

**SPECIAL MEETING OF THE BOARD OF TRUSTEES  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**R.L. Thornton, Jr. Administration Building**

**701 Elm Street**

**Board Room (4<sup>th</sup> floor)**

**Dallas, TX 75202**

**Tuesday, March 13, 2007**

**10:00 a.m.**

**AGENDA**

- I. Certification of Posting of Notice of the Meeting
- II. Citizens Desiring to Address the Board Regarding Agenda Items
- III. Consideration of Bids  
Recommendation for Award – Bid No. 11209 for Asbestos Abatement
- IV. Building and Grounds Report No. 1  
Approval of Utility Easement at Brookhaven College
- V. Questions/Comments from the Board and Chancellor
- VI. Citizens Desiring to Appear Before the Board
- VII. Adjournment of Special Meeting

CERTIFICATION OF POSTING OF NOTICE MARCH 13, 2007  
SPECIAL MEETING OF THE DALLAS COUNTY COMMUNITY COLLEGE  
DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 9<sup>th</sup> day of March, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 9<sup>th</sup> day of March, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter, Jr.", with a large, stylized flourish at the end.

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Wright L. Lassiter, Jr., Secretary



MEMORANDUM

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
Purchasing Department  
Telephone (972) 860-4004

TO: Ed DesPlas  
Vice Chancellor of Business Affairs

DATE: March 12, 2007

FROM: Philip Todd

SUBJECT: Consideration of Bids  
Board Meeting of March 13, 2007

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The consideration of bids agenda has one item. The recommendation is for the award of a contract for asbestos abatement at the El Centro College Paramount Building.

In the opinion of the evaluators, the company recommended to receive the award is competent and qualified to provide the specified goods or services.

I am not aware of anyone planning to contest the recommendation.

CONSIDERATION OF BIDS

<u>Bid No.</u>	<u>Title and Vendor</u>	<u>Location</u>	<u>Amount</u>
11209	Asbestos Abatement Cactus Systems, Inc	ECC Paramount Building	\$48,610

RESOURCE: Philip Todd  
Director of Purchasing  
(972) 860-4004

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11209  
ASBESTOS ABATEMENT  
EL CENTRO COLLEGE PARAMOUNT BUILDING

RESPONSE: Of 14 contractors who satisfied the mandatory site visit requirement for this project, nine bids were received.

COMPARISON OF BIDS:

CST Environmental, Inc.	\$268,800
Ponce Contractors, Inc.	\$195,800
Andrew Joseph Company, Inc.	\$179,263
Sisk-Robb, Inc.	\$121,500
Intercon Environmental, Inc.	\$86,400
ARC Abatement 1, LTD	\$75,631
LVI Facility Services, Inc.	\$61,442
Cactus Systems, Inc.	\$48,610
Empire Environmental Group	\$34,660

RECOMMENDATION FOR AWARD:

CACTUS SYSTEMS, INC.	\$48,610
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LOW BID MEETING SPECIFICATIONS

JUSTIFICATION:

The low bid is not recommended because the majority of the references provided in their bid cannot be verified. Due to the immediate nature of the project and lack of response from references, the second low bidder is recommended for award. The recommended company has satisfactorily performed similar work for the district within the past 12 months and meets all requirements for this project.

## BACKGROUND

At its January 16, 2007 meeting, the board of trustees, approved an amendment to the contract with EFI Global to provide additional testing, monitoring and to prepare the plans and specifications for abatement of the asbestos at the Paramount Building. This bid was based on the specifications prepared by EFI Global. The asbestos abatement is required for environmental regulatory compliance.

A fifteen percent (15%) contingency fund based on the awarded amount is recommended for unforeseen changes to this project. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: 2004 Bond Program

BUILDING AND GROUNDS REPORT NO. 1

Approval of Utility Easement at Brookhaven College

It is recommended that authorization be given to the Board of Trustees' Chair to execute an agreement granting Atmos Energy an easement and right-of-way instrument to construct and maintain an underground natural gas supply and gas meter for the Brookhaven College Campus.

Background

Authorization of an easement and right-of way agreement with Atmos Energy will initiate natural gas utility improvements for Brookhaven College, including a needed meter to provide the natural gas for Headstart of Greater Dallas and the Brookhaven College Campus. The District will have the right to review and approve design and construction of this utility. The District Facilities Management and District Legal Counsel have reviewed the proposed easement agreement.

Resource: Edward M. DesPlas  
Vice Chancellor of Business Affairs  
District Service Center  
(972) 860-7752

Clyde Porter  
Associate Vice Chancellor of Facilities Management  
District Service Center  
(972) 860-7760