



Dallas County Community College District

Office of the Chancellor

TO: DCCCD Board of Trustees

FROM: Wright Lassiter

DATE: September 1, 2006

RE: Regular Board Meeting September 6, 2006, 701 Elm Street, Board Room, Board Work Session at 2:00 p.m. and Regular Meeting at 4:00 p.m.

Work Session

The Work Session this month has several items. There will be an update on the Diversity Business Program, a preview of the Texas Association of School Boards (TASB) and a report on the Richland Collegiate High School.

Public Hearing

The regular meeting of the Board will open with a public hearing on the 2006-2007 Budget. Upon adjournment of the public hearing, the regular meeting will convene.

Consideration of Bids

The consideration of bids agenda includes 21 items. The recommendations consist of 19 price agreements, one facilities related project, and one routine purchase. RFP 11084 is for the printing of student newspapers at Brookhaven, Eastfield, North Lake and Richland. RFP 11086 is for district-wide advertising specialty and promotional products. RFP 11087 is for district-wide microfilming, scanning and duplication film. RFP 11091 is for cut and fine printing paper district-wide. RFP 11096 is for HVAC repair parts and supplies district-wide. RFP11104 is district-wide for sanitary papers. RFP 11105 is for satellite communications services at the LeCroy Center. RFP 11112 is district-wide for datacard ID camera system supplies. RFP 11114 & 11126 is district-wide for lamps and ballasts. RFP 11124 is for interior renovations at El Centro College. RFP 11128 is for a swimming pool top installation and removal at North Lake College. RFP 11132 is for a mobile surveillance tower at Richland College. RFP 11134 is blood sampling services for the employee wellness program at the District Office. RFP 11135 is district-wide for grounds equipment repair parts and service. RFP 11135 is district-wide for commercial grade electrical repair parts and supplies. RFP 11138 is for boom truck services district-

wide. RFP 11138 is for Telecommunications supplies and materials at DSC. There is a recommendation for award of licenses and maintenance for installed software at the DSC. A recommendation for award is presented for professional services contracts for creative services through the District Marketing/Communications Department. The LeCroy Center has a recommendation for award for professional services for telecourse and teleconference productions. The final recommendation is for the purchase of advertising media time and space.

The Approval of the Minutes section includes four sets of minutes: August 8, 2006 Work Session; August 8, 2006 Regular Meeting; August 22, 2006 Special Meeting, and August 29, 2006 Special Meeting.

The **Policy Report** section this month includes four items. The first item recommends the acceptance of gifts on behalf of the Dallas County Community College District. The second item is a revision to DDA (Local) regarding three year contracts for certain administrators. The third item recommends a revision to authorize the Chancellor to adjust compensation for adjunct faculty. The fourth item recommends a revision to authorize the Chancellor to adjust distance learning rates by 3.5%.

The **Building and Grounds** section has four items this month. The first item requests approval of an agreement with Jonathan Bailey Design, LLC to provide architectural services for Brookhaven College. The second item requests approval of an agreement with Jonathan Bailey Design, LLC to provide professional architectural and design services for Cedar Valley College. The third item requests approval of an agreement with M. Arthur Gensler Jr. & Associates, Inc to provide professional architectural and design services for Mountain View College. The final item requests approval of an agreement with F&S Partners, Incorporated to provide professional architectural and design services for North Lake College.

The **Financial Reports** section includes eight items this month. The first two items recommend approval of expenditures for July 2006 and presentation of the July 2006 budget report. The third item recommends approval of an agreement with Texas Association of Community Colleges for membership dues and associated fees for 2006-2007. The fourth item recommends approval of an interlocal agreement with DeSoto Police Department to provide police in-service training through Cedar Valley College. The fifth item recommends the approval of an interlocal agreement with the City of Garland for employee training provided by Eastfield College. The sixth item recommends approval of an agreement with Duncanville Independent School District for dual credit courses through Mountain View College. The seventh item recommends approval of an agreement with Bishop Dunne Catholic School for dual credit courses through Mountain View College. The final item is the approval of an annual maintenance support services fees and professional services agreement with Blackboard, Inc. for the web-based enterprise-wide course management system for the LeCroy Center.

Individual Items

Item #21 This item recommends that the Board of Trustees adopt the resolution approving the budget for 2006-07.

Item #22 This item recommends approval of the resolution levying the maintenance and operation component of the Ad Valorem Tax Rate for tax year 2006.

Item #23 This items recommends approval of the resolution establishing the tax rate of \$0.032 per 100 valuation for tax year 2006.

Item #24 This items recommends that the Chancellor be authorized to award across-the-board salary adjustment equal to 3.5% of current salary.

Item #25 This item recommends reclassification of instructors on the 2006-2007 faculty salary schedule through the attainment of additional college hours and/or degrees.

Item #26 This item recommends a reclassification for some administrators on the administrative salary schedule.

Item #27 This item recommends approval of six resignations.

Item #28 This item recommends approval of warrants of appointment for security personnel for individuals listed.

Item #29 This item recommends employment of contractual personnel.

Informative Reports

The report on receipt of awards includes two new awards and two ward increases. The report on the receipt of business and corporate contracts includes all of the locations this month. The monthly award and change order summary is included as prepared by the Interim Vice Chancellor of Business Affairs. The progress on construction projects is included this month and a report is provided bond program projects by campus. The final report is the list of individuals and firms considered for awards.

Executive Session

If desired, the Board may also adjourn to Executive Session to discuss matters covered in the agenda posting.

Please call me if you have any questions about the agenda. I look forward to seeing you at the Board meeting on September 5, 2006.

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

R.L. Thornton, Jr. Administration Building

701 Elm Street

Board Room (4th floor)

Dallas, TX 75202

Tuesday, September 5, 2006

4:00 p.m.

AGENDA

- I. Certification of Posting of Notice of the Meeting
- II. Public Hearing on Budget 2006-07
- III. Special Presentation: Building Our Future: Pathways to Success
Carol Brown, Eastfield College President
- IV. Citizens Desiring to Address the Board Regarding Agenda Items
- V. Consideration of Bids
- VI. Consent Agenda: If a trustee requests an item to be removed from the consent agenda, it will be considered at this time.

Minutes

1. Approval of Minutes of the August 8, 2006, Work Session
2. Approval of Minutes of the August 8, 2006, Regular Board Meeting
3. Approval of Minutes of the August 22, 2006, Special Board Meeting
4. Approval of Minutes of the August 29, 2006, Special Board Meeting

Policy Reports

5. Acceptance of Gifts
6. Approval of Revision to DDA (LOCAL) Regarding Three-Year Contracts for Certain Administrators
7. Revision of Adjunct Rates Related to Instruction
8. Revision of Distance Learning Rates

Buildings and Grounds Reports

9. Approval of Agreement with Jonathan Bailey Design, LLC, an affiliate of Jonathan Bailey Associates, Ltd.
10. Approval of Agreement with Jonathan Bailey Design, LLC, an affiliate of Jonathan Bailey Associates, Ltd.
11. Approval of Agreement with M. Arthur Gensler Jr. & Associates, Inc.
12. Approval of Agreement with F&S Partners Incorporated

Financial Reports

13. Approval of Expenditures for July 2006
14. Presentation of Budget Report for July 2006
15. Approval of Agreement with Texas Association of Community Colleges
16. Approval of Interlocal Agreement with DeSoto Police Department
17. Approval of Interlocal Agreement with City of Garland
18. Approval of Agreement with Duncanville Independent School District
19. Approval of Agreement with Bishop Dunne Catholic School
20. Approval of Annual Maintenance Support Services Fees and Professional Services Agreement with Blackboard, Inc.

VII. Individual Items

21. Adoption of Budget for 2006-07
22. Approval of Resolution Levying the Maintenance and Operation Component of the Ad Valorem Tax Rate for Tax Year 2006
23. Approval of Resolution Levying the Interest and Sinking Component of the Ad Valorem Tax Rate for Tax Year 2006
24. Approval of Administrator, Faculty and Professional Support Staff Across-the Board Salary Adjustments: 2006-2007
25. Reclassification of Instructors
26. Reclassification of Administrators
27. Consideration of Resignations and Retirement
28. Approval of Warrants of Appointment for Security Personnel
29. Employment of Contractual Personnel

VIII. Informative Reports

30. Notice of Grant Awards
31. Acceptance of Awards by the Dallas County Community College District
32. Monthly Award and Change Order Summary
33. Progress Report on Construction Projects
34. Bond Program Report on Projects
35. Firms and Persons Considered for Awards

IX. Questions/Comments from the Board and Chancellor

X. Citizens Desiring to Appear Before the Board

XI. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

XII. Adjournment of Regular Meeting

**CERTIFICATION OF POSTING OF NOTICE SEPTEMBER 5, 2006
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1st day of September, 2006 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 1st day of September, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary

Public Hearing on Budget for 2006-07

During the meeting on September 5, 2006, the Board of Trustees will hold a public hearing for persons who desire to speak on the proposed budget for 2006-07. The Board of Trustees reviewed the proposed budget in a public meeting held July 18, 2006. Notice of the public hearing on the proposed budget for 2006-07 was published in the *Dallas Morning News* on Friday, August 25, 2006.

I. Board Date: 09/05/2006

II. Agenda Item Title: Public Hearing on Budget for 2006-07

III. Background:

Board Policy CC (LOCAL) provides the following:

AVAILABILITY OF PROPOSED BUDGET

After it is presented to the Board and prior to adoption, a copy of the proposed budget shall be available for inspection during regular business hours. (Note: A copy of the proposed budget has been available for inspection in the business affairs department at the District Service Center.)

BUDGET MEETING

The annual public meeting to discuss the proposed budget shall be conducted as follows:

- 1. The Board Chairperson shall request at the beginning of the meeting that all persons who desire to speak on the proposed budget sign up on the sheet provided.*
- 2. Prior to the beginning of the meeting, the Board may establish time limits for speakers.*
- 3. Speakers shall confine their remarks to the appropriation of funds as contained in the proposed budget.*
- 4. No officer or employee of the District shall be required to respond to questions from speakers at the meeting.*

IV. Analysis:

At the time of the budget hearing on July 18, 2006, the certified taxable assessed value (TAV) was not available. The certified TAV for 2006 is \$151.8 billion compared to the estimate of \$146.6 billion used for the budget hearing. Maintaining the tax rate at \$0.0778 results in \$4.0 million more in revenue because of the higher TAV. The following changes to the proposed budget for 2006-07 have been made since the Board reviewed it on July 18, 2006, to show the uses of this increased revenue.

Unrestricted Fund

- Tax revenue is increased by \$4,005,318
- Use of fund balance is decreased by \$2,005,318
- Non-mandatory transfer to the Unexpended Plant Fund is added for \$2,000,000

Unexpended Plant Fund

- Non-mandatory transfers-in is increased by \$2,000,000
- Building and Physical Plant Repairs is increased by \$2,000,000

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752



MEMORANDUM

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Purchasing Department
Telephone (972) 860-4004

TO: Christa Slejko
Interim Vice Chancellor of Business Affairs

DATE: August 17, 2006

FROM: Philip Todd

SUBJECT: Consideration of Bids
Board Meeting of September 5, 2006

The consideration of bids agenda includes 21 items. The recommendations consist of 19 price agreements, one facilities related project, and one routine purchase.

In the opinion of the evaluators, the companies recommended to receive awards are competent and qualified to provide the specified goods or services.

I am not aware of anyone planning to contest any of the recommendations.

The monthly M/WBE participation reports for consideration of bids and professional services pools are attached.

CONSIDERATION OF BIDS

Bid No.	Title and Vendor(s)	Location	Amount
11084	Printing Student Newspapers Midway Press, Ltd.	BHC, EFC, NLC & RLC	(2-year estimate) \$130,000
11086	Advertising Specialty & Promotional Products Already Gear Mastercraft Printed Products and Services	D-W	(3-year estimate) \$1,200,000
11087	Microfilming, Scanning and Duplication Film Scan Data Imaging	D-W	(5-year estimate) \$200,000
11091	Cut and Fine Printing Paper Western Paper Company	D-W	(1-year estimate) \$113,000
11096	HVAC Repair Parts and Supplies AACA A/C & Heating Supplies Bearing Chain & Supply, Inc. Certified Labs Industrial Equipment Company Insko Distributing, Inc. Johnstone Supply W.W. Grainger	D-W	(5-year estimate) \$500,000
11104	Sanitary Papers Pollock Paper Distributors Unisource Maintenance Supply Corporate Express	D-W	(3-year estimate) \$750,000
11105	Satellite Communications Services WESTAR Satellite Services, LP	LCET	(3-year estimate) \$128,000
11112	Datacard ID Camera System Supplies One Source Industries, Inc.	D-W	(1-year estimate) \$28,000

11114 & 11126	Lamps and Ballasts The Reynolds Company Voss Lighting Elliot Electric Supply, Inc.	D-W	(5-year estimate) \$750,000
11124	Interior Renovations 3i/J.E. Dunn of Texas, Inc.	ECC	\$10,535,800
11128	Swimming Pool Top Installation and Removal Air Structure American Technologies, Inc.	NLC	(5-year estimate) \$260,000
11132	Mobile Surveillance Tower ICX New Heights Corporation	RLC	\$42,862
11134	Blood Sampling Services for Employee Wellness Program Center for Lifestyle Enhancement	DO	(3-year estimate) \$256,000
11135	Grounds Equipment Repair Parts & Service Ed's Lawn Equipment Equipment Depot Four Brothers Ford Tractor Company Freel Enterprises Landmark Equipment Longhorn, Inc. Luber Brothers, Inc. Professional Turf Products Richardson Saw & Lawnmower Zimmerer Kubota Equipment, Inc.	D-W	(5-year estimate) \$200,000
11136	Commercial Grade Electrical Repair Parts and Supplies Elliot Electric Supply Graybar Electric Simba Industries The Reynolds Company W.W. Grainger	D-W	(5-year estimate) \$200,000
11138	Boom Truck Services	D-W	(3-year estimate)

	Groves Electrical Service, Inc.		\$150,000
	Hoover Electric, Inc.		
	Kennedy Electric, Inc.		
	Richardson Ready Electric, Inc.		
11139	Telecommunications Supplies and Materials	DSC	(3-year estimate)
	Accu-Tech Corporation		\$75,000
	Admiral Communications/AV		
	Alltex Electronics		
	Graybar Electric		
---	Licenses and Maintenance for Installed Software	DSC	\$762,526
	Datatel		
	Frontrange		
	Innovative Interfaces, Inc.		
	Novell		
	Paperwise		
	Rightnow		
---	Professional Services Contracts for Creative Services	DO	(1-year estimate) \$214,000
---	Professional Services Contracts for Production Services	LCET	(1-year estimate) \$480,000
---	Advertising	D-W	(1-year estimate) \$2,020,000

RESOURCE: Philip Todd
Director of Purchasing
(972) 860-4004

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11084
PRINTING STUDENT NEWSPAPERS
PRICE AGREEMENT, BROOKHAVEN, EASTFIELD, NORTH
LAKE AND RICHLAND COLLEGES
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2008

RESPONSE: Requests for proposals were sent to 50 companies and three proposals were received from:

DFW Printing Company, Inc.
Dallas Offset, Inc.
Midway Press, Ltd.

RECOMMENDATION FOR AWARD:

MIDWAY PRESS, LTD. (2-year estimate)
\$130,000

BEST PROPOSAL

COMMENTS: This award is for selection of a printer to provide web-press printed student newspapers. Bidders were requested to provide unit pricing based on number of issues, sizes, inks, pages and quantities in either broadsheet or tabloid formats, as well as other services which may be required to provide the finished product. Colleges distribute the student newspapers as a communication tool for the entire campus community. It serves as an excellent channel to keep students, faculty, administrators and other District locations informed about upcoming events as well as other pertinent matters.

Proposals were evaluated based on the following key criteria as set forth in the request for proposal: (a) service capability, quality control program, personnel, facilities, financial stability, technical and equipment resources, (b) performance history and demonstrated experience as judged by District evaluators, (c) economic considerations

based upon a schedule of fees for prescribed printing needs and (d) clarity and completeness of proposals.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in printing class schedules/newspapers account #23314 in divisions #12-02-308040, #12-04-308040, #12-08-308040 and account #23319 in division #12-07-308040.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11086
ADVERTISING SPECIALTY AND PROMOTIONAL PRODUCTS
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2009

RESPONSE: Requests for proposals were sent to 122 companies and 23 proposals were received from:

Already Gear	Joy Promotions, Inc.
Authentic Promotions.Com	Quality Custom Products
Challenge Incentives, Inc.	MacMannes, Inc.
Corporate Express	Mastercraft Printed Products & Services
The Richey Company	Metzger Awards
Incentive America, Inc.	Office Depot, Inc.
Dickie & Associates	Patrick Pearson & Associates, Inc.
Exis Sportswear, Inc.	Payton Group
Gabino Ad Specialty Company	Performa A-Z Specialties
Imagination Branding	RT & Associates
Imprint Resources	Staples, Inc.
J. Paul Company, Inc.	

RECOMMENDATION FOR AWARD:

ALREADY GEAR	(3-year estimate)
MASTERCRAFT PRINTED PRODUCTS AND SERVICES	\$1,200,000

BEST PROPOSALS

COMMENTS: This award is to two vendors for promotional and advertising specialty items. Specifications requested a flat discount percentage structure off current published catalog prices from suppliers that are members of major promotional products organizations such as Advertising Specialty Institute (ASI) and Promotional Products Association International (PPAI). Benchmark pricing was requested for several advertising

specialties products, such as notepads, pens, shirts and key holders. The recommended vendors will imprint items with artwork supplied by the District. The agreement establishes discount percentages and a quick turn-around as promotional items are needed.

The process used to select the recommended companies included the use of a project team comprised of college and administration representatives from throughout the District. Proposals were evaluated and ranked using criteria listed in the request for proposal. Reference checks and interviews were conducted with the top three ranked companies. The three companies were then ranked according to criteria relevant to the reference checks, benchmark pricing and interviews. To assure availability of all product lines, the two top ranked companies were recommended for award.

The recommended proposal will, in the opinion of the evaluators, result in the more productive and efficient system and will best serve the interests of the District. It represents the overall best offers considering an optimal mix of (1) service capabilities, (2) technology, such as on-line quoting and order placement, tracking capabilities and (3) price.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in various accounts or grants.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11087
MICROFILMING, SCANNING AND DUPLICATING FILM
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2011

RESPONSE: Requests for proposals were sent to 16 companies and three proposals were received from:

DataBank IMX, LLC.
DFW Scanning
Scan Data Imaging

RECOMMENDATION FOR AWARD:

	(5 year estimate)
SCAN DATA IMAGING	\$200,000

BEST PROPOSAL

COMMENTS: Proposals were evaluated based on the following key criteria as set forth in the request for proposal: (a) service capabilities, providing local production facilities, (b) experience, (c) personnel, (d) reputation, (e) references, (f) economic considerations, (g) clarity and completeness of proposals.

In the opinion of the evaluators, the proposal from Scan Data Imaging best meets the District's requirements. Contractor will provide the microfilming (paper to film, and digital to film), duplicating microfilm, and electronic imaging (paper to digital image, and microfilm to digital image) in accordance with Texas State Library microfilming standards and procedures. Bidders were requested to provide prices on a variety of required services, pickup and delivery and to list prices for any additional service they could provide.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in other contracted services #22321 in division #14-11-105640.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11091
CUT AND FINE PRINTING PAPER
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2007

RESPONSE: Requests for proposals were sent to 54 companies and five proposals were received from:

Clampitt Paper Company Torrez Paper Company
Corporate Express Western Paper Company
Olmsted-Kirk Paper Company

RECOMMENDATION FOR AWARD:

WESTERN PAPER COMPANY (1-year estimate)
\$113,000

LOWEST AND BEST PROPOSAL

JUSTIFICATION:

Proposals were evaluated based on the following key criteria as set forth in the request for proposal: (a) service capability, (b) quality of product, (c) reputation, (d) references, (e) economic considerations and (f) clarity and completeness of proposals.

COMMENTS: In the opinion of the evaluators, the proposal from Western Paper best meets the District's requirements. Contractor will provide cut paper on an as-needed basis for all locations for use in office machines such printers, facsimiles, etc. and in-house printing projects. Bidders were requested to provide prices on a variety of papers based on quantity, quality, sizes, weight and color.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funding to support the expenditures are budgeted in various accounts or grants.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11096
HEATING, VENTILATION & AIR CONDITIONING REPAIR
PARTS & SUPPLIES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2011

RESPONSE: Request for bids were sent to 40 companies and seven bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

AACA A/C & HEATING SUPPLIES	(5-year estimate)
BEARING CHAIN & SUPPLY, INC.	\$500,000
CERTIFIED LABS	
INDUSTRIAL EQUIPMENT COMPANY	
INSCO DISTRIBUTING, INC.	
JOHNSTONE SUPPLY	
W.W. GRAINGER	

BEST BIDS

COMMENTS: This award is for a price agreement for HVAC repair parts and supplies as needed. Pricing is based on the percentage of discount from list prices offered by each vendor. Award is recommended to all bidders in order to maximize availability of parts by various manufacturers, as well as afford each campus the greatest flexibility regarding pickups/deliveries among the awardees' locations.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in maintenance supplies account #24401 in divisions #11-06-804000 and #11-11-802000, electrical supplies account #24411 in division #11-04-801030, plumbing supplies account #24421 in division #11-03-801030, HVAC supplies account #24431 in divisions #11-02-801030, #11-05-801030, #11-07-801030 and #11-08-801030.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11104
SANITARY PAPERS
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2009

RESPONSE: Requests for bids were sent to 13 companies and six bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached.

RECOMMENDATION FOR AWARD:

POLLOCK PAPER DISTRIBUTORS	(3-year estimate)
Items 1-6, 8 and 10	\$750,000
UNISOURCE MAINTENANCE SUPPLY	
Item 7	
CORPORATE EXPRESS	
Items 9 and 11	
LOW BID (items 1, 2, 4-8, 10)	
LOW BID MEETING SPECIFICATIONS (items 3, 9, 11)	

JUSTIFICATION:

The low bidder for item 3 is not recommended because the alternate product quoted is of inferior quality to the specified product. The low bidder for item 9 is not recommended due to their unwillingness to provide dispensers at no charge for the paper towel quoted. The low bidder for item 11 is not recommended because the references provided were not for like products and three of the five references were not favorable. Further, the relatively small difference in cost between this bidder and the recommended bidder does not merit the expense of having to issue multiple orders over the life of the contract.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in various campus budgets.

BID # 11104
 SANITARY PAPER TOWELS AND TISSUE

#	annual estimated usage	item description	Advantage Resources Services	Corporate Express	M.A.N.S. Distributors, Inc.	Master Supply Source	Pollock Paper Distributors	Unisource
1	50 cs	Sheet tissue; 72 pkg/cs	\$29.84	No Bid	\$32.14	\$29.18 alt \$29.18	\$14.16	\$29.85
2	90 cs	Coreless roll tissue; 18 rolls/cs	\$41.04	\$34.88	\$50.00	\$29.05	\$28.56	\$29.85
3	2,570 cs	Roll tissue; 96 rolls/cs	\$31.00 alt	\$33.75 alt	\$35.33 alt \$28.95 alt	\$32.86 alt	\$30.24 alt	\$31.00 alt
4	439 cs	Roll towel; 12 rolls/cs	\$85.51 .0071/ft	\$21.64 alt .0045/ft	\$25.40 alt \$66.82 alt .0053/ft .0056/ft	\$28.46 alt .0047/ft	\$50.75 .0042/ft	\$53.00 .0044/ft
5	531 cs	Roll towel; 6 rolls/cs	\$37.16	\$38.32	\$48.80	\$34.68	\$34.32	\$35.85
6	3,655 cs	C-Fold towel; 16 pkg/cs	\$16.15 alt	\$15.32 alt	\$18.44 alt	\$16.04 alt	\$13.72 alt	\$13.98
7	1,075 cs	Multifold towel; White Color 16 pkg/cs	\$20.02	\$15.32 alt	\$16.64 alt \$21.70 alt	\$14.41 alt	\$14.89	\$15.55 \$13.10 alt
8	161 cs	Multifold towel; Natural Color 16 pkg/cs	\$27.10	\$15.32	19.24 alt \$21.80 alt	\$18.25	\$13.72	\$14.33
9	79 cs	Towels for EnMotion touchless dispenser/ 6 rolls/cs	\$47.30	\$46.69	No Bid	\$44.91	\$48.84	\$46.99
10	103 cs	Towels for Elect-R- Matic touchless dispenser; 12 rolls/cs	\$71.30	No Bid	\$84.72	\$78.12 \$53.92 alt	\$28.69	No Bid
11	95 cs	Toilet seat covers; 5,000/cs	\$23.30 alt	\$28.13 alt	\$38.58 \$31.35 alt	\$36.95 alt	\$33.84 alt	\$38.00

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11105
SATELLITE COMMUNICATIONS SERVICES
PRICE AGREEMENT, LECROY CENTER FOR
TELECOMMUNICATIONS
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2009

RESPONSE: Requests for proposals were sent to five companies and three proposals were received from:

VISTA Satellite Communications, Inc.
WESTAR Satellite Services, LP
Worldwide Satellite Communications, Inc.

RECOMMENDATION FOR AWARD:

WESTAR SATELLITE SERVICES, LP (3-year estimate)
\$128,000

BEST PROPOSAL

COMMENTS: This award is for a price agreement for satellite communications services which includes a one-way broadcast quality local video loop from the LeCroy Center to the WESTAR facility in Cedar Hill, Texas, and a satellite uplink to a choice of broadcast satellites as needed.

Proposals were evaluated based on the following key criteria as set forth in the request for proposal: (a) service capability, personnel, facilities, financial stability, technical and equipment resources, (b) performance history and demonstrated experience as judged by District evaluators, (c) economic considerations based upon projected mix of programming and financial risks of loop failure and (d) clarity and completeness of proposals.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in contracted services account #22312 in division #12-28-028556 and Starlink account #86900 in division #24-28-939539.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11112
DATACARD ID CAMERA SYSTEM SUPPLIES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2007

RESPONSE: Requests for bids were sent to 32 companies and five bids were received.

COMPARISON OF BIDS:

	overall total bid
One Source Industries, Inc.	\$27,659
Color ID, LLC.	\$30,794
A Photo Identification	\$33,969
NetVersant	\$43,508
ID Wholesaler	incomplete

RECOMMENDATION FOR AWARD:

ONE SOURCE INDUSTRIES, INC.	(1-year estimate) \$28,000
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OVERALL LOW BIDDER

COMMENTS: This award is for blank cards and other supplies for the existing camera systems used by all the colleges to make student photo identification badges. In addition to the photo, the badges include the student's ID number, college logo and semester validation dates.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in departmental supplies account #24211 in student center services divisions #12-02-300010, #12-03-300010, #12-04-300010, #12-06-300010, #12-08-300010, #11-20-573110 workforce development, in campus and community activities division #12-07-308020 and office supplies account #24201 in division #12-05-300010.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BIDS NO. 11114 & 11126
LAMPS AND BALLASTS
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2011

RESPONSE: Requests for bids were sent to 26 companies and a total of seven bids were received.

COMPARISON OF BIDS:

Tabulation of Bids attached.

RECOMMENDATION FOR AWARD:

THE REYNOLDS COMPANY	(5year estimate)
Osram Sylvania Lamps	\$750,000

VOSS LIGHTING
Phillips Lamps, Advance Ballasts

ELLIOT ELECTRIC SUPPLY, INC.
General Electric Lamps, Universal
Magnatek Ballasts

LOW BIDS

COMMENTS: This price agreement fulfills the lamping and ballast requirements for all locations District-wide, with all three of the domestic manufacturers being included to maximize product availability to the campuses.

Award of Bid #11114 includes the Sylvania, Philips and Advance product lines, but no acceptable bids for General Electric products were received; Bid #11126 solicited only the GE brand in order to satisfy all of the District's product requirements.

Awards are based on varying percentage discounts off of manufacturer's list pricing. Discounts range from 25-89% for Sylvania, 55-82.6% for Philips and Advance and 10-73.87% for General Electric and Magnatek.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in light bulbs and tubes account #24493 in divisions #11-20-802001, #11-03-801030, #11-05-802000, #11-06-802000, #11-07-802000 and #11-08-802000.

Bids #11114 and 11126
Lamps and Ballasts

	Elliot Electric	EVS Supply	Regency Lighting	The Reynolds Company	Voss Lighting
GE lamps	16.7-73.98%	-	-	-	-
Philips lamps	-	10-65%	-	-	82.6%
Sylvania lamps	-	45-60%	61-77%	36-89%	-
Advance ballasts	-	-	-	-	58-76.9%
Magnatek ballasts	10-53%	-	-	-	-

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11124
INTERIOR RENOVATIONS
301 NORTH MARKET STREET

RESPONSE: Of 21 general contractors who attended the mandatory prebid meeting, six bids were received.

COMPARISON OF BIDS:

Imperial Construction, Ltd.	\$9,788,000
3i/J.E. Dunn of Texas, Inc.	\$10,535,800
Constructors & Associates, Inc.	\$10,605,617
Satterfield & Pontikes Construction, Inc.	\$10,809,500
Charter Builders, Ltd.	\$10,913,500
Azteca Enterprises, Inc.	\$10,935,500

RECOMMENDATION FOR AWARD:

3i/J.E. DUNN OF TEXAS, INC.	\$10,535,800
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LOW BID MEETING SPECIFICATIONS

JUSTIFICATION:

The low bidder is not recommended because none of the references demonstrated comparable work to that specified for this project.

COMMENTS: This award is for the interior renovation of 120,000 square feet of space on seven floors of an existing office building. The remodel will convert the space into classrooms, labs and offices to establish a new branch of El Centro College known as The Center For Allied Health and Nursing.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

A ten percent (10%) contingency fund based on the awarded amount is recommended for unforeseen changes to this project. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

FUNDING: This award is for ECC project #5 in *Progress Report on Construction Projects* (informative reports section of this agenda). Funds are budgeted in construction account #27201 in division #40-05-970501.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11128
SWIMMING POOL TOP INSTALLATION AND REMOVAL
PRICE AGREEMENT, NORTH LAKE COLLEGE
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2011

RESPONSE: Requests for proposals were sent to four companies and one proposal was received.

RECOMMENDATION FOR AWARD:

AIR STRUCTURES AMERICAN TECHNOLOGIES, INC.	(5-year estimate) \$260,000
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ONLY PROPOSAL

COMMENTS: This price agreement will provide a contractor to perform annual installation and removal of the fabric roof covering for the Natatorium. The recommended bidder is the manufacturer of the fabric roof covering and is the most knowledgeable source regarding its construction as well as the requirements for its maintenance and handling during installation and removal procedures. A survey of vendors in the air supported structures business was unable to identifying any other vendor who does this type of work.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in other contracted services account #22321 in division #12-07-309000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11132
MOBILE SURVEILLANCE TOWER
RICHLAND COLLEGE

RESPONSE: Requests for bids were sent to 12 companies and one bid was received.

COMPARISON OF BIDS:

ICX New Heights Corporation	\$42,862
ICX New Heights Corporation	(alternate) \$55,362

RECOMMENDATION FOR AWARD:

ICX NEW HEIGHTS CORPORATION	\$42,862
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LOW BID

COMMENTS: Award is recommended to the manufacturer, which sells direct and does not offer this product through dealers. Due to the special nature of the equipment, rebidding is not expected to yield a greater response.

This request is to purchase a two story mobile surveillance tower for use by the college's police department. The tower has a 360 degree view and can be relocated with a standard service vehicle and deployed by a single individual. The tower is equipped with heating and air conditioning, solar panel, roof-mounted flood lights, wind speed meter, control panel, electrical outlets, gas generator and hydraulic system for ascent and descent control.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in equipment-special-inventoriable account #27431 in division #11-08-109000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11134
BLOOD SAMPLING SERVICES FOR EMPLOYEE WELLNESS
PROGRAM
PRICE AGREEMENT, DISTRICT OFFICE
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2009

RESPONSE: Requests for proposals were sent to 10 companies and three proposals were received from:

Onsite Health Diagnostics
LoneStar Screening
Center for Lifestyle Enhancement

RECOMMENDATION FOR AWARD:

CENTER FOR LIFESTYLE	(3-year estimate)
ENHANCEMENT	\$256,000

BEST PROPOSAL

COMMENTS: Each proposal was evaluated and rated based on the type and cost of services offered. Based on a comparative analysis of pricing and services, it is the opinion of the evaluators that the recommended company's proposal best serves the interest of the District.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in wellness testing account #21907 in division #11-11-010071.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11135
GROUNDS EQUIPMENT REPAIR PARTS & SERVICE
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2011

RESPONSE: Requests for bids were sent to 17 companies and 10 bids were received.

COMPARISON OF BIDS:

Tabulation of bids attached

RECOMMENDATION FOR AWARD:

ED'S LAWN EQUIPMENT	(5-year estimate)
EQUIPMENT DEPOT	\$200,000
FOUR BROTHERS FORD TRACTOR COMPANY	
FREEL ENTERPRISES	
LANDMARK EQUIPMENT	
LONGHORN, INC.	
LUBER BROTHERS, INC.	
PROFESSIONAL TURF PRODUCTS	
RICHARDSON SAW & LAWNMOWER	
ZIMMERER KUBOTA EQUIPMENT, INC.	

BEST BIDS

COMMENTS: This award is for a price agreement for grounds equipment repair parts and repair services as needed. The bidders quoted varying prices for in-shop repair services as well as on-site repairs and discounts from list price for repair parts. All bidders are recommended for award to provide the campuses with maximum flexibility regarding the awardees' locations and the specific product brands serviced and repaired.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in repairs-physical plant equipment account #23621 in division #11-08-804000, departmental supplies account #24211 in divisions #11-02-804000 and #11-06-804000, maintenance supplies account #24401 in divisions #11-03-804000, #11-05-804000 and #11-07-804000 and plumbing supplies account #24421 in division #11-04-804000.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11136
COMMERCIAL GRADE ELECTRICAL REPAIR PARTS AND
SUPPLIES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2011

RESPONSE: Requests for bids were sent to 34 companies and five bids were received.

COMPARISON OF BIDS:

	discount from list
Elliott Electric Supply	5-28%
Graybar Electric	10-30%
Simba Industries	10-31%
The Reynolds Company	0-30%
W.W. Grainger	10%

RECOMMENDATION FOR AWARD:

ELLIOT ELECTRIC SUPPLY	(5-year estimate)
GRAYBAR ELECTRIC	\$200,000
SIMBA INDUSTRIES	
THE REYNOLDS COMPANY	
W.W. GRAINGER	

BEST BIDS

COMMENTS: This award will establish a pricing agreement for electrical repair parts and repair service as needed. The bidders quoted varying percentages of discounts from list prices for all of the manufacturer's line of commercial grade electrical repair parts and supplies. All five vendors are recommended for award to provide maximum flexibility regarding the awardees' location and their specific product offerings.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in electrical supplies account #24411 in divisions #11-02-802000, #11-03-801030, #11-04-802000, #11-05-802000, #11-06-802000, #11-07-802000, #11-08-802000 and #11-20-802001.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11138
BOOM TRUCK SERVICES
PRICE AGREEMENT, DISTRICT-WIDE
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2009

RESPONSE: Requests for bids were sent to 42 companies and four bids were received.

COMPARISON OF BIDS:

	labor/hour	parts markup
Groves Electrical Service, Inc.	\$120	25%
Hoover Electric, Inc.	\$125	20%
Kennedy Electric, Inc.	\$195	26.5%
Richardson Ready Electric, Inc.	\$195	15%

RECOMMENDATION FOR AWARD:

GROVES ELECTRICAL SERVICE, INC.	(3-year estimate) \$150,000
HOOVER ELECTRIC, INC.	
KENNEDY ELECTRIC, INC.	
RICHARDSON READY ELECTRIC, INC.	

BEST BIDS

COMMENTS: This award is for a price agreement for boom truck services as needed throughout the District for the repair and re-lamping of parking lot and roadway light fixtures which are beyond the reach of campus equipment. Bidders quoted varying prices and services and all are recommended for award to provide maximum flexibility and coverage for a variety of boom truck services.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in repairs-buildings account #23641 and repairs-other account #23691 in various divisions.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11139
TELECOMMUNICATIONS SUPPLIES AND MATERIALS
PRICE AGREEMENT, DISTRICT SERVICE CENTER
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2009

RESPONSE: Requests for bids were sent to 74 companies and four bids were received.

COMPARISON OF BIDS:

	discount from list
Accu-Tech Corporation	40%
Admiral Communications/AV	10-15%
Alltex Electronics	5%
Graybar Electric	30-35%

RECOMMENDATION FOR AWARD:

ACCU-TECH CORPORATION	(3-year estimate)
ADMIRAL COMMUNICATIONS/AV	\$75,000
ALLTEX ELECTRONICS	
GRAYBAR ELECTRIC	

BEST BIDS

COMMENTS: This award is for a price agreement for minor communications materials and supplies as needed by the communications department to perform repairs and routine maintenance of voice and data communications systems for classrooms and administrative offices throughout the District. Bidders quoted varying percentages of discount from list prices for various manufacturers that the District currently uses. All bidders are recommended for award to provide maximum flexibility regarding the awardees' specific product offerings.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in info tech supplies account #24231 in division #14-11-105069.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD OF LICENSES AND
 MAINTENANCE FOR INSTALLED SOFTWARE
 DISTRICT SERVICE CENTER
 SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2007

RECOMMENDATION FOR AWARD:

DATATEL		\$385,818
Colleague	\$251,450	
Unidata	\$102,505	
Safari Report Writer	\$6,000	
Security Smith	\$2,750	
Safari OLAP	\$4,350	
E-Commerce	\$6,900	
E-Commerce Volume Based Fee	\$11,863	
FRONTRANGE		\$31,232
HEAT		
INNOVATIVE INTERFACES, INC.		\$63,750
Innopac Library System		
NOVELL		\$161,870
Academic License Agreement	\$133,870	
Support Packs	\$28,000	
PAPERWISE		\$80,256
Server	\$5,025	
Client	\$75,231	
RIGHTNOW		\$39,600
CRM System (two-year)		
	TOTAL	\$762,526

SOLE SOURCES

COMMENTS: The District uses a variety of software products which support administrative applications assigned to District computers. The maintenance of computer operating software is a continuous operation that can only be provided by the specified supplier. Maintenance includes correction of problems and enhancements that expand the capabilities or improve the performance of the system. The Board of Trustees has previously authorized these licenses renewals and maintenance, as applicable, with the suppliers of software as used on the District's computers. It is recommended that authorization be given for continuation of this necessary support.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in IT-software account #23104 in division #14-11-105059.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR PROFESSIONAL SERVICES
CONTRACTS FOR CREATIVE SERVICES
DISTRICT MARKETING/COMMUNICATIONS DEPARTMENT
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2007

BACKGROUND:

The District Marketing/Communications Department produces a variety of printed collateral materials and commercial work for television, radio, CD-Rom and Internet publishing and design. On an annual basis, independent contractors are engaged to provide professional services in the area of design and broadcast production.

SELECTION PROCESS:

The department's professional staff researched the available North Texas resources in the advertising and video/film industry (via North Central Texas Regional Certification Agency, area Chamber directories, professional association directories) and obtained numerous resumes and production profiles of business entities to be considered for inclusion in a pool of available independent contractors. After evaluation of each entity, review of written material and conducting individual interviews, the business entities listed in Appendix A-1 have been identified as possessing the unique skills and intellectual creativity required for successful production. Selection of these service providers was based on the following criteria:

1. Professional qualifications demonstrated by industry experience plus a proven level of creative excellence, skills and competency in their areas of specialization;
2. Verification of experience and competency by professional references;
3. Availability to provide professional services on an "as needed" basis; and
4. Acceptance of a fee or compensation within the approved budget on a project-by-project basis.

Inclusion of a business entity on the list does not mean that each contractor will be used on every project. Use of a contractor's services will be determined by an appropriate matching of creative skill to creative needs, budget and availability for each specific project.

Exclusion of a business entity from the present list does not mean that a business entity will be excluded from future consideration. As experience and skills increase, a business entity may upgrade its production profile filed with District and/or college marketing/communications offices and request to be reconsidered during the next annual evaluation period. During the fiscal year, new companies entering the market will be encouraged to submit resumes and production profiles to be included in the next annual review process. For unique production requirements, a separate competitive proposal process may be used to select the service providers. The award of any contract arising from the competitive process will follow the District's routine award processes.

COMPENSATION:

On each of the projects, the independent contractor will be required to quote a not-to-exceed fixed fee based on project requirements. The fixed fee will include all incidental fees (meetings/consultations, travel, courier receipts and spec design, etc.).

ANNUAL COST ESTIMATE:

\$214,000

The estimated annual cost includes services for graphic design/illustration, photography, broadcast (television/radio) producers and advertising agencies for projects to include Rising Star, DCCCD Teacher Prep programs, international programs, senior adult programs, general audience, Spanish language, special high school seniors/parents promotional materials and a variety of materials produced for use by other District/location departments.

CONTRACT AUTHORIZATION:

Administration recommends that executive director of public and governmental affairs or designee be authorized to execute contracts with, or issue work orders to, the applicable business entity as needed for various jobs throughout the fiscal year.

FUNDING: Funds are budgeted in other contracted services account #22321 in marketing/communications division #11-10-107010.

**APPENDIX A.1
INDEPENDENT CONTRACTORS
CREATIVE SERVICES
09/06/06 – 8/31/07**

Advertising Agencies \$65,000

Cinco Media Communications
MasonBaronet
Industrial Strength Productions
Maloney Strategic Marketing Services
Palmworks Studio
Peterson & Company
Perspectiva
Proterra Concepts
Raiz Public Relations
Slingshot
St. Hilaire Design
Superior Graphics Group
Verve Communications Group

Copy Writers \$15,000

Susan B. Aycock
Pam Cavitt
Cinco Media Communications
Luis Estrada
Peggy Fleming
Catarina Wylie
Erin Gooden
Carly Price
Jim Starr

Graphic Designers/Illustrators \$70,000

The Art Squad
Shelly Ely
Calligraphic Arts Design Studio
Francisco Cuevas
Frank Fleck, Jr.
Sederrick Raphiel
Les Kerr Creative
Mapformation
Bubba Flint
Joe Ing
Sharon Jones-Scaife
Kimberly Smith
Marion Media

Erin Gooden

Makeup/Stylists For Photo Shoots \$2,500

Kim Dawson Agency
The Clutts Agency
Yvonne Trammell

Photographers \$30,000

Scott Keith Photography
Martin Jaime Photography
Lee Langum Photography
Moses Olmos Photography
Rolo Photography
Skeeter Hagler Photography
Those 3 Reps
Frank Vasquez

Public Relations Specialists \$5,000

Larry Powell
Raiz Public Relations
Hattie Wayne Public Relations

Translation Services \$5,000

Accento - The Language Company
Cinco Media Communications
Perspectiva
Redan Bilingual Media

Video Producers/Videographers \$17,500

Stephen Cabrero
Francisco Cuevas
Luis Estrada
KennethHawkins/Hawkeye Video Productions
The Communications Department, Inc.
Susan Malone Creative

Talent \$4,000

Frances Davis
Janet Martinez –AKA- Jenny Vilchis
Alvaro Fernandez

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD FOR PROFESSIONAL SERVICES FOR PRODUCTIONS SERVICES LECROY CENTER FOR TELECOMMUNICATIONS SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2007

BACKGROUND:

The R. Jan LeCroy Center for Educational Telecommunications has identified specific telecourse and teleconference productions (see Appendix A.1) to be produced by LCET, either wholly or partially, during fiscal year 2006-2007. These productions require the professional services of independent contractors to complete various parts of the productions. To manage the engagement of professional service contractors, LCET proposes continuing the process initiated last fiscal year of a Board approved independent contractor list.

SELECTION PROCESS:

LCET has researched the following North Texas resources in the media production industry - Texas Association of Film/Tape Professionals directory, Texas Film Commission directory, the Dallas-Ft.Worth Media Communications Association International directory and the North Central Texas Regional Certification Agency. LCET provides a continuous open opportunity through industry contacts for contractors to submit resumes, "production profiles", and/or portfolios in order to identify a pool of qualified independent contractors (see Appendix B.1 and B.2).

After review by the LCET Director of Production, Director of Satellite Services and Director of STARLink Teleconferences, the contractors listed in Appendix B.1, B.2 and B.3 have been identified as possessing the unique skills and intellectual creativity required for successful production. The selection of these service providers is based on the following criteria:

1. Professional qualifications demonstrated by industry experience and

- a proven level of creative excellence in their service,
2. Availability to provide professional services to LCET on an "as needed" basis,
3. Acceptance of the fee for service negotiated by LCET.

Inclusion on the Appendix B.1, B.2, and/or B.3 list does not mean that contractor listed will be utilized on every production. Use of a contractor's services will be determined by an appropriate matching of creative skills to creative needs for each specific production. Exclusion from the lists does not mean that a specific contractor will be excluded in future selections. As experience and skills increase, a contractor may upgrade their production profile within the LCET pool of available contractors. New contractors entering the market are encouraged to submit resumes and production profiles to be included in the review process. As always, a contractor's experience, creative skills and competency (as verified by professional references) are primary in selection for use on LCET productions.

COMPENSATION:

The fee ranges and per job cost ranges shown with each professional service classification listed on Appendix B.1, B.2 and B.3 include fees for the professional services and actual reimbursable expenses, which must be supported by itemized receipts and invoices. On many of the productions, based on the fee range, the independent contractor will be required to quote a fixed "not to exceed" price.

COST ESTIMATE:

\$480,000

The estimated cost includes production of the telecourses and teleconferences listed on Appendix A.1 and other miscellaneous projects that arise during the year. Appendix B.1, B.2 and B.3 list the rates and the estimated annual expenditure for each category. The funds to support these expenditures are included in the LeCroy Center production services budget.

CONTRACT AUTHORIZATION:

Administration recommends that the president of LCET or designee be authorized to execute contracts with or issue work orders to the applicable business entity as needed for various jobs throughout the fiscal year.

FUNDING: Funds are budgeted in contract labor account #22241 in divisions #12-28-028553, #12-28-028556, #12-28-029020, #12-28-029021, #12-28-029021, #12-28-029033, #12-28-029313, #12-28-029321, #12-28-029324, #12-28-029333, #12-28-029521, #12-28-029524, #12-28-029573, #12-28-028580, #12-28-029588, #13-28-131640, #13-28-135140, #13-28-135141, #13-28-135150, #13-28-135151, #13-28-139940, #13-28-139944 and #24-28-939539-86900.

APPENDIX A.1

LeCroy Center for Educational Telecommunications

* * * * *

TELECOURSE AND TELECONFERENCE PRODUCTIONS 2006 - 2007

The R. Jan LeCroy Center for Educational Telecommunications has identified the following telecourse and teleconference productions to be produced by LCET, either totally or partially, during fiscal year 2006-2007. These productions include, but are not limited to:

INTERACTIVE TELECOURSE PRODUCTIONS:

The Writer's Circle (English 1301) – 13 thirty-minute video programs, interactive CD-ROM, video DVD, print Student Course Guide and Faculty Guide.

The Writer's Odyssey (English 1302) – 13 thirty-minute video programs, interactive CD-ROM, video DVD, print Student Course Guide and Faculty Guide.

Anatomy & Physiology – video modules and interactive activities for one-semester online course; total amount of video to be determined by development team.

Video Learning Resources / Active Learning Objects – modular video clips to be developed from existing telecourse video programs. Number and length to be determined.

SATELLITE TELECONFERENCES:

Phi Theta Kappa – Four contracted teleconference productions for national honor society:

September 26, 2006

October 10, 2006

October 24, 2006

November 14, 2006

STARLINK TELECONFERENCES: (Five to nine 60 to 90-minute satellite teleconferences)

Teaching Strategies for Healthcare Faculty

Creating the Active Classroom

Strategies for Teaching Math Online

Online Student Services

Creating the Hybrid Class

Two to four additional teleconferences under consideration - Topics TBA

APPENDIX B.1

LeCroy Center for Educational Telecommunications Telecourse Production - Independent Contractors

TOTAL \$338,500

09/05/06 - 08/31/07

07/06/06

ART DEPARTMENT (\$22,500)

(\$225-\$400/day - includes Art Directors,
Props,

Asst. Props, Set Dressers)

Barber, Gleeson

Beutel, Greg

Fletcher, Josh

Hammond, Jason

Henry, Chris (art director)

McGarity, Tim

Metzinger, Michelle

Whitney, Eric (art director)

Fields, Marla

Matus, Margaret

Meyer, Angie

Ringo, Mica

Sherman, Dana

EDITOR, AVID (\$45,000)

(\$4000-5200 per program)

Cargile, Laura

Coleman, Michael

Curtis, James

Dunn, Mary Julene

Martin, Ginny

McPherson, Jeff

Santamaria, Laura

Thompson, Shirley

Whiteman, Daniel

AUDIO SERVICES (\$25,000)

(\$300-390/day + travel – Sound Mixers)

(\$200-275/day – Boom Operators)

Angelo, Kelly Shaffer

Angelo, Mark

Ballarini, Nick (boom)

Crew Connection, The

Evans, Joseph P.

Frazee, Chris (boom)

Henke, Marcia

Henning, Pete (boom)

Salter, Mike

Sound One (Merrill Frazee)

Wells, Lance

EDITOR, ASSISTANT (\$15,000)

(\$125-175/day)

Caruthers, Ryan

Coleman, John

Liford, Clay

Losurdo Jr., Michael

Smith, Andre

COPY EDITOR (\$7,500)

(\$500-2500 per publication)

Word Works (Nancy Ward)

WylieCat Communications (Catarina

Wylie)

GRAPHICS DESIGNER (\$7,500)

(\$250-2200 per program)

Bates, Wendi

Pribyl, Tom

Smith Jr., Daniel

COORDINATOR / ASST. DIR.

(\$20,000)

(\$225-275/day – inc. Production

Coordinator, Footage Coord/

Researcher, 1st Asst. Director)

Bohlcke, Laura

Deelaney, Jennifer

GRIP/ELECTRIC (\$17,500)

(\$225-300 per day)

Kleis, Michael

Hines, Steve

Wilson, Bill

Sherman, Jason

Lyle, Mike

Schoeneberg, Sloane

MUSIC COMPOSER (\$15,000)

(\$400-550 per program)

Cissell, Tim

Richardson, Bruce

P.A./UTILITY/SCRIPT COORD.

(\$5,000)

(\$75-200/day)

Bates, Wendi

Sherman, Dana

Smith, Chad

PRODUCER SERVICES - DVD

(\$15,000)

(approx \$1800-2200 per disk, dependent on number of video lessons)

Fullstream DVD (Jay Rydman)

PRODUCER SERVICES – VIDEO

(\$15,000)(\$350-455/day + travel

reimbursement)

Boyce, Kimberly

Dippel, Linda

Dunn, Mary Julene

Fernandez, Shawn

Fields, Marla

Harrison, Ken

Kettle, Pamela

Martin, Ginny

Meyer, Angie

Mondell, Allen

Potts, Gary

Rydman, Jay

TALENT (\$40,000)

(\$275-550 per program – Narrators)

(\$225-500 per day – On-camera actors)

Hired from talent agencies

TELEPROMPTER (\$5,000)

Bohlcke, Laura

Ringo, Mica

Robins, M.

TRANSCRIPTION (\$3,500)

(\$30-50/hour)

Burns Transcription Service

Escaloni Communications

Premier Transcription Service

VIDEOGRAPHER (\$30,000)

(\$350-455/day + travel reimbursement)

Blackard, Pat (Austin local)

Blair, Russell

Crew Connection, The

Ellis, Larry

Flying Dreams, Inc. (Bert Guthrie)

Gore, Paul

Lefebvre, Alan

Liford, Clay

Martin, Ginny

Nance, Ron

Schwarz, Bill

Smith, Michael Penn

Whiteman, Daniel

WARDROBE (\$10,000)

(\$150-500/day, negotiated by project)

Bromley-Mayo, Sandy (Sandy B.)

WRITER (\$40,000)

(\$2750-3250 per script)

Blair, Russell

Bohmfolk, Polly

Compton, Jean

Dippel, Linda

Dyer, Margaret E.

Dyer, Stephen (Red Mountain Ent.)

Harrison, Ken

Kettle, Pamela

Lobrovich, Mitch

Meyers, Ralph

Peterson, Lisa

Ramsey, Teresa

Whitley, Sean

Wolf, Vicki Cason

APPENDIX B.2
LeCroy Center for Educational Telecommunications
Dallas Teleconferences, RTV/CTV, StarLink
Independent Contractors
TOTAL \$136,500
09/01/06- 08/31/07

AUDIO (\$5,500)

(\$300-\$350/day)

Angelo, Kelly Shaffer
Angelo, Mark
Bragg, William
Crew Connection, The
Henke, Marcia
Lofthus, Brett
Mobley, Mark
Reynolds, Bob
Sound One (Merrill Frazee)

AUDIO ASSISTANT (A-2) (\$1,500)

(\$200/day)

Angelo, Kelly Shaffer
Angelo, Mark
Bragg, William
Crew Connection, The
Evans, Joseph P.
Henke, Marcia
Lofthus, Brett
Mobley, Mark
Sound One (Merrill Frazee)

CGI OPERATOR (\$4,500)

(\$275-\$325/day)

Crew Connection, The
Gresky, Blair
Kulp, Star
Leesman, Jennifer
Pizana, Nicolas
Silguero, Lisa
Wood, Susan

CAMERA (STUDIO) OPERATOR (\$9,000)

(\$225-\$275/day)

Allen, Donald
Allen, Larry

Aronson, Emilie
Baker, Lee
Barker, Ernie
Bentley, Jonathan
Berry, Brian
Blair, Russell
Bragg, William
Conrad, Jim
Crew Connection, The
Degelia, David J.
Ellis, Larry
England, John

CAMERA (STUDIO) OPERATOR cont

Franks, David
Gore, Paul
Hawkins, Luke
Hawks, Pat
Kleis, Michael
Lindstrom, Jay
Nance, Ron
Neal, C.P.
Nicks, Larry
Norberg, Eric
Perez, John
Smalley, Van
Thomas, Paul
Warner, Bruce – WPI Productions
Whiteman, Daniel
Wilson, Bill

COORDINATOR (\$2,000)

(INCLUDES Production Coordinator,
Footage
Coordinator, Video/Stills Researcher)
Bohlcke, Laura
Fields, Marla
Meyer, Angie
Richards-Cohen, Rhonda

DIRECTOR/TD (\$2,000)

(\$425/day)

Brock, Chris
Franks, David
Harris, Douglas
McCormack, Terri
Norberg, Eric
O'Neal, Brian K.
Pizana, Nicolas
Shelton, Brian
Spivey, Kevin

EDITOR (\$12,000)

(\$375-\$475/day)

Allen, Donald
Cargile, Laura
Coleman, Michael
Dunn, Mary Julene (Julie)
Edwards, Warren
Hewson, Paul
Losurdo, Jr., Michael
Marshall, Clay
McPherson, Jeff
Miller, Tim
Nicks, Larry
Pizana, Nicolas

EDITOR cont

Warner, Bruce – WPI Productions
Whiteman, Daniel

FLOOR DIRECTOR (\$4,000)

(\$225-\$325/day)

Aronson, Emilie
Bentley, Jonathan
Berry, Brian
Conrad, Jim
Hawks, Pat
Nance, Ron
Neal, C.P.
Smalley, Van
Thomas, Paul
Warner, Bruce - WPI Productions
Wilson, Bill

GRAPHICS/PGM OPEN CREATION

(\$3,000)

(\$150-\$250/day)
Bourne, Michael
Edwards, Warren
Pizana, Nicolas

GRIP/LIGHTING ASST (\$5,500)

(\$200-\$250/day)

Bentley, Jonathan
Berry, Brian
Chavez, Xavier
Conrad, Jim
Franks, David
Hawkins, Luke
Hawks, Pat
Henke, Marcia
Kleis, Michael
Nance, Ron
Perez, John
Shelton, Brian
Smalley, Van
Warner, Bruce - WPI Productions
Wilson, Bill

LIGHTING DIRECTOR (\$4,500)

(\$325-\$375/day)

Aronson, Emilie
Bentley, Jonathan
Nance, Ron
Neal, C.P.
Smalley, Van
Thomas, Paul

MAKEUP (\$3,500)

(\$300-\$350/day)

De La Rosa, Sher
Holmes, Catherine
Laurie, Candice
Mascari, Donatelle

PHONEBRIDGE (\$2,500)

(\$200-\$250/day)

Aronson, Emilie

Henke, Marcia
Robins, M.

PRODUCER SERVICES (\$20,000)

(\$1500-\$5000 per project)

Cagle, Alton
Caldwell, Dan
Depierri, Cindy – WPI Productions
Dippel, Linda
Dunn, Mary Julene
Fields, Marla
Hadden, Scott
Harrison, Ken
Kettle, Pamela
Park, Donna
Pilkey, Monica
Potts, Gary
Spivey, Kevin
Tracy, Dave
Warner, Bruce – WPI Productions

SATELLITE ENGINEER (\$6,000)

(\$500-\$1100 per project)

Batson, Robert
Bragg, William
Crew Connection, The
McFadden, Clark
Visser, Scott

STUDIO MODERATOR (\$7,500)

(\$500-\$600/day)

Caron, Alyce
Cochran, Kate
Criswell, John
Magana, Letecia
Sanders, Bob Ray
Tallman, Randy
Plus those hired by talent agencies, as
needed

TAPE OPERATOR (\$2,000)

(\$225/day)

Allen, Donald
Bragg, William
Degelia, David J.

Franks, David
Harris, Douglas
McCormack, Terri
Peak, David

TECHNICAL DIRECTOR (\$4,000)

(\$325-\$375/day)

Brock, Chris
Franks, David
Harris, Douglas

TECHNICAL DIRECTOR (cont.)

McCormack, Terri
O'Neal, Brian K.
Pizana, Nicolas
Shelton, Brian
Spivey, Kevin

TELEPROMPTER (\$2,500)

(\$225-\$275/day)

Allen, Donald
Beeson, Lora
Bohlcke, Laura
Boyce, Kimberly
Crew Connection, The
Dallas Prompter and Captions
Leesman, Jennifer
Ringo, Mica
Robins, M.
Silguero, Lisa

TRANSCRIPTION (\$1,000)

(\$30-\$50/hour)

Escaloni Communications

VIDEO DIRECTOR (\$14,000)

(\$400-\$1450 per program)

Brock, Chris
Deck, Bruce
Franks, David
Harris, Douglas
Nicks, Larry
O'Neal, Brian K.
Spivey, Kevin

VIDEO ENGINEER (\$5,000)

(\$325-\$375/day)

Bragg, William
Brock, Chris
Chavez, Xavier
Degelia, David J.
Forrer, Robert
McCormack, Terri

VIDEOGRAPHER (\$5,500)

(\$350-\$375/day)

Anderson, Austin - Texcom Television
Berry, Brian
Blair, Russell
Conrad, Jim
Crew Connection, The
Ellis, Larry
Gore, Paul
Hawks, Pat
Neal, C.P.
Smalley, Van
Warner, Bruce – WPI Productions
Whiteman, Dan
Wilson, Bill

VOICE-OVER TALENT (\$3,000)

(\$250-\$450 per program)

Bragg, William J.
Candler, Ted
Caron, Alyce
Criswell, John
Lipson, Ira
Magana, Leticia
Murphy, Chuck - Dream Gift Media
Sanders, Bob Ray
Plus those hired from talent agencies, as needed

WEB DESIGNER (\$2,500)

(\$400-\$650/project)

Saunders, Kelly

WRITER (\$4,000)

(\$1500-\$2000/project)

Blair, Russell
Bohmfolk, Polly
Compton, Jean
Dippel, Linda
Dyer, Margaret E.
Gann, Danna
Groshardt, Joanne
Harrison, Ken
Kettle, Pamela
Lobrovich, Mitch
Meyers, Ralph
Peterson, Lisa
Ramsey, Teresa
Red Mountain Entertainment (Stephen Dyer)
Richards-Cohen, Rhonda
Whitley, Sean
Wolf, Vicki Cason

APPENDIX B.3

LeCroy Center for Educational Telecommunications TeleCollege Advertising/Promotions

TOTAL \$5,000

09/01/06 - 08/31/07

07/06/06

The LeCroy Center and DALLAS TeleCollege Marketing and Public Information departments produce a variety of printed collateral materials for marketing, advertising, direct mail and student recruitment efforts. Periodically, independent contractors are needed to provide professional services in the areas of graphic design, copywriting, and illustration. A number of professional service contractors have been identified as being suitable for providing our designated services.

GRAPHIC DESIGNERS / COPYWRITERS (\$5,000)

(\$250-\$4500 per project)

Ad-Mail (Shelly Ely)

Joe Ing & Friends

Roberson, William

Wayne, Hattie

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD
ADVERTISING
SEPTEMBER 6, 2006 THROUGH AUGUST 31, 2007

BACKGROUND:

This award is for the purchase of media time and space to advertise and promote classes for which students may register. Media buys include non-print advertisements on television, radio, outdoors and in movie theatres plus print advertisements in newspapers and other print publications. Advertisements will run daily on DART bus and light rail cars.

The purchase of advertising will be coordinated by District marketing and communications and by campus administration. Oken Media Services, under a separate contract, provides buying services to identify the best and most appropriate media sources from entities that include, but are not limited to, those listed on attached Appendix A.1.

SELECTION PROCESS:

The purchase of advertising from radio and television stations as well as newspapers and other print publications covers general and minority audiences. For each campus or District-wide promotional campaign, specific media outlets are selected based on the target audience, station ratings, costs and availability of media time and space.

ANNUAL COST ESTIMATE: (1-year estimate)
\$2,020,000

The estimated District-wide expenditure for print advertising is \$315,000. For non-print advertising, the District department of marketing and communications estimates an expenditure of \$1,480,000 while the campuses estimate an expenditure of \$225,000.

CONTRACT AUTHORIZATION:

Administration recommends that the executive director of public and governmental affairs, or designee, be authorized to execute contracts with, or issue work orders to, the applicable business entity as needed for various jobs. Campus expenditures will be authorized by administration at the campus level.

FUNDING: Funds are budgeted in advertising account #23961 in District and campus marketing and communications divisions.

APPENDIX A.1
Advertising Outlets
09/06/06 – 8/31/07

Newspaper, Magazines and Specialty Publications

African American News & Issues
Carrollton Leader
Coppell Gazette
Dallas Business Journal
Dallas Chinese News
Dallas Chinese Times
Dallas Child Magazine
Dallas Family Magazine
Dallas Examiner
D Magazine
Dallas Observer
Dallas Post Tribune
Dallas Weekly
Downtown Business News
Eclipse Magazine
El Extra
El Herald News
El Hispano News
El Sol de Texas
Elite News
Garland Journal News
Hispanic Journal
Hobson's College Guides
Korean Times
Korean Journal
Mesquite News
MON-The Gazette
Oak Cliff Tribune
Park Cities News
Senior Life Magazine
Senior News-Dallas
Texas Monthly
The Today Papers (Cedar Hill, DeSoto, Duncanville and Lancaster)
Vietnam Weekly News
WE-Women's Enterprise
White Rocker News.

Radio and Television

KDAF-TV	KDFI-TV
KDFW-TV	KERA-TV
KFWD-TV	KSTR-TV
KTVT-TV	KTXA-TV

KUVN-TV
KXTX-TV
KBFB-FM
KDGE-FM
KDXX-FM
KERA-FM
KESS-KHCK-AM/FM
KHVN-FM
KJKK-FM
KLIF-AM
KLTU-FM
KNON-FM
KPLX-FM
KRNB-FM
KTCK-AM
KVIK-FM
KYNG-FM
KZPS-FM
WBAP-AM

KXAS-TV
WFAA-TV
KDBN-FM
KDMX-FM
KEOM-FM
KESN-FM
KHKS-FM
KHVI-FM
KKDA AM/FM
KLLI-FM
KLUV-FM
KOAI-FM
KRLD-AM
KSCS-FM
KTCY/KZMP/KKDL-FM
KXEB-AM
KZMP-FM
WRR-FM

Outdoor, Movie Theatre, Electronic Messaging on DART Bus and Light Rail

ClearChannel Communications Outdoor
Viacom Outdoor
Billboard by the Day
National CineMedia
Cinemark
Admobile Dallas
The Transit Network
Lamar Transit

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	2	100	10,578,662	100
Total	2	100	10,578,662	100

Bidders and Proposers from Which Recommendations for Awards
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	1	14
WBE	0	0
Not classified	6	86
Total	7	100

Recommendations for Awards in the Consideration of Bids Sections
September 5, 2006 – September 5, 2006

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	2	100	10,578,662	100
Total	2	100	10,578,662	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

**Summary of Recommendations for Professional Services Pools
With Minority and Woman Owned Businesses**

Recommendations for Professional Service Pools
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 5, 2006 – Sept. 5, 2006	
	# entities	% entities	# entities	% entities
MBE	8	5	8	5
WBE	49	29	49	29
Not classified	114	66	114	66
Total	171	100	171	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

CONSENT AGENDA NO. 1

Approval of Minutes of the August 8, 2006 Work Session Meeting

It is recommended that the Board approve the minutes of the August 8, 2006 Board of Trustees Work Session Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND
COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES MEETING
WORK SESSION MINUTES
AUGUST 8, 2006**

Attendees: Ms. Charletta Compton (arrived 3:09 p.m.), Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair), Mr. Sonny Williams

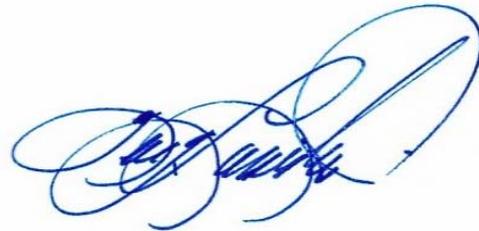
Absent: Mrs. Kitty Boyle (ACCT business – The DCCCD Board of Trustees changed the August meeting date from August 1, 2006 to August 8, 2006 at the July Board meeting. Mrs. Boyle had prior commitments with ACCT that she was unable to reschedule.)

Staff: Dr. Wright Lassiter, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Christa Slejko, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the Work Session meeting at 2:36 p.m. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE
AUGUST 8, 2006
DCCCD BOARD OF TRUSTEES**

I, Wright L. Lassiter Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 4th day of August, 2006 in a place convenient to the public in the R. L. Thornton Jr. Building, and a copy of this notice was provided on the 4th day of August, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

August 8, 2006

Page 2

Report on the Tri-Chamber Partnership Agreement - Dr. Wright Lassiter and Mr. John Lopez briefly updated the Board on the Tri-Chamber agreement. Guests from the chambers included: CiCi Rojas, President of the Greater Dallas Hispanic Chamber of Commerce, Gabriela Quezada, Director of Economic Development of the Greater Dallas Hispanic Chamber of Commerce, Reginald Gates, President of the Dallas Black Chamber of Commerce, and Galileo Jumao-As, Director of Education/Minority Business Development for the Greater Dallas Asian American Chamber of Commerce. The partnership agreement will be submitted for approval at the August 22, 2006, Special Meeting.

Emergency Faculty Appointments- Dr. Wright Lassiter explained the hire date and monetary impact process of contracted rates for faculty members with the Board. He requested that the Chancellor have authorization to compensate faculty members based on hire date at the contracted rate. Board members agreed with the recommendation.

Definition of Faculty Workload - Dr. Wright Lassiter asked that Dr. Andrew Jones give the Board the definition for faculty workload. Dr. Jones spoke to the Board and addressed their questions related to faculty workload.

Assessed Valuation and Setting the Tax Rate – Dr. Lassiter reminded the Board about the August 22nd and August 29th meetings regarding tax rate hearings. He indicated that the current tax rate is .0778 and that it will be recommended that the rate remain the same for 2006-2007.

Report on Richland Collegiate High School – Mr. David Canine reported for Dr. Steve Mittelstet on the progress of the RCHS. Guests included: Ms. Kristyn Edney, RCHS Principal and Richardo Garcia, RCHS Assistant Principal.

Presentation of 2006-07 Proposed Budget for Richland Collegiate High School- Mr. David Canine reviewed the proposed budget for RCHS with the trustees and chancellor.

Action Items:

1. A request was made to monitor the full-time faculty workloads. Dr. Lassiter replied the Presidents will be working on this process.
2. A request was made to have disparity study and open dialogue meetings with the ethnic chambers and community leaders.

Trustee Flores asked to have her comments and the responses related to faculty workload be made for the record. See attachment A.

August 8, 2006
Page 3

Adjournment

The meeting was adjourned at 3:35 p.m.

Approved:

A handwritten signature in blue ink, appearing to be "Wright L. Lassiter Jr.", written in a cursive style.

Wright L. Lassiter Jr., Secretary

Comments and Responses Related to Faculty Workloads.

Ms. Flores: “So, workload as we had it defined which was only teaching.

Dr. Jones: Was only teaching. We’ve now expanded it.

Ms. Flores: More than fifteen hours a semester.

Dr. Jones: Within that .. kind of... fifteen hours.

Ms. Flores: “And that was workload?”

Dr. Jones: Right.

Ms. Flores: And, we had that definition since 64 pretty much? How long has this been a work in progress in terms of looking at this and trying to...

Dr. Jones: Well....

Ms. Flores: I’m talking about in terms of this latest iteration.

Dr. Jones: Well, it goes back to actually fall of 2003 when the initial faculty roles task force was convened and at that point one of their charges was to review and clarify faculty load guidelines. As late as January of last year, that committee made a recommendation that a task force be put together specifically on faculty load and that’s the recommendation that we are now looking at comes from that more recent task force. So, it has about a three year history.

Ms. Flores: OK. That’s kind of what I wanted to get to because I don’t think we’ve just done it like within a month or two.

Dr. Lassiter: No.

Ms. Flores: We’ve taken a long, deliberate look at it in other words.

Dr. Lassiter: Right.

Dr. Jones: Absolutely. It has been well represented in terms of the various groups. We’ve had representation from every campus and from every central constituency on this.

Ms. Flores: So, potentially for adjuncts they could teach a maximum of four?

Dr. Jones: Theoretically yes four”.

Dr. Lassiter: Theoretically, but it’s closer to three.

Unknown speaker: It’s closer to three.

Ms. Flores: So, how does that impact full time faculty?

Dr. Jones: Well,

Ms. Flores: Does it allow them to do anything additional?

Dr. Jones: It allows them on an extra service basis to teach an additional section. Again, within the 49% of the 30 hours. So, a faculty member could teach an additional class, an additional extra service class.

Ms. Flores: Just one additional?

Dr. Jones: Well, perhaps two. Again it depends on the ... credit hours and ... lecture labs and a combination of things.

Jerry Prater: And that would be at the discretion, I assume, of the dean?

Dr. Jones: Of the dean.

Ms. Flores: Then my question for full time faculty, because I don’t think it applies to adjunct, is contractually are they obligated to not only for what they are going to teach but service to the institution such as serving on committees (pause)

Dr. Jones: Right

Ms. Flores: having office hours, sponsoring clubs, etc., etc.

Dr. Jones: Right, the full time teaching responsibilities, office hours, on-campus responsibilities. So, it's all inclusive.

Ms. Flores: And, those are contractual obligations?

Dr. Jones: Those are contractual obligations.

Ms. Flores: So, my concern is if full time faculty are going to teach an additional two or three courses, I would assume in a semester, how does that impact the institutional obligations that they are contractually required to fulfill in terms of office hours, serving on committees, sponsoring clubs?

Dr. Jones: It doesn't lessen the responsibilities or the expectations.

Ms. Flores: How is that monitored? Who guarantees that is happening? I know I've heard like LULAC Councils they want to form on the campuses and they can't find a sponsor. Who kind of shepherds that or oversees it to make sure that faculty are fulfilling that contractual obligation?

Dr. Jones: That would be the department chair or the dean.

Dr. Lassiter: That would be handled through the IAP process where they would lay out their Individual Action Plan for the year.

Ms. Flores: And as far as we know it, pretty much every full time faculty member is fulfilling this obligation?

Dr. Lassiter: Yes and I think we should also add that typically when a full time faculty member may be teaching an additional course it could very well be in the evening as opposed to being during the day.

Ms. Flores: And that was going to be another question. Are we sure that in terms of their regular commitment that this extra service is it happening during peak work time or is it happening off peak like on evenings or Saturdays?

Dr. Lassiter: I can only speak from El Centro experience but at no point did the faculty member's obligation as a faculty member be diminished because of teaching an extra course.

Ms. Flores: I would like to know ... because I'm sure we are going to go with this. To me it makes a lot of sense, especially on the adjunct side, but that we kind of monitor for full time faculty (pause)

Dr. Lassiter: Right.

Ms. Flores: when they are teaching those extra courses is it during the regular work load or is it outside of that? I'm just concerned based on ... concerns that have been brought that they are able to fulfill their contractual obligations and teach extra courses.

Dr. Lassiter: We will communicate with the Presidents on that and Mrs. Tucker is making note of that now.

Ms. Flores: I would like my questions and responses that were given recorded for the record."

CONSENT AGENDA NO. 2

Approval of Minutes of the August 8, 2006 Regular Board Meeting

It is recommended that the Board approve the minutes of the August 8, 2006 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND
COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES MEETING
MINUTES
AUGUST 8, 2006**

Attendees: Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair), Mr. Sonny Williams

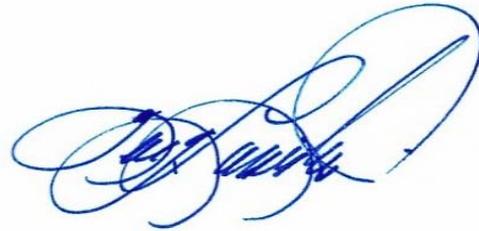
Absent: Mrs. Kitty Boyle (ACCT business – The DCCCD Board of Trustees changed the August meeting date from August 1, 2006 to August 8, 2006 at the July Board meeting. Mrs. Boyle had prior commitments with ACCT that she was unable to reschedule.)

Staff: Dr. Wright L. Lassiter, Jr., Mr. Denys Blell, Dr. Andrew Jones, Mrs. Christa Slejko, Mr. Justin Lonon, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the meeting at 4:06 p.m. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE
AUGUST 8, 2006
DCCCD BOARD OF TRUSTEES**

I, Wright L. Lassiter Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a revised copy of this notice was posted on the 7th day of August, 2006 in a place convenient to the public in the R. L. Thornton Jr. Building, and a copy of this notice was provided on the 7th day of August, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Public Hearing

The public hearing on the Richland Collegiate High School budget was convened at 4:09 p.m. There were no citizens to address the Board. The motion to close the public hearing was made by Mrs. Martha Sanchez Metzger. Mr. Bob Ferguson made the second. Motion passed unanimously. (See August 8, 2006, Board Meeting, Public Hearing, which

is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens to address the Board.

Consideration of Bids

The motion to approve the Consideration of Bids was made by Ms. Diana Flores. The second was made by Mrs. Martha Sanchez Metzger. Motion passed unanimously. (See August 8, 2006, Board Meeting, Consideration of Bids, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

The motion to approve the Emergency Bid for Eastfield College was made by Mrs. Martha Sanchez Metzger. The second was made by Ms. Diana Flores. Motion passed unanimously. (See August 8, 2006, Board Meeting, Consideration of Bids, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

The motion to approve agenda items #1-#32 with the exception of agenda item #8 and agenda item #9 was made by Mr. Bob Ferguson. Ms. Diana Flores made the second. Motion passed unanimously. (See August 8, 2006, Board Meeting, Agenda Items #1-#32 which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

#8 – Approval of Final Contract Adjustment Agreement with Ratcliff Constructors – Approved

This item was pulled for discussion in Executive Session. The motion to approve agenda item #8 was made by Mr. Bob Ferguson. The second was made by Ms. Diana Flores. Motion passed unanimously. (See August 8, 2006, Board Meeting, Agenda Item #8 which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

#9 – Approval of Eminent Domain on Property at 3250 N. Hampton Road, Owned by Mark A. Tolocko - Approved

The motion to approve agenda item #9 was made by Ms. Diana Flores. Mr. JL Sonny Williams made the second. Motion passed unanimously. (See August 8, 2006, Board Meeting, Agenda Item #9 which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

#33 – Re-employment of Administrators for 2006-2007- Approved

Ms. Diana Flores made the motion to approve agenda item #33. Mrs. Martha Sanchez Metzger made the second. Motion passed unanimously. (See August 8, 2006, Board Meeting, Agenda Item #33 which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

#34 – Non-Renewal of Administrators – Approved

Ms. Charletta Compton requested that this item be discussed in Executive Session. After Executive Session discussion, Ms. Diana Flores made the motion to approve agenda item #34. Mrs. Martha Sanchez Metzger made the second. Ms. Charletta Compton abstained from voting. Motion passed with five votes for and one vote abstained. (See August 8, 2006, Board Meeting, Agenda Item #34 which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

#35 – Consideration of Resignations and Retirement – Approved

Ms. Diana Flores made the motion to approve agenda item #35. Mr. Bob Ferguson made the second. Motion passed unanimously. (See August 8, 2006, Board Meeting, Agenda Item #35 which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

#36 – Approval of Warrants of Appointment for Security Personnel – Approved

Mrs. Martha Sanchez Metzger made the motion to approve agenda item #36. Ms. Diana Flores made the second. Motion passed unanimously. (See August 8, 2006, Board Meeting, Agenda Item #36 which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Action Item: Trustee Williams asked for a review of the security officer salaries within Dallas County to determine if the District's salaries were in line with other agencies.

#37 – Employment of Contractual Personnel – Approved

Ms. Diana Flores made the motion to approve agenda item #37. Mr. Bob Ferguson made the second. Motion passed unanimously. (See August 8, 2006, Board Meeting, Agenda Item #37 which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Dr. Wright Lassiter reviewed the monthly informative reports with the Board.

Action Items:

1. The corporate and business contracts will be more detailed for future agendas.

2. The Board will receive a new lay-out of the construction progress report before the September Board meeting.

Questions and Answers

Trustee Diana Flores stated that regretfully she would not be able to attend the reception honoring Mrs. Pattie Powell's many years of dedicated and selfless service on August 17th due to other commitments.

Action Items:

1. Consideration of some type of award or recognition for purchasing and facilities for their work on the Maintenance Tax Notes.
2. List of full-time administrators from each location.
3. List of full-time faculty versus part-time faculty at each campus including projections for the next two years.
4. Are there replications in staff development efforts between the District Office and campus locations?
5. Brief report on the South Carolina conference and District involvement.
6. List of district office operational budgets by divisions.
7. Trend-line of budgets for five year period.

Citizens Desiring to Appear Before the Board

There were no citizens to address the Board.

Executive Session

The Board met in Executive Session beginning at 4:41 p.m. The Executive Session ended at 6:16 p.m.

Reconvened

The regular meeting of the Board of Trustees was reconvened at 6:17 p.m. The votes on the items that were discussed in Executive Session are noted in their respective areas in the agenda minutes.

Adjournment

The meeting was adjourned by acclamation at 6:21 p.m. by Chair Jerry Prater.

August 8, 2006
Regular Meeting
Page 5

Approved:

A handwritten signature in blue ink, appearing to be 'Wright L. Lassiter Jr.', written in a cursive style.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 3

Approval of Minutes of the August 22, 2006 Special Board Meeting

It is recommended that the Board approve the minutes of the August 22, 2006 Board of Trustees Special Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND
COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES MEETING
SPECIAL MEETING MINUTES
AUGUST 22, 2006**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mr. Jerry Prater (Board Chair)

Absent: Mrs. Martha Sanchez Metzger (due to family commitments in Laredo)
Mr. JL Sonny Williams (due to prior business commitments)

Staff: Dr. Wright Lassiter, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Christa Slejko, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the Special Meeting at 3:40 p.m. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE
AUGUST 22, 2006
DCCCD BOARD OF TRUSTEES**

I, Wright L. Lassiter Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 18th day of August, 2006 in a place convenient to the public in the R. L. Thornton Jr. Administration Building, and a copy of this notice was provided on the 18th day of August, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Public Hearing

The public hearing on the tax rate was convened at 3:40 p.m. There were no citizens to address the Board. The motion to close the public hearing was made by Mr. Bob Ferguson. Ms. Charletta Compton made the second. Motion passed unanimously. (See August 22, 2006, Board Meeting, Public Hearing, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.) Chair Jerry Prater stated for the record “that the meeting to adopt the tax rate will be held

August 22, 2006
Page Two

September 5, 2006, at 4:00 p.m. in the Board room of the Dallas County Community College District at 701 Elm Street.”

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens to address the Board.

Consideration of Bid

The motion to approve the Consideration of Bid was made by Ms. Charletta Compton. Mrs. Kitty Boyle made the second. Motion passed unanimously. (See August 22, 2006, Board Meeting, Consideration of Bid, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Policy Report

The motion to approve Agenda Item #1 was made by Ms. Charletta Compton. Mr. Bob Ferguson made the second. Motion passed unanimously. (See August 22, 2006, Board Meeting, Agenda Item #1, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Financial Reports

The motion to approve Agenda Items #2-3 was made by Ms. Charletta Compton. Mrs. Kitty Boyle made the second. Motion passed unanimously. (See August 22, 2006, Board Meeting, Agenda Item #1, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

The motion to approve Agenda Items #4-5 was made by Ms. Charletta Compton. Mrs. Kitty Boyle made the second. Motion passed unanimously. (See August 22, 2006, Board Meeting, Agenda Items #4-5, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Executive Session

The Board met in Executive Session beginning a 3:47 p.m. The Executive Session concluded at 4:47 p.m.

Adjournment

With no other business before the Board, the motion to adjourn the meeting was made by Ms. Diana Flores. The second was made by Mr. Bob Ferguson. Chair Jerry Prater adjourned the meeting at 4:47 p.m.

August 22, 2006
Page Three

Approved:

A handwritten signature in blue ink, appearing to be "Wright L. Lassiter Jr.", written in a cursive style.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 4

Approval of Minutes of the August 29, 2006 Special Board Meeting

It is recommended that the Board approve the minutes of the August 29, 2006 Board of Trustees Special Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT AND RICHLAND
COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES MEETING
SPECIAL MEETING MINUTES
AUGUST 29, 2006**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton (arrived 3:53 p.m.), Mr. Bob Ferguson, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair), Mr. JL Sonny Williams

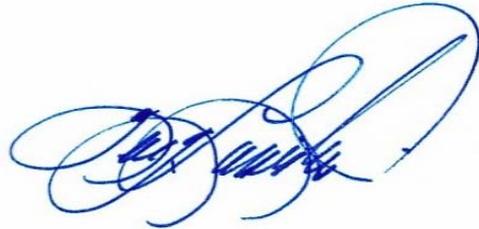
Absent: Ms. Diana Flores (due to prior business commitments)

Staff: Dr. Wright Lassiter, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Christa Slejko, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the Special Meeting at 3:40 p.m. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE
AUGUST 29, 2006
DCCCD BOARD OF TRUSTEES**

I, Wright L. Lassiter Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was reposted on the 28th day of August, 2006 in a place convenient to the public in the R. L. Thornton Jr. Administration Building, and a copy of this notice was provided on the 28th day of August, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Public Hearing

The public hearing on the tax rate was convened at 3:41 p.m. There were no citizens to address the Board. The motion to close the public hearing was made by Mrs. Kitty Boyle. Mrs. Martha Sanchez Metzger made the second. Motion passed unanimously. (See August 29, 2006, Board Meeting, Public Hearing, which is made a part of and

August 29, 2006
Page Two

incorporated into the approved minutes as though fully set out in the minutes.) Chair Jerry Prater stated for the record “that the meeting to adopt the tax rate will be held September 5, 2006, at 4:00 p.m. in the Board room of the Dallas County Community College District at 701 Elm Street.”

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens to address the Board.

Recommendation for Emergency Repairs at Richland College

The motion to approve the emergency repairs was made by Mrs. Kitty Boyle. Mr. Bob Ferguson made the second. Motion passed unanimously. (See August 29, 2006, Board Meeting, Consideration of Bid, which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Financial Report

The motion to approve Financial Report #1 was made by Mrs. Kitty Boyle. Mrs. Martha Sanchez Metzger made the second. Motion passed unanimously. (See August 29, 2006, Board Meeting, Agenda Item #1, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Report

Dr. Wright Lassiter updated the Board on the proposed use of increased revenues related to debt service and building and physical plant maintenance.

Questions/Comments from the Board and Chancellor

A request was made for a report at the October Board meeting on all campus temporary buildings and plans for eliminating the need for the temporary buildings.

A question was raised about the change in meetings times from 3:30 p.m. to 4:00 p.m. It was noted that the two August Special Meetings were scheduled at 3:30 p.m. due to the open government training classes that were held prior to the special meeting. This time change is not a permanent change and regular Board meetings will continue to be scheduled for 4:00 p.m.

Executive Session

There was not an Executive Session.

Adjournment

With no other business before the Board, the motion to adjourn the meeting was made by Mrs. Martha Sanchez Metzger. The second was made by Ms. Charletta Compton. Chair Jerry Prater adjourned the meeting at 3:54 p.m.

August 29, 2006
Page Three

Approved:

A handwritten signature in blue ink, appearing to be 'Wright L. Lassiter Jr.', written in a cursive style.

Wright L. Lassiter Jr., Secretary

POLICY REPORT NO. 5

Acceptance of Gifts

The following gifts have been offered to the DCCC District as indicated below. It is recommended that the gifts be accepted under the donors' conditions and that appropriate acknowledgment be sent to the donors.

1. Through the Development Office (equipment):
 - a. *none*

2. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), actual expenditures on behalf of the DCCCD:
 - a. Grant from the Chancellor's Fund in support of the purchase of desk calendars for the Chancellor's Council, in the amount of \$779.
 - b. Grant from the Chancellor's Fund in support of the Farwell Dinner for Pattie Powell, in the amount of \$2,905.
 - c. Grant from the Chancellor's Fund in support of the purchase of a computer and printer for Pattie Powell, in the amount of \$1,103.
 - d. Grant from the Jerry Junkins Construction Education Foundation Fund in support of administrative costs of the Jerry Junkins Construction Education Scholarship, in the amount of \$2,082.
 - e. Grant from the Erin Tierney Kramp Fund in support of the expanded learning experience program for the Erin Tierney Kramp recipients, in the amount of \$1,778.
 - f. Grant from the Patty Holyfield Fund in support of a individual award for creativity in science teaching, in the amount of \$2,500.
 - g. Grant from the Toyota T-Ten Fund in support of the purchase of technician handbooks for the Toyota T-Ten Program at Eastfield College, in the amount of \$3,559.
 - h. Grant from the McDermott Fund in support of the purchase of orchid plants for District locations, in the amount of \$1,800.

- i. Grant from the Brookhaven College Dallas Art Institute Fund in support of the purchase of books for the Brookhaven College Library, in the amount of \$1,838.
 - j. Grant from the Ellison Miles Geotechnology Outreach Fund in support of faculty travel to the San Antonio CMAP classes, in the amount of \$760.
 - k. Grant from the Ellison Miles Geotechnology Outreach Fund in support of catering services for the Dallas CMAP classes, in the amount of \$1,114.
3. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), gifts that will be expended in the future:
- a. Anonymous grant in support of the Rising Star Program, in the amount of \$500.
 - b. Grant from Michael S. Rawlings in support of the Championship Ring Fund, in the amount of \$500.
 - c. Grant from the American Association of Petroleum Geologists in support of the Ellison Miles Geotechnology Institute Outreach Fund, in the amount of \$1,000.
 - d. Grant from Marjorie M. Council in support of the H. Paxton Moore Memorial Art Fund, in the amount of \$1,000.
 - e. Grant from various donors in support of the Mountain View College Employee Development Fund, in the amount of \$3,165.
 - f. Grant from the Frontiers of Flight Museum in support of the Mountain View College Frontiers of Flight Scholarship Fund, in the amount of \$3,000.
 - g. Grant from Ruby Herd in support of the H. Paxton Moore Memorial Art Fund, in the amount of \$500.
 - h. Grant from Larrwell Productions in support of the Mountain View College Dance Scholarship, in the amount of \$1,700.
 - i. Grant from Les Dames d'Escoffier in support of the El Centro College Wine and Beverage Library Fund, in the amount of \$1,000.

- j. Grant from Les Dames d'Escoffier in support of the Les Dames d'Escoffier Scholarship Fund, in the amount of \$6,500.
- k. Grant from Les Dames d'Escoffier in support of the Les Dames d'Escoffier Endowment Fund, in the amount of \$5,000.
- l. Grant from the Lumina Foundation in support of the Brookhaven College Achieving the Dream Fund, in the amount of \$107,300.
- m. Grant from Margaret McDermott in support of the Rising Star Endowment, in the amount of \$1,000.
- n. Grant from the Miles Foundation in support of the Ellison Miles Geotechnology Institute Fund, in the amount of \$4,000.
- o. Grant from the Yale Griffis Class Foundation in support of the Yale Griffis Foundation Scholarship Fund, in the amount of \$1,500.

TOTAL AMOUNT IN THIS REPORT: \$157,883

POLICY REPORT NO. 6

Approval of Revision to DDA (LOCAL) Regarding Three-Year Contracts for Certain Administrators

It is recommended that the Board of Trustees revise Board Policy DDA (Local), Administrative Personnel, only as follows:

ADMINISTRATIVE PERSONNEL

“Administrative contracts shall normally be issued for the fiscal year. Contracts may be issued for periods of less than twelve months, based upon length of service required.

An administrator who holds a title from the list below and who serves one year in the College District, is eligible to receive a three-year contract. The following administrators are eligible for a three-year contract:

Assistant to the Chancellor, Community Campus Development
~~Assistant to the Chancellor, System Operations~~
Assistant to the Vice Chancellor, Business Affairs
Associate Vice Chancellor, Business Affairs
Associate Vice Chancellor, Facilities Management/District Architect
Associate Vice Chancellor, Human and Organizational Development
Associate Vice Chancellor, Workforce and Economic Development
Associate Vice Chancellor, Educational Affairs (Instruction)
Associate Vice Chancellor, Educational Affairs (Student Services)
President/Assistant Chancellor, Educational Telecommunications
College President
Executive Director, Board ~~Development and~~ Relations
Executive Director, Institutional Research and Planning
Executive Director, Public and Governmental Affairs
Executive ~~College~~ District Director, DCCCD Foundation
Vice Chancellor, Business Affairs
Vice Chancellor, Workforce and Economic Development
Vice Chancellor, Educational Affairs
Vice Chancellor, Human and Organizational Development

The Chancellor may waive the one-year employment requirement if it is in the best interest of the College District.”

Effective: September 6, 2006

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Revision to DDA (LOCAL) Regarding Three-Year Contracts for Certain Administrators

III. Recommendations:

This recommendation is to revise Board Policy DDA (Local) related to three-year administrative contracts. This policy has been updated to reflect current and new job titles of those who will be eligible to receive three-year contracts.

IV. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
214-860-2757

Robert J. Young
District Legal Counsel
District Office
(214) 860-2470

POLICY REPORT NO. 7

Revision of Adjunct Rates Related to Instruction

It is recommended that the Board of Trustees authorize the Chancellor to adjust compensation for adjunct faculty, not including distance learning rates by 3.5%, consistent with the recommendation for full-time, limited full-time employees, and part-time employees.

Effective: September 1, 2006

- I. Board Date: 09/05/2006
- II. Agenda Item Title: Revision of Adjunct Rates Related to Instruction
- III. Background

Each year part-time faculty and administrative rates are reviewed for competitiveness. A summary of historical changes follows:

1989-1990	-	0 percent change
1990-1991	-	6.8 percent increase to \$23.50 and \$18.85
1991-1992	-	3.75 percent increase to \$24.38 and \$19.56
1992-1993	-	2.8 percent increase, rounded to \$25 and \$20
1993-1994	-	3.2 percent increase, rounded to \$26 and \$21
1994-1995	-	2.5 percent increase to \$26.65 and \$21.53
1995-1996	-	0 percent change
1996-1997	-	3.5 percent increase to \$27.58 and \$22.28
1997-1998	-	5.0 percent increase to \$28.96 and \$23.29
1998-1999	-	3.0 percent increase to \$29.83 and \$24.09
1999-2000	-	5.0 percent increase to \$31.32 and \$25.29
2000-2001	-	3.2 percent increase to \$32.32 and \$26.10
2001-2002	-	4.0 percent increase to \$33.61
2002-2003	-	2.3 percent increase to \$34.38
2003-2004	-	1.5 percent increase to \$34.90
2004-2005	-	2.5 percent increase to \$35.77
2005-2006	-	3.0 percent increase to \$36.84

IV. Recommendation:

A 3.5 percent increase in the hourly rates is recommended to address the District's continued dependency on quality part-time instruction. This will translate to changing the teaching rate from \$36.84 per hour to \$38.13 per hour.

Estimated total cost, based on budget, is \$1,191,193.

- V. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
214-860-2757

POLICY REPORT NO. 8

Revision of Distance Learning Rates

It is recommended that the Board of Trustees authorize the Chancellor to adjust distance learning rates by 3.5%, consistent with the recommendation for full-time, limited full-time employees, and part-time employees.

Effective: September 1, 2006

- I. Board Date: 09/05/2006
- II. Agenda Item Title: Revision of Distance Learning Rates
- III. Recommendation:

A 3.5 percent increase in the hourly rates is recommended to address the District's continued dependency on quality part-time instruction. This will translate to changing the distance learning teaching rate from \$36.84 per hour to \$38.13 per hour.

- IV. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
214-860-2757

BUILDING AND GROUNDS REPORT NO. 9

Approval of Agreement with Jonathan Bailey Design, LLC; an affiliate of Jonathan Bailey Associates, Ltd.

It is recommended that authorization be given to approve an agreement with Jonathan Bailey Design, LLC; an affiliate of Jonathan Bailey Associates, Ltd., in an amount not to exceed \$26,215 to provide architectural services for Brookhaven College.

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Agreement with Jonathan Bailey Design, LLC; an affiliate of Jonathan Bailey Associates. Ltd.

III. Background:

This project is #13, *Progress Report on Construction Projects* (informative reports section of this agenda). The project is for architectural services for the remodeling of building “G” at Brookhaven College for an Early High School Program and administrative offices.

The facilities management staff pre-qualifies architectural and engineering firms and selected Jonathan Bailey Design, LLC from its pool of pre-qualified firms. The agreement was made as of August 10, 2006. The agreement provides for *basic compensation of \$24,500 plus reimbursable expense of \$1,715 for a total contract amount not to exceed \$26,215.*

IV. Analysis:

Financial resources are budgeted in consultant account #22201 in division #11-02-809000.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor for Facilities Management/District
Architect
District Service Center
(972) 860-7760

BUILDING & GROUNDS REPORT NO. 10

Approval of Agreement with Jonathan Bailey Design, LLC; an affiliate of
Jonathan Bailey Associates, Ltd.

It is recommended that authorization be given to approve an agreement with Jonathan Bailey Design, LLC; an affiliate of Jonathon Bailey Associates, Ltd. in an amount not to exceed \$902,900 to provide professional architectural and design services for Cedar Valley College.

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Agreement with Jonathan Bailey Design, LLC; an affiliate of Jonathan Bailey Associates, Ltd.

III. Background:

The recommendation is for Cedar Valley College. The contract is to provide professional architectural and design services for the industrial technology building for Cedar Valley College.

The facilities management staff pre-qualifies architectural and engineering firms. In conjunction with the college faculty and staff, the business diversity staff and the bond program management team, Jonathan Bailey Design, LLC; an affiliate of Jonathan Bailey Associates, Ltd. was selected from the pool of pre-qualified firms. Contract negotiations were finalized as of August 10, 2006. Article 1.5 of the proposed agreement provides for compensation of basic and additional services in the amount of \$872,400 and reimbursables in the amount of \$30,500 for a total contract amount not to exceed \$902,900.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD's legal counsel.

IV. Analysis:

This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-03-970303.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steve Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

BUILDING & GROUNDS REPORT NO. 11

Approval of Agreement with M. Arthur Gensler Jr. & Associates, Inc.

It is recommended that authorization be given to approve an agreement with M. Arthur Gensler Jr. & Associates, Inc. in an amount not to exceed \$889,050 to provide professional architectural and design services for Mountain View College.

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Agreement with M. Arthur Gensler Jr. & Associates, Inc.

III. Background:

The recommendation is for Mountain View College. The contract is to provide professional architectural and design services for the science and allied health building for Mountain View College.

The facilities management staff pre-qualifies architectural and engineering firms. In conjunction with the college faculty and staff, the business diversity staff and the bond program management team, M. Arthur Gensler Jr. & Associates, Inc. was selected from the pool of pre-qualified firms. Contract negotiations were finalized as of August 4, 2006. Article 1.5 of the proposed agreement provides for compensation of basic and additional services in the amount of \$871,550 and reimbursables in the amount of \$17,500 for a total contract amount not to exceed \$889,050.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD's legal counsel.

IV. Analysis:

This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-06-970603.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steve Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

BUILDING & GROUNDS REPORT NO. 12

Approval of Agreement with F & S Partners Incorporated

It is recommended that authorization be given to approve an agreement with F & S Partners Incorporated in an amount not to exceed \$559,370 to provide professional architectural and design services for North Lake College.

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Agreement with F & S Partners Incorporated

III. Background:

The recommendation is for North Lake College. The contract is to provide professional architectural and design services for the south education campus for North Lake College.

The facilities management staff pre-qualifies architectural and engineering firms. In conjunction with the college faculty and staff, the business diversity staff and the bond program management team, F & S Partners Incorporated was selected from the pool of pre-qualified firms. Contract negotiations were finalized as of August 11, 2006. Article 1.5 of the proposed agreement provides for compensation of basic and additional services in the amount of \$536,900 and reimbursables in the amount of \$22,470 for a total contract amount not to exceed \$559,370.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD's legal counsel.

IV. Analysis:

This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-06-970701.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steve Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

Recommendations in the Building and Grounds Reports Section of This Agenda
Architects and Engineers

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	4	100	2,377,535	100
Total	4	100	2,377,535	100

Pre-Qualified Pools from Which Recommendations for Agreements
In the Building and Grounds Reports Section of This Agenda Were Derived
Architects and Engineers

	# in pool	% in pool
MBE	43	29
WBE	9	7
Not classified	102	64
Total	154	100

Recommendations in the Building and Grounds Reports Sections
Architects and Engineers
September 5, 2006 – September 5, 2006

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	4	100	2,377,535	100
Total	4	100	2,377,535	100

Notes: This report excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or women owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership are not known.

FINANCIAL REPORT NO. 13

Approval of Expenditures for July 2006

It is recommended that expenditures for July 2006 be approved. The detailed expenditure report is located in the business affairs office at the District Service Center.

FINANCIAL REPORT NO. 14

Presentation of Budget Report for July 2006

The budget report for July 2006 is presented as a matter of record (see attached).

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2005-06 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date July 31, 2006
91.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 84,766,610	\$ 76,771,889	\$ 7,994,721	90.6%	86.9-96.3%	
Tuition	58,070,261	58,217,164	(146,903)	100.3%	94.1-102.1%	(1)
Taxes for Current Operations	102,266,178	104,424,102	(2,157,924)	102.1%	97.7-103.0%	
Federal Grants & Contracts	1,321,024	1,238,020	83,004	93.7%	74.4-125.2%	
State Grants & Contracts	131,292	131,293	(1)	100.0%	n/a	(2)
General Sources:						
Investment Income	4,309,838	4,952,478	(642,640)	114.9%	80.7-116.7%	
General Revenue	2,089,303	2,172,880	(83,577)	104.0%	n/a	(3)
Subtotal General Sources	6,399,141	7,125,358	(726,217)	111.3%	88.1-114.3%	
SUBTOTAL UNRESTRICTED	252,954,506	247,907,826	5,046,680	98.0%	n/a	
Use of Fund Balance & Transfers-in	15,704,187	91,387	15,612,800	0.0%	n/a	
TOTAL UNRESTRICTED	268,658,693	247,999,213	20,659,480	92.3%	91.3-95.1%	
AUXILIARY FUND						
Sales & Services	7,031,067	5,551,906	1,479,161	79.0%	65.5-106.7%	
Investment Income	435,233	295,692	139,541	67.9%	64.1-144.7%	
Transfers-in	4,004,165	4,004,165	-	100.0%	n/a	
Use of Fund Balance	880,262	-	880,262	0.0%	n/a	
TOTAL AUXILIARY	12,350,727	9,851,763	2,498,964	79.8%	48.6-100.9%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	20,959,931	20,060,820	899,111	95.7%	n/a	
SBDC State Match	1,365,210	1,187,476	177,734	87.0%	n/a	
Subtotal State Appropriations	22,325,141	21,248,296	1,076,845	95.2%	n/a	
Grants, Contracts & Scholarships:						
Federal	64,306,697	36,775,305	27,531,392	57.2%	n/a	
State	6,417,583	3,093,791	3,323,792	48.2%	n/a	
Local	6,663,650	3,254,073	3,409,577	48.8%	n/a	
Transfers-in	913,372	717,065	196,307	78.5%	n/a	
Subtotal Grants, Contracts & Scholarships	78,301,302	43,840,234	34,461,068	56.0%	n/a	
TOTAL RESTRICTED	100,626,443	65,088,530	35,537,913	64.7%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 381,635,863	\$ 322,939,506	\$ 58,696,357	84.6%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2005-06 CURRENT FUNDS OPERATING BUDGET
EXPENDITURES & USES BY FUNCTION

Year-to-Date July 31, 2006
91.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 116,032,421	\$ 105,280,047	\$ 10,752,374	90.7%	90.1-96.6%	
Public Service	5,413,374	4,732,670	680,704	87.4%	72.9-91.8%	
Academic Support	16,802,899	14,440,621	2,362,278	85.9%	82.2-91.7%	
Student Services	23,744,648	20,387,519	3,357,129	85.9%	87.4-90.3%	(4)
Institutional Support	48,614,833	39,323,883	9,290,950	80.9%	76.9-89.3%	
Staff Benefits	10,149,075	7,746,696	2,402,379	76.3%	64.1-93.6%	
Operations & Maintenance of Plant	25,036,165	21,539,455	3,496,710	86.0%	81.9-88.7%	
Repairs & Rehabilitation	7,442,026	2,917,933	4,524,093	39.2%	36.1-101.5%	
Special Items:						
Reserve - Campus	2,722,681	-	2,722,681	0.0%	n/a	
Reserve - Compensation	-	-	-	0.0%	n/a	
Reserve - Operating	1,102,618	-	1,102,618	0.0%	n/a	
Reserve - New Campuses	500,000	-	500,000	0.0%	n/a	
Reserve - Non-operating	184,217	-	184,217	0.0%	n/a	
TOTAL UNRESTRICTED	257,744,957	216,368,824	41,376,133	84.0%	84.3-91.4%	(5)
AUXILIARY FUND						
Student Activities	6,129,929	5,176,165	953,764	84.4%	78.0-92.7%	
Sales & Services	5,002,622	4,049,206	953,416	80.9%	71.9-118.3%	
Reserve - Campus	284,223	-	284,223	0.0%	n/a	
Reserve - District	392,781	-	392,781	0.0%	n/a	
Transfers-out	541,172	548,400	(7,228)	101.3%	15.9-135.2%	
TOTAL AUXILIARY	12,350,727	9,773,771	2,576,956	79.1%	74.9-92.9%	
RESTRICTED FUND						
State Appropriations	20,959,931	20,060,820	899,111	95.7%	75.4-107.2%	
Grants & Contracts	33,036,591	18,654,415	14,382,176	56.5%	n/a	
Scholarships	46,629,921	26,373,295	20,256,626	56.6%	n/a	
TOTAL RESTRICTED	100,626,443	65,088,530	35,537,913	64.7%	n/a	
SUBTOTAL EXPENDITURES & USES	370,722,127	291,231,125	79,491,002	78.6%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	1,894,389	1,612,148	282,241	85.1%	79.2-102.3%	
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	249,004	230,022	18,982	92.4%	0-296.4%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,004,165	4,004,165	-	100.0%	n/a	
Unexpended Plant Fund	95,439	95,439	-	100.0%	n/a	
Debt Service Fund	4,462,458	3,346,843	1,115,615	75.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	10,913,736	9,496,898	1,416,838	87.0%	n/a	
TOTAL EXPENDITURES & USES	\$ 381,635,863	\$ 300,728,023	\$ 80,907,840	78.8%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2005-06 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date July 31, 2006
91.7% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$ 174,543,698	\$ 159,339,490	\$ 15,204,208	91.3%
Staff Benefits	10,149,075	7,746,696	2,402,379	76.3%
Purchased Services	12,123,862	9,604,009	2,519,853	79.2%
Operating Expenses	48,233,435	36,325,262	11,908,173	75.3%
Supplies & Materials	8,752,116	7,118,477	1,633,639	81.3%
Minor Equipment	5,423,659	4,066,488	1,357,171	75.0%
Capital Outlay	7,039,295	2,967,846	4,071,449	42.2%
Charges	(13,029,699)	(10,799,444)	(2,230,255)	82.9%
SUBTOTAL UNRESTRICTED	253,235,441	216,368,824	36,866,617	85.4%
Reserve - Campus	2,722,681	-	2,722,681	0.0%
Reserve - Compensation	-	-	-	0.0%
Reserve - Operating	1,102,618	-	1,102,618	0.0%
Reserve - New Campuses	500,000	-	500,000	0.0%
Reserve - Non-operating	184,217	-	184,217	0.0%
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	1,894,389	1,612,148	282,241	85.1%
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%
Institutional Matching - Contracts/Grants	249,004	230,022	18,982	92.4%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,004,165	4,004,165	-	100.0%
Unexpended Plant Fund	95,439	95,439	-	100.0%
Debt Service Fund	4,462,458	3,346,843	1,115,615	75.0%
TOTAL UNRESTRICTED	268,658,693	225,865,722	42,792,971	84.1%
AUXILIARY FUND	12,350,727	9,773,771	2,576,956	79.1%
RESTRICTED FUND	100,626,443	65,088,530	35,537,913	64.7%
TOTAL EXPENDITURES & USES	\$ 381,635,863	\$ 300,728,023	\$ 80,907,840	78.8%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) *Tuition* exceeded 100% due primarily to two factors: a) waivers, which reduce tuition, have not been as numerous, and b) there is a larger than anticipated number of students paying the new additional tuition for repeating a class three or more times.
- (2) *Actual State Grants & Contracts* is at 100% due to final booking of income for state work study related to completion of the financial aid year that ended June 30th.
- (3) *General Revenues* exceeded 100% due primarily to a combination of unbudgeted donated assets booked at El Centro College as well as higher than usual income received as reimbursement from the State of Texas for waivers granted to students who graduated from high school early.
- (4) *Actual Student Services* is running behind the expected percent of year elapsed due primarily to unfilled open positions that occurred at several campuses. Many of the positions have been filled and the remainder are expected to be filled in the near future.
- (5) *TOTAL UNRESTRICTED* shows a lower percent of budget expended due to the reason described in note (4) above.

I. Board Date: 09/05/2006

II. Agenda Item Title: Presentation of Budget Report for July 2006

III. Background:

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing encumbrances that will be carried forward to the next fiscal year and making various other entries in what is called “13th month accounting.” The budget report for month ending August 31 should be viewed differently compared to the other monthly reports

because the activities of 13th month accounting and closing the books begin immediately and culminate with publication of the audited annual financial statements in December. The Board's Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

IV. Analysis:

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, "Why the difference? Is this normal?" The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—"Is this normal?" In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District's monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

FINANCIAL REPORT NO. 15

Approval of Agreement with Texas Association of Community Colleges

It is recommended that authorization be given to approve membership with Texas Association of Community Colleges in an amount not to exceed \$51,822 for the period September 1, 2006 through August 31, 2007, to pay for the District's annual membership dues and associated fees.

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Agreement with Texas Association of Community Colleges

III. Background:

The Texas Association of Community Colleges (TACC) is comprised of all 50 public community college districts in the state and represents the interests of the colleges before the Texas Legislature and state agencies. The General Appropriations Bill and legislation affecting public community colleges in general have been and remain the principal concerns of TACC.

Membership dues and fees for each institution are based on enrollment. At the TACC meeting in Galveston on July 20, 2004, the Association voted unanimously to impose a special assessment of \$410,000 to purchase a new building for the association located at 1304 San Antonio Street in Austin. Part of the amount due is the District's annual portion of the building assessment fee. There is also a telecommunication membership fee assessed each year related to STARLINK.

This recommendation has undergone the following administrative review:

- An assessment from the director of purchasing that this work was not suited to solicitation of formal bids or quotes;
- Assurance from the chief business officer, Christa Slejko, interim vice chancellor of business affairs, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Wright Lassiter, chancellor.

IV. Analysis:

Estimated expenditures of \$51,822 are broken down as follows:

Association Membership Dues	\$29,333
Telecommunication Membership Fee	5,378
Building Assessment Fee	17,111

Financial resources for this agreement are budgeted in account #11-11-107020-23951.

V. Resource: Wright L. Lassiter, Jr.
Chancellor
District Office
(214) 860-2125

FINANCIAL REPORT NO. 16

Approval of Interlocal Agreement with DeSoto Police Department

It is recommended that authorization be given to approve an interlocal agreement with the DeSoto Police Department in the amount not to exceed \$25,000 for a period of September 15, 2006 through August 31, 2007 to provide Police in-service training through Cedar Valley College.

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Interlocal Agreement with DeSoto Police Department

III. Background:

This is a contract for educational services. A distinguished feature of contracts for educational services is the enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegations of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, Industry, and other institutions.*

This is also an interlocal agreement and must be approved by the Board irrespective of any dollar threshold, Board Policy GG (LEGAL) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

The purpose of this agreement is to allow the Department to offer its courses in their Police in-service Program ("Program") to college students. Under this agreement, students will be enrolled in college and the courses will be conducted at Department. This program is comprised of varying continuing education units, or varying contact hours ("Contact Hours"). The program is offered at various times during the term of this agreement and the duration of each program varies. Students who graduate from the program are awarded Texas Commission on Law Enforcement Officers Standards and Education credit based on the number of hours of the course.

This recommendation has undergone the following administrative review.

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, David Browning, vice president of business services, that relevant provisions of the *Board of Policy Manual* have been observed;

- Approval of the substance of the agreement by Jennifer Wimbish, president.

IV. Analysis:

Estimated revenues are \$66,690. Estimated expenses are \$25,000.
Financial resources are budgeted in contract labor account #22241 in division #11-03-573010.

V. Resource: Jennifer Wimbish
President
Cedar Valley College
(972) 860-8250

Rhonda Jackson
Executive Dean, Continuing Education
Cedar Valley College
(972) 860-8210

FINANCIAL REPORT NO. 17

Approval of Interlocal Agreement with City of Garland

It is recommended that authorization be given to approve an interlocal agreement with City of Garland in an amount not to exceed \$45,000 for the period September 1, 2006 through August 31, 2007, for employee training provided by Eastfield College.

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Interlocal Agreement with City of Garland

III. Background:

The agreement is for Eastfield College to provide police officer training and field officer training for the City of Garland.

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal cooperation contract and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides this direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be renewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Carol Brown, president.

IV. Analysis:

Estimated expenditures are not to exceed \$45,000. Financial resources are budgeted in instructional service contracts account #22301 in division #11-04-577000.

V. Resource: Carol Brown
President
Eastfield College
(972) 860-7001

FINANCIAL REPORT NO. 18

Approval of Agreement with Duncanville Independent School District

It is recommended that authorization be given to approve an agreement with Duncanville Independent School District in an amount not to exceed \$123,000 for the period August 1, 2006 through August 1, 2007, to provide dual credit courses for high school students in the Duncanville Independent School District through Mountain View College.

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Agreement with Duncanville Independent School District

III. Background:

Board Policy GH (LOCAL) provides a tuition waiver for dual credit as follows: *By written agreement with various high schools, the College District is authorized to offer dual credit enrollment classes to high school students. The Chancellor or designee is authorized to enter into these agreements. The Board waives tuition for students enrolled in courses for which they receive joint credit under Section 130.008 of the Texas Education Code. This provision applies to public and private high schools, including home schools.* This agreement relates to the DCCCD goal for student success.

This contract is retroactive due to inability to obtain signature from Duncanville Independent School District until after the deadline for making the August Board.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

IV. Analysis:

Estimated expenditures, \$123,000, were calculated using a formula based on projected enrollment in each class.

Contingent on approval, Mountain View College has designated financial and other resources to implement this recommendation. Specifically, financial resources will be budgeted in instructional service contracts account #22301 in divisions #11-06-403522, #11-06-403768, #11-06-404273, #11-06-404274, #11-06-404275, #11-06-505320 and #11-06-505725.

V. Resource: Felix A. Zamora
President
Mountain View College
(214) 860-8700

FINANCIAL REPORT NO. 19

Approval of Agreement with Bishop Dunne Catholic School

It is recommended that authorization be given to approve an agreement with Bishop Dunne Catholic School in an amount not to exceed \$105,000 for the period August 1, 2006 through August 1, 2007, to provide dual credit courses for high school students in the Bishop Dunne Catholic School through Mountain View College.

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Agreement with Bishop Dunne Catholic School

III. Background:

Board Policy GH (LOCAL) provides a tuition waiver for dual credit as follows: *By written agreement with various high schools, the College District is authorized to offer dual credit enrollment classes to high school students. The Chancellor or designee is authorized to enter into these agreements. The Board waives tuition for students enrolled in courses for which they receive joint credit under Section 130.008 of the Texas Education Code. This provision applies to public and private high schools, including home schools.* This agreement relates to the DCCCD goal for student success.

This contract is retroactive due to inability to obtain signature of school principal until after the deadline for the August Board.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

IV. Analysis:

Estimated expenditures, \$105,000, were calculated using a formula based on projected enrollment in each class.

Contingent on approval, Mountain View College has designated financial and other resources to implement this recommendation. Specifically, financial resources will be budgeted in instructional service contracts account #22301 in divisions #11-06-403522, #11-06-403768, #11-06-404275, #11-06-505450 and #11-06-505725.

V. Resource: Felix A. Zamora
President
Mountain View College
(214) 860-8700

FINANCIAL REPORT NO. 20

Approval of Annual Maintenance Support Services Fees and Professional Services Agreement with Blackboard, Inc.

It is recommended that authorization be given to approve the annual maintenance support services fees in the amount of \$57,140 and professional services fees in an amount not to exceed \$85,450 for the period October, 2006 through September, 2007, for the web-based enterprise-wide course management system for R. Jan LeCroy Center for Educational Telecommunications.

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Annual Maintenance Support Services Fees and Professional Services Agreement with Blackboard, Inc.

III. Background:

On August 3, 1999, the Board approved the original agreement with Blackboard for a web-based enterprise-wide course management system.

The last major upgrade to the course management system was done over four years ago. Since its deployment, the system has become mission critical for the DCCCD servicing over 30,000 students each semester. Faculty and students depend on it for communication, content, dissemination and teaching. Fiscal year 2007 includes funding to replace the aging system with new equipment and better integration with our legacy system, Colleague from Datatel.

The vendor has increased annual fee for technical maintenance support by approximately 8% for fiscal year 2006-07. This recommendation includes the addition of Integration and Customization Maintenance and Lightweight Directory Access Protocol (LDAP) configuration fee to keep Blackboard Release 7 running at peak performance in anticipation of the continued growth in distance learning.

The new technology that will power distance learning at the DCCCD for the next four years is state-of-the-art and sophisticated. Professional services include engineers and specialists to install, configure with application load balancing and system testing of Release 7 to perform at its peak when it starts service to students in Spring 2007. Many of the tasks required to fine tune this system and test it are not within the capabilities of our staff.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Dorothy J. Clark, dean of financial affairs, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Pamela K. Quinn, president.

IV. Analysis:

Estimated expenditures are \$57,140 for technical maintenance support and an amount not to exceed \$85,450 for professional services. Contingent on approval, the R. Jan LeCroy Center for Educational Telecommunications has

designated financial and other resources to implement this recommendation. Specifically, financial resources are budgeted in service contracts account #23901 in division #14-28-105786 and other contracted services account #22321 in division #14-28-105786 in the proposed budget for fiscal year 2006-07.

V. Resource: Pamela K. Quinn
President
R. Jan LeCroy Center for Educational Telecommunications
(972) 669-6550

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE				
WBE				
Not classified				
Total		100		100

Respondents from Which Recommendations for Agreements
In the Financial Section of This Agenda Were Derived

	#	%
MBE		
WBE		
Not classified		
Total		

Recommendations in the Financial Reports Sections
September 5, 2006 – September 5, 2006

	# agreements	% agreements	\$ amount	% amount
MBE				
WBE				
Not classified				
Total		100		100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

FINANCIAL REPORT NO. 21

Adoption of Budget for 2006-07

It is recommended that the Board of Trustees adopt the attached resolution approving the budget for 2006-07.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 PROPOSED CURRENT FUNDS OPERATING BUDGET
 ESTIMATED REVENUES

CURRENT FUNDS REVENUES & ADDITIONS	Proposed 2007 Budget
UNRESTRICTED FUND:	
State Appropriations	\$ 84,766,610
Tuition	60,981,591
Taxes for Current Operations	110,791,496
Federal Grants & Contracts	1,332,653
State Grants & Contracts	131,292
General Sources:	
Investment Income	4,750,978
General Revenue	2,321,836
Subtotal General Sources	7,072,814
Use of Fund Balance & Transfers-in	138,662
TOTAL UNRESTRICTED REVENUES	\$ 265,215,118
AUXILIARY FUND:	
Sales & Services	\$ 7,174,852
Investment Income	444,233
Transfers-in	3,998,797
Use of Fund Balance	-
TOTAL AUXILIARY REVENUES & ADDITIONS	\$ 11,617,882
RESTRICTED FUND:	
State Appropriations	
Insurance/Retirement Match	\$ 20,959,931
SBDC State Match	1,365,210
Subtotal State Appropriations	22,325,141
Grants & Contracts	
Federal	63,652,450
State	5,924,624
Local	5,425,565
Transfers-in	903,745
TOTAL RESTRICTED REVENUES & ADDITIONS	\$ 98,231,525
TOTAL CURRENT FUNDS REVENUES & ADDITIONS	\$ 375,064,525

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 PROPOSED CURRENT FUNDS OPERATING BUDGET
ESTIMATED EXPENDITURES

CURRENT FUNDS EXPENDITURES & USES	Proposed 2007 Budget
UNRESTRICTED FUND:	
Instruction	\$ 113,423,076
Public Service	5,640,321
Academic Support	15,631,432
Student Services	24,224,954
Institutional Support	47,218,106
Staff Benefits	10,086,728
Plant Operations & Maintenance	25,368,333
Repairs & Rehabilitation	1,187,012
SPECIAL ITEMS	
Reserve - Campus	1,716,448
Reserve - Compensation	6,234,375
Reserve - Operating	1,317,833
Reserve - New Campuses	1,000,000
Reserve - Non-operating	445,595
	\$ 253,494,213
TOTAL UNRESTRICTED FUND EXPENDITURES & USES	
AUXILIARY FUND:	
Student Activities	\$ 5,673,892
Sales & Services	5,185,857
Reserve - Campus	244,900
Reserve - District	408,233
Transfers-out	105,000
	\$ 11,617,882
TOTAL AUXILIARY EXPENDITURES & USES	
RESTRICTED FUND:	
Insurance/Retirement Match	\$ 20,959,931
Grants & Contracts	31,355,580
Scholarships	45,916,014
	\$ 98,231,525
TOTAL RESTRICTED EXPENDITURES	
SUBTOTAL	
	\$ 363,343,620
Transfers	
Mandatory Transfers:	
Tuition to Debt Service Fund	\$ 1,894,389
LoanStar Loan to Debt Service Fund	208,281
Institutional Matching - Contracts & Grants	63,000
Non-mandatory Transfers:	
Auxiliary Fund	3,092,777
Unexpended Plant Fund	2,000,000
Debt Service Fund	4,462,458
	\$ 11,720,905
TOTAL TRANSFERS & DEDUCTIONS	
TOTAL CURRENT FUNDS EXPENDITURES & USES	
	\$ 375,064,525

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 PROPOSED ANNUAL BUDGET**

PROPOSED UNEXPENDED PLANT FUND BUDGET

REVENUES & ADDITIONS	Proposed 2007 Budget
Investment Revenue	\$ 1,598,113
General Obligation Bonds	-
Insurance Proceeds	-
Transfers-in	2,000,000
Use of Fund Balance	<u>44,006,264</u>
TOTAL UNEXPENDED PLANT FUND REVENUES & ADDITIONS	<u>\$ 47,604,377</u>

EXPENDITURES & USES

Bldg & Physical Plant Repairs	\$ 7,000,000
Construction & Land Purchases	23,013,882
Architects/Design/Engineering	15,899,306
Furniture & Equipment	1,691,189
Bond Cost Issuance	<u>-</u>
TOTAL UNEXPENDED PLANT FUND EXPENDITURES & USES	<u>\$ 47,604,377</u>

PROPOSED DEBT SERVICE BUDGET

REVENUES & ADDITIONS	Proposed 2007 Budget
Investment Revenue	\$ 91,478
Taxes (Maintenance Tax Notes)	6,007,460
Taxes (General Obligation Bonds)	5,451,005
Transfers-in (Tuition)	1,894,389
Transfers-in (Auxiliary Fund)	-
Transfers-in (Unrestricted)	3,764,719
Use of Fund Balance	<u>-</u>
TOTAL DEBT SERVICE REVENUES & ADDITIONS	<u>\$ 17,209,051</u>

EXPENDITURES

General Obligation Bonds (Principal & Interest)	\$ 5,304,125
General Obligation Bonds (Debt Service Expense)	1,000
Revenue Bonds (Principal & Interest)	5,541,580
Revenue Bonds (Debt Service Expense)	725
Maintenance Tax Notes (Principal & Interest)	5,846,088
Maintenance Tax Notes (Debt Service Expense)	600
Uncollectible Tax Expense	79,064
Lone Star Notes (State of TX)	208,281
Tax Collection Fees	<u>227,588</u>
TOTAL DEBT SERVICE EXPENDITURES	<u>\$ 17,209,051</u>

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2006-07 PROPOSED ANNUAL BUDGET**

PROPOSED QUASI-ENDOWMENT FUND BUDGET

PROPOSED QUASI-ENDOWMENT FUND BUDGET	Proposed 2007 Budget
Revenues:	
Investment Income	\$ 191,726
Lease Income	400,000
Use of Fund Balance	<u>-</u>
TOTAL QUASI-ENDOWMENT REVENUES AND ADDITIONS	<u>\$ 591,726</u>
Transfers-out	
Rising Star Program	<u>\$ 591,726</u>
TOTAL QUASI-ENDOWMENT USES	<u>\$ 591,726</u>

I. Board Date: 09/05/2006

II. Agenda Item Title: Adoption of Budget for 2006-07

III. Background:

Board Policy CC (LEGAL), ADOPTION, provides the following: *An itemized budget covering the operation of the College District shall be approved on or before September 1 of each year for the fiscal year beginning on September 1 of each year. [Education Code 51.0051, 19 TAC 13.42]*

Re BUDGET ADOPTION, Board Policy CC (LOCAL) states: *The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy, and the College District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Chancellor or designee who shall ensure that funds are expended in accordance with the adopted budget. Receipts and expenditures are reported to the Board of Trustees each month.*

IV. Analysis:

Total current funds (operating) budget is \$375,064,525 and comprised of the following three components:

- unrestricted fund -- \$265,215,118,
- auxiliary fund -- \$11,617,882,
- restricted fund -- \$98,231,525.

Unexpended plant fund budget is \$47,604,377.

Debt service budget is \$17,209,051.

Quasi-endowment fund budget is \$591,726.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

TO THE BOARD OF TRUSTEES:

The proposed budget for the Dallas County Community College District for the 2006-07 fiscal year has had careful review by the Board of Trustees, including the Board's Planning and Budget Committee. An official public meeting was held on September 5, 2006, after notice of the meeting was advertised as required by law.

We believe that the proposed budget is an estimate of the needs for the Dallas County Community College District for the 2006-07 fiscal year.

Total current funds expenditures and transfers are budgeted at approximately \$375,064,525 of which approximately \$265,215,118 is the unrestricted fund. This budget supports an estimated two percent increase in contact hours and a proposed tuition increase effective in the Spring 2007. The proposed maintenance and operations (M&O) tax rate is \$0.0778/\$100 of assessed valuation. This tax rate is based on 100 percent of appraised values. The major sources of unrestricted educational and general revenues are state appropriations, 32.0 percent; local taxes, 41.8 percent; and tuition, 23.0 percent. Salaries account for approximately 66.3 percent of the proposed budget for unrestricted fund expenditures.

To service the debt incurred by the issuance of \$70,000,000 in general obligation bonds on August 17, 2004, the District will collect revenue on an interest and sinking (I&S) tax rate of \$0.0032/\$100 of assessed valuation.

The current operating budget as presented for Board approval on September 5, 2006, reflects a \$4.0 million increase in tax revenue over the budget presented at the July 18, 2006 budget hearing because the certified taxable assessed value, received on July 25, 2006, was \$151.8 billion instead of the \$146.6 billion estimated earlier.

Wright L. Lassiter, Jr.
Chancellor

Diana Flores
Planning & Budget Committee Chair

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

WHEREAS, on the twenty fifth day of August, 2006, notice was given of a public meeting on September 5, 2006, at the Board Room of the Dallas County Community College District, 701 Elm Street, Dallas, Texas, to adopt a budget for the fiscal year September 1, 2006, through August 31, 2007;

WHEREAS, all requirements of the statutes of the State of Texas and the regulations of the Texas Higher Education Coordinating Board regarding the budget have been met;

WHEREAS, the meeting was held by the Board of Trustees of the Dallas County Community College District on the fifth day of September, 2006, and all members of the public were given an opportunity to speak in regard to the proposed budget, and the members of the Board of Trustees were given a full explanation of the proposed budget;

WHEREAS, the meeting was closed from further public comments, and the Board of Trustees, after fully considering the proposed budget, is of the opinion that the proposed budget should be approved; and now therefore;

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the proposed budget for the fiscal year beginning September 1, 2006, and ending August 31, 2007, is adopted, and is designated as the official budget for the Dallas County Community College District for the 2006-07 fiscal year, and is effective on September 1, 2006.

Section 2. That Dr. Wright L. Lassiter, Secretary of the Board of Trustees of the Dallas County Community College District, is directed to file a copy of the official budget with the county clerk of Dallas County, Texas, and the Texas Higher Education Coordinating Board.

This resolution is effective from and immediately upon its adoption.

Jerry Prater, Chair
Board of Trustees
Dallas County Community College District

Wright L. Lassiter, Jr. Secretary
Board of Trustees
Dallas County Community College District

THE STATE OF TEXAS

COUNTY OF DALLAS

We, the undersigned, Chairman of the Board of Trustees and Secretary of the Board of Trustees of the Dallas County Community College District, do hereby certify that the attached is a true, full and correct copy of the resolution adopted by the Board of Trustees of said District on the fifth day of September, 2006, establishing the budget for the 2006-07 fiscal year, which resolution is of record in said minutes.

WITNESSETH MY HAND AND SEAL of said District the fifth day of September, 2006.

Jerry Prater, Chairman
Board of Trustees
Dallas County Community College District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

(S E A L)

THE STATE OF TEXAS

COUNTY OF DALLAS

Before me, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Jerry Prater and Wright L. Lassiter, Jr., known to me to be the true persons and officers whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed, and in the capacity therein stated, and declared to me upon oath that the foregoing instrument is true and correct.

GIVEN UNDER MY HAND AND SEAL of office this fifth day of September, 2006.

Notary Public: _____

My Commission Expires: _____

FINANCIAL REPORT NO. 22

Approval of Resolution Levying the Maintenance and Operation
Component of the Ad Valorem Tax Rate for Tax Year 2006

It is recommended that the Board of Trustees adopt the attached resolution establishing the tax rate of \$0.0778 per \$100 valuation for tax year 2006.

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Resolution Levying the Maintenance and Operation Component of the Ad Valorem Tax Rate for Tax Year 2006

III. Background:

Board Policy CAI (LEGAL) provides the following: *The Board, before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the Board, shall adopt a tax rate for the current tax year and shall notify the assessor for the unit of the rate adopted. The tax rate consists of two components, each of which must be approved separately. The components are:*

1. *The rate that, if applied to the total taxable value, will impose the total amount published under Tax Code 26.04(e)(3)(c), less any amount of additional sales and use tax revenue that will be used to pay debt service; and*
2. *The rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operation expenditures of the College District for next year.*

The Board may not impose property taxes in any year until it has adopted a tax rate for that year, and the annual tax rate shall be set by ordinance, resolution, or order. The vote setting the tax rate must be separate from the vote adopting the budget.

The 2006 *Truth-in-Taxation* manual further states: *Adoption of the tax rate must be a separate item on the agenda for the meeting. State law requires most counties...general law cities...and school districts...to adopt a budget before they adopt the tax rate. These units may adopt a budget and a tax rate at the same meeting as long as the budget is adopted first.* (p. 13) Agenda items for adoption of the budget and tax rate are individual reports rather than in the consent agenda to ensure compliance with this requirement.

As required by law, the District published effective and rollback rates, statements and schedules on August 10, 2006.

IV. Analysis:

Revenue generated by the M&O tax rate supports both the line item "Taxes for Current Operations" in the unrestricted fund and the line item "Taxes (Maintenance Tax Notes)" in the debt service budget.

The proposed M&O rate to support the 2006-07 budget is the same as the rate

that has supported the 2005-2006 budget: \$0.0778 per \$100 assessed valuation.

Although the M&O rate will remain the same, levies may increase due to increases in assessed valuation on some properties. Administration estimates the levy on an average homestead in Dallas County will be increased by \$5.66 (5.5%).

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Dallas, Texas

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
OF DALLAS COUNTY, TEXAS

AN ORDER

LEVYING AD VALOREM TAXES FOR THE TAX YEAR 2006, FOR THE
MAINTENANCE AND OPERATION OF THE DALLAS COUNTY
COMMUNITY COLLEGE DISTRICT.

WHEREAS, the Dallas County Community College District has been duly organized in accordance with Act 1929, Forty-first Legislature, Chapter 290 as amended (Chapter 130, Subchapter C, of the Texas Education Code), and is governed by its terms;

WHEREAS, at an election held in Dallas County, Texas, on the 25th day of May, 1965, the qualified voters approved the creation of the Dallas County Community College District, and the election also authorized a levy of taxes for the maintenance and operation of the College District and to pay interest and sinking fund requirements on general obligation bonds authorized by the District;

WHEREAS, it is necessary that the District levy ad valorem taxes for the maintenance and operation of the colleges operated by the District; and: NOW THEREFORE;

IT IS ORDERED by the Board of Trustees of the Dallas County Community College District, of Dallas County, Texas, a tax is levied for the tax year 2006, on all taxable property situated within the limits of Dallas County Community College District, whose boundaries are the same as those of Dallas County, Texas, on the first day of January of 2006, as follows:

Ad valorem tax at a rate of \$0.0778 on each one hundred dollar (\$100) increment of assessed valuation of property for the maintenance and operation of the colleges and for paying current interest and principal on the maintenance tax notes of the District as authorized by law;

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-0-.

THAT, the assessed value of taxable property made by the Dallas Central Appraisal District pursuant to the contract made for this purpose, the assessment rolls are approved and adopted and the taxes shall be levied on this valuation.

THAT, the taxes are subject to the same discount as allowed for Dallas County ad valorem taxes under the law.

IT IS FURTHER ORDERED THAT, upon the adoption of this Order of Resolution, the Chairman of the Board of Trustees and the Secretary of the Board of Trustees of the Dallas County Community College District shall certify a copy of this Order of Resolution and send it to the Tax Assessor and Collector of Dallas County, Texas, to the Commissioner's Court of Dallas County, and to the County Auditor of Dallas County, Texas; and when taxes are collected, that the Tax Assessor and Collector shall remit collections to the Business Office of the College District in accordance with the contract between the Dallas County Community College District and Dallas County.

This Order of Resolution is effective from and after its adoption, and it is accordingly so ordered.

Jerry Prater, Chair
Board of Trustees
Dallas County Community College District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

THE STATE OF TEXAS

COUNTY OF DALLAS

We, the undersigned, Chairman of the Board of Trustees and Secretary of the Board of Trustees of the Dallas County Community College District, do hereby certify that the attached is a true, full and correct copy of the resolution adopted by the Board of Trustees of said District on the fifth day of September, 2006, establishing the tax rate to levy taxes for the 2006 tax year, which resolution is of record in said minutes.

WITNESSETH MY HAND AND SEAL of said District the fifth day of September 2006.

Jerry Prater, Chairman
Board of Trustees
Dallas County Community College District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

(S E A L)

THE STATE OF TEXAS

COUNTY OF DALLAS

Before me, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Jerry Prater and Wright L. Lassiter, Jr., known to me to be the true persons and officers whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed, and in the capacity therein stated, and declared to me upon oath that the foregoing instrument is true and correct.

GIVEN UNDER MY HAND AND SEAL of office this fifth day of September, 2006.

Notary Public: _____

My Commission Expires: _____

FINANCIAL REPORT NO. 23

Approval of Resolution Levying the Interest and Sinking Component of
the Ad Valorem Tax Rate for Tax Year 2006

It is recommended that the Board of Trustees adopt the attached resolution establishing the tax rate of \$0.0032 per \$100 valuation for tax year 2006.

I. Board Date: 09/05/2006

II. Agenda Item Title: Approval of Resolution Levying the Interest and Sinking Component of the Ad Valorem Tax Rate for Tax Year 2006

III. Background:

Board Policy CAI (LEGAL) provides the following: *The Board, before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the Board, shall adopt a tax rate for the current tax year and shall notify the assessor for the unit of the rate adopted. The tax rate consists of two components, each of which must be approved separately. The components are:*

3. *The rate that, if applied to the total taxable value, will impose the total amount published under Tax Code 26.04(e)(3)(c), less any amount of additional sales and use tax revenue that will be used to pay debt service; and*
4. *The rate that, if applied to the total taxable value, will impose the amount of taxes needed to fund maintenance and operation expenditures of the College District for next year.*

The Board may not impose property taxes in any year until it has adopted a tax rate for that year, and the annual tax rate shall be set by ordinance, resolution, or order. The vote setting the tax rate must be separate from the vote adopting the budget.

The 2006 *Truth-in-Taxation* manual further states: *Adoption of the tax rate must be a separate item on the agenda for the meeting. State law requires most counties...general law cities...and school districts...to adopt a budget before they adopt the tax rate. These units may adopt a budget and a tax rate at the same meeting as long as the budget is adopted first.* (p. 13) Agenda items for adoption of the budget and tax rate are individual reports rather than in the consent agenda to ensure compliance with this requirement.

As required by law, the District published effective and rollback rates, statements and schedules on August 10, 2006.

IV. Analysis:

In the debt service fund budget for 2006-07, the line item "Taxes (General Obligation Bonds)" is based on an I&S rate of \$0.0032 per \$100 assessed valuation.

Until 2004 DCCCD had not levied ad valorem taxes to pay interest and sinking

fund requirements on bonded indebtedness since the 1994 tax year.

Administration estimates the levy on an average homestead in Dallas County attributable to the I&S rate will be \$4.51.

Provided the Board approves each component, DCCCD's tax rate for 2006 will be \$0.0810 (\$0.0778 for M&O plus \$0.0032 for I&S).

V. Resource: Christa Slejko
 Interim Vice Chancellor of Business Affairs
 District Service Center
 (972) 860-7752

Dallas, Texas

RESOLUTION OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
OF DALLAS COUNTY, TEXAS

AN ORDER

LEVYING AD VALOREM TAXES FOR THE TAX YEAR 2006, FOR THE
DEBT SERVICE OF THE DALLAS COUNTY COMMUNITY COLLEGE
DISTRICT.

WHEREAS, the Dallas County Community College District has been duly organized in accordance with Act 1929, Forty-first Legislature, Chapter 290 as amended (Chapter 130, Subchapter C, of the Texas Education Code), and is governed by its terms;

WHEREAS, at an election held in Dallas County, Texas, on the 25th day of May, 1965, the qualified voters approved the creation of the Dallas County Community College District, and the election also authorized a levy of taxes for the maintenance and operation of the College District and to pay interest and sinking fund requirements on general obligation bonds authorized by the District;

WHEREAS, it is necessary that the District levy ad valorem taxes to pay interest and sinking fund requirements on general obligation bonded indebtedness of the District; and: NOW THEREFORE;

IT IS ORDERED by the Board of Trustees of the Dallas County Community College District, of Dallas County, Texas, a tax is levied for the tax year 2006, on all taxable property situated within the limits of Dallas County Community College District, whose boundaries are the same as those of Dallas County, Texas, on the first day of January of 2006, as follows:

Ad valorem tax at a rate of \$0.0032 on each one hundred dollar (\$100) increment of assessed valuation of property for debt service interest and sinking requirements on the general obligation bonds of the District as authorized by law;

THAT, the assessed value of taxable property made by the Dallas Central Appraisal District pursuant to the contract made for this purpose, the assessment rolls are approved and adopted and the taxes shall be levied on this valuation.

THAT, the taxes are subject to the same discount as allowed for Dallas County ad valorem taxes under the law.

IT IS FURTHER ORDERED THAT, upon the adoption of this Order of Resolution, the Chairman of the Board of Trustees and the Secretary of the Board of Trustees of the Dallas County Community College District shall certify a copy of this Order of Resolution and send it to the Tax Assessor and Collector of Dallas County, Texas, to the Commissioner's Court of Dallas County, and to the County Auditor of Dallas County, Texas; and when taxes are collected, that the Tax Assessor and Collector shall remit collections to the Business Office of the College District in accordance with the contract between the Dallas County Community College District and Dallas County.

This Order of Resolution is effective from and after its adoption, and it is accordingly so ordered.

Jerry Prater, Chair
Board of Trustees
Dallas County Community College District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

THE STATE OF TEXAS

COUNTY OF DALLAS

We, the undersigned, Chairman of the Board of Trustees and Secretary of the Board of Trustees of the Dallas County Community College District, do hereby certify that the attached is a true, full and correct copy of the resolution adopted by the Board of Trustees of said District on the fifth day of September, 2006, establishing the tax rate to levy taxes for the 2006 tax year, which resolution is of record in said minutes.

WITNESSETH MY HAND AND SEAL of said District the fifth day of September 2006.

Jerry Prater, Chairman
Board of Trustees
Dallas County Community College District

Wright L. Lassiter, Jr., Secretary
Board of Trustees
Dallas County Community College District

(S E A L)

THE STATE OF TEXAS

COUNTY OF DALLAS

Before me, the undersigned authority, a Notary Public in and for said County and State, on this day personally appeared Jerry Prater and Wright L. Lassiter, Jr., known to me to be the true persons and officers whose names are subscribed to the foregoing instrument, and acknowledged to me that they executed the same for the purposes and consideration therein expressed, and in the capacity therein stated, and declared to me upon oath that the foregoing instrument is true and correct.

GIVEN UNDER MY HAND AND SEAL of office this fifth day of September, 2006.

Notary Public: _____
My Commission Expires: _____

PERSONNEL REPORT NO. 24

Approval of Administrator, Faculty and Professional Support Staff Across-the-Board Salary Adjustments: 2006-2007

It is recommended that the Board of Trustees authorize the Chancellor to award across-the-board salary adjustments to all full-time, limited full-time, and part time employees (excluding student assistants) equal to 3.5 % of current salary.

If approved, the adjustments for administrators and professional support staff will be effective September 1, 2006. Faculty adjustments will be effective Fall semester 2006.

- I. Board Date: 09/05/2006
- II. Agenda Item Title: Approval of Administrator, Faculty and Professional Support Staff Across-the-Board Salary Adjustments: 2006-2007

III. Background:

As a result of analysis and recommendation by District Human Resources, an across-the-board salary adjustment of 3.5 percent is recommended. Excluded are student assistants whose rate changes generally track changes in minimum wage.

The projected cost for implementation in all employee groups is \$6,106,792.*

*The actual cost will be based on full-time, limited full-time, and part-time individuals actually employed on September 1, 2006.

- IV. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
214-860-2757

PERSONNEL REPORT NO. 25

Reclassification of Instructors

In accordance with the District policy, the following instructors have met requirements to reclassify on the 2006-2007 Faculty Salary Schedule through the attainment of additional college hours and/or degrees:

<u>NAME</u>	<u>NEW CLASSIFICATION</u>
Mannering, Monique (Brookhaven)	F02
Reyes, Czarina (Brookhaven)	F02
Brown, Steven (Cedar Valley)	F04
Doroshov, Michael (Eastfield)	F03
Franklin, Janice (Mountain View)	F03
Garcia, Azucena (Mountain View)	F03
Mikelk, Terris (Mountain View)	F02
Hambric, Tuesday (North Lake)	F02
Johnson, Ruben (North Lake)	F02

- I. Board Date: 09/05/2006
- II. Agenda Item Title: Reclassification of Instructors
- III. Background:

In accordance with the District Policy, this recommendation is made to reclassify those individuals who have met the requirements for reclassification on the 2006-2007 Faculty Salary Schedule through the attainment of additional college hours and/or degrees.

- IV. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

PERSONNEL REPORT NO. 26

Reclassification of Administrators

The administrators listed below have been recommended by their respective location President or Vice Chancellor for reclassification on the administrative salary schedule.

RECLASSIFICATION OF ADMINISTRATORS

RICHARD RENSHAW (District Office) -- \$75,198 for the period beginning September 1, 2006 through August 31, 2007, plus \$157.50 per month for business and travel allowance

District Director, Financial Aid

Note: Reclassification involves movement from Band 3 to Band 4, a salary increase and an increase in business and travel allowance

PATRICIA DISBROW (District Service Center) -- \$82,859 for the period beginning September 1, 2006 through August 31, 2007, plus \$207.50 per month for business and travel allowance

District Director, Financial Services/District Comptroller

Note: Reclassification involves movement from Band 4 to Band 5, a salary increase and an increase in business and travel allowance

STEPHEN McDONALD (District Service Center) -- \$58,143 for the period beginning September 1, 2006 through August 31, 2007, plus \$132.50 per month for business and travel allowance

Director of Student/Financial Aid Accounting

Note: Reclassification involves movement from Band 2 to Band 3, a salary increase and an increase in business and travel allowance

ROBERT CROOK (LeCroy Center) -- \$93,612 for the period beginning September 1, 2006 through August 31, 2007, plus \$157.50 per month for business and travel allowance

Director of Product Design and Development

Note: Reclassification involves movement from Band 3 to Band 4, a salary increase and an increase in business and travel allowance

THOMAS ANDERSON (Brookhaven) -- \$46,757 for the period beginning September 1, 2006 through August 31, 2007, plus \$107.50 per month for business and travel allowance

Assistant to the Vice President of Instruction

Note: Reclassification involves movement from Band 1 to Band 2, a salary increase and an increase in business and travel allowance

WINIFRED CLARKE (Brookhaven) -- \$57,374 for the period beginning September 1, 2006 through August 31, 2007, plus \$107.50 per month for business and travel allowance

Director of Testing II

Note: Reclassification involves movement from Band 1 to Band 2, a salary increase and an increase in business and travel allowance

KATE KELLEY (Eastfield) -- \$71,449 for the period beginning September 1, 2006 through August 31, 2007, plus \$157.50 per month for business and travel allowance
College Director, Human Resources IV

Note: Reclassification involves movement from Band 3 to Band 4, a salary increase and an increase in business and travel allowance

FRANK BLAIR (Eastfield) -- \$50,587 for the period beginning September 1, 2006 through August 31, 2007, plus \$132.50 per month for business and travel allowance
Associate Dean of Academic Advising, TSI and Orientation

Note: Reclassification involves movement from Band 2 to Band 3, a salary increase and an increase in business and travel allowance

PAT MOECK (El Centro) -- \$52,619 for the period beginning September 1, 2006 through August 31, 2007, plus \$107.50 per month for business and travel allowance
Program Director II

Note: Reclassification involves movement from Band 1 to Band 2, a salary increase and an increase in business and travel allowance

KIM WHITE (El Centro) -- \$50,587 for the period beginning September 1, 2006 through August 31, 2007, plus \$107.50 per month for business and travel allowance
Assistant Dean, Continuing Education II

Note: Reclassification involves movement from Band 1 to Band 2, a salary increase and an increase in business and travel allowance

GRETCHEN RIEHL (El Centro) -- \$58,024 for the period beginning September 1, 2006 through August 31, 2007, plus \$132.50 per month for business and travel allowance

Associate Dean, Workforce Development

Note: Reclassification involves movement from Band 2 to Band 3, a salary increase and an increase in business and travel allowance

CAROLE GRAY (North Lake) -- \$56,975 for the period beginning September 1, 2006 through August 31, 2007, plus \$132.50 per month for business and travel allowance

Dean, Student Support Services

Note: Reclassification involves movement from Band 2 to Band 3, a salary increase and an increase in business and travel allowance

VICTOR PAUL KELEMEN (North Lake) -- \$88,451 for the period beginning September 1, 2006 through August 31, 2007, plus \$207.50 per month for business and travel allowance

Vice President, Community and Economic Development

Note: Reclassification involves movement from Band 4 to Band 5, a salary increase and an increase in business and travel allowance

TIMOTHY McGRAW (North Lake) -- \$44,450 for the period beginning September 1, 2006 through August 31, 2007, plus \$107.50 per month for business and travel allowance

College Director, Athletic Programs

Note: Reclassification involves movement from Band 1 to Band 2, a salary increase and an increase in business and travel allowance

RON CLARK (Richland) -- \$94,470 for the period beginning September 1, 2006 through August 31, 2007, plus \$207.50 per month for business and travel allowance

Vice President, Business Service

Note: Reclassification involves movement from Band 4 to Band 5, a salary increase and an increase in business and travel allowance

MARCIA PARRISH (Richland) -- \$63,416 for the period beginning September 1, 2006 through August 31, 2007, plus \$157.50 per month for business and travel allowance

Dean, Workforce Development and Training

Note: Reclassification involves movement from Band 3 to Band 4 a salary increase and an increase in business and travel allowance

MELINDA WEAVER (Richland) -- \$69,668 for the period beginning September 1, 2006 through August 31, 2007, plus \$157.50 per month for business and travel allowance

Dean, Continuing Education

Note: Reclassification involves movement from Band 3 to Band 4, a salary increase and an increase in business and travel allowance

I. Board Date: 09/05/2006

II. Agenda Item Title: Reclassification of Administrators

III. Background:

These recommendations are based on individual location review of the job duties and performance of individuals at their location who in the last three years have consistently strived above and beyond the scope of their current job description and/or classification. Recommendations are classified based on specific guidelines provided to locations by District Human Resources in the early summer.

Location recommendations are submitted to District Human Resources for review and recommendation. These are presented to the Chancellor's Cabinet for discussion and then submitted to the Chancellor for approval prior to submission to the Board of Trustees for approval and implementation.

IV. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

PERSONNEL REPORT NO. 27

Consideration of Resignations

RESIGNATIONS

Alonso, Luis (Brookhaven)	Campus Peace Officer	August 19, 2006
Wright, David (Cedar Valley)	Instructor, Veterinary Technology	June 30, 2006
Barnes, Gary (El Centro)	Instructor, Nursing	August 5, 2006
Hale-Brown, Vickie (El Centro)	Instructor, Nursing	August 4, 2006
Campbell, Sarah (Mountain View)	Director of Academic Advising and Recruiting	July 28, 2006
Perkins, Mark (North Lake)	Instructor, Speech	August 18, 2006

- I. Board Date: 09/05/2006
- II. Agenda Item Title: Consideration of Resignations
- III. Background:

Resignations

Mr. Luis Alonso (Brookhaven) is resigning for personal reasons. Dr. David Wright (Cedar Valley) is resigning to pursue educational opportunities outside the Dallas County Community College District. Mr. Gary Barnes (El Centro) is resigning for personal reasons. Ms. Vickie Hale-Brown (El Centro) is resigning to relocate to another state. Ms. Sarah Campbell (Mountain View) is resigning to pursue a teaching internship through the Mountain View College Alternative Certification Program. Mr. Mark Perkins (North Lake) is resigning to relocate to San Francisco.

- IV. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

PERSONNEL REPORT NO. 28

Approval of Warrants of Appointment for Security Personnel

It is recommended that warrants of appointment be approved for the following College Police/Peace Officers for the periods indicated:

<u>NAME</u>	<u>PERIOD OF APPOINTMENT</u>
Rosas, Jr., Jorge (Mountain View) (Full-time)	From 8:00 a.m., September 6, 2006, through termination of DCCCD employment
McConaghie, Donald (Mountain View) (Part-time)	From 8:00 a.m., September 6, 2006, through termination of DCCCD employment

PERSONNEL REPORT NO. 29

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

GRACE RUTHERFORD (LeCroy Center) -- \$48,500 per year from September 6, 2006 through August 31, 2007, plus \$107.50 per month business and travel allowance
Instructional Designer

Biographical Sketch: M.A., Texas Woman's University, Denton, TX; B.S.N., Texas Christian University, Fort Worth, TX; B.S., Texas A&M University, Commerce, TX
Experience: Medical Coordinator, City of Garland Health Department, Garland, TX; Public Health Nurse, Hunt County Health Department, Greenville, TX; Full-time Faculty, Paris Junior College-Greenville Center, Greenville, TX

EDWARD DESPLAS (District Service Center) -- \$179,397 per year from October 1, 2006 through August 31, 2009, plus \$450.00 per month business and travel allowance

Vice Chancellor, Business Affairs

Biographical Sketch: M.S., Amberton University, Garland, TX; B.S., University of Texas at Dallas, Richardson, TX

Experience: Vice President of Administrative Services, Western Nebraska Community College, Scottsbluff, NE; Executive Vice President and Interim College President, El Centro College

GRANT-FUNDED APPOINTMENT ADMINISTRATORS

JULIE MEYER (Eastfield) -- \$43,558 per year from September 6, 2006 through August 31, 2007, plus \$82.50 per month for business and travel allowance
Director, College Programs

Biographical Sketch: M.A. and B.S., Defiance College, Defiance, OH

Experience: Registrar and Admissions Coordinator, Northwest State Community College, Archbold, OH; Corporate Services Coordinator, Delta Community College, Saginaw, MI; Director of Student Services and Director of Corporate Services, Davenport University, Midland, MI

MICHAEL SANTIAGO (Mountain View) -- \$39,251 per year from September 6, 2006 through May 10, 2007, plus \$82.50 per month for business and travel allowance
Coordinator, Teacher Preparation Program
Biographical Sketch: M.S. and B.S., University of Central Texas, Killeen, TX
Experience: Chair, Criminal Justice Department, Temple College, Temple, TX;
Academic Dean, Everest College, Arlington, TX; Director of Education, High Tech Institute, Irving, TX

INTERIM APPOINTMENT ADMINISTRATORS

LISA NIGHTINGALE (Cedar Valley) -- \$68,578 per year from September 6, 2006 through December 31, 2006 or until position is filled whichever occurs first, plus \$157.50 per month for business and travel allowance
Interim Executive Dean, Liberal Arts
Biographical Sketch: M.A., University of Tulsa, Tulsa, OK; B.A., Creighton University, Omaha, NE
Experience: Coordinator, Technology, Mount St. Mary's College, Los Angeles, CA;
Director, Educational Technology, Chaffey College, Rancho Cucamonga, CA;
Executive Dean, Distance Learning Support and Distance Education, LeCroy Center

KATHERINE TAYLOR (Mountain View) -- \$42,756 per year from September 6, 2006, or until the hiring of Director of Academic Advising and TSI whichever occurs first, plus \$107.50 per month for business and travel allowance
Interim Director of Academic Advising and TSI
Biographical Sketch: M.S., Amberton University, Dallas, TX; B.S., Paul Quinn College, Dallas, TX
Experience: Testing Assistant and Senior Academic Advisor, Mountain View College

REGULAR APPOINTMENT FACULTY

KELLY BLACK (Cedar Valley) -- \$47,481 (Range F04 – Earned doctorate)
October 2, 2006 through Spring Semester 2007
Instructor, Distance Education Veterinary Technology Program
Biographical Sketch: D.V.M. and B.S., Oklahoma State University, Stillwater, OK
Experience: Associate Veterinarian, North Carrollton Veterinary Hospital, Carrollton, TX; Full-time Faculty, Cedar Valley College; Associate Veterinarian, Health Paws Veterinary Center, Little Elm, TX

TEMPORARY APPOINTMENT FACULTY

JUDITH COTTON (Cedar Valley) -- \$41,638 (Range F01 – Masters Degree or equivalency) Academic Year 2006-2007

Instructor, English

Biographical Sketch: M.A., University of Texas at Arlington, Arlington, TX; B.A., Oklahoma Baptist University, Shawnee, OK

Experience: Teacher, Midlothian High School-Midlothian Independent School District, Midlothian, TX; Teacher, Lancaster High School-Lancaster Independent School District, Lancaster, TX; Full-time Faculty, Mountain View College

SANDRA HUNTER (Eastfield) -- \$39,928 (Range F02 – Masters Degree and 24 additional hours) Academic Year 2006-2007

Instructor, English

Biographical Sketch: M.A., University of Texas at Dallas, Dallas, TX; B.A., University of Texas at Arlington, Arlington, TX

Experience: Adjunct Faculty, Eastfield College

ANASTASIA LANKFORD (Eastfield) -- \$39,928 (Range F02 – Masters Degree and 24 additional hours) Academic Year 2006-2007

Instructor, English

Biographical Sketch: M.A., Our Lady of the Lake University, Dallas, TX; B.A., West Texas State University, Canyon, TX

Experience: Teacher, Fannin Elementary-Corsicana Independent School District, Corsicana, TX; Instructional Associate and Adjunct Faculty, Eastfield College

LESLIE PLUMB (Eastfield) -- \$39,928 (Range F02 – Masters Degree and 24 additional hours) Academic Year 2006-2007

Instructor, Math

Biographical Sketch: M.Ed., University of North Texas, Denton, TX; B.A., Texas Christian University, Fort Worth, TX

Experience: Graduate Assistant, Texas A&M-Commerce, Commerce, TX; Adjunct Faculty, Richland College; Associate Faculty, Collin County Community College-Spring Creek Campus, Plano, TX

EXTENSION OF INTERIM APPOINTMENT ADMINISTRATOR

MOLLY BEWLEY (District Office)

Interim District Director of Community Development

Note: Ms. Bewley is recommended for an extension to her interim appointment through no longer than December 31, 2006.

TITLE CHANGE ONLY ADMINISTRATORS

SUSAN HALL (District Office) is recommended for a title change from Assistant to the Chancellor-System Operations to Executive Director, Institutional Research and Planning

GREGORY WILLIAMS (District Office) is recommended for a title change from District Coordinator of Transfer Services and University Relations to District Director, Transfer Services/Articulation and University Relations

BARBARA CORVEY (District Service Center) is recommended for a title change from Executive Director of Board Development and Relations to Assistant to the Vice Chancellor, Business Affairs

SHARON WILSON (District Service Center) is recommended for a title change from Assistant District Director, Facilities Management/Mechanical Engineer to Director of Facilities Engineering

KENDRA VAGLIENTI (Brookhaven) is recommended for a title change from Instructional Dean /Division Chair to Executive Dean

MARTHA HUGHES (North Lake) is recommended for a title change from Vice President, Instruction to Vice President for Academic Affairs and Student Success

GAIL DONALDSON (Richland) is recommended for a title change from Program Administrator II to Associate Dean, Horticulture

I. Board Date: 09/05/2006

II. Agenda Item Title: Employment of Contractual Personnel

III. Background:

Regular Appointment Administrators

Ms. Grace Rutherford (LeCroy Center) (Anglo-American) is recommended to fill a position created due to the resignation of Suzanne Dunn. Mr. Edward DesPlas (El Centro) (Anglo-American) is recommended to fill a position created due to the resignation of Bob Brown.

Grant-Funded Appointment Administrator

Ms. Julie Meyer (Eastfield) (Anglo-American) and Mr. Michael Santiago (Mountain View) (Hispanic) are recommended to fill new positions created to fulfill staffing needs for grant programs.

Interim Appointment Administrators

Ms. Lisa Nightingale (Cedar Valley) (Native-American) is recommended to fill a position created due to the resignation of John Souders. Ms. Katherine Taylor (Mountain View) (African-American) is recommended to fill a position created due to the resignation of Sarah Campbell.

Regular Appointment Faculty

Dr. Kelly Black (Cedar Valley) (Anglo-American) is recommended to fill a position created by the resignation of Dr. David Wright.

Temporary Appointment Faculty

Ms. Judith Cotton (Cedar Valley) (Anglo-American) is recommended to fill a position created due to the retirement of Susan Faulkner. Note: Dr. Faulkner passed away prior to her retirement. Ms. Sandra Hunter (Eastfield) (Anglo-American), Ms. Anastasia Lankford (Eastfield) (Anglo-American) and Ms. Leslie Plumb (Eastfield) (Anglo-American) are recommended to fill new positions created due to increased enrollment.

Extension of Interim Appointment Administrator

Ms. Molly Bewley (District Office) (Anglo-American) Ms. Bewley is recommended for an extension to her interim appointment through no longer than December 31, 2006.

Title Change Only Administrators

Ms. Susan Hall (District Office) (Anglo-American) is recommended for a title change from Assistant to the Chancellor-System Operations to Executive Director, Institutional Research and Planning.

Mr. Gregory Williams (District Office) (African-American) is recommended for a title change from District Coordinator of Transfer Services and University Relations to District Director, Transfer Services/Articulation and University Relations.

Ms. Barbara Corvey (District Service Center) (Anglo-American) is recommended for a title change from Executive Director of Board Development and Relations to Assistant to the Vice Chancellor, Business Affairs.

Ms. Sharon Wilson (District Service Center) (Anglo-American) is recommended for a title change from Assistant District Director, Facilities Management/Mechanical Engineer to Director of Facilities Engineering.

Ms. Kendra Vaglianti (Brookhaven) (African-American) is recommended for a title change from Instructional Dean /Division Chair to Executive Dean.

Dr. Martha Hughes (North Lake) (Anglo-American) is recommended for a title change from Vice President, Instruction to Vice President for Academic Affairs and Student Success.

Ms. Gail Donaldson (Richland) (Anglo-American) is recommended for a title change from Program Administrator II to Associate Dean, Horticulture.

- IV. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

NEW HIRES ETHNICITY INFORMATION
September 2006
Regular Administrators & Faculty

<u>September 2006</u>	<u>Anglo-Am</u>	<u>African-Am</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	2	0	0	0	0	0	2
FACULTY	1	0	0	0	0	0	1
TOTAL TO DATE	3	0	0	0	0	0	3

Visiting Administrators & Faculty

<u>September 2006</u>	<u>Anglo-Am</u>	<u>African-Am</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	0	0	0	0	0	0	0

Non Grant Temporary and Alternative Administrators & Faculty

<u>September 2006</u>	<u>Anglo-Am</u>	<u>African-Am</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	0	0	0	0	0
FACULTY	2	0	0	0	0	0	2
TOTAL TO DATE	2	0	0	0	0	0	2

Grant Funded Administrators & Faculty

<u>September 2006</u>	<u>Anglo-Am</u>	<u>African-Am</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	1	0	1	0	0	0	2
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	1	0	1	0	0	0	2

GRAND TOTAL: 7

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
 ADJUNCT FACULTY TEACHING CREDIT CLASSES
 BY ETHNICITY & LOCATION
 PAID ON JULY 31, 2005

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 07/31/05	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	172	83.09%	40	64.52%	125	83.33%	68	74.73%
African American	12	5.80%	13	20.97%	14	9.33%	12	13.19%
Hispanic	7	3.38%	4	6.45%	6	4.00%	5	5.49%
Asian/Pacific Islander	15	7.25%	3	4.84%	3	2.00%	6	6.59%
American Indian	0	0.00%	2	3.23%	1	0.67%	0	0.00%
Non Res. Alien	0	0.00%	0	0.00%	1	0.67%	0	0.00%
Other/Not Reported	1	0.48%	0	0.00%	0	0.00%	0	0.00%
Total	207	100.00%	62	100.00%	150	100.00%	91	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 07/31/05	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	61	73.49%	113	78.47%	211	80.53%	790	79.08%
African American	18	21.69%	13	9.03%	19	7.25%	101	10.11%
Hispanic	4	4.82%	4	2.78%	9	3.44%	39	3.90%
Asian/Pacific Islander	0	0.00%	13	9.03%	15	5.73%	55	5.51%
American Indian	0	0.00%	1	0.69%	4	1.53%	8	0.80%
Non Res. Alien	0	0.00%	0	0.00%	1	0.37%	2	0.20%
Other/Not Reported	0	0.00%	0	0.00%	3	1.15%	4	0.40%
Total	83	100.00%	144	100.00%	262	100.00%	999	100.00%

PAID ON JULY 31, 2006

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 07/31/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	172	81.52%	45	66.18%	109	79.56%	71	66.36%
African American	21	9.95%	18	26.47%	16	11.68%	19	17.76%
Hispanic	6	2.84%	1	1.47%	6	4.38%	8	7.48%
Asian/Pacific Islander	10	4.74%	3	4.41%	6	4.38%	9	8.40%
American Indian	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Non Res. Alien	2	0.95%	0	0.00%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	1	1.47%	0	0.00%	0	0.00%
Total	211	100.00%	68	100.00%	137	100.00%	107	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 07/31/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	67	64.43%	117	79.06%	209	80.39%	790	76.33%
African American	19	18.27%	13	8.78%	13	5.00%	119	11.50%
Hispanic	6	5.77%	6	4.05%	11	4.23%	44	4.25%
Asian/Pacific Islander	9	8.65%	12	8.11%	19	7.31%	68	6.57%
American Indian	1	0.96%	0	0.00%	3	1.15%	4	0.38%
Non Res. Alien	0	0.00%	0	0.00%	1	0.38%	3	0.29%
Other/Not Reported	2	1.92%	0	0.00%	4	1.54%	7	0.68%
Total	104	100.00%	148	100.00%	260	100.00%	1,035	100.00%

INFORMATIVE REPORT NO. 30

Notice of Grant Awards

Awards in this informative report are usually funded by local, state, or federal public agencies and are budgeted in DCCCD's restricted fund. (Occasionally, private grants managed through Fund 13 are also included in this report.) The fiscal year for each award is defined by the grantor and often will not correspond to DCCCD's fiscal year. In addition to guidelines established by the funding agency, administration of grant awards is subject to all DCCCD policies and procedures.

As provided by Board Policy CAB (Regulation), Grant Receipt Process, the chancellor advises trustees that DCCCD has received notice of the following grant awards.

- The Texas Community College Education Initiative (TCCEI), a division of the Texas Association of Community Colleges, has awarded the DCCCD, R. Jan LeCroy Center for Educational Telecommunications (LCET), an increase of \$110,000, bringing the new total to \$220,000 to support the STARLINK project. LCET will deliver specified programs and services in FY 2007 to every TCCEI member via satellite and Internet connections. The funding period is from September 1, 2006, to August 31, 2007.
- The Texas Education Agency has awarded the DCCCD, Richland College, \$250,000 to provide financial assistance in the implementation of a Charter High School. Funds will be used for books, supplies, and equipment. The funding period is from June 26, 2006, to January 1, 2007.
- The U.S. Department of Education has awarded the DCCCD, Eastfield College, an increase of \$220,000, bringing the new total to \$1,032,000 for the Educational Talent Search Federal TRIO program. The funding period is from September 1, 2006, to August 31, 2007.
- The U.S. Department of Education has awarded the DCCCD, El Centro College, \$267,986 for the Student Support Services Federal TRIO program. The funding period is from September 1, 2006, to August 31, 2007.

The amounts of awards reported, to date, in fiscal year 2006-2007, and the amounts of awards for seven fiscal years, 1999-2000 through 2005-2006, appear in tables below.

Amounts of Awards Reported in Fiscal Year 2006-2007

<u>Month Reported</u>	<u>Amount</u>
September 2006	\$ 847,986
October 2006	
November 2006	
December 2006	
January 2007	
February 2007	
March 2007	
April 2007	
May 2007	
June 2007	
July 2007	
August 2007 ¹	
<u>Total To Date</u>	<u>\$ 847,986</u>

Amounts of Awards Reported in Fiscal Years 1999-2000 through 2005-2006

<u>Type</u>	<u>1999-00</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Competitive	22,450,972	24,959,783	11,917,647	20,264,070	18,750,094	22,137,173	17,679,698
Pell Grants ¹	11,017,287	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783
Total	<u>33,468,259</u>	<u>38,367,275</u>	<u>31,575,670</u>	<u>46,463,931</u>	<u>48,649,756</u>	<u>53,586,988</u>	<u>49,147,481</u>

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

I. Board Date: 09/05/2006

II. Agenda Item Title: Notice of Grant Awards

III. Background:

The DCCCD received two new awards and two award increases as reported in the Informative Report for a total of \$847,986.

IV. Resource: Denys Blell
Vice Chancellor for Human and Organizational Development
District Office
(214) 860-2757

INFORMATIVE REPORT NO. 31

Receipt of Business and Corporate Contracts by the DCCC District

The DCCCD colleges have contracted services with the following companies:

BROOKHAVEN COLLEGE

Companies:

Ford
Ford
GM
GM
Navarro Hospital
Tuesday Morning

Types of Training Provided:

Automotive Technician Skills
Emissions Testing
Automotive Technician Skills
Emissions Testing
Pediatric Advanced Life Support
Interviewing

BHC TOTAL: \$22,496

CEDAR VALLEY COLLEGE

Companies:

American Ace Motorcycle Company
American Animal Hospital Association

American Animal Hospital Association
American Animal Hospital Association
American Animal Hospital Association
American Animal Hospital Association
American Animal Hospital Association
American Animal Hospital Association
Best Southwest Professional Employee
Development Program
Best Southwest Professional Employee
Development Program
Best Southwest Professional Employee
Development Program
Continuing Education Institute
Continuing Education Institute
DeSoto Fire Academy

Types of Training Provided:

Basic Rider
General Hospital & Clinic
Information 1
Examination Procedures 1
Pharmacy & Pharmacology 1
Surgical Preparation & Assistance 1
Animal Nursing 1
Radiology & Ultrasound 1
Laboratory Procedures 1
Coordination Fee

Texas Notary Law & Procedures

Defensive Driving

TREC Contract & Addenda
TREC Legal Update, MCE Plus
Fire Fighting 1 & 2

CEDAR VALLEY COLLEGE

Federal Correctional Institute
Methodist Health System
Methodist Health System
Methodist Health System
Solar Turbines, Inc.
Ticket School, Inc.

Automotive Technology
Building Maintenance Technology
GED
Horticulture Technology
Computer Technology
HVAC Technology
Commercial Sewing Technology
Power Point 1
Excel 1
Introduction to Word
Conversational Spanish 1
Defensive Driving

CVC TOTAL: \$181,552

EASTFIELD COLLEGE

Companies:
ADC
Booz Allen Hamilton
Dallas Police Association
Dallas Police Department
International Schools, Inc.
Oak Cliff Bible Fellowship Christian
Academy
Rockwall Sheriff’s Department
Texas Star Express

Types of Training Provided:
Graphic Arts: InDesign
Explosive Investigation
Officer Training
Basic Peace Officer
Trucking CVOP 1013/1040
Child Safety/Child Abuse

Basic Peace Officer
Team Building/Active Listening

EFC TOTAL: \$32,495

EL CENTRO COLLEGE

Companies:
Voices Voices.com
Parkland Health & Hospital System
Medical City
Richland College

Types of Training Provided:
Voice-Over
Medical Coding
Baldrige Activities
Baldrige Activities

ECC TOTAL: \$9,316

MOUNTAIN VIEW COLLEGE

Companies:
Lockheed Martin
SBC/ATT
VECTA

Types of Training Provided:
Professional Development
Mathematics
Language

MVC TOTAL: \$9,829

NORTH LAKE COLLEGE

Company:
City of Dallas Housing Dept.

Type of Training Provided:
OSHA

NLC TOTAL: \$220

RICHLAND COLLEGE

Companies:
Alliance for Employee Growth &
Development
City of Garland
City of Plano
City of Plano
Classic Residence
Harley-Davidson Financial Services
Presbyterian Village North
Treemont Retirement Community

Types of Training Provided:
Computer

Leadership
Leadership
Occupational Spanish
Emeritus
Leadership
Emeritus
Emeritus

RLC TOTAL: \$17,128

TOTAL AMOUNT THIS REPORT: \$273,036

PREVIOUS YEAR: \$227,567

TOTAL AMOUNT THIS REPORT SINCE SEPTEMBER 2005: \$3,081,701

TOTAL AMOUNT FOR SAME PERIOD FOR PREVIOUS YEAR: \$428,665

I. Board Date: 09/05/2006

II. Agenda Item Title: Receipt of Business and Corporate Contracts by the
DCCC District

III. Background:

The DCCCD received awards totaling \$273,036

IV. Resource: Andrew Jones
Vice Chancellor of Educational Affairs
District Office
(214) 860-2129

INFORMATIVE REPORT NO. 32

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in July 2006.

VICE CHANCELLOR OF BUSINESS AFFAIRS
MONTHLY AWARD AND CHANGE ORDER SUMMARY FOR
July 2006

AWARDS:

10261	WATER TREATMENT SERVICE CONTRACT (D-W) Anderson Chemical Company, Inc.	\$15,000 (estimate)
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On August 7, 2001, the Board of Trustees approved an award to Anderson Chemical Company, Inc., in an amount of \$402,125 to supply water treatment chemicals and related testing and consulting services to treat all of the District's boiler systems, cooling towers, hot water loops and chilled water loops through August 31, 2006. This is a request to extend the term of the contract for three additional months, to prevent interruption of service until new proposals are solicited and approved by the Board of Trustees.

11101	UTILITY ASSESSMENT (CVC) Reed, Wells, Benson & Company	\$35,760
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In the June 6, 2006 Board meeting, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award the assessment service contracts to expedite the planning and development process and to identify information that is essential to preparation of architectural and engineering plans and specifications for 2004 bond program projects. This award is part of that work for a utility assessment.

11101	UTILITY ASSESSMENT (MVC) Carter & Burgess, Inc.	\$49,300
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In the June 6, 2006 Board meeting, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award the assessment service contracts to expedite the planning and development process and to identify information that is essential to preparation of architectural and engineering plans and specifications for 2004 bond program projects. This award is part of that work for a utility assessment.

11103	INCUBATORS, LARGE CAPACITY (MVC) Fisher Scientific, LLC.	\$16,200
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This award consists of the purchase of three large-capacity incubators for use in the Biology lab to protect lab applications which require broad temperature ranges, fast temperature recovery and large load capacity.

4D61219	RE-STRIPING/RE-PAINTING OF PARKING AREAS (EFC) Stripe-A-Zone	\$10,122
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This award consists of labor and materials necessary to re-stripe parking lots and to re-paint crosshatch areas, fire lanes, handicap logos, speed limits, stop bars, curb facing, loading zone, reserved areas and concrete wheel stops. Price includes sweeping the parking lots prior to re-striping.

4D61291	PURCHASE AND INSTALLATION OF HVAC EQUIPMENT (EFC) Walker A/C and Heating	\$15,732
---------	--	----------

This award consists of the purchase and installation of two air-conditioning units to provide supplemental air-conditioning to classrooms C-313 and C314. Adding computer work stations to the classrooms has increased the temperatures that exceed current cooling output. The installation is needed urgently to allow the facilities to be fully functional by the start of the fall semester.

7D57880	EMERGENCY ENGINEERING AND DESIGN SERVICES (NLC) PWR Solutions, Inc.	\$14,980
---------	--	----------

This award is for a blanket/open purchase order to provide emergency engineering and design services to repair the Natatorium electrical system. Service must be engaged and completed, with contract awarded to start construction on August 1, 2006 and completed by September 1, 2006.

CHANGE ORDERS:

Cactus Systems, Inc. – BID #11051
Asbestos Abatement – MVC
Purchase Order No. B10082
Change Order No. 2

Change: This change order is for removal of 2,102 square feet of drywall in the president’s office, reception area and conference room.

Original Contract Amount	\$173,042.00
Change Order Limit/Contingency	25,956.30
Prior Change Order Total Amounts	9,950.00
Net Increase this Change Order	3,573.00
Revised Contract Amount	\$186,565.00

Vice chancellor of business affairs approved original award 12/12/2005. This is for D-W project #2, *Progress Report on Construction Projects*.

Cactus Systems, Inc. – BID #11051
Asbestos Abatement – MVC
Purchase Order No. B10082
Change Order No. 3

Change: This change order is to construct two separate containments above and below the president’s area and remove an additional 146 total square feet of drywall ceiling in order that the installation of plumbing could be completed for the renovation of the president’s area.

Original Contract Amount	\$173,042.00
Change Order Limit/Contingency	25,956.30
Prior Change Order Total Amounts	13,523.00
Net Increase this Change Order	2,300.00
Revised Contract Amount	\$188,865.00

Vice chancellor of business affairs approved original award 12/12/2005. This is for D-W project #2, *Progress Report on Construction Projects*.

Dodson Construction – BID #11038
Interior Remodel – MVC
Purchase Order No. B10175
Change Order No. 2

Change: This change order is for plumbing for new sink, additional electric outlets, gypsum board ceiling patch, tape, bed, texture and paint, additional electric panel and general office overhead in the president's office.

Original Contract Amount	\$235,604.00
Change Order Limit/Contingency	35,340.60
Prior Change Order Total Amounts	3,029.25
Net Increase this Change Order	9,674.05
Revised Contract Amount	\$248,307.30

Board approved original award 01/10/2006. This is for MVC project #8, *Progress Report on Construction Projects*.

L.S. Decker, Inc. – BID #10964
Waterproofing and Roofing Renovations – NLC
Purchase Order No. B9842
Change Order No. 5

Change: This change order is to provide for differing conditions discovered by plugged drain lines from planters in buildings H and K.

Original Contract Amount	\$2,200,000
Change Order Limit/Contingency	220,000
Prior Change Order Total Amounts	79,020
Net Increase this Change Order	9,290
Revised Contract Amount	\$2,288,310

Board approved original award 09/01/2005. This is for NLC projects #3 and #24, *Progress Report on Construction Projects*.

L.S. Decker, Inc. – BID #10964
Waterproofing and Roofing Renovations – NLC
Purchase Order No. B9842
Change Order No. 6

Change: This change order is to provide for the removal of the existing brick façade and sheathing, add new metal studs and install new sheathing and brick façade.

Original Contract Amount	\$2,200,000
Change Order Limit/Contingency	220,000
Prior Change Order Total Amounts	88,310
Net Increase this Change Order	23,700
Revised Contract Amount	\$2,312,010

Board approved original award 09/01/2005. This is for NLC project #24, *Progress Report on Construction Projects*.

L.S. Decker, Inc. – BID #10964
Waterproofing and Roofing Renovations – NLC
Purchase Order No. B9842
Change Order No. 7

Change: This change order is to zero three of the contingency allowance accounts since the unforeseen conditions discovered were mitigated with change orders instead of the construction contingency allowances.

Original Contract Amount	\$2,200,000
Change Order Limit/Contingency	220,000
Prior Change Order Total Amounts	112,010
Net Decrease this Change Order	-90,000
Revised Contract Amount	\$2,222,010

Board approved original award 09/01/2005. This is for NLC projects #2, #3 and #24, *Progress Report on Construction Projects*.

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**

VCBA Awards in the Informative Reports Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	1	20	14,980	21
WBE	0	0	0	0
Not classified	4	80	57,054	79
Total	5	100	72,034	100

Bidders and Proposers from Which VCBA Awards
in the Informative Reports Section of This Agenda Were Derived

	#	%
MBE	1	7
WBE	3	22
Not classified	10	71
Total	14	100

VCBA Awards in the Informative Reports Sections
September 5, 2006 – September 5, 2006

	# awards	% awards	\$ amount	% amount
MBE	1	20	14,980	21
WBE	0	0	0	0
Not classified	4	80	57,054	79
Total	5	100	72,034	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, pricing agreements, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or woman owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both minority and woman owned has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known. As provided by DCCCD policy and procedure, these awards were based on lowest and best bid or proposal.

INFORMATIVE REPORT NO. 33

Progress Report on Construction Projects

The status of all construction projects for the month ending July 31, 2006, is shown on the attached charts. This is the first report where the bond projects are integrated with the on-going maintenance projects.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of July 31, 2006

PROJECTS		DESIGN							CONSTRUCTION							Final Completion Acceptance			
		Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%	Bidding	Board Approval	Construction Start	30%		65%	95%	100%
2	Replace ceramic tile restrooms basement Bldg. A	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	□
3	Replace HW & CW valves cent. plant	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	□
4	Replace domestic HW pipes Bldg. A	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	□
Bond Program																			
5	Develop West campus	■	□																
6	Build Center for Allied Health & Nursing	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
EFC																			
1	Replace signage	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
2	Repair & replace irrigation system campus-wide	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
3	Replace make-up unit at central plant	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
4	Replace boilers #1 & #2, control gear	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
5	Replace steam valves	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
6	Replace pneumatic air compressor & tank Bldgs. A,C	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
7	Replace AHU Bldgs. D,N	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
8	Replace AHU cooling & heating coils	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
9	Replace make-up tanks Bldg. P	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
10	Rehabilitate AHU linkage and coils	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
11	Replace heating water pump D-5a	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
12	Replace VAV boxes Bldg. N	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
13	Retrofit lights in art studio	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
14	Retrofit lights in hallways	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
15	Upgrade fire alarm addressable Ph 2	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
16	Construct new science building	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
17	Renovate science area & backfill Bldg. C	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
18	Remodel kitchen Bldg. C	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
19	Install security surveillance system	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Bond Program																			
20	Develop South campus	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
21	Develop North campus	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
22	Expand parking	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
23	Expand mechanical infrastructure	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
24	Build General Classroom	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
25	Construct Fine Arts bldg	■	□																
26	Remodel vacated space	■	□																
27	Construct Workforce bldg	■	□																
LCET																			
1 ²	Replace theatre door seals in production studio	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
2 ²	Replace ceiling tiles R105	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
MVC																			
1	Replace ceiling fixtures in admin., art & bridges	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
2	Replace doors & door frames	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
3	Replace men's shower stalls	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
4	Replace women's shower stalls	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	★

² These two projects, "replace theatre door seals in production studio" and "replace ceiling tiles R105" at LCET, formerly reported as deferred, have been reported as completed and will not appear on this report next month.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of July 31, 2006

COMPLETED PROJECTS³

Replace elevator hydraulic jacks (BHC)
Repaint & clean metal panels & columns (BPI)
Power wash pre-cast panels (BPI)
Repair & repaint perimeter fence (BPI)
Reseal windows (BPI)
Repair paving of roadways (BPI)
Upgrade cooling tower (BPI)
Replace hydraulic jacks (CVC)
Survey cathodic protection (D-W)
Replace make-up unit at central plant (EFC)
Replace boilers #1 & #2, control gear (EFC)
Replace steam valves (EFC)
Replace pneumatic air compressor & tank Bldgs. A,C (EFC)
Replace AHU Bldgs. D,N (EFC)
Replace AHU cooling & heating coils (EFC)
Replace make-up tanks Bldg. P (EFC)
Rehabilitate AHU linkage and coils (EFC)
Replace heating water pump D-5a (EFC)
Replace VAV boxes Bldg. N (EFC)
Retrofit lights in art studio (EFC)
Retrofit lights in hallways (EFC)
Upgrade fire alarm addressable Ph 2 (EFC)
Construct new science building (EFC)
Replace theatre door seals in production studio (LCET)
Replace ceiling tiles R105 (LCET)
Replace ceiling fixtures in admin., art & bridges (MVC)
Replace doors & door frames (MVC)
Replace men's shower stalls (MVC)
Replace women's shower stalls (MVC)
Replace marquee (MVC)
Re-waterproof exterior structural and roofing Bldg. P (NLC)
Re-waterproof Bldg. H (NLC)
Rehabilitate AHU pans, linkage, & bearings (NLC)

³ This is the last report on which these projects will appear.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of July 31, 2006

COMPLETED PROJECTS⁴

Replace buried AHU pipes in utility tunnel (NLC)
Replace AHU HW heating valves (NLC)
Replace fire lines Bldg. K (NLC)
Replace chiller & boiler flues Bldg. N (NLC)
Replace MAU Bldg. M (NLC)
Replace AC server room Bldg. K (NLC)
Replace boiler controls & burner assemblies Bldg. N (NLC)
Replace VSDs to VFDs (NLC)
Replace & upgrade VAV Phase 1 (NLC)
Replace & upgrade VAV Phase 2 (NLC)
Replace & upgrade VAV Phase 3 (NLC)
Replace CO2 sensors on all AHU's (NLC)
Replace exhaust & ventilation system (NLC)
Replace AC condenser unit and controls Bldg. K (NLC)
Replace expansion & recovery tank HVAC hot water (NLC)
Rebuild condenser water pump 1 & 3 (NLC)
Replace pneumatic compressor tank and controls (NLC)
Re-waterproof & renovate roof Bldg. K (NLC)
Replace old enclosed spline ceiling Bldgs. B,F,G (RLC)
Repair upper ceiling Bldg. G (RLC)
Recarpet offices Bldgs. S,C (RLC)
Recarpet hallways Bldg. B (RLC)
Recarpet upper hallways Bldg. F (RLC)
Recarpet lower hallways Bldg. G (RLC)
Replace ADA exit doors entrances N,S Bldg. G (RLC)
Recaulk windows Bldgs. L,D,B,S (RLC)
Replace vestibule Bldg. G (RLC)
Replace ceiling Bldg. C (RLC)
Recondition Bonham elevator (RLC)
Replace elevator jacks (RLC)
Replace exhaust system Bldg. S (RLC)

⁴ This is the last report on which these projects will appear.

INFORMATIVE REPORT NO. 34

Bond Program Report on Projects

This report documents the status of planning for projects assigned to contracted construction program managers and other bond funded projects.

I. Board Date: 09/05/2006

II. Agenda Item Title: Bond Program Report on Projects

III. Background:

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

IV. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steven M. Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

	Brookhaven			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Encumbered \$		
Campus	-	3,030,342	2,845,298 Program Manager fee		
Mechanical Infrastructure	2,306,840	2,191,498			Jan 08 / Aug 08
Science Building	29,200,000	39,738,500	2,499,379 Architect fee	Budget adjusted to reflect increased programmed size and current estimated cost of science building	Dec 07 / Jun 09
Automotive Tech Expansion	4,000,000	3,800,000			Jan 08 / Dec 08
Music Hall	7,000,000			Project cancelled; budget moved to science building	N/A
Adaptive Remodel	2,000,000			Scope and budget combined with science building	Dec 07 / Jun 09
Library / Classroom Addition	7,900,000			\$1,724,250 moved to science building, remainder combined with CE, will move forward as one building	Oct 08 / Oct 09
Workforce & Continuing Ed Building	8,200,000	11,846,500		\$1,724,250 moved to science building, remainder combined with library addition, will move forward as one building	Oct 08 / Oct 09
Total	60,606,840	60,606,840	5,344,677		

August 2006

	Cedar Valley			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Encumbered \$		
Campus		2,585,342	2,427,471 Program Manager fee		
Mechanical Infrastructure	4,306,840	4,091,498			Jan 08 / Aug 08
Science Building	30,600,000	29,070,000	1,895,346 Architect fee		Nov 07 / Feb 09
Industrial Tech	6,600,000	6,270,000			Dec 08 / Feb 10
Performing Arts	10,200,000	9,690,000			Mar 09 / Mar 10
Total	51,706,840	51,706,840	4,322,817		

Managed by Facilities Management

	Cedar Valley			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Encumbered \$		
Expanded Athletic Fields and Facility	1,800,000	1,800,000			
Total	1,800,000	1,800,000			

August 2006

	Eastfield			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Encumbered \$		
Campus		3,085,342	2,896,939 Program Manager fee		
South Campus	10,200,000	9,690,000	726,590 Architect fee		Sept 07 / Nov 08
North Campus	10,200,000	9,690,000	729,575 Architect fee		May 07 / Jul 08
Expanded Parking	1,500,000	1,425,000			Feb 08 / Aug 08
Mechanical Infrastructure	2,306,840	2,191,498			Jan 08 / Apr 08
General Classroom	17,400,000	16,530,000	1,051,100 Architect fee		Nov 07 / Feb 09
Fine Arts Building	8,400,000	7,980,000			Oct 08 / Dec 09
Adaptive Remodel	4,600,000	4,370,000			Feb 09 / Dec 09
Workforce Building	7,100,000	6,745,000			May 08 / July 09
Total	61,706,840	61,706,840	3,948,039		

August 2006

	EI Centro			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Encumbered \$		
Campus		802,034	753,057 Program Manager fee		
West Campus of EI Centro	10,200,000	9,690,000			Apr 07 / Aug 08
* Adaptive Remodel	3,850,000				N/A
** Mechanical Infrastructure	1,990,680				N/A
Total	16,040,680	10,492,034	753,057		

Managed by Facilities Management

	EI Centro			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Encumbered \$		
Allied Health and Nursing	16,100,000	25,498,646			
* Adaptive Remodel	3,850,000				
Paramount Building/Land Acquisition	11,000,000	11,000,000			
Total	31,950,000	36,498,646			

* Funding transferred to EI Centro nursing and allied health project (PM fee retained).
(This amount was originally 7,700,000 with half initially transferred to nursing and allied health 06/05.)

** Funding transferred to EI Centro Nursing & Allied Health project (PM fee retained).

	Mountain View			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Encumbered \$		
Campus		2,594,564	2,436,130 Program Manager fee		
Mechanical Infrastructure	4,491,280	4,266,716			Nov 07 / May 08
Science Building	15,300,000	14,535,000			Jan 08 / Jun 09
Performing Arts	5,700,000	5,415,000			May 08 / Sep 08
Adaptive Remodel	2,300,000	2,185,000		Scope and schedule dependent on completion of students center and extent of spaces being vacated	Mar 09 / Sep 09
Economic and Workforce	7,600,000	7,220,000			May 08 / Jul 09
Student Center	16,500,000	15,675,000	1,038,090 Architect fee		Nov 07 / Mar 09
Total	51,891,280	51,891,280	3,474,220		

Managed by Facilities Management

	Mountain View			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Encumbered \$		
Athletic and Community Recreation Complex	5,300,000	5,300,000			
Total	5,300,000	5,300,000			

August 2006

	North Lake			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Encumbered \$		
Campus		2,789,534	2,619,193 Program Manager fee		
South Campus	10,200,000	9,690,000			Sept 07 / Nov 08
North Campus	10,200,000	9,690,000	707,131 Architect fee		May 07 / Jul 08
Expanded Parking	1,500,000	1,425,000			Oct 08 / May 09
Mechanical Infrastructure	1,990,680	1,891,146			Jun 07 / Aug 08
Science Building	6,800,000	11,875,000	724,913 Architect fee	\$5,700,000 reprogrammed from fine arts	Nov 07 / Jul 09
Fine Arts	12,500,000	6,460,000		\$5,700,000 moved to science and medical professions	May 08 / Aug 09
General Classroom	6,500,000	6,175,000			Dec 07 / Dec 08
Adaptive Remodel	4,100,000	3,895,000			Jun 07 / Jan 10
Structural Repairs	2,000,000	1,900,000			Feb 07 / Oct 07
Total	55,790,680	55,790,680	3,344,106		

August 2006

	Richland			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Encumbered \$		
Campus	-	2,800,342	2,629,340 Program Manager fee		
Expanded Parking	3,800,000			Scope and budget combined with science building	
Mechanical Infrastructure	2,306,840			Scope and budget combined with science building	
Science Building	31,600,000	49,881,498	3,250,000 Architect fee	Budget adjusted to reflect programmed size and current estimated cost	Dec 07 / Jun 09
Fine Arts Addition	10,000,000	475,000		Project scope significantly reduced. Budget moved to science building	Aug 08 / Sept 09
Guadalupe Hall	2,200,000	950,000		\$1,140,000 moved to science building	Aug 08 / Sept 09
Library Expansion	4,100,000			Cancelled; budget moved to science building	
Student Food Service	2,000,000	1,900,000			Aug 08 / Sept 09
Total	56,006,840	56,006,840	5,879,340		

August 2006

	701 Elm Relocation			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Encumbered \$		
Campus		510,000	478,858 Program Manager fee		
Expansion	10,200,000	9,690,000			
Total	10,200,000	10,200,000	478,858		

Project Development

There is also \$15,000,000 designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.

Property Acquisition						
\$33,000,000 Designated in Revised Program						
Location	Actual		Projected Additional		Total	
	Expenditures	Acres	Expenditures	Acres	Expenditures	Acres
Coppell	\$9,049,747	37.04			\$9,049,747	37.04
Garland	\$2,579,051	20.50	\$1,130,000	4.38	\$3,709,051	24.88
Pleasant Grove	\$2,471,300	10.50			\$2,471,300	10.50
South Irving	\$111,384		\$4,200,000	15.62	\$4,311,384	15.62
West Dallas	\$114,332		\$3,900,000	7.29	\$4,014,332	7.29
Corinth/Lamar	\$1,566,173	2.22	\$1,683,827	2.34	\$3,250,000	2.34
Total	\$15,891,987	70.26	\$10,913,827	29.63	\$26,805,814	97.67

INFORMATIVE REPORT NO. 35

Firms and Persons Considered for Awards

Firms and persons considered for awards, including those recommended for awards, that appear in this agenda are listed below.

3i/J.E. Dunn of Texas, Inc.
AACA A/C & Heating Supplies
Accento-The Language Company
Accu-Tech Corporation
Ad-Mail (Shelly Ely)
Admiral Communications/AV
Admobile Dallas
Advantage Resources Services
African American News & Issues
Air Structures American Technologies, Inc.
Alan Lefebvre
Allen Mondell
Alltex Electronics
Already Gear
Alton Cagle
Alvaro Fernandez
Alyce Caron
American Striping Company
Anderson Chemical Company, Inc.
Andre Smith
Angie Meyer
A Photo Identification
Atlas Medical Supply, Inc.
Austin Anderson – Texcom Television
Authentic Promotions.Com
Azteca Enterprises, Inc.
Bearing Chain & Supply, Inc.
Billboard by the Day
Bill Schwarz
Bill Wilson
Bishop Dunne Catholic School
Blackboard, Inc.
Blair Gresky

Bob Ray Sanders
Brett Lofthus
Brian Berry
Brian K. O'Neal
Brian Shelton
Bruce Deck
Bruce Richardson
Bruce Warner – WPI Productions
Bubba Flint
Burgoon Company
Burns Transcription Service
Calligraphic Arts Design Studio
Candice Laurie
Carly Price
Carrollton Leader
Catarina Wylie
Catherine Holmes
Center for Lifestyle Enhancement
Certified Labs
Chad Smith
Challenge Incentives, Inc.
Charter Builders, Ltd.
Chris Brock
Chris Frazee
Chris Henry
Chuck Murphy – Dream Gift Media
Cinco Media Communications
Cindy Depierri – WPI Productions
City of Garland (Police Department)
Clampitt Paper Company
Clark McFadden
Clay Liford
Clay Marshall
ClearChannel Communications Outdoor
Color ID, LLC.
Constructors & Associates, Inc.
Coppell Gazette
Corporate Express
C.P. Neal
Dallas Business Journal
Dallas Child Magazine
Dallas Chinese News
Dallas Chinese Times

Dallas Examiner
Dallas Family Magazine
Dallas Observer
Dallas Offset, Inc.
Dallas Post Tribune
Dallas Prompter and Captions
Dallas Weekly
Dana Sherman
Dan Caldwell
Daniel Smith, Jr.
Daniel Whiteman
Danna Gann
DataBank IMX, LLC.
Datatel
Dave Tracy
David Franks
David J. Degelia
David Peak
Decker Mechanical
DeSoto Police Department
DESS-KHCK-AM/FM
DFW Printing Company, Inc.
DFW Scanning
Dickie & Associates
D Magazine
Donald Allen
Donatelle Mascari
Donna Park
Douglas Harris
Downtown Business News
Duncanville Independent School District
Eclipse Magazine
Ed's Lawn Equipment
El Extra
El Heraldo News
El Hispano News
Elite News
Elliot Electric Supply
El Sol de Texas
Emilie Aronson
Equipment Depot
Eric Norberg
Eric Whitney

Erin Gooden
Ernie Barker
Escaloni Communications
EVS Supply
Exis Sportswear, Inc.
Fisher Scientific, LLC
Flying Dreams, Inc. (Bert Guthrie)
Four Brothers Ford Tractor Company
Frances Davis
Francisco Cuevas
Frank Fleck, Jr.
Frank Vasquez
Freel Enterprises
Frontrange
F & S Partners Incorporated
Fullstream DVD (Jay Rydman)
Gabino Ad Specialty Company
Garland Journal News
Gary Potts
Ginny Martin
Gleeson Barber
Graybar Electric
Greg Beutel
Groves Electrical Service, Inc.
Hattie Wayne Public Relations
Hispanic Journal
Hobson's College Guides
Hoover Electric, Inc.
ICX New Heights Corporation
ID Wholesaler
Imagination Branding
Imperial Construction, Ltd.
Imprint Resources
Incentive America, Inc.
Industrial Equipment Company
Industrial Strength Productions
Innovative Interfaces, Inc.
Insko Distributing, Inc.
Ira Lipson
James Curtis
Janet Martinez-AKA-Jenny Vilchis
Jason Hammond
Jason Sherman

Jay Lindstrom
Jay Rydman
Jean Compton
Jeff McPherson
Jennifer Deelaney
Jennifer Leesman
Jim Conrad
Jim Starr
Joanne Groshardt
Joe Ing
John Coleman
John Criswell
John England
John Perez
Johnson Scientific, Inc.
Johnstone Supply
Jonathan Bailey Design, LLC
Jonathan Bentley
Joseph P. Evans
Josh Fletcher
Joy Promotions, Inc.
J. Paul Company, Inc.
KBFB-FM
KDAF-TV
KDBN-FM
KDFI-TV
KDFW-TV
KDGE-FM
KDMX-FM
KDXX-FM
KEOM-FM
KERA-FM
KERA-TV
KESN-FM
KFWD-TV
KHKS-FM
KHAVN-FM
KHVI-FM
KJJK-FM
KKDA AM/FM
KLIF-AM
KLLI-FM
KLTY-FM

KLUV-FM
KNON-FM
KOAI-FM
KPLX-FM
KRLD-AM
KRNB-FM
KSCS-FM
KSTR-TV
KTCK-AM
KTCY/KZMP/KKDL-FM
KTVT-TV
KTXA-TV
KUVN-TV
KVIK-FM
KXAS-TV
KXEB-AM
KXTX-TV
KYNG-FM
KZMP-FM
KZPS-FM
Kate Cochran
Kelly Saunders
Kelly Shaffer Angelo
Ken Harrison
Kennedy Electric, Inc.
Kenneth Hawkins/Hawkeye Video Productions
Kevin Spivey
Kimberly Boyce
Kimberly Smith
Kim Dawson Agency
Korean Journal
Korean Times
Lamar Transit
Lance Wells
Landmark Equipment
Larry Allen
Larry Ellis
Larry Nicks
Larry Powell
Laura Bohlcke
Laura Cargile
Laura Santamaria
Lee Baker

Lee Langum Photography
Les Kerr Creative
Letecia Magana
Linda Dippel
Lisa Peterson
Lisa Silguero
LoneStar Screening
Longhorn, Inc.
Lora Beeson
Luber Brothers, Inc.
Luis Estrada
Luke Hawkins
MacMannes, Inc.
Maloney Strategic Marketing Services
M.A.N.S. Distributors, Inc.
Mapformation
Marcia Henke
Margaret E. Dyer
Margaret Matus
Marion Media
Mark Angelo
Mark Mobley
Marla Fields
M. Arthur Gensler Jr. & Associates, Inc.
Martin Jaime Photography
Mary Julene Dunn
MasonBaronet
Mastercraft Printed Products & Services
Master Supply Source
Mesquite News
Metzger Awards
Mica Ringo
Michael Bourne
Michael Coleman
Michael Kleis
Michael Losurdo, Jr.
Michael Penn Smith
Michelle Metzinger
Midway Press, Ltd.
Mike Lyle
Mike Salter
Mitch Lobrovich
Monica Pilkey

MON-The Gazette
Moses Olmos Photography
M. Robins
National CineMedia
NetVersant
Nick Ballarini
Nicolas Pizana
Novell
Oak Cliff Tribune
Office Depot, Inc.
Olmsted-Kirk Paper Company
One Source Industries, Inc.
Onsite Health Diagnostics
Palmworks Studio
Pam Cavitt
Pamela Kettle
Paperwise
Park Cities News
Pat Blackard (Austin local)
Pat Hawks
Patrick Pearson & Associates, Inc.
Paul Gore
Paul Hewson
Paul Thomas
Payton Group
Peggy Fleming
Performa A-Z Specialties
Perspectiva
Pete Henning
Peterson & Company
Pollock Paper Distributors
Polly Bohmfalk
Premier Transcription Service
Professional Turf Products
Proterra Concepts
PWR Solutions, Inc.
Quality Custom Products
Raiz Public Relations
Ralph Meyers
Randy Tallman
Redan Bilingual Media
Red Mountain Entertainment (Stephen Dyer)
Regency Lighting

Rhonda Richards-Cohen
Richardson Ready Electric, Inc.
Richardson Saw & Lawnmower
Rightnow
Robert Batson
Robert Forrer
Rolo Photography
Ron Nance
RT & Associates
Russell Blair
Ryan Caruthers
Sandy Bromley-Mayo (Sandy B.)
Sargent-Welch/VWR
Satterfield & Pontikes Construction, Inc.
Scan Data Imaging
Scott Hadden
Scott Keith Photography
Scott Visser
Sean Whitley
Sederrick Raphiel
Senior Life Magazine
Senior News-Dallas
Sharon Jones-Scaife
Shawn Fernandez
Shelly Ely
Sher De La Rosa
Shirley Thompson
Simba Industries
Skeeter Hagler Photography
Slingshot
Sloane Schoeneberg
Sound One (Merrill Frazee)
Staples, Inc.
Star Kulp
Stephen Cabrero
Stephen Dyer (Red Mountain Ent.)
Steve Hines
St. Hilaire Design
Stripe-A-Zone
Superior Graphics Group
Susan B. Aycock
Susan Malone Creative
Susan Wood

Ted Candler
Teresa Ramsey
Terri McCormack
Texas Monthly
The Art Squad
The Clutts Agency
The Communications Department, Inc.
The Crew Connection
The Reynolds Company
The Richey Company
The Today Papers (Cedar Hill, DeSoto, Duncanville and Lancaster)
The Transit Network
Those 3 Reps
Tim Cissell
Tim McGarity
Tim Miller
Tom Pribyl
Torrez Paper Company
Unisource Maintenance Supply
United Mechanical
Van Smalley
Verve Communications Group
Viacom Outdoor
Vicki Cason Wolf
Vietnam Weekly News
VISTA Satellite Communications, Inc.
Voss Lighting
VWR International
Walker A/C and Heating
Warren Edwards
WBAP-AM
Wendi Bates
Westar Satellite Services, LP
Western Paper Company
WE-Women's Enterprise
WFAA-TV
White Rocker News
William Bragg
William Roberson
Word Works (Nancy Ward)
Worldwide Satellite Communications, Inc.
WRR-FM
W.W. Grainger

WylieCat Communications (Catarina Wylie)
Xavier Chavez
Yvonne Trammell
Zimmerer Kubota Equipment, Inc.

I. Board Date: 09/05/2006

II. Agenda Item Title: Firms and Persons Considered for Awards

III. Background:

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm for current versions of each form. The forms must be submitted to DCCCD records administrator, Interim Vice Chancellor Christa Slejko.

IV. Analysis:

This report contains the names of all parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752