

**MEETING OF THE BOARD OF TRUSTEES  
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL**

**R.L. Thornton, Jr. Administration Building**

**701 Elm Street**

**Board Room (4<sup>th</sup> floor)**

**Dallas, TX 75202**

**Tuesday, March 6, 2007**

**4:00 p.m.**

**AGENDA**

- I. Certification of Posting of Notice of the Meeting
- II. Special Presentation: *Achieving the Dream – Brookhaven College*
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Consideration of Bids
- V. Consent Agenda: If a trustee requests an item to be removed from the consent agenda, it will be considered at this time.

Minutes

1. Approval of Minutes of the February 6, 2007 Regular Meeting

Policy Reports

2. Acceptance of Gifts
3. Approval of Sale of Real Property on Richland Campus
4. Approval of Mountain View College Mission Statement

Curriculum Report

5. Approval of DCCCD Core Curriculum

Buildings and Grounds Reports

6. Approval of Agreement with Southwestern Testing Laboratories LLC dba STL Engineers
7. Approval of Agreement with E. Evans Associates, Inc.
8. Approval of Agreement with Metropolitan Infrastructure, PLLC

Financial Reports

9. Approval of Expenditures for January 2007
10. Presentation of Budget Report for January 2007
11. Approval of List of Maintenance Projects to be Funded by Dallas County Community College District Maintenance Tax Notes, Series 2003 and 2004
12. Approval of Interlocal Agreement with the City of Dallas

13. Approval of Interlocal Agreement with Dallas County Sheriff's Department
14. Approval of Agreement with International Schools

VI. Individual Items

15. Consideration of Resignations and Retirements
16. Employment of Contractual Personnel

VII. Informative Reports

17. Notice of Grant Awards
18. Receipt of Business and Corporate Contracts by the DCCC District
19. Monthly Award and Change Order Summary
20. Progress Report on Construction Projects
21. Bond Program Report on Projects
22. Firms and Persons Considered for Awards

VIII. Questions/Comments from the Board and Chancellor

IX. Citizens Desiring to Appear Before the Board

- X. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel, and, Sharon Blackman's governance of the early college high school at Brookhaven College.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

XI. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE MARCH 6, 2007  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2<sup>nd</sup> day of March, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 2<sup>nd</sup> day of March, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary



MEMORANDUM

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Purchasing Department  
Telephone (972) 860-4004

TO: Edward M. DesPlas  
Vice Chancellor of Business Affairs

DATE: February 21, 2007

FROM: Philip Todd

SUBJECT: Consideration of Bids  
Board Meeting of March 6, 2007

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The consideration of bids agenda includes six recommendations.

In the opinion of the evaluators, the companies recommended to receive awards are competent and qualified to provide the specified goods or services.

I am not aware of anyone planning to contest any of the recommendations.

The monthly M/WBE participation reports for consideration of bids and professional services pools are attached.

## CONSIDERATION OF BIDS

Bid No.	Title and Vendor(s)	Location	Amount
11188	Online Job Posting Services DallasNews.com	DO	(41.5-mos. estimate) \$110,000
11196	Design-Build Construction at 1601 Lamar Turner Construction Company (Corgan Associates)	DO	\$7,930,000
11204	Horticulture and Landscape Supplies BWI Companies, Inc. Foster's Garden Center Justin Seed Company Lesco, Inc. Living Earth Technology, Inc. Nortex Nursery UAP	D-W	(41.5-mos. estimate) \$300,000
11206	Automobile Wheel Alignment Equipment Midway Auto Supply	CVC	\$35,683.50
2D64915	Infrared DNA Sequencing/Analyzer System LI-COR, Incorporated	BHC	\$38,103.50
5D99208	Medical Image Information System Merry X-Ray Dallas	ECC	\$28,723

RESOURCE: Philip Todd  
Director of Purchasing  
(972) 860-4004

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11188  
ONLINE JOB POSTING SERVICES  
PRICE AGREEMENT, DISTRICT OFFICE  
MARCH 7, 2007 THROUGH AUGUST 31, 2010

RESPONSE: Request for proposals were sent to six companies, and two proposals were received from:

Dallas News.Com  
Monster Worldwide

RECOMMENDATION FOR AWARD:

DALLASNEWS.COM	(41.5-month estimate)
	\$110,000

LOW PROPOSAL

COMMENTS: The Online Job Posting Service is expected to expand job advertising and reach a much larger audience than by use of newspaper advertising alone.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in human resources advertising account #23961 in division #11-10-102523.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11196  
DESIGN-BUILD CONSTRUCTION AT 1601 LAMAR  
DISTRICT OFFICE

RESPONSE: Request for qualifications were sent to 348 companies, and 10 responses were received from the following companies. (The names in parenthesis are the architects that the companies teamed with.)

- 3i-JE Dunn, JV (Smith & Company Architects)
- Adolfson & Peterson Construction (Leo A Daly)\*
- Azteca Enterprises, Inc. (Carter & Burgess)
- Harrison, Walker & Harper, LP (Brown Reynolds Watford Architects)\*
- HDR Design-Build, Inc. (HDR Architecture)\*
- Joe Funk Construction Engineers, Inc. (URS Architects)
- Pecos Construction/Hill & Wilkinson, LTD (Randall Scott Architects)\*
- Rogers-O'Brien Construction Co. (F&S Partners)
- Rollins Construction (t. howard + associates)
- Turner Construction Company (Corgan Associates)\*

\* One of the five finalists

RECOMMENDATION FOR AWARD:

<u>Company</u>	Contract not to exceed:
Turner Construction Company (Corgan Associates)	\$7,930,000

BEST PROPOSAL

ADDITIONAL RECOMMENDATIONS:

At the end of phase I design and preconstruction, Design-Builder is to provide a guaranteed maximum price ("GMP") to construct the awarded project. The GMP is to include the design and the construction cost. Provided that the GMP does not exceed the construction contract estimate shown on this Board document, it is recommended that the chancellor or vice chancellor of business affairs be given authority to authorize the director of purchasing to issue a notice to proceed with construction to the Design-Builder.

A ten percent (10%) contingency fund based on the contract not to exceed amount for the project is recommended for unforeseen changes to the projects. It is further recommended that the chancellor or vice chancellor of business affairs be authorized to approve change orders in an amount not to exceed the contingency funds.

If the Design-Builder's GMP is less than the contract not to exceed amount shown in this Board document, it is further recommended that the chancellor or vice chancellor of business affairs be authorized to approve change orders in an amount not to exceed the difference between the GMP and the construction contract amount shown in this Board document.

Administration further recommends the director of purchasing be authorized to execute contracts for these projects.

#### COMMENTS AND BACKGROUND:

Per Texas Education Code 44.036 (“Design-Build Contracts for Facilities”), the District followed a two step process for selecting the recommended Design-Builder. The first step was a Request for Qualifications ("RFQ").

The methodology for soliciting responses to the RFQ included legal advertising in the Daily Commercial Record and by giving notice to approved plan rooms, including the Asian, Black and Hispanic Chamber's of Commerce, and the Black and Hispanic Contractor's Associations. Additionally, the RFQ was sent to all companies registered in the District's online bidders registration system for construction contractors and all architects on the District's central facilities list.

All the companies that received the RFQ were invited to a pre-submittal meeting where the project scope, general RFQ requirements and business diversity subcontracting requirements were discussed.

As required by the State of Texas Education Code, the project evaluators rated and ranked the companies that responded to the RFQ. As required by the Education Code, only the criteria published in the RFQ were used to rate and rank the responders. Also as required by the Education Code, the five companies that were rated the highest were qualified to receive the request for proposals ("RFP") and to make a presentation and interview for final selection.

In the second step, the project evaluators rated and ranked the proposals submitted by the five selected companies and the results of the interviews. Part of the RFP submittal was a pricing proposal that listed the fees and lump sum amount for the cost to perform the general conditions. The project evaluators rated and ranked each proposal considering an optimal mix of the response to the RFQ, the response to the RFP, the presentation made at the interviews and the pricing proposal. As required by the

Education Code, the project evaluators recommended the Design-Build firm that submitted the proposal offering the best value for the District on the basis of the published selection criteria and on its ranking evaluations.

Also, as part of the response to the RFP, the bidders certified that the project architect, if not a full time employee of the Design-Builder, was selected in accordance with the provisions of Texas Education Code 44.036(e)(1).

The contract not to exceed amount shown on this Board document is comprised of the phase I design fee, the phase I preconstruction fee, the phase II bidding and construction fee, the phase II construction administration fee, cost for the Design-Builder to perform the general conditions and the cost of the work. At end of phase I, if the GMP submitted by the Design-Builder exceeds the project budget, unless otherwise approved by the Board, the contract will be terminated and advertised sealed bids will be solicited and recommendations submitted to the board for approval.

In phase I, the contractor, at various intervals, prepares project cost estimates and works with the project team to recommend ways and means to keep the project at the approved cost.

During phase I, the contractor will work with the District's business diversity department to establish aspirational goals for M/WBE participation for each element of the schedule of values for which bids will be solicited by the Design-Builder. Construction of the project is performed during phase II.

FUNDING: 2004 Bond Program.

**TO:** The Board of Trustees

**FROM:** Administrative Purchasing Committee

**SUBJECT:** RECOMMENDATION FOR AWARD – BID NO. 11204  
HORTICULTURE AND LANDSCAPE SUPPLIES  
PRICE AGREEMENT, DISTRICT-WIDE  
MARCH 7, 2007 THROUGH AUGUST 31, 2010

**RESPONSE:** Requests for bids were sent to 18 companies, and seven bids were received.

**COMPARISON OF BIDS:**

Tabulation of bids attached.

**RECOMMENDATION FOR AWARD:**

BWI COMPANIES, INC.	(41.5-months estimate)
FOSTER'S GARDEN CENTER	\$300,000
JUSTIN SEED COMPANY	
LESCO, INC.	
LIVING EARTH TECHNOLOGY, INC.	
NORTEX NURSERY	
UAP	

**BEST BIDS**

**COMMENTS:** The bidders quoted varying percentages of discounts from list prices for landscape supplies as needed. All seven bidders are recommended for award to provide maximum flexibility regarding the awardees' location and product offerings.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

**FUNDING:** Funds are budgeted in departmental supplies account #24211, maintenance supplies account #24401 and fertilizers & chemicals account #24491 in various divisions.

BID NO. 11204  
HORTICULTURE AND LANDSCAPE SUPPLY

	BWI	FOSTER'S GARDEN CENTER	JUSTIN SEED	LESCO	LIVING EARTH	NORTEX NURSERY	UAP
Fertilizer	Net	Discount 15%	Discount 4%	Discount 50%	No bid	No bid	Net
Herbicides	Net	Discount 15%	Discount 4%	Discount 35%	No bid	No bid	Net
Fungicides	Net	Discount 15%	Discount 4%	Discount 30%	No bid	No bid	Net
Insecticides	Net	Discount 15%	Discount 4%	Discount 30%	No bid	No bid	Net
Spray Additives	Net	Discount 15%	Discount 4%	Discount 45%	No bid	No bid	Net
Grass Seed	Net	Discount 15%	Discount 4%	Discount 45%	No bid	No bid	Net
Aquatic Chemicals	Net	Discount 15%	Discount 4%	No bid	No bid	No bid	Net
Seasonal color plants	No bid	Discount 15% - 20%	Discount 4%	No bid	No bid	Discount 8 – 12 %	Net
Soil Conditioners	Net	Discount 15%	Discount 4%	No bid	Net	No bid	Net
Misc. Supplies	Net	Discount 15%	Discount 4%	No bid	No bid	No bid	Net

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11206  
AUTOMOBILE WHEEL ALIGNMENT EQUIPMENT  
CEDAR VALLEY COLLEGE

RESPONSE: Requests for bids were sent to 14 companies, and three bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

MIDWAY AUTO SUPPLY \$35,683.50

LOW BIDDER

COMMENTS: These machines will be used in automotive repair training courses and will replace equipment which is 12 to 15 years old.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in equipment-instructional-inventoriable account #27401 in division #13-03-535070.

Bid No. 11206  
Wheel Alignment Equipment

	Midway Auto Supply	S & W Auto Parts	Willard Johnson
Wheel Alignment Machine	\$16,399.00	\$17,250.00	\$16,699.00
Alignment System with rack	\$14,359.00	\$14,549.00	\$16,600.00
Wheel balancer	\$4,925.50	\$5,105.00	\$5,510.00

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – REQ. NO. 2D64915  
INFARED DNA SEQUENCING/ANALYZER SYSTEM  
BROOKHAVEN COLLEGE

RECOMMENDATION FOR AWARD:

LI-COR, INCORPORATED \$38,103.50

SOLE SOURCE

COMMENTS: LI-COR pioneered infrared fluorescence labeling and detection systems for DNA sequencing. Included are three different software packages, start-up kits, supplies and training. An attempt to find a comparable system through the competitive bid process was unsuccessful. LI-COR is the manufacturer and does not offer this product through distributors.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in equipment-instructional-inventoriable account #27401, minor equipment account #26101 and non-inventory equipment account #24501 in division #11-02-402461.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – REQ. NO. 5D99208  
MEDICAL IMAGE INFORMATION SYSTEM  
EL CENTRO COLLEGE

RECOMMENDATION FOR AWARD:

MERRY X-RAY DALLAS \$28,723

SOLE SOURCE

COMMENTS: This is for the purchase of a Picture Archiving and Communication System (PACS) with teleradiology technology to receive DICOM images, schedule information and textual reports, organize and store them in an internal format and to make that information available across a network via web and customized user interfaces. PACS are generally used in hospitals, imaging centers, radiologist reading practices and any user who requires and is granted access to patient image, demographic and report information. The system consists of a server, viewer, software and site license. While there are other manufacturers of medical image management medical devices, no others are bundled and designed specifically for use in an educational and teaching environment. Merry X-Ray Dallas is the only, factory-authorized sales and service agent for the eRAD brand of PACS in the state of Texas.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in equipment-instructional-inventoriable account #27401, minor software account #26301 and minor equipment account #26101 in division #13-05-535070.

**Summary of Recommendations for Awards  
With Minority and Woman Owned Businesses**

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	1	100	35,683.50	100
Total	1	100	35,683.50	100

Bidders and Proposers from Which Recommendations for Awards  
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	1	33
WBE	0	0
Not classified	2	67
Total	3	100

Recommendations for Awards in the Consideration of Bids Sections  
September 5, 2006 – March 6, 2007

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	12	100	11,301,793.05	100
Total	12	100	11,301,793.05	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

**Summary of Recommendations for Professional Services Pools  
With Minority and Woman Owned Businesses**

Recommendations for Professional Service Pools  
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 5, 2006 – Feb. 6, 2007	
	# entities	% entities	# entities	% entities
MBE	0	0	8	5
WBE	0	0	49	27
Not classified	0	0	121	68
Total	0	0	178	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

CONSENT AGENDA NO. 1

Approval of Minutes of the February 6, 2007 Regular Meeting

It is recommended that the Board approve the minutes of the February 6, 2007 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
FEBRUARY 6, 2007**

**Attendees:** Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair) and Mr. JL Sonny Williams

**Absent:** None

**Staff:** Dr. Wright Lassiter, Mr. Ed DesPlas, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Kathryn Tucker, Mr. Robert Young, and Mr. Denys Blell

Board Chair Mr. Jerry Prater convened the meeting at 4:05 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE FEBRUARY 6, 2007  
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY  
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL  
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 2<sup>nd</sup> day of February, 2007, in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 2<sup>nd</sup> day of February, 2007, to John F. Warren, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



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Wright L. Lassiter, Jr., Secretary

### **Special Presentation**

Dr. Herlinda M. Glasscock, President of North Lake College, presented *Wildfire and Blazer Life*.

### **Citizens Desiring to Address the Board Regarding Agenda Items**

There were no citizens desiring to appear before the Board regarding agenda items.

### **Consideration of Bids**

Ms. Diana Flores moved and Mr. Bob Ferguson seconded a motion to approve all bids, except Bid #11191, in the Consideration of Bids section of the agenda. Mr. JL Sonny Williams opened discussion concerning Bid #11191. (See February 6, 2007, Board Meeting, Consideration of Bids, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Mrs. Kitty Boyle moved and Ms. Charletta Compton seconded a motion to approve all bids in the Consideration of Bids section of the agenda. Motion passed with Mr. Williams and Ms. Flores voting no. (See February 6, 2007, Board Meeting, Consideration of Bids, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Consent Agenda**

Mrs. Boyle moved and Mrs. Martha Sanchez Metzger seconded a motion to approve recommendations #1- 16, except #5 (to be discussed in Executive Session), in the Consent Agenda. Motion passed. (See February 6, 2007, Board Meeting, Agenda Items #1-16, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Individual Items**

Ms. Flores moved and Mr. Bob Ferguson seconded a motion to approve recommendation #17 in the Individual Items section of the agenda. Motion passed. (See February 6, 2007, Board Meeting, Agenda Items #17-20, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Ms. Flores moved and Mrs. Metzger seconded a motion to approve recommendations #18- 20, in the Individual Items section of the agenda. Motion passed. (See February 6, 2007, Board Meeting, Agenda Items #17-20, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Informative Reports**

Dr. Wright Lassiter reviewed the informative reports. (See February 6, 2007, Board Meeting, Agenda Items #21 - 26, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Questions/Comments from the Board and Chancellor**

Dr. Lassiter will have the staff follow through on Board members' suggestions concerning the location and catering budget for the African-American Read-in event. He will also send trustees a copy of the governor's plan for community colleges, contact Ms. Giddings and Mr. West about joining the community college caucus, schedule a presentation or report about enrollment management, develop a proposal for how the Board may acknowledge employees who retire with 30 or more years of service, and ensure that availability of a loan for textbooks is communicated effectively to students.

### **Citizens Desiring to Appear Before the Board**

Mr. Zack Markovic, from the Richland Chronicle, informed the Board about cooperation between the student newspapers and Mountain View and Richland Colleges.

### **Executive Session**

The Board met in Executive Session beginning at 5:11 PM and ending at 5:26 PM to discuss Consent Agenda Item #5.

### **Consent Agenda**

Ms. Diana Flores moved and Mr. Sonny Williams seconded a motion to approve recommendation #5 in the Consent Agenda. Motion passed. (See February 6, 2007, Board Meeting, Agenda Items #1-16, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

### **Adjournment**

The meeting adjourned at 5:26 PM.

Approved:

A handwritten signature in blue ink, appearing to read 'Wright L. Lassiter Jr.', is written over a horizontal line.

Wright L. Lassiter Jr., Secretary

POLICY REPORT NO. 2

Acceptance of Gifts

The following gifts have been offered to the DCCC District as indicated below. It is recommended that the gifts be accepted under the donors' conditions and that appropriate acknowledgment be sent to the donors.

1. Through the Development Office (equipment):
  - a. From Nautilus, weights for the LeCroy Center wellness room, in the amount of \$550.
  
2. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), actual expenditures on behalf of the DCCCD:
  - a. Grant from the Chancellor's Fund in support of Faculty, Administrator, and Professional Support Staff Awards to be presented at the 2007 Conference Day, in the amount of \$8,500.
  - b. Grant from the Chancellor's Fund in support of dinner with the Dallas Delegation to the 80<sup>th</sup> Legislative Session, in the amount of \$1,100.
  - c. Grant from the LeCroy Center President's Fund in support of the ITC e-Learning Conference, in the amount of \$1,327.
  - d. Grant from the Erin Tierney Kramp Fund in support of the expanded learning experience program for the Erin Tierney Kramp recipients, in the amount of \$504.
  - e. Grant from the Foundation's Operating Fund in support of CD-replication of the Richard W. Payne's *Native American Flute*, in the amount of \$1,770.
  - f. Grant from the McDermott Fund in support of the purchase of orchid plants for District locations, in the amount of \$1,875.

- g. Grant from the Rita Mallet Blasser Fund in support of a visiting artist workshop, in the amount of \$1,500.
  - h. Grant from the Courage To Teach Fund in support of professional development, in the amount of \$2,214.
  - i. Grant from the African American Read-In Fund in support of administrative expenses of the African American Read-In, in the amount of \$3,181.
3. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), gifts that will be expended in the future:
- a. Grant from various donors in support of the Chancellor's Fund, in the amount of \$15,125.
  - b. Grant from various donors in support of the El Centro College 40<sup>th</sup> Anniversary Scholarship Fund, in the amount of \$21,500.
  - c. Grant from Main Street Mesquite, Inc. in support of the Rising Star Program, in the amount of \$1,000.
  - d. Grant from various donors in support of the Richland College Emeritus Program, in the amount of \$1,500.
  - e. Grant from various donors in support of the Eastfield College Employee Development Fund, in the amount of \$3,000.
  - f. Grant from various donors in support of the Brookhaven College Art Adjunct Faculty/Staff Development Fund, in the amount of \$935.
  - g. Grant from Wilfred J. Gragert in support of the Bill Neal Scholarship, in the amount of \$500.
  - h. Grant from the Miles Foundation in support of the Ellison Miles Geo-Technology Institute Fund, in the amount of \$4,000.

- i. Grant from The Mike A. Myers Foundation in support of the LeCroy Scholars Scholarship, in the amount of \$6,000.
- j. Grant from Prospers Financial Services in support of the Pat Kennedy Memorial Endowment, in the amount of \$5,000.
- k. Grant from Tracy Rust in support of the North Texas Ultrasound Society Scholarship, in the amount of \$500.
- l. Grant from United Way of Metropolitan Dallas, Inc. in support of the State Employee Charitable Campaign, in the amount of \$46,931.

TOTAL AMOUNT IN THIS REPORT: \$128,512

POLICY REPORT NO. 3

Approval of Sale of Real Property on Richland Campus

It is recommended that the Board of Trustees authorize the Chairman of the Board to execute a contract of sale that conveys a small strip of land on the Richland College campus to William M. Deviney and Vanessa G. Deviney for \$2,500.

Effective Date: March 6, 2007

Background

Sometime in the mid-eighties, a residential property owner who's property borders Richland College built a swimming pool and a deck on the residential property. Part of this deck encroaches on Richland College property.

At the time, the District considered whether to require the homeowner to remove the encroaching deck or let it remain. Since the encroachment was small (545 square feet), bordered the campus in an area that would never be used for development or other purposes and was not intentional, the District decided to let the encroachment remain and to license the use of the property by the homeowner.

There have been two owners of the property since the encroachment occurred and a sale to a third owner is imminent. The current owner has offered to purchase the encroachment and sell it to this potential third owner. Therefore, the time seems favorable to sell the property and resolve this long-standing issue.

Since there is no harm to the college, it is recommended that the Board authorize the sale.

Resource: Robert J. Young  
District Legal Counsel  
(214) 860-2470

POLICY REPORT NO. 4

Approval of Mountain View College Mission Statement

It is recommended that the Board approve the following mission statement for Mountain View College:

Mountain View College empowers people and transforms communities.

Mountain View College is a comprehensive community college providing:

- freshman and sophomore undergraduate courses in arts and sciences, including core and field of study curricula, that lead to associate's and baccalaureate degrees;
- technical programs up to two years in length leading to associate's degrees or certificates designed to meet local and statewide workforce needs;
- contract training programs leading to or enhancing employment in semi-skilled and skilled occupations designed to meet business and industry needs;
- continuing education programs for occupational upgrading or personal enrichment;
- educational programs and P-16 partnerships designed to fulfill the commitment of an open-door policy enabling the enrollment of all students;
- student support services designed to assist students in achieving their educational goals and foster personal growth;
- adult literacy, language acquisition, and other basic skills programs for adults;
- community and economic development programs and partnerships that add value to students and transform communities; and
- such other purposes as may be prescribed by the Texas Higher Education Coordinating Board or local governing boards in the best interest of postsecondary education in Texas.

Effective March 6, 2007

Background

Each of DCCCD's seven colleges is separately accredited by the Southern Association of Colleges and Schools, Commission on Colleges. A requirement for regional accreditation by SACS is that the colleges operate with a board-approved

mission statement. *Principles of Accreditation: Foundations for Quality Enhancement (Interim Edition)*, Section 3.1.1, provides that:

“The mission statement is current and comprehensive, accurately guides the institution’s operations, is periodically reviewed and updated, is approved by the governing board, and is communicated to the institution’s constituencies.”

All DCCCD colleges have board-approved mission statements that are updated from time to time. The mission statement for Mountain View College that is currently published on the Internet is this:

Mountain View College is a comprehensive community college dedicated to delivering excellence in education and encouraging intellectual and personal growth. More specifically, Mountain View College provides:

- Technical programs leading to associate degrees or certificates
- Vocational programs leading directly to employment in semi-skilled and skilled occupations
- Freshman and sophomore courses in arts and sciences.  
Continuing adult education programs for occupational or cultural upgrading
- Compensatory education programs designed to fulfill the commitment of an admissions policy allowing the enrollment of disadvantaged students
- A continuing program of counseling and guidance designed to assist students in achieving their individual educational goals
- Workforce development programs to meet local and statewide needs
- Adult literacy and other basic skills programs for adults.
- Administrative and Support Services that ensure student and employee satisfaction and success
- Other purposes as may be prescribed by the Texas Higher Education Coordinating Board or the District's Board in the best interest of post-secondary education in Texas.

There are no financial implications to this change.

Resource: Felix Zamora  
President  
Mountain View College  
(214) 860-8700

CURRICULUM REPORT NO. 5

Approval of DCCCD Core Curriculum

It is recommended that the Board adopt the following change in the DCCCD Core Curriculum.

**COMMUNICATION:** Students must successfully complete all of the following:

- English 1301, Composition I
- English 1302, Composition II
- Either Speech 1311, Introduction to Speech Communication, or Speech 1315, Fundamentals of Public Speaking OR a Foreign Language course numbered 1300 or higher.

NOTE: to receive the A.A or A.S. degree a student must take either Speech 1311 or Speech 1315.

TOTAL: 9 credit hours

**MATHEMATICS:** Students must successfully complete one of the following:

- Math 1314, College Algebra
- Math 1414, College Algebra
- Math 1324, Mathematics for Business and Economics
- Math 1332, College Mathematics I
- Math 1348, Analytic Geometry
- Math 2342, Introductory Statistics
- Math 2442, Introductory Statistics
- Math 2412, Precalculus Mathematics
- Or any higher level Mathematics course

TOTAL: 3 credit hours

**LAB SCIENCES:** Students must successfully complete two of the following:

- Biology 1406, General Biology
- Biology 1407, General Biology
- Biology 1408, Biological Sciences
- Biology 1409, Biological Sciences
- Chemistry 1405, Introductory Chemistry I

Chemistry 1407, Introductory Chemistry II  
Chemistry 1411, General Chemistry I  
Chemistry 1412, General Chemistry II  
Geology 1401, Earth Science  
Geology 1403, Physical Geology  
Geology 1404, Historical Geology  
Geology 1445, Oceanography  
Physics 1401, Introductory General Physics  
Physics 1402, Introductory General Physics  
Physics 1405, Concepts in Physics  
Physics 1407, Concepts in Physics  
Physics 1411, Fundamentals of Astronomy  
Physics 1412, General Introductory Astronomy  
Physics 1415, Physical Science  
Physics 1417, Physical Science  
Physics 2425, General Physics  
Physics 2426, General Physics

NOTE: Student may not meet this requirement with the following combination of courses: Biology 1406 & 1408; Chemistry 1405 & 1411; Physics 1401 & 1405; Physics 1401 & 2425; or Physics 1405 & 2425.

TOTAL: 8 credit hours

**HUMANITIES/VISIAL & PERFORMING ARTS:** Students must Successfully complete one course in each of the three categories:

- I. Arts 1301, Art Appreciation  
Arts 1303, Survey of Art History  
Arts 1304, Survey of Art History  
Dance 2303, Dance Appreciation  
Drama 1310, Introduction to the Theatre  
Drama 2366, Development of the Motion Picture  
Humanities 1315, Fine Arts Appreciation  
Music 1306, Music Appreciation  
Music 1308, Music Literature  
Music 1309, Music Literature
  
- II. English 2321, Selected Readings in British Literature  
English 2322, British Literature  
English 2323, British Literature  
English 2326, Selected Readings in American Literature  
English 2327, American Literature

English 2328, American Literature  
English 2331, Selected Readings in World Literature  
English 2332, World Literature  
English 2333, World Literature

- III. Cultural Studies 2370, Cultural Studies  
History 2321, World Civilizations  
History 2322, World Civilizations  
History 2380, The Heritage of Mexico  
History 2381, African-American History  
Philosophy 1301, Introduction to Philosophy  
Philosophy 2306, Ethics  
Philosophy 2307, Introduction to Social and Political Philosophy  
Philosophy 2316, History of Ancient Philosophy  
Philosophy 2317, History of Modern Philosophy  
Religion 1304, Major World Religions

TOTAL: 9 credit hours

**SOCIAL/BEHAVIORAL SCIENCES:** Students must successfully complete all courses in Categories I and II; students must successfully complete one course from Category III.

Category I: History 1301, History of the United States  
History 1302, History of the United States

Category II: Government 2301, American Government  
Government 2302, American Government

Category III: Anthropology 2346, Introduction to Anthropology  
Anthropology 2351, Cultural Anthropology  
Economics 1303, Economics of Contemporary Social Issues  
Economics 2301, Principles of Economics I  
Economics 2302, Principles of Economics II  
Economics 2311, Economics of Global Issues  
Psychology 2301, Introduction to Psychology  
Psychology 2314, Developmental Psychology  
Psychology 2316, Psychology of Personality  
Sociology 1301, Introduction to Sociology  
Sociology 1306, Social Problems  
Sociology 2319, Race, Ethnicity and Community

TOTAL: 15 credit hours

**DCCCD INSTITUTIONAL OPTIONS:** Students must successfully complete the course in Category I and must successfully complete one course from Category II:

Category I. Physical Education 1164, Physical Fitness

Category II: Any 3 or 4 hour Computer Science course with a prefix of COSC or BCIS 1405, Business Computer Applications

TOTAL: 4 credit hours

In order to receive an Associate in Arts or an Associate in Sciences Degree, a student must also complete a minimum of an additional 13 credit hours of electives.

Effective Date: Fall Semester 2007

### Background

The DCCCD Core Curriculum, required by the Texas Higher Education Coordinating Board, was originally adopted by the Board of Trustees in January of 1999 and modified slightly in June of 2003. The change being proposed at this time is the addition of one course, BCIS 1405, Business Computer Applications, as an alternative choice to Computer Science courses in what is known as the Institutional Options Component area of the DCCCD Core Curriculum. This recommendation has undergone the following reviews:

- The district-wide faculty Computer Science Curriculum Committee
- The District Office of Degree Audit
- The Vice Presidents Council
- The Joint Chancellor's Cabinet
- 

The Texas Higher Education Coordinating Boards rules and regulations require the Board's approval before it grants final approval of any changes to the Core Curriculum of any institution.

Data indicate that many students elect to take BCIS 1405 rather than a Computer Science course. By adding BCIS 1405 to the Core, the number of Core completions should be increased. If approved, the new Core will become effective Fall 2007.

Resource: Andrew Jones  
Vice Chancellor of Educational Affairs  
(214) 860-2129

BUILDING & GROUNDS REPORT NO. 6

Approval of Agreement with Southwestern Testing Laboratories LLC dba STL Engineers

It is recommended that authorization be given to approve an agreement with Southwestern Testing Laboratories LLC dba STL Engineers in an amount not to exceed \$29,000 to provide professional geotechnical investigation and design consultant services for Brookhaven College.

Background

The recommendation is for Brookhaven College, project #970202. The contract is to provide professional geotechnical investigation and design consultant services for the science and allied health building for Brookhaven College.

The facilities management staff pre-qualified architectural and engineering firms. The bond program management team solicited Qualifications (RFQ) from firms on the facilities management list. Following receipt of qualifications all firms were evaluated and ranked. STL was evaluated as the most qualified firm for this service. Contract negotiations were finalized as of February 6, 2007. The proposed agreement provides for a total contract amount not to exceed \$29,000.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD's legal counsel.

This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-02-970202.

Resource: Edward M. DesPlas  
Vice Chancellor of Business Affairs  
District Services Center  
(972) 860-7752

Steven Park  
Executive Director  
Bond/Program Management Team  
2004 Bond Program Office  
(972) 860-5130

BUILDING & GROUNDS REPORT NO. 7

Approval of Agreement with E. Evans Associates, Inc.

It is recommended that authorization be given to approve an agreement with E. Evans Associates, Inc. in an amount not to exceed \$525,407 to provide professional architectural and design services for Mountain View College.

Background

The recommendation is for Mountain View College, project # 970606. The contract is to provide professional architectural and design services for the Economic and Workforce Development Building of Mountain View College.

The facilities management staff pre-qualifies architectural and engineering firms. In conjunction with the college faculty and staff, the business diversity staff, and the bond program management team, E. Evans Associates, Inc. was selected from the pool of pre-qualified firms. Contract negotiations were finalized as of February 14, 2007. Article 1.5 of the proposed agreement provides for compensation of basic and additional services in the amount of \$498,657 and reimbursables in the amount of \$26,750 for a total contract amount not to exceed \$525,407.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD's legal counsel.

This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-06-970606.

Resource: Edward M. DesPlas  
Vice Chancellor of Business Affairs  
District Services Center  
(972) 860-7752

Steven Park  
Executive Director  
Bond/Program Management Team  
2004 Bond Program Office  
(972) 860-5130

BUILDING AND GROUNDS REPORT NO. 8

Approval of Agreement with Metropolitan Infrastructure, PLLC

It is recommended that authorization be given to approve an agreement with Metropolitan Infrastructure, PLLC in an amount not to exceed \$35,830 to provide slope restoration for Building T at North Lake College.

Background

This is NLC project #2, *Progress Report on Construction Projects* (informative reports section of this agenda). The project is for professional engineering services for slope restoration for Building T at North Lake College.

The facilities management staff pre-qualifies architectural and engineering firms and selected Metropolitan Infrastructure, PLLC from its pool of pre-qualified firms. The agreement provides for basic compensation of \$20,625 plus 7% of basic reimbursable expenses of \$1,444, material testing and surveying \$13,761 for a total cost of \$35,830

Financial resources are budgeted in renovation architects & engineers account #27212 in division #92-07-964749.

Resource: Edward M. DesPlas  
Vice Chancellor of Business Affairs  
District Service Center  
(972) 860-7752

Clyde Porter  
Associate Vice Chancellor for Facilities Management/District  
Architect  
District Service Center  
(972) 860-7760

**Summary of Recommendations for Agreements  
With Minority and Woman Owned Businesses**

Recommendations in the Building and Grounds Reports Section of This Agenda  
Architects and Engineers

	# agreements	% agreements	\$ amount	% amount
MBE	2	67	561,237	95
WBE	1	0	29,000	5
Not classified	0	33	0	0
Total	3	100	590,237	100

Pre-Qualified Pools from Which Recommendations for Agreements  
In the Building and Grounds Reports Section of This Agenda Were Derived  
Architects and Engineers

	# in pool	% in pool
MBE	48	18
WBE	17	7
Not classified	195	75
Total	260	100

Recommendations in the Building and Grounds Reports Sections  
Architects and Engineers  
September 5, 2006 – March 6, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	4	30	1,461,022	30
WBE	1	8	29,000	1
Not classified	8	62	3,342,837	69
Total	13	100	4,832,859	100

Notes: This report excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or women owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership are not known.

FINANCIAL REPORT NO. 9

Approval of Expenditures for January 2007

It is recommended that expenditures for January 2007 be approved. The detailed expenditure report is located in the business affairs office at the District Service Center.

FINANCIAL REPORT NO. 10

Presentation of Budget Report for January 2007

The budget report for January 2007 is presented as a matter of record (see attached).

Background

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will be carried forward to the next fiscal year and making various other entries in what is called “13<sup>th</sup> month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports because the activities of 13<sup>th</sup> month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board’s Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, “Why the difference? Is this normal?” The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—“Is this normal?” In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District’s monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

Resource: Edward M. DesPlas  
Vice Chancellor of Business Affairs  
District Service Center  
(972) 860-7752

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2006-07 CURRENT FUNDS OPERATING BUDGET

**REVENUES & ADDITIONS**

Year-to-Date January 31, 2007  
41.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
State Appropriations	\$ 84,752,747	\$ 36,484,638	\$ 48,268,109	43.0%	41.4-45.6%	
Tuition	60,814,917	50,307,600	10,507,317	82.7%	73.1-79.2%	(1)
Taxes for Current Operations	110,791,496	80,580,602	30,210,894	72.7%	46.7-75.0%	
Federal Grants & Contracts	1,133,870	324,257	809,613	28.6%	13.6-73.0%	
State Grants & Contracts	131,292	3,176	128,116	2.4%	n/a	
General Sources:						
Investment Income	4,925,543	2,326,545	2,598,998	47.2%	33.1-48.4%	
General Revenue	2,256,630	1,065,621	1,191,009	47.2%	n/a	
Subtotal General Sources	7,182,173	3,392,166	3,790,007	47.2%	35.4-65.2%	
<b>SUBTOTAL UNRESTRICTED</b>	<b>264,806,495</b>	<b>171,092,439</b>	<b>93,714,056</b>	<b>64.6%</b>	<b>n/a</b>	
Use of Fund Balance & Transfers-in	10,251,852	-	10,251,852	0.0%	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>275,058,347</b>	<b>171,092,439</b>	<b>103,965,908</b>	<b>62.2%</b>	<b>50.2-60.3%</b>	(2)
<b>AUXILIARY FUND</b>						
Sales & Services	7,227,730	2,137,311	5,090,419	29.6%	26.6-36.0%	
Investment Income	385,322	167,200	218,122	43.4%	27.0-73.8%	
Transfers-in	3,998,797	3,998,797	-	100.0%	n/a	
Use of Fund Balance	351,462	-	351,462	0.0%	n/a	
<b>TOTAL AUXILIARY</b>	<b>11,963,311</b>	<b>6,303,308</b>	<b>5,660,003</b>	<b>52.7%</b>	<b>15.7-55.3%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations:						
Insurance & Retirement Match	20,959,931	9,186,736	11,773,195	43.8%	n/a	
SBDC State Match	1,365,210	631,862	733,348	46.3%	n/a	
Subtotal State Appropriations	22,325,141	9,818,598	12,506,543	44.0%	n/a	
Grants, Contracts & Scholarships:						
Federal	63,652,450	20,558,821	43,093,629	32.3%	n/a	
State	5,924,624	1,995,546	3,929,078	33.7%	n/a	
Local	5,425,565	2,447,498	2,978,067	45.1%	n/a	
Transfers-in	903,745	248,403	655,342	27.5%	n/a	
Subtotal Grants, Contracts & Scholarships	75,906,384	25,250,268	50,656,116	33.3%	n/a	
<b>TOTAL RESTRICTED</b>	<b>98,231,525</b>	<b>35,068,866</b>	<b>63,162,659</b>	<b>35.7%</b>	<b>n/a</b>	
<b>TOTAL REVENUES &amp; ADDITIONS</b>	<b>\$ 385,253,183</b>	<b>\$ 212,464,613</b>	<b>\$ 172,788,570</b>	<b>55.1%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2006-07 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY FUNCTION**

Year-to-Date January 31, 2007  
41.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
<b>UNRESTRICTED FUND</b>						
Instruction	\$ 119,358,286	\$ 51,833,756	\$ 67,524,530	43.4%	41.1-46.3%	
Public Service	5,621,001	1,937,351	3,683,650	34.5%	31.8-42.7%	
Academic Support	16,587,463	7,279,046	9,308,417	43.9%	36.5-45.8%	
Student Services	25,389,830	9,887,484	15,502,346	38.9%	38.3-42.8%	
Institutional Support	49,492,311	22,483,919	27,008,392	45.4%	38.1-43.9%	(3)
Staff Benefits	10,106,751	3,533,295	6,573,456	35.0%	30.3-38.4%	
Operations & Maintenance of Plant	27,147,376	13,456,272	13,691,104	49.6%	42.4-53.2%	
Repairs & Rehabilitation	7,106,956	1,537,545	5,569,411	21.6%	18.8-56.0%	
Special Items:						
Reserve - Campus	736,058	-	736,058	0.0%	n/a	
Reserve - Compensation	-	-	-	0.0%	n/a	
Reserve - Operating	1,382,500	-	1,382,500	0.0%	n/a	
Reserve - New Campuses	500,000	-	500,000	0.0%	n/a	
Reserve - Non-operating	658,910	-	658,910	0.0%	n/a	
<b>TOTAL UNRESTRICTED</b>	<b>264,087,442</b>	<b>111,948,668</b>	<b>152,138,774</b>	<b>42.4%</b>	<b>39.9-44.4%</b>	
<b>AUXILIARY FUND</b>						
Student Activities	6,054,509	2,615,777	3,438,732	43.2%	34.3-47.6%	
Sales & Services	5,317,752	2,367,157	2,950,595	44.5%	30.0-72.4%	
Reserve - Campus	158,234	-	158,234	0.0%	n/a	
Reserve - District	327,816	-	327,816	0.0%	n/a	
Transfers-out	105,000	89,982	15,018	85.7%	0-108.9%	
<b>TOTAL AUXILIARY</b>	<b>11,963,311</b>	<b>5,072,916</b>	<b>6,890,395</b>	<b>42.4%</b>	<b>27.4-62.5%</b>	
<b>RESTRICTED FUND</b>						
State Appropriations	20,959,931	9,186,736	11,773,195	43.8%	36.9-46.9%	
Grants & Contracts	31,355,580	8,050,850	23,304,730	25.7%	n/a	
Scholarships	45,916,014	17,831,280	28,084,734	38.8%	n/a	
<b>TOTAL RESTRICTED</b>	<b>98,231,525</b>	<b>35,068,866</b>	<b>63,162,659</b>	<b>35.7%</b>	<b>n/a</b>	
<b>SUBTOTAL EXPENDITURES &amp; USES</b>	<b>374,282,278</b>	<b>152,090,450</b>	<b>222,191,828</b>	<b>40.6%</b>	<b>n/a</b>	
<b>TRANSFERS &amp; DEDUCTIONS:</b>						
Mandatory Transfers:						
Tuition to Debt Service Fund	1,894,389	903,690	990,699	47.7%	0-109.8%	
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	63,000	117,214	(54,214)	186.1%	25.8-101.9%	(4)
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	3,998,797	3,998,797	-	100.0%	n/a	
Unexpended Plant Fund	1,250,000	1,250,000	-	100.0%	n/a	
Debt Service Fund	3,556,438	911,316	2,645,122	25.6%	n/a	
<b>TOTAL TRANSFERS &amp; DEDUCTIONS</b>	<b>10,970,905</b>	<b>7,389,298</b>	<b>3,581,607</b>	<b>67.4%</b>	<b>n/a</b>	
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 385,253,183</b>	<b>\$ 159,479,748</b>	<b>\$ 225,773,435</b>	<b>41.4%</b>	<b>n/a</b>	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
2006-07 CURRENT FUNDS OPERATING BUDGET

**EXPENDITURES & USES BY ACCOUNT CLASSIFICATION**

Year-to-Date January 31, 2007  
41.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
<b>UNRESTRICTED FUND</b>				
Salaries & Wages	\$ 181,688,260	\$ 77,402,717	\$ 104,285,543	42.6%
Staff Benefits	10,106,751	3,533,295	6,573,456	35.0%
Purchased Services	11,658,334	5,408,394	6,249,940	46.4%
Operating Expenses	49,737,943	21,565,925	28,172,018	43.4%
Supplies & Materials	8,679,707	4,727,317	3,952,390	54.5%
Minor Equipment	2,987,856	2,345,134	642,722	78.5%
Capital Outlay	9,065,193	1,865,888	7,199,305	20.6%
Charges	(13,114,070)	(4,900,002)	(8,214,068)	37.4%
<b>SUBTOTAL UNRESTRICTED</b>	<b>260,809,974</b>	<b>111,948,668</b>	<b>148,861,306</b>	<b>42.9%</b>
Reserve - Campus	736,058	-	736,058	0.0%
Reserve - Compensation	-	-	-	0.0%
Reserve - Operating	1,382,500	-	1,382,500	0.0%
Reserve - New Campuses	500,000	-	500,000	0.0%
Reserve - Non-operating	658,910	-	658,910	0.0%
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	1,894,389	903,690	990,699	47.7%
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%
Institutional Matching - Contracts/Grants	63,000	117,214	(54,214)	186.1%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	3,998,797	3,998,797	-	100.0%
Unexpended Plant Fund	1,250,000	1,250,000	-	100.0%
Debt Service Fund	3,556,438	911,316	2,645,122	25.6%
<b>TOTAL UNRESTRICTED</b>	<b>275,058,347</b>	<b>119,337,966</b>	<b>155,720,381</b>	<b>43.4%</b>
<b>AUXILIARY FUND</b>	<b>11,963,311</b>	<b>5,072,916</b>	<b>6,890,395</b>	<b>42.4%</b>
<b>RESTRICTED FUND</b>	<b>98,231,525</b>	<b>35,068,866</b>	<b>63,162,659</b>	<b>35.7%</b>
<b>TOTAL EXPENDITURES &amp; USES</b>	<b>\$ 385,253,183</b>	<b>\$ 159,479,748</b>	<b>\$ 225,773,435</b>	<b>41.4%</b>

## NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) Actual *Tuition* revenue reflects a higher than budgeted enrollment increase, along with the credit hour tuition rate increase for spring.
- (2) *Total Unrestricted* shows a higher percent of budget received due to the reason described in note (1) above, as well as tax revenue being at the upper end of the control limits.
- (3) Actual *Institutional Support* reflects increases in non-salary operating expenditures for ongoing business activities such as the Tri-Chambers of Commerce agreement and for equipment purchases. Current year amounts will be re-evaluated for Spring 2007 revision.
- (4) *Institutional Matching-Contracts/Grants* always show wide variation in rates of receipts, expenditures and transfers because the timing is based on the fiscal year unique to each contract and grant rather than based on DCCCD’s fiscal year.

FINANCIAL REPORT NO. 11

Approval of List of Maintenance Projects to be Funded by Dallas County Community College District Maintenance Tax Notes, Series 2003 and 2004

It is recommended that the Board of Trustees of Dallas County Community College District approve the attached list of projects to be funded by remaining Dallas County Community College District Maintenance Tax Notes, Series 2003 and 2004 proceeds.

Background

At the February 4, 2003 Board meeting, the Board of Trustees approved the resolution to prepare documents for the issuance of \$50,000,000 in maintenance tax notes. At that time it was indicated that the authorization of a resolution for issuance and sale of the maintenance tax notes would be presented at a later Board meeting for each series. That resolution for issuance and sale of the second and last portion of the \$50,000,000 maintenance tax notes was approved at the March 2, 2004 Board meeting.

At that time a list of specific maintenance projects was approved by the Board. However, at this time there are excess dollars available from the Series 2003 and 2004 Maintenance Tax Notes that were not needed to complete the original projects. In order to use the remaining available funds, the Board must approve a new list of maintenance projects. The attached list enumerates maintenance projects recommended for approval by the Board.

Proceeds from the Series 2003 and 2004 Maintenance Tax Notes were \$9,888,498 and \$39,683,506 respectively, for a total of \$49,572,004. The majority of projects originally approved for funding through maintenance tax notes have been completed. At this time \$7,634,132 of the proceeds have been identified as available for funding additional projects. More funds may become available as the remaining current projects are completed. The Board is being asked to use \$6,830,663 at this time. Another list will be submitted as additional funds are identified.

Resource: Edward M. DesPlas  
Vice Chancellor of Business Affairs  
(972) 860-7752

Dallas County Community College District  
 List of Additional Projects Financed with Series 2003 and 2004  
 Maintenance Tax Notes

CAMPUS	PROJECT DESCRIPTION		AMOUNT
BHC	ReCarpet	Bldgs B (Floor/Wall) D, J, T241, T242, T243, T244	\$ 1,086,320
CVC	Repair	Bldg. A Fire escape stairwell on west side	339,475
ECC	Replace Repair	Sidewalk, dock slab Bookstore & dock drains	421,850
MVC	Replace	580 lock w/magnetic lock, i.e. electronic	773,528
NLC	Replace	Absorption chiller	882,635
RLC	Replace	Fire alarm system to match Thunderduck Hall	1,357,900
BJP	Re lamp, replace	Ballast and lens	407,370
DSC	Replace	140T Chiller, Main	203,685
D-W	Replace	Administrative Cabling, District-Wide	1,357,900
		<b>TOTAL</b>	<b>\$ 6,830,663</b>

Campus Legend: BHC – Brookhaven; CVC – Cedar Valley/ EFC – Eastfield; ECC – El Centro; MVC – Mountain View; NLC – North Lake; RLC – Richland; DSC – District Service Center; D-W – District-Wide; BJP – Bill J. Priest Institute of El Centro

FINANCIAL REPORT NO. 12

Approval of Interlocal Agreement with the City of Dallas

It is recommended that authorization be given to approve an interlocal agreement with the City of Dallas to provide educational services at the West Dallas Multipurpose Center; and for the City to have office space at the Bill J. Priest campus of El Centro College for its Project Reconnect Program from March 1, 2007 to February 28, 2009.

Background

This is an interlocal agreement and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

This agreement is to support collaboration with Bill J. Priest campus of El Centro College (BJP) and the City of Dallas (City) to provide educational and student support services at the West Dallas Multipurpose Center; and for BJP to provide office space to the City for its Project Reconnect Program.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Huan Luong, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Micheal Jackson, interim president.

This is a non-financial agreement.

Resource: Dr. Micheal Jackson  
Interim President, El Centro College  
(214) 860-2011

FINANCIAL REPORT NO. 13

Approval of Interlocal Agreement with Dallas County Sheriff's  
Department

It is recommended that authorization be given to approve an interlocal agreement with Dallas County Sheriff's Department in an amount not to exceed \$24,375 for the period March 12, 2007 through December 31, 2008, to provide GED Testing for the inmates of Lew Sterrett Justice Center through Mountain View College.

Background

The purpose of this interlocal agreement is to allow Mountain View College to provide GED Testing to the inmates of Lew Sterrett Justice Center. The testing will be held at the Dallas County Sheriff's Department. Board Policy GG (LEGAL) provides the following direction: *An interlocal agreement must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Estimated revenues are \$24,375.

Resource: Felix A. Zamora  
President  
Mountain View College  
(214) 860-8700

FINANCIAL REPORT NO. 14

Approval of Agreement with International Schools

It is recommended that authorization be given to approve an agreement with International Schools for the period March 7, 2007 through March 6, 2008, to provide a truck driver training program for Mountain View College.

Background

This is the eleventh agreement with International Schools for truck driver training. The first agreement was made in 1997. The success of these agreements is evidenced by the fact that since 1997, approximately 832 students have entered the program and of that number, 755 or 91% have graduated.

This contract provides for payment not to exceed \$250,000 to International Schools of Dallas, Texas for instructional services related to the training of up to 80 individuals enrolled in the Professional Truck Driver training program at Mountain View College between March 7, 2007 and March 6, 2008. The agreement calls for remittance by the College to International Schools in the amount of \$3,440 per student training except for Texas Rehabilitation Commission (TRC) referred students. Remittance to International Schools for TRC referred students will be at a rate of \$3,597 per student. Payment to International Schools will be made upon the conclusion of each class offering.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

Estimated expenditures are \$250,000. Financial resources are budgeted in instructional service contracts account #22301 in division #11-06-577000 for fiscal year 2006-2007 and will be included in the proposed budget for fiscal year 2008.

Resource: Felix A. Zamora  
President  
Mountain View College  
(214) 860-8700

**Summary of Recommendations for Agreements  
With Minority and Woman Owned Businesses**

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	0	0	0	0
Total	0	0	0	0

Respondents from Which Recommendations for Agreements  
In the Financial Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	0	0
Total	0	0

Recommendations in the Financial Reports Sections  
September 5, 2006 – March 6, 2007

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	5	100	1,253,681.80	100
Total	5	100	1,253,681.80	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

PERSONNEL REPORT NO. 15

Consideration of Resignations and Retirements

RESIGNATIONS

Williams, Eleanor (El Centro)	Program Administrator	August 31, 2007
Owen, William Tyler (North Lake)	Campus Peace Officer	January 20, 2007

RETIREMENTS

Caffee, Claude (Brookhaven)	Vice President for Student Development	August 31, 2007
Jamieson, Avis Tieber (Brookhaven)	Instructor, Physical Education	August 17, 2007

Background

Resignations

Ms. Eleanor Williams (El Centro) is resigning for personal reasons. Mr. William Tyler Owen (North Lake) is resigning due to relocation.

Retirements

Dr. Claude Caffee (Brookhaven) is retiring after serving the district for twenty-four years. Ms. Avis Tieber Jamieson (Brookhaven) is retiring after serving the district for thirty-seven years.

Resource: Denys Blell  
Vice Chancellor, Human and Organizational Development  
District Office  
(214) 860-2757

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT  
 ADJUNCT FACULTY TEACHING CREDIT CLASSES  
 BY ETHNICITY & LOCATION  
 PAID ON January 31, 2006**

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 1/31/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	34	85.00%	7	35.00%	22	84.62%	19	90.48%
African American	2	5.00%	9	45.00%	4	15.38%	2	9.52%
Hispanic	2	5.00%	1	5.00%	0	0.00%	0	0.00%
Asian/Pacific Islander	2	5.00%	2	10.00%	0	0.00%	0	0.00%
American Indian	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Non Res. Alien	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	1	5.00%	0	0.00%	0	0.00%
<b>Total</b>	<b>40</b>	<b>100.00%</b>	<b>20</b>	<b>100.00%</b>	<b>26</b>	<b>100.00%</b>	<b>21</b>	<b>100.00%</b>
	Mountain View		North Lake		Richland		Grand Total	
Paid On 1/31/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	9	56.25%	23	95.83%	46	77.97%	160	77.67%
African American	3	18.75%	0	0.00%	5	8.47%	25	12.14%
Hispanic	2	12.50%	1	4.17%	3	5.08%	9	4.37%
Asian/Pacific Islander	2	12.50%	0	0.00%	3	5.08%	9	4.37%
American Indian	0	0.00%	0	0.00%	2	3.39%	2	0.97%
Non Res. Alien	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	0	0.00%	0	0.00%	1	0.49%
<b>Total</b>	<b>16</b>	<b>100.00%</b>	<b>24</b>	<b>100.00%</b>	<b>59</b>	<b>100.00%</b>	<b>206</b>	<b>100.00%</b>

**PAID ON January 31, 2007**

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 1/31/07	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	29	82.86%	8	61.54%	27	75.00%	18	66.67%
African American	2	5.71%	5	38.46%	7	19.44%	7	25.93%
Hispanic	1	2.86%	0	0.00%	1	2.78%	2	7.41%
Asian/Pacific Islander	3	8.57%	0	0.00%	1	2.78%	0	0.00%
American Indian	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Non Res. Alien	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	0	0.00%	0	0.00%	0	0.00%
<b>Total</b>	<b>35</b>	<b>100.00%</b>	<b>13</b>	<b>100.00%</b>	<b>36</b>	<b>100.00%</b>	<b>27</b>	<b>100.00%</b>
	Mountain View		North Lake		Richland		Grand Total	
Paid On 1/31/07	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	22	81.48%	19	90.48%	62	84.93%	185	79.74%
African American	2	7.41%	0	0.00%	3	4.11%	26	11.21%
Hispanic	0	0.00%	1	4.76%	2	2.74%	7	3.02%
Asian/Pacific Islander	3	11.11%	1	4.76%	4	5.48%	12	5.17%
American Indian	0	0.00%	0	0.00%	2	2.74%	2	0.86%
Non Res. Alien	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	0	0.00%	0	0.00%	0	0.00%
<b>Total</b>	<b>27</b>	<b>100.00%</b>	<b>21</b>	<b>100.00%</b>	<b>73</b>	<b>100.00%</b>	<b>232</b>	<b>100.00%</b>

PERSONNEL REPORT NO. 16

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

SHIRLEY KACZKA (Eastfield) -- \$58,500 per year from March 12, 2007 through August 31, 2007, plus \$132.50 per month for business and travel allowance

Associate Dean, Organizational and Staff Development

Biographical Sketch: M.L.A., Southern Methodist University, Dallas, TX;

B.B.A., University of Arkansas, Little Rock, AR

Experience: Manager, Compensation and Benefits, Dallas Times Herald, Dallas, TX; Consultant/Compensation Specialist, Northern Telecom, Richardson, TX;

Manager, Compensation and Training, Collin County Community College

District-McKinney Campus, McKinney, TX

LUZ VILLEGAS (Richland) -- \$46,435 per year from March 2, 2007 through August 31, 2007, plus \$82.50 per month for business and travel allowance

Director of Community Programs

Biographical Sketch: B.A., University of Texas at El Paso, El Paso, TX

Experience: Regional Program Coordinator, SER Jobs for Progress, National Inc., Irving, TX; Controller and Compliance Officer, Dallas County Democratic Party, Dallas, TX; Visiting Scholar-Director of Community Programs, Richland College

GRANT-FUNDED APPOINTMENT ADMINISTRATOR

RENE PRUPES (Mountain View) -- \$46,005 per year from March 7, 2007 through August 31, 2007, plus \$82.50 per month for business and travel allowance  
Program Administrator

Biographical Sketch: B.A., University of Texas at Dallas, Richardson, TX

Experience: Coordinator, Continuing Education and Training, Richland College; Program Director, Career and Continuing Education, Brookhaven College

## INTERIM APPOINTMENT ADMINISTRATORS

MELANIE GILL-SHAW (Eastfield) -- \$53,908 per year from March 7, 2007 through August 31, 2007, plus \$157.50 per month for business and travel allowance

Interim, Dean of Resource and Community Development

Biographical Sketch: M.A., Amberton University, Garland, TX; B.A., Louisiana Tech, Ruston, LA

Experience: Director of Women's Resource Center, YWCA-Women's Resource Center, Dallas, TX; Coordinator, Student Services, El Centro College; Coordinator, Resource Development, Eastfield College

SHARON GLENN (Mountain View) -- \$72,050 per year from March 20, 2007 through August 31, 2007, plus \$157.50 per month business and travel allowance

Interim Executive Dean, Communication and Teacher Education

Biographical Sketch: M.S.Ed., Texas A&M University-Commerce, Commerce, TX; B.S., University of North Texas, Denton, TX

Experience: Associate Dean, Workforce Development and Interim Executive Dean, Career and Technical Education, Mountain View College

## ADMINISTRATOR RETURNING TO ORIGINAL POSITION

KIZUWANDA B. GAYDEN (Mountain View) -- \$53,678 per year from March 20, 2007 through August 31, 2007, plus \$132.50 per month for business and travel allowance

Note: Dr. Gayden is recommended to return to her original position of Associate Dean, Instructional Support

## DEVELOPMENTAL LEAVE

SANDY GARCIA (Mountain View)

Department Assistant III

Note: Ms. Garcia is recommended for developmental leave for 90-days beginning February 5, 2007. Ms. Garcia has requested the leave to complete her Bachelor's degree.

## CORRECTION TO JANUARY 16, 2007, PERSONNEL REPORT

JOHN MERRIFIELD (Mountain View) \$42,523

Instructor, Dance

Note: Mr. Merrifield is recommended for a correction to his salary. Initial salary placement was calculated incorrectly by the location.

ESTEFANA STEWART (North Lake)

Executive Dean, Corporate and Continuing Education

Note: It is recommended that Ms. Stewart's business and travel be re-instated in the sum of \$157.50 per month beginning January 10, 2007

### CORRECTION TO FEBRUARY 6, 2007, PERSONNEL REPORT

MARY S. BEASLEY (El Centro)

Instructor, Health and Legal

Note: Dr. Beasley is recommended for a correction to her approved Short-term sabbatical agreement from Summer II to Summer I

### Background

#### Regular Appointment Administrators

Ms. Shirley Kaczka (Eastfield) (Anglo-American) is recommended to fill a new position to lead Eastfield College comprehensive staff. Ms. Luz Villegas (Richland) (Hispanic) is recommended to fill a new position to conduct outreach to the Latino community.

#### Grant-Funded Appointment Administrator

Ms. Rene Prupes (Mountain View) (Anglo-American) is recommended fill a new position available through the Federal Fund for the Improvement of Post Secondary Education.

#### Interim Appointment Administrators

Ms. Melanie Gill-Shaw (Eastfield) (Anglo-American) is recommended to fill a temporary position until the hiring of a Dean of Resource and Community Development. Ms. Sharon Glenn (Mountain View) (African-American) is recommended to fill a position temporary position until the hiring of an Executive Dean, Communication and Teachers Education.

#### Administrator Returning to Original Position

Dr. Kizuwanda B. Gayden (Mountain View) (African-American) is recommended to return to her original position of Associate Dean, Instructional Support.

Developmental Leave

Ms. Sandra Garcia (Mountain View) (Hispanic) Ms. Garcia is recommended for developmental leave for 90-days beginning February 5, 2007.

Correction to January 16, 2007, Personnel Report

Mr. John Merrifield (Mountain View) (Anglo-American) is recommended for a correction to his initial salary.

Ms. Estefana Stewart (North Lake) (Hispanic) it is recommended that Ms. Stewart's business and travel be re-instated in the sum of \$157.50 per month beginning January 10, 2007.

Correction to February 6, 2007, Personnel Report

Dr. Mary S. Beasley (El Centro) (Anglo-American) is recommended for a correction to her approved Short-term sabbatical agreement from Summer II to Summer I.

Resource: Denys Blell  
Vice Chancellor, Human and Organizational Development  
District Office  
(214) 860-2757

## NEW HIRES ETHNICITY INFORMATION

September 2006 through March 2007

Regular Administrators & Faculty

<u>March 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	1	0	1	0	0	0	2
FACULTY	0	0	0	0	0	0	0
<b>TOTAL TO DATE</b>	15	12	3	5	0	0	35

### Visiting Administrators & Faculty

<u>March 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Othe r</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	0	0	0	0	0	0	0
<b>TOTAL TO DATE</b>	4	4	2	0	1	0	11

### Non Grant Temporary and Alternative Administrators & Faculty

<u>March 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	0	0	0	0	0	0	0
<b>TOTAL TO DATE</b>	9	1	0	1	0	0	11

### Grant Funded Administrators & Faculty

<u>March 2007</u>	<u>Anglo- Am</u>	<u>African- Am</u>	<u>Hispani c</u>	<u>Asia n</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	1	0	0	0	0	0	1
FACULTY	0	0	0	0	0	0	0
<b>TOTAL TO DATE</b>	2	0	3	0	0	0	5

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**GRAND TOTAL: 62**

INFORMATIVE REPORT NO. 17

Notice of Grant Awards

Awards in this informative report are usually funded by local, state, or federal public agencies and are budgeted in DCCCD's restricted fund. (Occasionally, private grants managed through Fund 13 are also included in this report.) The fiscal year for each award is defined by the grantor and often will not correspond to DCCCD's fiscal year. In addition to guidelines established by the funding agency, administration of grant awards is subject to all DCCCD policies and procedures.

As provided by Board Policy CAB (Regulation), Grant Receipt Process, the chancellor advises trustees that DCCCD has received notice of the following grant awards.

- Stephen F. Austin State University has awarded the DCCCD, District Office, \$6,000 through a subcontract agreement for the Articulated Internet Teacher Education Program for Multilingual Elementary Classrooms. This program is designed to improve good communication and to encourage collaboration toward success of students and teachers. The funding period for year one is from January 1, 2007, to September 30, 2007.
- The Texas Education Agency has awarded the DCCCD, Richland College, an award increase in the amount of \$131,628 for the Richland Collegiate High School Start-Up grant, bringing the new total to \$381,628. The funding period is from June 26, 2006, to July 31, 2007.
- The Texas Health and Human Services Commission awarded the DCCCD, Eastfield College, \$24,900 to support the Child and Adult Care Food Program. The purpose of this contract is to reimburse the college for meals served to children in its Parent Child Study Center. The funding period is from October 1, 2006, to September 30, 2007.
- The U.S. Small Business Administration (SBA) has awarded the DCCCD, El Centro College/Bill J. Priest Campus, \$1,934,843 for its Small Business Development Network for fiscal year 2006-2007. This award includes subcontract agreements with the following North Texas Small Business Development Centers: North Texas SBDC Lead Center, International Business Center, Technology Assistance Center, Best Southwest, Center for Government Contracting, Dallas SBDC, Risk Management, Collin County Community College District, University of Texas at Arlington Enterprise Excellence, Grayson County College, Kilgore College, McLennan Community College/Copperas Cove, Navarro College, North

Central Texas College (Denton), Northeast Texas Community College (Texarkana), Paris Junior College, Tarrant County College District, Trinity Valley College and Tyler Junior College. The Small Business Development Centers provide guidance and support for business and economic development assistance, information, referrals, contacts and training to small businesses in order to promote business startups and overall business success and growth across North Texas. The funding period is from October 1, 2006, to September 30, 2007. (The award notification was received after the project start date, due to delays at the funding agency.)

The amounts of awards reported, to date, in fiscal year 2006-2007, and the amounts of awards for the previous seven fiscal years, 1999-2000 through 2005-2006, appear in the tables below.

**Amounts of Awards Reported in Fiscal Year 2006-2007**

<u>Month Reported</u>	<u>Amount</u>
September 2006	\$ 847,986
October 2006	\$ 5,821,837
November 2006	\$ 2,493,271
December 2006	\$ 1,087,474
January 2007	\$ 33,000
February 2007	\$ 587,841
March 2007	\$ 2,097,371
April 2007	
May 2007	
June 2007	
July 2007	
August 2007 <sup>1</sup>	
<b><u>Total To Date</u></b>	<b><u>\$ 12,968,780</u></b>

**Amounts of Awards Reported in Fiscal Years 1999-2000 through 2005-2006**

<u>Type</u>	<u>1999-00</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Competitive	22,450,972	24,959,783	11,917,647	20,264,070	18,750,094	22,137,173	17,679,698
Pell Grants <sup>1</sup>	11,017,287	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783
<b>Total</b>	<b><u>33,468,259</u></b>	<b><u>38,367,275</u></b>	<b><u>31,575,670</u></b>	<b><u>46,463,931</u></b>	<b><u>48,649,756</u></b>	<b><u>53,586,988</u></b>	<b><u>49,147,481</u></b>

<sup>1</sup> The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

## Background

The DCCCD received three new awards and one award increase as reported in the Informative Report for a total of \$2,097,371.

Resource: Betheny Reid  
Executive District Director, DCCCD Foundation, Inc.  
(214) 860-2474

INFORMATIVE REPORT NO. 18

Receipt of Business and Corporate Contracts by the DCCC District

The DCCCD colleges have contracted services with the following companies:

**BROOKHAVEN COLLEGE**

Companies:

NTMA  
NTMA  
NTMA  
Senior Adult Services  
Town of Addison  
Town of Addison  
Ford  
Ford  
Ford  
GM  
GM  
GM  
GM  
GM  
GM

Types of Training Provided:

Performance Mgmt  
Now That I Am a Supervisor  
Tools for Successful Leadership  
Customer Service  
Basic Spanish  
Conversational Spanish  
Automatic Transmission Diagnosis  
Automatic Transaxle Repair  
Transfer Case and 4X4 Repair  
Automatic Transmission Repair  
Power Train Repair  
4180e Transmission Repair  
Aisin Transmission Repair  
Vibration Correction  
HVAC Repair

**BHC TOTAL: \$27,536**

**CEDAR VALLEY COLLEGE**

Companies:

American Ace Motorcycle Company  
DeSoto Police Department  
DeSoto Police Department  
DeSoto Fire Academy  
DeSoto Fire Academy  
Federal Correctional Institute  
Federal Correctional Institute  
Federal Correctional Institute  
Federal Correctional Institute

Types of Training Provided:

Basic Rider  
Intermediate Firearms  
Defensive Driving  
EMT Basic  
EMT Clinical  
Principles of Marketing  
Principles of Selling  
Customer Relations  
Principles of Retailing

**CEDAR VALLEY COLLEGE**

Federal Correctional Institute  
Federal Correctional Institute  
  
Louisiana Technical College  
Louisiana Technical College  
  
Louisiana Technical College  
Louisiana Technical College  
Louisiana Technical College  
  
Louisiana Technical College  
Louisiana Technical College  
McGraw Hill Company  
McGraw Hill Company  
Methodist Health System  
Texas Department of Criminal Justice  
Texas Department of Criminal Justice

Advertising and Sales Promotion  
Business Correspondence and  
Communication  
Laboratory Procedures I  
General Hospital and Clinic  
Information 2  
Radiology and Ultrasound 1  
Radiology and Ultrasound 2  
General Hospital and Clinic  
Information 1  
Examination Procedures 1  
Pharmacy and Pharmacology  
Cooperative Education  
Human Relations  
Introduction to Excel  
Principles of Economics  
Human Resources Management  
Major World Religion  
Introduction to Speech  
Introduction to Psychology  
Principles of Retailing  
Principles of Selling  
Advertising and Sales Promotion  
Business Correspondence and  
Communication

**CVC TOTAL: \$50,961**

**EASTFIELD COLLEGE**

Companies:  
City of Mesquite  
Mesquite Independent School District  
O'Reilly Auto Parts

Types of Training Provided:  
Driver Safety  
Spanish  
Automotive

**EFC TOTAL: \$5,100**

**EL CENTRO COLLEGE**

Companies:  
Parkland Health and Hospital System  
Parkland Health and Hospital System

Types of Training Provided:  
Medical Coding  
Spanish for Medical Personnel

**EL CENTRO COLLEGE**

Corporate Express  
Mary Kay, Inc.  
Morrison Products Inc.

Retro 1951

Securus Technologies  
Securus Technologies  
Siemens Energy and Automation, Inc.  
Siemens Energy and Automation, Inc.

ISO 9001  
Becoming the Leader You Want To Be  
Practical Skills for Managers and Supervisors  
Macola Enterprise-Wide Resource Planning  
Servant Leadership  
Customer Service Excellence  
Lean Manufacturing  
Problem Solving

**ECC TOTAL: \$42,995**

**MOUNTAIN VIEW COLLEGE**

Companies:  
Lockheed Martin  
VECTA  
Open Enrollment

Types of Training Provided:  
Professional Development  
ESL  
Professional Development

**MVC TOTAL: \$7,030**

**NORTH LAKE COLLEGE**

Companies:  
City of Coppell  
Independent Bankersbank

Type of Training Provided:  
Consultation/Coordination of Training  
Effective Public Speaking

**NLC TOTAL: \$8,500**

**RICHLAND COLLEGE**

Companies:  
Alliance for Employee Growth and  
Development  
Beck Group  
Best Brands  
Chambrel at Club Hill  
City of Plano  
Interceramic  
Mission Foods  
MPI  
Presbyterian Village North

Types of Training Provided:  
Computer  
  
Command Spanish  
Leadership  
Emeritus  
Command Spanish  
Leadership  
Emeritus  
Command Spanish  
Emeritus

**RLC TOTAL: \$19,003**

**TOTAL AMOUNT THIS REPORT: \$161,125**

**PREVIOUS YEAR: \$166,132**

**TOTAL AMOUNT THIS REPORT SINCE SEPTEMBER 2006: \$1,355,592**

**TOTAL AMOUNT FOR SAME PERIOD FOR PREVIOUS YEAR:\$1,355,478**

Resource: Andrew Jones  
Vice Chancellor of Educational Affairs  
District Office  
(214) 860-2129

INFORMATIVE REPORT NO. 19

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in January 2007.





**CHANGE ORDERS:**

Dedman Facility Group  
Elevator Upgrades – EFC  
Purchase Order No. B7688  
Change Order No. 2

Change: This change order is for construction management services for life safety upgrade in buildings A and P.

Original Contract Amount	\$101,815
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	-4,635
Net <b>Increase</b> this Change Order	4,674
Revised Contract Amount	\$101,854

Board approved original award 04/06/2004.

---

HCE Construction – BID #10900  
Signage and Painting – CVC, EFC, MVC  
Purchase Order No. B9014  
Change Order No. 1

Change: This change order is to remove existing directional sign and replace with new messages and four new panel directional signs.

Original Contract Amount	\$258,471.00
Change Order Limit/Contingency	25,847.10
Prior Change Order Total Amounts	0
Net <b>Increase</b> this Change Order	6,472.40
Revised Contract Amount	\$264,943.40

Board approved original award 06/07/2005. This project was completed as of September 30, 2006.

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INFORMATIVE REPORT NO. 20

Progress Report on Construction Projects

The status of all construction projects as of January 31, 2007 is shown on the attached charts.

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of January 31, 2007

PROJECTS								DESIGN				CONSTRUCTION				Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
	<b>BHC</b>																		
1	Renovate cafeteria	v	v	v	v	v	π												
2	Install gym bleachers	v	v	v	v	v	v	v	v	π									
3	Install access control system	v	v	v	v	v	v	π											
	<b>Bond Program</b>																		
4	Construct Science bldg	v	v	v	v	v	v	v	π										
5	Expand automotive tech	v	v	v	v	v	π												
6	Construct Workforce & Continuing Ed bldg with expanded classrooms	v	v	v	π														
	<b>CVC</b>																		
1	Renovate library	v	v	v	v	v	v	v	v	π									
2	Install roof over kiln	v	v	v	v	v	v	v	v	v	π								
3	Install steel mezzanine	v	v			v	v	v	v	v	v	v	v	v	v	v	v	π	
4	Install steps & railing southside Bldg. L	v	v	v	v	π													
5	Replace main entrance signs	v	v	v	v	π													
6	Repair windscreen support on roof	v	v	v	v	v	v	v	v	v	v	π							
7	Install gate at Wintergreen Rd entrance	v	v	π															
	<b>Bond Program</b>																		
8	Expand mechanical infrastructure	v	v	π															
9	Construct Science bldg	v	v	v	v	v	π												
10	Construct Industrial Tech bldg	v	v	v	v	v	π												
11	Expand Athletic fields & facility	v	π																
	<b>DO</b>																		
1	Build & install new display case 4th floor	v	v			v	v	v	v	v	v	v	v	v	v	v	v	v	H
	<b>Bond Program</b>																		
2	District Office at 1601 Lamar	v	π																
	<b>DSC</b>																		
1	Install emergency generator	v	v	v	v	v	v	π											
	<b>ECC</b>																		
1	Replace HW & CW valves cent. plant	v	v			v	v	v	v	v	v	π							
2	Replace domestic HW pipes Bldg. A	v	v			v	v	v	v	v	v	π							
	<b>Bond Program</b>																		
3	Develop West Campus	v	v	v	v	π													
4	Build Center for Allied Health & Nursing	v	v		v	v	v	v	v	v	v	v	π						
	<b>EFC</b>																		
1	Replace lower courtyard	v	v			v	v	v	v	v	π								
	<b>Bond Program</b>																		
2	Develop South campus	v	v	v	v	v	π												
3	Expand parking	v	v	π															
4	Expand mechanical infrastructure	v	v	π															
5	Build General Classroom	v	v	v	v	v	v	π											
6	Construct Fine Arts bldg	v	π																
7	Remodel vacated space	v	π																
8	Construct Workforce Development/Industrial Tech Center	v	v	π															
	<b>LCET</b>																		
1	Renovate server room	v	v	v	v	v	v	π											
	<b>MVC</b>																		

# PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of January 31, 2007

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	v Work in Progress π Next Activity To Be Accomplished H Project Completed ■ Activity Not Required																		
1	Create ADA access to performance hall	v	v	v	v	v	v	v	v	v	π								
2	Replace KIVA lighting	v	v	v	v	v	v	v	v	v	v	π							
	<b>Bond Program</b>																		
3	Build soccer fields & community recreation complex	v	v	■	v	v	v	v	v	v	π								
4	Expand mechanical infrastructure	v	v	v	π														
5	Construct Science bldg	v	v	v	v	v	v	π											
6	Construct Performing Arts bldg	v	π																
7	Remodel vacated space	v	π																
8	Construct Economic & Workforce Center	v	π																
9	Construct Student Center	v	v	v	v	v	v	π											
	<b>NLC</b>																		
1	Replace signage	v	v	v	■	v	v	v	v	v	v	v	v	π					
2	Restore slope Bldg. T	v	v	■	■	v	v	v	v	v	π								
3	Remodel & convert old library	v	v	v	v	v	v	v	v	π									
4	Assess Library Learning Communities Center	v	v	v	v	v	v	v	v	v	v	■	■	■	■	■	v	v	
5	Update floor plans & convert to Auto CAD	v	v	v	v	v	v	v	v	v	v	v	v	v	π				
6	Replace chiller	v	v	v	v	v	π												
7	Test and balance HVAC systems	v	v	v	v	π													
8	Modify HVAC Bldg. A	v	v	v	v	v	v	π											
9	Install CCTV system	v	v	v	v	v	v	π											
10	Retrofit interior lighting	v	v	v	v	v	v	π											
11	Replace sidewalk lighting	v	v	v	π														
12	Replace temporary sidewalk Bldg. A	v	v	v	v	v	v	π											
13	Install 2 digital signs at main entrances	v	v	v	v	v	v	π											
	<b>Bond Program</b>																		
14	Develop South campus	v	v	v	v	v	π												
15	Develop North campus	v	v	v	v	v	v	π											
16	Expand parking	v	v	π															
17	Expand mechanical infrastructure	v	π																
18	Construct Science bldg	v	v	v	v	v	π												
19	Construct General Purpose bldg	v	v	v	π														
20	Build General Classroom	v	π																
21	Remodel vacated space	v	π																
22	Repair structural/waterproofing	v	π																
	<b>RLC</b>																		
1	Develop softball complex	v	v	v	v	v	v	v	v	v	π								
2	Develop Graduation site improvements	v	v	v	v	v	v	v	v	v	π								
3	Replace restroom partitions	v	v	■	■	v	v	v	v	v	v	π							
4	Install new handrails in Fannin Perf. Hall	v	v	v	v	v	v	v	v	π									
5	Improve soccer field	v	v	v	v	π													
6	Change door swing	v	v	v	v	v	v	v	v	v	■	■	v	v	v	v	v	v	π
7	Replace AHU Hondo bldg	v	v	v	v	v	v	v	v	v	π								
8	Install stop signs & speed bumps	v	v	v	v	v	v	v	v	v	π								
	<b>Bond Program</b>																		
9	Construct Science bldg & expand parking/mechanical infrastructure	v	v	v	v	v	v	π											

## PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of January 31, 2007

PROJECTS		DESIGN						CONSTRUCTION				Final Completion Acceptance							
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%
	v Work in Progress π Next Activity To Be Accomplished H Project Completed ■ Activity Not Required																		
10	Renovate Sabine Hall	v	π																
11	Develop Garland Workforce Training Center	v	v	v	v	π													

### COMPLETED PROJECTS<sup>2</sup>

Build & install new display case 4<sup>th</sup> floor (DO)

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<sup>2</sup> This is the last report on which these projects will appear.

INFORMATIVE REPORT NO. 21

Bond Program Report on Projects

The status of planning as of January 31, 2007 for projects assigned to contracted construction program managers and other bond funded projects.

Background

The Bond Program Management Team has begun publishing a status report at [www.dcccd.edu](http://www.dcccd.edu) that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

Resource: Edward M. DesPlas  
Vice Chancellor of Business Affairs  
District Services Center  
(972) 860-7752

Steven M. Park  
Executive Director  
Bond/Program Management Team  
2004 Bond Program Office  
(972) 860-5130

Clyde Porter  
Associate Vice Chancellor of Facilities Management/District Architect  
District Service Center  
(972) 860-7760

	Brookhaven			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		3,030,342	2,923,233 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Mechanical Infrastructure	2,306,840			Scope and budget combined with science building.	
Science Building	29,200,000	47,203,153	3,339,639 Architect fee 30,293,900 CMAR	Budget adjusted to reflect increased programmed size and current estimated cost of science building	Dec 07 / Jun 09
Automotive Tech Expansion	4,000,000	3,799,200	303,500 Architect fee		Jan 08 / Dec 08
Music Hall	7,000,000			Project cancelled; budget moved to science building	

	Brookhaven (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Adaptive Remodel	2,000,000			Scope and budget combined with science building	
Library / Classroom Addition	7,900,000			\$1,724,250 moved to science building, remainder combined with CE, moves as one building	
Workforce & Continuing Ed Building	8,200,000	7,574,145		\$1,724,250 moved to science building, remainder combined with library addition, will move forward as one building. \$4,272,355 moved to science building.	Oct 08 / Oct 09
<b>Total</b>	60,606,840	61,606,840	36,860,272	Increase of \$1M to college allocation for mechanical infrastructure.	
January 31, 2007					

	Cedar Valley			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,585,342	2,493,960 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Mechanical Infrastructure	4,306,840	4,091,498	77,810 Engineer fee		Jan 08 / Aug 08
Science Building	30,600,000	32,973,479	1,895,346 Architect fee  22,552,200 CMAR	Budget adjusted to reflect campus direction	Nov 07 / Feb 09
Industrial Tech	6,600,000	13,856,521	902,900 Architect fee  10,428,800 CMAR	Budget adjusted to reflect campus direction	Dec 08 / Feb 10
Performing Arts	10,200,000			Budget combined with science building	
<b>Total</b>	51,706,840	53,506,840	38,351,016		
<b>Managed by Facilities Management</b>					
Expanded Athletic Fields and Facility	1,800,000	0		Funding consolidation with science building	
<b>Total</b>	1,800,000	0			
<b>Grand Total</b>	53,506,840	53,506,840	38,351,016		
January 31, 2007					

	Eastfield			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		3,085,342	2,976,287 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
South Campus	10,200,000	9,690,000	731,053 Architect fee  7,152,700 CMAR		Sept 07 / Nov 08
North Campus	10,200,000	<del>9,690,000</del>	<del>729,575</del> <del>Architect fee</del>	Project reassigned to Richland College	May 07 / Jul 08
Expanded Parking	1,500,000	1,425,000			Feb 08 / Aug 08
Mechanical Infrastructure	2,306,840	3,191,498	94,433 Engineer fee	Increased \$1M dollars to college allocation.	Jan 08 / Apr 08
General Classroom	17,400,000	16,530,000	1,051,100 Architect fee  10,995,000 CMAR		Nov 07 / Feb 09
Fine Arts Building	8,400,000	7,980,000			Oct 08 / Dec 09
Adaptive Remodel	4,600,000	4,370,000			Feb 09 / Dec 09
Workforce Building	7,100,000	6,745,000			May 08 / July 09
Expanded workforce and other projects		5,000,000			
<b>Total</b>	61,706,840	58,016,840	23,000,573		
January 31, 2007					

	El Centro			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		802,034	773,683 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
West Campus of El Centro	10,200,000	9,690,000	582,429 Architect fee		Apr 07 / Aug 08
Adaptive Remodel	3,850,000			Budget combined with allied health and nursing.	
Mechanical Infrastructure	1,990,680	1,000,000		Increased \$1M dollars to college allocation. Partial budget combined with allied health and nursing.	
<b>Total</b>	16,040,680	11,492,034	1,356,112		
<b>Managed by Facilities Management</b>					
Allied Health and Nursing	16,100,000	*20,592,600	933,000	Construction in progress	Jan 06 / Aug 07
Adaptive Remodel	3,850,000	3,998,646			
Paramount Building/Land Acquisition	11,000,000	11,309,880			Completed
<b>Total</b>	30,950,000	35,901,126	933,000		
<b>Grand Total</b>	46,990,680	47,393,160	2,289,112		
*292,600 have been added from non-bond dollars.					
January 31, 2007					

	Mountain View			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,594,564	2,502,856 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Mechanical Infrastructure	4,491,280	4,266,716	74,000 Engineer fee		Nov 07 / May 08
Science Building	15,300,000	14,535,000	889,050 Architect fee  10,729,100 CMAR		Jan 08 / Jun 09
Performing Arts	5,700,000	5,415,000			May 08 / Sep 08
Adaptive Remodel	2,300,000	2,185,000		Scope and schedule dependent on completion of students center and extent of spaces being vacated	Mar 09 / Sep 09
Economic and Workforce	7,600,000	7,220,000			May 08 / Jul 09
Student Center	16,500,000	15,675,000	1,038,090 Architect fee  12,622,500 CMAR		Nov 07 / Mar 09

	Mountain View (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
<b>Total</b>	51,891,280	51,891,280	27,855,596		
<b>Managed by Facilities Management</b>					
Athletic and Community Recreation Complex	5,300,000	7,550,000	309,075	Re-bidder/ Pending A/E Recommendation and Selection of Low Bidder	Mar 07 / Apr 08
<b>Total</b>	5,300,000	*7,550,000	309,075		
<b>Grand Total</b>	57,191,280	*59,441,280	28,164,671		
* 1,250,000 are from Mountain View College funds not 2004 bond funds.					
January 31, 2007					

	North Lake			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,789,534	2,690,934 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
South Campus	10,200,000	9,690,000	559,370 Architect fee  7,152,700 CMAR		Sept 07 / Nov 08
North Campus	10,200,000	9,690,000	707,131 Architect fee  7,152,700 CMAR		May 07 / Jul 08
Expanded Parking	1,500,000	1,425,000			Oct 08 / May 09
Mechanical Infrastructure	1,990,680	2,891,146	76,795 Engineer fee	Increased \$1M dollars to college allocation.	Jun 07 / Aug 08
Science Building	6,800,000	11,875,000	724,913 Architect fee  8,765,600 CMAR	\$5,700,000 reprogrammed from fine arts	Nov 07 / Jul 09
Fine Arts	12,500,000			\$5,700,000 moved to science and medical professions	

	North Lake (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
General Purpose Building		11,035,000	851,285 Architect fee	Scope and budget adjusted to reflect combined fine arts building and general classroom building	Jul 08 / Sept 09
General Classroom	6,500,000			Scope and budget combined with fine arts building to create general purpose building	
Workforce Development Center		1,600,000		Budget re-allocated from general classroom building	Oct 07 / Jun 08
Adaptive Remodel	4,100,000	3,895,000			Jun 07 / Jan 10
Structural Repairs	2,000,000	1,900,000			Feb 07 / Oct 07
<b>Total</b>	55,790,680	56,790,680	28,681,428		

January 31, 2007

	Richland			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,800,342	2,701,359 Program manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Garland Workforce Development Center		9,690,000	746,425 Architect fee  7,152,700 CMAR	Project reassigned from Eastfield College to Richland College	May 07/ Jul 08
Expanded Parking	3,800,000			Scope and budget combined with science building	
Mechanical Infrastructure	2,306,840			Scope and budget combined with science building	
Science Building	31,600,000	49,881,498	3,250,000 Architect fee  38,059,700 CMAR	Budget adjusted to reflect programmed size and current estimated cost	Dec 07 / Jun 09
Fine Arts Addition	10,000,000			Budget combined with science building and adaptive remodel.	

	Richland (cont.)			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Guadalupe Hall	2,200,000			Budget combined with science building and adaptive remodel.	
Library Expansion	4,100,000			Cancelled; budget moved to science building	
Student Food Service	2,000,000			Budget combined with science building and adaptive remodel.	
Adaptive Remodel		4,325,000		Increased dollars for adaptive remodeling from other campus projects. Increase of \$1M to college allocation.	
<b>Total</b>	<b>56,006,840</b>	<b>66,696,840</b>	<b>51,910,184</b>		

January 31, 2007

	<b>District Office Relocation 701 Elm to 1601 S. Lamar</b>			<b>Scope / Budget Comments</b>	<b>Estimated Construction Start / Finish</b>
	<b>Original \$</b>	<b>Revised \$</b>	<b>Awarded \$</b>		
Campus		510,000	491,974 Program Manager fee	Increased for Austin Commercial / Con-Real supplemental contract.	
Bill Priest Expansion	10,200,000			Budget re- assigned to District office relocation	
District Office Relocation		9,690,000			Oct 07 / Oct 08
Total	10,200,000	10,200,000	491,974		

**Project Development**

There is also \$10,000,000 designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.

**Property Acquisition**

**\*\$27,890,120 Designated in Revised Program**

<b>Location</b>	<b>Actual</b>		<b>Projected Additional</b>		<b>Total</b>	
	<b>Expenditures</b>	<b>Acres</b>	<b>Expenditures</b>	<b>Acres</b>	<b>Expenditures</b>	<b>Acres</b>
Coppell	\$9,164,168	37.04			\$9,164,168	37.04
Garland	\$2,569,151	20.50	\$1,020,120	4.38	\$3,589,271	24.88
Pleasant Grove	\$2,472,377	10.73			\$2,472,377	10.73
South Irving	\$4,390,631	15.62			\$4,390,631	15.62
West Dallas	\$1,409,362	4.56	\$1,716,000	2.73	\$3,125,362	7.29
Corinth/Lamar	\$3,705,865	2.34			\$3,705,865	2.34
Demolition			\$650,000		\$650,000	
<b>Total</b>	<b>\$23,711,554</b>	<b>90.79</b>	<b>\$3,386,120</b>	<b>7.11</b>	<b>\$27,097,674</b>	<b>97.90</b>

\*109,880 are expenses related to land acquisition of Paramount building now listed under El Centro.

January 31, 2007

INFORMATIVE REPORT NO. 22

Firms and Persons Considered for Awards

Firms and persons considered for awards, including those recommended for awards, that appear in this agenda are listed below.

3i-JE Dunn, JV  
Adolfson & Peterson Construction  
Azteca Enterprises, Inc.  
Brown Reynolds Watford Architects  
BWI Companies, Inc.  
Carter & Burgess  
City of Dallas  
Compuquick, Inc.  
Corgan Associates  
Corporate Express Imaging  
Dallas County Sheriff's Department  
Dallas News.Com  
E. Evans Associates, Inc.  
Foster's Garden Center  
Frasca International, Inc.  
F&S Partners  
Harrison, Walter & Harper, LP  
HDR Architecture  
HDR Design-Build, Inc.  
International Schools  
Joe Fund Construction Engineers, Inc.  
Justin Seed Company  
Leo A Daly  
Lesco, Inc.  
LI-COR, Incorporated  
Limitless Office Products  
Living Earth Technology, Inc.  
Merry X-Ray Dallas  
Metropolitan Infrastructure, PLLC  
Midway Auto Supply  
Monster Worldwide  
M.P.S. Inc.  
Nortex Nursery

Padgett Commercial Contracting  
Pecos Construction/Hill & Wilkinson, LTD  
Randall Scott Architects  
Rogers-O'Brien Construction Co.  
Rollins Construction  
SDH Construction  
SFCC, Inc.  
Smith & Company Architects  
Southwestern Testing Laboratories LLC dba STL Engineers  
Sports Field Solutions  
Sports Field of the South  
Super Warehouse Gov  
S & W Auto Parts  
Tel-Tec Imaging  
Testout! Corporation  
t. howard + associates  
Turner Construction Company  
UAP  
URS Architects  
Williard Johnson

### Background

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See [http://www.ethics.state.tx.us/whatsnew/conflict\\_forms.htm](http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm) for current versions of each form. The forms must be submitted to DCCCD records administrator, Vice Chancellor Edward M. DesPlas.

This report contains the names of all parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

Resource: Edward M. DesPlas  
Vice Chancellor of Business Affairs  
District Service Center  
(972) 860-7752

**Summary of Recommendations for Awards  
With Minority and Woman Owned Businesses**

VCBA Awards in the Informative Reports Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	1	11	18,630.00	13
Not classified	8	89	123606.90	87
Total	9	100	142,236.90	100

Bidders and Proposers from Which VCBA Awards  
in the Informative Reports Section of This Agenda Were Derived

	#	%
MBE	1	5
WBE	4	20
Not classified	17	75
Total	22	100

VCBA Awards in the Informative Reports Sections  
September 5, 2006 – March 6, 2007

	# awards	% awards	\$ amount	% amount
MBE	4	7	95,030.00	8
WBE	3	5	39,719.50	3
Not classified	49	88	1,081,392.78	89
Total	56	100	1,216,142.28	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, pricing agreements, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or woman owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both minority and woman owned has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known. As provided by DCCCD policy and procedure, these awards were based on lowest and best bid or proposal.