

**MEETING OF THE BOARD OF TRUSTEES  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**R.L. Thornton, Jr. Administration Building**

**701 Elm Street**

**Board Room (4<sup>th</sup> floor)**

**Dallas, TX 75202**

**Tuesday, August 5, 2008**

**4:00 PM**

**AGENDA**

- I. Certification of Posting of Notice of the Meeting
- II. Public Hearing on 2008-2009 Richland Collegiate High School Budget
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Richland Collegiate High School Status Report
- V. Declaration of Conflict of Interest (pp. 7-17)
- VI. Consideration of Bids
  1. Media Buying Services - Extension
  2. CMAR amendments:  
Workforce Development Building & Parent Child Center
  3. Additional Software Modules for the Facilities Maintenance Management System
  4. Badging Services for Bond Program Projects
  5. Parking Lot Sweeping
  6. Paint and Paint Supplies
  7. Communications Moves, Adds, and Changes
  8. Building Materials
  9. Lab Supplies and Chemicals
  10. Printing Student Newspapers
  11. Cut-Fine Paper
  12. Magazine Binder Services
  13. Classroom Lighting Upgrade
  14. Installation of Fiber Backbone Cabling System
  15. Paint Booth Refurbishment
  16. Advertising
  17. License and Maintenance For Installed Software
  18. Professional Service Contracts For Creative Services

19. Cooperative Purchasing Contracts
20. Scantron Hardware Maintenance
21. Professional Services for Production Services
22. Proprietary Training Materials
23. State Contracts for Technology and Other Goods and Services
24. Cooperative Training Programs
25. Removal and Replacement of Utility Poles
26. Summary of Recommendations for Awards with Minority and Woman Owned Businesses [Consideration of Bids section]
27. Summary of Recommendations for Professional Services Pools with Minority and Woman Owned Businesses [Consideration of Bids section]

VII. Consent Agenda: If a trustee wishes to remove an item from the consent agenda, it will be considered at this time.

#### Minutes

28. Approval of Minutes of the July 1, 2008 Special Meeting
29. Approval of Minutes of the July 1, 2008 Regular Meeting
30. Approval of Minutes of the July 15-16, 2008 Planning and Budget Committee Meeting

#### Policy Reports

31. Approval of Bond Order for Dallas County Community College District General Obligation Bonds, Series 2008

#### Buildings and Grounds Reports

32. Approval of Resolution for Oncor Electric Delivery Company LLC Utility Easement at District Office 1601 South Lamar Relocation Site
33. Approval of Agreement with Trott Communications Group
34. Summary of Recommendations for Agreements with Minority and Woman Owned Businesses [Buildings and Grounds section]

#### Financial Reports

35. Approval of Expenditures for June 2008
36. Presentation of Budget Report for June 2008
37. Acceptance of Gifts
38. Notice of Grant Awards
39. Approval of Date to Adopt Ad Valorem Tax Rate for 2008
40. Adoption of Revised Budget for Richland Collegiate High School (RCHS) for 2007-08
41. Adoption of Resolution for Budget for Richland Collegiate High

School (RCHS) for 2008-09

42. Approval of Tuition for Continuing Education Courses
43. Approval of Agreement with Condensed Curriculum International, Inc.
44. Approval of Agreement with Ed2Go/Cengage Learning
45. Approval of Agreement with Fluid Logistics Academy
46. Approval of Agreement with Gatlin Education Services
47. Approval of Agreement with Herrington Publishing
48. Approval of Agreement with Reed Educational Services
49. Approval of Agreement with Virtual Assistance U - The Jordan Group
50. Approval of Agreement with Bishop Lynch High School
51. Approval of Interlocal Agreement with City of Garland (Police Department)
52. Approval of Interlocal Agreement with City of Mesquite
53. Approval of Agreement with Lean Transformations
54. Approval of Agreement with Cistercian Preparatory School
55. Approval of Agreement with Dallas Joint Apprentice Committee for the Plumbing and Pipefitting Industry
56. Summary of Recommendations for Agreements with Minority and Woman Owned Businesses [Financial section]

VIII. Individual Items

57. Consideration of Resignations, Retirements and Phased Faculty Retirements
58. Approval of Warrants of Appointment for Security Personnel
59. Employment of Contractual Personnel
60. Re-employment of Administrators for 2008-2009
61. Non-Renewal of Administrative Contract
62. Renewal of Adjunct Instructors

IX. Informative Reports

63. Receipt of Business and Corporate Contracts
64. Monthly Award and Change Order Summary
65. Summary of Recommendations for Awards with Minority and Woman Owned Businesses [VCBA Awards in Informative section]
66. Progress Report on Construction Projects
67. Bond Program Report on Projects

X. Questions/Comments from the Board and Chancellor

XI. Citizens Desiring to Appear Before the Board

XII. Executive Session: The Board may conduct an executive session as

authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including commencement of annual evaluation of the chancellor, election of Board officers, and any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

### XIII. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE AUGUST 5, 2008  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1<sup>st</sup> day of August, 2008, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 1<sup>st</sup> day of August, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

## II. Public Hearing on Richland Collegiate High School Budget for 2008-09

During the meeting on August 5, 2008, the Board of Trustees will hold a public hearing for persons who desire to speak on the proposed budget for the Richland Collegiate High School for 2008-09.

### Background

*The annual public meeting to discuss the proposed budget shall be conducted as follows:*

- 1. The Board Chairperson shall request at the beginning of the meeting that all persons who desire to speak on the proposed budget sign up on the sheet provided.*
- 2. Prior to the beginning of the meeting, the Board may establish time limits for speakers.*
- 3. Speakers shall confine their remarks to the appropriation of funds as contained in the proposed budget.*
- 4. No officer or employee of the District shall be required to respond to questions from speakers at the meeting.*

This is the third annual budget to be presented for Richland Collegiate High School.

Submitted by Dr. Stephen Mittelstet, superintendent, Richland Collegiate High School

## **Declaration of Conflict of Interest**

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See [http://www.ethics.state.tx.us/whatsnew/conflict\\_forms.htm](http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm) for current versions of each form. The forms must be submitted to DCCCD records administrator, Vice Chancellor Edward M. DesPlas.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

Listed below are the names of parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

360training.com.com Inc.  
AAA Data Comms, Inc.  
Abeedle.com, Inc.  
Able Comms, Inc.  
Accento - The Language Company  
Achieve Global  
Action Services  
Ad-Mail (Shelly Ely)  
Adolfson & Peterson Construction Company  
African American News & Issues  
Albanesi Educational Center  
Albert Outdoor  
Allen, Donald  
Allen, Larry  
Alvaro Fernandez  
Anderson, Austin  
Angelo, Kelly Shaffer  
Angelo, Mark  
Aronson, Emilie  
Ash Burn  
Asian Business Directory  
AT&T Data Communications  
ATDS

ATI Career Training Center  
Aycock, Susan  
Baker, Lee  
Ballarini, Nick (boom)  
Barker, Ernie  
Basecom, Inc.  
Bates, Wendi  
Batson, Robert  
Beeson, Lora  
Bentley, Jonathan  
Berry, Brian  
Beutel, Greg  
Billboard by the Day  
Bishop Lynch High School  
Blair, Russell  
Bohlcke, Laura  
Bohmfolk, Polly  
Bourne, Michael  
Boyce, Kimberly  
Bragg, William J.  
Brock, Chris  
Bromley-Mayo, Sandy (Sandy B.)  
Burns Transcription Service  
Cagle, Alton  
Caldwell, Dan  
Calligraphic Arts Design Studio  
Candler, Ted  
Cargile, Laura  
Carolina Biological Supply Co.  
Caron, Alyce  
Carrollton Leader  
Caruthers, Ryan  
CBS Outdoor  
Chavez, Xavier  
Cinco Media Communications  
Cinemark  
Cissell, Tim  
Cistercian Preparatory School  
City of Garland  
City of Mesquite  
ClearChannel Communications Outdoor  
click2learn.com  
Cochran, Kate  
Coleman, John  
Coleman, Michael

Colleague  
Command Spanish, Inc.  
Compton, Jean  
Condensed Curriculum International Inc.  
Connect Systems  
Conrad, Jim  
Continental Truck Driving Training  
Coppell Gazette  
Crew Connection, The  
Criswell, John  
Curtis, James  
CYNMAR Corp.  
D Magazine  
Dallas Black Chamber of Commerce  
Dallas Business Journal  
Dallas Child Magazine  
Dallas Chinese News  
Dallas Chinese Times  
Dallas Examiner  
Dallas Family Magazine  
Dallas Joint Apprentice Committee for the Plumbing and Pipefitting Industry  
Dallas Montessori Academy  
Dallas Observer  
Dallas Post Tribune  
Dallas Prompter and Captions  
Dallas Regional Chamber  
Dallas Weekly  
Data Tex Services, Inc.  
DATATEL  
David Anderson  
De La Rosa, Sher  
Deck, Bruce  
Degelia, David J.  
Delta Biologicals  
Depierri, Cindy  
Development Dimensions  
Dippel, Linda  
Downtown Business News  
DRB Communications  
D'tel Communications, Inc.  
Dunn, Mary Julene (Julie)  
Dyer, Julia  
Dyer, Margaret E.  
Dyer, Stephen (Red Mountain Ent.)  
Dynamic Connections

EBSCO Professional Partnership Group  
Eclipse Magazine  
Eco Tech Systems, LLC.  
E-Commerce  
Ed2Go/Cengage Learning  
Edvotek  
Edwards, Terri  
Edwards, Warren  
Egara Studios  
El Extra  
El Heraldo News  
El Hispano News  
Electra Link, Inc.  
Element K  
Elite News  
Ellis, Larry  
Emrick, Steve  
England, John  
Erin Gooden  
Erin Jennings  
ES Creative Gang  
Escaloni Communications  
ESI Films LLC  
Evans, Joseph P.  
Facebook.com  
FC Background, L.L.C.  
Fernandez, Shawn  
Fields, Marla  
Fluid Logistics Academy  
Flying Dreams, Inc. (Bert Guthrie)  
Forrer, Robert  
Frances Davis  
Francisco Cuevas  
Frank Fleck, Jr.  
Frank Vasquez  
Franks, David  
Frazee, Chris (boom)  
Frontrange  
Fullstream DVD (Jay Rydman)  
Gann, Danna  
Garland Journal News  
Gatlin Education Services  
George-McKenna Electrical Contractors  
Gilmore Global Logistics  
Gisela Janet Alonso –AKA- Jenny Vilchis

Glass, Rachel  
Gomez, Reynaldo  
Google.com  
Gore, Paul  
Grant Harrison Advertising  
Greater Dallas Asian Chamber of Commerce  
Greater Dallas Hispanic Chamber of Commerce  
Gresky, Blair  
Groco Specialty Coatings Co.  
Groshardt, Joanne  
Hadden, Scott  
Hammond, Jason  
Harland Technology Services  
Harris, Douglas  
Harrison, Ken  
Hattie Wayne Public Relations  
Hawkins, Luke  
Hawks, Pat  
HCE Construction, Inc.  
Henke, Marcia  
Henning, Pete  
Henry, Chris (art director)  
Herrington Publishing  
Hewson, Paul  
Hispanic Journal  
Hobson's College Guides  
Holmes, Catherine  
Home Depot USA, Inc.  
HTI High-Tech Institute  
Industrial Strength Productions, Inc.  
Innopac Library System  
Innovative Interfaces, Inc.  
International, Inc.  
JC Electric, Inc.  
JDM Marketing  
JER Group, Inc.  
Joe Ing  
Joe Ing & Friends  
KAAM-AM  
KBFB-FM  
KBOC-FM  
KDAF-TV  
KDBN-FM  
K-Designs Graphic Design Studio  
KDFI-TV

KDFW-TV  
KDGE-FM  
KDMX-FM  
KDXX-FM  
KEGL-FM  
Kelly-Moore Paints Co.  
Kennedy Electric, Inc.  
Kenneth Hawkins/Hawkeye Video Productions  
KEOM-FM  
KERA-FM  
KERA-TV  
KESN-FM  
KESS-FM  
Kettle, Pamela  
KFLC-FM  
KFWD-TV  
KFXR-FM  
KFZO-FM  
KHCK-FM  
KHKS-FM  
KHAVN-AM  
KHVI-FM  
Kim Dawson Agency  
Kimberly Smith  
KJKK-FM  
KKDA -AM/FM  
Kleis, Michael  
KLIF-AM  
KLLI-FM  
KLNO-FM  
KLTU-FM  
KLUV-FM  
KMPX-TV  
KMVK-FM  
KNON-FM  
KNOR-FM  
KOAI-FM  
KODF-TV  
Korean Journal  
Korean Times  
KPLX-FM  
KRLD-AM  
KRNB-FM  
KSCS-FM  
KSTR-TV

KTCK-AM  
KTCY-FM  
KTVT-TV  
KTXA-TV  
KTYS-FM  
Kulp, Star  
KUVN-TV  
KVIK-FM  
KVIL-FM  
KWAL Paint  
KXAS-TV  
KXEB-AM  
KXTX-TV  
KYNG-FM  
KZMP-FM  
KZPS-FM  
KZZA-FM  
Lakewood Biochemical Co., Inc.  
Lamar Advertising Co.  
Lamar Transit  
Lean Transformations  
Leesman, Jennifer  
Les Kerr Creative  
Liford, Clay  
Lile, Mike  
Lindstrom, Jay  
Lipson, Ira  
Lloyd, Marius  
Lobrovich, Mitch  
Lofthus, Brett  
Lorraine and Associates  
Losurdo Jr., Michael  
Lowe's Commercial Services  
Luis Estrada  
Magana, Letecia  
Magana, Leticia  
Maloney Strategic Communications, Inc.  
Mapformation LLC  
Marc Records  
Marion Media  
Marketgarden LLC  
Marshall, Clay  
Martin Jaime Photography  
Mascari, Donatelle  
MasonBaronet

Matrix Telecommunications  
Matus, Margaret  
Maximus, Inc.  
McCormack, Terri  
McFadden, Clark  
McGarity, Tim  
McPherson, Jeff  
Mechanical & Engineering Technologies Co., Inc.  
Mesquite News  
Metzinger, Michelle  
Meyer, Angie  
Meyers, Ralph  
Michael Bourne  
Midway Press Ltd.  
Miller, Tim  
Mister Sweeper, L. P.  
Mobley, Mark  
MON-The Gazette  
Montse Anderson  
Moses Olmos Photography  
Msn.com  
Munoz, Gerard  
Murphy, Chuck  
Myspace.com  
Nagle, Tim  
Nance, Ron  
National CineMedia  
Neal, C.P.  
Nebraska Scientific  
Nicks, Larry  
Norberg, Eric  
Nouveau Construction and Technology Services  
Novell  
Nsync Services, Inc.  
Oak Cliff Tribune  
Oken Media Services  
Oncor Electric Delivery Company LLC  
Oncor Electric Delivery Company, Inc  
O'Neal, Brian K.  
Oracle  
Paperwise  
Park Cities News  
Park, Donna  
Peak, David  
Pegasusnews.com

Peggy Fleming  
Perez, John  
Perspectiva  
Peterson Ray & Company  
Peterson, Lisa  
Pilkey, Monica  
Pittsburgh Paint  
Pizana, Nicolas  
Platt Health Careers Training  
Potts, Gary  
Practical Card Solutions  
Premier Transcription Service  
Pribyl, Tom  
Proterra Concepts  
Quark Enterprises  
Raiz Public Relations  
Ramsey, Teresa  
Red Mountain Entertainment  
Redan Bilingual Media  
Reed Educational Services  
Resource Unlimited  
Reynolds, Bob  
Richards-Cohen, Rhonda  
Richardson, Bruce  
Richmond Comms. Group, Inc.  
Ringo, Mica  
Roberson, William  
Robins, M.  
Rogers-O'Brien Construction Company  
Rolo Photography  
Rydman, Jay  
Sanchez Social Media  
Sanders, Bob Ray  
Santamaria, Laura  
Saunders, Kelly  
Schneider Training Academy  
Schwarz, Bill  
Scott Keith Photography  
Security Smith  
Sederrick Raphiel  
Senior Life Magazine  
Senior News-Dallas  
Seymour, Shelly  
Shelly Ely  
Shelton, Brian

Sher Walker/DreamWalker, LLC  
Sherman, Dana  
Sherman, Jason  
Sherwin Williams  
Silguero, Lisa  
SJS Graphic Arts  
Skeeter Hagler Photography  
Slingshot  
Smalley, Van  
Smith Jr., Daniel  
Smith, Andre  
Smith, Chad  
Smith, Michael Penn  
Sound One (Merrill Frazee)  
Sparks, John  
Spivey, Kevin  
Sports Page Weekly  
St. Hilaire Design  
Stephen Cabrero/Eye to Eye Productions  
Streetwise Media  
Stringer, Starlene (Marlene)  
Sue Ellen Brown  
Superior Fiber & Data Services, Inc.  
Susan B. Aycock  
Susan Malone Creative  
T-5 Distributors  
Tallman, Randy  
Technology Integration Group  
Teter's Faucet Parts Corp.  
Texas Herald  
Texas Monthly  
Texas Paint and Wallpaper  
The Advocate  
The Art Squad  
The Black Scroll  
The Clutts Agency  
The Communications Department, Inc.  
The Cooperative Purchasing Network (TCPN)  
The Right Printer, Ltd.  
The Today Papers (Cedar Hill, DeSoto, Duncanville and Lancaster)  
The Transit Network  
The U.S. Communities Government Purchasing Alliance (USC)  
Thermo Fisher Scientific, LLC  
Thomas, Paul  
Thompson, Shirley

Those 3 Reps  
Titan Worldwide  
Tracy, Dave  
Trott Communications Group  
Trust Advertising  
Unidata  
Verizon Business  
Verve Communications Group  
Viacom Outdoor  
Vietnam Weekly News  
Virtual Assistance U - The Jordan Group  
Visser, Scott  
VWR International, LLC  
W & R Technology  
Wall-to-Wall Studios  
Walnut Hill Paint Co.  
Ward's Natural Science Establishment, LLC.  
Warner, Bruce  
Wayne, Hattie  
WBAP-AM  
Western Paper Company  
WFAA-TV  
White Rocker News  
Whiteman, Daniel  
Whitley, Sean  
Whitney, Eric (art director)  
Wilson, Bill  
Wolf, Vicki Cason  
Wood, Susan  
WRR-FM  
WylieCat Communications (Catarina Wylie)  
Yahoo.com  
YBC Photography and Design  
Yvonne Trammell Coan

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

CONSIDERATION OF BIDS

Tab	Bid No.	Title and Vendor(s)	Location	Amount
1	10569	Media Buying Services - Extension Oken Media Services -	DO	(1-year estimate) \$60,000
2	11219	CMAR amendments: Workforce Development Building Adolfson-Peterson	EFC	\$1,269,966
		Parent Child Center Rogers-O'Brien	EFC	\$457,438
3	11296	Additional Software Modules for the Facilities Maintenance Management System Maximus, Inc.	DSC	\$55,000
4	11305	Badging Services for Bond Program Projects FC Background, L.L.C.		(27-mo. estimate) \$75,000
5	11382	Parking Lot Sweeping Mister Sweeper, L.P.	D-W	(3-year estimate) \$75,000
6	11388	Paint and Paint Supplies Groco Specialty Coatings Company Kelly-Moore Paints Company KWAL Paint Pittsburgh Paints Sherwin Williams Texas Paint and Wallpaper Walnut Hill Paint Company	D-W	(3-year estimate) \$50,000
7	11402	Communications Moves, Adds, and Changes W & R Technology Nsync Services, Inc.	D-W	(5-year estimate) \$800,000
8	11413	Building Materials Home Depot USA, Inc. Lowe's Commercial Service T-5 Distributors	D-W	(5-year estimate) \$750,000

Teter's Faucet Parts Corporation

9	11416	Lab Supplies and Chemicals Carolina Biological Supply Company Cynmar Corporation Delta Biologicals Edvotek, Inc. Lakewood Biochemical Company Nebraska Scientific Quark Enterprises Thermo Fisher Scientific, L.L.C. VWR International, L.L.C. Ward's Natural Science Establishment, L.L.C.	D-W	(3-year estimate) \$900,000
10	11421	Printing Student Newspapers  Midway Press, Ltd.	BHC, EFC, NLC, & RLC	(2-year estimate)  \$120,000
11	11422	Cut-Fine Paper Western Paper Company	D-W	(1-year estimate) \$76,000
12	11426	Magazine Binder Services Ebsco Professional Partnership Group	D-W	(4-year estimate) \$150,000
13	11428	Classroom Lighting Upgrade Kennedy Electric, Inc.	NLC	\$176,282
14	11429	Installation of Fiber Backbone Cabling System Data Tex Services, Inc.	RLC	\$69,078.88
15	11435	Paint Booth Refurbishment Eco Tech Systems, L.L.C.	EFC	\$36,681
16	---	Advertising	D-W	(1-year estimate) \$2,128,000
17	---	License and Maintenance For Installed Software	DSC	(1-year estimate) \$767,586.95

18	---	Professional Service Contracts For Creative Services	DO	(1-year estimate) \$150,000
19	---	Cooperative Purchasing Contracts Various Goods and Services	D-W	(1-year estimate) \$5,500,000
20	---	Scantron Hardware Maintenance Harland Technology Services	D-W	(1-year estimate) \$30,000
21	---	Professional Services for Production Services	CET	(1-year estimate) \$283,725
22	---	Proprietary Training Materials Element K Gilmore Global Logistics Oracle	D-W	(2-year estimate) \$40,000 \$10,000 \$13,000
23	---	State Contracts for Technology and Other Goods and Services	D-W	(1-year estimate) \$13,500,000
24	---	Cooperative Training Programs Achieve Global Command Spanish, Inc. International, Inc. Resource Unlimited	D-W	(2-year estimate) \$215,000
25	---	Removal and Replacement of Utility Poles Oncor Electric Delivery Company, Inc.	DO	\$69,600

Submitted by Mr. Philip Todd, district director of purchasing

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR EXTENSION - RFP 10569  
(Tab 1) PROFESSIONAL SERVICES FOR MEDIA BUYING SERVICES  
DISTRICT MARKETING/COMMUNICATIONS DEPARTMENT  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2009

**BACKGROUND:**

The district marketing/communications department uses this service to purchase a variety of broadcast, outdoor and print media in the Dallas/Ft. Worth metropolitan area for promotion of the district's colleges and educational services.

**RECOMMENDATION FOR AWARD:**

	(1- year estimate)
OKEN MEDIA SERVICES	\$60,000

**COMMENTS**

The Board originally authorized a five year professional services contract to Oken Media Services in July of 2003. Administration recommends extending the contract for one year to provide a continuity of support and service for the recently released advertising campaign. This company is very familiar with the district's needs, procedures, and processes and is well acquainted with the media outlets and contacts. The 3.5% fee under the present contract would apply to the extension. In the opinion of the evaluators continuing with this contractor at this crucial time would best serve the interests of the district.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

**FUNDING:** Funds are budgeted in account #22321 in division #11-10-107010.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AMENDMENT OF AWARDS – RFP  
(Tab 2) NO. 11219  
CONSTRUCTION MANAGERS AT RISK FOR THE EASTFIELD  
COLLEGE WORKFORCE DEVELOPMENT BUILDING AND  
PARENT CHILD STUDY CENTER

RECOMMENDATION FOR AMENDMENT TO AWARDS:

See attached.

COMMENTS: The amended Construction Budgets shown on this Board document include the original and amended Phase I Preconstruction Fee, Phase II Fee, cost for the CMAR to perform the general conditions, and the Cost of the Work.

The funds for the amended Construction Budgets for the two projects come from a transfer of the budget previously established for this work as a separate paving and parking project at Eastfield College. These increases do not include any supplemental campus funding and the adjusted contract totals remain within the Board approved allocations for Eastfield College.

This amendment will expand the project scope of these two projects to include parking lots and fire lanes. Establishing the exact full scope of this work had been delayed due to the City of Mesquite requiring one site plan for all of the three new projects proposed for this previously undeveloped area of the campus. Therefore the design of the Workforce Development Building, Parent Child Study Center and Industrial Technology Building addition proceeded until there was enough information to determine the best location, design, access, and flow for the buildings' fire lanes and overall parking. Once this was determined, working with the City of Mesquite, the overall site plan was submitted for their approval.

The fire lanes and the parking lots were originally planned as a separate Parking Expansion Project. However, because of the close proximity to the new buildings which are presently under construction and the delay caused by the process described above, it is recommended that this work be included with existing projects. Inclusion with the existing projects

will facilitate permitting, reduce construction and management time, reduce costs and eliminate conflicts that could arise if multiple contractors were working in the same proximity.

The work associated with each of the two projects is summarized on the following sheet.

Administration further recommends the district director of purchasing be authorized to execute contracts for these projects.

FUNDING: 2004 Bond Program

Summary of Changes:

Eastfield College- Workforce Development Building - Adolfson & Peterson Construction Company: Demolition of an existing asphalt parking lot and construction of a new approximate 200 space concrete parking lot with associated drives, fire lanes, storm drainage, earth work, parking lot islands and landscaping. The new parking lot will also serve the new Industrial Technology Building addition.

Eastfield College- Parent Child Study Center - Rogers-O'Brien Construction Company: Construction of a new concrete 25 space parking lot immediately adjacent to the building with associated fire lanes, drop off drive, sidewalks, storm drainage and earth work.

NOTE:

As is the case for all work under the CMAR contracts, the CMAR is required to select the subcontractors for the additional work via an advertised sealed bid process. Further, the guaranteed maximum price may not exceed the budget amount unless specifically approved by the board of trustees.

Company	College	Project	Original Award	Previously Approved Amendments to the Construction Budget	Proposed Increase	Amended Construction Budget
Adolfson & Peterson Construction Company	EFC	Workforce Development Building	\$7,752,179	\$300,000	\$1,269,966	\$9,322,145
Rogers-O'Brien Construction Company	EFC	Parent Child Study Center	\$4,617,898	\$1,072,852	\$457,438	\$6,148,188

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD- RFP. NO. 11296  
(Tab 3) ADDITIONAL SOFTWARE MODULES FOR THE FACILITIES  
MAINTENANCE MANAGEMENT SYSTEM  
DISTRICT SERVICE CENTER

RECOMMENDATION FOR AWARD:

MAXIMUS, INC. \$55,000

SOLE SOURCE

COMMENTS: This recommendation is for additional software modules to supplement the facilities maintenance management system currently being installed to assist each of the campuses with managing its routine operations and maintenance requirements.

The four additional modules will provide computer-assisted streamlining of information specifically managed and maintained by the Facilities Management Department. Applications include project management and scheduling, financial management, project cost estimation, storage of scanned project documents, and utilities tracking.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in account #26301 in division #11-11-801000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR SUPPLEMENTAL AWARD-  
(Tab 4) RFP NO.11305  
BADGING SERVICES  
PRICE AGREEMENT, BOND PROGRAM PROJECTS  
DECEMBER 5, 2007 THROUGH FEBRUARY 26, 2010

RESPONSE: Request for proposals were sent to ten companies, and two responses were received.

	price per badge
FC Background, L.L.C.	\$8.50
Practical Card Solutions	\$12.00

RECOMMENDATION FOR SUPPLEMENTAL AWARD:

	(27-month estimate)
FC BACKGROUND, L.L.C.	\$75,000

BEST PROPOSAL

COMMENTS: On October 15, 2007, the vice chancellor of business affairs approved the award of this RFP in the amount of \$24,500. This recommendation is to increase the existing contract by \$50,500 for a revised total of \$75,000. The cost per badge is \$8.50.

When the contract for badging services was established, it was implemented on a trial basis. It has been successful due to wide cooperation from contractors and consultants and is thus recommended to be extended for the duration of the bond projects.

Identification badges for approximately 8,500 consultants, contractors, sub-contractors, and visitors will be provided at bond program construction sites. The requirement for badging is part of an overall effort to enhance safety and security as all workers and visitors are required to carry and display an approved badge while present at a work site. All workers must have completed applicable safety training prior to a badge being issued. As a project develops, the need to provide badging changes as various trades and specialty contractors come on board.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: 2004 Bond Program

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11382  
(Tab 5) PARKING LOT SWEEPING  
PRICE AGREEMENT, MULTIPLE LOCATIONS  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2011

RESPONSE: Requests for bids were sent to seven companies, and three bids were received.

COMPARISON OF BIDS:

	annual estimate
Mister Sweeper, L. P.	\$21,600
Action Services	\$24,300
Brooklyn Sweeps	\$26,400

RECOMMENDATION FOR AWARD:

MISTER SWEEPER, L. P.	(3-year estimate) \$75,000
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LOW BID

COMMENTS: This bid is for the routine sweeping of parking lots at Eastfield, Richland, Garland Workforce Development Center, LeCroy Center, North Lake, North Lake North, North Lake South, North Lake West, and Mountain View facilities. Power washing services for graffiti removal have been added to this agreement for use as needed at any district location.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in account #22321 in various divisions.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11388  
 (Tab 6) PAINT AND PAINT SUPPLIES  
 PRICE AGREEMENT, DISTRICT WIDE  
 SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2011

RESPONSE: Requests for bids were sent to 11 companies, and seven bids were received.

COMPARISON OF BIDS:

	discount from list price
Groco Specialty Coatings Co.	40%
Kelly-Moore Paints Co.	40-42%
KWAL Paint	18-35.5%
Pittsburgh Paint	net
Sherwin Williams	20-30%
Texas Paint and Wallpaper	30%
Walnut Hill Paint Co.	5-25%

RECOMMENDATION FOR AWARD:

GROCO SPECIALTY COATINGS CO.	(3-year estimate) \$50,000
KELLY-MOORE PAINTS CO.	
KWAL PAINT	
PITTSBURGH PAINTS	
SHERWIN WILLIAMS	
TEXAS PAINT AND WALLPAPER	
WALNUT HILL PAINT CO.	

BEST BIDS

COMMENTS: This bid is for the purchase of paint and paint-related supplies such as masking tape, brushes, roller covers, roller frames, lacquers, putty, sealants, thinners, etc.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in account #24441 in various divisions.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11402  
(Tab 7) COMMUNICATIONS MOVES, ADDS AND CHANGES  
PRICE AGREEMENT, DISTRICT-WIDE  
AUGUST 6, 2008 THROUGH JULY 31, 2013

RESPONSE: Requests for bids were sent to 119 companies, and 11 bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

W & R TECHNOLOGY	(5-year estimate)
primary vendor	\$800,000
NSYNC SERVICES, INC.	
secondary vendor	

LOW BIDS

COMMENTS: This agreement is for labor and materials necessary to install voice and data wiring plus telephone moves/adds/changes as needed throughout the district. Award is recommended to the two lowest bidders to provide a backup vendor should the primary vendor be unavailable due to workload.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in various accounts.

Bid #11402

Moves Adds & Changes for Voice/Data Cabling & Telephones

annual estimate		AAA Data Comms, Inc.	Able Comms, Inc.	D'tel Comms, Inc.	Dynamic Connections	Electra Link, Inc.	Matrix Telecommunications	Nsync Services, Inc.	Richmond Comms. Group, Inc.	Superior Fiber & Data Services	Verizon Business	W & R Technology
635 each	Voice / Data Standard Pull	\$225	\$379	\$126	\$90.98	\$637.24	\$182	\$190	\$290	\$235	\$178.95	\$157
1,233 hours, each	Repair Charge, includes repair, moves and disconnects, first hour	\$25	\$32	\$75	\$120	\$35	\$54	\$35	\$45	\$40	\$47.37	\$30
40 hours, each	Fiber repair	\$110	\$132	\$95	\$160	\$91.52	\$141	\$54.25	\$141	\$90	\$69.21	\$65.47
	TOTAL	\$178,100	\$285,401	\$177,285	\$212,132.30	\$451,463.20	\$187,792	\$165,975	\$245,275	\$202,145	\$174,808.86	\$139,303.80

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BIDS NO. 11413 & 11439  
 (Tab 8) BUILDING MATERIALS  
 PRICE AGREEMENT, DISTRICT-WIDE  
 SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2013

RESPONSE: Requests for bids were sent to 43 companies, and four bids were received.

COMPARISON OF BIDS:

	discount from list price	
Home Depot USA, Inc.		net
Lowe's Commercial Services		10%
T-5 Distributors		5%
Teter's Faucet Parts Corp.		net

RECOMMENDATION FOR AWARD:

	(5-year estimate)
HOME DEPOT U.S.A. INC.	\$750,000
LOWE'S COMMERCIAL SERVICE	
T-5 DISTRIBUTORS	
TETER'S FAUCET PARTS CORP.	

BEST BIDS

COMMENTS: This price agreement will provide building materials and supplies used primarily by the Facilities Services Departments in routine repair and maintenance at all district locations, and is also used in association with instructional programs for such things as the construction of theatrical sets for stage productions.

Award to multiple vendors will afford campuses maximum flexibility in product availability to obtain various items necessary to accomplish minor projects. Campuses can choose the vendor and store location most convenient to their location.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in various accounts.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11416  
 (Tab 9) LAB SUPPLIES AND CHEMICALS  
 PRICE AGREEMENT, DISTRICT-WIDE  
 SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2011

RESPONSE: Requests for bids were sent to 49 companies, and ten bids were received.

COMPARISON OF BIDS:

	discount from list price
Carolina Biological Supply Co.	5%
CYNMAR Corp.	7%
Delta Biologicals	10%
EDVOTEK	10%
Lakewood Biochemical Co., Inc.	10-40%
Nebraska Scientific	10%
Quark Enterprises	20%
Thermo Fisher Scientific, LLC	0-50%
VWR International, LLC	0-45%
Ward's Natural Science Establishment, LLC.	10%

RECOMMENDATION FOR AWARD:

	(3-year estimate)
CAROLINA BIOLOGICAL SUPPLY CO.	\$900,000
CYNMAR CORP.	
DELTA BIOLOGICALS	
EDVOTEK, INC.	
LAKWOOD BIOCHEMICAL CO., INC.	
NEBRASKA SCIENTIFIC	
QUARK ENTERPRISES	
THERMO FISHER SCIENTIFIC, LLC	.
VWR INTERNATIONAL, LLC	
WARD'S NATURAL SCIENCE ESTABLISHMENT, LLC.	

BEST BIDS

COMMENTS: This price agreement is for laboratory supplies and chemicals used in biology, chemistry, physics, earth science and health occupation lab instruction. The colleges designate the specific items and quantities to be ordered on an as-needed basis.

Pricing is based on discounts from vendors' list prices. No single vendor can furnish all items required by the colleges. Therefore, it is recommended that awards be made to all bidders to maximize product availability.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in accounts #24101 and #24211 in various divisions.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11421  
(Tab 10) PRINTING STUDENT NEWSPAPERS  
PRICE AGREEMENT, BROOKHAVEN, EASTFIELD, NORTH  
LAKE AND RICHLAND COLLEGES  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2010

RESPONSE: Requests for bids were sent to 72 companies, and two bids were received.

COMPARISION OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

MIDWAY PRESS, LTD. (2-year estimate)  
\$120,000

LOW BID

COMMENTS: This award is for selection of a printer to provide web-press printed student newspapers. Bidders were requested to provide unit pricing based on number of issues, sizes, inks, pages and quantities in either broadsheet or tabloid formats, as well as other services which may be required to provide the finished product. Colleges distribute the student newspapers as a communication tool for the entire campus community. It serves as an excellent channel to keep students, faculty, administrators and other district locations informed about upcoming events as well as other pertinent matters.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in printing class schedules/newspapers account #23314 in divisions #12-02-308040, #12-04-308040, #12-08-308040 and account #23319 in division #12-07-308040.

Bid #11421  
 Printing of Student Newspapers  
 Brookhaven, Eastfield, North Lake & Richland Colleges

	Midway Press Ltd.	The Right Printer, Ltd.
	all prices per thousand	
	34# newsprint stock, as specified	35# paper
Brookhaven College: Broadsheet, four-color process; 12 issues. Quantity: 36,000 @ 3,000 copies/issue		
6 pages	\$ 270.08	\$ 456.00
8 pages	\$ 282.47	\$ 483.00
10 pages	\$ 318.39	\$ 749.00
12 pages	\$ 330.78	\$ 798.00
Eastfield College: Tabloid, 1 flat of CYMK process per issue; other pages black ink. 12 issues. Quantity: 24,000 @ 2,000 copies/issue		
20 pages	\$ 434.05	\$ 590.00
24 pages	\$ 446.85	\$ 624.00
North Lake College: Broadsheet, four-color process; 5 issues. Quantity: 12,000 @ 2,400 copies/issue		
8 pages	\$ 335.83	\$ 583.00
10 pages	\$ 378.34	\$ 819.00
12 pages	\$ 391.45	\$ 872.00
North Lake College: Broadsheet, four-color process; 4 issues. Quantity: 12,000 @ 3,000 copies/issue		
8 pages	\$ 282.47	\$ 483.00
10 pages	\$ 318.39	\$ 710.00
12 pages	\$ 330.78	\$ 762.00
Richland College: Tabloid, 1 flat of CYMK process per issue; other pages black ink. 20 issues. Qty.: 80,000/4,000 copies/issue		
16 pages	\$ 226.00	\$ 309.00
20 pages	\$ 254.46	\$ 340.00
24 pages	\$ 265.27	\$ 363.00
28 pages	\$ 293.72	\$ 389.00
32 pages	\$ 304.52	\$ 416.00

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11422  
(Tab 11) CUT FINE PAPER  
PRICE AGREEMENT, DISTRICT-WIDE  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2009

RESPONSE: Requests for bids were sent to 29 companies, and two bids were received.

COMPARISON OF BIDS:

Western Paper Company	\$75,714
Technology Integration Group	\$114,567

RECOMMENDATION FOR AWARD:

WESTERN PAPER COMPANY	(1-year estimate) \$76,000
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LOW BID

COMMENTS: This award will provide cut paper on an as-needed basis for use by all district locations in office printers and facsimiles, as well as in-house printing projects. Bidders were requested to provide pricing on a variety of papers based on quantity, quality, sizes, weight, and color.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in various accounts.

(all prices per M) description	annual estimated quantity of sheets	Western Paper Company	Technology Integration Group
<b>SECTION I - BOND, COLOR COPY, LASER &amp; MULTI-USE PAPERS</b>			
1A. Multi-Use Paper Weight 20 lb.; Brightness 92; Opacity 87; Finish: Smooth; Caliper .0039- .0040; Color: white 8 1/2" x 11"	8,000,000	\$5.56	\$6.59
1B. Multi-Use Paper Weight 20 lb.; Brightness 92; Opacity 87; Finish: Smooth; Caliper .0039- .0040; Color: white 8-1/2 x 14"	25,000	\$8.06	\$8.97
1C. Multi-Use Paper Weight 20 lb.; Brightness 92; Opacity 87; Finish: Smooth; Caliper .0039- .0040; Color: white 11 x 17"	15,000	\$12.66	\$14.02
1D. Weight 24 lb.; Brightness 82; Opacity 90; Finish: smooth; Caliper .0040-.0041 . 8 1/2" x 11"	2,150,000	\$7.40	\$8.25
1E. Color Copy Paper. Weight 28 lb. Brightness: 96; Color: white; Caliper .0046; Finish: smooth. 8-1/2 X 11"	36,000	\$14.40	\$14.54
1F. Laser Paper, Weight 24; Brightness 94; Color: white; Caliper .0041; Finish smooth. 8-1/2 x 11"	130,000	\$10.24	\$11.03
1G. Multipurpose Paper. Color. Weight 20 lb.; Caliper .0040; Finish smooth. Pastel Colors 8-1/2 x 11	540,000	\$7.43	\$7.84
1H. Multipurpose Paper. Color. Weight 20 lb.; Caliper .0040; Finish smooth. Bright Colors 8-1/2 x 11	35,000	\$9.80	\$11.65

<b>SECTION II – OFFSET PAPER</b>			
2A. Offset Paper, Text, opaque white, Weight 70#, Caliper .0052; Brightness 92; Opacity 94; Finish smooth: 11" x 17";	4,500	\$18.85	\$20.47
<b>SECTION III - TEXT PAPER</b>			
3A. Text paper, White & Colors, Weight 60#; Caliper .0052; Finish Vellum. Sz. 8-1/2 x 11"	435,000	\$9.15	\$54.56
3B. Text paper, Bright Colors, Weight 60#, Caliper .0048; Finish smooth. Sz. 8-1/2 x 11"	255,000	\$11.74	\$35.67
<b>SECTION IV – INDEX</b>			
4A. Index paper, Pastel Colors; Weight 90#; Caliper .0074; Finish Smooth. 8-1/2 x 11".	8,000	\$18.04	\$35.22
4B. Index paper, Color White; Weight 110#; Caliper .0090; Brightness 90; Finish Smooth. 8-1/2 x 11".	8,000	\$20.18	\$36.37
<b>SECTION V – BRISTOL VELLUM</b>			
5A. Vellum, Bristol. Color White; Brightness 90; Weight 67; Caliper .0084; 8-1/2 x 11".	6,000	\$15.30	\$29.40
<b>SECTION VI: PRECOLLATED CARBONLESS BOND - BLACK IMAGE</b>			
6A. CARBONLESS BOND 3-Part 8-1/2 x 11"	25,000	\$12.26	\$60.70
6B. CARBONLESS BOND 2-Part, 8 1/2"x 11"	15,000	\$10.90	\$32.92
6C. Padding compound for precollated carbonless bond (quart)	5	\$24.00	no bid

SECTION VII: COVER PAPERS			
7A. Offset Paper, Cover, Color Natural White; Weight 80#, Caliper .0099; Brightness 96; Finish smooth. 8-1/2" x 11"	16,000	\$21.46	\$41.40
7B. Cover paper, Bright Colors, Weight 65#, Caliper .0092; Finish smooth. Sz. 8-1/2 X 11"	4,000	\$23.26	\$30.10
SECTION VIII STATIONERY, WRITING PAPER, 25% COTTON FIBER			
8A. Writing, 25% cotton, white, 24# 8 1/2" x 11"	5,000	\$15.00	\$34.47
SECTION IX – BOND, LINEN			
9A. Paper, Linen embossed. Color & White, Weight 70# 8-1/2 x 11"	9,000	\$18.90	\$41.81
<b>GRAND TOTAL</b>		<b>\$75,714</b>	<b>\$114,567</b>

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11426  
(Tab 12) MAGAZINE BINDER SERVICES  
PRICE AGREEMENT, MARKETING AND COMMUNICATIONS  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2012

RESPONSE: Requests for proposals were sent to five companies and two proposals were received.

COMPARISON OF PROPOSALS:

	cost/site/year
DRB Communications	\$243
EBSCO Professional Partnership Group	\$275

RECOMMENDATION FOR AWARD:

EBSCO PROFESSIONAL PARTNERSHIP GROUP	(4-year estimate) \$150,000
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BEST PROPOSAL

COMMENTS: Magazine binder services is a direct marketing campaign that uses subscription magazine covers with the districts marketing messages inserted into them. Eight covers, along with eight free subscriptions are provided to approximately 61 area high school libraries on an annual basis. Additionally, individual colleges will use this service at approximately 75 sites including public libraries, Texas Workforce Commission offices, and other targeted locations that may be identified in the future.

The recommended vendor has a proven record of success representing the magazine binder service industry and the district in schools and libraries within Dallas county. With over 18 years of experience this vendor has developed positive working relationships in sites where the covers will be placed.

The proposal from DRB Communications is not recommended because their references were for very small individual offices, none of which were for educational entities, and they have a staff of only four people. In the professional opinion of the evaluators, DRB does not have the

experience and personnel resources to provide the needed service.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

**FUNDING:** Funds are budgeted in account #22321 in various divisions.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11428  
(Tab 13) CLASSROOM LIGHTING UPGRADE  
NORTH LAKE COLLEGE

RESPONSE: Of six companies that satisfied the mandatory site visit requirement, six bids were received.

COMPARISON OF BIDS:

Kennedy Electric, Inc.	\$176,282.00
JC Electric, Inc.	\$202,675.00
Basecom, Inc.	\$261,053.30
HCE Construction, Inc.	\$261,150.00
Mechanical & Engineering Technologies Co., Inc.	\$313,900.00
George-McKenna Electrical Contractors	\$315,675.00

RECOMMENDATION FOR AWARD:

KENNEDY ELECTRIC, INC.	\$176,282
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LOW BID

COMMENTS: This project is for lighting improvements in 21 highly visible classrooms which will serve as prototypes for future classroom lighting design for both the campus and the district; the objective is to achieve greater classroom usability, gain improved energy efficiency, and provide a superior classroom experience for students and faculty.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in account #23641 in division #11-07-809000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11429  
 (Tab 14) INSTALLATION OF FIBER BACKBONE CABLING SYSTEM  
 RICHLAND COLLEGE

RESPONSE: Of 15 companies that satisfied the mandatory pre-bid conference requirement, six bids were received.

COMPARISON OF BIDS:

Data Tex Services, Inc.	\$69,078.88
Nouveau Construction and Technology Services	\$77,912.80
Superior Fiber & Data Services, Inc.	\$87,354.76
AT&T Data Communications	\$89,545.00
D'tel Communications, Inc.	\$94,896.00
Connect Systems	\$125,602.00

RECOMMENDATION FOR AWARD:

DATA TEX SERVICES, INC.	\$69,078.88
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LOW BID

COMMENTS: This award is to provide and install 156 strands of fiber cable running from Building P to multiple buildings. The campus has reached the limit of its current data communications capacity; award of this bid is needed to accommodate the new security access system, as well as to provide the campus with data communications expansion capability for the future.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in account #22321 in division #11-08-809000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11435  
(Tab 15) PAINT BOOTH REFURBISHMENT  
EASTFIELD COLLEGE

RESPONSE: Of two companies that satisfied the mandatory site visit requirement, two bids were received.

COMPARISON OF BIDS:

Eco Tech Systems, LLC.	\$36,681
Mechanical & Engineering Technologies Co., Inc.	\$44,800

RECOMMENDATION FOR AWARD:

ECO TECH SYSTEMS, LLC	\$36,681
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LOW BID

COMMENTS: This project is for the refurbishment of the existing automotive paint booth, which is estimated to be 25 years old and no longer meets code or inspection requirements; replacement of the internal fire sprinkler system, electrical wiring, air system/ductwork, and natural gas piping are included.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in account #23642 in division #11-04-809000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD  
(Tab 16) ADVERTISING  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2009

**BACKGROUND:**

This award is for the purchase of media time and space to advertise and promote classes for which students may register. Media buys include advertisements on television, radio, Internet, outdoors and in movie theatres, malls and kiosks plus print advertisements in newspapers and other print publications. Advertisements will run daily on DART bus and light rail cars.

The purchase of advertising will be coordinated by district marketing and communications and by campus administration. Subject to approval by the board of trustees, Oken Media Services, under a separate contract, will provide buying services to identify the best and most appropriate media sources from entities that include, but are not limited to, those listed on attached Appendix A.1.

**SELECTION PROCESS:**

The purchase of advertising from radio and television stations as well as newspapers, other print publications and Internet covers general and minority audiences. For each campus or district-wide promotional campaign, specific media outlets are selected based on the target audience, station ratings, costs, and availability of media time and space.

ANNUAL COST ESTIMATE: (1-year estimate)  
\$2,128,000

The estimated district-wide expenditure for print advertising is \$378,000. For broadcast, outdoor and Internet advertising, the district department of marketing and communications estimates an expenditure of \$1,480,000 while the campuses estimate an expenditure of \$270,000.

**CONTRACT AUTHORIZATION:**

Administration recommends that the executive director, public and governmental affairs or designee be authorized to execute contracts with, or issue work orders to, the applicable business entity as needed for various jobs. Campus expenditures will be authorized by administration at the campus level.

**FUNDING:** Funds are budgeted in account #23961 in various divisions.

**APPENDIX A.1**  
**Advertising Outlets**  
**09/1/08 – 8/31/09**

**Newspaper, Magazines and Specialty Publications**

The Advocate  
African American News & Issues  
Asian Business Directory  
Carrollton Leader  
Coppell Gazette  
D Magazine  
Dallas Black Chamber of Commerce  
Dallas Business Journal  
Dallas Chinese News  
Dallas Chinese Times  
Dallas Child Magazine  
Dallas Examiner  
Dallas Family Magazine  
Dallas Observer  
Dallas Post Tribune  
Dallas Regional Chamber  
Dallas Weekly  
Downtown Business News  
Eclipse Magazine  
El Extra  
El Heraldo News  
El Hispano News  
Elite News  
Facebook.com  
Garland Journal News  
Google.com  
Greater Dallas Asian Chamber of Commerce  
Greater Dallas Hispanic Chamber of Commerce  
Hispanic Journal  
Hobson's College Guides  
Korean Times  
Korean Journal  
Mesquite News  
MON-The Gazette  
Msn.com  
Myspace.com  
Oak Cliff Tribune  
Park Cities News  
Pegasusnews.com  
Senior Life Magazine  
Senior News-Dallas  
Sports Page Weekly  
Texas Herald  
Texas Monthly

The Today Papers (Cedar Hill, DeSoto, Duncanville and Lancaster)  
Vietnam Weekly News  
White Rocker News  
Yahoo.com

**Radio and Television**

KDAF-TV	KDFI-TV
KDFW-TV	KERA-TV
KFWD-TV	KSTR-TV
KTVT-TV	KTXA-TV
KUVN-TV	KXAS-TV
KODF-TV	WFAA-TV
KXTX-TV	KDBN-FM
KBFB-FM	KDMX-FM
KDGE-FM	KEOM-FM
KDXX-FM	KESN-FM
KEGL-FM	KHKS-FM
KERA-FM	KHYI-FM
KESS-FM	WBAP-AM
KHCK-FM	KKDA -AM/FM
KFLC-FM	KLLI-FM
KFZO-FM	KLUV-FM
KHVN-AM	KOAI-FM
KJKK-FM	KRLD-AM
KLIF-AM	KSCS-FM
KLNO-FM	KBOC-FM
KLTY-FM	KXEB-AM
KNON-FM	KZMP-FM
KPLX-FM	WRR-FM
KRNB-FM	KAAM-AM
KFXR-FM	KNOR-FM
KVIL-FM	KTCY-FM
KMVK-FM	KTYS-FM
KTCK-AM	KODF-TV
KVIK-FM	KZZA-FM
KYNG-FM	KMPX-TV
KZPS-FM	KDXX-FM

**Outdoor, Movie Theatre, Electronic Messaging on DART Bus and Light Rail**

ClearChannel Communications Outdoor	The Transit Network
Viacom Outdoor	Lamar Transit
Billboard by the Day	Lamar Advertising Co.
National CineMedia	CBS Outdoor
Cinemark	Titan Worldwide
Streetwise Media	Albert Outdoor

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – LICENSES AND  
 (Tab 17) MAINTENANCE FOR INSTALLED SOFTWARE  
 DISTRICT SERVICE CENTER  
 SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2009

RECOMMENDATION FOR AWARD:

DATATEL		\$428,245.00
Colleague	\$267,050	
Unidata	\$166,702	
Security Smith	\$2,750	
E-Commerce	\$13,000	
E-Commerce Volume Based Fee	\$28,243	
FRONTRANGE		\$34,411.68
Heat		
INNOVATIVE INTERFACES, INC.		(estimate)
		\$75,132.00
Innopac Library System	\$68,232	
MARC Records	(estimate)	
	\$6,900	
NOVELL		\$140,179.75
Academic License Agreement		
PAPERWISE		\$89,618.75
Server	\$5,646	
Client	\$83,972.75	
ESTIMATED TOTAL		\$767,586.95

SOLE SOURCES

COMMENTS: The district uses a variety of software products which support administrative applications assigned to district computers. The maintenance of computer operating software is a continuous operation that can only be provided by the specified supplier.

Maintenance includes correction of problems and enhancements that expand the capabilities or improve the performance of the system. The Board of Trustees has previously authorized these license renewals and maintenance, as applicable, with the suppliers of software as used on the district's computers. It is recommended that authorization be given for continuation of this necessary support. The annual cost may vary depending on the number of software users and volume of activity.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

**FUNDING:** Funds are budgeted in account #23104 in division #14-11-105059.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR PROFESSIONAL SERVICES  
(Tab 18) CONTRACTS FOR CREATIVE SERVICES  
DISTRICT MARKETING/COMMUNICATIONS DEPARTMENT  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2009

**BACKGROUND:**

The District Marketing/Communications Department produces a variety of printed collateral materials and commercial work for television, radio, CD-Rom and Internet publishing and design. On an annual basis, independent contractors are engaged to provide professional services in the area of design and broadcast production.

**SELECTION PROCESS:**

The department's professional staff researched the available North Texas resources in the advertising and video/film industry (via North Central Texas Regional Certification Agency, area chamber directories, professional association directories) and obtained numerous resumes and production profiles of business entities to be considered for inclusion in a pool of available independent contractors. After evaluation of each entity, review of written material and conducting individual interviews, the business entities listed in Appendix A-1 have been identified as possessing the unique skills and intellectual creativity required for successful production. Selection of these service providers was based on the following criteria:

1. Professional qualifications demonstrated by industry experience plus a proven level of creative excellence, skills, and competency in their areas of specialization;
2. Verification of experience and competency by professional references;
3. Availability to provide professional services on an "as needed" basis; and
4. Acceptance of a fee or compensation within the approved budget on a project-by-project basis.

Inclusion of a business entity on the list does not mean that each contractor will be used on every project. Use of a contractor's services

will be determined by an appropriate matching of creative skill to creative needs, budget, and availability for each specific project.

Exclusion of a business entity from the present list does not mean that a business entity will be excluded from future consideration. For unique production requirements, a separate competitive proposal process may be used to select the service providers. The award of any contract arising from the competitive process will follow the district's routine award processes.

**COMPENSATION:**

On each of the projects, the independent contractor will be required to quote a not-to-exceed fixed fee based on project requirements. The fixed fee will include all incidental fees (meetings/consultations, travel, courier receipts, and spec design, etc.).

**ANNUAL COST ESTIMATE:** \$150,000

The estimated annual cost includes services for graphic design/illustration, photography, broadcast (television/radio) producers, and advertising agencies for projects to include Rising Star, internet development, international programs, senior adult programs, general audience, Spanish language materials, special high school seniors/parents projects, and web-based promotions. Category totals are only estimates, actual expenditures will be based on departmental priorities.

Administration recommends that executive director, public and governmental affairs or designee be authorized to execute contracts with, or issue work orders to, the applicable business entity as needed for various jobs throughout the fiscal year.

**FUNDING:** Funds are budgeted in account #22321 in division #11-10-107010.

**APPENDIX A.1  
INDEPENDENT CONTRACTORS  
CREATIVE SERVICES  
09/01/08 - 8/31/09**

**Advertising Agencies – \$3,000**

Cinco Media Communications  
Grant Harrison Advertising  
MasonBaronet  
Industrial Strength Productions, Inc.  
Lorraine and Associates  
Maloney Strategic Communications, Inc.  
Marketgarden LLC  
Peterson Ray & Company  
Perspectiva  
Proterra Concepts  
Raiz Public Relations  
Slingshot  
St. Hilaire Design  
Verve Communications Group  
JDM Marketing

**Copy Writers - \$57,000**

Susan B. Aycock  
Cinco Media Communications  
Luis Estrada  
Peggy Fleming  
Erin Gooden

**Graphic Designers/Illustrators - \$60,000**

The Art Squad  
Shelly Ely  
Calligraphic Arts Design Studio  
Egara Studios  
Francisco Cuevas  
Frank Fleck, Jr.  
Sederrick Raphiel  
Les Kerr Creative  
Mapformation LLC  
Joe Ing  
The Black Scroll  
SJS Graphic Arts  
Kimberly Smith  
Marion Media  
Erin Gooden  
K-Designs Graphic Design Studio  
Trust Advertising  
ES Creative Gang  
Sue Ellen Brown  
Ash Burn

**Makeup/Stylists For Photo Shoots - \$1,500**

Kim Dawson Agency

The Clutts Agency  
Sher Walker/DreamWalker, LLC  
Yvonne Trammell Coan

**Photographers - \$15,000**

Scott Keith Photography  
Martin Jaime Photography  
Moses Olmos Photography  
Rolo Photography  
Skeeter Hagler Photography  
Those 3 Reps  
Frank Vasquez  
YBC Photography and Design

**Public Relations Specialists - \$1,000**

Raiz Public Relations  
Hattie Wayne Public Relations

**Translation Services - \$1,000**

Accento - The Language Company  
Cinco Media Communications  
Perspectiva  
Redan Bilingual Media

**Video Producers/Videographers – \$2,000**

Stephen Cabrero/Eye to Eye Productions  
Francisco Cuevas  
Luis Estrada  
Kenneth Hawkins/Hawkeye Video Productions  
The Communications Department, Inc.  
Susan Malone Creative  
ESI Films LLC

**Talent - \$1,000**

Frances Davis  
Gisela Janet Alonso –AKA- Jenny Vilchis  
Alvaro Fernandez  
Stephen Cabrero

**New Media Design & Development - \$8,500**

Wall-to-Wall Studios  
Erin Jennings  
Abeedle.com, Inc.  
Erin Gooden  
Sanchez Social Media  
Montse Anderson  
David Anderson

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD FOR COOPERATIVE  
(Tab 19) PURCHASING CONTRACTS  
VARIOUS GOODS AND SERVICES  
DISTRICT-WIDE  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2009

**BACKGROUND:**

In accordance with the provisions of Chapter 791 of the Texas Government Code which is known as the Inter-Local Cooperation Contracts Act, the board of trustees has previously authorized the district to participate in cooperative purchasing programs with The U.S. Communities Government Purchasing Alliance (USC) and The Cooperative Purchasing Network (TCPN). Participation in these programs permits the district to purchase goods and services directly from companies which have contracts under the applicable cooperative entity. Purchases made under the cooperative contracts allow the district to achieve substantial savings and efficiencies. Purchases via the cooperative contracts meet statutory competitive bid requirements but do not preclude use of the advertised bid process when more favorable terms or pricing can be identified.

**RECOMMENDATION FOR AWARD:**

Various contracted vendors with USC and TCPN	(1-year estimate) \$5,500,000
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This recommendation is to authorize the Purchasing Department to continue to make purchases under contracts established under the cooperative purchasing programs for the 2008 –2009 fiscal year. The increase from 2007-08 from an authorized amount of \$3,800,000 is due to anticipated expenditures for furniture, fixtures and equipment related to new facilities.

**COMMENTS:** Presently there are over 800 companies with contracts under the cooperative purchasing programs for products that include disaster response and recovery services, furniture, technology products, industrial supplies, HVAC equipment and maintenance services, office supplies and instructional supplies, materials and equipment.

Administration further recommends the district director of purchasing be authorized to execute contracts and make purchases under the cooperative purchasing programs.

**FUNDING:** Funds are budgeted in various accounts or grants.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD  
(Tab 20) SCANTRON HARDWARE MAINTENANCE AGREEMENT  
PRICE AGREEMENT, DISTRICT-WIDE  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2009

RECOMMENDATION FOR AWARD:

HARLAND TECHNOLOGY SERVICES	(1-year estimate) \$30,000
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SOLE SOURCE

COMMENTS: This award is for maintenance agreements of 26 Scantron grading and testing systems located across the district; included are repair parts, labor and travel charges.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in various accounts.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD - PROFESSIONAL SERVICES  
(Tab 21) FOR PRODUCTION SERVICES  
LECROY CENTER FOR EDUCATIONAL  
TELECOMMUNICATIONS  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2009

**BACKGROUND:**

The R. Jan LeCroy Center for Educational Telecommunications has identified specific video-based course productions and teleconference productions (see Appendix A.1) to be produced by LCET, either wholly or partially, during fiscal year 2008-2009. These productions require the professional services of independent contractors to complete various parts of the productions. To manage the engagement of professional service contractors, LCET proposes continuing the process initiated last fiscal year of a Board Approved Independent Contractor list.

**SELECTION PROCESS:**

LCET has researched the following North Texas resources in the media production industry -Texas Association of Film/Tape Professionals directory, Texas Film Commission directory, the Dallas-Ft.Worth Media Communications Association International directory and the North Central Texas Regional Certification Agency. LCET provides a continuous open opportunity through industry contacts for contractors to submit resumes, "production profiles", and/or portfolios in order to identify a pool of qualified independent contractors (see Appendix B.1, B.2, B.3).

After review by the LCET Director of Production, Director of Starlink Network, Director of Cable Television, and Director of Public Information/Marketing the contractors listed in Appendix B.1, B.2 and B.3 have been identified as possessing the unique skills and intellectual creativity required for successful production. The selection of these service providers is based on the following criteria:

1. Professional qualifications demonstrated by industry experience and a proven level of creative excellence in their service,
2. Availability to provide professional services to LCET on an "as

- needed" basis,
3. Acceptance of the fee for service negotiated by LCET.

Inclusion on the Appendix B.1, B.2 and/or B.3 list does not mean that each contractor listed will be utilized on every production. Use of a contractor's services will be determined by an appropriate matching of creative skills to creative needs for each specific production. Exclusion from the lists does not mean that a specific contractor will be excluded in future selections. As experience and skills increase, a contractor may upgrade their Production Profile within the LCET pool of available contractors. New contractors entering the market are encouraged to submit resumes and production profiles to be included in the review process. As always, a contractor's experience, creative skills and competency (as verified by professional references) are primary in selection for use on LCET productions.

#### COMPENSATION:

The fee ranges and per-job cost ranges shown with each professional service classification listed on Appendix B.1, B.2 and B.3 include fees for the professional services and actual reimbursable expenses, which must be supported by itemized receipts and invoices. On many of the productions, based on the fee range, the independent contractor will be required to quote a fixed "not to exceed" price.

#### COST ESTIMATE:

\$283,725

The estimated cost includes production of the video-based courses and teleconferences listed on Appendix A.1 and other miscellaneous projects that arise during the year. Appendix B.1, B.2 and B.3 list the rates and the estimated annual expenditure for each category. The funds to support these expenditures are included in the LeCroy Center production services budget.

#### CONTRACT AUTHORIZATION:

Administration recommends that the Provost of the LeCroy Center or designee be authorized to execute contracts with or issue work orders to the applicable business entity as needed for various jobs throughout the fiscal year.

## APPENDIX A.1

### LeCroy Center for Educational Telecommunications

\*\*\*\*\*

#### VIDEO PRODUCTIONS: COURSEWARE & INTERNET PROGRAMS 2008 - 2009

The R. Jan LeCroy Center for Educational Telecommunications has identified the following video-based productions to be produced by LCET, either totally or partially, during fiscal year 2008-2009. These productions include, but are not limited to:

#### INTERACTIVE & VIDEO COURSEWARE PRODUCTION:

***Physical Geology*** (GEOL 1403) – completion of video lab modules and interactive activities for one-semester online course; 15 lessons incorporating approximately 125 minutes of video, plus 15 labs incorporating approximately 105 minutes of video.

***Voices In Democracy*** (GOVT 2301-2302) – Revision of the U.S. Government component of GOVT 2301-2302. Course to be redesigned for online format with video modules; number of new video modules to be determined by development team.

***Texas Politics*** (GOVT 2301-2302) – Revision of the Texas Government component of GOVT 2301-2302. Course to be redesigned for online format with video modules; number of new video modules to be determined by development team.

***Video Learning Repository*** – completion of digital video repository: “chunking” video programs from existing telecourse programs for modules to be used in a searchable database of video learning resources.

STARLINK NETWORK: (Approximately twelve 60 to 90-minute faculty and staff development programs for delivery via Internet streaming and DVD)

*Designing a Campus Safety Plan*

*Leadership & Success Series #1: Peter Bielagus*

*Leadership & Success Series #2: Christine Comaford-Lynch*

*Hybrid Classes*

*Family Involvement in Classroom Education*

*Leadership & Success Series #3: Mo Fathelbab*

*Dual Credit*

*Leadership & Success Series #4: TBD*

*Classroom Teaching Tips from Award Winning Professors*

*Leadership & Success Series #5: TBD*

*Leadership & Success Series #6: TBD*

*Online Teaching Tips from Award Winning Professors*

## APPENDIX B.1

**LeCroy Center for Educational Telecommunications  
Video-Based Course Production - Independent Contractors  
TOTAL \$179,000  
09/01/08 - 08/31/09**

### ART DEPARTMENT (\$5,000)

(\$225-\$400/day - includes Art Directors, Props,  
Asst. Props, Set Dressers)  
Beutel, Greg  
Hammond, Jason  
Henry, Chris (art director)  
McGarity, Tim  
Metzinger, Michelle  
Whitney, Eric (art director)

### AUDIO SERVICES (\$25,000)

(\$300-390/day + travel – Sound Mixers)  
(\$200-275/day – Boom Operators)  
Angelo, Kelly Shaffer  
Angelo, Mark  
Ballarini, Nick (boom)  
Crew Connection, The  
Evans, Joseph P.  
Frazee, Chris (boom)  
Henke, Marcia  
Henning, Pete  
Nagle, Tim

### COPY EDITOR (\$2,500)

(\$500-2500 per publication)  
Word Works (Nancy Ward)  
WylieCat Communications (Catarina Wylie)

### COORDINATOR / ASST. DIR. (\$8,500)

(\$225-275/day – inc. Production Coordinator,  
Footage Coord/ Researcher, 1<sup>st</sup> Asst. Director)  
Bohlcke, Laura  
Fields, Marla  
Matus, Margaret  
Meyer, Angie  
Ringo, Mica  
Sherman, Dana

### EDITOR, AVID (\$20,000)

(\$4000-5200 per program)  
Cargile, Laura  
Coleman, Michael  
Curtis, James  
Dunn, Mary Julene  
Marshall, Clay  
McPherson, Jeff  
Santamaria, Laura  
Thompson, Shirley  
Whiteman, Daniel

### EDITOR, ASSISTANT (\$2,500)

(\$125-175/day)  
Caruthers, Ryan  
Coleman, John  
Liford, Clay  
Losurdo Jr., Michael  
Smith, Andre

### GRAPHICS DESIGNER (\$5,000)

(\$250-2200 per program)  
Bates, Wendi  
Pribyl, Tom  
Smith Jr., Daniel

### GRIP/ELECTRIC (\$2,500)

(\$225-300 per day)  
Liford, Clay  
Lile, Mike  
Kleis, Michael  
Sherman, Jason  
Wilson, Bill

### MUSIC COMPOSER (\$7,500)

(\$400-550 per program)  
Cissell, Tim  
Richardson, Bruce

### P.A./UTILITY/SCRIPT COORD. (\$1,500)

(\$75-200/day)  
Bates, Wendi  
Sherman, Dana  
Smith, Chad

### PRODUCER SERVICES - DVD (\$8,000)

(approx \$1800-2200 per disk, dependent on  
number of video lessons)  
Fullstream DVD (Jay Rydman)

### PRODUCER SERVICES - VIDEO (\$17,500)

(\$350-455/day + travel reimbursement)  
Boyce, Kimberly  
Dippel, Linda  
Dunn, Mary Julene  
Dyer, Julia  
Fernandez, Shawn  
Fields, Marla  
Harrison, Ken  
Kettle, Pamela  
Meyer, Angie  
Rydman, Jay  
Seymour, Shelly  
Sparks, John

**TALENT (\$12,500)**

(\$275-550 per program – Narrators)  
(\$225-500 per day – On-camera actors)  
Hired from talent agencies

**TELEPROMPTER (\$2,000)**

Bohlcke, Laura  
Ringo, Mica  
Robins, M.

**TRANSCRIPTION (\$2,000)**

(\$30-50/hour)  
Burns Transcription Service  
Escaloni Communications  
Premier Transcription Service

**VIDEOGRAPHER (\$25,000)**

(\$350-455/day + travel reimbursement)  
Blair, Russell  
Crew Connection, The  
Ellis, Larry  
Flying Dreams, Inc. (Bert Guthrie)  
Gore, Paul  
Liford, Clay  
Nance, Ron  
Schwarz, Bill  
Smith, Michael Penn  
Whiteman, Daniel

**WARDROBE (\$2,000)**

(\$150-500/day, negotiated by project)  
Bromley-Mayo, Sandy (Sandy B.)

**WRITER (\$30,000)**

(\$2750-3250 per script)  
Blair, Russell  
Bohmfolk, Polly  
Compton, Jean  
Dippel, Linda  
Dyer, Julia  
Dyer, Margaret E.  
Dyer, Stephen (Red Mountain Ent.)  
Harrison, Ken  
Kettle, Pamela  
Lobrovich, Mitch  
Peterson, Lisa  
Ramsey, Teresa  
Sparks, John  
Whitley, Sean  
Wolf, Vicki Cason

**APPENDIX B.2**  
**LeCroy Center for Educational Telecommunications**  
**STARLINK Network, RTV/CTV Media Services**  
**Independent Contractors**  
**TOTAL \$94,725**  
**09/01/08 - 08/31/09**

**AUDIO (\$4,000)**

(\$300-\$450/day)

Angelo, Kelly Shaffer  
Angelo, Mark  
Bragg, William  
Crew Connection, The  
Gomez, Reynaldo  
Henke, Marcia  
Lofthus, Brett  
Mobley, Mark  
Reynolds, Bob  
Sound One (Merrill Frazee)

**AUDIO ASSISTANT (A-2) (\$1000)**

(\$200/day)

Angelo, Kelly Shaffer  
Angelo, Mark  
Bragg, William  
Crew Connection, The  
Evans, Joseph P.  
Gomez, Reynaldo  
Henke, Marcia  
Lofthus, Brett  
Mobley, Mark  
Sound One (Merrill Frazee)

**CGI OPERATOR (\$2,000)**

(\$275-\$325/day)

Crew Connection, The  
Gresky, Blair  
Kulp, Star  
Leesman, Jennifer  
Pizana, Nicolas  
Silguero, Lisa  
Wood, Susan

**CAMERA OPERATOR - STUDIO (\$1,500)**

(\$225-\$275/day)

Allen, Donald  
Allen, Larry  
Aronson, Emilie  
Baker, Lee  
Barker, Ernie  
Bentley, Jonathan  
Berry, Brian  
Blair, Russell  
Bragg, William  
Conrad, Jim  
Crew Connection, The  
Degelia, David J.  
Ellis, Larry  
England, John

**CAMERA OPERATOR - STUDIO (cont)**

Franks, David  
Gomez, Reynaldo  
Gore, Paul  
Hawkins, Luke  
Hawks, Pat  
Kleis, Michael  
Lindstrom, Jay  
Nance, Ron  
Neal, C.P.  
Nicks, Larry  
Norberg, Eric  
Perez, John  
Smalley, Van  
Thomas, Paul  
Warner, Bruce  
Whiteman, Daniel  
Wilson, Bill

**COORDINATOR (\$3,000)**

(INCLUDES Production Coordinator, Footage  
Coordinator, Video/Stills Researcher)

Bohlicke, Laura  
Caldwell, Dan  
Depierri, Cindy  
Dippel, Linda  
Fields, Marla  
Meyer, Angie  
Richards-Cohen, Rhonda  
Ringo, Mica  
Warner, Bruce

**DIRECTOR/TD (\$1,000)**

(\$425/day)

Brock, Chris  
Franks, David  
Harris, Douglas  
McCormack, Terri  
Norberg, Eric  
O'Neal, Brian K.  
Pizana, Nicolas  
Shelton, Brian  
Spivey, Kevin

**EDITOR (\$18,000)**

(\$375-\$475/day)

Allen, Donald  
Cargile, Laura  
Coleman, Michael  
Dunn, Mary Julene (Julie)  
Edwards, Warren

**EDITOR (cont)**

Emrick, Steve  
Hewson, Paul  
Losurdo, Jr., Michael  
Marshall, Clay  
McPherson, Jeff  
Miller, Tim  
Nicks, Larry  
Pizana, Nicolas  
Warner, Bruce  
Whiteman, Daniel

**FLOOR DIRECTOR (\$500)**

(\$225-\$325/day)  
Aronson, Emilie  
Bentley, Jonathan  
Berry, Brian  
Conrad, Jim  
Hawks, Pat  
Nance, Ron  
Neal, C.P.  
Smalley, Van  
Thomas, Paul  
Warner, Bruce  
Wilson, Bill

**GRAPHICS/PGM OPEN CREATION (\$2,000)**

(\$150-\$250/day)  
Bourne, Michael  
Caldwell, Dan  
Edwards, Terri  
Edwards, Warren  
Fields, Marla  
Glass, Rachel  
Marshall, Clay  
Miller, Tim  
Pizana, Nicolas

**GRIP/LIGHTING ASST (\$1,000)**

(\$200-\$250/day)  
Aronson, Emilie  
Bentley, Jonathan  
Berry, Brian  
Chavez, Xavier  
Conrad, Jim  
Franks, David  
Hawkins, Luke  
Hawks, Pat  
Henke, Marcia  
Kleis, Michael  
Nance, Ron  
Perez, John  
Shelton, Brian  
Smalley, Van  
Warner, Bruce  
Wilson, Bill

**LIGHTING DIRECTOR (\$3,000)**

(\$325-\$375/day)  
Aronson, Emilie  
Bentley, Jonathan  
Nance, Ron  
Neal, C.P.  
Smalley, Van  
Thomas, Paul

**MAKEUP (\$500)**

(\$300-\$350/day)  
De La Rosa, Sher  
Holmes, Catherine  
Mascari, Donatelle

**PHONEBRIDGE (\$0)**

(\$200-\$250/day)  
Aronson, Emilie  
Henke, Marcia  
Robins, M.

**PRODUCER SERVICES (\$12,000)**

(\$1500-\$5000 per project)  
Cagle, Alton  
Caldwell, Dan  
Depierrri, Cindy  
Dippel, Linda  
Dunn, Mary Julene  
Emrick, Steve  
Fields, Marla  
Hadden, Scott  
Harrison, Ken  
Kettle, Pamela  
Munoz, Gerard  
Park, Donna  
Pilkey, Monica  
Potts, Gary  
Spivey, Kevin  
Tracy, Dave  
Warner, Bruce

**SATELLITE ENGINEER (\$500)**

(\$500-\$1100 per project)  
Batson, Robert  
Bragg, William  
Crew Connection, The  
McFadden, Clark  
Visser, Scott

**MODERATOR / HOST (\$6,000)**

(\$500-\$600/day)  
Caron, Alyce  
Cochran, Kate  
Criswell, John  
Lloyd, Marius  
Magana, Letecia  
Sanders, Bob Ray

**MODERATOR / HOST (cont.)**

Stringer, Starlene (Marlene)  
Tallman, Randy  
Plus those hired through talent agencies, as needed

**TAPE OPERATOR (\$225)**

(\$225/day)  
Allen, Donald  
Bragg, William  
Degelia, David J.  
Franks, David  
Harris, Douglas  
McCormack, Terri  
Peak, David

**TECHNICAL DIRECTOR (\$750)**

(\$325-\$375/day)  
Brock, Chris  
Franks, David  
Harris, Douglas  
McCormack, Terri  
O'Neal, Brian K.  
Pizana, Nicolas  
Shelton, Brian  
Spivey, Kevin

**TELEPROMPTER (\$1,000)**

(\$225-\$275/day)  
Allen, Donald  
Beeson, Lora  
Bohlcke, Laura  
Boyce, Kimberly  
Crew Connection, The  
Dallas Prompter and Captions  
Leesman, Jennifer  
Ringo, Mica  
Robins, M.  
Silguero, Lisa

**TRANSCRIPTION (\$1,000)**

(\$30-\$50/hour)  
Escaloni Communications

**VIDEO DIRECTOR (\$2,000)**

(\$400-\$1450 per program)  
Brock, Chris  
Deck, Bruce  
Franks, David  
Harris, Douglas  
McCormack, Terri  
Nicks, Larry  
O'Neal, Brian K.  
Spivey, Kevin

**VIDEO ENGINEER (\$750)**

(\$325-\$375/day)  
Bragg, William  
Brock, Chris  
Chavez, Xavier  
Degelia, David J.  
Forrer, Robert  
McCormack, Terri

**VIDEOGRAPHER (\$20,000)**

(\$375 - \$750/day)  
Allen, Larry  
Anderson, Austin  
Aronson, Emilie  
Baker, Lee  
Barker, Ernie  
Bentley, Jonathan  
Berry, Brian  
Blair, Russell  
Bragg, William  
Caldwell, Dan  
Conrad, Jim  
Crew Connection, The  
Degelia, David J.  
Ellis, Larry  
England, John  
Franks, David  
Gomez, Reynaldo  
Gore, Paul  
Hawkins, Luke  
Hawks, Pat  
Kleis, Michael  
Lindstrom, Jay  
Marshall, Clay  
Munoz, Gerard  
Nance, Ron  
Neal, C.P.  
Nicks, Larry  
Norberg, Eric  
Perez, John  
Smalley, Van  
Thomas, Paul  
Warner, Bruce  
Whiteman, Daniel  
Wilson, Bill

**VOICE-OVER TALENT (\$3,000)**

(\$250-\$450 per program)  
Bragg, William J.  
Candler, Ted  
Caron, Alyce  
Criswell, John  
Fields, Marla  
Lipson, Ira  
Magana, Leticia  
Murphy, Chuck  
Sanders, Bob Ray  
Plus those hired from talent agencies, as needed

**WEB DESIGNER (\$8,000)**

(\$400-\$650/project)

Glass, Rachel  
Saunders, Kelly  
Michael Bourne

**WRITER (\$2,000)**

(\$1500-\$2000/project)

Blair, Russell  
Bohmfolk, Polly  
Caldwell, Dan  
Compton, Jean  
Dippel, Linda  
Dyer, Margaret E.  
Fields, Marla  
Gann, Danna  
Groshardt, Joanne  
Harrison, Ken  
Kettle, Pamela  
Lobrovich, Mitch  
Meyers, Ralph  
Peterson, Lisa  
Ramsey, Teresa  
Red Mountain Entertainment  
Richards-Cohen, Rhonda  
Whitley, Sean  
Wolf, Vicki Cason

### **APPENDIX B.3**

#### **LeCroy Center for Educational Telecommunications TeleCollege Advertising/Promotions**

**TOTAL \$10,000  
09/01/08 - 08/31/09**

The LeCroy Center and DALLAS TeleCollege Marketing and Public Information departments produce a variety of printed collateral materials for marketing, advertising, direct mail and student recruitment efforts. Periodically, independent contractors are needed to provide professional services in the areas of graphic design, copywriting, and illustration. A number of professional service contractors have been identified as being suitable for providing our designated services.

#### **GRAPHIC DESIGNERS / COPYWRITERS (\$10,000)**

(\$250-\$4500 per project)

Ad-Mail (Shelly Ely)

Aycock, Susan

Joe Ing & Friends

Roberson, William

Wayne, Hattie

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – PURCHASE OF  
(Tab 22) PROPRIETARY TRAINING MATERIALS  
PRICE AGREEMENT, DISTRICT-WIDE  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2010

RECOMMENDATION FOR AWARD:

ELEMENT K	\$40,000
GILMORE GLOBAL LOGISTICS	\$10,000
ORACLE	\$13,000
	(2-year estimate)
TOTAL	\$63,000

SOLE SOURCE

COMMENTS: The district offers courses that provide training to certify students to support software applications from Microsoft, Oracle and Sun Microsystems. This recommendation pertains to the purchase of training materials, student kits, instructor kits and other supplies that are proprietary to the respective companies. Gilmore Global Logistics is the provider of Sun Microsystem materials and Element K is the provider for Microsoft material. Oracle provides materials for their own products.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: The funds are budgeted in various accounts.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – STATE CONTRACTS  
(Tab 23) TECHNOLOGY AND OTHER GOODS AND SERVICES  
DISTRICT-WIDE  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2009

RECOMMENDATION FOR AWARD:

In accordance with government Code 791, the district has a cooperative agreement with the State of Texas which permits the district to take advantage of contracts established by the State Comptroller's Office and the Department of Informational Resources. Purchases via the cooperative agreement meet competitive bid requirements but do not preclude use of the advertised bid process when more favorable terms or pricing can be identified.

	(1-year estimate)
State Contracts	\$13,500,000

COMMENTS: The products and services that can be acquired under the cooperative purchasing programs include: computers and peripheral devices, printers, software and software licenses, facsimile and other office machines, imaging systems, travel services, telecommunications equipment, audio visual equipment, video equipment, electrical/electronic testing and training equipment, and related components, supplies, maintenance, support, and service. The increase from 2007-08 authorized amount of \$9,700,000 is due to anticipated expenditures for furniture, fixtures and equipment related to the new facilities.

Administration further recommends the district director of purchasing be authorized to execute contracts and make purchases under the cooperative purchasing programs.

FUNDING: Funds are budgeted in various accounts.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD FOR CORPORATE  
(Tab 24) TRAINING PROGRAMS  
DISTRICT-WIDE  
SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2010

**BACKGROUND:**

To support the business community and individual needs for training and individual learning opportunities, the colleges' Corporate Services, Workforce Development, Continuing Education and Contract Training departments offer a wide variety of professional services and customized training programs tailored to meet their requirements. The Board of Trustees has previously authorizes the departments to purchase training materials from the various companies based on various corporate requests for specialized training for its employees. These training materials may include programs such as management skills, personality profiling and assessment, language training, workplace skills, Healthcare, manufacturing and construction, customer service skills, leadership skills, personal effectiveness. This recommendation is to allow Corporate Services, Workforce Development, Contract Training and Continuing Education programs at all District locations to purchase these training programs on an as-required basis.

**RECOMMENDATION FOR AWARD:**

ACHIEVE GLOBAL	
COMMAND SPANISH, INC.	
DEVELOPMENT DIMENSIONS	(2-year estimate)
INTERNATIONAL, INC.	\$215,000
RESOURCE UNLIMITED	

**SOLE SOURCE**

**COMMENTS:** Through approval of this award, the companies will provide instructional materials to departments that use their programs, curricula and instructional strategies.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: Funds are budgeted in various accounts.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD  
(Tab 25) REMOVAL AND REPLACEMENT OF UTILITY POLES  
DISTRICT OFFICE RELOCATION AT 1601 SOUTH LAMAR

RESPONSE: Oncor Electric Delivery Company, Inc. is a sole service provider for the service.

RECOMMENDATION FOR AWARD:

ONCOR ELECTRIC DELIVERY COMPANY, INC.	\$69,600
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COMMENTS: This recommendation will result in the removal of three existing wooden utility poles and electric lines along the South Lamar side of the new district headquarters. As the owner of the power line, Oncor is the sole provider of any work on the lines. Oncor will replace the three wooden poles and lines with two taller concrete poles. Currently, the existing electric lines are even with the third floor windows. Raising the lines will remove them from the field of vision from inside the building. The cost to bury the lines below grade is estimated to be \$250,000 and would require an extensive design and approval process.

Administration further recommends the district director of purchasing be authorized to execute contracts for this award.

FUNDING: 2004 Bond Program

**Summary of Recommendations for Awards  
With Minority and Woman Owned Businesses**  
(Tab 26)

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	14	100	1,319,628.83	100
Total	14	100	1,319,628.83	100

Bidders and Proposers from Which Recommendations for Awards  
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	2	8
WBE	3	12
Not classified	20	80
Total	25	100

Recommendations for Awards in the Consideration of Bids Sections  
September 4, 2007 – Aug. 5, 2008

	# awards	% awards	\$ amount	% amount
MBE	4	5	3,600,706.06	11
WBE	8	11	2,154,769.19	7
Not classified	64	84	25,979,420.93	82
Total	76	100	31,734,896.18	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Philip Todd, district director of purchasing

**Summary of Recommendations for Professional Services Pools  
With Minority and Woman Owned Businesses**

(Tab 27)

Recommendations for Professional Service Pools  
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 4, 2007 – Aug. 5, 2008	
	# entities	% entities	# entities	% entities
MBE	2	1	2	1
WBE	0	0	1	1
Not classified	351	99	452	98
<b>Total</b>	<b>353</b>	<b>100</b>	<b>455</b>	<b>100</b>

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. “Not classified” includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Philip Todd, district director of purchasing

CONSENT AGENDA NO. 28

Approval of Minutes of the July 1, 2008 Special Meeting

It is recommended that the Board approve the minutes of the July 1, 2008 Board of Trustees Special Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
JULY 1, 2008**

**Attendees:** Mrs. Kitty Boyle, Ms. Charletta Compton (arrived at 3:31 PM), Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

**Absent:** None

**Staff:** Dr. Wright Lassiter, Mr. Ed DesPlas, Dr. Andrew Jones, Mr. Denys Blell, Mr. Justin Lonon and Mrs. Kathryn Tucker

Board Chair Jerry Prater convened the meeting at 2:13 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JULY 1, 2008  
SPECIAL MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 27<sup>th</sup> day of June, 2008, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 27<sup>th</sup> day of June, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

**Questions/Comments from the Board and Chancellor**

There were no questions or comments from the Board and Chancellor.

**Executive Session**

The Board went into executive session at 2:15 PM as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including annual evaluation of the chancellor, and any prospective employee who is noted in Employment of Contractual Personnel.

At approximately 4:42 PM, the Board re-convened in its regular meeting.

**Adjournment**

Mr. Prater adjourned the meeting at 4:42 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 29

Approval of Minutes of the July 1, 2008 Regular Meeting

It is recommended that the Board approve the minutes of the July 1, 2008 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JULY 1, 2008**

**Attendees:** Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

**Absent:** None

**Staff:** Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon and Mrs. Kathryn Tucker

Board Chair Jerry Prater convened the meeting at 4:49 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JULY 1, 2008  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 27<sup>th</sup> day of June, 2008, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 27<sup>th</sup> day of June, 2008, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

**New Advertising Campaign – Mr. Justin Lonon, executive director-public and governmental affairs**

Executive Director-Public and Governmental Affairs Justin Lonon presented a short video detailing the new advertising campaign.

**Citizens Desiring to Address the Board Regarding Agenda Items**

There were no citizens desiring to address the board regarding agenda items.

**Richland Collegiate High School Status Report**

There was no information to add to the status report presented at the June 3, 2008, regular business meeting.

**Declaration of Conflict of Interest**

There were no declarations of conflict of interest.

**Consideration of Bids**

Ms. Diana Flores moved and Mrs. Martha Sanchez Metzger seconded a motion to approve all bids in the Consideration of Bids section of the agenda. Motion passed. (See July 1, 2008, Board Meeting, Consideration of Bids, Agenda Items #1-10, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

**Consent Agenda**

Mr. Bob Ferguson moved and Ms. Charletta Compton seconded a motion to approve all recommendations in the Consent Agenda. Motion passed. (See July 1, 2008, Board Meeting, Agenda Items #11-35, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

**Individual Items**

Ms. Flores moved and Mr. Ferguson seconded a motion to approve all recommendations in the Individual Items section of the agenda. Motion passed. (See July 1, 2008, Board Meeting, Agenda Items #36-38, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

**Informative Reports**

Dr. Wright Lassiter reviewed the Informative Report, Agenda Items #39-40. Mr. Ed DesPlas reviewed the Informative Report, Agenda Items #41-44. (See July 1, 2008, Board Meeting, Agenda Items #39-44, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

**Questions/Comments from the Board and Chancellor**

Dr. Lassiter will provide additional information to the Board concerning the truck driver training contracts for Brookhaven and El Centro College and how the advertising budget is apportioned among print, television and other venues.

**Citizens Desiring to Appear Before the Board**

There were no citizens desiring to appear before the Board.

**Adjournment**

Ms. Flores moved and Mr. Ferguson seconded a motion to adjourn the meeting. Motion passed. Mr. Prater adjourned the meeting at 5:27 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 30

Approval of Minutes of the July 15-16, 2008 Planning and Budget  
Committee Meeting

It is recommended that the Board approve the minutes of the July 15-16,  
2008 Board of Trustees Planning and Budget Committee Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
PLANNING AND BUDGET COMMITTEE MEETING MINUTES  
JULY 15-16, 2008**

**Attendees:** Mrs. Kitty Boyle, Ms. Diana Flores (Board Vice Chair), Ms. Charletta Compton (arrived at 10:24 AM on July 15), Mr. Bob Ferguson, Mr. Jerry Prater (Board Chair), Mrs. Martha Sanchez Metzger and Mr. JL Sonny Williams

**Absent:** None

**Staff:** Dr. Wright Lassiter, Mr. Ed DesPlas, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Jerry Prater convened the meeting at 9:15 AM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE JULY 15-16, 2008  
PLANNING & BUDGET COMMITTEE MEETING OF THE  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 11<sup>th</sup> day of July, 2008 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 11<sup>th</sup> day of July, 2008 to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

### **2008-09 Proposed Budgets**

Vice Chancellor Ed DesPlas presented a summary report of proposed budgets for fiscal year 2008-09.

Presidents McCarthy, Blackman, Wimbish, Brown and Zamora presented information about plans and accomplishments at their respective colleges.

Mr. Prater adjourned the first day of the meeting at 3:30 PM.

On Wednesday, July 16, Mr. Prater reconvened the meeting at 10:08 AM.

Vice Chancellor DesPlas presented a summary of compensation adjustments for 2008-09.

President Glasscock and Vice President Eggleston presented information about plans and accomplishments at their respective colleges.

Presidents Glasscock, Brown, McCarthy and Vice President Eggleston presented information about their respective community campus.

Dr. Lassiter will provide additional information to the Board on the following subjects:

- A three-year financial plan, including cost for operating the new centers, will be presented at the Planning and Budget Committee meeting in Fall 2008.
- Expenditures per DCCCD student compared to expenditures per RCHS student and expenditures per DISD student.
- Fund names and numbers.
- Activities and diversity of participants in the Center for Formation.
- # of nursing graduates each year.
- A presentation about continuing education.
- Status of moving Richland's horticulture program to Cedar Valley.
- A list of energy conservation (sustainability, green) efforts underway including location of each.
- Additional investigation into how to cause more students to apply for financial aid.
- # of students entering each college from a high school (by high school, for example, 50 from Thomas Jefferson enrolling at Brookhaven).
- Information from Valencia and any other community colleges concerning their cost for a web site, for purposes of comparison.
- Additional explanation about salary administration procedures including annual surveys to compare with peer institutions.

- A report about the Cedar Valley College center in Cedar Hill.
- Additional information about Tarrant's philosophy for its M&O tax rate.
- A list of tuition and fees for senior colleges and universities that is similar to TACC's list for community colleges.
- Additional information about the proportion of in-district and out-of-district students.

Additionally, Dr. Lassiter will direct staff to include baselines when stating a desire to increase by X%, so that actual numbers can be computed, and, he will order copies of The Autobiography of a Face for all Board members. The staff has noted requests for reports about 1) use of the \$1 million set-aside for retention and 2) a short answer to "How much will my taxes change?" at the July 2009 Planning and Budget Committee meeting

### **Executive Session**

There was no executive session.

### **Adjournment**

Mrs. Martha Sanchez Metzger moved and Mrs. Kitty Boyle seconded a motion to adjourn the meeting. Motion passed. Mr. Prater adjourned the meeting at 1:00 PM on Wednesday, July 16.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", with a large, stylized flourish at the end.

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Wright L. Lassiter, Jr., Secretary

## POLICY REPORT NO. 31

### Approval of Bond Order for Dallas County Community College District General Obligation Bonds, Series 2008

It is recommended that authorization be given to approve the attached bond order, which authorizes the sale and issuance of Dallas County Community College District General Obligation Bonds, Series 2008, in an amount not to exceed \$220,000,000, and other matters related thereto.

#### Background

At the February 3, 2004 Board Meeting, the Board of Trustees approved the Order for a General Obligation Bond Election on May 15, 2004. The outcome of that election was that the voters authorized the Board of Trustees of the Dallas County Community College District to issue bonds, in one or more series, with an aggregate principal amount not to exceed \$450,000,000, for the construction and equipment of school buildings and the purchase of necessary sites therefore. The bond proceeds from the Series 2008 issue will also be used to refund \$125 million of commercial paper that was used for interim financing per the Board's authorization at its April 3, 2007 meeting. The attached bond order authorizes the issuance of the second series and approval of all necessary documents and procedures related thereto.

The full documentation for the bond order for the \$220,000,000 Series 2008 General Obligation Bonds is attached.

The bond order for issuance and sale of \$220,000,000 General Obligation Bonds is the second in a series of issues not to exceed an aggregate total of \$450,000,000 authorized by the voters of the Dallas County Community College District's taxing district.

Payment of the principal and interest on said bonds will be paid by a levy, pledge, assessment and collection of the interest and sinking portion of ad valorem taxes in an amount sufficient to meet the annual debt requirement, taking into account tax delinquencies and the cost of tax collection. The current statutory maximum tax rate for community colleges for such debt repayment is \$0.50 per \$100 assessed valuation.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

**ORDER AUTHORIZING THE ISSUANCE OF  
GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2008,  
AND APPROVING AN OFFICIAL STATEMENT; AND APPROVING AND  
AUTHORIZING INSTRUMENTS AND PROCEDURES RELATING THERETO**

THE STATE OF TEXAS :  
COUNTY OF DALLAS :  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT :

WHEREAS, all of the bonds hereinafter authorized were lawfully and favorably voted at an election held by the Dallas County Community College District (referred to herein as the "District" or the "Issuer") on May 15, 2004; and

WHEREAS, at said election, the District was authorized to issue \$450,000,000 in bonds; and

WHEREAS, the District previously has issued its General Obligation Bonds, Series 2004, in the aggregate principal amount of \$67,375,000 (the "Series 2004 Bonds"); and

WHEREAS, the District utilized \$70,000,000 in proceeds from the Series 2004 Bonds to fund projects approved at said election; and

WHEREAS, on April 3, 2007, the Board of Trustees of the District authorized the issuance of Dallas County Community College District General Obligation Commercial Paper Notes, Series A (the "Commercial Paper Notes"), and authorized the District to issue from time to time commercial paper notes in a principal amount, at any one time outstanding, not to exceed \$150,000,000 in principal amount, for the purpose of providing interim financing of projects approved at the May 15, 2004 election; and

WHEREAS, the District has issued \$125,000,000 in Commercial Paper Notes to fund projects approved at said election, all of which are currently outstanding; and

WHEREAS, as a result of the issuance of the Series 2004 Bonds and Commercial Paper Notes, the District has remaining authorized but unissued bonds approved at said election in the amount of \$255,000,000; and

WHEREAS, the bonds hereinafter authorized and designated were voted and are to be issued and delivered pursuant to the laws of the State of Texas, including specifically Section 130.122, Texas Education Code, and Chapter 1207, Texas Government Code.

THEREFORE, BE IT ORDERED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. RECITALS, AMOUNT AND PURPOSE OF THE BONDS. The recitals set forth in the preamble hereof are incorporated herein and shall have the same force and effect as if set forth in this Section. The bonds of the District are hereby authorized to be issued and delivered in the aggregate principal amount of \$220,000,000, for the purpose of (a) refunding \$125,000,000 in aggregate principal amount of outstanding Commercial Paper Notes, (b) constructing and equipping school buildings in the District, and the purchase of the necessary sites therefor, and (c) paying costs of issuance associated with the sale of the Bonds.

Section 2. DEFINITIONS. As used in this Order, unless the context shall otherwise require, the following terms shall have the respective meanings, to-wit:

"Board" shall mean the Board of Trustees of the District.

"Bonds" shall mean and include the bonds initially issued and delivered pursuant to this Order and all substitute bonds exchanged therefor, as well as all other substitute bonds and replacement bonds issued pursuant hereto, and the term "Bond" shall mean any of the Bonds.

"Code" shall mean the Internal Revenue Code of 1986, as amended.

"Defeasance Securities" shall mean (i) direct, noncallable obligations of the United States of America, including obligations that are unconditionally guaranteed by the United States of America, (ii) noncallable obligations of an agency or instrumentality of the United States of America, including obligations that are unconditionally guaranteed or insured by the agency or instrumentality and that, on the date of the purchase thereof are rated as to investment quality by a nationally recognized investment rating firm not less than AAA or its equivalent, and (iii) noncallable obligations of a state or an agency or a county, municipality, or other political subdivision of a state that have been refunded and that, on the date the governing body of the Issuer adopts or approves the proceedings authorizing the financial arrangements are rated as to investment quality by a nationally recognized investment rating firm not less than AAA or its equivalent.

"Designated Financial Officer" shall mean the Vice Chancellor of Business Affairs of the District.

"MSRB" shall mean the Municipal Securities Rulemaking Board.

"NRMSIR" shall mean each person whom the SEC or its staff has determined to be a nationally recognized municipal securities information repository within the meaning of the Rule from time to time.

"Purchase Agreement" shall mean the Bond Purchase Agreement dated August \_\_, 2008, between the Issuer and Southwest Securities, Inc., as representative for the Underwriters.

"Rule" shall mean SEC Rule 15c2-12, as amended from time to time.

"SEC" shall mean the United States Securities and Exchange Commission.

"SID" shall mean any person designated by the State of Texas or an authorized department, officer, or agency thereof as, and determined by the SEC or its staff to be, a state information depository within the meaning of the Rule from time to time.

"Underwriters" shall mean the investment banking firm or firms named in the Purchase Agreement.

Section 3. DESIGNATION, DATE, DENOMINATIONS, NUMBERS, AND MATURITIES OF BONDS. Each bond issued pursuant to this Order shall be designated: "DALLAS COUNTY COMMUNITY COLLEGE DISTRICT GENERAL OBLIGATION REFUNDING AND IMPROVEMENT BONDS, SERIES 2008". The Bonds shall be dated August \_\_, 2008, shall bear interest payable currently until maturity or redemption prior to their scheduled maturity, shall be issued in the denomination of \$5,000 each, or any integral multiple thereof, shall be numbered consecutively from R-1 upward, and shall mature on the maturity date, in each of the years, and in the amounts, respectively, as set forth in the following schedule:

MATURITY DATE: FEBRUARY 15

<u>YEAR</u>	<u>PRINCIPAL AMOUNT (\$)</u>	<u>YEAR</u>	<u>PRINCIPAL AMOUNT (\$)</u>
2009		2019	
2010		2020	
2011		2021	
2012		2022	
2013		2023	
2014		2024	
2015		2025	
2016		2026	
2017		2027	
2018		2028	

Section 4. INTEREST. The Bonds scheduled to mature during the years, respectively, set forth below shall bear interest from the dates specified in the FORM OF BOND set forth in this Order, calculated on the basis of a 360-day year composed of twelve 30-day months, to their respective dates of maturity at the following rates per annum:

maturity 2009, \_\_\_\_\_%  
maturity 2010, \_\_\_\_\_%  
maturity 2011, \_\_\_\_\_%  
maturity 2012, \_\_\_\_\_%  
maturity 2013, \_\_\_\_\_%  
maturity 2014, \_\_\_\_\_%  
maturity 2015, \_\_\_\_\_%  
maturity 2016, \_\_\_\_\_%  
maturity 2017, \_\_\_\_\_%  
maturity 2018, \_\_\_\_\_%

maturity 2019, \_\_\_\_\_%  
maturity 2020, \_\_\_\_\_%  
maturity 2021, \_\_\_\_\_%  
maturity 2022, \_\_\_\_\_%  
maturity 2023, \_\_\_\_\_%  
maturity 2024, \_\_\_\_\_%  
maturity 2025, \_\_\_\_\_%  
maturity 2026, \_\_\_\_\_%  
maturity 2027, \_\_\_\_\_%  
maturity 2028, \_\_\_\_\_%

Said interest shall be payable in the manner provided and on the dates stated in the FORM OF BOND set forth in this Order.

Section 5. CHARACTERISTICS OF THE BONDS. (a) Registration, Transfer, Conversion and Exchange; Authentication. The Issuer shall keep or cause to be kept at the designated corporate trust office in Dallas, Texas (the "Designated Trust Office") of U.S. Bank National Association (the "Paying Agent/Registrar") books or records for the registration of the transfer, conversion and exchange of the Bonds (the "Registration Books"), and the Issuer hereby appoints the Paying Agent/Registrar as its registrar and transfer agent to keep such books or records and make such registrations of transfers, conversions and exchanges under such reasonable regulations as the Issuer and Paying Agent/Registrar may prescribe; and the Paying Agent/Registrar shall make such registrations, transfers, conversions and exchanges as herein provided within three days of presentation in due and proper form. The Paying Agent/Registrar shall obtain and record in the Registration Books the address of the registered owner of each Bond to which payments with respect to the Bonds shall be mailed, as herein provided; but it shall be the duty of each registered owner to notify the Paying Agent/Registrar in writing of the address to which payments shall be mailed, and such interest payments shall not be mailed unless such notice has been given. The Issuer shall have the right to inspect the Registration Books during regular business hours of the Paying Agent/Registrar, but otherwise the Paying Agent/Registrar shall keep the Registration Books confidential and, unless otherwise required by law, shall not permit their inspection by any other entity. The Issuer shall pay the Paying Agent/Registrar's standard or customary fees and charges for making such registration, transfer, conversion, exchange and delivery of a substitute Bond or Bonds. Registration of assignments, transfers, conversions and exchanges of Bonds shall be made in the manner provided and with the effect stated in the FORM OF BOND set forth in this Order. Each substitute Bond shall bear a letter and/or number to distinguish it from each other Bond.

Except as provided in Section 5(c) hereof, an authorized representative of the Paying Agent/Registrar shall, before the delivery of any such Bond, date and manually sign said Bond, and no such Bond shall be deemed to be issued or outstanding unless such Bond is so executed. The Paying Agent/Registrar promptly shall cancel all paid Bonds and Bonds surrendered for conversion and exchange. No additional ordinances, orders, or resolutions need be passed or adopted by the governing body of the Issuer or any other body or person so as to accomplish the foregoing conversion and exchange of any Bond or portion thereof, and the Paying Agent/Registrar shall provide for the printing, execution, and delivery of the substitute Bonds in the manner prescribed

herein, and said Bonds shall be of type composition printed on paper with lithographed or steel engraved borders of customary weight and strength. Pursuant to Chapter 1206, Texas Government Code, the duty of conversion and exchange of Bonds as aforesaid is hereby imposed upon the Paying Agent/Registrar, and, upon the execution thereof, the converted and exchanged Bond shall be valid, incontestable, and enforceable in the same manner and with the same effect as the Bonds which initially were issued and delivered pursuant to this Order, approved by the Attorney General, and registered by the Comptroller of Public Accounts.

(b) Payment of Bonds and Interest. The Issuer hereby further appoints the Paying Agent/Registrar to act as the paying agent for paying the principal of and interest on the Bonds, all as provided in this Order. The Paying Agent/Registrar shall keep proper records of all payments made by the Issuer and the Paying Agent/Registrar with respect to the Bonds, and of all conversions and exchanges of Bonds, and all replacements of Bonds, as provided in this Order. However, in the event of a nonpayment of interest on a scheduled payment date, and for thirty (30) days thereafter, a new record date for such interest payment (a "Special Record Date") will be established by the Paying Agent/Registrar, if and when funds for the payment of such interest have been received from the Issuer. Notice of the Special Record Date and of the scheduled payment date of the past due interest (which shall be 15 days after the Special Record Date) shall be sent at least five (5) business days prior to the Special Record Date by United States mail, first-class postage prepaid, to the address of each registered owner appearing on the Registration Books at the close of business on the last business day next preceding the date of mailing of such notice.

(c) In General. The Bonds (i) shall be issued in fully registered form, without interest coupons, with the principal of and interest on such Bonds to be payable only to the registered owners thereof, (ii) may be redeemed prior to their scheduled maturities (notice of which shall be given to the Paying Agent/Registrar by the Issuer at least 50 days prior to any such redemption date), (iii) may be transferred and assigned, (iv) may be converted and exchanged for other Bonds, (v) shall have the characteristics, (vi) shall be signed, sealed, executed and authenticated, (vii) the principal of and interest on the Bonds shall be payable, and (viii) shall be administered and the Paying Agent/Registrar and the Issuer shall have certain duties and responsibilities with respect to the Bonds, all as provided, and in the manner and to the effect as required or indicated, in the FORM OF BOND set forth in this Order. The Bonds initially issued and delivered pursuant to this Order are not required to be, and shall not be, authenticated by the Paying Agent/Registrar, but on each substitute Bond issued in conversion of and exchange for any Bond or Bonds issued under this Order the Paying Agent/Registrar shall execute the PAYING AGENT/REGISTRAR'S AUTHENTICATION CERTIFICATE, in the form set forth in the FORM OF BOND.

(d) Substitute Paying Agent/Registrar. The Issuer covenants with the registered owners of the Bonds that at all times while the Bonds are outstanding the Issuer will provide a competent and legally qualified bank, trust company, financial institution, or other agency to act as and perform the services of Paying Agent/Registrar for the Bonds under this Order, and that the Paying Agent/Registrar will be one entity. The Issuer reserves the right to, and may, at its option, change the Paying Agent/Registrar upon not less than 120 days written notice to the Paying Agent/Registrar,

to be effective not later than 60 days prior to the next principal or interest payment date after such notice. In the event that the entity at any time acting as Paying Agent/Registrar (or its successor by merger, acquisition, or other method) should resign or otherwise cease to act as such, the Issuer covenants that promptly it will appoint a competent and legally qualified bank, trust company, financial institution, or other agency to act as Paying Agent/Registrar under this Order. Upon any change in the Paying Agent/Registrar, the previous Paying Agent/Registrar promptly shall transfer and deliver the Registration Books (or a copy thereof), along with all other pertinent books and records relating to the Bonds, to the new Paying Agent/Registrar designated and appointed by the Issuer. Upon any change in the Paying Agent/Registrar, the Issuer promptly will cause a written notice thereof to be sent by the new Paying Agent/Registrar to each registered owner of the Bonds, by United States mail, first-class postage prepaid, which notice also shall give the address of the new Paying Agent/Registrar. By accepting the position and performing as such, each Paying Agent/Registrar shall be deemed to have agreed to the provisions of this Order, and a certified copy of this Order shall be delivered to each Paying Agent/Registrar.

(e) Book-Entry Only System. The Bonds issued in exchange for the Bonds initially issued to the purchaser specified herein shall be initially issued in the form of a separate single fully registered Bond for each of the maturities thereof. Upon initial issuance, the ownership of each such Bond shall be registered in the name of Cede & Co., as nominee of The Depository Trust Company ("DTC"), and except as provided in subsection (f) hereof, all of the outstanding Bonds shall be registered in the name of Cede & Co., as nominee of DTC.

With respect to Bonds registered in the name of Cede & Co., as nominee of DTC, the Issuer and the Paying Agent/Registrar shall have no responsibility or obligation to any DTC Participant or to any person on behalf of whom such a DTC Participant holds an interest on the Bonds. Without limiting the immediately preceding sentence, the Issuer and the Paying Agent/Registrar shall have no responsibility or obligation with respect to (i) the accuracy of the records of DTC, Cede & Co. or any DTC Participant with respect to any ownership interest in the Bonds, (ii) the delivery to any DTC Participant or any other person, other than a Bondholder, as shown on the Registration Books, of any notice with respect to the Bonds, or (iii) the payment to any DTC Participant or any other person, other than a Bondholder, as shown in the Registration Books of any amount with respect to principal of, premium, if any, or interest on, as the case may be, the Bonds. Notwithstanding any other provision of this Order to the contrary, the Issuer and the Paying Agent/Registrar shall be entitled to treat and consider the person in whose name each Bond is registered in the Registration Books as the absolute owner of such Bond for the purpose of payment of principal, premium, if any, and interest, as the case may be, with respect to such Bond, for the purpose of giving notices and other matters with respect to such Bond, for the purpose of registering transfers with respect to such Bond, and for all other purposes whatsoever. The Paying Agent/Registrar shall pay all principal of, premium, if any, and interest on the Bonds only to or upon the order of the respective owners, as shown in the Registration Books as provided in this Order, or their respective attorneys duly authorized in writing, and all such payments shall be valid and effective to fully satisfy and discharge the Issuer's obligations with respect to payment of principal of, premium, if any, and interest on, or as the case may be, the Bonds to the extent of the sum or sums so paid. No person other than an owner, as shown in the

Registration Books, shall receive a Bond certificate evidencing the obligation of the Issuer to make payments of principal, premium, if any, and interest, as the case may be, pursuant to this Order. Upon delivery by DTC to the Paying Agent/Registrar of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., and subject to the provisions in this Order with respect to interest checks being mailed to the registered owner at the close of business on the Record Date, the word "Cede & Co." in this Order shall refer to such new nominee of DTC.

(f) Successor Securities Depository; Transfers Outside Book-Entry Only System. In the event that the Issuer or the Paying Agent/Registrar determines that DTC is incapable of discharging its responsibilities described herein and in the representation letter of the Issuer to DTC and that it is in the best interest of the beneficial owners of the Bonds that they be able to obtain certificated Bonds, the Issuer or the Paying Agent/Registrar shall (i) appoint a successor securities depository, qualified to act as such under Section 17(a) of the Securities and Exchange Act of 1934, as amended, notify DTC and DTC Participants of the appointment of such successor securities depository and transfer one or more separate Bonds to such successor securities depository or (ii) notify DTC and DTC Participants of the availability through DTC of Bonds and transfer one or more separate Bonds to DTC Participants having Bonds credited to their DTC accounts. In such event, the Bonds shall no longer be restricted to being registered in the Registration Books in the name of Cede & Co., as nominee of DTC, but may be registered in the name of the successor securities depository, or its nominee, or in whatever name or names Bondholders transferring or exchanging Bonds shall designate, in accordance with the provisions of this Order.

(g) Payments to Cede & Co. Notwithstanding any other provision of this Order to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to principal of, premium, if any, and interest on, or as the case may be, such Bond and all notices with respect to such Bond shall be made and given, respectively, in the manner provided in the representation letter of the Issuer to DTC.

(h) DTC Letter of Representations. The District heretofore has executed a Blanket Letter of Representations with DTC with respect to establishing a book-entry-only system of registration of ownership of the Bonds.

Section 6. FORM OF BONDS. The form of the Bonds, including the form of Paying Agent/Registrar's Authentication Certificate, the form of Assignment and the form of Registration Certificate of the Comptroller of Public Accounts of the State of Texas to be attached to the Bonds initially issued and delivered pursuant to this Order, shall be, respectively, substantially as provided in Exhibit A to this Order, with such appropriate variations, omissions, or insertions as are permitted or required by this Order.

Section 7. TAX LEVY. A special Interest and Sinking Fund (the "Interest and Sinking Fund") is hereby created solely for the benefit of the Bonds, and the Interest and Sinking Fund shall be established and maintained by the Issuer at an official depository bank of the Issuer. The Interest and Sinking Fund shall be kept separate and apart from all other funds and accounts of the Issuer, and

shall be used only for paying the interest on and principal of the Bonds. All ad valorem taxes levied and collected for and on account of the Bonds shall be deposited, as collected, to the credit of the Interest and Sinking Fund. During each year while any Bond or the interest thereon is outstanding and unpaid, the governing body of the Issuer shall compute and ascertain a rate and amount of ad valorem tax which will be sufficient to raise and produce the money required to pay the interest on the Bonds as such interest comes due, and to provide and maintain a sinking fund adequate to pay the principal of its Bonds as such principal matures or comes due; and said tax shall be based on the latest approved tax rolls of the Issuer, with full allowance being made for tax delinquencies and the cost of tax collection. Said rate and amount of ad valorem tax is hereby levied, and is hereby ordered to be levied, against all taxable property in the Issuer for each year while any of the Bonds or interest thereon are outstanding and unpaid; and said tax shall be assessed and collected each such year and deposited to the credit of the aforesaid Interest and Sinking Fund. Said ad valorem taxes will be sufficient to provide for the payment of the interest on and principal of the Bonds, as such interest comes due and such principal matures, provided that the aggregate annual bond taxes in the Issuer shall never exceed the rate of fifty cents on the one hundred dollar valuation of taxable property in the Issuer.

Section 8. CONSTRUCTION FUND. (a) Construction Fund Created. That there is hereby created and there shall be established and maintained on the books of the District, a separate fund designated as the Construction Fund.

(b) Deposit of Proceeds. In accordance with Section 18(c) of this Order, proceeds of the Bonds shall be deposited into the Construction Fund and used by the District for payment of the costs incurred in connection with the purposes described in Section 1(b) of this Order, including any costs for engineering, financing, financial consultation, administrative, auditing and legal expenses.

(c) Surplus Proceeds. Any surplus proceeds, including the investment earnings derived from the investment of monies on deposit in the Construction Fund, remaining on deposit in the Construction Fund after completing the expenditure of funds for the purposes described in Section 1 of this Order, shall be transferred to the Interest and Sinking Fund; provided, however, that any interest earnings on monies on deposit in the Construction Fund which are required to be rebated to the United States of America pursuant to Section 12 hereof in order to prevent the Bonds from being arbitrage bonds shall be transferred to the "Rebate Fund" hereinafter established and shall not be considered as interest earnings for purposes of this subsection.

(d) Disbursement of Moneys. The moneys held in the Construction Fund shall be disbursed from time to time to the District upon the request of the Designated Financial Officer. A written copy of all such disbursements from the Construction Fund shall be maintained by the Designated Financial Officer.

Section 9. DEFEASANCE OF BONDS. (a) Defeased Bonds. That any Bond and the interest thereon shall be deemed to be paid, retired and no longer Outstanding (a "Defeased Bond"), except to the extent provided in subsection (d) of this Section, when payment of the principal of such

Bond, plus interest thereon to the due date (whether such due date be by reason of maturity or otherwise) either (i) shall have been made or caused to be made in accordance with the terms thereof, or (ii) shall have been provided for on or before such due date by irrevocably depositing with or making available to the Paying Agent/Registrar in accordance with an escrow agreement or other similar instrument (the "Future Escrow Agreement") for such payment (1) lawful money of the United States of America sufficient to make such payment or (2) Defeasance Securities that mature as to principal and interest in such amounts and at such times as will insure the availability, without reinvestment, of sufficient money to provide for such payment, and when proper arrangements have been made by the Issuer with the Paying Agent/Registrar for the payment of its services until all Defeased Bonds shall have become due and payable. At such time as a Bond shall be deemed to be a Defeased Bond hereunder, as aforesaid, such Bond and the interest thereon shall no longer be secured by, payable from, or entitled to the benefits of, the pledge of ad valorem taxes in favor of the Bonds, and such principal and interest shall be payable solely from such money or Defeasance Securities.

(b) Investment in Defeasance Securities. Any moneys so deposited with the Paying Agent/Registrar may at the written direction of the Issuer be invested in Defeasance Securities, maturing in the amounts and times as hereinbefore set forth, and all income from such Defeasance Securities received by the Paying Agent/Registrar that is not required for the payment of the Bonds and interest thereon, with respect to which such money has been so deposited, shall be turned over to the Issuer, or deposited as directed in writing by the Issuer. Any Future Escrow Agreement pursuant to which the money and/or Defeasance Securities are held for the payment of Defeased Bonds may contain provisions permitting the investment or reinvestment of such moneys in Defeasance Securities or the substitution of other Defeasance Securities upon the satisfaction of the requirements specified in subsections (a)(i) or (ii) of this Section. All income from such Defeasance Securities received by the Paying Agent/Registrar which is not required for the payment of the Defeased Bonds, with respect to which such money has been so deposited, shall be remitted to the Issuer or deposited as directed in writing by the Issuer.

(c) Paying Agent/Registrar Services. Until all Defeased Bonds shall have become due and payable, the Paying Agent/Registrar shall perform the services of Paying Agent/Registrar for such Defeased Bonds the same as if they had not been defeased, and the Issuer shall make proper arrangements to provide and pay for such services as required by this Order.

(d) Selection of Bonds for Defeasance. In the event that the Issuer elects to defease less than all of the principal amount of Bonds of a maturity, the Paying Agent/Registrar shall select, or cause to be selected, such amount of Bonds by such random method as it deems fair and appropriate.

#### Section 10. DAMAGED, MUTILATED, LOST, STOLEN, OR DESTROYED BONDS.

(a) Replacement Bonds. In the event any outstanding Bond is damaged, mutilated, lost, stolen, or destroyed, the Paying Agent/Registrar shall cause to be printed, executed, and delivered, a new bond of the same principal amount, maturity, and interest rate, as the damaged, mutilated, lost, stolen, or destroyed Bond, in replacement for such Bond in the manner hereinafter provided.

(b) Application for Replacement Bonds. Application for replacement of damaged, mutilated, lost, stolen, or destroyed Bonds shall be made by the registered owner thereof to the Paying Agent/Registrar. In every case of loss, theft, or destruction of a Bond, the registered owner applying for a replacement bond shall furnish to the Issuer and to the Paying Agent/Registrar such security or indemnity as may be required by them to save each of them harmless from any loss or damage with respect thereto. Also, in every case of loss, theft, or destruction of a Bond, the registered owner shall furnish to the Issuer and to the Paying Agent/Registrar evidence to their satisfaction of the loss, theft, or destruction of such Bond, as the case may be. In every case of damage or mutilation of a Bond, the registered owner shall surrender to the Paying Agent/Registrar for cancellation the Bond so damaged or mutilated.

(c) No Default Occurred. Notwithstanding the foregoing provisions of this Section, in the event any such Bond shall have matured, and no default has occurred which is then continuing in the payment of the principal of, redemption premium, if any, or interest on the Bond, the Issuer may authorize the payment of the same (without surrender thereof except in the case of a damaged or mutilated Bond) instead of issuing a replacement Bond, provided security or indemnity is furnished as above provided in this Section.

(d) Charge for Issuing Replacement Bonds. Prior to the issuance of any replacement bond, the Paying Agent/Registrar shall charge the registered owner of such Bond with all legal, printing, and other expenses in connection therewith. Every replacement bond issued pursuant to the provisions of this Section by virtue of the fact that any Bond is lost, stolen, or destroyed shall constitute a contractual obligation of the Issuer whether or not the lost, stolen, or destroyed Bond shall be found at any time, or be enforceable by anyone, and shall be entitled to all the benefits of this Order equally and proportionately with any and all other Bonds duly issued under this Order.

(e) Authority for Issuing Replacement Bonds. In accordance with Chapter 1206, Texas Government Code, this Section 10 of this Order shall constitute authority for the issuance of any such replacement bond without necessity of further action by the governing body of the Issuer or any other body or person, and the duty of the replacement of such bonds is hereby authorized and imposed upon the Paying Agent/Registrar, and the Paying Agent/Registrar shall authenticate and deliver such Bonds in the form and manner and with the effect, as provided in Section 5(a) of this Order, for Bonds issued in conversion and exchange for other Bonds.

Section 11. CUSTODY, APPROVAL, AND REGISTRATION OF BONDS; BOND COUNSEL'S OPINION; CUSIP NUMBERS AND CONTINGENT INSURANCE PROVISION, IF OBTAINED. The Designated Financial Officer is hereby authorized to have control of the Bonds initially issued and delivered hereunder and all necessary records and proceedings pertaining to the Bonds pending their delivery and their investigation, examination, and approval by the Attorney General of the State of Texas, and their registration by the Comptroller of Public Accounts of the State of Texas. Upon registration of the Bonds said Comptroller of Public Accounts (or a deputy designated in writing to act for said Comptroller) shall manually sign the Comptroller's Registration Certificate attached to such Bonds, and the seal of said Comptroller shall be impressed, or placed in

facsimile, on such Certificate. The approving legal opinion of the Issuer's Bond Counsel and the assigned CUSIP numbers may, at the option of the Issuer, be printed on the Bonds issued and delivered under this Order, but neither shall have any legal effect, and shall be solely for the convenience and information of the registered owners of the Bonds. In addition, if bond insurance is obtained, the Bonds may bear an appropriate legend as provided by the insurer.

Section 12. COVENANTS REGARDING TAX EXEMPTION OF INTEREST ON THE BONDS. The Issuer covenants to take any action necessary to assure, or refrain from any action which would adversely affect, the treatment of the Bonds as obligations described in section 103 of the Code, the interest on which is not includable in the "gross income" of the holder for purposes of federal income taxation. In furtherance thereof, the Issuer covenants as follows:

(a) to take any action to assure that no more than 10 percent of the proceeds of the Bonds (less amounts deposited to a reserve fund, if any) are used for any "private business use," as defined in section 141(b)(6) of the Code or, if more than 10 percent of the proceeds are so used, that amounts, whether or not received by the Issuer, with respect to such private business use, do not, under the terms of this Order or any underlying arrangement, directly or indirectly, secure or provide for the payment of more than 10 percent of the debt service on the Bonds, in contravention of section 141(b)(2) of the Code;

(b) to take any action to assure that in the event that the "private business use" described in subsection (a) hereof exceeds 5 percent of the proceeds of the Bonds (less amounts deposited into a reserve fund, if any) then the amount in excess of 5 percent is used for a "private business use" which is "related" and not "disproportionate," within the meaning of section 141(b)(3) of the Code, to the governmental use;

(c) to take any action to assure that no amount which is greater than the lesser of \$5,000,000, or 5 percent of the proceeds of the Bonds (less amounts deposited into a reserve fund, if any) is directly or indirectly used to finance loans to persons, other than state or local governmental units, in contravention of section 141(c) of the Code;

(d) to refrain from taking any action which would otherwise result in the Bonds being treated as "private activity bonds" within the meaning of section 141(b) of the Code;

(e) to refrain from taking any action that would result in the Bonds being "federally guaranteed" within the meaning of section 149(b) of the Code;

(f) to refrain from using any portion of the proceeds of the Bonds, directly or indirectly, to acquire or to replace funds which were used, directly or indirectly, to acquire investment property (as defined in section 148(b)(2) of the Code) which produces a materially higher yield over the term of the Bonds, other than investment property acquired with --

(1) proceeds of the Bonds invested for a reasonable temporary period until such proceeds are needed for the purpose for which the bonds are issued,

(2) amounts invested in a bona fide debt service fund, within the meaning of section 1.148-1(b) of the Treasury Regulations, and

(3) amounts deposited in any reasonably required reserve or replacement fund to the extent such amounts do not exceed 10 percent of the proceeds of the Bonds;

(g) to otherwise restrict the use of the proceeds of the Bonds or amounts treated as proceeds of the Bonds, as may be necessary, so that the Bonds do not otherwise contravene the requirements of section 148 of the Code (relating to arbitrage) and, to the extent applicable, section 149(d) of the Code (relating to advance refundings); and

(h) to pay to the United States of America at least once during each five-year period (beginning on the date of delivery of the Bonds) an amount that is at least equal to 90 percent of the "Excess Earnings," within the meaning of section 148(f) of the Code and to pay to the United States of America, not later than 60 days after the Bonds have been paid in full, 100 percent of the amount then required to be paid as a result of Excess Earnings under section 148(f) of the Code.

In order to facilitate compliance with clause (h) above, a "Rebate Fund" is hereby established by the Issuer for the sole benefit of the United States of America, and such Fund shall not be subject to the claim of any other person, including without limitation the bondholders. The Rebate Fund is established for the additional purpose of compliance with section 148 of the Code.

For purposes of the foregoing (a) and (b), the Issuer understands that the term "proceeds" includes "disposition proceeds" as defined in the Treasury Regulations and, in the case of refunding bonds, transferred proceeds (if any) and proceeds of the refunded bonds expended prior to the date of issuance of the Bonds. It is the understanding of the Issuer that the covenants contained herein are intended to assure compliance with the Code and any regulations or rulings promulgated by the U.S. Department of the Treasury pursuant thereto. In the event that regulations or rulings are hereafter promulgated which modify or expand provisions of the Code, as applicable to the Bonds, the Issuer will not be required to comply with any covenant contained herein to the extent that such failure to comply in the opinion of nationally recognized bond counsel, will not adversely affect the exemption from federal income taxation of interest on the Bonds under section 103 of the Code. In the event that regulations or rulings are hereafter promulgated which impose additional requirements which are applicable to the Bonds, the Issuer agrees to comply with the additional requirements to the extent necessary, in the opinion of nationally recognized bond counsel, to preserve the exemption from federal income taxation of interest on the Bonds under section 103 of the Code. In furtherance of such intention, the Issuer hereby authorizes and directs the Chancellor or any Vice Chancellor to execute any documents, certificates or reports required by the Code and to make such elections, on

behalf of the Issuer, which may be permitted by the Code as are consistent with the purpose for the issuance of the Bonds.

Section 13. ALLOCATION OF, AND LIMITATION ON, EXPENDITURES FOR THE PROJECT. The Issuer covenants to account for the expenditure of proceeds from the sale of the Bonds and any investment earnings thereon to be used for the purposes described in Section 1 of this Order (each such purpose referred to herein and Section 14 hereof as a "Project") on its books and records by allocating proceeds to expenditures within 18 months of the later of the date that (a) the expenditure on a Project is made or (b) each such Project is completed. The foregoing notwithstanding, the Issuer shall not expend such proceeds or investment earnings more than 60 days after the later of (a) the fifth anniversary of the date of delivery of the Bonds or (b) the date the Bonds are retired, unless the Issuer obtains an opinion of nationally-recognized bond counsel substantially to the effect that such expenditure will not adversely affect the tax-exempt status of the Bonds.

Section 14. DISPOSITION OF PROJECT. The Issuer covenants that the property constituting a Project will not be sold or otherwise disposed in a transaction resulting in the receipt by the Issuer of cash or other compensation, unless the Issuer obtains an opinion of nationally-recognized bond counsel substantially to the effect that such sale or other disposition will not adversely affect the tax-exempt status of the Bonds. For purposes of this Section, the portion of the property comprising personal property and disposed of in the ordinary course of business shall not be treated as a transaction resulting in the receipt of cash or other compensation. For purposes of this Section, the Issuer shall not be obligated to comply with this covenant if it obtains an opinion of nationally-recognized bond counsel to the effect that such failure to comply will not adversely affect the excludability for federal income tax purposes from gross income of the interest.

Section 15. CONTINUING DISCLOSURE UNDERTAKING. (a) Annual Reports. (i) The Issuer shall provide annually to each NRMSIR and any SID, within six months after the end of each Fiscal Year ending in or after 2008, financial information and operating data with respect to the Issuer of the general type included in the final Official Statement authorized by Section 16 of this Order, being the information described in Exhibit B hereto. Any financial statements so to be provided shall be (1) prepared in accordance with the accounting principles described in Exhibit B hereto, or such other accounting principles as the Issuer may be required to employ from time to time pursuant to state law or regulation, and (2) audited, if the Issuer commissions an audit of such statements and the audit is completed within the period during which they must be provided. If the audit of such financial statements is not complete within such period, then the Issuer shall provide unaudited financial statements and, when and if the audit report on such statements becomes available, audited financial statements for the applicable fiscal year to each NRMSIR and any SID.

(ii) If the Issuer changes its Fiscal Year, it will notify each NRMSIR and any SID of the change (and of the date of the new Fiscal Year end) prior to the next date by which the Issuer otherwise would be required to provide financial information and operating data pursuant to this Section. The financial information and operating data to be provided pursuant to this Section may be set forth in full in one or more documents or may be included by specific reference to any

document (including an official statement or other offering document, if it is available from the MSRB) that theretofore has been provided to each NRMSIR and any SID or filed with the SEC.

(b) Material Event Notices. The Issuer shall notify any SID and either each NRMSIR or the MSRB, in a timely manner, of any of the following events with respect to the Bonds, if such event is material within the meaning of the federal securities laws:

1. Principal and interest payment delinquencies;
2. Non-payment related defaults;
3. Unscheduled draws on debt service reserves reflecting financial difficulties;
4. Unscheduled draws on credit enhancements reflecting financial difficulties;
5. Substitution of credit or liquidity providers, or their failure to perform;
6. Adverse tax opinions or events affecting the tax-exempt status of the Bonds;
7. Modifications to rights of holders of the Bonds;
8. Bond calls;
9. Defeasances;
10. Release, substitution, or sale of property securing repayment of the Bonds;  
and
11. Rating changes.

The Issuer shall notify any SID and either each NRMSIR or the MSRB, in a timely manner, of any failure by the Issuer to provide financial information or operating data in accordance with subsection (a) of this Section by the time required by such subsection.

(c) Limitations, Disclaimers, and Amendments. (i) The Issuer shall be obligated to observe and perform the covenants specified in this Section for so long as, but only for so long as, the Issuer remains an "obligated person" with respect to the Bonds within the meaning of the Rule, except that the Issuer in any event will give notice of any deposit made in accordance with this Order or applicable law that causes Bonds no longer to be outstanding.

(ii) The provisions of this Section are for the sole benefit of the holders and beneficial owners of the Bonds, and nothing in this Section, express or implied, shall give any benefit or any legal or equitable right, remedy, or claim hereunder to any other person. The Issuer undertakes to provide only the financial information, operating data, financial statements, and notices which it has expressly agreed to provide pursuant to this Section and does not hereby undertake to provide any other information that may be relevant or material to a complete presentation of the Issuer's financial results, condition, or prospects or hereby undertake to update any information provided in accordance with this Section or otherwise, except as expressly provided herein. The Issuer does not make any representation or warranty concerning such information or its usefulness to a decision to invest in or sell Bonds at any future date.

(iii) UNDER NO CIRCUMSTANCES SHALL THE ISSUER BE LIABLE TO THE HOLDER OR BENEFICIAL OWNER OF ANY BOND OR ANY OTHER PERSON, IN

CONTRACT OR TORT, FOR DAMAGES RESULTING IN WHOLE OR IN PART FROM ANY BREACH BY THE ISSUER, WHETHER NEGLIGENT OR WITHOUT FAULT ON ITS PART, OF ANY COVENANT SPECIFIED IN THIS SECTION, BUT EVERY RIGHT AND REMEDY OF ANY SUCH PERSON, IN CONTRACT OR TORT, FOR OR ON ACCOUNT OF ANY SUCH BREACH SHALL BE LIMITED TO AN ACTION FOR MANDAMUS OR SPECIFIC PERFORMANCE.

(iv) No default by the Issuer in observing or performing its obligations under this Section shall comprise a breach of or default under the Order for purposes of any other provision of this Order. Nothing in this Section is intended or shall act to disclaim, waive, or otherwise limit the duties of the Issuer under federal and state securities laws.

(v) The provisions of this Section may be amended by the Issuer from time to time to adapt to changed circumstances that arise from a change in legal requirements, a change in law, or a change in the identity, nature, status, or type of operations of the Issuer, but only if (1) the provisions of this Section, as so amended, would have permitted an underwriter to purchase or sell Bonds in the primary offering of the Bonds in compliance with the Rule, taking into account any amendments or interpretations of the Rule since such offering as well as such changed circumstances and (2) either (a) the holders of a majority in aggregate principal amount (or any greater amount required by any other provision of this Order that authorizes such an amendment) of the outstanding Bonds consent to such amendment or (b) a person that is unaffiliated with the Issuer (such as nationally recognized bond counsel) determines that such amendment will not materially impair the interest of the holders and beneficial owners of the Bonds. If the Issuer so amends the provisions of this Section, it shall include with any amended financial information or operating data next provided in accordance with subsection (a) of this Section an explanation, in narrative form, of the reason for the amendment and of the impact of any change in the type of financial information or operating data so provided. The Issuer may also amend or repeal the provisions of this continuing disclosure agreement if the SEC amends or repeals the applicable provision of the Rule or a court of final jurisdiction enters judgment that such provisions of the Rule are invalid, but only if and to the extent that the provisions of this sentence would not prevent an underwriter from lawfully purchasing or selling Bonds in the primary offering of the Bonds.

Section 16. DEFAULT AND REMEDIES. (a) Events of Default. Each of the following occurrences or events for the purpose of this Order is hereby declared to be an Event of Default:

(i) the failure to make payment of the principal of or interest on any of the Bonds when the same becomes due and payable; or

(ii) default in the performance or observance of any other covenant, agreement or obligation of the Issuer, the failure to perform which materially, adversely affects the rights of the registered owners of the Bonds, including, but not limited to, their prospect or ability to be repaid in accordance with this Order, and the continuation thereof for a period of 60 days after notice of such default is given by any registered owner to the Issuer.

(b) Remedies for Default.

(i) Upon the happening of any Event of Default, then and in every case, any registered owner or an authorized representative thereof, including, but not limited to, a trustee or trustees therefor, may proceed against the Issuer, or any official, officer or employee of the Issuer in their official capacity, for the purpose of protecting and enforcing the rights of the registered owners under this Order, by mandamus or other suit, action or special proceeding in equity or at law, in any court of competent jurisdiction, for any relief permitted by law, including the specific performance of any covenant or agreement contained herein, or thereby to enjoin any act or thing that may be unlawful or in violation of any right of the registered owners hereunder or any combination of such remedies.

(ii) It is provided that all such proceedings shall be instituted and maintained for the equal benefit of all registered owners of Bonds then outstanding.

(c) Remedies Not Exclusive.

(i) No remedy herein conferred or reserved is intended to be exclusive of any other available remedy or remedies, but each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or under the Bonds or now or hereafter existing at law or in equity; provided, however, that notwithstanding any other provision of this Order, the right to accelerate the debt evidenced by the Bonds shall not be available as a remedy under this Order.

(ii) The exercise of any remedy herein conferred or reserved shall not be deemed a waiver of any other available remedy.

(iii) By accepting the delivery of a Bond authorized under this Order, such registered owner agrees that the certifications required to effectuate any covenants or representations contained in this Order do not and shall never constitute or give rise to a personal or pecuniary liability or charge against the officers, employees or members of the Issuer or the Board of Trustees.

(iv) None of the members of the Board of Trustees, nor any other official or officer, agent, or employee of the Issuer, shall be charged personally by the registered owners with any liability, or be held personally liable to the registered owners under any term or provision of this Order, or because of any Event of Default or alleged Event of Default under this Order.

Section 17. SALE OF BONDS. (a) Sale of Bonds. The sale of the Bonds to Southwest Securities, Inc., as representative (the "Representative") for the Underwriters named in the Purchase Agreement, at the purchase price set forth in the Purchase Agreement, is hereby authorized, ratified

and confirmed. One Bond in the principal amount maturing on each maturity date as set forth in Section 3 hereof shall be delivered to the Representative, on behalf of itself and the other Underwriters, and the Underwriters shall have the right to exchange such bonds upon their initial delivery as provided in Section 5 hereof without cost.

(b) Purchase Agreement Authorized. The Purchase Agreement setting forth the terms of the sale of the Bonds to the Underwriters, in substantially the form attached to this Order, is hereby accepted, approved and authorized to be delivered in executed form to the Underwriters.

(c) Official Statement. The official statement prepared in connection with the sale of the Bonds, in substantially the form attached to this Order, are hereby accepted, approved and authorized to be delivered in executed form to the Underwriters. The use of the "Preliminary Official Statement" prepared in connection with the sale of the Bonds is hereby ratified.

Section 18. FURTHER PROCEDURES. (a) Actions Authorized. The Chair and the Vice Chair of the Board, the Chancellor of the District, the Designated Financial Officer, and all other officers, employees, and agents of the District, and each of them, shall be and they are hereby expressly authorized, empowered, and directed from time to time and at any time to do and perform all such acts and things and to execute, acknowledge, and deliver in the name and under the corporate seal and on behalf of the Issuer all such instruments, whether or not herein mentioned, as may be necessary or desirable in order to carry out the terms and provisions of this Order, the Bonds, the sale and delivery of the Bonds and fixing all details in connection with the Bonds. The Board of Trustees hereby authorizes the payment of the fee of the Office of the Attorney General of the State of Texas for the examination of the proceedings relating to the issuance of the Bonds, in the amount determined in accordance with the provisions of Section 1202.004, Texas Government Code.

(b) Refunding of Commercial Paper Notes. The Board of Trustees hereby finds that the issuance of the Bonds for the purpose of refunding the outstanding Commercial Paper Notes is a public purpose. The outstanding Commercial Paper Notes to be refunded with the proceeds of the Bonds are being refunded to effect the conversion of interim financing into long-term fixed rate financing, as contemplated by the District in the operation of the interim financing program for the financing of improvements to the District. Therefore, the manner in which the refunding of Commercial Paper Notes is being executed by the District does not make it practicable to make the determinations required by subsection (a) of Section 1207.008, Texas Government Code.

(c) Use of Proceeds. The proceeds representing accrued interest on the Bonds shall be deposited to the credit of the Interest and Sinking Fund. Proceeds representing premium, if any, paid by the Purchasers in connection with the sale of the Bonds may be used for any purpose authorized by Section 1201.042(d), Texas Government Code, including specifically, but not by way of limitation, in connection with the refunding of the Commercial Paper Notes. Concurrently with the delivery of the Bonds, proceeds from the sale of the Bonds in the amount of \$125,000,000 shall be deposited to the credit of the "Series A Note Payment Fund" established in accordance with the provisions of the District order adopted April 3, 2007, to refund all of the outstanding Commercial Paper Notes. The

remaining proceeds from the sale of the Bonds shall be deposited to the credit of the Construction Fund and be used for the purposes described in Section 1(b) of this Order, and to pay costs of issuance associated with the sale of the Bonds.

Section 19. RULES OF CONSTRUCTION. For all purposes of this Order, unless the context requires otherwise, all references to designated Sections and other subdivisions are to the Sections and other subdivisions of this Order. The words "herein", "hereof" and "hereunder" and other words of similar import refer to this Order as a whole and not to any particular Section or other subdivision. Except where the context otherwise requires, terms defined in this Order to impart the singular number shall be considered to include the plural number and vice versa. References to any named person means that party and its successors and assigns. References to any constitutional, statutory or regulatory provision means such provision as it exists on the date this Order is adopted by the Board and any future amendments thereto or successor provisions thereof. Any reference to "FORM OF BOND" shall refer to the form of the Bonds set forth in Exhibit A to this Order.

Section 20. CONTINUED PERFECTION OF SECURITY INTEREST. Chapter 1208, Texas Government Code, applies to the issuance of the Bonds and the pledge of the ad valorem taxes granted by the Issuer under Section 7 of this Order, and such pledge is therefore valid, effective, and perfected. If Texas law is amended at any time while the Bonds are outstanding and unpaid such that the pledge of the ad valorem taxes granted by the Issuer under Section 7 of this Order is to be subject to the filing requirements of Chapter 9, Texas Business & Commerce Code, then in order to preserve to the registered owners of the Bonds the perfection of the security interest in said pledge, the Issuer agrees to take such measures as it determines are reasonable and necessary under Texas law to comply with the applicable provisions of Chapter 9, Texas Business & Commerce Code and enable a filing to perfect the security interest in said pledge to occur.

Section 21. REPEAL OF CONFLICTING ORDERS. All orders or resolutions and all parts of any orders or resolutions which are in conflict or inconsistent with this Order are hereby repealed and shall be of no further force or effect to the extent of such conflict or inconsistency.

Section 22. PUBLIC NOTICE. It is hereby found and determined that each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of the meeting at which this Order was adopted; that this Order would be introduced and considered for adoption at said meeting; and that said meeting was open to the public, and public notice of the time, place, and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.



payment date, to the registered owner hereof at its address as it appears on the Registration Books kept by the Paying Agent/Registrar, as hereinafter described, on the Record Date. The Issuer covenants with the registered owner of this Bond that no later than each principal payment date and interest payment date for this Bond it will make available to the Paying Agent/Registrar the amounts required to provide for the payment, in immediately available funds, of all principal of and interest on the Bonds, when due, all as provided in the order authorizing the issuance of the Bonds (the "Bond Order"). In the event of a non-payment of interest on a scheduled payment date, and for 30 days thereafter, a new record date for such interest payment (a "Special Record Date") will be established by the Paying Agent/Registrar, if and when funds for the payment of such interest have been received from or on behalf of the District. Notice of the Special Record Date and of the scheduled payment date of the past due interest (the "Special Payment Date", which shall be 15 days after the Special Record Date) shall be sent at least five business days prior to the Special Record Date by United States mail, first-class postage prepaid, to the address of each registered owner appearing on the books of the Paying Agent/Registrar at the close of business on the last business day next preceding the date of mailing such notice. The foregoing notwithstanding, a registered owner of one million dollars or more of principal amount of the Bonds may receive, at its expense, all payments of principal and interest by wire transfer on each payment date. All Bonds of this series are issuable solely as fully registered bonds, without interest coupons, in the denomination of any integral multiple of \$5,000 in principal amount (an "Authorized Denomination").

IF THE DATE for the payment of the principal of or interest on this Bond shall be a Saturday, Sunday, a legal holiday, or a day on which banking institutions in the city where the Designated Trust Office of the Paying Agent/Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not such a Saturday, Sunday, legal holiday, or day on which banking institutions are authorized to close; and payment on such date shall have the same force and effect as if made on the original date payment was due.

THIS BOND is one of a Series of Bonds dated the Original Issue Date specified above, authorized in accordance with the Constitution and laws of the State of Texas in the principal amount of \$220,000,000, for the purpose of (a) refunding \$125,000,000 in aggregate principal amount of outstanding Commercial Paper Notes (as defined in the Bond Order), (b) constructing and equipping school buildings in the District, and the purchase of the necessary sites therefor, and (c) paying costs of issuance associated with the sale of the Bonds.

ON AUGUST 15, 201\_, or on any date thereafter, the Bonds of this Series maturing on and after August 15, 201\_ may be redeemed prior to their scheduled maturities, at the option of the Issuer, with funds derived from any available and lawful source, as a whole, or in part, and, if in part, the particular Bonds, or portions thereof, to be redeemed shall be selected and designated by the Issuer (provided that a portion of a Bond may be redeemed only in an Authorized Denomination), at par and accrued interest to the date fixed for redemption; provided, that during any period in which ownership of the Bonds is determined only by a book entry at a securities depository for the Bonds, if fewer than all of the Bonds of the same maturity and bearing the same interest rate are to be redeemed, the particular Bonds of such maturity and bearing such interest rate shall be selected in accordance with the arrangements between the Issuer and the securities depository.

AT LEAST 30 days prior to the date fixed for any redemption of Bonds or portions thereof prior to maturity a written notice of such redemption shall be published once in a financial publication, journal or reporter of general circulation among securities dealers in The City of New York, New York or in the State of Texas. Such notice also shall be sent by the Paying Agent/Registrar by United States mail, first-class postage prepaid, at least 30 days prior to the date fixed for any such redemption, to the registered owner of each Bond to be redeemed at its address as it appeared on the Registration Books on the 45th day prior to such redemption date; provided, however, that the failure to send, mail or receive such notice, or any defect therein or in the sending or mailing thereof, shall not affect the validity or effectiveness of the proceedings for the redemption of any Bond, and it is hereby specifically provided that the publication of such notice as required above shall be the only notice actually required in connection with or as a prerequisite to the redemption of any Bonds or portions thereof. By the date fixed for any such redemption due provision shall be made with the Paying Agent/Registrar for the payment of the required redemption price for the Bonds or portions thereof which are to be so redeemed. If such written notice of redemption is published and if due provision for such payment is made, all as provided above, the Bonds or portions thereof which are to be so redeemed thereby automatically shall be treated as redeemed prior to their scheduled maturities, and they shall not bear interest after the date fixed for redemption, and they shall not be regarded as being outstanding except for the right of the registered owner to receive the redemption price from the Paying Agent/Registrar out of the funds provided for such payment. If a portion of any Bond shall be redeemed a substitute Bond or Bonds having the same maturity date, bearing interest at the same rate, in any Authorized Denomination, at the written request of the registered owner, and in aggregate principal amount equal to the unredeemed portion thereof, will be issued to the registered owner upon the surrender thereof for cancellation, at the expense of the Issuer, all as provided in the Bond Order.

AS PROVIDED IN THE BOND ORDER, this Bond may, at the request of the registered owner or the assignee or assignees hereof, be assigned, transferred and exchanged for a like aggregate principal amount of fully registered Bonds, without interest coupons, payable to the appropriate registered owner, assignee or assignees, as the case may be, having the same denomination or denominations in any Authorized Denomination as requested in writing by the appropriate registered owner, assignee or assignees, as the case may be, upon surrender of this Bond to the Paying Agent/Registrar for cancellation, all in accordance with the form and procedures set forth in the Bond Order. Among other requirements for such assignment and transfer, this Bond must be presented and surrendered to the Paying Agent/Registrar at its Designated Trust Office, together with proper instruments of assignment, in form and with guarantee of signatures satisfactory to the Paying Agent/Registrar, evidencing assignment of this Bond or any portion or portions hereof in any Authorized Denomination to the assignee or assignees in whose name or names this Bond or any such portion or portions hereof is or are to be registered. The form of Assignment printed or endorsed on this Bond may be executed by the registered owner to evidence the assignment hereof, but such method is not exclusive, and other instruments of assignment satisfactory to the Paying Agent/Registrar or its agent may be used to evidence the assignment of this Bond or any portion or portions hereof from time to time by the registered owner. Such assignments, transfers, exchanges and registrations shall be without expense or service charge to the owner or owners, provided in any circumstance, any taxes or governmental charges required to be paid with respect thereto shall be paid by the one requesting such assignment, transfer, exchange or registration as a condition



FORM OF REGISTRATION CERTIFICATE OF THE  
COMPTROLLER OF PUBLIC ACCOUNTS (INITIAL BONDS ONLY):

COMPTROLLER'S REGISTRATION CERTIFICATE: REGISTER NO.

I hereby certify that this Bond has been examined, certified as to validity, and approved by the Attorney General of the State of Texas, and that this Bond has been registered by the Comptroller of Public Accounts of the State of Texas.

Witness my signature and seal this

\_\_\_\_\_  
Comptroller of Public Accounts  
of the State of Texas

(COMPTROLLER'S SEAL)

FORM OF PAYING AGENT/REGISTRAR'S AUTHENTICATION CERTIFICATE

PAYING AGENT/REGISTRAR'S AUTHENTICATION CERTIFICATE

(To be executed if this Bond is not accompanied by an  
executed Registration Certificate of the Comptroller  
of Public Accounts of the State of Texas)

It is hereby certified that this Bond has been issued under the provisions of the Bond Order described in the text of this Bond; and that this Bond has been issued in conversion or replacement of, or in exchange for, a bond, bonds, or a portion of a bond or bonds of a Series which originally was approved by the Attorney General of the State of Texas and registered by the Comptroller of Public Accounts of the State of Texas.

Dated

U.S. BANK NATIONAL ASSOCIATION,  
Paying Agent/Registrar

By \_\_\_\_\_  
Authorized Representative

FORM OF ASSIGNMENT:

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned registered owner of this Bond, or duly authorized representative or attorney thereof, hereby assigns this Bond to

\_\_\_\_\_  
/\_\_\_\_\_/

(Assignee's Social Security  
or Taxpayer Identification number)

\_\_\_\_\_  
(print or type Assignee's name  
and address, including zip code)

\_\_\_\_\_  
and hereby irrevocably constitutes and appoints

\_\_\_\_\_  
attorney to transfer the registration of this Bond on the Paying Agent/Registrar's  
Registration Books with full power of substitution in the premises.

Dated \_\_\_\_\_

Signature Guaranteed:

\_\_\_\_\_  
NOTICE: This signature must be guaranteed  
by a member of the New York Stock  
Exchange or a commercial bank or trust  
company.

\_\_\_\_\_  
NOTICE: This signature must correspond  
with the name of the Registered Owner  
appearing on the face of this Bond in every  
particular without alteration or enlargement or  
any change whatsoever.

**DESCRIPTION OF ANNUAL FINANCIAL INFORMATION**

The following information is referred to in Section 15 of this Order.

**Annual Financial Statements and Operating Data**

The financial information and operating data with respect to the District to be provided annually in accordance with such Section are as specified (and included in the Appendix or under the headings of the Official Statement referred to) below:

1. The information of the general type included in tables 1 through 6, inclusive, tables 8 through 11, inclusive, and tables 12 through 14, inclusive.
2. Appendix B to the Official Statement, "**Excerpts from the Dallas County Community College District Annual Financial Report**".

**Accounting Principles**

The accounting principles referred to in such Section are the accounting principles described in the notes to the financial statements referred to in paragraph 2 above.

## BUILDING & GROUNDS REPORT NO. 32

### Approval of Resolution for Oncor Electric Delivery Company LLC Utility Easement at District Office 1601 South Lamar Relocation Site

It is recommended that the Board of Trustees approve a resolution authorizing the Chancellor to execute a Utility Easement granting Oncor an easement and right-of-way instrument for overhead and/or underground electric supply and communications facilities, consisting of a variable number of wires and cables, supporting structures, surface mounted equipment, conduits and all necessary or desirable appurtenances over, under, through, across and upon the property known as the District Office at 1601 South Lamar.

#### Background

Approval is sought of a resolution authorizing the Chancellor to execute an easement and right-of-way agreement granting Oncor utility easements to construct and maintain electric improvements at the District Office 1601 South Lamar relocation site.

Approval of a resolution is sought authorizing the Chancellor to execute the easement agreement with Oncor to preserve and protect District property upon installation of improvements. The District will have the right to review and approve design and construction

The District Executive Director, Bond Program Management Team and District Legal Counsel have reviewed the proposed resolutions, contract and easements.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Robert Young, district legal counsel and Mr. Steve Park, executive director, bond program management team

**RESOLUTION  
THE BOARD OF TRUSTEES OF  
DALLAS COUNTY COUMMUNITY COLLEGE DISTRICT**

WHEREAS, Dallas County Community College District (“DCCCD”) is a community college district in Dallas County, Texas;

WHEREAS, the DCCC District Office is a DCCCD facility located in the City of Dallas, Texas;

WHEREAS, DCCCD desires to construct utility improvements at the DCCC District Office site;

WHEREAS, Oncor requires a Utility Easement be signed by DCCCD prior to the start of construction of such improvements;

WHEREAS, a copy of the Easement is attached to this Resolution;

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:**

Section 1. That the Chancellor, Wright L. Lassiter, Jr., is authorized to execute the attached Utility Easement on behalf of DCCCD.

Section 2. That this Resolution is effective upon adoption by the Board of Trustees of Dallas County Community College District and shall be signed by the Chairman of the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: \_\_\_\_\_

Jerry Prater, Chairman Board of Trustees

ATTEST

By: \_\_\_\_\_  
Wright L. Lassiter, Jr., Secretary Board of Trustees

Adopted: \_\_\_\_\_

## BUILDING AND GROUNDS REPORT NO. 33

### Approval of Agreement with Trott Communications Group

It is recommended that authorization be given to approve an agreement with Trott Communications Group in an amount not to exceed \$90,950 to provide engineering, consulting and construction management services for the upgrade of the campus police radio systems for Brookhaven College, Cedar Valley College, Eastfield College, El Centro College, Mountain View College, North Lake College, and Richland College.

#### Background

This project is BHC #6, *Progress Report on Construction Projects* (Informative Reports section of this agenda). The project is for engineering, consulting and construction management services for the upgrade of the campus police radio systems at Brookhaven College, Cedar Valley College, Eastfield College, El Centro College, Mountain View College, North Lake College, and Richland College.

The facilities management staff pre-qualifies architectural and engineering firms and selected Trott Communications Group from its pool of pre-qualified firms. The agreement is made as of 08/05/2008. Compensation is to be a fee not to exceed \$85,000 plus reimbursable expenses not to exceed \$5,950. Total contract amount not to exceed \$90,950.

Financial resources are budgeted in account #11-02-809000-22201.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Clyde Porter, associate vice chancellor for facilities management/district architect

**Summary of Recommendations for Agreements  
With Minority and Woman Owned Businesses**

(Tab 34)

Recommendations in the Building and Grounds Reports Section of This Agenda  
Architects and Engineers

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	5	100	90,950	100
Total	5	100	90,950	100

Pre-Qualified Pools from Which Recommendations for Agreements  
In the Building and Grounds Reports Section of This Agenda Were Derived  
Architects and Engineers

	# in pool	% in pool
MBE	0	0
WBE	0	0
Not classified	5	100
Total	5	100

Recommendations in the Building and Grounds Reports Sections  
Architects and Engineers  
September 4, 2007 – Aug. 5, 2008

	# agreements	% agreements	\$ amount	% amount
MBE	1	8	79,310	10
WBE	2	17	85,539	11
Not classified	9	75	609,906	79
Total	12	100	774,755	100

Notes: This report excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or women owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership are not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

FINANCIAL REPORT NO. 35

Approval of Expenditures for June 2008

It is recommended that expenditures of \$23,449,218 for June 2008 be approved. A year to date summary of expenditures is included in the budget report. Detailed expenditure information is available in the business affairs office at the District Service Center.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

## FINANCIAL REPORT NO. 36

### Presentation of Budget Report for June 2008

The budget report for June 2008 is presented as a matter of record (see attached).

#### Background

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will be

carried forward to the next fiscal year and making various other entries in what is called “13<sup>th</sup> month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports because the activities of 13<sup>th</sup> month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board’s Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, “Why the difference? Is this normal?” The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—“Is this normal?” In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District’s monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2007-08 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date June 30, 2008  
83.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 89,473,204	\$ 72,509,920	\$ 16,963,284	81.0%	77.8-86.3%	
Tuition	64,643,023	64,736,813	(93,790)	100.1%	93.7-102.0%	(1)
Taxes for Current Operations	119,889,500	119,938,432	(48,932)	100.0%	97.6-102.2%	(2)
Federal Grants & Contracts	981,855	1,025,708	(43,853)	104.5%	66.2-118.0%	(3)
State Grants & Contracts	151,832	153,261	(1,429)	100.9%	n/a	
General Sources:						
Investment Income	6,416,000	5,659,749	756,251	88.2%	79.5-115.6%	
General Revenue	2,329,490	2,354,769	(25,279)	101.1%	n/a	(4)
Subtotal General Sources	8,745,490	8,014,518	730,972	91.6%	83.1-110.4%	
<b>SUBTOTAL UNRESTRICTED</b>	<b>283,884,904</b>	<b>266,378,652</b>	<b>17,506,252</b>	<b>93.8%</b>	<b>n/a</b>	
Use of Fund Balance & Transfers-in	27,902,033	-	27,902,033	0.0%	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>311,786,937</b>	<b>266,378,652</b>	<b>45,408,285</b>	<b>85.4%</b>	<b>87.4-90.1%</b>	(5)
<b>AUXILIARY FUND</b>						
Sales & Services	6,556,554	4,492,599	2,063,955	68.5%	62.0-87.1%	
Investment Income	309,023	268,618	40,405	86.9%	54.9-128.7%	
Transfers-in	4,530,705	4,530,705	-	100.0%	n/a	
Use of Fund Balance	923,408	-	923,408	0.0%	n/a	
<b>TOTAL AUXILIARY</b>	<b>12,319,690</b>	<b>9,291,922</b>	<b>3,027,768</b>	<b>75.4%</b>	<b>47.0-90.1%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	23,258,341	20,737,608	2,520,733	89.2%	n/a	
SBDC State Match	1,501,733	918,406	583,327	61.2%	n/a	
Subtotal State Appropriations	24,760,074	21,656,014	3,104,060	87.5%	n/a	
Grants, Contracts & Scholarships:						
Federal	59,071,821	34,032,812	25,039,009	57.6%	n/a	
State	9,318,068	5,561,882	3,756,186	59.7%	n/a	
Local	4,672,495	3,103,128	1,569,367	66.4%	n/a	
Transfers-in	942,019	118,292	823,727	12.6%	n/a	
Subtotal Grants, Contracts & Scholarships	74,004,403	42,816,114	31,188,289	57.9%	n/a	
Richland Collegiate High School	68,372	68,372	-	100.0%	n/a	
<b>TOTAL RESTRICTED</b>	<b>98,832,849</b>	<b>64,540,500</b>	<b>34,292,349</b>	<b>65.3%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,079,322	1,580,571	498,751	76.0%	n/a	
Investment Income	10,000	11,057	(1,057)	110.6%	n/a	(6)
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,089,322</b>	<b>1,591,628</b>	<b>497,694</b>	<b>76.2%</b>	<b>n/a</b>	
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 425,028,798</b>	<b>\$341,802,702</b>	<b>\$ 83,226,096</b>	<b>80.4%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2007-08 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date June 30, 2008  
83.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 120,392,806	\$ 104,006,188	\$ 16,386,618	86.4%	82.9-90.6%	
Public Service	5,505,588	4,574,701	930,887	83.1%	65.7-82.1%	(7)
Academic Support	18,422,532	14,336,361	4,086,171	77.8%	74.2-83.7%	
Student Services	25,529,015	20,265,595	5,263,420	79.4%	78.9-82.9%	
Institutional Support	54,526,762	42,019,871	12,506,891	77.1%	71.5-79.4%	
Staff Benefits	10,090,614	6,990,131	3,100,483	69.3%	66.6-83.6%	
Operations & Maintenance of Plant	28,566,940	22,476,995	6,089,945	78.7%	75.1-82.4%	
Repairs & Rehabilitation	23,747,731	4,627,635	19,120,096	19.5%	21.7-75.1%	(8)
Special Items:						
Reserve - Campus	2,791,213	-	2,791,213	n/a	n/a	
Reserve - Compensation	-	-	-	n/a	n/a	
Reserve - State Funding Reduction	1,013,357	-	1,013,357	n/a	n/a	
Reserve - Operating	2,092,083	-	2,092,083	n/a	n/a	
Reserve - New Campuses	500,000	-	500,000	n/a	n/a	
Reserve - Non-operating	315,855	-	315,855	n/a	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>293,494,496</b>	<b>219,297,477</b>	<b>74,197,019</b>	<b>74.7%</b>	<b>75.8-84.9%</b>	<b>(9)</b>
<b>AUXILIARY FUND</b>						
Student Activities	6,752,329	5,252,089	1,500,240	77.8%	74.4-84.0%	
Sales & Services	4,653,290	3,540,549	1,112,741	76.1%	64.3-97.9%	
Reserve - Campus	522,176	-	522,176	n/a	n/a	
Reserve - District	244,015	-	244,015	n/a	n/a	
Transfers-out	147,880	136,392	11,488	92.2%	n/a	
<b>TOTAL AUXILIARY</b>	<b>12,319,690</b>	<b>8,929,030</b>	<b>3,390,660</b>	<b>72.5%</b>	<b>68.9-82.8%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations	23,258,341	20,737,608	2,520,733	89.2%	82.7-91.9%	
Grants & Contracts	29,551,848	18,931,582	10,620,266	64.1%	n/a	
Scholarships	45,954,288	24,802,938	21,151,350	54.0%	n/a	
Subtotal Grants, Contracts & Scholarships	98,764,477	64,472,128	34,292,349	65.3%	n/a	
Richland Collegiate High School	68,372	68,372	-	100.0%	n/a	
<b>TOTAL RESTRICTED</b>	<b>98,832,849</b>	<b>64,540,500</b>	<b>34,292,349</b>	<b>65.3%</b>	<b>n/a</b>	
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,089,322	1,236,106	853,216	59.2%	n/a	
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,089,322</b>	<b>1,236,106</b>	<b>853,216</b>	<b>59.2%</b>	<b>n/a</b>	
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>406,736,357</b>	<b>294,003,113</b>	<b>112,733,244</b>	<b>72.3%</b>	<b>n/a</b>	
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	2,037,000	97,765	95.4%	77.3-104.6%	
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	137,098	144,348	(7,250)	105.3%	63.5-118.1%	(10)
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,530,705	4,530,705	-	100.0%	n/a	
Unexpended Plant Fund	8,230,013	7,318,013	912,000	88.9%	n/a	
Debt Service Fund	3,051,579	2,288,684	762,895	75.0%	n/a	
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>18,292,441</b>	<b>16,527,031</b>	<b>1,765,410</b>	<b>90.3%</b>	<b>n/a</b>	
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 425,028,798</b>	<b>\$ 310,530,144</b>	<b>\$ 114,498,654</b>	<b>73.1%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2007-08 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date June 30, 2008  
83.3% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
<b>UNRESTRICTED FUND</b>				
Salaries & Wages	\$ 188,430,935	\$ 159,362,090	\$ 29,068,845	84.6%
Staff Benefits	10,090,614	6,990,131	3,100,483	69.3%
Purchased Services	13,314,511	10,520,909	2,793,602	79.0%
Operating Expenses	69,190,304	38,687,557	30,502,747	55.9%
Supplies & Materials	10,154,671	7,322,756	2,831,915	72.1%
Minor Equipment	4,491,951	3,984,561	507,390	88.7%
Capital Outlay	6,729,659	3,697,905	3,031,754	54.9%
Charges	(15,620,657)	(11,268,432)	(4,352,225)	72.1%
<b>SUBTOTAL UNRESTRICTED</b>	<b>286,781,988</b>	<b>219,297,477</b>	<b>67,484,511</b>	<b>76.5%</b>
Reserve - Campus	2,791,213	-	2,791,213	n/a
Reserve - Compensation	-	-	-	n/a
Reserve - State Funding Reduction	1,013,357	-	1,013,357	n/a
Reserve - Operating	2,092,083	-	2,092,083	n/a
Reserve - New Campuses	500,000	-	500,000	n/a
Reserve - Non-operating	315,855	-	315,855	n/a
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	2,134,765	2,037,000	97,765	95.4%
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%
Institutional Matching - Contracts/Grants	137,098	144,348	(7,250)	105.3%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,530,705	4,530,705	-	100.0%
Unexpended Plant Fund	8,230,013	7,318,013	912,000	88.9%
Debt Service Fund	3,051,579	2,288,684	762,895	75.0%
<b>TOTAL UNRESTRICTED</b>	<b>311,786,937</b>	<b>235,824,508</b>	<b>75,962,429</b>	<b>75.6%</b>
<b>AUXILIARY FUND</b>	<b>12,319,690</b>	<b>8,929,030</b>	<b>3,390,660</b>	<b>72.5%</b>
<b>RESTRICTED FUND</b>	<b>98,832,849</b>	<b>64,540,500</b>	<b>34,292,349</b>	<b>65.3%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,089,322</b>	<b>1,236,106</b>	<b>853,216</b>	<b>59.2%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 425,028,798</b>	<b>\$ 310,530,144</b>	<b>\$ 114,498,654</b>	<b>73.1%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2007-08 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date - 83.3% of Fiscal Year Elapsed

	June 30, 2008			June 30, 2007		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 89,473,204	\$ 72,509,920	81.0%	\$ 84,752,747	\$ 68,663,378	81.0%
Tuition	64,643,023	64,736,813	100.1%	61,304,028	62,440,525	101.9%
Taxes for Current Operations	119,889,500	119,938,432	100.0%	110,791,496	111,878,906	101.0%
Federal Grants & Contracts	981,855	1,025,708	104.5%	1,133,870	891,355	78.6%
State Grants & Contracts	151,832	153,261	100.9%	144,642	144,602	100.0%
General Sources:						
Investment Income	6,416,000	5,659,749	88.2%	5,077,543	5,697,915	112.2%
General Revenue	2,329,490	2,354,769	101.1%	2,164,983	2,008,069	92.8%
Subtotal General Sources	8,745,490	8,014,518	91.6%	7,242,526	7,705,984	106.4%
<b>SUBTOTAL UNRESTRICTED</b>	283,884,904	266,378,652	93.8%	265,369,309	251,724,750	94.9%
Use of Fund Balance & Transfers-in	27,902,033	-	0.0%	14,967,133	-	0.0%
<b>TOTAL UNRESTRICTED</b>	311,786,937	266,378,652	85.4%	280,336,442	251,724,750	89.8%
<b>AUXILIARY FUND</b>						
Sales & Services	6,556,554	4,492,599	68.5%	6,621,973	4,779,651	72.2%
Investment Income	309,023	268,618	86.9%	385,322	334,011	86.7%
Transfers-in	4,530,705	4,530,705	100.0%	4,003,439	4,003,439	100.0%
Use of Fund Balance	923,408	-	0.0%	586,494	-	0.0%
<b>TOTAL AUXILIARY</b>	12,319,690	9,291,922	75.4%	11,597,228	9,117,101	78.6%
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	23,258,341	20,737,608	89.2%	20,959,931	18,866,482	90.0%
SBDC State Match	1,501,733	918,406	61.2%	1,365,210	1,112,174	81.5%
Subtotal State Appropriations	24,760,074	21,656,014	87.5%	22,325,141	19,978,656	89.5%
Grants, Contracts & Scholarships:						
Federal	59,071,821	34,032,812	57.6%	65,273,765	31,971,430	49.0%
State	9,318,068	5,561,882	59.7%	7,208,445	3,986,734	55.3%
Local	4,672,495	3,103,128	66.4%	6,488,181	3,772,791	58.1%
Transfers-in	942,019	118,292	12.6%	903,745	573,498	63.5%
Subtotal Grants, Contracts & Scholarships	74,004,403	42,816,114	57.9%	79,874,136	40,304,453	50.5%
Richland Collegiate High School	68,372	68,372	100.0%	285,489	283,719	99.4%
<b>TOTAL RESTRICTED</b>	98,832,849	64,540,500	65.3%	102,484,766	60,566,828	59.1%
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>						
State Funding	2,079,322	1,580,571	76.0%	980,420	785,721	80.1%
Investment Income	10,000	11,057	110.6%	-	-	0.0%
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	2,089,322	1,591,628	76.2%	980,420	785,721	80.1%
<b>TOTAL REVENUES &amp; ADDITIONS</b>	\$ 425,028,798	\$ 341,802,702	80.4%	\$ 395,398,856	\$ 322,194,400	81.5%

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2007-08 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date - 83.3% of Fiscal Year Elapsed

	June 30, 2008			June 30, 2007		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 120,392,806	\$ 104,006,188	86.4%	\$ 118,339,182	\$ 101,917,430	86.1%
Public Service	5,505,588	4,574,701	83.1%	5,651,347	4,140,498	73.3%
Academic Support	18,422,532	14,336,361	77.8%	16,934,565	13,702,295	80.9%
Student Services	25,529,015	20,265,595	79.4%	25,173,405	19,746,579	78.4%
Institutional Support	54,526,762	42,019,871	77.1%	51,218,089	39,022,727	76.2%
Staff Benefits	10,090,614	6,990,131	69.3%	10,171,219	7,251,733	71.3%
Operations & Maintenance of Plant	28,566,940	22,476,995	78.7%	27,238,985	21,496,697	78.9%
Repairs & Rehabilitation	23,747,731	4,627,635	19.5%	9,465,558	2,234,445	23.6%
Special Items:						
Reserve - Campus	2,791,213	n/a	n/a	1,668,188	n/a	n/a
Reserve - Compensation	-	n/a	n/a	-	n/a	n/a
Reserve - State Funding Reduction	1,013,357	n/a	n/a	-	n/a	n/a
Reserve - Operating	2,092,083	n/a	n/a	1,163,500	n/a	n/a
Reserve - New Campuses	500,000	n/a	n/a	500,000	n/a	n/a
Reserve - Non-operating	315,855	n/a	n/a	230,116	n/a	n/a
<b>TOTAL UNRESTRICTED</b>	<b>293,494,496</b>	<b>219,297,477</b>	<b>74.7%</b>	<b>267,754,154</b>	<b>209,512,404</b>	<b>78.2%</b>
<b>AUXILIARY FUND</b>						
Student Activities	6,752,329	5,252,089	77.8%	6,332,711	4,823,133	76.2%
Sales & Services	4,653,290	3,540,549	76.1%	4,666,963	3,745,986	80.3%
Reserve - Campus	522,176	n/a	n/a	128,938	n/a	n/a
Reserve - District	244,015	n/a	n/a	327,816	n/a	n/a
Transfers-out	147,880	136,392	92.2%	140,800	139,385	99.0%
<b>TOTAL AUXILIARY</b>	<b>12,319,690</b>	<b>8,929,030</b>	<b>72.5%</b>	<b>11,597,228</b>	<b>8,708,504</b>	<b>75.1%</b>
<b>RESTRICTED FUND</b>						
State Appropriations	23,258,341	20,737,608	89.2%	20,959,931	18,866,482	90.0%
Grants & Contracts	29,551,848	18,931,582	64.1%	35,323,332	17,219,259	48.7%
Scholarships	45,954,288	24,802,938	54.0%	45,916,014	24,197,368	52.7%
Subtotal Grants, Contracts & Scholarships	98,764,477	64,472,128	65.3%	102,199,277	60,283,109	59.0%
Richland Collegiate High School	68,372	68,372	100.0%	285,489	283,719	n/a
<b>TOTAL RESTRICTED</b>	<b>98,832,849</b>	<b>64,540,500</b>	<b>65.3%</b>	<b>102,484,766</b>	<b>60,566,828</b>	<b>59.1%</b>
<b>RICHLAND COLLEGIATE H.S.</b>						
Expenditures	2,089,322	1,236,106	59.2%	980,420	641,682	65.4%
<b>TOTAL COLLEGIATE HIGH SCHOOL</b>	<b>2,089,322</b>	<b>1,236,106</b>	<b>59.2%</b>	<b>980,420</b>	<b>641,682</b>	<b>65.4%</b>
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>406,736,357</b>	<b>294,003,113</b>	<b>72.3%</b>	<b>382,816,568</b>	<b>279,429,418</b>	<b>73.0%</b>
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	2,037,000	95.4%	1,894,389	1,816,995	95.9%
LoanStar Loan to Debt Service Fund	208,281	208,281	100.0%	208,281	208,281	100.0%
Institutional Matching-Contracts/Grants	137,098	144,348	105.3%	144,184	141,896	98.4%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,530,705	4,530,705	100.0%	4,003,439	4,003,439	100.0%
Unexpended Plant Fund	8,230,013	7,318,013	88.9%	3,752,763	3,752,763	100.0%
Debt Service Fund	3,051,579	2,288,684	75.0%	2,579,232	1,934,424	75.0%
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>18,292,441</b>	<b>16,527,031</b>	<b>90.3%</b>	<b>12,582,288</b>	<b>11,857,798</b>	<b>94.2%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 425,028,798</b>	<b>\$ 310,530,144</b>	<b>73.1%</b>	<b>\$ 395,398,856</b>	<b>\$ 291,287,216</b>	<b>73.7%</b>

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2007-08 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date - 83.3% of Fiscal Year Elapsed

	June 30, 2008			June 30, 2007		
	Approved Budget	Year-to-Date Actuals	Percent Budget	Approved Budget	Year-to-Date Actuals	Percent Budget
<b>UNRESTRICTED FUND</b>						
Salaries & Wages	\$ 188,430,935	\$ 159,362,090	84.6%	\$ 180,832,475	\$ 154,504,643	85.4%
Staff Benefits	10,090,614	6,990,131	69.3%	10,171,219	7,251,733	71.3%
Purchased Services	13,314,511	10,520,909	79.0%	12,141,434	8,795,762	72.4%
Operating Expenses	69,190,304	38,687,557	55.9%	53,046,390	35,664,590	67.2%
Supplies & Materials	10,154,671	7,322,756	72.1%	9,261,021	6,765,153	73.0%
Minor Equipment	4,491,951	3,984,561	88.7%	4,332,038	4,142,129	95.6%
Capital Outlay	6,729,659	3,697,905	54.9%	7,552,343	2,862,766	37.9%
Charges	(15,620,657)	(11,268,432)	72.1%	(13,144,570)	(10,474,372)	79.7%
<b>SUBTOTAL UNRESTRICTED</b>	<b>286,781,988</b>	<b>219,297,477</b>	<b>76.5%</b>	<b>264,192,350</b>	<b>209,512,404</b>	<b>79.3%</b>
Reserve - Campus	2,791,213	n/a	n/a	1,668,188	n/a	n/a
Reserve - Compensation	-	n/a	n/a	-	n/a	n/a
Reserve - State Funding Reduction	1,013,357	n/a	n/a	-	n/a	n/a
Reserve - Operating	2,092,083	n/a	n/a	1,163,500	n/a	n/a
Reserve - New Campuses	500,000	n/a	n/a	500,000	n/a	n/a
Reserve - Non-operating	315,855	n/a	n/a	230,116	n/a	n/a
Transfers & Deductions:						
Mandatory Transfers:						
Tuition to Debt Service Fund	2,134,765	2,037,000	95.4%	1,894,389	1,816,995	95.9%
LoanStar Loan to Debt Service Fund	208,281	208,281	100.0%	208,281	208,281	100.0%
Institutional Matching - Contracts/Grants	137,098	144,348	105.3%	144,184	141,896	98.4%
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,530,705	4,530,705	100.0%	4,003,439	4,003,439	100.0%
Unexpended Plant Fund	8,230,013	7,318,013	88.9%	3,752,763	3,752,763	100.0%
Debt Service Fund	3,051,579	2,288,684	75.0%	2,579,232	1,934,424	75.0%
<b>TOTAL UNRESTRICTED</b>	<b>311,786,937</b>	<b>235,824,508</b>	<b>75.6%</b>	<b>280,336,442</b>	<b>221,370,202</b>	<b>79.0%</b>
<b>AUXILIARY FUND</b>	<b>12,319,690</b>	<b>8,929,030</b>	<b>72.5%</b>	<b>11,597,228</b>	<b>8,708,504</b>	<b>75.1%</b>
<b>RESTRICTED FUND</b>	<b>98,832,849</b>	<b>64,540,500</b>	<b>65.3%</b>	<b>102,484,766</b>	<b>60,566,828</b>	<b>59.1%</b>
<b>RICHLAND COLLEGIATE HIGH SCHOOL</b>	<b>2,089,322</b>	<b>1,236,106</b>	<b>59.2%</b>	<b>980,420</b>	<b>641,682</b>	<b>65.4%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 425,028,798</b>	<b>\$ 310,530,144</b>	<b>73.1%</b>	<b>\$ 395,398,856</b>	<b>\$ 291,287,216</b>	<b>73.7%</b>

## NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Tuition* has exceeded 100% of budget due to a combination of tuition rate increases, enrollment growth, and additional income collected for students repeating state funded classes for the third time.
- (2) Actual *Taxes for Current Operations* has exceeded 100% of budget due to an increase in property taxes assessed valuation, which was received after the original certified tax roll.
- (3) Actual *Federal Grants & Contracts* has exceeded 100% of budget due to an increase in federal funding for federal work-study received after spring revision.
- (4) Actual *General Revenues* has exceeded 100% of budget due primarily to increased net rental income.
- (5) Actual *Total Unrestricted* reflects a lower than normal percent of budget due primarily to an increase in use of fund balance requests to support bond projects, deferred maintenance, and other initiatives. Actual amounts appear in budgeted functional areas.
- (6) Actual *Investment Income* for the Richland Collegiate High School (RCHS) reflects a higher than normal percent of budget due to the proportion of the pool for RCHS increasing. Projections for FY2009 were increased to support anticipated increases in investment income in the upcoming fiscal year.
- (7) Actual *Public Service* reflects a higher than normal percent of budget due primarily to increased contract training spending.
- (8) – (9) Actual *Repairs & Rehabilitation and Total Unrestricted* reflects a lower than normal percent of budget due primarily to the allocation of fund balance to support bond projects, deferred maintenance, and other initiatives that have not yet been started.

- (10) Actual *Institutional Matching-Contracts /Grants* reflects a higher than normal percent of budget due to JLD required matching funds being greater than the amount budgeted.

FINANCIAL REPORT NO. 37

Acceptance of Gifts

Administration recommends the Board accept the gifts, summarized in the following table, under the donors' conditions.

<u>Gifts Reported in August 2008</u>				
<u>Beneficiary</u>	<u>Purpose</u>	<u>Quantity</u>	<u>Range</u>	<u>Total</u>
DCCCD	Chancellor's Council	1	\$5001 – 50,000	10,000
	Programs and Services	9	\$100 - 5,000	15,544
	Programs and Services	3	\$5,001 – 50,000	96,100
	Scholarships <sup>1</sup>	2	\$100 - 5,000	1,500
	Scholarships <sup>1</sup>	1	\$5,001 – 50,000	12,000
	Rising Star Scholarship	2	\$100 - 5,000	1,500
<b>Total</b>	n/a	<b>18</b>	n/a	<b>\$136,644</b>

<u>Gifts Reported in Fiscal Year 2007-08</u>				
<u>Month Reported</u>	<u>Amount by Category</u>			
	<u>Equipment</u>	<u>Rising Star</u>	<u>Other Gifts</u>	<u>Total</u>
September 2007	\$ 600	\$ 53,500	\$ 70,706	\$124,806
October 2007	6,000	50,100	65,530	121,630
November 2007	850	1,135	56,840	58,825
December 2007	0	0	79,139	79,139
January 2008	140,120	21,600	60,035	221,755
February 2008	15,756	15,750	183,199	214,705
March 2008	0	0	57,773	57,773
April 2008	0	6,760	13,644	20,404
May 2008	2,189	10,882	79,661	92,732
June 2008	0	1,000	44,339	45,339
July 2008	55,050	1,000	33,866	89,916
August 2008	0	1,500	135,144	136,644
<b>Total To Date</b>	<b>\$220,565</b>	<b>\$163,227</b>	<b>\$879,876</b>	<b>\$1,263,668</b>

<u>Gifts Reported in Fiscal Years 2000-01 through 2006-07</u>							
<u>Type</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
Equipment	\$ 368,475	\$3,519,952	\$2,267,725	\$ 187,915	\$ 137,643	\$ 396,503	\$ 64,830
Rising Star	0	0	724,230	439,556	728,836	492,032	57,068
Other Gifts	1,157,444	221,703	734,917	1,135,653	939,058	1,432,358	972,010
<b>Total</b>	<b>\$1,525,919</b>	<b>\$3,741,655</b>	<b>\$3,726,872</b>	<b>\$1,763,124</b>	<b>\$1,805,537</b>	<b>\$2,320,893</b>	<b>\$1,093,908</b>

<sup>1</sup> The "Scholarships" category does not include gifts to the Rising Star program, which are reported as a separate line item.

In July 2008, DCCCD Foundation, Inc. made the following expenditures on behalf of DCCCD:

<u>Purpose</u>	<u>Quantity</u>	<u>Total</u>
Chancellor's Council	1	1,496
Programs and Services	22	110,619
Total	23	112,115

Submitted by Mrs. Betheny Reid, executive director of DCCCD Foundation, Inc.

FINANCIAL REPORT NO. 38

Notice of Grant Awards

Grant Awards Reported in August 2008

*Source:* Arlington Chamber Foundation  
*Beneficiary:* District Office - Subgrantee  
*Amount:* \$20,000  
*Term:* May 1, 2008 – March 31, 2009  
*Purpose:* To provide specific services to the Foundation in support of an Advanced Manufacturing grant funded by the Texas Workforce Commission which is to establish replicable, sustainable and scalable models of curriculum development by aligning educational and workforce training resources with the most pressing demands of area industry; to redefine the image of manufacturing by promoting the National Association of Manufacturers Dream It Do It Campaign; and to develop a regional employer consortium to build skills training curriculum and training capacity for advanced manufacturing, initially focused on CNC Machinists.

*Source:* Texas Higher Education Coordinating Board  
*Beneficiary:* Eastfield College – P-16 Special Advisors Program  
*Amount:* \$15,000  
*Term:* July 1, 2008 – August 31, 2008  
*Purpose:* To develop programs which support the participation and success goals in the state’s master plan for higher education.

*Source:* Texas Higher Education Coordinating Board  
*Beneficiary:* Mountain View College – P-16 Special Advisors Program  
*Amount:* \$15,000  
*Term:* July 1, 2008 – August 31, 2008  
*Purpose:* To develop programs which support the participation and success goals in the state’s master plan for higher education.

*Source:* Texas Higher Education Coordinating Board  
*Beneficiary:* North Lake College – Statewide Vertical Teams  
*Amount:* \$15,000  
*Term:* July 1, 2008 – August 31, 2008  
*Purpose:* Assist with creating teams of public school educators and institutions of higher education faculty that will work on standards and expectations which address what students must know to succeed in post secondary programs and also to evaluate whether high school curriculum prepares students successfully for college-level course work.

*Source:* Texas Higher Education Coordinating Board  
*Beneficiary:* Richland College – Summer Bridge Program  
*Amount:* \$18,250  
*Term:* July 1, 2008 – August 31, 2008  
*Purpose:* To assist rising high school junior and seniors to prepare them for success in post secondary education and to increase programs to support this initiative.

*Source:* U. S. Department of Education – Federal Pell Grant Program  
*Beneficiary:* DCCCD  
*Amount:* \$30,189,339

<u>College</u>	<u>Amount</u>
Brookhaven	\$3,007,310
Cedar Valley	\$3,492,928
Eastfield	\$6,263,657
El Centro	\$4,347,597
Mountain View	\$4,305,253
North Lake	\$2,902,844
Richland	\$5,869,750

*Term:* Fiscal Year 2007-2008  
*Purpose:* Pell grants are awarded only to undergraduate students who have not earned a bachelor's or a professional degree.

*Source:* U. S. Department of Education – Job Location and Development Program  
*Beneficiary:* DCCCD  
*Amount:* \$49,000

<u>College</u>	<u>Amount</u>
Brookhaven	\$7,000
Cedar Valley	\$7,000
Eastfield	\$7,000
El Centro	\$7,000
Mountain View	\$7,000
North Lake	\$7,000
Richland	\$7,000

*Term:* July 1, 2008 – June 30, 2009  
*Purpose:* To develop and maintain student life programs, including career opportunities and counseling.

*Source:* U. S. Department of Education – Upward Bound Federal TRIO Program  
*Beneficiary:* Cedar Valley College and Richland College  
*Amount:* \$793,160 (new awards)

<u>College</u>	<u>Amount</u>
Cedar Valley	\$293,160
Richland (Garland I. S. D.)	\$250,000
Richland (Richardson I. S. D.)	\$250,000

*Term:* September 1, 2008 – August 31, 2009  
*Purpose:* Upward Bound provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. The goal of Upward Bound is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

*Source:* U. S. Department of Education – Upward Bound Federal TRIO Program  
*Beneficiary:* Eastfield College and North Lake College  
*Amount:* \$541,663 (continuation awards)

<u>College</u>	<u>Increase</u>	<u>New Award Amount</u>
Eastfield	\$291,663	\$583,326
North Lake	\$250,000	\$500,000

*Term:* September 1, 2008 – August 31, 2009  
*Purpose:* Upward Bound provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. The goal of Upward Bound is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

*Source:* Workforce Solutions Greater Dallas – WIA Statewide Activity Fund Encouraging Employer Advancement Program  
*Beneficiary:* Bill J. Priest Campus of El Centro College  
*Amount:* \$50,000 award increase, new award total \$1,053,351  
*Term:* October 18, 2006 – June 30, 2008  
*Purpose:* To provide training to incumbent employees and new hires in the WorkSource Training Skills Consortium in Dallas County.

**Source:** Workforce Solutions Greater Dallas – Youth Services Program  
**Beneficiary:** Richland College  
**Amount:** \$1,087,117  
**Term:** July 1, 2008 – June 30, 2009  
**Purpose:** To provide In-School and Out-of-School youth services to disadvantaged youth in Dallas County.

<b>Grant Awards Reported in Fiscal Year 2007-08</b>	
September 2007	\$ 1,358,415
October 2007	10,309,885
November 2007	507,092
December 2007	434,834
January 2008	1,319,127
February 2008	375,860
March 2008	603,672
April 2008	2,200,761
May 2008	979,883
June 2008	183,535
July 2008	457,338
August 2008 <sup>1</sup>	32,793,529
<b>Total To Date</b>	<b>51,523,931</b>

<b>Grant Awards Reported in Fiscal Years 2000-01 through 2006-07</b>							
<u>Type</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
Competitive	\$24,959,783	\$11,917,647	\$20,264,070	\$18,750,094	\$22,137,173	\$17,679,698	\$17,168,910
Pell Grants <sup>1</sup>	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783	29,413,886 <sup>2</sup>
<b>Total</b>	<b>\$38,367,275</b>	<b>\$31,575,670</b>	<b>\$46,463,931</b>	<b>\$48,649,756</b>	<b>\$53,586,988</b>	<b>\$49,147,481</b>	<b>\$46,582,796</b>

Most of the grants in the *Notice of Grant Awards* report are from government agencies. Very occasionally, a private donor may direct a gift to DCCCD rather than to DCCCD Foundation, Inc., in which case the gift from the private donor is included in *Notice of Grant Awards*.

Funding agencies define fiscal years for each grant, which often do not align with DCCCD's fiscal year. DCCCD administers grants in accordance with requirements of the funding agency and its own policies and procedures.

Submitted by Mrs. Betheny Reid, executive director of DCCCD Foundation, Inc.

<sup>1</sup>The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

<sup>2</sup>The 2006-07 Pell Grant total was reported in error and has been corrected in this report. The correct amount for Pell Grants in that year was \$29,413,886 instead of the \$39,780,918 previously reported.

## FINANCIAL REPORT NO. 39

### Approval of Date to Adopt Ad Valorem Tax Rate for 2008

It is recommended that the Board place a proposal on the agenda of the meeting to be held September 2, 2008, to adopt an ad valorem tax rate of \$0.0759 on each \$100 increment of assessed valuation of property for the maintenance and operation of the colleges. Public hearings on the proposed tax rate will be held Tuesday, August 19, 2008, and also on Tuesday, August 26, 2008, as required by the Property Tax Code, if indicated.

### Background

Texas Property Tax Code was enacted in 1979. Each year, usually in July, the Texas Comptroller of Public Accounts publishes *Truth-in-Taxation: A Guide for Setting Tax Rates* that includes any recent amendments to the code. Texas Tax Code 25.05(d) requires that two public hearings be held if the proposed tax rate exceeds the lower of the rollback tax rate or the effective tax rate for maintenance and operations (M&O) taxes.

Notices of the public hearings as well as the results of the record vote must be published in the local newspaper. Each Trustee's vote on this recommendation will appear in one of four categories in the notice: (1) for the proposal, (2) against the proposal, (3) present and not voting, or (4) absent.

At its regular meeting on July 1, 2008, the Board of Trustees approved a schedule for tax rate and budget adoption (Financial Report No. 24) that names the following action for Tuesday, August 5, 2008:

*Regular Board meeting with agenda item to discuss the proposed tax rate. Take a record vote and schedule a public hearing if the proposed tax rate will exceed the effective tax rate.*

As discussed in the Planning and Budget Committee meeting on July 15-16, 2008, administration projected the rate for the debt service interest and sinking requirements on the general obligation bonds (I&S portion of the tax rate) would be \$0.0135 per \$100 valuation. This projection will be adjusted slightly based on the final certified taxable assessed value and results of the bond sale. Trustees do not vote on the I&S portion of the rate except to adopt it at the September meeting, nor is there a public hearing on the I&S portion of the rate.

Because the proposed rate of \$0.0759 per \$100 valuation will generate more tax dollars than for 2007-08 due to growth in the tax base, two public hearings will be

required. They will be held on August 19 and August 26, 2008. The results of the vote on this agenda item will appear in the newspaper announcements of the two public hearings. Minutes from the Board's Planning and Budget Committee discussion about this subject (July 15-16, 2008) appear as a separate item in this agenda.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

FINANCIAL REPORT NO. 40

Adoption of Revised Budget for Richland Collegiate High School (RCHS)  
for 2007-08

It is recommended that the Board of Trustees approve the revised budget for 2007-08.

Background

The Texas Education Agency requires that budgets be revised as often as necessary so that no expenditures exceed any single category. Since there is a need to increase funds available for Public Service for the Richland Collegiate High School, another budget revision beyond the District's regular Spring Revision is necessitated. This is expected to be the final revision needed for the 2007-08 budget year.

The amount of \$19,524 will be transferred from Instruction to Public Service to cover the cost of continuing education classes offered as "high school only" classes.

Submitted by Dr. Stephen Mittelstet, superintendent, Richland Collegiate High School

**RICHLAND COLLEGIATE HIGH SCHOOL  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT, CHARTER HOLDER  
2007-08 PROPOSED CURRENT FUNDS OPERATING BUDGET**

**Unrestricted**

**Revenues and Additions**

	Spring Revision	Proposed Change	Summer Revision
State Funding	\$ 2,079,322	\$ -	\$ 2,079,322
Investment Income	\$ 10,000	\$ -	\$ 10,000
	<u>\$ 2,089,322</u>	<u>\$ -</u>	<u>\$ 2,089,322</u>

**Expenditures & Uses**

	Spring Revision	Proposed Change	Summer Revision
Instruction	\$ 1,138,024	\$ (19,524)	\$ 1,118,500
Public Service	\$ 90,476	\$ 19,524	\$ 110,000
Academic Support	143,500	-	\$ 143,500
Student Services	205,305	-	\$ 205,305
Institutional Support	512,017	-	\$ 512,017
Total	<u>\$ 2,089,322</u>	<u>\$ -</u>	<u>\$ 2,089,322</u>

**Restricted**

**Revenues and Additions**

	Spring Revision	Proposed Change	Summer Revision
Federal Award	\$ 68,372	\$ -	\$ 68,372

**Expenditures & Uses**

	Spring Revision	Proposed Change	Summer Revision
Contracts and Grants	\$ 68,372	\$ -	\$ 68,372

FINANCIAL REPORT NO. 41

Adoption of Resolution for Budget for Richland Collegiate High School (RCHS) for 2008-09

It is recommended that the Board of Trustees adopt the attached resolution approving the budget for 2008-09.

Background

The Richland Collegiate High School opened with its first class of students in August 2006. A second junior class was added for 2007-08. The new proposed budget reflects the revenues and expenditures for supporting both a junior and senior class. Budgeted expenditures have been shifted between functional areas to more closely align with the needs of the RCHS. A public hearing on the 2008-09 budget was held on Tuesday, August 5, 2008, as an earlier agenda item.

The proposed 2008-09 operating budget is \$2,098,852. The estimated expenditures for 2008-09 are in functional areas that relate to TEA categories as follows:

<u>District</u>	<u>TEA</u>
Instruction	11 Instruction
Public Service	
Academic Support	12 Instructional Resources and Media Services 13 Curriculum & Instructional Staff Development
Student Services	31 Guidance, Counseling and Evaluation Services 33 Health Services 35 Food Services
Institutional Support	23 School Leadership 41 General Administration 51 Security & Monitoring Services

Submitted by Dr. Stephen Mittelstet, superintendent, Richland Collegiate High School

**RICHLAND COLLEGIATE HIGH SCHOOL  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT, CHARTER HOLDER  
2008-09 PROPOSED CURRENT FUNDS OPERATING BUDGET**

**Unrestricted**

**Revenues and Additions**

	Summer Revision	Proposed Change	Original
State Funding	\$ 2,079,322	\$ -	\$ 2,079,322
Investment Income	\$ 10,000	\$ 9,530	\$ 19,530
	<u>\$ 2,089,322</u>	<u>\$ 9,530</u>	<u>\$ 2,098,852</u>

**Expenditures & Uses**

	Summer Revision	Proposed Change	Original
Instruction	\$ 1,118,500	\$ 33,585	\$ 1,152,085
Public Service	\$ 110,000	\$ 15,000	\$ 125,000
Academic Support	\$ 143,500	(40,000)	\$ 103,500
Student Services	\$ 205,305	47,695	\$ 253,000
Institutional Support	\$ 512,017	(46,750)	\$ 465,267
Total	<u>\$ 2,089,322</u>	<u>\$ 9,530</u>	<u>\$ 2,098,852</u>

**Restricted**

**Revenues and Additions**

	Summer Revision	Proposed Change	Original
Federal Award	\$ 68,372	\$ (68,372)	\$ -

**Expenditures & Uses**

	Summer Revision	Proposed Change	Original
Contracts and Grants	\$ 68,372	\$ (68,372)	\$ -

**RESOLUTION OF THE BOARD OF TRUSTEES  
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

WHEREAS, on the fifth day of August, 2008, a public hearing was held at the Board Room of the Dallas County Community college District, 701 Elm Street, Dallas, Texas, to hear public comment on the Proposed 2008-2009 Richland Collegiate High School budget and the members of the Board of Trustees were given a full explanation of the proposed budget;

WHEREAS, the meeting was closed from further public comments, and the Board of Trustees, after fully considering the proposed budget is of the opinion that the proposed budget for Richland College High School should be approved; now therefore;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL:

That the proposed budget for the fiscal year beginning September 1, 2008, and ending August 31, 2009, is adopted, and is designated as the official budget for the Richland Collegiate High School for the 2008-09 fiscal year, and is effective on September 1, 2008.

This resolution is effective from and immediately upon its adoption

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Jerry Prater, Chair  
Board of Trustees  
Dallas County Community College District  
and Richland Collegiate High School

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Dr. Wright L. Lassiter, Jr., Secretary  
Board of Trustees  
Dallas County Community College District  
and Richland Collegiate High School

## FINANCIAL REPORT NO. 42

### Approval of Tuition for Continuing Education Courses

It is recommended that approval be given to the attached continuing education course tuitions. This recommendation is made to comply with the Texas Higher Education Coordinating Board guideline: "Tuition and fees for workforce continuing education courses offered for continuing education units (CEUs) must be established by the institution's governing board and be uniformly and consistently assessed."

#### Background

There are three attached lists compiled from information supplied by deans of continuing education at the colleges. The first list is *Retroactive Approval for Workforce Education CEU Reimbursable Courses* and contains courses not included on the May 2008 board agenda that need to be reported for 4<sup>th</sup> quarter reimbursement. The second list is *New Tuition for Workforce Education CEU Reimbursable Courses* and represents changes in tuition costs beginning 1<sup>st</sup> quarter. The third list, *New Workforce Education CEU Courses*, contains courses being offered for the first time during 1<sup>st</sup> quarter. Because the Coordinating Board groups courses of similar content under generic course numbers, course numbers are repeated.

These courses are reimbursed at the same rate per contact hour as equivalent credit courses. Community colleges report CEU courses for contact hour reimbursement at the end of each reporting quarter (1<sup>st</sup> quarter: September – November, 2<sup>nd</sup> quarter: December – February, 3<sup>rd</sup> quarter: March – May, 4<sup>th</sup> quarter: June - August).

Tuition varies according to the following factors:

Direct Costs:           Instructor salaries; materials, software and equipment for specialized courses; special marketing and recruitment efforts

Indirect Costs:         Rental of off-campus facilities.

Submitted by Dr. Andrew Jones, vice chancellor of educational affairs and Ms. Joyce Williams, interim district director of workforce education

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION COURSE TUITION SCHEDULE  
EFFECTIVE FOR 1<sup>ST</sup> QUARTER (SEPTEMBER 1, 2008 – NOVEMBER 30, 2008)**

RETROACTIVE APPROVAL FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES							
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours	Comments/Explanatory Notes
1.	BHC	ETWR	1000	Introduction to Grant Writing	\$ 75	8	Setup after submission of last report.
2.	BHC	ETWR	1043	Technical Writing I	\$ 85	9	See ID #1
3.	EFC	RNSG	1074	Forensic Evidence Collection	\$ 25	2	See ID #1
4.	EFC	ARCE	1052	Structural Drafting	\$ 117	128	See ID #1
5.	EFC	DAAC	1091	Co-Occurring Disorders	\$ 117	48	See ID #1
6.	EFC	DAAC	2007	Addicted Family Intervention	\$ 117	48	See ID #1
7.	EFC	PHTC	2049	Digital Photo II	\$ 117	96	See ID #1
8.	EFC	INMT	1043	Computer Aided Design/Computer Aided Manufacturing	\$ 117	96	See ID #1
9.	NLC	COMG	1006	Occupational Specific Communications Skills	\$ 33	30	See ID #1
10.	NLC	DFTG	1023	Basic Blueprint Reading	\$ 33	30	See ID #1
11.	NLC	DFTG	1091	Blueprint Reading for Electrical	\$ 33	12	See ID #1
12.	NLC	HART	1091	Heating, Ventilation, Refrigeration Technology Commercial Service III	\$ 138	80	See ID #1
13.	NLC	HART	1091	Pneumatic Training: Basic-Advanced	\$ 33	16	See ID #1
14.	NLC	PFPB	2031	Plumbing II - A	\$ 99	76	See ID #1
15.	NLC	PFPB	2033	Plumbing II - B	\$ 99	76	See ID #1
16.	NLC	SRVY	1091	Introduction to Field Engineering	\$ 33	8	See ID #1
17.	NLC	TECM	1013	Applied Construction Math	\$ 33	30	See ID #1
18.	NLC	WLDG	1021	Welding	\$ 99	88	See ID #1
19.	RLC	POFI	1041	Computer Applications II	\$ 117	80	See ID #1

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION COURSE TUITION SCHEDULE  
EFFECTIVE FOR 1<sup>ST</sup> QUARTER (SEPTEMBER 1, 2008 – NOVEMBER 30, 2008)**

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
20.	BHC	EMSP	2036	Advanced Cardiac Life Support Fast Track	\$ 130	8
21.	BHC	EMSP	1019	Basic Cardiac Life Support/Health Care Providers	\$ 60	8
22.	BHC	EMSP	2039	Pediatric Advanced Life Support Fast Track	\$ 130	8
23.	BHC	FRNL	1001	French for Business and Travel I	\$ 130	30
24.	BHC	WLDG	1009	Oxy-Acetylene and Arc Welding Techniques for the Craftsman	\$ 185	39
25.	BHC	WLDG	1003	Oxy-Acetylene and Gas Metal Arc Welding Techniques for the Craftsman	\$ 185	39
26.	BHC	PHTC	1091	Wedding Photography Basics	\$ 92	21
27.	BHC	PHTC	1003	Studio Lighting	\$ 75	16
28.	ECC	CVOP	2031	Trucking Environment and Lifestyle	\$ 152	16
29.	ECC	CVOP	1005	Commercial Drivers License Written Skills	\$ 430	43
30.	ECC	CVOP	2001	Federal Motor Carrier Safety Regulations	\$ 270	27
31.	ECC	CVOP	1013	Professional Truck Driver I	\$ 1,280	80
32.	ECC	CVOP	2005	Fundamental Driving Skills	\$ 672	32
33.	ECC	RADR	2000	Radiographic Pathology	\$ 119	8
34.	ECC	COMG	1003	WE-ESOL Getting Started for the Workplace	\$ 55	48
35.	ECC	COMG	1000	WE- ESOL Level I for the Workplace	\$ 65	60
36.	ECC	COMG	1001	WE- ESOL Level II for the Workplace	\$ 65	60
37.	EFC	POFL	1003	Legal Office Procedures	\$ 300	48
38.	EFC	POFL	1005	Legal Terminology	\$ 300	48
39.	EFC	LGLA	1019	Legal Ethics and Professional Responsibility	\$ 150	24

NEW TUITION FOR WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	College	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
40.	EFC	MDCA	1009	Anatomy and Physiology	\$ 299	48
41.	MVC	ACNT	1015	Payroll Fundamentals	\$ 179	24
42.	MVC	BMGT	1016	Marketing Products and Services	\$ 99	16
43.	MVC	BUSG	1005	Customer Service	\$ 99	16
44.	MVC	HRPO	1004	Business Law and Guidelines	\$ 99	16
45.	NLC	CNBT	1091	Supervisory Training Program III: Problem Solving and Decision Making	\$ 125	20
46.	NLC	ITSC	1012	Beginning Computers	\$ 99	12
47.	NLC	ITSC	1006	Windows in Microsoft Environment	\$ 99	12
48.	RLC	NURA	1013	Medical Administration/Medication Aide	\$ 475	154

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
CONTINUING EDUCATION COURSE TUITION SCHEDULE  
EFFECTIVE FOR 1<sup>ST</sup> QUARTER (SEPTEMBER 1, 2008 – NOVEMBER 30, 2008)**

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
49.	CVC	BMGT	1020	Empowering Leadership	\$ 475	20
50.	CVC	BMGT	1010	Developing Lead Workers	\$ 325	15
51.	CVC	BMGT	1014	Managing in the Real Time Workplace	\$ 595	27
52.	CVC	HRPO	1091	Basic Principles of Human Resources for Small Business	\$ 54	10
53.	CVC	BUSG	1093	Business and Financial Analysis	\$ 130	16
54.	CVC	MRKG	1091	Business Marketing	\$ 70	7
55.	CVC	HMSY	2025	Crisis Management for Business	\$ 113	8
56.	CVC	BUSG	1005	Customer Service Training for Small Business	\$ 28	7
57.	CVC	MRKG	1091	A Guide to Generational Marketing	\$ 52	8
58.	CVC	PRCD	1091	Media Relations: Generating More Media Coverage	\$ 75	16
59.	CVC	HRPO	2007	Organizational Behavior	\$ 117	48
60.	CVC	PRCD	1091	Public Relations for Small Business and Non Profit	\$ 76	8
61.	CVC	ACNT	1010	Quick Books I	\$ 127	12
62.	CVC	BUSG	1091	Strategic Planning	\$ 78	12
63.	CVC	BUSG	1091	The Entrepreneur Business Training	\$ 199	28
64.	CVC	OSHT	1015	OSHA Training, Construction Specific	\$ 200	12
65.	CVC	EMSP	1026	First Aid for Child Care Providers	\$ 32	8
66.	CVC	CDEC	2000	Maintaining Professionalism	\$ 30	8
67.	CVC	CDEC	1009	Understanding Basic Childcare Standards I	\$ 30	8
68.	CVC	CDEC	1009	Understanding Basic Childcare Standards II	\$ 30	8
69.	CVC	CDEC	1002	Wellness Laboratory Experience	\$ 59	16
70.	CVC	LMGT	1093	Inventory Control Management	\$ 40	7
71.	CVC	LMGT	1093	Logistics Training for Managers	\$ 40	7
72.	CVC	LMGT	1093	Storage and Distribution Management	\$ 40	7

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
73.	CVC	LMGT	1093	Transportation/Logistics Management	\$ 40	7
74.	CVC	LMGT	1025	Warehouse and Distribution Center Management	\$ 156	48
75.	CVC	CNBT	1091	Continuous Commissioning Seminar	\$ 199	16
76.	CVC	CNBT	1091	Green Home Economics	\$ 299	32
77.	CVC	INDS	1010	Smart and Sustainable City Growth	\$ 44	8
78.	CVC	INDS	1010	Sustainable Design Concepts and Practices	\$ 44	8
79.	CVC	INDS	1010	Introduction to Sustainability	\$ 44	8
80.	CVC	SLNG	1003	American Sign Language for the Workplace	\$ 112	30
81.	CVC	ITSW	1022	Excel Charts and Graphs	\$ 129	7
82.	CVC	ITSW	1022	Excel Formulas and Calculations	\$ 129	7
83.	CVC	ITSW	1037	Professional PowerPoint Presentations	\$ 129	7
84.	CVC	ARTC	1093	Introduction to Basic Graphic Design	\$ 50	8
85.	CVC	RELE	2031	Real Estate Brokerage	\$ 117	45
86.	CVC	RELE	1023	Real Estate Computer Applications	\$ 130	45
87.	ECC	BMGT	1010	Introduction to Supervision	\$ 125	30
88.	ECC	BMGT	1020	Leadership Skills for Supervisors/Managers	\$ 125	30
89.	ECC	BMGT	2009	Developing Leadership in the Workplace	\$ 150	48
90.	ECC	BMGT	1005	Communications in Management	\$ 150	48
91.	ECC	BUSG	1021	Tax Essentials	\$ 170	7
92.	ECC	BUSG	1025	Developing a Business Plan	\$ 125	18
93.	ECC	MRKG	1091	Effective Advertising and Marketing	\$ 100	12
94.	ECC	BUSG	1020	Record Keeping Accounting	\$ 90	9
95.	ECC	BUSG	1008	Profitable Business Strategies	\$ 99	16
96.	ECC	HRPO	1000	Human Resource Basics	\$ 100	7
97.	ECC	BMGT	1022	Communication in Business	\$ 100	15
98.	ECC	ITSC	1012	Online Beginning Computers	\$ 75	24

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
99.	ECC	SCIT	1007	Applied Human Anatomy and Physiology I	\$ 295	64
100.	ECC	HITT	2045	Coding Certification Exam Review	\$ 140	30
101.	ECC	DMSO	2000	Breast Sonography	\$ 199	18
102.	ECC	RADR	2000	Digital Imaging and Workflow Concepts	\$ 99	8
103.	ECC	RADR	2000	Computed Tomography Registry Review	\$ 99	8
104.	ECC	HPRS	1091	Basic Interpretation for Bilingual Medical Assistants I	\$ 225	30
105.	ECC	HPRS	1091	Basic Interpretation for Bilingual Medical Assistants II	\$ 225	30
106.	ECC	SCWK	2002	CPS (Child Protective Services) Mediation Training	\$ 250	24
107.	ECC	CMDR	2006	Ethics for Conflict Management	\$ 117	48
108.	ECC	CMDR	2003	Arbitration and Dispute Resolution	\$ 117	48
109.	EFC	TECM	1013	Occupational Math	\$ 50	7
110.	EFC	BMGT	1022	Persuasive Communication	\$ 125	20
111.	EFC	BMGT	1091	Team Building	\$ 125	20
112.	EFC	OSHT	1015	Occupational Safety and Health Administration Ten Hour Construction Safety Course	\$ 150	10
113.	EFC	ELPT	2000	Electrical Code Law Review	\$ 40	4
114.	EFC	CETT	1041	Solid State Circuits	\$ 156	96
115.	EFC	CJLE	1059	Intermediate Spanish for Law Enforcement	\$ 100	40
116.	EFC	CJLE	1030	New Supervisors	\$ 100	24
117.	EFC	CDEC	1091	Teachers Relating to Diverse Families	\$ 35	7
118.	EFC	FMKT	1091	Silk/Dried Fall Holidays Flower Arranging	\$ 110	36
119.	EFC	FMKT	2035	Flower Shop Operation	\$ 100	33
120.	EFC	PHTC	1004	Introductory Professional Photography	\$ 96	24
121.	EFC	ARTC	1090	Adobe Photoshop CS3	\$ 150	36
122.	MVC	BMGT	1010	Supervisory Skills	\$ 99	16
123.	MVC	BMGT	1014	Team Building	\$ 99	16
124.	NLC	BMGT	1020	The Art of Leadership Demystified	\$ 99	21

NEW WORKFORCE EDUCATION CEU REIMBURSABLE COURSES						
ID	Campus	Course Rubric	Course Number	Local Course Title (no abbreviations)	Total Tuition	Total Contact Hours
125.	NLC	COMG	1009	Career English: Effective Workplace Communication II	\$ 85	24
126.	NLC	ETWR	1043	Business English for English as a Second Language	\$ 150	40
127.	NLC	ITNW	1001	Introduction to Computer Based Communication Programs	\$ 89	9
128.	NLC	ITSE	2032	Java Application Design and Development (Advanced)	\$ 175	20
129.	NLC	ITSE	1042	Java Fundamentals (Intermediate)	\$ 175	20
130.	NLC	ITSE	1091	Object-Oriented Concepts, Design and Analysis - (Introduction)	\$ 175	20
131.	NLC	ITSW	1046	Excel II 2007	\$ 99	12
132.	NLC	ITSW	1053	Access I 2007	\$ 119	12
133.	NLC	ITSW	1022	Excel I 2007	\$ 99	12
134.	NLC	ITSW	1037	PowerPoint 2007	\$ 99	12
135.	NLC	POFI	1005	Publisher 2007	\$ 119	16
136.	NLC	POFI	1024	Word I 2007	\$ 99	12
137.	NLC	POFT	1004	Business Writing for Professionals	\$ 85	24
138.	NLC	POFT	1002	Career English: Improving Fluency, Part II	\$ 85	24
139.	RLC	CPMT	1001	Remote Support Technician Test Review, 220-603	\$ 199	20
140.	RLC	CPMT	1001	Depot Technician Test Review, 220-604	\$ 199	20
141.	RLC	CPMT	2050	Managing and Maintaining PC I	\$ 395	48
142.	RLC	CPMT	2050	Managing and Maintaining PC II	\$ 250	32
143.	RLC	EECT	2037	Wireless Data Systems	\$ 117	112
144.	RLC	GAME	2034	Project Development II	\$ 117	96
145.	RLC	ITNW	1004	Small Network/Security	\$ 75	8
146.	RLC	ITSC	1008	Customer Service Support/Help Desk	\$ 235	32
147.	RLC	ITSC	1008	Help Desk Concepts	\$ 175	32
148.	RLC	ITSE	1042	SQL (Structured Query Language)	\$ 350	40
149.	RLC	LGLA	1005	Alternative Dispute Resolution: Mediation	\$ 180	40
150.	RLC	TVRM	1002	Home Based Travel Business	\$ 117	48

## FINANCIAL REPORT NO. 43

### Approval of Agreement with Condensed Curriculum International, Inc.

It is recommended that authorization be given to approve an agreement with Condensed Curriculum International Inc. in an amount not to exceed \$48,702 for the period September 1, 2008 through August 31, 2009, to provide EKG technician courses for Brookhaven College.

#### Background

This is a partnership between Brookhaven College and Condensed Curriculum International, Inc to provide EKG technician courses. Condensed Curriculum International, Inc. will provide instructors and materials. Brookhaven College will register students and maintain students' records.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the cabinet resource named below. Parties who responded to the invitation are the following:

ATI Career Training Center  
Condensed Curriculum  
HTI High-Tech Institute  
Platt Health Careers Training

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Sharon L. Blackman, president.

Estimated expenditures not to exceed \$48,702. Financial resources will be budgeted in account # 11-02-705000-22321.

Submitted by Dr. Sharon Blackman, president, Brookhaven College and Mr. Vernon Hawkins, associate vice president of corporate and continuing education

## FINANCIAL REPORT NO. 44

### Approval of Agreement with Ed2Go/Cengage Learning

It is recommended that authorization be given to approve an agreement with Ed2Go/Cengage Learning in an amount not to exceed \$414,420 for the period September 10, 2008 through August 31, 2009, to provide on-line computer courses for Brookhaven College.

#### Background

This is a partnership between Brookhaven College and Ed2Go/Cengage Learning to provide on-line computer courses. Ed2Go/Cengage Learning will provide instructors and materials for the courses. Brookhaven College will register students and maintain students' records.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the cabinet resource named below. Parties who responded to the invitation are the following:

360training.com.com Inc.  
click2learn.com  
Ed2Go/Cengage Learning

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Sharon L. Blackman, president.

Estimated expenditures not to exceed \$414,420. Financial resources will be budgeted in account # 11-02-705000-22321.

Submitted by Dr. Sharon Blackman, president, Brookhaven College and Mr. Vernon Hawkins, associate vice president of corporate and continuing education

## FINANCIAL REPORT NO. 45

### Approval of Agreement with Fluid Logistics Academy

It is recommended that authorization be given to approve an agreement with Fluid Logistics Academy in an amount not to exceed \$320,006 for the period September 1, 2008 through August 31, 2009, to provide truck driver training for Brookhaven College.

#### Background

This is a partnership between Brookhaven College and Fluid Logistics Academy to provide truck driver training. Fluid Logistics will provide instructors and materials. Brookhaven College will register students and maintain students' records.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the cabinet resource named below. Parties who responded to the invitation are the following:

#### ATDS

Continental Truck Driving Training  
Fluid Logistics  
Schneider Training Academy

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Sharon L. Blackman, president.

Estimated expenditures not to exceed \$320,006. Financial resources will be budgeted in account # 11-02-705000-22321.

Submitted by Dr. Sharon Blackman, president, Brookhaven College and Mr. Vernon Hawkins, associate vice president of corporate and continuing education

## FINANCIAL REPORT NO. 46

### Approval of Agreement with Gatlin Education Services

It is recommended that authorization be given to approve an agreement with Gatlin Education Services in an amount not to exceed \$638,100 for the period September 10, 2008 through August 31, 2009, to provide on-line computer courses for Brookhaven College.

#### Background

This is a partnership between Brookhaven College and Gatlin Education Services to provide on-line computer courses. Gatlin Education Services will provide instructors and materials. Brookhaven College will register students and maintain students' records.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the cabinet resource named below. Parties who responded to the invitation are the following:

click2learn.com  
Gatlin Education Services  
JER Group, Inc.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Sharon L. Blackman, president.

Estimated expenditures not to exceed \$638,100. Financial resources will be budgeted in account # 11-02-705000-22321

Submitted by Dr. Sharon Blackman, president, Brookhaven College and Mr. Vernon Hawkins, associate vice president of corporate and continuing education

## FINANCIAL REPORT NO. 47

### Approval of Agreement with Herrington Publishing

It is recommended that authorization be given to approve an agreement with Herrington Publishing in an amount not to exceed \$27,750 for the period September 1, 2008 through August 31, 2009, to provide Montessori pre-primary teacher certification preparation courses for Brookhaven College.

#### Background

This is a partnership between Brookhaven College and Herrington Publishing to provide Montessori pre-primary teacher certification preparation courses. Herrington Publishing will provide instructors and materials. Brookhaven College will register students and maintain students' records.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the cabinet resource named below. Parties who responded to the invitation are the following:

Albanesi Educational Center  
Dallas Montessori Academy  
Herrington Publishing

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Sharon L. Blackman, president.

Estimated expenditures not to exceed \$27,750. Financial resources will be budgeted in account # 11-02-705000-22321.

Submitted by Dr. Sharon Blackman, president, Brookhaven College and Mr. Vernon Hawkins, associate vice president of corporate and continuing education

## FINANCIAL REPORT NO. 48

### Approval of Agreement with Reed Educational Services

It is recommended that authorization be given to approve an agreement with Reed Educational Services in an amount not to exceed \$200,310 for the period September 10, 2008 through August 31, 2009, to provide on-line computer courses for Brookhaven College.

#### Background

This is a partnership between Brookhaven College and Reed Educational Services to provide on-line computer courses. Reed Educational Services will provide instructors and materials for the courses. Brookhaven College will register students and maintain students' records.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the cabinet resource named below. Parties who responded to the invitation are the following:

360training.com.com Inc.  
click2learn.com  
Reed Educational Services

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Sharon L. Blackman, president.

Estimated expenditures not to exceed \$200,310. Financial resources will be budgeted in account # 11-02-705000-22321.

Submitted by Dr. Sharon Blackman, president, Brookhaven College and Mr. Vernon Hawkins, associate vice president of corporate and continuing education

## FINANCIAL REPORT NO. 49

### Approval of Agreement with Virtual Assistance U - The Jordan Group

It is recommended that authorization be given to approve an agreement with Virtual Assistance U - The Jordan Group in an amount not to exceed \$115,200 for the period September 10, 2008 through August 31, 2009, to provide on-line computer courses for Brookhaven College.

#### Background

This is a partnership between Brookhaven College and Virtual Assistance U - The Jordan Group to provide on-line computer courses. Virtual Assistance U - The Jordan Group will provide instructors and materials for the courses. Brookhaven College will register students and maintain students' records.

Copies of 1) the invitation to prospective parties for statements of qualifications, price and availability, and 2) the rating instrument for evaluating respondents' competency, experience and capability relative to the assignment, are available from the cabinet resource named below. Parties who responded to the invitation are the following:

Ed2Go/Cengage Learning  
Gatlin Education Services  
Virtual Assistance U - The Jordan Group

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Sharon L. Blackman, president.

Estimated expenditures not to exceed \$115,200. Financial resources will be budgeted in account # 11-02-705000-22321.

Submitted by Dr. Sharon Blackman, president, Brookhaven College and Mr. Vernon Hawkins, associate vice president of corporate and continuing education

## FINANCIAL REPORT NO. 50

### Approval of Agreement with Bishop Lynch High School

It is recommended that authorization be given to approve an agreement with Bishop Lynch High School in an amount not to exceed \$140,000 for the period of August 25, 2008 through August 11, 2009 to conduct Dual Credit courses for Eastfield College.

#### Background

Eastfield College has offered dual credit enrollment in college-level courses to Bishop Lynch High School since the late 1980's. It has grown to the largest high school participating in the dual credit program. Approximately 400 Bishop Lynch High School students will enroll in dual credit courses each semester.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Carol Brown, president.

Estimated expenditures are not to exceed \$140,000.

Submitted by Dr. Carol Brown, president, Eastfield College

## FINANCIAL REPORT NO. 51

### Approval of Interlocal Agreement with City of Garland (Police Department)

It is recommended that authorization be given to approve an interlocal agreement with City of Garland (Police Department) in an amount not to exceed \$56,000 for the period September 1, 2008 through August 31, 2009 to provide instructional services to the City's Police Department for Eastfield College.

#### Background

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (Local), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal cooperation contract and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (Legal) provides this direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be renewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Carol Brown, president.

Estimated expenditures are not to exceed \$56,000.

Submitted by Dr. Carol Brown, president, Eastfield College

## FINANCIAL REPORT NO. 52

### Approval of Interlocal Agreement with City of Mesquite

It is recommended that authorization be given to approve an interlocal agreement with the City of Mesquite in an amount not to exceed \$25,000 for the period of September 1, 2008 through August 31, 2009 for training provided by Eastfield College.

#### Background

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal cooperation contract and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides this direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be renewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Carol Brown, president.

Estimated revenue is \$25,000.00

Submitted by Dr. Carol Brown, president, Eastfield College

## FINANCIAL REPORT NO. 53

### Approval of Agreement with Lean Transformations

It is recommended that authorization be given to approve an agreement with Lean Transformations in an amount not to exceed \$225,000 for the period August 6, 2008 through August 31, 2009, to provide various training programs to corporate customers of the Bill Priest Institute and El Centro College.

#### Background

This is a contract for educational services. A distinguished feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegations of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

The Bill Priest Institute, a campus of El Centro College, is strategically focusing on serving customers with performance excellence training and related services. To offer a wide range of performance excellence services, it is important for the Bill Priest Institute to expand our resources for training providers with expertise in various programs such as Lean Enterprise content training, Six Sigma, quality tools and approaches, such as Kaizen, TWI, Kanban, Value Stream Mapping, Hoshin Planning, etc., and Leadership development to help an organization transform the culture to support performance excellence initiatives. The agreement with Lean Transformations, if approved, spans the period of August 6, 2008 through August 31, 2009 and engages the Lean Transformation trainers and subject experts as an option to schedule training with our customers.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, David Browning, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Paul McCarthy, president.

Estimated revenues are \$333,000. Estimated expenditures are \$225,000. Financial resources will be budgeted in account # 11-20-703010-22321.

Submitted by Dr. Paul McCarthy, president, El Centro College and Ms. Genie Dillon, director, solutions development

## FINANCIAL REPORT NO. 54

### Approval of Agreement with Cistercian Preparatory School

It is recommended that authorization be given to approve an agreement with Cistercian Preparatory School for \$50,000 for the period August 25, 2008 through June 1, 2009, to provide dual credit academic courses for Cistercian Preparatory School for North Lake College.

#### Background

Since the opening in 1977, North Lake College has offered dual credit enrollment in college-level English, government, calculus, biology, chemistry, and physics courses for seniors enrolled in Cistercian Preparatory School. Approximately 45 students each semester will enroll in these dual credit courses.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Christa Slejko, vice-president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Herlinda M. Glasscock, president.

Estimated revenues are based on state reimbursement. Estimated expenditures are \$50,000. Financial resources are budgeted in account #11-07-403522-22301, 11-07-404274-22301, 11-07-403768-22301, 11-07-402461-22301, 11-07-403962-22301, 11-07-403966-22301.

Submitted by Dr. Herlinda Glasscock, president, North Lake College

## FINANCIAL REPORT NO. 55

### Approval of Agreement with Dallas Joint Apprentice Committee for the Plumbing and Pipefitting Industry

It is recommended that authorization be given to approve an agreement with Dallas Joint Apprentice Committee for the Plumbing and Pipefitting Industry in an amount not to exceed \$57,136 for the period September 1, 2008 through August 31, 2009, to provide credit and non-credit instruction for North Lake College.

#### Background

The Dallas Joint Apprentice Committee for the Plumbing and Pipefitting Industry has requested the delivery of credit and non-credit plumbing and pipefitting instruction for the apprentices at its facility. This instruction is offered through the construction technology program at North Lake College. Approximately 600 apprentices (300 per semester) will enroll for this instruction.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Christa Slejko, vice-president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Herlinda M. Glasscock, president.

Estimated revenues from tuition are \$54,000. Estimated expenditures are \$57,136. Financial resources are budgeted in rental/lease-building account #23801 in division #11-07-505791, and in classroom supplies account #24101 in division #11-07-505791.

Submitted by Dr. Herlinda Glasscock, president, North Lake College

**Summary of Recommendations for Agreements  
With Minority and Woman Owned Businesses  
(Tab 56)**

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	4	100	1,368,030	100
Total	4	100	1,368,030	100

Respondents from Which Recommendations for Agreements  
In the Financial Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	12	100
Total	12	100

Recommendations in the Financial Reports Sections  
September 4, 2007 – Aug. 5, 2008

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	3	25	356,070	5
Not classified	9	75	6,153,166	95
Total	12	100	6,509,236	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

PERSONNEL REPORT NO. 57

Consideration of Resignations, Retirements and Phased Faculty Retirements

RESIGNATIONS

Saenz, Ruben (Brookhaven)	Assistant to the Vice President of Student Development	August 5, 2008
Arocha, Maria (Eastfield)	College Director of School Alliance and Institutional Outreach	July 4, 2008
Fernandes, Jennifer (Eastfield)	Instructor, Biology	August 31, 2008
Snowton, Wanda (Eastfield)	Senior Training Consultant	June 13, 2008
Adegbola, Maxine (El Centro)	Instructor, Nursing	September 1, 2008
Fields, Brenda (El Centro)	Instructor, Nursing	September 1, 2008
Oglesby, Sarah (El Centro)	Coordinator, Student Services	July 31, 2008
Rosas, Jorge (Mountain View)	Campus Peace Officer (Full-time)	July 4, 2008
Chapman, Sidney (Richland)	Instructor, Philosophy	August 31, 2008
Hanshaw, Mark (Richland)	Instructor, Ethnic Studies	August 20, 2008
Key, Shelly (Richland)	Director, Admissions/Registrar	June 20, 2008

RETIREMENTS

Tucker, Bill (Bill Priest Institute)	Assistant to the Chancellor-Community Campus Development	August 31, 2008
Farmer, Jimmie (District Service Center)	Civil Engineer	August 31, 2008

Neeley-Plog, Claudia (El Centro) Instructor, Graphic Design August 31, 2008

Cortez, Lionel (Mountain View) Faculty Counselor August 17, 2008

### PHASED FACULTY RETIREMENTS

Christman, Calvin (Cedar Valley) Instructor, Art Academic Year 2008-2009

Holman, Morris (Eastfield) Instructor, Social Science Academic Year 2008-2009

### Background

#### Resignations

Mr. Ruben Saenz (Brookhaven) and Ms. Maria Arocha (Eastfield) is resigning for personal reasons. Ms. Jennifer Fernandes (Eastfield) is resigning to relocate to Florida. Ms. Wanda Snowton (Eastfield), Dr. Maxine Adegbola (El Centro) and Ms. Brenda Fields (El Centro) are resigning for personal reasons. Ms. Sarah Oglesby (El Centro) is resigning to accept a position at the Community College of Denver. Mr. Jorge Rosas (Mountain View) is resigning for personal reasons. Mr. Sidney Chapman (Richland) is resigning from his phased faculty retirement participation effective August 31, 2008. Dr. Mark Hanshaw (Richland) is resigning to accept a position at Texas Wesleyan University. Ms. Shelly Key (Richland) is resigning for personal reasons.

#### Retirements

Mr. Bill Tucker (Bill Priest Institute) is retiring after serving the district for thirty-nine years. Mr. Jimmie Farmer (District Service Center) is retiring after serving the district for ten years. Dr. Claudia Neeley-Plog (El Centro) is retiring after serving the district for forty-one years. Dr. Lionel Cortez (Mountain View) is retiring after serving the district for thirty-six years.

#### Phased Faculty Retirements

Dr. Calvin Christman (Cedar Valley) has declared his participation in the phased faculty retirement program after serving the district for thirty-two years. Mr. Morris Holman (Eastfield) has declared his participation in the phased faculty retirement program after serving the district for forty-one years.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

PERSONNEL REPORT NO. 58

Approval of Warrants of Appointment for Security Personnel

It is recommended that warrants of appointment be approved for the following College Police/Peace Officers for the period indicated:

NAME	PERIOD OF APPOINTMENT
King, Brittini (Cedar Valley) (Part-time)	From 8:00 a.m., August 6, 2008, through termination of DCCCD employment
Reagan, Eric (Cedar Valley) (Full-time)	From 8:00 a.m., August 6, 2008, through termination of DCCCD employment
Todwong, James (Cedar Valley) (Part-time)	From 8:00 a.m., August 6, 2008, through termination of DCCCD employment

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

PERSONNEL REPORT NO. 59

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

ROBERT ROSENBALM (LeCroy) -- \$49,780 per year from August 6, 2008 through August 31, 2008 and September 1, 2008 through August 31, 2009, plus \$125 per month business and travel allowance

Associate Dean, Distance Learning Programs and Outreach

Biographical Sketch: M.A., Amberton University, Garland, TX; B.A., Southern Methodist University, Dallas, TX

Experience: Coordinator, Educational Technologies, Manager, Distance Learning Marketing and Telecommunications Marketing Executive, LeCroy Center

SANDY WYCHE (Brookhaven) -- \$76,500 per year from August 6, 2008 through August 31, 2008 and September 1, 2008 through August 31, 2009, plus \$180 per month business and travel allowance

Executive Dean

Biographical Sketch: M.S. and B.A., Texas A&I University, Kingsville, TX

Experience: Area Manager, Southwestern Bell, Dallas, TX; Full-time Faculty, El Centro College; Interim Executive Dean, Brookhaven College

CAROLE MONTGOMERY (Cedar Valley) -- \$36,384 per year from August 6, 2008, 2008 through August 31, 2008 and September 1, 2008 through August 31, 2009, plus \$95 per month business and travel allowance

Program Director, Career and Continuing Education

Biographical Sketch: M.A. and B.S., University of Northern Colorado, Greeley, CO

Experience: Program Director, Eastfield and Cedar Valley Colleges

KETAH HOLMES (El Centro) -- \$36,384 per year from August 6, 2008 through August 31, 2008 and September 1, 2008 through August 31, 2009, plus \$235 per month business and travel allowance

Director, Student Programs and Resources

Biographical Sketch: M.S., Marshall University, Huntington, WV; B.S., West Virginia University, Morgantown, WV

Experience: Academic Coordinator, National Football Foundation Junior Players Development Camp, Charlotte, NC; Student Services Specialist, El Centro College

RAMON HERRERA (Mountain View) -- \$36,384 per year from August 6, 2008 through August 31, 2008 and September 1, 2008 through August 31, 2009, plus \$95 per month business and travel allowance

Librarian III

Biographical Sketch: M.S. and B.S., University of North Texas, Denton, TX

Experience: Computer Technician/Library Assistant, University of North Texas-Dallas Campus, Dallas, TX; Librarian II, Mountain View College

DERRICK LOGOZZO (Richland) -- \$55,500 per year from September 1, 2008 through August 31, 2009, plus \$125 per month business and travel allowance

Director of Instrumental Music

Biographical Sketch: M.A., University of North Texas, Denton, TX; B.A., Capital University Conservatory of Music, Columbus, OH

Experience: Adjunct Faculty, Eastfield College; Percussion Director, Duncanville High School-Duncanville Independent School District, Duncanville, TX; Associate Band Director, Centennial High School-Frisco Independent School District, Frisco, TX

ENMANUEL ROMERO (Richland) -- \$38,917 per year from August 2, 2008 through August 31, 2008 and September 1, 2008 through August 31, 2009, plus \$95 per month business and travel allowance

Director of Community Programs

Biographical Sketch: B.S., Dallas Baptist University, Dallas, TX

Experience: Transition Specialist, Women in Community Service, Dallas, TX; Employment Specialist, Goodwill Industries of Dallas, Dallas, TX; Director of Community Programs-Visiting Scholar, Richland College

#### GRANT-FUNDED APPOINTMENT ADMINISTRATOR

RONALD BOWMAN (Richland) -- \$52,810 per year from August 2, 2008 through August 31, 2008 and September 1, 2008 through August 31, 2009, plus \$125 per month business and travel allowance

Project Leader

Biographical Sketch: B.S., Texas State University, San Marcos, TX

Experience: Center Manager ACS/Lockheed Martin, Dallas, TX; Director of Youth Services, Goodwill Industries, Dallas, TX; Project Leader-Visiting Scholar, Richland College

#### EXTENSION OF INTERIM ADMINISTRATIVE CONTRACT

MARLON MOTE (Cedar Valley) -- \$49,075

Interim Director, Institutional Research

Note: It is recommended that Mr. Mote's administrative contract be extended through

August 31, 2009 or until the hiring of a Director, Institutional Research, whichever occurs first.

### SPECIAL ADMINISTRATIVE APPOINTMENT PROGRAM

IK-SEONG JOO (Cedar Valley) -- \$75,000 per year from August 6, 2008 through August 31, 2008 and September 1, 2008 through August 31, 2009, plus \$180 per month business and travel allowance

Chief Sustainable Development Officer

Biographical Sketch: Ph.D., University of Nebraska-Lincoln, Lincoln, NE; M.S. and B.S., Pukyong National University, Busan, Korea

Experience: Research Assistant, University of Nebraska-Lincoln, Lincoln, NE; Engineering Director, Bes-Tech, Inc., Dallas, TX

### REGULAR APPOINTMENT FACULTY

AARON CLARK (Brookhaven) -- \$40,400 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, English

Biographical Sketch: M.A. and B.A., University of Texas at Dallas, Richardson, TX

Experience: Adjunct Faculty, Collin County Community College District-Springcreek Campus, Plano, TX; Instructional Associate and Adjunct Faculty, Brookhaven College

SHELIA SIMON (Cedar Valley) -- \$42,800 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Marketing, Management and Business

Biographical Sketch: M.B.A., Amber University, Garland, TX; B.S., Grambling State University, Grambling, LA

Experience: Visiting Scholar-Faculty, Cedar Valley College

THREEDANUJ UNGCHUSRI (Cedar Valley) -- \$50,370 (Range F04 – earned doctorate) Academic Year 2008-2009

Instructor, Biology

Biographical Sketch: Ph.D., University of Texas Southwestern Medical Center, Dallas, TX; D.D.S. and B.S., Chulalongkorn University, Bangkok, Thailand; M.S., Baylor University, Waco, TX;

Experience: Trainer, University of Texas Southwest Medical Center, Dallas, TX; Adjunct Faculty and Coordinator, Science Lab, Brookhaven College

RONALD SCHMIDT (El Centro) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Accounting

Biographical Sketch: M.B.A. and M.S., University of Dallas, Irving, TX; B.B.A., Texas

State University, San Marcos, TX

Experience: Controller and Manager of Operations, Concepts in Cabinetry, St. Hedwig, TX; Principal/Consultant, Strategic CFO Solutions, Highland Village, TX; Adjunct Faculty, El Centro College

MARVIN DREWS (North Lake) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Logistics

Biographical Sketch: M.A. and B.S., University of Texas at Dallas, Richardson, TX

Experience: Adjunct Faculty, North Lake College; Vice President, American Ironhorse Motorcycles, Fort Worth, TX; Director of Strategic Accounts, Agility Logistics, Irving, TX

ELIAZAR MARTINEZ (North Lake) -- \$47,553 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, CISCO/CIT

Biographical Sketch: M.B.A., Dallas Baptist University Dallas, Dallas, TX

Experience: Network Support Specialist, Network Manager and Full-time Faculty, El Centro College

RODERICK CROWDER (Richland) -- \$64,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Engineering

Biographical Sketch: M.S. and B.S., University of Texas at Arlington, Arlington, TX

Experience: Adjunct Faculty and Director, University of Texas at Arlington, Arlington, TX; Director, Technical Support, Cedar Valley College

AHMED RASHED (Richland) -- \$47,544 (Range F03 – Masters Degree and 48 additional hours) Academic Year 2008-2009

Instructor, Mathematics

Biographical Sketch: M.S. and B.S., University of North Texas, Denton, TX

Experience: Teaching Fellow, University of North Texas, Denton, TX; Adjunct Faculty, Richland College; Full-time Faculty, Eastfield College

#### ALTERNATIVE APPOINTMENT FACULTY

ANNA DYE (Brookhaven) -- \$53,892 (Range F02 – Masters Degree and 24 additional hours) 10.5 month beginning August 1, 2008 through May 31, 2009

Instructor, Nursing

Biographical Sketch: M.S.N., Texas Health Science Center, San Antonio, TX; M.S., Angelo State University, San Angelo, TX; B.S.N., Evansville College, Evansville, IN

Experience: Assistant Professor of Nursing, Angelo State University, San Angelo, TX; Nursing Program Coordinator, Hamilton College-Omaha Campus, Omaha, NE; Director of

Nursing, Concorde Career Institute, Arlington, TX

GRACE RUTHERFORD (Brookhaven) -- \$65,877 (Range F03 – Masters Degree and 48 additional hours ) 10.5 month beginning August 1, 2008 through May 31, 2009

Instructor, Nursing

Biographical Sketch: M.S., Texas Woman's University, Denton, TX; B.S.N., Texas Christian University, Fort Worth, TX

Experience: Faculty, Paris Junior College, Paris TX; Public Health Nurse, Hunt County Health Department, Greenville, TX; Full-time Faculty, Mountain View College

#### TEMPORARY APPOINTMENT FACULTY

LEA DAVIS (El Centro) -- \$40,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Management

Biographical Sketch: M.S. and B.B.A., Abilene Christian University at Dallas, Garland, TX

Experience: Interim Director, Purchasing/Business Diversity and Manager, Special Collections Division, City of Dallas, Dallas, TX; Adjunct and Temporary Faculty, El Centro College

LEONARD FORTUNA (El Centro) -- \$40,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Developmental Math

Biographical Sketch: B.S., University of Southern Maine, Portland, ME

Experience: Adjunct Faculty, University of Southern Maine, Gorham, ME; Adjunct Faculty, El Centro College

WILLIAM HORNYAK (El Centro) -- \$40,000 at 80% (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Sociology

Biographical Sketch: M.A., Valparaiso University, Valparaiso, IN; B.S., Purdue University, West Lafayette, IN

Experience: Adjunct Faculty, University of North Texas, Denton, TX; Adjunct Faculty, Texas A&M University-Commerce, Commerce, TX; Adjunct Faculty, El Centro College

WENDI PIERCE (El Centro) -- \$40,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, English

Biographical Sketch: M.A., Southern Methodist University, Dallas, TX; B.A., Texas Christian University, Fort Worth, TX

Experience: Adjunct Faculty, Southern Methodist University, Dallas, TX; Adjunct Faculty, Tarrant County College-Northwest Campus, Fort Worth, TX; Adjunct and

Temporary Faculty, El Centro College

JACKIE PORTER (El Centro) -- \$40,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Information Technology

Note: It is recommended that Mr. Porter fill a temporary assignment until May 14, 2009, due to a full-time faculty member serving as the Director of Distance Learning.

DENISE SHIPLEY (Mountain View) -- \$40,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Biology

Biographical Sketch: M.S., University of Texas at Arlington, Arlington, TX; B.S., Texas Wesleyan University, Fort Worth, TX

Experience: Teacher, Arlington High School-Arlington Independent School District, Arlington, TX; Adjunct Faculty, Mountain View College

BRETT BODILY (North Lake) -- \$40,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, English

Biographical Sketch: M.A. and B.A., University of North Texas, Denton, TX

Experience: Teacher, The Colony School-Lewisville Independent School District, Flower Mound, TX; Adjunct Faculty, North Central Texas College, Corinth, TX; Adjunct Faculty, North Lake College

#### VISITING SCHOLAR APPOINTMENT FACULTY

BYRON McGOUGH (El Centro) -- \$47,610 (Range F04 – Earned doctorate) Academic Year 2008-2009

Instructor, Conflict Management

Biographical Sketch: J.D., Southern Methodist University, Dallas, TX; M.L.L., Pepperdine University-School of Law, Malibu, CA; B.A., University of Texas at Austin, Austin, TX

Experience: Lawyer, McGough Law Firm, PLLC, Dallas, TX; Assistant City Attorney, City of Dallas, Dallas, TX; Adjunct Faculty, El Centro College

JOSEPH BROCKWAY (Mountain View) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Spanish

Biographical Sketch: M.A., University of Central Arkansas, Conway, AR; B.A., Eastern New Mexico University, Portales, NM

Experience: Teacher, Becky Lowery Freshman Center, Allen, TX; Adjunct Faculty, Brookhaven College

MEREDITH McCOLLUM (Mountain View) -- \$44,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009  
Instructor, Health Information Management (HIM)  
Biographical Sketch: M.B.A., DeVry University, Irving, TX; B.S., Medical University of South Carolina, Charleston, SC  
Experience: HIM Coding Consultant, K Force, Tampa, FL; Adjunct Faculty, Mountain View College

SONIA BUSH (North Lake) -- \$41,400 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009  
Instructor, English  
Biographical Sketch: M.A., Ohio State University, Columbus, OH; B.A., Xavier University of Louisiana, New Orleans, LA  
Experience: Instructor, Prince George's Community College, Largo, Maryland; Adjunct Faculty, University of the District of Columbia, Washington, DC; Adjunct Faculty, North Lake College

VICTOR HOWELL (North Lake) -- \$42,400 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009  
Instructor, Logistics  
Biographical Sketch: M.B.A., University of Dallas, Irving, TX; B.S., University of Tennessee, Knoxville, TN  
Experience: Distribution Manager, Atlanta Committee for Olympic Games, Atlanta, GA; Senior Business Analyst, Burlington Northern Santa Fe Railroad, Fort Worth, TX; Supply Chain Analyst, Boeing, Richardson, TX

YI LIAO (North Lake) -- \$43,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009  
Instructor, Math/DMAT  
Biographical Sketch: M.B.A. and M.S., University of Minnesota, Minneapolis, MN; B.S., Peking University, Peking, P.R. China  
Experience: Adjunct Faculty, University of Minnesota, Minneapolis, MN; Adjunct Faculty, Tarrant County College-South Campus, Fort Worth, TX; Adjunct Faculty, North Lake College

EDWARD SEPULVEDA (North Lake) -- \$43,300 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009  
Instructor, Math/DMAT  
Biographical Sketch: M.S., Southern Methodist University, Dallas, TX; B.S., University of Texas at San Antonio, San Antonio, TX  
Experience: Adjunct Faculty, University of Texas at Arlington, Arlington, TX; Adjunct Faculty, Tarrant County College-Northeast Campus, Hurst, TX; Adjunct Faculty, North Lake College

MARK CARLSON (Richland) -- \$47,150 (Range F04 – Earned doctorate) Academic Year 2008-2009

Instructor, Music

Biographical Sketch: Ph.D. and M.A., University of Wisconsin, Madison, WI; B.M., Northwestern University, Evanston, IL

Experience: Sound Studio Technician, Pick-Staiger Concert Hall, Evanston, IL; Sound Studio Engineer, Mills Music Library, Madison, WI; Recording Engineer, University of Wisconsin, Madison, WI

VICKI MAYHAN (Richland) -- \$43,000 (Range F01 – Masters Degree or equivalency) Academic Year 2008-2009

Instructor, Art

Biographical Sketch: M.A. and B.A., University of Texas at Dallas, Richardson, TX

Experience: Adjunct Faculty, Richland College; Adjunct Faculty, Director of Galleries and Adjunct Faculty, Collin County Community College-Springcreek Campus, Plano, TX

POLLY SCHULLE (Richland) -- \$45,210 (Range F03 – Masters Degree and 48 additional hours) Academic Year 2008-2009

Instructor, Mathematics

Biographical Sketch: M.S. and B.S., University of Texas at Tyler, Tyler, TX

Experience: Grader and Math Lab Tutor, University of Tyler, Tyler, TX; Part-time Staff, Tyler Junior College, Tyler, TX; Teaching Fellow, University of North Texas, Denton, TX

#### REDUCE/INCREASE OF FACULTY CONTRACT

JUSTINE SCHMITT (Brookhaven)

Instructor, Nursing

Note: It is recommended that Ms. Schmitt's contract be reduced to 62 percent for fall semester 2008 and increased to 73 percent for spring semester 2009.

#### CORRECTION TO JULY 1, 2008 PERSONNEL REPORT

ANTONIA KILPATRICK (Mountain View)

Director, Academic Advising and TSI

Note: It is recommended that Ms. Kilpatrick's start date be corrected to August 1, 2008.

#### TITLE CHANGE ONLY ADMINISTRATOR

JIMMIE FARMER (District Service Center)

District Civil Engineer

Note: It is recommended that Mr. Farmer's title be changed effective August 6, 2008.

## FULL-TIME FACULTY RENEWAL

<b>Last Name</b>	<b>First Name</b>	<b>Campus</b>	<b>Range</b>	<b>Period of Employment</b>
Peschka	Gary	5	F02	Three years beginning Academic Year 2008-2009
Morman	Shelba	7	F04	Three years beginning Academic Year 2008-2009

### Background

#### Regular Appointment Administrators

Mr. Robert Rosenbalm (LeCroy) (Native-American) is recommended to fill a new position due to reorganization. Mr. Sandy Wyche (Brookhaven) (African-American) is recommended to fill a position due to the resignation of Raphael Diaz. Ms. Carole Montgomery (Cedar Valley) (Anglo-American) is recommended to fill a position due to the resignation of Shelia Lumar. Ms. Ketah Holmes (El Centro) (African-American) is recommended to fill a position due to the resignation of Dwayne Richard. Mr. Ramon Herrera (Mountain View) (Hispanic) is recommended to fill a position due to the retirement of Gwen Oliver. Mr. Derrick Logozzo (Richland) (Anglo-American) is recommended to fill a position due to the resignation of Joe Perea. Mr. Enmanuel Romero (Richland) (Hispanic) is recommended to fill a new position to meet Continuing Education Program needs.

#### Grant-funded Appointment Administrator

Mr. Ronald Bowman (Richland) (Anglo-American) is recommended to fill a new position to meet training program needs for special populations.

#### Extension of Interim Administrative Contract

Mr. Marlon Mote (Cedar Valley) (Anglo-American) It is recommended that Mr. Mote's administrative contract be extended through August 31, 2009 or until the hiring of a Director, Institutional Research.

#### Special Administrative Appointment Program

Dr. Ik-Seong Joo (Cedar Valley) (Asian) is recommended to fill a new position for the Energy Efficient Green Building Institute.

#### Regular Appointment Faculty

Mr. Aaron Clark (Brookhaven) (Anglo-American) is recommended to fill a position due to

the resignation of Geoffrey Saari. Ms. Shelia Simon (Cedar Valley) (African-American) is recommended to fill a position due to the end of the Visiting Scholar position held by Ms. Simon. Dr. Threedanujung Ungchusri (Cedar Valley) (Asian) is recommended to fill a position due to the resignation of Brenda Paduch. Mr. Ronald Schmidt (El Centro) (Anglo-American) is recommended to fill a position due to Jimmie Henslee's participation in Phased Faculty Retirement. Mr. Marvin Drews (North Lake) (Anglo-American) is recommended to fill a position due to the transfer of Ruben Johnson to Cedar Valley College. Mr. Eliazar Martinez (North Lake) (Hispanic), Mr. Roderick Crowder (Richland) (African-American) and Mr. Ahmed Rashed (Richland) (Unknown) are recommended to fill new positions due to increased enrollment.

#### Alternative Appointment Faculty

Ms. Anna Dye (Brookhaven) (Anglo-American) and Ms. Grace Rutherford (Brookhaven) (Anglo-American) are recommended to fill new positions due to increased enrollment.

#### Temporary Appointment Faculty

Ms. Lea Davis (El Centro) (African-American) is recommended to fill a temporary position due to the phased retirement of John Berry. Mr. Leonard Fortuna (El Centro) (Anglo-American) is recommended to fill a temporary position due to increased enrollment. Mr. William Hornyak (El Centro) (Anglo-American) is recommended to fill a temporary position due to the phased retirement of Glenn Currier. Ms. Wendi Pierce (El Centro) (Anglo-American) is recommended to fill a temporary position due to the transfer of Luisa Forrest to Richland College. Mr. Jackie Porter (El Centro) (African-American) is recommended to fill a temporary position due to a full-time faculty member serving as Director of Distance Learning. Ms. Denise Shipley (Mountain View) (Anglo-American) and Mr. Brett Bodily (North Lake) (Anglo-American) are recommended to fill new temporary positions due to increased enrollment.

#### Visiting Scholar Appointment Faculty

Mr. Byron McGough (El Centro) (Anglo-American) and Mr. Joseph Brockway (Mountain View) (Anglo-American) are recommended to fill new positions due to increased enrollment. Ms. Meredith McCollum (Mountain View) (Anglo-American) is recommended to fill a position due to the resignation of Kathy Beaty. Ms. Sonia Bush (North Lake) (African-American) and Mr. Victor Howell (North Lake) (African-American), Ms. Yi Liao (North Lake) (Asian) and Mr. Edward Sepulveda (Hispanic) are recommended to fill new positions due to increased enrollment. Dr. Mark Carlson (Richland) (Unknown) is recommended to fill a position due to the resignation of Aaron Mobley. Ms. Vicki Mayhan (Richland) (Anglo-American) is recommended to fill a position due to the retirement of Gordon Young. Ms. Polly Schulle (Richland) (Anglo-American) is recommended to fill a new position due to increased enrollment.

### Reduce/Increase Faculty Contract

Ms. Justine Schmitt (Brookhaven) (Anglo-American) It is recommended that Ms. Schmitt's contract be reduced to 62 percent for the fall and increased to 73 percent for the spring semester.

### Correction to July 1, 2008 Personnel Report

Ms. Antonia Kilpatrick (Mountain View) (Hispanic) It is recommended that Ms. Kilpatrick's start date be corrected to August 1, 2008.

### Title Change Administrator

Mr. Jimmie Farmer (District Service Center) (Anglo-American) It is recommended that Mr. Farmer's title be changed effective August 6, 2008.

### Full-time Faculty Renewal

This item is to recommend the renewal of previously approved full-time faculty for three years beginning academic year 2008-2009.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

PERSONNEL REPORT NO. 60

Re-employment of Administrators for 2008-2009

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with currently employed administrators listed below who have been recommended for one-year re-employment contracts for the period of September 1, 2008 through August 31, 2009.

Background

This is a yearly recommendation to authorize contracts of employment with persons who have been previously approved by the Board as administrators and who have been recommended by their respective College President or location Vice Chancellor for contracts.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

<b>Last</b>	<b>First</b>	<b>Location</b>	<b>Title</b>
Benson	Ellen	1-DO	District Director, Human Resources
Bewley	Molly	1-DO	District Director of Outreach, Recruitment and Community Engagement
Blackman	Sharon	1-DO	Senior Associate Vice Chancellor of Educational Affairs, Chief Workforce and Retention Officer
Blell	Denys	1-DO	Vice Chancellor, Human and Organizational Development
Briggs	Twanda	1-DO	District Grants Management & Compliance Specialist
Brumbach	Mary	1-DO	Executive District Director, Strategic Funding
Camacho	Luis	1-DO	Associate Vice Chancellor, Human and Organizational Development
Campbell	Raymond	1-DO	Director of Publications
Cook	Kathleen	1-DO	Director, Advertising/Promotion
Faris	Frances	1-DO	District Director of Degree Audit
Flewellen	Tannia	1-DO	Director of Career Education Services <b>75%</b>
Garland	W.G.	1-DO	Associate Vice Chancellor, Student Affairs
Greely-Miller	Mary	1-DO	District Director, Rising Star Program

Greer	Meredithe	1-DO	District Director, Curriculum Management
Hall	Susan	1-DO	Executive Director, Planning and Institutional Research
Hammontree	Kathryn	1-DO	Director of Board and Donor Relations
Hargis	Velma	1-DO	District Director of Student Programs
Hatch	Ann	1-DO	Director of Media Relations
Hutchins	Bettye	1-DO	Executive Director, North Central Texas Technical Preparation Consortium (Grant)
Iglesias	Luis	1-DO	District Planning and Resource Development Specialist
Jones	Andrew	1-DO	Vice Chancellor, Educational Affairs
Jones	Jesse	1-DO	Vice President of Instruction/Director, North Texas Consortium (Salary paid by consortium)
LeCroy	Nancy	1-DO	Consultant to the Chancellor <b>60%</b>
Lonon	Justin	1-DO	Executive Director, Public and Government Affairs
Love	Hannah	1-DO	Coordinator of Development/DCCCD Foundation Office
McDaniel	Terence	1-DO	Director, Finance and Business Affairs DCCCD Foundation
Miranda	Eduardo	1-DO	Director, Marketing and Communications, DCCCD Development Office and Foundation
Molina	Perlina	1-DO	Director of Outreach and Recruitment
Morris	Carrie	1-DO	Coordinator of Development/DCCCD Foundation Office
Moss	Georgeann	1-DO	District Director of Internet Publishing
Nolan	M. Yolanda	1-DO	District Director, Human and Organizational Development
Ortiz	Phillip	1-DO	Associate District Director, Human and Organizational Development
Padilla	Michele	1-DO	Technical Preparation Coordinator (Grant)
Perry	Don	1-DO	Interim, Associate Vice Chancellor, Educational Affairs
Ranger	Carla	1-DO	District Director, Educational Partnerships
Reid	Betheny	1-DO	Executive District Director, DCCCD Foundation
Renshaw	Richard	1-DO	District Director of Financial Aid

Segroves	Dawn	1-DO	Assistant District Director, Human Resources, Employment Services/Employee Relations
So	Julia	1-DO	Director of Community Engagement
Tucker	Kathryn	1-DO	Executive Director, Board Relations
Williams	Gregory	1-DO	District Director Transfer Services Articulation
Williams	Joyce	1-DO	Interim, District Director Workforce Education
Young	Robert	1-DO	Legal Counsel
Anderson	Janice	1-DSC	Manager, Operational Support
Ballard	Thomas	1-DSC	Manager, Application Programming
Baugh	Craig	1-DSC	District Director of Communications
Bechtold	Marvin	1-DSC	Data Base Administrator II
Bennett	Frank	1-DSC	Director, Facilities Services
Brockman	Robert	1-DSC	Senior Financial Analyst II
Butler	Betty	1-DSC	Assistant District Director of Financial Services/Assistant Comptroller
Corvey	Barbara	1-DSC	Assistant to the Vice Chancellor, Business Affairs
Cox	Zeno	1-DSC	Assistant Director of Purchasing for Administrative and Instructional Procurement
Dean	Robert	1-DSC	District Director of Finance and Treasury
Desplas	Edward	1-DSC	Vice Chancellor, Business Affairs
Disbrow	Patricia	1-DSC	District Director, Financial Services/Comptroller
Dumont	Paul	1-DSC	Director of Educational Resources Support Services
Gardner	Kathleen	1-DSC	District Facilities and Interior Designer
Glick	Steven	1-DSC	Associate District Director, Information Technology for Network Services
Godinez	Rafael	1-DSC	Executive District Director of Internal Audit
Green	Kim	1-DSC	Associate Vice Chancellor, Business Affairs
Kelley	Kate	1-DSC	Executive Director, Human Resources
King	John	1-DSC	Director, Risk Management
Ledford	Steve	1-DSC	Auxiliary Business Services Manager
Lopez, Jr.	John	1-DSC	District Director of Diversity Business Programs
McDonald	Rosalyn	1-DSC	Coordinator, Diversity Business Programs

McDonald	Steve	1-DSC	Director, General and Student Financial Aid Accounting
Newton	Sandra	1-DSC	Chief Information Privacy and Security Officer
Overby	Steven	1-DSC	Assistant Director of Purchasing
Park	Steven	1-DSC	Executive Director Bond/Program Management Team
Porter	Clyde	1-DSC	Associate Vice Chancellor Facilities Management/District Architect
Timbol	Thomas	1-DSC	District Energy/Electrical Engineer
Todd	Philip	1-DSC	District Director of Purchasing
Ward	Joe	1-DSC	District Director of Information Technology
Webb	Denise	1-DSC	District Program Manager Business Diversity
Wilson	Sharon	1-DSC	Director of Facilities Engineering
Winn	Julie	1-DSC	Senior Facilities Project Manager
Wyandon	Khaison	1-DSC	Civil Engineer
Zackery	J. Denise	1-DSC	District Director, Business Services
Auzenne	Angela	1-LCET	College Director of Public Information
Bowen	Edward	1-LCET	Executive Dean
Brown	Lisa	1-LCET	Producer
Christophel	Janice	1-LCET	Instructional Designer
Clark	Dorothy	1-LCET	Dean, Financial Affairs
Cooper-Cavazos	Valerie	1-LCET	National Marketing Executive
Crook	Robert	1-LCET	Director of Product Design
Fernandez	Eugene	1-LCET	Director, Facilities Services
Hampshire	Kay	1-LCET	Instructional Designer
Harrison	Nancy	1-LCET	Director, Business Operations
Hartman	Henry	1-LCET	Director, Teleconferencing Training Network
Hernandez	Paul	1-LCET	Assistant Dean, Distance Education Services
Howell	Anne	1-LCET	Dean, Marketing and Community Relations
Jennings	Patricia	1-LCET	Telecommunications Marketing Executive
Listi	Katherine	1-LCET	Producer (September 1, 2008-December 31, 2008)
Mayes	Craig	1-LCET	Director of Production
Montgomery	Vickie	1-LCET	College Director, Human Resources II
Picquet	James	1-LCET	Vice President of Instruction

Quinn	Pamela	1-LCET	President/Assistant Chancellor, Educational Technology
Ramos	Emilio	1-LCET	District Director, Educational Technology
Roffino	Theresa	1-LCET	Dean of Resource Development
Smith	Coleman	1-LCET	Director, Motion Imaging Department
Stinson	Alice	1-LCET	Manager, Academic Partnerships
Upton	Thomas	1-LCET	Producer
Walker	Ricky	1-LCET	Producer
Anderson	Thomas	2	Assistant to the Vice President of Instruction
Arndt	Joy	2	Director, Student Programs Resources II
Bailey	Joyce	2	Program Director, Career and Continuing Education
Bennett	Rodger	2	Executive Dean
Brownlee	Diane	2	Director, Ellison Miles Geotechnology Institute
Burchfield	Robert	2	Director, Financial Aid
Clarke	Winifred	2	Director, Testing II
Coder	Ann	2	Librarian III
Coffey	Sylvia	2	Director, Multicultural Services
Crowson	Sue	2	Librarian III
Dalton	Brenda	2	Dean, Student Success
Dennehy	Michael	2	Executive Dean
Dotson	Barbara	2	Coordinator, Services for Special Populations
Edrich	Teresa	2	Executive Director, Human Resources
Ferguson	Sarah	2	Executive Dean
Flint	Juanita	2	Executive Dean
Gilliam	Sheila	2	Director, Nursing Skills Lab
Glenn	Sue	2	Program Director, Career and Continuing Education
Gonzalez	Adam	2	Associate Dean, Workforce Development
Govea	Sam	2	Assistant Instructional Dean (Visiting Scholar)
Hawkins	Vernon	2	Associate Vice President, Workforce and Continuing Education
Herring	George	2	Vice President, Business Services
Hubbard	Daniel	2	Director, Institutional Research
Kaplan	Jean	2	College Director of School Alliance and Institutional Outreach
Kassa	Mathews	2	Director, Institutional Effectiveness and Improvement

Lee	Linda	2	Director, Training and Professional Development
Levesque	Lynne	2	College Director, Athletics and Recreational Programming
Lopez	Oscar	2	Vice President of Student Services and Enrollment Management
Lynch	Marilyn	2	Associate Vice President, Career and Program Resources
McCrary	Richard	2	Executive Vice President/Chief Instructional Officer
Meyer	Mark	2	Dean, Health Occupations/Nursing
Miller	Lisa	2	Director, Career Services
Nikopoulos	Mary	2	Director, Center for Independent Study
	Elizabeth		
Ostrom	Aaron	2	Executive Dean
Reagan	David	2	Director, College Police II
Rousey	Doris	2	Executive Dean
Schweitzer	Carrie	2	Assistant to the President III
Taliaferro	Monica	2	College Director, Marketing and Public Information
Truong	Ngoc	2	Instructional Designer
Vaglianti	Kendra	2	Executive Dean
Vo	Thoa	2	Director, Admissions/Registrar
Voigt	Susan	2	Director of Business Operations
Walker	Teresa	2	Dean, Planning and Research for Institutional Effectiveness
Barker	Timothy	3	Instructional Designer
Boswell-Ward	Carolyn	3	Director, Admissions/Registrar
Blair	Rosemary	3	Director of Corporate and Community Relations (Visiting Scholar)
Brown	Cynthia	3	College Director Human Resources III
Cook	Felicia	3	Director, Off-Site Facility
Cotton	Jerry	3	Associate Dean, Instructional Support
Davis	Patricia	3	Director of Community Relations (Visiting Scholar)
DeCay	Jarlene	3	Dean of Student Success
Gist	Pamela	3	Executive Dean, Liberal Arts
Glee	Jacquelyn	3	Senior Program Services Coordinator
Greenleaf	Obie	3	Director, Small Business Development Sub-center (Grant)
Grubbs	Steven	3	Director, Veterinary Technology
Guerra	Olivia	3	College Director of School Alliance and

Guevara	Fidel	3	Institutional Outreach (Grant) College Director of School Alliance and Institutional Outreach
Holmes	Miyoshi	3	Director, Student Programs and Resources
Hullett	Johnny	3	Director, College Police
Johnson	Lucia	3	Assistant Director, Admissions/Registrar
Johnson	Ruben	3	Executive Dean
Luong	Huan	3	Vice President, Business Services
Mathis	Lenora	3	Instructional Designer (Grant)
Mays	Anna	3	Vice President of Student Services and Enrollment Management
Mitchell	Christine	3	Director, Business Operations
Mote	Marlon	3	Director Institutional Research
Nightingale	Lisa	3	Executive Dean
Nolte	Lynn	3	Vice President of Instruction
Pollard	Jennie	3	Executive Dean
Reid	Decha	3	Director, Financial Aid
Rogers	Cynthia	3	College Director, Facilities Management II
Rollings	Grenna	3	Director, Service for Special Populations
Schubarth	Toni	3	Program Director, Career and Continuing Education
Spencer	Sonya	3	College Director, Marketing and Public Information
Wells, Jr.	G.W.	3	Senior Training Consultant
White	Edna	3	Associate Dean, Educational Resources
Williams	Adrienne	3	Associate Dean, Workforce Development
Wimbish	Jennifer	3	College President
Young	Jonas	3	Director of Testing
Ballance	Donnine	4	Director, SPAR and Health Services
Banks	Jennie	4	Director Academic, Advising and TSI
Baynham	James	4	Associate Vice President of Career and Program Resources
Beaver	Nancy	4	Program Administrator I
Bellamy	Johnnie	4	Associate Dean, Workforce Development
Brock	Sheila	4	College Director of School Alliance and Institutional Outreach (Grant)
Brown	Carol	4	College President
Bueno	Esther	4	Director, Business Operations
Burris	Danny	4	Program Director, Career and Continuing Education
Bush	George	4	Instructional Dean/Division Chair

Cain	Darrell	4	Vice President of Instruction
Canada	Shaunyale	4	College Director of School Alliance and Institutional Outreach
Caropresi	Patsy	4	Director, Career Services
Castillo	Romilio	4	College Director, School Alliance/Institutional Research
Cinclair	Richard	4	Executive Dean
Cook	Sharon	4	College Director, Marketing/Public Information
Criswell	John	4	Dean, Educational and Administrative Technology
Danforth	David	4	Program Coordinator
Emery	John	4	Evening Administrator
Fitzsimmons	Mary Ann	4	Program Director, Career and Continuing Education
Garcia	Ricardo	4	Dean, Student Success (Visiting Scholar)
Gates-Black	Linda	4	Vice President, Student Services and Enrollment Management
Gauntlett	Claire	4	Dean/Executive Assistant to the President
George	Janice	4	Director of Title III
Gill-Shaw	Melanie	4	Coordinator, Resource Development
Greer	Karla	4	Librarian III
Grigsby	Lindle	4	Dean, Technical Occupational Programs
Guy	Fay	4	Executive Director, Human Resources
Hernandez	Brandon	4	Director of Access and Equity (Visiting Scholar)
Howell	James	4	Program Director, Career and Continuing Education
Howells	Constance	4	Dean/Director, Planning, Research and Institutional Effectiveness
Jenkins	Curtis	4	Program Director, Career and Continuing Education
Jones	James	4	Vice President, Business Services
Kaczka	Shirley	4	Associate Dean, Organizational and Staff Development
Kozlowski	Gerald	4	Executive Dean
Marshall	Karan	4	Coordinator, Services for Special Populations
Martin	Michael	4	Program Director, Career and Continuing Education
Miller	Glynis	4	Director, Admission/Registrar
Mingo	ShaDana	4	Director, Financial Aid
Moore	Tyler	4	Director, College Police

Olguin	Javier	4	Executive Director, Community Campus
Prado	Maria	4	Program Director, Career and Continuing Education
Wilson-Pusey	Sonia	4	Program Director, Career and Continuing Education
Richardson	Linda	4	Dean of Admissions, Advisement and Testing
Sather	Mary	4	Assistant Dean, Continuing Education and Contract Training
Sternat	Theresa	4	Director, Center for Independent Study
Sykes	Arthur	4	College Director, Facilities Management II
Villalpando	Alma	4	Program Director, Career and Continuing Education/Workforce
White	Barbara	4	Coordinator, Student Services
Wilson	Shirl	4	Program Director, Career and Continuing Education
Alfaro	Felicitas	5	Executive Dean, Student and Enrollment Services
Armstrong	Dean	5	Program Administrator II
Baker	Linda	5	Librarian III
Becker	Joan	5	Director, Nursing/Allied Health Satellite Program
Berish	James	5-BJP Campus	Director, Technology Assistance Center (Grant)
Blatt	Jeffrey	5-BJP Campus	Director, Dallas Small Business Development Center
Boyer	Carla	5	Director, Center for Independent Study
Browning	David	5	Vice President, Business Services
Butler	William	5	College Director, Facilities Management II
Cullum	Rachel	5	Program Administrator
Hancock-Dickey	Juanita	5	Director, Career Services
Dillon	Mary	5-BJP Campus	Director, Solutions Development
Edwards	Gordon	5-BJP Campus	Coordinator, Small Business Development Training (Grant)
Finney	Wallace	5	Executive Dean, Business and Professions
Flemming	Sondra	5	Vice President for Community and Economic Development

Francis, Jr.	Monty	5	Director of Testing II
Garcia	Robert	5	College Director, Human Resources III
Garza	Rebecca	5	Director of Admissions/Registrar
Hamilton	Larry	5-BJP Campus	Coordinator, Small Business Management Counseling (Grant)
Handy	James	5	Executive Dean
Harris	Elizabeth	5-BJP Campus	Coordinator, Small Business Development Training (September 1, 2008 through September 30, 2008)
Hedrick	Charles	5	College Director, Marketing and Public Information
Henderson	Michael	5	Director, Career Services
Howden	Norman	5	Assistant Dean, Educational Resources
Jackson	Micheal	5	Vice President, Academic Affairs and Student Success
Johnson	Michael	5	Director, Information Technology
Klimback	Elizabeth	5-BJP Campus	Regional Director, North Texas Small Business Developmental Center
Laljjiani	Karen	5	Dean, Planning, Research and Institutional Effectiveness
Langford	Mark	5	Associate Regional Director, Small Business Development Center
McCarthy	Paul	5	College President
McCord	Lorraine	5-BJP Campus	Director, Small Business Development Sub-Center International
McPherson	Mary Lacheeta	5	Executive Dean
Moeck	Pat	5	Program Administrator II
Moran	Betty	5	Executive Dean
Narro	Ana-Maria	5	Executive Director, Community Campus
Orfanos	Dianne	5	Assistant Dean, Continuing Education II (Visiting Scholar)
Pierce	Susan	5	College Director, Business Operations
Richards	Calvin	5	Director of College Police II
Riehl	Gretchen	5	Assistant Dean, Workforce Education
Shelby	Leslie	5-BJP Campus	Instructional Dean/Division Chair
Smith	Gloria	5	Assistant Dean, Continuing Education II
Sowers	William	5	Program Director, Career and Continuing Education
Theriot	Lisa	5	Executive Dean, Learning Support Services
Turner	Susan	5	Executive Dean of Information

			Technology Programs and Systems Support
VanDeventer	Elizabeth	5	Coordinator, Jail Program
Waldrop	Charles	5-BJP	Director, Center for Government Contracting (Grant)
Weddle	William	5-BJP	Director, Environmental Assistance Center (Grant)
Wells	John	5	Director of student Financial Support and Services
White	Kim	5	Assistant Dean, Continuing Education II
Wilkins	Pyeper	5	Dean, Resource and Community Development
Zareie	Esperanza	5	Program Director, Career and Continuing Education
Almendariz	Moises	6	Dean, Instructional Support and Outreach Services (Grant)
Atchison	Alice	6	Manager, Grants Management and Compliance
Blue	Karen	6	Director, Teacher Preparation
Breed	Nancy	6	Director, Nursing/Allied Health Satellite Program
Champ	Vonice	6	Director, Corporate and Community Relations
Corvey	Sanford Jim	6	Executive Dean
Crawford	Sandra	6	Teacher Preparation Program Director
Davis	Sharon	6	Vice President, Business Services
Edwards	Cathleen	6	Director, Student Programs and Resources
Ergish	Gary	6	Executive Dean
Faz	Lorena	6	Director of School Alliance and Institutional Outreach
Fletcher	Julia	6	Executive Dean, Career and Technical Education
Gappa	Timothy	6	Director of Testing I
Garrett	Leonard	6	Vice President of Student Services and Enrollment Management
Garrott	Marisela	6	Director of Marketing and Public Relations
Glenn	Sharon	6	Associate Dean, Workforce Development
Grant	Kizuwanda	6	Executive Dean, Communications
Gutierrez	Michael	6	Executive Dean
Hall	Glenda	6	Associate Dean of Learning Support

			Services
Hall	Tony	6	Coordinator, Services for Special Populations
Higgs	Shirley	6	Dean of Student Success
Jefferson	Claralyn	6	Senior Training Consultant
Kilpatrick	Antonia	6	Director of Academic Advising and TSI
Knott	Everett	6	College Director, Facilities Management
Marsh	Heather	6	Dean, Resource Development (Visiting Scholar)
Neal	Willie	6	College Director, Human Resources III
Osagie	Linda	6	Assistant Director, Enrollment Management
Osborne	Reginald	6	College Director, Athletics and Recreational Programming
Price	Clark	6	Director, College Police II
Pruit	John	6	Executive Dean
Prupes	Rene	6	Program Administrator (Grant)
Saenz	Matilda	6	Vice President, Instruction
Sanchez	Joseph	6	Director, Financial Aid
Scheerer	Gerold	6	Dean, Planning, Research and Institutional Effectiveness
Soyars	Tim	6	College Director of Business Operations
Stahl	Dana	6	Director, Nursing/Allied Health Skills Lab (Grant-Funded)
Valencia	Karen	6	Executive Dean
Veracruz	Denise	6	College Director of School Alliance and Institutional Outreach
Anderson	Marsha	7	Director, College Programs
Barber	Ella	7	Executive Director, Human Resources
Bell	Jane	7	Librarian III
Castilla	Rene	7	Executive Dean
Castillo	Candace	7	Vice President, Planning and Development
Childress	Frank	7	Director, College Programs
Ciminelli	Mary	7	Vice President, Student Services/Enrollment
Cooley	Lanny	7	Executive Dean, Educational Partnerships
Craig	Detra	7	Coordinator, Student Services (Grant)
Crowley	Lee	7	Dean, Educational Resources
Devanay	Clarissa	7	Project Leader
Drake	John	7	Director, College Police II
Edwards	Lynda	7	Dean, Organizational and Staff

			Development
Evans	David	7	Executive Dean
Felix	Paul	7	Director, Financial Aid
Fox	Thomas	7	Associate Dean, ESL Programs
Gray	Carole	7	Dean, Student Support Services
Haight	J.D.	7	Dean, Educational and Administrative Technology
Hinojosa	Marco	7	Executive Director, Community Campus
Hughes	Martha	7	Vice President for Academic Affairs and Student Success
Isbell	Teresa	7	Dean Planning, Research & Institutional Effectiveness
Jackson	Zena	7	Executive Dean
Jones	Virginia	7	Director, SPAR and Health Services
Joutras	Dan	7	College Director, Athletics and Recreational Programming
Kelemen	Victor	7	Vice President Community and Economic Development
Keller	Judith	7	Assistant Dean, Center for Independent Study
Kirk	Donaji	7	Assistant Director, Enrollment Management/Registrar
Kirk	Marissa	7	Director, College Programs
Klutts	Susan	7	College Director, Business Operations
Littlejohn	Susan	7	Director, Testing
Marquez	George	7	Dean, Organizational and Staff Development
Maynard	Francienne	7	Director, Career Services
Mays	Marilyn	7	Executive Dean
McGraw	Timothy	7	College Director, Athletic Programs
Melton	Guy	7	Director of School Alliance - Upward Bound
Reeve	Deena	7	Director, Academic Advising and TASP
Roberson	Nicole	7	Executive Dean
Slejko	Christa	7	Vice President, Business Services
Spence	Samanthia	7	Director, Multicultural Services
Stewart	Estefana	7	Executive Dean, Corporate and Continuing Education (Visiting Scholar) (September 1, 2008 through January 9, 2009)
Twenge	Stephen	7	Director, Admissions and Registrar
Watson	John	7	College Director, Facilities Management III

Weaver	Shannon	7	Director, Fiscal Affairs and Compliance
Whiten	Wanda	7	Program Director of Career and Continuing Education
Adams	Azariah	8	Coordinator, International/ESL Student Services
Anthony	Fillis	8	Program Administrator II
Baker	Robert	8	Director, College Police II
Barkley	Susan	8	Instructional Dean/Division Chair
Barrett	Audra	8	Instructional Dean/Division Chair
Barton	Lowell	8	Program Coordinator
Berry	Cindy	8	Director, Academic Advising Center and Educational Planning
Blankenbaker	Zarina	8	Dean of Instruction
Bollin	Patricia	8	Executive Director, Human Resources
Bond	Roy	8	Associate Dean, Organizational and Staff Development
Booker	Kimberly	8	Assistant Dean, Continuing Education II
Brown	Linda	8	Director, Services to Special Populations and Health Services
Burnham	Jeanetta	8	Librarian III
Canine	David	8	Vice President for Educational Transitions
Canham	Raymond	8	Executive Dean
Castañeda	Cindy	8	Instructional Dean/Division Chair
Cheatham	June	8	Program Administrator II
Clark	Deborah	8	Director, Business Operations
Clark	Ronald	8	Vice President, Business Services
Cohen	Millicent	8	Emeritus Program Director
Conway	Priscilla	8	Vice President, Student Learning
	Jean		
Crawford	Michael	8	Director of Choral Music
Damron	Karla	8	Instructional Designer (Grant)
Darin	Mary	8	Executive Dean
Dean	Sherry	8	Executive Dean, Humanities
Dial	Bill	8	College Director, Human Resources II
Dollar	Tandy	8	Assistant Dean, Continuing Education and Contract Training
Dondlinger	Mary	8	Instructional Designer (Grant)
Donham	Brent	8	Executive Dean
Duke	Gary	8	Librarian III
Edney	Kristyn	8	Charter High School Principal/Dean of Instruction

Eggleston	Kathryn	8	Vice President for Community and Economic Development
Elder-Jones	Delores	8	Program Administrator II
Eschliman	Paula	8	Associate Dean, World Languages, Cultures and Communications
Felmet	Jon	8	College Director, Athletic Program (Visiting Scholar)
Ferguson	Amy	8	Librarian III
Fulbright	Alice	8	Librarian III <b>60%</b>
Georgiou	Thales	8	Program Administrator II
Green	Cheryl	8	Dean, Resource Development
Guerra	Judith	8	Project Leader
Haroutunian	Medrdad	8	Vice President Corporate Services and Workforce Training
Harrison	Bobbie	8	Director, Student Programs and Resources
Huynh	Bao	8	Director, Institutional Research
Hawkins	Sandra	8	Director of Corporate and Community Relations
Heard	Shellie	8	Dean, Resource Development
Henderson	Lennijo	8	Director of Library Services
Henry	David	8	Coordinator, International/ESL Student Services
Hernandez	Celeste	8	Program Administrator II
Hickman	Mary-Therese	8	Program Coordinator
Hinckley	Matthew	8	Assistant Instructional Dean/Chair
Hogan	Martha	8	Executive Dean
Hueston	Bonnie	8	Dean Institutional Support and Outreach
Hueston	Edwin	8	College Director, Facilities Management II
Iachetta	Michael	8	Program Administrator II
Ivanova-Nuss	Olga	8	Instructional Designer
James	Janet	8	Dean/Executive Assistant to the President
Jones	Alisa	8	Assistant Dean, Continuing Education I
Jones	Rebecca	8	Associate Dean of Technical Programs
Kelley	Konley	8	Assistant Dean, Continuing Education and Contract Training
Kesterson	Ray	8	Dean, Technical Occupational Programming
Kohan	Stanford	8	Program Coordinator
Laster	Myron	8	Director, Community Programs (Grant)
Lester	Carole	8	Dean of Instruction

Manyango	Wilfred	8	Assistant Director, Student Programs and Resources
Marion	Tommy	8	Program Coordinator
McMullen	William	8	Director, Financial Aid
Millemon	John	8	Assistant Dean, Center for Independent Study
Mittelstet	Stephen	8	College President
Nixon	Eva	8	Program Administrator II
Oppedahl	Celes	8	Associate Dean, Workforce development
Parrish	Janice	8	Associate Dean, Health Occupations/Allied Health <b>60%</b>
Parrish	Marcia	8	Dean, Technical Occupational Programs
Remington	Jeana	8	Associate Dean, Exemplary Programs
Richards	Deborah	8	Director, Corporate and Community Relations
Riley	Dwight	8	Associate Dean of Technical Programs
Rodriguez	Adriana	8	Program Administrator II
Romero	Enmanuel	8	Director, Community Programs
Rosenbalm	Whitney	8	College Director, Marketing/Public Information
Savage	Michael	8	Computer Lab Administrator
Smith	Doris	8	Librarian III
Smith	Zelda	8	College Director, Athletic Program
Somero	Deborah	8	Associate Dean, Student Support Services
Sosbe	Warren	8	Assistant Dean, Continuing Education and Contract Training
Spigner	James	8	Director, Community Programs (Grant)
Summers	Tony	8	Vice President, Student Development
Sweet	Frederick	8	Program Coordinator
Thomas	Gregory	8	Dean of Educational and Administrative Technology
Timberlake	Martha	8	Associate Dean, Instructional Support
Toups	Scott	8	College Director, Athletic Program
Tubbs	Andrew	8	Evening Administrator
Varghese	Finney	8	Dean, Financial Affairs
Vera	Fonda	8	Dean/Director, Planning and Research for Institutional Effectiveness
Villegas	Luz	8	Director of Community Programs
Walker	Donna	8	Executive Dean
Washington	Gloria	8	Director, Institutional Research
Weaver	Melinda	8	Executive Dean
Webster	Lianne	8	Program Administrator (Pharmacy Technician)

Wharton	Joe	8	College Director, Athletic Programs
Whitfield	Sian	8	Program Administrator
Wittel	Frederick	8	Program Administrator II
Wolf	Rachel	8	Associate Dean, World Languages, Cultures, and Communications
Worley	Sean	8	College Director, Athletic Programs
Ydoyaga	Shannon	8	Program Administrator

PERSONNEL REPORT NO. 61

Non-Renewal of Administrative Contract

It is recommended that the individuals listed below not be offered renewal of their Administrative contract.

<b>Last Name</b>	<b>Title</b>
Faulkner, Ann (District Office)	Director, Programs Center for Formation in Higher Education
Gooding, Harry (District Office)	Director of Development Center for Formation in Higher Education
Sullivan, Elaine (District Office)	Director, Programs Center for Formation in Higher Education
Hassell, Derrick (LeCroy)	Telecommunications Marketing Executive
Jackson, Rhonda (Cedar Valley)	Executive Dean
Browning, Janis (North Lake)	College Director, Marketing and Public Information
Matthews, Karen (North Lake)	Director, Technical Programs

Background

Full-time Administrators

This item is to document the location recommendation for the non-renewal of contracts for the individuals listed who were employed. Employment in these Job Titles listed will be concluded with the end of the current Academic Year (2007-2008).

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

## PERSONNEL REPORT NO. 62

### Renewal of Adjunct Instructors

It is recommended that the Chancellor or his designate, on behalf of the DCCCD, be authorized to enter into written contracts of employment with individuals recommended by the President of the colleges.

### Background

For many years, District administration's practice at this time of year to recommend what amounted to an "annual blanket approval" for engaging part-time instructors, more recently called adjunct faculty, throughout the upcoming academic year. That is the purpose of this agenda item.

In that the Board places a high priority on making the workforce more diverse, especially in the category of adjunct faculty, administration is currently refining the array of ad hoc and special reports that have come into being since employee diversity became an institutional goal in 1990.

Submitted by Mr. Denys Blell, vice chancellor, human and organizational development

INFORMATIVE REPORT NO. 63

Receipt of Business and Corporate Contracts

The following table lists companies with which the colleges have entered into contracts during the past month, courses titles, and the sum of contract amounts.

**BROOKHAVEN COLLEGE - \$22,032**

Ford	Automatic Transmission Diagnosis
Ford	Automatic Transaxle Repair
Ford	Transfer Case & 4X4 Repair
GM	Automatic Transmission Repair
GM	Power Train Repair
GM	4180e Transmission Repair
GM	Aisin Transmission Repair
GM	Vibration Correction
GM	HVAC Repair
Navarro Regional Hospital	PALS
Stone Xpressions	Phone Etiquette
Teaching Academy for You	Teaching Adult Learners

**CEDAR VALLEY COLLEGE - \$17,221**

American Ace Motorcycle Company	Basic Rider
Best Southwest Cities Professional Employees Development Program	Texas Notary Law & Procedures
Eagle Advantage Schools, Inc	Microsoft Certification Courses
Eagle Advantage Schools, Inc	A+ Certification Courses
Federal Correctional Institute	Automotive Technology
Federal Correctional Institute	Construction Technology
Federal Correctional Institute	GED (Spanish)
Federal Correctional Institute	Horticulture Technology
Federal Correctional Institute	Computer Technology
Federal Correctional Institute	Air Conditioning & Refrigeration Technology
Federal Correctional Institute	Commercial Sewing Technology
Gatlin Educational Services	Pharmacy Technician
Gatlin Educational Services	Freight Broker
Methodist Health Systems	Access 2

**EASTFIELD COLLEGE - \$6,650**

City Motor	Automotive Engine Control
Highland Park Cafeteria	Workplace English for Food Service Industry I-Group I
Motorcycle Training Center, Inc	Motorcycle Rider

**EL CENTRO COLLEGE – \$83,879**

Low Birth Weight Development Center	Computers in Spanish
Low Birth Weight Development Center	Pre-GED in Spanish
Low Birth Weight Development Center	English as a Second Language
Southern Botanical, Inc.	English as a Second language
Parkland Health & Hospital System	Medical Terminology
Dawson State Jail (Correction Corp)	Correctional Office
UT Southwestern Medical Center	Anatomy & Physiology
Dallas Sheriff's Department	Food Manager Certification
API Precision Machining	New Product Development
Frito Lay	Operations Management
Medical City	Performance Excellence
Paragon Industries, Inc	New Product Development
Pollock Paper	Practical Skills for Managers & Supervisors
Turbomeca USA, Inc	Project Management
Turbomeca USA, Inc	Practical Skills for Managers & Supervisors

**MOUNTAIN VIEW COLLEGE – \$12,225**

Mission Foods	Excel in Spanish
Mission Foods	Excel Basic
Ready to Work	Excel Intermediate
City of Dallas	Safety Conference
VCETA	Excel Basic
Geo Group	GED
Lew Sterrett	GED

**NORTH LAKE COLLEGE - \$22,328**

Construction Education Foundation	Career
Dallas Joint Electrical Training Center	Career
Dallas Joint Plumbers and Pipefitters	Career
Teleplan	ISO Internal Audit
Teleplan	Instructional Materials

**RICHLAND COLLEGE – \$5,698**

Alliance for Employee Growth & Development	Computer
Chambrel Hill	Emeritus
City of Plano	Professional Development
Dallas County	Business Writing
Dallas County	Professional Development
Meadowstone	Emeritus
Presbyterian Village North	Emeritus

Contracts Reported in 2007-08								
	<u>BHC</u>	<u>CVC</u>	<u>EFC</u>	<u>ECC</u>	<u>MVC</u>	<u>NLC</u>	<u>RLC</u>	<u>Total</u>
September 2007	\$ 19,262	\$ 16,986	\$12,998	\$ 900	\$ 7,128	\$ 51,183	\$ 24,477	\$ 132,934
October 2007	0	121,571	14,385	6,390	8,737	14,221	24,586	189,890
November 2007	24,408	53,997	8,572	20,832	11,057	0	20,153	139,019
December 2007	19,762	128,054	14,142	59,722	7,347	21,517	11,414	261,958
January 2008	18,902	20,958	6,240	29,811	46,617	151,484	10,145	284,157
February 2008	22,632	39,101	4,950	32,685	0	0	11,915	111,283
March 2008	30,908	28,162	6,290	93,883	23,136	4,802	20,935	208,116
April 2008	29,892	133,834	4,689	34,436	17,103	0	12,117	232,071
May 2008	23,462	7,387	2,680	74,141	16,680	140,697	6,474	271,521
June 2008	30,832	110,100	10,200	29,245	5,205	22,126	11,880	219,558
July 2008	21,827	127,152	4,000	34,783	9,648	3,115	13,895	214,420
August 2008	<u>22,032</u>	<u>17,221</u>	<u>6,650</u>	<u>83,879</u>	<u>12,225</u>	<u>22,328</u>	<u>5,698</u>	<u>170,033</u>
<b>Total To Date</b>	<b><u>\$263,919</u></b>	<b><u>\$804,523</u></b>	<b><u>\$95,796</u></b>	<b><u>\$500,707</u></b>	<b><u>\$164,883</u></b>	<b><u>\$431,473</u></b>	<b><u>\$173,689</u></b>	<b><u>\$2,434,960</u></b>

Contracts Reported in Fiscal Years 2000-01 through 2006-07							
<u>Campus</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>	<u>2006-07</u>
BHC	\$ 636,502	227,110	\$ 240,776	\$ 369,414	\$ 310,983	\$ 272,691	\$ 344,651
CVC	115,827	115,313	150,814	198,999	563,088	501,655	886,499
EFC	127,306	108,683	186,901	156,515	72,145	125,727	122,943
ECC	1,483,875	495,808	484,360	555,163	117,300	646,509	312,686
MVC	327,328	289,068	187,826	250,008	202,878	202,246	137,995
NLC	821,188	811,344	1,162,953	791,704	624,729	428,096	424,961
RLC	370,481	438,343	427,108	291,799	343,528	238,414	196,645
BPI	273,992	82,736	248,459	195,066	326,457	115,575 <sup>1</sup>	0
<b>Total</b>	<b><u>\$4,156,499</u></b>	<b><u>\$2,568,405</u></b>	<b><u>\$3,089,197</u></b>	<b><u>\$2,808,668</u></b>	<b><u>\$2,561,108</u></b>	<b><u>\$2,530,913</u></b>	<b><u>\$2,426,380</u></b>

Submitted by Dr. Andrew Jones, vice chancellor of educational affairs

<sup>1</sup> The Bill J. Priest Institute for Economic Development ceased contract training in October 2005. The Institute subsequently became El Centro College-Bill Priest Campus.

INFORMATIVE REPORT NO. 64

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in June, 2008.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

VICE CHANCELLOR OF BUSINESS AFFAIRS  
MONTHLY AWARD AND CHANGE ORDER SUMMARY FOR  
June, 2008

**AWARDS:**

11395	A+ Computer Repair Trainers - CVC Lab Resources, Inc.	\$19,990
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This award consists of the purchase of an A+ Certified Computer Repair Lab, CES Industries Model 2908, or equivalent, with courseware for a total of eight students. The lab consists of two PC-based trainer stations which allow students to study, analyze, and diagnose various hardware problems, along with an Instructor Pack including curriculum items. The course leads to an industry-standard A+ certification, with a focus on PC repair.

Award is not recommended to the low bidder, Total Seminars, as it was determined that the product they offered was not a full-featured training system meeting the required specifications. Total Seminars is primarily a book and seminar seller, and their package did not include important curriculum items. In the opinion of the evaluators the CES Model 2908 is the lowest cost solution meeting all the performance specifications for this request. Award is recommended to the next low bidder, Lab Resources, Inc.

11399	Police Equipment and Accessories - NLC GT Distributors, Inc.	\$5,340.75
	C & G Wholesale	\$10,212.00
	Total	\$15,552.75

This bid seeks to procure weapons, practice ammunition, and weapon protective systems for the police department.

Items were grouped based on their functionality and commonality and evaluated on an overall low bid basis. When all cost factors were considered it was determined it was best to group and award to two vendors instead of four.

11400	Card Access Control System - RLC Red Hawk, a UTC Fire & Security Company	\$15,535.29
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This recommendation consists of labor and materials necessary to install an Access Control System in the Kiowa Building that will integrate in the existing Readykey Pro system server that is located in the Police Department office.

11403	Furnish and Install Cubicle Curtains - ECC Ves International Texas, Inc.	\$15,880.00
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This bid seeks to procure curtains for existing cubicle tracks for sixty labs used by students in various Health Occupation programs at the Paramount Building.

11411	Golf Cars - EFC & RLC	
	Adventure Golf Cars	\$6,500.00
	American Golf Cars	\$5,078.00
	Goodson Golf Cars	\$6,431.00
	Total	\$18,009.00

This award is for the purchase of three golf cars. Two gasoline powered cars will be used by the Richland College Police Department, and one electric car will be used by Eastfield College to transport visitors and guests involved with campus business.

11414	Lightning Prediction System - RLC Thor Guard, Inc.	\$11,230.00
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This award consists of labor and materials necessary to furnish and install an integrated lightning prediction and warning system. System consists of a sensor, horn/strobe light, and computer to measure and analyze the electrostatic field in the atmosphere. System allows the college to choose the amount of advance warning time considered necessary to proceed to a safe location. As this is a rather specialized system there is no assurance that rebidding would offer an improved level of response, award is recommended to Thor Guard, Inc.

11418	Robotel Cad Lab Control System – RLC Teaching Systems, Inc.	\$22,985.00
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This award consists of the purchase of a multimedia teaching platform (hardware and software, less computer stations) for a CAD laboratory located in two adjacent classrooms. Price includes installation, testing, training, and a one-year warranty. This system replaces an aging Robotel system that has quit operating. Parts and support for the existing system are no longer available.

11430	Cisco Network Academy Hardware Upgrade - RLC Sigmanet, Inc.	\$23,343.20
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This award consists of the purchase of Cisco data switches, wireless components, and associated annual maintenance for instructional use in the Cisco Network Academy.

**CHANGE ORDERS:**

3i/J.E. Dunn Construction – BID # 11124  
Interior Renovations Paramount Building – ECC  
Purchase Order No. B11283  
Change Order No. 33

Change: This Change Order is the result of the negotiated settlement of (a) Contractor’s claim for additional compensation pursuant to Paragraph 5.8.7.1 of the Contract and (b) Owner’s claim for liquidated damages pursuant to Paragraph 8.4.2 of the contract.

Original Contract Amount	\$10,535,800.00
Change Order Limit/Contingency	1,053,580.00
Prior Change Order Total Amounts	525,995.87
Net <b>Increase</b> this Change Order	300,000.00
Revised Contract Amount	\$11,361,795.87

Board approved original award 09/05/2006. This is for ECC project #2, *Progress Report on Construction Projects*.

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WHF Electrical Contractors – BID #11252  
600 KW Generator Installation – DSC  
Purchase Order No. B11891  
Change Order No. 01

Change: Moving the generator to a new location, building a screen wall and re-routing conduits.

Original Contract Amount	\$441,500.00
Change Order Limit/Contingency	66,225.00
Prior Change Order Total Amounts	0.00
Net <b>Increase</b> this Change Order	40,726.00
Revised Contract Amount	\$482,226.00

Board approved original award 07/10/2007. This is for DSC project #01, *Progress Report on Construction Projects*.

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**Summary of Recommendations for Awards  
With Minority and Woman Owned Businesses  
(Tab 65)**

VCBA Awards in the Informative Reports Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	1	9	15,880.00	11
WBE	0	0	0	0
Not classified	10	91	126,645.24	89
Total	11	100	142,525.24	100

Bidders and Proposers from Which VCBA Awards  
in the Informative Reports Section of This Agenda Were Derived

	#	%
MBE	1	5
WBE	0	0
Not classified	18	95
Total	19	100

VCBA Awards in the Informative Reports Sections  
September 4, 2007 – Aug. 5, 2008

	# awards	% awards	\$ amount	% amount
MBE	5	7	66,360.89	6
WBE	3	4	33,188.00	3
Not classified	66	89	994,872.74	91
Total	74	100	1,094,421.63	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, pricing agreements, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or woman owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both minority and woman owned has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known. As provided by DCCCD policy and procedure, these awards were based on lowest and best bid or proposal.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

INFORMATIVE REPORT NO. 66

Progress Report on Construction Projects

The status of all construction projects as of June 30, 2008 is shown on the attached charts.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of June 30, 2008

PROJECTS								DESIGN				CONSTRUCTION				Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
	<b>BHC</b>																		
1	Renovate cafeteria																		
2	Install access control system																		
3	Recarpet Bldg. B,D,J,T																		
4	Provide acoustical study B304																		
5	Install Scene Shop fire protection																		
6	DCCCD Public Safety Comm Sys																		
	<b>Bond Program</b>																		
7	Construct Science bldg																		
8	Expand automotive tech																		
9	Construct Workforce & Continuing Ed bldg with expanded classrooms																		
	<b>CVC</b>																		
1	Install theater mezzanine																		
2	Install new kiln																		
3	Repair stairwell Bldg. A																		
4	Subsurface roof moisture																		
	<b>Bond Program</b>																		
5	Expand mechanical infrastructure																		
6	Construct Science bldg																		
7	Construct Industrial Tech bldg																		
	<b>DO</b>																		
	<b>Bond Program</b>																		
1	District Office at 1601 Lamar																		
	<b>DSC</b>																		
1	Install emergency generator																		
2	Diversity Renovation																		
3	Remodel Record Mgmt																		
	<b>ECC</b>																		
	<b>Bond Program</b>																		
1	Develop West Campus																		
2	Back Fill Adaptive Remodel																		
	<b>EFC</b>																		
1	Replace lower courtyard																		
2	Reconstruct roadway																		
3	Renovate HVAC Bldg. A, 2 <sup>nd</sup> floor																		
4	Replace drain piping Central Plant floor																		
5	Replace paint booth Bldg. T																		
6	Repair concrete sidewalk																		
7	Repair structural crack in stairwell																		
8	Refurb Paint booth #2																		
9	Remodel Police Offices																		
	<b>Bond Program</b>																		
10	Develop South campus																		
11	Expand parking																		
12	Expand mechanical infrastructure																		
13	Build General Classroom																		
14	Remodel vacated space																		
15	Construct Workforce Development																		
16	Construct Parent Child Study Center																		
17	Construct Industrial Technology Center																		

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of June 30, 2008

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
<b>LCET</b>																			
1	Renovate server room																		
<b>MVC</b>																			
1	Replace access control																		
2	Install security cameras																		
<b>Bond Program</b>																			
3	Build soccer fields & community recreation complex																		
4	Expand mechanical infrastructure																		
5	Construct Science bldg																		
6	Construct Performing Arts bldg																		
7	Remodel vacated space																		
8	Construct Economic & Workforce Center																		
9	Construct Student Center																		
<b>NLC</b>																			
1	Replace signage																		
2	Restore slope Bldg. T																		
3	Remodel & convert old library																		
4	Test and balance HVAC systems																		
5	Install CCTV system																		
6	Retrofit interior lighting																		
7	Replace temporary sidewalk Bldg. A																		
8	Replace existing main entrance signs with digital marquees																		
9	Construct new elevator for Bldg. A																		
10	Relocate above ground fuel tanks																		
11	Improve water filtration gym East wall																		
12	Improve drainage Bldg F entrance																		
<b>Bond Program</b>																			
13	Develop South campus																		
14	Develop North campus																		
15	Expand mechanical infrastructure																		
16	Construct Science bldg																		
17	Construct General Purpose bldg																		
18	Workforce Development Center																		
19	Remodel vacated space																		
20	Repair structural/waterproofing																		
<b>RLC</b>																			
1	Replace restroom partitions																		
2	Change door swing																		
3	Replace AHU Hondo bldg																		
4	Replace fire alarms campus-wide																		
5	Install security cameras																		
6	Install 3 solar light poles																		
7	Install new modular bldg																		
8	Revise east entryway Walnut St.																		
9	Replace storefront doors																		
10	Improve soccer field																		
11	Repair sinkhole south end of lake																		

## PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of June 30, 2008

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	■ Project Status																		
12	Replace existing wood ADA w/concrete ADA ramps																		
	<b>Bond Program</b>																		
13	Construct Science bldg & expand parking/mechanical infrastructure																		
14	Renovate Sabine Hall																		
15	Develop Garland Workforce Training Center																		

### COMPLETED PROJECTS<sup>5</sup>

Replace signage (NLC)

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<sup>1</sup> This is the last report on which these projects will appear.

## INFORMATIVE REPORT NO. 67

### Bond Program Report on Projects

The status of planning as of June 30, 2008 for projects assigned to contracted construction program managers and other bond funded projects.

#### Background

The Bond Program Management Team has begun publishing a status report at [www.dcccd.edu](http://www.dcccd.edu) that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Submitted by Mr. Ed DesPlas, vice chancellor of business affairs and Mr. Steven Park, executive director, bond/program management team and Mr. Clyde Porter, associate vice chancellor of facilities management/district architect

Brookhaven College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$3,030,342	2,973,192				
<b>Science Building</b> Original Budget: \$29,200,000 Revised Budget: \$46,542,573 Total Awarded: \$40,684,883	0	3,432,921	37,000,000	251,688	274
	Construction Start / End: Dec 07 / Sep 09 Managed by Bond Program Management Team. <b>\$36,968,000 CMAR Guaranteed Maximum Price 01/28/2008.</b>				
<b>Automotive Technology Expansion</b> Original Budget: \$4,000,000 Revised Budget: \$4,534,780 Total Awarded: \$404,630	0	352,950	0	51,680	0
	Construction Start / End: Jul 08 / Jul 09 Managed by Bond Program Management Team.				
<b>Workforce &amp; Continuing Education Building</b> Original Budget: \$8,200,000 Revised Budget: \$7,799,145 Total Awarded: \$6,040,514	0	541,118	5,494,587	4,809	0
	Construction Start / End: Nov 08 / Dec 09 Managed by Bond Program Management Team.				
	June 30, 2008				
<b>Location Summary</b>	<b>Original Budget:</b> <b>60,606,840</b>		<b>Revised Budget:</b> <b>61,906,840</b>		<b>Total Awarded:</b> <b>50,103,219</b>

<b>BHC M/WBE Participation</b>						
<b>Locati on</b>	<b>Total Contract ed Dollars</b>	<b>Dollars Allocate d</b>	<b>Non- MWBE Dollars</b>	<b>Non - M WB E %</b>	<b>MWBE Dollars</b>	<b>M WB E %</b>
<b>Sub- total</b>	<b>50,066,33 6</b>	<b>40,155,48 5</b>	<b>24,463,78 3</b>	<b>61 %</b>	<b>15,691, 702</b>	<b>39 %</b>

Cedar Valley College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,585,342	2,536,582				
<b>Mechanical Infrastructure</b> Original Budget: \$4,306,840 Revised Budget: \$77,810 Total Awarded: \$77,810	0	0	0	77,810	0
Construction Start / End: Apr 08 / Mar 09 Managed by Bond Program Management Team. --Budget and scope included in science, allied health, and veterinary technology building.					
<b>Science, Allied Health, and Veterinary Technology Building</b> Original Budget: \$30,600,000 Revised Budget: \$38,021,487 * Total Awarded: \$32,914,111	0	2,341,837	30,194,547	355,840	21,887
Construction Start / End: Apr 08 / Mar 09 Managed by Bond Program Management Team. <b>\$30,194,547 CMAR Guaranteed Maximum Price 3/17/2008.</b> * \$55,500 added from non-bond program dollars.					
<b>Industrial Technology Building</b> Original Budget: \$6,600,000 Revised Budget: \$13,177,701 Total Awarded: \$11,800,115	0	979,150	10,709,386	111,479	100
Construction Start / End: Dec 07 / Dec 08 Managed by Bond Program Management Team. <b>\$10,709,386 CMAR Guaranteed Maximum Price 12/13/2007.</b> June 30, 2008					
<b>Location Summary</b>	<b>Original Budget: 53,506,840</b>		<b>Revised Budget: 53,862,340</b>		<b>Total Awarded: 47,328,618</b>

<b>CVC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>47,306,351</b>	<b>32,970,185</b>	<b>26,062,181</b>	<b>79%</b>	<b>6,908,004</b>	<b>21%</b>

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,825,342	2,565,107				
<b>South Campus</b> Original Budget: \$10,200,000 Revised Budget: \$12,645,887 * Total Awarded: \$9,027,335	0	755,999	7,916,356	110,354	244,626
	Construction Start / End: Aug 07 / Oct 08 Managed by Bond Program Management Team. <b>\$7,916,356 CMAR Guaranteed Maximum Price 4/24/2008.</b> * \$2,499,289 land purchase and \$296,167 demolition.				
<b>Expanded Parking</b> Original Budget: \$1,500,000 Revised Budget: \$1,425,000 Total Awarded: \$0	0	0	0	0	0
	Construction Start / End: Aug 09 / Feb 10 Managed by Bond Program Management Team.				
<b>Mechanical Infrastructure</b> Original Budget: \$2,306,840 Revised Budget: \$94,433 Total Awarded: \$94,433	0	0	0	94,433	0
	Construction Start / End: Jul 08 / Oct 09 Managed by Bond Program Management Team. --Budget and scope included in workforce development building.				
<b>Adaptive Remodel</b> Original Budget: \$4,600,000 Revised Budget: \$3,697,599 Total Awarded: \$2,950,517	0	23,880	2,920,037	6,600	0
	Construction Start / End: Jul 09 / May 10 Managed by Bond Program Management Team. --Budget transferred to workforce development building and parent child study center.				

Eastfield College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>General Classroom Building</b> Original Budget: \$17,400,000 Revised Budget: \$14,986,078 Total Awarded: \$12,868,745	0	1,058,965	11,709,770	81,635	18,375
Construction Start / End: Sep 07 / Oct 08 Managed by Bond Program Management Team. <b>\$11,709,770 CMAR Guaranteed Maximum Price 8/9/2007.</b>  --Budget balance transferred to workforce development building and parent child study center.					
<b>Workforce Development Building</b> Original Budget: \$7,100,000 Revised Budget: \$10,034,125 Total Awarded: \$8,875,665	0	735,194	8,052,179	88,292	0
Construction Start / End: Jul 08 / Oct 09 Managed by Bond Program Management Team.					
<b>Parent Child Study Center</b> Original Budget: \$0 Revised Budget: \$7,018,303 Total Awarded: \$6,151,707	0	440,712	5,690,750	20,245	0
Construction Start / End: Aug 08 / Aug 09 Managed by Bond Program Management Team.					
<b>Industrial Technology Center</b> Original Budget: \$0 Revised Budget: \$7,505,960 Total Awarded: \$6,266,994	0	446,607	5,793,958	26,429	0
Construction Start / End: Sep 08 / Nov 09 Managed by Bond Program Management Team.  June 30, 2008					
<b>Location Summary</b>	<b>Original Budget:</b> <b>61,706,840</b>		<b>Revised Budget:</b> <b>60,232,727</b>		<b>Total Awarded:</b> <b>48,800,503</b>

<b>EFC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>45,821,085</b>	<b>20,247,694</b>	<b>12,647,854</b>	<b>62%</b>	<b>7,599,840</b>	<b>38%</b>

El Centro College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$802,034	786,906				
<b>West Campus</b> Original Budget: \$10,200,000 Revised Budget: \$13,664,229 * Total Awarded: \$8,693,743	0	599,729	7,952,700	139,488	1,826
	Construction Start / End: May 08 / May 09 Managed by Bond Program Management Team. <b>\$7,952,700 CMAR Guaranteed Maximum Price 4/30/2008.</b> * \$3,484,907 land purchase and \$530,855 demolition.				
<b>Allied Health and Nursing</b> Original Budget: \$16,100,000 Revised Budget: \$20,592,600 *	0	983,327	11,361,796	351,538	5,429,231
	Construction Start / End: Jan 06 / Aug 07 Managed by Facilities Management. Awarded \$18,125,892 * \$292,600 added from non-bond program dollars.				
<b>Adaptive Remodel</b> Original Budget: \$3,850,000 Revised Budget: \$4,998,646 *	0	342,976	0	0	0
	Managed by Facilities Management. * \$1,000,000 from mechanical infrastructure.				
<b>Paramount Building / Land Acquisition</b> Original Budget: \$11,000,000 Revised Budget: \$11,309,880	Construction: Completed Managed by Facilities Management. Awarded \$11,243,117  June 30, 2008				
<b>Location Summary</b>	<b>Original Budget:</b> 46,990,680	<b>Revised Budget:</b> 51,367,389	<b>Total Awarded:</b> 38,824,020		

<b>ECC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non - M WBE %</b>	<b>MWBE Dollars</b>	<b>M WBE %</b>
<b>Sub-total</b>	<b>28,433,573</b>	<b>15,287,870</b>	<b>8,255,221</b>	<b>54%</b>	<b>7,032,649</b>	<b>46%</b>

<b>Mountain View College</b>	<b>Awarded \$</b>				
	<b>Program Manager Fee</b>	<b>Architect Fee</b>	<b>CMAR / Contractor</b>	<b>Other Professional Services</b>	<b>Other Awards</b>
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,594,564	2,545,628				
<b>Mechanical Infrastructure</b> Original Budget: \$4,491,280 Revised Budget: \$74,000 Total Awarded: \$74,000	0	0	0	74,000	0
	Construction Start / End: Dec 07 / May 09 Managed by Bond Program Management Team. --Budget and scope included in science building and student center and services building. Partial budget transferred to economic and workforce development building.				
<b>Science Building</b> Original Budget: \$15,300,000 Revised Budget: \$17,013,439 Total Awarded: \$15,711,111	0	1,171,350	14,305,212	234,399	150
	Construction Start / End: Dec 07 / Jan 09 Managed by Bond Program Management Team. <b>\$12,948,189 CMAR Guaranteed Maximum Price 11/19/2007.</b>				
<b>Performing Arts Center</b> Original Budget: \$5,700,000 Revised Budget: \$4,435,777 Total Awarded: \$3,990,663	0	278,552	3,668,000	44,111	0
	Construction Start / End: Jul 08 / Apr 09 Managed by Bond Program Management Team. --Partial budget transferred to student center and services building.				

Mountain View College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Adaptive Remodel</b> Original Budget: \$2,300,000 Revised Budget: \$2,185,000 Total Awarded: \$1,795,006	0	16,050	1,778,956	0	0
Construction Start / End: May 09 / Jan 10 Managed by Bond Program Management Team.					
<b>Economic &amp; Workforce Development Building</b> Original Budget: \$7,600,000 Revised Budget: \$7,716,750 Total Awarded: \$6,616,446	0	525,407	6,079,499	11,540	0
Construction Start / End: Aug 08 / Aug 09 Managed by Bond Program Management Team.					
<b>Student Center and Services Building</b> Original Budget: \$16,500,000 Revised Budget: \$17,871,750 Total Awarded: \$15,408,672	0	1,068,265	14,247,500	92,907	0
Construction Start / End: Jan 08 / May 09 Managed by Bond Program Management Team. <b><i>\$14,247,500 CMAR Guaranteed Maximum Price 01/04/2008.</i></b>					
<b>Athletic and Community Recreation Complex</b> Original Budget: \$5,300,000 Revised Budget: \$9,309,625 *	0	309,075	7,945,758	319,588	0
Construction Start / End: Mar 07 / Apr 08 Managed by Facilities Management. Awarded \$8,574,421 * \$3,009,625 added from non-bond program dollars. June 30, 2008					
<b>Location Summary</b>	<b>Original Budget:</b> 57,191,280		<b>Revised Budget:</b> 61,200,905		<b>Total Awarded:</b> 54,715,947

<b>MVC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>47,630,272</b>	<b>39,916,944</b>	<b>25,572,982</b>	<b>64%</b>	<b>14,343,962</b>	<b>36%</b>

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$2,789,534	2,736,922				
<b>South Campus</b> Original Budget: \$10,200,000 Revised Budget: \$14,754,544 * Total Awarded: \$8,877,220	0	638,350	7,977,698	104,378	156,794
	Construction Start / End: Dec 07 / Feb 09 Managed by Bond Program Management Team. <b>\$7,977,698 CMAR Guaranteed Maximum Price 12/04/2007.</b> * \$4,493,873 land purchase and \$587,028 demolition.				
<b>North Campus</b> Original Budget: \$10,200,000 Revised Budget: \$18,842,832 * Total Awarded: \$8,849,858	0	731,031	7,989,213	104,120	25,494
	Construction Start / End: Aug 07 / Sep 08 Managed by Bond Program Management Team. <b>\$7,989,213 CMAR Guaranteed Maximum Price 08/08/2007.</b> * \$9,072,438 land purchase and related cost of \$23,900.				
<b>Mechanical Infrastructure</b> Original Budget: \$1,990,680 Revised Budget: \$76,795 Total Awarded: \$76,795	0	0	0	76,795	0
	Construction Start / End: Nov 07 / Dec 08 Managed by Bond Program Management Team. --Budget and scope included in science and medical professions building.				
<b>Adaptive Remodel</b> Original Budget: \$4,100,000 Revised Budget: \$3,895,000 Total Awarded: \$3,180,556	0	23,980	3,156,576	0	0
	Construction Start / End: May 09 / Jan 10 Managed by Bond Program Management Team.				

North Lake College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Science &amp; Medical Professions Building</b> Original Budget: \$6,800,000 Revised Budget: \$15,156,956 * Total Awarded: \$13,324,229	0	941,613	12,121,726	260,890	0
Construction Start / End: Nov 07 / Dec 08 Managed by Bond Program Management Team. <b>\$12,121,726 CMAR Guaranteed Maximum Price 10/29/2007.</b> * \$165,900 added from non-bond program dollars.					
<b>General Purpose Building</b> Original Budget: \$0 Revised Budget: \$12,460,000 Total Awarded: \$10,810,119	0	851,285	9,864,775	94,059	0
Construction Start / End: Jul 08 / Aug 09 Managed by Bond Program Management Team. <b>\$9,864,775 CMAR Guaranteed Maximum Price 5/29/2008.</b>					
<b>Workforce Development Center</b> Original Budget: \$0 Revised Budget: \$1,722,004 Total Awarded: \$1,503,453	0	148,261	1,304,950	50,242	0
Construction Start / End: Jul 08 / Oct 08 Managed by Bond Program Management Team. * \$121,942 added from non-bond program dollars.					
<b>Structural Repairs</b> Original Budget: \$2,000,000 Revised Budget: \$1,598,295 Total Awarded: \$0	0	0	0	0	0
Construction Start / End: Apr 09 / Oct 09 Managed by Bond Program Management Team. June 30, 2008					
<b>Location Summary</b>	<b>Original Budget:</b> 55,790,680		<b>Revised Budget:</b> 71,295,959		<b>Total Awarded:</b> 49,358,952

<b>NLC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>44,634,217</b>	<b>34,681,447</b>	<b>26,575,456</b>	<b>77%</b>	<b>8,105,991</b>	<b>23%</b>

Richland College	Awarded \$				
	Program Manager Fee	Architect Fee	CMAR / Contractor	Other Professional Services	Other Awards
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$3,310,342	3,209,570				
<b>Garland Workforce Development Center</b> Original Budget: \$0 Revised Budget: \$15,205,635 * Total Awarded: \$10,732,802	0	899,080	9,576,900	215,809	41,013
Construction Start / End: Nov 07 / Dec 08 Managed by Bond Program Management Team. <b>\$9,576,900 CMAR Guaranteed Maximum Price 11/12/2007.</b> * \$3,214,582 land purchase and \$226,253 demolition. \$2,000,000 added from non-bond program dollars.					
<b>Science Building</b> Original Budget: \$31,600,000 Revised Budget: \$51,481,498 * Total Awarded: \$45,922,420	0	3,534,900	42,029,546	291,640	66,334
Construction Start / End: Nov 07 / Aug 09 Managed by Bond Program Management Team. <b>\$42,029,546 CMAR Guaranteed Maximum Price 2/19/2008.</b> * \$1,600,000 added from non-bond program dollars.					
<b>Adaptive Remodel</b> Original Budget: \$0 Revised Budget: \$4,325,000 Total Awarded: \$3,541,840	0	24,840	3,517,000	0	0
Construction Start / End: May 09 / Jan 10 Managed by Bond Program Management Team. June 30, 2008					
<b>Location Summary</b>	<b>Original Budget:</b> <b>56,006,840</b>	<b>Revised Budget:</b> <b>74,322,475</b>	<b>Total Awarded:</b> <b>63,406,632</b>		

<b>RLC M/WBE Participation</b>						
<b>Location</b>	<b>Total Contracted Dollars</b>	<b>Dollars Allocated</b>	<b>Non-MWBE Dollars</b>	<b>Non-MWBE %</b>	<b>MWBE Dollars</b>	<b>MWBE %</b>
<b>Sub-total</b>	<b>59,805,769</b>	<b>52,999,640</b>	<b>40,593,159</b>	<b>77%</b>	<b>12,406,481</b>	<b>23%</b>

<b>District Office at 1601 S Lamar</b>	<b>Awarded \$</b>				
	<b>Program Manager Fee</b>	<b>Architect Fee</b>	<b>CMAR / Contractor</b>	<b>Other Professional Services</b>	<b>Other Awards</b>
<b>Location Wide</b> Original Budget: \$0 Revised Budget: \$510,000	500,379				
<b>District Office Relocation</b> Original Budget: \$0 Revised Budget: \$14,675,802 * Total Awarded: \$10,339,078	0	22,000	10,226,208	79,158	11,712
	Construction Start / End: Dec 07 / Nov 08 Managed by Bond Program Management Team. <b><i>\$10,226,208 CMAR Guaranteed Maximum Price 3/5/2008.</i></b>  * \$1,829,288 land purchase and \$86,757 demolition. \$1,500,000 added from non-bond program dollars.  June 30, 2008				
<b>Location Summary</b>	<b>Original Budget: 10,200,000</b>	<b>Revised Budget: 15,185,802</b>		<b>Total Awarded: 10,839,457</b>	

<b>DO M/WBE Participation</b>						
<b>Locati on</b>	<b>Total Contract ed Dollars</b>	<b>Dollars Allocat ed</b>	<b>Non- MWBE Dollars</b>	<b>Non - M WB E %</b>	<b>MWBE Dollars</b>	<b>M WB E %</b>
<b>Sub- total</b>	<b>10,877,69 2</b>	<b>7,687,2 04</b>	<b>5,901,8 57</b>	<b>77 %</b>	<b>1,785,3 47</b>	<b>23 %</b>

**Other**

<b>Property Acquisition</b>	Revised budget dollars were \$27,890,120. There is \$195,928 designated of remaining property acquisition budget.
<b>Project Development</b>	Revised budget dollars were \$10,000,000. There is \$9,175,200 now designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.
June 30, 2008	

<b>Notes</b>	
<b>Other Professional Services</b>	Examples of ‘Other Professional Services’ are geotechnical investigation services, civil and utility assessments, construction materials testing service consultants, environmental and hazardous materials consulting services and abatement, roofing consultant services, HVAC testing / adjusting / balancing consultant, and unique professional services (i.e., a theater assessment or LEED green building commissioning services).
<b>Other Awards</b>	Examples of ‘Other Awards’ are demolition activity, electrical and plumbing work, site cleanup, permits, and fees.
<b>Construction Start and End Dates</b>	Construction start and end dates are subject to change due to weather, process delays, or unforeseen events beyond the scope of the District and the bond program management team.
<b>Financial Analysis</b>	This report is an informative report only.