

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

R.L. Thornton, Jr. Administration Building

701 Elm Street

Board Room (4th floor)

Dallas, TX 75202

Tuesday, January 8, 2008

4:00 p.m.

AGENDA

- I. Certification of Posting of Notice of the Meeting
- II. Citizens Desiring to Address the Board Regarding Agenda Items
- III. Richland Collegiate High School Status Report
- IV. Declaration of Conflict of Interest (pp. 5-6)
- V. Consideration of Bids
 1. Professional Services Contract for LEED Commissioning
 2. Purchase of Vehicles
 3. Media Duplication and Fulfillment Services
 4. Replace Air Handling Unit
 5. Simulator, Computerized Virtual Intravenous Trainer
 6. Summary of Recommendations for Awards with Minority and Woman Owned Businesses [Consideration of Bids section]
 7. Summary of Recommendations for Professional Services Pools with Minority and Woman Owned Businesses [Consideration of Bids section]
- VI. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

Minutes

8. Approval of Minutes of the December 4, 2007 Regular Meeting
9. Approval of Minutes of the December 18, 2007 Audit Committee Meeting
10. Approval of Minutes of the December 18, 2007 Special Meeting

Policy Reports

11. Acceptance of Gifts

12. Approval of Revised Academic Calendar for 2007-2008
13. Approval of Revision to FBB (Local) by the Addition of an Installment Plan Provision
14. Approval of FBC (Local) Implementing the Six-Course Drop Rule
15. Appeal by 3i-JE Dunn Regarding Interior Renovations To Paramount Building; Center for Allied Health, El Centro College

Buildings and Grounds Reports

16. Approval of Amendment to Agreement with Hellmuth, Obata + Kassabaum, L.P.
17. Approval of Amendment to Agreement with KASA Group Architects
18. Approval of Agreement with McAfee 3 Architects
19. Summary of Recommendations for Agreements with Minority and Woman Owned Businesses [Building and Grounds Reports section]

Financial Reports

20. Approval of Expenditures for November 2007
21. Presentation of Budget Report for November 2007
22. Presentation of 1st Quarter Investment Transactions
23. Presentation of 1st Quarter Financial Statements
24. Approval of Agreement with American Society of Composers, Authors and Publishers
25. Approval of Agreement with Broadcast Music, Inc. (BMI)
26. Approval of Contract with ModernThink, LLC
27. Approval of Agreement with International Schools Professional Driver Training
28. Approval of Right of Way Agreement with Texas Midstream Gas Services, LLC
29. Summary of Recommendations for Agreements with Minority and Woman Owned Businesses [Financial section]

VII. Individual Items

30. Consideration of Resignations, Retirement and Phased Faculty Retirements
31. Adjunct Faculty Teaching Credit Classes by Ethnicity & Location Paid on November 30, 2006 & 2007
32. Approval of Warrants of Appointment for Security Personnel
33. Employment of Contractual Personnel
34. New Hires Ethnicity Information September 2007 through January 2008
35. Approval of Long-term Sabbatical Leaves for 2008-2009

VIII. Informative Reports

- 36. Notice of Grant Awards
- 37. Receipt of Business and Corporate Contracts
- 38. Monthly Award and Change Order Summary
- 39. Progress Report on Construction Projects
- 40. Bond Program Report on Projects
- 41. Summary of Recommendations for Awards with Minority and Woman Owned Businesses [VCBA Awards in Informative section]

IX. Questions/Comments from the Board and Chancellor

X. Citizens Desiring to Appear Before the Board

- XI. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

XII. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE JANUARY 8, 2008
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 4th day of January, 2008, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 4th day of January, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Declaration of Conflict of Interest

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm for current versions of each form. The forms must be submitted to DCCCD records administrator, Vice Chancellor Edward M. DesPlas.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

Listed below are the names of parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

AAA Computers & Technology
Advance Technology Ministries
Air Conditioning Innovative Solutions
Allied Vaughn
American Animal Hospital Association (AAHA)
American Mechanical Systems of Texas, LLC
American Society of Composers, Authors and Publishers (ASCAP)
Audio Video Graphics, Inc.
Broadcast Music, Inc. (BMI)
Buffalo Technology
Caldwell Country Chevrolet
Cardinal Healthcare
Carter & Burgess, Inc.
CDW Government
Computerland of Texas
Continental Truck Driver Training & Education School
Coptech West
Dallas Dodge
DMI Corp. – Decker Mechanical
Ederick Associates
Global Mobile Recovery

Grand Prairie Ford
Gulf Energy Systems, Inc.
Infinity Contractors Int'l., Inc.
International Schools Professional Driver Training
JPK Micro Supply
Laerdal Medical Corporation
Lakehills
Lasseter Bus & Mobility
McAfee 3 Architects
McDonald & Associates
ModernThink, LLC
MoreDirect
Multiwave
National Bus Sales
New Tech Solutions
Nobucks dot net
PC & More, LLC
PC Quest, Inc.
Pennington Mechanical, LLC
Philpott Motors
Planet Ford 6
Presidium Learning, Inc.
Products Unlimited, Inc.
Riedel Interior Specialties
Sam Pack's Five Star Ford
SHI Government Solutions
Softshare, Inc.
Tech Force Technology
Texas Midstream Gas Services, LLC
Texas State Technical College
Trane
VES International Texas, Inc.
Videotex Systems, Inc.

Submitted by Mr. Edward DesPlas, vice chancellor of business affairs

CONSIDERATION OF BIDS

Tab	Bid No.	Title and Vendor(s)	Location	Amount
1	11202	Professional Services Contract for LEED Commissioning Carter & Burgess, Inc.	NLC	\$48,242.00
2	11324	Purchase of Vehicles Caldwell Country Chevrolet Dallas Dodge Grand Prairie Ford Sam Pack's Five Star Ford		\$18,782.00 \$33,585.00 \$100,207.00 \$100,510.95
3	11329	Media Duplication and Fulfillment Services Audio Video Graphics, Inc.	CET	(4-year estimate) \$360,000.00
4	11333	Replace Air Handling Unit DMI Corp. Decker Mechanical	RLC	\$54,295.00
5	7D83417	Simulator, Computerized Virtual Intravenous Trainer Laerdal Medical Corporation	NLC	\$41,957.25

Submitted by Mr. Philip Todd, director of purchasing

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD - RFQ NO. 11202
(Tab 1) PROFESSIONAL SERVICES CONTRACT FOR LEED
COMMISSIONING SERVICES FOR NORTH LAKE COLLEGE
WORKFORCE DEVELOPMENT CENTER.

BACKGROUND:

On February 5, 2007, qualifications were received from four firms for LEED commissioning services. Three firms were selected as being qualified to provide the services. To date, contracts have been awarded to Sebesta Bloomberg for the Richland Science Building and Workforce Training Building in Garland, to Carter & Burgess for the Cedar Valley Science Building, and Nelco Architecture for the North Lake Science Building.

"LEED" is copyrighted by the U.S. Green Building Council and stands for "Leadership in Energy and Environmental Design". LEED promotes a whole-building approach to sustainability by recognizing performance in five key areas of human and environmental health: sustainable site development, water savings, energy efficiency, materials selection, and indoor environmental quality. LEED provides a roadmap for measuring and documenting success for every building type and phase of a building lifecycle. LEED certification requires independent, third-party verification that a building project meets the highest performance standards and that a building is environmentally responsible and a healthy place for students and employees.

RECOMMENDATION FOR AWARD:

CARTER & BURGESS, INC. \$48,242.00

COMMENTS:

This professional service contract award recommendation is for LEED Commercial Interiors Certification for the North Lake College Workforce Development Center which is being constructed in vacant space in the library building.
Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #28907 in division #11-07-999999.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11324
(Tab 2) PURCHASE OF VEHICLES
BROOKHAVEN, EASTFIELD, NORTHLAKE, RICHLAND
COLLEGES AND DISTRICT SERVICE CENTER

RESPONSE: Requests for bids were sent to 23 companies, and seven bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

CALDWELL COUNTRY CHEVROLET Item 5	\$18,782.00
DALLAS DODGE item 7	\$33,585.00
GRAND PRAIRIE FORD items 1, 3 and 4	\$100,207.00
SAM PACK'S FIVE STAR FORD items 2 and 6	\$100,510.95

LOW BID: items 2, 3, 4, 6 and 7

LOW BID MEETING SPECIFICATIONS: items 1 and 5

JUSTIFICATION: Award of line # 1 is not recommended to the low bidder because a light-duty model was quoted rather than a heavy-duty model as specified. Award of line # 5 is not recommended to the low bidder because an eight-passenger full-size van was quoted rather than a seven-passenger mini-van as specified.

COMMENTS:

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #27421 in divisions #11-02-809000 and #11-07-802000 and account #27431 in divisions #11-07-109000, #11-11-107061, #12-04-300010, #12-07-107080, and #11-08-109000.

Bid #11324
Fleet Vehicles

#	qty	description	Caldwell Country Chevrolet	Dallas Dodge	Grand Prairie Ford	Lasseter Bus & Mobility	National Bus Sales	Philpott Motors	Planet Ford 6	Sam Pack's Five Star Ford
1	2ea	½ Ton Pickup Truck, Ford F-150 XL V-8 GVWR 8200	no bid	no bid	\$16,381	no bid	no bid	\$16,332 alternate	\$17,483	\$17,055.95
2	1ea	Compact Pickup Truck, Ford Ranger	\$15,486	\$14,449	\$12,995	no bid	no bid	\$13,106	\$13,980	\$12,920.95
3	2ea	Hybrid SUV, Ford Escape	no bid	no bid	\$24,115	no bid	no bid	no bid	\$24,984	24,364.27
4	1ea	8 Passenger Van, Ford E-150 XL	no bid	no bid	\$19,215	no bid	no bid	no bid	\$20,746	\$19,290.74
5	1ea	7 Passenger mini-van, Dodge Caravan or equal	\$18,782	\$21,950	no bid	no bid	no bid	no bid	no bid	\$17,846.74
6	2ea	14 passenger mini-bus, Eldorado Aerotech or equal	no bid	no bid	no bid	composite body \$51,878 steel body \$48,878	composite body no-bid steel body \$44,395	no bid	no bid	composite body no-bid steel body \$43,795
7	1ea	Police Cruiser, Dodge Charger	no bid	\$33,585 trade-in #1 - \$250 #2 - \$500	no bid	no bid	no bid	no bid	no bid	no bid

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11329
(Tab 3) MEDIA DUPLICATION AND FULFILLMENT SERVICES
PRICE AGREEMENT, R. JAN LECROY CENTER FOR
EDUCATIONAL TELECOMMUNICATIONS
JANUARY 14, 2008 THROUGH JANUARY 13, 2012

RESPONSE: Requests for proposals were sent to 62 companies, and four proposals were received.

SUMMARY OF PROPOSALS:

Summary of proposals attached.

RECOMMENDATION FOR AWARD:

AUDIO VIDEO GRAPHICS, INC. (4-year estimate)
\$360,000.00

BEST PROPOSAL

COMMENTS:

Proposals were evaluated based on the following key criteria as set forth in the request for proposal: (a) service capabilities (b) performance history and demonstrated experience as judged by district evaluators, (c) company reputation, (d) references, (e) economic considerations, and (f) clarity and completeness of proposals. There are approximately eighteen (18) telecourses used for the distant learning program. The number of DVD's and CD's packaged with each course varies. New courses may be added during the term of the agreement and courses may have to replicated more than once during the year. For evaluation purposes, pricing models were developed incorporating all associated duplication, replication, printing, and packaging costs using a representative sample of requested courses with various numbers of DVD's or CD's in a package and various medium formats. Bidder's recurring charges were also factored into the total cost.

This award is for a price agreement to provide media duplication and fulfillment services to support delivery of media formats (video, DVD,

and CD Rom) used in the current distance learning environment. Inventory will be distributed for needs of DCCCD students and national client. Bidders were requested to provide pricing to duplicate different quantities of various media formats, packaging, printing inserts and handling charges to package, ship and inventory product.

In the opinion of the evaluators, the recommended proposal best meets the district's requirements.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are available in account #76202 in division #12-28-029020, accounts #22321 and #23921 in division #12-28-028553, and account #86900 in division #24-28-939539.

Pricing Model RFP #11329
 Media Duplication and Fulfillment Services
 R. Jan LeCroy Center for Education Telecommunication

	description of services	Allied Vaughn	Audio Video Graphics, Inc.	Coptech West	Nobucks dot net
Section I	DVD & CD set up/ duplication/replication for quantity of 1,000	\$26,390	\$31,130	\$35,100	\$38,420
Section II	videotape duplication for Beta SP NTSC source format for quantity of 1,000	\$4,680	\$3,640	no bid	no bid
	shipping cost to move inventory from current contractor, estimate based on 795 cases	\$2,800	not applicable	\$2,800	\$2,800
	warehousing cost, estimated	\$1,200	no charge	not provided	\$500
	fulfillment services/packing & handling cost	\$6,250	no charge	not provided	\$68,000
	estimated charge for processing & handling returns	\$400	no bid	no bid	no bid
	pricing model total	\$41,720	\$34,770	\$37,900	\$109,720

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11333
(Tab 4) REPLACE AIR HANDLING UNIT
RICHLAND COLLEGE

RESPONSE: Of seven companies that satisfied the mandatory site visit requirement, six bids were received.

COMPARISON OF BIDS:

DMI Corp. Decker Mechanical	\$54,295.00
Infinity Contractors Int'l., Inc.	\$56,586.00
Pennington Mechanical, LLC	\$59,364.00
Gulf Energy Systems, Inc.	\$64,600.00
American Mechanical Systems of Texas, LLC	\$74,535.00
Global Mobile Recovery	\$89,935.60

RECOMMENDATION FOR AWARD:

DMI CORP. DECKER MECHANICAL	\$54,295.00
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LOW BID

COMMENTS: This project is for the replacement of two AHU's in the Hondo building. The larger unit, installed in 1971, can no longer maintain a desirable comfort level for occupants; the space served by the smaller unit, installed in 1993, has been converted into a computer lab and it does not have the capacity required to satisfy the increased heat load.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in account #23641 in division #11-08-809000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – REQUISITION NO. 7D83417
(Tab 5) SIMULATOR, COMPUTERIZED VIRTUAL INTRAVENOUS
TRAINER
NORTH LAKE COLLEGE

RECOMMENDATION FOR AWARD:

LAERDAL MEDICAL CORPORATION \$41,957.25

SOLE SOURCE

COMMENTS: Laerdal is the manufacturer of the SimMan full-body universal patient simulator and does not offer this product through its normal distribution channels. This award is for one portable patient simulator with a peripheral kit, laptop computer, compressor, headset, software modules, and license. The simulator has realistic anatomy and clinical functionality for use as a training aid to test students' clinical and decision making skills. It includes software with video debriefing, an interactive technology manikin, a two-year extended warranty, and a two-day training class.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in accounts #24101, #26101, and #27402 in division #13-07-535080.

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**
(Tab 6)

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	6	100	349,337.20	100
Total	6	100	349,337.20	100

Bidders and Proposers from Which Recommendations for Awards
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	1	7
WBE	1	7
Not classified	12	86
Total	14	100

Recommendations for Awards in the Consideration of Bids Sections
September 4, 2007 – January 8, 2008

	# awards	% awards	\$ amount	% amount
MBE	2	9	404,507.06	8
WBE	3	13	1,763,923.24	33
Not classified	18	78	3,103,815.60	59
Total	23	100	5,272,245.90	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

**Summary of Recommendations for Professional Services Pools
With Minority and Woman Owned Businesses**

(Tab 7)

Recommendations for Professional Service Pools
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 4, 2007 – Jan. 8, 2008	
	# entities	% entities	# entities	% entities
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	96	100
Total	0	0	96	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. “Not classified” includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

CONSENT AGENDA NO. 8

Approval of Minutes of the December 4, 2007 Regular Meeting

It is recommended that the Board approve the minutes of the December 4, 2007 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
REGULAR MEETING MINUTES
DECEMBER 4, 2007**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

Absent: None

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Jerry Prater convened the meeting at 4:05 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE DECEMBER 4, 2007
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 30th day of November, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 30th day of November, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Presentation of Richland College Men's Soccer Team

President Steve Mittelstet introduced the Richland College Men's Soccer Team. They have won the national championship for the fifth time in six years..

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the board regarding agenda items.

Richland Collegiate High School Status Report

President Steve Mittelstet presented the Richland Collegiate High School Status Report.

Declaration of Conflict of Interest

There were no declarations of conflict of interest.

Consideration of Bids

Ms. Diana Flores moved and Mr. Bob Ferguson seconded a motion to approve all bids in the Consideration of Bids section of the agenda. Motion passed. (See December 4, 2007, Board Meeting, Consideration of Bids, Agenda Items #1-8, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Mrs. Kitty Boyle moved and Mrs. Martha Sanchez Metzger seconded a motion to approve recommendations #9-23 in the Consent Agenda. Motion passed. (See December 4, 2007, Board Meeting, Agenda Items #9-23, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Ms. Charletta Compton moved and Ms. Diana Flores seconded a motion to approve recommendations #24-28 in the Individual Items section of the agenda. Motion passed. (See December 4, 2007, Board Meeting, Agenda Items #24-28, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Dr. Wright Lassiter reviewed the Informative Reports, Agenda Items #29-34. (See December 4, 2007, Board Meeting, Agenda Items #29-34, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

Dr. Lassiter will provide Board members the colleges names and amounts that received additional funding for enrollment increases in Fall 2007 and updated financial plans for the five new campuses.

Dr. Lassiter will also arrange for follow-up discussion at the January 8 Board meeting concerning bond program awards to M/WBEs and place "Rising Star eligibility criteria" on the agenda for the next Board retreat.

Dr. Lassiter recognized Valerie Freeman, Chair of the Board of Directors for DCCCD Foundation, Inc., as a special guest at the meeting. Trustees asked if the Foundation has considered changing its policy to allow students in home and charter schools to participate in the Rising Star Program. Foundation Director Betheny Reid answered that the Foundation reviews this policy every two years and has recently changed its policy to include Richland Collegiate High School specifically.

Citizens Desiring to Appear Before the Board

Mr. Jerry Parks praised Dr. Micheal Jackson, interim president of El Centro College, for the excellent job he did during his tenure as interim president.

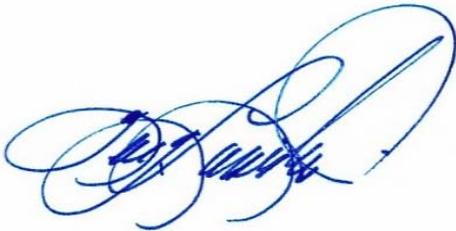
Executive Session

The Board went into executive session at 5:09 PM as authorized under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session. During this Executive Session, Legal Counsel Robert Young briefed the Board on the status of the dispute with 3i-JE Dunn. At approximately 5:26 PM, the Board re-convened in its regular meeting.

Adjournment

Ms. Flores moved and Mrs. Metzger seconded a motion to adjourn the meeting. Motion passed. Mr. Prater adjourned the meeting at 5:26 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 9

Approval of Minutes of the December 18, 2007 Audit Committee Meeting

It is recommended that the Board approve the minutes of the December 18, 2007 Board of Trustees Audit Committee Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
AUDIT COMMITTEE MEETING MINUTES
DECEMBER 18, 2007**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton (Committee Chair), Mr. Bob Ferguson, Mrs. Martha Metzger (arrived at 3:18 PM), Mr. Jerry Prater (Board Chair) (left at 3:51 PM) and Mr. JL Sonny Williams

Absent: Ms. Diana Flores

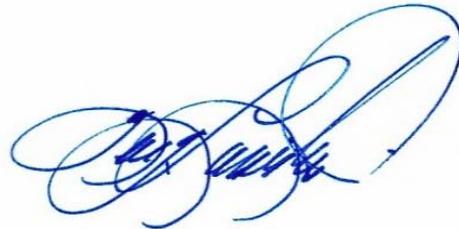
Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mrs. Kathryn Tucker, and Mr. Robert Young

Guests: Mr. Ben Kohnle and Mr. Jim Forson (Grant Thornton LLP)

Committee Chair Ms. Charletta Compton convened the meeting at 3:08 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE DECEMBER 18, 2007
AUDIT COMMITTEE MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 14th day of December, 2007 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 14th day of December, 2007 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Review of Letter from Independent Auditors to the Audit Committee of the Board of Trustees

Mr. Ben Kohnle and Mr. Jim Forson reviewed the letter from independent auditors.

Financial Statements and Office of Management and Budget Circular A-133 Supplemental Financial and Compliance Report Together with Reports of Independent Auditors, August 31, 2007 and 2006, and, internal controls letter to the Board of Trustees

Vice Chancellor Ed DesPlas gave Board members a corrected version of the financial statements and asked that they substitute it for the document they had received with the meeting agenda. Mr. DesPlas presented the *Financial Statements and Office of Management and Budget Circular A-133 Supplemental Financial and Compliance Report Together with Reports of Independent Auditors, August 31, 2007 and 2006, and, internal controls letter to the Board of Trustees*. Mr. Bob Ferguson moved and Mr. Jerry Prater seconded a motion to present at the special meeting on December 18, 2007. Motion passed.

1st Quarter Report from Internal Audit

Mr. Rafael Godinez reviewed the *1st Quarter Report from Internal Audit*.

1st Quarter Report of Investment Transactions for all funds covered by the Public Funds Investment Act

Vice Chancellor DesPlas reviewed the *1st Quarter Report of Investment Transactions for all funds covered by the Public Funds Investment Act*. Mrs. Kitty Boyle moved and Mr. Ferguson seconded a motion to present at the regular meeting on January 8, 2008.

1st Quarter Financial Statements

Vice Chancellor DesPlas reviewed the *1st Quarter Financial Statements*. Mrs. Kitty Boyle moved and Mr. Ferguson seconded a motion to present at the regular meeting on January 8, 2008.

1st Quarter M/WBE Report

Vice Chancellor DesPlas and Mr. John Lopez reviewed the *1st Quarter M/WBE Report*.

Review of Trustee's Travel

After review of Trustee Diana Flores travel expenses to represent the DCCCD at TEA's Mandatory Charter Applicant Conference for the Generation 14 Charter Application Cycle in Austin on December 3, 2007, Mrs. Boyle moved and Mr. Ferguson seconded a motion to approve travel expenses. Motion passed.

Review of Chancellor's Travel

The committee received the chancellor's travel report.

Other Notes from the Meeting

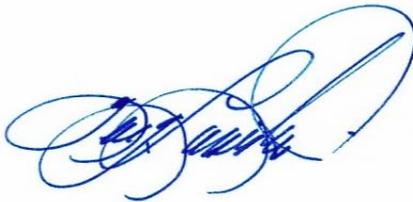
Dr. Lassiter will place "follow-up to significant deficiency related to timeliness of moving completed construction projects to depreciable assets" on the March 18, 2008, Audit Committee agenda. He will also take action to assure administration timely adjusts employee access to District resources when occasioned by change in duties, transfer to another position, and/or separation from the District.

Before the Audit Committee meeting on March 18, 2008, Dr. Lassiter will provide the Board with cost per student data.

Adjournment

Mrs. Boyle moved and Mr. Ferguson seconded a motion to adjourn the meeting. Motion passed and the meeting was adjourned at 4:54 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", is written over a horizontal line.

Wright L. Lassiter, Jr., Secretary

CONSENT AGENDA NO. 10

Approval of Minutes of the December 18, 2007 Special Meeting

It is recommended that the Board approve the minutes of the December 18, 2007 Board of Trustees Special Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES
SPECIAL MEETING MINUTES
DECEMBER 18, 2007**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton (Audit Committee Chair), Mr. Bob Ferguson, Mrs. Martha Metzger, and Mr. JL Sonny Williams

Absent: Ms. Diana Flores and Mr. Jerry Prater (Board Chair)

Staff: Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mrs. Kathryn Tucker, and Mr. Robert Young

Audit Committee Chair Charletta Compton convened the meeting at 5:03 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE DECEMBER 18, 2007
SPECIAL MEETING OF THE
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 14th day of December, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 14th day of December, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Public Hearing on Resolution to Tax Goods-in-Transit

There were no citizens desiring to speak concerning the Resolution to Tax Goods-in-Transit.

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens desiring to address the board regarding agenda items.

Declaration of Conflict of Interest

There were no declarations of conflict of interest.

Individual Items

Mr. Sonny Williams moved and Mrs. Martha Metzger seconded a motion to approve recommendation #1 in the Individual Items section of the agenda. Motion passed. (See December 18, Special Board Meeting, Individual Item #1, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mrs. Metzger moved and Mr. Williams seconded a motion to approve recommendation #2 in the Individual Items section of the agenda. Motion passed. (See December 18, Special Board Meeting, Individual Item #2, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mr. Bob Ferguson moved and Mrs. Boyle seconded a motion to approve recommendation #3 in the Individual Items section of the agenda. Motion passed. (See December 18, Special Board Meeting, Individual Item #3, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Questions/Comments from the Board and Chancellor

Dr. Lassiter will follow-up on Board members' requests to assure DCCCD administration and others use precise language when describing eligibility for the DCCCD Foundation, Inc. Rising Star program. Specifically, publications and comments will indicate that participation in Rising Star is limited to graduates of public high schools in Dallas County and the Richland Collegiate High School (not to all graduates as stated in a recent opinion editorial in the Dallas Morning News).

Citizens Desiring to Appear Before the Board

There were no citizens desiring to appear before the board.

Executive Session

There was no Executive Session.

Adjournment

Mrs. Metzger moved and Mr. Ferguson seconded a motion to adjourn the meeting. Ms. Charletta Compton adjourned the meeting at 5:12 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

POLICY REPORT NO. 11

Acceptance of Gifts

The following gifts have been offered to the DCCCD as indicated below. It is recommended that the gifts be accepted under the donors' conditions and that appropriate acknowledgment be sent to the donors.

1. Through the Development Office (equipment):

<u>Number of Gifts</u>	<u>College/Location</u>	<u>Total Amount of Gifts</u>
1	BHC	\$ 1,000
2	EFC	\$126,270
2	RLC	\$ 7,450
<u>1</u>	DSC	<u>\$ 5,400</u>
6		\$140,120

2. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), actual expenditures on behalf of the DCCCD:

<u>Number of Expenditures</u>	<u>Expenditure Type</u>	<u>Total of Expenditures</u>
4	Chancellor's Council	\$ 13,117
<u>4</u>	Programs and Services	<u>\$ 19,937</u>
8		\$ 33,054

3. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), gifts that will be expended in the future:

<u>Number of Gifts</u>	<u>\$ Range of Gifts</u>	<u>Gift Purpose</u>	<u>Total of Gifts</u>
3	\$100 - \$5,000	Scholarships	\$ 6,535
1	\$5,000 - \$50,000	Scholarships	\$ 36,000
1	\$5,000 - \$50,000	Rising Star Program	\$ 21,600
2	\$100 - \$5,000	Programs and Services	\$ 3,500
<u>1</u>	<u>\$5,000 - \$50,000</u>	<u>Programs and Services</u>	<u>\$ 14,000</u>
8			\$ 81,635

POLICY REPORT NO. 12

Approval of Revised Academic Calendar for 2007-2008

It is recommended that the Board of Trustees authorize a revision of the 2007-2008 Academic Calendar to reflect a change in the start date for the First Summer Session.

Background

The proposed revision to the 2007-2008 Academic Calendar approved in October 03, 2006 reflects a change in the start date for First Summer Session from June 2, 2008 to June 9, 2008. This proposed revision resulted from the fact that this past year numerous local ISDs modified their school year calendars to comply with state statute and their last day will occur after the DCCCD's originally scheduled start of the First Summer Session. This calendar revision has been reviewed by the Academic Calendar Committee and approved by the Chancellor's CEO Staff.

Effective Date: January 08, 2008

Submitted by Dr. Andrew Jones, vice chancellor of educational affairs

Academic Calendar for 2007-2008

Mini-semesters, flexible-entry classes, and other alternative schedules along with their withdrawal and final exam dates may be offered between or during regular semesters by some of the Dallas County Community Colleges. Please contact individual colleges for class and registration schedules.

Fall Semester, 2007

Note: Students should register as early as possible. By registering early, students may take full advantage of academic advisement and may have more course options available. Check the colleges for registration times.

August 20 (M)	Faculty Reports
August 27 (M)	Classes Begin
September 3 (M)	Labor Day Holiday
September 10 (M)	12 th Class Day
November 15 (R)	Last Day to Withdraw with a Grade of "W"
November 22 (R)	Thanksgiving Holidays Begin
November 26 (M)	Classes Resume
December 10-13 (M-R)	Final Exams
December 13 (R)	Semester Ends
December 17 (M)	Grades due in Registrar's Office by 10 a.m.
December 21 (F)	College Buildings & Offices close for the Holidays at end of workday

Winter Term, 2007-2008

Contact Colleges for availability and schedules

Spring Semester, 2008

Note: Students should register as early as possible. By registering early, students may take full advantage of academic advisement and may have more course options available. Check the colleges for registration times.

January 1 (T)	Holiday
January 2 (W)	College Buildings and Offices Open
January 7 (M)	Faculty Reports
January 14 (M)	Classes Begin
January 21 (M)	Martin Luther King, Jr. Day Holiday
January 28 (M)	12 th Class Day
February 21 (R)	Conference Day for Faculty, Administrators and Professional Support Staff
February 22 (F)	Faculty Professional Development (TCCTA)
March 10 (M)	Spring Break Begins

Spring Semester, 2008

March 14 (F)	Spring Holiday for All Employees
March 17 (M)	Classes Resume
March 21 (F)	Holiday Begins
March 24 (M)	Classes Resume
April 10 (R)	Last Day to Withdraw with a Grade of “W”
May 5 - 8 (M-R)	Final Exams
May 8 (R)	Semester Ends
May 3 -11 (S-U)	Graduation Weeks – ceremony dates may vary at the colleges
May 12 (M)	Grades due in Registrar’s Office by 10 a.m.

May Term, 2008

Contact Colleges for availability and schedules

**** Summer Sessions, 2008 DCC Colleges’ summer sessions may vary. Please see your college’s class schedule for updated times, dates and locations.**

Students should register as early as possible. By registering early, students may take full advantage of academic advisement and may have more course options available. Check the colleges for registration times.

**** See notice above** First Summer Session: (Based on a 5 day class week with classes meeting on the 1st, 2nd, and 3rd Fridays)

May 26 (M)	Memorial Day Holiday
June 9 (M)	Classes Begin
June 11 (W)	3 rd Class Day
June 26 (R)	Last Day to Withdraw with a Grade of “W”
July 3 (R)	Final Exams/ Summer Session I Ends
July 4 (F)	Fourth of July Holiday
July 7 (M)	Grades due in Registrar’s Office by 10 a.m.

Second Summer Session (Based on a 4 day class week with 1st and 2nd Friday)

July 9 (W)	Classes Begin
July 11 (F)	Class Day (1 st Friday class meeting)
July 12 (S)	4 th Class Day
July 18 (F)	Class Day (2 nd Friday class meeting)
July 31 (R)	Last Day to Withdraw with a Grade of “W”
August 7 (R)	Final Exams
August 7 (R)	Summer Session II Ends
August 11 (M)	Grades due in Registrar’s Office by 10 a.m.

Calendar Calculations

Fall Semester, 2007

MWF - 43 meetings at 55 minutes each and final exam at 110 minutes
(2475 total minutes)

MW & TR - 29 meetings at 80 minutes each and final exam 110 minutes
(2430 total minutes)

Spring Semester, 2008

MWF - 42 meetings at 55 minutes each and final exam at 110 minutes
(2420 total minutes)

MW & TR - 29 meetings at 80 minutes each and final exam at 110 minutes
(2430 total minutes)

Summer Session I, 2008

18 class meetings + exam equivalent to 1 class meeting = 19 total class meetings.
(class minutes will be extended to meet 2400 class minute requirements)

Summer Session II, 2008

20 class meetings X 120 minutes = 2400 class minutes.

Calendar calculations for all other classes are the responsibility of the college.

public junior colleges, to set their own dates and percentages for the various installments that had previously been set by law. It is recommended that the board adopt a policy for installment plans for long terms by continuing to require 50% down payment prior to the start of the term and two installments of 25% each due prior to the start of the sixth and eleventh week of classes, respectively. These dates and percentages are the same as those originally required by law and worked well for the District's students in the past because the dates and amounts are sufficiently spread to ease the student's payment requirements.

Institutions are not mandated to provide installment pay plans for summer terms. Because the District's summer terms are so short, providing installment plans is not recommended.

As allowed by law, the board previously approved a non-refundable installment plan set up charge of \$15 and late charges of \$10 per occurrence, not to exceed \$20 per plan (see FN Local) to cover administrative costs of the plans.

Revenues associated with the pay plans that are generated for the colleges consist of a \$15 non-refundable set up charge and \$10 late charges per occurrence to a maximum of \$20. Revenues are expected to be offset by the costs of administering and collecting the installment plans as well as bad debt expense caused by uncollectible accounts. Approximately a quarter of the students enrolled for Fall 2007 had installment plans.

Submitted by Mr. Robert Young, district legal counsel and Mr. Edward DesPlas, vice chancellor of business affairs

POLICY REPORT NO. 14

Approval of FBC (Local) Implementing the Six-Course Drop Rule

It is recommended that the Board of Trustees adopt a new Board Policy, FBC (Local) as follows:

“FBC (Local) SIX-COURSE DROP RULE

A first-time freshman student who enrolls in a Texas public institution of higher education during the fall semester of 2007 or thereafter, may drop no more than six college level credit courses unless the student demonstrates to an appropriate college official that one of the following events occurred to the student during the semester or summer session:

1. A severe illness or other debilitating condition that affects the student’s ability to satisfactorily complete the course.
2. The student’s responsibility for the care of a sick, injured, or needy person if the provision of that care affects the student’s ability to satisfactorily complete the course.
3. The death of a person who is considered to be a member of the student’s family or who is otherwise considered to have a sufficiently close relationship to the student that the person’s death is considered to be a showing of good cause.
4. The active duty service as a member of the Texas National Guard or the armed forces of the United State of either the student or a person who is considered to be a member of the student’s family or who is otherwise considered to have a sufficiently close relationship to the student that the person’s active military service is considered to be a showing of good cause.
5. The change of the student’s work schedule that is beyond the control of the student, and that affects the student’s ability to satisfactorily complete the course.
6. Other good cause as determined by the college official.

The District shall publish this policy in its catalog and other print and internet-based publications as appropriate to notify college students in a timely manner. The District shall provide a copy of this policy to the Texas Higher Education

Coordinating Board.”

Effective date: January 8, 2008

Background

As a result of passage of Senate Bill 1231 during the 80th Texas Legislature, Section 51.907 was added to the Texas Education Code. This statute applies to students who enroll in a Texas public institution of higher education for the first time in fall 2007 or later. Based on this law, DCCCD or any other Texas public institution of higher education may not permit students to drop more than six courses during their entire undergraduate career. All college level courses dropped after the official drop and add period are included in the six-course limit, including courses dropped at another Texas public institution of higher education, unless the reason qualifies as an exception. At its October 25, 2007 Board meeting, the Texas Higher Education Coordinating Board (THECB) finalized its rules associated with this statute and is requiring all Texas public institutions of higher education to implement a policy and develop procedures to ensure compliance.

This policy fulfills the THECB requirement to adopt and implement a policy to ensure compliance with the state law.

Submitted by Mr. Robert Young, district legal counsel and Dr. Andrew Jones, vice chancellor of educational affairs

POLICY REPORT NO. 15

Appeal by 3i-JE Dunn Regarding Interior Renovations To Paramount Building; Center for Allied Health, El Centro College

It is recommended that the Board of Trustees take appropriate action regarding the appeal by 3i-JE Dunn Joint Venture.

Effective Date: January 8, 2008

Background

3i-JE Dunn submitted a bid to perform interior renovation services for the Center for Allied Health project (the "Project") at El Centro College, and was awarded the contract in October 2006. Also during October 2006, the District received a report from a consultant confirming that asbestos abatement would be required on the Project. Discussions with 3i-JE Dunn began in October 2006 regarding that necessity. With the knowledge that asbestos abatement was required, a construction schedule of 270 days was agreed upon by 3i-JE Dunn. 3i-JE Dunn obtained a permit on November 13, 2006, and it began work.

The Board approved a bid for a consultant to provide specifications for the scope of abatement in the January 2007 meeting. A completely bid process began for the abatement work, and the Board approved a bid for performance of the abatement work in March 2007. Abatement work began April 3, 2007, and it was completed within thirty days. 3i-JE Dunn received clearance reports confirming the completion of abatement in specified areas beginning on April 10, 2007. 3i-JE Dunn continued to work and submit payment applications from November 2006, through the abatement period during 2007, and to the present. No shut-down by 3i-JE Dunn occurred at any time, and 3i-JE Dunn did not leave the project as a result of any safety issue.

In May 2007, 3i-JE Dunn submitted a claim for additional time, as well as additional compensation for extended general conditions (salaried personnel and rentals), arguing that its critical path was delayed by the timing of the abatement. In its original claim, 3i-JE Dunn requested 141 days in additional time, and \$398,134.00 additional compensation. The District's decision was to award 45 additional days and no additional compensation.

In its appeal to the Chancellor, 3i-JE Dunn requested 127 days additional days and \$565,031 additional compensation (which included claims from two subcontractors in excess of \$200,000). The Chancellor's decision was to award 75 additional days and no additional compensation.

In the current appeal to the Board, 3i-JE Dunn requests 151 days additional days (extending the original completion date from August 2007 to December 28, 2007), and \$565,031 additional compensation. Following 3i-JE Dunn's request for a hearing to present evidence, District Legal Counsel and Toni Scott Reed of Strasburger & Price were appointed to meet with 3i-JE Dunn to receive evidence.

Under the contract, the Board of Trustees is required to hear this appeal from 3i-JE Dunn and make a final decision. 3i-JE Dunn is prepared to make an oral presentation at the meeting. Toni Scott Reed of Strasburger & Price is prepared to provide an oral report as well. The Board may wish to adjourn to executive session to further discuss the matter.

Submitted by Mr. Robert Young, district legal counsel

BUILDING & GROUNDS REPORT NO. 16

Approval of Amendment to Agreement with Hellmuth, Obata + Kassabaum, L.P.

It is recommended that authorization be given to approve an amendment to the agreement with Hellmuth, Obata + Kassabaum, L.P., in an amount not to exceed \$146,700 for additional services for Cedar Valley College.

Original Agreement	\$1,895,346
Previous Amendment (s)	\$285,791
Amendment	<u>\$146,700</u>
Revised Agreement	\$2,327,837

Background

This project is *CVC #9 & #10, Progress Report on Construction Projects* (Informative Reports section of this agenda). The Board approved the original contract with Hellmuth, Obata + Kassabaum, L.P. July 11, 2006 in the amount of \$1,895,346 for professional architectural and design services for the Science/Allied Health and Veterinary Technology Building for Cedar Valley College. Amendment 1 was a clarification of agreement wording and did not change the scope of work. Amendment 2 for \$260,891 provided for additional fee due to an increase of the project size and scope of work resulting in an increase of \$2,497,682 in the approved Construction Budget. This amendment also provided for additional design services related to the upgrade of the existing central utility plant, additional design services related to the demolition of the existing veterinary technology building, preparation of a facilities master plan to analyze existing space conditions and additional design services related to audio/visual/ technology. Amendment 3 for \$24,900 provided additional design services for the central utility plant upgrade structural engineering, fiber optic relocation, substation utility relocation, TXU electrical coordination and early release package. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
07/11/2006			\$1,895,346	
	04/02/07	1	\$0	\$1,895,346
05/01/07		2	\$260,891	\$2,156,237
	10/12/07	3	\$24,900	\$2,181,137
Pending		4	\$146,700	\$2,327,837

This amendment of \$146,700 provides for additional professional services for campus entry signage, design and documentation of a new twelve inch water line,

and IT/OSP upgrade additional services for the Cedar Valley College Science/Allied Health and Veterinary Technology Building.

This amendment has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel.

This recommendation increases the contract to \$2,327,837, which is \$432,491 (18.58%) over the original amount. This project is financed by General Obligation Bond Series 2004 that will be supplemented by \$55,500 from the Cedar Valley College Fund Balance for this Amendment. Funds are budgeted in architects & engineers account #27211 in division #40-03-970302 and in division #45-03-970302.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Steve Park, executive director bond program management team

BUILDING AND GROUNDS REPORT NO. 17

Approval of Amendment to Agreement with KASA Group Architects

It is recommended that authorization be given to approve an amendment in agreement with KASA Group Architects in an amount not to exceed \$16,134 for additional services at Richland College.

Original Agreement	\$20,330
Previous Amendment	0
Amendment No. 1	<u>16,134</u>
Revised Agreement	\$36,464

Background

Carpet Design project is at 100% completion.

The Board approved the original contract with KASA Group Architects on November 17, 2006 in the amount of \$20,330 to provide architectural and design services for carpet design at Richland College.

This amendment of \$16,134 provides a fee for additional square footage required for the project.

As provided by Board Policy CF (LOCAL), was approved as follows:

<u>Board Approved</u>	<u>VCBA Approved</u>	<u>Amendment No.</u>	<u>Amount</u>	<u>Revised Agreement</u>
	11/17/2006		\$20,330	
Pending		1	\$16,134	\$36,464

This recommendation increases the cost to \$16,134, which is \$36,464 (79%) over the original amount. Financial resources are budgeted in account # 22201 in division #11-08-809000.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor of facilities management/district architect

BUILDING AND GROUNDS REPORT NO. 18

Approval of Agreement with McAfee 3 Architects

It is recommended that authorization be given to approve an agreement with McAfee 3 Architects in an amount not to exceed \$274,362 to provide Architectural and Design Services for the Back fill for El Centro College of approximately 60,000 square feet of renovation "Phase I".

Background

This project is *ECC #5, Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for the renovation of various spaces vacated by the El Centro Allied Health & Nursing Program of approximately 60,000 square feet "Phase I".

The facilities management staff pre-qualifies architectural and engineering firms and selected McAfee 3 Architects from its pool of pre-qualified firms. The agreement was made as of December 12, 2007. Compensation is to be a fee not to exceed \$256,413 plus reimbursable expenses not to exceed \$17,949.

Financial resources are budgeted in account#40-05-970504-27212.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor of facilities management/district architect

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

(Tab 19)

Recommendations in the Building and Grounds Reports Section of This Agenda
Architects and Engineers

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	1	100	274,362	100
Total	1	100	274,362	100

Pre-Qualified Pools from Which Recommendations for Agreements
In the Building and Grounds Reports Section of This Agenda Were Derived
Architects and Engineers

	# in pool	% in pool
MBE	27	16
WBE	6	4
Not classified	131	80
Total	164	100

Recommendations in the Building and Grounds Reports Sections
Architects and Engineers
September 4, 2007 – January 8, 2008

	# agreements	% agreements	\$ amount	% amount
MBE	1	20	79,310	17
WBE	2	40	85,539	18
Not classified	2	40	305,360	65
Total	5	100	470,209	100

Notes: This report excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or women owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership are not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

FINANCIAL REPORT NO. 20

Approval of Expenditures for November 2007

It is recommended that expenditures for November 2007 be approved. A summary of expenditures is included in the FAB report. Detailed expenditure information is available in the business affairs office at the District Service Center.

FINANCIAL REPORT NO. 21

Presentation of Budget Report for November 2007

The budget report for November 2007 is presented as a matter of record (see attached).

Background

Board of Trustees Policy CDA (LOCAL) requires that “Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will

be carried forward to the next fiscal year and making various other entries in what is called “13th month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports because the activities of 13th month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board’s Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, “Why the difference? Is this normal?” The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—“Is this normal?” In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District’s monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

Submitted by Mr. Edward DesPlas, vice chancellor of business affairs

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date November 30, 2007
25.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 89,473,204	\$ 30,039,204	\$ 59,434,000	33.6%	32.3-35.6%	
Tuition	64,164,856	33,231,495	30,933,361	51.8%	46.5-55.5%	
Taxes for Current Operations	119,889,500	4,914,342	114,975,158	4.1%	3.7-5.3%	
Federal Grants & Contracts	1,048,090	213,394	834,696	20.4%	0.0-51.0%	
State Grants & Contracts	131,292	93,081	38,211	70.9%	n/a	
General Sources:						
Investment Income	6,250,000	1,752,014	4,497,986	28.0%	21.9-28.6%	
General Revenue	2,150,649	759,908	1,390,741	35.3%	n/a	
Subtotal General Sources	8,400,649	2,511,922	5,888,727	29.9%	16.3-41.5%	
SUBTOTAL UNRESTRICTED	283,107,591	71,003,438	212,104,153	25.1%	n/a	
Use of Fund Balance & Transfers-in	5,000,000	-	5,000,000	0.0%	n/a	
TOTAL UNRESTRICTED	288,107,591	71,003,438	217,104,153	24.6%	22.3-28.6%	
AUXILIARY FUND						
Sales & Services	6,104,397	958,458	5,145,939	15.7%	16.1-23.3%	(1)
Investment Income	432,000	83,526	348,474	19.3%	10.1-48.9%	
Transfers-in	4,523,797	4,523,797	-	100.0%	n/a	(2)
Use of Fund Balance	-	-	-	0.0%	n/a	
TOTAL AUXILIARY	11,060,194	5,565,781	5,494,413	50.3%	10.6-54.8%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	23,258,341	5,935,018	17,323,323	25.5%	n/a	
SBDC State Match	1,501,733	172,783	1,328,950	11.5%	n/a	
Subtotal State Appropriations	24,760,074	6,107,801	18,652,273	24.7%	n/a	
Grants, Contracts & Scholarships:						
Federal	63,601,103	7,644,242	55,956,861	12.0%	n/a	
State	7,032,507	755,182	6,277,325	10.7%	n/a	
Local	6,568,181	566,725	6,001,456	8.6%	n/a	
Transfers-in	942,019	33,007	909,012	3.5%	n/a	
Subtotal Grants, Contracts & Scholarships	78,143,810	8,999,156	69,144,654	11.5%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	102,903,884	15,106,957	87,796,927	14.7%	n/a	
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	1,806,465	356,993	1,449,472	19.8%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	1,806,465	356,993	1,449,472	19.8%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 403,878,134	\$ 92,033,169	\$311,844,965	22.8%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date November 30, 2007
25.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 108,595,822	\$ 33,543,135	\$ 75,052,687	30.9%	26.6-29.5%	(3)
Public Service	5,308,955	1,482,948	3,826,007	27.9%	20.2-27.0%	(4)
Academic Support	23,832,589	4,675,585	19,157,004	19.6%	23.4-31.0%	(5)
Student Services	24,914,859	6,288,406	18,626,453	25.2%	23.9-26.3%	
Institutional Support	50,518,036	15,208,748	35,309,288	30.1%	23.3-28.8%	(6)
Staff Benefits	10,082,226	1,985,964	8,096,262	19.7%	18.2-24.4%	
Operations & Maintenance of Plant	26,800,503	11,142,410	15,658,093	41.6%	28.6-43.0%	
Repairs & Rehabilitation	5,992,591	2,222,740	3,769,851	37.1%	4.4-53.1%	
Special Items:						
Reserve - Campus	1,800,771	-	1,800,771	0.0%	n/a	
Reserve - Compensation	13,570,650	-	13,570,650	0.0%	n/a	
Reserve - Operating	4,209,167	-	4,209,167	0.0%	n/a	
Reserve - New Campuses	500,000	-	500,000	0.0%	n/a	
Reserve - Non-operating	500,000	-	500,000	0.0%	n/a	
TOTAL UNRESTRICTED	276,626,169	76,549,936	200,076,233	27.7%	25.2-29.8%	
AUXILIARY FUND						
Student Activities	6,080,844	1,826,878	4,253,966	30.0%	22.5-31.4%	
Sales & Services	3,929,815	1,417,679	2,512,136	36.1%	18.4-51.8%	
Reserve - Campus	567,459	-	567,459	0.0%	n/a	
Reserve - District	364,163	-	364,163	0.0%	n/a	
Transfers-out	117,913	41,658	76,255	35.3%	0.0-93.1%	
TOTAL AUXILIARY	11,060,194	3,286,215	7,773,979	29.7%	16.7-46.6%	
RESTRICTED FUND						
State Appropriations	23,258,341	5,935,018	17,323,323	25.5%	24.0-27.4%	
Grants & Contracts	33,691,255	5,768,417	27,922,838	17.1%	n/a	
Scholarships	45,954,288	3,403,522	42,550,766	7.4%	n/a	
Subtotal Grants, Contracts & Scholarships	102,903,884	15,106,957	87,796,927	14.7%	n/a	
Richland Collegiate High School	-	-	-	n/a	n/a	
TOTAL RESTRICTED	102,903,884	15,106,957	87,796,927	14.7%	n/a	
RICHLAND COLLEGIATE H.S.						
Expenditures	1,806,465	271,418	1,535,047	15.0%	n/a	
TOTAL COLLEGIATE HIGH SCHOOL	1,806,465	271,418	1,535,047	15.0%	n/a	
SUBTOTAL EXPENDITURES & USES	392,396,712	95,214,526	297,182,186	24.3%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	912,810	1,221,955	42.8%	36.3-49.2%	
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%	n/a	(7)
Institutional Matching-Contracts/Grants	63,000	74,098	(11,098)	117.6%	6.7-69.6%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	4,523,797	-	100.0%	n/a	(8)
Unexpended Plant Fund	1,500,000	-	1,500,000	0.0%	n/a	
Debt Service Fund	3,051,579	762,895	2,288,684	25.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	11,481,422	6,481,881	4,999,541	56.5%	n/a	
TOTAL EXPENDITURES & USES	\$ 403,878,134	\$ 101,696,407	\$ 302,181,727	25.2%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date November 30, 2007
25.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$ 182,886,575	\$ 49,733,459	\$ 133,153,116	27.2%
Staff Benefits	10,082,226	1,985,964	8,096,262	19.7%
Purchased Services	11,236,628	3,760,030	7,476,598	33.5%
Operating Expenses	53,853,262	17,556,948	36,296,314	32.6%
Supplies & Materials	7,037,187	3,811,419	3,225,768	54.2%
Minor Equipment	976,300	1,214,457	(238,157)	124.4%
Capital Outlay	4,774,084	1,654,120	3,119,964	34.6%
Charges	(14,800,681)	(3,166,461)	(11,634,220)	21.4%
SUBTOTAL UNRESTRICTED	256,045,581	76,549,936	179,495,645	29.9%
Reserve - Campus	1,800,771	-	1,800,771	0.0%
Reserve - Compensation	13,570,650	-	13,570,650	0.0%
Reserve - Operating	4,209,167	-	4,209,167	0.0%
Reserve - New Campuses	500,000	-	500,000	0.0%
Reserve - Non-operating	500,000	-	500,000	0.0%
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,134,765	912,810	1,221,955	42.8%
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%
Institutional Matching - Contracts/Grants	63,000	74,098	(11,098)	117.6%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,523,797	4,523,797	-	100.0%
Unexpended Plant Fund	1,500,000	-	1,500,000	0.0%
Debt Service Fund	3,051,579	762,895	2,288,684	25.0%
TOTAL UNRESTRICTED	288,107,591	83,031,817	205,075,774	28.8%
AUXILIARY FUND	11,060,194	3,286,215	7,773,979	29.7%
RESTRICTED FUND	102,903,884	15,106,957	87,796,927	14.7%
RICHLAND COLLEGIATE HIGH SCHOOL	1,806,465	271,418	1,535,047	15.0%
TOTAL EXPENDITURES & USES	\$ 403,878,134	\$ 101,696,407	\$ 302,181,727	25.2%

REVENUES & ADDITIONS

Year-to-Date - 25.0% of Fiscal Year Elapsed

	November 30, 2007			November 30, 2006		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
State Appropriations	\$ 89,473,204	\$ 30,039,204	33.6%	\$ 84,766,610	\$ 28,439,953	33.6%
Tuition	64,164,856	33,231,495	51.8%	60,981,591	30,744,693	50.4%
Taxes for Current Operations	119,889,500	4,914,342	4.1%	110,791,496	5,345,148	4.8%
Federal Grants & Contracts	1,048,090	213,394	20.4%	1,332,653	420,876	31.6%
State Grants & Contracts	131,292	93,081	70.9%	131,292	1,454	1.1%
General Sources:						
Investment Income	6,250,000	1,752,014	28.0%	4,750,978	1,334,611	28.1%
General Revenue	2,150,649	759,908	35.3%	2,321,836	553,066	23.8%
Subtotal General Sources	8,400,649	2,511,922	29.9%	7,072,814	1,887,677	26.7%
SUBTOTAL UNRESTRICTED	283,107,591	71,003,438	25.1%	265,076,456	66,839,801	25.2%
Use of Fund Balance & Transfers-in	5,000,000	-	0.0%	138,662	-	0.0%
TOTAL UNRESTRICTED	288,107,591	71,003,438	24.6%	265,215,118	66,839,801	25.2%
AUXILIARY FUND						
Sales & Services	6,104,397	958,458	15.7%	7,174,852	1,366,392	19.0%
Investment Income	432,000	83,526	19.3%	444,233	86,714	19.5%
Transfers-in	4,523,797	4,523,797	100.0%	3,998,797	3,998,797	100.0%
Use of Fund Balance	-	-	0.0%	-	-	0.0%
TOTAL AUXILIARY	11,060,194	5,565,781	50.3%	11,617,882	5,451,903	46.9%
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	23,258,341	5,935,018	25.5%	20,959,931	5,389,719	25.7%
SBDC State Match	1,501,733	172,783	11.5%	1,365,210	283,894	20.8%
Subtotal State Appropriations	24,760,074	6,107,801	24.7%	22,325,141	5,673,613	25.4%
Grants, Contracts & Scholarships:						
Federal	63,601,103	7,644,242	12.0%	63,652,450	5,712,144	9.0%
State	7,032,507	755,182	10.7%	5,924,624	568,000	9.6%
Local	6,568,181	566,725	8.6%	5,425,565	743,615	13.7%
Transfers-in	942,019	33,007	3.5%	903,745	74,435	8.2%
Subtotal Grants, Contracts & Scholarships	78,143,810	8,999,156	11.5%	75,906,384	7,098,194	9.4%
Richland Collegiate High School	-	-	n/a	-	-	0.0%
TOTAL RESTRICTED	102,903,884	15,106,957	14.7%	98,231,525	12,771,807	13.0%
RICHLAND COLLEGIATE HIGH SCHOOL						
State Funding	1,806,465	356,993	19.8%	-	-	0.0%
TOTAL COLLEGIATE HIGH SCHOOL	1,806,465	356,993	19.8%	-	-	0.0%
TOTAL REVENUES & ADDITIONS	\$ 403,878,134	\$ 92,033,169	22.8%	\$ 375,064,525	\$ 85,063,511	22.7%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY FUNCTION

Year-to-Date - 25.0% of Fiscal Year Elapsed

	November 30, 2007			November 30, 2006		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Instruction	\$ 108,595,822	\$ 33,543,135	30.9%	\$ 113,423,076	\$ 33,250,031	29.3%
Public Service	5,308,955	1,482,948	27.9%	5,640,321	1,276,300	22.6%
Academic Support	23,832,589	4,675,585	19.6%	15,631,432	4,712,353	30.1%
Student Services	24,914,859	6,288,406	25.2%	24,224,954	5,964,576	24.6%
Institutional Support	50,518,036	15,208,748	30.1%	47,218,106	14,434,639	30.6%
Staff Benefits	10,082,226	1,985,964	19.7%	10,086,728	2,173,849	21.6%
Operations & Maintenance of Plant	26,800,503	11,142,410	41.6%	25,368,333	10,132,402	39.9%
Repairs & Rehabilitation	5,992,591	2,222,740	37.1%	1,187,012	1,307,440	110.1%
Special Items:						
Reserve - Campus	1,800,771	-	0.0%	1,716,448	-	0.0%
Reserve - Compensation	13,570,650	-	0.0%	6,234,375	-	0.0%
Reserve - Operating	4,209,167	-	0.0%	1,317,833	-	0.0%
Reserve - New Campuses	500,000	-	0.0%	1,000,000	-	0.0%
Reserve - Non-operating	500,000	-	0.0%	445,595	-	0.0%
TOTAL UNRESTRICTED	276,626,169	76,549,936	27.7%	253,494,213	73,251,590	28.9%
AUXILIARY FUND						
Student Activities	6,080,844	1,826,878	30.0%	5,673,892	1,818,093	32.0%
Sales & Services	3,929,815	1,417,679	36.1%	5,185,857	1,654,252	31.9%
Reserve - Campus	567,459	-	0.0%	244,900	-	0.0%
Reserve - District	364,163	-	0.0%	408,233	-	0.0%
Transfers-out	117,913	41,658	35.3%	105,000	71,227	67.8%
TOTAL AUXILIARY	11,060,194	3,286,215	29.7%	11,617,882	3,543,572	30.5%
RESTRICTED FUND						
State Appropriations	23,258,341	5,935,018	25.5%	20,959,931	5,389,719	25.7%
Grants & Contracts	33,691,255	5,768,417	17.1%	31,355,580	4,018,396	12.8%
Scholarships	45,954,288	3,403,522	7.4%	45,916,014	3,363,692	7.3%
Subtotal Grants, Contracts & Scholarships	102,903,884	15,106,957	14.7%	98,231,525	12,771,807	13.0%
Richland Collegiate High School	-	-	n/a	-	-	0.0%
TOTAL RESTRICTED	102,903,884	15,106,957	14.7%	98,231,525	12,771,807	13.0%
RICHLAND COLLEGIATE H.S.						
Expenditures	1,806,465	271,418	15.0%	-	-	0.0%
TOTAL COLLEGIATE HIGH SCHOOL	1,806,465	271,418	15.0%	-	-	0.0%
SUBTOTAL EXPENDITURES & USES	392,396,712	95,214,526	24.3%	363,343,620	89,566,969	24.7%
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	912,810	42.8%	1,894,389	903,690	47.7%
LoanStar Loan to Debt Service Fund	208,281	208,281	100.0%	208,281	208,281	100.0%
Institutional Matching-Contracts/Grants	63,000	74,098	117.6%	63,000	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	4,523,797	100.0%	3,092,777	3,998,797	129.3%
Unexpended Plant Fund	1,500,000	-	0.0%	2,000,000	-	0.0%
Debt Service Fund	3,051,579	762,895	25.0%	4,462,458	901,816	20.2%
TOTAL TRANSFERS & DEDUCTIONS	11,481,422	6,481,881	56.5%	11,720,905	6,012,584	51.3%
TOTAL EXPENDITURES & USES	\$ 403,878,134	\$ 101,696,407	25.2%	\$ 375,064,525	\$ 95,579,553	25.5%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2007-08 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date - 25.0% of Fiscal Year Elapsed

	November 30, 2007			November 30, 2006		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
UNRESTRICTED FUND						
Salaries & Wages	\$ 182,886,575	\$ 49,733,459	27.2%	\$ 175,723,849	\$ 48,266,247	27.5%
Staff Benefits	10,082,226	1,985,964	19.7%	10,086,728	2,173,849	21.6%
Purchased Services	11,236,628	3,760,030	33.5%	10,964,232	2,934,722	26.8%
Operating Expenses	53,853,262	17,556,948	32.6%	47,465,742	15,683,819	33.0%
Supplies & Materials	7,037,187	3,811,419	54.2%	7,077,648	3,967,778	56.1%
Minor Equipment	976,300	1,214,457	124.4%	1,305,220	1,714,611	131.4%
Capital Outlay	4,774,084	1,654,120	34.6%	3,737,863	1,509,780	40.4%
Charges	(14,800,681)	(3,166,461)	21.4%	(13,581,320)	(2,999,216)	22.1%
SUBTOTAL UNRESTRICTED	256,045,581	76,549,936	29.9%	242,779,962	73,251,590	30.2%
Reserve - Campus	1,800,771	-	0.0%	1,716,448	-	0.0%
Reserve - Compensation	13,570,650	-	0.0%	6,234,375	-	0.0%
Reserve - Operating	4,209,167	-	0.0%	1,317,833	-	0.0%
Reserve - New Campuses	500,000	-	0.0%	1,000,000	-	0.0%
Reserve - Non-operating	500,000	-	0.0%	445,595	-	0.0%
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	912,810	42.8%	1,894,389	903,690	47.7%
LoanStar Loan to Debt Service Fund	208,281	208,281	100.0%	208,281	208,281	100.0%
Institutional Matching - Contracts/Grants	63,000	74,098	117.6%	63,000	-	0.0%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,523,797	4,523,797	100.0%	3,092,777	3,998,797	129.3%
Unexpended Plant Fund	1,500,000	-	0.0%	2,000,000	-	0.0%
Debt Service Fund	3,051,579	762,895	25.0%	4,462,458	901,816	20.2%
TOTAL UNRESTRICTED	288,107,591	83,031,817	28.8%	265,215,118	79,264,174	29.9%
AUXILIARY FUND	11,060,194	3,286,215	29.7%	11,617,882	3,543,572	30.5%
RESTRICTED FUND	102,903,884	15,106,957	14.7%	98,231,525	12,771,807	13.0%
RICHLAND COLLEGIATE HIGH SCHOOL	1,806,465	271,418	15.0%	-	-	0.0%
TOTAL EXPENDITURES & USES	\$ 403,878,134	\$ 101,696,407	25.2%	\$ 375,064,525	\$ 95,579,553	25.5%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Sales & Services* reflects a lower than normal percent of budget due to a reduction in revenues for the University Center of Dallas.
- (2) Actual *Transfers-in* reflects a transfer of unrestricted funds to support Student Activities.
- (3) Actual *Instruction* reflects a higher than normal percent of budget due to new continuing education programs at two locations.
- (4) Actual *Public Service* reflects a higher than normal percent of budget due to new continuing education programs at two locations.
- (5) Actual *Academic Support* reflects a lower than normal percent of budget due to the allocation of funds for the community campuses which have not yet been expended.
- (6) Actual *Institutional Support* reflects a higher than normal percent of budget due to board-approved salary adjustments not yet budgeted. During the Fall budget revision, salary and other board-approved compensations were reallocated from reserves to functional areas.
- (7) Actual *LoanStar Loan to Debt Service Fund* reflects annual payment of the debt service note. Additional transfers will not be required this fiscal year.
- (8) *Non-Mandatory Transfers* to the Auxiliary Fund reflects a transfer in support of Student Activity. Additional transfers will not be required this fiscal year.

FINANCIAL REPORT NO. 22

Presentation of 1st Quarter Investment Transactions

The 1st quarter investment transactions are presented as provided by Board Policy CAK (Legal), which states: *Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.*

Background

Trustees who serve on the Audit Committee are Ms. Charletta Compton (chair), Mrs. Kitty Boyle and Mr. Bob Ferguson. The Audit Committee reviewed the report of 1st quarter investment transactions on December 18, 2007. If indicated, Audit Committee members will discuss the statements with the Board during the meeting on January 8, 2008.

The 1st quarter investment transaction report is typical for this phase of the annual financial cycle.

Submitted by Mr. Edward DesPlas, vice chancellor of business affairs

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



Investment Portfolio

As of November 30, 2007

Dallas County Community College District
1st Quarter Report of Investment Transactions
Executive Summary

The investment portfolio of the District is summarized in the table *Investment Portfolio Summary Report*. The purchase date, maturity date, yield to maturity, book value, and market value are shown for each of the investment securities of the District as of November 30, 2007. The configuration of the portfolio is shown for both the quarters ended August 31, 2007 and November 30, 2007, see Figures 1 and 2. The portfolio is invested 29.73% in U.S. Agency securities, 7.71% is invested in U.S. Treasury securities and 38.67% is invested in U.S. Agency repurchase agreements. The addition of the U.S. Agency repurchase agreements to the portfolio is in connection with the commercial paper program. The remaining 23.89% is invested in TexPool and TexSTAR. Of the portfolio, 86.49% will mature in one year or less. No security has a maturity of more than two years from November 2007. An analysis of the portfolio maturity is shown in Figure 3. The portfolio has coupons that range from 3.00% to 4.51% and the District is earning 4.92% average return on the short-term investment pools. Because of a steepening yield curve in a falling short-term interest environment, the portfolio yield is currently underperforming the Treasury yield curve as of November 30, 2007 by 8 basis points for long term (2 years or less) investments but is outperforming the Treasury yield curve by 130 basis points for shorter term (1 year or less) investments and the pools. An analysis of the District's portfolio yield compared with the Treasury yield at November 30, 2007 and November 30, 2006 is shown in Figure 4.

Note: There is a *Glossary of Investment Terms* at the end of this report.

*Dallas County Community College District
Investment Portfolio Summary Report
Activity for the 1st Quarter Ended November 30, 2007*

INVESTMENTS:		MARKET	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY
Beginning of Period	August 31, 2007	\$ 208,042,003	\$ 139,918	469	4.73%
Purchases		\$ 393,763,740			
Maturities / Sold		\$ (291,087,844)			
Market Value Change		\$ 6,970			
End of Period	November 30, 2007	\$ 310,724,869	\$ 478,590	248	4.32%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the DCCCD Board of Trustees, and the Public Funds Investment Act, as amended.

/s/ Edward M. DesPlas

Edward M. DesPlas, Vice Chancellor of Business Affairs

/s/ Kim Green

Kim Green, Associate Vice Chancellor of Business Affairs

/s/ Robb Dean

Robb Dean, Director of Finance and Treasury

Dallas County Community College District

Investment Portfolio Transaction Summary Report

Activity for the 1st Quarter Ended November 30, 2007

By Type of Investment

	Face Amount 11/30/2007	Market Transactions					Market Value 11/30/2007
		Market Value 8/31/2007	Securities Purchased	Securities Matured /Sold	Market Value Change	Market Value 11/30/2007	
SUMMARY:							
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 168,078,612	\$ 155,694,817	\$ 204,619,214	\$ (286,087,844)	\$ -	\$ 74,226,187	
REPURCHASE AGREEMENTS	120,000,000	-	120,144,526	-	-	120,144,526	
TREASURY SECURITIES	24,000,000	23,606,200	-	-	367,560	23,973,760	
AGENCY SECURITIES	98,100,000	28,740,986	69,000,000	(5,000,000)	(360,590)	92,380,396	
PORTFOLIO TOTAL	\$ 410,178,612	\$ 208,042,003	\$ 393,763,740	\$ (291,087,844)	\$ 6,970	\$ 310,724,869	

	Face Amount 11/30/2007	Book Transaction Excludes Unrealized Gain and Loss					Book Value 11/30/2007
		Book Value 8/31/2007	Securities Purchased	Securities Matured / Sold	Securities (Disc.)/Prem.	Book Value 11/30/2007	
SUMMARY:							
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 168,078,612	\$ 155,694,817	\$ 204,619,214	\$ (286,087,844)	\$ -	\$ 74,226,187	
REPURCHASE AGREEMENTS	120,000,000	-	120,144,526	-	- #	120,144,526	
TREASURY SECURITIES	24,000,000	24,008,657	-	-	(1,487) #	24,007,170	
AGENCY SECURITIES	98,100,000	29,099,998	69,000,000	(5,000,000)	(655,943)	92,444,055	
PORTFOLIO TOTAL	\$ 410,178,612	\$ 208,803,472	\$ 393,763,740	\$ (291,087,844)	\$ (657,430)	\$ 310,821,938	

Dallas County Community College District

Investment Portfolio Transaction Report

Activity for the 1st Quarter Ended November 30, 2007

Invest. ID	Cusip Number	Description	Purchase Date	Call Date	Maturity Date	Face Amount
MONEY MARKET FUNDS / INVESTMENT POOLS						
73190		TEXPOOL	30-Jul-90		N/A	\$ 89,524
1111		TEXSTAR	23-Jun-03		N/A	38,702
2003		TEXSTAR (TAX NOTE)	06-Aug-03		N/A	1,789
2004		TEXSTAR (TAX NOTE)	06-Apr-04		N/A	13,294
40		TEXSTAR (GO)	14-Sep-04		N/A	12,383
40-1		TEXSTAR (CP)	09-Oct-07		N/A	12,383
REPURCHASE AGREEMENTS						
JPMorgan		Federal Agency	20-Nov-07		N/A	120,000
TREASURY SECURITIES						
13081	T912828BV1	U. S. Treasury	29-Jan-04		15-Jan-09	4,000
13082	T912828BZ2	U. S. Treasury	25-Feb-04		15-Feb-09	20,000
AGENCY SECURITIES						
16215	3128X2NSO	FHLMC Notes	28-Jan-04		28-Jan-08	3,000
16216	3133ITQU8	FFCB Notes	28-Jan-04		28-Jul-08	3,000
16222	3128X2D28	FHLMC Notes	4-Mar-04		4-Sep-07	5,000
16223	3128X2F34	FHLMC Notes	27-Feb-04	27-Feb-07	27-Feb-09	15,000
16239	313588TC9	FNDN	18-Sep-07		15-Feb-08	16,000
16240	313588WA9	FNDN	18-Sep-07		25-Apr-08	16,000
16241	313384UM9	FNDN	24-Sep-07		19-Mar-08	16,000
16242	3133XN3J6	FHLB	19-Nov-07		19-May-08	16,000
16243	3133XNAM1	FHLB	21-Nov-07	21-May-08	21-Nov-08	5,000
45-1	3128X3WY5	FHLMC Notes	1-Feb-06	22-Sep-06	22-Sep-09	1,300
45-2	31359MWP4	FNMA Notes	1-Feb-06		21-Oct-09	1,800
PORTFOLIO TOTAL						\$ 410,178

(1) The TexPool yield varies daily. The yield as of August 31, 2007 was 5.2473% and November 30, 2007 was 4.7144%.

(2) The TexSTAR yield varies daily. The yield as of August 31, 2007 was 5.2540% and November 30, 2007 was 4.6975%.

(3) The JPMorgan Chase flex repo rate as of November 30, 2007 was 4.3960%.

Market Transactions

Invest. ID	Market Value 8/31/2007	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 11/30/2007
MONEY MARKET FUNDS / INVESTMENT POOLS					
73190	\$ 89,524,281	\$ 53,485,121	\$ (127,581,482)		\$ 15,427,920
1111	38,702,985	475,242			39,178,227
2003	1,789,505	21,974			1,811,479
2004	13,294,251	161,183	(260,613)		13,194,821
40	12,383,795	25,107,118	(36,326,410)		1,164,503
40-1	-	125,368,576	(121,919,339)		3,449,237
REPURCHASE AGREEMENTS					
JPMorgan	-	120,144,526			120,144,526
TREASURY SECURITIES					
13081	3,950,000			56,560	4,006,560
13082	19,656,200			311,000	19,967,200
AGENCY SECURITIES					
16215	2,979,750			14,970	2,994,720
16216	2,969,070			15,000	2,984,070
16222	4,998,900		(5,000,000)	1,100	-
16223	14,734,800			160,950	14,895,750
16239	-	16,000,000		(139,200)	15,860,800
16240	-	16,000,000		(265,600)	15,734,400
16241	-	16,000,000		(200,000)	15,800,000
16242	-	16,000,000		(9,920)	15,990,080
16243	-	5,000,000		4,700	5,004,700
45-1	1,282,658			23,660	1,306,318
45-2	1,775,808			33,750	1,809,558
PORTFOLIO TOTAL	\$ 208,042,003	\$ 393,763,740	\$ (291,087,844)	\$ 6,970	\$ 310,724,869

- (1) The TexPool yield varies daily. The yield as of August 31, 2007 was 5.2473% and November 30, 2007 was 4.7144%.
(2) The TexSTAR yield varies daily. The yield as of August 31, 2007 was 5.2540% and November 30, 2007 was 4.6975%.
(3) The JPMorgan Chase flex repo rate as of November 30, 2007 was 4.3960%.

Book Transaction Excludes Unrealized Gain

Invest. ID	Book Value 8/31/2007	Securities Purchased	Securities Matured / Sold	Securities (Disc.)/Prem.	Book Value 11/30/2007
MONEY MARKET FUNDS / INVESTMENT POOLS					
73190	\$ 89,524,281	\$ 53,485,121	\$ (127,581,482)		\$ 15,427,920
1111	38,702,985	475,242			39,178,227
2003	1,789,505	21,974			1,811,479
2004	13,294,251	161,183	(260,613)		13,194,821
40	12,383,795	25,107,118	(36,326,410)		1,164,503
40-1	-	125,368,576	(121,919,339)		3,449,237
REPURCHASE AGREEMENTS					
JPMorgan	-	120,144,526			120,144,526
TREASURY SECURITIES					
13081	4,000,865			(157)	4,000,708
13082	20,007,792			(1,330)	20,006,462
AGENCY SECURITIES					
16215	3,000,000				3,000,000
16216	3,000,000				3,000,000
16222	4,999,998		(5,000,000)	2	-
16223	15,000,000				15,000,000
16239	-	16,000,000		(152,338)	15,847,662
16240	-	16,000,000		(288,756)	15,711,244
16241	-	16,000,000		(214,851)	15,785,149
16242	-	16,000,000			16,000,000
16243	-	5,000,000			5,000,000
45-1	1,300,000				1,300,000
45-2	1,800,000				1,800,000
PORTFOLIO TOTAL	\$ 208,803,472	\$ 393,763,740	\$ (291,087,844)	\$ (657,430)	\$ 310,821,938

- (1) The TexPool yield varies daily. The yield as of August 31, 2007 was 5.2473% and November 30, 2007 was 4.7144%.
(2) The TexSTAR yield varies daily. The yield as of August 31, 2007 was 5.2540% and November 30, 2007 was 4.6975%.
(3) The JPMorgan Chase flex repo rate as of November 30, 2007 was 4.3960%.

Dallas County Community College District

Investment Portfolio Percentage Report

Activity for the 1st Quarter Ended November 30, 2007

Type of Security	Portfolio Pct 8/31/2007	Market Value 8/31/2007	Portfolio Pct 11/30/2007	Market Value 11/30/2007
MONEY MKT FUNDS & INVESTMENT POOLS	74.84%	\$ 155,694,817	23.89%	\$ 74,226,187
REPURCHASE AGREEMENTS	0.00%	-	38.67%	120,144,526
TREASURY SECURITIES	11.35%	23,606,200	7.71%	23,973,760
AGENCY SECURITIES	13.81%	28,740,986	29.73%	92,380,396
PORTFOLIO TOTAL	100.00%	\$ 208,042,003	100.00%	\$ 310,724,869

Portfolio Percent by Investment Type

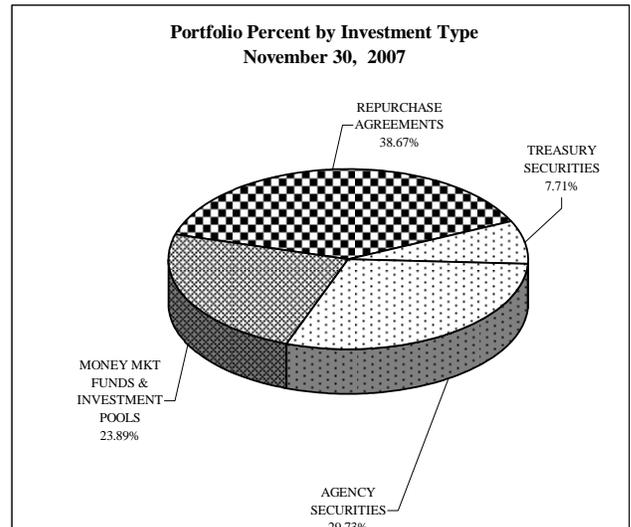
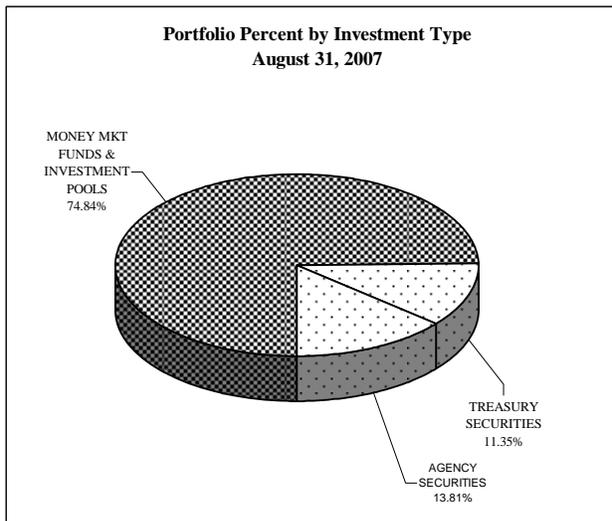


Figure 1 - Investment Portfolio Percentage Report

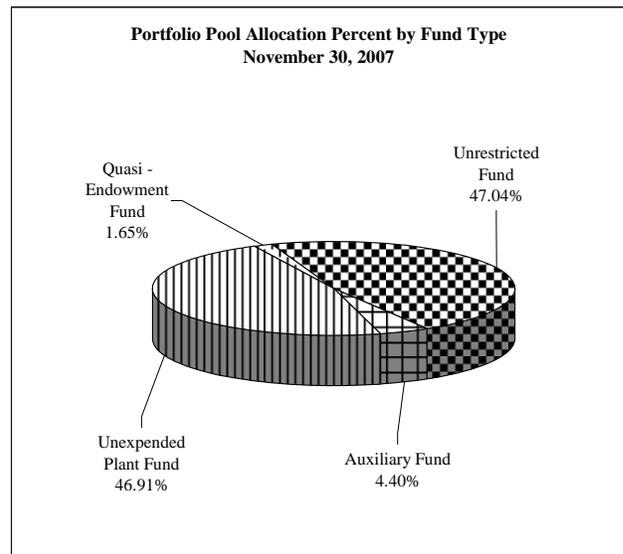
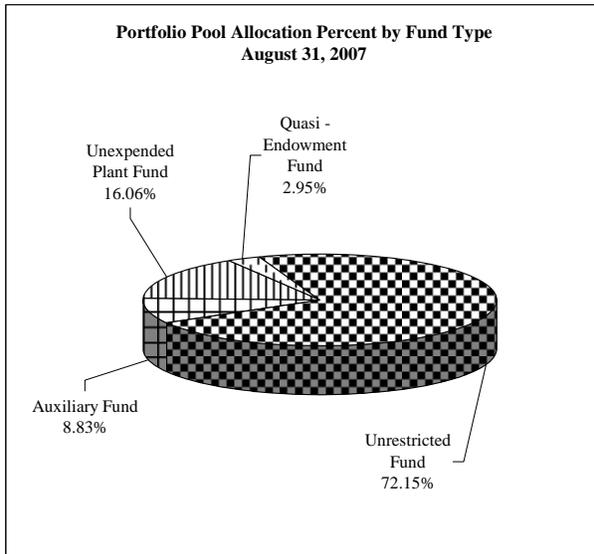
Dallas County Community College District

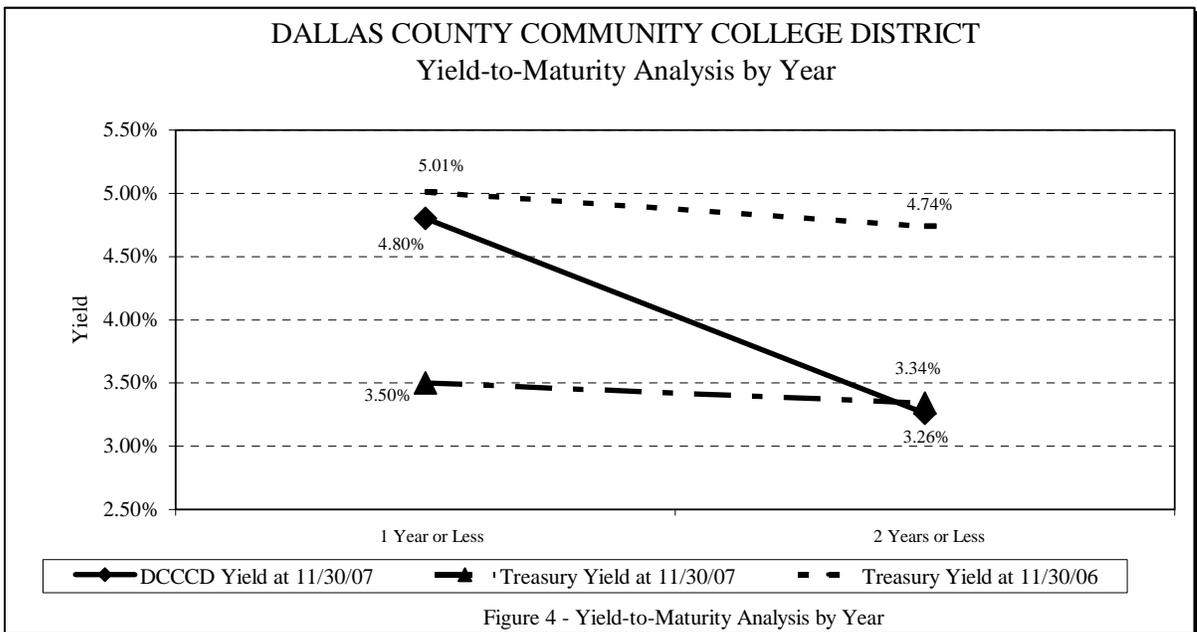
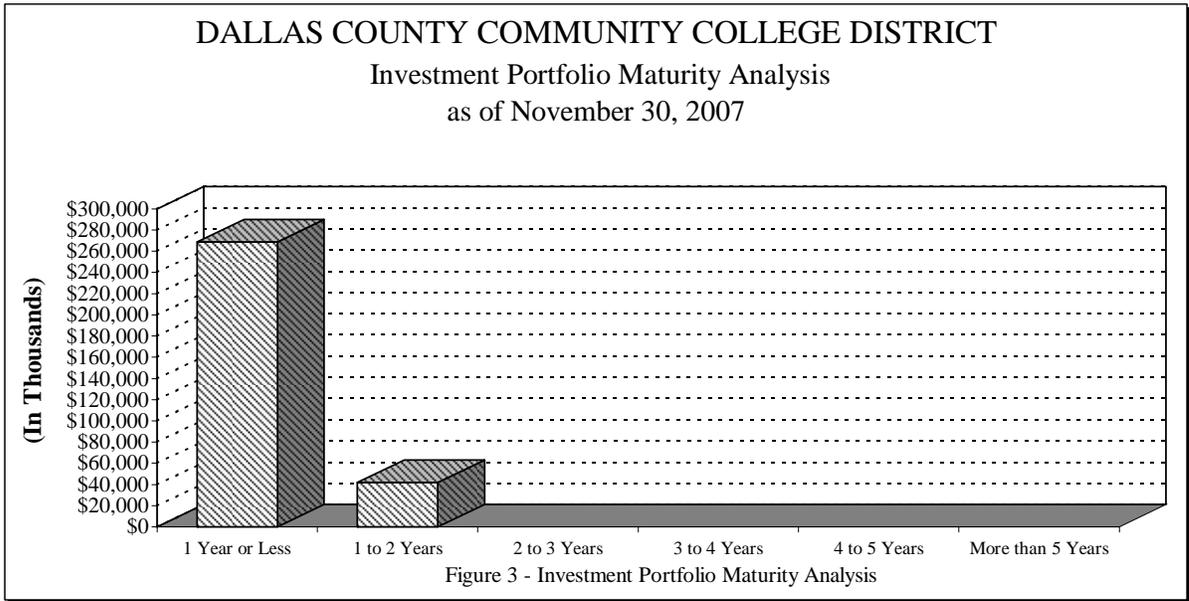
Investment Pool Report by Fund Type

Activity for the 1st Quarter Ended November 30, 2007

Fund Description	Portfolio Pct 8/31/2007	Market Value 8/31/2007	Portfolio Pct 11/30/2007	Market Value 11/30/2007
Unrestricted Fund	72.16%	\$ 150,125,509	47.04%	\$ 146,171,662
Auxiliary Fund	8.83%	18,359,458	4.40%	13,659,360
Unexpended Plant Fund	16.06%	33,413,235	46.91%	145,767,660
Quasi - Endowment Fund	2.95%	6,144,101	1.65%	5,126,187
PORTFOLIO TOTAL	100.00%	\$ 208,042,303	100.00%	\$ 310,724,869

Portfolio Pool Allocation Percent by Fund Type





GLOSSARY OF INVESTMENT TERMS

Agency: A security that is issued with an implied or actual pledge of the credit of the U.S. government. The agency is a department of the government or a pseudo-agency that is providing a governmental function (e.g., SLMA, FHLB).

Arbitrage: Arbitrage involves the simultaneous purchase of a security in one market and the sale of it or a derivative product in another market to profit from price differentials between the two markets. As used in municipal finance, it represents the spread between bond interest rates and the interest rate on investments of proceeds. Generally these earnings are limited by IRS requirements to spend proceeds quickly, usually within 24 months.

Basis point: 1/100th of a point (i.e., 50 basis points = .50 % or one half of one percent).

Bond: A long-term promissory note in which the issuer agrees to pay the owner the amount of the face value on a future date and to pay interest at a specified rate at regular intervals.

Broker/dealer: An individual or firm who acts as an intermediary between a buyer and seller, usually charging a commission.

Call: The right to redeem outstanding bonds before their scheduled maturity.

Coupon: The stated interest payment that is based on the face amount of a fixed income security. This amount is usually redeemable at a specific date for a specific payment.

Delivery vs. payment: The control feature that will not allow a security to be paid unless the security is delivered in the exact amount of value as the payment. This transaction usually involves a third party, usually the safekeeping department of a bank.

Discount: The amount of reduction from the face of a fixed income security to compensate for the difference in coupon price and the market value.

GASB 31: A pronouncement by the Governmental Accounting Standards Board that provided for a dissolution of distinct differences between book and market values. It caused there to be a “mark to market” on a regular basis, with a recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

GO bond: A bond which is supported by general obligation tax revenues of a governmental entity.

Liquidity: The liquidity of a security is the ease with which the market can absorb volume buying or selling without dramatic fluctuation in price, i.e., ease of entry/exit into/from a market.

Market value: The market value of a security is the last-sale price multiplied by total units outstanding. It is calculated throughout the trading day and is related to the total value of the index.

Maturity: The date that a security comes due. The issuer must pay the holder the face amount of the security.

Municipal bonds: Bonds issued by states, cities, counties, and towns to fund public capital projects like roads, schools, sanitation facilities, bridges, as well as operating budgets. These bonds are exempt from federal taxation and from state and local taxes for the investors who reside in the state where the bond is issued.

Premium: The amount of extra price that is added above the face of a fixed income security to compensate for the difference in coupon price and the market value (which takes into consideration the current interest market compared to the stated coupon).

Repurchase agreement: Agreement between a seller and a buyer, usually of agency or treasury securities, where the seller agrees to repurchase the securities at an agreed upon price and date. A “flex-repo” allows periodic draws against the overall value without a complete repurchase of all principal values.

Revenue bond: A bond which is supported by pledged revenues of the entity.

Settlement: The conclusion of a securities transaction; a broker/dealer buying securities pays for them; a selling broker delivers the securities to the buyer's broker.

Treasury: A security that is issued with the full faith and credit of the United States government.

Underwriter: An investment banker who assumes the risk of bringing a new securities issue to market. The underwriter will buy the issue from the issuer and guarantee sale of a certain number of shares to investors; this is firm-commitment underwriting. To spread the risk of purchasing the issue, the underwriter often will

form a syndicate (underwriting group, purchase group) among other investment firms. If the investment firm is unwilling to buy the issue outright, other underwriting forms may be used.

Unrealized gain or loss: The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.

FINANCAIL REPORT NO. 23

Presentation of 1st Quarter Financial Statements

The 1st quarter financial statements are presented as provided by Board Policy CDA (Local) which states: *Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date and reporting on the status of all District funds and District accounts.*

Background

Trustees who serve on the Audit Committee are Ms. Compton (chair), Mrs. Boyle and Mr. Ferguson. The Audit Committee reviewed the 1st quarter financial statements on December 18, 2007. If indicated, Audit Committee members will discuss the statements with the Board during the meeting on January 8, 2008.

The Audit Committee accepted the financial statements and recommended they be presented to the full Board of Trustees at the January 8, 2008 meeting.

Submitted by Mr. Edward DesPlas, vice chancellor of business affairs

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



Financial Statements

As of November 30, 2007

Dallas County Community College District
1st Quarter Financial Report
Executive Summary

There have been no significant changes or transactions affecting the financial position of the District for the period September 1, 2007 through November 30, 2007, with the exception of the issuance of \$125 million in Commercial Paper Notes, Series A, which will be used as an interim financing method for the voter-approved capital improvement projects. A brief analysis of each of the primary statements follows.

Balance Sheet

The schedule *Combined Balance Sheet* presents the unaudited Combined Balance Sheet by fund group as of November 30, 2007. The assets of the District continue to consist primarily of cash, investments, and plant assets (approximately 96.4% of total assets). Cash, cash equivalents, and investments increased approximately \$107.7 million (54.1%) from November 30, 2006. This increase is primarily due to the issuance of the \$125 million of commercial paper. The proceeds from the sale were invested in a flex repo. Receivables decreased approximately \$0.7 million (4.8%) from November 30, 2006. This decrease is primarily due to a reduction in student tuition receivables. Inventories and other assets decreased approximately \$0.5 million (6.5%) from November 30, 2006. This decrease is primarily due to the reduction in investment interest receivable for securities in the investment pool as a result of the increased investment in Texpool and TexSTAR. Property, plant and equipment increased approximately \$24.9 million (7.4%) from November 30, 2006. This increase is primarily related to the capitalization of assets for major repairs and rehabilitation projects, construction projects and other capital equipment expenditures, net of asset disposals and depreciation. Total combined assets have increased from November 2006 by about \$134.9 million (24.2%). The District's Combined Assets, Liabilities and Fund Balances are depicted graphically in Figures 1-2.

District assets are funded approximately 58.2% by fund balances, and 41.8% by liabilities. Isolating the effects of interfund payables, total liabilities of the District have increased about 59.7% when compared to November 2006. This increase is mainly attributable to the issuance of the \$125 million of commercial paper.

Schedule of Fund Balances

The *Schedule of Fund Balances* presents the total fund balances of the District by fund and by type (i.e. Restricted, Designated, etc.). The largest components of fund balance are the investment in plant assets (\$232.9 million, 57.8%) and current operating funds (\$118.7 million, 29.5%). Total current fund balances increased by approximately \$0.8 million for the year to date. The change in fund balance is

cyclical in nature over the course of the fiscal year. The components of the fund balances are depicted graphically in Figure 3.

Statement of Current Funds Revenues, Expenditures, and Other Changes

The results of operations for the current funds are summarized in the *Combined Current Funds Revenues, Expenditures and Transfers* table. This table presents a comparison for the first quarter ended November 30, 2007, 2006 and 2005.

Current revenues have increased from the same period in the prior year. Unrestricted state appropriations to date increased approximately \$1.4 million (5.0%) from November 2006 as a result of a \$4.7 million increase in appropriations from the state in the first year of the biennium. Total tuition and charges have increased approximately \$3.1 million (9.3%) from November 2006 primarily due to a \$3 per credit hour tuition increase that began in the Spring 2007 semester combined with a fall enrollment increase and to additional tuition for students taking a class for the third or more time. Investment revenues increased approximately \$0.2 million (10.2%) from November 2006 as a result of increased interest rates in the District's investment portfolio. Contracts and grants revenue increased approximately \$1.8 million (26.9%) from November 2006 as a result of increased Federal grants from the Department of Labor, the National Science Foundation and increased skills development grants. Auxiliary Enterprises revenue decreased approximately \$0.4 million (31.6%) from November 2006 as a result of a decrease in telecourse revenue. The District's Current Unrestricted Revenues are depicted graphically in Figure 4.

Current unrestricted funds expenditures are relatively unchanged from those from the same period in the prior year. Current Unrestricted Expenditures are shown in Figure 5.

Restricted expenditures are approximately \$2.3 million (19.0%) ahead of those from the same period in the prior year primarily due to corresponding increases in expenditures resulting from the increased revenues for the grants described above.

In summary, the net difference between total expenditures and transfers and total revenues results in an increase to fund balance of approximately \$0.8 million for the first three months of the 2007-08 fiscal year. This change is due primarily to the increase in state appropriations, contracts and grants revenues and tuition revenues.

Note: See Glossary for fund groups, functional areas and financial terms at the end of the report.

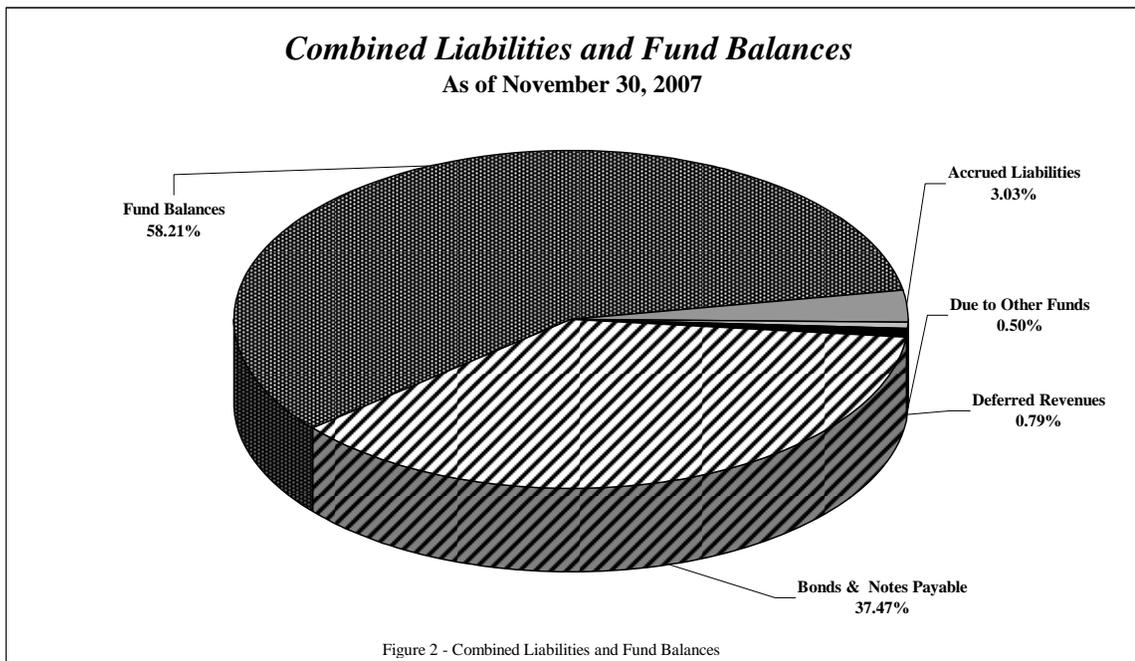
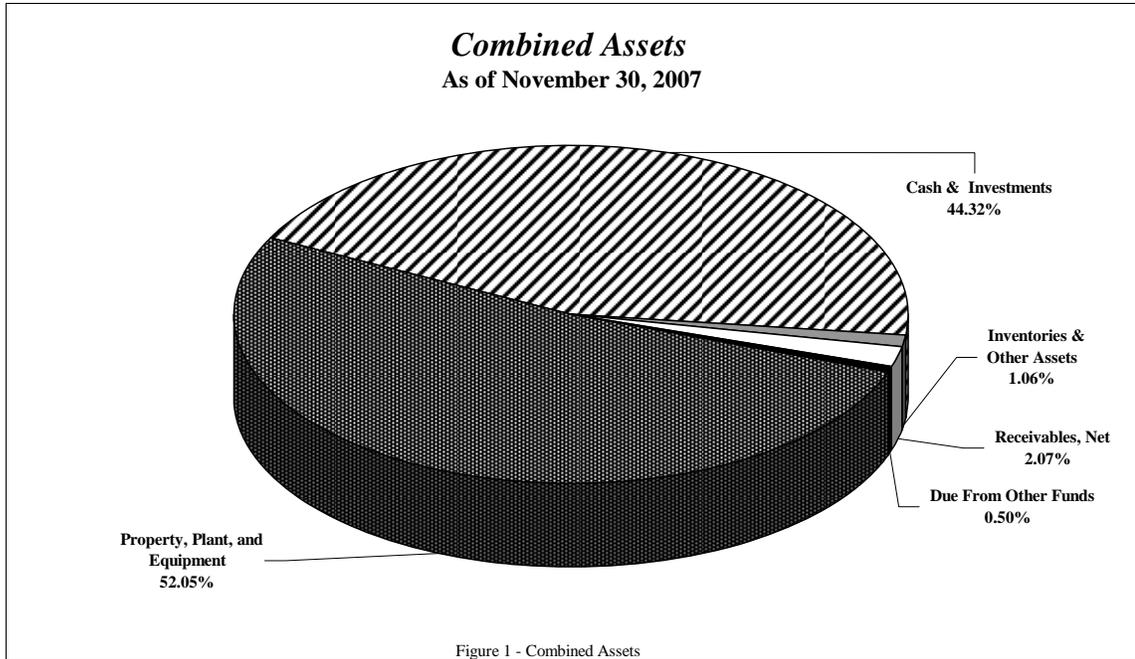
*Dallas County Community College District
Combined Balance Sheet (Unaudited)*

November 30, 2007

With Comparative Totals (000's)

	<i>Current Funds</i>	<i>Plant Funds</i>	<i>Loan and Agency Funds</i>	<i>Quasi- Endowment Fund</i>	<i>Total Current Year</i>	<i>Total As Of 08/31/07</i>	<i>Total November 2006</i>
<u>ASSETS:</u>							
Cash and Cash Equivalents	\$37,142	\$149,439	\$2,000	\$1,884	\$190,465	\$153,008	\$85,446
Receivables, Net	14,122	160	34		14,316	26,897	15,030
Inventories and Other Assets	3,977	3,326			7,303	7,074	7,813
Due From Other Funds		3,334		154	3,488	2,989	
Investments	107,832	5,064		3,458	116,354	52,347	113,627
Property, Plant, and Equipment		360,286			360,286	363,960	335,394
TOTAL ASSETS	\$163,073	\$521,609	\$2,034	\$5,496	\$692,212	\$606,275	\$557,310
<u>LIABILITIES:</u>							
Accounts Payable and Accrued Liabilities	\$16,309	\$4,612	\$11		\$20,932	\$34,899	\$25,948
Due to Other Funds	3,488				3,488	2,989	
Deposits and Deferred Revenues	3,814		1,544	133	5,491	28,710	6,390
Notes Payable		203			203	252	397
Bonds Payable		259,145			259,145	134,145	146,175
TOTAL LIABILITIES	\$23,611	\$263,960	\$1,555	\$133	\$289,259	\$200,995	\$178,910
<u>FUND BALANCES:</u>							
<u>Current Funds:</u>							
Operating	\$118,673				\$118,673	\$121,044	\$100,236
Auxiliary	20,634				20,634	17,659	19,601
Restricted	-				-	-	-
Richland Collegiate High School ⁽¹⁾	155				155	-	-
<u>Plant Funds:</u>							
Unexpended		19,266			19,266	20,551	12,243
Retirement of Indebtedness		5,495			5,495	3,664	15,375
Investment in Plant		232,888			232,888	236,563	225,560
Loan Fund			479		479	477	131
Quasi-Endowment Fund				5,363	5,363	5,322	5,254
TOTAL FUND BALANCES	\$139,462	\$257,649	\$479	\$5,363	\$402,953	\$405,280	\$378,400
TOTAL LIABILITIES & FUND BALANCES	\$163,073	\$521,609	\$2,034	\$5,496	\$692,212	\$606,275	\$557,310

⁽¹⁾ Does not take into consideration a loan from Richland College for \$474,469.

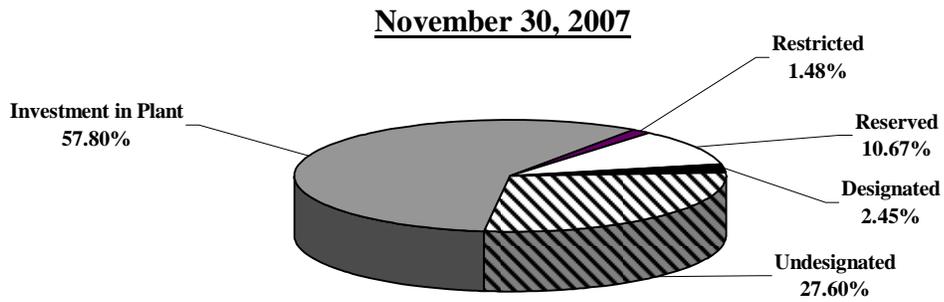


*Dallas County Community College District
Schedule of Fund Balances (Unaudited)*

**November 30, 2007
With Comparative Totals (000's)**

	<i>Unrestricted</i>			<i>Restricted</i>		<i>Net Investment in Plant</i>	<i>Total-Current Month</i>	<i>Fiscal Year Ending 08/31/07</i>	<i>Net Change Increase/ (Decrease)</i>
	<i>Reserved</i>	<i>Designated</i>	<i>Undesignated</i>	<i>Debt Service</i>	<i>Other</i>				
<u>FUND BALANCES:</u>									
<i>Current Funds:</i>									
Operating	\$21,904	\$4,484	\$92,285				\$118,673	\$120,978	(\$2,305)
Auxiliary	1,836	2	18,796				20,634	17,659	2,975
Restricted							-	-	-
Richland Collegiate High School	4		151				155	66	89
<i>Subtotal:</i>	23,744	4,486	111,232				139,462	138,703	759
<i>Plant Funds:</i>									
Unexpended	19,266						19,266	20,551	(1,285)
Retirement of Indebtedness				5,495			5,495	3,664	1,831
Investment in Plant						232,888	232,888	236,563	(3,675)
Loan Fund					479		479	477	2
Quasi-Endowment Fund		5,363					5,363	5,322	41
TOTAL FUND BALANCES	\$43,010	\$9,849	\$111,232	\$5,495	\$479	\$232,888	\$402,953	\$405,280	(\$2,327)

Fund Balances by Type - All Funds



Fund Balances by Fund Group - All Funds

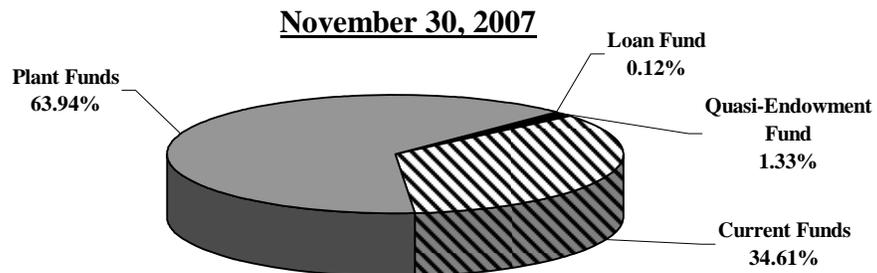
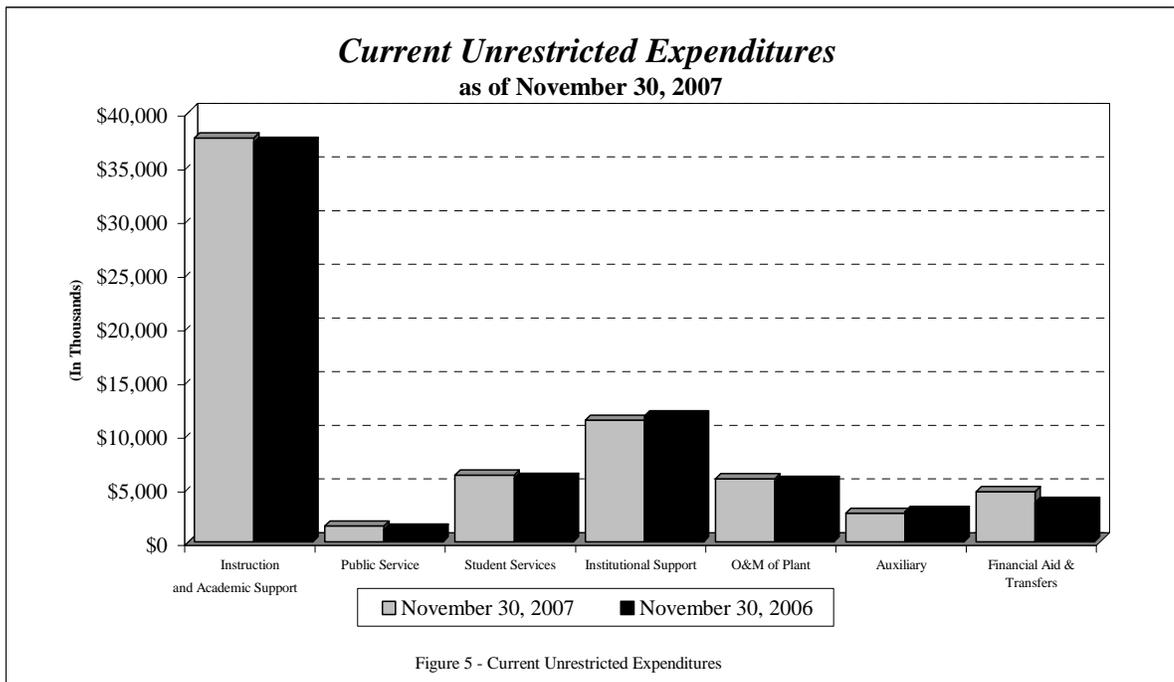
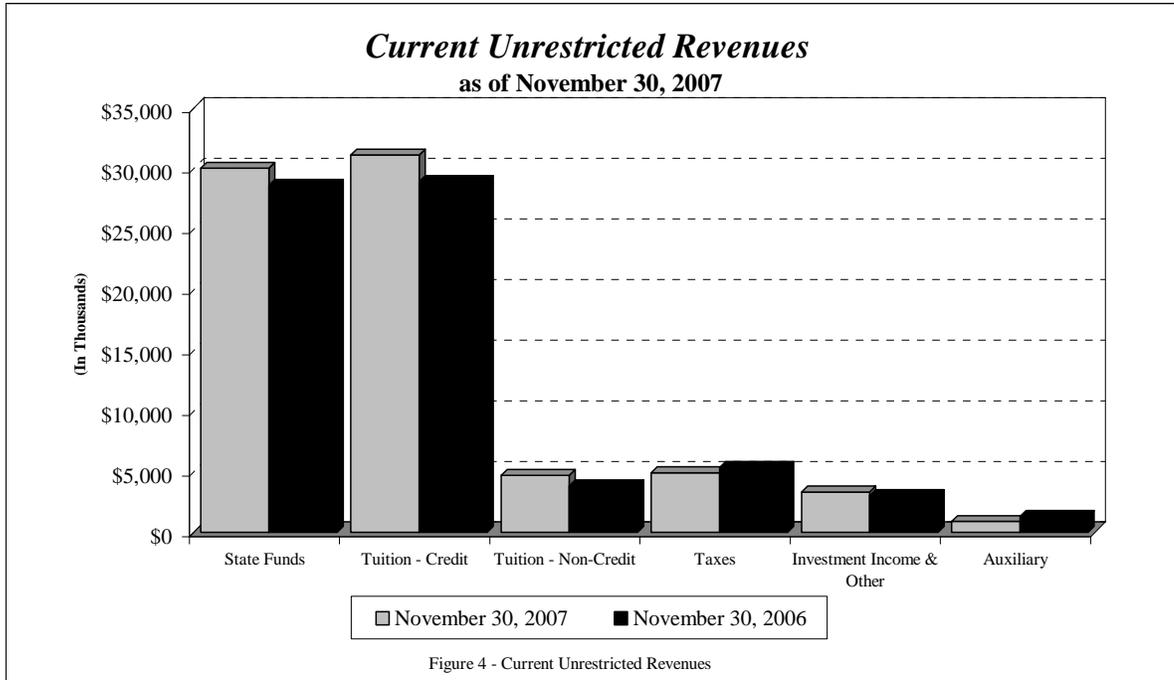


Figure 3 - Fund Balances By Type & Fund Group

*Dallas County Community College District
 Combined Current Funds Revenues, Expenditures, and Transfers (Unaudited)
 For the Three Months Ending November 30, 2007
 With Comparative Totals (000's)*

	<i>Operating</i>	<i>Auxiliary</i>	<i>Restricted ⁽¹⁾</i>	<i>RCHS</i>	<i>Total Current Year</i>	<i>Total November 2006</i>	<i>Total November 2005</i>
<u>REVENUES:</u>							
State Appropriations	\$30,039		\$6,092	\$355	\$36,486	\$34,276	\$34,176
Tuition & Charges - Credit	31,128				31,128	28,931	25,414
Tuition & Charges - Non-Credit	4,692				4,692	3,833	4,043
Total Tuition & Charges	35,820				35,820	32,764	29,457
Ad Valorem Taxes	4,914				4,914	5,345	4,286
Investment Income	2,289	199		2	2,490	2,260	155
Contracts & Grants	307	3	8,030		8,340	6,573	7,642
Other	540				540	347	500
Auxiliary Enterprises		891			891	1,302	1,401
TOTAL REVENUES	\$73,909	\$1,093	\$14,122	\$357	\$89,481	\$82,867	\$77,617
<u>EXPENDITURES:</u>							
Instruction and Academic Support	\$37,615		\$6,108	\$145	\$43,868	\$41,905	\$41,302
Public Service	1,452		462		1,914	1,709	1,790
Student Services	6,197		2,125	34	8,356	7,413	7,105
Institutional Support	11,317		2,356	89	13,762	13,479	12,091
Operation and Maintenance of Plant	5,850				5,850	5,838	5,978
Financial Aid	2,460		3,404		5,864	4,970	5,041
Auxiliary Enterprises		2,642			2,642	2,794	2,735
Mandatory Transfers	(2,211)		295		(1,916)	(1,811)	(1,490)
TOTAL EXPENDITURES & MANDATORY TRANSFERS	\$67,102	\$2,642	\$14,160	\$268	\$84,172	\$79,919	\$77,532
<i>Other Transfers and Additions, net</i>	(9,112)	4,524	38		(4,550)	(2,276)	(1,441)
NET INCR/(DECR) in FUND BALANCE	(\$2,305)	\$2,975	-	89	\$759	\$672	(\$1,356)

⁽¹⁾ Included in Restricted revenues and expenditures are RCHS grants totalling \$5,255.



GLOSSARY

FUND GROUPS

Current funds: Funds available for current operating and maintenance purposes as well as those restricted by donors and other outside agencies for specific operating purposes. Current funds are segregated into separately balanced fund groups.

Unrestricted current funds: Funds that have no limitation or stipulations placed on them by external agencies or donors. The funds are used for carrying out the primary purpose of the District, i.e., educational, student services, extension, administration and maintenance of facilities.

Auxiliary enterprises: Funds for activities that serve students, faculty, or staff for charges that are directly related to, although not necessarily equal to, the cost of the service. Examples are food services and bookstores. The state of Texas expects auxiliary enterprises to be self-supporting on a perpetual basis.

Restricted current funds: Funds available for current purposes but with restrictions from outside agencies or persons. Revenues are reported only to the extent of expenditures for the current year.

Plant funds: Plant funds are divided into three separately balanced fund groups.

Unexpended: Funds for the construction, rehabilitation, and acquisition of physical properties for institutional purposes.

Retirement of indebtedness: Funds accumulated to meet debt service charges and the retirement of indebtedness.

Investment in plant: Funds already expended for plant properties. Physical properties are stated at cost at the date of acquisition or fair market value at the date of donation for gifts. Depreciation on physical plant and equipment is recorded.

Loan funds: Funds available for loan to students.

Agency funds: Funds held by the District as custodial or fiscal agent for students, faculty members, and/or others.

Quasi-endowment and similar funds: Funds subject to certain Board-designated restrictions.

FUNCTIONAL AREAS OF EXPENDITURES

Instruction: Salaries, wages, supplies, travel, office furniture, equipment and other expenses for the operation of general academic and technical/vocational instructional departments.

Public service: All costs of activities designed primarily to serve the general public, including correspondence courses, adult study courses, public lectures, workshops, institutes, and similar activities.

Academic support: Library – Salaries, wages, library materials (including books, journals, audiovisual media, computer-based information, manuscripts and other information sources), binding costs, equipment and other operating costs of the library. Also, Instructional Administration Expense – Salaries, wages, supplies, travel, equipment and other operating expense of the offices of academic deans or directors of major teaching department groupings.

Student services: Salaries, wages and all other costs associated with admissions and registration, student financial services (including financial aid), student recruitment and retention, testing and guidance, career placement services and other student services.

Institutional support: Salaries, wages and all other costs for the governance of the institution, executive direction and control, business and fiscal management, campus security, administrative data processing, central support services, purchasing and other general institutional activities.

Operation and maintenance of plant: Salaries, wages, supplies, travel, equipment, services and other operating expenses for physical plant administration services, building maintenance, custodial services, grounds maintenance, utilities and major repairs and rehabilitation of buildings and facilities.

Staff benefits: Premiums and costs toward staff benefit programs for employees. Examples of authorized staff benefits are group insurance premiums, workers' compensation insurance, Medicare, retirement contributions and parking stipends. For reporting purposes, staff benefits are allocated over the functional areas based on salaries.

Scholarships and fellowships: Expenditures for student financial aid including waivers, scholarships, and state and federal financial assistance.

Auxiliary enterprises: Expenditures related to bookstore, food service, intercollegiate athletics, and Center for Educational Telecommunications operations.

OTHER FINANCIAL TERMS

Audit of financial statements: Generally the expression of an opinion by the auditor that the financial statements present fairly in accord with certain standards, in all material respects the financial position of the organization being audited. It is not a determination of the presence or absence of fraud or deliberate misrepresentation.

Fraud: A false representation of a matter of fact that should have been disclosed, which deceives another so that he/she acts upon it to his/her injury.

GAAP: Generally accepted accounting principles. Rules, conventions, standards, and procedures that are widely accepted among accountants. GAAP doctrine is established by a combination of authoritative standards set by policy boards such as the Governmental Accounting Standards Board (GASB), an independent, self-regulating organization, and accounting practices developed over time that have become universally accepted as appropriate.

GASB 31: A pronouncement by the Governmental Accounting Standards Board that provided for dissolution of distinct differences between book and market values. It caused there to be a “mark to market” on a regular basis, with recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

GASB 34 and 35: Pronouncements by the Governmental Accounting Standards Board that were implemented beginning with the August 31, 2002 audited financial statements. Implementation of the pronouncements changed wording of the auditor's opinion, added a management's discussion and analysis section, reformatted financial statement line items, presented a single consolidated funds column, added a cash flow statement, and made various changes to the footnotes.

Internal control: The system of business procedures that limits and may prevent access of individuals to misappropriate the funds of an organization. One example is a separation of duties between execution and recording of transactions.

Management letter: A letter, generally issued by external auditors, pointing out various findings that were noted in connection with the audit engagement. Often these items involve observed weaknesses in internal control.

Materiality: A state of relative importance. Strict adherence to any accounting principle is not required when the lack of adherence does not produce an error or misstatement sufficiently large as to influence a financial statement reader's judgment of a given situation.

OMB Circular A-133: The U.S. Office of Management and Budget's pronouncement that established the process of auditing all government grants of a specified threshold size, to be included in the regular annual audit of the grantee.

Unrealized gain or loss: The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.

FINANCIAL REPORT NO. 24

Approval of Agreement with American Society of Composers, Authors and Publishers

It is recommended that authorization be given to approve an agreement with American Society of Composers, Authors and Publishers (ASCAP) in an amount not to exceed \$70,000 for the period July 1, 2007 through June 30, 2012, for a license for non-dramatic public performances of copyrighted musical compositions for DCCCD.

Background

This recommendation supports DCCCD's mission of providing learning opportunities and furthering cultural development in the communities we serve. DCCCD has maintained a license with ASCAP for over 25 years. The purpose is to grant a non-exclusive license to perform publicly non-dramatic musical compositions in the ASCAP repertory.

ASCAP, working with American Council on Education (ACE) and National Association of College and University Business Officers (NACUBO), forged the terms and conditions of this agreement which is used by colleges and universities throughout the United States.

The request for approval is retroactive because the contract document from ASCAP arrived December 13, 2007.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel,
- Assurance from Robb Dean, district director of finance and treasury, that relevant provisions of the *Board Policy Manual* have been observed,
- Approval of the substance of the agreement by Ed DesPlas, vice chancellor for business affairs.

DCCCD will report to ASCAP the number of full-time students during the fall of each year by November 1. DCCCD will also report at that time whether it provides locally originated programming by means of a cable television system. License fees shall be payable by January 20 of each year of this agreement. The contract definition of full-time is all full-time students (with a load of 12 hours or more) plus one-third of part-time students (with a load of less than 12 hours). The Base License Fee for the 2007 contract year is based on 32 cents per full-time student, as defined above. The cost for the Cable License Fee of \$.0610 per full-time student. Starting in 2009 the cost will escalate from the Base License Fee to the Base

adjusted in accordance with the Consumer Price Index change from July of the preceding year to July of the specified year.

Terms of the contract allow for automatic renewal at the end of the initial five years for additional terms of (1) year each unless terminated by either party giving thirty (30) days notice prior to the end of the initial or any renewal term. The five-year contract is expected to cost approximately \$70,000.

Contingent on approval DCCCD has designated financial and other resources to implement this recommendation. Specifically, each college has or will designate its portion of the cost in account 12-xx-300010-23991 in the current budget, and will propose appropriate budget amounts for the following four years of the contract and any renewal terms.

Submitted by Mr. Edward DesPlas, vice chancellor of business affairs

FINANCIAL REPORT NO. 25

Approval of Agreement with Broadcast Music, Inc. (BMI)

It is recommended that authorization be given to approve an agreement with BMI in an amount not to exceed \$39,000 for the period July 1, 2007 through June 30, 2010, for a license for non-dramatic public performances of copyrighted musical compositions for DCCCD.

Background

This recommendation supports DCCCD's mission of providing learning opportunities and furthering cultural development in the communities we serve. DCCCD has maintained a license with BMI for over 25 years. The purpose is to grant a non-exclusive license to perform publicly non-dramatic musical compositions in the BMI repertory.

BMI, working with American Council on Education (ACE) and National Association of College and University Business Officers (NACUBO), forged the terms and conditions of this agreement which is used by colleges and universities throughout the United States.

The request for approval is retroactive because the contract document from BMI arrived December 13, 2007.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel,
- Assurance from Robb Dean, district director of finance and treasury, that relevant provisions of the *Board Policy Manual* have been observed,
- Approval of the substance of the agreement by Ed DesPlas, vice chancellor for business affairs.

DCCCD will report to BMI the number of full-time students during the fall of each year by November 1. DCCCD will also report at that time whether it provides locally originated programming by means of a cable television system. License fees shall be payable by February 1 of each year of this agreement. The contract definition of full-time is all full-time students (with a load of 12 hours or more) plus one-third of part-time students (with a load of less than 12 hours). The Base License Fee for the 2007 contract year is based on 31 cents per full-time student, as defined above. The cost for the Cable License Fee of \$.0576 per full-time student. Starting in 2008 the cost will escalate from the Base License Fee to the Base adjusted in accordance with the Consumer Price Index change from July of the preceding year to July of the specified year.

Terms of the contract allow for automatic renewal at the end of the initial three years for additional terms of (1) year each unless terminated by either party giving thirty (30) days notice prior to the end of the initial or any renewal term. The three-year contract is expected to cost approximately \$39,000.

Contingent on approval DCCCD has designated financial and other resources to implement this recommendation. Specifically, each college has or will designate its portion of the cost in account 12-xx-300010-23991 in the current budget, and will propose appropriate budget amounts for the following two years of the contract and any renewal terms.

Submitted by Mr. Edward DesPlas, vice chancellor of business affairs

FINANCIAL REPORT NO. 26

Approval of Contract with ModernThink, LLC

It is recommended that authorization be given to approve a contract with ModernThink, LLC, to provide a customized employee survey to be administered in early Fall 2008, to perform detailed review and analysis of online data supplied, and to present findings in presentation and report format, with an expected contract completion date of March 31, 2009.

Background

In the fall of 2007, the District contracted with ModernThink, LLC and BestCompanies of Texas to perform an employee opinion survey, with limited customization, marking the first such district-wide survey in more than 10 years.

The survey was completed successfully, and the DCCCD locations are in the process of following up on a variety of information provided as a part of the initial administration of the survey. This effort has included the broad-based involvement of all employee groups and senior leadership from each location.

To document incremental improvements, and with some additional customization, a second administration of the survey is planned for early fall 2008.

The proposed contract covers the survey development/customization, the electronic administration and data collection for the survey, the detailed review and analysis of the data, with two days of presentations around a suite of written reports, specific to the District as a whole and each of the locations. The total price is \$34,500.

While this contract amount is approximately \$9,500 higher than the total cost for the 2007 administration of the survey, it increases the customization, reporting, and presentation requirements significantly.

In addition, the principals of the ModernThink organization are available for additional consulting and follow-up at a daily rate of \$2,000 plus a maximum of \$500 in travel for each such trip to Dallas.

Submitted by Mrs. Susan Hall, executive director, institutional research & planning

FINANCIAL REPORT NO. 27

Approval of Agreement with International Schools Professional Driver Training

It is recommended that authorization be given to approve an agreement with International Schools Professional Driver Training in an amount not to exceed \$504,000 for the period January 8, 2008 and end on August 31, 2008, to provide truck driver training for the Trucking Training program at the Bill Priest campus of El Centro College.

Background

The Bill Priest campus of El Centro College was awarded grant funds from the Texas Workforce Commission, Self-Sufficiency Fund program, to provide truck driver training for employees of the Teamsters Union member companies as well as for other students recruited specifically for this program who are eligible for Self-Sufficiency Fund training. The agreement with International Schools Professional Driver Training to provide this training, if approved, spans the period of January 8, 2008 and end on August 31, 2008 in order to comply with the anticipated grant period.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the cabinet resource named below. Parties who responded to the invitation are the following:

Continental Truck Driver Training & Education School
International Schools Professional Driver Training
Texas State Technical College

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Huan Luong, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Micheal Jackson, interim president.

Estimated revenues of \$720,000 were calculated based on projected enrollment in training. Estimated expenditures are \$504,000. Financial resources will be budgeted in account # 11-20-703010-22321.

Submitted by Dr. Micheal Jackson, interim president, El Centro College

FINANCIAL REPORT NO. 28

Approval of Right of Way Agreement with Texas Midstream Gas Services, LLC

It is recommended that the Board of Trustees authorize the Board Chairman to execute a Right of Way Agreement with Texas Midstream Gas Services, LLC that provides an easement along Highway 121 and on the North Lake College Coppell property as evidenced by the attached Agreement.

Background

Texas Midstream Gas Services is a common carrier for petroleum and other products. The primary purpose of the pipelines will be to transport gas, oil, or other inert gases or substances. They have approached the District with a request to purchase an easement for two pipelines on the perimeter of our land purchased for the North Lake College – North Community Campus.

The Easement is fifty feet wide during construction of the two pipelines and will revert to a permanent easement of thirty feet wide. The easement will be 52 feet in length and will occupy .803 acres. The District is prevented from constructing any structure on the easement area. Because of its location, it will not interfere with the normal use of the property as planned for the construction of parking lots, drives or buildings for the community campus. According to legal counsel, the District does not have the ability to deny the easement requested by a common carrier, such as Midstream Gas. In addition, Texas Midstream Gas has requested permission to do a “pipe pull” through the intersection of S.H. 121 and Sandy Lake Rd. using temporary access to DCCCD land. This procedure will require a short-term temporary boring to construct the pipelines as the pipelines proceed away from our property to the highway intersection. We do not expect that this access will interfere with our activities for construction on the property. The property will be restored to its previous condition.

Expected revenues are \$200,000 in payment for the easement and the related temporary access. These monies will be provided for additional expenditures that may develop within the capital improvement program. Financial revenues will be added to the budget in account # 40-11-000000-17310 during the spring revision.

Submitted by Mr. Edward DesPlas, vice chancellor for business affairs

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**
(Tab 29)

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	0	0
Total	0	0	0	0

Respondents from Which Recommendations for Agreements
In the Financial Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	0	0
Total	0	0

Recommendations in the Financial Reports Sections
September 4, 2007 – January 8, 2008

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	3	38	356,070	7
Not classified	5	63	4,785,136	93
Total	8	100	5,141,206	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Edward DesPlas, vice chancellor for business affairs

PERSONNEL REPORT NO. 30

Consideration of Resignations, Retirements and Phased Faculty Retirements

RESIGNATIONS

Bascomb, Mitchell (Cedar Valley) (Part-time)	Campus Peace Officer	September 25, 2007
Knight, Clifton (Cedar Valley) (Full-time)	Campus Peace Officer	July 27, 2007
Tear, Patricia (Eastfield) (Full-time)	Campus Peace Officer	November 30, 2007
Garcia, Nosheska (Mountain View) (Full-time)	Campus Peace Officer	October 12, 2007
Mefford, Todd (Mountain View) (Part-time)	Campus Peace Officer	November 8, 2007
Aguirre, Octavio (North Lake) (Full-time)	Campus Peace Officer	October 22, 2007
Richards, Steven (Richland)	Dean, Workforce Development/Training	January 2, 2008

RETIREMENTS

Armstead, Will (Cedar Valley)	Program Director, Career and Continuing Education	January 31, 2008
Eishen, David (Cedar Valley)	Instructor, Business, Science and Technology	January 31, 2008

PHASED FACULTY RETIREMENTS

Brodnax, Randall (Cedar Valley)	Instructor, Art	Spring Semester 2008
Berry, John (El Centro)	Instructor, Management	Spring Semester 2008

Background

Resignations

Mr. Mitchell Bascomb (Cedar Valley) is resigning for personal reasons after serving the district for four months. Mr. Clifton Knight (Cedar Valley) is resigning to accept a position with Dallas County after serving the district for four years. Ms. Patricia Tear (Eastfield) is resigning for personal reasons after serving the district for five years. Ms. Nosheska Garcia (Mountain View) is resigning for personal reasons after serving the district for five months. Mr. Todd Mefford (Mountain View) is resigning to accept a position with the Black Hawk Program after serving the district for one year. Mr. Octavio Aguirre (North Lake) is resigning to accept a position with the University of Texas System Police Department after serving the district for four years. Mr. Steven Richards (Richland) is resigning for personal reasons after serving the district for fourteen years.

Retirements

Mr. Will Armstead (Cedar Valley) is retiring after serving the district for sixteen years. Mr. David Eishen (Cedar Valley) is retiring after serving the district for thirty years.

Phased Faculty Retirements

Mr. Randall Brodnax (Cedar Valley) has declared his participation in the Phased Faculty Retirement program after serving the district for twenty-eight years. Mr. John Berry (El Centro) has declared his participation in the Phased Faculty Retirement program after serving the district for thirty-three years.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
 ADJUNCT FACULTY TEACHING CREDIT CLASSES
 BY ETHNICITY & LOCATION
 PAID ON NOVEMBER 30, 2006

(Tab 31)

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 11/30/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White/Non-Hispanic	414	81.34%	103	58.52%	248	78.73%	189	63.00%
Black/Non-Hispanic	37	7.27%	56	31.82%	40	12.70%	76	25.33%
Hispanic/Mexican-American	21	4.13%	6	3.41%	15	4.76%	19	6.33%
Asian/Pacific Islander	32	6.29%	5	2.84%	11	3.49%	14	4.67%
American Indian/Alaskan Native	0	0.00%	1	0.57%	1	0.32%	2	0.67%
Non Res Alien/For. National	5	0.98%	1	0.57%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	4	2.27%	0	0.00%	0	0.00%
Total	509	100.00%	176	100.00%	315	100.00%	300	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 11 /30/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White/Non-Hispanic	173	63.84%	275	72.18%	516	77.83%	1,918	73.35%
Black/Non-Hispanic	55	20.30%	50	13.12%	56	8.45%	370	14.15%
Hispanic/Mexican-American	18	6.64%	16	4.20%	29	4.37%	124	4.74%
Asian/Pacific Islander	16	5.90%	35	9.19%	51	7.69%	164	6.27%
American Indian/Alaskan Native	3	1.11%	4	1.05%	6	0.90%	17	0.65%
Non Res Alien/For. National	1	0.37%	0	0.00%	1	0.15%	8	0.31%
Other/Not Reported	5	1.85%	1	0.26%	4	0.60%	14	0.54%
Total	271	100.00%	381	100.00%	663	100.00%	2,615	100.00%

PAID ON NOVEMBER 30, 2007

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 11/30/07	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White/Non-Hispanic	315	83.11%	88	64.23%	191	74.32%	132	58.67%
Black/Non-Hispanic	26	6.86%	38	27.74%	36	14.01%	63	28.00%
Hispanic/Mexican-American	17	4.49%	4	2.92%	19	7.39%	18	8.00%
Asian/Pacific Islander	18	4.75%	4	2.92%	9	3.50%	9	4.00%
American Indian/Alaskan Native	0	0.00%	1	0.73%	1	0.39%	2	0.89%
Non Res Alien/For. National	1	0.26%	1	0.73%	0	0.00%	0	0.00%
Other/Not Reported	2	0.53%	1	0.73%	1	0.39%	1	0.44%
Total	379	100.00%	137	100.00%	257	100.00%	225	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 04/30/07	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White/Non-Hispanic	115	58.67%	201	73.36%	391	78.51%	1,433	72.89%
Black/Non-Hispanic	46	23.47%	34	12.41%	43	8.63%	286	14.55%
Hispanic/Mexican-American	16	8.16%	11	4.01%	20	4.02%	105	5.34%
Asian/Pacific Islander	10	5.10%	25	9.12%	37	7.43%	112	5.70%
American Indian/Alaskan Native	2	1.02%	1	0.36%	5	1.00%	12	0.61%
Non Res Alien/For. National	1	0.51%	0	0.00%	0	0.00%	3	0.15%
Other/Not Reported	6	3.06%	2	0.73%	2	0.40%	15	0.76%
Total	196	100.00%	274	100.00%	498	100.00%	1,966	100.00%

PERSONNEL REPORT NO. 32

Approval of Warrants of Appointment for Security Personnel

It is recommended that warrants of appointment be approved for the following College Police/Peace Officers for the periods indicated:

<u>NAME</u>	<u>PERIOD OF APPOINTMENT</u>
Golightly, Stephanie (Cedar Valley) (Full-time)	From 8:00 a.m., January 8, 2008, through termination of DCCCD employment
Mosley, Marvis (Cedar Valley) (Full-time)	From 8:00 a.m., January 8, 2008, through termination of DCCCD employment
Shanks, Jason (Cedar Valley) (Part-time)	From 8:00 a.m., January 8, 2008, through termination of DCCCD employment
Brown, Michael (El Centro) (Full-time)	From 8:00 a.m., January 8, 2008, through termination of DCCCD employment
Haw, Charles (El Centro) (Full-time)	From 8:00 a.m., January 8, 2008, through termination of DCCCD employment
Horne, Tara (Richland) (Full-time)	From 8:00 a.m., January 8, 2008, through termination of DCCCD employment
Lozano, Javier (Richland) (Full-time)	From 8:00 a.m., January 8, 2008, through termination of DCCCD employment

PERSONNEL REPORT NO. 33

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATOR

MARCO HINOJOSA (North Lake) -- \$75,240 per year from January 9, 2008 through August 31, 2008, plus \$180 per month business and travel allowance
Executive Director, Community Campus
Biographical Sketch: Ph.D. and M.S., University of North Texas, Denton, TX; B.A., University of Texas at Arlington, Arlington, TX
Experience: Principal, Edward Titcher Elementary and John W. Runyon Elementary Schools-Dallas Independent School District, Dallas, TX; Adjunct Faculty, Mountain View College

VISITING SCHOLAR APPOINTMENT ADMINISTRATORS

ROSEMARY BLAIR (Cedar Valley) -- \$64,845 per year from February 4, 2008 through August 31, 2008, plus \$150 per month business and travel allowance
Director of Corporate and Community Relations
Biographical Sketch: B.S., Texas Woman's University, Denton, TX
Experience: Assistant Dean, Continuing Education, Cedar Valley College; Manager, Sponsorship and Leasing, MGM Grand Hotel and Casino, Las Vegas, NV; Vice President, Howland PR, Inc., Dallas, TX

RICARDO GARCIA (Eastfield) -- \$68,792 per year from January 9, 2008 through August 31, 2008, plus \$180 per month business and travel allowance
Dean, Student Success
Biographical Sketch: M.S. and B.A., Texas A&M University-Commerce, Commerce, TX
Experience: Administrative Intern and Lead Counselor, Woodrow Wilson High School-Dallas Independent School District, Dallas, TX; Assistant Principal/Associate Dean, Student Success, Richland College

REGULAR APPOINTMENT FACULTY

OLIVIA KERR (El Centro) -- \$44,000 (Range F01 – Masters Degree or equivalency) January 7, 2008 through May 8, 2008

Instructor, Business Office Systems and Support
Biographical Sketch: M.B.A., Amber University, Garland, TX; B.A., Bishop College, Dallas, TX
Experience: Adjunct Faculty, Central Texas College, Kileen, TX; Visiting Scholar-Faculty, Brookhaven College; Adjunct Faculty, El Centro College

ALTERNATIVE APPOINTMENT FACULTY

GRACE RUTHERFORD (Mountain View) -- \$56,466 (Range F03 – Masters Degree and 48 additional hours) January 3, 2008 through July 18, 2008
Instructor, Nursing
Biographical Sketch: M.S., Texas Woman's University, Denton, TX; B.S.N., Texas Christian University, Fort Worth, TX
Experience: Instructional Design, LeCroy Center; Medical Coordinator for Public Health Program, Children Medical Center, Dallas, TX; Instructor, Paris Junior College, Greenville, TX

TEMPORARY APPOINTMENT FACULTY

J. CHRISTOPHER WREH (Mountain View) -- \$46,000 (Range F04 – Earned doctorate) January 7, 2008 through May 8, 2008
Instructor, Economics
Biographical Sketch: Ph.D., Utah State University, Logan, UT; M.A., University of Texas at Dallas, Richardson, TX; B.S., University of Liberia, Monrovia, Liberia
Experience: Instructor, Mountain View College; Professor, North Central Texas College, Gainesville, TX

VISITING SCHOLAR APPOINTMENT FACULTY

JENNIFER DeLaGARZA (El Centro) -- \$44,000 (Range F01 – Masters degree or equivalency) January 7, 2008 through May 8, 2008
Instructor, Respiratory Care Program
Biographical Sketch: B.A., University of Texas at Austin, Austin, TX
Experience: Team Leader and Respiratory Care Practitioner, Parkland Health and Hospital System, Dallas, TX

MANASSEH LEE (El Centro) -- \$43,200 (Range F01 – Masters degree or equivalency) January 7, 2008 through May 8, 2008
Instructor, Internet Development Technologies
Biographical Sketch: M.B.A. and B.S., Texas A&M University-Commerce, Commerce, TX
Experience: Computer Specialist, Texas A&M University-Commerce, Commerce, TX; Web Developer II, LeCroy Center; Adjunct Faculty, Richland and Mountain

View Colleges

EXTENSION OF TEMPORARY FACULTY CONTRACT

LEA DAVIS (El Centro)

Instructor, Management

Note: It is recommended that Ms. Davis's temporary contract be extended due to a full-time faculty member being out on medical leave

INCREASE FACULTY CONTRACT

MARK EPSTEIN (Cedar Valley)

Instructor, Art

Note: It is recommended this faculty contract be increased from 60 percent to 100 percent effective spring 2008 due to the phased retirement of Randall Brodnax

REDUCE FACULTY CONTRACT

SARA ELLIS-CARDONA (Richland)

Instructor, Art

Note: It is recommended this faculty contract be reduced from 100 percent to 60 percent effective spring 2008

ADMINISTRATOR RETURNING TO ORIGINAL POSITION

ZENA JACKSON (North Lake) -- \$77,593

Executive Dean

Note: It is recommended that Ms. Jackson return to her original administrative position effective February 1, 2008

FACULTY RETURNING TO ORIGINAL POSITION

LYNNE SMITH-BRUSH (North Lake) -- \$46,849

Instructor, Office Technology

Note: It is recommended that Ms. Smith-Brush return to her original faculty position effective January 7, 2008

PROFESSIONAL SUPPORT STAFF RETURNING TO ORIGINAL POSITION

ELSY CARRANZA (El Centro) -- \$41,794

Assistant Director, Business Operations

Note: It is recommended that Ms. Carranza return to her original professional support staff position effective December 5, 2007

CORRECTION TO DECEMBER 4, 2007 PERSONNEL REPORT

GORDON YOUNG (Richland)

Instructor, Art

Note: It is recommended that Mr. Young's phased faculty retirement date be corrected from Fall semester 2008 to May 8, 2008

NON-RENEWAL VISITING SCHOLAR ADMINISTRATOR

DARRYL JOHNSON (Cedar Valley)

Assistant to the Vice President of Instruction

Note: It is recommend that Mr. Johnson's Visiting Scholar-Administrative contract end on December 6, 2007

Background

Regular Appointment Administrator

Dr. Marco Hinojosa (North Lake) (Hispanic) is recommended to fill a new position for North Lake College's new community campus.

Visiting Scholar Appointment Administrators

Ms. Rosemary Blair (Cedar Valley) (African-American) is recommended to fill a new position in the Continuing Education Department. Mr. Ricardo Garcia (Eastfield) (Hispanic) is recommended to fill a new position due to reorganization.

Regular Appointment Faculty

Ms. Olivia Kerr (El Centro) (African-American) is recommended to fill a position created by the phased retirement of Emily Robinson.

Alternative Appointment Faculty

Ms. Grace Rutherford (Mountain View) (Anglo-American) is recommended to fill a new position due to increased enrollment.

Temporary Appointment Faculty

Dr. J. Christopher Wreh (Mountain View) (African-American) is recommended to fill a position due to increased enrollment.

Visiting Scholar Appointment Faculty

Ms. Jennifer DeLaGarza (El Centro) (Hispanic) and Mr. Manasseh Lee (El Centro) (African-American) are recommended to fill new positions due to increased enrollment.

Extension of Temporary Faculty Contract

Ms. Lea Davis (El Centro) (African-American) It is recommended that Ms. Davis's temporary contract be extended due to a full-time faculty member being out on medical leave.

Increase Faculty Contract

Mr. Mark Epstein (Cedar Valley) (Anglo-American) is recommended for an increase to his faculty contract from 60 percent to 100 percent effective spring 2008.

Reduce Faculty Contract

Ms. Sara Ellis-Cardona (Richland) (Hispanic) is recommended for a reduction to her faculty contract from 100% to 60% effective spring 2008.

Administrator Returning to Original Position

Ms. Zena Jackson (North Lake) (African-American) It is recommended that Ms. Jackson return to her original administrative position effective February 1, 2008.

Faculty Returning to Original Position

Ms. Lynne Smith-Brush (North Lake) (Anglo-American) It is recommended that Ms. Smith-Brush return to her original faculty position effective January 7, 2008.

Professional Support Staff Returning to Original Position

Ms. Elsy Carranza (El Centro) (Hispanic) It is recommended that Ms. Carranza return to her original professional support staff position effective December 5, 2007.

Correction to December 4, 2007, Personnel Report

Mr. Gordon Young (Richland) (Anglo-American) It is recommended that Mr. Young's phased faculty retirement date be corrected from Fall semester 2008 to May 8, 2008.

Non-Renewal Visiting-Scholar Administrator

Mr. Darryl Johnson (Cedar Valley) (African-American) It is recommend that Mr. Johnson's Visiting Scholar-Administrative contract end on December 6, 2007.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

NEW HIRES ETHNICITY INFORMATION

September 2007 through January 2008

Regular Administrators & Faculty

(Tab 34)

<u>January 2008</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	1	0	0	0	1
FACULTY	0	1	0	0	0	0	1
TOTAL TO DATE	19	13	7	1	0	0	40

Visiting Administrators & Faculty

<u>January 2008</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Othe r</u>	<u>Total</u>
ADMINISTRATORS	0	1	1	0	0	0	2
FACULTY	0	1	1	0	0	0	2
TOTAL TO DATE	3	6	3	0	0	0	12

Non Grant Temporary and Alternative Administrators & Faculty

<u>January 2008</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	1	1	0	0	0	0	2
TOTAL TO DATE	8	5	1	0	0	0	14

Grant Funded Administrators & Faculty

<u>January 2008</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	0	1	0	0	0	0	1

GRAND TOTAL: 67

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

PERSONNEL REPORT NO. 35

Approval of Long-term Sabbatical Leaves for 2008-2009

It is recommended that long-term sabbatical leaves be authorized for the Administrator and Faculty:

Faculty Long-Term Sabbatical

Shorow, David – Business and Information Technology – Richland College

Period of Leave: Fall 2008

Synopsis: To establish a collaborative partnership with community students and the local community organizations that work with homelessness and poverty.

Alfers, Ken - Arts, Humanities, and Social Science – Mountain View College

Period of Leave: Fall 2008

Synopsis: To draft a manuscript describing his experiences in the development of four different telecourses produced by the DCCCD.

Durodoye, Raifu – Mathematics and Science – North Lake College

Period of Leave: Fall 2008

Synopsis: To participate in an intensive study of Global Learning and Observations and apply what is learned to the benefit of the Environment (GLOBE) Program.

Ice, Pamela – Liberal Arts – North Lake College

Period of Leave: Fall 2008

Synopsis: I intend to create a unit on sustainable community at the College. My sabbatical proposal will allow me to make a contribution to this point initiative by making sustainability education part of my daily activities.

Rouze, Pamela K.– Communications, Mathematics, Developmental & Urban Education – El Centro College

Period of Leave: Fall 2008

Synopsis: To create a comprehensive credit program designed to increase retention and improve the success rate of students scoring 42 or less on the Accuplacer Reading Assessment.

Windrow, Kathy – Business and Fine Arts – Eastfield College

Period of Leave: Spring 2008

Synopsis: To research art, architecture, religion and indigenous cultures in Latin America and India. These two separate field work trips are designed to broaden my knowledge and enhance student learning in cultural studies, art history, art appreciation, and studio art courses taught at Eastfield College.

Marrero, Miguel Moss Francisco – WLCC – Richland College

Period of Leave: Fall & Spring 2008-2009

Synopsis: To complete his dissertation manuscript for publication and to create a course packet for the Mexican American/Latino studies program as a visiting researcher at The Nettie Lee Benson Latin American Collection of Texas at Austin.

Slone, Jane D – MSAH – Cedar Valley College

Period of Leave: Fall 2008

Synopsis: To remain current in the field of Microbiology and investigate new offerings in Environmental Science.

Bowell, Cassandra – CMDS – El Centro College

Period of Leave: Fall 2008

Synopsis: To develop a course to be deployed on-line in Spring 2009 designed to provide students with another option for obtaining credit math hours for transfer to four year institutions.

Little, Peggy L. – World Language - Richland College

Period of Leave: Fall & Spring 2008-2009

Synopsis: To take Intensive Intermediate Arabic classes at New York University and to continue to master the language. To write a text/workbook for German 1412 as a continuation of the book, Step by Step, to further benefit students.

Tarpley, Joyce K. – Communications and Teacher Education – Mountain View College

Period of Leave: Fall 2008

Synopsis: To create a three-credit, hybrid course for students classified as “Borderline” students. (These students are those that may not need a full semester of developmental writing, yet who cannot take 1301 due to scores that make them ineligible).

Background

Contractual employees who have satisfactorily completed a minimum sequence of seven full years of service may be granted sabbatical leave for purpose of study or travel that will benefit the institution, the students and the employees. A faculty member may apply for either a one-year sabbatical leave in which compensation will equal half salary or a one-semester sabbatical leave in which full salary will be paid. An administrator may be granted a sabbatical for the period of one semester only, to be compensated at full pay. An approved sabbatical leave carries with it an obligation of at least two (2) years of continued service immediately after completion of the leave, if the individual is tendered contracts for such periods.

I ADMINISTRATORS

This procedure calls for consideration and support for the written proposal by the senior location administrator before forwarding to District Human Resources for verification. There are no administrators being recommended for approval for the coming year. Last year, two administrators were recommended and approved for long-term sabbaticals.

FACULTY

Proposals for faculty sabbaticals are made in writing to the location president. Following college recommendation, the proposals are reviewed and recommended by the District Faculty Cabinet and sent to the Vice Chancellor of Educational Affairs (VCEA). The VCEA reviews the recommendations and forwards them to the Chancellor for presentation to the Board. Last year, three faculty members were approved for long-term sabbatical leaves. There are eleven faculty members being recommended for approval for the coming year.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

INFORMATIVE REPORT NO. 36

Notice of Grant Awards

Awards in this informative report are usually funded by local, state, or federal public agencies and are budgeted in DCCCD's restricted fund. (Occasionally, private grants managed through Fund 13 are also included in this report.) The fiscal year for each award is defined by the grantor and often will not correspond to DCCCD's fiscal year. In addition to guidelines established by the funding agency, administration of grant awards is subject to all DCCCD policies and procedures.

As provided by Board Policy CAB (Regulation), Grant Receipt Process, the chancellor advises trustees that DCCCD has received notice of the following grant awards.

- Sul Ross State University has awarded the DCCCD, \$103,720 which will be split 50/50 between El Centro College and Richland College for the Texas Prefreshman Engineering Program (TexPREP) Collaboration initiative to strengthen under-represented student academic recruitment through the expansion of the University of Texas at San Antonio TexPREP program. The funding period is from July 1, 2007, to July 15, 2010.
- The National Science Foundation, through a subcontract agreement with the University of Tulsa has awarded the DCCCD, Richland College, \$21,500 for the Oklahoma Center for Information Assurance and Forensics Education program. The funding period is from September 1, 2007, to August 31, 2008.
- The Texas Education Agency has awarded the DCCCD, Richland College, \$68,372 for continuation start-up funding for the Richland Collegiate High School to provide financial assistance for planning, program design, and initial implementation of charter schools; evaluating the effects of such schools, including the effects on students, student achievement, staff, and parents; and expanding the number of high-quality charter schools available to students. The funding period is from October 1, 2007, to July 31, 2008.
- The Texas Higher Education Coordinating Board has awarded DCCCD, Brookhaven College, \$13,624 to support the Nursing Shortage Reduction Program. The purpose of this grant is to provide funds to state public and private nursing programs that showed an increase in the total number of nursing graduates at the associate, baccalaureate, master's and doctoral degree level from academic year 2006 to academic year 2007. The funding period is from October 24, 2007, to August 31, 2008.

- The Texas Higher Education Coordinating Board has awarded the DCCCD, El Centro College, \$15,000 to support the P-16 College Readiness Grant. The purpose of this grant is to coordinate and implement college readiness standards to assure that students are college-ready when entering post-secondary institutions. The funding period is from November 12, 2007, to August 31, 2008.
(Note: Brookhaven College has received the same grant at the same award level, however, the grant was erroneously reported at the December 4th Board meeting as the Statewide Discipline-Based Vertical Teams.)
- The Texas Workforce Commission has awarded the DCCCD, Brookhaven College, \$80,389 for the Skills Development Fund program in partnership with Authentix, Inc. to provide training to new hires and incumbent workers in the area of advanced technology and manufacturing industries. The funding period is from January 5, 2008, to January 4, 2009.
- The Texas Workforce Commission has awarded the DCCCD, El Centro College/Bill J. Priest Campus, \$492,522 for a Skills Development Fund program in partnership with Frito-Lay, Inc. to provide training to new hires and incumbent workers in process improvement, supply chain management, and various leadership and management topics. The funding period is from January 1, 2008, to December 31, 2008.
- The U.S. Department of Education has awarded the DCCCD the following new awards for a total of \$500,000 for the Upward Bound Federal TRIO program. The funding period is from December 1, 2007, to November 30, 2008:

<u>College</u>	<u>Amount</u>
Mountain View (Dallas ISD)	\$250,000
Mountain View (Grand Prairie ISD)	\$250,000

- The University of Texas at Austin has awarded the DCCCD, Eastfield College, \$24,000 through a subcontract agreement to provide substance abuse and mental health services. The funding period is from September 30, 2007, to September 29, 2008.

The amounts of awards reported, to date, in fiscal year 2007-2008, and the amounts of awards for seven fiscal years, 2000-2001 through 2006-2007, appear in tables on the following page.

Amounts of Awards Reported in Fiscal Year 2007-2008

<u>Month Reported</u>	<u>Amount</u>
September 2007	\$ 1,358,415
October 2007	\$ 10,309,885
November 2007	\$ 507,092
December 2007	\$ 434,834
January 2008	\$ 1,319,127
February 2008	
March 2008	
April 2008	
May 2008	
June 2008	
July 2008	
August 2008 ¹	
<u>Total To Date</u>	<u>\$ 13,929,353</u>

Amounts of Awards Reported in Fiscal Years 2000-2001 through 2006-2007

<u>Type</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
Competitive	24,959,783	11,917,647	20,264,070	18,750,094	22,137,173	17,679,698	17,168,910
Pell Grants ¹	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783	39,780,918
Total	<u>38,367,275</u>	<u>31,575,670</u>	<u>46,463,931</u>	<u>48,649,756</u>	<u>53,586,988</u>	<u>49,147,481</u>	<u>56,949,828</u>

Background

The DCCCD received ten new awards as reported in the Informative Report for a total of \$1,319,127.

Submitted by Mrs. Betheny Reid, executive director of DCCCD Foundation, Inc.

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

INFORMATIVE REPORT NO. 37

Receipt of Business and Corporate Contracts

The DCCCD colleges have contracted services with the following companies:

BROOKHAVEN COLLEGE

Companies:

Barrett, Burke, Wilson, Castle,
Daffin, & Frappier LLP

Ford

Ford

Ford

GM

GM

GM

GM

GM

GM

Navarro Regional Hospital

North Texas Tollway Authority

Types of Training Provided:

Personality Profile DISC

Automatic Transmission Diagnosis

Automatic Transaxle Repair

Transfer Case & 4X4 Repair

Automatic Transmission Repair

Power Train Repair

4180e Transmission Repair

Aisin Transmission Repair

Vibration Correction

HVAC Repair

PALS (Pediatric Adv Life Support)

ESOL Assessment

BHC TOTAL: \$18,902

CEDAR VALLEY COLLEGE

Companies:

American Ace Motorcycle Company

Best Southwest Cities Professional

Employee Development Program

Best Southwest Cities Professional

Employee Development Program

Best Southwest Cities Professional

Employee Development Program

Federal Correction Institute

Types of Training Provided:

Basic Rider

Texas Notary Law and Procedures

Conflict Resolution

Media Relations

Principles of Marketing

Principles of Selling

Principles of Management

Introduction to Business

Organizational Behavior

CEDAR VALLEY COLLEGE

Federal Correction Institute

Advertising and Sale Promotion

CVC TOTAL: \$20,958

EASTFIELD COLLEGE

Companies:

CC Young

CC Young

City of Mesquite

Motorcycle Training Center, Inc.

Sewell Lexus

Types of Training Provided:

EM: Fabric Painting

EM: Oil Painting-Beginning

Defensive Driving For Truck Drivers

Motorcycle Rider

ASE Study Skills

EFC TOTAL: \$6,240

EL CENTRO COLLEGE

Companies:

Corporate Express

Corporate Express

Dexas International

Manda Machine Co., Inc.

Mary Kay, Inc.

Nestle Waters

Nestle Waters

Omega Environmental Technologies

Trintech, Inc.

Trintech, Inc.

Web Converting of Dallas, Inc.

Types of Training Provided:

Project Management

Customer Service Excellence

Value Stream Mapping

Practical Skills for Managers & Supervisors

Performance Excellence

Project Management

Practical Skills for Managers & Supervisors

Practical Skills for Managers & Supervisors

Customer Service Excellence

Practical Skills for Managers & Supervisors

Lean Manufacturing

ECC TOTAL: \$29,811

MOUNTAIN VIEW COLLEGE

Companies:

Types of Training Provided:

MOUNTAIN VIEW COLLEGE

Lockheed Martin

Lockheed Martin

Lockheed Martin

Lockheed Martin

Lockheed Martin

City of Duncanville

Lew Sterrett

Project Coordination

Building & Sustaining Teams

Leading Decisions

Countdown

The Art of Feedback

Customer Service

GED classes

MVC TOTAL: \$46,617

NORTH LAKE COLLEGE

Companies:

21st Century Program-Irving High School

Dallas Joint Plumbers & Pipefitters
Foundation

Construction Education Foundation

Sara Lee Corporation

Sara Lee Corporation

Sara Lee Corporation

The Independent Bankersbank

Type of Training Provided:

SAT PSAT Preparation

Career

Career

Curriculum Development

Workplace Spanish

Workplace English

Effective Public Speaking

NLC TOTAL: \$151,484

RICHLAND COLLEGE

Companies:

Alliance for Employee Growth &
Development

Chambrell Hill

City of Plano

Dallas Morning News

DFW Test

The Forum

Michaels Stores

Presbyterian Village North

Preston Place

Richardson YMCA

Sherwin-Williams

Sherwin-Williams

Types of Training Provided:

Computer

Emeritus

Professional Development

Professional Development

Technical

Emeritus

Professional Development

Emeritus

Emeritus

Occupational Spanish

DiSC

Professional Development

RLC TOTAL: \$10,145

TOTAL AMOUNT THIS REPORT: \$284,157

PREVIOUS YEAR: \$132,025

TOTAL AMOUNT THIS REPORT SINCE SEPTEMBER 2006:\$3,432,471

TOTAL AMOUNT FOR SAME PERIOD FOR PREVIOUS YEAR:\$3,528,869

Background

The DCCCD received awards totaling \$284,157

Submitted by Dr. Andrew Jones, vice chancellor of educational affairs

INFORMATIVE REPORT NO. 38

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in November, 2007.

8D81373 CHILLER REPAIR (RLC)
Air Conditioning Innovative Solutions (A.C.I.S.) \$19,839.00

This award consists of the labor and materials necessary to perform repairs on centrifugal chiller #2. When all components of the defined scope of work proved to be more expensive than anticipated, the recommended bidder offered an alternate quote to perform only the defined mechanical repairs essential to returning the unit to service. The balance of the original scope of work will be performed at a later date by another vendor under an existing, price agreement. Award is recommended for the alternate bid which includes the necessary repairs and is within the campus budget.

LD39553 CALL CENTER SOFTWARE LICENSING (LCET)
Presidium Learning, Inc. \$18,562.50

This request consists of 9-month licenses for 15 authorized District users of the Parature web-based call center ticket tracking system, to be used in fulfilling client responsibilities in the co-managed facility.

RFP 11246 was approved September 4, 2007 Board meeting for a 3-year estimate of \$665,000. This request is for user licenses for District staff that are not part of the approved agreement. The additional software is needed because it was originally contemplated that RightNow Technologies (RNT), the current call center system used by the District, would be used. During implementation of Presidium services, it was determined that the Parature system would be much more efficient than RNT. Presidium is acting as selling agent for Parature, and is sole authorized source for these licenses, when used in conjunction with the services Presidium provides.

CHANGE ORDERS:

3i/JE Dunn Construction – BID #11124
Paramount Building – ECC
Purchase Order No. 11283
Change Order No. 26

Change: Provide a network for remote monitoring of fire alarm between the Paramount Building and El Centro College.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	363,060.87
Net Increase this Change Order	14,152.00
Revised Contract Amount	\$10,913,012.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

3i/JE Dunn Construction – BID #11124
Paramount Building – ECC
Purchase Order No. 11283
Change Order No. 27

Change: Relocate 3rd floor sprinkler mains required to achieve ceiling heights (Change Order Request No. 4141-053). Elevate sprinkler mains on the 4th floor to accommodate new ceiling heights (Change Order Request No. 4141-055).

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	377,212.87
Net Increase this Change Order	2,170.00
Revised Contract Amount	\$10,915,182.87

Board approved original award 09/05/2006. This is for ECC project #5, *Progress Report on Construction Projects*.

Watkins Hamilton Ross Architects, Inc.
Paramount Building – ECC
Purchase Order No. B8708
Change Order No. 4

Change: Additional fee for the redesign of the cooling tower support frame.

Original Contract Amount	\$839,777.00
Change Order Limit/Contingency	0.00
Prior Change Order Total Amounts	142,050.00
Net Increase this Change Order	1,500.00
Revised Contract Amount	\$983,327.00

Board approved original award 12/17/2004. This is for ECC project #5, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 39

Progress Report on Construction Projects

The status of all construction projects as of November 30, 2007 is shown on the attached charts.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of November 30, 2007

PROJECTS								DESIGN				CONSTRUCTION				Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
	BHC																		
1	Renovate cafeteria																		
2	Install gym bleachers																		
3	Install access control system																		
4	Recarpet Bldg. B,D,J,T																		
5	Provide acoustical study B304																		
	Bond Program																		
6	Construct Science bldg																		
7	Expand automotive tech																		
8	Construct Workforce & Continuing Ed bldg with expanded classrooms																		
	CVC																		
1	Install steps & railing southside Bldg. L																		
2	Install gate at Wintergreen Rd entrance																		
3	Install theater mezzanine																		
4	Install new kiln																		
5	Administrate lease for office modular Vet Tech bldg																		
6	Repair water damage bldgs B,C,D																		
7	Repair stairwell Bldg. A																		
	Bond Program																		
8	Expand mechanical infrastructure																		
9	Construct Science bldg																		
10	Construct Industrial Tech bldg																		
	DO																		
	Bond Program																		
1	District Office at 1601 Lamar																		
	DSC																		
1	Install emergency generator																		
2	Replace 140T chiller																		
	ECC																		
1	Replace HW & CW valves cent. plant																		
2	Replace domestic HW pipes Bldg. A																		
3	Modify storm drainage system																		
	Bond Program																		
4	Develop West Campus																		
5	Build Center for Allied Health & Nursing																		
	EFC																		
1	Replace lower courtyard																		
2	Reconstruct roadway																		
3	Evaluate renovation of lecture hall																		
4	Renovate HVAC Bldg. A, 2 nd floor																		
5	Replace drain piping Central Plant floor																		
6	Replace paint booth Bldg. T																		
	Bond Program																		
7	Develop South campus																		
8	Expand parking																		
9	Expand mechanical infrastructure																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of November 30, 2007

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	█ Project Status																		
10	Build General Classroom																		
11	Remodel vacated space																		
12	Construct Workforce Development																		
13	Construct Parent Child Study Center																		
14	Construct Industrial Technology Center																		
	LCET																		
1	Renovate server room																		
	MVC																		
1	Create ADA access to performance hall																		
2	Replace KIVA lighting																		
3	Replace access control																		
4	Install security cameras																		
	Bond Program																		
5	Build soccer fields & community recreation complex																		
6	Expand mechanical infrastructure																		
7	Construct Science bldg																		
8	Construct Performing Arts bldg																		
9	Remodel vacated space																		
10	Construct Economic & Workforce Center																		
11	Construct Student Center																		
	NLC																		
1	Replace signage																		
2	Restore slope Bldg. T																		
3	Remodel & convert old library																		
4	Replace chiller																		
5	Test and balance HVAC systems																		
6	Install CCTV system																		
7	Retrofit interior lighting																		
8	Replace sidewalk lighting																		
9	Replace temporary sidewalk Bldg. A																		
10	Replace existing main entrance signs with digital marquees																		
11	Construct new elevator Bldg. A																		
12	Relocate above ground fuel tanks																		
	Bond Program																		
13	Develop South campus																		
14	Develop North campus																		
15	Expand parking																		
16	Expand mechanical infrastructure																		
17	Construct Science bldg																		
18	Construct General Purpose bldg																		
19	Build General Classroom																		
20	Remodel vacated space																		
21	Repair structural/waterproofing																		
	RLC																		
1	Develop softball complex																		
2	Develop Graduation site improvements																		
3	Replace restroom partitions																		

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of November 30, 2007

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	■ Project Status																		
4	Install new handrails in Fannin Perf. Hall																		
5	Improve soccer field																		
6	Change door swing																		
7	Replace AHU Hondo bldg																		
8	Replace fire alarms campus-wide																		
9	Install security cameras																		
10	Install 3 solar light poles																		
11	Install retaining wall for berm																		
12	Replace sidewalk bldg C & G																		
13	Install new modular bldg																		
14	Revise east entryway Walnut St.																		
	Bond Program																		
15	Construct Science bldg & expand parking/mechanical infrastructure																		
16	Renovate Sabine Hall																		
17	Develop Garland Workforce Training Center																		

COMPLETED PROJECTS²

- Install steps & railing southside Bldg. L (CVC)
- Install gate at Wintergreen Rd. entrance (CVC)
- Improve soccer field (RLC)
- Install retaining wall for berm (RLC)
- Replace sidewalk bldg. C & G (RLC)

² This is the last report on which these projects will appear.

INFORMATIVE REPORT NO. 40

Bond Program Report on Projects

The status of planning as of November 30, 2007 for projects assigned to contracted construction program managers and other bond funded projects.

Background

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Submitted by Mr. Edward DesPlas, vice chancellor of business affairs, district services center, and Mr. Steven Park, executive director, bond/program management team, and Mr. Clyde Porter, associate vice chancellor of facilities management/district architect

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,030,342	2,973,192				
Science Building Original Budget: \$29,200,000 Revised Budget: \$46,947,573 Total Awarded: \$40,504,862	0	3,339,639	37,000,000	165,223	0
	Construction Start / End: Nov 07 / Aug 09 Managed by Bond Program Management Team.				
Automotive Technology Expansion Original Budget: \$4,000,000 Revised Budget: \$4,054,780 Total Awarded: \$387,880	0	336,200	0	51,680	0
	Construction Start / End: Mar 08 / Mar 09 Managed by Bond Program Management Team.				
Workforce & Continuing Education Building Original Budget: \$8,200,000 Revised Budget: \$7,574,145 Total Awarded: \$6,035,705	0	541,118	5,494,587	0	0
	Construction Start / End: Jun 08 / Jul 09 Managed by Bond Program Management Team.				
Location Summary	Original Budget: 60,606,840		Revised Budget: 61,606,840		Total Awarded: 49,901,639

BHC Deferred Projects		
Project	Original Budget	Budget Transferred To
Music Hall	\$7,000,000	Science building project
Adaptive Remodel	\$2,000,000	Science building project
Library / Classroom Addition	\$7,900,000	Science building project and workforce and continuing education building project
Mechanical Infrastructure	\$2,306,840	Science building project
November 30, 2007		

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,585,342	2,536,582				
Mechancial Infrastructure Original Budget: \$4,306,840 Revised Budget: \$77,810 Total Awarded: \$77,810	0	0	0	77,810	0
Construction Start / End: Nov 07 / Jan 09 Managed by Bond Program Management Team. --Budget transferred to science, allied health, and veterinary technology building.					
Science, Allied Health, and Veterinary Technology Building Original Budget: \$30,600,000 Revised Budget: \$37,965,987 Total Awarded: \$32,662,469	0	2,181,137	30,194,547	286,785	0
Construction Start / End: Nov 07 / Jan 09 Managed by Bond Program Management Team.					
Industrial Technology Building Original Budget: \$6,600,000 Revised Budget: \$12,877,701 Total Awarded: \$11,503,674	0	979,150	10,428,800	95,624	100
Construction Start / End: Dec 07 / Jan 09 Managed by Bond Program Management Team.					
Location Summary	Original Budget: 53,506,840		Revised Budget: 53,506,840		Total Awarded: 46,780,535

CVC Deferred Projects

Project	Original Budget	Budget Transferred To
Performing Arts Center	\$10,200,000	Science building project
Expanded Athletic Fields and Facility	\$1,800,000	Science building project

November 30, 2007

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,825,342	2,565,107				
South Campus Original Budget: \$10,200,000 Revised Budget: \$9,690,000 Total Awarded: \$8,952,081	0	731,053	7,916,356	60,571	244,101
	Construction Start / End: Aug 07 / Oct 08 Managed by Bond Program Management Team.				
Expanded Parking Original Budget: \$1,500,000 Revised Budget: \$1,425,000 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: Aug 09 / Feb 10 Managed by Bond Program Management Team.				
Mechanical Infrastructure Original Budget: \$2,306,840 Revised Budget: \$94,433 Total Awarded: \$94,433	0	0	0	94,433	0
	Construction Start / End: Oct 08 / Dec 09 Managed by Bond Program Management Team. --Budget transferred to workforce development building.				
Adaptive Remodel Original Budget: \$4,600,000 Revised Budget: \$3,622,610 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: Jul 09 / May 10 Managed by Bond Program Management Team. --Budget transferred to workforce development building and parent child study center.				

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
General Classroom Building Original Budget: \$17,400,000 Revised Budget: \$16,176,770 Total Awarded: \$12,125,065	0	1,058,965	10,995,000	71,100	0
Construction Start / End: Sep 07 / Oct 08 Managed by Bond Program Management Team. --Budget transferred to workforce development building and parent child study center.					
Workforce Development Building Original Budget: \$7,100,000 Revised Budget: \$10,192,415 Total Awarded: \$8,478,141	0	705,994	7,752,179	19,968	0
Construction Start / End: Oct 08 / Dec 09 Managed by Bond Program Management Team.					
Parent Child Study Center Original Budget: \$0 Revised Budget: \$6,255,980 Total Awarded: \$5,065,097	0	434,854	4,617,898	12,345	0
Construction Start / End: Aug 08 / Aug 09 Managed by Bond Program Management Team.					
Industrial Technology Center Original Budget: \$0 Revised Budget: \$7,224,290 Total Awarded: \$5,756,173	0	446,607	5,293,958	15,608	0
Construction Start / End: Jul 08 / Sep 09 Managed by Bond Program Management Team.					
Location Summary	Original Budget: 61,706,840		Revised Budget: 57,506,840		Total Awarded: 43,036,097

EFC Deferred Projects		
Project	Original Budget	Budget Transferred To
Fine Arts Building	\$8,400,000	Workforce building project and parent child study center project
North Campus	\$10,200,000	Richland College Garland workforce development center project
November 30, 2007		

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$802,034	786,906				
West Campus Original Budget: \$10,200,000 Revised Budget: \$9,690,000 Total Awarded: \$8,625,068	0	599,729	7,952,700	62,039	10,600
	Construction Start / End: Mar 08 / Mar 09 Managed by Bond Program Management Team.				
Mechanical Infrastructure Original Budget: \$1,990,680 Revised Budget: \$1,000,000 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: TBD Managed by Bond Program Management Team.				
Allied Health and Nursing Original Budget: \$16,100,000 Revised Budget: \$20,592,600 *	Construction Start / End: Jan 06 / Aug 07 Managed by Facilities Management. Awarded \$15,103,450 * \$292,600 added from non-bond program dollars				
Adaptive Remodel Original Budget: \$3,850,000 Revised Budget: \$3,998,646	Managed by Facilities Management.				

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Paramount Building / Land Acquisition Original Budget: \$11,000,000 Revised Budget: \$11,309,880	Construction: Completed Managed by Facilities Management. Awarded \$11,243,117				
Location Summary	Original Budget: 46,990,680	Revised Budget: 47,393,160	Total Awarded: 35,758,542		

ECC Deferred Projects		
Project	Original Budget	Budget Transferred To
Adaptive Remodel	\$3,850,000	Allied health and nursing project
November 30, 2007		

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,594,564	2,545,628				
Mechanical Infrastructure Original Budget: \$4,491,280 Revised Budget: \$643,054 Total Awarded: \$74,000	0	0	0	74,000	0
<p style="text-align: center;">Construction Start / End: Nov 07 / Jun 09 Managed by Bond Program Management Team.</p> <p>--Budget transferred to science building and student center and services building.</p>					
Science Building Original Budget: \$15,300,000 Revised Budget: \$17,790,162 Total Awarded: \$14,207,556	0	1,171,350	12,948,189	88,017	0
<p style="text-align: center;">Construction Start / End: Nov 07 / Dec 08 Managed by Bond Program Management Team.</p>					
Performing Arts Center Original Budget: \$5,700,000 Revised Budget: \$3,990,000 Total Awarded: \$280,643	0	269,052	0	11,591	0
<p style="text-align: center;">Construction Start / End: Jun 08 / Feb 09 Managed by Bond Program Management Team.</p> <p>--Partial budget transferred to student center and services building.</p>					

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Adaptive Remodel Original Budget: \$2,300,000 Revised Budget: \$2,185,000 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: Jun 09 / Feb 10 Managed by Bond Program Management Team.					
Economic & Workforce Development Building Original Budget: \$7,600,000 Revised Budget: \$7,216,750 Total Awarded: \$5,866,446	0	525,407	5,329,499	11,540	0
Construction Start / End: Aug 08 / Aug 09 Managed by Bond Program Management Team.					
Student Center and Services Building Original Budget: \$16,500,000 Revised Budget: \$17,471,750 Total Awarded: \$15,363,727	0	1,038,090	14,247,500	78,137	0
Construction Start / End: Jan 08 / May 09 Managed by Bond Program Management Team.					
Athletic and Community Recreation Complex Original Budget: \$5,300,000 Revised Budget: \$9,309,625 *	Construction Start / End: Mar 07 / Apr 08 Managed by Facilities Management. Awarded \$8,341,989 * \$3,009,625 added from non-bond program dollars. November 30, 2007				
Location Summary	Original Budget: 57,191,280		Revised Budget: 61,200,905		Total Awarded: 46,679,989

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$2,789,534	2,736,922				
South Campus Original Budget: \$10,200,000 Revised Budget: \$9,690,000 Total Awarded: \$8,726,546	0	638,350	7,977,698	87,068	23,430
	Construction Start / End: Oct 07 / Dec 08 Managed by Bond Program Management Team.				
North Campus Original Budget: \$10,200,000 Revised Budget: \$9,690,000 Total Awarded: \$8,625,138	0	731,031	7,793,593	75,020	25,494
	Construction Start / End: Aug 07 / Sep 08 Managed by Bond Program Management Team.				
Mechanical Infrastructure Original Budget: \$1,990,680 Revised Budget: \$76,795 Total Awarded: \$76,795	0	0	0	76,795	0
	Construction Start / End: Sep 07 / Nov 08 Managed by Bond Program Management Team. --Budget transferred to science and medical professions building.				
Adaptive Remodel Original Budget: \$4,100,000 Revised Budget: \$3,895,000 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: Sep 09 / May 10 Managed by Bond Program Management Team.				

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Science & Medical Professions Building Original Budget: \$6,800,000 Revised Budget: \$15,156,956 * Total Awarded: \$13,216,487	0	894,413	12,076,584	245,490	0
Construction Start / End: Dec 07 / Feb 09 Managed by Bond Program Management Team. * \$165,900 added from non-bond program dollars.					
General Purpose Building Original Budget: \$0 Revised Budget: \$12,460,000 Total Awarded: \$10,126,960	0	851,285	9,264,775	10,900	0
Construction Start / End: Oct 08 / Nov 09 Managed by Bond Program Management Team.					
Workforce Development Center Original Budget: \$0 Revised Budget: \$1,600,000 Total Awarded: \$133,761	0	133,761	0	0	0
Construction Start / End: Feb 08 / Sep 08 Managed by Bond Program Management Team.					
Structural Repairs Original Budget: \$2,000,000 Revised Budget: \$1,598,295 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: Feb 09 / Aug 09 Managed by Bond Program Management Team.					
Location Summary	Original Budget: 55,790,680		Revised Budget: 56,956,580		Total Awarded: 43,642,609

NLC Deferred Projects		
Project	Original Budget	Budget Transferred To
Expanded Parking	\$1,500,000	General purpose building project
Fine Arts Building	\$12,500,000	General purpose building project and science and medical professions building project
General Classroom	\$6,500,000	General purpose building project
November 30, 2007		

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$3,310,342	3,209,570				
Garland Workforce Development Center Original Budget: \$0 Revised Budget: \$11,690,000 * Total Awarded: \$10,506,322	0	830,980	9,449,000	195,329	31,013
Construction Start / End: Oct 07 / Dec 08 Managed by Bond Program Management Team. * \$2,000,000 added from non-bond program dollars.					
Science Building Original Budget: \$31,600,000 Revised Budget: \$51,481,498 * Total Awarded: \$45,672,810	0	3,534,900	41,900,000	237,910	0
Construction Start / End: Oct 07 / Jul 09 Managed by Bond Program Management Team. * \$1,600,000 added from non-bond program dollars.					
Adaptive Remodel Original Budget: \$0 Revised Budget: \$4,325,000 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: May 09 / Jan 10 Managed by Bond Program Management Team.					
Location Summary	Original Budget: 56,006,840	Revised Budget: 70,806,840	Total Awarded: 59,388,702		

RLC Deferred Projects		
Project	Original Budget	Budget Transferred To
Expanded Parking	\$3,800,000	Science building project
Mechanical Infrastructure	\$2,306,840	Science building project
Fine Arts Addition	\$10,000,000	Science building project and adaptive remodel project
Guadalupe Hall	\$2,200,000	Science building project and adaptive remodel project
Library Expansion	\$4,100,000	Science building project
Student Food Service	\$2,000,000	Science building project and adaptive remodel project
November 30, 2007		

District Office at 1601 S Lamar	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
Location Wide Original Budget: \$0 Revised Budget: \$510,000	500,379				
District Office Relocation Original Budget: \$0 Revised Budget: \$11,190,000 * Total Awarded: \$9,492,757	0	22,000	9,430,000	38,046	2,711
	Construction Start / End: Dec 07 / Oct 08 Managed by Bond Program Management Team. * \$1,500,000 added from non-bond program dollars.				
Location Summary	Original Budget: 10,200,000		Revised Budget: 11,700,000		Total Awarded: 9,993,136

DO Deferred Projects		
Project	Original Budget	Budget Transferred To
Bill Priest Expansion	\$10,200,000	District Office relocation at 1601 South Lamar
November 30, 2007		

**Property Acquisition						
*\$27,890,120 Designated in Revised Program						
	Actual		Projected Additional		Total	
<u>Location</u>	<u>Expenditures</u>	<u>Acres</u>	<u>Expenditures</u>	<u>Acres</u>	<u>Expenditures</u>	<u>Acres</u>
Coppell	\$9,072,438	37.04	0		\$9,072,438	37.04
Garland	\$2,631,175	20.50	\$700,000	3.80	\$3,331,175	24.30
Pleasant Grove	\$2,499,289	10.73	0		\$2,499,289	10.73
South Irving	\$4,493,873	15.62	0		\$4,493,873	15.62
West Dallas	\$3,484,907	7.29	0		\$3,484,907	7.29
Corinth/Lamar	\$1,829,288	2.34	0		\$1,829,288	2.34
***Demolition			\$1,300,000		\$1,300,000	
Total	\$24,010,970	93.52	\$2,000,000	3.80	\$26,010,970	97.32
<p>*109,880 are expenses related to land acquisition of Paramount building now listed under El Centro.</p> <p>**Report format will change for the February Board meeting to show all land acquisition costs incorporated into overall project budgets by location.</p> <p>***Actual minor demolition expenditures to date are included in actuals by location.</p> <p style="text-align: right;">November 30, 2007</p>						

Project Development	There is \$10,000,000 designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.
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Notes	
Other Professional Services	Examples of 'Other Professional Services' are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services and abatement, and unique professional services (i.e., a theater assessment or LEED green building commissioning services).
Other Awards	Examples of 'Other Awards' are demolition activity, electrical and plumbing work, site cleanup, permits, and fees.
Construction Start and End Dates	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team.
Financial Analysis	This report is an informative report only.

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses
(Tab 41)**

VCBA Awards in the Informative Reports Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	1	20	16,574.25	19
WBE	0	0	0	0
Not classified	4	80	68,550.09	81
Total	5	100	85,124.34	100

Bidders and Proposers from Which VCBA Awards
in the Informative Reports Section of This Agenda Were Derived

	#	%
MBE	1	10
WBE	2	20
Not classified	7	70
Total	10	100

VCBA Awards in the Informative Reports Sections
September 4, 2007 – January 8, 2008

	# awards	% awards	\$ amount	% amount
MBE	2	8	29,424.25	7
WBE	2	9	25,618.00	7
Not classified	19	83	319,476.83	86
Total	23	100	374,519.08	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, pricing agreements, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or woman owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both minority and woman owned has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known. As provided by DCCCD policy and procedure, these awards were based on lowest and best bid or proposal.

Submitted by Mr. Edward DesPlas, vice chancellor of business affairs