

**MEETING OF THE BOARD OF TRUSTEES
DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL**

R.L. Thornton, Jr. Administration Building

701 Elm Street

Board Room (4th floor)

Dallas, TX 75202

Tuesday, October 3, 2006

4:00 p.m.

AGENDA

- I. Certification of Posting of Notice of the Meeting
- II. Special Presentation: *Putting It Together – El Centro/BJP*
- III. Citizens Desiring to Address the Board Regarding Agenda Items
- IV. Consideration of Bids
- V. Consent Agenda: If a trustee requests an item to be removed from the consent agenda, it will be considered at this time.

Minutes

1. Approval of Minutes of the Work Session Board Meeting, September 5, 2006
2. Approval of Minutes of the Regular Board Meeting, September 5, 2006
3. Approval of Minutes of the Special Board Meeting, September 26, 2006

Policy Reports

4. Acceptance of Gifts
5. Approval of Revisions to Various Board Policies
6. Approval of Revision to Policy FBB (LOCAL) Regarding Semester Tuition
7. Approval of Resolution Relating to Investment Policy
8. Approval of Revision to Policy BCG (LOCAL) Regarding Board Evaluation

Curriculum Report

9. Approval of Academic Calendar for 2007-2008

Buildings and Grounds Reports

10. Approval of Amendment to Agreement with Charles F. McAfee Architects and Randall Scott Architects (in association)
11. Approval of Agreement with Dimension Architects (Brookhaven)

College)

12. Approval of Agreement with Dimension Architects (North Lake College)

Financial Reports

13. Approval of Expenditures for August 2006
14. Presentation of Budget Report for August 2006
15. Approval of Broker-Dealers
16. Approval of District Corporate Resolution Relating to Check Signatures
17. Approval of District Corporate Resolution Relating to Depository and Check Signatures
18. Approval of Agreement with Source, Inc.
19. Approval of Interlocal Agreement with City of Mesquite
20. Approval of Interlocal Agreement with Mesquite Independent School District
21. Approval of Agreement with Grand Prairie Independent School District
22. Approval of Interlocal Agreement with Dallas County Personnel/Civil Service

VII. Individual Items

23. Reclassification of Instructors
24. Consideration of Resignations and Phased Faculty Retirement
25. Approval of Warrants of Appointment for Security Personnel
26. Employment of Contractual Personnel

VIII. Informative Reports

27. Notice of Grant Awards
28. Receipt of Business and Corporate Contracts by the DCCC District
29. Presentation of 4th Quarter Investment Transactions
30. Monthly Award and Change Order Summary
31. Progress Report on Construction Projects
32. Bond Program Report on Projects
33. Firms and Persons Considered for Awards

IX. Questions/Comments from the Board and Chancellor

X. Citizens Desiring to Appear Before the Board

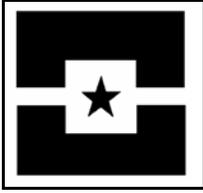
- XI. Executive Session: The Board may conduct an executive session as authorized under §551.074 of the Texas Government Code to deliberate on

personnel matters, including any prospective employee who is noted in Employment of Contractual Personnel.

As provided by §551.072 of the Texas Government Code, the Board of Trustees may conduct an executive session to deliberate regarding real property since open deliberation would have a detrimental effect upon negotiations with a third person.

The Board may conduct an executive session under §551.071 of the Texas Government Code to seek the advice of its attorney and/or on a matter in which the duty of the attorneys under the Rules of Professional Conduct clearly conflict with the Open Meetings Act. The Board may seek or receive its attorney's advice on other legal matters during this executive session.

XII. Adjournment of Regular Meeting



MEMORANDUM

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

Purchasing Department

Telephone (972) 860-4004

TO: Christa Slejko
Interim Vice Chancellor of Business Affairs

DATE: September 14, 2006

FROM: Philip Todd

SUBJECT: Consideration of Bids
Board Meeting of October 3, 2006

The consideration of bids agenda includes five recommendations. The recommendations include one facilities related project, three price agreements and one recommendation for the approval of contracting method for the bond program construction projects.

In the opinion of the evaluators, the companies recommended to receive awards are competent and qualified to provide the specified goods or services.

I am not aware of anyone planning to contest any of the recommendations.

The monthly M/WBE participation reports for consideration of bids and professional services pools are attached.

CONSIDERATION OF BIDS

Bid No.	Title and Vendor(s)	Location	Amount
11107	Signage Replacement Campus-wide Allen Graphics, Inc.	NLC	\$133,750
11154	Automatic Door Repair Service Automatics, Inc. Automatic Access Doors, Inc. DFW Automatic Doors, Inc. Door Control Services Precision Door Service Southern Automation	D-W	(5-year estimate) \$300,000
11155	Automotive Paint & Supplies Ellis Color Supply, Inc. English Color and Supply Finishmaster, Inc. Metro Color and Supply	EFC	(5-year estimate) \$150,000
11158	Taxpayer Relief Act-Form 1098T Processing ACS- Automated Computer Systems	D-W	(5-year estimate) \$760,000
---	Approval for Contracting Method for Bond Program Construction Projects		

RESOURCE: Philip Todd
Director of Purchasing
(972) 860-4004

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11107
SIGNAGE REPLACEMENT CAMPUS-WIDE
NORTH LAKE COLLEGE

RESPONSE: Of seven general contractors who attended the mandatory prebid meeting, four bids were received.

COMPARISON OF BIDS:

Allen Graphics, Inc.	\$133,750.00
Serigraphics Sign Systems, Inc.	\$197,121.50
Architectural Graphics, Inc.	\$213,489.00
Identity Management Consultant, LLC	\$261,925.00

RECOMMENDATION FOR AWARD:

ALLEN GRAPHICS, INC.	\$133,750
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LOW BID

COMMENTS: This recommendation is for the replacement of all interior signage in all buildings, plus 16 exterior signs located across the campus.

A ten percent (10%) contingency fund based on the awarded amount is recommended for unforeseen changes to this project. It is further recommended that the vice chancellor of business affairs be authorized to approve change order(s) in an amount not to exceed the contingency fund.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: This award is for NLC project #1 in *Progress Report on Construction Projects* (informative reports section of this agenda). Funds are budgeted in renovation construction account #27203 in division #92-07-964721.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11154
AUTOMATIC DOOR REPAIR SERVICE
PRICE AGREEMENT, DISTRICT-WIDE
OCTOBER 4, 2006 THROUGH AUGUST 31, 2011

RESPONSE: Requests for bids were sent to 23 companies, and six bids were received.

RECOMMENDATION FOR AWARD:

AUTOMATICS, INC.	(5-year estimate)
AUTOMATIC ACCESS DOORS, INC.	\$300,000
DFW AUTOMATIC DOORS, INC.	
DOOR CONTROL SERVICES	
PRECISION DOOR SERVICE	
SOUTHERN AUTOMATION	

BEST BIDS

COMMENTS: This price agreement is for automatic door repair services as needed. Bidders quoted repair parts ranging from net to 20% discount off list pricing, with routine hourly labor charges varying from \$25 to \$65. All bidders are recommended for award to provide the campuses with maximum flexibility regarding the awardees' availability as well as the specific product brands serviced.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in repairs-buildings account #23641 in various campus divisions.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – BID NO. 11155
AUTOMOTIVE PAINT AND SUPPLIES
PRICE AGREEMENT, EASTFIELD COLLEGE
OCTOBER 4, 2006 THROUGH AUGUST 31, 2011

RESPONSE: Requests for bids were sent to nine companies, and four bids were received.

RECOMMENDATION FOR AWARD:

ELLIS COLOR SUPPLY, INC.	(5-year estimate)
ENGLISH COLOR AND SUPPLY	\$150,000
FINISHMASTER, INC.	
METRO COLOR AND SUPPLY	

BEST BIDS

COMMENTS: This price agreement is for automotive paint and associated supplies used in the Automotive Technology Division's auto body repair classes. Bidders quoted discounts off list prices ranging from net to 36%. All bidders are recommended for award to provide the campus with maximum flexibility regarding product availability as well as the specific brands offered.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in classroom supplies account #24101 in division #11-04-505520.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION FOR AWARD – RFP NO. 11158
TAXPAYER RELIEF ACT-FORM 1098T PROCESSING
PRICE AGREEMENT, DISTRICT-WIDE
OCTOBER 4, 2006 THROUGH AUGUST 31, 2011

RESPONSE: Request for proposals were sent to five companies, and one proposal was received.

RECOMMENDATION FOR AWARD:

ACS-AUTOMATED COMPUTER SYSTEMS	(5-year estimate) \$760,000
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BEST PROPOSAL

COMMENTS: This price agreement is to satisfy the federal requirement that each student is to be notified annually of their payments to the District which may be deductible on that student's federal income tax return. The awardee will process student demographic and enrollment data, print and mail 1098-T forms to all students, answer subsequent student and taxpayer questions via a toll-free number and website, correct and reprint forms as needed, submit the data to the IRS and provide the District with an archival file.

Rebidding is not expected to yield an improved level of bidder response due to the volume of records to be processed and the highly specialized nature of the required services.

Administration further recommends the director of purchasing be authorized to execute contracts for this project.

FUNDING: Funds are budgeted in other contracted services account #22321 in division #11-11-102143.

TO: The Board of Trustees

FROM: Administrative Purchasing Committee

SUBJECT: RECOMMENDATION TO APPROVE CONTRACTING METHOD
FOR BOND PROGRAM CONSTRUCTION PROJECTS

BACKGROUND:

Section 44.036 of the Texas Education Code requires the board of trustees to determine, prior to advertising, which method of contracting is to be used for construction services. Board policy CM (LOCAL) presently authorizes use of competitive bidding and job order contracts but requires Board approval for use of other methods.

RECOMMENDATION:

Administration recommends that the Board of Trustees authorize use of the design-build method for contracting for certain new construction projects, including mechanical infrastructure improvements.

AWARD OF CONTRACTS:

Recommendations for the award of design-build contracts will be submitted to the Board of Trustees for approval.

**Summary of Recommendations for Awards
With Minority and Woman Owned Businesses**

Recommendations for Awards in the Consideration of Bids Section of This Agenda

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	1	100	133,750	100
Total	1	100	133,750	100

Bidders and Proposers from Which Recommendations for Awards
in the Consideration of Bids Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	4	100
Total	4	100

Recommendations for Awards in the Consideration of Bids Sections
September 5, 2006 – October 3, 2006

	# awards	% awards	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	3	100	10,712,412	100
Total	3	100	10,712,412	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, price agreements, publicly traded companies, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized awards. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

**Summary of Recommendations for Professional Services Pools
With Minority and Woman Owned Businesses**

Recommendations for Professional Service Pools
in the Consideration of Bids Section of This and Previous Agendas

	This Agenda		Sept. 5, 2006 – Oct. 3, 2006	
	# entities	% entities	# entities	% entities
MBE	8	5	8	5
WBE	49	29	49	29
Not classified	114	66	114	66
Total	171	100	171	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, civic and other organizations not logically classified as minority or woman owned businesses. Classification of an individual or company as minority or women owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

CONSENT AGENDA NO. 1

Approval of Minutes of the Work Session Board Meeting, September 5, 2006

It is recommended that the Board approve the minutes of the September 5, 2006 Board of Trustees Work Session Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES MEETING
WORK SESSION MINUTES
SEPTEMBER 5, 2006**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair), Mr. JL Sonny Williams

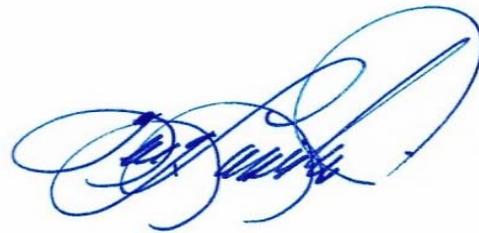
Absent: none

Staff: Dr. Wright Lassiter, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Christa Slejko, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the Work Session meeting at 2:08 p.m. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE
SEPTEMBER 5, 2006
DCCCD BOARD OF TRUSTEES**

I, Wright L. Lassiter Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1st day of September, 2006 in a place convenient to the public in the R. L. Thornton Jr. Building, and a copy of this notice was provided on the 1st day of September, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Diversity Business Program (update): Interim Vice Chancellor of Business Affairs Christa Slejko, Associate Vice Chancellor of Facilities Management/District Architect Clyde Porter, Executive Director of the Bond Program Management Team Steve Park, and District Director of Business Diversity Programs John Lopez presented information about recent changes to procedures for selecting architects.

Texas Association of School Boards (TASB) Policy Changes (preview): Legal Counsel Robert Young reviewed proposed policy changes that will appear as an action item on the agenda of the Board's regular meeting on October 3, 2006.

Report on Richland Collegiate High School: Richland College Executive Vice President for Community and Economic Development Kay Eggleston reported the high school has enrolled 175 students.

Questions/Comments from the Board and Chancellor: Trustees discussed a range of topics leading to the following action items:

1. Chancellor Lassiter will include notices of changes to employment policies in the weekend memo to employees.
2. On September 8, Chancellor Lassiter will send trustees a draft agenda for the Board retreat on September 26 that includes discussion about the trustees' priorities on recruitment, retention and diversity, and, enrollment including aspects of continuing education, dual credit and distance learning.
3. Chancellor Lassiter will respond to trustees' questions about staffing levels, cultivating relationships with superintendents and board members for K-12 school districts, impact of advertising, changes in size of physical plants compared to changes in enrollments, and expenditures per student.

Executive Session: The Board met in Executive Session from 3:25 PM until 4:00 PM.

Adjournment

The meeting was adjourned at 4:04 p.m.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", written in a cursive style.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 2

Approval of Minutes of the Regular Board Meeting, September 5, 2006

It is recommended that the Board approve the minutes of the September 5, 2006 Board of Trustees Regular Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES REGULAR MEETING
MINUTES
SEPTEMBER 5, 2006**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair), Mr. JL Sonny Williams

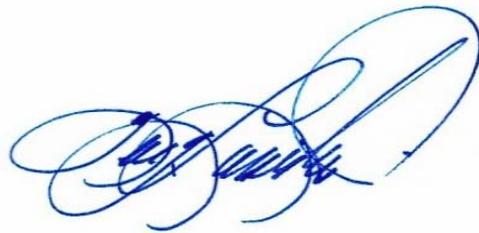
Absent: none

Staff: Dr. Wright Lassiter, Mr. Denys Blell, Dr. Andrew Jones, Mr. Justin Lonon, Mrs. Christa Slejko, Mrs. Kathryn Tucker, and Mr. Robert Young

Board Chair Mr. Jerry Prater convened the meeting at 4:06 PM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE
SEPTEMBER 5, 2006
DCCCD BOARD OF TRUSTEES**

I, Wright L. Lassiter Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 1st day of September, 2006 in a place convenient to the public in the R. L. Thornton Jr. Building, and a copy of this notice was provided on the 1st day of September, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Public Hearing on Budget 2006-07

There were no citizens to address the Board. Chairman Prater adjourned the public hearing at 4:08 PM.

Special Presentation

Dr. Carol Brown, president of Eastfield College, presented *Building Our Future: Pathways to Success*.

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens to address the Board.

Consideration of Bids

Trustee Compton moved that the Board approve the recommendations. Trustee Boyle seconded the motion. Motion passed unanimously. (See September 5, 2006, Board Meeting, Consideration of Bids, which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Consent Agenda

Trustee Flores moved that the Board approve the recommendations. Trustee Ferguson seconded the motion. Motion passed unanimously. (See September 5, 2006, Board Meeting, Agenda Items #1-#20 which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Individual Items

Trustee Compton moved that the Board approve agenda item #21. Trustee Metzger seconded the motion. Motion passed unanimously. (See September 5, 2006, Board Meeting, Agenda Item #21 which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Trustee Boyle moved that the Board approve agenda item #22. Trustee Flores seconded the motion. Motion passed unanimously. Legal Counsel Robert Young will provide information about statutory requirements for advertising and adopting tax rates. (See September 5, 2006, Board Meeting, Agenda Item #22 which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Trustee Flores moved that the Board approve agenda item #23. Trustee Compton seconded the motion. Motion passed unanimously. (See September 5, 2006, Board Meeting, Agenda Item #23 which is made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Trustee Compton moved that the Board approve agenda items #24-#29. Trustee Boyle seconded the motion. Concerning agenda item #26, Reclassification of Administrators, Trustee Flores commented that there was not much diversity among those recommended for upgrades. Motion passed unanimously. (See September 5, 2006, Board Meeting, Agenda Items #24-#29 which are made a part of and incorporated into the approved minutes as though fully set out in the minutes.)

Informative Reports

Dr. Wright Lassiter reviewed the monthly informative reports, agenda items #30-#35, with the Board. (The next *Bond Program Report on Projects* will include estimated start and finish dates for all projects.)

Questions/Comments from the Board and Chancellor

Trustees discussed the requirement for convening now as both board of DCCCD and board of Richland Collegiate High School, suggested that future work sessions begin at 3:00 PM rather than 2:00 PM, asked Chancellor Lassiter to write a letter to the Coordinating Board concerning scheduling of the November conference on the same day as a regular meeting of the Board and to obtain dates for the Texas Association of Community College Trustees meeting in October. Chancellor Lassiter noted that Vice Chancellor of Educational Affairs Andrew Jones will represent DCCCD at the Coordinating Board conference November 6-7, 2006.

Citizens Desiring to Appear Before the Board

There were no citizens to appear before the Board.

Executive Session

There were no discussions for Executive Session.

Adjournment

Chairman Prater adjourned the meeting at 5:15 PM.

Approved:

A handwritten signature in blue ink, appearing to read "Wright L. Lassiter Jr.", written in a cursive style.

Wright L. Lassiter Jr., Secretary

CONSENT AGENDA NO. 3

Approval of Minutes of the Special Board Meeting, September 26, 2006

It is recommended that the Board approve the minutes of the September 26, 2006 Board of Trustees Special Meeting.

**DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES MEETING
SPECIAL MEETING MINUTES
SEPTEMBER 26, 2006**

Attendees: Mrs. Kitty Boyle, Ms. Charletta Compton, Mr. Bob Ferguson, Ms. Diana Flores, Mrs. Martha Sanchez Metzger, Mr. Jerry Prater (Board Chair), Mr. JL Sonny Williams

Absent: none

Staff: Dr. Wright Lassiter

Chairman Prater convened the meeting at 9:05 AM. Dr. Wright Lassiter certified to the posting of the meeting notice.

**CERTIFICATION OF POSTING OF NOTICE
SEPTEMBER 26, 2006
DCCCD BOARD OF TRUSTEES**

I, Wright L. Lassiter Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 22nd day of September, 2006 in a place convenient to the public in the R. L. Thornton Jr. Building, and a copy of this notice was provided on the 22nd day of September, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter Jr., Secretary

Citizens Desiring to Address the Board Regarding Agenda Items

There were no citizens to address the Board.

Report from the Chancellor on the State of the District, Proposed Plan of Operations, and Timetable

The Chancellor presented a detailed verbal report to the Board on the state of the District, the proposed plan of operations and timetable. After discussion, the Board asked Chancellor Lassiter to develop a four or five point list of priorities based on his presentation.

Review of the Work of the Chancellor with the Trustees

The Board and chancellor discussed frequency and length of meetings, professional development for trustees, using a self-assessment questionnaire as part of an annual evaluation, and related topics for planning their work together.

Questions and Comments from the Board and Chancellor

None.

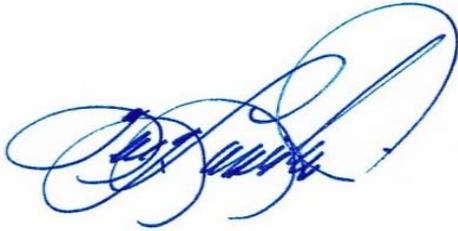
Citizens Desiring to Appear Before the Board

There were no citizens to address the Board.

Adjournment

Chairman Prater adjourned the meeting at 2:27 PM.

Approved:

A handwritten signature in blue ink, appearing to be 'Wright L. Lassiter Jr.', written in a cursive style.

Wright L. Lassiter Jr., Secretary

POLICY REPORT NO. 4

Acceptance of Gifts

The following gifts have been offered to the DCCC District as indicated below. It is recommended that the gifts be accepted under the donors' conditions and that appropriate acknowledgment be sent to the donors.

1. Through the Development Office (equipment):
 - a. *none*

2. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), actual expenditures on behalf of the DCCCD:
 - a. Grant from the Chancellor's Fund in support of the Retirement Reception for Pattie Powell, in the amount of \$1,350.
 - b. Grant from the Ellison Miles Geotechnology Institute Fund in support of the Ellison Miles Geotechnology Institute operational costs, in the amount of \$40,000.
 - c. Grant from the Ellison Miles Geotechnology Institute Quasi-Endowment Fund in support of the Ellison Miles Geotechnology Institute operational costs, in the amount of \$64,000.
 - d. Grant from the Championship Ring Fund in support of the purchase of championship rings for the Eastfield College Baseball Team, in the amount of \$6,217.
 - e. Grant from the Mountain View College Employee Development Fund in support of staff development, in the amount of \$590.
 - f. Grant from the Richland College Financial Aid Fair Fund in support of the 2006 Richland College Financial Aid Fair, in the amount of \$1,613.
 - g. Grant from the Ellison Miles Geotechnology Outreach Fund in support of training sessions conducted at the Ellison Miles Geotechnology Institute, in the amount of \$1,000.

- h. Grant from the Achieving the Dream Fund in support of Achieving the Dream Program at Brookhaven College, in the amount of \$107,330.
3. From the Dallas County Community College District Foundation, Inc. (DCCCD Foundation), gifts that will be expended in the future:
- a. Anonymous grant in support of the Helen Monfrey Memorial Scholarship, in the amount of \$1,009.
 - b. Grant from BKM Total Office of Texas, L.P. in support of the Dr. Wright Lassiter, Jr./BKM Manufactures Scholarship, in the amount of \$2,200.
 - c. Grant from various donors in support of the Rising Star Program, in the amount of \$7,000.
 - d. Grant from various donors in support of the Linda Jean Long Endowment, in the amount of \$4,000.
 - e. Grant from various donors in support of the Cedar Valley College Leadership Program Scholarship, in the amount of \$2,648.
 - f. Grant from Friedkin Business Services in support of the Gulf State Toyota Scholarship, in the amount of \$2,000.
 - g. Grant from the Greater Dallas Crime Commission in support of the Better Kids Better Dallas Law Enforcement Explorers Scholarship, in the amount of \$3,000.
 - h. Grant from the Greater Texas Foundation in support of the Brookhaven College Head Start Parent's Resource Scholarship, in the amount of \$25,000.
 - i. Grant from Jerry C. Jones in support of the Jerry Jones Music Scholarship, in the amount of \$2,526.
 - j. Grant from Key Bank National Association in support of the Bridgestone Firestone Automotive Technology Scholarship, in the amount of \$10,000.

- k. Grant from the Meeting Professionals International Foundation in support of the MPI DFW Travel, Exposition and Meeting Management Scholarship, in the amount of \$648.
- l. Grant from the Meeting Professionals International DFW Chapter in support of the MPI DFW Travel, Exposition and Meeting Management Scholarship, in the amount of \$2,500.
- m. Grant from the Miles Foundation in support of the Ellison Miles Geotechnology Institute Fund, in the amount of \$2,000.
- n. Grant from the Society of Petroleum Engineers in support of the Ellison Miles Geotechnology Institute Outreach Fund, in the amount of \$1,000.
- o. Grant from Texas Instruments in support of the CADENCE license renewal, in the amount of \$6,000.
- p. Grant from United Way of Metropolitan Dallas, Inc. in support of the State Employee Charitable Campaign, in the amount of \$42,031.
- q. Grant from Wachovia Bank in support of the Mountain View College Transfer Fair, in the amount of \$2,000.
- r. Grant from Marilyn S. Ward in support of the Jay T. Ward Memorial Endowment, in the amount of \$2,500.

TOTAL AMOUNT IN THIS REPORT: \$340,162

POLICY REPORT NO. 5

Approval of Revisions to Various Board Policies.

It is recommended that the Board of Trustees amend various Board Policies as indicated below, only as follows:

“BDB (LOCAL) BOARD MEETINGS:
PUBLIC PARTICIPATION

EXHAUSTION OF ADMINISTRATIVE REMEDIES COMPLAINTS AND CONCERNS

Complaints and concerns for which other resolution channels are provided shall be directed through those channels:

1. Employee complaints - DGBA
 - ~~Sexual harassment: DHA~~
 - ~~Termination of employment—DM series~~
2. Student complaints - FLD
 - ~~Sexual harassment: FLDA~~
 - ~~Student discipline and penalties—FMA~~
 - ~~Student organizations—FKC~~
3. Public complaints – Refer to Chancellor or College President, as appropriate.

DISRUPTION

The Board shall not tolerate disruption of the meeting by members of the audience. If, after at least one warning from the Board Chairperson, any person continues to disrupt the meeting by his or her words or actions, the Board Chairperson may request assistance from law enforcement officials to have the person removed from the meeting.

CB (LOCAL) DEPOSITORY OF FUNDS

ALLOWABLE COLLATERAL

Eligible securities for collateralization of deposits are those defined as “eligible securities” by the Public Funds Collateral Act.

MONITORING COLLATERAL ADEQUACY

The College District shall require monthly reports with market values of pledged securities from all financial institutions with which the College District has collateralized deposits. The investment officers shall monitor adequacy of collateralization levels to verify market values and total collateral positions.

RELEASE OF PLEDGED SECURITIES

The investment officer or designee must approve in writing the release or substitution of any securities pledged to the College District that are being held by any organization.

CDE (LOCAL) ACCOUNTING:

FINANCIAL ETHICS

All Trustees, employees, vendors, contractors, consultants, volunteers, and any other parties who are involved in the College District's financial transactions shall act with integrity and diligence in duties involving the College District's fiscal resources.

Note: See the following policies and/or administrative regulations regarding conflicts of interest, ethics, and financial oversight:

- Code of ethics:
for Board members–BBF
for employees-DH
- Financial conflicts of interest:
for public officials-BBFA
for all employees-DBD
- Systems for monitoring the College District's investment program: CAK
- Budget planning and evaluation: CC
- Compliance with accounting regulations: CDC
- Criminal history record information for employees: DC
- Disciplinary action for fraud by employees: DDC and DM series

FRAUD AND FINANCIAL IMPROPRIETY

The College District prohibits fraud and financial impropriety, as defined below, in the actions of its trustees, employees, vendors, contractors, consultants, volunteers, and others seeking or maintaining a business relationship with the College District.

DEFINITION

Fraud and financial impropriety shall include but not be limited to:

1. Forgery or unauthorized alteration of any document or account belonging to the College District.
2. Forgery or unauthorized alteration of a check, bank draft, or any other financial document.
3. Misappropriation of funds, securities, supplies, or other College District assets, including employee time.
4. Impropriety in the handling of money or reporting of College District financial transactions.
5. Profiteering as a result of insider knowledge of College District information or activities.

6. Unauthorized disclosure of confidential or proprietary information to outside parties.
7. Unauthorized disclosure of investment activities engaged in or contemplated by the College District.
8. Inappropriately accepting or seeking anything of material value from contractors, vendors, or other persons providing services or materials to the College District, except as otherwise provided.
9. Inappropriately destroying, removing, or using records, furniture, fixtures, or equipment.
10. Failing to provide financial records required by state or local entities.
11. Failure to disclose conflicts of interest as required by policy.
12. Any other dishonest act regarding the finances of the College District.

FINANCIAL CONTROLS AND OVERSIGHT

Each employee who supervises or prepares College District financial reports or transactions shall set an example of honest and ethical behavior and shall actively monitor his or her area of responsibility for fraud and financial impropriety.

FRAUD PREVENTION

The Chancellor or designee shall maintain a system of internal controls to deter and monitor for fraud or financial impropriety in the College District.

REPORTS

Any person who suspects fraud or financial impropriety in the College District shall report the suspicions immediately to any supervisor, the Chancellor or designee, the Board Chairperson, or local law enforcement.

Reports of suspected fraud or financial impropriety shall be treated as confidential to the extent permitted by law. Limited disclosure may be necessary to complete a full investigation or to comply with law. All employees involved in an investigation shall be advised to keep information about the investigation confidential.

PROTECTION FROM RETALIATION

Neither the Board nor any College District employee shall unlawfully retaliate against a person who in good faith reports perceived fraud or financial impropriety. [See DG]

FRAUD INVESTIGATIONS

In coordination with legal counsel and other internal or external departments or agencies, as appropriate, the Chancellor, Board Chairperson, or a designee shall promptly investigate reports of potential fraud or financial impropriety.

RESPONSE

If any investigation substantiates a report of fraud or financial impropriety, the Chancellor or designee shall promptly inform the Board of the report, the investigation, and any responsive action taken or recommended by the administration.

If an employee is found to have committed fraud or financial impropriety, the

Chancellor or designee shall take or recommend appropriate disciplinary action, which may include termination of employment. If a contractor or vendor is found to have committed fraud or financial impropriety, the College District shall take appropriate action, which may include cancellation of the College District's relationship with the contractor or vendor.

When circumstances warrant, the Board, Chancellor, or designee may refer matters to appropriate law enforcement or regulatory authorities. In cases involving monetary loss to the College District, the College District may seek to recover lost or misappropriated funds.

The final disposition of the matter and any decision to file a criminal complaint or to refer the matter to the appropriate law enforcement or regulatory agency for independent investigation shall be made in consultation with legal counsel.

ANALYSIS OF FRAUD

After any investigation substantiates a report of fraud or financial impropriety, the Chancellor or designee shall analyze conditions or factors that may have contributed to the fraudulent or improper activity. The Chancellor or designee shall ensure that appropriate administrative procedures are developed and implemented to prevent future misconduct. These measures shall be presented to the Board for review.

CKF (LOCAL)

INSURANCE AND ANNUITIES MANAGEMENT:

UNEMPLOYMENT INSURANCE

LETTERS OF REASONABLE ASSURANCE

~~The College District shall issue letters of reasonable assurance, as appropriate, to employees without written contracts in positions requiring less than 12 months of service and whose services are anticipated to be needed at the beginning of the following school year. Such assurance shall be provided at the end of the current assignment and shall stipulate that the assurance of employment extends only to the beginning of the following school year, subject to compensation as determined by the Board and assignment as determined by the College President or designee.~~

DDC (LOCAL)

CONTRACT AND AT-WILL EMPLOYMENT:

AT-WILL EMPLOYMENT

Professional support staff employees serving without a contract shall be employed from pay period to pay period.

The Chancellor or designated representatives shall be responsible for hiring professional support staff employees with appropriate skills and qualifications to fill positions with the District.

~~Dismissal of noncontractual employees serving without a contract shall be in accordance with Board policy. [See DMC]~~

DISMISSAL

Professional support staff employees may be dismissed at any time for any reason not prohibited by law or for no reason, as determined by the needs of the College District. Professional support staff employees who are dismissed shall receive pay through the end of the last day worked.

Professional support staff employees who are dismissed must be dismissed in accordance with DDC (Regulation), and this Manual.

RESIGNATION

In order to resign in good standing with the District, a professional support staff employee must give written notice to his or her supervisor and the District personnel office at least 14 days prior to the date of termination. The District may permit a shorter period of notice in cases where extenuating circumstances necessitate such a resignation.

DEA (LOCAL) COMPENSATION AND BENEFITS: SALARIES

FACULTY/SPECIAL PROGRAMS

~~Faculty/special programs recommended for placement on the salary schedule shall be evaluated according to the following guidelines:~~

- ~~1. Entering salaries will normally be at or near the bottom of the appropriate range.~~
- ~~2. Employment at a rate higher than the minimum of the appropriate range will be based on the skills and experience of the special program instructor and shall require the prior approval of the District personnel director.~~

EXEMPT / NONEXEMPT CLASSIFICATION OF POSITIONS

~~The College District director of human resources or designee, within guidelines set out in federal regulations, shall determine the classification of positions or employees as "exempt" or "nonexempt" for purposes of compliance with the Fair Labor Standards Act (FLSA). Generally, administrative, faculty, professional, and supervisory personnel are considered "exempt" under FLSA.~~

EXEMPT

The College District shall pay employees who are exempt from the overtime pay requirements of the Fair Labor Standards Act (FLSA) on a salary basis. The salaries of these employees are intended to cover all hours worked, and the College District shall not make deductions that are prohibited under the FLSA. An employee who believes deductions have been made from his or her salary in violation of this policy should bring the matter to the College District's attention, through the College District's complaint policy [see DGBA]. If improper deductions are confirmed, the College District shall reimburse the employee and take steps to ensure future compliance with the FLSA.

NONEXEMPT

Nonexempt employees may be compensated on an hourly basis or on a salary basis. Employees who are paid on an hourly basis shall be compensated for all hours worked. Employees who are paid on a salary basis are paid for a 40-hour workweek and do not earn additional pay unless the employee works more than 40 hours. Employees who are on a salary basis and are paid for a 37.5 hour workweek earn additional pay only if the employee works more than 37.5 hours. A nonexempt employee shall have the approval of his or her supervisor before working overtime. An employee who works overtime without prior approval is subject to discipline but shall be compensated in accordance with the Fair Labor Standards Act.

COMPENSATORY TIME

Compensation for overtime hours shall be awarded at one and a half times the employee's regular rate of pay or by time and a half earned in compensatory time. The employee shall be informed in advance if overtime hours will accrue compensatory time rather than pay. Compensatory time earned by nonexempt employees may not accumulate beyond a maximum of 60 hours. If an employee has a balance of more than 60 hours of overtime, the employee shall be required to take compensatory time or, at the College District's option, shall receive overtime pay.

Compensatory time shall be used within the duty year in which it is earned. The College District shall pay an employee overtime for all unused compensatory time remaining at the end of the fiscal year. Use of compensatory time may be at the employee's request or as determined by the employee's supervisor to protect the College District's schedules and activities. [See DEA (Regulation)]

WORKWEEK DEFINED

For purposes of FLSA compliance, the workweek for College District employees is defined in DJ (LOCAL).

OVERTIME COMPENSATION

~~Supervisors of nonexempt employees shall ensure an agreement of understanding with the employee regarding the form of compensation for overtime (cash or compensatory time off) prior to the performance of the work occasioning the overtime duty. These agreements or understandings need not be in writing, but the supervisor shall maintain some record of them, such as a calendar notation, a memo to the file, or some similar indication that the employee was notified of the type of compensation to expect.~~

SPECIAL PROGRAM INSTRUCTORS

~~Guidelines for advancement on the salary schedule for special program instructors are as follows:~~

- ~~1. Professional growth. As a part of the formal evaluation of special program instructors, professional development may include, but is not limited to,~~

- community involvement and outreach, participation in professional organizations and meetings, travel, publishing, and leadership in civic organizations. Special program instructors are expected to participate in professional development activities.
2. ~~Salary reclassification. Special program instructors may advance on the salary schedule in this manual by participation in activities directly related to instruction, and approved in advance.~~
 3. ~~Restrictions. All work must be approved in advance in order to be considered for salary advancement. All work must be completed prior to the beginning of the fiscal year in which the advancement becomes effective. Professional growth activities subsidized by the college are not acceptable as fulfilling requirements for salary advancement.~~

DH (LOCAL) EMPLOYEE STANDARDS OF CONDUCT

ETHICAL STANDARDS

All College District personnel engaged in counseling and guidance activities shall adhere to the high ethical and professional standards required by virtue of the relationship between the counselor and counselee. In this regard, the ethical standards adopted and published by the American Personnel and Guidance Association, as revised, shall be the standard of conduct for College District personnel engaged in such activities.

The Board expects all employees to discharge their duties free from the influence of controlled substances and thereby maintain a working environment free of the problems associated with the use and abuse of controlled substances.

All College District employees shall perform their duties in accordance with state and federal law, College District policy, and ethical standards.

All College District personnel shall recognize and respect the rights of students, other employees, and members of the community and shall work cooperatively with others to serve the best interests of the College District.

Employees wishing to express concern, complaints, or criticism shall do so through appropriate channels. [See DGBA]

SAFETY REQUIREMENTS

All employees shall adhere to College District safety rules and regulations and

shall report unsafe conditions or practices to the appropriate supervisor.

ARRESTS AND CONVICTIONS

An employee who is arrested for any felony or any offense involving moral turpitude must report the arrest to the immediate supervisor within three calendar days of the arrest. An employee who is convicted of or receives deferred adjudication for such an offense must also report that event to the immediate supervisor within three calendar days of the event.

MORAL TURPITUDE

Moral turpitude includes but is not limited to:

1. Dishonesty; fraud; deceit; theft; misrepresentation;
2. Deliberate violence;
3. Base, vile, or depraved acts that are intended to arouse or gratify the sexual desire of the actor;
4. Felony possession, transfer, sale, distribution, or conspiracy to possess, transfer, sell, or distribute any controlled substance defined in Chapter 481 of the Health and Safety Code;
5. Acts constituting public intoxication, operating a motor vehicle while under the influence of alcohol, or disorderly conduct, if any two or more acts are committed within any 12-month period; or
6. Acts constituting abuse under the Texas Family Code.

GFA (LOCAL) STUDENT AND COMMUNITY USE OF DISTRICT FACILITIES:

CONDUCT ON DISTRICT PREMISES

In addition to the criminal penalties as allowed by law (See Penal Code 30.05), any student who refuses to identify himself or herself fully in accordance with GFA may be subject to discipline, including suspension.

WEAPONS PROHIBITED

The College District prohibits the use, possession, or display of any firearm, illegal knife, club, or prohibited weapon, as defined at FLBF, on all College District property at all times.

EXCEPTION

No violation of this policy occurs when the use, possession, or display of an otherwise prohibited weapon takes place as part of a College District-approved activity supervised by proper authorities.”

Effective Date: October 3, 2006

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Revisions to Various Board Policies.

III. Background:

TASB has sent its Update 19 for review and approval by the Board.

IV. Analysis:

BDB (LOCAL)

In Complaints and Concerns, TASB added cross references for complaints by employees, students and the public. In Disruption, TASB strengthened the Board Chairperson's right to remove a disruptive member of the public from a Board meeting.

CB (LOCAL)

Under Depository of Funds, TASB added a new policy that addresses collateralization of District funds by its depository bank as required under a long standing provision in Chapter 2254 of the Texas Government Code. The District has required, by contract, its depository bank to collateralize District funds at least since 1979.

CDE (LOCAL)

Under Accounting – Financial Ethics, TASB added a new policy to address the District's obligation to ensure that financial activities involving District resources are performed ethically and with integrity and diligence.

CKF (LOCAL)

In Letters of Reasonable Assurance, TASB streamlined the language by deleting the provisions dealing with implementation.

DDC (LOCAL)

TASB consolidated the language from the existing DMC (LOCAL) into DDC (LOCAL) and added a Dismissal paragraph. The substantive provisions of these policies have not been changed.

DEA (LOCAL)

In Exempt, TASB clarified language to indicate that salaries of exempt employees under FLSA are intended to cover all hours worked. TASB also included language to provide a safe harbor to protect District employees from losing their exempt status if the District made improper deductions. In Non-Exempt, TASB redeveloped language to indicate that non-exempt employees

may be paid on an hourly basis or a salary basis, which is increasingly common place. In addition, TASB added language that subjects employees to discipline if prior approval for overtime is not authorized. In Compensatory Time, TASB added and clarified language to indicate the District's option to pay overtime or provide compensatory time to non-exempt employees. The new language also provides limits on the accumulation of compensatory time.

The District Legal Counsel recommended deleting various provisions in this policy which are no longer in use.

DH (LOCAL)

In Ethical Standards, TASB developed language to require all employees to obey the law and District policies. In addition, employees are required to respect the rights of students, other employees and the public. In Arrests and Convictions and Moral Turpitude, TASB added new language that requires employees to report an arrest and/or conviction of any felony or offensive involving moral turpitude.

GFA (LOCAL)

In Weapons Prohibited and Exception, TASB added a weapons prohibition and exception to clarify lawful and unlawful use and possession of weapons on campus and other District property.

V. Resource: Robert J. Young
District Legal Counsel
(214) 860-2470

POLICY REPORT NO. 6

Approval of Revision to Policy FBB (LOCAL) Regarding Semester Tuition

It is recommended that the Board of Trustees amend Board Policy FBB (LOCAL) and FBB (EXHIBIT), only as follows:

“SEMESTER TUITION

Tuition for all semesters is as follows:

1. Dallas County residents * ~~\$36~~ 39 per credit unit or a minimum of ~~\$36~~ 39
2. Out-of-District residents ~~\$66~~ 72 per credit unit or a minimum of ~~\$66~~ 72
3. Out-of-state residents ~~\$106~~ 115 per credit unit or a minimum of ~~\$200~~
4. Out-of-country residents ~~\$106~~ 115 per credit unit or a minimum of ~~\$200~~

*A full-time District employee, District retiree, or eligible dependent who resides outside Dallas County is eligible for Dallas County tuition rates. An individual who would have been classified as a resident for the first five of the six years immediately preceding registration but who resided in another state for all or part of the year immediately preceding registration shall be classified as a resident student.”

Effective date: Spring 2007

FBB (EXHIBIT)

TUITION ALL SEMESTERS

EFFECTIVE SPRING 2007

Semester Credit Hours	In-County Tuition	Out-of-District Tuition	Out-of-State or Out-of-Country Tuition
1	36 <u>39</u>	66 <u>72</u>	200 <u>200</u>
2	72 <u>78</u>	132 <u>144</u>	212 <u>230</u>
3	108 <u>117</u>	198 <u>216</u>	318 <u>345</u>
4	144 <u>156</u>	264 <u>288</u>	424 <u>460</u>
5	180 <u>195</u>	330 <u>360</u>	530 <u>575</u>
6	216 <u>234</u>	396 <u>432</u>	636 <u>690</u>
7	252 <u>273</u>	462 <u>504</u>	742 <u>805</u>
8	288 <u>312</u>	528 <u>576</u>	848 <u>920</u>
9	324 <u>351</u>	594 <u>648</u>	954 <u>1,035</u>
10	360 <u>390</u>	660 <u>720</u>	1,060 <u>1,150</u>
11	396 <u>429</u>	726 <u>792</u>	1,166 <u>1,265</u>
12	432 <u>468</u>	792 <u>864</u>	1,272 <u>1,380</u>
13	468 <u>507</u>	858 <u>936</u>	1,378 <u>1,495</u>
14	504 <u>546</u>	924 <u>1,008</u>	1,484 <u>1,610</u>
15	540 <u>585</u>	990 <u>1,080</u>	1,590 <u>1,725</u>
16	576 <u>624</u>	1,056 <u>1,152</u>	1,696 <u>1,840</u>
17	612 <u>663</u>	1,122 <u>1,224</u>	1,802 <u>1,955</u>
18	648 <u>702</u>	1,188 <u>1,296</u>	1,908 <u>2,070</u>
19	684 <u>741</u>	1,254 <u>1,368</u>	2,014 <u>2,185</u>
20	720 <u>780</u>	1,320 <u>1,440</u>	2,120 <u>2,300</u>

Semester Tuition

Tuition for all semesters is as follows:

1. Dallas County residents * \$~~36~~ 39 per credit unit or a minimum of \$~~36~~ 39
2. Out-of-District residents \$~~66~~ 72 per credit unit or a minimum of \$~~66~~ 72
3. Out-of-state residents \$~~106~~ 115 per credit unit or a minimum of \$~~200~~ 200
4. Out-of-country residents \$~~106~~ 115 per credit unit or a minimum of \$~~200~~ 200

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Revision to Policy FBB (LOCAL) Regarding Semester Tuition

III. Background:

Planning assumptions that guided development of the 2006-07 budget included a tuition increase in Spring 2007. The revisions recommended to the policy are denoted by strikethrough (deletion of existing language) and underlining (addition of new language).

Even with the proposed increase, DCCCD's tuition will remain a fraction of what is charged by area universities and among the lowest of the state's 50 community colleges for in-district tuition. Out-of-district and out-of-state tuition remains below the average for Texas community colleges.

IV. Analysis:

The proposed tuition increase is projected to generate over \$1.8 million additional revenue during the 2006-07 fiscal year.

V. Resource: Robert Young
District Legal Counsel
District Office
(214) 860-2470

Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

POLICY REPORT NO. 7

Approval of Resolution Relating to Investment Policy

It is recommended that the resolution reflecting review of the investment policy and strategies be approved, and, that Board Policy CAK (LOCAL) maintain its current wording.

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Resolution Relating to Investment Policy

III. Background:

Board Policy CAK (LEGAL), paragraph on ANNUAL REVIEW, states: *The Board shall adopt a written instrument stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies.*

The Audit Committee reviewed investment policies and strategies on October 3, 2006. Trustees who serve on the Audit Committee are Ms. Compton, (chair), Mrs. Boyle and Mr. Ferguson.

IV. Analysis:

No changes were made by the legislature to the Public Funds Investment Act since the last review by the Audit Committee on September 29, 2005. Therefore no changes to the District's policy are needed at this time.

Maintaining current policy satisfies the requirement for annual review.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

RESOLUTION
OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

WHEREAS, the Audit Committee of the Board of Trustees of Dallas County Community College District in its quarterly meeting on October 3, 2006, reviewed the Board's investment policy and strategies; and

WHEREAS, the Audit Committee further recommended no changes to the investment policy, CAK (Local); and

WHEREAS, the Audit Committee's review and recommendation was considered by the Board of Trustees at its regular meeting on October 3, 2006; NOW
THEREFORE,

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF DALLAS COUNTY COMMUNITY COLLEGE DISTRICT:

Section 1. That the Audit Committee's review of the Board's investment policy and strategies is accepted and approved.

Section 2. That there are no recommended changes to CAK (Local) by the Audit Committee and its recommendation is accepted and approved.

Section 3. That this resolution is effective upon adoption by the Board of Trustees.

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

By: _____
Jerry M. Prater, Chair
Board of Trustees

ATTEST

By: _____
Wright L. Lassiter, Jr., Secretary to
The Board of Trustees
Dallas County Community College District

POLICY REPORT NO. 8

Approval of Revision to Policy BCG (LOCAL) Regarding Board Evaluation

It is recommended that the Board of Trustees amend Board Policy BCG (LOCAL), only as follows:

“BOARD INTERNAL ORGANIZATION:
BOARD EVALUATION

At least annually, the Board shall conduct a self-evaluation of Board and Board member performance. The evaluation shall consider such items as role recognition, relationship with others, performance at Board meetings, and ~~self-improvement~~ professional development activities. The procedure shall also include a self-assessment questionnaire and a review of those factors that facilitate effective Board meetings. The Board may solicit suggestions for improvement from others through established District communication channels.

This evaluation may be conducted in a regular meeting, a special meeting, or in a workshop setting.”

Effective date: October 3, 2006

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Revision to Policy BCG (LOCAL) Regarding Board Evaluation

III. Background:

The Board has asked that its policy for evaluation include using a self-assessment questionnaire.

IV. Analysis:

This revision does not carry with it any financial implications for the District.

V. Resource: Wright L. Lassiter, Jr.
Chancellor
(214) 860-2125

CURRICULUM REPORT NO. 9

Approval of Academic Calendar for 2007-2008

It is recommended that the Board of Trustees adopt the Academic Calendar for 2007-2008.

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Academic Calendar for 2007-2008

III. Background:

The proposed Academic Calendar was developed by the Academic Calendar Committee in accordance with District policies and practices. This calendar has been reviewed and approved by the Academic Calendar Committee and by the Chancellor's Cabinet.

IV. Resource: Andrew Jones
Vice Chancellor of Educational Affairs
District Office
(214) 860-2129

**Academic Calendar for
2007-2008**

Mini-semesters, flexible-entry classes, and other alternative schedules along with their withdrawal and final exam dates may be offered between or during regular semesters by some of the Dallas County Community Colleges. Please contact individual colleges for class and registration schedules.

Fall Semester, 2007

Note: Students should register as early as possible. By registering early, students may take full advantage of academic advisement and may have more course options available. Check the colleges for registration times.

August 20 (M)	Faculty Reports
August 27 (M)	Classes Begin
September 3 (M)	Labor Day Holiday
September 10 (M)	12 th Class Day
November 15 (R)	Last Day to Withdraw with a Grade of "W"
November 22 (R)	Thanksgiving Holidays Begin
November 26 (M)	Classes Resume
December 10-13 (M-R)	Final Exams
December 13 (R)	Semester Ends
December 17 (M)	Grades due in Registrar's Office by 10 a.m.
December 21 (F)	College Buildings & Offices close for the Holidays at end of workday

Winter Term, 2007-2008

Contact Colleges for availability and schedules

Spring Semester, 2008

Note: Students should register as early as possible. By registering early, students may take full advantage of academic advisement and may have more course options available. Check the colleges for registration times.

January 1 (T)	Holiday
January 2 (W)	College Buildings and Offices Open
January 7 (M)	Faculty Reports
January 14 (M)	Classes Begin
January 21 (M)	Martin Luther King, Jr. Day Holiday
January 28 (M)	12 th Class Day
February 21 (R)	Conference Day for Faculty, Administrators and PSS
February 22 (F)	Faculty Professional Development (TCCTA)

Spring Semester, 2008

March 10 (M)	Spring Break Begins
March 14 (F)	Spring Holiday for All Employees
March 17 (M)	Classes Resume
March 21 (F)	Holiday Begins
March 24 (M)	Classes Resume
April 10 (R)	Last Day to Withdraw with a Grade of “W”
May 5 - 8 (M-R)	Final Exams
May 8 (R)	Semester Ends
May 3 -11 (S-U)	Graduation Weeks – ceremony dates may vary at the colleges
May 12 (M)	Grades due in Registrar’s Office by 10 a.m.

May Term, 2008

Contact Colleges for availability and schedules

**** Summer Sessions, 2008 DCC Colleges’ summer sessions may vary. Please see your college’s class schedule for updated times, dates and locations.**

Students should register as early as possible. By registering early, students may take full advantage of academic advisement and may have more course options available. Check the colleges for registration times.

**** See notice above** First Summer Session:

May 26 (M)	Memorial Day Holiday
June 2 (M)	Classes Begin
June 5 (R)	4 th Class Day
June 26 (R)	Last Day to Withdraw with a Grade of “W”
July 3 (R)	Final Exams/ Summer Session I Ends
July 4 (F)	Fourth of July Holiday
July 7 (M)	Grades due in Registrar’s Office by 10 a.m.

Second Summer Session (Based on a 4 day class week with 1st and 2nd Friday)

July 9 (W)	Classes Begin
July 11 (F)	Class Day (1 st Friday class meeting)
July 12 (S)	4 th Class Day
July 18 (F)	Class Day (2 nd Friday class meeting)
July 31 (R)	Last Day to Withdraw with a Grade of “W”
August 7 (R)	Final Exams
August 7 (R)	Summer Session II Ends
August 11 (M)	Grades due in Registrar’s Office by 10 a.m.

Calendar Calculations

Fall Semester, 2007

MWF - 43 meetings at 55 minutes each and final exam at 110 minutes
(2475 total minutes)

MW & TR - 29 meetings at 80 minutes each and final exam 110 minutes
(2430 total minutes)

Spring Semester, 2008

MWF - 42 meetings at 55 minutes each and final exam at 110 minutes
(2420 total minutes)

MW & TR - 29 meetings at 80 minutes each and final exam at 110 minutes
(2430 total minutes)

Summer Sessions, 2008

19 class meetings + exam equivalent to 1 class meeting = 20 total class meetings.

20 class meetings X 120 minutes = 2400 class minutes.

Calendar calculations for all other classes are the responsibility of the college.

BUILDING AND GROUNDS REPORT NO. 10

Approval of Amendment to Agreement with Charles F. McAfee
Architects and Randall Scott Architects (in association)

It is recommended that authorization be given to approve an amendment to the agreement with Charles F. McAfee Architects and Randall Scott Architects (in association) in an amount not to exceed \$12,313 for additional services at Eastfield College.

Original Agreement	\$383,732
Previous Amendment (s)	237,805
Amendment	<u>12,313</u>
Revised Agreement	\$633,850

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Amendment to Agreement with Charles F. McAfee Architects and Randall Scott Architects (in association)

III. Background:

This is EFC project #3, *Progress Report on Construction Projects* (informative reports section of this agenda). Construction started January 31, 2005.

The Board approved the original contract with Charles F. McAfee Architects and Randall Scott Architects (in association) January 8, 2002 in the amount of \$383,732 for services related to the new science building at Eastfield College and related aesthetic renovation. The following table contains information about prior amendments to the contract.

Board Approved	VCBA Approved	Change Order No.	Amount	Revised Contract
01/08/2002			\$ 383,732	
11/05/2002		1	\$ 99,681	\$ 483,413
09/02/2003		2	\$ 65,325	\$ 548,738
	02/11/2004	3	\$ 9,962	\$ 558,700
	04/26/2004	4	\$ 7,500	\$ 566,200
	06/22/2004	5	\$ 8,400	\$ 574,600
	06/22/2004	6	\$ 3,750	\$ 578,350
03/01/2005		7	\$ 38,187	\$ 616,537
09/01/2005		8	\$ 5,000	\$ 621,537
Pending		9	\$ 12,313	\$ 633,850

This amendment of \$12,313 provides fee for additional time due to the column structural failure for the renovation project at Eastfield College.

IV. Analysis:

This recommendation increases the contract to \$633,850, which is \$250,118 (65%) over the original amount. Financial resources are budgeted in architects and engineers account #27211 in division # 45-04-943108.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor of Facilities Management/District
Architect
District Service Center
(972) 860-7760

BUILDING & GROUNDS REPORT NO. 11

Approval of Agreement with Dimensions Architects

It is recommended that authorization be given to approve an agreement with Dimensions Architects in an amount not to exceed \$303,500 to provide professional architectural and design services for Brookhaven College.

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Agreement with Dimensions Architects

III. Background:

This is BHC project #15, *Progress Report on Construction Projects* (informative reports section of this agenda). The contract is to provide professional architectural and design services for the automotive technology expansion for Brookhaven College.

The facilities management staff pre-qualifies architectural and engineering firms. In conjunction with the college faculty and staff, the business diversity staff and the bond program management team, Dimensions Architects was selected from the pool of pre-qualified firms. Contract negotiations were finalized as of September 11, 2006. Article 1.5 of the proposed agreement provides for compensation of basic and additional services in the amount of \$273,500 and reimbursables in the amount of \$30,000 for a total contract amount not to exceed \$303,500.

This recommendation has undergone administrative review and approval of the form of the agreement from DCCCD's legal counsel.

IV. Analysis:

This project is financed by General Obligation Bond Series 2004. Funds are budgeted in architects & engineers account #27211 in division #40-02-970203.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steve Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

BUILDING AND GROUNDS REPORT NO. 12

Approval of Agreement with Dimensions Architects

It is recommended that authorization be given to approve an agreement with Dimensions Architects in an amount not to exceed \$43,742 to provide professional architectural services for North Lake College.

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Agreement with Dimensions Architects

III. Background:

This is NLC project #6, *Progress Report on Construction Projects*, (informative reports section of this agenda). The project is for professional architectural services for AutoCAD files which are the as-built electronic drawings.

The facilities management staff pre-qualifies architectural and engineering firms and selected Dimensions Architects from its pool of pre-qualified firms.

The agreement provides for basic compensation of \$40,880, plus 7% of basic for reimbursable expenses of \$2,862 for a total cost of \$43,742.

IV. Analysis:

Financial resources are budgeted in consultant account #22201 in division #11-07-809000.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

Clyde Porter
Associate Vice Chancellor for Facilities Management/District
Architect
District Service Center
(972) 860-7760

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

Recommendations in the Building and Grounds Reports Section of This Agenda
Architects and Engineers

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	2	100	347,242	100
Total	2	100	347,242	100

Pre-Qualified Pools from Which Recommendations for Agreements
In the Building and Grounds Reports Section of This Agenda Were Derived
Architects and Engineers

	# in pool	% in pool
MBE	43	27
WBE	10	8
Not classified	105	65
Total	158	100

Recommendations in the Building and Grounds Reports Sections
Architects and Engineers
September 5, 2006 – October 3, 2006

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	6	100	2,724,777	100
Total	6	100	2,724,777	100

Notes: This report excludes amendments and change orders because they attach to previously authorized engagements. Classification of an individual or company as a minority or women owned business may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership are not known.

FINANCIAL REPORT NO. 13

Approval of Expenditures for August 2006

It is recommended that expenditures for August 2006 be approved. The detailed expenditure report is located in the business affairs office at the District Service Center.

FINANCIAL REPORT NO. 14

Presentation of Budget Report for August 2006

The budget report for August 2006 is presented as a matter of record (see attached).

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2005-06 CURRENT FUNDS OPERATING BUDGET

REVENUES & ADDITIONS

Year-to-Date August 31, 2006
100.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
State Appropriations	\$ 84,766,610	\$ 84,752,748	\$ 13,862	100.0%	99.9-100.1%	
Tuition	58,070,261	57,810,121	260,140	99.6%	93.4-104.8%	
Taxes for Current Operations	102,266,178	104,859,203	(2,593,025)	102.5%	98.9-103.6%	
Federal Grants & Contracts	1,321,024	1,248,181	72,843	94.5%	90.3-144.1%	
State Grants & Contracts	131,292	131,293	(1)	100.0%	n/a	
General Sources:						
Investment Income	4,309,838	5,427,623	(1,117,785)	125.9%	88.6-126.7%	
General Revenue	2,089,303	2,561,054	(471,751)	122.6%	n/a	
Subtotal General Sources	6,399,141	7,988,677	(1,589,536)	124.8%	92.9-129.9%	
SUBTOTAL UNRESTRICTED	252,954,506	256,790,223	(3,835,717)	101.5%	n/a	(1)
Use of Fund Balance & Transfers-in	15,704,187	91,387	15,612,800	0.0%	n/a	
TOTAL UNRESTRICTED	268,658,693	256,881,610	11,777,083	95.6%	94.1-100.8%	
AUXILIARY FUND						
Sales & Services	7,031,067	6,022,157	1,008,910	85.7%	82.0-130.4%	
Investment Income	435,233	329,475	105,758	75.7%	62.6-153.8%	
Transfers-in	4,004,165	4,004,165	-	100.0%	n/a	
Use of Fund Balance	880,262	-	880,262	0.0%	n/a	
TOTAL AUXILIARY	12,350,727	10,355,797	1,994,930	83.8%	53.3-125.5%	
RESTRICTED FUND						
State Appropriations:						
Insurance & Retirement Match	20,959,931	22,301,863	(1,341,932)	106.4%	n/a	(2)
SBDC State Match	1,365,210	1,243,287	121,923	91.1%	n/a	
Subtotal State Appropriations	22,325,141	23,545,150	(1,220,009)	105.5%	n/a	
Grants, Contracts & Scholarships:						
Federal	64,306,697	48,215,230	16,091,467	75.0%	n/a	
State	6,417,583	4,312,432	2,105,151	67.2%	n/a	
Local	6,663,650	5,214,050	1,449,600	78.2%	n/a	
Transfers-in	913,372	704,634	208,738	77.1%	n/a	
Subtotal Grants, Contracts & Scholarships	78,301,302	58,446,346	19,854,956	74.6%	n/a	
TOTAL RESTRICTED	100,626,443	81,991,496	18,634,947	81.5%	n/a	
TOTAL REVENUES & ADDITIONS	\$ 381,635,863	\$349,228,903	\$ 32,406,960	91.5%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2005-06 CURRENT FUNDS OPERATING BUDGET
EXPENDITURES & USES BY FUNCTION

Year-to-Date August 31, 2006
100.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget	Control Limits	Notes
UNRESTRICTED FUND						
Instruction	\$ 116,032,421	\$ 110,892,094	\$ 5,140,327	95.6%	94.8-103.2%	
Public Service	5,413,374	5,360,890	52,484	99.0%	80.8-101.5%	
Academic Support	16,802,899	15,838,460	964,439	94.3%	91.0-99.7%	
Student Services	23,744,648	22,321,906	1,422,742	94.0%	94.1-99.9%	(3)
Institutional Support	48,614,833	43,681,979	4,932,854	89.9%	90.4-98.1%	(4)
Staff Benefits	10,149,075	7,936,690	2,212,385	78.2%	74.7-135.0%	
Operations & Maintenance of Plant	25,036,165	23,784,658	1,251,507	95.0%	89.2-102.9%	
Repairs & Rehabilitation	7,442,026	3,606,181	3,835,845	48.5%	46.1-105.5%	
Special Items:						
Reserve - Campus	2,722,681	-	2,722,681	0.0%	n/a	
Reserve - Compensation	-	-	-	0.0%	n/a	
Reserve - Operating	1,102,618	-	1,102,618	0.0%	n/a	
Reserve - New Campuses	500,000	-	500,000	0.0%	n/a	
Reserve - Non-operating	184,217	-	184,217	0.0%	n/a	
TOTAL UNRESTRICTED	257,744,957	233,422,858	24,322,099	90.7%	92.8-99.4%	(5)
AUXILIARY FUND						
Student Activities	6,129,929	5,587,855	542,074	91.2%	77.4-128.2%	
Sales & Services	5,002,622	4,442,310	560,312	88.8%	79.5-117.2%	
Reserve - Campus	284,223	-	284,223	0.0%	n/a	
Reserve - District	392,781	-	392,781	0.0%	n/a	
Transfers-out	541,172	961,215	(420,043)	177.6%	45.9-154.5%	(6)
TOTAL AUXILIARY	12,350,727	10,991,380	1,359,347	89.0%	80.2-108.9%	
RESTRICTED FUND						
State Appropriations	20,959,931	22,301,863	(1,341,932)	106.4%	87.8-115.5%	(7)
Grants & Contracts	33,036,591	21,060,972	11,975,619	63.8%	n/a	
Scholarships	46,629,921	38,628,661	8,001,260	82.8%	n/a	
TOTAL RESTRICTED	100,626,443	81,991,496	18,634,947	81.5%	n/a	
SUBTOTAL EXPENDITURES & USES	370,722,127	326,405,734	44,316,393	88.0%	n/a	
TRANSFERS & DEDUCTIONS:						
Mandatory Transfers:						
Tuition to Debt Service Fund	1,894,389	1,612,148	282,241	85.1%	88.6-104.9%	(8)
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%	n/a	
Institutional Matching-Contracts/Grants	249,004	230,022	18,982	92.4%	41.9-227.7%	
Non-Mandatory Transfers & Deductions:						
Auxiliary Fund	4,004,165	4,004,166	(1)	100.0%	n/a	
Unexpended Plant Fund	95,439	95,439	-	100.0%	n/a	
Debt Service Fund	4,462,458	4,462,458	-	100.0%	n/a	
TOTAL TRANSFERS & DEDUCTIONS	10,913,736	10,612,514	301,222	97.2%	n/a	
TOTAL EXPENDITURES & USES	\$ 381,635,863	\$ 337,018,248	\$ 44,617,615	88.3%	n/a	

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
2005-06 CURRENT FUNDS OPERATING BUDGET

EXPENDITURES & USES BY ACCOUNT CLASSIFICATION

Year-to-Date August 31, 2006
100.0% of Fiscal Year Elapsed

	Approved Budget	Year-to-Date Actuals	Remaining Balance	Percent Budget
UNRESTRICTED FUND				
Salaries & Wages	\$ 174,543,698	\$ 169,157,196	\$ 5,386,502	96.9%
Staff Benefits	10,149,075	7,936,690	2,212,385	78.2%
Purchased Services	12,123,862	10,746,463	1,377,399	88.6%
Operating Expenses	48,233,435	40,685,541	7,547,894	84.4%
Supplies & Materials	8,752,116	8,154,062	598,054	93.2%
Minor Equipment	5,423,659	5,137,806	285,853	94.7%
Capital Outlay	7,039,295	3,470,800	3,568,495	49.3%
Charges	(13,029,699)	(11,865,700)	(1,163,999)	91.1%
SUBTOTAL UNRESTRICTED	253,235,441	233,422,858	19,812,583	92.2%
Reserve - Campus	2,722,681	-	2,722,681	0.0%
Reserve - Compensation	-	-	-	0.0%
Reserve - Operating	1,102,618	-	1,102,618	0.0%
Reserve - New Campuses	500,000	-	500,000	0.0%
Reserve - Non-operating	184,217	-	184,217	0.0%
Transfers & Deductions:				
Mandatory Transfers:				
Tuition to Debt Service Fund	1,894,389	1,612,148	282,241	85.1%
LoanStar Loan to Debt Service Fund	208,281	208,281	-	100.0%
Institutional Matching - Contracts/Grants	249,004	230,022	18,982	92.4%
Non-Mandatory Transfers & Deductions:				
Auxiliary Fund	4,004,165	4,004,166	(1)	100.0%
Unexpended Plant Fund	95,439	95,439	-	100.0%
Debt Service Fund	4,462,458	4,462,458	-	100.0%
TOTAL UNRESTRICTED	268,658,693	244,035,372	24,623,321	90.8%
AUXILIARY FUND	12,350,727	10,991,380	1,359,347	89.0%
RESTRICTED FUND	100,626,443	81,991,496	18,634,947	81.5%
TOTAL EXPENDITURES & USES	\$ 381,635,863	\$ 337,018,248	\$ 44,617,615	88.3%

NOTES

A column titled “Control Limits” appears in the two spreadsheets, *Revenues & Additions* and *Expenditures & Uses by Function*, to illustrate the method of analysis. This column contains plus and minus two standard deviations of the mean for each line item. If the entry is “n/a”, this is a line item that aggregates differently in the new format for the budget report and/or there is no historical data yet available.

- (1) The *SUBTOTAL UNRESTRICTED* has now exceeded 100% due to several factors. Tax revenue collections have been higher than projected. General sources revenue is higher than projected due to a rising interest rate environment and installment plan fees booked earlier than in the past.
- (2) & (7) *Insurance & Retirement Match* in the Restricted Fund currently shows greater than 100% for both revenue and expenditures. As part of the year-end process, portions are allocated to other funds resulting in an amount closer to budget.
- (3) Actual *Student Services* is running behind the expected percent of year elapsed due primarily to unfilled open positions that occurred at several campuses. Many of the positions have been filled and the remainder are expected to be filled in the near future.
- (4) Actual *Institutional Support* is slightly running behind the expected percent of year elapsed due primarily to the fact that not all departmental allocations have been booked as early as in past years.
- (5) *TOTAL UNRESTRICTED* shows a lower percent of budget expended due to the reason described in notes (3-4) above.
- (6) *Transfers-out* in the *Auxiliary Fund* has exceeded budget because of the transfer of monies from the auxiliary fund balance for scholarships as approved by the board at its August 8, 2006 meeting. This approval occurred after the spring budget revision.
- (8) Actual *Tuition to Debt Service Fund* is lower because of a timing difference in booking the transfer. It will be finalized during the year-end process.

I. Board Date: 10/03/2006

II. Agenda Item Title: Presentation of Budget Report for August 2006

III. Background:

Board of Trustees Policy CDA (LOCAL) requires that “*Periodic financial reports shall be submitted to the Board outlining the progress of the budget to that date....*” This is accomplished through the Board’s Planning and Budget Committee meetings held throughout the year and also through this informative report that appears on the Board of Trustees agenda each month.

Statistically based exception reporting for the monthly budget reports was implemented November 5, 1991, and has been in continuous use since then. In 1991, the business affairs staff had observed two patterns: (1) a repetition one year to the next of similar questions from trustees about various line items, and, (2) a repetition of similar conditions in the budget reports occurring at predictable points during the fiscal year. These patterns, combined with the District’s history of always operating within its revenues, indicated the District’s budget management processes were stable. Stable processes are amenable to exception reporting based on statistical analysis.

As a general rule, line items in the unrestricted fund have the smallest standard deviations and line items in the restricted fund have the largest. The restricted fund is also prone to have more exceptions than the unrestricted fund. This is because the fiscal year for contracts and grants is almost always different from DCCCD’s fiscal year, and, because there is greater variability in awards of contracts and grants to DCCCD than exists with, for example, collection of tuition and taxes or expenses for instruction. These are normal business conditions for institutions of higher education.

Trustees are asked to approve the budget at the start of each fiscal year, usually at the September Board meeting after review in July and August, and to approve revisions to the budget in the Fall and Spring semesters. The revisions recognize use of fund balance for significant equipment purchases and maintenance projects, enrollments that exceed or fall short of projections, and other changes that arise during the course of business.

At the end of the fiscal year, August 31, the business affairs staff begins the process of closing the books. This involves recognizing revenue and expense transactions that may have not yet been received or paid but have been earned or incurred and making various other entries in what is called “13th month accounting.” The budget report for the month ending August 31 should be

viewed differently compared to the other monthly reports because not all transactions are included until the activities of 13th month accounting and closing the books has concluded and culminated with publication of the audited annual financial statements in December. The Board's Audit Committee reviews the audited financial statements, in concert with the independent auditor, before they are presented to the Board of Trustees.

IV. Analysis:

In most cases, receipts and expenditures do not accumulate at the same rate as the fiscal year elapses. For example, whereas many salaries are paid at the rate of 1/12 per month, library books and classroom equipment are not purchased evenly throughout the year. Utility bills vary according to the season. Nonetheless, when reviewing a budget report it is normal to compare percent of receipts and expenditures to percent of fiscal year elapsed and to ask, "Why the difference? Is this normal?" The statistical calculation of means and standard deviations for each line item, based on a minimum of data from the seven preceding years, answers the question—"Is this normal?" In terms of statistical analysis, differences greater than plus or minus three standard deviations are exceptions and always warrant investigation. For purposes of the District's monthly review of the budget, the business affairs staff provides an explanation for line items with differences greater than two standard deviations.

Since implementing this methodology in 1991, none of the exceptions have occurred as an attempt to defraud the District. Most often, exceptions in the unrestricted and auxiliary funds have been caused by changes in account classifications or schedules for recording certain expenses. Occasionally employee error or oversight has caused a line item to appear as an exception.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

FINANCIAL REPORT NO. 15

Approval of Broker-Dealers

It is recommended that the Board of Trustees approve the attached list of broker-dealers, as provided by Board Policy CAK (LEGAL), which states: *The Board or a designated investment committee, shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the College District.*

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Broker-Dealers

III. Background:

The Audit Committee reviewed the attached list of brokers/dealers on October 3, 2006. Trustees who serve on the Audit Committee are Ms. Charletta Compton (chair), Mrs. Kitty Boyle and Mr. Bob Ferguson.

IV. Analysis:

This recommendation replaces one primary and two secondary brokers from the list of approved broker-dealers. One additional inactive secondary broker was removed from the list. There is no change in recommended investment pools.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

LIST OF QUALIFIED BROKERS/DEALERS

INVESTMENT POOLS RECOMMENDED FOR CONTINUATION

The investment pools listed in this report, TexPool and TexSTAR, were organized in accordance with The Interlocal Cooperation Act and the Public Funds Investment Act, (Chapters 791 and 2256) of the Texas Government Code. These two acts provide for the creation of public funds investment pools and permit eligible governmental entities to jointly invest their funds in authorized investments.

TexPool: Texas Local Government Investment Pool ("TexPool") was organized in conformity with the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and the Public Funds Investment Act, Chapter 2256 of the Texas Government Code. These two acts provide for the creation of public funds investment pools and permit eligible governmental entities to jointly invest their funds in authorized investments. The State Comptroller of Public Accounts oversees TexPool. Lehman Brothers and Federated Investors manage the daily operations of the pool under a contract with the Comptroller. As of July 31, 2006, TexPool has over 1,898 participants and a total invested balance of more than \$13.4 billion. Of that amount, 77.1% is invested in Repurchase Agreements, and 22.9% in Agency Notes. Texpool's weighted average maturity is 27 days; Standard & Poor's current rating is AAAM.¹

TexSTAR: A local government investment pool organized under the authority of the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and the Public Funds Investment Act, Chapter 2256 of the Texas Government Code. Created in April 2002 through a contract among its participating governing units, the pool is governed by a board of directors to provide for the joint investment of participants' public funds under their control. TexSTAR is administered by JP Morgan Chase and First Southwest Asset Management, Inc. organized in full compliance with the Texas Public Funds Investment Act. As of July 31, 2006, TexSTAR has over 461 participants and a total invested balance of more than \$3.7 billion. Of that amount, 76.51% is invested in Repurchase Agreements, and 23.49% in Agency Notes. TexStar's weighted average maturity is 38 days; Standard & Poor's current rating is AAAM.²

¹ Source: August 2006 TexPool Newsletter

² Source: August 2006 TexSTAR Newsletter

BROKERS/DEALERS

Annually the District performs due diligence on the brokers/dealers that are approved to do business with the District. This is accomplished by researching the record of actions taken by individuals and filed with the National Association of Security Dealers. Each of the following brokers/dealers has been reviewed. None have actions that involve any criminal activity. The actions listed are various lawsuits and arbitrage actions taken by the SEC that are not material in effect.

All brokers/dealers are registered with the Security and Exchange Commission (SEC) and all are members of the National Association of Securities Dealers (NASD). Primary brokers/dealers may perform treasury and federal agency notes transactions and repurchase transactions with the District. Secondary brokers/dealers may perform only treasury and federal agency notes transactions for the District.

Primary

Banc of America Securities LLC: This firm is a subsidiary of Bank of America Corporation (NYSE:BAC), one of the world's leading financial services companies. The company's Global Capital Markets and Investment Banking (GCIB) provide investment banking, equity and debt capital raising, research, trading, risk management, treasury management and financial advisory services. Through offices in 35 countries, GCIB serves domestic and international corporations, institutional investors, financial institutions and government entities.

Deutsche Bank Securities Inc.: The firm is part of the Corporate and Investment Bank unit of German colossus Deutsche Bank. Deutsche Bank is one of the world's leading international financial service providers. With roughly 65,435 employees, the bank serves customers in 73 countries worldwide. More than half of the bank's staff work outside Germany. The bank offers corporate and institutional clients the full product assortment of an international corporate and investment bank. The firm's investment banking activities focus on health care, media, telecommunications, real estate, and technology industries.

Lehman Brothers Inc.: The firm offers investment and merchant banking services, as well as underwriting, equities and fixed income products (bonds and other debt), asset management, institutional sales, and private client services. The firm's alliance with Fidelity Investments gives Fidelity's brokerage clients access to Lehman's investment products. Employees and management own about a third of the company. Assets under management at Lehman's Investment Management Division rose to a record \$175 billion.

Cantor Fitzgerald L. P.: This is a global financial services firm with leading

position in the institutional equity and fixed income markets. Founded in 1945 and headquartered in New York City, Cantor Fitzgerald has trading desks in all major worldwide financial centers, 30 worldwide offices and a 2,500 person global workforce.

Secondary

Coastal Securities L.P.: Headquartered in Houston, Texas, Coastal Securities L.P. was founded in 1991 as a broker-dealer of fixed income securities. Coastal Securities L.P. serves as either an underwriter or financial advisor to a variety of public entities. In June 1996, Coastal Securities L.P. acquired another Houston-based securities firm, confirming Coastal's commitment to the fixed income market.

Muriel Siebert & Co., Inc. ("Siebert"): Siebert was one of the first stock brokerage firms in the U.S. to adopt a discounted commission schedule on May 1, 1975, when discounting was first permitted. Siebert conducts its municipal investment banking activities through Siebert, Brandford, Shank & Co., LLC, a separate M/WBE certified affiliate specializing in municipal and financial advisory services. Siebert is based in New York City and recently purchased the retail brokerage accounts of William O'Neill & Co., the Los Angeles-based institutional equities and financial data firm which is the parent company of Investors Business Daily. Siebert has a large well-established retail account base, over 100 employees, and revenues greater than \$25 million a year.

Sterne, Agee & Leach, Inc.: Founded in 1901, Sterne, Agee & Leach, Inc. is a wholly owned subsidiary of Sterne Agee Group, Inc., headquartered in Birmingham, Alabama. Sterne Agee has extended its reach throughout the Southeast, with offices in 17 states. Sterne Agee offers full-service equity and capital markets support.

RBC Dain Rauscher Corporation.: This is a wholly owned subsidiary of Royal Bank of Canada. The company's broker-dealer, RBC Dain Rauscher Inc., serves individual investors and small business owners through offices across the United States, and capital markets and correspondent clients in select U.S. and international markets. In March 2002, RBC Dain Rauscher merged with Tucker Anthony Sutro to form the nation's ninth largest full-service securities firm.

Walton Johnson & Company: The firm is a full service, 100% minority-owned investment banking firm based in Texas. The firm offers a broad range of investment banking services and products, including sales and trading.

FINANCIAL REPORT NO. 16

Approval of District Corporate Resolution Relating to Check Signatures

It is recommended that the attached District Corporate Resolution relating to the authorized signatures for checks drawn upon the Depository of the District be approved.

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of District Corporate Resolution Relating to
Check Signatures

III. Background:

The District Corporate Resolution currently authorizes the designated colleges to sign checks for the Imprest Account on behalf of the District:

The attached revised Corporate Resolution makes changes to the current authorized signatures. The Resolution reflects add or delete columns for the names to be corrected for a particular campus and may not include all campuses.

IV. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

CORPORATE RESOLUTION
OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, a political subdivision organized under the laws of the State of Texas, hereinafter called "District," do hereby certify that I am keeper of the records and the minutes of the proceedings of the Board of Trustees of the District, and I am authorized by law to execute and deliver this certificate, and that on October 3, 2006 there was held a meeting of the Board of Trustees of the District at which meeting a quorum of the Trustees was present and acting throughout, and that at such meeting the following resolutions were duly and legally adopted:

RESOLVED, that Depository is hereby authorized to change signatures on an account in the name of the District styled Imprest Fund (account 638476648). Changes should be implemented as follow:

ADD
Imprest Fund
Eastfield College
Joy Gates Black

ADD
Imprest Fund
North Lake College
Christa Slejko

DELETE
Eastfield College
Reva Rattan

DELETE
North Lake College
Denise Zackery

The above resolutions are in conformity with State Law which has not been modified or replaced and is now in full force and effect.

DATE: October 3, 2006

Wright L. Lassiter, Jr.
Secretary, Board of Trustees

AFFIRMED AND CERTIFIED:

Jerry M. Prater
Board Chair

FINANCIAL REPORT NO. 17

Approval of District Corporate Resolution Relating to Depository and
Check Signatures

It is recommended that the attached District Corporate Resolution relating to the depository and authorized signatures for checks drawn upon the Depository of the District be approved.

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of District Corporate Resolution Relating to
Depository and Check Signatures

III. Background:

The attached revised Corporate Resolution makes changes to the current depository and authorized signatures. The Resolution reflects add or delete columns for the names to be corrected for all campuses.

IV. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

CORPORATE RESOLUTION
OF THE BOARD OF TRUSTEES
OF THE DALLAS COUNTY COMMUNITY COLLEGE DISTRICT

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, a political subdivision organized under the laws of the State of Texas, hereinafter called "District," do hereby certify that I am keeper of the records and the minutes of the proceedings of the Board of Trustees of the District, and I am authorized by law to execute and deliver this certificate, and that on October 3, 2006 there was held a meeting of the Board of Trustees of the District at which meeting a quorum of the Trustees was present and acting throughout, and that at such meeting the following resolutions were duly and legally adopted:

RESOLVED, that JP Morgan Chase Bank, N.A., hereinafter called "Depository," is hereby designated as Depository of the district and that accounts shall be established with the Depository, in the name of the District, under and subjected to the rules and regulations as from time to time may be prescribed by the Depository, wherein may be deposited all of the funds of the District whether represented by cash, checks, notes or other evidences of debt, which deposits shall be subject to withdrawal by terms drawn through the Depository bearing on behalf of the District the facsimile signatures of both of the following person for checks drawn on the Depository:

1. Jerry M. Prater – Chair, Board of Trustees
2. Wright L. Lassiter, Jr. – Secretary, Board of Trustees

FURTHER RESOLVED, that checks drawn on the Depository shall bear on behalf of the District the signatures of any two (2) of the following person for the Imprest Fund Account:

Brookhaven College
Sharon L. Blackman
George Herring
Susan Voigt
Derek A. Mpinga

Cedar Valley College
Jennifer B. Wimbish
Chris Mitchell
Lynn Nolte
David Browning

Eastfield College
Carol A. Brown
Esther Bueno
James N. Jones
Joy Gates Black

El Centro College
Huan Luong
Kayle Godinez
Micheal Jackson

CORPORATE RESOLUTION –
PAGE TWO

Mountain View College

Felix A. Zamora
Sharon Davis
Tim Soyars

North Lake College

Herlinda Glasscock
Christa Slejko
Candace Castillo
Susan Klutts

Richland College

Tony E. Summers
Ronald M. Clark
Finney Varghese
Janet C. James

FURTHER RESOLVED, that the Depository shall be entitled to honor and to charge the District for such checks, drafts or other orders, regardless of by whom or what means the actual or purported facsimile signature resembles the facsimile specimen duly certified to or filed with the Depository by an authorized officer of the District.

FURTHER RESOLVED, that all items for deposit in an account of the District with the Depository may be endorsed on behalf of the District by any person, and that such endorsement may be made in writing, by rubber stamp, or otherwise, without disclosing the identity of the person endorsing on behalf of the District, and that the Depository shall be fully protected in relying upon such endorsement as being genuine.

FURTHER RESOLVED, that the Depository is hereby authorized to honor any and all withdrawal items against the District's funds although payable to the officer or agent signing, or countersigning the same, or payable to the Depository, whether such withdrawals are presented for cash or for credit to the personal account of such officer or agent or the person presenting the same, and the Depository need make no inquiry into the circumstance of the issuance or disposition of any such item or as to the application of the proceeds thereof.

FURTHER RESOLVED, the checks, drafts, bills or exchange of other items payable to, or to the order of, or otherwise held by the District which are not offered for deposit in an account of the District, may be endorsed on behalf of the District by any one of the persons authorized by these resolutions to sign on behalf of the District, and when so endorsed, the Depository may pay out cash or give credit thereon, regardless of whether the proceeds thereof be applied in payment of their individual obligation or obligations to the Depository.

CORPORATE RESOLUTION-
PAGE THREE

FURTHER RESOLVED, that the Funds Transfer Terms and conditions, shall be executed on behalf of the District by the Vice Chancellor of Business Affairs, who is authorized to designate, from time to time, the persons who may request transfers of funds under the terms of such agreement.

FURTHER RESOLVED, that all necessary operating agreements shall be executed on behalf of the district by the Vice Chancellor of Business Affairs.

FURTHER RESOLVED, that any two (2) of the following officers and administrators be authorized to act on behalf of the Dallas County Community College District in all matters of any kind arising under the Depository Contract with the Depository and the contract for the deposit of securities (other than signing of checks).

1. Chancellor _____ Wright L. Lassiter, Jr.
2. Vice Chancellor of
Business Affairs _____ Edward M. DesPlas
3. Associate Vice Chancellor of
Business Affairs _____ Kim Green
4. Director of Finance & Treasury _____ Robb Dean

I certify that the above names are the true and official signatures of the administrators of the Dallas County Community College District and the persons authorized to act in the manner consistent with this paragraph.

FURTHER RESOLVED, that the Depository is hereby authorized and requested to continue to rely upon these resolutions and the authority granted herein until written notice of any successors or assigns of the Depository.

CORPORATE RESOLUTION
PAGE FOUR

I further certify that the following are the names, title, and true and official signatures of the present officers of the District and the person authorized to sign for and on behalf of the District in the foregoing resolutions for concentration or controlled disbursement accounts with the Depository:

1. Jerry M. Prater _____ Chair, Board of Trustees
2. Wright L. Lassiter, Jr. _____ Secretary, Board of Trustees

I further certify that the following specimens of the facsimile signatures of the persons authorized to sign by facsimile signatures for and on behalf of the District in the foregoing resolutions for concentration or controlled disbursement accounts with the Depository:

1. Jerry M. Prater _____ (FACSIMILE SIGNATURE)
2. Wright L. Lassiter, Jr. _____ (FACSIMILE SIGNATURE)

The above resolutions are in conformity with State Law which has not been modified or replaced and is now in full force and effect.

DATE: October 3, 2006

Wright L. Lassiter, Jr.
Secretary, Board of Trustees

AFFIRMED AND CERTIFIED:

Jerry M. Prater
Board Chair

FINANCIAL REPORT NO. 18

Approval of Agreement with Source, Inc.

It is recommended that authorization be given to approve an agreement with Source, Inc. in an amount not to exceed \$247,451 for the period October 4, 2006 through October 3, 2007, to provide training associated with TWC Skills Development Fund Grant contract #0607SDF000, awarded to and administered by Brookhaven College.

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Agreement with Source, Inc.

III. Background:

Source, Inc. is one of the largest employers in Farmer Branch and has for years specialized in PBX technology. With the encouragement and support of the City of Farmers Branch Economic Development Department, Source Inc. and Brookhaven College successfully applied for a TWC Skills Development Fund contract to help the company make a critical transition from PBX to telephony, thus assuring retention of skilled workers and the company for the area.

Source, Inc. through the grant will provide 7,332 hours of training for a minimum of 205 employees including 16 new positions. Positions range from management level to technician. Brookhaven College will provide project and instructional management. Training will be conducted through continuing education in the DCCCD as well as through vendors selected by the subcontractor in the approved competitive process for highly specialized training.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, George T. Herring, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Dr. Sharon L. Blackman, president.

IV. Analysis:

The TWC Skills Development Fund contract #0607SDF000 will fund all expenses associated with the training program in an amount not to exceed \$247,451. A g/l number will be assigned once this agreement has received DCCCD Board of Trustees approval.

V. Resource: Sharon L. Blackman
President
Brookhaven College
(972) 860-4809

Mary Brumbach
Vice President for Resources and Economic Development
Brookhaven College
(972) 860-4857

FINANCIAL REPORT NO. 19

Approval of Interlocal Agreement with City of Mesquite

It is recommended that authorization be given to approve an interlocal agreement with the City of Mesquite in an amount not to exceed \$1,920 for the period September 26, 2006 through November 16, 2006 for training provided by Eastfield College.

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Interlocal Agreement with City of Mesquite

III. Background:

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal cooperation contract and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides this direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be renewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Carol Brown, president.

IV. Analysis:

Estimated revenues are \$1,920.

V. Resource: Carol Brown
President
Eastfield College
(972) 860-7001

FINANCIAL REPORT NO. 20

Approval of Interlocal Agreement with Mesquite Independent School District

It is recommended that authorization be given to approve an interlocal agreement with Mesquite Independent School District in an amount not to exceed \$1,800 for employee training provided by Eastfield College.

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Interlocal Agreement with Mesquite Independent School District

III. Background:

This is a contract for educational services. A distinguishing feature of contracts for education services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegation of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal cooperation contract and as such, must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides this direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make those payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be renewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Jim Jones, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Carol Brown, president.

IV. Analysis:

Estimated revenues are \$1,800.

V. Resource: Carol Brown
President
Eastfield College
(972) 860-7001

FINANCIAL REPORT NO. 21

Approval of Agreement with Grand Prairie Independent School District

It is recommended that authorization be given to approve an agreement with Grand Prairie Independent School District in an amount not to exceed \$40,000 for the period August 1, 2006 through August 1, 2007, to provide dual credit courses for high school students in the Grand Prairie Independent School District through Mountain View College.

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Agreement with Grand Prairie Independent School District

III. Background:

Board Policy GH (LOCAL) provides a tuition waiver for dual credit as follows: *By written agreement with various high schools, the College District is authorized to offer dual credit enrollment classes to high school students. The Chancellor or designee is authorized to enter into these agreements. The Board waives tuition for students enrolled in courses for which they receive joint credit under Section 130.008 of the Texas Education Code. This provision applies to public and private high schools, including home schools.* This agreement relates to the DCCCD goal for student success.

This contract is retroactive due to inability to obtain signature from Grand Prairie Independent School District until after the deadline for submission to the September Board.

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Sharon Davis, vice president of business services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Felix A. Zamora, president.

IV. Analysis:

Estimated expenditures are \$40,000.

Contingent on approval, Mountain View College has designated financial and other resources to implement this recommendation. Specifically, financial resources will be budgeted in instructional service contracts account #22301 in divisions #11-06-403522, #11-06-404274, #11-06-404275, #11-06-404273 and #11-06-403572.

V. Resource: Felix A. Zamora
President
Mountain View College
(214) 860-8700

FINANCIAL REPORT NO. 22

Approval of Interlocal Agreement with Dallas County Personnel/Civil Service

It is recommended that authorization be given to approve an interlocal agreement with Dallas County Personnel/Civil Service for the period October 3, 2006 through September 30, 2007, to provide instructional services to the County Personnel/Civil Service employees through Richland College.

I. Board Date: 10/03/2006

II. Agenda Item Title: Approval of Interlocal Agreement with Dallas County Personnel/Civil Service

III. Background:

This is a contract for educational services. A distinguishing feature of contracts for educational services is that enrollment is not open to the public; eligibility to participate in the training is normally limited to employees of the participating business, industry or other institution. Board Policy CF (LOCAL), Delegations of Contractual Authority, 2. Educational Services, provides the following: *The Chancellor (or designee) is authorized to enter into contracts to provide educational services, provided the contract is less than \$250,000. In this policy, "educational services" means providing classroom instruction, testing, development of curriculum, counseling, and similar activities to business, industry, and other institutions.*

This is also an interlocal agreement and must be approved by the Board irrespective of any dollar threshold. Board Policy GG (LEGAL) provides the following direction: *An interlocal contract must be authorized by the Board and the governing body of each contracting party; must state the purpose, terms, rights, and duties of the contracting parties; and must specify that each party paying for the performance of governmental functions or services shall make these payments from current revenues available to the paying party. The payment must be an amount that fairly compensates the performing party for the services, and the contract may be reviewed annually.*

This recommendation has undergone the following administrative review:

- Approval of the form of the agreement from DCCCD's legal counsel;
- Assurance from the chief business officer, Ronald M. Clark, dean of financial services, that relevant provisions of the *Board Policy Manual* have been observed;
- Approval of the substance of the agreement by Stephen K. Mittelstet, president.

IV. Analysis:

Financial resources are budgeted in full time administrative account #20501 in division #11-08-573010 and non-credit-part-time-supplemental-fall & spring account #20453 in division #11-08-573010.

V. Resource: Stephen K. Mittelstet
President
Richland College
(972) 238-6364

**Summary of Recommendations for Agreements
With Minority and Woman Owned Businesses**

Recommendations in the Financial Reports Section of This Agenda

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	1	100	247,451	100
Total	1	100	247,451	100

Respondents from Which Recommendations for Agreements
In the Financial Section of This Agenda Were Derived

	#	%
MBE	0	0
WBE	0	0
Not classified	1	100
Total	1	100

Recommendations in the Financial Reports Sections
September 5, 2006 – October 3, 2006

	# agreements	% agreements	\$ amount	% amount
MBE	0	0	0	0
WBE	0	0	0	0
Not classified	1	100	247,451	100
Total	1	100	247,451	100

Notes: This report excludes government agencies, state supported institutions, municipalities, non-profit organizations, publicly traded firms, individuals or organizations written into grant proposals, civic and other organizations not logically classified as minority or woman owned businesses. This report also excludes amendments because they attach to previously authorized engagements. Classification of an individual or company as minority or woman owned may be according to self-report or personal knowledge rather than on registration with a certification agency. An individual or company that is both a minority and woman owned business has MBE status in this report. "Not classified" includes firms known to be neither minority nor woman owned as well as firms for which ethnicity and gender of ownership is not known.

PERSONNEL REPORT NO. 23

Reclassification of Instructors

In accordance with District policy, the following instructors have met requirements to reclassify on the 2006-2007 Faculty Salary Schedule through the attainment of additional college hours and/or degrees:

<u>NAME</u>	<u>NEW CLASSIFICATION</u>
Opolicky, Michael (Cedar Valley)	F03
Ward, Janet (El Centro)	F03
Wright, Quentin (Mountain View)	F03
Sigua, Dane (North Lake)	F02
Comer-HaGans, DeLawnia (Richland)	F03
Walters, Jamie (Richland)	F02

- I. Board Date: 10/03/2006
- II. Agenda Item Title: Reclassification of Instructors
- III. Background:

In accordance with District Policy, this recommendation is made to reclassify those individuals who have met the requirements for reclassification on the 2006-2007 Faculty Salary Schedule through the attainment of additional college hours and/or degrees.

- IV. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

PERSONNEL REPORT NO. 24

Consideration of Resignations

RESIGNATIONS

DeBauge-Harcum, Lucia (El Centro)	Instructor, Interior Design	August 31, 2006
Rischer, Cheryl (El Centro)	Teacher-Preparation Program Director	September 5, 2006
McAfee, A.C. (North Lake)	Instructor, Electrician Apprenticeship	September 4, 2006
McCalpin, Terry (Richland)	Campus Peace Officer	September 13, 2006
Tallant, Walton (Richland)	Campus Peace Officer	September 12, 2006
Taylor, Charles (Richland)	College Director, Athletic Programs	August 31, 2006

PHASED FACULTY RETIREMENT

Mount, George (Mountain View)	Instructor, Psychology	January 1, 2007
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I. Board Date: 10/03/2006

II. Agenda Item Title: Consideration of Resignations and Phased Faculty Retirement

III. Background:

Resignations

Ms. Lucia DeBauge-Harcum (El Centro) and Ms. Cheryl Rischer (El Centro) are resigning for personal reasons. Mr. A.C. McAfee (North Lake) is resigning to accept a position with the International Brotherhood of Electrical Workers. Mr. Terry McCalpin (Richland) and Mr. Walton Tallant (Richland) are resigning for personal reasons. Mr. Charles Taylor (Richland) is resigning to accept a position with the University of North Texas.

Phased Faculty Retirement

Dr. George Mount (Mountain View) has declared his participation in the Phased Faculty Retirement Program after serving the district for thirty-four years.

IV. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT
 ADJUNCT FACULTY TEACHING CREDIT CLASSES
 BY ETHNICITY & LOCATION
 PAID ON AUGUST 31, 2005

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 08/31/05	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	122	80.79%	20	62.50%	81	82.66%	48	82.76%
African American	10	6.62%	6	18.75%	10	10.20%	6	10.34%
Hispanic	7	4.64%	2	6.25%	5	5.10%	2	3.45%
Asian/Pacific Islander	12	7.95%	3	9.38%	1	1.02%	2	3.45%
American Indian	0	0.00%	1	3.12%	1	1.02%	0	0.00%
Non Res. Alien	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Total	151	100.00%	32	100.00%	98	100.00%	58	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 08/31/05	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	42	67.74%	72	80.00%	162	82.23%	547	79.50%
African American	10	16.13%	8	8.89%	14	7.11%	64	9.30%
Hispanic	3	4.84%	6	6.67%	7	3.55%	32	4.65%
Asian/Pacific Islander	6	9.68%	3	3.33%	8	4.06%	35	5.09%
American Indian	1	1.61%	1	1.11%	3	1.52%	7	1.02%
Non Res. Alien	0	0.00%	0	0.00%	1	0.51%	1	0.15%
Other/Not Reported	0	0.00%	0	0.00%	2	1.02%	2	0.29%
Total	62	100.00%	90	100.00%	197	100.00%	688	100.00%

PAID ON AUGUST 31, 2006

	Brookhaven		Cedar Valley		Eastfield		El Centro	
Paid On 08/31/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	114	80.85%	23	67.65%	66	75.86%	44	68.75%
African American	13	9.22%	10	29.41%	11	12.64%	11	17.19%
Hispanic	2	1.42%	0	0.00%	5	5.75%	8	12.50%
Asian/Pacific Islander	10	7.09%	1	2.94%	4	4.60%	1	1.56%
American Indian	0	0.00%	0	0.00%	1	1.15%	0	0.00%
Non Res. Alien	2	1.42%	0	0.00%	0	0.00%	0	0.00%
Other/Not Reported	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Total	141	100.00%	34	100.00%	87	100.00%	64	100.00%
	Mountain View		North Lake		Richland		Grand Total	
Paid On 08/31/06	#	% Loc.	#	% Loc.	#	% Loc.	#	% Loc.
White Not Hispanic	45	66.18%	69	77.53%	156	76.85%	517	75.36%
African American	13	19.12%	10	11.24%	18	8.87%	86	12.54%
Hispanic	3	4.41%	6	6.74%	5	2.46%	29	4.23%
Asian/Pacific	5	7.35%	4	4.49%	17	8.37%	42	6.12%

Islander								
American Indian	1	1.47%	0	0.00%	3	1.48%	5	0.73%
Non Res. Alien	0	0.00%	0	0.00%	1	0.49%	3	0.44%
Other/Not Reported	1	1.47%	0	0.00%	3	1.48%	4	0.58%
Total	68	100.00%	89	100.00%	203	100.00%	686	100.00%

PERSONNEL REPORT NO. 25

Approval of Warrants of Appointment for Security Personnel

It is recommended that warrants of appointment be approved for the following College Police/Peace Officers for the periods indicated:

<u>NAME</u>	<u>PERIOD OF APPOINTMENT</u>
Watson, Chad (North Lake) (Part-time)	From 8:00 a.m., October 4, 2006, through termination of DCCCD employment
Flint, Quinn (Richland) (Part-time)	From 8:00 a.m., October 4, 2006, through termination of DCCCD employment

PERSONNEL REPORT NO. 26

Employment of Contractual Personnel

It is recommended that the Chancellor, on behalf of the DCCCD, be authorized to enter into written contracts of employment with the persons named below on the terms and at the compensation stated:

REGULAR APPOINTMENT ADMINISTRATORS

DERRICK HASSELL, SR. (LeCroy Center) -- \$47,203 per year from October 1, 2006 through August 31, 2007, plus \$82.50 per month for business and travel allowance

Telecommunications Marketing Executive

Note: Mr. Hassell has held the positions of Training Consultant and Visiting Scholar-Assistant Dean, Distance Education Services beginning July 2000 through the present.

ROBERT BURCHFIELD (Brookhaven) -- \$49,780 per year from October 4, 2006 through August 31, 2007, plus \$107.50 per month for business and travel allowance
Director, Financial Aid

Biographical Sketch: A.S., Eastfield College

Experience: Department Assistant II, Financial Aid Analyst and Associate Director, Financial Aid, Richland College

VERNON HAWKINS (Brookhaven) -- \$80,212 per year from October 4, 2006 through August 31, 2007, plus \$250.00 per month for business and travel allowance
Associate Vice President, Workforce and Continuing Education

Biographical Sketch: M.B.A., Amberton University, Garland, TX; B.S., Oklahoma State University, Stillwater, OK

Experience: Full-time Faculty, Department Chair/CS/CIT/Electronics/CADD and Executive Dean, Career and Technical Education, Mountain View College

JARLENE DeCAY (Cedar Valley) -- \$46,108 per year from October 4, 2006 through August 31, 2007, plus \$107.50 per month for business and travel allowance

Director, Academic Advising, Career and Educational Planning

Biographical Sketch: M.A. and B.S., Xavier University, New Orleans, LA

Experience: Director of Academic Services/Admissions and Records, Louisiana State University Center Health Sciences, New Orleans, LA; Director of Student Support Services, Xavier University, New Orleans, LA; Coordinator, Health and Medical Center, North Lake College

ADRIANA RODRIGUEZ (Richland) -- \$53,068 per year from October 4, 2006 through August 31, 2007, plus \$107.50 per month for business and travel allowance

Program Administrator II

Biographical Sketch: M.B.E., Southern Methodist University, Dallas, TX; B.S., University of Texas at El Paso, El Paso, TX

Experience: Teacher, Spring Valley Elementary-Richardson Independent School District, Richardson, TX; Bilingual Consultant, Region 10 Service Center-Richardson Independent School District, Richardson, TX; Visiting Scholar-Program Administrator II, Richland College

GRANT-FUNDED APPOINTMENT ADMINISTRATOR

CHRISTINE HILGER (Richland) -- \$41,916 per year from October 4, 2006 through August 31, 2007, plus \$107.50 per month for business and travel allowance

Instructional Designer

Biographical Sketch: M.A. and B.A., University of Texas at Dallas, Dallas, TX

Experience: Adjunct Faculty, University of Texas at Dallas, Richardson, TX; Temporary Full-time Faculty and Instructional Specialist II, Eastfield College

INTERIM APPOINTMENT ADMINISTRATORS

GEORGE BUSH (Eastfield) -- \$54,004 per year from October 4, 2006 through August 31, 2007, or until position is filled whichever occurs first, plus \$157.50 per month for business and travel allowance

Interim Instructional Dean/Division Chair

Biographical Sketch: M.A., Ball University, Muncie, IN; B.A., Bishop College, Dallas, TX

Experience: Counselor, Homeward Bound Inc., Dallas, TX; Adjunct Faculty and Program Administrator, Eastfield College

CARLA BOYER (El Centro) -- \$57,644 per year from October 4, 2006 through August 31, 2007, or until position is filled whichever occurs first, plus \$157.50 per month for business and travel allowance

Interim Executive Dean, Communications/Math and Student Support Services

Biographical Sketch: Ph.D. and M.A., Cornell University, Ithaca, NY; B.A., University of California, Irvine, CA

Experience: Visiting Lecturer, Southern Methodist University, Dallas, TX; Adjunct Faculty and Director, Center for Independent Study, El Centro College

MICHEAL JACKSON (El Centro) -- \$161,900 per year from October 4, 2006 through August 31, 2007, or until position is filled whichever occurs first, plus \$450.00 per month for business and travel allowance

Interim College President

Biographical Sketch: Ph.D. and M.A., Ohio State University, Columbus, OH; B.A., Langston University, Langston, OK

Experience: Dean, Student Support Services, Executive Dean, Communications and Math and Vice President, Academic Affairs and Student Success, El Centro College

TONI PENDERGRASS (El Centro) -- \$85,966 per year from October 4, 2006 through August 31, 2007, or until current incumbent returns to this role whichever occurs first, plus \$207.50 per month for business and travel allowance

Interim Vice President, Academic Affairs and Student Success

Biographical Sketch: Ph.D., University of Texas at Austin, Austin, TX; M.S. and B.S., New Mexico State University, Las Cruces, NM

Experience: Executive Director, Staff and Organizational Development and Executive Dean, Communications/Math and Student Support Services, El Centro College; Vice Chancellor, Planning, Wayne County Community College, Detroit, MI

SHARON GLENN (Mountain View) -- \$72,050 per year from October 4, 2006 through August 31, 2007, or until position is filled whichever occurs first, plus \$157.50 per month for business and travel allowance

Interim Executive Dean, Career and Technical Education

Biographical Sketch: M.Ed., East Texas State University, Commerce, TX; B.S., North Texas State University, Denton, TX

Experience: Associate Dean, Workforce Development, Mountain View College

TEMPORARY APPOINTMENT ADMINISTRATOR

WAYNE CONRAD (El Centro) -- \$37,418 per year from October 4, 2006 through August 31, 2007, plus \$82.50 per month for business and travel allowance

Director, Center for Independent Study

Biographical Sketch: M.A., Criswell College, Dallas, TX; B.A., Louisiana College, Pineville, LA

Experience: Research Specialist, Bertram McKee and Associates, Dallas, TX; Administrator, Faith Community Church, Dallas, TX; Adjunct Faculty, El Centro College

VISITING SCHOLAR APPOINTMENT ADMINISTRATORS

ROBERT ROSENBALM (LeCroy Center) -- \$46,171 per year from October 6, 2006 through August 31, 2007, plus \$82.50 per month for business and travel allowance

Telecommunications Marketing Executive

Biographical Sketch: M.A., Amberton University, Garland, TX; B.A., Southern Methodist University, Dallas, TX

Experience: Program Development Specialist, Richland College; Coordinator, Educational Technologies and Manager, Distance Learning Student Marketing, LeCroy Center

COLEMAN CRAWFORD (Richland) -- \$47,300 per year to be retroactive from September 1, 2006 through May 10, 2007, plus \$107.50 per month for business and travel allowance

College Director, Athletic Program

Biographical Sketch: M.Ed., Delta State University, Cleveland, MS; B.S., University of North Alabama, Florence, AL

Experience: Assistant Basketball Coach, Southern Methodist University, Dallas, TX; Basketball Professional, Cooper Enterprises, Dallas, TX; Assistant Basketball Coach, Southwest Basketball LLC, Fort Worth, TX

REGULAR APPOINTMENT FACULTY

MANJULA SHRIVASTAVA (El Centro) -- \$41,829 (Range F01 – Masters Degree or equivalency) Academic Year 2006-2007

Instructor, Nursing

Biographical Sketch: M.S., Texas Woman's University, Dallas, TX; B.S., University of Texas at Arlington, Arlington, TX

Experience: Registered Nurse, Medical Center-Lancaster, Lancaster, TX; Full-time Faculty; Tarrant County Community College-South Campus, Fort Worth, TX; Registered Nurse, North Texas Surgery Center, Dallas, TX

VISITING SCHOLAR APPOINTMENT FACULTY

BRENDA PADUCH (Cedar Valley) -- \$45,715 (Range F04 – Earned Doctorate) Academic Year 2006-2007

Instructor, Biology

Biographical Sketch: B.U.S. and D.V.M., Oklahoma State University, Stillwater, OK

Experience: Relief Veterinarian, Relief Services for Veterinary Practitioners, Denton, TX; Associate Veterinarian, Brookside Animal Hospital, Waxahachie, TX; Associate Veterinarian, Parkway Animal Hospital, Grand Prairie, TX

TEMPORARY APPOINTMENT FACULTY

ANILA DAS (Cedar Valley) -- \$38,026 (Range F01 – Masters Degree or equivalency) Academic Year 2006-2007

Instructor, Computer Information Technology

Biographical Sketch: B.A., University of Texas at Arlington, Arlington, TX

Experience: Department Assistant III, Full-time Faculty and Instructional Associate, Cedar Valley College

DANIEL WALTER (Cedar Valley) -- \$38,596 (Range F01 – Masters Degree or equivalency) Academic Year 2006-2007

Instructor, Energy Efficient Green Building Institute

Biographical Sketch: B.S., LeTourneau University, Longview, TX

Experience: Design Engineer, TSE International, Shreveport, LA; Design Engineer, Wagner-Smith Equipment, Burleson, TX; Owner, Energy Efficient Solutions, Duncanville, TX

CORRECTION TO SEPTEMBER 5, 2006, PERSONNEL REPORT

MICHAEL SANTIAGO (Mountain View)

Coordinator, Teacher Preparation Program

Note: Mr. Santiago is recommended for a correction to his contract beginning September 6, 2006 through August 31, 2007, initially submitted for the period of September 6, 2006 through May 10, 2006.

PAT MOECK (El Centro)

Program Administrator II

Note: Ms. Moeck is recommended for a correction to her title from Program Director II to Program Administrator II.

I. Board Date: 10/03/2006

II. Agenda Item Title: Employment of Contractual Personnel

III. Background:

Regular Appointment Administrators

Mr. Derrick Hassell, Sr. (LeCroy Center) (African-American) is recommended to fill a new position created by reorganization. Mr. Robert Burchfield (Brookhaven) (Anglo-American) is recommended to fill a position created due to the resignation of Betty Brown. Mr. Vernon Hawkins (Brookhaven) (African-American) is recommended to fill a position created due to the resignation of Steven Kahla. Ms. Jarlene DeCay (Cedar Valley) (African-American) is recommended to fill a new position created to supervise and direct the Advising/Counseling and Career Services department. Ms. Adriana Rodriguez (Richland) (Hispanic) is recommended to fill a new position due to the need for bilingual instructors.

Grant-Funded Appointment Administrator

Ms. Christine Hilger (Richland) (Hispanic) is recommended to fill new position created to fulfill staffing needs for Title III grant programs.

Interim Appointment Administrators

Mr. George Bush (Eastfield) (African-American) is recommended to fill a position created due to Vivian Dennis-Monzingo participating in the Phased Faculty Retirement Program. Dr. Carla Boyer (El Centro) (Anglo-American) is recommended to fill a position created due to the interim assignment of Dr. Toni Pendergrass. Dr. Micheal Jackson (El Centro) (African-American) is recommended to fill a position created due to the reassignment of Ed DesPlas as the Vice Chancellor, Business Affairs. Dr. Toni Pendergrass (El Centro) (Anglo-American) is recommended to fill a position created due to the interim assignment of Dr. Micheal Jackson. Ms. Sharon Glenn (Mountain View) (African-American) is recommended to fill a position created due to Vernon Hawkins accepting a position at Brookhaven College.

Temporary Appointment Administrator

Mr. Wayne Conrad (El Centro) (Anglo-American) is recommended to fill a position created due to the interim assignment of Dr. Carla Boyer.

Visiting Scholar Appointment Administrators

Mr. Robert Rosenbalm (LeCroy Center) (Native-American) is recommended to fill a new position created by reorganization. Mr. Coleman Crawford (Richland) (African-American) is recommended to fill a position created due to the resignation of Charles Taylor.

Regular Appointment Faculty

Ms. Manjula Shrivastava (El Centro) (Asian) is recommended to fill a position created due to the resignation of Vickie Hale-Brown.

Visiting Scholar Appointment Faculty

Dr. Brenda Paduch (Cedar Valley) (Anglo-American) is recommended to fill a new position created by increased enrollment.

Temporary Appointment Faculty

Ms. Anila Das (Cedar Valley) (Asian/Pacific Islander) is recommended to fill a position created due to the resignation of Terry Rawlinson. Mr. Daniel Walter (Cedar Valley) (Anglo-American) is recommended to fill a new position due to increased enrollment.

Correction to September 5, 2006, Personnel Report

Mr. Michael Santiago (Mountain View) (Hispanic) is recommended for a correction to his contract beginning September 6, 2006 through August 31, 2007. Ms. Pat Moeck (El Centro) (Anglo-American) is recommended for a correction to her title from Program Director II to Program Administrator II.

- IV. Resource: Denys Blell
Vice Chancellor, Human and Organizational Development
District Office
(214) 860-2757

NEW HIRES ETHNICITY INFORMATION
September 2006 through October 2006
Regular Administrators & Faculty

<u>October 2006</u>	<u>Anglo-Am</u>	<u>African-Am</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	1	3	1	0	0	0	5
FACULTY	0	0	0	1	0	0	1
TOTAL TO DATE	4	3	1	1	0	0	9

Visiting Administrators & Faculty

<u>October 2006</u>	<u>Anglo-Am</u>	<u>African-Am</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	1	0	0	1	0	2
FACULTY	1	0	0	0	0	0	1
TOTAL TO DATE	1	1	0	0	1	0	3

Non Grant Temporary and Alternative Administrators & Faculty

<u>October 2006</u>	<u>Anglo-Am</u>	<u>African-Am</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	1	0	0	0	0	0	1
FACULTY	1	0	0	1	0	0	2
TOTAL TO DATE	4	0	0	1	0	0	5

Grant Funded Administrators & Faculty

<u>October 2006</u>	<u>Anglo-Am</u>	<u>African-Am</u>	<u>Hispanic</u>	<u>Asian</u>	<u>Am Indian</u>	<u>Other</u>	<u>Total</u>
ADMINISTRATORS	0	0	1	0	0	0	1
FACULTY	0	0	0	0	0	0	0
TOTAL TO DATE	1	0	2	0	0	0	3

GRAND TOTAL: 20

INFORMATIVE REPORT NO. 27

Notice of Grant Awards

Awards in this informative report are usually funded by local, state, or federal public agencies and are budgeted in DCCCD's restricted fund. (Occasionally, private grants managed through Fund 13 are also included in this report.) The fiscal year for each award is defined by the grantor and often will not correspond to DCCCD's fiscal year. In addition to guidelines established by the funding agency, administration of grant awards is subject to all DCCCD policies and procedures.

As provided by Board Policy CAB (Regulation), Grant Receipt Process, the chancellor advises trustees that DCCCD has received notice of the following grant awards.

- The Texas Higher Education Coordinating Board has awarded the DCCCD, District Office, an increase of \$54,000, bringing the new total to \$76,943 to support a Field Specialist position to assist with the College for Texans initiative, supporting Texas high school and GED completers in obtaining financial aid to continue on to college. The funding period is from September 1, 2006, to August 31, 2007.
- The Texas Higher Education Coordinating Board has awarded the DCCCD the following awards for a total of \$707,716, for the North Central Texas Tech Prep Consortium. These awards include \$134,865 for the support of the Tech Prep District/Regional Office, \$238,202 in support of DCCCD's own Tech Prep programs, and subcontracts in the amounts shown below to the following :

<u>Host Colleges</u>	<u>Amount</u>
Navarro College	\$141,788
Tarrant County College	\$187,159

The Tech Prep program is intended to support, promote, and encourage quality educational programs and innovative delivery systems to maximize the effectiveness of linking secondary and postsecondary education, employers, and communities to ensure a skilled and educated workforce. The funding period is from September 1, 2006, to August 31, 2007.

- The Texas Higher Education Coordinating Board has awarded the DCCCD, R. Jan LeCroy Center for Educational Telecommunications, \$124,413 to support the STARLINK (State of Texas Academic Resource Link) State Leadership grant. The purpose of this grant is to assist with the production and distribution of

programming designed to maximize the use of existing telecommunications systems serving higher education, state agencies, and other public entities. The funding period is from September 1, 2006, to August 31, 2007.

- The Texas Higher Education Coordinating Board has awarded the DCCCD, district-wide, the following awards for a total of \$2,486,714 for the Carl D. Perkins Annual Application Basic Grant program. The Annual Application Basic Grant is intended to assist in planning and implementation of improvements to career and technical education as prescribed in Title I of the Carl D. Perkins Vocational and Technical Education Act of 1998. The funding period is from September 1, 2006, to August 31, 2007:

<u>College/Location</u>	<u>Amount</u>
Brookhaven	\$284,120
Cedar Valley	\$332,352
Eastfield	\$388,500
El Centro	\$441,766
LeCroy Center	\$ 24,867
Mountain View	\$328,310
North Lake	\$184,909
Richland	\$501,890

- The Texas Workforce Commission has awarded the DCCCD, Brookhaven College, \$272,196 for the Skills Development Fund program partnership with Source, Inc., to provide training to new hires and incumbent workers in the technology industry. The funding period is from October 4, 2006, to October 3, 2007.
- The U.S. Department of Education has awarded the DCCCD, Mountain View College, an increase of \$699,998, bringing the new total to \$1,399,967 to support its cooperative Title V project. The goal of this program is to assist eligible Hispanic-Serving Institutions of higher education to expand their capacity to serve Hispanic and low-income students. The funding period is from October 1, 2006, to September 30, 2007.
- The U.S. Department of Labor has awarded the DCCCD, Richland College, an increase of \$1,000,000, bringing the new total to \$2,000,000 to support the R.O.C.K.O.N. (Reintegrating Offenders with Career Knowledge – One Network) grant. The purpose of this grant is to provide comprehensive education, employment, training, and support services to probated, paroled or released youth. The funding period is from October 1, 2006, to September 30, 2007.
- WorkSource for Dallas County has awarded the DCCCD, Bill J. Priest Campus of

El Centro College, an increase of \$40,000, bringing the new total to \$565,622 for the Statewide Activity Fund Encouraging Employer Advancement Program to provide training courses for employees of fifteen companies engaged in an economic enhancement consortium. The funding period is from November 30, 2005, to July 31, 2006. *(Late adjustments in the negotiations from WorkSource resulted in the post-project reporting of this award.)*

- WorkSource for Dallas County has awarded the DCCCD, Bill J. Priest Campus of El Centro College, an increase of \$110,000, bringing the new total to \$687,065 for the Statewide Activity Fund Encouraging Employer Advancement Program to provide training courses for employees in a consortium of thirteen companies. The funding period is from February 9, 2006, to July 31, 2006. *(Late adjustments in the negotiations from WorkSource resulted in the post-project reporting of this award.)*
- WorkSource for Dallas County has awarded the DCCCD, Richland College, an increase of \$106,000, bringing the new total to \$2,833,250 for the H-1B Technical Skills Training program. This funding supports project operation for the H-1B Technical Skills Training grant from the U.S. Department of Labor. Services provided will include project management, coordination of activities, case management, instructional design and certification of some of the curriculum through the Texas Higher Education Coordinating Board. Additionally, project operator will work to define skill standards and match those with training goals within the targeted occupational areas. The funding period is from October 1, 2003, to October 1, 2006. *(Late adjustments in the negotiations from WorkSource resulted in the post-project reporting of this award.)*
- WorkSource for Dallas County has awarded the DCCCD, Richland College, \$220,800 for the First Generation College Youth Program. This program provides new opportunities in science, math, and technology instructional core areas for Dallas County youth. The funding period is from July 1, 2006, to December 31, 2007.

The amounts of awards reported, to date, in fiscal year 2006-2007, and the amounts of awards for seven fiscal years, 1999-2000 through 2005-2006, appear in tables on the following page.

Amounts of Awards Reported in Fiscal Year 2006-2007

<u>Month Reported</u>	<u>Amount</u>
September 2006	\$ 847,986
October 2006	\$ 5,821,837
November 2006	
December 2006	
January 2007	
February 2007	
March 2007	
April 2007	
May 2007	
June 2007	
July 2007	
August 2007 ¹	
<u>Total To Date</u>	<u>\$ 6,669,823</u>

Amounts of Awards Reported in Fiscal Years 1999-2000 through 2005-2006

<u>Type</u>	<u>1999-00</u>	<u>2000-01</u>	<u>2001-02</u>	<u>2002-03</u>	<u>2003-04</u>	<u>2004-05</u>	<u>2005-06</u>
Competitive	22,450,972	24,959,783	11,917,647	20,264,070	18,750,094	22,137,173	17,679,698
Pell Grants ¹	11,017,287	13,407,492	19,658,023	26,199,861	29,899,662	31,449,815	31,467,783
Total	<u>33,468,259</u>	<u>38,367,275</u>	<u>31,575,670</u>	<u>46,463,931</u>	<u>48,649,756</u>	<u>53,586,988</u>	<u>49,147,481</u>

¹ The annual notice of Pell grants almost always appears in the August report. Pell grants are not awarded based on competitive applications; they are a component of Title IV student financial aid.

I. Board Date: 10/03/2006

II. Agenda Item Title: Notice of Grant Awards

III. Background:

The DCCCD received fourteen new awards and six award increases as reported in the Informative Report for a total of \$5,821,837.

IV. Resource: Denys Blell
Vice Chancellor for Human and Organizational Development
District Office
(214) 860-2757

INFORMATIVE REPORT NO. 28

Receipt of Business and Corporate Contracts by the DCCC District

The DCCCD colleges have contracted services with the following companies:

BROOKHAVEN COLLEGE

Companies:

Ford
Ford
GM
GM
Flowtronex
Westin Galleria
Paulson & Paulson
Carter Burgess
Barrett/Burke/Wilson/Frappier
North Texas Municipal Alliance

Types of Training Provided:

Automotive Technician Skills
Emissions Testing
Automotive Technician Skills
Emissions Testing
Cultural Diversity
Servsafe
Tax Preparation Course
Business & Technical Change
Effectively Managing Change
Supervision

BHC TOTAL: \$28,606

CEDAR VALLEY COLLEGE

Companies:

American Ace Motorcycle Company
Best Southwest Cities Employee
Development Program
Best Southwest Cities Employee
Development Program
Head Start of Greater Dallas, Inc.
Head Start of Greater Dallas, Inc.
Methodist Health System
Methodist Health System
Methodist Health System
Methodist Health System
Solar Turbines, Inc.
Ticket School, Inc.

Types of Training Provided:

Basic Rider
Drug & Alcohol Awareness

Harassment/Hostile Work Environment

Getting Through the Day
Self Defense
Introduction to Access
Intermediate Access
Introduction to PowerPoint
Introduction to Word
Conversational Spanish I
Defensive Driving

CEDAR VALLEY COLLEGE

WNA Comet South, Inc.

Coaching Skills for the Supervisor

CVC TOTAL: \$11,082

EASTFIELD COLLEGE

Companies:

Types of Training Provided:

EFC TOTAL: \$

EL CENTRO COLLEGE

Companies:

VoicesVoices.com

Parkland Health & Hospital System

Dallas Public Library

Dawson State Jail

Corrections Corporation

Brink's Incorporated

Dallas Area Rapid Transit

Mary Kay, Inc

Types of Training Provided:

Voice-Over

Spanish for Medical Personnel

Spanish

In-Service & Pre-Service

Commissioned Security Officer

Maintenance

Language Proficiency Assessments

ECC TOTAL: \$19,885

MOUNTAIN VIEW COLLEGE

Companies:

Lockheed Martin

SBC/ATT

VECTA

CampFire

Dallas County Adult Probation

Types of Training Provided:

Professional Development

Mathematics

Language

Home & Health Care

Command Spanish

MVC TOTAL: \$11,271

NORTH LAKE COLLEGE

Company:	Type of Training Provided:
Air Conditioning Contractors of America, Inc.	Business Manual Review
City of Coppell	Consultation/Training
Construction Education Foundation	Career

NLC TOTAL: \$13,926

RICHLAND COLLEGE

Companies:	Types of Training Provided:
Dallas County	Business Productivity /Leadership
Sherwin-Williams	Leadership
City of Garland	Leadership
Alliance for Employee Growth Development	Computer
Alliance for Employee Growth Development	Cable Installation
Classic Residence	Emeritus
Presbyterian Village North	Emeritus
Tremont Retirement Community	Emeritus
Gerber Technology	Project Management

RLC TOTAL: \$16,401

TOTAL AMOUNT THIS REPORT: \$101,171

PREVIOUS YEAR: \$234,095

TOTAL AMOUNT THIS REPORT SINCE SEPTEMBER 2005: \$3,182,872

TOTAL AMOUNT FOR SAME PERIOD FOR PREVIOUS YEAR:\$2,808,665

I. Board Date: 10/03/2006

II. Agenda Item Title: Receipt of Business and Corporate Contracts by the
DCCC District

III. Background:

The DCCCD received awards totaling \$101,171

IV. Resource: Andrew Jones
Vice Chancellor of Educational Affairs
District Office
(214) 860-2129

INFORMATIVE REPORT NO. 29

Presentation of 4th Quarter Investment Transactions

The 4th quarter investment transactions are presented as provided by Board Policy CAK (LEGAL), which states: *Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act.*

I. Board Date: 10/03/2006

II. Agenda Item Title: Presentation of 4th Quarter Investment Transactions

III. Background:

Trustees who serve on the Audit Committee are Ms. Charletta Compton (chair), Mrs. Kitty Boyle and Mr. Bob Ferguson. The Audit Committee reviewed the report of 4th quarter investment transactions on October 3, 2006. If indicated, Audit Committee members will discuss the statements with the Board during the meeting on October 3, 2006.

IV. Analysis:

The 4th quarter investment transaction report is typical for this phase of the annual financial cycle.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

DALLAS COUNTY COMMUNITY COLLEGE DISTRICT



Investment Portfolio

As of August 31, 2006

Dallas County Community College District
4th Quarter Report of Investment Transactions
Executive Summary

The investment portfolio of the District is summarized in the table *Investment Portfolio Summary Report*. The purchase date, maturity date, yield to maturity, book value, and market value are shown for each of the investment securities of the District as of August 2006. The configuration of the portfolio is shown for both the quarters ended May 31, 2006 and August 31, 2006, see Figures 1 and 2. The portfolio is invested 51.84% in U.S. Agency securities and 14.03% is invested in U.S. Treasury securities. The remaining 34.13% is invested in TexPool and TexSTAR. Of the portfolio, 76.84 % will mature in one year or less. No security has a maturity of more than four years from August 2006. An analysis of the portfolio maturity is shown in Figure 3. Because of a rising interest environment, the portfolio yield is currently underperforming the Treasury yield curve as of August 31, 2006, from a minimum of 78 basis points (4 years or less) to a maximum of 186 basis points (1 year or less). An analysis of the District's portfolio yield compared with the Treasury yield at August 31, 2006 and August 31, 2005 is shown in Figure 4.

Note: There is a *Glossary of Investment Terms* at the end of this report.

*Dallas County Community College District
Investment Portfolio Summary Report
Activity for the 4th Quarter Ended August 31, 2006*

INVESTMENTS:			MARKET	ACCRUED INTEREST	WEIGHTED AVERAGE MATURITY	YIELD TO MATURITY	
Beginning of Period	May 31, 2006	\$	238,575,135	\$	1,119,494	388	3.46%
Purchases		\$	86,078,960				
Maturities / Sold		\$	(105,051,787)				
Market Value Change		\$	1,559,407				
End of Period	August 31, 2006	\$	221,161,715	\$	663,708	410	4.01%

This report is prepared in compliance with generally accepted accounting principles, the investment strategy expressed in the Investment Policy of the DCCCD Board of Trustees, and the Public Funds Investment Act, as amended.

/s/ Christa Slejko

Christa Slejko, Interim Vice Chancellor of Business Affairs

/s/ Kim Green

Kim Green, Associate Vice Chancellor of Business Affairs

/s/ Robb Dean

Robb Dean, Director of Finance and Treasury

Dallas County Community College District
Investment Portfolio Transaction Summary Report

Activity for the 4th Quarter Ended August 31, 2006
By Type of Investment

	Face Amount 8/31/2006	Market Transactions					Market Value 8/31/2006
		Market Value 5/31/2006	Securities Purchased	Securities Matured /Sold	Market Value Change		
SUMMARY:							
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 75,485,345	\$ 40,258,172	\$ 86,078,960	\$ (50,851,787)	\$ 0	\$ 75,485,345	
TREASURY SECURITIES	32,000,000	30,768,150	0	0	249,840	31,017,990	
AGENCY SECURITIES	116,600,000	167,548,813	0	(54,200,000)	1,309,567	114,658,380	
PORTFOLIO TOTAL	\$ 224,085,345	\$ 238,575,135	\$ 86,078,960	\$ (105,051,787)	\$ 1,559,407	\$ 221,161,715	

	Face Amount 8/31/2006	Book Transaction Excludes Unrealized Gain and Loss					Book Value 8/31/2006
		Book Value 5/31/2006	Securities Purchased	Securities Matured / Sold	Securities (Disc.)/Prem.		
SUMMARY:							
MONEY MARKET FUNDS / INVESTMENT POOLS	\$ 75,485,345	\$ 40,258,172	\$ 86,078,960	\$ (50,851,787)	\$ 0	\$ 75,485,345	
TREASURY SECURITIES	32,000,000	32,048,321	0	0	(19,217)	32,029,104	
AGENCY SECURITIES	116,600,000	170,060,890	0	(54,200,000)	620,735	116,481,625	
PORTFOLIO TOTAL	\$ 224,085,345	\$ 242,367,383	\$ 86,078,960	\$ (105,051,787)	\$ 601,518	\$ 223,996,074	

Dallas County Community College District Investment Portfolio Transaction Report

Activity for the 4th Quarter Ended August 31, 2006

Invest. ID	Cusip Number	Description	Purchase Date	Call Date	Maturity Date	Face Amount	Yield
MONEY MARKET FUNDS / INVESTMENT POOLS							
73190		TEXPOOL	30-Jul-90		N/A	\$ 36,445,710	(1)
1111		TEXSTAR	23-Jun-03		N/A	4,809,507	(2)
2003		TEXSTAR (TAX NOTE)	06-Aug-03		N/A	2,698,124	(2)
2004		TEXSTAR (TAX NOTE)	06-Apr-04		N/A	14,419,239	(2)
40		TEXSTAR (GO)	14-Sep-04		N/A	17,112,765	(2)
REPURCHASE AGREEMENTS							
None							
TREASURY SECURITIES							
13079	T9128277F3	U. S. Treasury	28-Oct-03		15-Nov-06	5,000,000	2.34%
13080	T912828BP4	U. S. Treasury	28-Jan-04		15-Nov-06	3,000,000	2.12%
13081	T912828BV1	U. S. Treasury	29-Jan-04		15-Jan-09	4,000,000	3.23%
13082	T912828BZ2	U. S. Treasury	25-Feb-04		15-Feb-09	20,000,000	2.97%
AGENCY SECURITIES							
16202	3128XOF87	FHLMC Notes	28-Feb-03		28-Feb-07	10,000,000	3.20%
16209	3128X1V46	FHLMC Notes	24-Oct-03		12-Oct-06	5,000,000	2.77%
16210	3128X1V46	FHLMC Notes	24-Oct-03		12-Oct-06	5,000,000	2.88%
16215	3128X2NSO	FHLMC Notes	28-Jan-04		28-Jan-08	3,000,000	3.25%
16216	3133ITQU8	FFCB Notes	28-Jan-04		28-Jul-08	3,000,000	3.55%
16217	3136F3Y59	FNMA Notes	30-Jan-04		30-Jul-07	7,500,000	3.00%
16218	3128X2UG8	FHLMC Notes	13-Feb-04		13-Aug-07	2,500,000	3.09%
16219	3128X2WC5	FHLMC Notes	23-Feb-04		23-Aug-07	7,500,000	3.15%
16220	3128X2TX3	FHLMC Notes	11-Feb-04		9-Feb-07	10,000,000	2.93%
16221	3128X2ZK4	FHLMC Notes	27-Feb-04		27-Aug-07	10,000,000	3.00%
16222	3128X2D28	FHLMC Notes	4-Mar-04		4-Sep-07	5,000,000	3.01%
16223	3128X2F34	FHLMC Notes	27-Feb-04	27-Feb-07	27-Feb-09	15,000,000	3.40%
16230	313589D83	FN DN	20-Dec-05		30-Aug-06	0	4.63%
16231	313589M59	FN DN	21-Dec-05		30-Oct-06	5,000,000	4.69%
16233	313589ZV8	FNMA Notes	26-Jan-06		26-Jul-06	0	4.63%
16234	313589ZV8	FNMA Notes	7-Mar-06		30-Aug-06	0	4.93%
16235	313589J38	FN DN	7-Apr-06		4-Oct-06	5,000,000	5.06%
2004-25	3134A4UB8	FHLMC Notes	8-Apr-04		15-Aug-06	0	2.21%
2004-30	31359MVA8	FNMA Notes	11-Jan-05		15-Jun-06	0	3.26%
2004-31	31359MVP5	FNMA Notes	11-Jan-05		15-Jul-06	0	3.28%
2004-32	31359MXQ1	FNMA Notes	6-Apr-05		31-Jul-06	0	3.25%
2004-33	31359MSV6	FNMA Notes	27-Apr-05		11-Aug-06	0	2.75%
40-3	3128X37L1	FHLMC Notes	11-Apr-05		11-Jan-07	15,000,000	4.05%
40-10	313397B91	FMCD Notes	28-Feb-06		15-Aug-06	0	4.86%
40-11	313397D73	FHLMC Notes	28-Feb-06		29-Aug-06	0	4.88%
40-12	313397B91	FRED Notes	28-Feb-06		15-Aug-06	0	4.86%
40-13	313397J28	FMCD Notes	7-Apr-06		3-Oct-06	5,000,000	5.08%
45-1	3128X3WY5	FHLMC Notes	1-Feb-06	22-Sep-06	22-Sep-09	1,300,000	4.00%
45-2	31359MWP4	FNMA Notes	1-Feb-06		21-Oct-09	1,800,000	4.01%
PORTFOLIO TOTAL						<u>\$ 224,085,345</u>	

(1) The TexPool yield varies daily. The yield as of May 31, 2006 was 4.9024 and August 31, 2006 was 5.2355%.
(2) The TexSTAR yield varies daily. The yield as of May 31, 2006 was 4.8929 and August 31, 2006 was 5.2601%.

Market Transactions

Invest. ID	Market Value 5/31/2006	Securities Purchased	Securities Matured / Sold	Market Value Change	Market Value 8/31/2006
MONEY MARKET FUNDS / INVESTMENT POOLS					
73190	\$ 20,171,104	\$ 62,922,847	\$ (46,648,241)		\$ 36,445,710
1111	4,747,283	62,224			4,809,507
2003	3,475,499	37,925	(815,300)		2,698,124
2004	5,320,717	11,465,720	(2,367,198)		14,419,239
40	6,543,569	11,590,244	(1,021,048)		17,112,765
REPURCHASE AGREEMENTS					
None					
TREASURY SECURITIES					
13079	4,965,250			17,550	4,982,800
13080	2,967,180			17,010	2,984,190
13081	3,831,720			32,480	3,864,200
13082	19,004,000			182,800	19,186,800
AGENCY SECURITIES					
16202	9,846,600			48,300	9,894,900
16209	4,954,850			29,450	4,984,300
16210	4,954,850			29,450	4,984,300
16215	2,904,360			19,830	2,924,190
16216	2,895,930			17,820	2,913,750
16217	7,272,675			46,875	7,319,550
16218	2,433,825			13,950	2,447,775
16219	7,310,325			39,600	7,349,925
16220	9,827,300			60,000	9,887,300
16221	9,727,200			56,500	9,783,700
16222	4,861,550			28,550	4,890,100
16223	14,287,800			145,050	14,432,850
16230	13,822,200		(14,000,000)	177,800	0
16231	4,891,500			66,000	4,957,500
16233	13,890,800		(14,000,000)	109,200	0
16234	4,936,500		(5,000,000)	63,500	0
16235	4,910,000			66,000	4,976,000
2004-25	1,890,500		(1,900,000)	9,500	0
2004-30	1,698,402		(1,700,000)	1,598	0
2004-31	1,695,750		(1,700,000)	4,250	0
2004-32	2,292,824		(2,300,000)	7,176	0
2004-33	3,583,116		(3,600,000)	16,884	0
40-3	14,881,350			46,350	14,927,700
40-10	2,968,200		(3,000,000)	31,800	0
40-11	2,962,500		(3,000,000)	37,500	0
40-12	3,957,600		(4,000,000)	42,400	0
40-13	4,911,000			65,500	4,976,500
45-1	1,249,612			12,428	1,262,040
45-2	1,729,694			16,306	1,746,000
PORTFOLIO TOTAL	\$ 238,575,135	\$ 86,078,960	\$ (105,051,787)	\$ 1,559,407	\$ 221,161,715

(1) The TexPool yield varies daily. The yield as of May 31, 2006 was 4.9024 and August 31, 2006 was 5.2355%.

(2) The TexSTAR yield varies daily. The yield as of May 31, 2006 was 4.8929 and August 31, 2006 was 5.2601%.

Book Transaction Excludes Unrealized Gain

Invest. ID	Book Value 5/31/2006	Securities Purchased	Securities Matured / Sold	Securities (Disc.)/Prem.	Book Value 8/31/2006
MONEY MARKET FUNDS / INVESTMENT POOLS					
73190	\$ 20,171,104	\$ 62,922,847	\$ (46,648,241)		\$ 36,445,710
1111	4,747,283	62,224			4,809,507
2003	3,475,499	37,925	(815,300)		2,698,124
2004	5,320,717	11,465,720	(2,367,198)		14,419,239
40	6,543,569	11,590,244	(1,021,048)		17,112,765
REPURCHASE AGREEMENTS					
None					
TREASURY SECURITIES					
13079	5,025,414			(14,000)	5,011,414
13080	3,006,781			(3,713)	3,003,068
13081	4,001,653			(159)	4,001,494
13082	20,014,473			(1,345)	20,013,128
AGENCY SECURITIES					
16202	10,000,000				10,000,000
16209	4,998,006			1,379	4,999,385
16210	4,996,012			2,759	4,998,771
16215	3,000,000				3,000,000
16216	3,000,000				3,000,000
16217	7,466,880			7,187	7,474,067
16218	2,497,428			540	2,497,968
16219	7,500,000				7,500,000
16220	9,988,437			4,205	9,992,642
16221	10,000,000				10,000,000
16222	4,999,552			87	4,999,639
16223	15,000,000				15,000,000
16230	13,844,250		(14,000,000)	155,750	0
16231	4,905,835			57,372	4,963,207
16233	13,903,322		(14,000,000)	96,678	0
16234	4,940,625		(5,000,000)	59,375	0
16235	4,915,451			62,228	4,977,679
2004-25	1,902,039		(1,900,000)	(2,039)	0
2004-30	1,699,517		(1,700,000)	483	0
2004-31	1,699,695		(1,700,000)	305	0
2004-32	2,298,026		(2,300,000)	1,974	0
2004-33	3,593,284		(3,600,000)	6,716	0
40-3	15,000,000				15,000,000
40-10	2,970,688		(3,000,000)	29,312	0
40-11	2,965,142		(3,000,000)	34,858	0
40-12	3,960,917		(4,000,000)	39,083	0
40-13	4,915,784			62,483	4,978,267
45-1	1,300,000				1,300,000
45-2	1,800,000				1,800,000
PORTFOLIO TOTAL	\$ 242,367,383	\$ 86,078,960	\$ (105,051,787)	\$ 601,518	\$ 223,996,074

(1) The TexPool yield varies daily. The yield as of May 31, 2006 was 4.9024 and August 31, 2006 was 5.2355%.

(2) The TexSTAR yield varies daily. The yield as of May 31, 2006 was 4.8929 and August 31, 2006 was 5.2601%.

Dallas County Community College District

Investment Portfolio Percentage Report

Activity for the 4th Quarter Ended August 31, 2006

Type of Security	Portfolio Pct 5/31/2006	Market Value 5/31/2006	Portfolio Pct 8/31/2006	Market Value 8/31/2006
MONEY MKT FUNDS & INVESTMENT POOLS	16.87%	40,258,172	34.13%	75,485,345
TREASURY SECURITIES	12.90%	30,768,150	14.03%	31,017,990
AGENCY SECURITIES	70.23%	167,548,813	51.84%	114,658,380
PORTFOLIO TOTAL	100.00%	238,575,135	100.00%	\$ 221,161,715

Portfolio Percent by Investment Type

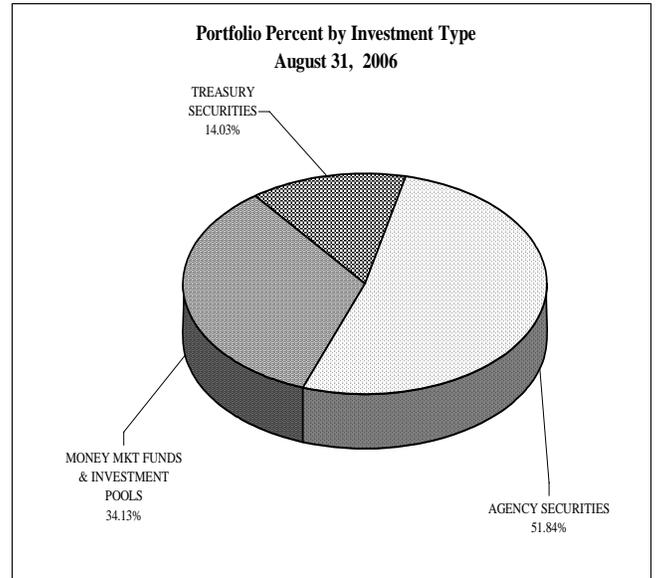
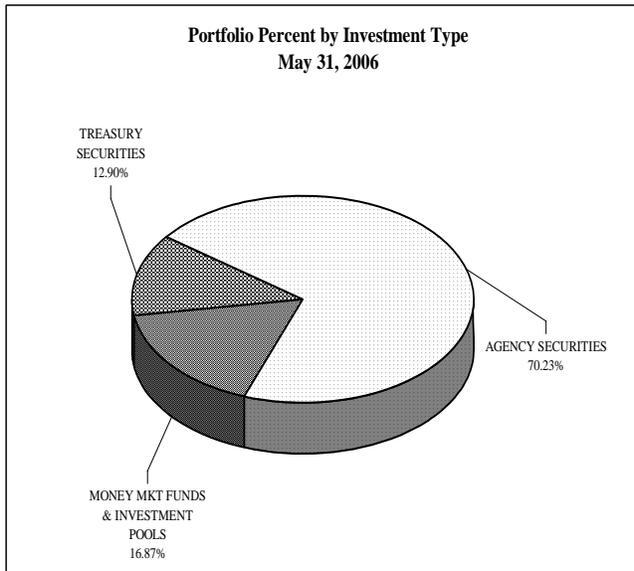


Figure 1 - Investment Portfolio Percentage Report

Dallas County Community College District Investment Pool Report by Fund Type

Activity for the 4th Quarter Ended August 31, 2006

Fund Description	Portfolio Pct 5/31/2006	Market Value 5/31/2006	Portfolio Pct 8/31/2006	Market Value 8/31/2006
Unrestricted Fund	60.56%	\$ 144,475,248	61.38%	\$ 135,764,732
Auxiliary Fund	6.97%	16,621,232	7.08%	15,656,196
Unexpended Plant Fund	29.94%	71,437,984	28.95%	64,020,019
Quasi - Endowment Fund	2.53%	6,040,671	2.59%	5,720,768
PORTFOLIO TOTAL	100.00%	\$ 238,575,135	100.00%	\$ 221,161,715

Portfolio Pool Allocation Percent by Fund Type

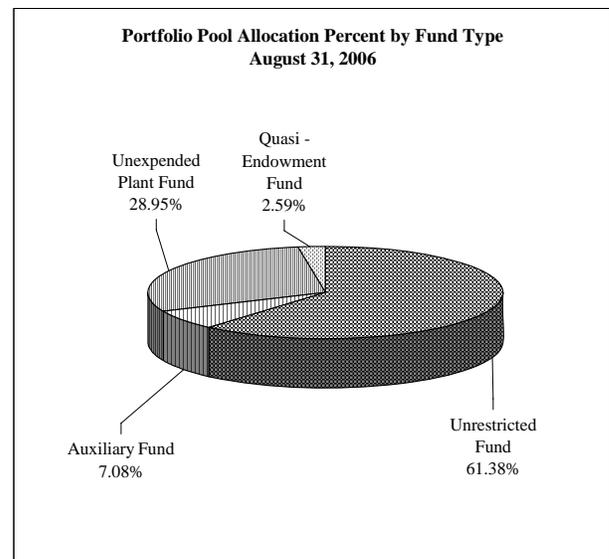
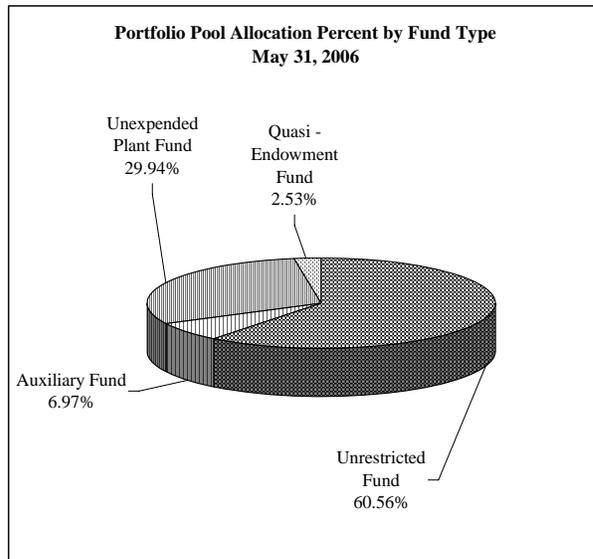
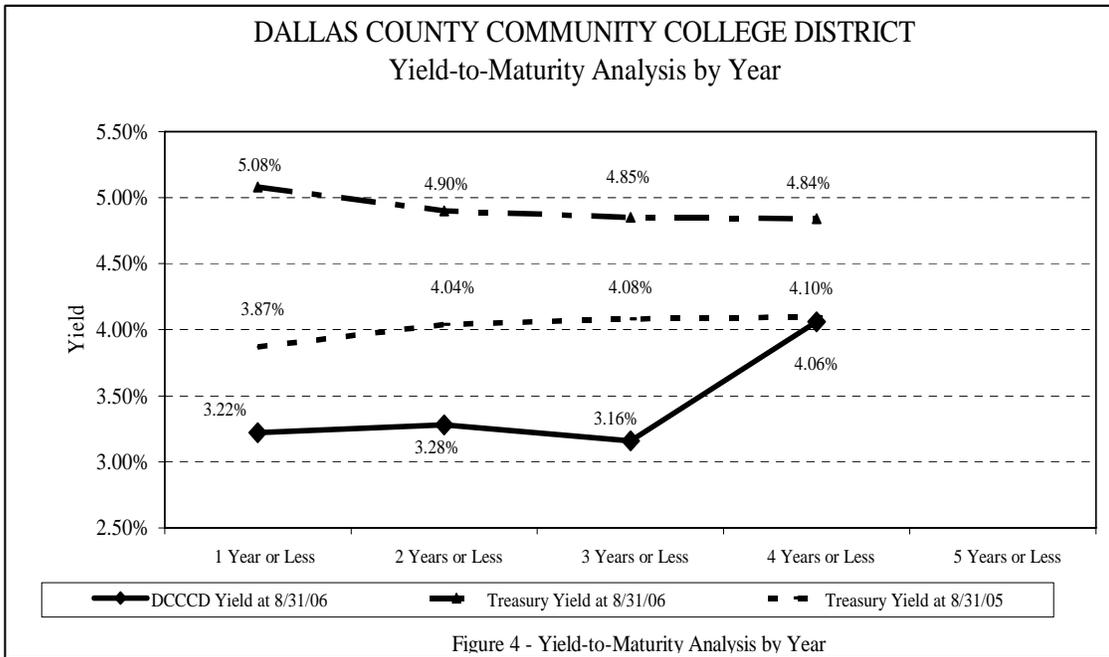
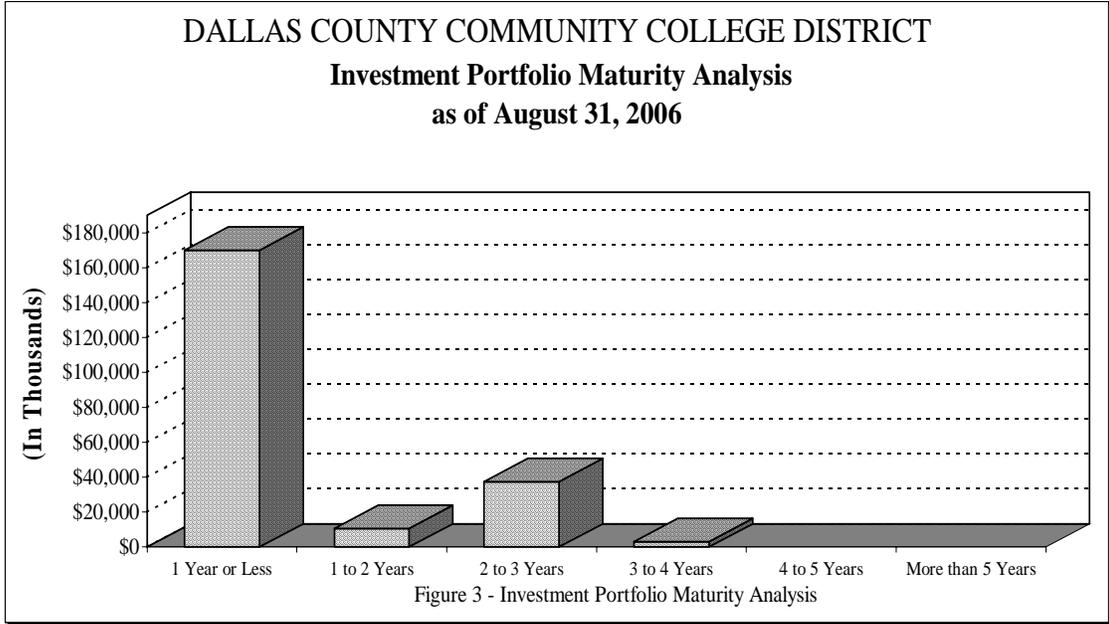


Figure 2 - Investment Portfolio Fund Report



GLOSSARY OF INVESTMENT TERMS

Agency: A security that is issued with an implied or actual pledge of the credit of the U.S. government. The agency is a department of the government or a pseudo-agency that is providing a governmental function (e.g., SLMA, FHLB).

Arbitrage: Arbitrage involves the simultaneous purchase of a security in one market and the sale of it or a derivative product in another market to profit from price differentials between the two markets. As used in municipal finance, it represents the spread between bond interest rates and the interest rate on investments of proceeds. Generally these earnings are limited by IRS requirements to spend proceeds quickly, usually within 24 months.

Basis point: 1/100th of a point (i.e., 50 basis points = .50 % or one half of one percent).

Bond: A long-term promissory note in which the issuer agrees to pay the owner the amount of the face value on a future date and to pay interest at a specified rate at regular intervals.

Broker/dealer: An individual or firm who acts as an intermediary between a buyer and seller, usually charging a commission.

Call: The right to redeem outstanding bonds before their scheduled maturity.

Coupon: The stated interest payment that is based on the face amount of a fixed income security. This amount is usually redeemable at a specific date for a specific payment.

Delivery vs. payment: The control feature that will not allow a security to be paid unless the security is delivered in the exact amount of value as the payment. This transaction usually involves a third party, usually the safekeeping department of a bank.

Discount: The amount of reduction from the face of a fixed income security to compensate for the difference in coupon price and the market value.

GASB 31: A pronouncement by the Governmental Accounting Standards Board that provided for a dissolution of distinct differences between book and market values. It caused there to be a “mark to market” on a regular basis, with a recognition of gains or losses contemporaneously by booking an unrealized gain or loss.

GO bond: A bond which is supported by general obligation tax revenues of a governmental entity.

Liquidity: The liquidity of a security is the ease with which the market can absorb volume buying or selling without dramatic fluctuation in price, i.e., ease of entry/exit into/from a market.

Market value: The market value of a security is the last-sale price multiplied by total units outstanding. It is calculated throughout the trading day and is related to the total value of the index.

Maturity: The date that a security comes due. The issuer must pay the holder the face amount of the security.

Municipal bonds: Bonds issued by states, cities, counties, and towns to fund public capital projects like roads, schools, sanitation facilities, bridges, as well as operating budgets. These bonds are exempt from federal taxation and from state and local taxes for the investors who reside in the state where the bond is issued.

Premium: The amount of extra price that is added above the face of a fixed income security to compensate for the difference in coupon price and the market value (which takes into consideration the current interest market compared to the stated coupon).

Repurchase agreement: Agreement between a seller and a buyer, usually of agency or treasury securities, where the seller agrees to repurchase the securities at an agreed upon price and date.

Revenue bond: A bond which is supported by pledged revenues of the entity.

Settlement: The conclusion of a securities transaction; a broker/dealer buying securities pays for them; a selling broker delivers the securities to the buyer's broker.

Treasury: A security that is issued with the full faith and credit of the United States government.

Underwriter: An investment banker who assumes the risk of bringing a new securities issue to market. The underwriter will buy the issue from the issuer and guarantee sale of a certain number of shares to investors; this is firm-commitment underwriting. To spread the risk of purchasing the issue, the underwriter often will form a syndicate (underwriting group, purchase group) among other investment firms. If the investment firm is unwilling to buy the issue outright, other underwriting forms

may be used.

Unrealized gain or loss: The amount of difference between market value and book value of securities recorded on the financial records of an entity. The amount is an unrealized gain if market value is higher than book value. If the market value is lower than the book value, an unrealized loss is recorded. The amount is unrealized until such time as the security or asset is actually sold by the investor, at which time the amount of difference between market and book values is realized. A security held to maturity will not ever realize a gain or loss.

INFORMATIVE REPORT NO. 30

Monthly Award and Change Order Summary

Attached is the informative report summarizing awards and change orders approved by the vice chancellor of business affairs in August 2006.

VICE CHANCELLOR OF BUSINESS AFFAIRS
MONTHLY AWARD AND CHANGE ORDER SUMMARY FOR
August 2006

AWARDS:

FOOD SERVICE (MVC, CVC, ECC, BHC)
Cadillac Cantina
Nick's Cafeteria

At the July 11, 2006 Board meeting, the Board of Trustees approved a recommendation to award interim food service contracts to replace Twelve Oaks Catering, LC who will no longer provide service effective September 24, 2006. These vendors will provide food service for a one year period.

10228	INDUSTRIAL UNIFORMS (D-W)		
	Davis Apparel Shop)	\$12,000
	Cintas Corporation, Inc.)	(3-month estimate)

On November 6, 2001 the Board of Trustees approved an award for industrial uniforms and clothing. An extension is requested to allow the purchasing department sufficient time to complete evaluation of data from a recent bid to make a recommendation to the Board.

11001	MEDICAL LAB SUPPLIES (D-W)		
	Adonai Medical Equipment & Supplies)	\$16,000
	Alliance Medical, Inc.)	(2-month estimate)
	Bound Tree Medical, LLC)	
	Dimensions Medical Supply Group, Inc.)	
	Henry Schein, Inc.)	
	Laerdal Medical Corp.)	
	Moore Medical, LLC)	
	Pocket Nurse, Inc.)	
	Source 1 Medical)	

On October 4, 2005 the Board of Trustees approved an agreement for nine companies to provide medical supplies on an as-needed basis. An extension is requested to allow the purchasing department sufficient time to evaluate data and make a recommendation to the Board.

11085	KILN, FRONT LOAD, NATURAL DRAFT (BHC) Trinity Ceramic Supply, Inc.	\$16,082
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This award is for a kiln and supplies for the art department.

11101	UTILITY ASSESSMENT (EFC) Lockwood, Andrews & Newnam, Inc.	\$48,500
-------	--	----------

In the June 6, 2006 Board meeting, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award the assessment service contracts to expedite the planning and development process and to identify information that is essential to preparation of architectural and engineering plans and specifications for 2004 bond program projects. This award is part of that work for a utility assessment.

11121	CIVIL ASSESSMENT (EFC) Pacheco Koch Consulting Engineers	\$25,500
-------	---	----------

In the June 6, 2006 Board meeting, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award the assessment service contracts to expedite the planning and development process and to identify information that is essential to preparation of architectural and engineering plans and specifications for 2004 bond program projects. This award is part of that work for a civil assessment.

11121	CIVIL ASSESSMENT (MVC) Carter & Burgess, Inc.	\$24,700
-------	--	----------

In the June 6, 2006 Board meeting, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award the assessment service contracts to expedite the planning and development process and to identify information that is essential to preparation of architectural and engineering plans and specifications for 2004 bond program projects. This award is part of that work for a civil assessment.

11121	CIVIL ASSESSMENT (NLC) ARS Engineers, Inc.	\$40,485
-------	---	----------

In the June 6, 2006 Board meeting, the Board of Trustees authorized the chancellor or vice chancellor of business affairs to award the assessment service contracts to expedite the planning and development process and to identify information that is essential to preparation of architectural and engineering plans and specifications for 2004 bond program projects. This award is part of that work for a civil assessment.

11123	REPLACEMENT OF THEATRICAL SPOTLIGHTS (BHC) Barbizon Light	\$11,112
-------	--	----------

This award is for the purchase of two spotlights, lens assemblies and lamps for the theater.

11129	SYRINGE PUMP SYSTEM (BHC) Smiths Medical	\$12,785
-------	---	----------

This award is for the purchase of a syringe pump system to be used in the nursing skills laboratory.

11131	MUSICAL INSTRUMENTS (RLC) National Education Music Company) Taylor Music, Inc.)	\$17,980 \$3,111
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This award is for the purchase of musical instruments for students in the music program.

11142	CHEMISTRY LAB EQUIPMENT (ECC, NLC) Sargent Welch) Fisher Scientific) Johnson Scientific)	\$9,085.58 \$7,193.76 \$1,410.00
-------	--	--

This award is for equipment to be used in the chemistry labs of each college to perform a variety of applications.

1D50497 PROVIDE & INSTALL IRRIGATION BOOSTER PUMP (DSC)
Frymire Services \$14,445

This award is for the purchase and installation of an irrigation booster pump.

4D65668 WHEELCHAIR LIFT REPLACEMENT (EFC)
Lift-Aids, Inc. \$10,307.50

This award is for labor and materials necessary to remove and replace the existing wheelchair lift currently in use in building C.

5D66533 BRICK WALL REPAIRS (ECC)
Dodson Construction \$14,065

This award is for labor and materials necessary to repair approximately 20 square feet of brick wall, one brick and pre-cast stone column, four electric lights and replacement of one oak tree.

6D54882 TREE PRUNING SERVICES (MVC)
Horton Tree Service \$18,666.67

This award is for tree pruning services on the east and west campuses for the safety and health of the trees.

CHANGE ORDERS:

Berger Engineering Company – BID #10891
Mechanical Upgrades – RLC
Purchase Order No. B9602
Change Order No. 1

Change: This change order is for an allowance credit for test and balance.

Original Contract Amount	\$219,750
Change Order Limit/Contingency	21,975
Prior Change Order Total Amounts	0
Net Decrease this Change Order	-2,620
Revised Contract Amount	\$217,130

Board approved original award 08/02/2005. This is for RLC project #1, *Progress Report on Construction Projects*.

Dodson Construction – BID #11038
Interior Remodel – MVC
Purchase Order No. B10175
Change Order No. 3

Change: This change order is for a TAB allowance on the president’s office remodel.

Original Contract Amount	\$235,604.00
Change Order Limit/Contingency	35,340.60
Prior Change Order Total Amounts	12,703.30
Net Decrease this Change Order	-6,808.10
Revised Contract Amount	\$241,499.20

Board approved original award 01/10/2006. This is for MVC project #2, *Progress Report on Construction Projects*.

NetVersant, Inc. – BID #11024
CCTV Security Surveillance System – EFC
Purchase Order No. B10200
Change Order No. 1

Change: This change order is for revised camera locations and for two cameras changed from interior stationary cameras to pan-tilt-zoom cameras.

Original Contract Amount	\$95,553.67
Change Order Limit/Contingency	1,433.31
Prior Change Order Total Amounts	0
Net Increase this Change Order	4,335.64
Revised Contract Amount	\$99,889.31

Board approved original award 02/01/2006. This is for EFC project #4, *Progress Report on Construction Projects*.

Robinson Industries, Inc. – BID #11106
Electrical Renovations – NLC
Purchase Order No. B10360
Change Order No. 1

Change: This change order is for installation of conduit and conductors from the electrical room of building S to a new junction box in equipment room for AHU 16 and to provide for the refurbishing of light fixtures mounted in the pool area.

Original Contract Amount	\$143,756
Change Order Limit/Contingency	0
Prior Change Order Total Amounts	0
Net Increase this Change Order	24,623
Revised Contract Amount	\$168,379

Board approved original award 06/06/2006. This is for NLC project #5, *Progress Report on Construction Projects*.

INFORMATIVE REPORT NO. 31

Progress Report on Construction Projects

The status of all construction projects for the month ending August 31, 2006, is shown on the attached charts. This is the first report where the bond projects are integrated with the on-going maintenance projects.

PROGRESS REPORT ON CONSTRUCTION PROJECTS

Status Report as of August 31, 2006

PROJECTS	DESIGN						CONSTRUCTION				Final Completion Acceptance								
	Board Review	A & E Selection	Feasibility Study	Programming	Concept Review	Schematic Rev	30%	65%	95%	100%		Bidding	Board Approval	Construction Start	30%	65%	95%	100%	
3	■	■			■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
4	■	■			■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
5	■	■			■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
6	■	■			■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
7	■	■			■	■	■	■	■	■	■	■	■	■	■	■	■	■	★
8	■	■	■	■	■	■	□												
9	■	■	■	■	■	■	□												
10	■	■			■	■	■	■	■	■	■	□							
Bond Program																			
11	■	■	■	■	■	□													
12	■	□																	
13	■	□																	
14	■	□																	

COMPLETED PROJECTS²

- Recarpet all classrooms & common areas Bldgs. K & G(1st floor) (BHC)
- Recarpet performance hall (BHC)
- Refurbish storage & R&M shop Bldg. R (BHC)
- Replace performance hall stage floor (BHC)
- Recarpet all classrooms & common areas Bldgs. M,T, & P (BHC)
- Reconfigure shower stalls Bldg. T (BHC)
- Clean locker room tile walls Bldg. T (BHC)
- Reconfigure server room AC unit Bldg. J (BHC)
- Recarpet 1st floor Bldg. A (BHC)
- Install parking spaces adjacent to Bldg. M (BHC)
- Repair or replace irrigation system (CVC)
- Repair & replace irrigation system campus-wide (EFC)
- Renovate science area & backfill Bldg.C (EFC)
- Remodel kitchen Bldg. C (EFC)
- Repair NE & NW parking lots (MVC)
- Repipe all HW to AHU's (RLC)
- Retrofit to DDC controls, 3 each (RLC)
- Replace exhaust fans G-1 & G-2 (RLC)
- Replace control panel on chiller #1 Bldg. P (RLC)

² This is the last report on which these projects will appear.

Replace gas trains & refractory on boilers 3 & 4 Bldg. P (RLC)

Replace LGI HVAC to individual controls in classrooms (RLC)

Replace 6 speed controls with VFD (RLC)

INFORMATIVE REPORT NO. 32

Bond Program Report on Projects

The status of planning for projects assigned to contracted construction program managers and other bond funded projects.

I. Board Date: 10/03/2006

II. Agenda Item Title: Bond Program Report on Projects

III. Background:

The Bond Program Management Team has begun publishing a status report at www.dcccd.edu that includes site photographs, Gantt charts for each project, upcoming deadlines and persons to contact for submitting proposals and bids. The primary audiences for the Internet report are taxpayers in Dallas County and local businesses that are interested in participating in the District's bond program.

The primary audience for this report is the District's Board of Trustees. In this report, Trustees are informed about program design for new buildings, potential and actual impacts on campus operations and surrounding neighborhoods, and other matters that may affect student learning, operational productivity, public safety, and constituents' perceptions about use of public funds. Also listed are projects managed through DCCCD Facilities Management as part of the 2004 bond program.

IV. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Services Center
(972) 860-7752

Steven M. Park
Executive Director
Bond/Program Management Team
2004 Bond Program Office
(972) 860-5130

Clyde Porter
Associate Vice Chancellor of Facilities Management/District
Architect
District Service Center
(972) 860-7760

	Brookhaven			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		3,030,342	2,845,298 Program manager fee		
Mechanical Infrastructure	2,306,840	2,191,498			Jan 08 / Aug 08
Science Building	29,200,000	39,738,500	2,499,379 Architect fee	Budget adjusted to reflect increased programmed size and current estimated cost of science building	Dec 07 / Jun 09
Automotive Tech Expansion	4,000,000	3,800,000		Architect's contract scheduled for October agenda	Jan 08 / Dec 08
Music Hall	7,000,000			Project cancelled; budget moved to science building	N/A
Adaptive Remodel	2,000,000			Scope and budget combined with science building	Dec 07 / Jun 09
Library / Classroom Addition	7,900,000			\$1,724,250 moved to science building, remainder combined with CE, will move forward as one building	Oct 08 / Oct 09
Workforce & Continuing Ed Building	8,200,000	11,846,500		\$1,724,250 moved to science building, remainder combined with library addition, will move forward as one building	Oct 08 / Oct 09
Total	60,606,840	60,606,840	5,344,677		

	Cedar Valley			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,585,342	2,427,471 Program manager fee		
Mechanical Infrastructure	4,306,840	4,091,498			Jan 08 / Aug 08
Science Building	30,600,000	29,070,000	1,895,346 Architect fee		Nov 07 / Feb 09
Industrial Tech	6,600,000	6,270,000	902,900 Architect fee		Dec 08 / Feb 10
Performing Arts	10,200,000	9,690,000			Mar 09 / Mar 10
Total	51,706,840	51,706,840	5,225,717		

Managed by Facilities Management

	Cedar Valley			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Expanded Athletic Fields and Facility	1,800,000	1,800,000		Not yet defined by campus	Sept 07 / Sept 08
Total	1,800,000	1,800,000			

	Eastfield			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		3,085,342	2,896,939 Program manager fee		
South Campus	10,200,000	9,690,000	726,590 Architect fee		Sept 07 / Nov 08
North Campus	10,200,000	9,690,000	729,575 Architect fee		May 07 / Jul 08
Expanded Parking	1,500,000	1,425,000			Feb 08 / Aug 08
Mechanical Infrastructure	2,306,840	2,191,498			Jan 08 / Apr 08
General Classroom	17,400,000	16,530,000	1,051,100 Architect fee		Nov 07 / Feb 09
Fine Arts Building	8,400,000	7,980,000			Oct 08 / Dec 09
Adaptive Remodel	4,600,000	4,370,000			Feb 09 / Dec 09
Workforce Building	7,100,000	6,745,000			May 08 / July 09
Total	61,706,840	61,706,840	5,404,204		

	EI Centro			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		802,034	753,057 Program manager fee		
West Campus of EI Centro	10,200,000	9,690,000			Apr 07 / Aug 08
* Adaptive Remodel	3,850,000				N/A
** Mechanical Infrastructure	1,990,680				N/A
Total	16,040,680	10,492,034	753,057		

Managed by Facilities Management

	EI Centro			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Allied Health and Nursing	16,100,000	25,498,646	933,000		Jan 06 / Aug 07
* Adaptive Remodel	3,850,000				
Paramount Building/Land Acquisition	11,000,000	11,000,000			
Total	30,950,000	36,498,646	933,000		

* Funding transferred to EI Centro nursing and allied health project (PM fee retained).
(This amount was originally 7,700,000 with half initially transferred to nursing and allied health 06/05.)

** Funding transferred to EI Centro Nursing & Allied Health project (PM fee retained).

	Mountain View			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,594,564	2,436,130 Program manager fee		
Mechanical Infrastructure	4,491,280	4,266,716			Nov 07 / May 08
Science Building	15,300,000	14,535,000	889,050 Architect fee		Jan 08 / Jun 09
Performing Arts	5,700,000	5,415,000			May 08 / Sep 08
Adaptive Remodel	2,300,000	2,185,000		Scope and schedule dependent on completion of students center and extent of spaces being vacated	Mar 09 / Sep 09
Economic and Workforce	7,600,000	7,220,000			May 08 / Jul 09
Student Center	16,500,000	15,675,000	1,038,090 Architect fee		Nov 07 / Mar 09
Total	51,891,280	51,891,280	4,363,270		

Managed by Facilities Management

	Mountain View			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Athletic and Community Recreation Complex	5,300,000		309,075		Dec 06/ Dec 07
Total	5,300,000		309,075		

	North Lake			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		2,789,534	2,619,193 Program manager fee		
South Campus	10,200,000	9,690,000	559,370 Architect fee		Sept 07 / Nov 08
North Campus	10,200,000	9,690,000	707,131 Architect fee		May 07 / Jul 08
Expanded Parking	1,500,000	1,425,000			Oct 08 / May 09
Mechanical Infrastructure	1,990,680	1,891,146			Jun 07 / Aug 08
Science Building	6,800,000	11,875,000	724,913 Architect fee	\$5,700,000 reprogrammed from fine arts	Nov 07 / Jul 09
Fine Arts	12,500,000	6,460,000		\$5,700,000 moved to science and medical professions	May 08 / Aug 09
General Classroom	6,500,000	6,175,000			Dec 07 / Dec 08
Adaptive Remodel	4,100,000	3,895,000			Jun 07 / Jan 10
Structural Repairs	2,000,000	1,900,000			Feb 07 / Oct 07
Total	55,790,680	55,790,680	4,610,607		

	Richland			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus	-	2,800,342	2,629,340 Program manager fee		
Expanded Parking	3,800,000			Scope and budget combined with science building	
Mechanical Infrastructure	2,306,840			Scope and budget combined with science building	
Science Building	31,600,000	49,881,498	3,250,000 Architect fee	Budget adjusted to reflect programmed size and current estimated cost	Dec 07 / Jun 09
Fine Arts Addition	10,000,000	475,000		Project scope significantly reduced. Budget moved to science building	Aug 08 / Sept 09
Guadalupe Hall	2,200,000	950,000		\$1,140,000 moved to science building	Aug 08 / Sept 09
Library Expansion	4,100,000			Cancelled; budget moved to science building	
Student Food Service	2,000,000	1,900,000			Aug 08 / Sept 09
Total	56,006,840	56,006,840	5,879,340		

	701 Elm Relocation			Scope / Budget Comments	Estimated Construction Start / Finish
	Original \$	Revised \$	Awarded \$		
Campus		510,000	478,858 Program Manager fee		
Expansion	10,200,000	9,690,000			
Total	10,200,000	10,200,000	478,858		

Project Development

There is also \$15,000,000 designated of program development costs as needed for project contingencies, particularly those associated with site development for the new campuses.

Property Acquisition

\$33,000,000 Designated in Revised Program

	Actual		Projected Additional		Total	
<u>Location</u>	<u>Expenditures</u>	<u>Acres</u>	<u>Expenditures</u>	<u>Acres</u>	<u>Expenditures</u>	<u>Acres</u>
Coppell	\$9,049,747	37.04			\$9,049,747	37.04
Garland	\$2,579,051	20.50	\$1,130,000	4.38	\$3,709,051	24.88
Pleasant Grove	\$2,471,300	10.50			\$2,471,300	10.50
South Irving	\$111,384		\$4,200,000	15.62	\$4,311,384	15.62
West Dallas	\$114,332		\$3,900,000	7.29	\$4,014,332	7.29
Corinth/Lamar	\$1,566,173	2.22	\$1,683,827	2.34	\$3,250,000	2.34
Total	\$15,891,987	70.26	\$10,913,827	29.63	\$26,805,814	97.67

INFORMATIVE REPORT NO. 33

Firms and Persons Considered for Awards

Firms and persons considered for awards, including those recommended for awards, that appear in this agenda are listed below.

Absher's Mobility Service
ACS-Automated Computer Systems
Adonai Medical Equipment & Supplies
Allen Graphics, Inc.
Alliance Medical, Inc.
Architectural Graphics, Inc.
ARS Engineers, Inc.
Automatics, Inc.
Automatic Access Doors, Inc.
Bailey Pottery Equipment Corp.
Barbizon Light
Bound Tree Medical, LLC
Cadillac Cantina
Carter & Burgess, Inc.
Cintas Corporation, Inc.
City of Mesquite
Dallas County Personnel/Civil Service
Davis Apparel Shop
DFW Automatic Doors, Inc.
Dimensions Architects
Dimensions Medical Supply Group, Inc.
Dodson Construction
Door Control Services
Ellis Color Supply, Inc.
EMR
English Color and Supply
Finishmaster, Inc.
Fisher Scientific
Frymire Services
Gemini Stage Lighting
Grand Prairie Independent School District
Henry Schein, Inc.
Holcomb Tree Service

Horton Tree Service
Identify Management Consultant, LLC
Johnson Scientific
Laerdal Medical Corp.
Leetex Construction
Lift-Aids, Inc.
Lockwood, Andrews & Newman, Inc.
Master Pumps & Equipment
Mesquite Independent School District
Metro Color and Supply
Moore Medical, LLC
Moore Tree Care
National Education Music Company
Nick Rail Music
Nick's Cafeteria
Olympic Kilns
Pacheco Koch Consulting Engineers
Peripole-Bergerault, Inc.
Pocket Nurse, Inc.
Polk Mechanical Company
Precision Door Service
Production Advantage, Inc.
Progressive Medical Intl.
Sargent Welch
Serigraphics Sign Systems, Inc.
Smiths Medical
Source 1 Medical
Southern Automation
Stagelight, Inc.
Taylor Music, Inc.
Texas Scenic Company, Inc.
Trinity Ceramic Supply, Inc.
Washington Music Center
Woodwind & Brasswind

I. Board Date: 10/03/2006

II. Agenda Item Title: Firms and Persons Considered for Awards

III. Background:

House Bill 914 added Chapter 176 to the Local Government Code and took effect January 1, 2006. Chapter 176 provides that local government officers, such as DCCCD's chancellor and Trustees, shall file conflict disclosure statements in certain defined circumstances. It also provides that persons contracting or desiring to contract with DCCCD shall file conflict of interest questionnaires.

Local government officers, persons contracting and persons desiring to contract are required to file information on forms approved by the Texas Ethics Commission. See http://www.ethics.state.tx.us/whatsnew/conflict_forms.htm for current versions of each form. The forms must be submitted to DCCCD records administrator, Interim Vice Chancellor Christa Slejko.

IV. Analysis:

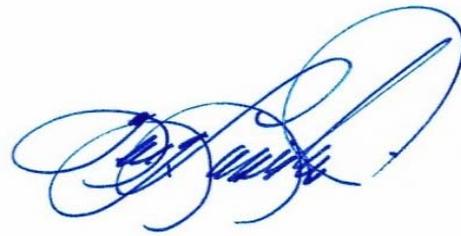
This report contains the names of all parties who were considered and/or recommended for awards in this agenda. This report is not intended or represented to be inclusive of all firms and persons contracting or desiring to contract with the Dallas County Community College District.

The penalty for violating Chapter 176 accrues to the individual who failed to file a disclosure, not to DCCCD.

V. Resource: Christa Slejko
Interim Vice Chancellor of Business Affairs
District Service Center
(972) 860-7752

**CERTIFICATION OF POSTING OF NOTICE OCTOBER 3, 2006
REGULAR MEETING OF THE DALLAS COUNTY COMMUNITY
COLLEGE DISTRICT AND RICHLAND COLLEGIATE HIGH SCHOOL
BOARD OF TRUSTEES**

I, Wright L. Lassiter, Jr., Secretary of the Board of Trustees of the Dallas County Community College District, do certify that a copy of this notice was posted on the 29th day of September, 2006 in a place convenient to the public in the R.L. Thornton, Jr. Administration Building, and a copy of this notice was provided on the 29th day of September, 2006 to Cynthia Figueroa Calhoun, County Clerk of Dallas County, Texas, and the notice was posted on the bulletin board at the Frank Crowley Courts Building, all as required by the Texas Government Code, §551.054.



Wright L. Lassiter, Jr., Secretary