 09 Managed by Bond Program Management Team. --Budget and scope included in science building and student center and services building. Partial budget transferred to economic and workforce development building.					
Science Building Original Budget: \$15,300,000 Revised Budget: \$17,790,162 Total Awarded: \$15,576,318	0	1,171,350	14,305,212	99,756	0
Construction Start / End: Dec 07 / Jan 09 Managed by Bond Program Management Team. \$12,948,189 CMAR Guaranteed Maximum Price 11/19/2007.					
Performing Arts Center Original Budget: \$5,700,000 Revised Budget: \$3,990,000 Total Awarded: \$290,143	0	278,552	0	11,591	0
Construction Start / End: Aug 08 / Apr 09 Managed by Bond Program Management Team. --Partial budget transferred to student center and services building.					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Adaptive Remodel Original Budget: \$2,300,000 Revised Budget: \$2,185,000 Total Awarded: \$16,050	0	16,050	0	0	0
Construction Start / End: Apr 09 / Dec 09 Managed by Bond Program Management Team.					
Economic & Workforce Development Building Original Budget: \$7,600,000 Revised Budget: \$7,716,750 Total Awarded: \$6,616,446	0	525,407	6,079,499	11,540	0
Construction Start / End: Sep 08 / Oct 09 Managed by Bond Program Management Team.					
Student Center and Services Building Original Budget: \$16,500,000 Revised Budget: \$17,871,750 Total Awarded: \$15,401,872	0	1,061,465	14,247,500	92,907	0
Construction Start / End: Feb 08 / May 09 Managed by Bond Program Management Team. \$14,247,500 CMAR Guaranteed Maximum Price 01/04/2008.					
Athletic and Community Recreation Complex Original Budget: \$5,300,000 Revised Budget: \$9,309,625 *	0	309,075	7,776,000	319,588	0
Construction Start / End: Mar 07 / Apr 08 Managed by Facilities Management. Awarded \$8,341,989 * \$3,009,625 added from non-bond program dollars.					
March 31, 2008					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Summary	Original Budget: 57,191,280		Revised Budget: 61,600,905		Total Awarded: 48,862,446

MVC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	47,476,322	41,798,346	27,356,071	65%	14,442,275	35%

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,789,534	2,736,922				
South Campus Original Budget: \$10,200,000 Revised Budget: \$14,754,544 * Total Awarded: \$8,867,370	0	638,350	7,977,698	94,528	156,794
	Construction Start / End: Dec 07 / Jan 09 Managed by Bond Program Management Team. \$7,977,698 CMAR Guaranteed Maximum Price 12/04/2007. * \$4,493,873 land purchase and \$587,028 demolition.				
North Campus Original Budget: \$10,200,000 Revised Budget: \$18,842,894* Total Awarded: \$8,738,744	0	731,031	7,898,239	83,980	25,494
	Construction Start / End: Aug 07 / Sep 08 Managed by Bond Program Management Team. \$7,898,239 CMAR Guaranteed Maximum Price 08/08/2007. * \$9,072,438 land purchase and related cost of \$23,900.				
Mechanical Infrastructure Original Budget: \$1,990,680 Revised Budget: \$76,795 Total Awarded: \$76,795	0	0	0	76,795	0
	Construction Start / End: Nov 07 / Dec 08 Managed by Bond Program Management Team. --Budget and scope included in science and medical professions building.				
Adaptive Remodel Original Budget: \$4,100,000 Revised Budget: \$3,895,000 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: Apr 09 / Nov 09 Managed by Bond Program Management Team.				

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Science & Medical Professions Building Original Budget: \$6,800,000 Revised Budget: \$15,156,956 * Total Awarded: \$13,277,029	0	894,413	12,121,726	260,890	0
Construction Start / End: Nov 07 / Dec 08 Managed by Bond Program Management Team. \$12,121,726 CMAR Guaranteed Maximum Price 10/29/2007. * \$165,900 added from non-bond program dollars.					
General Purpose Building Original Budget: \$0 Revised Budget: \$12,460,000 Total Awarded: \$10,726,960	0	851,285	9,864,775	10,900	0
Construction Start / End: Jul 08 / Aug 09 Managed by Bond Program Management Team.					
Workforce Development Center Original Budget: \$0 Revised Budget: \$1,662,742 Total Awarded: \$196,503	0	148,261	0	48,242	0
Construction Start / End: Apr 08 / Jul 08 Managed by Bond Program Management Team. * \$62,742 added from non-bond program dollars.					
Structural Repairs Original Budget: \$2,000,000 Revised Budget: \$1,598,295 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: Dec 08 / Jun 09 Managed by Bond Program Management Team. March 31, 2008					
Location Summary	Original Budget: 55,790,680		Revised Budget: 71,236,759		Total Awarded: 44,620,323

NLC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	44,362,765	29,921,711	23,233,662	78%	6,688,049	22%

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,310,342	3,209,570				
Garland Workforce Development Center Original Budget: \$0 Revised Budget: \$15,195,635 * Total Awarded: \$10,557,302	0	861,480	9,449,000	215,809	31,013
Construction Start / End: Oct 07 / Dec 08 Managed by Bond Program Management Team. \$9,449,000 CMAR Guaranteed Maximum Price 11/12/2007. * \$3,331,175 land purchase and \$214,328 demolition. \$2,000,000 added from non-bond program dollars.					
Science Building Original Budget: \$31,600,000 Revised Budget: \$51,481,498 * Total Awarded: \$45,739,174	0	3,534,900	41,900,000	247,440	56,834
Construction Start / End: Nov 07 / Aug 09 Managed by Bond Program Management Team. \$41,900,000 CMAR Guaranteed Maximum Price 2/19/2008. * \$1,600,000 added from non-bond program dollars.					
Adaptive Remodel Original Budget: \$0 Revised Budget: \$4,325,000 Total Awarded: \$0	0	24,840	0	0	0
Construction Start / End: May 09 / Jan 10 Managed by Bond Program Management Team. March 31, 2008					
Location Summary	Original Budget: 56,006,840	Revised Budget: 74,312,475	Total Awarded: 59,530,886		

RLC M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	59,390,224	21,473,452	16,446,173	77%	5,027,279	23%

District Office at 1601 S Lamar	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$510,000	500,379				
District Office Relocation Original Budget: \$0 Revised Budget: \$14,675,214* Total Awarded: \$2,640,192	0	22,000	2,548,180	60,588	9,424
	Construction Start / End: Dec 07 / Oct 08 Managed by Bond Program Management Team. \$9,342,311 CMAR Guaranteed Maximum Price 3/5/2008. * \$1,829,288 land purchase and \$86,757 demolition. \$1,500,000 added from non-bond program dollars. March 31, 2008				
Location Summary	Original Budget: 10,200,000	Revised Budget: 15,185,214		Total Awarded: 3,171,889	

DO M/WBE Participation						
Location	Total Contracted Dollars	Dollars Allocated	Non-MWBE Dollars	Non-MWBE %	MWBE Dollars	MWBE %
Sub-total	9,965,970	3,171,839	2,880,889	91%	290,950	9%

Other	
Property Acquisition	Revised budget dollars were \$27,890,120. There is \$206,516 designated of remaining property acquisition budget.
Project Development	Revised budget dollars were \$10,000,000. There is \$8,775,200 now designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.
March 31, 2008	

Notes	
Other Professional Services	Examples of 'Other Professional Services' are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services and abatement, roofing consultant services, and unique professional services (i.e., a theater assessment or LEED green building commissioning services).
Other Awards	Examples of 'Other Awards' are demolition activity, electrical and plumbing work, site cleanup, permits, and fees.
Construction Start and End Dates	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team.
Financial Analysis	This report is an informative report only.